

**Vermont Board of Land Surveyors
National Life Building, North, FL 2
Montpelier, VT 05620-3402
May 20, 2008
APPROVED MINUTES**

Board members present: Larry Walter, L.S., Chair; Shane Clark, L.S., Vice Chair; Timothy Ruggles, P.E., Secretary; Terry Harris, L.S.; Jonathan Abts, L.S.; and Malcolm Moore, L.S.
Board members absent: Dorothy Hayden. OPR staff present: Loris Rollins, Unit Administrator; Carla Preston, Administrator and Larry Novins, Board Counsel. Others present: Patricia Kules, President of the VSLS

1. The meeting was called to order at 9:05 a.m.
2. Terry Harris moved, seconded by Larry Walter, to approve the March 18, 2008 minutes with the following correction. Page 1, item 3, 2nd paragraph, 4th line should read “require” not required. Motion passed.
3. Administration:
 - a. The Board reviewed and approved the revised “Temporary License as a Land Surveyor Application” and “Land Surveyor Reinstatement Application” with corrections
 - b. The Board received and reviewed the OPR FY 2008 Third Quarter Budget Report.
 - c. The Board was informed that due to the Governor’s freeze on out of state travel, it may take longer for board member requests for out of state travel to be approved. They now need an additional level of approval and must be signed off by Bill Dalton. Authorization for travel might take a bit longer and Board members should plan ahead accordingly.
4. Disciplinary:
 - a. LS-04-0207 - The Board reviewed the Report of Concluded Investigation. Based on the information presented, Larry Walter moved, seconded by Shane Clark, to accept the closing report as written. Motion passed with one abstention.
 - b. Carla Preston attended the meeting to discuss the filing of Mr. Donald Grady’s maps as outlined in his stipulation. Larry Walter was the I team member and did not participate in the discussion. Shane Clark and Timothy Ruggles were recused.
5. The Board discussed and reviewed the Land Surveyor rules and statutes as submitted by Larry Novins. Larry Walter, Malcolm Moore and Larry Novins will schedule a meeting to discuss the comments received and formulate a revised version for the Board’s review at their July meeting.

6. Patricia S. Kules President of the VSLS attended the meeting to discuss the VSLS concerns regarding the proposed rule changes for licensure as a land surveyor.

7. Applications:

a. On going applicants:

