

ANNUAL REPORT  
OF THE  
TOWN OF  
WATERBURY  
VERMONT

FOR THE YEAR ENDING  
DECEMBER 31, 2003

Please Bring This Report To  
The 213<sup>th</sup> Annual Meeting of the Town  
Tuesday, March 2, 2004  
Thatcher Brook Primary School  
at 9:00 A.M.

## MEETINGS

Select Board	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays of each Month at 7:00 PM in the Municipal Building.
Planning Commission	2 <sup>nd</sup> and 4 <sup>th</sup> Thursday of each Month at 7:00 PM in the Municipal Building.
Recreation Committee	4 <sup>th</sup> Monday of each month at 7:00 PM at the Recreation Building or Municipal Building.
Zoning Board of Adjustment	On call of the Chairman
Board of Civil Authority	On call of the Town Clerk
Library Commissioners	2 <sup>nd</sup> Monday of each month at 6:00 PM at the Village Library.
Conservation Commission	2 <sup>nd</sup> Tuesday of each month at 7:00 PM at the Municipal Building

Reasonable accommodations shall be provided to ensure that this meeting is accessible to all individuals regardless of disability. Please contact Town Clerk by February 23rd.

## COME TO THE FAIR!



Sunday, Feb. 29, 2004

2 to 5 p.m.

Thatcher Brook Primary School

★ Presented by Revitalizing Waterbury and sponsored by the Town and Village of Waterbury. Special support from Green Mountain Coffee Roasters.

★ ★ New this year  
★ "Community Conversations."  
★ Workshops on topics important to our community.

A Roundtable on Planning and Conservation Issues  
Sponsored by the Waterbury Planning Commission

Who's paying for early childhood services in our area and what services are available?  
Sponsored by The Early Childhood Council

Refreshments • Live Entertainment  
Children's Activities • Booths & Displays

Residents and friends, please join us for Waterbury's third Community Fair. Come celebrate the community spirit of our many civic groups and service organizations! This is your opportunity to become informed, offer your support or just have fun with your family on a Sunday afternoon just before Town Meeting Day. *See you at the Fair!* ★

# TABLE OF CONTENTS

Warning for the 2004 Annual Meeting .....	3
Town Manager's Report .....	6
Select Board's Report .....	8
Town Clerk's Report .....	11
Town Clerk's Receipts .....	12
Elected Town Officials .....	13
Appointed Town Officials .....	14
Claims of Town Officers .....	15
Central Vermont Home Health and Hospice .....	16
Waterbury Area Senior Citizens Association .....	17
Green Mountain Transit Agency .....	19
Vermont Center for Independent Living .....	20
The Children's Room .....	21
Onion River Arts Council .....	23
Good Beginnings of Central Vermont .....	24
Retired & Senior Volunteer Program .....	25
Central Vermont Council on Aging .....	26
Central Vermont Community Action Council .....	27
Washington County Youth Service .....	28
Washington County Diversion Program .....	29
Battered Women's Services and Shelter .....	30
Vermont Association for the Blind & Visually Impaired .....	31
Budget Summary and Tax Rate Estimates .....	32
Capital Improvement Plan .....	33
Tax Stabilization Fund .....	34
Department Budget Totals .....	35
Proposed Budgets:	
Manager .....	36
Town Clerk .....	36
Auditors .....	37
Selectmen .....	37
Listers .....	37
Planning Department .....	38
Elections .....	38
Treasurer .....	38
Traffic Control/Constable .....	39
Animal Control .....	39
Special Articles .....	39
Debt Management .....	40
Fire Department .....	40
Landfill .....	40
Highway & Parks .....	41
Commissioners Expenses .....	42
Libraries .....	42
Recreation - Pool .....	43
Recreation - Programs .....	43

