

Heritage Building
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Deborah L. Markowitz
Secretary of State

William A. Dalton
Deputy Secretary

Jessica G. Porter
Director, Professional Regulation

State of Vermont
Office of the Secretary of State
VERMONT BOARD OF NURSING
MINUTES
January 12, 2004

The meeting was held at 81 River Street in Montpelier, VT. The meeting was called to order at 9:03 a.m. by Susan Farrell Board Chair. Members present: Susan Farrell, Linda Rice, Elayne Clift, Laurey Tyo, Alan Weiss, Sandra Norton, DeAnn Welch, Donaræ Metcalf; Members absent: Ellen Leff, Patricia Rock; Staff present were: Anita Ristau, Patricia Sartelle, Nancy Morin, V. Aucter, Chris Winters, Board Attorney and Edward Adrian, Prosecuting Attorney; Others present: Attorney Peter Welch, Virginia Swain, Rosalie Delorm, Patricia Fisher, Allison Bigne, Michelle Monroe, Attorney Norman Blais, Robert Coffman, Rebecca Avera,

1. Moved by Laurey Tyo to approve the minutes of December 9, 2003. Alan Weiss abstained. **Pass**

2. **ADMINISTRATION:**

- A. Nursing Assistant Program - monthly report presented by V. Aucter. Report Attached
 - 1. Moved by E. Clift to approve the new program at Orleans Supervisory Union Health Services **Pass**
- B. Executive Director's Report - monthly report presented by A. Ristau. Report attached
- C. Budget - A. Ristau reviewed the budget with the Board. Budget attached.
- D. Sue Farrell will attend the Legislative Committee on Administrative Rule on January 29, 2004
- E. Board noted the memo from Attorney Chris Winters regarding the issue of UVM Master's Program-Eligibility for Exams
- F. Board noted the NCSBN Mid-Year Meeting March 3-5, 2004 in Chicago, IL and Linda Rice may be able to attend with A. Ristau.

3. **EDUCATION:**

- A. Anita reported on the survey visit to Southern Vermont College. Board requested that a letter be sent to Souther Vermont asking for a clarification of the \$475.00 clinical course fees being charged to students.
- B. S Farrell reported on the Connecticut League for Nursing/Charter Oak State College Re-entry Program. L Rice moved to approve the re-entry program for use by Vermont Nurses. **Pass**
- C. Board noted the letter to Southern Vermont College from NLNAC.
- D. Board noted the letter received from Pat Menchini of VT Technical College re: PN students

4. EXAMINATION:

- A. Anita reviewed with the Board the NCSBN proposed 2005 PN Test plan and exam committee recommendations.

5. PRACTICE:

- A. Anita discussed with the Board the California Board of Registered Nursing decision that California will not endorse any applicant after 2003 that graduated from Excelsior College unless they meet specific requirements set by the California Board.
- B. Board discussed the practice question from Cindy Richardson, Gifford Medical Center regarding the scope of practice for LPNs in use of PCA pumps. Board concurred that two RN's must sign off on the set-up and that is not appropriate for an LPN to insert cartridges.

6. LICENSURE:

- A. S. Farrel moved to approve Susan Fucci for a 90 day extension of her LPN renewal. **Pass**

7. DISCIPLINE:

- NU08-0703 Virginia Swain was present and represented by Attorney Peter Weiss. L. Rice moved to go into deliberative session at 9:50 a.m. The meeting resumed at 10:00 a.m. Moved by A. Weiss to approve the stipulation and consent order, but to reject paragraphs 8 and 11 and use the standard stipulation language, and **CONDITION** the license of registered nurse **Virginia Swain**. 2 board members abstained. **Pass**
- NU53-0103 Beverly Farone was not present. Moved by L. Rice to approve the stipulation and consent and **CONDITION** the license of practical nurse **Beverly Farone**. Susan Farrell recused herself. **Pass**
- Pre-Denial Patricia Fisher was present along with Allison Bigne, of Northlands Job Corps Center. Moved by L. Rice to go into deliberative session at 9:50 a.m. The meeting resumed at 10:45 p.m. Chris Winters will issue a written order.
- NA38-0103 Heather Parrotte was not present. Moved by L. Tyo to approve the Stipulation and Consent Order and **CONDITION** the license of nursing assistant **Heather Parrotte**. **Pass**
- NA52-0303 Pamela Jo Watson was not present. Moved by S. Farrell to approve the Stipulation and Consent Order and **SUSPEND** the license of nursing assistant **Pamela Jo Watson**. **Pass**
- NU19-0803 Barbara Williams was not present. Moved by L. Tyo to approve the Stipulation and Consent Order and **REVOKE** the license of practical nurse **Barbara Williams**. **Pass**
- NU06-0702 Laura Grace-Leno was not present. Moved by L. Rice to approve the Stipulation and Consent Order and **REPRIMAND** the license of registered nurse **Laura-Grace Leno**. Donarae Metcalf recused herself. **Pass**
- NU63-0202 Amy Blodgett was not present. Moved by S. Farrell to approve the Stipulation and Consent Order and **CONDITION** the license of registered nurse **Amy Blodgett**. Laurey Tyo recused herself. **Pass**

NU15-0803 Rosalie Delorm was present. Moved by L. Rice to go into deliberative session at 11:50 p.m. The meeting resumed at 11:55 p.m. Moved by L. Rice to find **Rosalie Delorm** in Default. Sandra Norton recused herself. **Pass**

L. Rice moved to **INDEFINITELY SUSPEND** the license of **Rosalie Delorm**. Sandra Norton recused herself.

Pass

NU56-0103 Jason Line was not present. Moved by L. Rice to approve the Stipulation and Consent and **INDEFINITELY SUSPEND** the license of practical nurse **JASON LINE**. **Pass**

NU07-0703 Michelle Monroe was present and represented by Attorney Norman Blais. Moved by E. Clift to go into deliberative session at 2:50 p.m. The meeting resumed at 3:10 p.m. A. Weiss moved to **REJECT** the request for **Summary Suspension**. S. Farrell and D. Welsh voted no. **Pass**

NU28-1003 Susan Lundy was not present. Moved by E. Clift to approve the Stipulation and Consent Order and **INDEFINITELY SUSPEND** the license of registered nurse **SUSAN LUNDY**. **Pass**

NU35-1203 Robert Coffman was present. Moved by E. Clift to approve the **SUMMARY SUSPENSION** of the license of practical nurse **Robert Coffman**. L. Tyo recused. **Pass**

NA54-0303 Deett Cross was not present. Moved by L. Tyo to approve the Stipulation and Consent Order to **REPRIMAND** the license of nursing assistant **DEETT CROSS**. **Pass**

8. FOLLOW UP:

NU39-0300 Judith Green was not present. Moved by E. Clift to approve the removal of all conditions and **REINSTATEMENT** the license of registered nurse **Judith Green**. **Pass**

NU08-0700 Sallye Kramer was not present. Moved by L. Rice to **DENY** Sallye Kramer's request for a **Modification of her Stipulation and Consent Order**. **Pass**

NU02-0702 Rebecca Avera was present. Moved by L. Tyo to approve the **SUMMARY SUSPENSION** of the license of practical nurse **Rebecca Avera**. Linda Rice recused. **Pass**

NU01-0701 Margaret Terrien was not present. Moved by S. Farrell to **APPROVE** the Modification of the Stipulation and Consent Order regarding Reports from Treating Professionals. **Pass**

NA14-1001 Shantri Simonds was not present. Moved by L. Tyo to **APPROVE** the Stipulation and Consent Order and **REVOKE** the license of nursing assistant **Shantri Simonds**. **Pass**

9. CONCLUDED REPORT

Moved by A. Weiss to approve the Report of Concluded Investigations and recommends **NU68-0403**, **NU 65-0303**, **NU21-0803** and **NA13-0803** be concluded without charges. **Pass**

Moved by L. Rice to approve the Report of Concluded Investigations and recommends **NU17-0803** be concluded without charges. **Pass**

10. OTHER:

- A. Board noted the Nursing Law's Regan Report Vol. 44 No. 7 - FYI
- B. Board noted that Patricia Harrington, RN, has been chosen to be a member on the NCLEX-PN examination panel.

11. A. Weiss moved to adjourn the meeting at 4:30 p.m.

Pass

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VERMONT BOARD OF NURSING
MINUTES
February 9, 2004

The meeting was held at 133 State Street in Montpelier, VT. The meeting was called to order at 9:08 a.m. by Susan Farrell Board Chair. Members present: Susan Farrell, Linda Rice, Elayne Clift, Laury Tyo, Alan Weiss,, Donarae Metcalf, Ellen Leff; Members absent: DeAnn Welch, Sandra Norton, Patricia Rock; Staff present were: Anita Ristau, Nancy Morin, Investigator Gloria Danforth, Investigator Jackie Cholewa, Chris Winters, Board Attorney and Edward Adrian, Prosecuting Attorney; Others present: Attorney Gregory Howe, Linda Oliver, Dulcie Taylor, Patricia Byrne, Chief of Police Raymond Viger, Attorney Christopher Eckman, Dr. Peter Diercksen, Chife of Police Jerry Boutin, Susan Nichols, Attorney Oreste Valsangiacomo, Phyllis Swett, Jane Hasmer

1. Moved by Linda Rice to approve the minutes of January 12, 2004. **Pass**
2. ADMINISTRATION:
 - A. Nursing Assistant Program - monthly report was presented by Anita Ristau. Report attached.
 1. L. Rice moved to approve the programs for Randolph Area Vocational Center-Day, Randolph Area Vocational Center- Night and the Genesis Eldercare Morrisville Center. **Pass**
 - B. Executive Director's Report - monthly report presented by A. Ristau. Report attached.
 - C. Susan Nichols, from the VONL, discussed the proposed administrative rule language regarding the educational requirements for clinical nursing faculty. L. Tyo moved to amend #7. **Pass**
Chris Winters will draft the required legislative language.
 - D. Anita and the Board discussed proposed legislation for continuing education for pain assessment/management for RNs, LPNs and LNAs. The Board had concerns regarding the implementation of the requirement. A. Ristau and Sue Farrell will set-up a conference call with Attorney Linda Purdy from the Attorney General's Office.
 - E. The meeting with Diane Pierce, to discuss end of life care, was tabled because of time constraints.
3. EDUCATION:
 - A. S. Farrell moved to give provisional approval for the UVM generic Master's in Nursing Program with recommendations. Report attached. **Pass**
4. EXAMINATION:
 - A. The Board noted the NCLEX RN and LPN licensure examination passing percentages.
5. PRACTICE:
 - A. The Board requested that Anita represent the Board on the School Health Committee.

