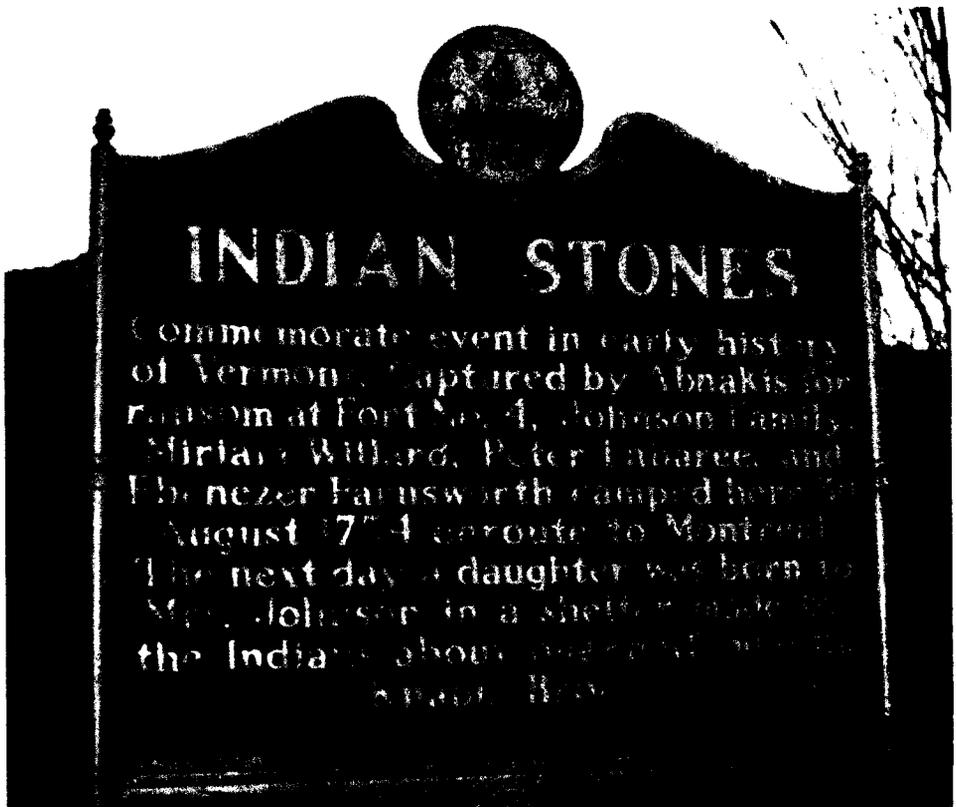


Town of
READING, VERMONT
2003 Annual Report

For the Fiscal Year Ending June 30, 2003



Pre-Town Meeting February 19, 2004 at 7:00 PM
Reading Elementary School

Please bring this report with you to Town Meeting
February 28, 2004
9:30 AM at the Reading Elementary School

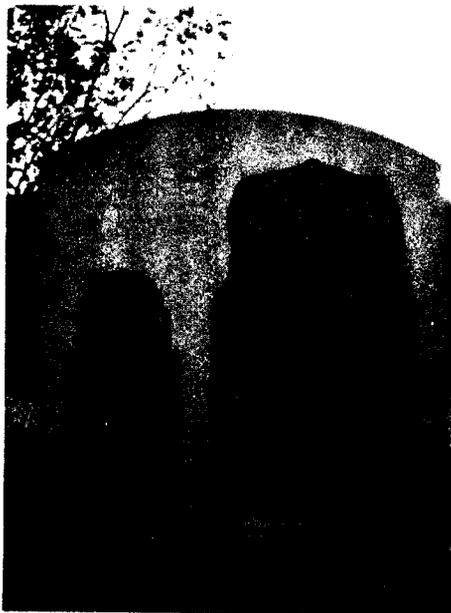
AUDITORS' REPORT

January 30, 2004

As of this date the audit is not finished. Parts of the Auditor's function have been on going all year. Based on the auditing that has been done, and a review of internal control, all systems are functioning as they are intended to function; all records are neat and orderly; the audit trail is clear; and all of the numbers audited thus far are correct. The audit will continue until completed. If there are any material differences, they will be brought to the attention of the voters at the Annual Town Meeting.

The auditors have had excellent cooperation from Barbara and Joanne and wish to thank them for their help.

Hazel King
John Mitchell
Auditors



INDIAN STONES

The carving on the frame of the original stone markers reads:

"In 1918 these stones were placed in their present position by a descendent of Captain James Johnson and Susannah his wife."

Placed by the Reading Bicentennial Committee when the National Register designated this a Historic Site in 1974, the sign reads:

"Commemorate event in early history of Vermont. Captured by Abanakis for ransom at Fort No. 4, Johnson family, Miriam Willard, Peter Labaree, and Ebenezer Farnsworth camped here 30 August 1754 enroute to Montreal. The next day a daughter was born to Mrs. Johnson in a shelter made by the Indians about one-half mile up Knapp Brook.

"Enduring many hardships the party went on with their captors to Montreal where the captives were sold or turned over to the French for ransom. After six years the Johnson family was, by various means, reunited in Charlestown. The other captives had been freed as well."

TOWN OF READING ANNUAL REPORT

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FOR YOUR INFORMATION

Town Office - Town Clerk/Treasurer.....	484-7250
Town Office - Listers.....	484-7258
Town Garage - South Reading	484-5122
Elementary School.....	484-7230
Post Office.....	484-5994
Library	484-5588
Local Game Warden.....	875-2112
Fire.....	911
Ambulance.....	911
Fast Squad.....	911
State Police.....	457-1416

Website..... www.readingvt.govoffice.com

The Town Office is open on Monday, Tuesday and Thursday from 9:00 am to 4:00 pm and on Wednesdays from 9:00 am to 3:30 pm.

The Gilbert A. Davis Public Library is open Tuesday and Thursday from noon to 7 pm but closed 3:30 pm to 4:00 and on Saturday from 10:00 am to 2:00 pm.

MONTHLY MEETING SCHEDULE

Board of Selectmen

Second Monday
6:00 PM at Town Office

Library Trustees

First Thursday
6:00 PM at Library

Planning and Zoning Commission

First Monday
7:30 PM at Town Office

Elementary School Board

Third Tuesday
6:30 PM at Reading School

Reading Rescue

Third Monday
7:00 PM at Fire House

Fire Department

First Tuesday
6:30 PM at Fire House

P.T.O.

Second Thursday
6:30 PM at Reading School

STATE SENATORS-WINDSOR COUNTY

John F. Campbell Fax: 295-6344 - Phone: 295-6238
P.O. Box 1306, Quechee, VT 05059
E-Mail: jcampbell@leg.state.vt.us or vt13@aol.com

Matt Dunne..... Fax: 295-6529 - Phone: 295-5009
314 Clay Hill Road, Hartland, VT 05048

Peter F. Welch..... Phone: 295-9347
P.O. Box 858, White River Jct., VT 05001

REPRESENTATIVE WINDSOR 5-1

Jack Anderson..... Fax: 457-1689 - Phone: 457-2398
2812 Westerdale Cut Off Road, Woodstock, VT 05091
E-Mail: janderson@leg.state.vt.us or jwahist@vermontel.com

**WARNING
READING ANNUAL TOWN MEETING
2004**

The Legal Voters of the Town of Reading, Vermont are hereby warned and notified to meet at the Reading Elementary School in said town on Saturday, February 28, 2004 at 9:30 o'clock in the forenoon to act on the following articles, viz:

- ARTICLE 1:** To elect a Moderator for the ensuing year.
- ARTICLE 2:** To see if the Voters will set Tuesday, November 4, 2004 as the date by which taxes shall be paid. If not, what date shall be set?
- ARTICLE 3:** To see if taxes will be paid to the Town Treasurer, as provided by law.
- ARTICLE 4:** To see if the Town will elect the Town Treasurer as Collector of Delinquent Taxes for the ensuing year.
- ARTICLE 5:** To elect all other Town Officers, as required by law:
Selectperson for a three (3) year term
Lister for a three (3) year term
Auditor for a three (3) year term
Auditor for a one (1) year term
Town Agent for a one (1) year term
Town Grand Juror for a one (1) year term
Reading Elementary School Director for a three (3) year term
Woodstock High School Director for a three (3) year term
Library Trustee for a five (5) year term
Library Trustee for a one (1) year term
Trustee of Public Funds for a three (3) year term
Cemetery Commissioner for a three (3) year term
- ARTICLE 6:** To act on the reports of the Town Officers for the fiscal year ending June 30, 2003.
- ARTICLE 7:** To see if the Town of Reading will vote to appropriate the amount of \$343,400 (Three Hundred Forty Three Thousand Four Hundred Dollars) to be raised by taxes for the Selectmen's Budget.
- ARTICLE 8:** Shall the voters approve the Town to exempt tax on business personal property beginning in the fiscal year ending June 30, 2005.
- ARTICLE 9:** To see if the Town of Reading will vote to appropriate the sum of \$6,500 (Six Thousand Five Hundred Dollars) to reimburse the Loveland Trust principal account for necessary tree removal and related expenses at the South Reading Cemetery.
- ARTICLE 10:** To request the Registered Voters of Town of Reading appropriate a sum of money of \$3,510 (Three Thousand Five Hundred Ten Dollars) to support the home health care and hospice care of patients in their homes by staff and volunteers of the Visiting Nurse Alliance of Vermont and New Hampshire, Inc.

- ARTICLE 11:** To see if the Town of Reading will raise and appropriate \$700.00 (Seven Hundred Dollars) to Southeastern Vermont Community Action (SEVCA) to assist Reading in responding to the emergency needs of the community and providing all available and applicable services.
- ARTICLE 12:** Shall the Town appropriate the sum of \$644.00 (Six Hundred Forty Four Dollars) for Health Care & Rehabilitation Services, Inc.
- ARTICLE 13:** Shall the Town of Reading appropriate to The Martha Lussier Health Information & Referral Service, Inc. the sum of \$200.00 (Two Hundred Dollars) to be added to the greater amount of contributions from Town residents.
- ARTICLE 14:** To see if the Town of Reading will vote to appropriate the sum of \$100.00 (One Hundred Dollars) for Volunteers in Action, to coordinate volunteer services such as transportation to medical appointments, friendly visiting, short term respite care and delivering hot meals, especially to help older persons in reading.
- ARTICLE 15:** To see if the Town of Reading will vote to appropriate and raise in taxes a sum of \$500.00 (Five Hundred Dollars) for Windsor County Partners, for youth mentoring services provided to children in Windsor County, Vermont.
- ARTICLE 16:** To see if the Town of Reading will vote to appropriate the sum of \$500 (Five Hundred Dollars) to Pentangle Council on the Arts to help defray the operating expenses of the Pentangle Town Hall Theatre and to continue to provide movies, live performances, arts education programs in the schools and a meeting venue for the benefit of the local communities.
- ARTICLE 17:** To act on the reports of the School Directors for the fiscal year ending June 30, 2003.
- ARTICLE 18:** To act on the reports of the District.
- ARTICLE 19:** Shall the voters of the Reading School District appropriate \$780,752 (Seven Hundred Eighty Thousand Seven Hundred Fifty-Two Dollars) as the amount necessary for the support of its school for the year beginning July 1, 2004.
- ARTICLE 20:** To see if the District will authorize the School Directors to borrow money, if necessary, in anticipation of taxes.
- ARTICLE 21:** To do any other business that may legally be done at this meeting.

Select Board

Robert K. Allen, Chair
A. James Peplau
Kenneth Norcross

School Board

John Fike, Chair
Steve White
Elizabeth Pratt

Dated at Reading, Vermont
29 January 2004

**FIFTIETH ANNUAL MEETING
WARNING
MEETING OF WOODSTOCK UNION HIGH SCHOOL DISTRICT NO. 4**

The legal voters of the Woodstock Union High School District No. 4 are hereby warned and notified to meet at the Woodstock Union High School Teagle Library located at Woodstock, Vermont in said District on Tuesday, the 2nd day of March 2004 at 7:30 in the evening, Eastern Standard time, to act on the following articles. Australian ballot voting will take place at the polling places and times listed below:

Barnard	Barnard Town Hall	10:00 AM – 7:00 PM
Bridgewater	Bridgewater Town Clerk's Office	8:00 AM – 7:00 PM
Pomfret	Pomfret Town Clerk's Office	9:00 AM – 7:00 PM
Reading	Reading Town Hall	10:00 AM – 7:00 PM
Killington	Sherburne Elementary School	10:00 AM – 7:00 PM
Woodstock	Woodstock Town Hall	7:00 AM – 7:00 PM

- ARTICLE 1:** To elect a Moderator, Clerk, Treasurer, and Auditor, with all such District officers being elected for one year terms, with the exception of the Auditor who shall be elected for a three year term.
- ARTICLE 2:** To hear the reports of the District, including the reports of the Board of Directors, the Treasurer, the Auditors, and the Superintendent, and to take action with reference thereof.
- ARTICLE 3:** To determine what sum of money the district will vote to pay its District Officers as compensation.
- ARTICLE 4:** Shall the voters of the Woodstock Union High School District appropriate \$8,389,626 (Eight Million Three Hundred Eighty-Nine Thousand Six Hundred Twenty-Six Dollars) as the amount necessary for the support of its school for the year beginning July 1, 2004? (Australian Ballot)
- ARTICLE 5:** To determine whether or not the district will authorize the Board of Directors to borrow money, if necessary, for payment of current expenses of the District pending receipt of payments from its member towns.
- ARTICLE 6:** To transact any other business that may legally come before the meeting.

FURTHER NOTICE – INFORMATIONAL HEARING

The legal voters and residents of the Woodstock Union High School District No. 4 are further warned that a public informational hearing will be held at Woodstock Union High School Teagle Library on February 24, 2004 at 7:30 o'clock in the evening (p.m.) for the purpose of explaining Article 4.

The legal voters of the Woodstock Union High School District No. 4 are further notified that voter qualification registration and absentee voting relative to Article 4 shall be as provided in Chapters 43, 51, and 55 of Title 17, Vermont Statutes Annotated.

Dated at Woodstock in the County of Windsor and State of Vermont on this 28th day of January 2004.

TOM BOURNE, JR.
Chairman of the Board, Woodstock Union High School District No. 4

GENERAL INFORMATION

Town of Reading, Vermont

Chartered July 6, 1761

POPULATION

707 (2000 Population and Housing Estimate)

REGISTERED VOTERS - 492

ACREAGE

Total Town Acreage - 26,209 acres

State Owned Acreage - 6,676 acres

Town Owned Acreage - 57 acres

HIGHWAY MILEAGE

State - 7.481 miles

Class 2 - 9.100 miles

Class 3 - 30.240 miles

Class 4 - 17.360 miles

TOTAL MILES - 64.181 miles

TOWN OWNED REAL ESTATE

Fire Station - Felchville

Reading Rescue Building - Felchville

Claude Bartley Memorial Field - 5 acres

School House - Felchville - 5 acres

Stone School House - South Reading - .9 acres

Robinson Hall - Felchville (Trust) - .5 acres

Indian Stones Site - South of Felchville - 2 acres

Town Garage - Center Road - 5 acres

Evarts Lot - Timber rights on 101.66 acres state owned

Gilbert A. Davis Library - Felchville (Trust) - .2 acres

Spear Cemetery - 1.5 acres

Baileys Mills Cemetery - 2.1 acres

Sawyer/Weld Cemetery - 75 acres

South Reading Cemetery - 1 acre

Amsden Cemetery - 5.31 acres

Swain Cemetery - .375 acres

ALTITUDES ABOVE SEA LEVEL

Felchville - 754'

South Reading - 1274'

HISTORICAL SOCIETY OWNED PROPERTY

Calleo Property - 22.5 acres

Universalist Church Building - Felchville - .25 acres

Stone Chimney - 5 acres

Historical Society Office - Felchville - .25 acres

SOUTH READING MEETING HOUSE ASSOCIATION

Stone Church - South Reading

FELCHVILLE CEMETERY ASSOCIATION OWNED PROPERTY

Felchville Cemetery - Felchville - 2.5 acres

READING CHRISTIAN UNION ASSOCIATION OWNED PROPERTY

Reading Christian Union Church - Felchville - .25 acres

TOWN ORDINANCES AND EFFECTIVE DATE

Driveway - 8/01/1993

Winter Road - 12/09/1996

ATV - 6/11/2001

Zoning - 6/19/1973

Last Amended - 4/19/2003

Animal Control - 5/06/1998

Health - 2/15/1971

Last Amended - 7/14/2001

Highway - 3/18/2002

ELECTED OFFICERS

MODERATOR

Jonathan Springer 2004

TOWN CLERK

Barbara Acuna 2006

SELECTMEN

Robert Allen 2004

A. James Peplau 2005

Kenneth Norcross 2006

TOWN TREASURER

Barbara Acuna 2006

LISTERS

Richard Sullivan 2004

John Fike 2005

M. Alison Wallace 2006

AUDITORS

Hazel King 2004

Marjorie Olsen (r) 2005

John Mitchell 2006

TOWN GRAND JUROR

Robert Fielder (d) 2004

TOWN AGENT

John Stahura 2004

TRUSTEE OF PUBLIC FUNDS

Ralph Harkins 2004

H. Standish Hanks 2005

James Bartlett 2006

CEMETERY COMMISSION

Elizabeth Sweet 2004

Clay Hillgrove 2005

Janet Hunter 2006

ELEMENTARY SCHOOL BOARD

Joy Grossman (r) 2004

Elizabeth Pratt (a) 2004

John Fike 2005

Steve White 2006

WUHS BOARD

Rachel Benoit 2004

A. Richard Hunter 2006

LIBRARY TRUSTEES

David Morse 2004

Denise Dupuis (a) 2004

Pam Arel (r) 2005

Walter Mendoza 2006

Karen Appleton 2007

Colleen O'Connell 2008

JUSTICE OF THE PEACE

H. Standish Hanks 2004

Robert Fielder (d) 2004

Ralph Harkins 2004

Jonathan Springer 2004

Tina Miller 2004

Daniel O'Connell (a) 2004

APPOINTED OFFICERS

ASSISTANT TOWN CLERK

By Town Clerk
M. Alison Wallace 2004
Joanne Boyle 2004

ASSISTANT TREASURER

By Treasurer
M. Alison Wallace 2004
Joanne Boyle 2004

ZONING ADMINISTRATOR

By Planning Commission
Charles Howgate 2006

SEWAGE OFFICER

By Selectboard
Charles Howgate 2006

PLANNING COMMISSION AND ZONING BOARD OF ADJUSTMENT

By Selectboard
John Mitchell 2004
A. Richard Hunter 2004
Sam Neustadt ® 2004
Kevin Kaija 2005
Connie Miller 2005
Forrest Hammond 2006
Ken Cox 2006
Stephen Strait 2007
Ralph Harkins ® 2007
Pat McLean 2007

SOUTHERN WINDSOR COUNTY REGIONAL PLANNING COMMISSION REPRESENTATIVE

By Selectboard
John Stahura

FIRE CHIEF

By Selectboard
Gary Vittum
Curt Allen, Deputy

FIRE WARDEN

By Fire Commissioner
Ralph Harkins
Nathan Willard, Deputy

ANIMAL CONTROL OFFICER

By Selectboard
Elizabeth Pratt ®

ROAD FOREMAN

By Selectboard
Robert Taylor

LIBRARIAN

By Library Trustees
Tony Pikramenos

FENCE VIEWERS

By Selectboard
David Goodhouse 2004
Robert Allen 2004
Fred Hunt 2004

SURVEYOR OF WOOD & LUMBER

By Selectboard
Fred Hunt 2004
Gary Vittum 2004
A. James Peplau 2004

SERVICE OFFICER

By Selectboard
Board of Selectmen 2004

TREE WARDEN

By Selectboard
Michael Barr 2004

LOCAL DEPUTY REGISTRAR

By Town Clerk
Elizabeth Sweet
Janet Hunter

HEALTH OFFICER

By Vt. Dept. of Health
Charles Howgate 2006
Edward Allen, Deputy 2004

EMERGENCY DIRECTOR

By Selectboard
Gary Vittum

SOLID WASTE MANAGEMENT DISTRICT REPRESENTATIVES

By Selectboard
A. James Peplau
Robert Macewen

E911 CORDINATOR

By Selectboard
Curt Allen
Gary Vittum

SWCTAC REPRESENTATIVE

By Selectboard
Gordon Eastman
Robert Allen, Alternate

MEMORIAL DAY ADMINISTRATOR

By Selectboard
Pat McLean

PERMITS AND LICENSES REQUIRED OR AVAILABLE

Where to obtain them:

TOWN OFFICE

	COST
Dog Tags & Kennel Permits	☆
Marriage Licenses	\$23.00
Green Mountain Passports	\$2.00
Transfer Station Coupons	\$6.00/\$12.00
Liquor License	☆
Zoning Permits-issued by Zoning Officer	☆
Health Permits-issued by Health Officer	☆
Overweight Truck Permits-issued by Selectboard	\$10.00
Driveway Access Permits-issued by Selectboard	\$20.00

WEATHERSFIELD TRANSFER STATION

Transfer Station Permits	First Sticker Free Second \$5.00
--------------------------	-------------------------------------

FIRE WARDEN

All Burning Permits - No Fee

CEMETERY COMMISSIONERS

Cemetery Plots ☆

ZONING PERMIT FEES

New House	\$57.00 + .04 psf
Accessory	\$32.00 + .04 psf
Signs	\$15.00
Pools	\$15.00

HEALTH PERMIT FEES

New Systems	\$47.00
Tank Only	\$27.00
Field Only	\$37.00
Minor/Privy	\$27.00

Board of Adjustment Hearings	\$100.00
Site Plan Review	\$100.00

TOWN CLERK FEES

Certified copies	\$7.00
Uncertified copies/land records	\$1.00
Copies of Vital Records	\$7.00
Recording in Land Records	\$7.00
Vault time per hour	\$2.00

TOWN CLERK/TREASURER

Monday - Thursday	9:00 AM - 4:00 PM
Wednesday	9:00 AM - 3:30 PM

LISTERS

Hours by chance or appointment

WEATHERSFIELD TRANSFER STATION

Wednesday	2:30 PM - 5:00 PM
Saturday	7:30 AM - 4:00 PM

☆ Rate Varies

TOWN CLERK/TREASURER REPORT

The Reading Town Clerk's duties include those of Town Treasurer, Delinquent Tax Collector and Robinson Hall Agent. Throughout the year attorneys, surveyors and genealogy buffs come in seeking historical documents or information. The Town Clerk also edits the Reading Informer, handles correspondence for the Selectmen, and prepares the financial reports monthly.

Members of the community call or come in daily looking for all kinds of information. With this in mind, the new Reading brochure was put together last spring. Included are meeting schedules, important phone numbers and other items such as the Weathersfield Transfer Station policies and the animal licensing requirements. These are available on the table in the Town Hall opposite the door to the Town Office.

In July the Reading website went on line. It can be found at www.readingvt.govoffice.com. Please send information to: joanne@readingvt.govoffice.com. Pages on the website include:

- Welcome to Reading's Home Page
- Bulletin Board News
- For Your Information
- Schools Pages
- Reading Elementary School
- Woodstock Union High School and Middle School
- Windsor Central Supervisory Union
- Selectboard Information
- Boy Scouts and Cub Scouts
- Reading Seniors
- Cemetery Commission
- Church News
- Groups Around Town
- Planning Commission
- Historical Society
- From the Listers' Office
- Zoning Administrator's Pages
- Gilbert A. Davis Public Library Notices
- Food Shelf
- Who runs this town?
- Elected Officials
- Appointed Officials
- Fire and Rescue
- Recreation
- Are you a new resident of Reading?
- In the News
- Reading News from the Vermont Standard
- Photos
- Surrounding Communities
- Vermont State Links
- Statistics and Maps
- Feedback Form

Other services available at the Town Office include:

- Voter Registration
- Dog Licenses
- Liquor Licenses
- Tobacco Licenses
- Fish and Wildlife Licenses
- Land Posting
- Recording of Energy Efficient Certificates
- Recording of Mobile Home Bill of Sale
- Recording and Filing all Vital Statistics
- Notarizing Papers and Documents
- Marriage Licenses
- Certifying Documents, Deeds and Vital Records
- Renewal of Motor Vehicle Registration
- Rental of Robinson Hall

It was with great sadness that the community mourns the death of Bob Fielder. His dedication to our town was reflected in his many years in service as a Justice of the Peace and member of the B.C.A. His sense of civil responsibility was a model for us all. We send our warmest condolences to Nancy, all the Fielder family and their many friends.

Submitted by,
Barbara Acuna
Town Clerk/Treasurer

Joanne Boyle
Asst. TC/Treasurer

M. Alison Wallace
Asst. TC/Treasurer

TOWN CLERK'S REPORT

Fiscal Year 2002-2003

FEES COLLECTED

Recording and Vault Research Fees	\$	10,852.00
Dog Registration Fees	\$	1,047.00
Liquor License Fees	\$	300.00
Marriage License Fees	\$	37.00
Green Mountain Passport	\$	4.00
Fish and Wildlife/Posting Fees	\$	88.00
Motor Vehicle Fees	\$	143.00
Copy & Fax Fees	\$	1,649.03
	\$	<u>14,120.03</u>

RECORD RESTORATION FUND

Restoration Fund 7/1/02	\$	898.35
2002/2003 Fees Collected	\$	1,769.00
Restoration Expenses	\$	<u>(2,275.73)</u>
Total Restoration Fund 6/30/03	\$	391.62

LAND TRANSACTIONS

Lien	4	Power of Attorney	36
Lien Release	7	Mobile Home Bill of Sale	3
Tax Warrant	1	Petition for Pole location	1
Zoning Permits	35	License to sell Real Estate	2
Health Permits	11	Subordination Agreement	8
Mortgages	105	Mylar Maps	13
Modification of Mortgage	1	Deferral of Permit	1
Mortgage Discharge	84	Release of Land Use	1
Partial Discharge	1	Land Use	5
Assignments	7	Trustee Certificate	1
Tax Collectors Deed	1	Administrators Deed	1
Support	1	Judgement	1
Death Certificates	2	Easement	8
UCC'S	1	Foreclosure	1
Quit Claims	10	Removal of Underground Tank	1
Warranty Deeds	41	Confirmation Letter	3
Corrective Warranty Deeds	1	Certificate of Settler of Trust	1
ACT 250	1	Road Certification	1
Zoning Violation	4	Exempt from Subdivision	1
Release of Zoning Violation	3	Amended Development Rights	1
Right of Way Approval	7	Release of Rights	2

TOTAL RECORDINGS 420

ANIMAL REGISTRATION

Vermont Law requires all dogs to be registered each year by April 1st. Dogs under the age of 2 must have had a valid rabies vaccination within 12 months. Dogs 2 years and older must have a valid shot within 24 months. These rabies certificates as well as spaying and neutering certificates will be kept on file for the life of the dog.

FEES:	Males/Females	\$	10.00
	Neutered	\$	6.00
	Replacement tag	\$	3.00
	Kennel license	\$	10.00 plus \$3.00 per dog
	New Dog after 10/1		half fee
	After 4/1 add late fee	\$	2.00

Puppies up to six months of age, as well as newly adopted dogs must be registered within 30 days.

