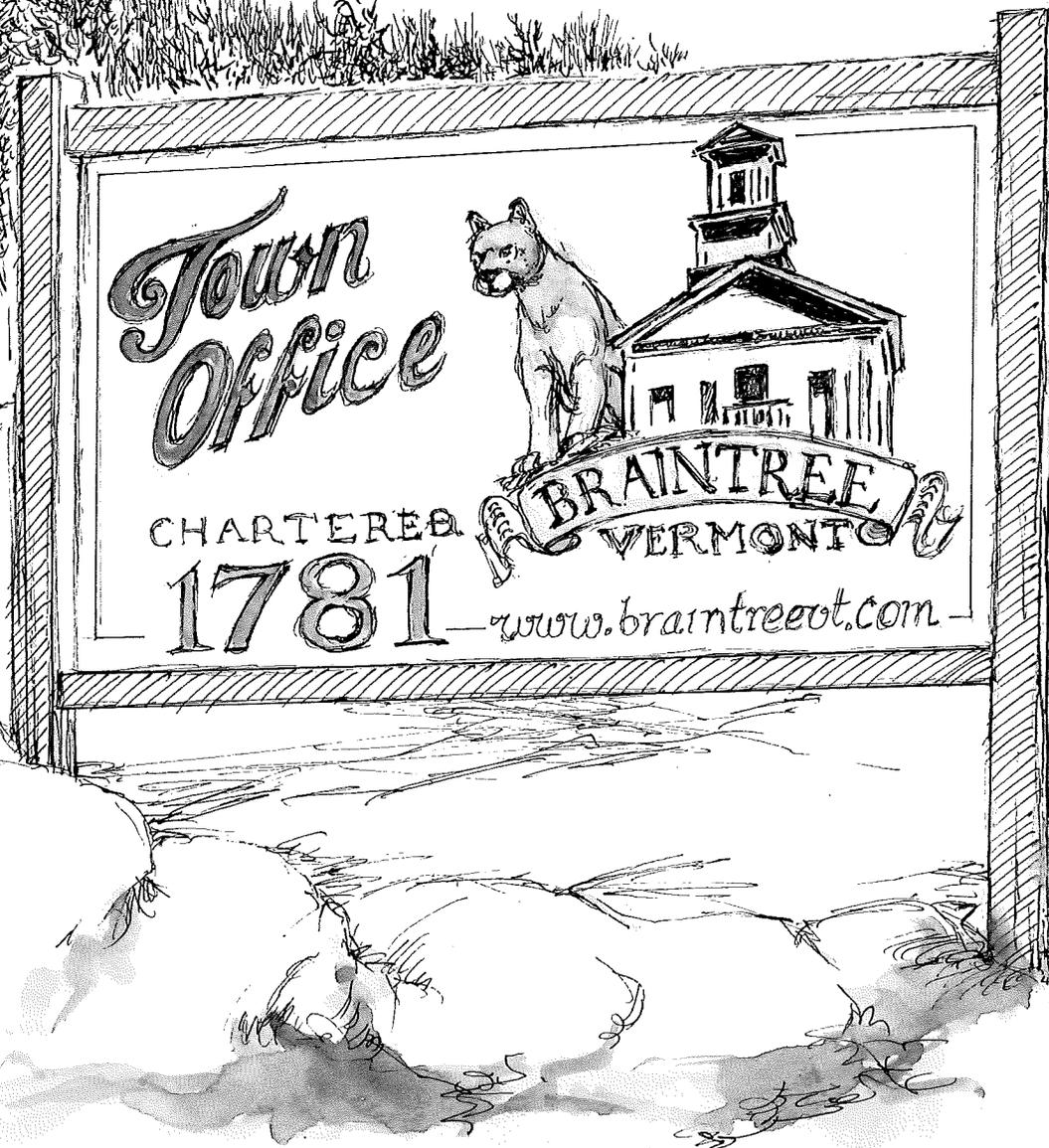


TOWN OF
BRAINTREE
VERMONT

ANNUAL REPORT
YEAR ENDING JUNE 30, 2020



*Town
Office*

CHARTERED

1781

BRAINTREE
VERMONT

www.braintreevt.com

FRIENDLY REMINDERS

Due Dates:

FY2021 Taxes – March 15, 2021 (Tuesday). **Do not be late or you will be delinquent.** We do accept postmarks; we do have a drop box; I do make appointments and the office will be open March 15th from 7:30 a.m. to 6:00 p.m. You can also go to braintreevt.com to make a credit card payment.

FY2022 Taxes – If Article 5 is approved, FY2022’s due dates will be October 15, 2021 and March 15, 2022.

Dog Licenses – Dogs must be licensed on or before April 1st of every year. We must have proof of their current rabies vaccination.

Town Meeting –This year, Braintree's budget and elected officials will be chosen by Australian ballot, as there will not be a traditional town meeting due to Covid-19 concerns. The Selectboard will hold a virtual question and answer session to discuss this year's budget on Saturday, February 27th at 10:00 a.m. To attend this meeting, sign on to **www.uberconference.com/braintreesbmotoole**. The optional dial-in number is 802-210-4472. Voting will occur between 7:00 a.m. and 7:00 p.m. on Tuesday, March 2nd at the Braintree Town Hall. Absentee ballots may be requested by calling Town Clerk, Jessica Brassard, at 802-728-9787x3 or stopping by the Town Office. All absentee ballots must be returned to the Town Office by 4:00 p.m. on Monday, March 1st or in person at the polling place by 7 p.m. on Tuesday, March 2nd. If you have questions on anything or would like to make an appointment, please call the Town Office at 802-728-9787 x3.

FY 2021 GRAND LIST **\$1,085,088.40**

TAX RATE FY2021

	<u>RESIDENTIAL</u>	<u>NON-RESIDENTIAL</u>
TOWN GENERAL	\$ 0.3293	\$ 0.3293
TOWN HIGHWAY	0.5563	0.5563
HOMESTEAD EDUCATION	1.4723	
NON-RESIDENTIAL EDUCATION		1.4876
TOTAL	\$2.3579	\$ 2.3732

1 ¢ OF 2020/21 TAX RATE RAISED	\$10,850.88
5 ¢ OF 2020/21 TAX RATE RAISED	\$54,254.42
10 ¢ OF 2020/21 TAX RATE RAISED	\$108,508.84

Thank you Barbara Carter for the cover drawing!

The Town of Braintree FY2020 Annual Report is Dedicated to

HOLLY JARVIS



Holly Jarvis served Braintree as the Town’s Administrative Assistant from November 27, 2006 until January 2020, when she and her family relocated to upstate New York to pursue new opportunities.

While the town maintains an official job description for the position of administrative assistant, Holly took on and accomplished so much more in her time serving the town. She seemed to have all of the answers, and if she didn’t she usually had a pretty good feeling what the answer would be and how to find it very quickly. She carried out the monumental task of acting as liaison between all the various commissions and boards, all while keeping the Selectboard on track and in line. When Braintree’s long-time zoning administrator retired, Holly took on that job as well and learned the ropes quickly to ensure a seamless transition.

Holly always greeted everyone who visited the town office with a big smile and a warm hello. We will miss her friendly and positive attitude as well as her vast institutional knowledge. We wish her and her family well on their new endeavors and adventures! Thank you, Holly!

AND

The Citizens of Braintree



Braintree Bluegrass Brunch 2019

We can’t think of a better year to honor everyone in our small community. To say this has been a challenging time for some is an understatement. Despite the uncertainty and hardship, the citizens of Braintree have come together in spirit to keep each other safe and help those in need. Thank you for your perseverance, patience, and dedication, and we look forward to being able to gather in person again soon.

Office Hours

Town Clerk/Treasurer’s Office Hours:

Monday, Tuesday, and Wednesday from 9:00 a.m. - 4:00 p.m. or by Appointment

Administrative Assistant Office Hours:

Monday – Friday from 8:15 a.m. – 3:45 p.m.

Meeting Schedules

Selectboard Meetings:

1st and 3rd Tuesday of each month at 6:00 p.m. at the Town Office

Cemetery Commission

1st Wednesday of each month at 7:00 p.m. at the Town Office

(Except in the off-season – 1st Thursday in November – 1st Wednesday in April)

Conservation Commission

4th Wednesday of each month at 7:00 p.m. at the Town Office

Planning Commission Meeting – as needed.

2nd Thursday of each month at 7:00 p.m. at the Town Office

Development Review Board – as needed.

4th Thursday of each month at 7:00 p.m. at the Town Office

Town Contact Information (Website: braintreevt.com)

Town Clerk..... 728-9787 ext. 3 braintreetownclerk@gmail.com

Selectboard:

Charles McMeekin..... 728-5587 braintreesb.cmcmeekin@gmail.com

Megan O’Toole..... 565-8284 braintreesb.motoole@gmail.com

Keegan Haupt 279-5141 braintreesb.khaupt@gmail.com

Loren Bent 728-9475 braintreesb.lbent@gmail.com

Daniel Burson 728-3879 braintreesb.dburson@gmail.com

Admin. Assistant..... 728-9787 ext. 6..... braintreadm@gmail.com

Listers 728-9787 ext. 5 braintreelisters@gmail.com

Fire Warden 728-9475

Treasurer..... 728-9787 ext. 3 braintreetreasurer@gmail.com

Zoning Administrator 728-9787

Highway Foreman 728-9380 ext. 4 braintreerdf.dpratt@gmail.com

Braintree Elementary School..... 728-9373

Randolph Union High School 728-3397

Randolph Technical Career Center... 728-9595

Superintendent’s Office..... 728-5052

Mountain Alliance <http://www.mtalliance.org/>

Emergency – Dial 911

Fire Department 728-3322

Ambulance 234-6800

Local Emergency Management..... 728-9787 ext. 7

State Police..... 234-9933

Fire Warden..... 728-9475

Constable/Dog Warden 728-3157

Legislators

Sen. Mark MacDonald 802-433-5867

..... mmacdonald@leg.state.vt.us

Rep. Larry Satcowitz..... (802) 828-2228

..... lsatcowitz@leg.state.vt.us

Rep. Jay Hooper (802) 828-2228

..... jhooper@leg.state.vt.us

BRAINTREE TOWN MEETING

Will not be in person this year!

**An informational meeting will be held
virtually on**

SATURDAY,

FEBRUARY 27, 2021

10:00 AM

To attend this meeting, sign on to

www.uberconference.com/braintreesbmotoole.

The optional dial-in number is 802-210-4472.

Voting by Australian Ballot for all articles will take place at the Braintree Town Hall on March 2nd, 2021 from 7 a.m. to 7 p.m.

Absentee ballots may be requested by calling Town Clerk, Jessica Brassard, at 802-728-9787x3 or stopping by the Town Office.

2020 ELECTED TOWN OFFICERS

Moderator	Jackson Evans
Town Clerk Three-Year Term Expires 2021	Jessica Brassard
Town Treasurer Three-Year Term Expires 2021	Jessica Brassard
Selectboard	
Three-Year Term Expires 2023	(Chair) Megan O’Toole
Two-Year Term Expires 2021	Loren Bent
Two-Year Term Expires 2021	Charles McMeekin
Three-Year Term Expires 2021	Keegan Haupt
Three-Year Term Expires 2022	Daniel Burson
Listers	
Term Expires 2023	Derek O’Toole
Term Expires 2021	(Chair) Jackson Evans
Term Expires 2022	(Resigned) Heather Fernandes
.....	(Appointed) Luke Fisher
Auditors	
Term Expires 2023	Stephanie Barrett
Term Expires 2021	Linfield Brown
Term Expires 2022	(Chair) Tom Cooch
Collector of Delinquent Taxes	Jessica Brassard
First Constable	Stephen Brassard
Agent to Prosecute and Defend Suits	Shannon Bent
Trustee of Public Funds	Jessica Brassard
Cemetery Commission	
Term Expires 2023	(Appointed) Seth Bent
Term Expires 2021	Vacant
Term Expires 2022	Chris Blanchard
Term Expires 2023	Mike Gaidys
Term Expires 2024	(Chair) Kris Haupt
Orange Southwest School District Board:	
Term Expires 2021	(Chair) Laura Rochat
Term Expires 2021	(Resigned) Paul Putney
.....	(Appointed) Megan Sault
Term Expires 2021	Rachel Gaidys
Term Expires 2022	Ashley Lincoln
Term Expires 2022	Anne Kaplan
Term Expires 2022	Brian Baker
Term Expires 2023	Hannah Arias
Term Expires 2023	Katja Evans
Justice of the Peace	Elected at the General Election
Terms Expire January 31, 2023	Anna Dustin
.....	Katja Evans
.....	Katherine Branstetter
.....	Robert Moyer
.....	Richard Bowen

2020 APPOINTED TOWN OFFICERS

Agent to Deed Land	Kris Haupt
Assistant Town Clerk.....	Lori Keene
Assistant Town Treasurer	Lori Keene
Development Review Board - Three Year Term	
Term Expires 2023	Linda Doane
Term Expires 2023	Joan Richmond-Hall
Term Expires 2021	(Chair) Robert Moyer
Term Expires 2021	Jennifer L. Phipps
Term Expires 2022	Malcolm FitzPatrick
Alternate Member.....	Steve Zind
Conservation Commission - Three Year Term	
Term Expires 2023	Sanders Stephen
Term Expires 2023	Gina Logan
Term Expires 2021	Joan Richmond-Hall
Term Expires 2021	(Chair) Paul Shriver
Term Expires 2022	Linda Morse
Planning Commission - Three Year Term	
Term Expires 2023	Malcolm FitzPatrick
Term Expires 2023	Jennifer L. Phipps
Term Expires 2021	Jackson Evans
Term Expires 2021	(Chair) Joan Richmond-Hall
Term Expires 2022	(Resigned) Nathan Cleveland
.....	(Appointed) Paul Kendal
E-911 Coordinator	Janice Russell
.....	(Vacant)
ECFiber Representative	Jackson Evans
Alternate ECFiber Representative	(Vacant)
Emergency Management Director	Timothy Caulfield
Fire Advisory Committee Representative.....	Loren Bent
Fire Warden	Loren Bent
Mountain Alliance Representative.....	Timothy Caulfield
Health Officer	Lindsay Haupt
Tri-Valley Transit Services, Inc. Representative	Paul Kendall
Town Service Officer.....	Jennifer L. Phipps
Tree Warden.....	Larry Benoir
Truant Officer	(Vacant)
Two Rivers Ottawaquechee Regional Planning and	
Development Commission Representative.....	(Vacant)
Transportation Advisory Committee	Robert Moyer
White River Valley Ambulance Representative	Linda Lubold
Zoning Administrator.....	Gary Blatz

A message from Braintree Emergency Management and Randolph Area Mutual Aid Network.

As we go into the spring of 2021, until we hear otherwise from the Vermont Department of Health, Please:

**Don't Let up,
Wear a Mask,
Keep Your Distance
and Wash Hands!
Get Vaccinated When it is Available!**

**Vermont has done well so far,
Let's keep it that way!**



**WARNING FOR THE ANNUAL BRAINTREE TOWN MEETING
TUESDAY, MARCH 2, 2021**

The legal voters of the **Town of Braintree in the County of Orange** are hereby notified and warned to meet remotely via teleconference access at number 802-210-4472 (no access code required) or signing on to uberconference.com/braintreesbmotoole in said Town on Saturday, February 27, 2021 at 10:00 A.M. for Town Meeting Day Informational Meeting to participate in a discussion pertaining to the Election of Town Officers, The Town Budget and Warned Articles which all are to be voted on by Australian Ballot on Town Meeting Day, March 2, 2021 at the Braintree Town Hall, 5379 VT Route 12A, Braintree, Vermont from 7 a.m. to 7 p.m.

ALL ELECTIONS AND GENERAL FUND OPERATIONS BUDGET AND TAXATION WILL BE VOTED AUSTRALIAN BALLOT ON TOWN MEETING DAY, MARCH 2, 2021 AT THE BRAINTREE TOWN HALL, 5379 VT ROUTE 12A, BRAINTREE, VERMONT FROM 7 A.M. – 7 P.M.

Article 1. To elect a moderator for the year ensuing.

Article 2. To elect all the Town Officers as required by law:

- a) A Town Clerk for a three year term;
- b) Town Treasurer for a three year term;
- c) A Selectperson for a three year term;
- d) A Selectperson for a two year term;
- e) A Selectperson for a two year term;
- f) A Lister for a three year term;
- g) A Lister for one year remaining on a three year term;
- h) An Auditor for a three year term;
- i) A Delinquent Tax Collector for a one year term;
- j) A First Constable for a one year term;
- k) A Cemetery Commissioner for two years remaining of a 5 year term;
- l) A Cemetery Commissioner for a five year term;
- m) A Town Agent for a one year term;
- n) A Trustee of Public Funds for a one year term.

Article 3. Shall the voters authorize financing for capital plan expenses which would include town highway improvements in an amount not to exceed \$30,000 to be financed over a period not to exceed five years?

Article 4. Shall the voters authorize total fund expenditures of \$1,249,465.27, of which \$977,065.27 shall be raised by taxes and \$272,400 by non-tax revenues?

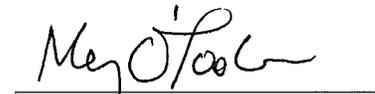
Article 5. Shall the town collect its real property taxes in two installments, with the due dates being October 15, 2021 and March 15, 2022?

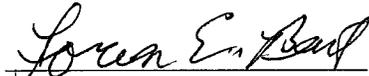
Dated at Braintree, County of Orange, and the State of Vermont this 26th day of January 2021.

Selectboard Members:


Charlie McMeekin


Keegan Haupt


Megan O'Toole - Chair


Loren Bent


Daniel Burson

**TOWN OF BRAINTREE
ANNUAL TOWN MEETING MINUTES
SATURDAY, FEBRUARY 29, 2020**

The legal voters of the Town of Braintree in the County of Orange met at the Braintree Elementary School in said Town on Saturday, February 29, 2020 at 10:00 A.M. for the annual Town Meeting. Jackson Evans welcomed everyone as, the current moderator, to this Leap Year Town Meeting. The names of the townsfolk who had passed away was read followed by a moment of silence. Mr. Evans always does his research and has interesting anecdotes, encourages civic duty, etc. The Orange County Senator, Mark MacDonald, was in attendance and shared a few words. At this time the Pledge of Allegiance was recited. Following in the tradition of Richard Bowen, an excerpt from Susan Ross's book "All Those in Favor" was read. "Robert's Rules" are used to run our meeting and the pertinent rules of voting from the floor were read. The warning was read. The meeting was turned over to Megan O'Toole, Selectboard Chair, to elect a moderator for the upcoming year.

Article 1. To elect a moderator for the year ensuing. Paul Kendall nominated Jackson Evans. There were no other nominations and Ms. O'Toole instructed the Town Clerk to cast one ballot for Mr. Evans.

Article 2. To hear the reports of the town officers for the past year. Mr. Evans went thru the pages of the Town Report to point out what reports could be found where. Tim Caulfield spoke on all the work of ECFiber

Article 3. To elect all the Town Officers as required by law:

- a) A Selectperson for a three year term; Walt Palmer nominated Megan O'Toole. There were no other nominations. The Clerk was instructed to cast one vote for Ms. O'Toole.
- b) A Lister for a three year term; Paul Kendall nominated Derek O'Toole. There were no other nominations. The Clerk was instructed to cast one vote for Mr. O'Toole.
- c) An Auditor for a three year term; Tom Cooch nominated Stephanie Barrett. There were no other nominations. The Clerk was instructed to cast one ballot for Ms. Barrett.
- d) A Delinquent Tax Collector for a one year term; Walt Palmer nominated Jessica Brassard. There were no other nominations. The Clerk was instructed to cast one vote for Ms. Brassard.
- e) A First Constable for a one year term; Walt Palmer nominated Stephen Brassard. There were no other nominations and the Clerk was instructed to cast one vote for Mr. Brassard.
- f) A Cemetery Commissioner for a five year term; Sharon Kendall nominated Walt Palmer, he declined. There were no nominations and the seat would need to be appointed by the Selectboard at a regular meeting.
- g) A Town Agent for a one year term; Steve Brassard nominated Shannon Bent. There were no other nominations. The Clerk was instructed to cast one vote for Ms. Bent.
- h) A Trustee of Public Funds for a one year term. Linda Doane nominated Jessica Brassard. There were no other nominations and the Clerk was instructed to cast one vote for Ms. Brassard.

Article 4. Do the voters wish to contract with the Orange County Sheriff's Department, for a minimum of \$12,000, to conduct law enforcement in the Town of Braintree for FY21? Michael McShane, seconded by Jake Cohn brought the discussion to the floor. A couple of citizens in town had brought the question to the Selectboard earlier in the fiscal year. A special meeting had been held to have discussions with the sheriff's office and townspeople. The Selectboard thought because of this meeting that the question should be brought to all the people at Town Meeting. There was discussion on what agency covers our area. Currently it is the Vermont State Police. Reasons the Sheriff's Dept. was wanted was due to speeding and unauthorized gatherings on private lands. After a lengthy discussion on the amount of time it would take a sheriff vs the state police to respond, allotment being used up for neighborhood feuds, and various other items. The majority seemed to be against it. Walt Palmer, seconded by Steve Brassard made the motion to close the discussion. On the majority vote the discussion was closed. The article was voted down.

