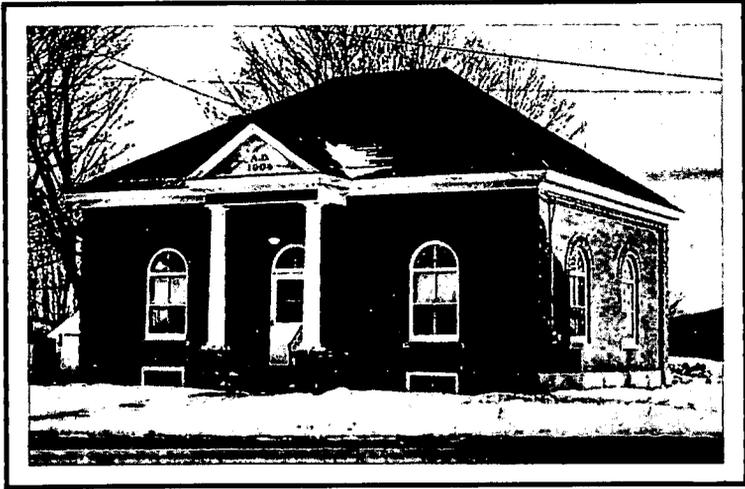


ANNUAL REPORT

OF THE AUDITORS



TOWN OF
LUNENBURG, VERMONT

YEAR ENDING
DECEMBER 31, 2003

INCLUDING TOWN SCHOOL DISTRICT REPORT
FOR THE 2002-2003 SCHOOL YEAR

Please bring this report to Town Meeting

ANNUAL REPORT

OF THE AUDITORS

**TOWN OF
LUNENBURG, VERMONT**

**YEAR ENDING
DECEMBER 31, 2003**

**INCLUDING TOWN SCHOOL DISTRICT REPORT
FOR THE 2002-2003 SCHOOL YEAR**

TABLE OF CONTENTS

DEDICATION.....	4
AUDITOR'S COMMENTS.....	5
REPORT OF THE CHAIRMAN.....	5
WARNING – 2004.....	6
TOWN OFFICERS ELECTED – 2003.....	8
TOWN OFFICER CANDIDATES – 2004.....	8
VITAL STATISTICS.....	9
DELINQUENT TAXES.....	10
TOWN – OWNED REAL ESTATE.....	13
TOWN GRAND LIST.....	14
TRANSFER STATION REPORT.....	15
ALDEN BALCH MEMORIAL LIBRARY REPORT.....	16
GILMAN COMMUNITY LIBRARY REPORT.....	17
LUNENBURG VOLUNTEER FIRE DEPARTMENT.....	18
LUNENBURG FIRE DISTRICT #1.....	20
LUNENBURG FIRE DISTRICT #2.....	21
LUNENBURG – GILMAN RESCUE SQUAD.....	24
ESSEX COUNTY SHERIFF'S DEPARTMENT.....	24
LUNENBURG CEMETERY ASSOCIATION.....	25
CEMETERY COMMISSIONERS' REPORT.....	26
SPECIAL FUND ACCOUNTS.....	27
CEMETERY FUND ACCOUNTS.....	27
TOWN OF LUNENBURG BUDGET.....	28
LUNENBURG OLD HOME DAY COMMITTEE.....	34
LUNENBURG PLAYGROUND COMMITTEE.....	34
LUNENBURG RECREATIONAL COMMITTEE.....	35
LUNENBURG / GILMAN / CONCORD SENIOR CITIZENS.....	36

CALEDONIA HOME HEALTH CARE & HOSPICE. 36

ANNUAL REPORT OF THE LUNENBURG SCHOOL DISTRICT. . . . 37

SCHOOL WARNING – 2004. 38

SUPERINTENDENT’S REPORT. 39

PRINCIPAL’S REPORT. 41

ENROLLMENT STATISTICS. 45

SALARIES. 46

SCHOOL HOT LUNCH PROGRAM. 49

LUNENBURG SCHOOL BUDGET – 2003. 50

ESSEX – CALEDONIA SUPERVISORY UNION BUDGET. 58

ESSEX – CALEDONIA SUPERVISORY UNION FINANCIAL REPORT. . . 61

PROJECTED REVENUES FY 2005. 64

DIRECTORY. 66

DEDICATION

In 2004 the Alden Balch Memorial Library will celebrate its 100th Anniversary of service to our community. In 1903 Mr. Alden Balch, a gentleman farmer from Baptist Hill in Lunenburg, bequeathed to our town the sum of \$2,000 for a library to be built in which the town supplied the remaining \$500 to complete the building. In July of 1904, furniture was purchased from E.E. Taylor in Boston for the amount of \$300 which included three oak tables, twelve cane chairs and the desk the librarian now occupies. It also included a "Ladies Desk" and a brass kerosene lamp that all still remains in our library. The library was dedicated on August 26, 1904 where a large crowd attended and a lengthy program was presented. Reverend W.L. Jennings, the key speaker, highlighted his speech by describing our library as a "gem on a beautiful hillside." Our library still retains its "old charm" but many changes have taken place over the years.

Originally the library was open for only four hours a week, although now we can proudly say the library services our community for twenty hours a week. Thanks to grants we received from the State of Vermont we had indoor plumbing and a telephone line installed along with the addition of a typewriter and many new book shelves to accommodate our rapidly growing collection of books. Grants have also enabled us to have handicap accessibility and bathroom facilities available for our many visitors. This past year we've had the pleasure of installing new carpets, once again thanks to the State of Vermont grants received. We also were able upgrade technology with a much needed copy machine, computer and printer.

Our library provides services to the community in many ways. We hold story hours for the children from the elementary school in Lunenburg which consists of grades K-4 along with a pre-school story hour for children between the ages of 3 and 5. The Head Start program from Gilman also visits us each month for story hour. We have a senior group called the "Bookmarks" who have been coming to the library for the past twenty years. At the present time we have 1009 community members registered at our library which travel from Lunenburg, Gilman, East Concord and Dalton. We have many large print books, videos and audio-cassettes for both young and old. In August of 2004, we will hold a re-dedication of the library in which we welcome all of the community to join us in celebrating this wonderful event. As the Reverend Jennings said 100 years ago, our library is indeed a "gem on a beautiful hillside"!

Arlene R. Lewis
Librarian

AUDITORS' COMMENTS

We have examined the reports for the Town of Lunenburg as shown in this report, and to the best of our knowledge, find them to be correct and in order. The auditors wish to thank Pat Scott for her assistance and dedication.

Tricia Fryman
Kelley Colby
Valerie Gainer
Town Auditors

REPORT OF THE CHAIRMAN

The year 2003 was another busy one for the Board of Selectman. We worked with NVDH to get a grant to help get the closed Gilman paper mill up and running. We are disappointed that this hasn't materialized yet but are hopeful by spring 2004 the Derigo Paper Co. will be operating.

The board is also working with Janice Peaslee to get the River Road done in 2004. The board feels that the funding should have been granted in 2003. To say the least we are very disappointed about that, but Rep. Peaslee assures us that things look very positive for 2004.

The board, after discussions with Road commissioner Mike Dow decided to reduce the road crew back to two full time men and part time help to fill in when needed. We purchased a new backhoe as the old one was too old and unsafe to operate. We also mounted new plows on the fire departments Mack that they didn't need anymore. This is a 10 wheeler, which will allow the town crew to be more efficient hauling materials. We should be able to save money hauling crusher run and putting up winter sand as we can haul bigger loads.

The board has concerns about the rapid increase in household rubbish coming to the transfer station. Our neighboring towns have gone to a pay per bag system and we feel that the only explanation for our increase is infiltration of rubbish from other towns. The board feels that there is no other way to control the situation other than a pay per bag for all rubbish and free disposal of all recyclables.

The board would like to thank all the people who volunteer their time and work to make the quality of life in our community better for all of us. The board would also like to thank Charlie Knudson for all the hard work he put into getting the Gilman Village Fire Department back operating for the citizens of Gilman.

Calvin Colby
Select Board Chairman

WARNING
ANNUAL TOWN MEETING OF THE TOWN OF LUNENBURG
&
PRESIDENTIAL PRIMARY
Tuesday, March 2, 2004

The legal voters in the March town meeting of the Town of Lunenburg are hereby notified and warned to meet at the Gilman School Auditorium in said town on Tuesday March 2, 2004 to transact the following business.

Polls open at 10:00 A.M. and close at 7:00 P.M. The Town Business Meeting begins at 10:00 A.M. Recess and lunch are held from noon to 1:00 P.M.

TOWN BUSINESS MEETING

ARTICLES:

1. To cast Australian Ballot to elect the following Town and School District Officers: Town Moderator for one year, Selectman for three years, Lister for three years, Auditor for three years, Auditor for one year, Constable for one year, Collector of Delinquent Taxes for one year, Cemetery Commissioner for three years, Town Grand Juror for one year, Agent to Convey Real Estate for one year, Agent to Prosecute and Defend Suits for one year, Trustee of the Public Money for one year, School Moderator for one year, one School Director for three years, two School Directors for one year.
2. Will the town elect the following Library Trustees: one for Lunenburg for a term of five years and one for Gilman for a term of five years?
3. Will the Town elect a member to the Recreation Committee for a term of five years?
4. Will the Town collect it's taxes by it's Treasurer, as heretofore done and if so, establish Friday Oct. 8, 2004 as the date when property taxes are due and payable?
5. Will the Town authorize the Selectmen to borrow money upon the credit of the Town and in anticipation of the receipt of taxes, to pay any lawful any lawful and necessary expenses, also to refund any and all outstanding written obligations of the Town at a lower rate of interest, and sign renewal notes therefore?
6. Will the Town expend a sum of at least \$500.00 per mile on Class 1, 2 and 3 Town Highways within the Town?

7. Will the Town accept the General Fund Budget as it appears in the Town Report?
8. Will the Town vote to appropriate a sum not to exceed five thousand and Forty nine dollars for the Town's share of Social Security and Medicare, which was omitted from the original article of reappraisal?
9. Will the Town authorize the Selectmen to acquire by gift or purchase land For a municipal forest to promote reforestation, water conservation, and good forestry practices?
10. Will the Town authorize the Selectman to have a handicapped ramp installed from the front of the municipal building through the Selectman's office to the Community Hall to meet current American Disabilities Act (federal law) requirements and to add a handicapped bathroom in the community hall for a sum not to exceed \$10,000.00?
11. Will the Town vote to go to the Pay Per Bag system for waste disposal to begin July 1, 2004 at a rate of \$1.50 per bag of rubbish, no charge for recyclables?
12. Will the Town vote to give the Lunenburg Historical Society five thousand dollars for a matching grant fund if they are awarded the grant in the year 2004?
13. To conduct any further Town Business to come before said Town Meeting.

Dated this 30th day of January, 2004.

Calvin Colby, *Chairman*
Richard Bryer, *Selectman*
Gerald Bresnahan, *Selectman*
Board of Selectmen

Received for Record this 30th day of January, A.D. 2004
Filed for Record this 30th day of January, A.D. 2004

Attest: Trudy Ann Parker, *Town Clerk*

2003 TOWN OFFICERS ELECTED

TOWN MODERATOR FOR 1 YEAR.....	Michael Fournier
SCHOOL MODERATOR FOR 1 YEAR.....	Michael Fournier
SELECTPERSON FOR 3 YEARS.....	Richard Bryer
LISTER FOR 3 YEARS.....	Donald H. Parker
AUDITOR FOR 3 YEARS.....	Kelley Colby
FIRST CONSTABLE FOR 1 YEAR.....	Robert J. Shaw
CEMETERY COMMISSIONER FOR 3 YEARS.....	Judith C. Young
COLLECTOR OF DELINQUENT TAXES FOR 1 YEAR.....	Tracy Dunnells
TOWN GRAND JUROR FOR 1 YEAR.....	Amos C. Colby
AGENT TO CONVEY REAL ESTATE FOR 1 YEAR.....	Amos C. Colby
AGENT TO PROSECUTE & DEFEND SUITS FOR 1 YEAR...	Amos C. Colby
TRUSTEE OF PUBLIC MONIES FOR 1 YEAR.....	Lynn M. Macie
SCHOOL BOARD DIRECTOR FOR 3 YEARS.....	Richard Santaw
TWO SCHOOL DIRECTORS, 1 YEAR....	Doug Heinmuller, Deborah Thomas

2004 TOWN OFFICER CANDIDATES

TOWN MODERATOR FOR 1 YEAR.....	Michael Fournier
SCHOOL MODERATOR FOR 1 YEAR.....	Michael Fournier
SELECTPERSON FOR 3 YEARS.....	Calvin Colby
LISTER FOR 3 YEARS.....	Lawrence Vars
AUDITOR FOR 3 YEARS.....	Valerie Gainer
AUDITOR FOR 1 YEAR.....	Tricia Fryman
FIRST CONSTABLE FOR 1 YEAR.....	Robert J. Shaw
CEMETERY COMMISSIONER FOR 3 YEARS.....	Patricia Kenny
COLLECTOR OF DELINQUENT TAXES FOR 1 YEAR...	Tracy L. Dunnells
TOWN GRAND JUROR FOR 1 YEAR.....	Amos Colby
AGENT TO CONVEY REAL ESTATE FOR 1 YEAR.....	Amos Colby
AGENT TO PROSECUTE & DEFEND SUITS FOR 1 YEAR.....	Amos Colby
TRUSTEE OF PUBLIC MONIES FOR 1 YEAR.....	Patricia Kovacs
SCHOOL BOARD DIRECTOR FOR 3 YEARS.....	Gary Fournier
TWO SCHOOL DIRECTORS, 1 YEAR...	Doug Heinmuller, Deborah Thomas

VITAL STATISTICS – 2003

MARRIAGES

<i>Name of Groom</i>	<i>Maiden Name of Bride</i>	<i>Date of Marriage</i>
Kelley, Floyd Nelson	Wheeler, Caren Marie	May 31
Wood, David Nelson	Colby, Sharon Marie	June 21
Oliver, Thomas M.	Halloran, Judith A.	June 24
Pott, Jason Robert	Magoni, Penni Michelle	August 16
Down, Christopher G.	Bean, Krystle Page	August 23
Hoyenski, William D.	Hastings, Jeanine Rae	August 23
Gifford, Allen John	Colby, Megan Marie	August 28