ANIMAL LICENSES

	10	Males	\$	100.00
	13	Females	\$	130.00
	77	Neutered	\$	462.00
	63	Spayed	\$	378.00
	2	Replacement tags	\$	6.00
		Late Fees	\$	59.00
	<u>165</u>	2003 Tags		<u>\$ 1,135.00</u>
	15	2002 Tags		\$ 103.00
	<u>180</u>			<u>\$ 1,238.00</u>
		Less State fee		<u>(\$191.00)</u>
				<u>\$ 1,047.00</u>
State rabies fee:		Total Tags sold		
180 @ \$1.00		\$180.00		
3 Replacement	\$	(3.00)		
Fee paid in 2003/2004	\$	14.00		
		<u>\$191.00</u>	Total State fee	

VITAL STATISTICS

Births

Novah Christina Conway	October 4, 2002	(Randolph, VT)
Sydney Rain Reid	March 14, 2003	(Springfield, VT)

Marriages

Nicholas H. Anderson and Marita Gingas	June 14, 2003
Brian C. Lang and Michelle L. Bernet	August 31, 2003
Douglas Rhein and Brigid B. Ritchie	September 20, 2003
Troy A. Palmer and Melissa S. Snow	October 18, 2003
Douglas D. Tribou and Hilary B. McQuilkin	November 1, 2003

Deaths

Denis P. Ferrigno	November 2, 2002	(Lebanon, NH)
Marjorie T. Matthews	January 6, 2003	(Springfield, VT)
Gene B. Goodhouse	April 10, 2003	(Windsor, VT)
Robert D. Fielder	August 17, 2003	(Reading, VT)
Christina M. Sallen	September 11, 2003	(Reading, VT)
Ira J. Sallen	September 13, 2003	(Reading, VT)

OTHER FUNDS

CLAUDE W. BARTLEY MEMORIAL FUND

Balance 7/1/02	\$	297.08
Interest	\$	<u>3.62</u>
Balance 6/30/03	\$	300.70

WELFARE FUNDS

SUSAN E. ALLEN FUND*

Balance 7/1/02	\$	182.86
Interest	\$	<u>2.36</u>
Balance 6/30/03	\$	185.22

SUSAN E. BARTLET FUND*

Balance 7/1/02	\$	583.04
Interest	\$	<u>7.24</u>
Balance 6/30/03	\$	590.28

*These funds were given to help the "needy poor of the Town of Reading". The Town Treasurer has the sole discretion as to who is "needy poor" and is entitled to use the interest earned on the original principal.

TAXES VOTED
Fiscal Year 2002-2003

ARTICLE 7	Selectmen's Budget		\$ 297,060.00
ARTICLE 8	Fire Station		\$ 90,000.00
ARTICLE 10	VNA		\$ 3,410.00
ARTICLE 11	SEVCA		\$ 500.00
ARTICLE 12	New Beginnings		\$ 300.00
ARTICLE 13	Pentangle		\$ 500.00
ARTICLE 14	Martha Lussier Health Information		\$ 100.00
ARTICLE 15	Volunteers in Action		\$ 100.00
ARTICLE 18	Elementary School	\$ 710,522.00	
WUHS Assessment		\$ 550,617.00	
Net Payment to Education Fund		\$ 220,068.00	
School State Wide Tax			\$ 796,499.00
School Local Share Tax			<u>\$ 589,664.00</u>
TOTAL TAXES VOTED			<u>\$ 1,778,133.00</u>

STATEMENT OF TAXES RAISED
Fiscal Year 2002-2003

GRAND LIST:	Real Estate		\$ 75,365,063.00
	Personal Property		<u>\$ 281,178.00</u>
	Total Grand List		<u>\$ 75,646,241.00</u>
Adjustments to Grand List (BCA, errors and omissions)			<u>\$ 9,300.00</u>
	Adjusted Grand List		<u><u>\$ 75,655,541.00</u></u>

Municipal Tax Rate	0.51	
State Education Tax Rate	1.05	
Local Share Tax Rate	<u>0.79</u>	
2001-2002	2.35	

GRAND LIST	\$ 756,555.41	X .51 =	\$ 385,843.26
(Rate per \$100)	\$ 753,650.63	X 1.05 =	\$ 791,333.16
	\$ 753,650.63	X .79 =	<u>\$ 595,384.00</u>
			\$ 1,772,560.42
	Less Taxes Voted		<u>\$ 1,778,133.00</u>
	Difference		\$ (5,572.58)

TAXES VOTED:	\$ 1,778,133.00
TAXES ASSESSED:	\$ 1,772,560.42
	\$ 5,572.58 Understated

TOWN OF READING
TAXES ASSESSED VS. TAXES COLLECTED
Fiscal Year 2002-2003

Taxes Assessed		\$	1,772,560.42
School Tax Collected	\$		796,499.00
Local Share Tax Collected	\$		589,664.00
Retained by Town	\$		(638.00)
Special Appropriations Tax Collected	\$		94,910.00
Current Taxes Collected	\$		166,269.20
Total 2002 Tax Collected		<u>\$</u>	<u>1,646,704.20</u>
2002 Delinquent Tax Warrant		\$	125,856.22

BORROWED MONEY

Fire Department Line of Credit			
09/12/01 @ 3.6% Charter One	\$		50,000.00
Interest Payment	\$		1,755.62
Payment 09/05/02		\$	51,755.62
			<u><u>\$0.00</u></u>

DELINQUENT TAX STATEMENT
COLLECTED VS. OUTSTANDING
Fiscal Year 2002-2003

Delinquent Tax Balance 7/1/02	\$		13,167.02
Prior year tax receipt	\$		3,431.15
2002 Delinquent Warrant 11/14/02	\$		152,474.97
Tax Abatements and Postmarks	\$		<u>(26,618.75)</u>
TOTAL DELINQUENT TAX RECEIVABLE		\$	142,454.39
Delinquent Tax Collected		<u>\$</u>	<u>(121,284.50)</u>
Total Delinquent Taxes Receivable 6/30/03		<u><u>\$</u></u>	<u><u>21,169.89</u></u>

STATEMENT OF DELINQUENT TAXES
as of February 2, 2004

2002				
Barton, Edwin Tyler	\$	22.22	Laflam, Karl	\$ 382.52
Laflam, Karl	\$	24.68	Laflam, Karl	\$ 573.78
Newman, Ronald	\$	1,405.60	Laflam, Karl	\$ 715.26
Stout, Thomas	\$	712.19	Lehman, John	\$ 573.78
TOTAL 2002	\$	<u>2,164.69</u>	Lilley, David	\$ 254.14
			Murray, Todd	\$ 806.96
2003			Newman, Ronald	\$ 4,212.96
Appleton, David	\$	1,230.53	N.E. Country RE	\$ 330.12
Ballou, David	\$	213.55	Olsen, Marjorie	\$ 3,023.48
Barton, Edwin Tyler	\$	3,052.30	Parker-Machain, Heather	\$ 384.24
Bastedo, Brenda	\$	185.18	Reynolds, Donald	\$ 740.52
Bishop, Sheridan	\$	2,746.00	Robinson, Thomas	\$ 896.04
Boulrice, Rene Jr	\$	10,045.08	Rowlee, Dylan	\$ 5,173.36
Cook, David	\$	1,007.76	Shaughnessy, William	\$ 1,151.61
Daubenspeck, Dolores	\$	2,789.97	Shea, Jennie	\$ 592.12
Dauplaise, Richard	\$	311.78	Stevens, Peggy	\$ 2,169.36
Dodge, Pamela	\$	610.46	Stevens, Matthew	\$ 613.43
Ford, David	\$	430.75	Stewart, Robert	\$ 1,765.88
Gallowhur, Terris	\$	27,008.79	Stout, Thomas	\$ 2,572.84
Haviland, Howard	\$	874.40	Walsh, Robert	\$ 4,076.72
Hillard, Gary	\$	3,324.78	Zuerner, Peter	\$ 1,024.15
Laflam, Karl	\$	382.52	Zuerner, Peter	\$ 796.48
			TOTAL 2003	<u>\$ 87,043.60</u>

TOTAL DELINQUENT TAX

\$ 89,208.29

SELECTMEN'S REPORT
Town of Reading, Vermont

For the Fiscal year July 1, 2004 through June 30, 2005, the Selectmen propose expenditures totaling \$891,360.00, of which, \$343,440.00 must be raised by taxes to support the general expenses of the Town. This amount represents a \$36,290.00 increase from the amount of \$307,150.00 approved last year. These figures do not include any of the moneys that may be approved in any other special articles on the warning.

The approval of Article #8 in the 2002 Town Warning authorized the Town of Reading to acquire a portion of the "Amsden Farm" from Luzenac America for the location of the new Emergency Services building. This purchase was completed on December 5, 2003. A condition of Luzenac's ACT 250 permit was the protection of a class 3 deer wintering yard located on their property, adjacent to the property we have purchased. Any further sub-division of this property falls under the jurisdiction of Luzenac's ACT 250 permit. The Town of Reading has an application pending to amend Luzenac's ACT 250 permit for the purpose of sub-dividing our 12.5-acre parcel into two parcels and to construct an "Emergency Services Building" on the 5.93 acre parcel and to leave the "Amsden House" with the 6.57 acre parcel.

Upon approval of this amendment and the issuance of our Act 250 permit, we will be applying for the necessary Town Zoning permits. Last year, the voters approved a change to the Town's Zoning Ordinance to permit a building of this nature as a conditional use in that area of town. Additionally, based on the space now available, the Fire Department wanted to make some changes that would improve the efficiency and usable space of the building by increasing the length 15 feet. Several discussions and one meeting have been held with Morton Builders to review and amend the original design. It is our intent to complete the construction of this 'Emergency Services' building during the summer and fall of 2004 so that the departments can be moved in before next winter.

Breakdown of costs to date:

Survey of Amsden Parcel	\$3,471.50
Septic System Study and Design	\$1,648.60
Legal Fees	\$2,240.90
Purchase of Property	\$84,731.35
Transfer Taxes/Title	<u>\$1,266.50</u>
Total	\$ 93,358.85

In the summer of 2004 the Selectmen hope to be awarded a \$124,000.00 resurfacing grant from the State of Vermont for the purpose of adding a "top seal" on three and one-half miles of the Tyson Road from South Reading to the intersection of route 106 in Felchville. This is a similar project to the one done two years ago on the other section of the Tyson Road to the Plymouth Town line. The total cost of this project is 155,000.00. In addition, we hope to receive another grant from the Town Highway Structures (bridges) program to do some major repair on a large culvert on Twenty Mile Stream and another large culvert on the west end of the Tyson Road.

During the year the Selectmen have continued to work with the Windsor County Sheriffs Department to provide services to all areas of town. We have doubled their hours and by alternating between speed enforcement and randomly patrolling back roads, we have tried to show a presence throughout the Town.

As you all know, during July and August we had several very heavy rainstorms that caused some relatively minor damage to town highways in some areas of Town. While Reading was much more fortunate than some of our neighbors in Windsor County, we did receive a grant from FEMA to fix the areas in the amount of \$3,113.46.

Reading now has a web page www.readingvt.govoffice.com, which is updated monthly and contains a lot of information. If you have a computer and internet access, we certainly hope that you have seen it, and if not, please take a look and give us your thoughts about the content.

See you at Town Meeting.

Respectfully Submitted,
Robert Allen, Kenneth Norcross, A. James Peplau
Selectmen Reading, Vermont

TOWN OF READING
STATEMENT OF REVENUES
ACTUAL COMPARED WITH BUDGET
FISCAL YEAR 2002-2003

	BUDGET	ACTUAL	DIFFERENCE
INCOME			
Beginning Balance	\$ 50,000.00	\$ 296,558.50	\$ 246,558.50
Taxes	\$ 297,060.00	\$ 166,269.20	\$ (130,790.80)
Delq. Tax Collected	\$ -	\$ 121,284.50	\$ 121,284.50
Penalty & Interest	\$ 5,000.00	\$ 5,487.96	\$ 487.96
STATE OF VERMONT			
PILOT (State Taxes)	\$ 12,000.00	\$ 18,011.64	\$ 6,011.64
Highway Receipts	\$ 74,000.00	\$ 77,727.12	\$ 3,727.12
Fire Dept. Grants	\$ -	\$ 1,497.50	\$ 1,497.50
Retreatment Grant	\$ -	\$ 120,000.00	\$ 120,000.00
Sidewalk Grant	\$ -	\$ -	\$ -
Planning Grant	\$ -	\$ 4,800.00	\$ 4,800.00
FEMA	\$ -	\$ -	\$ -
Lister-reappraisal	\$ 3,900.00	\$ 4,088.00	\$ 188.00
Current Use	\$ 40,000.00	\$ 39,837.00	\$ (163.00)
Employee Contribution	\$ 3,700.00	\$ 4,831.96	\$ 1,131.96
Health/Zoning	\$ 2,500.00	\$ 3,147.29	\$ 647.29
Town Clerk	\$ 13,600.00	\$ 14,120.03	\$ 520.03
Restoration Fund	\$ 700.00	\$ 1,769.00	\$ 1,069.00
Reimbursements	\$ 250.00	\$ 1,705.86	\$ 1,455.86
Local Fines & Fees	\$ -	\$ 200.00	\$ 200.00
Civil Fines	\$ 500.00	\$ 4,211.11	\$ 3,711.11
Interest Income	\$ 8,000.00	\$ 8,319.47	\$ 319.47
Lumber Trust Interest	\$ 1,300.00	\$ 252.08	\$ (1,047.92)
Reading Informer	\$ 2,500.00	\$ 1,800.00	\$ (700.00)
Miscellaneous	\$ 300.00	\$ 482.57	\$ 182.57
TOTAL INCOME	\$ 515,310.00	\$ 896,400.79	\$ 381,090.79

STATEMENT OF EXPENDITURES

	BUDGET	ACTUAL	DIFFERENCE
TOTAL EXPENSES			
General Government	\$ 69,475.00	\$ 82,858.24	\$ (13,383.24)
Public Service	\$ 83,875.00	\$ 85,921.48	\$ (2,046.48)
Town Highway	\$ 249,200.00	\$ 375,181.54	\$ (125,981.54)
Capital Expenditures	\$ 111,400.00	\$ 1,755.62	\$ 109,644.38
Short Term Borrowing	\$ 1,500.00	\$ -	\$ 1,500.00
TOTAL EXPENSES	\$ 515,450.00	\$ 545,716.88	\$ (30,266.88)

**TOWN OF READING
BUDGET**

Account	Budget FY - 2003	Actual FY - 2003	Budget FY - 2004	Actual to 12/31/2003	Budget FY - 2005
1 Beginning Balance	50,000.00	296,558.50	140,000.00	376,615.58	210,000.00
2 State aid					
3 Class 2/class 3	74,000.00	77,727.12	77,000.00	38,818.86	77,600.00
4 Grants-Retreatment	-	120,000.00	-	-	124,000.00
5 Grants-Bridges	-	-	-	-	27,000.00
6 Grants-Fire Department	-	1,497.50	-	-	-
7 Grant-Planning	-	4,800.00	4,000.00	3,600.00	-
8 FEMA	-	-	-	3,113.46	-
9 Lister-ACT 60	3,900.00	4,088.00	4,000.00	-	3,900.00
10 Land/Current Use	40,000.00	39,837.00	40,000.00	45,540.97	45,000.00
11 Zoning Permits	2,000.00	2,827.29	2,000.00	845.28	2,000.00
12 Septic Permits	500.00	320.00	500.00	140.00	500.00
13 Hearing Fees	-	100.00	-	-	-
14 Fines	-	100.00	-	100.00	-
15 Emp Cont. - Health Ins	2,500.00	3,947.56	4,400.00	2,146.06	5,720.00
16 Emp Cont. - Uniforms	1,200.00	884.40	1,200.00	332.64	1,100.00
17 Diesel Fuel Reimburse	-	1,397.11	1,300.00	-	1,600.00
18 Robinson Hall	5,500.00	-	-	-	-
19 Town Clerks Recording Fee	6,000.00	10,654.00	8,000.00	5,947.00	12,000.00
20 Vault Time	-	198.00	100.00	119.70	200.00
21 Restoration fund	700.00	1,769.00	1,400.00	988.00	1,900.00
22 Dog Licenses	1,000.00	1,047.00	1,000.00	13.00	1,000.00
23 Liquor Licenses	100.00	300.00	100.00	-	200.00
24 Copier Receipts	1,000.00	1,649.03	1,200.00	785.58	1,500.00
25 Marriage Licenses	-	37.00	-	97.00	-
26 Green Mt. Passports	-	4.00	-	2.00	-
27 Fish & Wildlife	-	88.00	100.00	(5.50)	100.00
28 Motor Vehicle fees	-	143.00	100.00	35.00	50.00
29 Indian Stones	250.00	308.75	-	-	-
30 Civil Fines	500.00	4,211.11	3,000.00	965.50	2,000.00
31 Interest-Lumber Trust CD	1,300.00	252.08	1,300.00	-	250.00
32 Interest-Checking	8,000.00	8,319.47	8,000.00	2,634.66	5,000.00
33 Reading Informer	2,500.00	1,800.00	2,500.00	-	2,000.00
34 Misc. Income-Truck Permit	300.00	482.57	300.00	127.52	300.00
35 Current taxes		166,269.20		145,398.96	-
36 In Lieu of Taxes	12,000.00	18,011.64	15,000.00	18,399.28	18,000.00
37 Del.Tax Int. Earned	5,000.00	5,487.96	5,000.00	2,984.78	5,000.00
38 Del.Tax Collected	-	121,284.50	-	64,561.32	-
39 TOTAL REVENUE	218,250.00	896,400.79	321,500.00	714,306.65	547,920.00

**TOWN OF READING
BUDGET**

Account	Budget FY - 2003	Actual FY - 2003	Budget FY - 2004	Actual to 12/31/2003	Budget FY - 2005
COST OF GOVERNMENT					
40 Town Clerk's Salary	10,000.00	10,000.00	10,000.00	5,192.37	10,000.00
41 Town Treasurer's Salary	9,000.00	9,000.00	9,000.00	4,673.16	9,000.00
42 Ass't Clerk/Treas.Salary	1,500.00	1,763.75	1,500.00	1,456.50	2,500.00
43 Selectmen	1,600.00	1,600.00	1,600.00	1,600.00	2,600.00
44 Listers	8,500.00	17,447.89	21,000.00	14,424.08	12,400.00
45 Auditors	1,900.00	1,386.00	1,500.00	157.25	1,500.00
46 Moderator	50.00	50.00	50.00	-	50.00
47 Fire Chief	150.00	150.00	150.00	-	150.00
48 E-911 Coordinator	150.00	150.00	150.00	-	150.00
49 Zoning Administrator	1,700.00	1,280.21	1,700.00	920.61	1,700.00
50 Health Officer	700.00	393.14	700.00	257.69	700.00
51 Town officials-FICA	3,000.00	2,954.19	3,500.00	2,091.50	3,500.00
52 General Liability Insur.	1,000.00	1,400.00	1,785.00	-	1,490.00
53 Public Officials Insur.	450.00	451.00	1,680.00	-	1,730.00
54 Bond Insurance	130.00	463.00	140.00	-	115.00
55 Workman's Comp.Ins.	475.00	(769.54)	550.00	(829.78)	620.00
56 Office Supplies	2,000.00	2,960.85	2,200.00	1,432.60	2,500.00
57 Telephone	2,000.00	1,860.33	1,800.00	766.09	1,800.00
58 Postage	1,500.00	1,372.85	1,500.00	962.85	1,500.00
59 Office Equipment	500.00	1,553.50	4,000.00	4,199.00	500.00
60 Computer Support	1,000.00	960.00	1,000.00	1,035.00	1,000.00
61 Information Technology	-	884.75	-	1,679.64	2,000.00
62 Records Restoration	-	2,275.73	1,500.00	353.53	1,900.00
63 Printing & Advertising	300.00	1,155.29	300.00	450.68	500.00
64 Town Reports	1,600.00	1,497.00	1,600.00	-	1,600.00
65 Town Reports-Postage	100.00	43.63	100.00	-	100.00
66 Legal Fees	2,000.00	1,216.60	3,000.00	1,060.20	2,000.00
67 Election Workers	250.00	87.75	250.00	-	250.00
68 Planning & Zoning	1,000.00	2,532.12	1,000.00	4,681.43	1,500.00
69 Reading Informer	6,000.00	5,521.49	6,000.00	3,070.91	6,000.00
70 Misc. Expense	400.00	316.82	400.00	560.50	400.00
71 VLCT	460.00	460.00	725.00	724.00	775.00
72 SWCRPC	710.00	707.00	710.00	707.00	710.00
73 County Tax	9,050.00	9,439.89	8,900.00	-	9,925.00
74 Vt Coalition	300.00	293.00	360.00	357.00	100.00
75 TOTAL COST OF GOV.	69,475.00	82,858.24	90,350.00	51,983.81	83,265.00

**TOWN OF READING
BUDGET**

Account	Budget FY - 2003	Actual FY - 2003	Budget FY - 2004	Actual to 12/31/2003	Budget FY - 2005
PUBLIC SERVICE					
76 Solid Waste District Assemnt	4,300.00	-	-	-	-
77 Weathersfield Transfer	6,900.00	6,900.00	8,000.00	8,000.00	10,000.00
78 Fire Department	11,500.00	14,968.49	15,100.00	20,664.67	14,700.00
79 Fire Dept.-W/Comp.	575.00	284.00	500.00	-	570.00
80 Fire Dept.-Liab.Ins.	400.00	367.00	370.00	-	310.00
81 Fire Dept.Vehicle/Equip I	2,230.00	1,474.00	1,475.00	-	1,230.00
82 Ambulance Service	5,650.00	5,618.10	5,650.00	1,335.45	8,300.00
83 Reading Rescue	4,810.00	3,628.20	4,810.00	1,782.74	4,810.00
84 Reading Rescue Liability	450.00	196.00	200.00	-	165.00
85 Reading Rescue Vehicle/Eq	270.00	481.00	485.00	-	400.00
86 Reading Rescue-WC	150.00	137.00	150.00	-	160.00
87 Emergency Services Building	-	3,204.00	-	-	-
88 Dog Catcher Expense	100.00	476.00	200.00	-	-
89 Law Enforce.Liab.Ins.	500.00	-	415.00	-	-
90 Windsor County Sheriff	10,000.00	9,378.95	10,000.00	6,472.35	12,000.00
91 Streetlights	4,000.00	3,838.36	4,000.00	1,914.70	4,000.00
92 Town Hall	9,500.00	10,657.33	9,000.00	4,804.01	9,000.00
93 Town Hall Restoration					-
94 Town Garage	4,000.00	3,946.86	4,000.00	1,435.96	4,000.00
95 Stone School	1,000.00	3,330.98	1,000.00	1,044.10	3,000.00
96 Building Insurance	4,100.00	4,265.00	5,050.00	-	4,210.00
97 Memorial Day	200.00	160.95	200.00	-	200.00
98 Library	5,350.00	4,652.34	6,225.00	1,952.14	6,225.00
99 Librarian	7,200.00	7,836.92	8,000.00	4,404.83	8,250.00
100 Memorial Field	300.00	40.00	200.00	440.00	200.00
101 Indian Stones Site Work	250.00	80.00	250.00	-	200.00
102 WUHS Rental Fee	-	-	15,300.00	15,300.00	-
103 TOTAL PUBLIC SERVICE	83,735.00	85,921.48	100,580.00	69,550.95	91,930.00
EQUIPMENT USE					
104 Grader	6,900.00	9,058.72	4,300.00	2,561.69	4,000.00
105 Loader	2,400.00	3,692.23	2,100.00	1,576.14	3,000.00
106 Truck #1 '03 International	2,300.00	5,366.12	2,900.00	2,330.53	2,000.00
107 Truck #2 '01 Freightliner	3,400.00	8,314.58	2,900.00	4,077.48	3,700.00
108 Truck #3 '99 Ford 1 Ton	2,000.00	5,454.91	1,800.00	1,376.66	2,300.00
109 Snowplows	1,800.00	2,079.72	1,500.00	471.24	1,650.00
110 Sanders	1,900.00	2,247.20	1,600.00	834.23	2,200.00
111 Saws	900.00	983.87	500.00	148.25	700.00
112 York Rake	1,000.00	865.08	500.00	-	500.00
113 Radio Repairs	1,000.00	-	500.00	334.00	300.00
114 Misc. Supplies	2,000.00	2,721.18	2,000.00	1,374.38	2,500.00
115 Gasoline	50.00	14.16	50.00	11.09	-
116 Diesel Fuel	8,000.00	14,392.73	8,600.00	4,531.58	10,000.00
117 Oil & Lube	800.00	432.62	1,000.00	435.05	1,000.00
118 Equipment Insurance	2,700.00	2,437.00	2,450.00	-	2,450.00
119 TOTAL EQUIPMENT USE	37,150.00	58,060.12	32,700.00	20,062.32	36,300.00

**TOWN OF READING
BUDGET**

Account	Budget FY - 2003	Actual FY - 2003	Budget FY - 2004	Actual to 12/31/2003	Budget FY - 2005
GENERAL MAINTENANCE					
120 Class 2-Labor	6,000.00	7,751.25	9,000.00	5,943.10	9,000.00
121 Class 2-Contract Labor	3,500.00	1,055.00	3,500.00	1,220.00	21,000.00
122 Class 2-Materials	1,000.00	2,080.19	2,000.00	764.79	2,000.00
123 Class 3-Labor	25,000.00	19,319.85	22,000.00	15,489.13	22,000.00
124 Class 3-Contract Labor	10,000.00	1,500.00	6,000.00	3,045.00	6,000.00
125 Class 3-Materials	10,000.00	11,006.47	15,000.00	8,272.38	15,000.00
126 Class 4-Labor	1,000.00	800.90	1,000.00	-	1,000.00
127 Class 4-Contract Labor	1,000.00	4,050.00	1,000.00	905.00	1,000.00
128 Class 4-Materials	1,000.00	346.50	1,000.00	361.10	1,000.00
129 TOTAL GENERAL MAINT.	58,500.00	47,910.16	60,500.00	36,000.50	78,000.00
WINTER MAINTENANCE					
130 Class 2-Winter Labor	15,000.00	10,504.95	10,000.00	2,044.86	10,000.00
131 Class 3-Winter Labor	20,000.00	23,481.16	20,000.00	4,574.59	20,000.00
132 Class 3-Winter Cont.Labor	5,000.00	2,840.00	5,000.00	55.00	3,000.00
133 Elementary School Winter	1,000.00	596.45	1,000.00	186.40	1,000.00
134 Salt	12,000.00	12,451.20	15,000.00	3,772.51	15,000.00
135 Sand	14,000.00	14,175.60	15,000.00	12,946.38	15,000.00
136 TOTAL WINTER MAINT.	67,000.00	64,049.36	66,000.00	23,579.74	64,000.00
CONSTRUCTION					
137 Class 2-Construct.-Labor	-	-	-	-	-
138 Class 2-Const. Contr.Labo	-	-	-	-	-
139 Class 2-Construct.Mater.	-	-	-	-	-
140 Class 3-Construct.Labor	-	-	-	-	2,500.00
141 Class 3-Const.Cont.Labor	-	-	-	-	5,000.00
142 Class 3-Constr.Materials	-	-	-	-	1,000.00
143 TOTAL CONSTRUCTION	-	-	-	-	8,500.00
OTHER HIGHWAY					
144 Retreatment-Labor	-	-	-	291.50	-
145 Retreatment-Contract.Lab.	35,000.00	156,856.00	50,000.00	20,075.00	155,000.00
146 Retreatment Materials	-	-	-	-	-
147 Dust Control Labor	500.00	116.45	500.00	556.25	500.00
148 Dust Control-Materials	3,000.00	3,264.00	3,000.00	-	4,500.00
149 Bridges-Labor	1,000.00	-	1,000.00	-	2,000.00
150 Bridges-Contract.Labor	-	-	-	-	34,000.00
151 Bridges-Materials	1,000.00	104.40	2,000.00	827.46	2,000.00
152 Bridges-misc	1,000.00	-	1,000.00	-	-
153 Road Signs	1,000.00	513.06	1,000.00	95.98	500.00
154 TOTAL OTHER HIGHWAY	42,500.00	160,853.91	58,500.00	21,846.19	198,500.00