At this time the Orange County Representatives, Jay Hooper and Peter Reed, were allowed to speak. Mr. Hooper discussed bills that he has been involved in – Pre-K bill which talks about oversite of childcare,

Literacy bill regarding early education, specifically grades K-3. The third bill was the School Construction bill and State funding for these projects. Peter Reed, who was appointed to replace Ben Jickling, is a Braintree resident and the first since 1972. The bills that he has been involved with included an Act 250 revision, Minimum Wage bill that over-rode the governor's veto and the Global Warming Initiative among others.

Article 5. Shall the voters authorize financing for capital plan expenses which would include town highway improvements in an amount not to exceed \$30,000 to be financed over a period not to exceed five years? Tim Caulfield, seconded by Steve Brassard brought the question to discussion. There was no discussion. Walt Palmer moved to vote. The article passed by voice vote.

Article 6. Shall the voters authorize financing for the purchase of a dump truck in an amount not to exceed \$125,000 to be financed over a period not to exceed five years? Tim Caulfield moved, seconded by Jake Cohn brought the question to discussion. There was some discussion regarding need, financing, reserve funds and who makes the decision on what vehicle to purchase. The discussion was closed. The article passed by voice vote.

Article 7. Shall the voters authorize total fund expenditures of \$ 1,226,809.21, of which \$960,809.21 shall be raised by taxes and \$266,005 by non-tax revenues? Paul Kendal, with Mike McShane's second opened the discussion. Ms. O'Toole discussed the fact that the budget inadvertently left out the Town Clerk wages and called for an amendment to the Article. The amendment read – Shall the voters authorize total fund expenditures of \$1,246,759.90, of \$980,754.90 and \$266,005 by non-tax revenues? Paul Kendall seconded it. There was no discussion. The amendment was passed by voice vote to bring it as the main article. The article passed by voice vote.

Article 8. Shall the town collect its real property taxes in two installments, with the due dates being October 15, 2020 and March 15, 2021? Tim Caulfield, seconded by Paul Kendall brought the article to the floor. There was no discussion. The article passed by voice vote.

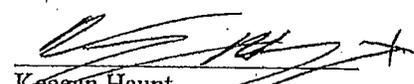
Article 9. Shall the town vote to change Town Meeting day back to the first Tuesday in March pursuant to 17 V.S.A. § 2640(b)? Tim Caulfield, seconded by Steve Brassard moved to bring the article to the floor. There was discussion regarding statistics on Saturday vs Tuesday Town Meeting. The feeling is that a Saturday attracts approximately the same number to 10 more people, just a different mix. Also, the elementary school vs the town hall was discussed. The hope is to continue at the school so that childcare can continue to be offered. That can happen whether the meeting is on Tuesday or Saturday. It was brought up that most likely we are getting more young people on a Saturday, which is needed. The school vote is by Australian ballot on Tuesday and there are less people voting. The possibility of having the meeting at the town hall and childcare at the school was discussed but probably will not happen. After back and forth it was moved to close the discussion. The article was voted on by voice and a division of the house was called. The article was then voted on by a show of hands. Those opposed showed more hands which defeated the article.

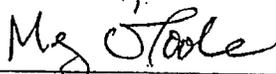
Article 10. To transact any other business not of a binding nature. Tim Caulfield, as Emergency Management Director, spoke regarding available literature on what to do in a disaster. Also, about VT Alert, which sends out emergency information thru landlines, cell phones or text messages. There is a need for emergency volunteers both for meetings of the Emergency Management team and for non-trained volunteers to just show up in case of an emergency. Volunteers were being sought for help in the kitchen in years going forward. The issue of the homestead vs non-homestead tax rates being almost the same was brought up and the Selectboard was asked to investigate why that is. Megan O'Toole noted the fact that Holly Jarvis, the administrative assistant had resigned after 13 years of service and had moved out of state. She wanted to recognize that Jessie Brassard had put in a lot of extra hours to help get the town report out on time and asked for a round of applause. Also, to recognize the road crew, Charles Farrington, Mark Murray, Dylan Pratt and Foreman Jeff Masterson for continuing to take excellent care of our roads. She also mentioned that there were some openings in appointments in the town. Tom Cooch was stepping down as the chair of the Conservation Commission after doing a super job. Paul Shriver is now the chair, leaving a member spot open. The ECFiber representative position is available. There was also an opening on the Two Rivers Ottauquechee Regional Planning Commission representative. Richard Bowen was thanked again for all his years of service and it was noted that the town report was dedicated to him. The Selectboard was

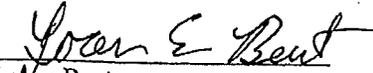
recognized with a round of applause for all their work. Linda Lubold was thanked for all her work over the years in coordinating and preparing our wonderful lunches for us. Walt Palmer made the motion to adjourn, seconded by Paul Kendall. The meeting adjourned at 12:02 p.m.

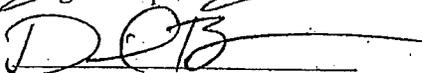
Selectboard Members:

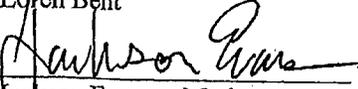

Charlie McMeekin

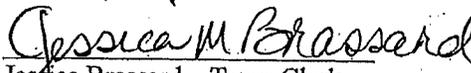

Keegan Haupt


Megan O'Toole - Chair


Loren Bent


Daniel Burson


Jackson Evans - Moderator


Jessica Brassard - Town Clerk



Selectboard Report

Around this time last year, I remember having an email exchange with Tim Caulfield, former Selectboard chair and current Emergency Management Director in Braintree, where Tim suggested he might spend some floor time at Town Meeting to give the voters information about a new and highly contagious virus that had recently been detected in United States: COVID-19. At that point, no one knew what the year ahead would turn into, and I was unsure about the need for the town to publicly address the virus. Before responding to Tim, I checked the Vermont Department of Health website and there wasn't a single mention of COVID-19. If *they* weren't talking about it, I thought we didn't need to either. Well Tim, I think you owe me a big "I told you so" at this point! It would have been nice to know at that moment what the rest of the year would be like, and that that Town Meeting would be the last opportunity for us to see our friends and neighbors in person for a very long time.

I grew up attending Selectboard meetings in Brattleboro with my dad, who was the Police Chief and then Town Manager in Brattleboro for 10 years. While it wasn't the most thrilling way for a 7-year-old kid to spend an evening, I now appreciate that it was an opportunity to meet many of my neighbors and see examples of good local government in action. Interacting with others who care about their local governance continues to be one of my favorite parts about serving on the Selectboard. Whether it is working closely with our small band of dedicated town employees, hearing a concern or question from a citizen, or working with other like-minded local officials, it's the people of Braintree that make this job fun and rewarding. All of this is to say that I have missed terribly not getting to see and interact in-person with all the above listed groups over the past year. The bright spot through this pandemic, however, has been able to be witness to how everyone in this town, especially the people who serve this town either as employees, officials, or volunteers, have stepped up to make our town government work exceptionally well and as efficiently as possible in these challenging times. These folks not only adapted to new and different working conditions but did so while putting in extra effort to keep in mind the health and welfare of the people they serve. I am honored to work aside these folks and look forward to seeing many more of you in person (hopefully) in the coming months.

FY2020 was, as usual, a busy year for those elected and appointed to serve the residents of Braintree. For a small town, experiencing turnover of two employees (Holly Jarvis, Administrative Assistant, left in January 2020, and Jeff Masterson, Road Foreman, retired in October 2020) in a short period of time always presents its challenges. Every employee serves in a critical role, and we rely heavily on each individual to ensure proper function of the town. I'm happy to report that Janice Russell, our new Administrative Assistant, and Dylan Pratt, our new Road Foreman, have exceeded our expectations and are serving the town with capable dedication. With Dylan's promotion, Dan Small joined the highway crew and we are now fully staffed. Welcome, Dan!

While the theme of this year has been operating during COVID-19, all normal town business has moved forward with the assistance of some technological accommodations (laptops, remote access and video conferencing). Many of the changes to the office and operations have been put in place obviously with consideration of public health and safety, but also with a post-COVID future in mind. We're hoping to come out of this crisis stronger and with the ability to serve the town more efficiently. Until we are able to see you at a future Selectboard meeting, we look forward to hearing from you over the conference line or via email. Thank you for all you are doing to keep you and your neighbors safe and healthy.

Megan O'Toole – Chair
Daniel Burson – Vice Chair
Loren Bent – Member
Keegan Haupt – Member
Charles McMeekin - Member

FY20 Highway Report

I would like to start off by recognizing Jeff Masterson. Jeff stumbled into this job back in 2011. His first week just happened to be the week after Hurricane Irene. In the midst of all the chaos Jeff was thrown into the Foreman Position almost immediately. Jeff retired from the Town back in September of 2020. In the 9 years he was Highway Foreman Jeff did a lot for this town. He got the Town a TREMENDOUS amount of grant money over the years to help improve our roads, and it has paid off. On behalf of the highway department, we thank Jeff for all he has done, and wish him a happy retirement.

This past summer we opened a new sand pit on Riford Brook Road. We estimate that we will have at least five years of winter sand from this location.

For the upcoming season, I have grants coming that I am going to use to upgrade a section of Peth Road between Mud Pond Road and Walker Road and a section of Hockman Hill Road. We will be upgrading the ditches and culverts because the current drainage system cannot handle the volume of water which causes erosion in the road in the spring of the year and in heavy rain storms.

Dylan Pratt – Road Foreman



Braintree Town Clerk/Treasurer Report FY20

While there may be some exceptions, I know I am not alone in saying that the year 2020 was not a banner year! The first few months of Fiscal Year 20 (FY20) started out fairly average and uneventful. As we started ramping up budgeting, town report and gathering info for Town Meeting, long-time Administrative Assistant and Zoning Admin, Holly Jarvis, announced, that after 13 years with the Town, she would be leaving to pursue other life adventures. While I was excited for Holly and her family, I was afraid of what lay ahead for myself and the town, losing that large piece of institutional knowledge....Shortly after Holly's leaving came Covid-19. We were lucky in that we were able to hold Town Meeting before the Governor's Executive Orders started coming, putting a new spin on every aspect of life as we knew it. We continued on, closing the office, partially reopening, working by appointment, sanitizing and cleaning more than we thought possible. Each day that passed, we hoped we were one step closer to going back to "normal" but no such luck.

As summer approached, Highway Foreman Jeff Masterson, announced his retirement and that he would be leaving at the end of September. Mr. Masterson started working on the highway crew on August 29, 2011, the day after Tropical Storm Irene tore thru our town. He took over as Foreman approximately 1 month later. After piecing together \$2.6M in repairs to the Town's roads and bridges and only having to pay for \$32K of that, he became a proponent of the State grant system. In the 9 years as Foreman, Mr. Masterson was responsible for \$1.9M worth of work, outside of Irene, being done to the Braintree roads while having \$1.2M of that paid for by grants. That averages out to \$79,000/year for some of the best back roads in the area. That seems like a bargain for doing away with a large number of sink holes and mud pits that rear their ugly heads in Vermont's 5th season.

The Clerk's office was shut down for a short period of time after the first Governor's Executive Order, to figure out the direction that things would take. We opened back up by appointment and were able to continue with land record searches, marriages, dog registrations, tax payments, etc. Dog registrations were down last year and we need to do what we can to get those back up this year. \$1 from each license goes to help fund rabies control programs and \$4 from each license goes to fund spay/neuter programs. It is also helpful to license your dog so that they may be returned to you on that chance that they find themselves miles away and only their town registration tag to track down their home. These fees and the directive to license your dog each year is in the VT Statutes. More dog registration information on the next page.

From the Treasurer's perspective, not a lot changed. Luckily, we continued to receive tax money via mail or our drop box. Delinquent taxes were up a bit from last year but nothing out of the ordinary. Tax sales had been discussed but never happened due to several circumstances. They will be pursued again in FY21. The Reserve Fund balances continue to be in good shape. We continue to move towards a self-sustaining Vehicle/Equipment Fund, meaning after the purchase of the dump truck in FY21, the town should not have to take out loans for equipment purchases in the future.

Respectfully submitted,

Jessica Brassard, Town Clerk/Treasurer

More Town Clerk Info:

Filing Your Homestead Declaration (HS-122)

All residents of Vermont must file a Homestead Declaration (HS-122) with the Vermont state tax department. This must be done every year before April 15th and can be done separate from your income tax filing. If you are filing your income tax information late – still file your HS-122 before April 15th. You can file and find answers to your questions at <https://tax.vermont.gov/property-owners/homestead-declaration/filing-checklist>. This is the only way that your property tax is billed out at the homestead rate. Anyone that has not filed their HS-122 will be billed at the non-residential rate. There is nothing your town clerk/treasurer/lister can do for you. You must contact the tax department if you feel you have filed but are showing non-residential on your tax bill.

Dog Information

A dog or wolf-hybrid more than six months old must be registered, numbered, described, and licensed annually before April 1st in the office of the clerk of the municipality wherein the dog or wolf-hybrid is kept pursuant to Vermont Statute 20 V.S.A. §3581.

Registration Fees before April 1, 2021:

Spayed/Neutered dogs & wolf-hybrids.....\$4.00(town) + \$5.00(state) = \$9.00
Unaltered dogs & wolf-hybrids\$8.00(town) + \$5.00(state) = \$13.00

Registration Fees after April 1, 2021:

Spayed/Neutered dogs & wolf-hybrids.....\$6.00(town) + \$5.00(state) = \$11.00
Unaltered dogs & wolf-hybrids\$12.00(town) + \$5.00(state) = \$17.00

170 Dog Registrations \$1,478.00
State Regulated Programs -\$785.00
Total \$693.00

Current taxes are due March 15, 2021. We will have extended hours that day only – 7:30 a.m. to 6 p.m. You can drop your payment in the drop box, you can mail it or you can call and make an appointment for a time that is more convenient for you. If you would like a receipt, please remember to send a self-addressed stamped envelope with your payment.

TOWN STATISTICS

Marriages

<u>Name</u>		<u>Name</u>
McCall, Cory	to	Davidson, Emily
Holbrook, Christopher	to	Connolly, Heather
Stern, Rachel	to	Erb, Christopher
Rouille, Nicole	to	Koplovsky, Faun
O'Connell, Douglas	to	Cowell, Jessica
Messier, Haley	to	Covey, Tristan
Illsley, Jeremy	to	Mugford, Karen
White, Britany	to	Wheeler, Wessley

Births

<u>Name</u>	<u>Sex</u>	<u>Parents</u>
Decoteau, Nova J.	F	Smith, Lyndsey & Decoteau, Christopher
Ferris, Olivia G.	F	Pacarelli, Kellianne & Ferris, Joshua
Howe, Luna-Maye M.	F	Miesner, Wednesday & Howe, Lawrence
Kirchhof, Cache W.	M	Kirchhof, Tayo & Christopher
Koch, Alma M.	F	Koch, Pamela & Eric
MacKenzie, Emily A.A.	F	Rice, Katrina
Murdock, Paloma R.	F	Murdock, Brian & Gabonada-Murdock, Metchi

Deaths

<u>Name</u>	<u>Age</u>
Flint, Timothy	63
LaFreniere, Earline	85
Laplante, Douglas	72
O'Connell, Douglas	53
O'Meara, Donald	82
O'Neill, Wanda	95
Royce, Nadene	89
Vasquez, Brenda	70
Walker, Daniel	83
Wright, Nancy	97
Wright, Sheila	75

Burials

<u>Name</u>	<u>Cemetery</u>
Montgomery, Richard	Mountain View
Laplante, Douglas	Mountain View
Flint, Melvin	East Braintree
Royce, Nadene	Mountain View
Barrett, Richard Jr.	East Braintree

This page is created from information that is received and recorded by the Town Clerk. If a community member is born or dies out of state that information is not recorded in the town records. I apologize for anyone that is inadvertently left off the list.

Listers Report

Reappraisal Wrap-Up: This year saw the completion of the first town wide reappraisal in 10 years. The work began in the spring of 2019 as the listers prepared for the start of data collection and re-assessments. Field work began in July and was conducted by Tom Cain and Sean Boyce of the Vermont Appraisal Company. The appraisers were able to complete the majority of their field work and property inspections by November of 2019. This proved timely as the onset of the coronavirus pandemic in the first months of 2020 would have hindered in-person property inspections.

With the field work done, the appraisers and listers worked remotely and in-person when safe, through the winter and spring to enter field data into the appraisal database. Change of Appraisal Notices were mailed at the end of June with informational hearings as well as formal grievances hearings held remotely over the first two weeks of July with Board of Civil Authority hearings after that. Following the conclusion of the appeals period, the new Grand List was finalized and tax bills were mailed.

All in all, the process of completing the town-wide reappraisal went smoothly. The resulting grand list represents an updated snapshot of property values in Braintree which should hold true for many years to come.

Reappraisal Highlights:

- Cost of reappraisal: \$62,495 (paid from Town's Reappraisal Fund)
- Final taxable FY20-21 Grand List: \$1,084,623.40 (previous year GL \$1,014,122.21)
- Total taxable parcels assessed: 668
- Total Grievance Hearings: 46

Property Sales: Property sales saw a boost compared to last year with a near doubling in the number of transfers (12 sales in 2019, 22 in 2020). This included residential property as well as vacant land sales. This "COVID boost" has been noted around Vermont. Comparing sale prices is difficult from year to year especially given the town wide reappraisal but generally speaking, sale prices clung closely to assessed values. It will be interesting to see how 2020's compare to those that will happen in 2021 and whether the increase in sales volume continues.

New Lister: In November, the Select Board appointed Lewis Fisher to fill a vacancy on the board of listers. Lewis, who goes by Luke, served as a lister in Middletown Springs before he relocated to Braintree. His addition to the board is welcome and his perspective will be valuable going forward.

Homestead Declarations: A reminder to all home-owning residents to *file a Homestead Declaration Form by April 15, 2021*. Failure to do so may result in a penalty and being taxed at the non-homestead educational tax rate.

As always, the Board of Listers is here to serve the community. If you have any questions or concerns about your property please contact the listers through any of the following ways:

Office Hours: Tuesday 8:00am – 12:00. Phone: 728-9787 ext 5. Email: braintreelisters@gmail.com

Respectfully submitted: Jackson Evans, Derek O'Toole, Luke Fisher

Report of the Development Review Board

The Development Review Board has had a very quiet year, with no new projects or proposals to review, probably due in part to everyone waiting out the COVID Pandemic. This has been a welcome development, given the challenges of holding meetings or hearings under these circumstances. Should it become necessary to meet in the next few months, probably before a vaccine is generally available, it would probably have to occur remotely.

We look forward to meeting with our new Zoning Administrator, Gary Blatz, in person when it is safe to do so.

Under normal circumstances (which we hope will soon return!) DRB Hearings and/or meetings are usually held when required on the fourth Thursday of the month at 7 pm at the Town Office, although we can usually reschedule a monthly meeting or schedule an extra session upon request if the regular date is inconvenient.

Robert Moyer, Chair
Linda Doane
Joan Richmond-Hall
Jennifer L. Phipps
Malcolm Fitzpatrick
Steve Zind

Zoning Administrator's Report

The Year 2020 has been quite a year. I became your Zoning Administrator in May and it has been a busy season. By the close of 2020 twenty-three Zoning Permits had been requested. Many of those requested permits were accessory buildings, decks, 5 subdivisions and 1 lot line adjustment. There were also 2 new house permits and requests to reissue 2 other permits.

If you are planning a project, you can pick up a zoning permit application at the Town Clerk's Office or print one from the Town of Braintree website, braintreevt.com, under the Zoning Tab.

It was a pleasure getting to know all of you.

Respectfully submitted,

Gary E. Blatz

Braintree Conservation Commission

2020 saw Tom Cooch retire from the Conservation Commission after ably serving as its chairman for several years. The Commission would like to thank Tom for his service. Fortunately, Gina Logan joined the Commission and our membership is maintained at five members. Paul Shriver assumed the chairmanship with Sandy Stephens as vice-chair and Joan Richmond-Hall as secretary.

The Commission has continued to make an effort to collaborate with other local commissions. We cohosted with the Randolph Conservation Commission a public presentation by Dan Ruddell of the White River Partnership about the White River watershed. We continue to explore other topics for public presentation and will host a virtual presentation this January on birds by local expert Brian Lowe.

Our members have made an effort to maintain and improve the Thayer Brook Natural Area. We met for work sessions several times over the past summer. As a result the Japanese Knotweed seems to be under control and we do our best to pull chervil to keep it at bay. We also maintained a path down to Thayer Brook.