RecAdmin - Bldg. Expense .....	43
General Government .....	44
Manager's Report of Tax Collections .....	45
Manager's Report of Delinquent Taxes .....	45
Listers .....	46
Town Zoning Administrator .....	48
Cemetery Commissioner's Fund .....	49
Waterbury Center Cemetery Association .....	50
Fire Department .....	51
Library Director's Report .....	52
Waterbury Public Library .....	54
Waterbury Pool Season .....	56
Community Planner's Report .....	57
Planning Commission .....	59
Waterbury Community Development Committee .....	60
Waterbury Conservation Commission .....	61
Waterbury Animal Control .....	62
Central Vermont Economic Development Corporation .....	63
Central Vermont Regional Planning Commission .....	64
Mad River Solid Waste Alliance .....	65
Tree Warden Report .....	68
Waterbury Recreation Committee .....	69
Representative Report - Val Vincent .....	71
Representative Report - Robert Dostis .....	73
Town School District Reports:	
Warning for the Annual Meeting of the School District U45, 2004 .....	75
Waterbury-Duxbury School District Annual Report .....	77
Student Performance Results .....	81
Waterbury-Duxbury Staff List .....	87
Minutes of the Annual Meeting February, 2003 .....	90
Harwood Warning 2004 .....	93
Waterbury-Duxbury Union #45 Budget .....	94
Washington West Supervisory Union Summary Budget .....	97
Washington West Supervisory Union Report .....	98
Warning for the Annual Meeting - March 4, 2003 .....	101
Minutes for the Annual Meeting - March 4, 2003 .....	104

# **WARNING FOR THE ANNUAL MEETING OF THE TOWN OF WATERBURY TO BE HELD MARCH 2, 2004**

The inhabitants of the Town of Waterbury who are legal voters in Town Meetings are hereby notified and warned to meet in the auditorium of the Thatcher Brook Primary School in the Village of Waterbury at 9:00 o'clock in the forenoon on March 2, 2004 to act on the following matters:

**ARTICLE 1:** To elect a Moderator to preside at the meetings of the Town whose term of office shall be for the ensuing year.

**ARTICLE 2:** To elect by Australian ballot the following offices: Clerk for 1 year; Treasurer for 1 year; One Selectmen for 3 year term and Two Selectmen for 1 year terms each. Lister for 3 years; Grand Juror for 1 year; Town Agent for 1 year; One Library Commissioners for 5 year term; One Cemetery Commissioner for 5 year term.

**ARTICLE 3:** To elect by Australian ballot for the Waterbury Town School District one School Director for a 3-year term.

**ARTICLE 4:** To elect by Australian ballot for Waterbury-Duxbury School District #45 one School Director for a 3 year term.

**ARTICLE 5:** To elect by Australian ballot for the Harwood Union High School District #19 one school District Director for a term of 3 years and one school Director for a one year unexpired term.

(Note: The polls for voting by Australian ballot will be open in the auditorium of the Thatcher Brook Primary School in the Village of Waterbury from seven o'clock in the forenoon to seven o'clock in the afternoon on the day of the meeting)

**ARTICLE 6:** To act upon the reports of the several Town Officers with the exception of claims for fees or compensation for services during 2004.

**ARTICLE 7:** To act with respect to claims of Town Officers for their services during 2004.

**ARTICLE 8:** To see what action the Town will take with reference to fixing the date of the tax warrant on real and personal property and to set a date or dates when taxes on such property shall become due and payable and to see whether the same shall be paid with or without discount and to provide with regard for interest on such taxes as are not paid when due.

**ARTICLE 9:** To see if the Town will authorize its Board of Selectmen to borrow money from time to time in 2004 and during the first quarter of 2005, by note, and to pledge the credit of the Town to pay the debts and running expenses of the Town in anticipation of the receipts of revenues and of grants and the collection of taxes for those purposes.

**ARTICLE 10:** To vote sums of money for the interest of its inhabitants and the prosecution and defense of the common rights, for laying out and repairing high-

ways and for paying other necessary Town expenses, with the same to be expressed either in specific dollar amounts or as a rate or tax on a dollar of the grand list

**ARTICLE 11:** To see if the Town shall authorize the Board of Selectmen to sign the contract, recommended by the lawfully appointed Joint Survey Committee and approved by the Vermont Attorney General, that allows the Town of Waterbury to purchase property appraisal services from the Town of Stowe.

**ARTICLE 12:** To see if the voters shall authorize the Trustees, the Water & Sewer Commissioners, and the Selectboard, as a committee, for the purpose of drafting articles of merger of the Village & Town. The proposals must be approved by all three boards for a vote by both municipalities at duly warned meetings on a date to be determined by the boards on or before next Annual Meeting.

**ARTICLE 13:** To see if the Town will appropriate a sum of money for the Waterbury Area Senior Citizens Association in addition to the amount included in the General Fund budget for such purpose.