BIRTHS

<i>Name of Child</i>	<i>Date of Birth</i>
Tobin, Chloe Amelia	February 13
Egan, Hayley Lynn	April 11
Simonds, Sequoia Ryan	April 22
Ramsdell, Kristina Ann	April 30
Dufour, Michael	May 5
Fryman, Alyssa Mae	May 20
Currier, Kaylee Rose	May 29
Robertson, Tristin	June 26
Cantin, Dylan	July 24
Chance, Emma Katherine	August 10
Llano, Jancarlo	November 6

DEATHS

<i>Name of Deceased</i>	<i>Date of Death</i>
Dunnells, Doris C.	February 4
Hicks, Walter Bartlett Jr.	March 4
Young, Howard R.	May 5
Colby, Ellis S.	May 8
Hartshorn, Anita Louise	June 7
Hartshorn, Rheba Colby	June 29
Humphrey, Ellen	July 25
Willson, Helen L.	July 30
Maciejko, John Anthony	August 9
Streeter, Carl Allen	August 21
Knudson, Steven Brent	August 24
Cushman, Joyce S.	September 30
Sargent, Betty Jane	October 14
Pike, Everett Fred	November 7
Rainault, Ruby Ann	November 24
Damon, Vivian	December 29

DELINQUENT TAXES

2001

BEYNON, MARK	\$	1,083.38
BEYNON, MARK		31.68
MCCULLOCK, KENNETH		424.20
	\$	<hr/> 1,539.26

2002

ASHBY, SUSAN	\$	484.92
BACON, JOHN JR.		774.47
BAIRD, THOMAS, CHRISTINA & BRION		1,005.16
BEDARD, JAMES		640.29
BEYNON, MARK		1,158.17
BEYNON, MARK		433.14
BEYNON, MARK		343.68
CARON, LEO & ERNESTINE		809.78
CHASE, BETHANY		76.85
FLORIO, LOUIS & MAE		560.25
GREENO, DAVID & GENEVIEVE		252.33
GREENO, GENEVIEVE		353.10
LAMOTTE, KIM & PATRICIA		600.38
LANE, DANIEL & PEARL		350.26
LANE, DENNIS & CAROL		722.68
LASHUA TRANSMISSIONS		27.06
LASHUA, LEO		670.89
MATHESON, HOWARD, SR. & LINDA		922.77
MCCULLOCK, KENNETH		941.60
MCFARLAND, EDWARD & SHEILA		151.92
MCLAIN, ELAINE		115.35
PAINE, DANIEL & STEVEN		913.35
SMITH, GARY & ANN		1,033.41
VEINOTTE, RODNEY		381.35
VEINOTTE, RODNEY		14.43
	\$	<hr/> 13,737.59

2003

ABBAY, MARC SR.	\$	763.05
ASHBY, SUSAN		492.75
BACON, JOHN JR.		786.97
BAIRD, THOMAS, CHRISTINA & BRION		1,021.38
BALCH, HOWARD & LINDA		667.37
BALCH, GARDNER JR.		758.12
BANK OF NEW YORK, TRUSTEE		2,277.18
BEDARD, JAMES		650.62
BELISLE, RONALD & SHEILA		1,160.12
BEYNON, MARK		1,176.86
BEYNON, MARK		440.13
BEYNON, MARK		349.23
BLACK, JAMES		708.03
BLACK, JOAN		2,193.46
BRINK, JOHN & CALLIE		1,056.15
BURT, GORDON & TAMMY		319.70
BURTCHELL, STEPHEN		287.04
CARON, LEO & ERNESTINE		822.85
CHASE, BETHANY		145.91
CLAYTON, CATHERINE		242.14
DALTON HYDRO LLC		45,448.00
D-A-K TRUST		404.25
DAMIAMI, GARY		1,292.54
DESROCHERS, JOSEPH		1,294.07
DIXSON, JEREMY & SARAH		373.15
DOBSON, JOHN & WRIGHT, KATHY		129.17
EASTMAN, ANNA		380.33
EGAN, DARLENE		1,487.82
EGAN, MICHAEL		1,107.50
FINOVA LOAN ADM		195.42
FLORIO, LOUIS & MAE		569.30
GAUVIN, CHERYL & SMITH, BERNARD		526.24
GRAUTSKY, TAMMY & GRUGNALE, RICK		918.53
GREENO, DAVID & GENEVIEVE		1,272.54
GREENO, GENEVIEVE		358.80
HAGAN, SANDRA & BERNARD		609.96
HOLLOWAY, LEONA		296.61

DELINQUENT TAXES 2003 *continued*

HUDSON, ROBERT & CARRIE	1,533.27
JONES, KATHLEEN	1,010.92
JULIES HAIR EXPRESSIONS	33.77
KENNEY, BRENDA & ARTHUR JR	1,021.38
KENNEY, ARTHUR	74.15
KNUDSON, LINDA	373.15
LAMOTTE, KIM & PATRICIA	1,774.86
LANE, DANIEL & PEARL	698.46
LANE, DENNIS & CAROL	734.34
LANGMAID, ROBERT	456.87
LAPAGE, CONNIE	700.86
LAPAGE, RICHARD JR & MELISSA	232.02
LASHUA TRANSMISSIONS	28.14
LASHUA, LEO	681.72
LAWSON, JEREMIAH SCOTT	1,292.35
LEVCHUK, DAVID & ROSALIND	1,370.62
LEWIS, CRYSTAL	1,707.89
MAILLETT, FRANK	297.93
MAILLETT, FRANK	291.82
MAILLETT, FRANK	1,506.96
MAILLETT, SHAWN & DAWN	2,116.92
MATHESON, HOWARD SR & LINDA	937.66
MCCULLOCK, KENNETH	956.80
MCFARLAND, EDWARD & SHEILA	1,982.97
MCLAIN, ELAINE	117.21
MONAHAN, NORMAN & ROBIN	717.60
MONTI, JOHN & JEWETT, EARL	703.25
NATIONAL PROPANE CORP	56.28
O'KEEFE, JAMES & EMILY	258.34
PAINE, DANIEL & STEVEN	928.10
PERSON, TIMOTHY	765.44
PERSON, TIMOTHY	420.99
PERSON, TIMOTHY	409.03
POND, JAMES	133.95
QUILLA, JEFFREY	1,399.32
RAMSDELL, CLARISSA	655.41
RICH, CHRISTOPHER	184.18
ROSSITTO, ANTHONY	2,743.62
ROSSITTO, MARY LOU	1,206.69
SERBIN, DONALD	514.28
SHAW, ROBERT	794.14

SIMONDS, JOSHUA	153.09
SIMONDS, SHARON	466.44
SMITH, GARY & ANN	1,050.09
ST. HILLAIRE, STACY	397.07
STINEHOUR, CHRISTOPHER	375.54
STINEHOUR, KATHERINE	365.98
STINEHOUR, MARY	382.72
SWORD, YONGCHA	360.52
TILLMAN, MONICA	636.27
VEINOTTE, RODNEY	387.50
VEINOTTE, RODNEY	39.40
VERGE, JACQUELINE A	657.36
YU, MELISSA	93.29
	<hr/>
	\$ 112,172.22

TOTAL DELINQUENT TAXES

YEAR OF 2001	\$ 1,539.26
YEAR OF 2002	13,737.59
YEAR OF 2003	112,172.22
	<hr/>
	\$ 127,449.07

Tracy L. Dunnells
Collector of Delinquent Taxes

TOWN – OWNED REAL ESTATE

TOWN GARAGE	GILMAN LIBRARY AND LOT
NEW TRANSFER STATION	LUNENBURG BALL FIELD
MUNICIPAL BUILDING	GILMAN BANDSTAND LOT
LUNENBURG PRIMARY SCHOOL	GILMAN HONOR ROLL LOT
GILMAN ELEMENTARY SCHOOL	OLD TOWN HALL
GILMAN RESERVOIR	MISCELLANEOUS LOTS
GILMAN RESERVOIR PLANTATION	ALDEN BALCH MEM LIBRARY
LAND BY NEALS BROOK	GILMAN BALL FIELD WITH
(at foot of hill in Lunenburg)	TENNIS COURT

TOWN GRAND LIST

	<u>2002</u>	<u>2003</u>
TOWN	\$ 600,579.90	\$ 551,933.60
SCHOOL	533,847.53	525,359.11

STATEMENT OF TAXES RAISED

TOWN

LISTED VALUE OF REAL ESTATE & PERSONAL PROPERTY	\$ 60,057,990.00	\$ 55,193,360.00
TOWN GRAND LIST	600,579.90	551,933.60

SCHOOL

LISTED VALUE OF REAL ESTATE	53,384,753.00	52,535,911.00
SCHOOL GRAND LIST	533,847.53	525,359.11

TAXES ASSESSED ON ABOVE GRAND LIST

GENERAL FUND	\$ 0.5510	\$ 0.4180
HIGHWAY FUND	0.3510	0.5200
SCHOOL		
LOCAL SHARE	0.2660	0.2130
STATEWIDE	1.1860	1.2410
TOTAL:	\$ <u>2.3540</u>	\$ <u>2.3920</u>

TRANSFER STATION REPORT

The Transfer station had revenues of \$8,615.73 against a proposed budget income of \$9,500.00, but at the end of 2003 there was about 90 tons of recyclable material ready for shipment that we were unable to get out before the end of the year. If this material had been moved to market, our income would have been well over our proposed budget for the 2003 year.

TONS SHIPPED TO LANDFILL:

	<u>2003</u>	<u>2002</u>
CONSTRUCTION DEBRIS	159.84 / TONS	133.0 / TONS
MUNICIPAL SOLID WASTE	410.42 / TONS	393.0 / TONS
TOTAL:	<u>570.26 / TONS</u>	<u>526.0 / TONS</u>

RECYCLABLES SOLD:

	<u>2003</u>
ALUMINUM:	2.4 / TONS
IRON:	42.0 / TONS
NEWSPAPER:	22.0 / TONS
TIN CANS:	9.1 / TONS
TOTAL:	<u>75.5 / TONS</u>

The good news at the Transfer Station is that the surcharge dropped from \$24.00 per ton to \$21.50 per ton for the past year. Also, the Tipping Fees at the landfill dropped to \$53.00 per ton for both construction debris and municipal solid waste. The bad news is that we continue to send more and more tons each year to the landfill, which keeps our total cost very high. In view of this, the Selectboard is suggesting that the Town change over to Pay-Per-Bag as the towns around us are all doing with remarkable results. Most towns who participate in the Pay-Per-Bag do not have a line item in the budget to operate their transfer station. This also encourages recycling which in turn increases our income for those products. Either way, the Selectboard encourages everyone to "recycle" more.

The Lunenburg Selectboard

ALDEN BALCH MEMORIAL LIBRARY REPORT

INCOME:

BALANCE ON HAND JANUARY 1, 2003	\$	4,950.74
TOWN APPROPRIATION		16,000.00
DONATIONS		1,470.50
TOTAL INCOME	\$	<u>22,421.24</u>

DISBURSEMENTS:

BOOKS	\$	2884.45
MAGAZINES		202.53
POSTAGE		184.00
WAGES		13,307.69
SOCIAL/SECURITY/MEDICARE		1,837.85
CHILDREN'S PROGRAMS		240.00
ADULT PROGRAMS		100.00
OFFICE SUPPLIES		222.52
UTILITIES		2,724.52
VIDEOS		123.36
TOTAL DISBURSEMENTS	\$	<u>21,826.92</u>

OPERATING BALANCE AS OF DECEMBER 31, 2003 \$ 594.32

The year 2003 came and went quickly. We saw many new and old friends pass through our doors. We were very happy to welcome The Friends of the Library Group, who has helped the Board with many fund raisers and projects. We continued to serve the school as well as preschool and let's not forget our seniors who meet once a month.

The Board wishes to thank Mrs. Lewis for all the time and extra work that she has done this past year. Without her, the library would not be the great and friendly place to visit that it is now! We would also like to thank all the people who gave a helping hand during the year. Please stop by and browse through our many new books or just to say hello!

Alden Balch Memorial Library
Board of Trustees

GILMAN COMMUNITY LIBRARY REPORT

INCOME:

BALANCE ON HAND JANUARY 1, 2003	\$	927.72
TOWN APPROPRIATION		4,500.00
DONATIONS / FUNDRAISERS		1,030.22
TOTAL INCOME	\$	<u>6,457.94</u>

DISBURSEMENTS:

BOOKS	\$	356.50
MAGAZINES		33.16
POSTAGE		81.40
WAGES		3,153.56
QUARTERLY TAXES		1,876.26
SUPPLIES / VIDEOS		188.06
TOTAL DISBURSEMENTS	\$	<u>5,688.94</u>

OPERATING BALANCE AS OF DECEMBER 31, 2003 \$ 769.00

The year 2003 ran into many road blocks for Gilman Community Library. We were budgeted only half our usual allotment from the town therefore causing many cuts from our budget.

We also had a great turnover on the Gilman Community Library Board of Trustees. This year we have a new board eager to meet the challenges that may arise. We are very confident that we will be seeing a much more positive atmosphere at the Gilman Community Library.

Due to the addition of an employee from the National Council on Aging (NCOA) we have increased our hours, but not at the town's expense as the program is funded by NCOA for our senior citizens. We hope that by increasing our hours, the Gilman Middle School will be able to utilize the library and its resources, as well as the community members. We are also planning to set up some new programs for the children and host an open house to celebrate our new hours.

We would like to thank all of our volunteers who have helped out at the library, along with those who have donated books. We invite the community to come in and take a look at our collection of audio books, access the internet or browse for books of enjoyment.