Members of the Conservation Committee also have participated in water monitoring of the junction of Riford Brook and The Second Branch. We have several members who also joined the 2020 Christmas Bird Count.

Lastly the Conservation Committee would like to thank Janice Russell for her help in posting our monthly virtual agendas online.

Respectfully submitted,

Gina Logan
Paul Shriver
Linda Morse
Sandy Stephens
Joan Richmond-Hall



ECFiber (East Central Vermont Telecommunications District) Report to the Town of Braintree

Braintree is a member of ECFiber, Vermont's first Communications Union District. ECFiber is owned by its member municipalities, but under Vermont law the District's operations, capital expenditures, etc. cannot be subsidized from local taxes. ECFiber's mission is to offer fiber-optic broadband service to all locations in the towns it serves. Braintree currently has 166 ECFiber customers.

During the past year ECFiber added almost 1,200 new customers and now serves over 5,300 premises in 23 towns via 1,200 miles of fiber-optic cable. In recent months, the district approved applications from eight municipalities, and now consists of 31 member towns. Taken together, there are about 31,500 premises in the district located on almost 2,000 miles of roads.

The global pandemic has, of course, proven beyond any doubt that rural Vermonters need access to world-class broadband. ECFiber is funded entirely by customer revenues, which in turn back tax-free municipal bonds issued by the district that provide capital to build our infrastructure. We invite you to visit our website to learn more about ECFiber, and encourage you to subscribe. You won't be charged anything until we start service.

ECFiber offers reliable service and the best available speeds for high-speed internet, along with voice over internet protocol (VOIP) phone services. Other features of ECFiber services are:

- Simple, stable pricing with no contracts, fine print, or data caps.
- Local and personable customer service. During business hours, phones are answered by an employee without an automated queue.
- Local ownership and control: Governing Board members appointed by their Select Boards advocate for their towns' concerns and meet monthly to set District policy.
- Community services. For example, ECFiber provides its highest level of service to over 25 community anchor institutions for its lowest monthly fee.

For additional information, visit the website www.ecfiber.net, email or call the office at (802) 763-2262, or contact Braintree's delegate to the ECFiber Governing Board at braintree@ecfiber.net.

Respectfully submitted,
Jackson Evans
Braintree's ECFIBER Governing Board Delegate

PS: We are looking for an alternate delegate! If you're interested in learning more about this volunteer opportunity, please contact me at the email address above!

Braintree Emergency Management 2020

During 2020 the Braintree Emergency Management effort monitored several potentially dangerous situations (flooding, snow and wind storms) but did not find it necessary to declare a Town emergency. It also worked to keep citizens informed about, and safe from Covid-19.

The Town emergency preparedness effort has done the following during 2020:

- Continued to seek town people to participate in the emergency preparedness effort.
- Set up tables at the Braintree Town Meeting and presented information on emergency preparedness to the Selectboard.
- Posted VTAlert warnings on the Town website to warn town residents of impending storms and issues surrounding the Covid-19 pandemic.
- Periodically exercised the Emergency Generator at the Town Hall to keep it in operational form.
- Exercised the Emergency Management personnel and equipment in the Town Emergency Operations Center at the Town Office.
- Conducted monthly tests of the radios in order to develop experience with the operation and use of the equipment. We are still seeking a person willing to be the emergency radio operator for this critical area.
- Participated in the Randolph Area Mutual Aid Network (RAMAN) in order to help Braintree and other area residents affected by Covid-19.
- Reported to the Selectboard routinely on the progress of the Covid-19 epidemic in Vermont.

If a Braintree Town emergency occurs, and your section of town is cut off or isolated, locate the following people to establish emergency radio contact with the Town Emergency Operation Center:

- East Braintree – Richard Bowen
- Lower Peth Road – Derek O’Toole
- Upper Peth Road – Tom Cooch
- Braintree Hill – Tim Caulfield
- West Braintree – Rick Grant
- Thayer Brook Road/Upper Riford Brook Road – Chris Kirchhof
- Mobile Acres/Lower Riford Brook Road – To be determined, Town Office/EOC if it can be reached.

The Braintree Emergency Director is working to fill the remaining positions in the Town Emergency Response team, arrange training courses, and conduct training exercises to enhance Town response capabilities. Anyone wishing to help with the Town emergency response efforts should contact the Braintree Emergency Management Director at 728-9787, extension 7.

Braintree Emergency Management encourages all citizens to prepare in advance for possible emergencies. We recommend that you create an emergency contact plan with your family, cache food and water in case of loss of power or weather related events that isolate you from immediate help, and have a “to go” bag prepared and set aside in case you have to evacuate in an emergency. Materials describing these preparations can be picked up at the Town Meeting or by contacting the Emergency Management Director as described above.

We would like to thank Rick Grant, Rich Doolen, April Spinks, Tom Cooch, Richard Bowen, Lin Brown, Derek O’Toole, Gene Bianco, Moran Easton, Janice Russell, Chris Kirchhof and Brian Jones for working on the Braintree emergency preparedness effort during the 2020 fiscal year.

Sullivan, Powers & Co., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

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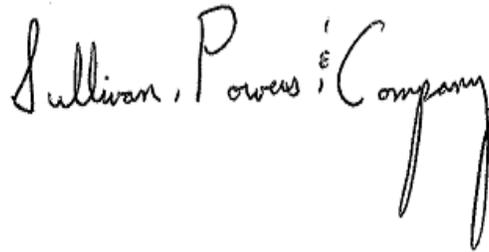
Fred Duplessis, CPA
Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Wendy C. Gilwee, CPA
[VT Lic. #92-000180](#)

January 25, 2021

Selectboard
Town of Braintree, Vermont
932 VT Route 12A
Braintree, VT 05060

We have audited the financial statements of the Town of Braintree, Vermont as of and for the year ended June 30, 2020. Our opinion on the governmental activities, each major fund and aggregate remaining fund information, which collectively comprise the basic financial statements of the Town of Braintree, Vermont, was unqualified.

The financial statements and our report thereon will be available for public inspection at the Town Office.

A handwritten signature in black ink that reads "Sullivan, Powers & Company". The signature is written in a cursive style with a large, stylized flourish at the end of the word "Company".

Auditors Report

Covid-19 has caused some delays in the ability of the Auditors to access both the Town Office and the reports of the Treasurer. Responsibility for payroll has been contracted to CompuCount. We are discussing the scope that remains for our scrutiny of this area.

Sullivan, Powers & Co. conducted the professional audit of the Town’s finances in December, which was later than usual. Their report has consequently not been received as of this printing, so we cannot comment on their assessment of the Town’s financial condition.

We have nevertheless continued to review all the components of the Town’s finances and reporting as recommended by the Vermont League of Cities and Towns (VLCT), and believe that the financial situation presented in the current Town Report for Fiscal Year 2020 is accurate.

Respectfully submitted,

Stephanie Barrett
 Lin Brown
 Tom Cooch

SCHEDULE OF TOWN INDEBTEDNESS - FY20

Notes Payable Date Issued	Maturity Date	Interest Rate	Balance 6/30/2019	New Borrowing	Loan Repayments	Balance 6/30/2020
2016 Mack Truck 10/16/2015	9/15/2020	2.60%	\$37,472.39	\$0.00	\$30,165.53	\$7,317.72
2017 JD Loader 9/20/2017	9/20/2020	2.75%	\$31,995.87	\$0.00	\$25,511.04	\$6,484.83
2019 Mack Truck 12/18/2018	12/18/2023	2.90%	\$130,773.22	\$0.00	\$27,767.35	\$103,019.81
Capital Budget - #2 6/20/2017	6/20/2020	2.75%	\$27,384.65	\$0.00	\$27,384.65	\$0.00
Totals			\$227,626.13	\$0.00	\$110,828.57	\$116,822.36

Balance Sheet - General Funds

		30-Jun-20
ASSETS		
10-1011-00.00	Bar Harbor Checking	9,222.94
10-1015-00.00	MSB Sweep-Gen'l Fund	615,808.73
10-1100-00.00	Petty Cash	150.00
10-1101-00.00	Taxpayer Change Fund	150.00
10-1201-00.00	2007 Property Taxes	403.96
10-1201-20.00	FY20 Property Taxes	91,380.05
10-1210-00.00	2010 Property Taxes	361.67
10-1213-00.00	FY2013 Property Taxes	1,474.77
10-1216-00.00	FY2016 Property Taxes	582.45
10-1217-00.00	FY2017 Property Taxes	3,388.18
10-1218-00.00	FY2018 Property Taxes	6,081.56
10-1219-00.00	FY2019 Property Taxes	32,324.83
10-1220-00.00	Del Tax Interest Rec	11,838.89
10-1230-00.00	Del Tax Penalty Rec	10,876.73
10-1245-00.00	Allowance for Del Taxes	(4,000.00)
10-1249-00.00	A/R - Other	7,612.50
10-1300-00.00	Due To/From Other Funds	(323,271.06)
10-1400-00.00	Prepaid Expenses	116,009.49
10-1450-00.00	Cash In Transit	487.60
Total Assets		580,883.29
		=====
LIABILITIES		
10-2000-00.00	Accounts Payable	31,515.95
10-2001-00.00	Deferred Tax Revenue	132,000.00
10-2003-00.00	Deferred Rev Grants - 60	7,612.50
10-2005-00.00	Prop Tax Overpayments	2,798.29
10-2015-00.00	Due To Delinquent Tax Collector	10,876.73
10-2100-20.00	VMERS Payable	489.31
10-2100-25.00	Health Ins Payable	(4,257.14)
10-2110-00.00	Accrued Payroll & Taxes	6,733.90
Total Liabilities		187,769.54

FUND BALANCE		
10-2998-00.00	Fund Balance	324,388.60
Total Prior Years Fund Balance		324,388.60
Fund Balance Current Year		68,725.15
Total Fund Balance		393,113.75

Total Liabilities,Reserves,Fund Balance		580,883.29
		=====

FY2020 ACTUALS AND FY2022 BUDGET

Account	Budget FY - 2020	Actual FY-2020	Budget FY - 2021	Budget FY - 2022
10-30 Taxes				
10-3001-00.00	Current Taxes	975,414.96	930,305.90	-
10-3054-00.00	Delinquent Tax Interest	10,000.00	7,988.12	10,000.00
10-3056-00.00	Delinquent Tax Penalty	9,000.00	9,467.05	9,000.00
10-3061-00.00	PILOT	100.00	65.40	80.00
10-3064-00.00	Education Billing Fee	2,000.00	2,911.18	2,000.00
10-3065-00.00	1% Late File	500.00	1,418.75	500.00
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Total Taxes	997,014.96	952,156.40	21,580.00	22,750.00
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10-32 State of Vermont				
10-3205-00.00	Hold Harmless	127,000.00	140,482.00	130,000.00
10-3210-00.00	Railroad Tax	3,000.00	3,550.81	3,500.00
10-3215-00.00	AOT	88,000.00	90,387.31	88,000.00
10-3217-00.00	Land Use Change Tax	-	3,959.50	-
10-3223-00.00	Equalization Study	700.00	712.00	700.00
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Total State of Vermont	218,700.00	239,091.62	222,200.00	227,200.00
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10-36 Fees & Permits				
10-3610-00.00	Junkyard Licenses	-	25.00	-
10-3615-00.00	Clerk Fees	9,000.00	9,509.72	9,000.00
10-3618-00.00	Tire Recycling Fees	-	42.00	50.00
10-3620-00.00	Dog Licenses	1,200.00	587.00	1,200.00
10-3625-00.00	Marriage Licenses	50.00	60.00	50.00
10-3630-00.00	DMV	75.00	36.00	75.00
10-3635-00.00	Over Weight Permts	200.00	220.00	200.00
10-3655-00.00	Zoning Permits	1,000.00	831.00	1,000.00
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Total Fees & Permits	11,525.00	11,310.72	11,525.00	11,350.00
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10-37 Other GF Revenue				
10-3705-00.00	Rochester Hollow	6,000.00	5,146.63	6,000.00
10-3708-00.00	Town Report	750.00	669.77	700.00
10-3710-00.00	Town Hall Rentals	1,000.00	600.00	1,000.00
10-3730-00.00	Scrap Metal Sales	-	180.53	200.00
10-3735-00.00	Sweep Interest	1,200.00	3,387.28	3,000.00
10-3735-00.05	Bar Harbor-Treas Interest	-	2.69	-
10-3735-00.10	LSB Interest - Town Clerk	-	1.99	-
10-3750-00.00	Misc Income	-	20.73	-
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Total Other GF Revenue	8,950.00	10,009.62	10,700.00	11,100.00
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Total Revenues	1,236,189.96	1,212,568.36	266,005.00	272,400.00
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10-4000 Executive				
10-4000-10.00	Selectboard Salaries	7,100.00	7,100.04	7,100.00
10-4000-10.05	Admin. Assistant Wages	29,479.45	32,047.94	29,668.28
10-4000-10.30	Admin. Assistant Overtime	2,332.44	-	2,347.38

FY2020 ACTUALS AND FY2022 BUDGET

Account	Budget FY - 2020	Actual FY-2020	Budget FY - 2021	Budget FY - 2022
10-4000-20.00 FICA/Medicare	2,434.00	2,629.41	2,449.20	2,514.00
10-4000-22.00 Admin. Asst. Retirement	1,431.00	1,010.73	1,440.70	1,479.00
10-4000-24.00 Health Insurance	17,028.33	12,853.82	18,905.62	8,323.56
10-4000-25.00 Transfer to Health Benefit	3,502.52	3,502.52	2,484.01	2,650.00
10-4000-30.00 Transfer To Capital Res	8,000.00	8,000.00	8,000.00	8,000.00
10-4000-70.00 Dues Subscripts & Misc	4,400.00	4,372.00	4,400.00	4,400.00
10-4000-80.00 Mileage	450.00	-	450.00	250.00
10-4000-81.00 Training	250.00	68.00	250.00	250.00
10-4000-82.00 Town Report	1,350.00	1,339.54	1,350.00	1,350.00
10-4000-84.00 Green Up Day	750.00	1,120.94	750.00	1,000.00
10-4000-87.00 Property Tax Abatements	-	156.97	3,000.00	3,000.00
10-4000-88.00 Tax Sale Property Expense	-	-	2,000.00	2,000.00
Total Executive	78,507.74	74,201.91	84,595.19	75,173.56
10-4200 Town Clerk				
10-4200-10.00 Town Clerk Salary	19,273.28	19,368.35	19,945.69	20,805.00
10-4200-10.05 Assist Town Clerk Wages	4,500.00	1,295.53	4,500.00	2,500.00
10-4200-10.10 Ballot Clerk Wages	150.00	-	150.00	150.00
10-4200-20.00 FICA/Medicare	1,819.00	1,902.39	1,525.85	1,592.00
10-4200-22.00 Town Clerk Retirement	820.00	842.45	897.56	936.00
10-4200-24.00 Health Insurance	9,730.47	10,016.46	10,803.21	11,694.62
10-4200-25.00 Transfer to Health Benefit	2,001.44	2,001.44	1,427.59	2,645.00
10-4200-68.00 Vault Supplies	1,200.00	827.87	1,200.00	1,200.00
10-4200-70.00 Dues & Subscriptions	65.00	27.50	65.00	65.00
10-4200-72.00 Elections/Town Meeting	50.00	-	50.00	50.00
10-4200-81.00 Training	260.00	-	260.00	150.00
Total Town Clerk	39,869.19	36,281.99	40,824.90	41,787.62
10-4400 Auditing				
10-4400-10.00 Auditors Salaries	500.00	-	500.00	500.00
10-4400-20.00 FICA/Medicare	39.00	-	39.00	39.00
10-4400-35.00 Professional Audit	15,000.00	13,846.00	15,000.00	15,000.00
10-4400-36.00 Contracted Services	1,500.00	384.00	1,500.00	750.00
10-4400-80.00 Mileage	100.00	-	100.00	100.00
Total Auditing	17,139.00	14,230.00	17,139.00	16,389.00
10-4500 Delinquent Tax Collecting				
10-4500-10.00 Wages	9,000.00	9,465.68	9,000.00	9,500.00
10-4500-20.00 FICA/Medicare	689.00	724.16	689.00	728.00
10-4500-81.00 Training	65.00	-	65.00	65.00
Total Delinquent Tax Collecting	9,754.00	10,189.84	9,754.00	10,293.00
10-4700 Treasurer				
10-4700-10.00 Treasurer Salary	19,923.54	20,022.31	21,054.38	21,955.00
10-4700-10.05 Asst. Treasurer Salary	2,750.00	918.03	2,750.00	1,500.00
10-4700-20.00 FICA/Medicare	1,525.00	1,560.27	1,610.66	1,680.00

FY2020 ACTUALS AND FY2022 BUDGET

Account	Budget FY - 2020	Actual FY-2020	Budget FY - 2021	Budget FY - 2022
10-4700-22.00 Retirement	847.00	870.85	947.45	988.00
10-4700-24.00 Health Insurance	9,730.47	10,016.46	10,803.21	11,694.62
10-4700-25.00 Transfer to Health Benefit	2,001.44	2,001.44	1,427.59	2,645.00
10-4700-37.00 Bank Service Charges	600.00	420.09	600.00	600.00
10-4700-70.00 Dues & Subscriptions	50.00	27.50	50.00	50.00
10-4700-81.00 Training	180.00	-	180.00	180.00
Total Treasurer	37,607.45	35,836.95	39,423.29	41,292.62
10-4800 Planning & Zoning				
10-4800-10.00 Zoning Admin Wages	4,211.35	1,930.93	4,036.00	2,000.00
10-4800-20.00 FICA/Medicare	323.00	147.29	308.00	298.00
10-4800-22.00 Retirement	179.00	85.97	181.00	175.00
10-4800-24.00 Health Insurance	2,432.62	1,186.62	2,700.80	-
10-4800-25.00 Transfer to Health Benefit	500.36	500.36	371.17	-
10-4800-32.00 Advertising	100.00	62.53	100.00	100.00
10-4800-68.00 Supplies	25.00	-	75.00	75.00
10-4800-80.00 Mileage	75.00	-	75.00	75.00
10-4800-81.00 Training	180.00	-	180.00	180.00
10-4800-85.90 Zoning & Planning Grants	1,500.00	-	-	-
10-4800-85.95 Hazard Mitigation Plan	-	8,840.00	-	-
Total Planning & Zoning	9,526.33	12,753.70	8,026.97	2,903.00
10-4900 Listers				
10-4900-10.00 Lister's Wages	11,000.00	5,777.29	7,500.00	5,500.00
10-4900-20.00 FICA/Medicare	700.00	441.94	600.00	500.00
10-4900-36.00 Contracted Services	1,500.00	1,455.00	1,600.00	1,600.00
10-4900-70.00 VT Marshall Swift Tables	1,500.00	-	500.00	300.00
10-4900-80.00 Mileage	250.00	54.52	150.00	150.00
10-4900-81.00 Training	250.00	125.00	200.00	300.00
Total Listers	15,200.00	7,853.75	10,550.00	8,350.00
10-5000 Town Office				
10-5000-30.00 Transfer to Cemetery Fund	12,500.00	12,500.00	12,500.00	12,500.00
10-5000-32.00 Adv & Public Notices	400.00	417.87	400.00	400.00
10-5000-35.00 Professional Services	7,000.00	6,923.57	9,000.00	9,000.00
10-5000-36.00 Service Contracts	600.00	781.26	600.00	800.00
10-5000-40.00 Electricity	1,250.00	1,727.70	1,500.00	1,750.00
10-5000-41.00 Heat	1,600.00	935.46	1,250.00	1,000.00
10-5000-42.00 Office Equipment	800.00	1,120.30	-	500.00
10-5000-43.00 Telephone	2,500.00	2,661.66	2,500.00	2,500.00
10-5000-44.00 Postage	1,600.00	1,336.50	1,600.00	1,600.00
10-5000-50.00 Building Maintenance	500.00	254.13	500.00	500.00
10-5000-51.00 Solid Waste	3,000.00	2,551.90	1,500.00	-
10-5000-68.00 Office Supplies	2,000.00	1,117.95	2,000.00	2,000.00
10-5000-68.05 Custodial Supplies	100.00	37.49	100.00	100.00
10-5000-68.10 Covid-19	-	128.98	-	150.00
10-5000-69.00 IT Software & Support	2,000.00	6,331.79	5,800.00	7,275.00