**ARTICLE 14:** To see if the Town will appropriate a sum of money, not to exceed \$3,500.00 in support of Green Mountain Transit Agency during 2004.

**ARTICLE 15:** To see if the Town will appropriate a sum of money, not to exceed \$600 for support of the Vermont Center for Independent Living during 2004.

**ARTICLE 16:** To see if the Town will appropriate a sum of money, not to exceed \$3,500 for support of the Early Education Resource Center of Waterbury ("Children's Room") during 2004.

**ARTICLE 17:** To see if the Town will appropriate a sum of money, not to exceed \$1,000 for support of the Retired Senior Volunteer Program (R.S.V.P.) during 2004.

**ARTICLE 18:** To see if the Town will appropriate a sum of money, not to exceed \$500 for support of Central Vermont Council on the Aging during 2004.

**ARTICLE 19:** To see if the Town will appropriate a sum of money, not to exceed \$1,000 for support of the Central Vermont Community Action Council during 2004.

**ARTICLE 20:** To see if the Town will appropriate a sum of money, not to exceed \$1,500 for support of Washington County Youth Service Bureau, Inc. during 2004.

**ARTICLE 21:** To see if the Town will appropriate a sum of money, not to exceed \$300 for support of the Washington County Court Diversion Program during 2004.

**ARTICLE 22:** To see if the Town will appropriate a sum of money, not to exceed \$1,375 for support of the Battered Women's Services, and Shelter during 2004.

**ARTICLE 23:** To see if the Town will appropriate a sum of money, not to exceed \$100 for support of the Sexual Assault Crisis Team of Washington County during 2004.

**ARTICLE 24:** To see if the Town will appropriate a sum of money, not to exceed \$500 for support of the Good Beginnings of Central Vermont during 2004.

**ARTICLE 25:** To see if the Town will appropriate a sum of money, not to exceed \$250 for support of the Central Vermont Crime Stoppers during 2004.

**ARTICLE 26:** To see if the Town will appropriate a sum of money, not to exceed \$500 for the support of the People's Health and Wellness Clinic during 2004.

**ARTICLE 27:** To see if the Town will appropriate a sum of money not to exceed \$200 for support of the Onion River Arts Council during 2004.

**ARTICLE 28:** To see if the Town will appropriate a sum of money not to exceed \$250 for support of the Vermont Association for the Blind and Visually Impaired during 2004.

**ARTICLE 29:** To see if the Town will appropriate a sum of money not to exceed \$750 for the support of the Central Vermont Community Land Trust during 2004.

**ARTICLE 30:** To see if the Town will appropriate a sum of money not to Exceed \$500 for the support of The Family Center of Washington County during 2004.

**ARTICLE 31:** To do any other business that may legally come before the during meeting.

\_\_\_\_\_  
Edward Steele, Chairman

S: Chris Palermo  
Chris Palermo

S: Carol Miller  
Carol Miller

S: Alec Tuscany  
Alec Tuscany

S: Charles Sayah  
Charles Sayah

Received and recorded this 28th day of January 2004

S: Donna Centonze  
Donna Centonze, Town Clerk

# TOWN MANAGER'S REPORT

Once again, it is time to report to you the financial condition of Town of Waterbury and update you on the services provided last year. In addition, this report will summarize the proposed budget for 2004 and will outline the services and projects we expect to provide in the coming year.

The town ended 2003 with a modest \$75,000 cash balance. We spent \$2.24 million in 2003. When you look at the departmental budgets you will notice four line items where overspending totals \$111,000. Other line items were under spent, leaving us with a total over-expenditure of \$97,888. The overspending was more than offset by non-tax revenues for 2003 that were \$182,000 higher than expected. As with the overspending, the excess revenue came from four sources as well. In three instances the over spending was offset directly by grants or inter-governmental transfers.

The library received a grant from the Freeman Foundation and spent \$23,000 for items above and beyond what was included in the budget. The fire department received a "Homeland Security Grant" and spent over \$32,000 to buy needed equipment, much of which is designed to improve the safety of the fire fighters. Over spending in the highway paving line occurred because the town repaired and repaved parking lots and driveways at the primary school and the middle school. The school district reimbursed the town for those jobs. We suffered a \$30,000 over expenditure in the "emergency road repair" line as a major slope slide occurred on the town road that serves the day use area of the Little River State Park in Waterbury Center.