Gilman Community Library
Board of Trustees

LUNENBURG VOLUNTEER FIRE DEPARTMENT

INCOME:

BALANCE ON HAND AS OF DECEMBER 31, 2002	\$	1,486.88
TOTAL CORRECTED DUE TO VOIDED CHECK		2,351.00
DECEMBER 2002 INTEREST		1.08
<hr/>		
BALANCE ON HAND AS OF JANUARY 1, 2003	\$	3,838.96
TOWN APPROPRIATIONS		16,000.00
INTEREST EARNED		13.12
REIMBURSEMENTS		384.88
<hr/>		
TOTAL INCOME	\$	20,236.96

DISBURSEMENTS:

TELEPHONE	\$	1,271.24
FLEET MAINTENANCE AND OPERATIONS		2,400.29
RADIO EQUIPMENT		4,129.28
FIRE GEAR		3,266.80
NEW AND REPLACED EQUIPMENT		1,557.33
OFFICE SUPPLIES		185.80
TRAINING		277.00
FIRE PREVENTION		496.86
DUES		205.00
BUILDING (GILMAN STATION REPAIRS)		287.28
<hr/>		
TOTAL DISBURSEMENTS	\$	14,076.88

OPERATING BALANCE AS OF DECEMBER 31, 2003 \$ 6,160.08

Bryan D. Dunnells
LVFD, Treasurer

LUNENBURG VOLUNTEER FIRE DEPARTMENT ANNUAL REPORT

After many frustrations and struggles the Gilman Volunteer Fire Department members regained control of their fire department. They voted to join the Lunenburg Volunteer Fire Department and turned their equipment and building over to the Town. Now we are one Department with two stations, making a united effort to protect the whole town by all members. The Gilman Rescue Ambulance is also back in its bay at the station in Gilman. It's good to be working in unison again.

There are still some dwellings that need 911 numbers attached to them. The visibility of your 911 numbers will help emergency crews locate you in time of need. The reflective 911 numbers may be purchased through the Lancaster Ambulance Association at 1-603-788-3221.

TOTAL RUNS FOR 2003 = 37 AS FOLLOWS:

16-Vehicle accidents	6-service calls
5-brush & grass fires	4-mutual aid calls
3-trees & power lines down	3-false alarms
2-structure fires	2-chimney fires

Many volunteer hours were donated by the members for these calls as well as many more hours for training and maintenance of the equipment. I would like to thank all the emergency service volunteers and their families for giving Lunenburg the best volunteer services possible. Our departments would not exist without you! As always we are welcoming new members, if anyone is interested please feel free to contact any fireman for details.

Richard Bryer
LVFD, Fire Chief

**LUNENBURG FIRE DISTRICT #1
DELINQUENT ACCOUNTS 2003**

<i>CUSTOMER</i>	<i>AMOUNT</i>
BAIRD, THOMAS	\$ 152.16
CARTER, BEVERLY	877.72
CARTER, JEFFERY	1,254.46
DOBSON, JOHN	201.93
GELPEY, JUDITH	59.00
LEVCHUK, DAVID	84.50
WOODS, APREL	624.17
TOTAL:	\$ <u>3,253.94</u>

STATEMENT OF ACCOUNT

INCOME:

BALANCE ON HAND JANUARY 1, 2003	\$ 7,132.25
TOWN APPROPRIATION	600.00
USER FEES	41,540.32
TOTAL INCOME:	\$ <u>49,272.57</u>

DISBURSEMENTS:

PAID EXPENSES	\$ 39,868.78
TOTAL DISBURSEMENTS:	\$ <u>39,868.78</u>

OPERATING BALANCE AS OF DECEMBER 31, 2003	\$ 9,403.79
---	-------------

**LUNENBURG FIRE DISTRICT #2
WATER AND SEWER DEPARTMENT**

The water system is operating very well; the wet fall has the Thomas spring flowing enough water so we haven't had to run the deep wells since the first of September. Hopefully things will stay normal for a year or two now.

The sewer plant is also operating very well. We had a visit from the EPA and they had some requirements at the pump station that we need to do. We entered into an agreement with Dalton Hydro to supply power to the pump station during power failures. This will save us a lot of money over purchasing a generator. The EPA also wants us to have an automatic dialer to call if there is a problem. We are in the process of getting both of these done.

Calvin Colby
System Operator

WATER ACCOUNT

INCOME:

BALANCE ON HAND JANUARY 1, 2003	\$	6,897.90
USER FEES		62,088.84
BANK INTEREST		24.88
 TOTAL INCOME	 \$	 <u>69,011.62</u>

DISBURSEMENTS:

SALARIES, LABOR, TAXES	\$	5,293.35
UTILITIES		5,291.50
OPERATING SUPPLIES, PARTS & EQUIPMENT		3,995.74
STATE PERMITS & FEES		866.98
ADVERTISING		29.04
BOND & INTEREST		21,656.00
INSURANCE		6,815.00

TOTAL DISBURSEMENTS	\$	<u>43,947.61</u>
---------------------	----	------------------

OPERATING BALANCE AS OF DECEMBER 31, 2003	\$	25,064.01
---	----	-----------

LUNENBURG FIRE DISTRICT #2 *continued*
WASTE WATER ACCOUNT

INCOME:		
BALANCE ON HAND JANUARY 1, 2003	\$	2,765.09
USER FEES		69,161.51
TOWN APPROPRIATION		600.00
BANK INTEREST		17.15
TOTAL INCOME	\$	<u>72,543.75</u>
DISBURSEMENTS:		
SALARIES, LABOR & TAXES	\$	29,076.33
UTILITIES		7,552.03
OPERATING SUPPLIES, PARTS & EQUIPMENT		17,197.88
BOND & INTEREST		4,249.34
TOTAL DISBURSEMENTS	\$	<u>58,075.58</u>
OPERATING BALANCE AS OF DECEMBER 31, 2003	\$	14,468.17

WASTE SINKING FUND

INCOME:		
BALANCE ON HAND JANUARY 1, 2003	\$	53,917.75
BANK INTEREST		551.60
USER FEES		3,228.45
TOTAL INCOME	\$	<u>57,697.80</u>
DISBURSEMENTS:		
TRANSFER TO WASTE ACCOUNT	\$	2,482.07
PARTS & EQUIPMENT		1,449.73
TOTAL DISBURSEMENTS	\$	<u>3,931.80</u>
OPERATING BALANCE AS OF DECEMBER 31, 2003	\$	53,766.00

WATER REPLACEMENT FUND

INCOME:

BALANCE ON HAND JANUARY 1, 2003	\$	7,323.73
BANK INTEREST		16.11
USER FEES		1,647.50
SERVICE CHARGE REFUND		150.47
TOTAL INCOME	\$	<u>9,137.81</u>

DISBURSEMENTS:

TRANSFER TO WATER ACCOUNT	\$	4,000.00
BANK SERVICE CHARGE		49.46
TOTAL DISBURSEMENTS	\$	<u>4,049.46</u>

OPERATING BALANCE AS OF DECEMBER 31, 2003 \$ 5,088.38

DELINQUENT ACCOUNTS

MARK ABBEY	\$	1,249.61
JEFF BALCH		1,361.94
JIM BLACK		2,452.91
PHILIP BOUDREAU		529.78
WILLIAM COREY		376.17
JOE DESROCHERS		598.00
LEONA ESPOSITO		860.00
DAVID GREENO		1,702.17
RICK GRUGUALZ		555.96
DENNIS LANE		866.09
HOWARD MATHESON		1,099.84
NORMAN MONAHAN		1,099.00
GIBB MCLEAN		245.84
JEFFERY & SHELLEY QUILLA		478.99
GARY SMITH		1,108.62
JEROME ST. HILAIRE		2,644.00
STACEY ST. HILAIRE		1,350.66
JACKIE VERGE		513.59
PETER WOTZUL		480.14

LUNENBURG – GILMAN RESCUE SQUAD

INCOME:

BALANCE ON HAND AS OF JANUARY 1, 2003	\$	1,244.94
MEMORIAL DONATIONS		283.00
TOWN APPROPRIATION		5,700.00
TOTAL INCOME	\$	<u>7,227.94</u>

DISBURSEMENTS:

RADIO PURCHASE / MAINTENANCE	\$	888.00
VEHICLE MAINTENANCE		1,067.13
DUES / LICENSES		15.00
MEDICAL EQUIPMENT / SUPPLIES		598.30
POSTAGE		111.00
TRAINING		1,240.29
OFFICE SUPPLIES		347.19
PUBLIC RELATIONS		100.00
TOTAL DISBURSEMENTS	\$	<u>4,366.91</u>

OPERATING BALANCE AS OF DECEMBER 31, 2003 \$ 2,861.03

ESSEX COUNTY SHERIFF'S DEPARTMENT

While attending meetings with citizens of Lunenburg & Gilman regarding local concerns, the sheriff advised that the department has the opportunity for a full-time officer, if funds are available to provide a local match. At the time of the meetings there was no candidate for this position. Since that time a candidate has passed all criteria and has been accepted for full-time training at the Vermont Police Academy. He will be in training from February 8 through and including May 28, 2004.

The sheriff has contacted all select boards in Essex County requesting funding for the match money for this position. The grant that previously provided us with part-time officer coverage has ended. Therefore, this new position becomes most important.

Amos C. Colby
Sheriff

**LUNENBURG CEMETERY ASSOCIATION
RIVERSIDE CEMETERY**

INCOME:

<i>Account #</i>	<i>Balance</i>	<i>Interest 2003</i>
34123	5,528.22	24.79
2179	4,311.35	21.71
29465	4,943.71	24.89
11106	1,059.04	5.36
13273	3,887.01	19.33
42907	2,182.44	11.03
TOTAL INTEREST		107.11
EATON VANCE BAL FUND CLASS A DIVIDENDS		119.43
COLUMBIA FUNDS		205.57
TOWN OF LUNENBURG		800.00
13 LOTS SOLD AT \$100.00 EACH		1,300.00
TOTAL INCOME		\$ 2,532.11

DISBURSEMENTS:

ARMOND WALKER	\$ 1,060.00
BARBARA WALKER	456.25
SHAWN MORSE	120.00
F.B. SPAULDING CO.	912.00
LUNENBURG VARIETY	115.68
TOTAL DISBUREMENTS	\$ 2,663.93

OPERATING BALANCE AS OF DECEMBER 31, 2003 \$ 759.26

Our expenses were \$131.82 more than income. This year we purchased a used riding mower from F.B. Spaulding Co. This mower was hardly used. We would like to thank Edie Halpin for pruning the rose bushes.

John A. Wenmark
Secretary-Treasurer

CEMETERY COMMISSIONERS' REPORT

SUMMER MAINTENANCE

INCOME:

BALANCE ON HAND AS OF JANUARY 1, 2003	\$	353.22
TOWN APPROPRIATION		1,500.00
TOTAL INCOME	\$	<u>1,853.22</u>

DISBURSEMENTS:

SPRING CLEANUP	\$	194.00
CEMETERY FLAGS		91.00
MOWING, TRIMMING & EQUIPMENT RENTAL		1,374.00
TOTAL DISBURSEMENTS	\$	<u>1,659.00</u>

OPERATING BALANCE AS OF DECEMBER 31, 2003 \$ 194.22

CEMETERY FENCE ACCOUNT

INCOME:

BALANCE ON HAND AS OF JANUARY 1, 2003	\$	717.17
TOWN APPROPRIATION		500.00
TOTAL INCOME	\$	<u>1,217.17</u>

DISBURSEMENTS:

BAPTIST HILL CEMETERY:		
LABOR (CUTTING & REMOVING BRUSH)	\$	54.00
MATERIALS (PAINT, ETC.)		78.54
TOTAL DISBURSEMENTS	\$	<u>132.54</u>

OPERATING BALANCE AS OF DECEMBER 31, 2003 \$ 1,084.63

Kelvin Lamotte, assisted by others, maintained the town cemeteries in summer maintenance in 2003.

The Powers Cemetery fence restoration project didn't commence. The paint for the Baptist Hill Cemetery was purchased and hopefully will be applied this year.

The commissioners approved the removal of two dead trees, at no expense to the town, from the Village Cemetery as a safety precaution for the new school playground. At that time it was observed that the cemetery fence posts needed to be replaced with the possibility of salvaging some of the boards. Also there is another dead tree that should be removed for safety and an estimate of \$400 to \$600 has been received.