FY2020 ACTUALS AND FY2022 BUDGET

Account	Budget FY - 2020	Actual FY-2020	Budget FY - 2021	Budget FY - 2022
Total Town Office	35,850.00	38,826.56	39,250.00	40,075.00
10-5200 Town Hall				
10-5200-10.00 Custodian	400.00	265.00	400.00	400.00
10-5200-30.00 Transfer to Town Hall Res	-	-	-	-
10-5200-40.00 Electricity	700.00	710.71	700.00	700.00
10-5200-41.00 Heat	1,200.00	1,504.68	1,200.00	1,500.00
10-5200-43.00 Telephone and Internet	500.00	477.17	500.00	1,400.00
10-5200-52.00 Grounds Maintenance	600.00	385.00	600.00	500.00
10-5200-67.00 Repairs & Maintenance	5,000.00	1,005.49	5,000.00	5,000.00
10-5200-68.00 Cleaning Supplies	25.00	50.26	100.00	100.00
Total Town Hall	8,425.00	4,398.31	8,500.00	9,200.00
10-5300 Tree Warden				
10-5300-10.00 Tree Warden Wages	500.00	30.00	500.00	250.00
10-5300-20.00 FICA/Medicare	39.00	2.30	39.00	20.00
10-5300-68.00 Supplies	-	-	-	-
10-5300-76.00 Tree Trimming/Removal	1,000.00	-	500.00	500.00
10-5300-80.00 Mileage	100.00	5.75	100.00	50.00
10-5300-81.00 Training	40.00	-	40.00	40.00
Total Tree Warden	1,679.00	38.05	1,179.00	860.00
10-5400 Conservation Commission				
10-5400-68.00 Supplies	100.00	-	100.00	100.00
10-5400-70.00 Dues & Membership Fees	50.00	50.00	50.00	50.00
10-5400-81.00 Training	250.00	-	250.00	250.00
10-5400-81.20 Presentations & Events	100.00	-	100.00	100.00
Total Conservation Commission	500.00	50.00	500.00	500.00
10-5500 Health Officer				
10-5500-10.00 Health Officer's Wages	300.00	-	300.00	300.00
10-5500-20.00 FICA/Medicare	23.00	-	23.00	23.00
10-5500-45.00 Pager	-	-	-	-
10-5500-68.00 Supplies	100.00	-	100.00	100.00
10-5500-80.00 Mileage	100.00	-	100.00	100.00
10-5500-81.00 Training	60.00	-	60.00	60.00
Total Health Officer	583.00	-	583.00	583.00
10-5600 Town Insurance				
10-5600-46.15 Property & Liability	8,500.00	7,990.50	8,000.00	7,271.00
10-5600-46.20 Worker's Compensation	300.00	278.00	300.00	328.00
10-5600-46.25 Unemployment Insurance	400.00	100.00	400.00	400.00
10-5600-46.30 Short Term Disability Ins	60.00	28.38	60.00	60.00
Total Town Insurance	9,260.00	8,396.88	8,760.00	8,059.00

FY2020 ACTUALS AND FY2022 BUDGET

Account	Budget FY - 2020	Actual FY-2020	Budget FY - 2021	Budget FY - 2022	
10-5700 Emergency Services					
10-5700-10.00	Ambulance	78,498.00	76,629.00	74,760.00	77,252.00
10-5700-10.05	Fire Department	81,473.00	63,187.90	70,733.00	75,265.23
10-5700-10.07	Fire Warden	-	-	-	-
10-5700-10.10	Constable Wages	500.00	-	500.00	500.00
10-5700-20.00	FICA/Medicare	39.00	-	39.00	39.00
10-5700-45.00	Pager	-	-	-	-
10-5700-53.00	Dry Hydrant	700.00	-	700.00	700.00
10-5700-54.05	Emergency Generator	400.00	-	500.00	500.00
10-5700-55.00	Dog Impoundment Fees	200.00	-	200.00	200.00
10-5700-67.00	Emergency Radio & Maintence	600.00	-	250.00	250.00
10-5700-68.00	Supplies	1,000.00	215.20	1,000.00	1,000.00
10-5700-70.00	EMC	-	55.00	-	-
10-5700-80.00	Mileage	50.00	263.56	500.00	500.00
10-5700-81.00	Training	800.00	50.00	100.00	100.00
Total Emergency Services	164,260.00	140,400.66	149,282.00	156,306.23	
10-5800 Special Appropriations					
10-5800-90.05	Arts Bus	500.00	500.00	500.00	500.00
10-5800-90.10	CVCOA	600.00	600.00	600.00	600.00
10-5800-90.20	Clara Martin Center	2,054.00	2,054.00	2,054.00	2,054.00
10-5800-90.25	Greater Randolph Senior	2,000.00	2,000.00	2,000.00	2,000.00
10-5800-90.35	Kimball Public Library	10,000.00	10,000.00	10,500.00	10,500.00
10-5800-90.40	Orange County Court Div	200.00	200.00	350.00	350.00
10-5800-90.45	Orange County Parent Ch	750.00	750.00	750.00	750.00
10-5800-90.55	Randolph Area Food Shlf	500.00	500.00	500.00	500.00
10-5800-90.60	Safeline	700.00	700.00	700.00	700.00
10-5800-90.65	Stagecoach	1,560.00	1,560.00	2,000.00	2,000.00
10-5800-90.70	Visiting Nurse Assoc	3,200.00	3,200.00	3,200.00	3,200.00
Total Special Appropriations	22,064.00	22,064.00	23,154.00	23,154.00	
10-5900 County Expense					
10-5900-33.00	County Tax	25,000.00	26,080.92	25,000.00	25,000.00
Total County Expense	25,000.00	26,080.92	25,000.00	25,000.00	
10-6000 Highway					
10-6000-10.00	Full-time Wages	164,243.45	174,506.24	178,653.38	176,001.00
10-6000-10.05	Part-time Wages	10,000.00	8,388.21	10,000.00	5,000.00
10-6000-10.10	Stand-by Wages	4,737.79	-	-	-
10-6000-10.30	Overtime	23,688.93	24,699.72	25,801.88	24,883.00
10-6000-20.00	FICA/Medicare	15,505.00	15,545.49	15,640.83	15,367.00
10-6000-22.00	Retirement	8,189.00	8,611.43	9,200.49	8,864.00
10-6000-24.00	Health Insurance	20,776.84	20,600.70	23,067.33	33,294.24
10-6000-25.00	Transfer To Health Benefit	5,994.24	5,994.24	4,289.64	10,600.00
10-6000-34.00	Uniforms	2,950.00	2,651.38	3,550.00	3,750.00
10-6000-80.00	Mileage	500.00	42.34	500.00	500.00

FY2020 ACTUALS AND FY2022 BUDGET

Account		Budget FY - 2020	Actual FY-2020	Budget FY - 2021	Budget FY - 2022
10-6000-81.00	Training	1,000.00	398.85	750.00	750.00
Total Highway		257,585.25	261,438.60	271,453.55	279,009.24
10-6150 Highway Insurance					
10-6150-46.00	Property & Liability	12,000.00	10,429.00	11,000.00	10,000.00
10-6150-46.20	Worker's Compensation	15,000.00	13,977.00	14,000.00	13,000.00
10-6150-46.30	Short Term Disability Ins	340.00	162.30	340.00	340.00
Total Highway Insurance		27,340.00	24,568.30	25,340.00	23,340.00
10-6200 Highway Operations					
10-6200-30.00	Transfer to Gravel Pit Res	-	-	-	31,000.00
10-6200-30.05	Transfer to Capital Res	127,000.00	127,000.00	137,000.00	101,000.00
10-6200-35.00	Permit Fee	1,990.00	1,350.00	1,990.00	1,690.00
10-6200-36.00	Contracted Services	2,500.00	3,735.00	2,000.00	2,500.00
10-6200-40.00	Misc Road Exp	1,500.00	413.50	1,500.00	1,500.00
10-6200-56.00	Gravel	40,000.00	47,728.69	40,000.00	40,000.00
10-6200-58.00	Sand	41,000.00	12,022.26	41,000.00	41,000.00
10-6200-60.00	Salt	2,500.00	1,790.88	2,500.00	2,500.00
10-6200-61.00	Chloride	6,000.00	8,394.98	6,000.00	6,000.00
10-6200-62.00	Rental Equipment	10,000.00	-	5,000.00	5,000.00
10-6200-63.00	Culverts	3,000.00	2,464.50	3,000.00	3,000.00
10-6200-65.00	Paving	200.00	-	-	-
10-6200-66.00	Bandrail	-	-	-	3,000.00
10-6200-71.00	Signs & Posts	2,000.00	616.63	2,000.00	2,000.00
Total Highway Operations		237,690.00	205,516.44	241,990.00	240,190.00
10-6400 Bridges					
10-6400-61.00	Maintenance	500.00	-	500.00	500.00
Total Bridges		500.00	-	500.00	500.00
10-6500 Fuel					
10-6500-75.05	Fuel & Oil Diesel	40,000.00	26,198.84	40,000.00	40,000.00
10-6500-75.10	Fuel & Oil Gasoline	200.00	112.00	200.00	200.00
Total Fuel		40,200.00	26,310.84	40,200.00	40,200.00
10-6600 Garage					
10-6600-40.00	Electricity	1,250.00	1,727.68	1,500.00	1,750.00
10-6600-41.00	Heat	4,000.00	2,848.37	3,500.00	3,500.00
10-6600-43.00	Telephone/Pagers	1,000.00	510.37	500.00	500.00
10-6600-67.00	Maintenance	1,500.00	1,523.77	1,500.00	1,500.00
10-6600-67.05	Radio Maintenance	1,000.00	23.43	500.00	500.00
10-6600-67.10	Salt Shed Maint/Repairs	-	-	-	2,500.00
10-6600-68.00	Supplies	3,000.00	1,699.10	3,000.00	3,000.00
10-6600-76.00	Rubbish Removal	1,000.00	649.20	750.00	750.00
10-6600-78.00	Safety Budget	2,500.00	1,396.87	2,000.00	2,000.00

FY2020 ACTUALS AND FY2022 BUDGET

Account	Budget FY - 2020	Actual FY-2020	Budget FY - 2021	Budget FY - 2022
10-6600-79.00 Small Equipment/Tools	2,500.00	2,224.57	2,500.00	5,300.00
Total Garage	17,750.00	12,603.36	15,750.00	21,300.00
10-6700 Vehicle/Equip Maintenance				
10-6700-67.01 Heavy Equipment Maintenance	60,000.00	23,338.27	60,000.00	60,000.00
Total Vehicle/Equip Maintenance	60,000.00	61,802.15	60,000.00	60,000.00
10-6800-30.00 Transfer to Veh Eq Cap Res	120,000.00	120,000.00	125,000.00	125,000.00
10-7000 Payroll Expenses				
Total Expenditures	1,236,289.96	1,143,843.21	1,246,754.90	1,249,465.27
Amount Over/Under Budget	(100.00)	68,725.15	(980,749.90)	(977,065.27)
Taxes To Be Raised			(980,749.90)	(977,065.27)



**PROPOSED BUDGET: Vehicles/Equipment
FY2020 - FY2027**

Activity	FY2020 Actual	FY2021 Plan	FY2022 Plan	FY2023 Plan	FY2024 Plan	FY2025 Plan	FY2026 Plan	FY2027 Plan
Beginning Equipment Fund Balance	\$ (9,589.30)	\$ 7,602.06	\$ 35,139.67	\$ 128,070.47	\$ 221,001.27	\$ 127,308.65	\$ 197,343.65	\$ 117,378.65
Income								
Interest Earned	\$ -	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
Borrowed Funds	\$ -	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant-In-Aid - Mulcher	\$ 6,080.00							
Sale of 2013 Mack		\$ 72,000.00						
Sale of 2006 International Dump Truck	\$ 10,670.00							
Sale of 2001 Dump Truck		\$ 1,000.00						
G.F. Contribution	\$ 120,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 130,000.00	\$ 130,000.00
Total Income	\$ 136,750.00	\$ 273,035.00	\$ 125,035.00	\$ 125,035.00	\$ 125,035.00	\$ 125,035.00	\$ 130,035.00	\$ 130,035.00
Expenses								
2013 Truck Replacement - 8 yrs (FY2021)	\$ -	\$ 205,700.00						
2017 1 Ton Pick-up/Plow Replacement - 8 yrs (FY2025)						\$ 55,000.00		
Trade-in of Angle Plow for V-Plow - 1 ton	\$ 3,188.00							
2006 Grader Replacement - 20 yrs (FY2026)							\$ 210,000.00	
2016 Truck Replacement - 8 yrs (FY2024)					\$ 200,000.00			
2019 Truck Replacement - 8 yrs (FY2027)								\$ 220,000.00
2019 Truck Extended Warranty	\$ 5,633.00							
Emergency Generator - 30 yrs (FY2039)								
2017 JD Loader - 15 yrs (FY2032)								
2009 Truck - Chloride Truck								
2013 Backhoe - 20 yrs (FY2033)								
2010 TV6070 Tractor - (FY2030)								
Purchase of Rotary Mower for TV6070	\$ 15,000.00							
Purchase of Mulcher	\$ 7,700.00							
Principal on Borrowed Funds	\$ 83,419.12	\$ 37,170.20	\$ 30,316.94	\$ 31,145.68	\$ 18,560.20	\$ -	\$ -	\$ -
Interest on Borrowed Funds	\$ 4,618.52	\$ 2,627.19	\$ 1,787.26	\$ 958.52	\$ 167.42	\$ -	\$ -	\$ -
Total Expenses	\$ 119,558.64	\$ 245,497.39	\$ 32,104.20	\$ 32,104.20	\$ 218,727.62	\$ 55,000.00	\$ 210,000.00	\$ 220,000.00
Balance on Hand	\$ 7,602.06	\$ 35,139.67	\$ 128,070.47	\$ 221,001.27	\$ 127,308.65	\$ 197,343.65	\$ 117,378.65	\$ 27,413.65

CAPITAL PLAN & BUDGET: Other Projects - 2020-2024					
Activity	FY2020	FY2021	FY2022	FY2023	FY2024
	Actual	Plan	Plan	Plan	Plan
Beginning Capital Plan Fund Balance	106,740.44	118,992.65	53,613.09	77,233.53	65,853.97
Income					
Interest Earned	0.00	50.00	50.00	50.00	50.00
State Structure Grants - Tannenburg	175,000.00				
Grant In Aide - Braintree Hill (Flooding Area Mitigation)	16,000.00				
April 2019 Storm Damage - FEMA-Braintree Hill	19,516.13				
Class 2 Road Grant (Small) - Thresher Paving	17,148.00				
Bent Hill Road - Grant In Aid	17,450.00				
State Structure Grant - Proposed		175,000.00	175,000.00		
Class 2 Road Grant - Proposed		175,000.00	175,000.00		
Grant In Aide - Proposed		16,000.00			
Borrowed Funds - If Needed	0.00	30,000.00	30,000.00		
G.F. Contribution - Gravel Pit \$ - Reappropriated	62,000.00	62,000.00	31,000.00	31,000.00	31,000.00
G.F. Contribution - Highway (6200.30.05)	65,000.00	75,000.00	70,000.00	75,000.00	75,000.00
G.F. Contribution - Executive (4000.30.00)	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
Total Income	380,114.13	541,050.00	489,050.00	114,050.00	114,050.00
Expense					
Large Structure Replacements - Tannenburg Bridge	195,200.00				
Grant In Aide - Braintree Hill (Flooding Area Mitigation)	980.00				
Bent Hill Road - Grant In Aid	27,055.27				
April 2019 Storm Damage - FEMA-Braintree Hill	41,400.50				
Lemery Road Class 4 Bridge		50,000.00			
Misc. Expenses	392.50				
Town Office - Paving	16,373.00				
Town Hall Park & Ride - Paving	13,800.00				
Town Garage - Paving	7,000.00				
Riford Brook Road - Bridge Approach Paving	10,369.25				
Riford Brook Road - Railroad Apron Paving	6,060.00				
Thresher Road - Bridge Paving	4,530.00				
Class 2 Road Grant (Small)- Thresher Road - Paving	16,905.00				
Specific Road Projects not covered by grants - Proposed	0.00	50,000.00	50,000.00	50,000.00	50,000.00
Resurfacing - Road Maintenance - Proposed	0.00	45,000.00	55,000.00	65,000.00	65,000.00
State Structure Grant - Proposed		175,000.00	175,000.00		
Class 2 Road Grant - Proposed		175,000.00	175,000.00		
Grant In Aid - Proposed		16,000.00			
Building Upgrades - Garage/Current & Proposed	0.00	75,000.00			
Building Upgrades - Town Office/Current & Proposed	0.00	10,000.00			
Loan Principal Repayment	27,384.65	9,726.54	9,726.54	9,726.54	0.00
Interest on Borrowed Funds	411.75	703.02	703.02	703.02	0.00
Total Expenses	367,861.92	606,429.56	465,429.56	125,429.56	115,000.00
Total New Expenses	340,065.52	596,000.00	455,000.00	115,000.00	115,000.00
Balance on Hand	118,992.65	53,613.09	77,233.53	65,853.97	64,903.97

HEALTH BENEFIT RESERVE FUND

Purpose: contingency funding of the annual health plan deductible obligation.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2019)	\$ 20,445.89			\$ 20,445.89
Town Funding		\$ 14,000.00		\$ 34,445.89
Interest Income		\$ 189.17		\$ 34,635.06
Escrow Funding		\$ 2,910.00	\$ 2,910.00	\$ 34,635.06
Expenses Paid			\$ 11,316.68	\$ 23,318.38
Ending Balance (June 30, 2020)				\$ 23,318.38

REAPPRAISAL RESERVE FUND

Purpose: to set aside funds each year for state required reappraisals.

Description	Beg. Balance	Income	Expenses	Balance
Ending Balance (July 1, 2019)	\$ 80,148.49			\$ 80,148.49
Interest Income		\$ 418.33		\$ 80,566.82
EEGL Funds Rec'd		\$ 6,052.00		\$ 86,618.82
Expenses Paid			\$ 56,152.50	\$ 30,466.32
Ending Balance (June 30, 2020)				\$ 30,466.32

TOWN CLERK RESTORATION FUND

Purpose: to restore and preserve the old town records.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2019)	\$ 9,051.65			\$ 9,051.65
Restoration Fee*		\$ 3,022.50		\$ 12,074.15
Interest Income		\$ 83.97		\$ 12,158.12
Record Restoration			\$ 385.00	\$ 11,773.12
Ending Balance (June 30, 2020)				\$ 11,773.12

* 10% of land record recording fees (one dollar per page), collected by the Town Clerk.

TOWN HALL RESERVE FUND

Purpose: to assist in the maintenance and upkeep of the Town Hall.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2019)	\$ 16,206.03			\$ 16,206.03
Town Funding		\$ -		\$ 16,206.03
Misc Income/Donations		\$ 321.00		\$ 16,527.03
Interest Income		\$ 134.62		\$ 16,661.65
Expense			\$ -	\$ 16,661.65
Ending Balance (June 30, 2020)				\$ 16,661.65

*Town Funding comes from unexpended funds in the Building Maint. & Grounds Maint. lines.

GRAVEL PIT RESERVE FUND

Purpose: to set aside funds each year for the gravel pit debt services and expenses and build reserve funds for pit closure with any excess going to the purchase of a new gravel pit.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2019)	\$ 120,439.46			\$ 120,439.46
Town Funding		\$ -		\$ 120,439.46
Interest Income		\$ 876.35		\$ 121,315.81
Expense			\$ 32,170.00	\$ 89,145.81
Ending Balance (June 30, 2020)				\$ 89,145.81

Cemetery Commissioners Report – FY20

All the Resident and Non-Resident prices are the same as last year. The rules and regulations are all posted each spring by the entrance to each cemetery and they must be followed without exceptions.