The town's year-end financial status was buoyed by income in the town clerk's department that was \$53,700 more than anticipated. In addition, the transfer from the tax stabilization fund to the general fund was \$15,000 higher than expected as a result of the good performance of fixed income and equity investments. The \$75,000 year end fund balance will be carried forward to reduce 2004 property taxes.

The proposed general fund budget for 2004 is about \$100,000 less than last year's adopted budget. If the budget is adopted, the town's municipal tax rate, including the CIP tax rate, will be 39 cents or less, assuming the grand list grows by 1.5 percent. The tax rate last year was 40 cents. There are articles on the annual meeting warning from several local and regional organizations requesting funding. If those requests are approved the budget and tax rate will increase.

This proposed budget is lower than last year's because the select board has removed paving expenditures and sidewalk expenditures from the highway budget. Instead, the select board proposes to fund those items through the Capital Improvement Plan. The CIP has grown at a faster rate than expected. In addition, the selectmen deposited the \$225,000 the town received from the state for the Park & Ride Lot into the CIP fund. The extra assets in that fund will allow the town to increase spending on paving and sidewalks while keeping the CIP tax rate at 3.75 cents.

The selectmen were less conservative this year when estimating the non-tax revenues that the town will receive. This less conservative approach is most apparent in the income line item in the town clerk's budget. Although the expectation of income is \$33,000 more than was anticipated last year, it is still \$19,700 less than

was collected in 2003. Income projections are higher in other departments as well, but they are much less speculative. For example, most income in the manager's department is a set amount that is agreed upon by the village and town. Highway department income comes mainly from the Vermont Agency of Transportation and is determined by formula stipulated in state law. The end result, in all instances, is that all additional income is used to lower property taxes and the tax rate.

The budget being presented will allow the town to do more for the residents of this community than was done in 2003 and for less money. We will assess the condition of our paved roads in 2004 and we will develop a road surface management plan. Money for paving projects will be spent where we will get the best value for the dollar. Sidewalks have been neglected in many areas in the village, especially along Main Street, in hopes that state plans to reconstruct the street would be implemented. Funding for that project still appears to be years away so many of the worst sidewalks will be replaced or repaired this year.

The highway budget also includes funds to replace a large culvert on Perry Hill. The capital budget includes funds to pay the town's share of replacing the Loomis Hill bridge and a large culvert on Guild Hill Road. The Loomis Hill bridge replacement is scheduled for early August. The bridge will be completely closed for about one week and the entire project should take no more than two months. If we proceed with the Guild Hill culvert replacement this year, I believe the project will start in late summer when the brook level is lowest. It is possible we may delay that until 2005 for financing reasons, however.

As always, I want to thank the municipal employees, board members, and volunteers who help me do my job. I also want to thank the residents and taxpayers of this community for supporting the efforts of the municipal elected officials. We all attempt to provide the best service possible, given the valuable resources you provide. Please let me know if you have concerns or problems with the services the town provides. I will try my best to resolve them to your satisfaction. If you have questions about this report, or if you have concerns about services provided by the town, please call me at 244-7033. I am also happy to answer questions or provide information regarding the 2004 spending proposals.

## SELECTBOARD REPORT – 2003

Edward Steele – Chair; Chris Palermo – Vice Chair; Carol Miller, Charles Sayah and Alec Tuscany.

As 2003 came to a close, there were many ingredients that contributed to another successful and productive year for the town of Waterbury.

First and foremost, let us give thanks and praise to our dedicated team of employees and volunteers which are the heart, soul and mechanics by which, through their efforts, keeps this well oiled machine known as the community of Waterbury progressing in a way that we all can be proud of. The Board of Selectmen have continually asked for and received cooperation and dedication from all of our departments and volunteer boards throughout the year and it should be known that even though we disagree at times, we do recognize and appreciate everyone's time and talents.

As it is for everyone, education and health care (i.e. cost and quality) are on everyone's radar screen. With the close of the Legislative session on May 30<sup>th</sup>, we continued to acknowledge the high cost of care and prescription drugs as well as the burgeoning weight of funding education which has been complicated by a Federal mandate known as "No Child Left Behind". As many of you may be already aware, Act 68, the new education law, sets two tax rates for residential and non-residential properties (second homes, businesses, rental properties etc.). The Act sets a base state tax rate for education for residential properties at \$1.10 and a "non-residential" tax rate of \$1.59 with a per student block grant of \$6900.00. If a community spends above this level the residential tax rate for education will increase by the same percentage. Governor Douglas has stated that since the state education fund is flush, he has proposed that both the residential and non-residential tax rate be adjusted down by 5 cents. A noble gesture and good first step.

