



Board of Nursing

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

MINUTES

February 14, 2022

Remote Meeting

1. **Call to Order:** The meeting was called to order at 9:00 AM by Jennifer Laurent — Chair

Board members present: Jennifer Laurent, Krystal Bernier, Daniel Coane, Deborah Swartz, Kelly Sinclair, Luana Tredwell, and William “Jamie” Floyd

Ad hoc members present: Jeanine Carr and Liz Merrill

Board members absent: William White, Wendy Thurston, and Douglas Sutton

Staff members present: Shiela Boni, Nursing Board Executive Officer; Gabriel Gilman, General Counsel; Michael Kupersmith, Administrative Law Officer; Ultan Doyle, Deputy Chief Prosecutor; Kristin Donnelly, Case Manager; Elizabeth Kneen, Case Manager; Kelsi Alger, Acting Docket Clerk; Laticia Garcia, Enforcement Licensing Administrator; Brittany Utton, Licensing Administrator; Erin Viera, Licensing Administrator; Michelle Lavoie, Licensing Administrator; Paul Petralia, OPR Investigator; Kasey Mayer, Licensing Administrator; Shawn McGarvin, OPR Investigator

Prosecuting Attorneys: Jennifer Colin and Rachel Heath

Guests: Tanya Brink, Sydney Jarvis, Gary Apfel, Megan Slack, Bobbi Davis, Jess Burke, Kyleen Norse, and Kimberly Murphy

2. **Approval of Minutes from January 10, 2022**

- William “Jamie” Floyd moved to approve the minutes with one edit. Daniel Coane seconded. The motion passed unanimously with Krystal Bernier and Liz Merrill recused.

3. **Executive Officer Report**

- Shiela Boni shared the February 2022 Executive Officer report with Board members.

4. **Discipline**

- 2022-25 – **Brown , Melissa** – Contested Hearing
 - CONTINUED
- 2018-122 – **Davis, Bobbi J.** – Contested Hearing
 - Jeanine Carr moved to approve the removal of conditions on Ms. Davis’s license. Krystal Bernier seconded. The motion passed unanimously with Deborah Swartz and William “Jamie” Floyd

recused.

- 2020-86 – **Robshaw, Jessica** – Contested Hearing
 - Daniel Coane moved to deny the petition for reinstatement. Liz Merrill seconded. The motion passed unanimously with Kelly Sinclair recused.
- 2022-4 – **Bishop, Rachel** – Summary Suspension
 - The board entered deliberative session at 10:13am and returned at 10:37am. The board entered a second deliberative session at 10:44am and returned at 11:06am.
 - William “Jamie” Floyd moved to accept the summary suspension as written. Jeanine Carr seconded. The roll call is as follows.
 - Jennifer Laurent – Yes
 - Krystal Bernier - Yes
 - Daniel Coane - No
 - Deborah Swartz - Yes
 - Kelly Sinclair - Yes
 - Luana Tredwell - Yes
 - William “Jamie” Floyd - No
 - Jeanine Carr - Yes
 - Liz Merrill – Yes
- 2020-13 – **Slack, Megan** – Reinstatement Stipulation and Consent Order
 - Krystal Bernier moved to accept the Reinstatement Stipulation and Consent Order as presented. Daniel Coane seconded. Motion passed unanimously with Deborah Swartz, Luana Tredwell, and Liz Merrill recused.
- 2021-26 – **Brink, Tanya** – Stipulation and Consent Order
 - Krystal Bernier moved to accept the Stipulation and Consent Order as written. Jeanine Carr seconded. Motion passed unanimously with Deborah Swartz recused.

5. Other Business

- Final Administrative Rule Review – Shiela Boni reviewed the final draft of the new Administrative rules. Krystal Bernier moved to accept the rules as written and move them to ICAR for review. Deborah Swartz seconded. The motion passed unanimously.
- Noncompliance with disciplinary issues – Jennifer Laurent gave the board an update on the topic of noncompliance among licensees with disciplinary issues. OPR is working on an internal process, more updates for the board to come.

6. **Adjournment** - There being no additional business, Jennifer Laurent adjourned the meeting at 12:13 pm.

Next Scheduled Meeting – March 14, 2022 at 9:00 am.
Please check the office [website](#) for updates