Last year we did spring cleanup, straightened some stones in East Braintree, cut brush on Braintree hill. We took down three trees at Mann Cemetery. There is ongoing cleaning of stones as we are trying to get some done each year as it is needed. There we had help from Braintree residents. Thank you for the help. Jason Handiworks is still mowing for us with a two year contract. Thank you, Jason

Commission Members: Kristin Haupt, Chair; Mike Gaidys, Secretary; Ed Smith. Chris Blanchard, Seth Bent; Respectfully:

Resident Prices:

2 grave lot deed (100) & perpetual care bequest (500)	\$600.00
4 grave lot deed (200) & perpetual care bequest (800)	1,000.00
8 grave lot deed (400) & perpetual care bequest (1600)	2,000.00
Corner posts for all lots	185.50

Non-Resident Prices

2 grave lot deed (300) & perpetual care bequest (1500)	\$1,800.00
4 grave lot deed (600) & perpetual care bequest (2400)	3,000.00
8 grave lot deed (1200) & perpetual care bequest (4800)	6,000.00
Corner posts for all lots	185.50

CEMETERY FUNDS - GENERAL FUND

Purpose: to maintain the town cemeteries

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2019)	\$ 13,135.27			\$ 13,135.27
Town Funding		\$ 12,500.00		\$ 25,635.27
Lot Sales		\$ 885.50		\$ 26,520.77
Bequest		\$ 2,900.00		\$ 29,420.77
Interest		\$ 89.11		\$ 29,509.88
Cemetery Mowing/Maintenance			\$ 10,900.00	\$ 18,609.88
Ending Balance (June 30, 2020)				\$ 18,609.88

Edward Jones Investment

Purpose: interest to maintain the town cemeteries

Description	Beg. Balance	Gain	Loss	Balance
Beginning Balance (July 1, 2019)	\$ 74,280.14			\$ 74,280.14
		\$ -	\$ 31.26	\$ 74,248.88
Ending Balance (June 30, 2020)				\$ 74,248.88

DELINQUENT TAXES - FY20

Arbuckle, Clifford	Gendron, Travis	Merriam, Frederick*	Therrian, Patrick
Bedell, Sherianne	Gerstenmaier, Douglas	Messer, JoEllen	White, Brandi
Benoir, Larry	Hunt, Raymond	Miller, Edward*	Whitney, Carolyn
Berg, Michael	Jarvis, Gary*	Miller, Richard	Williams, Mark
Blanchard, Jennifer	Jarvis-Lunna, Janeen	Osgood, Jeffrey	
Borcuk, Roy	Laplante, Patricia*	Potrzeba, Candy	
Bradley, Cory	Larocque, Andrew	Preston/Cowell	
Branstetter/Murdough	Lewis, Anissa	Senecal, William	
Chase, Robert	MacAdams, Paul	Shepard, Ernest	
Cowden, John*	Mackey, Kathleen	Simpson, Robert	
Daigneault, Greg	Marks/Cliver	Staff, Jeffrey	
Duclos, Trajon*	Maxham, Daniel	Starck, Herbert	
Gaylord, Brendon	McHugh, Matthew	Sysling, Robert*	

* Paid off taxes by 12/31/2020

Year	Balance as of 12/31/2019	Collected	Abated	Balance as of 6/30/2020	Collected	Balance as of 12/31/2020
2006	\$ 155.94	\$ 155.94	\$ -	\$ -	\$ -	\$ -
2007	\$ 403.96	\$ -	\$ -	\$ 403.96	\$ -	\$ 403.96
2010	\$ 365.19	\$ 3.52	\$ -	\$ 361.67	\$ -	\$ 361.67
FY2013	\$ 1,785.34	\$ 310.57	\$ -	\$ 1,474.77	\$ 133.75	\$ 1,341.02
FY2016	\$ 582.45	\$ -	\$ -	\$ 582.45	\$ 188.23	\$ 394.22
FY2017	\$ 3,388.18	\$ -	\$ -	\$ 3,388.18	\$ 930.49	\$ 2,457.69
FY2018	\$ 11,026.83	\$ 4,945.27	\$ -	\$ 6,081.56	\$ 490.75	\$ 5,590.81
FY2019	\$ 42,880.66	\$ 10,555.83	\$ -	\$ 32,324.83	\$ 8,684.44	\$ 23,640.39
FY2020*	\$ -			\$ 91,340.72	\$ 23,411.04	\$ 67,929.68
TOTALS	\$ 60,588.55	\$ 15,971.13	\$ -	\$ 135,958.14	\$ 33,838.70	\$ 102,119.44

*FY2020 as of going delinquent



Mountain Alliance

This year's HHW Collection Events will be held on

Saturday, June 19, 2021

From 8:00 a.m. to 12:00 p.m.

At 84 Landfill Lane in Randolph (Randolph Transfer Station)

Saturday, November 13, 2021

From 8:00 a.m. to 12:00 p.m.

At 128 Wall Street in Northfield (Behind the Fire Station)

This event is for the **residents** of:

**Randolph, Braintree, Brookfield,
Northfield & Roxbury ONLY!**

Materials Accepted at the Event:

Acids, Adhesives, Aerosols, Antifreeze, Brake Fluid, Cements, Charcoal Lighters, Chlorine, Cleaning Fluid, Degreasers, Disinfectants, Drain Cleaners, Dry Gas, Epoxies, Dyes, Fiberglass Resins, Flea Powders, Furniture Strippers, Hair Removers, Herbicides, Insect Repellents, Lacquers, Lubricants, Mothballs or Flakes, Nail Polish Removers, Oven Cleaners, Oil Based Paints, Paint Removers, Paint Thinners, Permanent Solutions, Pesticides, Photo chemicals, Rat Poisons, Rug & Upholstery Cleaners, Rust Solvents, Wood Preservatives, Spot Removers, Toilet Bowl Cleaners, Tub and Tile Cleaners, Turpentine, Varnish, Weed Killers, Wood Polishes, Wood Stains, and Mercury containing products.

Materials NOT Accepted at the Event:

Asbestos, Automotive Paint, Automotive and Marine Batteries, Tires, Used Oil, Explosives or Shock-Sensitive Materials, Ammunition, Radio-Active Wastes, Pathological Wastes, Infectious Waste, Medicines, Dioxins, Compressed Gas Cylinders, Fluorescent Light tubes (accepted at the transfer station), Electronic equipment, TV's, Computers (accepted at the transfer station).

If you have any questions about the event or acceptable materials
please call the Randolph Town Office at (802) 728-5433

If you are a business that qualifies as a Conditionally Exempt Generator (CEG) and wish to bring your material to one of the events, you must register with Clean Harbors one week prior to the event.

To register, please call Kristen Mahoney at **Clean Harbors (617) 293-0608**

For information on where and how to recycle certain items, please visit www.mtalliance.org

WHITE RIVER VALLEY AMBULANCE

Thank you, neighbors, for your continued support of White River Valley Ambulance. We are a non-profit, professional emergency medical service and ambulance transport agency serving the towns of Barnard, Bethel, Braintree, Brookfield, Granville, Hancock, Pittsfield, Randolph, Rochester and Stockbridge, an area of over 500 square miles. We are designated as a Vermont Critical Care Paramedic service, the highest licensed skill level that the state recognizes. With our 10 full-time staff and a number of part time staff we maintain two Paramedic level staffed ambulances 24/7, 365 days a year. From January 1, 2020 through November 20, 2020 White River Valley Ambulance responded to 1,342 emergency calls and transfers. This includes Advanced Life Support transfer between hospitals.

Training in emergency medical response is also an important part of our mission. We are a regional American Heart Association Training Center, providing CPR and First Aid courses to community members across central Vermont. We also provide advanced practice training to emergency response professionals and volunteers from throughout the state.

Funding for WRVA comes primarily from billed insurance and budget allocations from the towns we serve. Every town pays the same amount per capita. In 2021, the per capita amount will increase by \$1.00 to \$61.00, or 1.67%.

Looking back on 2020 and ahead to 2021, we are ever grateful for the numerous first responders and fire departments who we work with and who volunteer their time to help a neighbor in need. Your dedication and commitment to serve makes a difference in the lives of those who call for help. For that, we can never thank you enough. **3190 Pleasant St., Bethel, VT 05032 802-234-6800 www.wvra.org**

**Matt Parrish,
Executive Director**

Vermont League of Cities and Towns
Serving and Strengthening Vermont Local Government

About the League. The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, vlct.org/about/audit-reports, and show that our positive net position continues.

Member Benefits. All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member questions that often involve how to comply with state and federal requirements. In 2020, VLCT's timely legal and technical assistance included answering more than 4,000 legal questions and publishing guidance, templates, research reports, and several new groups of FAQs explaining how municipalities can implement the state's COVID-19 requirements. To support Vermont's towns and cities in responding to the pandemic, VLCT quickly researched, assembled, and distributed important information about fiscal impacts, grant opportunities, and how to adapt town operations, hold public meetings remotely.
- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law, as well as pertinent statewide topics. In response to the pandemic, the League provided online trainings, a virtual week-long conference, and timely announcements and information from state officials about how to comply with requirements and access to funding and assistance.
- **Representation before the state legislature and state agencies**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as responding to the COVID-19 pandemic, road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, equity and inclusion, and ensuring the quality of our drinking water. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits (VERB) Trust provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to contact VLCT anytime to ask questions, and to access resources that can help each official and employee carry out the important work of local government. For a comprehensive list of member benefits and services, please visit vlct.org/memberguide to download the VLCT Member Guide.

To learn more about the Vermont League of Cities and Towns, visit the VLCT website at vlct.org.

VT Spay Neuter Incentive Program (VSNIP)

The VT Spay Neuter Incentive Program (VSNIP), under VT Economic Services, helps income challenged care-providers of cats & dogs neutered for \$27.00. The balance is paid ONLY by a \$4.00 fee added to the licensing of dogs, and put into a designated account.

VSNIP is now at “0” funding due to dogs not being registered at least by six months of age. Required by law, a rabies vaccination enables your dog to be licensed. While town offices may not be open to the public, dogs *can* be licensed. Call, provide the rabies certificate, include a check for that amount, and a SASE. **Rabies IS in Vermont and IS deadly.** Tractor Supply Stores are now holding monthly rabies clinics again! Call for their schedule.

Licensing a dog: 1) identifies your dog if lost, 2) provides proof that your dog is protected from rabies in the event your dog is bitten by a rabid animal {but would still need immediate medical attention}, 3) bites another animal/person, which could result in the quarantine of your dog or possibly euthanasia to test for rabies if your current vaccination isn't proven, 4) helps support VSNIP to address the over-population of cats and dogs in VT, and 5) **\$3590. List of dogs and wolf-hybrids not licensed states, in part ...** “the municipal clerk shall notify the owners or keepers of all dogs and wolf-hybrids named on the list that have not already been licensed or inoculated, and after May 30 shall furnish to the legislative body a list of dogs and wolf-hybrids not licensed or inoculated as required by law. **Owners shall also be notified that unlicensed or uninoculated dogs or wolf-hybrids may be destroyed.**” (No one want this, so vaccinate & register – for the protection of your animals and people!

For an application for VSNIP, send a SASE to: VSNIP, PO Box 104, Bridgewater, VT 05034. Indicate if this is for a cat/dog or both. 802-672-5302

VT Volunteer Services for Animals Humane Society has held a “DRIVE UP & POKE! RABIES CLINIC” for several years now. This type of clinic allows us to maintain a safe distance from people while vaccinating dogs and cats. All people stay in cars, masks are required. Pre-registration is encouraged. If you would like the paperwork we've developed to share with whomever usually does rabies clinics in your area, we'd be happy to share.

Thanks!

Sue Skaskiw, VVSA Director/ VSNIP Administrator: 802-672-5302.

TRACTOR SUPPLY STORES: RABIES CLINICS FOR CATS & DOGS. CALL AHEAD TO BE SURE INFO IS CURRENT!

VERMONT - Montpelier: 352 River St 05602 802-223-2246 TIME: 4:00 – 5:30
12.6.20 / 1.3.21 / 1.31.21 / 2.28.21 / 3.28.21

NEW HAMPSHIRE - Lebanon: 360 Miracle Mile 03766 603-448-4411 TIME: 4:00 – 5:30
11.28.20 / 1.23.21 / 2.21.21 / 3.20.21 / 4.17.21

TRORC 2020 YEAR-END REPORT

The Two Rivers-Ottauquechee Regional Commission is an association of 30 municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our members, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life. The following are highlights from 2020.

Technical Assistance on Planning Issues

Our staff provided technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, bylaws and studies.

Creative Economy and Public Health

This year, TRORC obtained Federal grant funding to support the marketing of the Region's creative economy sector. Staff hosted informational and networking events to enhance business promotion. TRORC also worked on public health projects with local hospitals and worked on including incorporating health-related goals and policies into town plans.

Emergency Management and Preparedness

TRORC staff continued to serve on the State Emergency Response Committee, providing state officials with key local information to assist emergency planning. Our Local Emergency Planning Committee efforts with local emergency responders, organizations, and town officials continued meeting the needs of our first responders. TRORC assisted several communities with updating their Local Hazard Mitigation Plans.

Energy

TRORC assisted six towns on Enhanced Energy Plans to save money for communities and further the State energy goals to meet 90% of Vermont's energy needs from renewable sources by 2050. TRORC has continued working to support town Energy Committees on energy efficiency outreach and education with funding from Efficiency Vermont.

Transportation

TRORC managed the Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. Funding provides for projects including grass and stone-lined ditches, upsizing and replacement of culverts, and stabilizing catch basin outlets.

Specifically, this past year, TRORC helped complete Braintree's Local Emergency Management Plan and the hazard mitigation plan. Staff assisted the town on a Better Roads grant to improve ditching and culverts on Peth Road which was recently awarded. As part of the Grants in Aid Year 3 program, staff worked with the town to complete ditching and culvert improvements on Bent Hill Road and assisted with an equipment grant to purchase a haybale shredder. Staff also provided training to new road foreman.

We are committed to serving you, and welcome opportunities to assist you in the future.

*Respectfully submitted,
Peter G. Gregory, AICP, Executive Director
Jerry Fredrickson, Chairperson, Barnard*



Vermont Department of Health Local Report

Barre District, 2021

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. More info on your local health office can be found here: <https://www.healthvermont.gov/local>

COVID-19

2020 has been a challenging year for Vermonters. However, the Vermont Department of Health has been recognized as a national leader in managing the virus. This is what the Health Department has done in your community:

- COVID-19 Testing:
 - Since May 2020, the Health Department has provided no-cost Covid-19 testing. Through November 17, 2020, the Vermont Department of Health has held 509 testing clinics, testing 40,796 Vermonters. This important work helps to identify the spread of Covid-19 and is just one of the many ways your Health Department is promoting and protecting the health of Vermonters.
 - Statewide, 224,284 people have been tested as of November 30, 2020
- COVID-19 Cases:
 - As of November 25, 2020, Vermont had the fewest cases of COVID-19 and the lowest rate of cases per 100,000 population of all 50 states.
 - Statewide, as of November 30, 2020, there have been 4,172 cases of COVID-19
- Even more up-to-date information can be found on the Health Department's website: <https://www.healthvermont.gov/currentactivity>

Additional Programs

In addition to the COVID-19 response, the Health Department has programs such as influenza vaccinations and WIC.

- Flu Vaccinations: Protecting people from influenza is particularly important in 2020, as the flu may complicate recovery from COVID-19. (Data is as of November 17, 2020)
 - Approximately 213,00* Vermonters have been vaccinated against the flu this season *(Due to technology outages, flu vaccinations given are underreported by approximately 25%-33%.)
- WIC: The Women, Infants, and Children Nutrition Education and Food Supplementation Program remains in full effect, though much of the work that was done in person is now being done remotely through TeleWIC. (Data is as of October 20, 2020)
 - 11,308 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont, either in traditional format or TeleWIC

Learn more about what we do on the web at www.healthvermont.gov

Join us on www.facebook.com/healthvermont

Follow us on www.twitter.com/healthvermont





U.S. Department
of Veterans Affairs

White River Junction VA Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free)
802-295-9363 (Commercial)

In Reply Refer to: 405/00

December 23rd, 2020

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women’s Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully;

Becky Rhoads, Au.D.
Associate Medical Center Director

Randolph Area Food Shelf

The Randolph Area Food Shelf has been serving the local community since 1977, providing food to people in need in the towns of Randolph, Braintree, Brookfield, and East Granville.

Between September 1, 2019 and August 31, 2020, we provided food to 462 households in our service area, representing 1196 individuals. Of these 462 households, 65 are in Braintree, representing 185 individuals. Food Shelf clients made a total of 1473 visits..

In addition to our regular food pantry, the Food Shelf administers two USDA federal nutrition programs: The Commodity Supplemental Food Program and the Emergency Food Assistance Program. The Food Shelf also provides special holiday offerings. In November, we distribute Thanksgiving turkeys to Food Shelf shoppers each year and offer a Thanksgiving shelf featuring holiday food items. In December 2019, we prepared and distributed 125 Holiday Bags, which contained all the ingredients for a complete and healthy holiday meal, and will offer these programs again in 2020.

In 2020, the Food Shelf's School Kids' Program (SKiP) served more than 6500 meals directly to more than 240 area children during its February, April, and summer school vacation periods. These meals are so important to students who normally receive free breakfasts and lunches at their schools. Additionally, From March - June, SKiP also provided supplementary food supplies to 80 families receiving school meals from the Orange Southwest School District Finally.

The Randolph Area Food Shelf is overseen by a 9-member Board of Trustees and operates solely with the help of over 80 dedicated volunteers; there is no paid staff. Money appropriated from the Town of Braintree by vote at town meeting will help us continue our mission as we strive to create a community in which every individual has access to sufficient food.

Many thanks to the Braintree community for your support! For more information, or if you are interested in volunteering, please visit us on the web at www.randolphareafoodshelf.org or call us at 802-431-0144.



2020 Braintree Township Essay

In January 2020, The Arts Bus annual goal was to go wherever a child's imagination took us...and we had to hang on for a wild ride through a world of creativity and change! In spite of a pandemic, 2020 was our BIGGEST SERVICE YEAR EVER making over 3,250 direct connections of art education & supplies and indirect connections to art to over 150,000 people in Vermont. Plus, The Arts Bus was featured in two local news' spotlights reaching a televised audience across New England, in one of which Braintree's own young artist, Delyla Faynestock, was the creative star!

Through February, the bus was an after-school education resource with our traveling Puppet Factory & Theatre. In March, school and store closures resulting from the pandemic compelled us to re-tool programming to "Kits4Kids", through which provided over 2,020 art supply kits in safe, individually-packaged units for artistic creations from beginner to advanced.

During the summer, The Arts Bus co-conducted Imagination & Animation Camps from its new Maker Space at The Chandler, working together with it, Kimball Public Library and The Underground Recording Studio to create and produce stage, puppet theatre and stop-motion stories live and on video. As soon as summer camps finished, the bus created and launched its 2020 ART Adventure Tour & Puppet Show, at which 130+ people across the Mad River & White River Valleys danced with trolls & sang with puppets.

The bus no sooner stopped touring than it began PEACE by Piece Projects of community collages in towns across the White River Valley, and specifically at Braintree Elementary School, where it facilitated a \$15,000 grant for a permanent new outdoor classroom installed by local artists and in use already by Braintree's kids! And in 2021, we will facilitate a community collage with the school to bring all of the town together through art.

There is no charge to climb aboard the Arts Bus. By providing a mobile art education service to Central Vermont, the Arts Bus is driven to provide a creative resource right where our communities need it. To learn more and see pictures, videos, and stories about The Arts Bus, we invite you to our Facebook page @artsbusvt or to visit our website www.artsbusvt.org.

The Greater Randolph Senior Center

This past fiscal year has been a challenge for the Greater Randolph Senior Center. Since March 2020 we have been closed to the public; however, we have continued delivering Meals on Wheels (MOW) both to our regular clients and to people who have signed up due to isolating at home. We have offered Take Out meals too, since presently there is no congregate dining. Thanks to the many people who have supported the senior center over the years, as you have made it possible for the senior center today to provide urgent and important meal programs during this difficult time.

During fiscal year 2020 (Oct 1, 2019-Sept 30, 2020), the Center provided approximately 18,324 meals; 12,479 meals were delivered to people at home through the MOW program, which helps older adults and the disabled to live independently in their own homes and continue to participate in their communities. The eligibility guidelines to receive MOW were revised during the pandemic to permit more people who are isolating at home to sign up for the program. The Center began offering Take Out meals in March (as the congregate seating was closed) and 3,617 lunches were provided.

The Randolph Senior Center is responsible for providing the MOW program and a midday Congregate lunch, as well as being open for activities, for residents of Braintree. Due to the Covid-19 pandemic, we have almost doubled the number of meals being delivered to residents in Braintree (and Brookfield and Randolph). We deliver MOW to six Braintree residents, both long-term and for a finite period for those incapacitated temporarily and appreciate that there are over 50 people who help support the Center as members.

In order to keep the senior center moving forward, we rely on revenues from participant donations in our meals programs (MOW, Take Out and Congregate); from community members of Braintree, Brookfield and Randolph; from special appropriations received from municipal contributions, fundraising activities, Bequests, and gifts made "In Memory of." In fulfillment of the contracts we have with Central VT Council on Aging and VT Center for Independent Living, we receive partial reimbursement for eligible meals that have been delivered or served.

We rely heavily on volunteers. During the pandemic, our volunteer drivers and kitchen help have been invaluable to the success of our mission, as well as our board members, who have been tackling maintenance projects and keeping abreast of, and following, mandates handed down by the Governor and guidelines issued by the VT Department of Health.

The continued support of the Braintree community will help to ensure that the Center remains open and functioning for all older adults, especially now during the pandemic and into the future. We look forward to meeting each of you when we reopen in the coming year.

Report for Braintree, VT. Emilie P. Daniel, Executive Director, December 31, 2020.

Sent via email to: braintreetownclerk@gmail.com and braintreetreasurer@gmail.com

**Central Vermont Council on Aging
Annual Report of Services to Braintree
(FY20)**

December 15, 2020

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders and family caregivers in leading self-determined, healthy, interdependent, meaningful and dignified lives in their homes and communities.

For more than 40 years, CVCOA has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

- CVCOA Help Line - (800) 642-5119 - has the answers to hundreds of common questions from elders, families and caregivers.
- Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.
- Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.
- Nutrition Services oversees the menu development and technical assistance for home-delivered and Community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.
- State Health Insurance Program (SHIP) provides personalized Medicare counseling, Medicare & You workshops, and enrollment assistance for Medicare Part D plans.
- Family Caregiver Support promotes the well-being of the family members serving as caregivers to loved ones, including administration of the Dementia Respite Grant.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 38 Braintree residents. Case Manager, Brenda Traegde is designated to work directly with the seniors in Braintree.