Gardner Balch, Sr.
 Judith C. Young
 Patricia C. Kenney
Cemetery Commissioners

SPECIAL FUND ACCOUNTS

<i>Title</i>	<i>Balance</i>	<i>Deposit</i>	<i>Interest</i>	<i>W/D</i>	<i>End Balance</i>
LYMAN BLANDIN	\$ 18,283.10	0.00	694.80	0.00	\$ 18,977.90
LAMEROUGH	187.38	0.00	0.15	187.53	0.00
JAMES SILSBY	5,498.54	32.76	22.29	3,003.00	2,550.59
GORHAM LANE	12,495.80	0.00	532.24	0.00	13,028.04
CEMETERY	1,401.50	0.00	8.60	8.60	1,401.50

CEMETERY FUND ACCOUNTS

ALDEN BALCH	\$	200.00
JOHN DAVISON		275.00
WILLIAM HASTINGS		200.00
MORRISON & MCLEAN		100.00
G. W. NESMITH		100.00
HENRY POWERS		250.00
FRANKLIN H. PUTNAM		100.00
LEANDER G. SMITH		100.00
KING & CHANDLER		75.00
TOTAL	\$	<u>1,400.00</u>

TOWN OF LUNENBURG BUDGET
JANUARY – DECEMBER 2003

	Jan - Dec 03	2003	2004
	Actual	Budget	Proposed
Income			
Beginning Balance			15,911.00
3100 · Taxes			
3110 · Property Taxes-Town	101,683.45	390,105.07	489,655.00
3111 · Property Taxes-School	0.00	992,884.00	844,110.00
3120 · Property Taxes-Delinquent	133,901.47	0.00	0.00
3130 · Interest on Delinquent Taxes	8,032.45	0.00	0.00
3140 · Loan Money	270,000.00	0.00	0.00
3150 · Current Use Taxes	16,636.00	11,500.00	14,000.00
3160 · Natural Resources	<u>4,614.00</u>	<u>4,000.00</u>	<u>4,000.00</u>
Total 3100 · Taxes	534,867.37	1,398,489.07	1,367,676.00
3200 · Licenses, Permits and Fees			
3210 · Dog Licenses	390.21	600.00	400.00
3220 · Permits	115.00	150.00	100.00
3230 · Town Clerk Fees	10,409.04	0.00	0.00
3240 · Liquor Licenses	50.00	50.00	50.00
3260 · 911#	<u>250.00</u>	<u>200.00</u>	<u>200.00</u>
Total 3200 · Licenses, Permits and Fees	11,214.25	1,000.00	750.00
3300 · Intergovernmental Revenues			
3350 · State Grants & Reimbursements			
3351 · Lister's Grant	0.00	0.00	0.00
3353 · A.O.T. Highway Aid	80,326.24	80,000.00	80,000.00
3354 · Special Highway Grants	1,837.63	0.00	0.00
3355 · FEMA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 3300 · Intergovernmental Revenues	82,163.87	80,000.00	80,000.00
3400 · Charges for Services			
3404 · Transfer Station Charges	4,912.00	3,500.00	4,000.00
3405 · Sale of Recycled Materials	<u>3,703.73</u>	<u>6,000.00</u>	<u>4,000.00</u>
Total 3400 · Charges for Services	8,615.73	9,500.00	8,000.00

	Jan - Dec 03 Actual	2003 Budget	2004 Proposed
3500 · Miscellaneous Sources			
3502 · Interest on Investments	16.52	0.00	0.00
3503 · Rent of Municipal Property	5,427.63	5,427.96	5428.00
3504 · Fines	89.50	300.00	300.00
3507 · Interest on General Fund	1,452.47	900.00	1,000.00
3520 · Citizen Concern Group	50.00	0.00	0.00
3500 · Miscellaneous Sources - Other	<u>78.00</u>	<u>0.00</u>	<u>0.00</u>
Total 3500 · Miscellaneous Sources	7,114.12	6,627.96	6,728.00
3914 · Revolving Loan Fund			
3916 · Transfer from Trust Funds	0.00	3,426.36	0.00
3914 · Revolving Loan Fund - Other	<u>182,962.00</u>	<u>0.00</u>	<u>0.00</u>
Total 3914 · Revolving Loan Fund	182,962.00	3,426.36	0.00
Total Town Income	826,937.34	1,499,043.39	1,463,154.00
Expense			
4100 · General Government			
4130 · Executive			
4130.10 · Selectmen Salaries	4,200.00	4,200.00	4,500.00
4130.40 · Advertising	413.67	400.00	400.00
4130.45 · Attorney	6,719.79	5,000.00	4,000.00
4130.50 · Selectmen Expenses	2,597.66	3,000.00	3,000.00
4130.60 · Administrative Assistant	<u>3,000.40</u>	<u>3,000.00</u>	<u>4,500.00</u>
Total 4130 · Executive	16,931.52	15,600.00	16,400.00
4140 · Election & Registration Fees			
4140.10 · Town Clerk Salary	10,499.84	10,500.00	10,500.00
4140.11 · Town Clerk Fees	10,823.24	0.00	0.00
4140.12 · Vital Records Repair	2,284.00	3,500.00	2,500.00
4140.15 · Assistant Town Clerk Salary	500.00	500.00	500.00
4140.30 · Town Clerk Health Insurance	2,295.11	2,200.00	2,500.00
4140.31 · Town Clerk Retirement	499.51	550.00	550.00
4140.50 · Town Clerk Expense	<u>2,003.06</u>	<u>2,500.00</u>	<u>2,500.00</u>
Total 4140 · Election & Registration Fees	28,904.76	19,750.00	19,050.00

TOWN OF LUNENBURG BUDGET *continued*

	Jan – Dec 03 Actual	2003 Budget	2004 Proposed
4150 · Financial Administration			
4150.16 · Treasurer-Health Insurance	4,329.29	3,500.00	6000.00
4150.10 · Treasurer Salary	10,000.12	10,000.00	10000.00
4150.15 · Assistant Treasurer Salary	0.00	500.00	500.00
4150.50 · Treasurer Expense	1,900.75	2,500.00	3000.00
4150.60 · Fees-Delinquent Tax Collector	5,251.30	0.00	0.00
4150.61 · Expense-Delinq Tax Collector	272.00	200.00	300.00
4151.10 · Auditors Salaries	3,000.00	3,000.00	3,300.00
4151.80 · Auditors Supplies	1,933.56	2,500.00	2,500.00
4152.10 · Board of Civil Authority	624.14	1,500.00	2,500.00
4152.20 · Board of Civil Authority Exp	23.00	150.00	250.00
4152.90 · Annual Audit	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 4150 · Financial Administration	27,334.16	23,850.00	28,350.00
4153 · Revaluation of Property			
4153.51 · Reappraisal	43,170.67	66,000.00	0.00
4153.10 · Lister's Salaries	4,500.00	4,500.00	4,500.00
4153.50 · Lister's Expenses	<u>1,123.51</u>	<u>1,500.00</u>	<u>2,000.00</u>
Total 4153 · Revaluation of Property	48,794.18	72,000.00	6,500.00
4194 · General Government Buildings			
4194.10 · Maintenance Salaries	2,080.00	2,200.00	2,200.00
4194.11 · Tax Map	0.00	1,025.00	1,025.00
4194.15 · 911#	563.95	600.00	600.00
4194.16 · Copy Machine Contract	450.00	450.00	450.00
4194.20 · General P/R Taxes	3,782.21	5,000.00	4,200.00
4194.35 · Office Equipment	0.00	200.00	200.00
4194.55 · Municipal Building Utilities	6,137.70	5,500.00	6,000.00
4194.60 · Repairs & Maintenance	1,383.83	1,500.00	3,500.00
4194.70 · Grounds-Sub-Contractor	7,860.00	10,500.00	9,500.00
4194.80 · Supplies	158.90	350.00	250.00
4194.83 · Street Lighting	13,795.91	17,000.00	15,500.00
4194.90 · Bandstand	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>
Total 4194 · General Govt Buildings	36,212.50	44,425.00	43,525.00
4196 · Insurance			
4196.10 · Insurance	<u>19,640.72</u>	<u>22,000.00</u>	<u>22,000.00</u>
Total 4196 · Insurance	19,640.72	22,000.00	22,000.00

	Jan - Dec 03 Actual	2003 Budget	2004 Proposed
4200 · Public Safety			
4210 · Police			
4210.10 · Constable Fees	300.00	300.00	300.00
4210.20 · Sheriff's Fee	2,000.00	2,000.00	5,000.00
4210.30 · Animal Control	<u>699.30</u>	<u>1,000.00</u>	<u>1,000.00</u>
Total 4210 · Police	2,999.30	3,300.00	6,300.00
4215 · Ambulance			
4215.10 · Lancaster Coverage	9,600.00	9,600.00	15,936.00
4215.20 · Delinquent Ambulance Charges	0.00	1,000.00	500.00
4215.30 · Gilman Rescue Squad	<u>5,000.00</u>	<u>5,000.00</u>	<u>3,500.00</u>
Total 4215 · Ambulance	14,600.00	15,600.00	19,936.00
4220 · Fire Department			
4220.10 · Lunenburg Fire Department	16,000.00	16,000.00	20,000.00
4220.11 · Lunenburg Fire Dept Utilities	3,878.87	0.00	4,500.00
4220.21 · Emergency Vehicle Replacement	<u>20,000.00</u>	<u>20,000.00</u>	<u>20,000.00</u>
Total 4220 · Fire Department	39,878.87	36,000.00	44,500.00
4300 · Highways, Streets & Bridges			
4312 · Highway			
4312.10 · Highway Salaries	63,826.55	69,000.00	62,000.00
4312.11 · Highway Overtime	3,763.09	6,000.00	6,000.00
4312.20 · Highway Payroll Taxes	5,632.35	5,700.00	5,500.00
4312.30 · Highway Health Insurance	10,250.84	14,000.00	8,000.00
4312.40 · Highway Retirement	2,809.62	3,000.00	2,700.00
4312.50 · Highway Expense	0.00	300.00	300.00
4312.54 · Utilities	4,532.35	4,500.00	4,800.00
4312.63 · Building Maintenance	1,400.23	5,000.00	5,000.00
4312.65 · Signs	1,258.84	500.00	500.00
4312.66 · Bridge Repair & Maintenance	468.94	1,500.00	1,500.00
4312.70 · Vehicle Fuel	7,444.31	9,500.00	8,000.00
4312.71 · Vehicle Maintenance & Repairs	22,758.20	25,000.00	20,000.00
4312.72 · Use of Own Vehicle	869.95	1,500.00	1,000.00
4312.80 · Road Maintenance Materials	59,021.24	60,000.00	60,000.00
4312.81 · Unemployment Insurance	991.80	1,500.00	1,200.00
4312.83 · School / Training	25.00	500.00	500.00
4312.84 · Tools	765.43	700.00	5,000.00
4315.87 · Highway Vehicle Replacement	25,000.00	25,000.00	25,000.00

TOWN OF LUNENBURG BUDGET *continued*

	Jan – Dec 03	2003	2004
	Actual	Budget	Proposed
4312.85 · Equipment Rental	490.00	1,500.00	1,500.00
4312.90 · Subcontracted Services	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>
Total 4312 · Highway	211,308.74	236,700.00	220,500.00
4314 · Class 2 & 3 Reconstruct			
4314.10 · Highway Salaries	0.00	0.00	0.00
4314.11 · Highway Overtime	0.00	0.00	0.00
4314.80 · Materials & Supplies	<u>20,108.86</u>	<u>40,000.00</u>	<u>40,000.00</u>
Total 4314 · Class 2 & 3 Reconstruct	20,108.86	40,000.00	40,000.00
4324 · Transfer Station			
4324.10 · Transfer Station Salaries	11,226.72	12,000.00	12,500.00
4324.20 · Transfer Station Payroll Taxes	836.67	1,300.00	1,000.00
4324.40 · Transfer Station Utilities	2,109.79	2,200.00	2,300.00
4324.63 · Building Maintenance	145.64	1,000.00	1,000.00
4324.64 · Equipment Maintenance	1,219.04	1,000.00	1,000.00
4324.70 · State Tax	3,263.35	3,000.00	3,500.00
4324.80 · Tipping Fees - C&D	9,210.26	12,000.00	10,500.00
4324.81 · Tipping Fees - MSW	24,968.63	26,000.00	26,000.00
4324.82 · NEKWMD	12,646.51	12,000.00	13,000.00
4324.83 · Transportation	10,745.00	10,500.00	11,000.00
4324.84 · Office	<u>291.75</u>	<u>200.00</u>	<u>300.00</u>
Total 4324 · Transfer Station	76,663.36	81,200.00	82,100.00
4415 · Health			
4415.10 · Health Agencies	5,933.00	5,933.00	5,933.00
4415.20 · Health Officer	5.38	200.00	200.00
4415.30 · Hepatitis B Shots	60.00	225.00	200.00
4415.40 · Needy	<u>953.08</u>	<u>0.00</u>	<u>0.00</u>
Total 4415 · Health	6,951.46	6,358.00	6,333.00
4520 · Culture & Recreation			
4520.10 · Recreational Agencies	300.00	300.00	300.00
4520.20 · Old Home Day	500.00	500.00	500.00
4520.30 · Adult Basic Education	<u>200.00</u>	<u>500.00</u>	<u>200.00</u>
Total 4520 · Culture & Recreation	1,000.00	1,300.00	1,000.00

	Jan - Dec 03 Actual	2003 Budget	2004 Proposed
4652 · Economic Development			
4652.10 · NVDA	<u>508.00</u>	<u>508.00</u>	<u>558.00</u>
Total 4652 · Economic Development	508.00	508.00	558.00
4711 · Debt Service			
4711.10 · Long - Term Debt	270,000.00	0.00	0.00
4711.30 · Interest	<u>3,899.98</u>	<u>5,000.00</u>	<u>5,000.00</u>
Total 4711 · Debt Service	273,899.98	5,000.00	5,000.00
4902 · Capital Outlay			
4902.11 · Buildings (bandstand)	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
Total 4902 · Capital Outlay	0.00	100.00	0.00
4912 · To Special Revenue Funds			
4912.10 · Balch Memorial Library	16,000.00	16,000.00	17,000.00
4912.11 · Gilman Community Library	4,500.00	4,500.00	6,500.00
4912.40 · Recreational Committee	2,000.00	2,000.00	2,000.00
4912.50 · Cemeteries	2,800.00	2,800.00	3,500.00
4912.60 · Fire District - Water	1,200.00	1,200.00	1,200.00
4912.70 · Senior Center	<u>2,700.00</u>	<u>2,700.00</u>	<u>5,000.00</u>
Total 4912 · Special Revenue Funds	29,200.00	29,200.00	35,200.00
4915 · Trust & Capital Reserve Funds			
4915.10 · Emergency Vehicle Replacement	-27,947.62	0.00	0.00
4915.20 · Machinery, Vehicles & Equipment	<u>-74,000.00</u>	<u>0.00</u>	<u>0.00</u>
Total 4915 · Trust & Cap Reserve Funds	-101,947.62	0.00	0.00
4931 · Payments to Other Governments			
4931.10 · County	22,448.46	22,448.46	21,792.00
4931.30 · Other Governments	<u>5,494.73</u>	<u>0.00</u>	<u>0.00</u>
Total 4931 · Payments to Other Governments	27,943.19	22,448.46	21,792.00
Total Town Expense	882,879.60	675,339.46	619,044.00
4932.20 · School District	<u>992,884.00</u>	<u>992,884.00</u>	<u>844,110.00</u>
Total 3932 · Payment to School District	992,884.00	992,884.00	844,110.00
Checkbook Balance on 12/31/2003	242,917.00		
Minus Money Held Out For Reserve Funds	<u>-227,006.00</u>		
Operating Balance as of 01/01/2004	\$ 15,911.00		
Total Town Budget	619,044.00		
Total School Budget	844,110.00		
Total Town of Lunenburg Budget	\$1,463,154.00		

LUNENBURG OLD HOME DAY COMMITTEE

We appreciate the support of our town, not only the \$500.00 appropriation, but also the participation and support of the people and businesses. Through additional generous donations and successful fundraisers, we were able to meet the expenses for Old Home Day 2003. We look forward to the continuation of Lunenburg's Old Home Day - a gathering of its townspeople for a day of fun, entertainment and "remembering back when". I'd like to take this opportunity to thank the committee members for their many hours volunteered to make the day a successful reality.