6. LICENSURE:

- A. L. Tyo moved to approve Jeri-Lyn Mancini's application for licensure as a Registered Nurse.
- B. Phyllis Swett appeared before the Board to discuss the re-entry program she wants to complete to be able to renew her RN license. L. Rice moved to wave the academic portion of the re-entry program and grant the renewal of Phyllis Sett's RN license after she completes the clinical portion of the re-entry program. **Pass**

7. DISCIPLINE:

- A. The Board noted the Discipline Matrix and requested this be an agenda item at the Board retreat.

8. COMPLAINTS:

NU35-1102 Linda Oliver was present and represented by Attorney Gregory Howe. S. Farrell moved to go into deliberate session at 10:13 a.m. The meeting resumed at 10:25 a.m. L. Tyo moved to go back into deliberative session at 10:30 a.m. The meeting resumed at 10:50 a.m. L. Tyo moved to approve the stipulation and **CONDITION** the license of Registered Nurse **Linda Oliver**. Chris Winters will issue a written order regarding the consent order. **Pass**

NU06-0702 Laura Grace-Leno was not present. This stipulation was approved at the January 04 meeting but there was a change in the wording. A. Weiss moved to approve the Stipulation and Consent Order to **REPRIMAND** the license of **Laura Grace-Leno**. **Pass**

NU43-0103 Jean Madden Bass was not present. Moved by L. Tyo to approve the Stipulation and Consent Order and **CONDITION** the license of Registered Nurse **Jean Madden Bass**. D. Metcalf recused. **Pass**

NU32-1003 Mary Beth Klyszeiko was not present. A. Weiss moved to approve the **SUMMARY SUSPENSION** of the license of Practical Nurse **Maribeth Klyszeiko**. **Pass**

NU66-0303 Patricia Byrne was present and represented by Attorney Christopher Eckman. Board broke for lunch at 12:45 p.m. and meeting resumed at 1:30 p.m. A. Weiss moved to go into deliberative session at 3:10 p.m. The meeting resumed at 3:20 p.m. Cris Winters will issue a written order.

NU58-0203 E. Leff moved to postpone the hearing for Dulcie Taylor due to a lack of a quorum. **Pass**

NU70-0401 A. Weiss moved to approve the Stipulation and Consent Order and continue the **CONDITIONS** on the license of Registered Nurse **Denise Spinelli**. **Pass**

NA50-0303 Pamela Howard was not present. E. Cliff moved to approve the Stipulation and Consent Order and **REVOKE** the license of Nursing Assistant **Pamela Howard**. **Pass**

NA59-0502 Heidi King was not present. A. Weiss moved to find **Heidi King** in **DEFAULT**. **Pass**
A. Weiss moved to **INDEFINITELY SUSPEND** the license of Nursing Assistant Heidi King.

Pass

9.. FOLLOW UP:

NU06-0700 A. Weiss moved to **REINSTATE** the Registered Nurse license of Barbara Albright
WITHOUT CONDITIONS. **Pass**

NU22-0900 A. Weiss moved to **REINSTATE** the Registered Nurse license of Maureen Brockway
WITHOUT CONDITIONS. **Pass**

10. CONCLUDED REPORT

E. Clift moved to approve the Report of Concluded Investigation and recommend that NU38-1203 and NA10-0803 be concluded without charges.

11. Moved to adjourn the meeting at 5:10 p.m.

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VERMONT BOARD OF NURSING
MINUTES
March 8 2004

The meeting was held at Central Vermont Hospital, 130 Fisher Road, Berlin, VT. The meeting was called to order at 9:05 a.m. by Susan Farrell Board Chair. Members present: Susan Farrell, Linda Rice, Elayne Clift, DeAnn Welch, Alan Weiss, Donarae Metcalf, Ellen Leff, Sandra Norton; Members absent: Laurey Tyo, Patricia Rock; Staff present were: Anita Ristau, Nancy Morin, Investigator Stephen Kennedy, Larry Novins, Board Attorney and Edward Adrian, Prosecuting Attorney; Others present: Students from Vermont Technical AND Program, Attorney Oreste Valsangiacomo, Dulcie Taylor, Dr. Steward Williams, Joan Potter, Louise Coates, Darlene McCarrahar, Susan Leggett, Gerald Cassavant, Michelle Angel

1. L. Rice moved to approve the minutes of February 9, 2004 with corrections. **Pass**
2. ADMINISTRATION:
 - A. Nursing Assistant Program - monthly report was presented by Anita Ristau. Report attached.
 1. L. Rice moved to approve the programs for Mt. Ascutney Hospital and Health Center and Hartford Area Career and Technical Center, Riverbend Career and Technical Center, St Johnsbury Health and Rehabilitation Center with the suggested recommendations. **Pass**
 - B. Executive Director's Report - monthly report presented by A. Ristau. Report attached
 - C. Anita updated the Board on the Administrative Rules which became effective on March 1, 2004.
 - D. Board noted the correspondence regarding a change in New York's requirements for RN licensure
 - E. The Board will have their retreat on June 9, 2004. The Board would like to have Mental Health issues, and ADA issues as an agenda item for the retreat
 - F. Linda Rice reported to the Board on the NCSBN - Mid-Year meeting. Linda stated that the Board was very fortunate to have Anita Ristau as their Executive Director because many of the board members, from other states, were unhappy with their Executive Directors.
5. EDUCATION:
 - A. The Board discussed Southern Vermont College's response to a letter from the Board. The Board is still concerned with the amount of clinical fees that students must pay per semester. A. Ristau will send a letter to Holly Madison.
6. PRACTICE:
 - A. Board received the January 2004 Regan Report - no discussion.
 - B. Board received the Advanced Practice Registered Nurses 2002 Survey - no discussion.

7. LICENSURE:

- A. L. Rice moved to request that Theresa A. Keefer, LPN attend the April 12th Board meeting in person or by conference call to discuss her job classification.

8. COMPLAINTS:

NU58-0203 Dulcie Taylor was present and represented by Attorney Oreste Valsangiacomo. L. Rice moved to approve the Stipulation and Consent order and **CONDITION** the license of Licensed Practical Nurse **Dulcie Taylor**. S. Farrell moved to go into deliberative session at 11:50 a.m to discuss the sanctions. The meeting resumed at 11:06 a.m. Attorney Novins will issue a written decision on the sanctions. Alan Weiss recused. **Pass**

NU97-0602 Ellen Bickford was not present. A. Weiss moved to approve the Stipulation and Consent order to **REPRIMAND** the license of Registered Nurse **Ellen Bickford**. **Pass**

NU78-0503 Lori Ann Hill was not present. S. Farrell moved to approve the Stipulation and Consent order and **SUSPEND** and then **CONDITION** the license of Licensed Practical Nurse **Lori Ann Hill**. Linda Rice recused. **Pass**

NU59-0303 Lucinda Morton was not present. E. Clift moved to approve the Stipulation and Consent order and **CONDITION** the license of Registered Nurse **Lucinda Morton**. **Pass**

APP-NU38-1102 Darlene McCarraher appeared before the Board for a pre-denial hearing on her endorsement application for a registered nurse license. S. Farrell moved to withdraw the pre-denial letter of February 19, 2003 and **ISSUE** a registered nurse license to **Darlene McCarraher**. Linda Rice recused. **Pass**

NU57-0203 Gerald Casavant was present and not represented by counsel. A. Weiss moved to go into deliberate session at 3:30 p.m. The meeting resumed at 4:00. Attorney Novins will issue a written decision. Linda Rice recused. **Pass**

NA09-0803 Dorene Fondakowski was not present. L. Rice moved to find **Dorene Fondakowski** in **DEFAULT**. S. Farrell moved to **INDEFINITELY SUSPEND** the Licensed Nursing Assistant license of **Dorene Fondakowski**. Attorney Novins will issue a written decision. **Pass**

9. FOLLOW-UP

NA29-1102 Candace Redden was not present. S. Farrell moved to **CONDITION** the license of Licensed Nursing Assistant **Candace Redden**. L. Rice recused. **Pass**

10. CONCLUDED REPORT

A. Weiss moved to approve the Report of concluded Investigations and recommend that NA15-0903 and NA24-1103 be concluded without charges. Linda Rice recused.. **Pass**

11. A. Weiss moved to adjourn the meeting at 4:50 p.m. **Pass**

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VERMONT BOARD OF NURSING
MINUTES
April 12, 2004

The meeting was held at Central Vermont Hospital, 130 Fisher Road, Berlin, VT. The meeting was called to order at 9:05 a.m. by Linda Rice, Vice-Chair. Members present: Linda Rice, Elayne Clift, DeAnn Welch, Alan Weiss, Donarae Metcalf, Ellen Leff, Sandra Norton; Members absent: Susan Farrell, Laurey Tyo, Patricia Rock; Staff present were: Anita Ristau, Nancy Morin, Christopher Winters, Board Attorney and Edward Adrian, Prosecuting Attorney; Others present: Students from Norwich University RN Program, Attorney Davis Buckley, Linda Young, Beverly Hawke, Diane Coval, Tabitha Barnier, Raymond Earl Thomas