All of us at CVCOA extend our gratitude to the residents of Braintree for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.



Orange County Parent Child Center

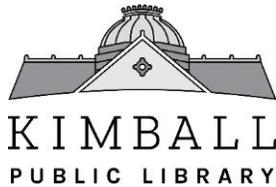
One of 15 parent child centers in Vermont, the Orange County Parent Child Center strengthens families with young children and connects them to their communities. We accomplish this through home visiting, supervised visitation, weekly playgroups, case management, onsite programming, and community outreach events. Some of our programs serve all families while others require income eligibility or place an emphasis on pregnant and parenting teens and families lacking support due to social isolation, poverty, insecure housing, or lack of other vital community resources.

OCPCC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, free community playgroups, Kids Place supervised visitation and exchanges, Families Learning Together program, Early Care & Education, parent education, kinship care support groups, and resource & referral services. We are a public pre-k partner under Act 166.

You can learn more at www.orangecountypcc.org.

Last year, with the continued support of your community, we were able to serve 9 families from Braintree including 12 adults and 14 children.

Mary Ellen Otis
Executive Director



67 North Main Street Randolph, VT 05060
802-728-5073 info@KimballLibrary.org
www.KimballLibrary.org

Kimball Library’s Fiscal Year 2020 began in July 2019 and ended in June 2020 – and what an extraordinary year it was! In January 2020, Kimball Library hired Kate Branstetter as our first Outreach Librarian. Kate’s responsibilities align with two of the Library’s strategic focuses: youth engagement, and events & programs. Her work has been especially critical since the onset of COVID-19 in March 2020. Many of the Library’s most creative initiatives have been her brain children.

The impact COVID-19 has on the delivery of library services cannot be overstated. The building closed to the public from March 18 until we re-opened for limited services (access to the computers and collection by appointment) on June 15. From the moment the doors closed, the library staff and trustees worked hard and creatively to maximize the services we could still offer while protecting community well-being: extended hours for “at the door” pickup and home delivery of books and other library materials; on-demand faxing / copying / printing / scanning; helping patrons navigate their technology challenges, with sometimes extended and repeated phone calls; daily Facebook posts offering creative ideas to support personal well-being; extensive & expensive investment in ebooks/audio while halting nearly all purchasing of physical materials; providing a listening ear and sometimes a shoulder to cry on over the phone; the debut of our “Tiny Table” podcast, featuring interviews with library staff and community members; and the publication of the “QuaranZine,” featuring writing and art by community teens and distributed to the middle and high school students of the school district. Director Amy Grasmick was a core member of the Randolph Area Mutual Aid Network – RAMAN – which brought community organizations together to share information and leverage our resources to help residents meet their basic needs. All of this required immense flexibility and ongoing communication, accomplished by weekly meetings of the board of library trustees, twice weekly staff meetings, and especially keeping our community members informed. In return, the community was incredibly generous with their praise, gratitude, suggestions, and even some unexpected donations. We are grateful to live in such a resilient community!

FY2020 was different from FY2019....

By nearly every metric we track, we saw more use of and participation in Library services – until COVID-19 necessitated closing the building from mid-March until mid-June. For example:

- 17,760 people visited the Library from July 2019 to mid-March 2020 – visits were on track to exceed the previous year by more than 1,000.
- 37,297 books, DVDs, magazines, audiobooks, & museum passes were borrowed from July 2019 through June 2020. As with library visits, borrowing from the physical collection was on track to exceed the previous year – by mid-March, borrowing was already ahead by more than 2,000 items, and brisk “at the door” delivery of nearly 6,000 items starting in mid-March kept patrons happy and staff exceedingly busy.
- 5,840 ebooks/audio were lent in FY2020. Not surprisingly, use of Overdrive went through the roof when the building closed – although even by mid-March, 45% more ebooks/audio had been borrowed compared to the same 9-month period the previous year.

219 Braintree households include active Kimball Library patrons.

4 Braintree childcares/preschool receive twice-monthly deliveries of books to support early literacy.

Staff

Courtney Bowen, youth services librarian
Kate Branstetter, outreach librarian
Lynne Gately, adult services librarian
Amy C. Grasmick, director
Jane Bennett & Jessamyn West, assistant librarians

Trustees

Katja Evans
Robin Goodall, chair
Tamara Morgan
Libbie Pattison
Sally Penrod

ORANGE COUNTY RESTORATIVE JUSTICE CENTER

Orange County Restorative Justice Center (OCRJ) is a community based restorative justice program, offering cost effective alternatives to the criminal and civil court system. Our programs include:

- **Court Diversion** for youth and adults referred by the State's Attorney who are facing criminal charges in court. A Restorative Panel, comprised of volunteers, works with clients to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Clients must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel.
- **Youth Substance Abuse Safety Program (YSASP)** for youth receiving civil complaints for underage alcohol or marijuana possession;
- **Driver's License Suspension Program (DLS)**, helping Vermonters reinstate their licenses through income-sensitive fine repayment plans;
- **Safe Driver Education Program** for those involved in driving related infractions. The program educates on the risks and impacts of distracted driving.
- **Pre-Trial Services Program**, providing support and services related to mental health and substance abuse for adults facing charges in criminal court.
- **Reparative Panels**, for adults found guilty of crimes. As part of probation, participants work with a Restorative Panel, comprised of volunteers, to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Participants must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel.
- **Restorative Re-entry**, for adults returning to our communities after incarceration. A case manager works with participants to access housing, employment and, where applicable, services and treatment for underlying issues. Volunteers help support successful re-entry.
- **Circles of Support and Accountability**, for offenders re-entering community who are at a high risk for re-offense. Participants meet weekly with a case manager and volunteers for 12-18 months, to support their successful and safe re-entry into community.
- **Victims Assistance**, for those impacted by the crimes referred to OCRJ programs. A dedicated case manager works with harmed parties to address their concerns and needs related to the individuals and the incidents referred for restorative programs.

During the fiscal year that ended June 30, 2020, 324 clients were referred for services, a 22% increase from the previous year. Of those, 131 people were referred from juvenile and adult court for criminal offenses, 42 were referred for YSASP, 8 for DLS, 39 for Pre-Trial Services, and 42 were referred for re-entry services. In addition, OCRJC reached out to 62 victims, and 24 people participated in our Safe Driver class. With few exceptions, cases involved offenses that occurred in Orange County. In FY20, OCRJ worked with 21 cases where the incident occurred in Braintree. Each case involved at least one person responsible and the individuals impacted by their actions.

OCRJ's FY20 operating budget was \$230,480. We are proud to be supported by appropriations from every town in Orange County. Braintree appropriated \$350 for FY20 to support the Orange County Restorative Justice Center. OCRJC requests \$350 for 2021 to support ongoing programs.

Thank you for your support! For additional information contact Jessica Schmidt, Executive Director, Orange County Restorative Justice Center at 802-685-3172 or jessie@ocrjvt.org.

SAFELINE, INC.
P.O. Box 368, Chelsea, VT 05038
safelineinfo@safelinevt.org
(802) 685-7900 office
(800) 639-7933 24/7 hotline

Safeline, Inc. is a 501(c)(3) non-profit charitable organization that provides free and confidential services for victims of domestic violence, sexual abuse and stalking in Orange County and northern Windsor County.

Due to Covid-19 and the Stay-at-Home order, many victims were not able to call for assistance because their abuser was watching them. Calls to Safeline started to increase as survivors had more flexibility to reach out and as children went back to school where mandated reporters could contact authorities about potential abuse. Safeline's staff and volunteers provided 1,292 services for 316 victims of domestic violence, sexual abuse and stalking. 34 services were provided for 11 victims in Braintree.

A trained advocate is always available to provide crisis support, safety planning, resources, information and referrals through Safeline's 24 hours a day/7days a week Hotline (1-800-639-7233). Survivors can also choose from a wide array of additional services including legal advocacy, day shelter services, job readiness skills development, and financial management education.

In addition to providing direct services, Safeline is a resource for the community at large and is committed to changing the culture of violence. As part of this work, Safeline offers a full range of prevention education for community organizations, schools, medical centers, faith communities, youth groups, and anyone who is seeking information about domestic violence, sexual abuse and stalking.

We thank the voters for your support as we work to end domestic violence and sexual abuse in Braintree.

**REPORT TO BRAINTREE
TRI-VALLEY TRANSIT (TVT), FORMERLY STAGECOACH, SERVICES
October 2020**

Thank you for the Town of Braintree’s generous support last year. Your support helped us provide 340 free trips for Braintree residents last fiscal year either by volunteer drivers or on wheelchair accessible vehicles. An additional 346 trips on our fixed route bus system originated at stops on our Randolph Circulator Route in the Town of Braintree, and residents have access to commuter routes up and down I-89 from nearby stops in Randolph. Tri-Valley Transit’s Dial-A-Ride and Bus Systems provided a total of 226,281 rides for the year. All our transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of-life services.

The COVID-19 crisis has emphasized the incredible importance of our work. Public transportation has been on the frontlines of providing essential service to many of the most vulnerable members of our communities. Healthcare staff get to work; dialysis, cancer and methadone patients get to treatment, and at-risk residents get food delivered. Services have been revamped to protect riders, the general public, and our staff. At first, we focused on trips to riders with no other means of transportation but whose trips were essential; and then we safely increased capacity to meet growing demand by:

- installing physical barriers between seats and directing riders to use window seats,
- waiving fares to reduce contact,
- ensuring all buses are frequently sanitized and hand sanitizer is available,
- requiring facemasks, even prior to the statewide mandate, and
- implementing screening techniques to ensure riders are not COVID risks.

The state and local grants through which we provide these services require us to raise 20% “local match” dollars. TVT’s requests from towns account for approximately 5% of the 20% requirement. TVT seeks the other 15% from other sources including businesses, institutions, individuals, and grants.

Please include this in your town report as space allows. Thank you!

VISITING NURSE AND HOSPICE FOR VT AND NH
Home Health, Hospice and Pediatric Services in Braintree, VT

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is one of the oldest and largest non-profit providers of in-home healthcare services in the region. VNH is committed to providing the highest quality care throughout all stages of life, from maternal child care to end of life hospice care, and everything in between. Providing individuals and families with the care they need within the comfort of their own home allows them to maintain comfort and dignity throughout their time of care.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2019 and June 30, 2020 VNH made 977 homecare visits to 33 Braintree residents. This included approximately \$21,681 in unreimbursed care to Braintree residents.

- **Home Health Care:** 330 home visits to 20 residents with short-term medical or physical needs.
- **Long-Term Care:** 51 home visits to 4 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 538 home visits to 5 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 58 home visits to 4 resident for well-baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots. Unfortunately, due to the COVID-19 pandemic we were forced to suspend these services in March. Since then, we have been rethinking our community wellness programs to find a way to continue to offer them following the pandemic.

Braintree's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



Hilary Davis, Director Community Relations and Development (1-888-300-8853)

WARNING
Orange Southwest Unified Union School District
(Orange Southwest School District)
For Braintree, Brookfield, and Randolph
ANNUAL SCHOOL DISTRICT MEETING
Monday, March 1, 2021

TO THE LEGAL VOTERS OF RANDOLPH, BRAINTREE, and BROOKFIELD:

You are hereby notified that the Annual Meeting of the voters of Randolph, Braintree & Brookfield will be held in the Auditorium at the Randolph Union High School in the Town of Randolph on Monday, March 1, 2021, commencing at 6:00 p.m. Following updated guidance from state agencies and in order to comply with those directives, this meeting will be also be available remotely. Members of the public wishing to join the meeting remotely, please use the following link:

meet.google.com/qnt-tsmx-csm

Join by phone

(US) [+1 713-714-1844](tel:+17137141844) (PIN: 740642827)

NOTICE TO VOTERS: ARTICLES I, II, III, IV, V, and VI will be voted on the Floor.

Polls for voting on Articles VII, VIII, IX, & X will be open on Town Meeting Day, Tuesday, March 2, 2021 at the following locations and at the following times in each town:

Braintree: Braintree Town Hall from 7 a.m. to 7 p.m.

Brookfield: Brookfield Old Town Hall from 9 a.m. to 7 p.m.

Randolph: Randolph Town Hall from 7 a.m. to 7 p.m.

- ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2021.
- ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2021.
- ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2021.
- ARTICLE IV: To fill any vacancies existing or occurring on March 1, 2021.
- ARTICLE V: To hear and act upon the reports of the officers of the school district.
- ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.
- ARTICLE VII: To vote by Australian ballot on the following Orange Southwest School District Officer:
1. - One School Director from the residents of Randolph, VT for a term of three years.
- ARTICLE VIII: To vote by Australian ballot on the following Orange Southwest School District Officer:
1. - One School Director from the residents of Braintree, VT for a term of three years.
- ARTICLE IX: To vote by Australian ballot on the following Orange Southwest School District Officer:
1. - One School Director from the residents of Brookfield, VT for a term of three years.

ARTICLE X:

To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the school board to expend \$21,123,787, which is the amount the school board has determined to be necessary for the ensuing fiscal year, **and** shall the voters of the Orange Southwest School District approve the transfer of \$826,341 in surplus funds from the 2019-2020 school year to an Operational Reserve Fund? It is estimated that this proposed budget, if approved, will result in education spending of \$17,718 per equalized pupil.

DATED at Randolph in the County of Orange and State of Vermont, this 11th day of January, 2021.



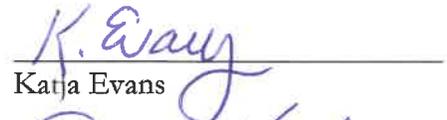
 Laura Rochat, Chair



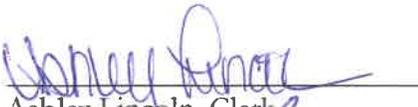
 Hannah Arias



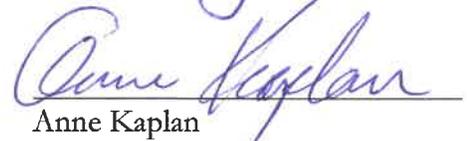
 Rachel Gaidys, Vice-Chair



 Katja Evans



 Ashley Lincoln, Clerk



 Anne Kaplan



 Brian Baker



 Megan Sault
 OSSD School Board Directors

Received and recorded in the office of the Clerk of the Orange Southwest School District, in Randolph on January 21, 2021 before being posted.

ATTEST: 

 Clerk

NOTICE TO VOTERS

Attached is some basic information about the Orange Southwest School District meeting warned. If you have any questions, please contact your Town Clerk.

Braintree Town Clerk - 728-9787
 Brookfield Town Clerk - 276-3352
 Randolph Town Clerk - 728-5682

**ORANGE SOUTHWEST UNIFIED UNION
SCHOOL DISTRICT
(ORANGE SOUTHWEST SCHOOL DISTRICT)**

SPECIAL BOARD BUDGET INFORMATIONAL MEETING

**WEDNESDAY - FEBRUARY 24, 2021 RANDOLPH UNION
HIGH SCHOOL AUDITORIUM @ 6:30 P.M.**

Following updated guidance from state agencies and in order to comply with those directives, this meeting will be also be available remotely. Members of the public wishing to join the meeting remotely, please use the following link:

meet.google.com/fph-urve-eeo

[Join by phone](#)

(US) +1 585-532-5448 PIN: 694 642 948#

**IMPORTANT DISCUSSION BEFORE AUSTRALIAN BALLOT VOTE
ON TOWN MEETING DAY -
TUESDAY, MARCH 2, 2021**



MINUTES

**Orange Southwest Unified Union District
(Orange Southwest School District)
For Braintree, Brookfield, and Randolph
ANNUAL SCHOOL DISTRICT MEETING
Monday, March 2, 2020
Randolph Union High School @ 6 p.m.**

Minutes to be approved at the OSSD Meeting on March 9, 2020

NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.

Board Members present: Paul Putney, Ashley Lincoln & Brian Baker

Administrators present: Layne Millington

Moderator: Peter Nowlan Clerk: Linda Lubold

Guests: Cathy Ingalls & Zoe Newmarco (The Herald)

The meeting was called to order by Peter Nowlan at 6:04 p.m.

Everyone stood for the pledge of allegiance. The warning articles were reviewed.

ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2020.

Layne Millington nominated Peter Nowlan for Moderator which was seconded by Ashley Lincoln. The motion passed by voice vote.

ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2020.

Layne Millington nominated Linda Lubold for Clerk which was seconded by Cathy Ingalls. The motion passed by voice vote.

ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2020.

Layne Millington nominated Teresa Godfrey for School District Treasurer which was seconded by Linda Lubold. The motion passed by voice vote.

ARTICLE IV: To fill any vacancies existing or occurring on March 2, 2020.

No vacancies were existing or occurring.

ARTICLE V: To hear and act upon the reports of the officers of the school district.

Layne Millington made the motion to accept the School Board report which was seconded by Ashley Lincoln. The motion passed by voice vote.

Paul Putney made the motion to accept the Superintendent's report which was seconded by Brian Baker. The motion passed by voice vote.

Layne Millington made the motion to accept the RUHS Principals' report which was seconded by Brian Baker. The motion passed by voice vote.

Brian Baker made the motion to accept the RTCC Director's report which was seconded by Ashley Lincoln. The motion passed by voice vote.

Ashley Lincoln made the motion to accept the Elementary Principals' report which was seconded by Cathy Ingalls. The motion passed by voice vote.

All of the reports were accepted as published.

ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.

Brian Baker made the motion which was seconded by Cathy Ingalls to authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof. The motion passed by voice vote.

Articles VII, VIII, IX & X will be voted by Australian ballot tomorrow, March 3, 2020 at the listed polling locations in Braintree, Brookfield & Randolph.

With no further business to be discussed, a motion to adjourn the meeting at 6:15 p.m. was made by Ashley Lincoln and seconded by Cathy Ingalls.



Peter Nowlan, Moderator



Linda Lubold, Clerk

**ORANGE SOUTHWEST UNIFIED UNION DISTRICT
(ORANGE SOUTHWEST SCHOOL DISTRICT)
RESULTS OF
BUDGET VOTE - TUESDAY, MARCH 3, 2020**

ARTICLE VII: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of **Randolph, VT** for a term of three years.

Hannah Arias 1713

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Write In:	Shirley Huang 2	Paul Rey 3	Josh Hester-Reyes 1
	Michele Blanchard 1	Jacklyn Angell 1	Charles Russell 2
	Karen Rea 1	Justin Poulin 1	Troy Tabor 1
	Frank Landry 1	Ramsey Papp 1	Brian Rainville 1
	Gary Chapman 1	Joe Voci 1	Bruce Butler 1
	Susan Currier 1	Peter Flaherty 1	Joe Williams 1
	Vicky Mills 1	Larry Brassard 1	Kevin Doering 1
	Jim Tucker 1	Valerie Schoolcraft 1	Reginald Cooper 1
	Ashley Lincoln 1	Jon Heinz 1	Tom Baker 1
	Kate Forrer 1	Kevin Osha 1	Rufus Shepard 1

ARTICLE VIII: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of **Braintree, VT** for a term of three years.

Katja Evans 1612

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Write In:	Lenny Stockwell 1	Shirley Huang 2	Steve Perry 1
	Karen Rea 1	Jeff Vinton 1	Chris Hurley 1
	John Blaisdell 1	Sharon Liebert 1	Joe Voci 1
	Josh Hester-Reyes 1	John Caruso 1	Larry Brassard 1
	Jon Heinz 1	Amy Ferris 1	David Race 1

Attest:


Linda S. Lubold, Clerk

ORANGE SOUTHWEST UNIFIED UNION DISTICT
(ORANGE SOUTHWEST SCHOOL DISTRICT)
RESULTS OF
BUDGET VOTE - TUESDAY, MARCH 3, 2020

ARTICLE IX: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the school board to expend \$20,600,389, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,980 per equalized pupil.

YES 1261

NO 557

Blank 56

ARTICLE X: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$85,697 in surplus funds from the 2018-2019 school year to the Special Education Reserve Fund?

YES 1416

NO 407

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Attest:

Linda S. Lubold
Linda S. Lubold, Clerk

FROM THE SUPERINTENDENT

To the communities of Randolph, Braintree, and Brookfield

In a year that has been like no other in memory, I am pleased to present this Annual Report of the Orange Southwest School District to the communities we serve. Your support over the past three years has allowed the district to build the structures necessary to drive improved educational outcomes for all students; structures that are paying dividends in terms of academic achievement and student success.

Our current strategic goals are simple ones:

- Improving academic achievement in Math and English so that we are in the top tier of schools in Vermont.
- Creation of a full K-12 science program that supports top tier achievement.
- Changing our model of special education service delivery to ensure every student served by that program is provided with the skills they need to achieve success and independence.

Your support has made these goals achievable. The district now has what it needs to see them come to fruition. Because of this, the long-term budgetary plan is changing. Having what we need, we are now able to move to a level service budgetary model. This means only increasing the budget enough to maintain our current programming and services. That is the budget we are presenting for your approval this year: a level service budget that only contains the increases required to maintain our services to students and to meet our mandatory obligations. In normal circumstances this would mean a minimal increase.