Joyce Bryer
Chairperson

LUNENBURG PLAYGROUND COMMITTEE

INCOME:

BALANCE ON HAND AS OF JANUARY 1, 2003	\$	0.00
INDIVIDUAL DONATIONS		12,908.00
CORPORATE DONATIONS		5,412.87
GRANTS		1,000.00
TOTAL INCOME:	\$	<u>19,320.87</u>

DISBURSEMENTS:

ADMINISTRATION (POSTAGE, SUPPLIES, ETC)	\$	490.60
PLAYGROUND EQUIPMENT		18,190.00
CONSTRUCTION MATERIALS		184.20
TOTAL DISBURSEMENTS:	\$	<u>18,864.80</u>

OPERATING BALANCE AS OF DECEMBER 31, 2003 \$ 456.07

The new playground was erected on July 19 & 20 by many members from the community, under the supervision and direction of Mr. Russ Packard, playground representative for Playworld Systems. The playground has been a huge success with the children of the community. Many teachers, parents and other community members have commented on how exciting and inviting the new playground is. Some of the most popular components are the Monorail and the Spiral Slide.

On behalf of all the children who will enjoy this new playground in the many years to come, we wish to thank everyone who contributed their time, financial support and/or services. Without the help of these caring and dedicated parents and community members, this project never would have become a reality.

The committee is currently researching grants and other funding sources for a project at the Gilman Middle School.

Elizabeth Colby, *Executive Director*
Deborah Thomas, *Chairperson*

LUNENBURG RECREATIONAL COMMITTEE

INCOME:

BALANCE ON HAND AS OF JANUARY 1, 2003	\$	1,603.14
TOWN APPROPRIATION		2,000.00
ADDITIONAL FUNDING		2,000.00
INTEREST EARNED		1.24
TOTAL INCOME	\$	5,604.38

DISBURSEMENTS:

LUNENBURG – GILMAN BASEBALL	\$	300.00
UMPIRE FEES		490.00
WORK ON GILMAN BALLFIELD		1,521.00
CALKINS – CARE FOR PORTABLE TOILETS		70.00
SOCCER INSURANCE		313.00
SUMMER FLOWERS - BANDSTAND		127.00
LUNENBURG – GILMAN BASKETBALL		990.00
SKI PROGRAM TRANSPORTATION		1,188.00
TOTAL DISBURSEMENTS	\$	4,999.00

OPERATING BALANCE AS OF DECEMBER 31, 2003	\$	605.38
---	----	--------

Joyce Roy
Treasurer

LUNENBURG, GILMAN, CONCORD SENIOR CITIZENS

The Senior Center, independently run, is located on Riverside Avenue, in Gilman, Vermont. Our kitchen served 10,000 meals this year to people 60 years old and their spouses. This includes homebound deliveries in Lunenburg, Gilman, Concord and Guildhall. Congregate and homebound meals are served Tuesdays-Fridays at 12:00 noon. Homebound meals are delivered by volunteers, with their vehicles. The Area Agency on Aging gives them a mileage reimbursement.

An advocate from the Area Agency on Aging for Northeastern Vermont, located in St. Johnsbury is available to help people with food stamps, fuel assistance, Social Security, and Medicaid/Medicare. Volunteers are available to help with tax rebates and companionship. Information about these programs is available by calling the Area Agency on Aging at 1-800-642-5119.

The center sponsors many events that are open to the public. On the last Friday of the month after lunch Pokeno is played. The fourth Thursday of each month is "Bookmarks" at the Alden Balch Library in Lunenburg. Programs, books and refreshments on special occasions are available through this program.

Also available is the Commodities Supplemental Food Program (CSFP) which is for people 60 years old or older. This is delivered in the parking lot the 4th Thursday of the month. For information, please call the Area Agency on Aging at 1-800-642-5119 or you may contact the Food Bank for an application at 1-800-241-4648.

Our famous "Boutique" is open Tuesday-Friday 9:00 a.m. to 1:30 p.m. or by appointment. Clothing donations are gratefully accepted and all sales are on a donation basis. Continued community support for the center will go a long way to help keep services for the elderly available, where and when it is needed. For more information, please call 892-6616.

Algenia Merrow
Chairman of the Board of Directors

CALEDONIA HOME HEALTH CARE AND HOSPICE

VISIT STATISTICS FOR FISCAL YEAR 2003

NURSING VISITS	515
HOME HEALTH AIDE	143
THERAPY VISITS (physical, occupational, speech)	166
SOCIAL SERVICES	44
HOMEMAKING	90
HOSPICE	28
TOTAL	<hr/> 986

ANNUAL REPORT
OF THE LUNENBURG SCHOOL DISTRICT

FOR THE SCHOOL YEAR ENDING
JULY 2003

WARNING
FOR THE ANNUAL SCHOOL DISTRICT MEETING
OF LUNENBURG, VERMONT

The legal voters of the Lunenburg Town School District are hereby notified and warned to meet at the Gilman Middle School Auditorium in said Town on Monday, the 1st day of March, 2004 at 7:00 p.m. to transact the following business:

ARTICLES

1. Shall the voters of the Lunenburg Town School District raise a sum of money to support its schools for the ensuing school year, and if so, how much?
2. Shall the voters of the Lunenburg Town School District authorize the School Directors to borrow money if necessary?
3. Shall the voters of the Lunenburg Town School District authorize the School Directors to allow groups not affiliated with the Schools to use the school facilities and equipment?
4. Shall the voters of the Lunenburg Town School District authorize the School Directors to place all unencumbered funds into the Reserve Fund for the purpose of partially defraying Secondary Tuition total costs, under the control and direction of the School Directors of the Lunenburg School District?
5. To conduct any further business which is proper to come before the School District Meeting?

Dated this 22nd day of January, 2004.

Debbie Amadon, Chairman
Gary P. Fournier, Vice Chairman
Doug Heinmuller
Richard Santaw
Deborah Thomas
Lunenburg Board of School Directors

Received for Record this 23rd day of January, A.D. 2004.

Filed for Record this 23rd day of January, A.D. 2004.

Attest: Trudy Ann Parker, *Town Clerk*

SUPERINTENDENT'S REPORT

2003 YEAR IN REVIEW

During the past year, we have continued to improve instruction in a variety of ways. As a result, the student assessment scores continue to improve. We have strived to focus on sustained imbedded professional development. In this model, teacher-leaders in each school work intensely with colleagues as mentors, and instructional coaches who model best practice in pedagogy. This system emphasizes analysis of student assessment scores, and the recording of each student's acquisition of specific skills.

In just a few years, classroom instruction has changed significantly and rapidly. We are learning constantly from research about how children learn (brain research), learning styles, and multiple intelligences. This means that teachers must be learning about how to teach better. Accordingly, they must have continued professional development to keep them apprised of current best practices, methods and materials.

The children in today's classrooms are very different than a decade ago. We live in a complex and ever changing technological world. Our children are technologically savvy; however, teaching now also requires bridging gaps between our children in rural Vermont and this multifaceted planet.

The schools of ECSU have experienced phenomenal success in early literacy. We will continue to prioritize this fundamental building block of learning. Concomitantly, in the immediate future, with the assistance of our teacher leaders, we will concentrate on supporting literacy in grades 3-8. Additionally, we are working on similar initiatives designed to support math and, during the 2004-05 school year, science.

American education has experienced a whirlwind of change and the era of transition continues. All schools in the United States are concerned with the mandates of the No Child Left Behind Legislation. This will redefine teacher licensure and training; it poses sanctions on schools that do not meet annual progress goals, and it clearly defines student success via assessments. Meeting these goals will prove challenging, but I believe our schools will meet the challenge.

The new educational funding legislation Act 68, the replacement to Act 60, comes into effect this year. The budget and proposed tax information you review will be based upon this new system. We have been told that once this system is in effect, it will provide greater predictability in preparing budgets. This system also encourages school boards to curtail spending by assessing penalties for overspending. One of the ways in which districts are encouraged to limit raising costs in education is to consolidate schools, districts, and even supervisory unions.

SUPERINTENDENT'S REPORT *continued*

In this rural part of Vermont, consolidation is much more difficult than in more populated areas. This is a topic the boards of ECSU will continue to discuss.

On a personal note, I have served this supervisory union as a central office administrator for 12 years as Director of Special Services, Assistant Superintendent and now as Superintendent. However, being a superintendent of a rural, geographically large supervisory union (ECSU is comprised of 8 school districts) is difficult. I spend, on average, over 100 evenings a year devoted to board meetings.

Being a superintendent of a multi-district supervisory union is not just a job but it becomes a lifestyle. After many years keeping this schedule, I have decided to pursue other interests. I resigned as superintendent effective June 30th. After some discussion with the boards of the ECSU, I may share this position with another superintendent through next year, to allow time for the ECSU boards to search for a new superintendent.

Of my 26 years as an educator, I have enjoyed 19 years in this supervisory union. Many of the children in our schools are my second-generation students. It has been gratifying and heartwarming to serve the children of Essex-Caledonia Supervisory Union.

My tenure as Superintendent has been rewarding and challenging. I am pleased by the success of our school reform initiatives, and hope that we have built a strong foundation on which to continue to build. I wish the greater school community the best as they continue the journey ahead.

IN LUNENBURG

In December, the Gilman Middle School lost a valued member of its staff, Ms. Nancy Zickler. As a teacher of Family and Consumer Science, Ms. Zickler made many contributions to the school. Her loss will be felt deeply by the school community.

Last year, the voters approved the appropriation of funds to complete emergency asbestos abatement and related improvements. The old oil tanks have been replaced, and the needed pavement and grading around the Lunenburg School has been completed as well as the new roof on The Lunenburg School. We encourage all Lunenburg residents to visit your community schools, meet with your Principal, Mr. Phil Fujawa, and explore the changes in programs, instruction, and facilities. We look forward to sharing these with all community members.

Mariann Wall-Bertolini, Ed. D.
Superintendent of Schools

PRINCIPAL'S REPORT

The Lunenburg School District is made up of Lunenburg Elementary School that includes grades Preschool through four and Gilman Middle School that includes grades five through eight. The teachers and staff are dedicated to meeting the needs of the students we seek to serve.

At this date, 148 students are in Pre-School through eighth grade. In addition we are responsible for two out of district placements. The Lunenburg School District also has the financial responsibility, as part of its budget, for 84 district students attending high schools in Vermont and New Hampshire.

New teachers to the district this year are Helen Martin and Cathy Browne. Mrs. Martin joined us as the math teacher for 5-8 and Mrs. Brown as the special educator for grades 5-8. Mrs. Martin had been a teacher at the elementary school in Groveton, NH since 1989. Mrs. Browne had been at the elementary school in Peacham, VT since 1994 and served in a number of capacities. Mrs. Martin has a B.A. from Norwich University. Mrs. Brown has a B.S. in special and elementary education from Boston University and an M.A. in gifted education from Johnson State College.

We were also fortunate to have Jennifer Amadon as a student teacher this fall and winter at the Lunenburg building. She completed a B.S. in Elementary and Special Education as well as a B.A. in Liberal Studies from Lyndon State.

Lunenburg Elementary and Gilman Middle School have continued to expand efforts to improve academic performance of students. The Literacy efforts began in great part due to the support and leadership of Superintendent Bertolini. Literacy programs have been underway for several years at Lunenburg Elementary and as of last year have been expanded into the Middle School. Funding for most of these programs comes from state and federal grants. Reading Recovery and the Literacy Program have been proven to be effective in helping students in the lower grades. Liz Benoit, the Literacy Coordinator has been helping at the middle school to facilitate success in the upper grades.

Most of these improvement efforts depend on teachers with special training working with students in smaller groups to provide more individual directed assistance. Newer proven methods make differences over time. The DRA (Developmental Reading Assessment) and POA (Primary Observation Assessment) are used in the lower grades and the Vermont Department of Education's test; the NSRE (New Standards Reference Exam) is taken in grades four and eight each March. Students in grades three, five, six and seven take the Terra Nova test. Students in grade five also take the Department of Education's science test, PASS. The state uses the data to measure how our students perform in math and the language arts. One of the difficulties for all schools under the No Child Left Behind Act is that the requirements for passing increase each year. Students moving in and out of our district further diminish our ability to take corrective action.

PRINCIPAL'S REPORT *continued*

Several teachers and staff members are presently involved in the Lyndon State College literacy program meeting in Danville for teachers in northern Vermont. Mrs. Abbott, Miss Paquette, Mr. Boyd, Mrs. Miles, Ms. Duguay, Mrs. Benoit, Mrs. Dodge and Mrs. Parker meet with other teachers from around the area in a course aimed at improving student literacy performance. In the program, it is clear that the Lunenburg School District teachers are leading the way in implementing the needed improvements. Many of these teachers attended the Lesley University literacy institute during the summer as well as various other workshops and programs during the year.

Lunenburg School District has been active in the Essex-Caledonia Supervisory Union's science improvement program. Updating of curriculum and science activities is taking place. Liz Benoit and Leslie Rowe are meeting with teachers from across the supervisory union to make good things happen.

Teachers and other staff members attended workshops, courses and conferences to improve and update both subject areas and methods during the summer months. Writing, Responsive Classroom, math, science, and special populations training took up much of the summer for many of our teachers and staff. Wayne Whitehill, Cheryl Miles and Liz Benoit attended the NASA science program for teachers this past summer.