1. A. Weiss moved to approve the minutes of the March 8, 2004 meeting. **Pass**
2. ADMINISTRATION:
 - A. Nursing Assistant Program - Monthly Report was presented by Anita Ristau. Report attached.
 1. E. Clift moved to grant conditional approval of the Copley Manor Nursing Assistant Program. Copley Manor must meet all of the program recommendations by May 12, 2004. **Pass**
 - B. Executive Director's Report - Monthly Report was presented by Anita Ristau. Report attached. Anita reported on the workshop that was held for nursing school faculty. Anne Wendt, NCLEX coordinator from the NCSBN reviewed the NCLEX examination with the faculty.
 - C. Anita will present the Board with the FY2004 Budget Year to Date Through 3/31/04 at the May meeting.
3. EDUCATION:
 - A. The Board received a letter from the NLNAC accreditation for Norwich University. Board requested that a letter be sent to Marilyn Rinker congratulating her on the perfect NLNAC accreditation report for the Norwich nursing program. The President and the Dean will be sent a copy of the letter
 - B. Board received the thank you letter from Castleton State College - no discussion.
4. LICENSURE:
 - A. The Board, via conference call, discussed the job description as a Research Assistant for Theresa Keefer. L. Rice moved to approve the renewal of Theresa Keefer's LPN license but requested that a letter be sent asking that the agency resubmit her job description to better reflect her administrative duties and her client contact duties. **Pass**
 - B. The Board, via conference call, discussed with Susan Fucci, LPN her request for an addition extension of time to meet the practice requirement for renewing her license. E. Clift moved to deny Susan Fucci's request for an extension. Ms. Fucci must do a re-entry program in order to renew her license. The Board will waive the didactic portion of the re-entry program but Ms Fucci must complete 80 hours of the clinical portion in order to renew her license. **Pass**

5 PRACTICE:

- A. The Board discussed the correspondence questioning whether an LPN can institute a morphine pump, give medications by IV push or pronounce a death. The Board has an advisory opinion indicating that an LPN cannot pronounce a death. A. Weiss moved to have a task force be set-up to research the issue of LPN's instituting a morphine pump and giving medications by IV push. **Pass**

6. DISCIPLINE:

NA03-0703 Cynthia Carriero was not present. E. Leff moved to approve the Stipulation and Consent order and **CONDITION** the license of Licensed Nursing Assistant **Cynthia Carriero**. A. Weiss voted no. **Pass**

NU45-0103 Linda Young was present and represented by Attorney Davis Buckley. L. Rice moved to go into deliberative session at 10:55 a.m and the meeting resumed at 11:12 a.m. **Pass**

E. Clift moved to approve the Stipulation and Consent order presented by the parties and **CONDITION** the license of Licensed Practical Nurse **Linda Young**. The stipulation was silent as to the type of supervision required. The parties agreed to let the Board decide what form of supervision was appropriate. Attorney Winters will issue a written order on the issue of supervision only and will supplement the approved Stipulation and Consent order. E. Leff voted No. **Pass**

NA09-0702 The hearing for Joyce Walker was tabled until the April 26, 2004 meeting.

NA30-1203 Katherine Martin was not present. L. Rice moved to find Katherine Martin in **DEFAULT**. **Pass**
L. Rice moved to **REVOKE** license of Licensed Nursing Assistant **Katherine Martin**. Attorney Winters will issue a written order. **Pass**

NA06-0703 Nichole Bessette was not present. E. Clift moved to find **Nichole Bessette** in **DEFAULT**. **Pass**
El Leff moved to go into deliberative session at 1:50 p.m and the meeting resumed at 2:15 p.m.. **Pass**

L. Rice moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Nichole Bessette**. Attorney Winters will issue a written order **Pass**

NU46-1201 Susan Pierce was not present. E. Clift moved to find **Susan Pierce** in **DEFAULT**. **Pass**
A. Weiss moved to **REVOKE** the license of Registered Nurse **Susan Pierce**. Attorney Winters will issue a written order. **Pass**

NU81-0603 Tabitha Barnier was present. L. Rice moved to go into deliberative session at 1:30 p.m. and the meeting resumed at 1:40 p.m. The parties agreed on sanctions and conditions to settle the case without a contested hearing. L. Rice moved to approve the recommendations of the parties, and **CONDITION** the license of Licensed Practical Nurse **Tabitha Barnier**. Attorney Winters will issue a written order. **Pass**

NA08-0803 Ricky Morris was not present. E. Clift moved to find **Ricky Morris** in **DEFAULT**. **Pass**
E. Clift moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Ricky Morris**. Attorney Winters will issue a written order. **Pass**

- NA19-1003 Heather Piper was not present. L. Rice moved to find **Heather Piper** in **DEFAULT**. **Pass**
E. Leff moved to go into deliberate session at 2:30 p.m. and meeting resumed at 2:40 p.m. **Pass**
- L. Rice moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Heather Piper**. Attorney Winters will issue a written order. **Pass**
- NA63-0503 Debra Patenaude was not present. E. Clift moved to find **Debra Patenaude** in **DEFAULT**. **Pass**
E. Clift moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Debra Patenaude**. Attorney Winters will issue a written order. **Pass**
- NU80-0503 Maryellen Budro was not present. E. Leff moved to go into deliberative session at 3:10 p.m. and the meeting resumed at 3:35 p.m. L. Rice moved to **REJECT** the Stipulation and Consent Order and send it back to the Investigative Committee. **Pass**
- NA39-0204 Mandi Willard was not present. E. Clift moved to **SUMMARILY SUSPEND** the license of Nursing Assistant **Mandi Willard**. Attorney Winters will issue a written order. **Pass**
- NU60-0204 A. Weiss moved to **DISMISS** the charges against Charles Wagner as he is deceased. **Pass**
- NU64-0304 Ann Lupa was not present. L. Rice moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Ann Lupa**. **Pass**
- NU20-0803 Raquel Villarruz was not present. E. Leff moved to go into deliberative session at 3:55 p.m. and the meeting resumed at 4:08. **Pass**
L. Rice moved to back into deliberative session at 4:12 p.m. and the meeting resumed at 4:17 p.m. **Pass**
- E. Clift moved to accept the Stipulation and Consent order and **SUSPEND FOR THREE WEEKS** the license of Registered Nurse **Raquel Villarruz**. **Pass**
- NU82-0502 Christopher Harter was not present. A. Weiss moved to approve the Stipulation and Consent order and **CONDITION** the license of Registered Nurse **Christopher Harter**. **Pass**
- NU02-0702 Rebecca Avera was not present. A. Weiss moved to accept the Stipulation and Consent order and **CONDITION** the license of Licensed Practical Nurse **Rebecca Avera**. **Pass**
- NA41-0304 Mary Ayer was not present. A. Weiss moved to accept the Stipulation and Consent order and **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Mary Ayer**. **Pass**

7. FOLLOW-UPS

- NU80-0502 D. Metcalf moved to reinstate Registered Nurse Tammy Shoram's license without conditions. **Pass**
- NU56-0500 E. Clift moved to reinstate Licensed Practical Nurse Mary Ann Yanulavich's license without conditions. **Pass**

8. CONCLUDED REPORT

- A. Moved to approve the Report of Concluded Investigations and recommend that APPNU-28-1102 and NA17-0903 be concluded without charges. **Pass**

9. OTHER:

A. Board received the Nursing Law's Regan Report - no discussion.

10. A. Weiss moved to adjourn the meeting at 4:40 p.m.

Pass

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MINUTES
April 26, 2004

The meeting was held at 81 River Street in Montpelier, VT. The meeting was called to order at 9:20 a.m. by Alan Weiss, Acting Chair; Members present: Alan Weiss, Ellen Leff, Sandra Norton, Laurey Tyo; Members absent: Susan Farrell, Elayne Clift, Linda Rice, Patricia Rock, Deann Welch, Donarae Metcalf; Ad Hoc members present: Brenda Smith, Margaret Luce; Staff members present: Nancy Morin, Christopher Winters, Staff Attorney, Edward Adrian, Prosecuting Attorney; Others present: Heather Cornall, Attorney Phillip White, Barbara Merritt-Cilwik, Attorney John D. Buckley, Donna Keehn-Fields

1. DISCIPLINE:

NU95-0602 Heather Cornell was present. B. Smith moved to have the default put aside because Ms Cornall was not notified of the default hearing at the correct address. The suspension will be lifted. Attorney Winters will draft the order. **Pass**

NU19-0900 Christina Appleby was not present. B. Smith moved to approve the Stipulation and Consent Order and **CONDITION** the license of Registered Nurse **Christina Appleby**. **Pass**

NU12-0803 Gerald Bailly was not present. M. Luce moved to approve the Stipulation and Consent Order and **CONDITION** the license of Licensed Practical Nurse **Gerald Gene Bailly**. **Pass**

NU02-0701 Bernard Spooner was not present. B. Smith moved to approve the Stipulation and Consent Order and stay the disciplinary action until May 10, 2004. **Pass**

NU52-0103

NU18-0902 Barbara Merritt Cilwik was present and represented by Attorney Phillip White. E. Leff moved to go into deliberative session at 11:05 a.m. **Pass**

Meeting resumed at 11:12 a.m. A. Weiss moved to approve the Stipulation and Consent Order and **CONDITION** the license of Registered Nurse **Barbara Merritt Cilwik**. **Pass**

NA09-0702 Joyce Walker was not present. A. Weiss moved to table the Stipulation and Consent Order until May 10, 2004 because of a lack of a quorum. **Pass**

L. Tyo arrived at approximately 10:30 a.m. A. Weiss moved to untable the motion and consider the Stipulation and Consent Order. **Pass**

B. Smith moved to approve the Stipulation and Consent Order and **CONDITION** the license of Licensed Nursing Assistant **Joyce Walker**. **Pass**

NU34-1102 Donna Keehn-Fields was present and represented by Attorney John D. Buckley. A. Weiss moved to go into deliberative session at 1:50 p.m. **Pass**

Meeting resumed at 2:10 p.m. A. Weiss moved to approve the proposed resolution and **CONDITION** the license of Registered Nurse **Donna Keehn-Fields**. Chris Winters will draft the order. **Pass**

A. Weiss moved to not approve the request that the order go into effect on April 26, 2004 rather than on the date of entry. B. Smith, L. Tyo, S. Norton, M. Luce voted No.