Health care and the cost thereof affects everyone and every budget. The municipality saw a 20% increase in premiums across the board for 2004 (with no likely end in sight). Our board is in the early discussions of how to balance the need to provide adequate coverage for our employees and the affordability that translates into tax dollars. We have been able to buffer ourselves against the huge increases of past by offering creative ways to provide coverage as members of the Vermont League of Cities and Towns Health Trust. It is time to be creative again and your board is working ahead of the curve to be proactive instead of reactive.

The town of Waterbury was to take control of the Park and Ride Lot on Lincoln Street Extension, by agreement tied to the Women's Correctional Facility, on July 1<sup>st</sup> with the stipulation that the state provide an alternative parking area. Being unable to provide the alternative affordably, AOT and the Town negotiated an agreement that would ultimately need Legislative approval. We agreed to a 30 year lease of the land back to the state for an upfront cost of \$225,000 with the state being responsible for all improvements and maintenance. All was well until the Legislature (Senate) balked at the agreement, feeling it was excessive. Senator Phil Scott brokered a deal that allowed the Town to receive the agreed upon sum of money while letting the state retain ownership of the property.

On June 9<sup>th</sup> the town of Waterbury received the \$225,000 from the state of Vermont. Many thanks to Senator Phil Scott for his help and political savvy. We are fortunate to be represented by a gentleman with moxie, common sense and integrity.

On May 28<sup>th</sup>, the Little River Flood Control Dam received an infusion of 3.3 million dollars to continue its reconstruction project that now has an estimated completion date in 2006. Our Washington Senators and Congressman have been instrumental in keeping this project on track.

Waterbury is on the cusp of change with the scheduled construction of a Shaws Supermarket in Colbyville, the Dry Bridge re-construction, the repossession and anticipated auction of the Gateway Motel by the SBA, and the (hopefully and maybe finally) replacement of the Loomis Hill Bridge.

After a long and "lively" permit process, the community welcomes Shaws Supermarkets Grocery Store in Colbyville that is scheduled to start construction this spring with due diligence. With traffic control improvements and an anchor for the Colbyville business district, we look forward to an improved shopping experience and, of course, the tax revenue this will bring to our community.

With everything in place sans the final sign-off by the Railroad, we are anticipating that the Dry Bridge reconstruction project will begin as soon as April with a projected completion date to be in the fall. There will be inconvenience for folks throughout the construction period, no doubt about it, but this project is nothing short of imperative.

Ed Steele has made this project his mission, and without his doggedness and sometimes downright annoyance to AOT, I doubt that this project would be ready to go this year. His experience, history and concern for our community has been paramount in so many ways, this is just one example of his many contributions.

The Gateway Motel has been in ruins since the devastating fire that left this historic brick structure on the brink of collapse and the "motel" in various stages of disarray. The SBA has now formally foreclosed on the building and land, so we await their next step in terms of an auction and/or their willingness to negotiate with interested parties on the property. The lines of communication remain open.

Waterbury has been in the midst of a Town Plan re-write since mid-summer with the Planning Commission (PC) and Town Planner formulating proposals. The Selectboard reviewed page by page the new document and made many suggestions and changes. The topic that gathered the most interest by the PC, Planner, Selectboard and Public was the request to prohibit development above the 1500 foot elevation. A sometimes heated and active debate took place with this prohibition being removed by the board but with the agreement to look at interim by-laws, a temporary guideline, for upper elevation development. This in turn stimulated an equal amount of debate which was both healthy and educational. As of this writing, the PC is culling through the testimony and will be presenting the Selectboard an interim by-law for consideration and public hearing.

Fiscal responsibility is synonymous with leadership and we embrace that responsibility as stewards of our community. This year you will see that the Town col-

lected 98.8% of the taxes billed. We ended 2003 with a \$75,000 fund balance that will be carried forward, as always, to decrease the tax burden for 2004. Many hours and debate have been spent finalizing this year's budget and we would welcome any questions you may have either before or during Town Meeting.