**TOWN OF READING
BUDGET**

Account	Budget FY - 2003	Actual FY - 2003	Budget FY - 2004	Actual to 12/31/2003	Budget FY - 2005
FRINGE BENEFITS					
155 Social Security	7,500.00	7,110.19	7,000.00	3,513.75	7,500.00
156 Vacations	4,000.00	3,884.00	4,200.00	2,876.80	3,500.00
157 Holidays	2,000.00	2,573.85	1,800.00	1,212.40	3,100.00
158 Sick Leave	1,000.00	1,638.08	1,000.00	899.50	1,000.00
159 Health Insurance	18,800.00	19,369.88	22,000.00	12,058.47	28,600.00
160 Workmen's Compensation	4,800.00	5,071.00	4,850.00	-	5,525.00
161 Unemployment Insurance	350.00	558.86	770.00	1,596.36	940.00
162 Retirement Contribution	3,000.00	2,110.80	3,000.00	-	3,000.00
163 Uniforms	2,400.00	1,991.33	2,400.00	747.67	2,200.00
164 Conferences/Training	200.00	-	1,000.00	90.00	500.00
165 TOTAL FRINGE BENEFITS	44,050.00	44,307.99	48,020.00	22,994.95	55,865.00
166 TOTAL HIGHWAY	249,200.00	375,181.54	265,720.00	124,483.70	441,165.00
CAPITAL EXPENDITURES					
167 Emergency Services Building	100,000.00	-	100,000.00	-	275,000.00
168 Building Interest	11,400.00	1,755.62	7,000.00	-	-
169 TOTAL CAPITAL EXPNDT	111,400.00	1,755.62	107,000.00	-	275,000.00
SHORT TERM BORROWING					
170 Tax Anticipation loan	-	-	-	-	-
171 Tax Anticipation-interest	1,500.00	-	-	-	-
172 Frieghtliner	-	-	65,000.00	65,976.00	-
173 TOTAL BORROWING	1,500.00	-	65,000.00	65,976.00	-
174 TOTAL EXPENSE	515,310.00	545,716.88	628,650.00	311,994.46	891,360.00
175 TOTAL INCOME	218,250.00	896,400.79	321,500.00	714,306.65	547,920.00
176 TO BE RAISED BY TAXES	297,060.00		307,150.00		343,440.00
SPECIAL APPROPRIATIONS					
177 Visiting Nurses	3,410.00	3,410.00	3,510.00	3,510.00	-
178 Windsor County Partners	-	-	200.00	200.00	-
179 Pentangle	500.00	500.00	-	-	-
180 SEVCA	500.00	500.00	700.00	700.00	-
181 Volunteers in Action	100.00	100.00	100.00	100.00	-
182 Amsden Property	90,000.00	-	-	87,240.35	-
183 New Beginnings	300.00	300.00	-	-	-
184 Health Care	-	-	644.00	-	-
185 Martha Lussier Health	100.00	100.00	100.00	100.00	-
186 TOTAL SPECIAL APPROP.	94,910.00	4,910.00	5,254.00	91,850.35	-

LISTERS' REPORT

The Listers and their Consultant have completed a "Tax Map of Reading" and have a printed copy overlaid with a Zoning Map in our office as well as on the Town's Computer Network. It is intended to serve as a dynamic instrument continually updated by property transfers, zoning changes, and any new information from property owners and state programs. We invite all interested parties to review our map and comment on the plan.

Vermont's "Current Use/Land Use Exemption" program has 55 parcels enrolled covering 9,371 acres. The State of Vermont owns 14 parcels with 6,716 acres. The combined acreage of 16,087 acres is 60.4% of the Town's 26,624 acres.

As of December we are midway through the revaluation project and are confident that the results, though increasing most assessments, will be both fair and equitable. It will also meet the requirements of Vermont's laws relating to assessments...(i.e.: that the total assessments of property be between 80% AND 100% of "Fair Market Value" when measured by the annual "Equalization Study" created by the Vermont Department of Taxes, Property, Valuation and Review.

As we report to you for December 2003, the implementation of Act 68 School Funding is not a discernable factor in the revenues required to support school expenses.

We will supplement these comments in a separate report closer to the Town Meeting date.

After April 1, 2004 we will publish a grand list report that will set out:

- 1).The "Property Identification Number": (PID#).
- 2).The address of the parcel.
- 3).The new assessment.
- 4).The comparative totals of the old assessments and the new changes and their effect.

LISTERS' FINANCIAL REPORT

Estimated Expenses for 2004-2005

Lister's payment for services...900 hours.....	\$ 9,000.00
Mileage @ \$.37/ mile.....	\$ 400.00
Heat and Maintenance.....	\$ 600.00
Network & Software Upkeep	\$ 1,000.00
(EMRC and Competitive Computer)	
Tax Map Updates & Transfer Layer Audit.....	\$ 1,000.00
Office Expenses: postage & supplies.....	\$ 400.00
SUB TOTAL.....	\$12,400.00

Less Revenues of:

PVR reimbursement for reappraisal and Grand List maintenance @ \$6.00/parcel.	
VSA 5405 (F) for services in conducting the Annual Equalization Study @ \$1.00/parcel	
..... or:	\$ 3,878.00
Our net request is.....	\$ 8,522.00

Respectfully Submitted,

Richard Sullivan
John Fike
M. Alison Wallace

EXPLANATION OF 2002-2003 GRAND LIST

Fair Market and Listed Value of
Real Estate and Personal Property 75,365,063.00

TOTAL 2002 GRAND LIST 753,650.63

CATEGORY	# UNITS			
Residential I	131	13,778,500.00		
Residential II	158	39,310,763.00		
Mobile Homes U	0	-		
Mobile Homes L	19	891,300.00		
Vacation Homes I	47	3,312,100.00		
Vacation Homes II	57	8,270,800.00		
Commerical	5	306,400.00		
Utilities	1	1,022,400.00		
Farm	3	1,884,700.00		
Woodland	5	100,300.00		
Open Land	137	6,487,800.00		
		<u>75,365,063.00</u>	X 1% =	<u>753,650.63</u>

PERSONAL PROPERTY:

Cable		-		
Machinery and Equipment		<u>281,178.00</u>		
		<u>281,178.00</u>	X 1% =	<u>2,811.78</u>

TOTAL MUNICIPAL GRAND LIST 756,462.41

EDUCATION GRAND LIST

Total Real Estate for taxation	75,365,063.00	X 1% =	753,650.63
Cable assessment	<u>-</u>	X 1% =	<u>-</u>

TOTAL EDUCATIONAL GRAND LIST 753,650.63

TRUSTEES OF PUBLIC FUNDS
Fiscal Year 2002-2003

Currently all funds managed by the Trustees are invested in certificates of deposit except for the Indian Stones maintenance account and the Flag Fund, which are invested in interest bearing savings accounts. The following is a list of accounts, activity, and balances as of June 30, 2003.

1 Indian Stones Permanent Fund

Balance as of 6/30/02	\$ 9,733.38
Interest Income	\$ 272.85
Interest Withdrawal	\$ (1,000.00)
Balance as of 6/30/03	\$ 9,006.23
Principal	\$ 5,000.00
Available interest	\$ 4,006.23

2 Indian Stones Maintenance Account

Balance as of 6/30/02	\$ 494.78
Interest Income	\$ 7.39
Transfer from Permanent Fur	\$ 1,000.00
Withdrawal	\$ (228.75)
Balance as of 6/30/03	\$ 1,273.42

3 Flag Fund

Balance as of 6/30/02	\$ 395.45
Interest Income	\$ 4.23
Balance as of 6/30/03	\$ 399.68

4 Lumber Trust

Balance as of 6/30/02	\$ 22,675.25
Interest Income	\$ 676.73
Balance as of 6/30/03	\$ 23,351.98
Principal	\$ 23,051.61
Available Interest	\$ 300.37

5 Library Trust

Balance as of 6/30/02	\$ 14,791.48
Interest Income	\$ 404.20
Balance as of 6/30/03	\$ 15,195.68
Principal	\$ 12,000.00
Available Interest	\$ 3,195.68

6 Cemtery Loveland Trust

Balance as of 6/30/02	\$ 26,225.38
Interest Income	\$ 737.65
Interest Withdrawal 9/24	\$ (400.00)
Balance as of 6/30/03	\$ 26,563.03
Principal	\$ 20,000.00
Available Interest	\$ 6,563.03

7 Cemetery Pertpetual Care Trust

Balance as of 6/30/02	\$ 21,960.41
Interest Income	\$ 562.07
Interest Withdrawals:	
7/12/2002	\$ (600.00)
8/12/2002	\$ (800.00)
6/17/2003	\$ (3,707.70)
Balance as of 6/30/03	\$ 17,414.78
Principal	\$ 17,218.03
Available interest	\$ 196.75

Respectfully submitted,
James Bartlett
Ralph Harkins
H. S. Hanks

ROBINSON HALL MAINTENANCE ACCOUNT
Fiscal Year 2002-2003

Beginning Balance:	7/1/2002		\$ 6,600.73
Receipts:			
	Post Office Rent	\$ 5,471.96	
	Hall Rentals	\$ 1,725.00	
	Hall Rental Deposits	\$ 175.00	
	Interest	\$ 88.01	
	Table/Chair rental	\$ 86.00	
	Expenses paid by Town	<u>\$ 10,657.33</u>	
	Total Income		\$ 18,203.30
Disbursements:			
	Electricity	\$ 1,691.90	
	Garbage	\$ 448.00	
	Gas	\$ 549.56	
	Maintenance	\$ 4,739.72	
	Oil	\$ 2,014.01	
	Supplies	\$ 1,101.48	
	Improvements	<u>\$ 1,032.24</u>	
	Total Expenses		<u>\$ 11,576.91</u>
Ending Balance: 6/30/2003			\$ 13,227.12

ROBINSON HALL TRUST
ANNUAL REPORT
Fiscal Year 2002-2003
Interest Earnings & Fund Balance

	2000/2001	2001/2002	2002/2003
Beginning Principal Balance	\$ 6,699.61	\$ 6,699.61	\$ 6,699.61
Beginning Savings Account Bal.	\$ 1,045.43	\$ 1,380.36	\$ 1,785.97
Total Beginning Balance	<u>\$ 7,745.04</u>	<u>\$ 8,079.97</u>	<u>\$ 8,485.58</u>
Interest Earned	\$ 334.93	\$ 405.61	\$ 172.36
Payment to Town	\$ -	\$ -	\$ -
Trustees Fees	\$ -	\$ -	\$ -
Ending Principal Balance	\$ 6,699.61	\$ 6,699.61	\$ 6,699.61
Ending Savings Balance	<u>\$ 1,380.36</u>	<u>\$ 1,785.97</u>	<u>\$ 1,958.33</u>
Available to the Town	\$ 1,380.36	\$ 1,785.97	\$ 1,958.33

Chester P. Scott Jr., Trustee

CEMETERY COMMISSION'S REPORT

The Cemetery Commissioners wishes to thank Howard Sanderson, Jr. for his continued interest and background relating to the Town's cemeteries. We also thank Laura Griggs for completing the histories of our six Town-administered cemeteries. We thank the maintenance people, Tammy Allen and Clay Hillgrove, for the excellent and difficult work they do.

Cemetery maintenance costs, like almost everything, do not go down, and we, as custodians, choose between good appearance and increased costs. Weather is a big factor between our holding the line on expenses and acceptable maintenance. The more it rains, the more the grass needs mowing, raking, and trimming. In addition our plot sales are limited in spite of subtle sales attempts. We bring to your attention both full and cremation burial plots are available in the New Amsden Cemetery. A burial plot costs \$370 and will accommodate two full burials. Cremation plots cost \$245, which measure 5 1/2" square and will accommodate two cremation burials.

As a reminder to family and friends, all cemetery decorations must be removed prior to November first each year.

We also solicit volunteers who might enjoy helping with development of the garden at the New Amsden Cemetery.

The Commissioners welcome any comments and/or suggestions you may have relative to our Reading Cemeteries.

Respectfully submitted,
John Hillgrove

Janet Hunter
Elizabeth Sweet

CEMETERY COMMISSION FINANCIAL REPORT

Balance as to 6/30/02		
Checking Account	165.20	
Total		165.20
Receipts		
Transfer from Loveland Trust	400.00	
Transfer from CD#1002792839 (Maintenance Account)	5,065.20	
Plot Sold \$370--\$200 to CD \$170 to Maintenance	370.00	
Interest from checking	<u>4.92</u>	
	5,840.12	5,840.12
Disbursements		
Miscellaneous	6.55	
Maintenance (Mowing, Trimming, Raking, Leaf Blowing)		
Amsden Cemeteries	570.00	
Bailey's Mills	550.00	
Spear	350.00	
South Reading	370.00	
Sawyer	330.00	
Swain	80.00	
Dues	<u>5.00</u>	
Total Disbursements	2,261.55	2,261.55
Balance as of 6/30/03	3,743.77	3,743.77

GILBERT A. DAVIS PUBLIC LIBRARY REPORT

Yearly Statistics:

Patrons-1,735	Interlibrary Loans Out-6
Circulation-1,129	Interlibrary Loans In-67
Reference Transactions-178	Volunteer Hours-615
Computer Use-109	New Cards Issued-44
New Books-251	Programs-17
Weeded Books-906	Attendance-453
Community Outreach Service Transactions-15	

The Vermont Department of Libraries (DOL) conducts workshops in librarianship. DOL expects librarians to earn 150 credit hours within a 5-year period, after which the librarian becomes certified in the State of Vermont. In June of 2003, the Reading librarian completed the requirements necessary for certification, having compiled 180 credits the past 2 years. He also maintained membership in the Vermont Library Association, a coalition that advocates for Vermont libraries.

Reading Library again met Standards for Library Service in Vermont, meaning the library is eligible for certain grants, can receive cataloging cards at no cost, and may use the Vermont Automated Library System (VALS), which enables the librarian to stay connected via e-mail to schools and libraries throughout the state. With VALS, the librarian is able to search for and borrow materials for the benefit of local patrons. Reading Library also joined Vermont Online (VOL). This allows our patrons free access to databases containing information on a variety of topics. The information is accurate and current, unlike a lot of what is found through a typical search engine.

In 2002-2003, Reading Library sponsored 17 programs: 6 weeks of presentations and snacks for kids in July-August 2002; 6 visits from elementary school classes for readings and for the borrowing of books; a candy give-away on Halloween; 5 meetings of a book discussion group; a visit to the school by the librarian; and 2 gatherings of children for craft-making. The library also hosted 7 4-H meetings.

The librarian secured a grant of \$10,000, which has been used to purchase craft supplies, toys and furniture for the children's room, and several hundred books for adults and juveniles. There were many worn and outdated materials on the library's shelves. These were weeded and filled with books containing the latest information in science, health, geography, and the like. In addition, holes were plugged in various categories, including science fiction, poetry, the classics, biographies, and U.S. history.

There were other improvements. The attic was cleared of clutter. Brass chandeliers, discovered there, were cleaned, rewired, and hung on the main floor of the library. Archival objects and library records, some of them 100 years old, were organized and filed for safekeeping. The card catalog was repaired and coated with lacquer. This year we finished combing through the catalog, card by card, and checking the shelves to see that for every card there is a book.

The accomplishments of the past fiscal year could not have been possible without the aid of those who volunteered their efforts: Pam Arel, John Baumgartner, Junior Sanderson, Lisa Kaija, Juliet Polaczyk, Molly McCumber, Heather Findlay, and Jane Cleveland. And a thank you to the many people who donated books, periodicals, and money. Your generosity is truly appreciated.

Cordially,
Tony Pikramenos, Librarian

READING PUBLIC LIBRARY
Treasurer's Report
July 1, 2002 to June 30, 2003

DISBURSEMENTS FROM THE TOWN OF READING

Books & Periodicals	\$ 1,132.29	
Vtel Internet	\$ 251.40	
Phone	\$ 1,107.06	
Maintenance	\$ 224.27	
Supplies	\$ 416.26	
Postage	\$ 94.43	
Heat	\$ 906.46	
Electricity	\$ 520.17	
	<u> </u>	\$ (4,652.34)
Bank Balance as of 7/01/02		\$ 66,836.37

LIBRARY ACCOUNT EXPENDITURES

Association Dues	\$ 15.00	
Workshops/Travel	\$ 953.16	
Advertising	\$ 25.00	
Programs	\$ 108.83	
Maintenance	\$ 1,647.33	
Periodicals/or Books	\$ 515.00	
Supplies	\$ 564.41	
Library gifts	\$ 90.00	
	<u> </u>	\$ (3,918.73)

RECEIPTS AND EARNINGS:

Interest	\$ 61.42	
Donations and Income	\$ 1,164.10	
Fannie Mae Dividends	\$ 198.12	
	<u> </u>	\$ 1,423.64

STARTING BALANCE

	\$ 66,836.37	
	\$ (3,918.73)	incurred expenses
	= \$ 62,917.64	
	+ \$ 1,164.10	donations/income
	= \$ 64,081.74	
Bank Balance as of 6/30/03		

ASSETS:

CD	\$ 15,182.63
Fannie Mae Shares:	
127 @ \$67.94 =	\$ 8,628.38

Respectfully submitted,
Colleen O'Connell

PLANNING AND DEVELOPMENT COMMISSION ZONING BOARD OF ADJUSTMENT REPORT

The Reading Planning and Development Commission meets on the first Monday of each month, at 7:30 p.m., in the Town Clerk's office. The public is welcome and encouraged to attend the meetings and participate in the discussions.

Two members of the Planning Commission and Zoning Board of Adjustment resigned this year: Ralph Harkins and Sam Neustadt. Ralph had served on the Commission for many years and had the most seniority of any other member. The Commission will miss his experience and familiarity with Reading and its residents. Sam had served on the Commission for several years and we will also miss his knowledge of architecture, land development, and zoning issues.

The Commission also welcomed two new members this fall after they were appointed by the Selectboard in September: Rick Hunter and John Mitchell. The Commission is equally pleased to welcome Barbara Acuna as the new recording secretary. She started taking minutes at the December meeting.

In January 2003, the Commission proposed an amendment to the zoning ordinance to allow "Emergency Management Services" and "Clubhouses" as Conditional Uses in the Industrial/Mining district. The intent of the amendment was to allow the construction of the new firehouse just north of Felchville. The amendment made it way through the adoption process and was approved by the town in the spring.

The Commission worked throughout the year with Becky Basch from the Southern Windsor County Regional Planning Commission to gather information for the Town Plan rewrite. The group developed a questionnaire that Becky mailed to Reading residents and land owners in March. About 30% of the town responded to the survey which is an excellent participation rate. Becky summarized the results of the survey and presented it to the Commission at its June meeting. The group presented the results to the town at an Open Forum/Workshop they held at the Town Hall in November. About twenty people attended the event. They had a chance to discuss the survey, maps, the school, and other issues facing Reading in the future. Becky and the Planning Commission will use the survey results and feedback from the Open Forum to rewrite the Town Plan next year. To support that project, the Commission applied for another planning grant from Vermont at its September meeting. The Commission learned at the end of the year that Vermont had awarded the grant for \$6000.

The Zoning Board met in May and June to consider a Conditional Use request for a new restaurant in Hammondsville called Keepers, a County Café. The Board approved the use at the end of its June meeting. After reviewing the site plan for Keepers in May and requesting additional information, the Planning Commission approved the site plan at its June meeting.

The officers for the year were:

Chairman for the RPDC - Stephen Strait
Vice Chairman, RPDC - Patrick McLean

Chairman for the ZBA - Ken Cox
Vice Chairman, ZBA - Sam Neustadt

The Commission has a single vacancy for a new member. If you are interested in helping, please contact any current member.

ZONING REPORT

There were a total of 40 zoning permits issued for the fiscal year beginning July 1, 2002 to and including June 30, 2003. Several permits include more than one structure.

As always there were some folks who just do not believe in getting a permit before they build. So of course some fines were assessed. We have had a zoning ordinance since June 19, 1973 when permits were first required. If you have employed a contractor to do your work it is still up to you as the homeowner to make sure a permit has been issued.

There is also a schedule of permit procedures for undeveloped land available at the Town Office. I remind you again that there is a 15 day waiting period after your permit is approved. The permit is not legal until those 15 days have expired. So please don't start any work before then. Please call me with any question you may have about whether a permit is required or not.

Following is the list of permits issued:

- 1 Swimming pool
- 6 New houses
- 2 Decks
- 4 Barns
- 9 Sheds
- 1 Sugar house
- 8 House additions
- 2 Wood sheds
- 2 Porches
- 1 Garage
- 3 Signs
- 1 Temporary housing.

Submitted by Charles W. Howgate
Zoning Administrator

READING VOLUNTEER FIRE DEPARTMENT REPORT

The Reading Fire Department responded to 34 calls this past year.

Structure Fires – 2	Power Lines Down – 5
Mutual Aid Calls – 10	Unattended Fires – 2
Alarm Investigations – 6	Chimney Fires – 2
Vehicle Fires – 1	Brush Fires – 1
Vehicle Accidents – 3	CO Alarms – 2

This past year we received a grant through Homeland Security for \$ 17,000 dollars; \$2,000 for a new base radio, 5,000 for self- contained breathing apparatus and \$ 10,000 for a thermal imaging camera.

Once again the department spent a day at the elementary school for fire prevention. We also participated in the school's Health fair. The department had yet again two very successful fundraisers, the 4th of July and the Fall Foliage pony pulls. With these fundraisers we were able to raise \$ 2,000 dollars. Thank you for your continued support and thank you to all of the volunteers who help us with these important fundraisers, without you we would not be able to pull off these successful events.

ALERT ALERT. Remember that Smoke detectors and Carbon Monoxide detectors do save lives; please help make next year a safe one by installing these two important detectors in your home.

PLEASE do not hesitate to call 911 in the case of an emergency; it could cost you your life if you do not!!!!

We are always looking for new members to join our department, give me a call at 484-7732 for more info.

Respectfully Submitted,
Gary Vittum, Fire Chief

READING RESCUE SQUAD REPORT

Rescue Squad Officers – Elected June, 2002

Director: Don Scullin	Secretary: Deb Scullin
Treasurer: Pat Barbour	Equipment Officer: Lori Morgan
Training Officer: Dennis Barr	Current number of members: 7

Levels of certification: (3) EMT – Basic, (2) EMT – Advanced, (2) In-training

Number of calls (from 7/01/02 to 12/31/03): 55

Breakdown of calls:	
Motor Vehicle Accidents - 2	Fall - 1
Standby @ fire - 3	Medical Emergency - 47

During this time, we responded to W. Weathersfield to assist at a fire and to help with treating and extricating a victim of an ATV accident. As a result of this rescue, we are in the process of outfitting a rescue pack for use in wilderness rescues.

We are anticipating moving, along with the Fire Department, into the new emergency services building on Route 106 later this year.

As per usual, I would like to invite any persons interested in learning more about the Reading Rescue Squad or are interested in joining to contact myself at 484-7264.

Respectfully submitted,
Don Scullin, EMT-I
Director – Reading Rescue Squad

ENHANCED 911 BOARD REPORT

The Vermont E-911 system continues to perform within established benchmarks. The Enhanced 911 Board operates ten 911 call answering points, known as Public Safety Answering Points (PSAP). They are located at the Springfield Police Department, the Hartford Police Department, the Montpelier Police Department, the Lamoille County Sheriff's Office, the Saint Albans Police Department, the Shelburne Police Department, and the State Police Barracks at Williston, Rutland, Rockingham and Derby to be operational by January 2004.

E 9-1-1 Address Confidentiality

In 1996, the General Assembly passed a law requiring Towns that created new street addresses for enhanced 9-1-1 to provide a confidentiality option to residents.

This option allows residents to prevent their names from being linked with their new street addresses in municipal public records, such as the Grand List. If you choose to exercise this option, you are required by law to provide the Town Clerk with an alternate mailing address, such as a Post Office Box. Copies of the "Confidentiality Option Form" and instructions are available at your Town Office or on the internet @ www.state.vt.gov/e911. Your Confidentiality Option Form is not a public record and is exempt from disclosure under the Public Records Law. Town officials are required to preserve your privacy.

FIRE WARDENS REPORT

Last year there was little danger of fire because it was so wet. During the year we issued 102 burning permits, due to your cooperation we experienced no out of control burns.

It is mandatory that a permit be received each time you burn on the day you plan to burn. They are obtained from the Fire Warden. Permits can only be issued for burning brush or scrap untreated lumber. Burn barrels are illegal.

Thank you for your cooperation so we may continue to prevent forest fires.

Ralph Harkins
Fire Warden

READING P.T.O. REPORT

The Reading P.T.O. strives to support the faculty and staff of Reading Elementary School by providing funds for enrichment activities and parent volunteers for academic support in the school. Much of the P.T.O.'s energy goes into fundraising throughout the year. P.T.O.-sponsored fundraising events and activities in 2003 included a Spring Rummage Sale, the 16th Annual Penny Sale, an 'American Fundraising' fall catalogue sale, Thanksgiving Pie Sale and the Holiday Giving Tree. The P.T.O. contributed to a grade 3-4 Read-a-thon and overnight at school, Teacher/Staff Appreciation Week, a 6th-grade culminating trip and Graduation, and an end-of-year picnic for the entire school.

The P.T.O.'s fundraising efforts generally provide computer hardware and software, books and magazines, playground equipment and maintenance, Hopkins Center and Pentangle arts enrichment programs, selected field trips and transportation and other programs by special request. The P.T.O. annually covers 40% of each student's Winter Sports program expense. In 2003, the P.T.O. concentrated its efforts on purchasing "evacuation backpacks" for each classroom, supporting a health fair organized by school nurse, Jean Chick, and assisting with library reorganization (an ongoing project).

Our popular Winter Sports Program continues at Ascutney Mountain each January and February with six weeks of lessons and practice. We thank all the parent chaperones who have assisted this winter with skiing and snowboarding. We appreciate all the fine work Marie Anderson does to organize this program for the young people of Reading.