Did not Pass

2. Moved to adjourn the meeting at 2:45 p.m. **Pass**

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Jessica G. Porter
Director, Professional Regulation

State of Vermont
Office of the Secretary of State
VERMONT BOARD OF NURSING
MINUTES
May 10, 2004

The meeting was held at 81 River Street in Montpelier, VT. The meeting was called to order at 9:00 a.m. by Susan Farrell Board Chair. Members present: Susan Farrell, Linda Rice, Elayne Clift, Laurey Tyo, Alan Weiss, Sandra Norton, DeAnn Welch, Donarae Metcalf, Ellen Leff, Patricia Rock; Staff present were: Anita Ristau, Nancy Morin, Vada. Aucter, Chris Winters, Board Attorney and Edward Adrian, Prosecuting Attorney; Others present: Kathleen Howley, Linda Berkeley, Patricia Segouin, Norman Bonnette, Jodi Barriere, Mary Anne Sullivan, Paulette Simard, Michael Nagle, Attorney Leslie Pratt

1. A. Weiss moved to approve the minutes of the April 12, 2004 meeting with corrections as noted. **Pass**
2. E. Leff moved to approve the minutes of the April 26, 2004 meeting with corrections as noted. **Pass**
3. ADMINISTRATION:
 - A. Nursing Assistant Program - Monthly Report was presented by V. Aucter. Report attached.
 1. L. Rice moved to approve the Starr Farm Nursing Center program. **Pass**
 2. L. Rice moved to remove the conditional status on the Copley Manor Program. **Pass**
 3. E. Clift moved to approve the Copley Manor Program with no conditions. **Pass**
 - B. Executive Director's Report - Monthly Report was presented by A. Ristau. Report Attached
 - C. The Board reviewed the FY2004 Budget Year to Date Through 03/31/04.
 - D. The Board reviewed items to be discussed at the Board Retreat on June 9, 2004. The Board requested a copy of the minutes of last years retreat and a follow-up on the recommendations that were made at the retreat.
6. COMPLAINTS:
 - NU77-0503 Lee Ann Woodell was not present. E. Clift moved to find Lee Woodell in **DEFAULT**. **Pass**
 - NU01-0703 S. Farrell moved to **INDEFINITELY SUSPEND** the license of Licensed Practical Nurse **Lee Ann Woodell**. **Pass**
 - NA04-0703 Theresa Strong was not present. P. Rock moved to find Theresa Strong in **DEFAULT**. **Pass**
L. Tyo moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Theresa Strong**. **Pass**
 - NU14-0803 Linda Berkeley was present. A. Weiss moved to go into deliberative session at 10:10 a.m. **Pass**
 - NU26-0903 The meeting resumed at 10:20 a.m. A. Weiss moved to not find Linda Berkeley in Default. **Pass**
S. Norton recused. **Pass**
A. Weiss moved to go into deliberative session at 10:52 a.m. **Pass**
The meeting resumed at 11:10. Attorney Winters, announced for the Board, that the license of Registered Nurse **Linda Berkely** would be **SUSPENDED** for 30 days and then **CONDITIONED**.

- APP-NA-38-0104 Patricia Segouin was present. L. Rice moved to go into deliberative session at 11:35 a.m. **Pass**
The meeting resumed at 11:40. L. Rice moved to **REVERSE** the preliminary denial and grant a **Licensed Nursing Assistant** license to **Patricia Segouin**. **Pass**
- NU21-0902 Lou Ann Cioffi was not present. L. Tyo moved to approve the Stipulation and Consent Order and **REPRIMAND** the license of Registered Nurse **Lou Ann Cioffi**. **Pass**
- NA14-0903 Deborah Crossley was not present. E. Clift moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Deborah Crossley**. **Pass**
- NA33-1102 Kathleen Howley was present. E. Clift moved to go into deliberative session at 11:55 a.m. **Pass**
The meeting resumed at 12:00 p.m. P. Rock moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Kathleen Howley**. **Pass**
- NU06-0703 Allan White was not present. S. Farrell moved to approve the Stipulation and Consent Order and **CONDITION** the license of Registered Nurse **Allan White**. **Pass**
- NU66-0304 Marie Whitbeck was not present. L. Tyo moved to approve the Stipulation and Consent Order and **WARNING** the license of Registered Nurse **Marie Whitbeck**. S. Farrell recused. **Pass**
- NU80-0503 Maryellen Budro was not present. L. Rice moved to approve the Stipulation and Consent Order and **CONDITION** the license of Licensed Practical Nurse **Maryellen Budro**. **Pass**
- NU75-0403 Andrian Hathaway was not present. A. Weiss moved to approve the Stipulation and Consent Order and **INDEFINITELY SUSPEND** the license of Registered Nurse **Andrian Hathaway**. **Pass**
- NU21-0801 Michael Nagle was present and represented by Attorney Leslie Pratt. A. Weiss moved to continue the hearing until June 14, 2004. **Pass**
- NU02-0701 Bernard Spooner was not present. The Board found that Mr. Spooner was in good standing with regard to the Department of Taxes and issued a **WARNING** on the Registered Nurse license of Bernard Spooner based on a Stipulation and Consent Order that was approved at the April 26, 2004 meeting.

7. CONCLUDED REPORT

- A. E. Clift moved to approve the Report of Concluded Investigation and recommend that NA04-0703 be concluded without charges.

8. OTHER:

- A. Board received the Nursing Law's Regan Report - April 2004
- B. Anita discussed with the Board the Advisory Practice Committee that was being formed. P. Rock and L Tyo agreed to serve on the Committee.

9. A. Weiss moved to adjourn the meeting at 5:30 p.m. **Pass**

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VERMONT BOARD OF NURSING
MINUTES
JUNE 14, 2004

The meeting was held at 81 River Street in Montpelier, VT. The meeting was called to order at 9:00 a.m. by Susan Farrell Board Chair. Members present: Susan Farrell, Linda Rice, Elayne Clift, Laurey Tyo, Alan Weiss, Sandra Norton, DeAnn Welch, Donarae Metcalf, Ellen Leff and Patricia Rock; Staff present were: Anita Ristau, Nancy Morin, Vada. Aueter, Chris Winters, Board Attorney, Edward Adrian, Prosecuting Attorney; Angela Stanski, Prosecuting Attorney, Jackie Cholewa, Staff Investigator, Steve Kennedy, Staff Investigator and Ron West, Staff Investigator; Others present: Attorney Leslie Pratt, Cristine Smith, Attorney Charles Hurt Jr., Michael Nagle, Cathie Beam, Holly Striker and Attorney Thomas Somers by Phone

1. A. Rock moved to approve the minutes of the May 10, 2004 meeting with corrections as noted. **Pass**
2. A. Weiss requested that the Chair, Vice Chair and the Executive Director review and report back on items related to the agenda.
3. ADMINISTRATION:
 - A. Nursing Assistant Program - Monthly Report was presented by V. Aueter. Report attached.
 1. E. Clift moved to approve the River Valley Technical Center's nursing assistant program with recommendations. **Pass**
 2. L. Rice moved to approve the Lyndon Institute Technical Education's nursing assistant program. **Pass**
 3. P. Rock moved to approve the Pines Rehabilitation and Health Center's nursing assistant program with recommendations. **Pass**
 - B. Executive Director's Report - Monthly Report was presented by A. Ristau. Report attached.
5. EDUCATION:
 - A. E. Leff moved to approve Kennesaw State University RN Nurse Re-entry Program. **Pass**
 - B. A. Weiss moved to table Vermont Technical College Nurse Re-entry Program until the July 12th meeting. **Pass**
 - C. S. Farrell moved to approve Greenville Technical College RN and LPN Nurse Re-entry Program **Pass**
 - D. Board received the NCLEX-RN Exam Summary

7. COMPLAINTS:

- NU88-0502 Cristine Smith was present and represented by Attorney Charles Hurt. A. Weiss moved to go into deliberative session at 10:03. **Pass**
The meeting resumed at 10:18 a.m. Attorney Winters will issue a written decision.
- NU21-0801 Michael Nagle was present and represented by Attorney Leslie Pratt. A. Weiss moved to go into deliberative session at 3:15 p.m.. **Pass**
The meeting resumed at 3:45. Attorney Winters will issue a written decision. **Pass**
- NU74-0404 Susanne Dunn was not present. S. Farrell moved to approve the Stipulation and Consent Order and **WARN** the license Licensed Practical Nurse **Susanne Dunn**. **Pass**
- NA02-0703 Marcia Lynch was not present. E. Clift moved to approve the Stipulation and Consent Order, with the amendment that she can work under a licensed nurse, and **CONDITION** the license of Licensed Nursing Assistant **Marcia Lynch**. **Pass**
- NU46-0103 Steven LaPlant was not present. L. Tyo moved to approve the Stipulation and Consent Order and **INDEFINITELY SUSPEND** the license of Licensed Practical Nurse **Steven LaPlant**. **Pass**
- NU82-0504 Cathie Beam was present. L. Rice moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Cathie Beam**. **Pass**
- NA59-0504 Monica Cushing was not present. P. Rock moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Monica Cushing**. **Pass**
- NU73-0404 Gloria Phelan was not present but was represented by Attorney Thomas Somers by phone. E. Clift moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Gloria Lee Phelan**. P. Rock and E. Leff recused. **Pass**
- NU84-0504 Christy Erickson was not present. P. Rock moved to approve the Stipulation and Consent Order and **INDEFINITELY SUSPEND** the license of Advanced Practice Registered Nurse **Christy Erickson (Dolbey)**. **Pass**
- NA57-0504 Aysha Sajjad was not present. P. Rock moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Aysha Sajjad**. **Pass**
- NU85-0504 Holly Stricker was present. L. Rice moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Holly Stricker**. **Pass**
- NA18-0903 Jennifer Willson was not present. P. Rock moved to approve the Stipulation and Consent Order, with the amendment that she can work under a licensed nurse, and **CONDITION** the license of Licensed Nursing Assistant **Jennifer Willson**. **Pass**
- NU10-0703 L. Tyo moved to table the Stipulation and Consent order for Jane Frisch until the July 12th meeting. **Pass**
- NU24-0903 Muriel Belway was not present. S. Farrell moved to approve the Stipulation and Consent Order and **CONDITION** the license of Registered Nurse **Muriel Belway**. **Pass**