Mrs. Martin, Mrs. Rowe, Miss Paquette, Mrs. Benoit were involved in providing a summer enhancement program in addition to a summer tutoring program. The summer enhancement program focused on local area history and had the involvement of the local historic groups and other community individuals. Funding for the tutoring and enhancement programs came from the Vermont Student Assistance Corporation.

VSAC provides a career/college awareness program and funding for a tutoring program at the middle school during the school year. The tutoring program provides an opportunity for students to strengthen skills and overcome academic challenges.

Due to the efforts of Penny McKinnon, Wayne Whitehill and Jeff Balch, the Lunenburg School District has been awarded with recognition and a \$3,000 grant to use toward improving air quality in the buildings.

During the early fall, the "Do It For the Children" group and members of the community installed a new playground at Lunenburg Elementary. Liz Colby and Debbie Thomas wrote grants, conducted fundraisers and developed the design for the playground.

A health program for students in all grades was introduced last year. Colleen Morneau alternates physical education and health classes at both schools. Community resources, area medical facilities and health related organizations are working with the school to provide the latest and best information.

To help the eighth graders in their selection of high schools, the Lunenburg School District has provided support. The eighth graders have been visited by area high schools to provide information on their program of studies, arts and sports programs. The selection of just the right program for them and their individual needs is essential in keeping open a bright educational future. Programs and expectations vary greatly and the selection of just the right school for an individual is very important.

Pam Abbott, Leslie Rowe and Helen Martin, and Liz Benoit initiated a transition day for incoming fifth grade students and parents at the middle school. Students and parents were introduced to the details of life at the middle school. Carolyn Guest conducted transition programs for pre-school and kindergarten coming into the elementary building.

Student Led Conferences introduced last year were conducted again this year and received high marks from parents. A weekly newsletter goes home with students to inform parents about events, activities and programs. We attempt to include as many pictures as possible in the newsletter.

Lunenburg students participated again this year in ceremonies to honor veterans on Veterans Day at the Lunenburg Common. Gilman's fifth graders invited area veterans in for breakfast and a chance to share their perspective on their experiences in serving their country. Several of the guests have now been called up to active duty. We do and will continue to thank them for their willingness to serve.

Mrs. Connelly continues to offer winter and spring student musical programs. Attendance by the community fills the small gym to capacity. Lyndon Institute and the University of Vermont have had musical performances for the districts children. The White Mountain School from Bethlehem, N.H. is planning a poetry performance for the elementary students in February.

Wikanda Wiwitted, a visiting teacher from Thailand visited both schools to share information about her culture and country. Teachers from Germany and Canada have also visited our schools. Yuko Kamizaki, the exchange teacher from Japan who was here last year continues to stay in contact with students and staff.

Teachers have worked extensively on both state mandated programs and self-designed programs during the staff development days and half days. Topics include; reviews of grade level expectations, Developmental Reading Assessment training, reviews of test data, NSRE, Terra Nova, PASS, etc., subject area curriculum updating and review, local scoring training, Portfolio and Profiles assessment. Teachers must also attend state programs for targeted areas or grades during the regular school days from time to time throughout the year.

PRINCIPAL'S REPORT *continued*

Teachers and staff underwent training or re-certification in CPR and first aide this fall. School nurse Penny McKinnon made arrangements with Weeks Medical Center and Lancaster Ambulance to provide the training during one of the schools' staff development days.

Kathy Joslin, Sharon Hunt, Pam Abbott, Penny McKinnon and Colleen Morneau make up the Educational Support Team. The team meets every two weeks to help students. Teachers, parents or students themselves may enlist the aide of the team.

UVM Extension Service AmeriCorps has provided assistance to the school in the areas of science and health education. The Lunenburg Fire Department has conducted fire information programs at both schools. Chief Bryer and Lt. Hudson and other members of the department shared with students what should be done if they are ever in a fire at home or school.

Karin Anderson, a teacher at Sarah Noble Intermediate School in New Milford, CT conducted a book raiser at her school to help classroom libraries in the Lunenburg School District. She presented almost 2,800 books to the schools at a program in December. She read a story in one of the local papers about the economic problems in the area relating to the mill and decided to ask her students to help our students. Her students performed work to raise money to buy books or donated books that they read, enjoyed and wanted to share.

The buildings saw the improvements made possible by the passage of the warrant articles last year. A new roof and resurfacing of asphalt at Lunenburg Elementary and the replacement of oil tanks at both buildings occurred during the summer months. A leak from oil lines at the Lunenburg site caused a full investigation by an independent engineering firm. After collection of soil samples, it was found that the spill was confined to a small limited area and the recommendation was made to cover the area and that removal was not necessary.

Gilman Middle School teachers have initiated a monthly awards recognition program this year providing a monthly opportunity to recognize students who have been making improvements or doing something special. Lunenburg Elementary continues its monthly program of sharing and recognition.

The cafeteria has targeted improving the quality of the food and improving the number of students participating in the breakfast and lunch programs at both schools. We are attempting to gain grant funding to match district funds to provide a new stove and range vent hoods in the cafeterias.

These are a few of the highlights of the many things occurring in your schools. We invite you to become involved.

Phil Fujawa
Principal

**LUNENBURG ENROLLMENT STATISTICS
OCTOBER 1, 2003**

LUNENBURG / GILMAN SCHOOLS

Grade	Resident	Non – Resident
PRE-SCHOOL	10	0
KINDERGARTEN	12	0
FIRST	14	0
SECOND	11	0
THIRD	11	0
FOURTH	14	0
FIFTH	12	0
SIXTH	16	0
SEVENTH	19	0
EIGHTH	16	0
Total:	135	0

HIGH SCHOOLS

Grade:	9th	10th	11th	12th	Total
CONCORD HIGH SCHOOL	4	7	4	4	19
LEARN PROGRAM	1	0	0	1	2
LITTLETON HIGH SCHOOL	2	2	2	0	6
OAK MEADOW	1	0	0	0	1
PRIDE PROGRAM	0	1	0	0	1
PROFILE SCHOOL	1	0	1	0	2
ST. JOHNSBURY ACADEMY	9	12	5	6	32
WHITE MOUNTAIN REGIONAL	10	3	4	8	25
Totals:	28	25	16	19	88

**HIGH SCHOOL TUITION RATES
2003 / 2004**

CONCORD HIGH SCHOOL	\$	8,200.00
LEARN PROGRAM		15,000.00
LITTLETON HIGH SCHOOL		9,850.00
OAK MEADOW		2,377.25
PRIDE PROGRAM		24,600.00
PROFILE SCHOOL		12,000.00
ST. JOHNSBURY ACADEMY		8,995.00
WHITE MOUNTAIN REGIONAL		8,437.00

SALARIES FOR THE FISCAL YEAR 2003

07/01/02 – 06/30/2003

TEACHERS:

ABBOTT, PAMELA	\$	24,952.00
BECKER, SUSAN		12,403.00
BENOIT, ELIZABETH		42,168.00
BOYD, KINGSLEY		34,086.00
CASSADY, BONNIE		25,978.00
CONNELLY, BARBARA		20,440.00
DUGUAY, THERESA		40,242.00
ERCOLE, LESLIE		34,086.00
GUEST, CAROLYN		35,112.00
HICKS JR., JAMES		31,008.00
HUNT, SHARON		40,871.86
JOSLIN, KATHLEEN		42,344.00
MILES, CHERYL		32,034.00
MORNEAU, COLLEEN		22,344.00
PAQUETTE, ANGELA		23,300.00
ROWE, LESLIE		25,942.00
WHITEHILL, WAYNE		29,982.00

TOTAL: \$ 517,292.86

PRINCIPAL:

FUJAWA, PHILIP	\$	55,120.00
----------------	----	-----------

TOTAL: \$ 55,120.00

ADMINISTRATIVE ASSISTANT:

GOODEN, THERESA	\$	17,366.97
PAYETTE, LUCILLE		44.00

TOTAL: \$ 17,410.97

PARA – EDUCATORS:

CARTER-BRATKO, MELANIE	\$	7,223.53
CHADBURN, MICHAEL		990.00
COREY, LISA		8,075.90
DODGE, SUSAN		13,228.80
DUFOUR, LISA		112.00
HAWKINS, CHERYL		2,594.55
INGALLS, BROCK		450.00

MAILLET, DAWN	\$	13,556.90
OWEN, ERICA-LYNN		1,094.61
PARKER, DENISE		12,126.28
RADWICH, HALAINA		10,646.30
HEELOCK, CAROL		13,439.25
HITE, CAROL		12,796.70
TOTAL:	\$	<u>96,334.82</u>
SPEECH & LANGUAGE PARA – EDUCATORS:		
HUNT, ELIZABETH	\$	7,463.25
TOTAL:	\$	<u>7,463.25</u>
CUSTODIAN:		
BALCH, JEFFREY	\$	18,933.20
SIGNS, WILLIAM		19,247.30
TOTAL:	\$	<u>38,180.50</u>
HOT LUNCH:		
FRECHETTE, SHEILA	\$	15,042.30
PIKE, ELAINE		10,676.19
LESSARD, FRANCIS		1,238.40
TOTAL:	\$	<u>26,956.89</u>
SCHOOL TREASURER:		
SCOTT, PATRICIA	\$	2,248.00
TOTAL:	\$	<u>2,248.00</u>
SCHOOL DIRECTORS:		
AMADON, DEBBIE	\$	650.00
COLBY, ELIZABETH		550.00
FOURNIER, GARY		550.00
MACIE, EDWARD		779.12
THOMAS, DEBBIE		550.00
TOTAL:	\$	<u>3,079.12</u>

SALARIES FOR THE FISCAL YEAR 2003 *continued*

SUBSTITUTES:

CHASE, CRYSTAL	\$	3,553.86
COLBY, KERRI		561.50
COLBY, LISA		606.00
DODGE, TINA		2,712.50
GRIFFITH, CYNTHIA		270.00
KOHANSKI, DARLENE		779.00
MONAHAN, JASON		1,191.50
O'NEAL, PAULA		407.54
PENNIMAN, LEE		444.00
RINDELHARDT, MARYANTOINETTE		387.00
SHATNEY, GLENN		448.00
SMITH, CHERYL		168.50
SPAZIANI, REBECCA		99.08
WENMARK, CAROL		929.00
WHEELER, CAREN		1,954.74

TOTAL:	\$	<u>14,512.22</u>
--------	----	------------------

RETIREMENT BENEFIT:

COTTER, NANCY	\$	13,286.67
---------------	----	-----------

TOTAL:	\$	<u>13,286.67</u>
--------	----	------------------

GRAND TOTAL:	\$	<u>791,885.30</u>
--------------	----	-------------------

LUNENBURG SCHOOL DISTRICT

		2003-04 ACTUAL BUDGET	2004-05 PROPOSED BUDGET
HOT LUNCH PROGRAM:			
3100	FOOD SERVICE SALARIES	\$ 27,296	\$ 31,346
120	SUBSTITUTES	300	300
220	SOCIAL SECURITY	1,693	1,943
220.1	MEDICARE	396	455
240	RETIREMENT CONTRIBUTIONS	1,092	1,254
250	WORKER'S COMPENSATION	1,061	1,548
260	UNEMPLOYMENT COMPENSATION	188	117
270	TUITION REIMBURSEMENT	200	200
330	OTHER PROFESSIONAL SERVICES	0	0
430	REPAIR & MAINTENANCE	500	300
530.1	POSTAGE	0	0
580	TRAVEL	625	300
610	GENERAL SUPPLIES	500	1,200
623	BOTTLED GAS	600	600
630	FOOD	18,000	18,000
670	COMPUTER SOFTWARE	650	0
730	EQUIPMENT	2,500	1,000
733	FURNITURE & FIXTURES	0	0
	TOTAL:	\$ 55,601	\$ 58,563

LUNENBURG SCHOOL DISTRICT BUDGET

	2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE
1100	REG INSTRUCTIONAL PROGRAMS:		
110	435,580	417,636	390,855.00
110.1	0	0	1,800.00
110.3	0	0	13,286.67
115	14,683	0	16,445.40
120	10,000	10,000	8,117.81
210	74,112	79,553	78,924.53
210.1	3,590	3,850	2,796.72
210.2	2,142	1,545	0.00
210.3	3,936	0	0.00
220	27,916	25,893	27,198.60
220.1	6,529	6,065	6,360.92
240	587	0	1,719.78
250	1,891	1,427	1,564.90
260	808	2,020	1,165.52
270	10,000	10,000	3,999.00
270.1	250	0	153.00
561	0	0	0.00
561.2	0	0	409,743.92
561.21	161,700	143,650	0.00
561.22	3,000	0	0.00
561.23	0	0	0.00
561.24	0	0	0.00
561.25	304,000	266,990	0.00
564	0	0	0.00
564.2	0	0	221,640.89
564.21	370	0	0.00
564.22	228,000	217,956	0.00
564.23	57,000	45,722	0.00
564.26	26,000	0	0.00
580	1,200	1,000	1,142.51
610	15,000	15,500	11,146.42
610.1	2,000	2,300	1,364.92
640	13,000	13,500	10,587.00
650	600	400	789.75
660	1,300	1,400	1,054.71
670	1,000	2,000	1,122.59
730	0	7,000	6,739.00
730.1	3,500	4,860	3,893.18
TOTAL:	1,409,694	1,280,267	1,223,612.74

	2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE
1211	SPEECH EDUCATION PROGRAMS:		
110	81,941	59,065	71,879.86
110.1	0	0	0.00
115	62,721	111,282	79,979.42
115.1	0	0	0.00
120	5,000	5,000	4,865.72
210	16,052	7,942	9,361.74
210.1	386	547	650.40
210.2	418	219	0.00
210.3	3,936	10,698	1,186.48
220	8,969	10,561	9,210.08
220.1	2,097	2,470	2,153.96
240	2,251	4,451	1,662.22
250	607	575	457.00
260	384	1,700	830.60
270	0	0	3,290.00
270.1	2,250	700	572.00
320	0	0	9,271.88
330	0	0	0.00
530.1	150	100	48.82
540	0	0	54.00
561.1	0	0	18,930.31
561.2	16,625	14,882	60,700.97
561.21	8,000	0	0.00
564.1	30,000	54,800	4,593.27
564.22	16,000	0	4,933.21
564.23	25,830	0	0.00
580	750	500	1,115.10
610	850	850	486.40
640	600	600	198.81
660	300	300	37.35
670	600	1,200	707.27
730.1	500	2,200	99.00
733	400	500	0.00
TOTAL:	287,617	291,142	287,275.87