We have received some significant profit from our participation in the schoolcash.com online fundraising program. We are grateful to those families who used the website for their regular and holiday shopping. Please pay special attention to the various commercial fundraising programs through which you may contribute directly to Reading Elementary School: Campbell's Soup Labels, Box Tops for Education, K-Mart School Spirit Program and Schoolcash.com. Thank you for supporting our children's education with your shopping purchases.

P.T.O. meetings are the second Thursday of each month at 6:30 pm in the school library. The next meeting is Thursday, March 11th at 6:30 pm. Please join us in enriching the educational experience here in Reading. We look forward to input from all community members.

READING SCOUTING REPORT
Cub Scouts Pack 208 and Boy Scouts Troop 208
Calvin Coolidge District Green Mountain Council

The Reading Scouting program thanks the Town for its continued support. The Scouting Committee strives to organize fun activities and adventures, provide sound values and character development by example and active participation. Scouting is an outdoor activity that encompasses being clean and organized as well as respectful of our natural resources and community.

Currently registered are nine Cub Scouts of Pack 208, five are Webelos of the Cobra Patrol, one Bear Scout and three Wolf Scouts. We have a new Cubmaster, Andy Paczkowski who heads the Cub events. Boy Scout Troop 208 has five registered members of the Scorpion Patrol. There are eight registered adults who are active either as leaders or part of the Scouting Committee.

Past years activities in action were:

- Vermont's Green-Up Day along Tyson Road.
- Keeping a careful eye on the Bulletin Board we recently installed at Twenty-Foot Hole.
- Keeping Town animals in good conduct during the vaccination and licensing.
- Some camping trips, day activities and meetings.
- Cub Scout Pinewood Derby racing at the Town Hall.
- Maintaining the bottle drop-off barrel at the Town Hall. (Thank you!)
- Participating in the annual Reading Firemen's Fourth of July Parade. First Place Award 2003!
- Develop transition for new Cubmaster.
- Helping the Reading Memorial Day Committee setting flags and picking them up
- Being a part of the Veteran's Day Parade in Windsor with Vermont Scouts and area Veterans.

Scouting belongs in Reading as its participants made of parents, adults and the boy youth continue the traditional values maintained by the national organization.

Be Prepared.

Respectfully Submitted,
Patrick McLean
Scoutmaster, Troop 208

Andy Paczkowski
Cubmaster, Pack 208

SENIOR'S REPORT

Our Senior Dinners continue to be extremely popular. Between 50-60 seniors come regularly, and we send home dinners for those who are unable to attend so that they can enjoy a special warm meal. We happen to be very good cooks and do serve a super dinner. Because the Council on Aging helps to defray the cost of the dinners, we only ask for a \$3.00 voluntary contribution. These dinners would not be possible if not for the generous volunteers, who help to cook, serve and clean up.

I would like to thank those of our town people who deliver meals on wheels to those who are in need of home cooked meals and not able to cook or shop for themselves. These volunteers are very special to give their time for such a worthy endeavor. They go to each person's house, deliver a meal, and spend a few minutes to talk to them and make sure they are all right. We should be proud to have such generous people in our community.

We have a small fund of money with which we help those seniors who are in need of things like glasses, etc. and can't afford them. We also use this money to make up Christmas baskets of food and plants for the needy and elderly in Reading.

I would hope that we are a safety net for our seniors who are alone and in need of help. Seniors should know that if they are in need of any help or information, to call me and I will try to direct them to get the help they need.

Vivian Mornis
484-9757

THE READING RECREATION COMMISSION REPORT

Recreation has been thriving in Reading for years thanks to many volunteers. In 1996, the Reading Recreation Commission was created to continue those programs as well as to introduce more programs to the town. The mission of the Reading Recreation Commission is to provide programs that are fun, safe and stimulating. The activities should benefit the entire community of Reading. The ultimate goal is to offer activities and programs that promote and enhance individual knowledge, sense of self, and enthusiasm for our teams and our community.

In 2003, the "Rec" provided youth sports activities including basketball for grades 3-6, baseball for grades K-4 and soccer for grades K-6th. We would like thank all the coaches and volunteers for their time and effort in making these programs possible. The Dance Committee has been resurrected and had a very successful Halloween Dance. Also, the children's Halloween Party was again a creative and safe event for our community. Many thanks to all who helped.

The "Rec" Commission is set up to include eight volunteer members; Chairman, Vice Chairman, Secretary and Treasurer and four additional members. At this time the only positions filled are Chairman, Chris Titus and Treasurer, Barb Acuna. We would like to see more active participation. Some new ideas and energy could significantly benefit this community. Let's not let the mission of the "Rec" be lost. If you would like to become a part of the commission or have an idea, please contact me at 484-5610.

Christina Titus
Chairman

MEMORIAL DAY COMMITTEE REPORT

The Memorial Day Committee ensures that Reading's fallen veterans and those who died while in defense of our freedom are honored during the last Monday in May, known as Memorial Day. The tradition called "flags in" is placing flags one foot away and centered in front of the graves. Small American flags are purchased by the Town and placed by Reading's Cub and Boy Scouts 208 at:

- Swain Cemetery on Brown School House Road
- Sawyer Cemetery on Weld Cemetery Road
- South Reading Cemetery on Malagash Road
- Amsden Cemetery on Flat Iron Road
- Spears Cemetery on Spears Cemetery Road
- Bailey's Mill Cemetery on Bailey's Mills Road
- Buck Cemetery off Route 106

Additional flags are placed by the Scouts at the Town Hall, Bartley Field, and Reading's Indian Stones as well as at the Village entrance along the bridge on Route 106. Every year, sponsored by the Committee, the entire Reading's Elementary School will walk to Felchville Cemetery to place flags there then conduct a small ceremony commemorating the event with poems and songs. Sometimes the Committee is able to schedule Ludlow's American Legion Post 36 to act as color guard and reinforce the traditions of Memorial Day.

All those participating in Reading's traditional "flags in" are given an American flag that was previously flown last year as an appreciation for their efforts for Memorial Day. Reading's Scouts then remove all flags during October.

Ways to celebrate Memorial Day:

- Visit cemeteries and place flags or flowers on graves of our fallen heroes
- Visit memorials
- Fly the United States Flag at half-staff till noon
- Fly the POW/MIA Flag as well
- Participate in a "National Moment of Remembrance" at 3:00 pm to pause and think upon the true meaning of the day and for Taps to be played
- Renew a pledge to aid the widows, widowers and orphans of our fallen dead and to aid the disabled veterans

Respectfully Submitted,
Patrick McLean
Memorial Day Committee

GREEN UP DAY REPORT

It was great to see people out and about on Green Up Day on May 3, 2003. For the fifth year in a row, Reading participated enthusiastically in the Vermont Green Up program. A fair amount of unsightly roadside trash was collected and delivered to the transfer station in Weathersfield, and a few specific dump sites were also cleaned up.

I'd like to thank a few individuals that made an extra effort last May 2003. The Reading Boy Scouts, pack #208 cleaned up many miles of the Reading/Tyson Road; the 3-4th grade class from the Reading Elementary School spruced up Bartley Field; Patrick McLean contributed some professional signage for the event, Bill Shaughnessy donated food for the hot dog BBQ after the event, and finally, Frosty Hammond contributed his ideas, time and enthusiasm. Thank you everyone!

I hope that participation by community members is even greater this spring. This event is a great way for our community to model some positive behaviors for our youth such as stewardship for the environment, respect for our neighbors and community, and collaboration and teamwork. See you all on May 1, 2004!

Respectfully,
Marie Anderson

READING GOOD NEIGHBOR FOOD SHELF REPORT

Tyson Reading Road, P.O. Box 96, Reading, Vermont 05062

This February the Reading Good Neighbor Food shelf will celebrate four years of service to the Reading Community. This past year has been a particularly difficult one; with the economy in the skids, demand increased and precious resources diminished. More families are now visiting the food shelf and at one point during the late summer months we had to limit food distribution due to a shortage in our supply of food. We did this so no one would be turned away. We again served eighty individuals in the Reading area and demand continues to increase.

The Reading Good Neighbor Food Shelf is located at the Stone Schoolhouse in South Reading and is open every Wednesday from 2:00p.m. to 4:00p.m. and on Sundays from 12noon to 2:00p.m.. Emergency needs can be filled by contacting Ruth Cowdrey at 484-3323 or Bill Sheldon at 228-8259. All residents of the Reading area are welcome to use the food shelf. We presently have at the Food shelf not only food, but winter and other clothing which is available free of charge. The goal of the Food Shelf is to serve Reading and the surrounding communities with needed food and help in emergencies and on an ongoing basis when necessary. We strive to develop a community atmosphere where all are welcome and where no one is forgotten.

Twenty seven complete turkey dinners and all the fixings for a Thanksgiving meal were distributed this Thanksgiving to Reading area residents. And this Christmas we were able to help the senior citizens group in Reading and the Friends of Reading in spreading Christmas cheer. Many "helping hands" loaded up cars and "sleighs" and with Santa's help, delivered food baskets, bags of Christmas gifts, numerous plants and fruit baskets to many who live in the Reading area. We were glad we were able to join with so many Reading residents and businesses in this effort.

Additionally last year we assisted the Brownsville Methodist Church in distributing Easter baskets filled with candy, toys and lots of love to twenty three Reading children.

Thank you to all who have been so supportive of our Food Shelf. It is only through the generous hearts and willing hands of the citizens of Reading and the surrounding area that others have been helped.

Thank You to Ruth Cowdrey, and Fred and Shirley Cook for faithfully staffing the Food Shelf with pleasant hellos, a cup of coffee, maybe a donut or two, and always a helping hand. We have tried to take our lead from the words of John Wesley;

"Do all the good you can, in all the ways you can, for as long as you can."

Thank You, Town of Reading,
Rev. William A. Sheldon
Director

COUNCIL ON AGING REPORT

The Council on Aging for Southeastern Vermont, Inc. (COASEV, Inc.) fosters and supports successful aging of seniors in the Reading community and throughout Windham and Windsor Counties. COASEV staff, along with seniors and other community members, develop, advocate, coordinate and assure access to services which enhance the quality of their lives in Reading. To accomplish this mission in Reading we provide direct services as those listed below, as well as work collaboratively with other organizations in Reading.

Information and Assistance – Through the Senior Helpline at 1-800-642-5119 – Providing resources, tips, applications for benefits, and assistance with health insurance information.

Senior Nutrition – Home delivered meals are available through Stoughton House in Windsor and congregate meals are served three times a year at the Town Hall.

Transportation – Special arrangements are made for non-Medicaid seniors requiring medical transportation.

Case Management – Providing one on one case management to those wishing to stay in their community and by managing the Medicaid Waiver program which provides nursinghome like care. With self-neglect referrals we assist the individual to become aware of and access services thus regaining control of their lives. 14 clients are currently receiving these services at an annual cost of \$10,934.

Advocacy – Assisting with accessing a wide array of benefits such as VHAP pharmacy, fuel assistance, food stamps, telephone lifeline, tax rebates, and Supplemental Security Income. These services are provided through home visits.

Care Giver Respite – Through grants we are able to provide respite assistance for caregivers of those diagnosed with dementia and other chronic diseases.

Senior Companion Program – Providing friendly visiting as well as a stipend employment opportunity for older, limited income workers.

Planning – for Seniors is accomplished by working with legislators, other agencies, and the communities we serve.

Successful Aging Initiatives – Providing a series of small community grants for groups and organizations to create and expand their programs.

Services are provided at no cost but participants are encouraged to make anonymous, voluntary contributions. The support of Reading citizens as well as that of the hundreds of volunteers and dedicated staff makes these services possible.

Submitted by Marie Saunders
Executive Director

**VISITING NURSE ALLIANCE OF VERMONT AND NEW HAMPSHIRE, INC. REPORT
Home Care, Hospice and Family Health Services**

The Visiting Nurse Alliance is like the local police and fire departments - a strategic part of the community's safety net – with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Reading to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.
- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services this past year: (July 1, 2002 through June 30, 2003)

Skilled Nursing	437
Physical Therapy	77
Speech Therapy	138
Occupational Therapy	11
Home Health Aide	41
Homemaker	8

Total Visits 712

Hospice VNH

Patient Families served	2
Volunteer Hours	48
Volunteer Visits	18

Clinic attendance

Flu	20
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On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,
Susan H. Larman, BSN, MBA
President and Chief Executive Officer
Visiting Nurse Alliance of VT and NH, Inc.
46 S. Main Street, White River Junction, VT 05001

SOUTHEASTERN VERMONT COMMUNITY ACTION REPORT

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to work in collaboration to foster sustainable self-sufficiency, to strengthen our communities, and to eliminate the root causes of poverty. SEVCA has a multitude of programs and services to meet this end. They include: transportation, weatherization, emergency services (fuel/utility assistance, food, shelter), crisis intervention, parent education, micro-business development, Head Start, Individual Development Accounts (IDA), and thrift stores.

In the community of Reading we have provided the following services during FY03:

- Family Services (Outreach): 3 families; 17 services
- Fuel/Utility Assistance: 7 assists @ \$1,143.00
- Weatherization: 1 homes @ \$500.00
- Micro-Business Development services: 2 individuals

Community support, through town funding, helps to build a strong partnership. The combination of community action funds and town funds allows us to not only increase, but improve service.

We thank the residents of Reading for their support.

Deborah M. Osienski
Executive Director

Reference Article 11

MARTHA LUSSIER HEALTH INFORMATION & REFERRAL SERVICE, INC. REPORT

The list of more than 80 caregivers registered with the Health Information and Referral Service (HIRS) will provide the names of qualified caregivers for those seeking in-home health care for family or friends. Some of the caregivers will work full-time; others are interested in part-time work. The HIRS Board of Directors makes this essential community service available, without charge, to all those who live in the greater Woodstock area including Barnard, Bridgewater, Hartland, Plymouth, Pomfret and Reading. During 2003 we have earned the trust of 178 families who depended on this referral service to find the help they needed.

HIRS is appealing for broad support from the area we serve. In the past year 105 individuals, eight organizations with local interests and all seven towns helped us to sustain this vital resource. Many gifts have been given in memory of those whom we have helped through difficult times.

The HIRS office (457-3478) on the second floor of Simmons House, in front of the Dartmouth-Ottawaquechee Health Center in Woodstock, is open Monday, Wednesday and Thursday mornings, from 8 am to 12 noon. Our coordinator, Lynne Tracy, checks regularly for messages left on the answering machine during non-office hours. Our success is due to her reliable and compassionate service.

Submitted by Gerry Fields – 457-4839

Reference Article 13

HEALTH CARE AND REHABILITATION SERVICES REPORT

Health Care and Rehabilitation Services of Southeastern Vermont requests an appropriation of \$644.00 from the Town of Reading at the 2004 Town Meeting to help defray the cost of services to its residents for the Mental Health Walk-In-Clinic. In the year ending June 30, 2003, our agency provided a comprehensive range of community based services to 4,424 residents of Windsor and Windham counties. The services that are available to the residents of your community are as follows:

Outpatient Mental Health Services: The mission is to provide caring, high quality, cost-effective mental health care for our community at every level of need. Our highly trained staff of professional therapists, social workers, and psychiatrists help individuals and families cope with stress and anxiety, develop their full potential and maximize control of their lives. We make it our paramount goal to ensure that children, adolescents, and adults who come to us receive appropriate, timely care. We are now offering walk-in clinics to any resident who has an urgent need to see a mental health counselor for support and more effective coordination of services.

Alcohol & Drug Treatment Services: For adults and family members who are adversely affected by the use of alcohol or drugs, we offer a comprehensive program of assessment, inpatient referral, outreach, outpatient treatment and aftercare dedicated to aiding the recovery from chemical dependency and its effects.

Community Rehabilitation & Treatment Program: The CRT program provides comprehensive services to adults over the age of 18 who are suffering from a mental illness so serious that it interferes with that person's capacity to function in the community. We provide help and information to concerned family members and help clients regain stability and learn how to manage their mental illness, either in a hospital setting or as outpatients.

Community Services Division: The CSD provides services to people with developmental disabilities and their families. Services are available to people of all ages who have been found eligible, and each person being served receives an individually written program to meet his or her needs.

The Alternatives Program: A short-term alternative to hospitalization, the Alternatives Program provides crisis stabilization, respite and support to clients with psychiatric disabilities or to any adult experiencing an acute mental health crisis. We also provide a transitional residence for those stepping down from an inpatient setting. Our program provides a very desirable alternative to hospitalization in being less costly and less structured, while at the same time providing individualized attention in a more homelike, community based setting.

Emergency Services: The Emergency Services Team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis; hospitals and nursing homes; police; schools; clergy; businesses and other community agencies.

We thank the board and the citizens of Reading for your past support and for your continued interest in Health Care & Rehabilitation Services of Southeastern Vermont.

VOLUNTEERS IN ACTION

Volunteers in Action (ViA) brings together caring volunteers with neighbors in need of a helping hand in Reading and in adjacent towns in the Mt. Ascutney area.

Since Volunteers in Action began, nine Reading residents have received over 370 hours of service. Requests for assistance come from the visiting nurses, Council on Aging, Mt. Ascutney Hospital, from individuals themselves, friends, and family members. The assistance provided by ViA volunteers, together with family, friends and neighbors, allows people to continue living in their own homes longer than would otherwise be possible.

During 2003, ViA volunteers began delivering hot meals, prepared at Stoughton House in Windsor, to Reading Town Hall. Reading volunteers then distribute these meals to people at home. ViA volunteers have given 35 service hours in this effort.

Since 1997, nine Reading residents have worked as volunteers and have given 810 hours of service. Volunteers have helped at the Reading Senior Dinners, provided rides to medical appointments, delivered hot meals, worked on mailings and provided assistance with chores. There are over 120 active volunteers in the Mt. Ascutney area.

To consider volunteering or to request service, please call Margaret Campbell or Jannice Ellen at 674-5971. ViA has an office in the Windsor House. ViA brochures are available in the Reading Town Hall and at the Library. We welcome your inquiries. Please call us at 674-5971.

We thank you for your past support.

Margaret Campbell
Coordinator

Jannice Ellen
Coordinator

Reference Article 14

WINDSOR COUNTY PARTNERS Mentors for Youths

Windsor County Partners' youth mentoring program provides at-promise youth aged 10 through 17 with positive, healthy, and supportive adult role models that help improve their self-esteem, direction, and leadership potential. The U. S. Department of Health and Human Services has recognized us as "an outstanding instance of what can be done with limited resources and great personal commitment

Last year we supported 39 Partnerships and 1 Reading resident. We also took steps to begin to build our capacity to serve more youth, and to plan for future growth of our program. We instituted new policies in regard to our volunteers and their Partnerships to better ensure the safety of children in our program, including the requirement of an F.B.I. criminal background check for all mentors. We also sponsored several workshops, organized new special events, and helped youngsters attend camp or classes in which they had a special interest.

It is the long-term support of the community that has helped our organization to grow and succeed over the last three decades as a vibrant leader in the youth mentoring in our community. Our long track record and well-established program continue to positively influence our children so they can improve their school grades, as well as peer and family relationships; avoid the use of alcohol, tobacco and other drugs; and seek to achieve higher goals in life.

For more information about our services, contact our Executive Director, Mary Beth Heiskell Call (802)674-5101 or (800)491-5101 or windsor.county.partners@valley.net

Reference Article 15

PENTANGLE COUNCIL ON THE ARTS REPORT

Pentangle Council on the Arts has been providing a wide range of services for almost 30 years to the area. We manage and continue to preserve the Historic Pentangle Town Hall Theater that serves as the cultural center for the region. Pentangle presents weekly movies enjoyed by all ages, live presentations of high quality music, theatre, and dance year round. Pentangle's school performances provide the opportunity for students grades K-12 in the Windsor Supervisory Union School District to experience live art at a reasonable price. For many students this may be the only opportunity they have to engage with live artists. Pentangle also provides free concerts in the Park in the summer, which draw visitors and create another opportunity for families to experience live performances.

Pentangle also serves as a resource for schools and civic organizations by providing free tickets to movies and events. These tickets may go to school fundraisers or student recognition, student mentoring, handicap enrichment or elder programs. Pentangle supports over 25 local fundraisers each year by donating tickets to events. Our work extends to the state and federal level by advocating for monies to support arts programs in the schools and services that foster creative communities.

In 2003 Pentangle presented: The Great American Songbook with the Fred Haas Quintet, Hip Hop and Modern Dance with Jette from New York City, Scrooge, a production with the New Woolhouse Players, Internationally know vocalist Nneena Freelon, Celtic music by Natterjack, Saxophonist Paul Winter, Hyannis Sound, The 6th Annual Community Showcase, a "Down By the River" Zydeco dance party with the Bugaloo Swamis, Fourth of July Celebration, Folk legend Jesse Colin Young, Bradley Fields Magic Theater & Illusion Show, Holiday on Stage and the Holiday House Tour. In addition Pentangle presented five outdoor free concerts, dance workshops, a Youth Enrichment Alliance Summer program and six Arts Education Programs.

Pentangle also showed films at the best value, largest screen and finest sound system movie theater in the Upper Valley all year long. These included showings of local Vermont filmmakers John O'Brien, Jay Craven, Sam Appleby and Anne Macksoud. Over 22,000 people attended our Art based presentations in 2003.

Our membership reaches a broad demographic that encompasses Reading. We know that our services are important to the community and the school. Ticket sales support only 45% of the cost of our services. Membership, fundraisers, annual appeal and grants from your community keep our prices reasonable and Pentangle in business. Reading's support is an investment in our children's creativity and the vitality of our communities.

NEW BEGINNINGS, INC. REPORT

New Beginnings, Inc. is a non-profit agency providing services to victims of domestic and sexual violence. Staff and volunteers provide support and information to clients in the office, at police stations and Springfield and Mount Ascutney Hospitals after hours, on weekends, and holidays. We offer a 24-hour hotline 365 days a year, assistance and support for client safety, assistance with relief from abuse complaints, court education in the final relief from abuse hearing, safe housing, social service advocacy, referrals, and community education, as well as peer support groups.

This year the staff of New Beginnings, Inc. would like to recognize the amazing types of support by many amazing human beings throughout Windsor County, Vermont, including residents of Reading.

Thanks to:

- Every resident who voted to support town allocations...
- Every dollar donated, raised, or granted....
- Every one of the 219 individuals who wrote out a check or spent a day with us....
- Every donation of stuffed animals or books....
- Every monthly meeting attended by our FY 2003 members of our Directors...
- Every weekly trip to the office by our Board Treasurer or Secretary....
- Every trip to an area business to request support....
- Every business owner who offered support....
- Every horse and rider in our Ride-A-Thon....
- Every note from a musician at our Country Jamboree and Klezmer Concert....
- Every pot of chili stewed, hotdog steamed, cookie baked....
- Every individual willing to carry a pager attached somewhere to their clothing....
- Every individual willing to wake up at 2:30 A.M. to support a victim....
- Every gardening session in our front "yard"....
- Every pamphlet and poster distributed....
- Every Thanksgiving basket of food and Christmas present donated....

...we were able to provide:

- To a population of approximately 34,000 individuals....
- Over 475 square miles....
- In 14 Towns, and at times, beyond....
- At 4 full-time police departments....
- In 2 hospital emergency rooms....
 - 8760 hours of hotline and in-person crisis services....
 - 48 trips to Family Court....
 - 1250± pre-crisis, crisis, and post-crisis services....
 - 9462 hours of volunteer crisis services to:
 - 346 victimized women....
 - 51 victimized men....
 - 11 physically or sexually victimized children
 - 479 children exposed to domestic and sexual violence in-home....
 - 394 domestic violence victims....
 - 40 sexual violence victims.

Thank you to the many located "behind the scenes" for ensuring that there will continue to be someone to provide support, education and advocacy to those who suffer abuse and for creating a foundation on which New Beginnings builds its services.

Clearly, people of Reading recognize that domestic violence or sexual assault will touch someone in their community and they wish to ensure there is someone available to meet victims' needs.

Co-Directors: Pamela S. Burns, Terri A. Fisk (802)885-2368

A Member of the Vermont Network Against Domestic Violence and Sexual Assault

GEORGE D. AIKEN RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL REPORT

The George D. Aiken Resource Conservation and Development Council (RC&D) has been "making things happen" for towns with natural resource conservation and rural development projects over the past year. We are here to serve your community. We coordinate and facilitate assistance to town governments, school districts, fire departments watershed groups and nonprofit organizations in the six southern Vermont counties. By bringing together help from our extensive network of resources, we can focus technical and financial resources on your specific needs. We get technical assistance and staff help through the U.S. Department of Agriculture but private sources make up most of our budget. The Council is a self-supporting 501 (c)(3) nonprofit organization. Highlights of our work in the six counties in 2003 include:

14 towns received funding to improve water quality and upgrade backroads through our better backroads grants.

Two towns received complete water supply plans identifying all potential useable water sources for fire fighting in the town.

16 towns received funding and engineering assistance to design and install dry hydrants as a source of water to fight fires.

6 towns received Jeffords fire safety grants to purchase personal protective gear for firefighters.

Numerous farmers received technical and marketing assistance with agritourism ventures.

5 Farmers received grants to support agritourism on their farms.

10 towns received assistance from a consultant to help them prepare for an ISO (Insurance Service Office) evaluation. Towns are given a rating from 1 to 10 by the ISO and many insurance companies use that rating to set their rates. If a town can lower their ISO rating, it may lead to lower insurance costs for businesses and residents in that town.

We continue to serve as the fiscal agent for the White River Partnership and Connecticut River Birding Trail.

Teams of high school students from throughout the area participated in the Vermont Envirothon.

Other current projects include helping a town with flooding problems, erosion control and streambank stabilization in several locations, helping to develop community centers and recreation fields. We currently have funding available for low interest loans (3.0 – 5.0%) to develop agritourism ventures on farms.

Do you have a project or program that could use some assistance to "make it happen"? Over the years the George D. Aiken RC&D Council has helped many communities and organization on a variety of projects. We work on a request basis, so the first step is up to you, giving us a call. For information and free consultation call Kenneth Hafner our RC&D Coordinator at (802) 728-9526 or email: kenneth.hafner@vt.usda.gov.

SOUTHERN WINDSOR COUNTY REGIONAL PLANNING COMMISSION REPORT

The Southern Windsor County Regional Planning Commission is an organization that serves the ten towns in the southern Windsor County Region. Member towns are comprised of Andover, Baltimore, Cavendish, Chester, Ludlow, Reading, Springfield, Weathersfield, West Windsor, and Windsor. SWCRPC's mission includes two major activities: assisting member towns with their planning and other community related activities, and promoting cooperation and coordination among towns.

During FY 2003, member towns contributed 4% to the Regional Planning Commission's annual budget of \$555,565.00. Town dues assessment was based on \$1.00 per person using 2000 census data, which for the Town of Reading was \$707.00. The remaining revenues were derived from federal and state funding sources: Federal funding supported transportation planning activities and the administration of Community Development Block Grants; State funds were derived from the Agency of Natural Resources for environmental planning, and the Agency of Commerce and Community Development for land use planning and other related activities.

The Southern Windsor County Transportation Advisory Committee (SWCTAC) is an advisory committee of the Regional Planning Commission. The SWCTAC's primary responsibilities are to make recommendations on regional transportation policies, review and provide comment on VT Agency of Transportation projects, identify and rank town/regional transportation improvements for submission to VAOT, and provide input on regional transportation studies.