- NA48-0404 Lindsey Bruzzesi was not present. E. Clift moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Lindsey Bruzzesi**. D. Metcalf recused. **Pass**
- NA21-1103 Diana Freckleton was not present. L. Rice moved to approve the Stipulation and Consent Order and **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Diana Freckleton**. **Pass**
- APPNA47-0404 Marina Martinez was not present. P. Rock moved to approve the Stipulation and Consent Order, with the amendment that she can work under a licensed nurse, and **CONDITION** the license of Licensed Nursing Assistant **Marina Martinez**. **Pass**
9. FOLLOW UP:
- NU15-0801 Glenn Welker was not present. P. Rock moved to approve the Stipulation and Consent order and **REINSTATE AND CONDITION** the license of Registered Nurse **Glenn Welker**. **Pass**
- NU13-0701 Karen Dettor was not present. P. Rock moved to **REINSTATE WITHOUT CONDITIONS** the license of Registered Nurse **Karen Dettor**. S. Farrell recused. **Pass**
- NU37-0593 Julia Chackel was not present. P. Rock moved to **REINSTATE WITHOUT CONDITIONS** the license of Registered Nurse **Julia Chackel**. L. Tyo recused. **Pass**
- NU24-1001 Patricia Bergeron was not present. P. Metcalf moved to **REINSTATE WITHOUT CONDITIONS** the license of Registered Nurse **Patricia Bergeron**. E. Leff recused. **Pass**
10. CONCLUDED REPORT
- A. Weiss moved to approve the Report of Concluded Investigation and recommend that NU48-0104, NU68-0404, NU13-0803, NA43-0404, NU80-0504 and NU41-0104 be concluded without charges. **Pass**
11. OTHER:
- A. Board received the Nursing Law's Regan Report - May 2004
12. A. Welch moved to adjourn the meeting at 6:00 p.m. **Pass**

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VERMONT BOARD OF NURSING
MINUTES
JULY 12, 2004

The meeting was held at 81 River Street in Montpelier, VT. The meeting was called to order at 9:01 a.m. by Susan Farrell Board Chair. Members present: Susan Farrell, Linda Rice, Laury Tyo, Alan Weiss, Sandra Norton, DeAnn Welch, Donarae Metcalf and Ellen Leff; Board members absent Elayne Clift and Patricia Rock; Staff present were: Anita Ristau, Nancy Morin, Vada. Aucter, Chris Winters, Board Attorney, Edward Adrian, Prosecuting Attorney; Others present: Attorney Kent Masterson Brown, Attorney Sharene Hart, Susan Antes and Attorney Tina Shoup

1. A. Weiss moved to approve the minutes of the June 14, 2004 meeting. **Pass**
- 2.. Board reviewed the recommended guidelines for placing items on the agenda and sending out agenda packets. Guidelines attached.
3. ADMINISTRATION:
 - A. Nursing Assistant Program - Monthly Report was presented by V. Aucter. Report attached.
 1. L. Rice moved to accept Bennington Health and Rehabilitation for continuing approval. **Pass**
 2. Board requested that V. Aucter send a letter to M. Denise Southgate thanking her for having such a good LNA program and wishing her the best of luck in her retirement.
 - B. Executive Director's Report - Monthly Report was presented by A. Ristau. Report attached.
4. EDUCATION:
 - A. Board discussed additional skills that will be taught to LNAs in New Hampshire. The Board reaffirmed that these skills should fall under delegation.
 - B. A. Weiss moved to take the Vermont Technical College Nurse Re-entry Program off the table. **Pass**

A. Weiss moved to retable the Vermont Technical College Nurse Re-entry Program until further information is obtained. **Pass**
 - C. Board received the NCSBN thank you letter to Carol Hodges for participating in the NCLEX-PN item reviewing session
5. PRACTICE:

Laury Tyo reported on the Ad Hoc Practice Committee meeting.

- A. L. Tyo moved to approve the Advisory Opinion for PICC Line Insertion. Opinion Attached **Pass**
- B. L. Tyo moved to approve the Advisory Opinion for Femoral Vein Catheterization. Opinion Attached **Pass**
The Board agreed to provide a waiver to the two nurses at Fletcher Allen Health Care who have been performing this procedure for many years.

6. COMPLAINTS:

- NU23-0903 Deborah Mobbs was not present. L. Rice moved to approve the Stipulation and Consent Order and **CONDITION** the license of Licensed Practical Nurse **Deborah Mobbs** **Pass**
- NA25-1103 Marlene Mott was not present. L. Tyo moved to approve the Stipulation and Consent Order and **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Marlene Mott** **Pass**
- NU22-0903 Regina Van Amberg was not present. S. Farrell moved to approve the Stipulation and Consent Order and **INDEFINITELY SUSPEND** the license of Licensed Practical Nurse **Regina Van Amberg**. **Pass**
- NA32-1203 Ian Worth was not present. L. Rice moved to find **Ian Worth** in **DEFAULT**. **Pass**
A. Weiss moved to **REPRIMAND** the license of Licensed Nursing Assistant **Ian Worth**. **Pass**
- NU77-0503 Lee Ann Wooddell was not present. L. Tyo moved to approve the Stipulation and Consent Order and **CONDITION** the license of Licensed Practical Nurse **Lee Ann Wooddell**. **Pass**
NU01-0703
- NU91-0604 Bonnie Griffin was not present. L. Tyo moved to approve the Stipulation and Consent Order and **WARN** the license of Registered Nurse **Bonnie Griffin**. **Pass**
- NA27-1102 Mary Thomas Hill was not present. S. Farrell moved to approve the Stipulation and Consent Order and **CONDITION** the license of Licensed Nursing Assistant **Mary Thomas Hill**. **Pass**
- NA40-0204 Nanette Daly was not present. L. Tyo moved to approve the Stipulation and Consent Order and **REPRIMAND** the license of Licensed Nursing Assistant **NANETTE DALY**. **Pass**
- NA22-1103 Brandi Vincelette was not present. L. Tyo moved to find **Brandi Vincelette** in **Default**. L. Rice moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Brandi Vincelette**. **Pass**
- NA26-1103 Christopher Schirmer was not present. L. Tyo moved to find **Christopher Schirmer** in **Default**. L. Rice moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Christopher Schirmer**. **Pass**
- NA20-1103 Regan Perry was not present. A. Weiss moved to find **Regan Perry** in **Default**. D. Metcalf moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Regan Perry**. **Pass**
- NA16-0903 Denise Thibeault was not present but had requested that she participate by phone. C. Winters phoned Ms Thibeault at the number she had provided but Ms Thibeault was not there. L. Rice moved to proceed with the default hearing. **Pass**
L. Rice moved to find **Denise Thibeault** in **Default**. **Pass**
S. Farrell moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Denise Thibeault**. **Pass**

NA31-1203 Keith Finn was not present. L. Tyo moved to find **Keith Finn** in **Default**. **Pass**
S. Farrell moved to **REVOKE** the license of Licensed Nursing Assistant **Keith Finn**. **Pass**

NU51-0103 Susan Antes was present and represented by Attorney's Tina Shoup and Kent Masterson Brown.
L. Rice moved to go into deliberative session at 1:30 p.m. **Pass**
The meeting resumed at 2:45 p.m. A. Weiss moved to go into deliberative session at 2:50 p.m. **Pass**

Counsel to Springfield Hospital where the alleged unprofessional conduct took place objected to the States use of exhibits revealing patient initials and dates of service. Hospital counsel Shireen Hart advised that he would direct the State's witnesses not to testify regarding any patient information that did not meet her interpretation of Vermont's patient medical records statutes. The Board deliberated on how to proceed. After coming out of deliberative session, the parties proposed a stipulated set of facts, unprofessional conduct, and a sanction to resolve the case, which the Board approved.

NU10-0703 Jane Frisch was not present. L. Rice moved to approve the Stipulation and Consent Order and **CONDITION** the license of Registered Nurse **Jane Frisch**. **Pass**

7. FOLLOW-UPS

NU42-0101 Barbara Dyke was not present. L. Tyo moved to **REINSTATE WITHOUT CONDITIONS** the license of Registered Nurse **Barbara Dyke**. **Pass**

8. CONCLUDED REPORT

L. Rice moved to approve the Report of Concluded Investigations for NA49-0404, NA35-0104, NA50-0404, NU71-0404 and NA42-0304. **Pass**

A. Weiss moved to approve the Report of Concluded Investigation for NA37-0104 and NU57-0204. **Pass**

9. L. Rice moved to adjourn the meeting at 3:00. **Pass**

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VERMONT BOARD OF NURSING
MINUTES
AUGUST 9, 2004

The meeting was held at 81 River Street in Montpelier, VT. The meeting was called to order at 9:00 a.m. by Susan Farrell, Board Chair. Members present: Laurey Tyo, Sandra Norton, Donarae Metcalf, Ellen Leff, Patricia Rock, and Margaret Luce, Ad Hoc Member; Board members absent: Elayne Clift, Alan Weiss, De-Ann Welch and Linda Rice; Staff present: Anita Ristau, Nancy Morin, Vada Aucter, Chris Winters, Board Attorney, Edward Adrian, Prosecuting Attorney, Angela Stanski, Prosecuting Attorney, Gloria Danforth, Investigator for Office of Professional Regulation; Others present: Holly Striker, Hawley Jones

1. L. Tyo moved to approve the minutes of the July 12, 2004 meeting. **Pass**
2. There were no changes or additions to the agenda.
3. ADMINISTRATION:
 - A. Nursing Assistant Program - Monthly Report was presented by V. Aucter. Report attached.
 1. P. Rock moved to accept Addison County Home Health's one year post-approval with recommendations. **Pass**
 2. P. Rock moved to approve Helen Porter Healthcare and Rehabilitation Center's biennial review with recommendations. **Pass**
 3. P. Rock moved to approve North Country Career Center-Adult Program one year post-approval with recommendations. **Pass**
 4. P. Rock moved to approve Eden Park of Brattleboro's biennial review. **Pass**
 - B. Board reviewed the Nursing Assistant Education Program Annual Report
 - C. Executive Director's Report - Monthly Report was presented by A. Ristau. Report attached
 1. S. Farrell reported on the NCSBN's annual meeting which was held in Kansas City.
 - D. A. Ristau presented the Board's Goals and Objectives for July 2003-2004. The Board discussed possible goals for 2004-2005. Board suggested that Mary Val Palumbo be asked to do a survey on the LPN's role and scope of practice in the work place.
4. EDUCATION:
 - A. Board received the letter from UVM regarding the new Chair of the Department of Nursing
5. PRACTICE:
 - A. The Board reviewed the summary of the Licensed Practical Nurses relicensure survey for March 2004 prepared by the Office of Nursing Workforce Research, Planning and Development.