COVID-19 has challenged the country on both a local and national level. Vermont, whose generation of tax revenues is heavily dependent on tourism-based activities, has suffered greatly as these activities have been the very ones most impacted by the pandemic. With tax revenues down across the State, an extra burden is placed on towns when it comes to funding education. When you have a fixed set of costs and the funding source to pay for those fixed costs has been limited, the difference needs to be made up. The State by necessity makes up the difference by adjusting the formulas used to calculate local tax burdens related to education. This means that despite limiting our budget increase to just what is necessary to maintain our current level of services, the tax burden will still be a heavy one. We do have a solution that will help mitigate the potential tax burden on our communities, but there are steps that you, the voters, must take to help us implement it.

At the end of each year, our district has had a surplus: money that is left over at the conclusion of the fiscal year. Each year at town meeting, voters have agreed to put that surplus money into reserve funds that the district can use for specific purposes in the future. Those reserve funds allow us to complete large construction projects (e.g. RUHS and RES roof replacements) and to purchase high-cost items (such as school busses) without having to increase the budget or go out to bond to cover those needs. Last year, in anticipation of the financial crisis the pandemic would cause, the district took steps to maximize the year end surplus by freezing spending. Those efforts were successful and have provided us with significant funds that can be used to offset some of this year's tax burden. To make this happen, however, two specific provisions need to be placed on the March ballot that must be approved by voters.

First, we need the legal authority to establish an account to hold this surplus money by asking the voters to approve the creation of an operational reserve fund. Second, we will be asking the voters to fund that account with this year's surplus funds. Given our concerted effort to maximize the year end surplus, we will have nearly 1 million dollars available to fund this account - funds that can be used to subsidize this year's tax request. The plan is to use \$500,000 of the reserve funds to reduce this year's budget request. The remaining funds will be used to subsidize future budgets as the impact of the pandemic on the State's ability to generate tax revenue will likely be reduced for at least the next two years.

Significant thought and planning has gone into this strategy, and our intent is to serve the communities that have supported us so well by doing all we can to reduce your tax burden in this time of crisis. We can only move forward on this plan if you, the voters, approve the creation of the operational reserve fund and vote to fund that account with our year end surplus.

In this complex time, we are grateful for all you do to support our schools. We will continue to honor that support by ensuring we provide a level of programming and education to our students that justifies the sacrifices you as the taxpayers make on their behalf.

Most Sincerely,

Layne W. Millington
OSSD Superintendent

To the communities of Braintree, Brookfield and Randolph,

It can be fairly said that 2020 has been the year to develop and practice resiliency and adaptability, two of the long standing goals that we have set for our students. Indeed we, as a school district, as communities, families, staff and students, have proved to ourselves that we have shown adaptability in the ways we have adjusted to remote learning, hybrid learning, and extended time at home. The district has shown creativity in outreach to families, in providing meals to anyone under 18, to finding ways to make sure that all students have the technology necessary for virtual lessons, in adapting classes to synchronous and nonsynchronous teaching. Small group lessons, Advisory meetings, Senior Project presentations, gym classes - all are continuing in virtual ways. Admittedly, the abrupt halt of the 2020 year in March was a rough transition, but the experience and the lessons learned from it have helped OSSD administration and staff learn how to reach out to and educate students in this unfamiliar environment.

The OSSD Board has also had to adapt to the changes that this health crisis has brought. We have strived to listen to all of our constituents. We have held extra meetings to better understand the concerns and needs of those who live and work with us. We have spent hours working with our teachers and staff to provide the working conditions that allow them to do their best work, and remain healthy while teaching both in person and from home. We have striven to find a balance between the needs of families and their children and the health concerns of staff and teachers. These decisions have not been easy, but we believe that our balance of caution and attention to detailed preventive measures will prove to be a wise one.

We are also working on developing a three year strategic plan for the district, and have a facilitator from the Vermont School Board Association to help guide this effort. We have identified three goals that we deem important, and that align with the OSSD administration and their vision for the future. One goal is the development of a true middle school that better addresses the specific educational and emotional needs of 6th, 7th and 8th grade students. Our second and third goals involve academic improvement in the high school while also focusing on high school climate and morale. Our strategic planning will involve community outreach, conversation, and input from as many interested parties as possible. This is a process we are excited to undertake as the OSSD Board has, for a long while, wanted to better engage the community in what we do.

I was fortunate to participate in the graduation exercises of the class of 2020, which was held in the parking lot of Vermont Technical College. The graduates drove up in festively decorated cars and trucks honking and waving, and pulled up in every other parking spot. While speakers spoke from a temporary platform, speeches were broadcast over car radios and horns beeped in applause and appreciation. It was just as joyous as any other high school graduation ceremony, perhaps made more special by its uniqueness. It was the perfect expression of community coming together to fete our graduates, even though we couldn't hug them or shake their hands. The outpouring of care and concern for students is something we can all feel proud of.

To a better 2021!

Sincerely,
Laura Rochat, OSSD Board Chair

2020 Randolph, Braintree, Brookfield Elementary Town Report

We always look to previous years' town reports to review what we have shared with our communities in the past. Without a doubt this year's report is drastically different. Last year we wrote that "our elementary schools continue to engage in a process of maximizing the opportunities to learn for all students," which is what we've continued to do this year. The only difference is that we've had to do things *very* differently. The disruption that came to our lives as a result of the pandemic brought the uncertainty and fear of change as well as the opportunity for collaboration and creativity to our schools. This year has reminded us that our schools are a vital part of the academic, social, and economic webs that unite and strengthen our community.

As you know, at the elementary level our three schools have functioned as a team for years now. During this crisis, that team effort was never more needed or appreciated as we learned together, supported each other, celebrated our successes together and even grieved together. It was a sad, hard time for everyone and our efforts to work together paid in dividends. We had to reinvent all systems that are within a school, from selecting teachers to teach our remote learners to accommodate family and teacher requests, adjusting how we taught our students, where they ate lunch, where they engaged in learning their unified arts classes such as: Art, Music, Library and Physical Education, how students arrived each morning and how they were dismissed each afternoon. We even had to think about movement patterns regarding how students and staff moved about in the building to maximize safety measures. All this and more, was no small feat.

We have learned a number of lessons while other ideas were reinforced through this pandemic, like our staff and students are resilient and can adjust effectively and efficiently in a crisis situation. We learned that our students thrive with smaller class sizes particularly students that have a lot of stress in their lives. Those students had much more one on one time with their teachers, were more relaxed and demonstrated a greater ability to focus on learning and connected with peers in healthier ways. We learned that our youngest students can navigate technology tools to practice taught concepts in ways we had not explored before. Teachers learned how to effectively use new tech tools and video record concepts for students to learn and review lessons. We learned some students do better with remote learning with fewer distractions, while others desperately needed in-person instruction with their teacher and peers. We learned remote meetings can be effective for including staff from across the schools and can save time traveling from school to school. Our trauma learning and practices were critical during this traumatic time. We could not be more thankful to Joelle van Lent for her teachings and support over the past 2 plus years. Those teachings have been instrumental in supporting our students and each other. Honestly, we have gained knowledge and skills during this pandemic that we are better for and will be for years to come.

The CDC has a tool for communities to use to determine their preparedness for public health emergencies titled Space, Staff, and Stuff: Identifying Your Community Resources. Last spring, we spent much of our time scrambling to meet the needs of those three S's and a bit of time on a fourth S: Skill. Even as the dust was settling at the end of last year we were planning for this year. We are grateful to our technology department for their tireless work to provide, maintain, and support the chromebook and software needs of our students and staff. We are also grateful to our facilities department whose dogged efforts to provide us with scarce PPE, sanitizers, and air cleaners has helped immensely with our needs for space and stuff. Teachers also worked tirelessly to learn new technology learning tools to enhance distance learning for

our students. It was an all around team effort on the districts part to change on a dime how we teach our students and keep students and staff safe.

We had staff who volunteered to be members of our Planning Task Force who worked over the summer with administrators to plan what this year would look like at our schools. With that done we were able to shift our focus to the Skill needs of staff required to effectively teach our students remotely, so planned the best use of the two weeks for staff at the beginning of school this year. We recognized that we needed more consistency in platforms and software use going into this school year and found that last spring various staff members had, on their own, become experts in this software. We also had a large number of staff who took a graduate course in online instruction offered by Castleton University and taught by Melinda Robinson, a Randolph Elementary teacher. These teachers became our resident experts who taught others to use these tools during three days of online tutorials that were recorded and posted for all to access as needed. This year we share a special acknowledgement of Lindsay Meyer as this year's UVM Elementary Teacher of the Year. Lindsay has dedicated 15 years of service to our district and continues to be an asset to our students, families and staff. We appreciate all her hard work and dedication.

This fall we entered into a partnership with Gifford Medical Center to run School-Based Health Clinics in all OSSD schools. The goal of the School-Based Health Clinic is to help improve the health and well-being of students and families, because healthy students are more successful in school. Our school health clinics are staffed by Gifford nurse practitioner, Meghan Foster and the school nurse who are available for the physical and mental health needs of our students. The purpose of this program is to provide quality healthcare in a friendly setting, at a time that is convenient to students and families. The clinic is available weekly in each school.

We continue to operate preschool programs in all three elementary schools along with after school programs in Brookfield and Braintree though all of these programs had significant decreases in enrollment due to the pandemic. We hope that enrollment will increase for the 2021-2022 school year. As we look to the future we are committed to high quality long term education for all children of all ages. With the communities' support we believe that our schools will continue to successfully prepare our children for the future and to pursue their dreams and become contributing members of society.

Respectfully Submitted by,
David Roller, Erica McLaughlin, Pat Miller



RU Annual Report, December, 2020

Dear Randolph Union School Community,

Every winter I look forward to this opportunity to reflect on how things are going at Randolph Union, including the proud traditions we maintain and the many adaptations we've made as our school system evolves.

The heart of our school is our student body, made up of about 400 young people, grades 7 - 12. These students are known for their hard work, integrity, and commitment to the common good. This reputation, and our array of academic and co-curricular offerings, attract students to us from all over central Vermont. This year, in addition to Brookfield, Braintree and Randolph, twenty-five families from nine other towns have chosen to send their children to Randolph Union.

This year has been shaped by our collective journey through the pandemic, including many losses and disruptions. But these challenges also bring opportunities to persevere and build community. There have been many successes!

Those of us on the instructional side of things know well - this year more than ever! - that every success in the classroom is sustained by caring professionals all over our district, from our extraordinary school nurses, to our tireless Technology and Facilities Teams, to our stellar administrative staff, to our responsive Food Services and Transportation Departments. Any achievement noted in this report is a reflection of the work of all district employees, and a reflection of the support we get from you, our community!

Upper Grades (10 - 12)

This is an exciting time, as some seniors are beginning to receive early college acceptance letters heading into the new year. Meanwhile, all RU 12th graders are working hard on Senior Project and their many other academic pursuits, whether at RU, RTCC, or Early College.

As Caty Sutton, Director of Upper Grades, noted at a recent community forum, the importance of Senior Project has truly been affirmed this year. During a pandemic, it's not easy to complete projects designed with mentors and community panels in mind - but nearly every RU senior is engaged in the work. Their projects showcase a diversity of interests, from Landscape Photography to Sheep Husbandry to Kindergarten Education. One student is building his own guitar. Another student is studying the multi-year impact of the RU Racial Justice Alliance on the life of the school community. We can't wait to share all of the students' projects with the wider community this spring!

Our 11th and 12th graders have a special schedule this year, one that looks more like a college program than traditional high school. The blending of remote and in-person teaching has allowed us to maintain the majority of our Advanced Placement courses - with even higher enrollments than last year. We are offering AP Physics, AP Literature and Composition, AP US History, AP World History, and one student is taking AP Calculus through Vermont's Virtual Learning Academy. Overall, 21 students are planning to take a total of 43 AP exams this spring.

Lower Grades (7-9)

Our Head of Lower Grades, Lisa Floyd, is providing focused support for teaching, learning and school culture in grades 7-9 this year. These younger grades require careful attention when it comes to developmental changes, transitions from one school to another, as well as the increasing academic demands year after year.

Ms. Floyd jumped into this role last spring, gathering teachers in grades 7-9 for an extensive “Responsive Classroom” training, which focuses on building social emotional skills and a strong learning environment. The strategies learned during this training have been important for our students this year - whether “hybrid” or “remote.”

Student Supports

The intersection of academics and social-emotional development is a key feature of every grade, and it is an essential component of the work done by our student services department. This department includes our School Counselors, Student Assistance Provider, Social Worker, Nurse, Behavior Interventionist and Director of Targeted Supports. Their work in the COVID era has been defined by caring, doggedness and innovation.

When schools closed in March 2020, many students were left in need of academic and social-emotional support that depended on direct contact. Our student services staff stepped into the void. Over half of the team was approved to provide socially-distanced home (yard) visits to our students in greatest need. These visits varied in nature, from academic tutoring and therapeutic sessions, to drop-offs of food or school supplies. Though school is back in session this year, home visits have not stopped. Our counseling team remains committed to strong connections!

College and career planning is another area of innovation this year. At the junior and senior level, meetings happen every week to help students plan for graduation and beyond. So far this year, we have had more than twenty interactive video sessions with admissions counselors at colleges across New England. This includes opportunities for juniors to meet Early College admissions representatives from VTC, Norwich and CCV. In addition, and despite COVID making it almost impossible for students to access college admissions tests (SATs/ACTs), RU has ensured we had on-site offerings of both the PSAT and the ACT this fall.

In the upper and lower grades, responding to our students’ needs sometimes means developing very customized supports, both emotional and academic. Like schools around the country, RU has seen increased needs in literacy. As a result, RU’s Director of Targeted Supports has helped us add foundational literacy instruction for students in need at all grade levels, in both remote and in-person classes.

Traditional Tools + High Tech

The RU Innovation Center (IC), located in the large shop classroom at the end of the art wing, is a hive of activity again this year. Our Director of Applied Learning and our 10th grade Social Studies teacher recently led sophomores in an interdisciplinary project involving engineering skills, computer-assisted design (CAD), the laser-cutter, 3D printer, and good old-fashioned hand tools. Students created projects that illustrated how the Industrial Revolution changed our world. Some students used CAD and the laser-cutter to make landscape dioramas to show population shifts from rural to urban regions. Two students who finished their project early set about designing a 3D printer filament respooler, which we needed in order to take advantage of

a donation that came on equipment that did not fit our printers. (Don't throw it away if you can use it - and don't buy it if you can build it!)

Co-Curriculars

RU students achieve great things inside the classroom and out. Our National Honor Society chapter continues to meet this year, bringing their energy to meaningful community projects. And, as you may have seen reported on local television, the RU drama program has been thriving in the remote realm this fall. Calling upon performance traditions that reach back a century or more, RU students created a full production of a radio drama this fall. The spring performance will be even more ambitious, involving alumni from across the country and tackling the music and story of "Titanic!"

RU athletes have also made notable accomplishments this year and last. Our gymnasts were State 2nd Runners Up last year, while our Bass Fishing Team claimed the highest title of State Champs. Our wrestlers made top tier finishes at States, and many athletes were awarded All Conference and All State commendations, as well as Player of the Year in hockey. This year's constraints have been significant, but we continue to see students work hard in pursuit of their passions. This includes our Bass Fishing team, which again finished strong this fall as State Champ Runners-Up!

Looking back, and looking ahead

RU graduation rates, once persistently below state averages, now show a many-year trend persistently above. As one sign of post-secondary readiness, 47% of last year's seniors graduated with at least two years of study in Spanish or French. And every RU senior at RTCC last year earned at least one Industry-Recognized Credential. We expect these positive trends, as well as recent increases in standardized test scores to continue in the coming year. We are grateful for the support this community provides its young people and their school. Your commitment of resources, your constructive critiques and bright encouragements are essential to the success of our endeavor.

On behalf of the school faculty and staff, thank you,

T. Elijah Hawkes, Principal

Randolph Technical Career Center Annual Report

From the Director...

It is a privilege and pleasure to be writing my first annual report as Director of the Randolph Technical Career Center. There is much ground to cover in this report and never enough room to include everything, but I'd like to preface my remarks by thanking the many parents, community members, business partners, instructors, staff, and others who made this first year so special. It was certainly a challenging year given the pandemic and numerous adjustments we had to make, but I will always look back on it as a year of progress and growth. I thank you all, sincerely, for your support and encouragement.

What does RTCC provide for our students and community?

- ✓ A school whose teachers care deeply about students and in helping them connect with what's important to them to gain the skills they need to succeed after high school
- ✓ An extremely high quality technical education program organized around industry-approved competencies.
- ✓ A re-technical exploration program to help students identify career pathways they may want to investigate and explore.
- ✓ Opportunities to learn and apply state-of-the-art skills that are important components of their chosen fields of study, using software and equipment that is exactly what they will experience when they go on to college and career.
- ✓ Programs that provide valuable industry-recognized certifications (IRCs), putting students well ahead of those who don't participate in technical education.
- ✓ Partnerships and internships with over 200+ business/community members throughout the region designed to help students clarify their college and career plans, gain experience, and make contacts for future employment.

We like to say that students leave our programs truly "College and Career Ready" and many earn college credit upon successful completion of their technical programs.

Enrollment

RTCC currently has 115 students enrolled.

Diversified Agriculture 11	Diesel Technology 13
Education Services 8	Construction Trades & Management 13
Auto Technology 17	Advanced Manufacturing 7
Graphic Arts 4	Culinary 10
Health Careers 14	Electrical Technology 8
Criminal Justice/Cyber Security 10	

New initiatives / Programs

New for the spring of 2021 is a re-envisioned **Pre-Tech Exploratory Program** for freshman and/or sophomores. This newly designed program will immerse students in hands-on career exploration while they earn embedded academic credits, giving them the time and opportunity to explore various career pathways and giving them the information they will need to make informed decisions regarding career path(s) they may wish to pursue following graduation.

Coming this fall (2021) is a **Dental Assisting Program** designed to prepare students for entry-level employment, further training, and/or post-secondary education in the dental field. The only other program of its kind is in Chittenden county, which limits central Vermont student participation. The RTCC Dental Assisting program will prepare students to provide patient care, conduct dental x-rays, prepare patients and equipment for dental procedures, discharge office administrative functions under the supervision of dentists and dental hygienists, and much more. We will be working closely with Chris Wilson, DDM to develop the program.

We have also redesigned our **Digital Filmmaking and Media Arts (fka Graphic Arts) Program** to combine the most sought after components of both programs, while adding more media arts components to the curriculum. Students learn a variety of media, including graphic design, illustration, photography, animation, multimedia journalism and filmmaking. Graduates of the program are prepared to take immediate entry-level positions in a variety of businesses ranging from advertising and design companies to work at TV stations, and film production companies; or enter a two- or four-year college program with the necessary skills, knowledge and confidence.

Work Based Learning - Our Work Based Learning program provides students with practical experience and opportunities to interact with local businesses and professionals in order to

extend and deepen the learning that happens in our programs. Students receive valuable experience and the opportunity to work and learn new skills with regional and local businesses through job shadowing and internships, and many go on to satisfying careers within those businesses.

Food for Thought - Our Food for Thought initiative is alive and well, providing every student with a bag of groceries once a month, including non-perishable goods that can be heated and cooked at home. Around 40% of our student population lives with food insecurity, making it difficult for them to learn, grow and succeed in school. (It's hard to focus on studies when you're hungry!) Food for Thought is 100% fundraised by our students and staff. We have also received donations from the American Legion, GW Plastics, Randolph Shaws, and many other businesses and individuals, and we are profoundly grateful for their contributions.

Industry Recognized Certifications ("IRCs") - All of our technical programs offer students the chance to earn valuable industry-recognized certifications. In addition to being requested and accepted by business and industry, IRCs are another way our students and programs demonstrate competence. These certifications include Licensed Nursing Assistant, FEMA Emergency Responder, Game of Logging, which is the premier international forestry certification, OSHA 10 safety training, Vermont Department of Motor Vehicle Inspection License and many more. As always, we are looking to expand the IRC opportunities throughout all programs.

College Courses & Dual Enrollment Credit - Students can take two free courses at over 20 Vermont Colleges via their sending school and are also able to access additional "Fast Forward" college credits through the Community College of Vermont and Vermont Technical College. Taking college classes and earning college credit while still enrolled in high school not only helps students understand the demands of college and make the "leap" from high school to post-secondary education, but it also reduces the cost of a 2- or 4- year degree. RTCC works with a variety of colleges and universities to connect our programs to theirs.

Collaborations/Guest speaker Series - We continue our tradition of inviting guests to share their industry and career with students, and this past year we hosted over 25 guest (virtually, of course!) through our Friday Series. These speakers, from multiple industries and backgrounds, have shared their unique perspectives on what the "real world" looks like; what career paths are available in their fields; the various educational paths available to students after high school; and, maybe most importantly, words of advice along the lines of "this is what I wish I knew when I was your age."