In addition to providing ongoing technical assistance to member towns, in the last year, the Regional Planning Commission: assisted the Planning Commission with amending its town plan, wrote a Municipal Planning Grant for additional planning funds, provided technical assistance on zoning issues, and continues to work with the Mill Brook Watershed Association in its efforts to improve water quality in the Mill Brook.

Annually, the Board of Selectmen for the Town of Reading appoints a representative and an alternate to the Regional Planning Commission. The RPC board is responsible for developing regional policies, providing Act 200 review of town plans, and facilitating cooperation amongst member towns. In FY 2003 John Stahura represented the Town to the Regional Planning Commission and Gordon Eastman was the representative to the Transportation Advisory Committee.

Southern Windsor County Regional Planning Commission
Ascutney Professional Building
P.O. Box 320
Ascutney, VT 05030
web site: www.swcrpc.org

VERMONT COALITION OF MUNICIPALITIES REPORT

The organized effort to substantially reform Act 60 and reduce the reliance on the property tax to fund education is not over. Despite the recent enactment of Act 60 reform, we believe the promise of lower education property taxes will be short term.

We contend that in July of 2004, when this new law goes into effect, the property taxes will be a good deal higher than estimated and will continue to rise rapidly over the next two years. When the rising tax impact is felt, the pressure to reform the statewide property tax system will greatly increase.

In a letter to all legislators in May of 2003, we stated the following reasons for our opposition to the changes in the reform legislation because it still retained many of the onerous features that were a part of Act 60 such as:

- Over-dependence on the property tax to fund education.
- Reliance on a flawed property valuation and equalization system.
- Rapidly rising property values, which under the Common Level of Appraisal (CLA) system, increase tax rates.
- A system based on tax rate instead of tax burden.
- Lack of cost controls over rising education costs.
- Tax policy inhibiting economic development and job creation.

As noted above, there continue to be serious problems with the state system of financing education. The Coalition intends to continue to be an organized force fighting for property tax relief. In the coming year we also intend to monitor closely the studies on cost containment and grand list issues established by the law.

We will also work through the legislature and the administration to correct the inequities in the education equalization system and the problems caused in the way property values are determined.

VERMONT DEPARTMENT OF HEALTH REPORT

The Vermont Department of Health works to protect and promote the public's health. Current challenges include emergency preparedness and response to disease threats such as SARS or potential acts of bioterrorism; expansion of substance abuse prevention and treatment; and improving health care for people with chronic conditions like diabetes, asthma and cardiovascular disease.

Bioterrorism and Emergency Preparedness: The Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health department response may include finding and identifying disease, investigating the source of the disease, providing accurate and timely information to the public and health professionals, and collaborating with other agencies during biological, environmental or weather events. Recent local efforts have included participation in hospital committees, smallpox vaccination clinics, and membership on the District 3 Local Emergency Planning Committee (LEPC #3).

Special Supplemental Food & Nutrition Program for Women, Infants, and Children (WIC): WIC improves the health of eligible pregnant and postpartum women, infants and young children through access to health care, nutrition education and individually designed nutritious food packages. In 2002, 15 women, infants and young children living in Reading received health and nutrition screening, education and nutritious foods through this program. Participation in this program has been steadily increasing in this area. The average value of foods provided is \$35.00 per person each month.

Reportable Disease Investigations: Infectious diseases continue to be a major source of illness, disability and death in the U.S., accounting for 25% of all doctor visits each year. The Department of Health investigates all reportable diseases, such as hepatitis, meningitis, measles or foodborne illness. When these illnesses occur, we strive to determine their source and recommend measures to control and prevent further spread of disease. In 2002, Windsor County had 219 cases of disease investigated.

Vaccine-Preventable Diseases: Proper vaccination protects children and adults against many diseases, saves health care costs, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital costs from vaccine-preventable disease in Vermont are \$2.6 million, and each year up to 200 Vermonters die of pneumonia or influenza. In 2002, the Department of Health distributed 12,054 doses of vaccine to health care providers in Windsor County, at a value of \$153,342 to these communities.

Food Establishment Inspections: Public health sanitarians inspect eating establishments (restaurants, schools and fairs) to decrease the risk of foodborne disease outbreak. The five greatest risks for foodborne outbreaks are storing food at improper temperatures, inadequate cooking, contaminated equipment, unsafe food sources, and poor personal hygiene among food handlers. Inspections include a 44-item review to evaluate food storage, preparation and handling, as well as to identify potential risks. Of the six establishments in your area, there were six inspections in 2002. For the most recent inspection scores and results in your area, please go to www.healthyvermonters.info and select "Program List" then scroll down to "Division of Health Protection" and select "Restaurant Inspection Scores."

Town Health Officer (THO) Program: Every town in Vermont has a THO who is nominated by the Select Board and appointed by the Commissioner of Health. THOs work on a variety of environmental and health issues, and respond to calls on public health concerns as varied as animal bites, West Nile Virus, rental code complaints and septic systems. The Department of Health

supports THOs with training, information and technical assistance. Your THO's report describes the calls received for Reading.

West Nile Virus (WNV) Surveillance: WNV first appeared in the U.S. in 1999. Birds and mammals (including people) can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity. In 2003, five THOs throughout the state also participated in this program by assisting with mosquito trapping. As of September 19, 2003, there have been 450 mosquito samples tested, with nine positive for WNV. In Windsor County from June – September 19, 2003, 110 dead birds were reported, 56 were tested, and 5 were found to be infected with WNV.

If you would like to learn more about these or other efforts, or if you have a public health concern, please call the Health Department's Springfield District Office at (802) 885-5778. Please visit our website at www.healthyvermonters.info for recent publications, news updates and other current information about public health.

VERMONT LEAGUE OF CITIES AND TOWNS REPORT

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VOLT provides the following services to its member cities and towns, to strengthen the ability of the officials to provide quality services at affordable levels of taxation:

Advocacy representation before the State Legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens. VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.

Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities. In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's Weekly Legislative Report to municipal officials each week during the legislative session.

Purchasing opportunities to provide needed services at the lowest cost. These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its Web site at www.vlct.org.

READING ELEMENTARY SCHOOL BOARD OF SCHOOL DIRECTORS REPORT

The support of all the Reading property owners has enabled the Reading Elementary School to maintain a solid educational program and high quality professional staff to meet the needs of the Reading students.

The School Board is committed to continue to support the educational quality goals and objectives that have been set for our programs, students, and staff. We recognize that everyone must be flexible, creative, and comfortable with the many changes that will be required to achieve these goals and objectives in a cost containment financial environment created by Act 68.

A number of Reading 's 2003 high school seniors have gone on to higher education which is one parameter of a successful educational program.

The PTO and the Reading Recreational Group play a vital enrichment role in our school and after school programs. Everyone is indebted to the time commitment that members of these groups have made to expand the educational opportunities for the Reading students.

The number of our senior citizens participating in the "Senior Read Program" continues to increase and has been an excellent one-on-one reading program.

The Reading Board was very fortunate to have Holly Morse accept the position of principal. Holly has been employed for 14 years in our district as a teacher and educational leader in curriculum development. Holly recently was selected as one of the Vermont teachers of the year.

The Reading Board also hired Kimberly Phillips-Humphrey for the Grade Three/Four position. Kimberly brings an excellent education background to continue the high standards set for this position.

At the time this report was written we did not have the state revenue information that will be generated from the statewide property tax parameters in Act 68. We do know that Reading will continue to receive their small school grant and transportation reimbursement. The block grant will also increase from \$5810.00 to \$6800.00 per student.

Through Holly's leadership and support of the staff the following changes are being implemented using the funds in a number of grants:

New library stacks purchased, book inventory, bar coding and system automation completed. A district media specialist is being used on an as needed basis to assist the completion of this program.

The student library computers have been moved into a designated room adjacent to the library area. Students are using the computers for reference and other projects. New computer desks were purchased. The media specialist also assists in the technology program.

The SBS Clinician program was discontinued and replaced by a half-day/per week Guidance Counselor.

All leaking classroom-heating valves have been replaced. The automation control boards and software for the lead/lag circulators and lead/lag boilers have been installed. The heating system has now been updated to operate as designed. The above changes will improve operating efficiency that should result in reduced oil consumption.

Submitted by: Ther Reading School Directors
John Fike - Chair, Steve White - Vice-Chair, Elizabeth Pratt - Secretary

PRINCIPAL'S REPORT
Holly Barrett-Morse
Grades: K-6 Enrollment: 59

School Mission Statement

We, the Reading Elementary School and the community, will collaborate to foster an educational environment, which embraces the following philosophy:

- A safe, healthy, respectful environment, which maximizes learning and develops self-esteem.
- A challenging, standards-based academic curriculum, built on fundamental skills, addresses the needs of the whole child and validates risk-taking.
- Recognizing uniqueness and engaging each child, through diverse practices, enhances the educational experience.
- Working cooperatively encourages open, honest communication and builds awareness of personal responsibility and citizenship.
- Positive modeling, guided discovery and creative thinking promote lifelong learning and inquisitive spirits.

It is a privilege to be working in a small rural school. Reading Elementary School is a perfect example of why small schools are valued throughout the country. Small schools instill a sense of community and encourage personal interaction. Small schools typically serve as a community nucleus. This invites strong support from parents and community members as well as closer working relationships among the school staff. The students are truly the center of the school. The support we have received this year from reading volunteers, local visitors for our safety awareness and the PTO group are examples of positive working relationships.

I began the year by implementing a C.A.R.E. program throughout the entire school. The goal of the program is to provide a safe, healthy, respectful environment, which maximizes learning and develops self-esteem. Each member of the school community is responsible for behavior that exhibits respect and values individual differences. The entire school celebrates achievements of individual students during our all-school assemblies scheduled each month. Sally Quinn the guidance counselor was hired in October to help support the C.A.R.E. model. Her work is done primarily in the classroom using curriculum materials which discuss topics such as: conflict resolution, recognizing feelings, getting along, tolerance and helping the sixth graders to make the transition to middle school.

In today's world our schools are faced with never ending change. Throughout the change process it is important to hang on to what we value as a community. We recognize the value of a quality curriculum, which provides continuity through the grades and encourages best teaching practices. The Language Arts curriculum is an important foundation for elementary students. New Language Arts curriculum materials have been purchased this year. The program we are now using does provide a sequential approach to reading, writing and spelling. At the same time it uses quality literature and research-based instructional practices. In an attempt to defray costs we are purchasing the materials in phases over two years. An additional annual goal for curriculum this year is focused on introducing the newly renovated Science Concept-based curriculum. The concept-based curricular approach promotes depth of understanding. Built on essential concepts, facts, and skills, the model focuses on problem-solving and critical thinking skills. All the work we are doing in curriculum areas are an attempt to make teaching and learning more efficient in all subject areas.

Holly Barrett-Morse
Principal

**READING SCHOOL DISTRICT
School Directors**

John Fike	2005	181 Merritt Point Rd., Reading, VT 05062 484-7470
Elizabeth Pratt	2004	PO Box 226, Reading VT 05062 484-7503
Steve White	2006	PO Box 294, Reading, VT 05062 484-7939

Reading Elementary School Staff

Holly Barrett-Morse.....	Principal
Pam Boyer-Sheldon.....	Primary Unit
Heather Frost.....	Primary Unit
Kimberly Phillips-Humphrey.....	Middle Unit
Patricia Collins.....	Intermediate Unit
Lynn Gould-50%.....	Special Educator
Betty Walker.....	Reading Teacher Title I
Debra Ledoux p/t.....	Music
Dianne Tyrell p/t.....	Physical Education
Sara Reed p/t.....	Art
Saralee Quinn.....	Guidance
Jean Chick p/t.....	School Nurse
Lori Poludin.....	Speech Language WCSU
Patti Thomas.....	Occupational Therapist WCSU
Catherine Tighe.....	Individual Assistant
Ann Novak.....	Classroom Assistant
Dianne Waters.....	Classroom Assistant
Karen Appleton.....	Secretary
Dennis Goodenough.....	Custodian
Karen Barr.....	Food Service

**Current School Enrollment
2003-2004 School Year**

Kindergarten	7
Grade 1 Primary	5
Grade 2 Primary	11
Grade 3 Middle	9
Grade 4 Middle	14
Grade 5 Intermediate	6
Grade 6 Intermediate	9
Total	61

**Projected School Enrollment
2004-2005 School Year**

Kindergarten	6
Grade 1 Primary	7
Grade 2 Primary	5
Grade 3 Middle	11
Grade 4 Middle	9
Grade 5 Intermediate	14
Grade 6 Intermediate	6
Total	58

Woodstock Union High School Enrollment Grades 7-12

Current - 2003-2004	62	Projected - 2004-2005	61
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**READING SCHOOL DISTRICT
TREASURERS STATEMENT OF RECEIPTS & DISBURSEMENTS
Fiscal Year 2002 - 2003**

BEGINNING BALANCE

Clearing Account	\$ 63,244.83
Money Market	\$ 86.41
	\$ 63,331.24

RECEIPTS

Bus	\$ 300.00
E-Rate	\$ 2,345.97
Health Insurance reimbursement	\$ 1,212.00
Interest	\$ 2,218.39
Misc. Income	\$ 2,966.90
State of Vermont	\$ 122,074.73
Lunch Sale (Students)	\$ 7,638.98
Town Taxes	\$ 1,258,586.00
Tuition	\$ 9,768.14
	\$ 1,407,111.11

TOTAL RECEIPTS

\$ 1,407,111.11

EXPENSES:

Accounts Payable	\$ 1,059,749.12
Payroll	\$ 320,988.31
Loan Payment	\$ 42,500.00
	\$ 1,423,237.43

TOTAL EXPENSES

\$ 1,423,237.43

ENDING BALANCE

Clearing Account	\$ 21,718.96
Money Market Account	\$ 25,485.96
	\$ 47,204.92

SCHOOL BORROWED MONEY

\$85,000 current expense note - Chittenden Bank
06/13/2002 @ 2.50% per annum
Renewed \$42,500 on 12/20/2002 @2.3%
Interest expense - \$1,103.81

INVESTMENT ACCOUNTS

Interest earned on Checking Account	\$ 2,218.39
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READING SCHOOL DISTRICT

Balance Sheet

June 30, 2003

Assets

Checking Account	\$21,719	
Money Market Account	\$25,486	
Petty Cash	\$50	
Accounts Receivable	<u>\$6,192</u>	
Total Assets		<u>\$53,447</u>

Liabilities

Accounts Payable	\$15,214	
Notes Payable	<u>\$42,500</u>	
Total Liabilities		\$57,714

Reserves

Reserve for Encumbrances	\$289	
Reserve for Freeman/Trust Fund	\$457	
Reserve for Endowment Grant	\$215	
Reserve for Agriculture Grant	\$33	
Reserve for Johnson Trust - Library	\$475	
Reserve for Audit Sinking Fund	\$850	
Reserve for E-Rate Discounts	<u>\$3,133</u>	
		\$5,452

Fund Balance

Designated Fund Balance \$0

Undesignated Fund Balance

Balance Reported June 30, 2002	(\$60,759)	
FY02 Adjustment - Refund	\$42	
Deficit Retired in 2002-2003	<u>\$45,475</u>	
Adjusted Balance	(\$15,242) *	
Revenue 2002-2003	\$1,490,871	
Expenses 2002-2003	<u>\$1,485,348</u>	
Operating Surplus 2002-2003	\$5,523	
Undesignated Fund Balance June 30, 2003		(\$9,719)

Total Liabilities, Reserves, Fund Balance \$53,447

***Note:**

The balance of the FY02 deficit is covered by taxes raised in FY04.

READING ELEMENTARY SCHOOL 2004-05 BUDGET SUPPLEMENT

The purpose of this budget supplement is to provide supporting information to help the citizens of Reading better understand the various items in the 2004-05 budget.

The supplement is composed of three sections. The first section will provide information about the Windsor Central Supervisory Union School District. The second section will provide information about the Reading Professional Staff. The final section will provide supporting information on the various line items that changed in the proposed budget.

SECTION I

THE WINDSOR CENTRAL SUPERVISORY UNION SCHOOL DISTRICT

The WCSU provides support to the seven individual schools that make up the supervisory union in three important areas:

Education- programs, supervision, auditing, and accountability to federal, state, and local agencies.

Financial- receive, distribute, and audit all federal and state educational funds. Prepares and process all general ledger functions for accounts receivable, payable and payroll. Monitor compliance for all wage/hours laws and employee contracts.

Students Special Needs- supervise all pre school, elementary, middle, and high school student special needs programs. Coordinate receiving, distributing, and auditing all federal and state funds. Produce federal and state reports to document the various special programs.

What is the cost for this support in the Reading Elementary School Budget? The cost of the WCSU budget is apportioned to each of the seven schools based on their numbers of students October 1st for the current school year. Reading's cost for the 2004-05 budget is \$48,360.00.

The following district staff profiles will provide you with a more detailed description of their responsibilities.

SECTION 2-READING ELEMENTARY SCHOOL LOCAL STAFF

Holly Barrett-Morse-Principal

Has been a respected teacher in Barnard and the Windsor Central Supervisory Union for 14 years. She has vast experience in Elementary Education multi-age classrooms and standards based instruction. She was recognized as a Vermont Outstanding Teacher in 2003. Most recently she is well know for her leadership in the development of the WSCU K-12 Science Curriculum. Holly has been working with the State of Vermont to develop the Science Grade Level Expectations and Vermont State Science Assessment. She has also worked as a Science Kit Trainer with Vermont Institute in Montpelier.

Holly has a Master's Degree in Educational Leadership and a Principal endorsement from Castleton State College. Holly's undergraduate work is in Elementary Education and Environmental Sciences. She holds two additional degrees: a Bachelor of Science from Keene State College and Associate of Science from Berkshire College. Holly and her two adult children have been Reading residents since 1985.

Holly places the needs of the children first. She believes that caring, trust and respect are core attributes for a healthy school. She values the close working relationships small rural schools can develop within and throughout the community. All of these ideals along with quality teaching make key components for a successful school. One of the strengths that Mrs. Morse is able to bring to Reading is the ability to strive for a broad vision and tackle the process of change by focusing on realistic, manageable steps.

Pam Boyer-Sheldon -Teacher

Pam came to Reading elementary school three years ago with 11 years of experience teaching kindergarten in private school Middlebury. Pam has a Masters Degree in Early Education and Bachelors of Science degree in Elementary Education/Special Education from Johnson State College. This year, Pam is teaching the kindergarten and first grade students as well as teaming with Heather Frost for multi-age activities. Pam takes pride in providing a variety of rich learning experiences for all the k-2 children.

Patty Collins- Teacher

Patty has been teaching for 10 years. This is her second year in Reading. Her infectious enthusiasm for teaching is a valuable attribute in the school and the fifth and sixth grade classroom. She encourages her students to respect each other's strengths while striving toward excellence. Patty has an immense knowledge in Science and is able to bring the natural world into the classroom as well as the classroom out into the natural world. Patty has a Bachelor of Arts degree from UVM. Patty did her training in education through the Upper Valley Teaching Program.

Heather Frost- Teacher

Heather is a third year teacher at Reading Elementary School. This year she has been teaching the second grade students in the K-2 multi-age room. Heather values providing her students with open-ended projects which offer opportunities for them to show a diverse range of knowledge. Heather received her Bachelor of Arts from Kenyon College in Ohio. She received her teaching certificate from the Upper Valley Teacher Institute.

Lynn Gould - Special Education Teacher

Lynn is in her first year as the special educator in Reading. Prior to this year Lynn was the Special Educator and Essential Early Educator for the Danby, Mt. Tabor school district. Lynn's dedication, collegueship and professional knowledge are essential attributes to the team of educators at Reading Elementary School. Lynn has a Bachelor of Science from The College of Saint Joseph with certification in elementary education, essential early education as well as special education.

Kimberly Phillips-Humphrey - Teacher

Kimberly is a welcomed addition to the teaching team in Reading Elementary School. Kim is teaching the third and fourth grade combination this year. Kim received her Bachelor of Arts in Elementary education with a computer education endorsement from Purdue University. Kim is a natural teacher who balances hard work with a sense of humor. She strives to create a respectful environment for the students to grow and challenge themselves as learners.

Betty Walker - Title I Reading Teacher

Betty is a strong force supporting Language Art's and Reading instruction in our school. Mrs. Walker is the flexible teacher who helps students as well as teachers in a variety of ways. In addition to offering remedial services in reading and writing, Betty coordinates the Windsor County Read Volunteer Program. Betty's professional support as well as her serene manner is an essential part of the everyday success in the school.

Betty has a Masters of Arts in Education in Reading and Language Arts and 12 years teaching experience. This is Betty's fourth year at Reading.

Part-time

Sally Quinn	Guidance - 29 years of experience.
Dianne Tyrrel	Physical Education - 18 years of experience.
Sara Reed	Art - 8 years of experience.
Deb Ledoux	Music 25 years of experience.
Jean Chick	Nurse

Support Staff

Karen Appleton	Secretary
Karen Barr	Food Service
Dennis Goodenough	Maintenance
Anne Novak	General Assistant
Dianne Waters	Instructional Assistant

READING SCHOOL DISTRICT
Revenue Report and Proposed Budget
2004-2005 Budget Year

	Budget 2002-03	Actual 2002-03	Budget 2003-04	Proposed 2004-05
Local Revenues				
Prior Year Surplus Applied	\$16,557	\$31,557		
Deficit Retirement	(\$45,475)	(\$45,475)	(\$17,366)	
1312 Tuition from Other Districts		\$8,717		
1410 Bus Ticket Receipts		\$300		
1510 Interest	\$3,000	\$2,218	\$1,500	\$800
1610 Food Service Sales	\$11,000	\$7,575	\$7,000	\$6,500
1990 Miscellaneous Revenue		\$26		
State & Federal Revenues				
3201 Special Ed Block Grant	\$32,674	\$32,674	\$35,185	\$35,101
3204 Special Ed EEE Grant	\$5,848	\$5,860	\$5,669	\$6,588
3450 State Match - Food Service	\$400	\$308	\$300	\$280
3452 State Match - Breakfast		\$105	\$100	\$80
4400 State Food Svc Reimb	\$6,800	\$9,128	\$7,800	\$7,800
3145 Small Schools Grant	\$61,449	\$61,449	\$60,579	\$50,000
3150 Transportation Reimbursemt.	\$26,771	\$27,223	\$27,702	\$28,252
3150 Prior Yr. Transportation		(\$330)		
3202 Sped Intensive Reimb.	\$65,000	\$64,117	\$56,280	\$60,000
3791 EPSDT Grant			\$5,280	
Sub-Total	\$184,024	\$205,451	\$190,029	\$195,401
Local Ed Spending				
3160 Capital Debt Hold Harmless Aid	\$26,833	\$26,834	\$21,680	
1150 Property Tax - Education Fund		\$208,305		
3110 General State Support Grant	\$668,922	\$668,922	\$705,973	
3110 Transfer from Education Fund				\$1,274,093
1110 Local Ed Tax Retained	\$381,360	\$381,359	\$472,175	
Sub-Total	\$1,077,115	\$1,285,420	\$1,199,828	\$1,274,093
Total Revenue K-12	\$1,261,139	\$1,490,871	\$1,389,857	\$1,469,494

READING SCHOOL DISTRICT
Expenditure Report and Proposed Budget
2004-2005 Budget Year

	Budget 2002-03	Actual 2002-03	Budget 2003-04	Proposed 2004-05
1110 INSTRUCTION				
110 Salaries - Teachers	\$144,654	\$151,785	\$154,602	\$162,503
114 Salaries - Aides	\$34,712	\$36,237	\$26,842	\$21,062
120 Salaries - Substitutes	\$2,500	\$2,349	\$2,500	\$2,500
Sub-Total	\$181,866	\$190,371	\$183,944	\$186,065
110 Title I Program Costs	\$4,345	\$2,500	\$0	
320 504 Services	\$250		\$0	
610 Supplies - Language Arts	\$2,425	\$2,460	\$3,325	\$3,890
610 Supplies - PE & Health	\$400	\$413	\$500	\$500
610 Supplies - Math	\$925	\$321	\$1,400	\$1,700
610 Supplies - Music	\$400	\$404	\$400	\$400
610 Supplies - Science	\$1,200	\$421	\$1,200	\$1,500
610 Supplies - Remedial Reading	\$100	\$97	\$400	\$400
610 Supplies - Social Studies	\$850	\$21	\$750	\$600
610 Supplies - Art	\$552	\$456	\$750	\$1,000
610 Supplies - General	\$2,500	\$2,737	\$2,500	\$3,000
610 Supplies - Kindergarten	\$1,270	\$250		
640 Books & Textbooks		\$295	\$750	
730 Instructional Equipment		\$160		
Sub-Total	\$15,217	\$10,535	\$11,975	\$12,990
Total Instruction	\$197,083	\$200,906	\$195,919	\$199,055
1210 SPECIAL EDUCATION				
110 Salary - Teacher	\$31,368	\$25,094	\$16,396	\$17,703
110 Salary - Extended Year	\$1,800	\$57	\$1,500	\$1,100
114 Salary - Aide	\$10,094	\$10,123	\$10,397	\$11,356
120 Substitutes	\$400	\$33	\$400	\$400
210 Health Insurance	\$13,093	\$10,000	\$9,908	\$10,772
211 Dental Insurance	\$628	\$402	\$564	\$582
220 Social Security	\$3,203	\$2,464	\$2,080	\$2,254
220 Social Security - Extended Year	\$138	\$4	\$115	
240 Municipal Retirement		\$405	\$416	\$454
250 Workers' Compensation	\$103	\$135	\$107	\$131
320 Staff Development		\$100		
320 Testing & Evaluation	\$3,750	\$3,121	\$2,100	\$1,800
610 Materials & Supplies	\$900	\$905	\$900	\$1,000
320 OT/PT Services	\$1,361	\$2,257	\$1,281	\$1,400
320 Purchased Services - ESY		\$508		
320 Consultation Services	\$5,940	\$8,505	\$8,290	\$13,960
320 Counseling Services	\$1,800	\$2,195	\$1,800	\$800

READING SCHOOL DISTRICT
Expenditure Report and Proposed Budget
2004-2005 Budget Year