6. LICENSURE

- A. The Board reviewed the Foreign Nurse Study for June 1, 2003 through May 31, 2004
- B. The Board reviewed the letter from Bonnie Sibley, LPN requesting that the Board review her job description. P. Rock moved to accept Bonnie Sibley's request to allow her to use the hours from her current job to meet the requirements for relicensure as a LPN. E. Leff voted No. **Pass**

A. Ristau was requested to send a letter to the Vice President of Nursing regarding the title and responsibilities of Bonnie Sibley's job and to suggest that there should be two job descriptions for the job.

7. COMPLAINTS:

- NA36-0104 Regina Marzullo was not present. P. Rock moved to approve the Stipulation and Consent order and **CONDITION** the license of Licensed Nursing Assistant **Regina Marzullo**. **Pass**
- NU88-0504 Margaret Huseby was not present. L. Tyo moved to approve the Stipulation and Consent Order and **WARN** the license of Registered Nurse **Margaret Huseby**. **Pass**
- NU81-0504 Ruth Ann Alexander was not present. L. Tyo moved to approve the Stipulation and Consent Order and **WARN** the license of Licensed Practical Nurse **Margaret Huseby**. **Pass**
- NU03-0703 Christine Kelly was not present. E. Leff moved to approve the Stipulation and Consent Order and **INDEFINITELY SUSPEND** the license of Registered Nurse **Christine Kelly**. **Pass**
- NA60-0503 Kimberly Ritter was not present. L. Tyo moved to find **Kimberly Ritter** in **DEFAULT**. **Pass**
P. Rock moved to **REVOKE** the license of Licensed Nursing Assistant **Kimberly Ritter**. **Pass**
- NU33-1103 Christine Corrow was not present. E. Leff moved to find **Christine Corrow** in **DEFAULT**. **Pass**
P. Rock moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Christine Corrow**. **Pass**
- NA39-0204 Mandi Willard was not present. P. Rock moved to find **Mandi Willard** in **DEFAULT**. **Pass**
D. Metcalf moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Mandi Willard**. **Pass**
- NU45-0104 Dea Waterhouse was not present. P. Rock to find **Dea Waterhouse** in **DEFAULT**. Sue Farrell recused. **Pass**
E. Leff moved to go into deliberative session at 1:30 p.m. **Pass**
The meeting resumed at 1:34 p.m. P. Rock moved to **REVOKE** the license of Registered Nurse **Dea Waterhouse**. **Pass**
- NA33-0104 Cathy Brundige was not present. E. Leff moved to find **Cathy Brundige** in **DEFAULT**. **Pass**
S. Farrell moved to **REPRIMAND** the license of Licensed Nursing Assistant **Cathy Brundige**. **Pass**

- NU85-0504 Holly Striker was present. P. Rock moved to go into deliberative session at 11:45 a.m. **Pass**
Meeting resumed at 12:00. M. Luce moved to approve the recommended 6 month suspension
and a 3 year conditioned license after the 6 month suspension. **Pass**
- NU64-0304 Ann Lupa was not present. P. Rock moved to find **Ann Lupa** in **DEFAULT**. **Pass**
S. Farrell moved to **REVOKE** the license of Registered Nurse **Ann Lupa**. **Pass**
- NU65-0304 Arnold Burke was not present. L. Tyo moved to **SUMMARILY SUSPEND** the license of
Registered Nurse **Arnold Burke**. **Pass**
- NU35-1203 Robert Coffman was not present. S. Farrell moved to go into deliberative session at 1:55 p.m. **Pass**
The meeting resumed at 2:00 p.m. S. Farrell moved to **INDEFINITELY SUSPEND** for a
minimum of 12 months the license of Licensed Practical Nurse **Robert Coffman**. **Pass**
- NU60-0303 Barbra Elzohairy's "Motion to Dismiss". L. Tyo moved to go into deliberative session at 2:25
p.m. **Pass**
The meeting resumed at 2:37 p.m. C. Winters announced that the Board had denied the motion
to dismiss and that he draft a written order.

8. FOLLOW-UPS

- APP-NU94-0602 Barbara Wells was not present. P. Rock moved to **REINSTATE WITHOUT**
CONDITIONS the license of Registered Nurse **Barbara Wells**. **Pass**
- APP-NA31-0201 Sonja Hatch White was not present. P. Rock moved to **REINSTATE WITHOUT**
CONDITIONS the license of Licensed Nursing Assistant **Sonja Hatch White**. **Pass**

9. CONCLUDED REPORT:

- P. Rock moved to approve the Report of Concluded Investigations for NU-44-010 and NA45-0404. **Pass**
- D. Metcalf moved to approve the Report of Concluded Investigation for NU63-0304. **Pass**
- E. Leff moved to approve the Report of Concluded Investigation for NU36-1203. **Pass**

10. OTHER:

- A. The Board received the Nursing Law's Regan Report for June 2004.

11. P. Rock moved to adjourn the meeting at 2:39 p.m. **Pass**

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VERMONT BOARD OF NURSING
MINUTES
SEPTEMBER 13, 2004

The meeting was held at 81 River Street in Montpelier, VT. The meeting was called to order at 9:00 a.m. by Susan Farrell, Board Chair. Members present: Sandra Norton, Donarae Metcalf, Ellen Leff, Patricia Rock, Elayne Clift, Alan Weiss, Deann Welch and Linda Rice; Board members absent: Laurey Tyo; Staff present: Anita Ristau, Nancy Morin, Vada Aucter, Chris Winters, Board Attorney, Angela Stanski, Prosecuting Attorney, Ronald West, Investigator for Office of Professional Regulation; Others present: Kate Spencer, Susan McWhinney, Tom Lozon, Paula McGarry

1. P. Rock moved to approve the minutes of the August 9, 2004 meeting. A. Weiss, L. Rice and E. Clift abstained. **Pass**
2. ADMINISTRATION:
 - A. Nursing Assistant Program - Monthly Report was presented by V. Aucter. Report attached.
 1. L. Rice moved to accept Haven Health Care's Biennial Review with recommendations. **Pass**
 2. L. Rice moved to approve Berlin Health and Rehabilitation's Biennial Review. D. Metcalf abstained. **Pass**
 3. L. Rice moved to approve The Arbor's Biennial Review. **Pass**
 4. E. Leff moved to approve Eden Park of Brattleboro's Biennial Review. **Pass**
 - B. Executive Director's Report - Monthly Report was presented by A. Ristau. Report attached.
 1. Board requested that letters of appreciation be sent to Jackie Cholewa, Gloria Danforth and Howard Rice who are all leaving the Office of the Secretary of State
 - C. Election of Officers
 1. L. Rice moved to nominate Susan Farrell as Chairperson. **Pass**
 2. D. Welch moved to nominate Linda Rice as Vice-Chairperson. **Pass**
 3. E. Clift moved to nominate L. Tyo as Secretary. **Pass**
 - D. The Board reviewed the Goals for 2004-2005.
 - E. The Board reviewed the Final FY2004 Budget and the FY 2005 Budget and discussed the deficit and whether fees would have to be raised. A. Weiss wanted to know about the Governors' request for a 2 percent reduction in all budgets and whether this would affect the Board of Nursing. A. Weiss also requested that Anita check on why the fees that are charged per case were decreased but the budget does not reflect this decrease.

3. PRACTICE:

- A. The Board discussed the memo from the Department of Health & Human Services/Center for Medicaid and State Operations regarding Physician's Rubber Stamp Signatures. The Board does not have a problem with physicians using a rubber stamp for their signature.
- B. L. Rice moved to approve the Advisory Opinion "Peripherally Inserted Central Catheters (PICC Lines) with corrections. **Pass**
- C. L. Rice moved to approve the Advisory Opinion " Administration of Propofol (Diprivan)" with corrections. **Pass**
- D. Paula McGarry and Kate Spencer appeared before the Board to discuss the use of LPNs to re-evaluate competencies of persons performing procedures as it applies to the Development Disabilities Act.
E. Clift moved to table the discussion until the October meeting. **Pass**
- D. The Board discussed Nurse Practitioners (APRNs) scope of practice and are concerned with what APRN's are being allowed to do within their practices. A. Weiss moved to request that A. Ristau set up an Ad-Hoc Committee made up of APRNs in specialty areas and to have a public member on the Committee. **Pass**

4. EDUCATION:

- A. The Board received the NLNAC decision for non-reaccreditation for Southern Vermont College.
- B. The Board received the memo from Mary Val Palumbo regarding the re-entry program from Connecticut and the memo from Nancy Boutin who is taking the re-entry program.

5. EXAMINATION

- A. The Board received the NCSBN memo regarding the selection of Paul Wood as alternate for the NCLEX-PN panel.
- B. The Board received the NCSBN memo regarding the selection of Lynda McDermott as alternate for the NCLEX-RN panel.
- C. The Board received the NCSBN New Release regarding the 2004 NCSBN Annual Meeting.
- D. The Board received the NCSBN News Release regarding the new NCLEX-PN test plan effective April 2005.
- E. The Board received the NCSBN Examination results for Registered Nurses - 1/1/04 - 6/30/04.
- F. The Board received the NCSBN Examination results for Practical Nurses - 1/1/04 - 6/30/04.

6. COMPLAINTS:

- NU76-0404 Brenda Nix was not present. A. Weiss moved to find Brenda Nix in **DEFAULT**. **Pass**
E. Clift moved to **REPRIMAND** the license of Registered Nurse **Brenda Nix**. **Pass**
- NA48-0404 Lindsey Bruzzesi was not present. S. Farrell moved to find Brenda Nix in **DEFAULT**. **Pass**
P. Rock moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Lindsey Bruzzesi**. D. Metcalf recused. **Pass**

NU12-0804 Susan McWhinney was present. P. Rock moved to **SUMMARILY SUSPEND** the license of Licensed Practical Nurse **Susan McWhinney**. **Pass**

NA08-0804 Elizabeth Beddie was not present. P. Rock moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Elizabeth Beddie**. D. Metcalf recused. **Pass**

NU56-0204 Board reviewed the Notice of Dismissal for Mary Stevens.