Terry Harris

Swedick, David

Diorio, James

Quackenbush, Everette

Noviello, Matthew

Tommell, Jason

Longmaid, Jacob

Heiss, Kurt

Cox, Christopher

Malcolm Moore

Baker, Aaron

Baranby, Luke

Towne, Zebulon

Lareau, John

Cloutier, Ryan

Marcotte, Philo

Barnes, Martin

Paradee, Andrew

Porter, Shaine

Ziobron, Fredd

Larry Walter

Pahel, James

Hudson, Michael

Herring, Brad

Duquette, Jonathan

Lackey, Bradley

Greineder, Paul

Annis, Mark

Gervais, Gabriel

Bosse', Miguel

Naaktgeboren, David

Fortin, Edward

Timothy Ruggles

Warrington, Michael

Nadeau, Nathan

Cummings, Steven

Hammond, Barton

Falk, Michael

Sargent, Scott

Beal, Alger

Shane Clark

Naylor, Mark

Reed, Mathew

Holstein, Jamey

Whitehead, Chad

Otis, Randall

Walker, Mark

Ruderman, Brad

Smith, Alex

Jonathan Abts

Palubniak, Russell

Hoffman, Mark

Fuller, Aaron

Peacock, Gregory

Paire, Uriah

Kittredge, Seth

- b. **Hammond, Barton** - Applying under Experience and Examination. Mr. Hammond's work experience for the months of February 2008 and March 2008 was approved under the supervision of Licensed Land Surveyor Ronald LaRose. Mr. Hammond has a total of 2663 hours of creditable work experience.
 - c. **Nadeau, Nathan** - Applying under Education and Examination. Mr. Nadeau's work experience for the period of August 2002 through December 2004 and January 2005 through October 2007 was approved under the supervision of Licensed Land Surveyor Larry Young. Mr. Nadeau has met all the work experience requirements and is approved to sit for the VT Land Surveyor Examination and the NCEES Fundamental examination and the Principles & Practice examination.
 - d. **Falk, Michael** - Applying under Experience and Examination. Mr. Falk's work experience for the period of August 2007 through March 2008 was approved under the supervision of Licensed Land Surveyor David Rose. Mr. Falk has a total of 1953.25 hours of creditable work experience. In order for the Board to consider his application under the category of Education and Examination he will need to submit a letter listing each course on his transcript from VTC and any hours of training that meet the requirements outlined in Rule 2.4.1 and 2.4.2.
 - e. **Beal, Alger** - Applying under Experience and Examination. Mr. Beal's work experience for the months of May through August 2007 was approved under the supervision of Licensed Land Surveyor David T. Mance, Jr. Mr. Beal has a total of 243.25 hours of creditable work experience.
 - f. **Kittredge, Seth** - Applying under Experience and Examination. Mr. Kittredge's work experience for the period of March 2008 (169 hours) and his revised experience narrative summary forms which include 2006, 2007 and 2008 was approved under the supervision of Licensed Land Surveyor Ronald LaRose. Mr. Kittredge has a total of 1118.5 hours of creditable work experience.
 - g. **Otis, Randall** - Applying under Education and Examination. The Board approved Mr. Otis' internship under Licensed Land Surveyor Ronald Gauthier.
 - h. **Gervais, Gabriel** - Applying under Education and Examination. Mr. Gervais' work experience for the period of March 2006 to August 2006 was approved under the supervision of Licensed Land Surveyor Peter Cross.
 - i. **Ruderman, Brad** - Applying under Experience and Examination. Shane Clark will respond to Mr. Ruderman's letter regarding his work experience for the year 2006 and the years 2003-2005.
8. Continuing education courses approved and/or denied by the Education committee (for information only):
- a. **NBI, Inc.**
 - Boundary Disputes: Resolving Client Conflicts - Approved 6.0 PDH
- Vermont Board of Land Surveyors

- b. **Lorman Education Services**
 - Current Issues in Storm Water Regulation - Denied
- 9. Continuing Education Courses - Education Committee to Review:
 - a. **Lorman Education Services**
 - Plat and Subdivision Law - Denied
 - b. **UNH Professional Development and Training - Donald Doolan**
 - Boundary Scene Investigation-25450 - Approved 6.0 PDH
 - c. **Vermont Society of Land Surveyors**
 - 44th VSLS Annual Conference - Approved for a total of 11 PDH (Of the 11 PDH, three of the credits are for the LIDAR presentation).
- 10. NCEES Correspondence:
 - a. The Board approved Loris Rollins and Larry Walter attendance at the NCEES 87th Annual Meeting to be held August 13-16 in Minneapolis, Minnesota. Loris Rollins will attend the meeting as the funded delegate.
 - b. The Chair approved and signed the Annual Dues of Colonial States Boards of Surveyor Registration Calendar Year 2008.
 - c. The Board received and reviewed the NCEES April 2008 Zone Update.
 - d. The Board received and reviewed the NCEES Licensure Exchange.
- 11. Other Business:
 - a. The Board graded the April 2008 VT Land Surveyor examination. Of the three applicants taking the examination, 1 applicant passed. The Board approved the following applicant for a license as land surveyor.

Blake, Kevin - Applying by Comity. Mr. Blake passed all parts of the NCEES exams in Massachusetts and passed the April 2008 Vermont Land Surveying Examination. Mr. Blake is approved for a license by comity. **License #742.**
 - b. The Board will review a new question at each meeting to be added to the land surveyor data bank.
 - c. Malcolm Moore submitted revisions to question #39 for the Board to review. Malcolm will make revisions to the question and present to the Board at their next meeting.
 - d. The Board Chair and Secretary signed the following wall certificate:
 - 1. Rexford, Daniel, #749

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12. Public Comment:

13. The Board adjourned at 3:30 p.m.

Future meetings dates scheduled for 2008:

July 15, 2008
September 16, 2008
November 18, 2008

Respectfully submitted,

Loris Rollins
Unit Administrator