	Budget 2002-03	Actual 2002-03	Budget 2003-04	Proposed 2004-05
730 Equipment	\$900	\$1,475	\$100	\$1,000
Sub-Total	\$75,478	\$67,783	\$56,354	\$64,712
EEE				
114 Salary - Individual Asst.			\$4,500	\$0
320 Purchased Services			\$900	\$0
566 Pre-School Tuition			\$2,000	\$0
Sub-Total	\$0	\$0	\$7,400	\$0
2100 WCSU Assessment - OT	\$2,754	\$2,754	\$4,074	\$5,386
1000 WCSU Assessment - EEE	\$5,468	\$5,468	\$9,045	\$8,433
2400 WCSU Assessment - Sp Ed	\$11,549	\$11,549	\$11,757	\$11,499
Total Special Education	\$95,249	\$87,554	\$88,630	\$90,030
2120 GUIDANCE				
110 Salary	\$9,514			\$9,161
390 SBS Clinician			\$5,800	
610 Supplies and Materials	\$100		\$210	\$200
640 Books & Textbooks			\$150	\$200
610 Standardized Testing	\$300	\$347	\$300	\$400
Total Guidance	\$9,914	\$347	\$6,460	\$9,961
2130 HEALTH				
110 Salary - Nurse	\$5,474			
390 Contracted Nurse Services		\$7,679	\$11,000	\$14,000
430 Repair of Equipment			\$250	\$100
610 Health Supplies	\$250	\$220	\$300	\$300
730 Equipment			\$100	\$250
Total Health	\$5,724	\$7,899	\$11,650	\$14,650
2210 Improvement of Instruction				
270 Staff Developmt Non-Contract	\$1,500	\$232	\$1,500	\$1,000
270 Course Reimbursement	\$4,000	\$1,330	\$4,000	\$3,500
320 Curriculum Development	\$300	\$197	\$1,000	\$300
Total Improvemnt of Instruction	\$5,800	\$1,759	\$6,500	\$4,800
2220 MEDIA (Library/Technology)				
110 Salary	\$8,794	\$8,794	\$10,478	\$9,161
430 Repair of Equipment			\$500	\$300
640 Periodicals/Newspapers	\$200	\$29	\$200	\$200
610 Supplies	\$200	\$0	\$125	\$700
640 Books	\$800	\$166	\$800	\$600

READING SCHOOL DISTRICT
Expenditure Report and Proposed Budget
2004-2005 Budget Year

	Budget 2002-03	Actual 2002-03	Budget 2003-04	Proposed 2004-05
670 Software	\$0	\$0	\$150	\$400
730 Equipment			\$0	\$300
Total Educational Media	\$9,994	\$8,989	\$12,253	\$11,661
2310 BOARD OF EDUCATION				
610 Supplies	\$200	\$261	\$290	\$275
610 Clerk Expenses	\$325	\$250	\$325	\$325
360 Legal Fees	\$1,000	\$363	\$1,000	\$1,000
810 Dues & Fees	\$650	\$700	\$750	\$900
370 Audit Sinking Fund	\$850	\$850	\$850	\$850
540 Advertising	\$1,250	\$4,683	\$1,250	\$1,250
610 Board Expenses	\$250	\$688	\$250	\$250
110 Board Salary	\$1,400	\$1,400	\$1,200	\$2,000
Total Board of Education	\$5,925	\$9,195	\$5,825	\$6,850
2410 SCHOOL ADMINISTRATION				
110 Salary-Teaching Principal	\$28,000	\$53,000	\$43,200	\$50,000
115 Salary - Clerical	\$13,230	\$13,230	\$13,627	\$8,247
440 Equipment Lease	\$3,000	\$4,351	\$3,600	\$4,000
580 Dues/Conference/Travel	\$400	\$612	\$1,000	\$1,000
610 Office Expenses	\$1,200	\$1,044	\$1,200	\$1,200
640 Professional Publications			\$200	\$150
730 Equipment	\$300	\$228	\$100	\$150
	\$46,130	\$72,465	\$62,927	\$64,747
2520 FISCAL SERVICES				
210 Group Health Insurance	\$45,914	\$49,652	\$56,333	\$66,886
211 Dental Insurance	\$2,654	\$3,337	\$3,235	\$3,741
220 Social Security	\$21,125	\$20,695	\$21,020	\$21,945
240 Municipal Retirement	\$2,193	\$2,246	\$1,902	\$1,464
250 Workers' Compensation	\$1,191	\$1,606	\$1,969	\$2,361
260 Unemployment		\$3,598		
521 Property/Liability Insurance	\$2,213	\$2,525	\$3,030	\$3,485
522 Liability Insurance/School Board	\$435	\$699	\$839	\$1,490
523 Bond	\$150	\$189	\$227	\$227
830 Interest on Short Term Loans	\$3,000		\$3,000	\$3,000
Total Fiscal Services	\$78,875	\$84,547	\$91,555	\$104,599
2600 OPERATION OF PLANT				
110 Salary - Custodian	\$22,850	\$23,365	\$23,527	\$24,233

READING SCHOOL DISTRICT
Expenditure Report and Proposed Budget
2004-2005 Budget Year

	Budget 2002-03	Actual 2002-03	Budget 2003-04	Proposed 2004-05
430 Contracted Maintenance Services	\$7,000	\$5,306	\$8,000	\$9,100
430 Building Repairs	\$2,200	\$4,552	\$2,700	\$6,000
430 Equipment Repairs	\$2,000	\$112	\$2,000	\$500
430 Snow Removal/Mowing	\$1,000	\$1,063	\$1,000	\$1,600
431 Water Testing	\$5,000	\$1,911	\$2,000	\$2,000
431 Water Purchase		\$1,844	\$2,000	\$2,000
431 Wellhouse Construction		\$3,824		
431 Window Replacement				\$4,350
610 Custodial Supplies	\$3,800	\$3,647	\$3,800	\$3,800
730 Equipment Lease/Purchase	\$300	\$56	\$300	\$300
730 Furniture	\$200	\$546	\$0	\$1,250
Total Operation of Plant	\$44,350	\$46,226	\$45,327	\$55,133
UTILITIES				
531 Telephone	\$5,400	\$4,119	\$2,700	\$3,000
622 Electricity	\$10,200	\$9,119	\$10,200	\$10,400
623 Propane	\$500	\$406	\$500	\$600
624 Heat	\$5,500	\$3,405	\$5,500	\$5,500
Total Utilities	\$21,600	\$17,049	\$18,900	\$19,500
2711 TRANSPORTATION				
513 Contracted Services	\$58,860	\$58,860	\$60,031	\$69,036
513 Field Trips	\$1,500	\$963	\$1,000	\$1,000
Total Transportation	\$60,360	\$59,823	\$61,031	\$70,036
3100 FOOD SERVICE				
110 Salary	\$9,724	\$10,620	\$11,170	\$11,482
120 Substitutes	\$200	\$412	\$200	\$200
210 Health Insurance	\$3,560	\$3,927	\$4,235	\$4,648
211 Dental Insurance	\$314	\$271	\$376	\$388
220 Social Security	\$744	\$663	\$908	\$878
250 Workers Comp	\$278	\$344	\$447	\$504
240 Municipal Retirement	\$389	\$425	\$475	\$459
430 Equipment Repairs		\$0	\$300	\$400
630 Food Purchases/Supplies	\$9,000	\$10,283	\$9,000	\$9,000
730 Equipment	\$300	\$164	\$300	\$600
Total Food Service	\$24,509	\$27,109	\$27,411	\$28,559
S. U. Assessments				
2320 WCSU Assessment	\$21,370	\$21,370	\$22,820	\$21,974

READING SCHOOL DISTRICT
Expenditure Report and Proposed Budget
2004-2005 Budget Year

	Budget 2002-03	Actual 2002-03	Budget 2003-04	Proposed 2004-05
2212 Curriculum Assessment	\$1,264	\$1,264	\$1,116	\$1,068
Total Operating Budget	\$628,147	\$646,502	\$658,324	\$702,623
5100 DEBT SERVICE				
910 Principal	\$45,000	\$45,000	\$45,000	\$40,000
830 Interest	\$29,965	\$29,965	\$27,783	\$25,670
Total Debt Service	\$74,965	\$74,965	\$72,783	\$65,670
TOTAL K-6 COSTS	\$703,112	\$721,467	\$731,107	\$768,293
Vocational Tuition	\$7,410	\$5,197	\$4,592	\$12,459
Total K-6 Operating Costs	\$710,522	\$726,664	\$735,699	\$780,752
Payments to Education Fund		\$208,068		
WUHS Assessments	\$550,617	\$550,617	\$654,158	\$688,742
Total K-12 Costs	\$1,261,139	\$1,485,349	\$1,389,857	\$1,469,494

Summary of Special Education Revenue & Expense
2004-2005 Budget Year

Expenses:

Elementary Expenses Budgeted	\$64,712
SU Assessment - OT	\$5,386
SU Assessment - Speech & Spec. Svcs. Director	\$11,499
WUHS Assessments - Special Ed	\$127,534
Total Expenses Budgeted	\$209,131

Revenue:

Special Ed Block Grant	\$35,101
Special Ed Intensive Reimbursement	\$60,000
Total Revenue Budgeted	\$95,101

Statement of Bonded Indebtedness
January, 2004

	Principal/ Balance	Interest
Balance July 1, 2003	\$525,000	
Paid December, 2003	\$45,000	\$14,443
	\$480,000	
Due June 1, 2004		\$13,340
Due December 1, 2004	\$40,000	\$13,340
Balance December 31, 2003	\$440,000	

THREE PRIOR YEARS COMPARISONS

District: **Reading**
 County: **Windsor**

LEA: **163**
 SU: **Windsor Central**

	FY2002	FY2003	FY2004	FY2005
Expenditures:				
Budget (local budget approved in prior years)	697,172	710,522	735,699	780,752
82% of base paymt per FTE to tech ctrs by State on behalf of District				8,364
<i>S.U. Assessment (included in local budget)</i>	48,111	42,405	48,812	48,360
Deficit (if included in local budget)	26,761	45,475	17,366	
Block grant pd by State to Tech Ctrs in prior years	14,001	13,748	11,678	0
Act 68 local adopted budget	711,173	724,270	747,377	780,752
Union School Assessment	507,974	550,617	654,158	688,742
Special Program Expense				
Gross Act 68 Budget	1,219,147	1,274,887	1,401,535	1,469,494
Revenues:				
Local Revenues	176,710	184,024	190,029	195,401
Capital Debt Aid	28,547	26,834	21,680	
Special Programs Revenue				
Act 144 Revenues				
Total Revenues	205,257	210,858	211,709	195,401
Fundraising				
Adjusted local revenues	205,257	210,858	211,709	195,401
Education Spending (Act 68 Definition) #9-#16	1,013,890	1,064,029	1,189,826	1,274,093
Equalized Pupils	123.79	122.65	123.52	119.98
Education Spending per Equalized Pupil	8,190	8,675	9,633	10,619
Excess Spending per Equalized Pupil	n/a	n/a	n/a	0
Per pupil figure used for calculating Dist. Adj.				10,619
District spending adjustment \$10,619/\$6,800	n/a	n/a	n/a	156.162%
Anticipated homestead tax rate, equalized 156.162% x \$1.10	n/a	n/a	n/a	\$1.718
Household Income % for income sensitivity 156.162% x 2.0%	n/a	n/a	n/a	3.12%

SECTION 3
READING ELEMENTARY SCHOOL BUDGET 2004-05 SUPPORTING INFORMATION

1110-Instruction

110-Salaries Teachers-Increase \$7,901 reflects the salary increase in the teachers' salary schedule.
114-Salaries Aides-Decrease \$5,780 reflects the net decrease of reducing the numbers of aides from two to one, the raise for the remaining aide, and having the aide's clerical work assigned to the principal's clerical assistant.
610-The various program supplies-Increase \$1,015 reflects the net increase for all the programs.
Total Instruction increase \$3,136

1210-Special Education

110-Salary-Teacher-Increase \$1,307 reflects the teachers salary schedule. This is a 50% position.
110-Salary-Extended Year-Decrease \$400 reflects special students needs.
114-Salary-Aide-Increase \$959 reflects the increased cost of replacing an individual aide, individual student needs, and a raise in the hourly wage rate.
210-250-Various insurance and employment requirements-Increase \$1,003.
320, 610 640, and 730-Various costs required to meet special student's needs- Increase \$5,489.

EEE – Early Essential Education

114-Salary- Individual Asst.-Decrease \$4,500-Pre school student moved
320-Purchased Services-Decrease \$900-Pre-school student moved.
566-Pre-school Tuition-Decrease \$2,000-Pre-school student moved.
2100-33-WCSU Assessment-OT-Increase \$1,312- Cost of actual time to meet students' special needs.
WCSU Assessment-EEE-Decrease \$612- Cost of actual time to meet pre-school students needs.
2400-33- WCSU Assessment-Sp. Ed-Decrease \$258- Reading's assessment based on total number of students serviced with special needs.
Total Special Education Increase \$1,400

2120-Guidance

110-Salary-Increase \$9,161-Reflects funding a one day per week guidance counselor.
SBS Clinician-Decrease \$5,800-This service is no longer used. The guidance counselor can service the needs of all the students without the limitation of the SBS Program.
610-640-Supplies and Testing Materials-Increase \$140.
Total Guidance Increase \$3,501

2130-Health

110-Salary-Nurse-Increase \$3,000-This reflects the cost of our 12 hour per week contact with Mt Ascutney Health Center to supply a nurse to the Reading school.
430-610-730-Equipment and Supplies-No change.
Total Health Increase \$3,000

2210 Improvement of Education

270-320-Staff Development and Teachers Course Reimbursement-Decrease \$1,700- This reflects historical cost averages for expenditures in these areas.

Total Improvement of Staff Decrease \$1,700

2220-Media (Library/ Technology)

110-Salary- Decrease \$1,317 this reflects funding a one day per week position to manage the library and technology programs.

430-730-Supplies, Books, and Software-Increase \$725 reflects the cost required to continue the various programs.

Total Educational Media Decrease \$592

2310 Board of Education

110-810 Elementary and High School Board Members Stipends, Dues, Publication, Audit Sinking Fund, Advertising, Legal Fees, and Board Expenses-Increase \$1,025-reflects fully funding board stipends, dues/fees and supplies.

Total Board of Education Increase \$1,025

2410 School Administration

110 Salary-Teaching Principal- Increase \$6,800-The current school year \$44,061 of the principal's salary was assigned to School Administration-2410 and \$3,939 was assigned to 2220-Technology. The total salary is 48,000. The net change for the 2004-05 school year is \$2,000. The new title for the position is Teaching Principal. Holly will spending part of her time in the classroom with the children and also implementing mentoring programs with the teachers using her science and curriculum expertise.

115-Salary-Clerical-Decrease \$5,380-This reflects assigning a portion of the salary and time to 1110-Instruction where general clerical aide responsibilities will be assumed.

440-730 Expenses-Increase \$400

Total School Administration Increase \$1,820

2520 Fiscal Services

210-830- Health Insurance, general insurance, and fiscal employment requirements-Increase \$13,044-Reflects the increase in the various general insurance programs and the \$10,553 for staff health insurance. This increase is 9.75% above the 2003-04 fiscal year.

Total Fiscal Services Increase \$13,044

2600 Operation of Plant

110-Salary-Custodian-Increase \$706-Reflects raise for 2004-05.

430-Contracted Services-Increase \$1,100

430-Building Repairs and Maintenance-Increase \$3,300

430-Equipment Repairs-Decrease \$1,500

There has been a great deal of confusion in the past in identifying the correct invoice coding for these three areas. This coding problem has resulted in significant fluctuations between budgeted and actual coded expenses. A list of vendors and projects has been identified for these three areas with the correct invoice codes. The net increase for these areas is \$2,900 that reflects the historical data to maintain the operation of the plant.

430-Snow removal/mowing-Increase \$600 reflects adding funds for roof snow removal.

431-Window Replacement-Cost \$4,350-These funds will be used to replace the large windows in the library. These windows are over 20 years old and were not replaced when the addition was added. The operating mechanisms in many of the windows are worn out and present a safety hazard. Other windows will not open and several frames have shifted. The board feels strongly that

the window replacement is a very important segment in the short and long-term building maintenance and repair program.

730-Furniture-\$1,250-Much of the school furniture was hand-me-downs from other district schools. It was used when it arrived and now the furniture is worn out or is the incorrect size for the students. These funds will be used as a first step in replacing the old school furniture.

Total Operation of Plant \$9,806

Utilities

531-624-Increase \$600-Reflects any increases in rates or usage.

Total Utilities \$600

2711 Transportation

513-Contracted Services-Increase allowance is \$9,005 or 15%. We are at the end of our current three-year contract. Bid specifications will be prepared in January 2004. The winning bid will not be approved before the annual report is printed. This projected increase is an estimate and may be adjusted when the district bus bid is approved.

Total Transportation Estimated Increase \$9,005

3100 Food Services

110-730- These items are assigned to the operation of the food service program- Increase \$1148-Reflects the raise for the food service individual and the cost of benefits. The \$300 is to purchase a commercial mixer.

Total Food Services Increase \$1148

WCSU Assessments

2320-33 WCSU Assessment-Decrease \$846

2212-33 WCSU Assessment Curriculum- Decrease \$48

These assessments are apportioned to each district school based on their student enrollment on Oct 1st of the current year.

Total Operating Budget Increase \$44,299

5100 Debt Service

910 Principal-Decrease \$5,000-Based on repayment schedule

830 Interest-Decrease \$2113-Based on repayment schedule

Total Debt Decrease \$7,113

Total Net Budget Increase \$37,186 (5.1%)

Vocational Tuition-\$12,459-Increase of \$7,867. This amount covers the one and one half high school student times at the Hartford Vocational School. Because of the changes in the revenue formulae in Act 68 the tuition is identified in the local budget. ****The school will be reimbursed \$10,200 in the school revenue block grant. The net vocation cost is \$2,259.**

Total Local Expense Budget Increase
(including the Vocational Tuition Increase of \$7,867) \$45,053 (6.12%)

**WINDSOR CENTRAL
SUPERVISORY UNION #51**

**ANNUAL REPORT
2002-2003**

**1206 VT ROUTE 12
WOODSTOCK, VT 05091**

**YOUR WINDSOR CENTRAL SUPERVISORY UNION
BOARD OF SCHOOL DIRECTORS 2003-2004**

Your Board of School Directors is comprised of twenty-one members who are elected throughout the supervisory union and serve without salary. The Board sets policy, approves the supervisory union's budget and expenditures, and sets goals for the future.

Board actions are governed by state and federal laws and a specific philosophy dedicated to provide quality education in an atmosphere of mutual respect among students, faculty and parents. The philosophy of the Board emphasizes the mastery of basic skills, problem solving skills, self-discipline, a positive self-concept, aesthetic appreciation, community partnerships, and specific educational goals to be accomplished by the superintendent each year. Board meetings are held quarterly and citizens are invited to share their opinions and concerns at the meetings.

**WINDSOR CENTRAL SUPERVISORY UNION
BOARD OF SCHOOL DIRECTORS
MARCH 2003**

BARNARD		Term	Home #	Work #
Andrew Cole	RR1 Box 316 Woodstock, VT 05091	2005	457-3930	457-3340
Nancy Davis	3250 Stage Rd. So. Pomfret, VT 05067	2004	457-3347	
Daniel Leavitt	117 Walker Hill Rd., S. Royalton, VT 05068	2006	763-3923	
BRIDGEWATER				
Dale Carvalho	6709 US.4 Bridgewater Corners, VT 05035	2004	672-3564	291-2754
Owen Astbury	P.O. Box 38, Bridgewater, VT 05034	2004	672-3180	457-4178
Shari Goudreau	P.O. Box 142, Bridgewater, VT 05034	2006	672-3208	
POMFRET				
Harold Reynolds, Jr.	426 Sessions Meadow, Wdsk, VT 05091	2005	457-1241	
Hannah Nichols	P.O. Box 92, South Pomfret, VT 05067	2004	457-1093	
James Tracey	22 Orchard Hill, Woodstock, VT 05091	2006	457-3031	457-4200
READING				
John Fike	P.O. Box 76, Reading, VT 05062	2005	484-7470	484-7258
Steve White	P.O. Box 294, Reading, VT 05062	2004	484-7939	
Beth Pratt	P. O. Box 226, Reading, VT 05062	2006	454-7503	457-1991
SHERBURNE				
Stephen Finneron	78 Elbow Road, Killington, VT 05751	2006	422-9736	422-3979
Diane Miller	1400 Roaring Brook Rd., Killington, VT 05751	2005	422-4203	
Charles Wise	P. O. Box 67, Killington, VT 05751	2005	422-3577	
WOODSTOCK				
Charles Petersen	5217 College Hill, Woodstock, VT 05091	2004	457-9060	457-4500
Deborah Stanglin	455 Woodstock Road, Woodstock, VT 05091	2005	457-4322	
Peter Shoemaker	2204 Gardner Way, Woodstock, VT 05091	2006	457-5126	
WOODSTOCK UNION HIGH SCHOOL				
Rachel Benoit	P.O. Box 154, Reading, VT 05062	2004	484-9191	649-1995
Tom Bourne	4401 Cloudland Road, Woodstock, VT 05091	2004	457-1074	
Brian Bontrager	1134 Bridgewater Center Road Bridgewater Corners, VT 05035	2005	672-2132	672-1429

WINDSOR CENTRAL SUPERVISORY UNION
Board of Directors, Subcommittees

BUILDING	HOME #	WORK #
Rachel Benoit	457-9191	649-1995
Deborah Stanglin	457-4322	
BUDGET & FINANCE		
Owen Astbury	672-3180	457-4178
Tom Bourne	457-1074	
Andrew Cole	457-3930	457-3340
John Fike	484-7470	
Charles Petersen	457-9060	457-4500
NEGOTIATIONS		
Andrew Cole	457-3930	457-3340
John Fike	484-7470	
EVALUATION		
Steve Finneron	422-9736	422-3979
Daniel Leavitt	763-3923	
Deb Stanglin	457-4322	

WINDSOR CENTRAL SUPERVISORY UNION #51
DATES OF MEETINGS – 2003
BOARD MEETINGS

January 6, 2003, 7:00 PM, Windsor Central Supervisory Union
March 12, 2003, 7:00 PM, Windsor Central Supervisory Union
March 24, 2003, 7:00 PM, Windsor Central Supervisory Union Roundtable
June 9, 2003, 7:00 PM, Informal Meeting with Principals
September 8, 2003, 7:00 PM, Windsor Central Supervisory Union Roundtable
December 1, 2003, 7:00 PM, Windsor Central Supervisory Union

PUBLIC HEARING

December 1, 2003, 7:00 PM, Windsor Central Supervisory Union

WINDSOR CENTRAL SUPERVISORY UNION:
WORKING WITH OUR MEMBER DISTRICTS

The Windsor Central Supervisory Union #51 is administered by a superintendent, a business manager, a director of instructional support services, and a curriculum coordinator. Their work is supported by an administrative assistant, two accountants/bookkeepers, and a secretary. A special education and Title I compensatory staff work under the direction of the superintendent and the director of instructional support services.

Superintendent of Schools – The Superintendent of Schools is the Chief Executive Officer for all schools and all employees in the supervisory union. By law, the superintendent is directly responsible to the boards and is legally responsible for the supervision of all school activities and personnel. She is also responsible to the Commissioner of Education and the State Board of

Education by law and reports all financial transactions within the supervisory union to them. She must submit copies of all financial transactions to the Commissioner of Education before August 15.

Curriculum Planning and Coordination – This legal requirement for centralized curriculum plans is accomplished through the curriculum and staff development committees under the supervision of the superintendent and the curriculum coordinator. All schools must have up-to-date curricula.

The Windsor Central Supervisory Union Board is legally responsible for the K-12 curriculum plan and its implementation for all schools and grade levels.

Special Education and Title I Compensatory Education – The supervisory union board is also responsible for receiving and disbursing all federal funds. These funds are earmarked for special education programs for children with educational disabilities and compensatory programs for children who are not performing at minimum levels in reading and math.

State and Federal Grants – Special state and federal grant monies for innovative programs are administered through the supervisory union.

Professional Development – The improvement of teacher and administrator performance, the provision of training to upgrade skills, the design and implementation of inservice and other staff development activities are coordinated, by law, by the supervisory union.

Business Operations – Each supervisory union must employ an individual to manage financial accounts in accordance with proper fiscal standards. All accounting operations for school districts are conducted by the supervisory union. In practice, the role of the school district treasurer varies for each town based on agreements among all parties. Windsor Central Supervisory Union must report annually to the state on the financial condition of the district.

A treasury must be established, and both supervisory union and local town accounts must be audited regularly by an outside public accounting firm.

Some of the related financial services to member districts provided by the supervisory union are: centralized purchasing, building renovations, construction management, negotiations, transportation, heating contracts, and e-rate bidding and disbursement.

Important Related Services – The supervisory union office performs a variety of related services to member districts. These include but are not limited to the following:

- Selection of district staff: advertising, applications, reference checking, interviewing, recommending, correspondence, orientation;
- Criminal records checking;
- Early Essential Education Program (EEE) (0-5 years);
- Speech/Language Programs;
- District personnel management, including licensing and record keeping;
- Administration of all contractors with outside firms;
- Health insurance and benefits programs;
- Transportation accounting;
- Tuition students billing/accounting;
- Act 51 reporting annually;
- The Governor's Institutes – Arts, Science and Technology, and International Affairs;
- District-wide achievement testing, state assessments, and membership surveys;
- School board training programs;

- Membership in Vermont School Boards Association (VSBA); National School Boards Association (NSBA); Vermont Superintendents Association (VSA); American Association of School Administrators (AASA); Association of Supervision and Curriculum Development (ASCD); National School Public Relations Association (NSPRA); Vermont School Business Officials (VSBO); Council for Exceptional Children (CEC); Phi Delta Kappa (PDK);
- Supervision and administration of 11 master agreements covering over 260 staff;
- Asbestos Hazard Emergency Response Act (AHERA) monitoring;
- Legislative communication on key issues facing the district;
- Policy development and review;
- School business partnership programs;
- Strategic planning;
- Public school approval compliance and monitoring.

Windsor Central Supervisory Union Staff for 2003-2004

Mary Ellen Gallagher	Superintendent
Sonia M. Burnham-Johnson	Business Manager
Thomas DeBalsi	Director of Instructional Support Services
Stephen A. Michlovitz	Curriculum Coordinator
Jean Bontrager	EEE Assistant
Sandra L. Brown	Asst. to Business Manager/Payroll Officer
Ellen J. Willis	Administrative Assistant
Sally Hayes	Speech & Language Assistant
Janice L. Jenkinson	Occupational Therapist Assistant
Nancy LaBella	Title 1 Reading Teacher
Paula C. Maxham	Early Essential Education Coordinator
Lori E. Poludin	Speech/Language Pathologist
Patricia M. Potwin	Executive Secretary
Paula Gilley	Literacy Assistant
Gwyn Taylor	Clerical Assistant
Patricia Thomas	Occupational Therapist
Donna Williamson	Speech/Language Pathologist
Elizabeth Walker	Title 1 Reading/EEE Teacher

For more information about any of these services please contact the office of Mary Ellen Gallagher, Superintendent of Schools, Windsor Central Supervisory Union #51, 496-2 Woodstock Road, Woodstock, VT 05091. Telephone (802) 457-1213.

