

**OFFICE OF PROFESSIONAL REGULATION  
89 MAIN STREET, 3<sup>RD</sup> FLOOR, MONTPELIER, VT  
BOARD OF NURSING  
APPROVED MINUTES  
May 8, 2017**

**1. Call to Order:**

The meeting was called to order at 9:02 a.m. by Jeanine Carr – Chair; Board members present: Jeanine Carr, Ellen Watson, Jill Duell, Kelly Sinclair, Luana Tredwell, Deborah Swartz, William White, Douglas Sutton, Jennifer Laurent, and Virginia Hudson. Staff members present: Lauren Hibbert and Gabe Gilman – Board Attorneys, Phyllis Mitchell – Executive Director, Kristin Husher – Nursing Program Manager, Colette Page – Licensing Board Specialist, Ellen Leff – Case Manager. Others present – Desiree Myers and Brittany Brochu.

The Board welcomes Desiree Myers, a nursing student from Southern Vermont College who was unable to attend the Board meeting April, and her friend Brittany Brochu.

- 2. Changes to the Agenda:** J. Carr added a brief discussion of Board strategic plan. There will be no hearing for Melissa Kilburn; she withdrew her petition for reinstatement. The review of Alison Cannon’s APRN Refresher Program is deferred until it has been reviewed by the APRN sub-committee.

**3. Approval of Minutes:**

E. Watson moved to approve the minutes of April 10, 2017. **Pass**

**4. CLOSING REPORTS**

E. Watson moved to recommend that the following closing reports be accepted. **Pass**

- 2016-428
- 2016-221
- 2016-620
- 2016-621
- 2016-408
- 2016-357
- 2016-491
- 2016-286
- 2016-405
- 2015-195
- 2015-8
- 2015-229
- 2016-224
- 2015-487

**5. OTHER DISCIPLINARY**

Ellen Leff reviewed with the Board the details of the current discipline cases. The number of cases under investigation are up to 75. Cases pending charges are down to 62 from 65.

**6. Strategic Plan**

J. Carr introduced the Vermont Board of Nursing Strategic Plan: 2017-2020 working draft. Board members are asked to review the document in preparation for the June Board meeting. This will be on the Nursing Board meeting agenda for June and given 1½ to 2 hours to work through.

**7. Enhanced Nurse Licensure Compact**

E. Watson moved that the Vermont Board of Nursing proceed with plans to become part of the enhanced Nurse Licensure Compact (RN/LPN). OPR Bill H506 passed and includes authority for background checks and fingerprinting. **Pass**

**8. STIPULATIONS**

2016-426 Audra Lamothe/Boudreau was not present. E. Watson moved to accept the recommendation of the hearing officer to **INDEFINITELY SUSPEND** the license of Registered Nurse **Audra Lamothe/Boudreau**. **Pass**

**9. Executive Director's Report**

Phyllis reported on her quarterly meeting with School Nurse Liaison Sharonlee Trefry. Also discussed the increase of medical spas in Vermont and the APRN.

The Board discussed the dispensing of medication by RNs in the Emergency Department of hospitals and RNs and LPNs dispensing medication in an office practice setting. It is the Board's position that RNs and LPNs can dispense medications under proper delegation and proper orders of a prescribing provider. Internal policies at hospitals and office practices to address this should be in place.

Phyllis will not attend the NCSBN Executive Officer Summit in Boulder, CO June 20-21, 2017 because the next generation licensing platform will be going live around that time.

Phyllis reported on the number of active nursing licenses as of May 2, 2017.

**10. Public Comments: None**

**11. Education**

**Nursing Education Program Manager Report**

Kristin Husher reviewed her monthly report with the Board. Bi-weekly conference calls continuing with Pearson VUE, Credentia, and Pam Cota on the reported delays in testing and other issues with the new testing vendor.

**Nursing Assistant Education Programs**

- Tender Loving Homecare, Inc. – New program approval – V. Hudson moved to **APPROVE** the new LNA program at **Tender Loving Homecare, Inc.** **Pass**
- Green Mountain Technical Career Center – Adult – Biennial approval – V. Hudson moved to **APPROVE** the biennial review of **Green Mountain Technical Career Center – Adult.** **Pass**
- Green Mountain Technical Career Center – Day – Biennial approval – E. Watson moved to **APPROVE** the biennial review of **Green Mountain Technical Career Center – Day.** **Pass**

- Northwest Technical Career Center – Day – Biennial approval – V. Hudson moved to **APPROVE** the biennial review of **Northwest Technical Career Center – Day.** **Pass**

**Nursing Assistant Education and Practice Committee**

Has not met since the last Board meeting.

**12. Practice**

**Practice Committee**

E. Watson moved to **APPROVE** the recommendation of the Practice Committee to retire five position statements. **Pass**

Revision #1 – 3/1/2017 to the Nursing Practice Committee Charter were reviewed and discussed. D. Swartz moved to **APPROVE WITH RECOMMENDED CHANGES** the revisions put forth. **Pass**

The Board reviewed and discussed the Practice Committee Position Statements Memo of 12/7/2016. J. Carr moved to **APPROVE** the Position Statements memo with changes to page 3 (strike Recommendation 3), page 13 (adopt Medical Board language to item 2, definition of abandonment), and page 14 (under Additional Recommendations for Administrative Rules, both option 1 and 2 be adopted). **Pass**

**13. APRN Scope of Practice Presentation**

J. Laurent and E. Watson presented on Active Practice Hours for APRNs and the changes in re-certification requirements between ANCC and AANP.

**14. Alternative Program Committee:**

The committee met on 4/14/17. The committee would like the Board to consider rule language changes to eliminate the barriers to a person being in the alternative and/or practice remediation programs if the person has been prosecuted. It was suggested that presentations could be made to human resource departments and hospital associations to raise awareness of the availability of the Alternative Program and Practice Remediation Program.

**15. Other Business**

Phyllis Mitchell announced that she and Lauren Hibbert will attend a May 15, 2017 Risk Management Symposium at Dartmouth. The symposium will address 10 scenarios on if and/or when there is a duty to report healthcare professionals in situations of suspected substance use.

**16. Adjournment:** V. Hudson moved to adjourn the meeting at 1:12 PM.

Minutes recorded by: Colette Page, Licensing Board Specialist  
 Draft minutes reviewed by: Phyllis Mitchell, Executive Director  
 Draft minutes approved by Vermont Board of Nursing: 6/12/2017