

Office of Professional Regulation
BOARD OF PRIVATE INVESTIGATIVE & SECURITY SERVICES
MINUTES
MEETING OF APRIL 25, 2008

1. The meeting was called to order at 9:00 a.m.

Members present: Robert Edwards, Chair; James Eckhardt, Vice Chair and Michael Jennings, Board member.

Board Members Absent: Elizabeth Gilligan, Public member and Stacey Nelson, Public member

OPR Staff present: Patty Skinner, Administrative Assistant

Others present: Melody Pelkey; Paul Meacham and Bob Danis

2. The Minutes from the March 21, 2008 meeting were reviewed and approved by the Board.

3. **Hearings/Stipulations**

4. **Complaints/Follow-up cases – N/A**

5. **Legislation/Rulemaking – N/A**

6. **Applications Reviewed/Discussed**

- a. Joseph Belli – for approval as an instructor for Vance Internationals Basic 40 Hour Training Program. Based on the information provided, Mr. Eckhardt made a motion, seconded by Mr. Jennings, to deny pending receipt of verification that Mr. Belli is qualified to teach the Vermont Training course. Motion passed unanimously.
- b. Thomas Cantara – Unarmed Security Guard with Hunter North Associates requesting a waiver of training due to past employment. Based on the information provided, Mr. Eckhardt made a motion, seconded by Mr. Jennings, to deny the waiver request for Mr. Cantara. Motion passed unanimously.
- c. Rudolph G. Timpe IV – for approval as an instructor for Loomis’ Basic 40 Hour Training Program. Based on the information provided, Mr. Eckhardt made a motion, seconded by Mr. Jennings, to approve Mr. Timpe IV as an instructor for Loomis’ Basic 40 Hour Training Program. Motion passed unanimously.
- d. Cassandra Martin – Unarmed Security Guard with Vance International. Based on the information provided, Mr. Eckhardt made a motion, seconded by Mr. Jennings to approve Ms. Martin for registration. Motion passed unanimously.

- e. Melody Pelkey – Unarmed Security Guard with Vance International. Based on the information provided, Mr. Eckhardt made a motion, seconded by Mr. Jennings, to approve Ms. Pelkey for registration. Motion passed unanimously.
- f. Justin Vitagliano – Unarmed Security Guard with Hunter North Assoc. Because Mr. Vitagliano did not appear as request, Mr. Edwards made a motion, seconded by Mr. Jennings, to pre deny Mr. Vitagliano for registration. Motion passed unanimously.
- g. Day & Zimmerman, LLC – Change of Qualifying Agent to Richard Dillion. Based on the information provided, Mr. Eckhardt made a motion, seconded by Mr. Jennings to approve Mr. Dillion as the new qualifying agent for Day & Zimmerman, LLC. Motion passed unanimously.
- h. Comprehensive Claims Services – a Private Investigative Agency with Paul Meacham III as qualifying agent. Based on the information provided, Mr. Edwards made a motion, seconded by Mr. Jennings, to approve Comprehensive Claims Services as a private investigative agency with Paul Meacham III as the qualifying agent. Motion passed unanimously.
- i. Security Design Associates, LLC, dba Dublois & Associates – a Private Investigative Agency with Edward Dublois as the qualifying agent. Based on the information provided, Mr. Eckhardt made a motion, seconded by Mr. Jennings, to approve Security Design Associates, LLC, dba Dublois & Associates as a private investigative agency with Edward Dublois as the qualifying agent. Motion passed unanimously.

7. Follow Ups – N/A

8. Correspondence

- a. The Board discussed the NASCO 3rd Annual Contract Security Summit & Hill Day in Washington, D.C. It was decided that none of the Board members would be able to attend this function.
- b. Request from Alan Lambert regarding a waiver to be a firearms instructor. The Board reviewed Mr. Lambert’s request, and it was the decision of the Board that Mr. Lambert should submit an application with all of the necessary information to enable the Board to make a decision.
- c. Letter from John Healy regarding the issue of private investigators crossing state lines to complete an assignment for a client. The Board was in agreement that investigators would be unable to cross the state line without obtaining a transitory permit.
- d. Email from Sue Palmer regarding what information private investigators can access at this time. The Board was in agreement that private investigators do not have access to NCIC at this time.

9. Budget Review

10. Other Business

11. Public Comments

12. Number of Open Cases

a. There are currently eleven open cases

13. There being no further business, the meeting was adjourned 11:15 a.m.