LUNENBURG SCHOOL DISTRICT BUDGET *continued*

	2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE	
1250	TITLE 1 PROGRAM:			
110				
	TEACHER SALARY	11,587	12,191	52,668.00
110.1	READING RECOVERY TEACHER	26,167	12,191	0.00
110.2	STIPENDS	0	0	0.00
120	SUBSTITUTES	0	0	95.00
210	HEALTH BENEFITS	7,391	3,728	11,099.63
210.1	GROUP DENTAL BENEFITS	483	365	368.56
210.2	LONG TERM DISABILITY	133	90	0.00
220	SOCIAL SECURITY	2,341	1,512	3,271.27
220.1	MEDICARE	547	354	765.13
250	WORKERS COMPENSATION	159	78	149.00
260	UNEMPLOYMENT COMPENSATION	73	150	89.48
270	TUITION REIMBURSEMENT	0	0	100.00
580	TRAVEL	100	100	95.83
610	GENERAL SUPPLIES	100	100	94.19
640	BOOKS & PERIODICALS	2,500	2,722	1,230.00
	TOTAL:	51,582	33,581	70,026.09
1300	VOCATIONAL PROGRAM:			
300	VOCATIONAL ASSESSMENT	750	0	0.00
561.2	SECONDARY TUITION	0	0	10,908.75
	TOTAL:	750	0	10,908.75
1400	CO-CURRICULAR ACTIVITIES:			
320	PROFESSIONAL EDUCATION SERVICES	1,750	1,750	1,750.00
320.1	NEW DIRECTIONS SUMMER PROGRAM	0	2,500	0.00
510.2	STUDENT TRANSPORTATION	0	0	0.00
	TOTAL:	1,750	4,250	1,750.00
2130	HEALTH SERVICES:			
300	OTHER PROFESSIONAL SERVICES	37,592	32,590	31,116.87
580	TRAVEL	0	0	0.00
610	GENERAL SUPPLIES	400	400	624.71
640	BOOKS & PERIODICALS	200	200	0.00
670	COMPUTER SOFTWARE	0	0	0.00
730	EQUIPMENT (OVER 5000)	0	200	0.00
730.1	EQUIPMENT (UNDER 5000)	300	0	93.21
	TOTAL:	38,492	33,390	31,834.79

		2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE
2132	MEDICAL SERVICES:			
330	OTHER PROFESSIONAL SERVICES	0	200	0.00
330.1	HEALTH/VISION SERVICES	0	1,700	1,800.00
	TOTAL:	<u>0</u>	<u>1,900</u>	<u>1,800.00</u>
2135	PHYSICAL THERAPIST SERVICES:			
300	PHYSICAL THERAPIST	3,000	1,920	1,979.62
	TOTAL:	<u>3,000</u>	<u>1,920</u>	<u>1,979.62</u>
2136	OCCUPATIONAL THERAPIST SERVICES:			
330	OTHER PROFESSIONAL SERVICES	4,500	3,000	3,453.94
300.1	OT NON SPECIAL ED COST	0	0	350.00
	TOTAL:	<u>4,500</u>	<u>3,000</u>	<u>3,803.94</u>
2142	PSYCHOLOGICAL TESTING SERVICES:			
300	OTHER PROFESSIONAL SERVICES	7,850	12,240	8,667.50
610	GEN SUPPLIES (TERA NOVAS & SCORING)	2,500	2,000	2,149.68
	TOTAL:	<u>10,350</u>	<u>14,240</u>	<u>10,817.18</u>
2144	PSYCHOTHERAPY SERVICES:			
330	OTHER PROFESSIONAL SERVICES	0	0	1,611.00
	TOTAL:	<u>0</u>	<u>0</u>	<u>1,611.00</u>
2150	SPEECH PATHOLOGY SERVICES:			
115	PARA-EDUCATORS SALARIES	9,000	6,348	7,463.25
220	SOCIAL SECURITY	465	394	462.74
220.1	MEDICARE	109	92	108.23
250	WORKERS COMPENSATION	29	21	36.00
260	UNEMPLOYMENT COMPENSATION	46	126	77.24
270.1	TUITION REIMBURSEMENT FOR PARAS	0	0	0.00
330	OTHER PROFESSIONAL SERVICES	0	0	100.00
580	TRAVEL	165	165	221.74
610	GENERAL SUPPLIES	150	170	0.00
	TOTAL:	<u>9,964</u>	<u>7,316</u>	<u>8,469.20</u>

LUNENBURG SCHOOL DISTRICT BUDGET *continued*

	2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE
2200	SUPPORT SERVICES FOR STAFF:		
320	0	0	81.75
330	6,000	5,000	4,200.00
610	400	400	616.74
640	0	200	0.00
670	0	0	0.00
	TOTAL:	5,600	4,898.49
2222	SCHOOL LIBRARY SERVICES:		
110	0	0	0.00
115	0	0	0.00
120	0	0	0.00
210	0	0	1,765.52
210.1	0	0	0.00
220	0	0	0.00
220.1	0	0	0.00
240	0	0	0.00
250	0	0	50.00
260	0	0	74.80
270	0	0	0.00
610	0	0	0.00
640	0	2,500	80.00
670	0	0	0.00
730.1	0	0	0.00
733	0	0	0.00
	TOTAL:	2,500	1,970.32
2310	BOARD OF EDUCATION SERVICES:		
100	2,850	2,850	3,079.12
115	500	0	0.00
210.2	400	0	325.00
220	239	239	190.91
220.1	56	56	44.67
270	0	0	0.00
330	0	0	95.00
330.1	400	400	444.00
360	1,250	2,500	0
522	0	0	787.08
523	0	0	540.00

	2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE
2310 BOARD OF EDUCATION SERVICES (continued):			
540 ADVERTISING	1,000	1,000	707.10
610 GENERAL SUPPLIES	50	50	238.61
810 DUES & FEES	1,200	1,200	1,088.00
TOTAL:	7,945	8,295	7,539.49
2313 TREASURER SERVICES:			
110 TREASURER SALARY	2,455	2,338	2,248
220 SOCIAL SECURITY	152	145	139.33
220.1 MEIDCARE	36	34	32.64
250 WORKERS COMPENSATION	8	8	8.00
260 UNEMPLOYMENT COMPENSATION	41	41	25.12
530.1 POSTAGE	350	300	333.00
610 GEN SUPPLIES/ENVELOPES FOR LASER CKS	275	300	82.73
TOTAL:	3,317	3,166	2,868.82
2318 NEGOTIATION SERVICES:			
350 MEDIATION SERVICES	0	0	790.00
TOTAL:	0	0	790.00
2321 OFFICE OF SUPERINTENDENT:			
330 ASSESSMENT OF S U SERVICES	59,415	62,924	63,844.74
TOTAL:	59,415	62,924	63,844.74
2410 ADMINISTRATION SUPP SERVICES:			
110 PRINCIPALS SALARY	60,770	57,876	55,120.00
112 ADMINISTRATIVE ASSISTANT	17,726	16,759	17,335.22
120 SUBSTITUTES	300	300	480.00
210 HEALTH BENEFITS	8,848	8,249	1,345.68
210.1 GROUP DENTAL BENEFITS	386	0	260.16
210.3 HEALTH BENEFITS / NON-CERTIFIED	0	3,566	0.00
220 SOCIAL SECURITY	4,687	4,627	4,522.05
220.1 MEDICARE	1,096	1,082	1,057.69
240 RETIREMENT CONTRIBUTIONS/MNCPL	709	670	693.77
250 WORKERS COMPENSATION	317	230	247.00
260 UNEMPLOYMENT COMPENSATION	116	325	178.40
270 TUITION REIMBURSEMENT	1,000	1,000	1,569.00

LUNENBURG SCHOOL DISTRICT BUDGET *continued*

	2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE
2410	ADMINISTRATION SUPP SERVICES (continued):		
430	REPAIR & MAINTENANCE	0	88.00
530.1	POSTAGE / BOX RENT	800	900
540.1	PRINTING	1,000	1,000
580	TRAVEL	1,400	1,400
610	GENERAL SUPPLIES	500	1,000
640	BOOKS & PERIODICALS	0	200
670	COMPUTER SOFTWARE	0	0
730	EQUIPMENT	0	0
730.1	COMPUTERS	0	0
810	DUES & FEES	1,200	1,200
	TOTAL:	100,855	100,384
2520	FISCAL SERVICES:		
110	CLERKS SALARY	6,500	0
220	SOCIAL SECURITY	395	0
220.1	MEDICARE	95	0
250	WORKERS COMPENSATION	26	0
260	UNEMPLOYMENT COMPESNATION	4	0
330	NEMRC AGREEMENT	1,000	400
370	AUDIT SERVICES (FY 05)	2,000	0
610	GENERAL SUPPLIES	350	350
670	NEMRC SOFTWARE	500	0
	TOTAL:	10,870	750
2600	OPERAT & MAINT OF THE PLANT:		
110	CUSTODIAL SALARIES	44,460	41,280
110.1	EXTRA CUSTODIAL DUTIES	0	0
120	SUBSTITUTES	300	300
210	HEALTH BENEFITS	9,296	7,131
220	SOCIAL SECURITY	2,757	2,559
220.1	MEDICARE	645	599
240	RETIREMENT CONTRIBUTIONS	1,778	1,651
250	WORKERS COMPENSATION	2,192	1,164
260	UNEMPLOYMENT COMPENSATION	117	400
270	TUITION REIMBURSEMENT	300	400
411	WATER & SEWER	8,000	9,500
421	RÜBBISH REMOVAL	5,000	4,000
422	SNOW PLOWING SERVICES	1,600	800
424	LAWN CARE SERVICES	800	1,200

	2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE
2600	OPERAT & MAINT OF THE PLANT (continued):		
430	16,000	12,000	18,640.02
430.1	5,000	5,000	1,776.96
430.3	0	0	95,983.79
441	0	25	25.00
521	4,900	4,027	4,622.00
521.1	800	750	781.10
521.2	475	400	396.00
530	7,500	8,200	7,067.36
530.2	600	600	371.00
580	400	300	0.00
610	12,000	11,000	9,259.46
610.2	0	0	326.43
610.3	0	0	2,230.77
622	18,500	16,500	17,968.37
624	12,500	12,500	8,491.03
730	8,790	11,600	7,370.18
730.1	6,000	0	0.00
733	4,000	4,000	1,943.86
	TOTAL:	174,710	157,886
			234,645.24
2700	STUDENT TRANSPORTATION SERVICES:		
510.1	60,284	59,052	58,966.49
510.2	1,500	1,500	2,607.61
510.4	35,000	19,557	33,887.12
510.5	0	0	7,441.33
	TOTAL:	96,784	80,109
			102,902.55
4000	FACILITIES:		
330	0	0	10,920.00
450	0	0	0.00
	TOTAL:	0	0
			10,920.00
5100	DEBT SERVICES:		
820	0	0	13.82
	TOTAL:	0	0
			13.82
GRAND TOTAL:	2,277,995	2,092,620	2,171,480.38

ESSEX – CALEDONIA SUPERVISORY UNION BUDGET

		2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE
2150	SPEECH PATHOLOGY SERVICES:			
330	OTHER PROFESSIONAL SERVICES	26,458	26,458	25,200.00
	TOTAL:	26,458	26,458	25,200.00
2200	SUPPORT SERVICES:			
330	CONTRACTED COMPUTER ED SERVICES	2,000	2,000	1,887.00
	TOTAL:	2,000	2,000	1,887.00
2321	OFFICE OF THE SUPERINTENDENT:			
110	SUPERINTENDENTS SALARY	75,000	72,000	70,000.00
110.1	ADMINISTRATIVE ASSISTANT	21,320	24,805	23,283.00
110.2	EXECUTIVE SECRETARY	22,930	21,632	20,800.00
210	HEALTH BENEFITS	37,119	20,880	17,831.58
210.1	GROUP DENTAL BENEFITS	1,375	730	696.48
220	SOCIAL SECURITY	8,649	7,343	7,073.06
220.1	MEDICARE	2,028	1,718	1,654.12
240	RETIREMENT CONTRIBUTIONS/MNCPL	1,980	1,857	1,765.32
250	WORKERS COMPENSATION	565	379	380.00
260	UNEMPLOYMENT COMPENSATION	20	14	11.75
270	TUITION REIMBURSEMENT	500	500	220.00
330	PURCHASED PROFESSIONAL SVCS	0	0	0.00
522	LIABILITY INSURANCE	13,000	9,900	12,711.00
580	TRAVEL	4,000	4,000	4,032.85
610	GENERAL SUPPLIES	0	0	0.00
730	EQUIPMENT	0	0	0.00
810	DUES	6,000	3,000	3,004.86
	TOTAL:	194,486	168,758	163,462.02