I would like to point out that in the Capital Improvement Plan, two things of significance should be noticed. One is the board has placed the Park and Ride monies into the working capital of the CIP. It was our intention to use it to benefit highways and this is the best and most reasonable place for it. Second, by taking the paving and sidewalk repair line items out of the highway general fund and transferring it to the CIP we will be able to do as much work as we propose for 2004 while saving almost 2 cents on what would have been a projected tax rate if the budget and all special articles passed before this change. The projected tax rate will be .3955 cents assuming a 1.5% increase in the grand list value, basically the same as 2003.

The Ice Center opened in December with great reviews and by all accounts, it is doing a brisk business. Hockey teams are playing games there and public skating is offered virtually on a daily basis. Stop by the Ice Center and take a peek, pick up a schedule, strap on your blades and see what a decade worth of dreaming and hard work looks like.

Town Meeting is our annual day of decisions. Please come and participate, vote, debate and help decide our future. Town Meeting will be on *March 2, 2003* and will begin again this year at *9:00 a.m.* at the Thatcher Brook Primary School. We will have a new look at the helm with the retirement of Stanley Amadon after many years of faithful service as Moderator. Please join me in appreciation and a special thanks to Stanley.

On behalf of the entire Selectboard, thank you for the opportunity to serve the Waterbury community.

Sincerely,  
Chris Palermo – Vice Chair.

## TOWN CLERK'S REPORT

It is hard to believe that another year has gone by! It was another very busy year for the clerk's office. It seems as though everyone re-financed. I thought that 2002 was busy with filling 15 volumes of Land Records – but this year we have filled 21 volumes. Our vital records reflect 64 births 49 marriages, 4 civil unions and 27 deaths.

I continue to do restorations on our records. In 2003 I restored Marriage Records for 1905-1909, 1910-1914, 1915-1918, 1919-1921 and 1922-1925 restored along with Reports from 1953-1993.

In the spring students from Woodbury College's Real Estate class visited our office and made use of our record. We also enjoyed giving students from Thatcher Brook Primary School a tour of our office and vault in October. They included the kindergarten classes of Mrs. Casari, Mrs. Bergeron and the kindergarten and pre school classes of Mrs. Hammett.

I again would like to thank all the voters who continue to have confidence in me and elected me for the third year. I hope to have the opportunity to continue in this position this coming year. Evelyn Parker, Assistance Town Clerk and I welcome Carla Lawrence – a gem on the computer and an excellent addition to the clerk's staff. We are now getting more and more information onto the computer and hope to work this year on getting even more computerization. It is an experience and a pleasure to work with the staff in the municipal office. A special thanks to William Shepeluk, Town Manager, for all his help and encouragement along the way. We would not have the Town that we do if it were not for all the personnel and volunteers that give so much of their time. All your efforts and hard work have not been overlooked. I would again like to thank my husband Jack for always being there for me and for the unconditional love from my dog Nigel.

Sincerely,

Donna Centonze, Town Clerk

## TOWN CLERK S RECEIPTS

Vault Fees	\$1,413.50
Copies	\$11,802.55
Listers	\$276.00
Dogs-Town registration	\$2,922.00
Town Dog Surcharge	\$1,175.00
Dogs-State	\$586.00
Constable	\$325.00
Septic Permits	\$1,130.00
Liquor Licenses	\$2,090.00
Marriage Licenses-State	\$795.00
Marriage Licenses-Town	\$432.00
Faxing/Postage	\$30.04
Curb Cuts	\$500.00
Entertainment Permits	\$50.00
Green Mt. Passports	\$10.00
Burial Transit Permits	\$40.00
Land Posting	\$80.00
Miscellaneous	\$363.00
Cemetaries	\$2,400.00
Zoning/Fees	\$35,314.90
Zoning/Sales	\$324.00
Zoning/Signs	\$60.00
Motor Vehicle-State	\$6,075.50
Motor Vehicle-Town	\$1,599.00
<b>TOTAL:</b>	<b>\$163,730.49</b>
<b>DISBURSEMENTS:</b>	
State of Vermont-Marriage Licenses	\$795.00
State of Vermont-Dog Licenses	\$586.00
State of Vermont-Motor Vehicles	\$6,075.50
Lister's Account	\$301.00
Constable's Account	\$325.00
Cemetary Commissioners	\$2,700.00
Zoning/Fees & Sales	\$35,638.90
Town General Account	\$46,421.40
<b>TOTAL:</b>	<b>\$117,309.09</b>