Student Accomplishments - Despite the challenges created by the pandemic and hybrid learning, RTCC is proud to say it had 24 students with perfect attendance, 34 students on the honor roll and 18 additional students who earned high honors in quarter one. As I write this report, we near the end of the second quarter and look forward to celebrating continued student accomplishments soon.

Technical Portfolio Project - Every year, our students complete a Technical Project. This year our project is a Digital Portfolio using google sites. Students are required to complete certain objectives as well as a personal project related to their program. We look forward to Open House in May where we present these projects to the community. We are hopeful the event will be able to occur in person, outside using our new outdoor spaces but is very much dependent on the pandemic and local restrictions at the time.

Want to know more? There is not enough room in this report to describe the accomplishments of all of our programs so, please, **follow us on Facebook at www.facebook.com/rtcc/** or visit our website at www.orangesouthwest.org/rtcc to see what's happening at RTCC! The website includes program information, applications for enrollment, and other RTCC information.

In closing, thank you for your ongoing support of career and technical education. We take seriously the trust you have placed upon us to educate your children, and we are enjoying every moment of helping them to become “college and career ready.”

With appreciation,

Felicia Allard, Director



FOTHERGILL SEGALE & VALLEY

Certified Public Accountants



To the Board of School Directors of the Orange Southwest School District,

We are engaged to audit the financial statements of the governmental activities and each major fund of Orange Southwest School District as of and for the year ended June 30, 2020

The audited financial statements will be available for public inspection at the office of Orange Southwest School District located at 24 Central Street, Randolph, Vermont when they are completed.

Sincerely,

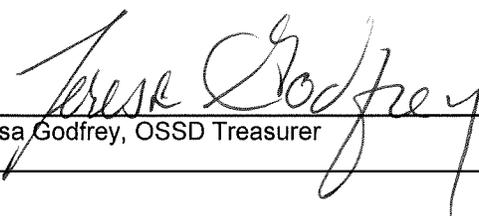
Fothergill Segale & Valley, CPAs

Fothergill Segale & Valley, CPAs

**ORANGE SOUTHWEST SCHOOL DISTRICT
BUDGET SUMMARY**

1 GENERAL FUND	2019-20 BUDGET	2019-20 ACTUAL	2020-21 BUDGET	2021-22 PROPOSED	DIFFERENCE
REVENUE:					
A. LOCAL REVENUE	963,818	1,144,544	990,678 2.79%	1,057,393 -7.61%	66,715
B. SPECIAL PROGRAMS	2,189,357	1,953,360	2,306,444 5.35%	2,323,107 18.93%	16,663
C. STATE REVENUES	15,371,874	15,396,893	16,426,789 6.86%	16,040,467 4.18%	-386,322
D. FEDERAL FUNDS	876,478	0	876,478	876,478	0
E. BEGINNING BALANCE:	0	84,877	0	826,342	826,342
TOTAL REVENUE	19,401,527	18,579,674	20,600,389 6.18%	21,123,787 2.54%	523,398
EXPENDITURES:					
E. INSTRUCTION	7,307,188	6,591,354	7,564,715 3.52%	7,718,808 17.11%	154,093
F. SPECIAL EDUCATION	3,512,797	3,077,266	3,871,175 10.20%	3,993,213 29.76%	122,038
G. ADMINISTRATION	1,111,894	971,271	1,194,470 7.43%	1,357,699 39.79%	163,229
H. CENTRAL OFFICE	661,885	622,680	698,192 5.49%	721,582 15.88%	23,390
I. SUPPORT SERVICES	1,570,502	1,383,233	1,720,572 9.56%	1,752,603 26.70%	32,031
J. MAINTENANCE	1,988,535	1,817,493	2,122,560 6.74%	2,135,760 17.51%	13,200
K. TECHNOLOGY	501,835	627,968	541,738 7.95%	558,195 -11.11%	16,457
L. TRANSPORTATION	608,456	513,202	618,601 1.67%	629,871 22.73%	11,270
M. OTHER EXPENSES	102,170	219,622	123,842 21.21%	126,682 -42.32%	2,840
N. TECHNICAL EDUCATION	855,000	826,535	838,000 -1.99%	859,605 4.00%	21,605
O. PRE-SCHOOL	304,787	276,196	430,046 41.10%	393,291 -8.55%	-36,755
SCHOOL TOTAL:	18,525,049	16,926,820	19,723,911 6.47%	20,247,309 2.65%	538,548
P. FEDERAL FUNDS	876,478	0	876,478	876,478	0
P. SURPLUS/DEFICIT	0	1,652,854	0	0	0
TOTAL EXPENDITURES	19,401,527	18,579,674	20,600,389 6.18%	21,123,787 2.54%	523,398

The 2019-20 financials as presented are true and accurate to the best of my knowledge:



 Teresa Godfrey, OSSD Treasurer

ORANGE SOUTHWEST SCHOOL DISTRICT - REVENUE

Account Name	2019-20 Budget	2019-20 Actual	2020-21 Budget	2021-22 Proposed	Under (Over)
<u>LOCAL REVENUES:</u>					
Tuition	290,000	349,179	260,000	305,000	45,000
Overhead Tuition	40,000	37,950	40,000	40,000	0
Transportation	58,000	40,301	55,000	55,000	0
Interest	62,000	176,036	85,000	85,000	0
Early Ed Receipts	0	59,294	35,000	35,000	0
Lease Land - Brookfield	5	0	5	5	0
Athletic Fees	0	0	0	0	0
Contracted Services	25,840	0	26,000	27,685	1,685
OSSU - Maint & Tech Contracted Svc	0	0	0	0	0
RTCC - Shared Services	441,623	441,623	443,623	463,133	19,510
Admin Svcs - EPSDT	1,500	2,267	1,500	1,600	100
Admin Svcs - VIP	0	0	0	0	0
Admin Svcs - RAVEN	44,200	44,200	44,200	44,620	420
Rental Income	650	245	350	350	0
SWP - Salary Reimb	0	0	0	0	0
Prior Year Refunds	0	-6,551	0	0	0
Total Other Revenues:	963,818	1,144,544	990,678	1,057,393	66,715
<u>SPECIAL ED:</u>					
Core Block Grant	348,987	348,987	365,330	368,860	3,530
Special Ed Reimbursement	1,300,500	1,161,973	1,570,965	1,690,920	119,955
State Placed Students	447,670	297,839	146,100	0	-146,100
Extraordinary Reimbursement	24,700	22,378	144,105	180,000	35,895
Essential Early Ed	62,500	62,500	71,944	75,327	3,383
IDEA-B - Pre-School	0	0	0	0	0
IDEA-B	0	0	0	0	0
Excess Costs Reimbursement	5,000	59,683	8,000	8,000	0
Total Special Ed	2,189,357	1,953,360	2,306,444	2,323,107	16,663
<u>STATE REVENUES:</u>					
State Technical Centers	410,000	406,896	426,000	444,585	18,585
State Education Fund	14,565,668	14,568,772	15,589,083	15,164,676	-424,407
Health Care Recapture	0	0	0	0	0
State Unenrolled Residents at Tech	0	2,996	0	0	0
State Transportation	215,000	239,122	230,000	250,000	20,000
Small Schools Grant	177,706	177,706	177,706	177,706	0
Driver Education	3,500	1,401	4,000	3,500	-500
Total State Revenues	15,371,874	15,396,893	16,426,789	16,040,467	-386,322
BEGINNING BALANCE:	0	84,877	0	826,342	826,342
SCHOOL TOTAL:	18,525,049	18,579,674	19,723,911	20,247,309	523,398
<u>FEDERAL FUNDS:</u>					
IDEA - B	202,846	0	202,846	202,846	0
IDEA - B - PreSchool	143,632	0	143,632	143,632	0
Title I and II - School Wide	415,000	0	415,000	415,000	0
Medicaid	95,000	0	95,000	95,000	0
EPSDT	20,000	0	20,000	20,000	0
Total Federal Funds	876,478	0	876,478	876,478	0
TOTAL VOTER APPROVAL:	19,401,527	18,579,674	20,600,389	21,123,787	523,398

**ORANGE SOUTHWEST SCHOOL DISTRICT -
EXPENDITURES**

Account Name	2019-20 Budget	2019-20 Actual	2020-21 Budget	2021-22 Proposed	Balance Under (Over)	Percent Inc/Dec
<u>INSTRUCTION:</u>						
Salaries	4,462,760	4,338,440	4,546,585	4,612,500	65,915	1.45%
Benefits	1,735,143	1,392,272	1,778,950	1,811,450	32,500	1.83%
Drivers Education	3,500	18,596	3,500	3,500	0	0.00%
Remedial/Interventionist Service	50,245	49,994	144,435	186,995	42,560	29.47%
Testing/Tutorial/OT-PT Svcs	12,225	5,226	11,775	11,775	0	0.00%
Contracted Services	36,700	47,033	38,500	43,000	4,500	11.69%
Staff Training	173,049	213,429	195,077	199,482	4,405	2.26%
Co/Extra Curricular	418,126	294,166	432,423	435,636	3,213	0.74%
Tuition	54,000	7,544	54,000	54,000	0	0.00%
Travel/Field Trips	68,589	13,406	55,514	55,514	0	0.00%
Supplies/Textbooks/Equip	292,851	211,250	303,956	304,956	1,000	0.33%
Total Instruction	7,307,188	6,591,354	7,564,715	7,718,808	154,093	2.04%
<u>SPECIAL EDUCATION:</u>						
Salaries	1,473,782	1,460,730	1,667,521	1,767,806	100,285	6.01%
Benefits	681,031	449,168	799,329	786,820	-12,509	-1.56%
Contracted/Prof Services	0	0	0	0	0	
Transportation	190,000	83,088	57,400	119,060	61,660	107.42%
Travel/Conferences	9,700	8,882	10,500	10,500	0	0.00%
Supplies/Textbooks/Equipment	25,400	23,727	26,700	26,700	0	0.00%
Tuition	566,625	603,316	734,520	632,615	-101,905	-13.87%
Behavioral Services	88,320	80,139	152,590	167,347	14,757	9.67%
Testing/Tutorial/OT-PT Svcs	279,500	189,008	169,260	215,000	45,740	27.02%
Speech Services	198,439	179,208	253,355	267,365	14,010	5.53%
Total Special Education	3,512,797	3,077,266	3,871,175	3,993,213	122,038	3.15%
<u>ADMINISTRATION:</u>						
Salaries	740,265	701,206	772,520	885,215	112,695	14.59%
Benefits	281,634	212,347	331,055	381,509	50,454	15.24%
Repairs/Maint	8,900	0	9,000	9,000	0	0.00%
Postage/Telephone	30,700	22,889	30,600	30,600	0	0.00%
Travel	8,800	10,795	9,300	9,300	0	0.00%
Supplies/Equipment	41,595	24,034	41,995	42,075	80	0.19%
Total Administration	1,111,894	971,271	1,194,470	1,357,699	163,229	13.67%
<u>CENTRAL OFFICE:</u>						
Salaries	400,655	387,279	414,860	427,327	12,467	3.01%
Benefits	174,080	148,742	185,982	196,405	10,423	5.60%
Contracted Services	25,000	30,703	26,000	26,000	0	0.00%
Legal Fees	0	0	0	0	0	
Staff Development	2,000	3,940	2,000	2,000	0	0.00%
Repairs/Maintenance	14,000	14,128	14,500	15,000	500	3.45%
Board Expense	0	0	0	0	0	
Building Construction	0	0	0	0	0	
Insurance	0	0	0	0	0	
Travel	5,900	721	5,900	5,900	0	0.00%
Supplies/Equipment	40,250	37,167	48,950	48,950	0	0.00%
Total Central Office	661,885	622,680	698,192	721,582	23,390	3.35%
<u>SUPPORT SERVICES:</u>						
Guidance	463,017	406,701	481,298	493,256	11,958	2.48%
Behavioral Interventionists	265,729	238,729	275,721	284,346	8,625	3.13%
School Nurse	227,820	211,790	247,762	247,358	-404	-0.16%
Media Services	292,171	257,300	295,766	309,613	13,847	4.68%
Curriculum Develop	23,250	10,457	24,550	27,055	2,505	10.20%
C.A.R.	25,500	19,757	113,500	113,500	0	0.00%
Teacher Mentoring	34,300	63,150	46,800	46,800	0	0.00%
Board of Education	108,715	76,989	102,175	97,675	-4,500	-4.40%
Legal Fees	50,000	14,007	53,000	53,000	0	0.00%
Fiscal Services	80,000	84,354	80,000	80,000	0	0.00%
Total Support Services	1,570,502	1,383,233	1,720,572	1,752,603	32,031	1.86%
<u>MAINTENANCE:</u>						
Salaries	558,105	586,962	616,500	622,775	6,275	1.02%
Benefits	318,805	257,770	347,185	350,560	3,375	0.97%
Contracted Services	95,000	201,575	95,000	95,000	0	0.00%
General Liability Ins	64,200	51,929	65,300	65,400	100	0.15%
Repairs/Maintenance	221,000	97,121	230,000	230,000	0	0.00%
Utilities	392,550	315,606	408,400	407,750	-650	-0.16%
Supplies/Travel/Equipment	179,500	163,516	197,650	197,750	100	0.05%
Care of Grounds	142,350	122,321	143,000	147,000	4,000	2.80%
Reserve - Repairs/Maint	0	0	0	0	0	
Vehicle Services	17,025	20,692	19,525	19,525	0	0.00%
Total Maintenance Svcs	1,988,535	1,817,493	2,122,560	2,135,760	13,200	0.62%

**ORANGE SOUTHWEST SCHOOL DISTRICT -
EXPENDITURES**

Account Name	2019-20 Budget	2019-20 Actual	2020-21 Budget	2021-22 Proposed	Balance Under (Over)	Percent Inc/Dec
<u>TECHNOLOGY:</u>						
Salaries	231,630	218,242	237,823	244,955	7,132	3.00%
Benefits	71,555	65,813	95,265	97,090	1,825	1.92%
Contracted Services	15,500	24,355	19,000	20,500	1,500	7.89%
Lease Payment	108,500	77,031	108,500	108,500	0	0.00%
Repairs/Maintenance	2,500	467	2,500	2,500	0	0.00%
Supplies	72,150	242,061	78,650	84,650	6,000	7.63%
Equipment	0	0	0	0	0	
Total Technology	501,835	627,968	541,738	558,195	16,457	3.04%
<u>TRANSPORTATION:</u>						
Salaries	246,185	165,617	251,025	233,965	-17,060	-6.80%
Benefits	51,666	37,793	50,866	49,253	-1,613	-3.17%
Contracted Svcs/Rent	61,325	58,793	62,500	64,500	2,000	3.20%
Travel/Conferences	100	0	100	100	0	0.00%
Repairs/Supplies/Equip	49,300	55,526	52,925	54,925	2,000	3.78%
Diesel Fuel	58,500	31,790	59,500	59,500	0	0.00%
Unallowed Spec Ed	0	21,965	0	0	0	
COVID - Food Delivery	0	0	0	0	0	
Field Trips	0	16,378	0	25,088	25,088	
Tuition Student Transportation	41,380	25,340	41,685	42,540	855	1.62%
Bus Purchase	0	0	0	0	0	
Bus Fund Reserve	100,000	100,000	100,000	100,000	0	0.00%
Total Transportation	608,456	513,202	618,601	629,871	11,270	1.82%
<u>OTHER EXPENDITURES:</u>						
Food Service Transfer	22,000	53,759	35,000	35,000	0	0.00%
Special Ed Transfer	0	85,697	0	0	0	
Child Care - COVID-19	0	0	0	0	0	
Debt Service	17,670	17,666	16,898	16,355	-543	-3.21%
EEE Services	62,500	62,500	71,944	75,327	3,383	4.70%
Total Other Expenditures	102,170	219,622	123,842	126,682	2,840	2.29%
<u>TECHNICAL EDUCATION:</u>						
State - Act 68	410,000	406,896	426,000	444,585	18,585	4.36%
Local Tuition	445,000	419,639	412,000	415,020	3,020	0.73%
Total Tech Education	855,000	826,535	838,000	859,605	21,605	2.58%
<u>PRE-SCHOOL</u>						
Salaries	182,015	190,658	242,680	245,760	3,080	1.27%
Benefits	55,932	44,260	123,691	81,856	-41,835	-33.82%
Tuition/Partnerships	50,000	25,410	39,000	39,000	0	0.00%
Supplies/Travel/Equip	16,840	15,868	24,675	26,675	2,000	8.11%
Total Pre-School	304,787	276,196	430,046	393,291	-36,755	-8.55%
SUPRLUS/DEFICIT	0	1,652,854	0	0	0	
<u>SCHOOL TOTAL:</u>	18,525,049	18,579,674	19,723,911	20,247,309	523,398	2.65%
<u>FEDERAL FUNDS:</u>						
IDEA - B	202,846	0	202,846	202,846	0	
IDEA - B - PreSchool	143,632	0	143,632	143,632	0	
Title I and II - School Wide	415,000	0	415,000	415,000	0	
Medicaid	95,000	0	95,000	95,000	0	
EPSDT	20,000	0	20,000	20,000	0	
Total Federal Funds	876,478	0	876,478	876,478	0	
TOTAL VOTER APPROVAL:	19,401,527	18,579,674	20,600,389	21,123,787	523,398	2.54%

ORANGE SOUTHWEST SCHOOL DISTRICT
ESTIMATE - - 2021-22

State Property Yield Rate	\$1.00
State Non-Residential Tax Rate	\$1.730

BUDGET -	\$20,247,309.00
REVENUE - Categorical Grants	<u>-\$4,638,048.00</u>
Total Education Spending (Act 68)	\$15,609,261.00

Equalized Pupils -2021-22 (Projection 01-13-21) **878.71**

Education Spending per Equalized Pupil (Act 68) **\$17,763.84**
Excess Spending Threshold \$18,789.00

Property Yield **\$10,763.00** 165.05%

O.S.D. Projected Tax Rate \$1.6505

	O.S.D - Est Equal Tax Rate	2020-21 Equal Tax Rate	\$ Diff	% Diff	2020 Town CLA	Projected O.S.S.D. Tax Rates	2020-21 Tax Rates	Proj 2021-22 Difference
Braintree	\$1.6505	\$1.6113	\$0.0392	2.43%	101.13%	\$1.6320	\$1.4723	\$0.1597
Brookfield	\$1.6505	\$1.6113	\$0.0392	2.43%	100.86%	\$1.6364	\$1.5746	\$0.0618
Randolph	\$1.6505	\$1.6113	\$0.0392	2.43%	100.95%	\$1.6349	\$1.5576	\$0.0773

ESTIMATE -

ORANGE SOUTHWEST SCHOOL DISTRICT

INDEBTEDNESS

<u>PURPOSE</u>	<u>ORIGINAL ISSUE</u>	<u>PRINCIPAL AMOUNT</u>	<u>REISSUE</u>	<u>INTEREST RATE</u>	<u>INTEREST PAID BY 6/30/2020</u>	<u>PRINCIPAL PAID BY 6/30/2020</u>	<u>6/30/2020 OUTSTANDING</u>
RANDOLPH ELE	7/23/1998	\$3,810,000	N/A	4.80%	\$1,925,240	\$3,810,000	\$0
BRAINTREE ELE	7/25/2005	\$280,000	N/A	4.70%	\$109,222	\$210,000	\$70,000

RESERVE FUND BALANCES - As of 6/30/2020

	<u>Facilities</u>	<u>Transportation</u>	<u>Legal</u>	<u>Special Education</u>
Orange Southwest School District	\$3,023,420	\$1,241,975	\$42,000	\$215,697
Total:	\$3,023,420	\$1,241,975	\$42,000	\$215,697

***The audited financial statements for the 2019-20 school year are available at the Orange Southwest School District,
24 Central Street, Randolph, Vermont.

Braintree Elementary 10 Year Student Count

YEAR	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Preschool											
Kindergarten	9	9	7	23	12	12	7	18	9	19	12
Grade 1	12	11	10	9	17	6	13	6	19	18	8
Grade 2	7	12	12	9	9	20	7	14	6	19	7
Grade 3	16	7	13	11	10	9	20	6	16	7	18
Grade 4	9	16	8	11	11	11	11	20	7	16	6
Grade 5	12	9	15	7	10	11	11	9	21	6	14
Grade 6	13	13	9	15	7	9	12	8	11	19	6
TOTALS	78	77	74	85	76	78	81	81	89	* 114	* 89

* includes Preschool



RU BRAINTREE SECONDARY POPULATION 10/1/2020

Grade 7	15
Grade 8	8
Grade 9	7
Grade 10	13
Grade 11	8
Grade 12	6
TOTAL	57

2020-2021 ENROLLMENT BREAKDOWN

	7	8	9	10	11	12	TOTAL
RUHS	15	8	7	12	4	2	48
RTCC	0	0	0	0	4	4	8
RAVEN	0	0	0	1	0	0	1
TOTAL	15	8	7	13	8	6	57



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