**WINDSOR CENTRAL SUPERVISORY UNION
ANNUAL NOTIFICATION OF RIGHTS OF PARENTS
AND ELIGIBLE STUDENTS CONCERNING
EDUCATION RECORDS**

Date: January 1, 2001

To:

All parents of students, and to eligible students*, currently attending schools in the Windsor Central Supervisory Union and its member districts (including Barnard Central School, Bridgewater Village School, The Pomfret School, Reading Elementary School, Sherburne Elementary School, Woodstock Elementary School, Woodstock Union Middle and High School #4):

1. As the parent of a student enrolled in a school in a member district of the Windsor Central Supervisory Union, or as an eligible student, you have the following rights with respect to your child's (or, if an eligible student, your own) education records:
 - a. To inspect and review the student's education records:
 - b. To seek amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy rights;
 - c. To provide consent prior to disclosures of personally identifiable information contained in the student's education records, except to the extent that the law allows disclosure without your consent;
 - d. To file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of law with respect to your rights under the Family Educational Rights and Privacy Act (FERPA). A complaint may be made in writing to the Family Policy Compliance Office, U.S Department of Education, 4512 Switzer Building, Washington, D.C. 20202-4605.
2. The procedure for exercising your right to inspect and review education records is as follows: schedule an appointment through the school principal to review records with an authorized member of the school staff.
3. The procedure for seeking amendment of education records is as follows: submit a written request to the school principal identifying the part of the record you would like changed and specify why you believe it is inaccurate, misleading, or in violation of the student's privacy or other rights.
4. The supervisory union and its member districts have a policy of disclosing educational records to school officials with a legitimate educational interest without prior consent. A "school official with a legitimate educational interest" is defined as follows: "School official with a legitimate educational interest" means any teacher, administrator, other professional or service provider employed by or contracted with the district to provide educationally-related services (including, but not limited to, consultants, attorneys, auditors, insurers, evaluators, support staff, substitutes, assigned student teachers, interns, volunteers, teacher's aides), or school board members who need information relating to a particular student in order to carry out his/her official duties for the district. Where an issue is raised, the principal (or superintendent) shall decide whether an individual has a legitimate educational interest in the information or record.

5. The supervisory union and its member districts forward education records to other agencies or institutions that have requested records and in which the student seeks or intends to enroll.

This Annual Notification of Rights is only a summary of rights. Your rights to inspect and review education records, and the school district's duty to have your written consent prior to disclosure of personally identifiable information, are subject to limitations. Further details are contained in the school district's detailed student record policy and procedures, and in state and federal law.

*You are an eligible student if you are at least 18 years of age or are attending an institution of post-secondary education.

LEGAL NOTICE

Windsor Central Supervisory Union (serving Barnard, Bridgewater, Pomfret, Reading, Sherburne and Woodstock)

The Windsor Central Supervisory Union, Woodstock Union High School and Barnard, Bridgewater, Pomfret, Reading, Sherburne, and Woodstock school districts have a duty to provide a free appropriate public education to all qualified handicapped persons who because of a handicap require special education and/or related aids/services.

The Windsor Central Supervisory Union and its member school districts are seeking to identify and locate every child residing within their jurisdiction who is not receiving a public education. If you know of any person who may be a qualified handicapped person, and is not receiving a public education, please contact us by writing or calling:

Mary Ellen Gallagher
Superintendent of Schools
Section 504/ADA Coordinator
496-2 Woodstock Road
Woodstock, VT 05091
(802) 457-1213

The Essential Early Education program of Windsor Central Supervisory Union provides free developmental screening to all preschool children and infants throughout the school year on an individual basis by appointment. If you have a child and you are concerned about his or her development, you may call Donna Palatucci, Essential Early Education Coordinator at 457-2522 to make an appointment. The purpose of this process is to locate children with handicapping conditions that would benefit from early identification and intervention.

The Windsor Central Supervisory Union, Woodstock Union High School and the Barnard, Bridgewater, Pomfret, Reading, Sherburne and Woodstock school districts, will not discriminate on the basis of handicap/disability, race, color, gender, age, religion, ancestry, sexual orientation, place of birth or national origin, in admission or access to, or treatment of employment in, its programs and activities (including vocational education) as and to the extent provided by law.

The following person has been designated to handle inquiries regarding these non-discrimination policies:

Mary Ellen Gallagher
Superintendent of Schools
Section 504/ADA Coordinator
496-2 Woodstock Road
Woodstock, VT 05091
(802) 457-1213

REPORT OF THE SUPERINTENDENT

January, 2004

On behalf of all your school personnel let me express our joyful commitment to the development of the gifts, talents, knowledge, and skills of our students. Let me also express our good fortune to work in a community, which supports this message to our young people: We need you, and our community cannot thrive and be complete without you!

Our school year is designated "The Year of the Brain" in recognition of the new connections being made between education and the brain sciences. In the 1940's Arthur Koestler, author of *Darkness at Noon*, wrote:

Of all forms of mental activity, the most difficult to induce even in the minds of the young, who may be presumed not to have lost their flexibility, is the art of handling the same bundle of data as before, but placing them in a new system of relations with one another by giving them a different framework, all of which virtually means putting on a different kind of thinking-cap for the moment. It is easy to teach anybody a new fact...but it needs light from heaven above to enable a teacher to break the old framework in which the student is accustomed to seeing.

In addition to the sometimes-needed "light from heaven above," we now teach with knowledge of current research about the amazing plasticity of the human brain; that is, its ability to "rewire," grow, change, and even repair itself to become smarter. As our students grow and learn, so do we too engage in multiple task and data analyses, and draw upon our expanding armory of teaching strategies. Last spring our supervisory union sponsored a conference entitled "Exploring the Interface Between Education and the Brain Sciences" which attracted over one hundred educators and neuroscientists from Vermont and New Hampshire. Keynote speakers and presenters affiliated with the Dartmouth College Department of Psychology and Brain Sciences and Dartmouth Hitchcock Medical School's Department of Psychiatry and Clinical Brain Imaging offered their insights about how education and the brain sciences are being tightly connected into a new discipline called education neuroscience.

Dr. Abigail Baird, a developmental neuroscientist at Dartmouth College gave the opening address to faculty and staff on our return to school in August, and continues to work with faculty, students and parents. Dr. Baird is currently conducting research with our middle school students who have the opportunity to have functional magnetic resonance imaging done of their brains. (The "light from heaven above" sounds kinder now, doesn't it?)

Based on refined knowledge in teaching and learning, the union is now in its third year of the Differentiated Instruction initiative. This work is closely tied to the professional evaluation model in use throughout the district, and the new teacher mentoring model. The recently completed K-12 Science Framework is being piloted in all schools, with revision dates reserved in June. The K-12 Math Curriculum Team work is in progress, with Dr. Kriesler, chair of the mathematics department of Castleton State College, contributing his expertise to our ongoing study.

As enrollment declines, all citizens wonder about the future cost and quality of their schools. Discussions about class combinations, school combinations, supervisory union re-organizations, creation of new districts, are frequent and thoughtful. In budget meetings school board members anguish over the balance of quality and cost, ever mindful of the people they represent. As the Legislature considers vouchers, expansion of school choice, cost containment measures, elimination of the small schools grant, and Act 68 adjustments, many citizens stand ready to offer testimony in Montpelier representing the best interests of our students, our schools, and our towns.

Please know we appreciate the opportunity to work with you. We are grateful for your help, interest, support, questioning, and expectations.

Respectfully submitted, Mary Ellen Gallagher

REPORT OF THE BOARD CHAIR

January, 2004

Thankfully, the simple facts of knowledge do not change, but the delivery of education seems to change every few years. Both federal and state law changes, whether beneficial or ill-conceived, are forcing all in public education to examine almost every aspect of what, and how, they teach. The aim, as always, is to improve the end result: the ability of our students to lead educated and well-rounded lives in their community of choice.

The Windsor Central Supervisory Union Board was able to vote by a strong majority to rebuild the burned-out offices, and after fifteen months in a temporary setting the Union administration is back in a home of their own. The versatility of the entire WCSU staff has been greatly appreciated as interruption of service delivery was kept to a minimum. Access to the Central offices is once again on the WUHS grounds. The Board thanks Tom DeBalsi for being willing to add to his responsibilities as he became the central office coordinator for this rebuilding.

Three of the elementary principalships became vacant at the end of the school year. All the replacements were hired from within the District. This is a great accomplishment and speaks highly, not only of the new administrators: Holly Morse in Reading, Anne Koop in Barnard, and Kelly Cherington in Bridgewater; but of the entire combined faculty of the District.

The WCSU Board, under the leadership of Superintendent Mary Ellen Gallagher, has started, and will continue their efforts, to understand future options that are open and addressable to the District and the individual towns that make up the District. For our meeting in December, top members of the State Education team presented aspects and contrasts of the newly adopted Act 68 state law. Further presentations will include school formations allowed by state law. Also, evaluation of job descriptions, goals and accomplishments has become a higher priority of the Board.

The administrative team: Superintendent, Meg Gallagher; Business Manager Sonia Burnham-Johnson; Director of Instructional Support, Tom DeBalsi; and Curriculum Coordinator, Steve Michlovitz; has taken on the increased work load caused by the changes in state and federal law and continue to lead the District such that independent financial audits are completed without change and state audits are changed to more closely reflect figures that the District has proposed. How often we, as taxpayers, forget to be thankful when all is proceeding smoothly.

Andrew Cole, Chairman
For the Windsor Central Supervisory Board

REPORT OF THE DIRECTOR OF INSTRUCTIONAL SUPPORT SERVICES

January 2004

As another year passes we reflect on the triumphs we have experienced and the difficulties that continue to confront us. We have strengthened our skill throughout the Supervisory Union in educating all students in their local schools. We accomplish this task by being able to clearly identify student abilities and develop expertise in addressing a variety of student needs. Our training programs attempt to develop professional skills in evaluating, identifying and instructing the diverse population we serve.

To impact the instructional delivery of our classroom teachers we continue with an initiative in Differentiated Instruction. This approach insists that teachers vary the levels and manner in which their content is presented to the students and how student learning is assessed. This initiative remains at the forefront of our district wide goals to address all student needs within the classroom. Literacy instruction is critical to students becoming successful learners for life. We have greatly expanded our programs in this area. We began to offer Literacy instruction at our high school this year to ensure every student has these essential skills before leaving our system. We also are providing more explicit coursework to our staff to address the complex learning issues they are confronted with in our schools. Later this month staff from each school and the Instructional Support staff will participate in a 2 day intensive training provided by Lindamood-Bell Learning Processes. The training called "Visualizing and Verbalizing" is specifically designed to target the skills students need to comprehend language.

Financially we remain acutely aware of the tax burdens our residents must endure. We are concerned about the expensive nature of specialized programming. To this end I remain very active within the state in regards to Special Education funding and policy. I served on a statewide committee to study and make recommendations to the Commissioner of Education regarding state support for special education programs. I insisted, along with other public school administrators, that our recommendations ensure the highest possible reimbursement for specialized services provided to students. I also was elected Treasurer and Conference Planner of the state organization of Special Education Administrators. Although this position takes me out of the district for various meetings it is invaluable to keeping our local needs at the forefront of state policy. Our own local budgets in the area of Special Education are carefully developed and implemented to provide for all of the needs of our students with the least possible amount of local tax burden. We continue to apply significant federal grant monies to support our programs therefore reducing the costs of these services in our local school budgets.

In closing I want to thank the community for your support after the fire which destroyed our offices last October 2002. I am pleased to finally be back at our rebuilt office. I would also like to say I am proud of the wonderful staff in my department and in our schools who come to work each and every day to offer their best to our students and community. It is a pleasure to serve the towns within the Windsor Central Supervisory Union. If you have specific concerns or would like to discuss your ideas please feel free to contact me at anytime.

Sincerely yours,

Thomas DeBalsi
Director of Instructional Support Services

**WINDSOR CENTRAL SUPERVISORY UNION
ENROLLMENT FIGURES
2003-2004 School Year**

SCHOOL	K	1	2	3	4	5	6	TOTAL
Barnard	9	6	4	13	10	7	7	56
Bridgewater	10	5	8	10	10	6	12	61
Pomfret	17	10	13	14	12	15	15	96
Reading	6	5	11	9	14	5	8	58
Sherburne	13	8	10	12	9	15	18	85
Woodstock	26	27	24	24	23	36	35	195
TOTAL ELEMENTARY	81	61	70	82	78	84	95	551

	7	8	9	10	11	12	TOTAL
Woodstock Union Middle School	97	107					204
Woodstock Union High School			117	118	107	102	444
TOTAL SECONDARY	97	107	117	118	107	102	648

WINDSOR CENTRAL SUPERVISORY UNION DISTRICT TOTAL FALL:

1199

**WINDSOR CENTRAL SUPERVISORY UNION
ENROLLMENT FIGURES
2003-2004 School Year**

YEARLY COMPARISONS OF OPENING ENROLLMENTS

	1996	1997	1998	1999	2000	2001	2002	2003
Barnard	102	82	82	79	78	77	61	56
Bridgewater	77	83	84	91	86	78	71	61
Pomfret	101	94	94	94	101	99	91	96
Reading	66	72	71	82	72	69	67	58
Sherburne	119	123	113	108	106	90	82	85
Woodstock	309	269	249	221	209	210	192	195
WUM/HS	749	760	762	749	744	727	697	648
TOTALS	1523	1483	1455	1424	1396	1350	1261	1199

WINDSOR CENTRAL SUPERVISORY UNION
Revenue & Expense Summary and Proposed Budget
Budget Year 2004-2005

	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Budget
WCSU Operating Budget				
Revenue				
EEE	\$27,155	\$26,787	\$12,215	\$12,694
Special Services	\$94,752	\$94,752	\$112,017	\$126,291
Executive Administration	\$41,452	\$35,475	\$39,558	\$48,078
OT Services	\$35,925	\$37,299	\$37,427	\$38,924
Dist. Wide Staff Development		\$11,200		
Assessments				
EEE	\$49,453	\$49,453	\$75,874	\$80,259
Special Services	\$225,115	\$225,115	\$225,312	\$236,514
Executive Administration	\$416,554	\$416,554	\$437,322	\$451,983
OT Services	\$66,037	\$66,037	\$69,293	\$72,708
Curriculum Coordinator	\$24,639	\$24,639	\$21,396	\$21,977
Total Assessments	\$781,798	\$781,798	\$829,197	\$863,441
Total WCSU Operating Revenue	\$981,082	\$987,311	\$1,030,414	\$1,089,428
Expenses				
EEE	\$76,608	\$79,323	\$88,089	\$92,953
Special Services				
Speech/Language	\$131,992	\$130,522	\$137,596	\$147,172
Director of Instructional Support	\$117,647	\$106,710	\$121,690	\$126,975
Employee Benefits	\$66,528	65182	\$74,343	\$84,958
Operating Expenses	\$3,700	\$3,171	\$3,700	\$3,700
Executive Administration				
Office of the Superintendent	\$140,892	\$138,577	\$146,189	\$151,660
Fiscal Services	\$176,835	\$141,282	\$179,258	\$186,919
Professional Development	\$2,000	\$2,949	\$2,000	\$2,000
General Administration	\$26,925	\$24,281	\$27,350	\$28,465
Employee Benefits	\$61,307	\$53,269	\$71,421	\$79,019
Board Expenses	\$4,700	\$3,657	\$4,700	\$4,700
Audit	\$2,100	\$2,100	\$2,600	\$2,900
Building Operation & Maintenance	\$43,247	\$36,437	\$43,362	\$44,398
OT Services	\$101,962	\$99,244	\$106,720	\$111,632
Curriculum/Technology Coordinator	\$24,639	\$24,403	\$21,396	\$21,977
Dist. Wide Staff Development		\$9,671		
Total WCSU Operating Expenses	\$981,082	\$920,778	\$1,030,414	\$1,089,428

WINDSOR CENTRAL SUPERVISORY UNION
Revenue Report and Proposed Budget
Budget Year 2004-2005

Description	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Budget
Early Essential Education				
Applied Surplus	\$10,484	\$10,484		
Idea B Preschool Grant	\$16,671	\$16,303	\$12,215	\$12,694
Family Place				
Total Grants & Applied Surplus	\$27,155	\$26,787	\$12,215	\$12,694
Assessments				
Barnard	\$6,102	\$6,102	\$8,235	\$8,142
Bridgewater	\$6,261	\$6,261	\$9,586	\$8,869
Pomfret	\$7,846	\$7,846	\$12,286	\$13,958
Reading	\$5,468	\$5,468	\$9,045	\$8,433
Sherburne	\$7,133	\$7,133	\$10,801	\$12,504
Woodstock	\$16,643	\$16,643	\$25,921	\$28,352
Total EEE Assessments	\$49,453	\$49,453	\$75,874	\$80,258
Total EEE Revenue	\$76,608	\$76,240	\$88,089	\$92,952
Special Services				
Applied Surplus	\$10,484	\$10,484	\$7,390	\$11,145
Idea B	\$84,268	\$84,268	\$98,045	\$108,104
Medicaid			\$6,582	\$7,042
Total Grants & Applied Surplus	\$94,752	\$94,752	\$112,017	\$126,291
Assessments				
Barnard	\$12,888	\$12,888	\$10,704	\$11,102
Bridgewater	\$13,222	\$13,222	\$12,459	\$12,093
Pomfret	\$16,570	\$16,570	\$15,968	\$19,032
Reading	\$11,549	\$11,549	\$11,757	\$11,499
Sherburne	\$15,063	\$15,063	\$14,038	\$17,050
Woodstock	\$35,148	\$35,148	\$33,692	\$38,659
WUHS	\$120,675	\$120,675	\$126,694	\$127,079
Total Special Svcs Assessmts	\$225,115	\$225,115	\$225,312	\$236,514
Total Special Services Revenue	\$319,867	\$319,867	\$337,329	\$362,805
Executive Administration				
Applied Surplus	\$31,452	\$31,452	\$29,558	\$44,578
Interest	\$10,000	\$3,826	\$10,000	\$3,500
Miscellaneous Revenue		\$134		
Refunds from Prior Year		\$63		
Sub-Total	\$41,452	\$35,475	\$39,558	\$48,078
Assessments				
Barnard	\$23,847	\$23,847	\$20,776	\$21,216
Bridgewater	\$24,467	\$24,467	\$24,182	\$23,111
Pomfret	\$30,661	\$30,661	\$30,994	\$36,371
Reading	\$21,370	\$21,370	\$22,820	\$21,974
Sherburne	\$27,874	\$27,874	\$27,247	\$32,582
Woodstock	\$65,037	\$65,037	\$65,394	\$73,878
WUHS	\$223,298	\$223,298	\$245,909	\$242,851
Total Exec Admin Assessmts.	\$416,554	\$416,554	\$437,322	\$451,983
Total Executive Admin Revenue	\$458,006	\$452,029	\$476,880	\$500,061
O.T. Services				
Idea-B Grant	\$35,925	\$36,175	\$37,427	\$38,924

WINDSOR CENTRAL SUPERVISORY UNION
Revenue Report and Proposed Budget
Budget Year 2004-2005

Description	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Budget
Services to Other Districts		\$1,124		
Assessments				
Barnard	\$11,008	\$11,008	\$6,119	\$2,693
Bridgewater	\$9,357	\$9,357	\$10,186	\$13,464
Pomfret	\$6,049	\$6,049	\$12,223	\$10,772
Reading	\$2,754	\$2,754	\$4,074	\$5,386
Sherburne	\$2,199	\$2,199	\$2,044	\$2,693
Woodstock	\$24,764	\$24,764	\$22,417	\$29,622
WUHS	\$9,906	\$9,906	\$12,230	\$8,079
Total O. T. Assessmts	\$66,037	\$66,037	\$69,293	\$72,709
Total O. T. Revenue	\$101,962	\$103,336	\$106,720	\$111,633

Curriculum/Technology Coord.

Assessments				
Barnard	\$1,411	\$1,411	\$1,016	\$1,032
Bridgewater	\$1,447	\$1,447	\$1,185	\$1,124
Pomfret	\$1,814	\$1,814	\$1,516	\$1,768
Reading	\$1,264	\$1,264	\$1,116	\$1,068
Sherburne	\$1,649	\$1,649	\$1,333	\$1,584
Woodstock	\$3,846	\$3,846	\$3,199	\$3,592
WUHS	\$13,208	\$13,208	\$12,031	\$11,809
Total Assessments	\$24,639	\$24,639	\$21,396	\$21,977
Total Curr/Technology Revenue	\$24,639	\$24,639	\$21,396	\$21,977

Total WCSU Operating Revenue	\$981,082	\$976,111	\$1,030,414	\$1,089,428
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District Wide Courses	\$11,200
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Grand Total Revenue	\$981,082	\$987,311	\$1,030,414	\$1,089,428
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Total Assessments	\$781,798	\$781,798	\$829,197	\$863,441
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WINDSOR CENTRAL SUPERVISORY UNION
Expenditure Report and Proposed Budget
Budget Year 2004-2005

Description	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Budget
1213 Early Essential Ed				
110 Salary - Coordinator	\$45,305	\$45,305	\$47,570	\$49,364
110 Salary - Aide	\$11,141	\$11,221	\$11,475	\$11,821
210 Health Insurance	\$5,512	\$12,239	\$14,075	\$16,536
211 Dental Insurance		\$274	\$301	\$310
220 Fica	\$4,318	\$4,173	\$4,517	\$4,692
230 Life Insurance	\$71	\$67	\$71	\$71
240 Municipal Retirement	\$557	\$561	\$574	\$597
250 Workers' Compensation	\$130	\$182	\$232	\$288
270 Course Reimbursement	\$1,924	\$1,581	\$1,924	\$1,924
430 Equipment Repair	\$200		\$200	\$200
440 Copier Expense	\$300	\$50	\$300	\$300
500 Conferences	\$800	\$445	\$800	\$800
580 Travel - Coordinator	\$2,000	\$1,519	\$2,000	\$2,000
580 Travel - Aide	\$1,400	\$833	\$1,200	\$1,200
610 Supplies	\$400	\$381	\$400	\$400
610 EEE Materials	\$1,200	\$133	\$1,200	\$1,200
610 Testing	\$300		\$200	\$200
640 Literature/Periodicals	\$350	\$151	\$350	\$350
730 Equipment	\$500	\$15	\$500	\$500
810 Dues and Fees	\$200	\$193	\$200	\$200
Total Early Essential Ed	\$76,608	\$79,323	\$88,089	\$92,953
SPECIAL SERVICES				
2150 Speech/Language				
110 Salary - Speech/Language Pathologists	\$94,924	\$96,003	\$99,670	\$108,362
114 Salary - Speech/Language Assistant	\$28,608	\$28,608	\$29,466	\$30,350
430 Equipment Repairs	\$250		\$250	\$250
440 Copier Expense	\$260	\$50	\$260	\$260
500 Conference Expense	\$1,400	\$1,091	\$1,400	\$1,400
580 Travel	\$3,800	\$3,719	\$3,800	\$3,800
610 SLP Materials	\$600	\$265	\$600	\$600
610 Supplies	\$300	\$182	\$300	\$300
610 Testing	\$800	\$150	\$800	\$800
640 Literature/Periodicals	\$250	\$185	\$250	\$250
730 Equipment	\$200		\$200	\$200
810 Dues and Fees	\$600	\$269	\$600	\$600
Total Speech/Language Services	\$131,992	\$130,522	\$137,596	\$147,172
2400 Director of Instructional Support				
110 Salary - Dir. of Instructional Support	\$69,711	\$69,711	\$72,848	\$77,200
110 Salary - Secretary	\$30,210	\$30,210	\$31,116	\$32,049
360 Legal Fees	\$800	\$61	\$800	\$800
430 Repair & Service to Equipment	\$630		\$330	\$330
440 Copier Expense	\$1,200	\$46	\$1,200	\$1,200
500 Conference - Director	\$2,000	\$808	\$2,000	\$2,000
500 Conference - Secretary	\$250	\$57	\$250	\$250
531 Telephone - Director	\$800	\$286	\$800	\$800
540 Advertising	\$1,500	\$286	\$1,500	\$1,500
580 Travel - Director	\$1,800	\$2,332	\$2,100	\$2,300
580 Travel - Secretary	\$250	\$209	\$250	\$250
590 Technical Training	\$1,000	\$29	\$1,000	\$800
610 Office Supplies	\$1,700	\$495	\$1,700	\$1,700
610 Director Materials	\$2,000	\$553	\$2,000	\$2,000
610 Computer Supplies	\$1,396	\$244	\$1,396	\$1,396
640 Literature & Periodicals	\$1,500	\$656	\$1,500	\$1,500
810 Dues and Fees	\$900	\$727	\$900	\$900
Total Dir. of Instructional Support	\$117,647	\$106,710	\$121,690	\$126,975
2521 Employee Benefits				
210 Health Insurance	\$41,487	\$40,011	\$47,820	\$56,834
211 Dental Insurance	\$1,601	\$1,718	\$1,881	\$1,938
220 Social Security	\$17,094	\$17,029	\$17,832	\$19,015
230 Life Insurance	\$179	\$168	\$176	\$176

WINDSOR CENTRAL SUPERVISORY UNION
Expenditure Report and Proposed Budget
Budget Year 2004-2005

Description	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Budget
240 Municipal Retirement	\$2,639	\$2,639	\$2,718	\$2,827
250 Workers' Compensation	\$528	\$720	\$916	\$1,168
270 Tuition Reimbursement	\$3,000	\$2,897	\$3,000	\$3,000
Total Benefits - Special Services	\$66,528	\$65,182	\$74,343	\$84,958
Spec. Ed. Share Operating Expenses				
531 Telephone	\$2,700	\$2,216	\$2,600	\$2,600
532 Postage	\$1,000	\$955	\$1,100	\$1,100
Total Spec. Ed. Operating Expenses	\$3,700	\$3,171	\$3,700	\$3,700
Total Special Services Expenses	\$319,867	\$305,585	\$337,329	\$362,805

EXECUTIVE ADMINISTRATION EXP.