	2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE
2420 ADMINISTRATION SUPPORT SERVICES:			
110 SPECIAL EDUCATION COORDINATOR/EEE	55,000	50,609	48,662.00
110.1.2 SPECIAL EDUCATION COORDINATOR	11,924	11,249	10,816.00
210 HEALTH BENEFITS	13,413	11,976	10,593.12
210.1 GROUP DENTAL BENEFITS	396	365	348.24
220 SOCIAL SECURITY	3,808	3,835	3,687.59
220.1 MEDICARE	891	897	862.42
250 WORKERS COMPENSATION	275	198	190.00
260 UNEMPLOYMENT COMPENSATION	10	24	12.75
270 TUITION REIMBURSEMENT	600	600	705.00
580 TRAVEL	1,650	1,650	1,650.00
610 GENERAL SUPPLIES	250	300	196.93
640 BOOKS & PERIODICALS	100	100	42.97
810 DUES & FEES	1,250	1,000	1,239.33
TOTAL:	89,567	82,803	79,006.35
2520 FISCAL SERVICES:			
100 FISCAL MANAGER	37,390	35,274	33,594.00
100.1 FISCAL SERVICES OVERTIME	0	3,220	0.00
210 HEALTH BENEFITS	5,058	4,516	3,995.28
210.1 GROUP DENTAL BENEFITS	396	365	348.24
220 SOCIAL SECURITY	2,318	2,356	2,082.87
220.1 MEDICARE	542	551	487.24
240 RETIREMENT CONTRIBUTIONS	1,496	1,520	1,343.69
250 WORKERS COMPENSATION	157	126	108.00
260 UNEMPLOYMENT COMPENSATION	5	5	3.75
270 TUITION REIMBURSEMENT	1,000	400	125.00
330 NEMRC	350	350	568.75
580 TRAVEL	150	200	70.81
TOTAL:	48,862	48,883	42,727.63
2526 AUDITING SERVICES:			
330 AUDIT	2,000	2,000	2,000.00
TOTAL:	2,000	2,000	2,000.00

ESSEX – CALEDONIA SUPERVISORY UNION BUDGET *continued*

	2004-05 PROPOSED BUDGET	2003-04 BUDGET	2002-03 ACTUAL EXPENSE
2600 OPERATION & MAINTENANCE OF THE OFFICE:			
100 CUSTODIAL SALARIES	1,111	1,090	1,078.00
220 SOCIAL SECURITY	69	68	65.01
220.1 MEDICARE	16	16	15.09
250 WORKERS COMPENSATION	55	120	120.00
260 UNEMPLOYMENT COMPENSATION	1	5	0.75
421 RUBBISH REMOVAL	1,800	0	0.00
430 EQUIPMENT REPAIR	450	450	253.98
441 OFFICE RENTAL	9,300	9,600	8,400.00
521 OFFICE CONTENTS INSURANCE	400	350	350.00
521.1 COMPUTER INSURANCE	250	250	250.00
530 TELEPHONE SERVICE	3,520	3,450	3,519.14
530.1 POSTAGE	2,100	2,000	1,928.14
530.2 INTERNET ACCESS	287	287	262.40
532 FIDELITY BOND (FY 05)	700	0	0.00
540 ADVERTISING	125	150	68.70
610 CUSTODIAL SUPPLIES	150	100	143.76
610.1 OFFICE SUPPLIES	2,600	3,000	1,952.10
622 ELECTRICITY	1,200	0	0.00
730 OFFICE EQUIPMENT	800	500	703.00
733 FURNITURE & FIXTURES	350	350	58.65
800.2 EQUIPMENT FUND	2,000	2,000	6,335.00
TOTAL:	27,284	23,786	25,503.72
GRAND TOTAL:	390,657	354,688	339,786.72

**ESSEX – CALEDONIA SUPERVISORY UNION
FINANCIAL REPORT DATED DECEMBER 31, 2003**

**2003-2004 12/31/03
APPROVED BUDGET
BUDGET EXPENDED BALANCE**

1100				
1100-115	EARLY LITERACY/M BRATKO	0	1,560.52	-1,560.52
1100-115.10	MIGRANT ED GRANT SALARY	0	1,720.00	-1,720.00
1100-220	SOCIAL SECURITY	0	203.41	-203.41
1100-220.1	MEDICARE	0	47.58	-47.58
1100-250	WORKERS COMPENSATION	0	56.03	-56.03
1100-270	UNEMPLOYMENT COMPENSATION	0	2.00	-2.00
	TOTAL:		<u>0</u>	<u>3,589.54</u>
				<u>-3,589.54</u>
2150 SPEECH PATHOLOGY SERVICES:				
2150-330	OTHER PROFESSIONAL SERVICES	26,458	12,000.00	14,458.00
	TOTAL:	<u>26,458</u>	<u>12,000</u>	<u>14,458.00</u>
2200 SUPPORT SERVICES:				
2200-330	CONTRACTED COMPUTER ED SVCS	2,000	110.00	1,890.00
	TOTAL:	<u>2,000</u>	<u>110.00</u>	<u>1,890.00</u>
2321 OFFICE OF THE SUPERINTENDENT:				
2321-110	SUPERINTENDENTS SALARY	72,000	36,000.01	35,999.99
2321-110.1	ADMIN ASSISTANT	24,805	12,400.56	12,404.44
2321-110.2	EXECUTIVE SECRETARY	21,632	10,816.00	10,816.00
2321-110.3	STIPENDS	0	98.00	-98.00
2321-210	HEALTH BENEFITS	20,880	13,709.50	7,170.50
2321-210.1	DENTAL BENEFITS	730	418.46	311.54
2321-220	SOCIAL SECURITY	7,343	3,677.42	3,665.58
2321-220.1	MEDICARE	1,718	859.94	858.06
2321-240	MUNICIPAL RETIREMENT	1,857	932.64	924.36
2321-250	WORKERS COMPENSATION	379	554.21	-175.21
2321-260	UNEMPLOYMENT COMPENSATION	14	8.00	6.00
2321-270	TUITION REIMBURSEMENT	500	297.50	202.50
2321-522	LIABILITY INSURANCE	9,900	0.00	9,900.00
2321-580	TRAVEL	4,000	2,000.00	2,000.00
2321-810	DUES & FEES	3,000	3,173.00	-173.00
	TOTAL:	<u>168,758</u>	<u>84,945.24</u>	<u>83,812.76</u>

ECSU FINANCIAL REPORT *continued*

**2003-2004 12/31/03
APPROVED BUDGET
BUDGET EXPENDED BALANCE**

2420	SPECIAL PROGRAMS:			
2420-110	SPECIAL ED COORIDINATORS	61,585	30,920.50	30,664.50
2420-210	HEALTH BENEFITS	11,976	7,353.36	4,622.64
2420-210.1	DENTAL BENEFITS	365	209.23	155.77
2420-220	SOCIAL SECURITY	3,835	1,916.98	1,918.02
2420-220.1	MEDICARE	897	448.24	448.76
2420-250	WORKERS COMPENSATION	198	248.06	-50.06
2420-260	UNEMPLOYMENT COMPENSATION	24	18.00	6.00
2420-270	TUITION REIMBURSEMENT	600	225.00	375.00
2420-580	TRAVEL	1,650	825.00	825.00
2420-610	GENERAL SUPPLIES	300	0.00	300.00
2420-640	BOOKS & PERIODICALS	100	0.00	100.00
2420-810	DUES & FEES	1,000	761.21	238.79
2420-810.1	FEES/FLOW-THROUGH	0	1,441.89	-1,441.89
	TOTAL:	82,530	44,367.47	38,162.53
2520	FISCAL SERVICES:			
2520-110	FISCAL MANAGER SALARY	35,994	17,997.06	17,996.94
2520-110.10	OVERTIME FISCAL SERVICES	2,500	0.00	2,500.00
2520-210	HEALTH BENEFITS	4,516	2,773.40	1,742.60
2520-210.1	DENTAL BENEFITS	365	209.23	155.77
2520-220	SOCIAL SECURITY	2,356	1,115.80	1,240.20
2520-220.1	MEDICARE	551	260.92	290.08
2520-240	MUNICIPAL RETIREMENT	1,520	719.94	800.06
2520-250	WORKERS COMPENSATION	126	176.06	-50.06
2520-260	UNEMPLOYMENT COMPENSATION	5	3.00	2.00
2520-270	TUITION REIMBURSEMENT	400	0.00	400.00
2520-330	NEMRC	350	320.00	30.00
2520-580	TRAVEL	200	0.00	200.00
2520-610	SUPPLIES	0	0.00	0.00
2520-810	DUES & FEES	0	125.00	-125.00
	TOTAL:	48,883	23,700.41	25,182.59
2526	AUDITING SERVICES:			
2526-330	PURCHASE PROFESSIONAL SVCS	2,000	1,000.00	1,000.00
	TOTAL:	2,000	1,000.00	1,000.00

**2003-2004 12/31/03
APPROVED BUDGET
BUDGET EXPENDED BALANCE**

2600	OPERATION / MAINTENANCE OF PLANT:			
2600-110	CUSTODIAL SALARY	1,090	545.04	544.96
2600-220	SOCIAL SECURITY	68	33.80	34.20
2600-220.1	MEDICARE	16	7.93	8.07
2600-250	WORKERS COMPENSATION	120	170.06	-50.06
2600-250.11	WORK COMP/ECSU WIDE/FLOW THR	0	12,560.38	-12,560.38
2600-250.20	WORK COMP AUDIT ECSU WIDE	0	2,610.00	-2,610.00
2600-260	UNEMPLOYMENT COMPENSATION	5	3.00	2.00
2600-430	EQUIPMENT REPAIR	450	271.30	178.70
2600-441	OFFICE RENTAL	9,600	5,250.00	4,350.00
2600-521	OFFICE CONTENTS INSURANCE	350	433.00	-83.00
2600-521.1	COMPUTER INSURANCE	250	259.00	-9.00
2600-530	TELEPHONE SERVICE	3,450	1,794.79	1,655.21
2600-530.1	POSTAGE	2,000	876.36	1,123.64
2600-530.2	INTERNET ACCESS	287	251.45	35.55
2600-540	ADVERTISING	150	100.00	50.00
2600-610	CUSTODIAL SUPPLIES	100	23.28	76.72
2600-610.1	OFFICE SUPPLIES	3,000	1,040.92	1,959.08
2600-622	ELECTRICITY	0	582.49	-582.49
2600-730	OFFICE EQUIPMENT	500	0.00	500.00
2600-733	FURNITURE & FIXTURES	350	0.00	350.00
2600-800.2	EQUIPMENT FUND	2,000	3,842.14	-1,842.14
	TOTAL:	<u>23,786</u>	<u>30,654.94</u>	<u>-6,868.94</u>
5300-900	MEDICAID FLOW THROUGH	0	1,438.68	-1,438.68
	TOTAL:	<u>0</u>	<u>1,438.68</u>	<u>-1,438.68</u>
	GRAND TOTAL:	<u>354,415</u>	<u>201,806.28</u>	<u>152,608.72</u>

PROJECTED REVENUES FY 2005
LUNENBURG SCHOOL DISTRICT

3201	MAINSTREAM BLOCK GRANT	\$	75,375
3202	INTENSIVE		130,000
3204	EEE		8,627
2000	TITLE 1		48,694
2000	EEI		9,245
2000	IDEA-B		2,500
2000	CSR		0
1400	TRANSPORTATION		29,483
1510	INTEREST		500
1990	MISC		500
1315	ELEMENTARY TUITION		0
3145	SMALL SCHOOLS GRANT		0
	SECONDARY TUITION FUND		0
	TOTAL:	\$	<u>304,924</u>
GENERAL STATE SUPPORT GRANT 243.75 X \$6800		\$	1,657,296
	TOTAL:	\$	<u>1,962,220</u>

DIRECTORY

OFFICE	HOURS	
TOWN CLERK'S OFFICE PH. 892-5959	MON – THUR	8:30 AM – 12:00 PM 1:00 PM – 3:00 PM
	FRI	8:30 AM – 12:00 PM
	SAT	BY APPOINTMENT
TRANSFER STATION	WED	12:00 PM – 5:00 PM
	SAT	8:00 AM – 5:00 PM
ALDEN BALCH MEM LIBRARY PH. 892-5365	SUN	6:00 PM – 8:00 PM
	TUES – THUR	10:00 AM – 11:30 AM 12:30 PM – 5:00 PM
GILMAN COMM LIBRARY PH. 892-6142	SUN – MON	4:00 PM – 8:00 PM
	WED – FRI	1:00 PM – 5:00 PM
SELECTMEN'S MEETINGS PH. 892-1162	2 ND THUR OF EACH MONTH AT 6:30 PM	
SCHOOL BOARD MEETINGS	1 ST TUES OF EACH MONTH AT 7:00 PM	
FIRE DEPT MEETINGS	1 ST TUES OF EACH MONTH AT 7:00 PM	
LUNENBURG POST OFFICE PH. 892-5396	MON – FRI	8:00 AM – 11:30 PM 1:30 PM – 5:00 PM
	SAT	8:00 AM – 11:00 AM
GILMAN POST OFFICE PH. 892-5904	MON – FRI	8:00 AM – 12:30 PM 1:00 PM – 4:30 PM
	SAT	8:00 AM – 10:00 AM

EMERGENCY TELEPHONE NUMBERS

ALL EMERGENCIES

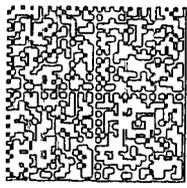
DIAL 911

NON-EMERGENCY TELEPHONE NUMBERS

LUNENBURG HIGHWAY DEPARTMENT	892-1175
LUNENBURG FIRE DEPARTMENT	892-6611
GILMAN FIRE DEPARTMENT	892-1049
WEEKS MEDICAL CENTER, LANCASTER	(603) 788-4911
NE VERMONT REGIONAL HOSPITAL	(802) 748-8141
LUNENBURG HEALTH OFFICER	892-1233
ESSEX COUNTY SHERIFF'S DEPARTMENT	892-1111
VERMONT STATE POLICE	892-7759

RURAL COMMUNITY TRANSPORTATION will provide transportation for senior citizens to area meal sites and for Medicaid recipients to any medical appointment (i.e. doctor, dentist, chemotherapy, etc.). Transportation provided for many purposes. Call RURAL COMMUNITY TRANSPORTATION at (802) 748-8170 to see if you may be eligible for transportation or for more information. *Two (2) working days notice required for any transportation.*

*S. W. Fisher
Box 54
Lunenburg VT 05902*



US POSTAGE
Town of Lunenburg Vermont
Post Office Box 54
Lunenburg VT 05906-0054
NO42J8002387
\$1.00
05/05/01
Mailed From 05906
neopost

PRSR STD
U.S. POSTAGE
PAID
LUNENBURG, VT
PERMIT NO. 2

FIRST CLASS

CAR RT SORT
*Vermont Dept of Insurance
109 State Street
Montpelier, VT 05609-0001*