

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
July 11, 2016**

1. Call to Order:

The meeting was called to order at 9:05 a.m. by Jeanine Carr – Chair at Office of Professional Regulation, 89 Main Street, 3rd Floor, Montpelier, VT; Board members present: Jeanine Carr, Douglas Sutton, Deborah Swartz, John Welch, Ellen Watson, Virginia Hudson, and Kelly Sinclair. Staff members present: Phyllis Mitchell – Executive Director, Larry Novins– Board Attorney, Jennifer Silverwood - Administrative Assistant; Prosecuting Attorneys; Lauren Hibbert, Elizabeth Jarvis, and Rachel Allen; George Belcher – Hearing Officer; Michael Ruse – Investigator; Present by telephone – Vermont State Police Detective Sergeant Tyson Kenney, Amy Graves and Cheryl Hill.

2. Changes and Additions to the Agenda: None

3. Approval of Minutes:

E. Watson moved to approve the minutes of June 13, 2016 with changes **Pass**

4. Disciplinary Proceedings:

2016-133 Rebecca Parker was not present. Michael Ruse was present. VSP Detective Sergeant Tyson Kenney was present by telephone. J. Carr moved to accept **SUMMARILY SUSPEND** the license of Registered Nurse **Rebecca Parker**. **Pass**

2015-174 Lisa Foster was not present. Amy Graves and Cheryl Hill were present by telephone. J. Carr moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Lisa Foster**. **Pass**

2015-474 Vicki Billings was not present. E. Watson moved to accept the stipulation and **WARN** the license of Licensed Nursing Assistant **Vicki Billings**. **Pass**

2015-282 Karen Ferreira was not present. E. Watson moved to accept the stipulation and **REPRIMAND** the license of Registered Nurse **Karen Ferreira**. **Pass**

M2016-33 (2011-409) Ann Marie Brooks was not present. D. Sutton moved to accept the stipulation to **REINSTATE WITH CONDITIONS** the license of Licensed Nursing Assistant **Ann Marie Brooks**. **Pass**

Melissa Blair was not present. D. Swartz moved to **SUSPEND** the license of Licensed Nursing Assistant **Melissa Blair**. **Pass**

2015-315 Jodi Stewart was not present. D. Swartz moved to accept the Hearing Officer's proposed order to **INDEFINITELY SUSPEND** the license of Licensed Practical Nurse **Jodi Stewart**.

CLOSING REPORTS:

D. Swartz moved to recommend that the following complaints be concluded without charges.

- 2015-407 D. Swartz recused
- 2015-485 D. Swartz recused
- 2016-216 E. Watson recused
- 2016-20 & 2016-179 J. Carr recused

Pass

OTHER DISCIPLINARY ITEMS:

- Current Discipline Report – June 30, 2016 – The Board received and reviewed the current discipline cases and quarterly statistics with E. Leff.

5. Administration, Education, Practice, Licensure:

Executive Director's Report: P. Mitchell reviewed the Executive Director's report with the Board.

NCSBN Nurse Licensure Compact: NCSBN Nurse Licensure Compact Director, Jim Puente presented a PowerPoint presentation on the benefits of joining the NCSBN licensure compact.

Public Comments: There were no public comments

6. Education:

Education Committee: The Education Committee has not met since the last Board meeting.

Nursing Assistant Education and Practice Committee: The Nursing Assistant Education and Practice Committee has not met since the last Board meeting.

LNA Programs:

- The Pines Health and Rehabilitation Center – Biennial Approval – E. Watson moved to **APPROVE** the biennial approval for **The Pines Health and Rehabilitation Center**.
Pass
- Center for Technology –Program Review Approval – E. Watson moved to **APPROVE** the program review approval for the **Center of Technology** with a review in one year.
Pass
- Franklin Health and Rehabilitation – Annual Approval – E. Watson moved to **APPROVE** the annual approval for **Franklin Health and Rehabilitation**.
Pass
- Castleton University – Targeted Review Survey Summary – K. Husher reviewed the independent survey on Castleton University following an anonymous complaint. The Board did not make a motion on the targeted review survey summary.
- Hartford Area Career and Technology Center Annual Report and Plan for Correction (Amended) – The Board accepted the amended plan of improvement for **Hartford Area Career and Technology Center**.
Pass

7. Practice

Practice Committee: Met on Wednesday, July 6th, 2016

- D. Sutton highlighted the practice committee discussion on position statements. The Practice Committee is revisiting the position statements and plans to reorganize and change the process by moving them into a different format, having a list of resources on the website, and putting more emphasis on the decision tree.

8. Adjournment: D. Sutton moved to adjourn the meeting at 3:00 PM.

Minutes recorded by: Jennifer Silverwood, Licensing Board Specialist

Draft minutes reviewed by: Phyllis Mitchell, Executive Director

Draft minutes approved by Vermont Board of Nursing: 8/8/2016