7. FOLLOW-UP

NU41-0300 Harriet Nesbit was not present. P. Rock moved to approve the Stipulation and Consent order and **INDEFINITELY SUSPEND** the license of Registered Nurse **Harriet Nesbit**. **Pass**

NU68-0697 Deborah Hughes was not present. L. Rock moved to reject the Stipulation and Consent Order and send it back to the I-Team. The new stipulation must address the conditions for the Respondent to do a re-entry program. Medications can be given under direct one to one supervision with no narcotic medication being allowed to be given by the Respondent during the re-entry program. **Pass**

P. Rock moved to reject the research paper that was submitted by Allan White as required by his Stipulation and Consent Order. A. Ristau will send him a letter outlining the specific guidelines for rewriting his research paper. L. Rice recused. **Pass**

NU51-0103 L. Rice moved to approve the motion to amend Susan Antes's Order **Pass**

8. CONCLUDED REPORT

A. Weiss moved to approve the Report of Concluded Investigations for NU43-0101, NU92-0604, NU42-0204 and ULP-NU-94-0604. L. Rice recused. **Pass**

P. Rock moved to approve the Report of Concluded Investigations for NA-61-0504, NA54-0504, and NA02-0704. A. Weiss recused. **Pass**

9. OTHER:

A. The Board received the NCSBN Council Connector.

10. Moved to adjourn the meeting at 2:10 p.m. **Pass**

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VERMONT BOARD OF NURSING
MINUTES
OCTOBER 11, 2004

The meeting was held at 81 River Street in Montpelier, VT. The meeting was called to order at 9:00 a.m. by Susan Farrell, Board Chair. Members present: Sandra Norton, Donarae Metcalf, Ellen Leff, Patricia Rock, Alan Weiss, Deann Welch and Linda Rice, Laurey Tyo; Board members absent: Elayne Clift; Staff present: Anita Ristau, Nancy Morin, Chris Winters, Board Attorney, Ed Adriani, Prosecuting Attorney; Others present: Michelle Monroe, Heather Cornell, Jason Sawyer, Esq., Barbara Elzohairy, Michael Harris, Esq., Norman Blais, Esq., Dr. James Jacobson by phone, Matt Choate, Donna Tooley, Diana Hamilton, Vicki Sayard, Nancy Warner

1. D. Welch moved to approve the minutes of the September 13, 2004 meeting. L. Tyo abstained. **Pass**
2. ADMINISTRATION:
 - A. Nursing Assistant Program - Monthly Report was presented by A. Ristau. Report attached.
 1. E. Leff moved to accept Haven Health Care of Rutland's Biennial Review with recommendations. **Pass**
 2. E. Leff moved to approve Skill Med Services, Inc. as a new program with recommendations. **Pass**
 - B. Executive Director's Report - Monthly Report was presented by A. Ristau. Report attached.
 1. A. Weiss moved to table the discussion with Paula McGarry from the Community Access Program until the November or December meeting. **Pass**
3. PRACTICE:
 - A. E. Leff moved to approve the Advisory Opinion on The Role of the LPN in I.V. Therapy with corrections. **Pass**
 - B. P. Rock reported on the Ad-Hoc Practice Committee meeting that was held on September 15, 2004. The Board reviewed and discussed the ANNA Position Paper Delegation of Nursing Care Activities. L. Rice moved that dialysis technicians or LNAs working as dialysis technicians should not be allowed to administer Heparin I.V. A draft of the decision will be sent to the Board and to Rick Barry at FAHC. **Pass**
 - C. The Board reviewed and discussed the Minnesota Board of Nursing Adopted Joint Statement on Pain Management. The Board requested that A. Ristau contact the Pharmacy and Medical Board Chairs and set up an agenda to discuss this issue.
 - D. The Board discussed with Anita her concerns surrounding nurses writing documentation/notes on articles of clothing or other surfaces rather than on charts. Some of the nurse members of the Board stated that in critical situations when you did not have the chart to write on that a nurse needed to write on whatever was available and then transcribe the notes onto the chart when the patient had stabilized.
4. EDUCATION
 - A. L. Rice moved to approve Vermont Technical College's RN Re-Entry Program. **Pass**

5. COMPLAINTS:

NU07-0703 Michelle Monroe was present and represented by Attorney Norman Blais via telephone. A. Weiss moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Michelle Monroe**. Christopher Winters will draft the order for the Board's approval. **Pass**

NA44-0404 Deanna Cameron was not present nor represented by counsel. E. Leff moved to find Deanna Cameron in **DEFAULT**. **Pass**

P. Rock moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Deanna Cameron**. Christopher Winters will draft the order for the Board's approval. **Pass**

NU95-0602 Heather Cornell was present and represented by Attorney Jason Sawyer. E. Leff moved to go into deliberative session at 12:15 p.m. When the meeting resumed Christopher Winters announced that he will draft a written decision for the Board's approval. **Pass**

APP-NU-06-0704 Jason Braasch was not present or represented by counsel. A. Weiss moved to approve the Stipulation and Consent order and **CONDITION** the license of Licensed Practical Nurse **Jason Braasch**. **Pass**

NU60-0303 Barbara Elzohairy was present and represented by Attorney Michael Harris. L. Rice moved to go into deliberate session at 4:35 **Pass**

When the meeting resumed Christopher Winters announced that he would draft a written decision for the Board's approval.

NU17-0904 Barbara Long was not present or represented by counsel. L. Rice moved to go into deliberative session at 5:20 p.m. **Pass**

The meeting resumed at 5:25 p.m. L. Rice moved to deny the motion to continue. **Pass**

S. Farrell moved to **SUMMARILY SUSPEND** the license of Licensed Practical Nurse **Barbara Long**. **Pass**

6. FOLLOW-UP

A. P. Rock moved to approve the removal of all conditions and **REINSTATE** the license of Registered Nurse **Donnalee Keehn-Fields**. Linda Rice abstained. **Pass**

7. CONCLUDED REPORT

L. Rice moved to approve the Report of Concluded Investigations for NA03-0704 and NA64-0604 A. Weiss abstained. **Pass**

A. Weiss moved to approve the Report of Concluded Investigations for NU97-0604, NU59-0204 and NU89-0604. L. Rice and Laurie Tyo abstained. **Pass**

8. OTHER:

A. The Board received the Nursing Law's Regan Report for September 2004

9. L. Rice moved to adjourn the meeting at 5:30 p.m. **Pass**

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**VERMONT BOARD OF NURSING
MINUTES
NOVEMBER 8, 2004**

The meeting was held at 81 River Street in Montpelier, VT. The meeting was called to order at 9:00 a.m. by Susan Farrell, Board Chair. Members present: Sandra Norton, Donarae Metcalf, Ellen Leff, Patricia Rock, Elayne Clift, Alan Weiss, Deann Welch and Linda Rice, Laurey Tyo; Staff present: Nancy Morin, Chris Winters, Board Attorney, Angela Stanski, Prosecuting Attorney, Ed Adrian, Prosecuting Attorney; Others present: Leighton Detora, Esq., Thomas Somers, Esq., Sylvia Flint, Carol Carey by phone, Diane Sullivan, Gloria Phelan, Cira LoCascio-Mayfield, Philicity Stevens, Karen Brislin

1. A. Weiss moved to approve the minutes of the October 11, 2004 meeting with corrections. E. Clift abstained. **Pass**
2. S. Farrell congratulated L. Tyo for passing the medical surgical certifying nursing examination.

3. ADMINISTRATION:

- A. Nursing Assistant Program - Monthly Report attached.

The Board reviewed the monthly report and requested that the name of one of the individuals requesting reinstatement be corrected. The Board also requested that M. Martinez be sent a registered letter regarding the information she must submit to be in compliance with her stipulation and consent order.

1. L. Rice moved to accept Birchwood Terrace Healthcare's Biennial Review with recommendations. **Pass**
2. E. Clift moved to approve Green Mountain Technical Center's Biennial Review and granted a one year post approval for clinical training. **Pass**
3. L. Rice moved to approve Clinical Career Training and granted a one year post approval for clinical training. **Pass**

- B. Executive Director's Report - Monthly Report attached.

1. The Board reviewed the report. Sue Farrell advised the Board that she had attended the VSNA's annual meeting, as a spokesperson for the Board, and had discussed the Board's role in disciplinary and other issues that come before the Board.

4. EDUCATION:

- A. L. Tyo moved to approve Castleton State College Associate Degree Program's Annual Report. A. Ristau will send a letter with the Board's comments. S. Farrell abstained. **Pass**
- B. P. Rock moved to approve Vermont Technical College Associate Degree Program Annual Report and Vermont Technical College Practical Nursing Program Annual Report. A. Ristau will send a letter with the Board's comments. **Pass**

- C. L. Rice moved to grant conditional approval of Norwich University Baccalaureate Degree Program Annual Report pending clarification of issues. The clarification must be received within 30 days. A. Ristau will send a letter outlining the issues that need to be addressed. **Pass**

5. PRACTICE:

- A. L. Rice reported on the Ad-Hoc APRN Committee Meeting. The Board requested that A. Ristau and L. Rice draft an advisory opinion on APRN's in Acute Care settings.
- B. P. Rock moved to approve the Client Age Perimeters for Adult Nurse Practitioners Advisory Opinion. **Pass**

6. COMPLAINTS:

- NU29-1003 Sylvia Flint was present and represented by Leighton Detora, Esq. E. Clift moved to go into deliberative session at 11:14 a.m. **Pass**

The meeting resumed at 11:25 a.m. C. Winters announced that the Board had moved to approve the Stipulation and Consent order with Paragraphs 6 and 7 to be determined.

L. Rice moved to go into deliberative session at 11:30 a.m. **Pass**

The meeting resumed at 11:35 a.m. Christopher Winters announced that he would draft the order for the Board's approval.

- NA51-0504 Heather Smith was not present or represented by counsel. E. Clift moved to find **Heather Smith** in **DEFAULT**. D. Metcalf recused. **Pass**

L. Rice moved to **REPRIMAND** the license of Licensed Nursing Assistant **Heather Smith**. **Pass**

- NA58-0504 Alice Lehouiller was not present or represented by counsel. S. Farrell moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Alice Lehouiller**. **Pass**

- NU73-0404 Gloria Phelan was present and represented by Thomas Somers, Esq. E. Clift moved to go into deliberative session at 12:10 p.m. **Pass**

When the meeting resumed Christopher Winters announced that he would draft the order for the Board's approval. P. Rock and E. Leff recused.