2321 Office of the Superintendent

110 Salary - Superintendent	\$87,731	\$87,731	\$91,679	\$94,500
110 Salary - Administrative Assistant	\$31,827	\$31,827	\$32,782	\$32,960
200 Superintendent's Benefit Package	\$13,134	\$13,134	\$13,528	\$16,000
500 Conference - Supt.	\$2,200	\$2,129	\$2,200	\$2,200
500 Travel - Supt.	\$2,000	\$1,378	\$2,000	\$2,000
610 Office Supplies	\$4,000	\$2,378	\$4,000	\$4,000
Total Office of the Superintendent	\$140,892	\$138,577	\$146,189	\$151,660

2520 Fiscal Services

110 Salary - Business Manager	\$64,615	\$64,615	\$67,523	\$71,600
110 Salary - Bookkeeper/Computer Operator	\$33,811	\$33,811	\$38,002	\$39,142
110 Salary - Bookkeeper	\$28,389	\$28,389	\$29,808	\$30,702
110 Salary - Human Resources Assistant	\$35,020		\$28,000	\$28,000
430 Repair & Service to Equipment	\$6,700	\$6,574	\$7,190	\$8,400
500 Conference - Asbo/Vasbo	\$1,600	\$1,533	\$2,000	\$2,000
580 Travel - Business Manager	\$1,800	\$1,626	\$1,800	\$2,000
610 Supplies & Materials	\$4,200	\$4,099	\$4,200	\$4,200
810 Dues & Fees	\$700	\$635	\$735	\$875
Total Fiscal Services	\$176,835	\$141,282	\$179,258	\$186,919

2210 Professional Development

320 District Wide Professional Developmt.	\$2,000	\$2,949	\$2,000	\$2,000
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2320 General Administration

390 Technology Consulting	\$1,500	\$1,368	\$2,000	\$2,000
440 Copier Expense	\$4,500	\$3,347	\$4,000	\$4,000
531 Telephone	\$5,300	\$4,406	\$5,400	\$5,800
532 Postage	\$3,500	\$3,236	\$4,500	\$4,500
550 Printing	\$100			
580 Travel - Staff	\$500	\$374	\$500	\$500
600 Cafeteria Supplies	\$1,500	\$1,636	\$1,500	\$2,000
640 Professional Literature	\$1,000	\$1,426	\$1,000	\$1,000
730 Equipment Sinking Fund	\$700	\$700	\$700	\$700
740 Capital Outlay - Equipment	\$1,200	\$1,200	\$1,200	\$1,200
740 Technology Sinking Fund	\$3,000	\$3,000	\$3,000	\$3,000
810 Dues and Fees	\$4,125	\$3,588	\$3,550	\$3,765
Total General Administration	\$26,925	\$24,281	\$27,350	\$28,465

Benefits - General Administration

210 Health Insurance	\$24,671	\$24,186	\$34,374	\$40,509
211 Dental Insurance	\$1,601	\$1,368	\$1,882	\$1,938
220 Social Security	\$21,527	\$18,676	\$22,016	\$22,790
230 Life Insurance	\$179	\$134	\$212	\$212
240 Municipal Retirement	\$9,683	\$7,932	\$9,806	\$10,170
250 Workers' Comp	\$646	\$973	\$1,131	\$1,400
270 Course Reimbursement/Training	\$3,000		\$2,000	\$2,000
Total Benefits - General Administration	\$61,307	\$53,269	\$71,421	\$79,019

2310 Board Expenses

110 Salary - Treasurer	\$1,300	\$1,300	\$1,300	\$1,300
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WINDSOR CENTRAL SUPERVISORY UNION
Expenditure Report and Proposed Budget
Budget Year 2004-2005

Description	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Budget
360 Legal Fees	\$400	\$264	\$400	\$400
540 Advertising	\$2,000	\$1,908	\$2,000	\$2,000
610 Expenses	\$1,000	\$185	\$1,000	\$1,000
Total Board Expenses	\$4,700	\$3,657	\$4,700	\$4,700
2526 Audit	\$2,100	\$2,100	\$2,600	\$2,900
2542 Building Operation & Maintenance				
411 Water	\$250	\$54	\$250	\$275
412 Sewer	\$270	\$290	\$325	\$325
423 Custodial Services	\$6,200	\$6,044	\$6,400	\$6,592
430 Building Maintenance/Repairs	\$1,400	\$55	\$2,000	\$2,000
431 Landscaping/Grounds Maintenance	\$1,100	\$540	\$1,000	\$1,000
441 Rent	\$24,977	\$24,977	\$24,107	\$23,237
522 Property & Liability Insurance	\$500	\$1,454	\$580	\$1,569
610 Custodial Supplies	\$500		\$400	\$500
622 Electricity	\$4,300	\$943	\$4,300	\$4,700
624 Heat	\$2,750	\$1,080	\$3,000	\$3,200
930 Sinking Fund - Maintenance	\$1,000	\$1,000	\$1,000	\$1,000
Total Building Operation & Maintenance	\$43,247	\$36,437	\$43,362	\$44,398
TOTAL EXECUTIVE ADMIN. EXPENSES	\$458,006	\$402,552	\$476,880	\$500,061
2139 O.T. Services				
110 Therapist Salary	\$42,436	\$42,436	\$44,558	\$45,895
114 COTA Salary	\$29,414	\$29,414	\$30,296	\$31,205
210 Health Insurance	\$10,396	\$10,027	\$11,530	\$13,723
211 Dental Insurance	\$641	\$684	\$752	\$775
220 Social Security	\$5,497	\$5,456	\$5,726	\$5,955
230 Life Insurance	\$71	\$67	\$71	\$71
240 Municipal Retirement	\$3,592	\$3,593	\$3,743	\$3,892
250 Workers Comp	\$165	\$231	\$294	\$366
320 Conference/Professional Development	\$1,200	\$1,138	\$1,200	\$1,200
580 Therapist Mileage	\$2,700	\$2,171	\$2,700	\$2,700
580 COTA Mileage	\$1,850	\$1,354	\$1,850	\$1,850
610 Copying	\$400	\$50	\$400	\$400
610 Materials	\$1,200	\$285	\$1,200	\$1,200
610 Supplies	\$400	\$310	\$400	\$400
610 Testing Materials	\$600	\$619	\$600	\$600
640 Literature/Periodicals	\$300	\$388	\$300	\$300
730 Equipment	\$700	\$698	\$700	\$700
810 Dues & Fees	\$400	\$323	\$400	\$400
Total O.T. Services	\$101,962	\$99,244	\$106,720	\$111,632
2212 Curriculum Coordinator				
110 Salary - Coordinator	\$16,262	\$16,262	\$16,994	\$17,520
110 Salary - Secretarial	\$4,089	\$4,547		
220 Social Security	\$1,557	\$1,592	\$1,300	\$1,340
230 Life Insurance		\$34	\$35	\$35
250 Workers' Compensation	\$31	\$9	\$67	\$82
530 Postage	\$300	\$300	\$300	\$300
580 Travel	\$800	\$1,030	\$1,000	\$1,000
610 Supplies/Copying	\$1,600	\$629	\$1,700	\$1,700
Total Curriculum/Technology Coord.	\$24,639	\$24,403	\$21,396	\$21,977
TOTAL WCSU OPERATING EXPENSES	\$981,082	\$911,107	\$1,030,414	\$1,089,428
District Wide Courses		\$9,671		
GRAND TOTAL EXPENSES	\$981,082	\$920,778	\$1,030,414	\$1,089,428

Breakdown of 2004-2005 Assessments				
	Total	Grants & Other Revenues	Assessments to Towns	Reading's Cost
	Cost			
Office of the Superintendent	\$209,290	(\$24,038)	\$185,252	\$8,790
Business Office & Human Resources	\$290,771	(\$24,038)	\$266,733	\$13,184
Total Executive Admin	\$500,061	(\$48,076)	\$451,985	\$21,974
Special Services				
EEE	\$92,953	(\$12,694)	\$80,259	\$8,433
Speech Language Program	\$195,011	(\$54,054)	\$140,957	\$6,899
Director of Special Services	\$167,794	(\$72,239)	\$95,555	\$4,600
OT	\$111,632	(\$38,924)	\$72,708	\$5,386
Total Special Services	\$567,390	(\$177,911)	\$389,479	\$25,318
Curriculum				
	\$21,977		\$21,977	\$1,068
Total	\$1,089,428	(\$225,987)	\$863,441	\$48,360

**PERCENTAGE OF STUDENTS IDENTIFIED FOR SPECIAL EDUCATION SERVICES
as of December 1, 2003**

Town District	Elementary	High School	Total Students (Elem. & HS)	Special Education Students	Percent %
Barnard	57	70	127	20	15.7
Bridgewater	64	71	135	19	14.1
Pomfret	96	72	168	23	13.7
Reading	58	61	119	21	17.6
Killington	84	59	143	24	16.8
Woodstock	198	224	422	55	13.0
W.C.S.U. Totals			1114*	162**	14.5

*This number does not reflect out of district tuition students attending our schools.

**Special Education numbers include all students in the town who are receiving services on an IEP. These numbers include Essential Early Education (EEE) and high school aged students placed outside of the District. This total does not reflect out of district tuition students attending our schools.

WINDSOR CENTRAL SUPERVISORY UNION
Special Education Statistics as of December 1, 2003

Legal Towns of Residence and Tuition Students

	Barnard	Bridgewater	Pomfret	Reading	Killington	Woodstock	Tuition Students	Totals
Elementary Schools	5	5	11	6	9	20	1	57
Woodstock Union H.S.	14	13	11	14.5	12	29.5	7	101
Essential Early Educ.	1	1	1	0	3	5	0	11
¹ Occupational Therapy	1	4	4	1	0	11	0	21
¹ Speech	7	7	5	2	6	23	3	53
² State Placed	0	1	0	0	0	0	0	1
Other Day Programs	0	0	0	.5	0	.5	0	1
Residential	0	0	0	0	0	0	0	0
TOTALS	20	19	23	21	24	55	8	170

¹ Speech and Occupational Therapy services do not necessarily happen in isolation. Most students receiving Speech and Occupational Therapy services are also in other special education programs. Therefore, the Speech and Occupational Therapy numbers appear in the program totals, but are not double counted.

² These students are counted in the actual school or program numbers above, and are not double counted.

**All Windsor Central Supervisory Union Children Served
By Essential Early Education (EEE)
Speech-Language (SLP) Programs
And Occupational Therapy (OT) Program
December 1, 2003**

Essential Early Education Breakdown of Services by town:

<u>Town</u>	<u>IEP</u>	<u>IFSP</u>	<u>Other Services</u>	<u>Total</u>
Barnard	1	1	4	6
Bridgewater	1	0	1	2
Reading	0	0	2	2
Killington	3	2	0	5
Woodstock	5	0	3	8
TOTAL:	11	3	16	30

Speech-Language Program:

Children who receive remedial services, consultation, monitoring, screening, or in evaluation process by town:

<u>Town</u>	<u>IEP</u>	<u>IFSP</u>	<u>Other Services</u>	<u>Total</u>
Barnard	7	0	3	10
Bridgewater	7	10		17
Pomfret	5	0	7	12
Reading	2	0	6	8
Killington	6	0	10	16
Woodstock	23	0	24	47
Tuition	3	0	0	3
TOTAL:	53	0	60	113

Occupational Therapy Program:

<u>Town</u>	<u>IEP</u>	<u>IFSP</u>	<u>Other Services</u>	<u>Total</u>
Barnard	1	0	4	5
Bridgewater	4	0	2	6
Pomfret	4	0	0	4
Reading	1	0	1	2
Killington	0	0	1	1
Woodstock	11	0	2	13
TOTAL:	21	0	10	31

IEP - Individual Educational Plan - Ages three to five

IFSP - Individual Family Service Plan - Ages birth to two

Other Services - Screening, consultation, evaluation, home visiting, and remedial support

WINDSOR CENTRAL SUPERVISORY UNION #51
Annual Special Education Comparisons

Identified Special Education Students by percentage as of December 1

	1989-90	1990-91	1991-92	1992-93	1993-94	1994-95	1995-96	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02	2002-03	2003-04
Barnard	15.5	12.4	11.0	8.0	7.0	7.3	10.2	13.3	12.9	11.5	11.6	9.3	11.1	15.3	15.7
Bridgewater	14.9	14.3	12.6	12.3	14.0	11.9	12.1	12.5	12.9	12.5	13.8	12.1	12.1	16.6	14.1
Pomfret	15.1	13.3	10.8	10.9	7.0	7.2	8.4	7.1	7.3	8.6	10.3	11.2	11.0	10.0	13.7
Reading	24.1	15.1	12.0	16.3	18.0	17.4	12.9	10.1	13.8	13.9	15.3	15.9	13.3	17.6	17.6
Killington	15.4	11.2	11.3	10.0	9.0	7.3	6.7	8.3	9.4	10.9	10.4	11.7	12.1	15.3	16.8
Woodstock	15.9	13.2	13.6	13.7	12.0	12.9	12.8	14.0	12.9	11.6	13.3	13.5	13.3	12.1	13.0
W.C.S.U.	16.2	13.1	12.4	12.1	11.0	10.7	11.1	11.9	11.8	11.5	12.5	12.4	12.4	13.7	14.5

**SUPERINTENDENT OF SCHOOLS
MARY ELLEN GALLAGHER (MEG)**

Superintendent Responsibilities by Statute:

Title 16 Vermont Statutes § 242. Duties of superintendents. Added 2003, No. 36, § 1.

The superintendent shall be the chief executive officer for each school board in the supervisory district, and shall:

- (1) carry out the policies adopted by the school board relating to the educational or business affairs of the school district;
- (2) identify the educational goals and objectives of the school district and prepare plans to achieve those goals and objectives for adoption by the school board;
- (3) recommend that the school board employ or dismiss persons as necessary to carry out the work of the school district;
- (4) furnish the commissioner data and information required by the commissioner; and
- (5) provide for the general supervision of the public schools in the supervisory union or district.

Superintendent's Work Includes:

Training new principals, providing mentoring for all new teachers, staff development and graduate programs, ensuring strong curricula and testing data analysis, policies, recommendations on employment and dismissals to seven school boards, furnish commissioner, state and federal officials with information and reports as required, jurisdiction over nonresident students, approve text books, equipment and supplies, submit transportation reports, suspension of teachers, insure school quality standards determined by the state, in conjunction with school boards may negotiate contracts and participate in mediation, hear contract grievances, provide legal research and guidance on issues of Open Meeting Law requirements, Civil Rights statutes, student and personnel issues, ensure proper management and reporting of State and Federal grants, and collect and report all statistical data to regulatory agencies and ensure compliance.

Professional Experience:

1998-present	Superintendent of Schools – Windsor Central Supervisory Union
1995-1998	Asst. Superintendent of Schools-Hanover, Norwich, Dresden
1986-1995	Principal- Cohasset Junior/Senior High School, Cohasset, MA
1980-1986	Assistant Principal-Hingham High School, Hingham, MA
1970-1980	English and History Teacher-Bedford high School, Bedford, MA Alternative High School, Educational Collaborative of Greater Boston

Education:

Boston College, M. ED. Counseling Psychology, 1976
Indiana University, MA English and American Literature, 1970
St. Joseph's College (Brooklyn, NY), BA English and history, 1967

CURRICULUM COORDINATOR – STEPHEN A. MICHLOVITZ

Thank you for giving me the opportunity to introduce myself to the larger Reading School community. My name is Steve Michlovitz and I am directly responsible for coordinating curriculum development, renewal, articulation, and implementation for the eight (8) schools of Windsor Central Supervisory Union in all subject areas. In addition, my responsibilities include, but are not limited to, coordinating supervisory union-wide national, state, and local assessments, new teacher mentoring programs, and professional development activities for teachers. I also keep district educators up-to-date on the latest educational research findings, coordinate the new teacher mentoring program, and lead the supervisory union-wide Consolidated Federal Programs Grant which bring nearly \$400,000 into the schools to fund scientifically research-based programs for our children. I am also involved in the writing of many other grants which have totaled more that \$100,000 over the past six years.

My other role within the supervisory union is to coordinate the Act 51 (Drug and Alcohol Abuse Prevention Act) mandates for all of the schools. I chair an organization called the WCSU Community council which meets monthly during the school year and draws on volunteers from all aspects of the sending towns, including Reading, to build community assets for our children so that they will make healthy and safe life choices. The Community Council coordinates the activities of many youth-related organizations such as the Spectrum Teen Center, the Shining Light mentoring program, the Gifford-WCSU Tobacco-free Coalition, and many health-oriented activities from which Reading children, among others, benefit significantly.

I am available to the principal, teachers, children, and parents of the Reading School community to assist and support the excellent educational opportunities that abound at Reading Elementary School. This is my sixth year as the Curriculum, Instruction, and Assessment Coordinator for Windsor Central Supervisory Union. It is a rewarding and challenging position, and I look forward to many more years of serving the educational needs of the Reading School community. Thank you for this opportunity to communicate with you.

Please find below a brief resume summary:

Education:

A.B. Biology, Franklin and Marshall College, 1969
Med Science Education, Rutgers University, 1973
Ph.D., Columbia-Pacific University, 1991
Post-Doctoral courses at Johnson State College, University of Vermont

Professional Interest:

Brain-appropriate pedagogy
Concepts-based curriculum development
Educational neuroscience

Prior Professional Experience:

Science Teacher, Department Chair, District Supervisor Franklin Township Public Schools, Somerset, NJ	1969-1986
Principal, Woodstock Union Junior High School Assistant Principal, Woodstock Union High School	1986-1989
Principal, Whitcomb Junior-Senior High School (grades 7-12) Bethel, Vermont	1989-1996
Principal, Craftsbury Public Schools (grades K-12) Craftsbury Common, Vermont	1996-1998
Curriculum, Instruction, Assessment and Act 51 Coordinator Windsor Central Supervisory Union	1998-Present

DIRECTOR OF INSTRUCTIONAL SUPPORT SERVICES – TOM DEBALSI

I would like to introduce myself as your Director of Instructional Support Services. My role is to provide training, technical assistance and consultation in order to ensure compliance with all federal and state regulations regarding the education of students with disabilities. Due to the specific nature of the services and the various funding sources involved I develop the Special Education budget for your school. I collect data and analyze that data in order to develop, implement and maintain the budget assuring that student needs are met in an efficient and an effective manner. The Special Education budget for this fiscal year is \$88,630. This includes some services which are provided by Supervisory Union staff as well as services for children meeting the eligibility requirements for Essential Early Education, 3-5 years of age. These services include Speech and Language Therapy, Occupational Therapy and administrative support. The Reading proportion of the Windsor Central Supervisory Union Instructional Support Services budget is determined by the number of students receiving services which is currently 7% of the department budget.

All public schools receive some Federal Grant funds to support various initiatives. The Individuals with Disabilities Education Act, Preschool Federal Funds and Title I Literacy Support funding flow through my office and allow me to reduce the cost of required services to the individual schools. These funds also facilitate the development and implementation of staff development initiatives. The funding also supports materials and equipment necessary to provide for the services delineated in the grant proposal.

The Reading School does qualify for Title I Literacy Support Funding. We direct these funds to support reading services and programs within the school. Currently this funding provides a full time reading teacher and staff development to ensure that teacher is adequately prepared. The school receives \$50,961 which covers the cost of the Title I reading program. The staff also receives materials, professional development and assessment material that are not part of this figure.

In closing it continues to be a pleasure to provide all of these important services to your students. This is my 4th year as the Director of Instructional Support Services for the Windsor Central Supervisory Union and the position remains a fulfilling and rewarding challenge. I want to assure you that I am acutely aware of the tax implications our school budgets have for the towns we serve. This past year I was selected to serve on a statewide committee to study Special Education funding and make recommendations to the Commissioner of Education in regards to the funding formula. I continue to advocate for the small towns I represent and demand more funding in support of the services we provide. Thank you for allowing me to continue.

BUSINESS OFFICE

Sonia Burnham-Johnson has served as WCSU's Business Manager since 1995. Sonia has twenty-four years experience in Vermont school business management. She also has been an active member of the VT Association of School Business Officials (VASBO) for many years, serving as a member of the executive committee and on various other committees.

The Business Manager serves as the chief financial officer for the supervisory union, its six member elementary districts, and the union high school. She is responsible for budget development, accounting operations, financial reporting to the district Boards as well as state and federal agencies. She also is responsible for administration of the districts' employment contracts and benefits programs as well as management of the districts' insurance, purchasing, audit, and bid programs.

WCSU and its member districts have combined operating budgets of \$17.4 million for the current 2003-2004 year, with approximately \$11.9 million representing salary and benefits. There are approximately 290 different people employed in the district with student enrollment of just under 1,200.

The Business Office also includes Sandra Brown and Paula Maxham. Sandra is employed as Payroll Officer and Assistant to the Business Manager. She is responsible for all aspects of payroll preparation and reporting and assists the Business Manager with budget preparation.

Paula is responsible for the districts' purchasing, payment of all invoices, reporting to school Principals each month, as well as maintaining accounts payable records and files.

Sonia and her staff work closely with Treasurers in each town in making sure that deadlines are met for payment of all obligations as well as providing information for the public on budget and school funding issues.

TOWN MEETING – MARCH 1, 2003

Morning attendance – 110

Afternoon attendance – 85

Meeting was called to order at 9:31 am.

- ARTICLE #1 - Moderator for ensuing year: Jonathan Springer
Dick Sweet motioned to vote by paper ballot on Article 8, 9, 12, and 19. The motioned passed.
ARTICLE #2 - Voters approve to pay taxes on Tuesday, November 4, 2003
ARTICLE #3 - Voters approve to pay taxes to the Town Treasurer
ARTICLE #4 - Voters approve to elect Town Treasurer as delinquent tax collector
ARTICLE #5 - Voters approve to Election of Town Officials

OFFICE	YEARS	NAME
Town Clerk	3	Barbara Acuna
Selectmen	3	Kenneth Norcross
Treasurer	3	Barbara Acuna
Lister	3	Alison Wallace
Auditor	3	John Mitchell
Auditor	2	Marjorie Olsen
Auditor	1	Hazel King
Town Agent	1	John Stahura
Town Grand Juror	1	Robert Fielder
Elem. School Director	3	Steve White
High School Director	3	Richard Hunter
Library Trustee	5	Colleen O'Connell
Trustee of Public Funds	3	Jim Bartlett
Cemetery Commissioner	3	Janet Hunter

- ARTICLE #6 - Voters approve to act on the reports of the School Directors
ARTICLE #7 - Voters approve to act on the District
ARTICLE #8 - Voters vote down 81-NO and 14-YES to the amended \$777,388 as the amount necessary for the support the school. A tie vote of 48/48 follows for the original article of \$737,388. A third vote reveals a 54-NO and 45-YES. Article #8 is defeated.
ARTICLE #9 - Voters defeat the amount of \$10,710 needed for an after-school bus run.
ARTICLE #10 - Voters approve to allow the School Directors to borrow monies, in anticipation of taxes.

LUNCH BREAK FROM 12:30 PM – 1:15 PM

Lunch was sponsored by the Reading P.T.O.

- ARTICLE #11 - Voters approve to act on the reports of the Town Officers
ARTICLE #12 - Voters vote down 42-NO and 26-YES to the amended \$327,150 to be raised by taxes for the Selectmens budget. The original article of \$307,150 was approved with a vote of 58-YES and 10-NO.
Gail Chambers moved to vote articles 13-18 as one and appropriating \$5,254 with one vote.
Motion passes with 16-NO and 45-YES.
ARTICLE #13 - Voters approve \$3,510 for Visiting Nurse Alliance
ARTICLE #14 - Voters approve \$700 for Southeastern Vermont Community Action
ARTICLE #15 - Voters approve \$644 for Health Care & Rehabilitation Services
ARTICLE #16 - Voters approve \$100 for Martha Lussier Health Information & Referral Service
ARTICLE #17 - Voters approve \$100 for Volunteers in Action
ARTICLE #18 - Voters approve \$200 for Windsor County Partners
ARTICLE #19 - Ken Norcross motioned to suspend earlier suspension of rules and vote this article by voice. Motion passes. Voters vote down the amended article To see if the voters will approve the Selectmen selling the Stone School House in South Reading to the Reading Historical Society. The voters then vote down and do not approve the Selectmen selling the Stone School House in South Reading.

ARTICLE #20 - Voters approve the non-binding article Shall the legislature be urged to change Vermont's voting law for statewide elections, which currently can result in no candidate receiving a majority and the selection of a governor by the legislature instead of the voters; and replace it with a system where the top vote getter wins, a system which is currently in place for electing legislators and the congressional delegation.

ARTICLE #21 - Voters approve the non-binding article Should Vermont Governors have a four-year term beginning in the year 2008.

Meeting adjourned at 3:00 pm

SPECIAL TOWN MEETING – JUNE 2, 2003

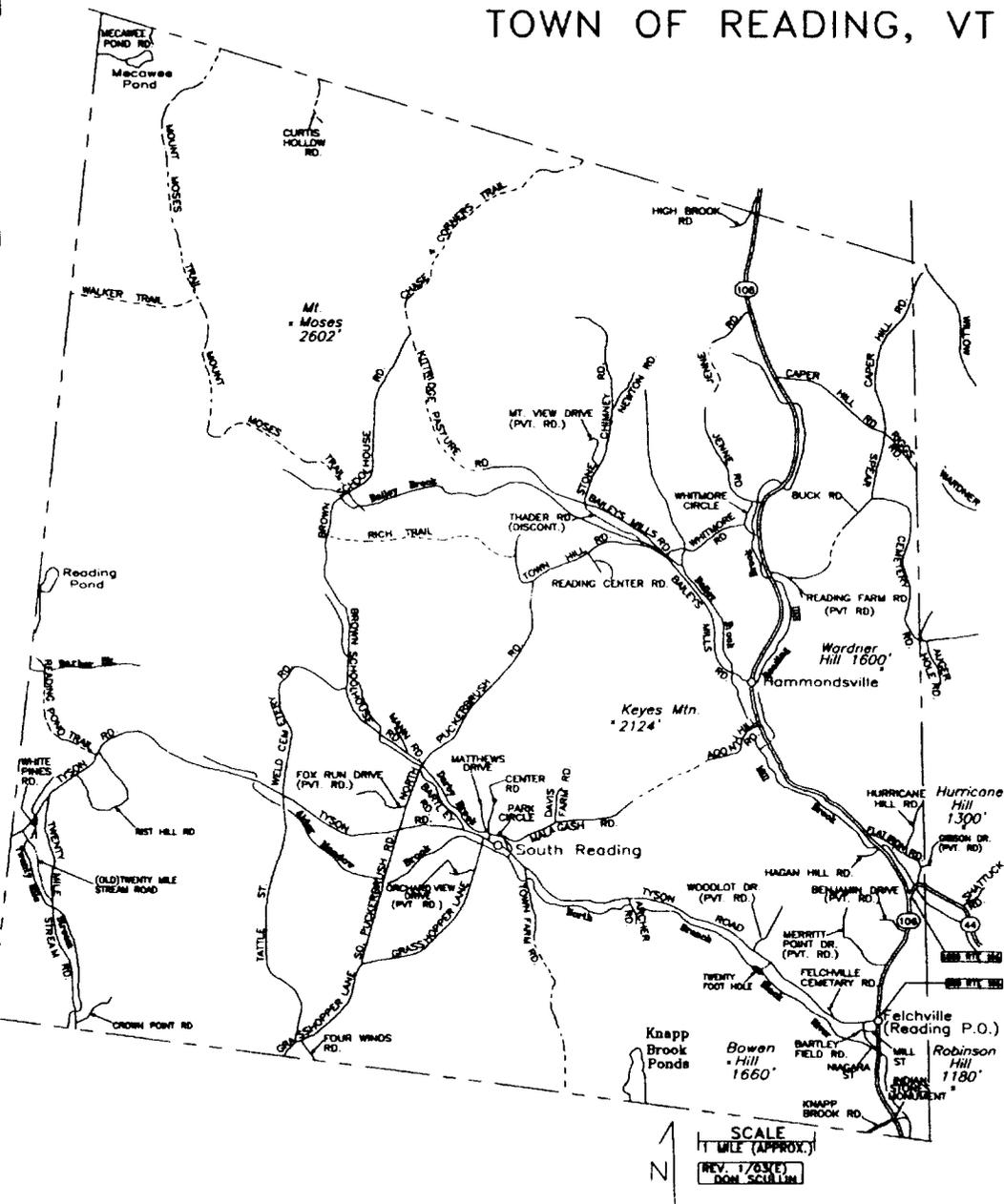
Attendance – 86

Meeting was called to order at 7:05 pm.

ARTICLE #1 - Dick Sweet moved to suspend voting rules and have a paper ballot. Voters approve the motion. Voters approve \$735,699 as the amount necessary for support its school, 48-YES and 38-NO.

Meeting adjourned at 8:00 pm.

TOWN OF READING, VT



**TOWN OF READING
P.O. BOX 72
Reading, VT 05062**

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