

October 20, 2011

Hiring Manager
Norwich University
158 Harmon Drive
Northfield, VT 05663

Dear Hiring Manager:

I have had the pleasure of working with Brittney Larrabee in a number of different areas over the last three years, most recently in her role at the State Auditor's Office. I find her to be consistently pleasant, hard working, dedicated and seemingly always doing her job with a smile. Brittney is a take-charge person who has shown herself to be capable of working in a fast-paced environment and in time-sensitive situations. She also possesses strong organizational and communication skills that have proved to be successful.

I highly recommend Brittney for employment. Her skills, experience and personality would make a great asset to Norwich.

Thank you for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Phil Scott", written over a light gray rectangular background.

Phil Scott