- NA27-1103 Megan Haskins was not present or represented by counsel. L. Rice moved to go into deliberative session at 1:27 p.m. **Pass**

The meeting resumed at 1:34 p.m. When the meeting resumed Christopher Winters announced that the Board had moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Megan Haskins**. Christopher Winters will draft the order for the Board's approval.

- NA46-0404 Tammy Drollette was not present or represented by counsel. E. Clift moved to approve the Stipulation and Consent Order and **WARN** the license of Licensed Nursing Assistant **Tammy Drollette**. D. Metcalf recused. **Pass**

NA66-0604 Terra Senecal was not present or represented by counsel. S. Farrell moved to **REPRIMAND** the license of Licensed Nursing Assistant **Tera Senecal**. **Pass**

NU71-0403 Prosecuting Attorney submitted a dismissal of charges for Timothy Myers.

7. FOLLOW-UP

NU46-0400 Armand Ferland was not present or represented by counsel. E. Clift moved to go into deliberative session at 2:00 p.m. **Pass**

The meeting resumed at 2:15. A. Weiss moved to reject the stipulation and consent order and send it back to the I-Team.

NU06-0703 P. Rock moved to accept Allan White's Research Paper as required by his Stipulation and Consent Order. **Pass**

NU46-0397 L. Rice moved to approve the removal of all conditions and **REINSTATE** the license of Licensed Practical Nurse **Anita Daniels**. **Pass**

NU17-0801 E. Clift moved to approve the removal of all conditions and **REINSTATE** the license of Registered Nurse **Melissa Hruska**. **Pass**

NU28-0901 L. Rice moved to approve the removal of all conditions and **REINSTATE** the license of Registered Nurse **Marielle Jonis**

8. CONCLUDED REPORT

A. D. Metcalf moved to approve the Report of Concluded Investigations for:

NA34-0104 NA56-0504

A. Weiss recused.

Pass

B. A. Weiss moved to approve the Report of Concluded Investigations for:

NU15-0804 NU09-0704 NU79-0504 NU87-0504.

L. Tyo and L. Rice recused.

Pass

9. OTHER:

A. The Board received the Nursing Law's Regan Report for September 2004.

10. D. Welch moved to adjourn the meeting at 2:40 p.m.

Pass

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MINUTES
DECEMBER 13, 2004

The meeting was held at 81 River Street in Montpelier, VT. The meeting was called to order at 9:05 a.m. by Susan Farrell, Board Chair. Members present: Sandra Norton, Donarae Metcalf, Elayne Clift, Alan Weiss, Deann Welch and Linda Rice, Laurey Tyo; Members absent: Ellen Leff, Patricia Rock, Margaret Luce, Ad-Hoc member; Staff present: Nancy Morin, Chris Winters, Anita Ristau; Board Attorney, Ed Adrian, Prosecuting Attorney; Others present: Stephen Saltonstall, Esq., Laura Eisenberg, by phone, Mary Hill, Doreen Conrad, Jessica Lennon, Howard Louis, Lisa Getman, Barbara Long, Robert Long, Kelley McEvoy and Gail McEvoy, Constance Fletcher

1. A. Weiss moved to approve the minutes of the November 8, 2004 meeting with corrections. **Pass**
2. ADMINISTRATION:
 - A. Nursing Assistant Program - Monthly Report was presented by A. Ristau. Report attached.
 1. E. Clift moved to accept the Biennial Review for the following:
 - A. Fletcher Allen Health Care Program with recommendations
 - B. Mayo Healthcare Program
 - C. Barre Technical Center Day Program
 - D. Barre Technical Center Evening Program
 - E. Rowan Court Health and Rehabilitation Center **Pass**
 2. L. Tyo moved to approve Lake Region Center for Lifelong Learning One Year Post-Approval. **Pass**
 - B. Executive Director's Report - Monthly Report was presented by A. Ristau. Report attached.
 - C. Jessica Porter and Paul Daley met with the Board to discuss the budget. The Board was advised that the Board would not need to raise the renewal fees this year. Jessica explained that the Board needed to carry a surplus because the Board may, in the future, have a hearing that could cost a lot of money. Paul stated he would be reviewing the Board's budget and the amount of money that the Board receives from fees and would meet with the Board in a few months.
 - D. The Board reviewed the draft of information that visiting students and others would receive when attending a Board meeting. The Board requested that Anita include a typical agenda in the information.
3. EDUCATION:
 - A. Moved to approve Southern Vermont's Associate and Baccalaureate Degree Program Annual Report. **Pass**
 - B. Moved to approve the University of Vermont's Baccalaureate and Master's Degree Program Annual Report. **Pass**
 - C. Moved to approve to approve Vermont Technical College Nursing Program response to Board's letter regarding the policy on drug/alcohol abuse. **Pass**

4. EXAMINATION

The Board reviewed the NCLEX Examination results for Registered Nurses and Practical Nurses - 7/1/04 - 9/30/04.

- A. The Board requested that Anita send a letter to Norwich expressing the Board's concern with the 52.63% pass rate for Norwich University students and requesting that the program submit an evaluation of the problem and a plan to improve the examination success rate.
- B. The Board requested that Anita send a letter to Vermont Technical School congratulating the faculty and students in the Practical and Associate Degree Nursing Programs for their high achievement of success on the NCLEX-PN and NCLEX-RN examination for the January through September 2004 year.
- C. The Board requested that Anita send a letter to Castleton State College congratulating the faculty and students for their continued high achievement of success on the NCLEX-RN examination for the January through September 2004 year.

5. PRACTICE:

- A. L. Tyo moved to approve the Adult and Family Nurse Practitioners Working in Acute Care Facilities Advisory Opinion. **Pass**
- B. Board requested that Linda Hurley from Springfield Hospital be invited to the January meeting to discuss the Nurse Technicians at Springfield Hospital.
- C. A. Weiss moved to table the approval of the Advisory Opinion for the Delegation of Administration of Medications to LNA/Dialysis Technicians until further information is received. **Pass**

6. LICENSURE:

- A. A. Weiss moved to deny Tammi Lantagne, LPN request for a waiver of the time limit between completion of a program and sitting for the examination because Administrative Rule Chapter 3 IV F states "Candidates who do not retake the examination within two years but less than five years of the initial examination may retake the examination only after completing an entire approved nursing program." **Pass**
- B. Mary Hill was present. L. Tyo moved to go into deliberative session at 9:40. **Pass**
The meeting resumed at 9:46. L. Tyo moved to grant Mary Hill 6 month extension to meet the work requirements for renewal of her Licensed Nursing Assistant licence. **Pass**

7. COMPLAINTS:

- NU78-0504 Laura Eisenburg, was present by telephone. L. Rice moved to go into deliberate session at 11:25. **Pass**
When the meeting resumed Christopher Winters announced that he will draft a written decision for the Board's approval. **Pass**
- NU37-1203 Jessica Lennon was present. A. Weiss moved to go into deliberative session at 12:25. **Pass**
When the meeting resumed Christopher Winters announced that he will draft a written decision for the Board's approval.
- NU54-0204 Roxanne Tetreault was not present. A. Weiss moved to **INDEFINITELY SUSPEND** the license of Licensed Practical Nurse **Roxanne Tetrault**. **Pass**
- NU52-0204 Helen Bowdy was present. L. Rice moved to go into deliberative session at 11:55. **Pass**
When the meeting resumed Christopher Winters announced that he will draft a written decision for the Board's approval.

NU39-1203 Constance Fletcher was present. L. Tyo moved to find Constance Fletcher in **DEFAULT**. **Pass**
S. Farrell moved to **INDEFINITELY SUSPEND** the license of Licensed Practical Nurse **Constance Fletcher**. Christopher Winters will draft the order for the Board's approval. **Pass**

NU86-0504 Kenneth Shepard was not present. L. Tyo moved to find Kenneth Shepard in **DEFAULT**. **Pass**
L. Tyo moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Kenneth Shepard**. Christopher Winters will draft the order for the Board's approval. **Pass**

APPNU29-1002 Lisa Getman was present. Charges were dismissed.

NU17-0904 Barbara Long was present and represented by Stephen Saltonstall, Esq. S. Farrell moved to approve the Stipulation and Consent order and **CONDITION** the license of Licensed Practical Nurse **Barbara Long**. **Pass**

NA08-0804 Elizabeth Beddie was not present. D. Welch moved to find Elizabeth Beddie in **DEFAULT**. **Pass**
S. Farrell moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Elizabeth Beddie**. Christopher Winters will draft the order for the Board's approval. **Pass**

NU28-1104 Kelley McEvoy was present. A. Weiss moved to go into deliberative session at 4:25. **Pass**
The meeting resumed at 4:35. A. Weiss moved to **SUMMARILY SUSPEND** the license of Registered Nurse **Kelley McEvoy**. **Pass**

NA28-1203 Moved to table the default hearing for Susan Nichols. **Pass**

8. FOLLOW-UP

NU67-0695 Doreen Conrad was present. S. Farrell moved to go into deliberative session at 10:30. **Pass**
The meeting resumed at 10:55. E. Clift moved that the Stipulation and Consent order be modified and that Doreen Conrad would have to provide monthly reports for 6 months instead of 12 months. **Pass**

NU10-1191 Carole Draper was not present. S. Farrell moved to affirm the preliminary decision to **DENY** the request for reinstatement of Licensed Practical Nurse **Carole Draper**. **Pass**

NA18-0903 Jennifer Willson was not present. A. Weiss moved to find Jennifer Willson in **DEFAULT**. **Pass**
A. Weiss moved to **REVOKE** the license of Licensed Nursing Assistant **Jennifer Willson**. Christopher Winters will draft the order for the Board's approval. **Pass**

9. CONCLUDED REPORT

A. Weiss moved to approve the Report of Concluded Investigations for:

NU-95-0604 NU-62-0304 NA55-0504
L. Rice and L. Tyo recused.

Pass

10. OTHER:

A. The Board received the Nursing Law's Regan Report for November 2004

11. Moved to adjourn the meeting at 5:30 p.m.

Pass