## ELECTED TOWN OFFICIALS

		Term Expires
Moderator	Stanley Amadon	2004
	Stanley Amadon	2004
Town Clerk	Donna Centonze	2004
Town Treasurer	Donna Centone	2004
Selectmen	Edward Steele, Chairman	2004
	Christopher Palermo	2005
	Charles Sayah	2004
	Carol Miller	2006
	Alec Tuscany	2004
Union School Director (District #19)	Ann L. Griffin	2004
	Michael LaRock	2004
	Scott Mackey	2006
Union School Directors (District #45)	Theresa Wood, Chair	2004
	Robert Magee (at large)	2005
	Dale Smeltzer	2005
	Susan Flynn	2006
Waterbury Town Directors	Dale Smeltzer	2005
	Marc Sinclair	2006
	Henry Wall	2004
Listers	Philip Baker	2006
	David Keefe	2005
	Bonita Tuscany	2004
Grand Juror	John H. Woodruff, IV	2004
Town Agent	Donna Centonze	2004
Cemetery Directors	Linda Kaiser	2005
	John H. Woodruff, IV	2005
	Leon Parks	2007
	Jeanne Quesnel	2004
	Edward Brown	2008
Library Commissioners	Allen Moore, Jr.	2004
	Harriet Grenier	2008
	Carolyn Fox	2007
	Margaret Luce	2005
	Jan Gendreau	2005

## JUSTICE OF THE PEACE – ELECTED 2002

Stanley Amadon	Judy Barker	Betty Carr
Jack Carter	Roger Fraser	Pam Garbelotti
Marion Howes	David Keefe	Joyce Lowe
Mary Schroyer	John Vincent	Theodore Willis

## APPOINTED OFFICERS

		Term Expires
Town Manager	William A. Shepeluk	app't
Road Commissioner	William A. Shepeluk	app't
Tax Collector	William A. Shepeluk	app't
Health Officer	Robert Butler	app't
Zoning Administrator	Albert Quesnel	2006
Fence Viewers	Leonard W. Baker	2004
	L. Nelson Dibbell	2004
Constable	Jack Centonze	2004
Animal Control Officer	Eve Haslam	2004
Town/Village Planning Commission	Robert Butler, Chair	2006
	Rick Weston, Vice Chair	2005
	Joe Greene	2006
	Ann Miller	2004
	Robert Murray	2005
	Rebecca Ellis	2004
	Sue Minter	2004
Recreation Committee	Alan Aikens	2005
	David Lyons	2004
	Lynn Taylor	2004
	Alec Cawley, Chair	2005
	Michelle Riggs	2006
Zoning Board of Adjustments	A. James Walton, Chair	
	Bryon Howes	2005
	Stanley Morse	2006
	David Rosenlund	
	Taggert Haslam	
Waterbury Community Development Committee	Ted Schultheis	2004
	Stephen Van Esen	2004
	Mary O'Leary	2004
	Carol O'Neill	2005
	Ken Feld	2007
	Missy Parks	2007
	George Woodard	2006
Civil Defense	Robert Jones	2004
Inspector of Wood & Lumber	Brian T. Sweet	2004
Pound Keeper	Dr. Stephen Woodard	2004
Tree Warden	Scott Pfister	2004
Town Service Officer	Peter Plagge	2004
Newspaper of Record	Barre-Montpelier Times-Argus	2004
Conservation Commission	Charles Kletecka	2006
	Don Schenider	2006
	Monty Markow	2006
	Cindy Maynard	2005
	Michael Bard	2005
	Duncan McDougall	2005
	David Russ	2004

## CLAIMS OF TOWN OFFICERS

### SELECT BOARD

Edward E. Steele, Chair	\$000.00
Chris Palermo	000.00
Carol Miller	000.00
Charles Sayah	000.00
Alec Tuscany	000.00
Total	\$

### TREASURER

Donna Centonze	500.00
Total	500.00

### BOARD OF LISTERS

Philip Baker	250.00
David P. Keefe	250.00
Bonita Tuscany	250.00
Total	750.00

# CENTRAL VERMONT HOME HEALTH AND HOSPICE, INC.

Central Vermont Home Health and Hospice (CVHHH) is a 92-year-old non-profit agency governed by a local voluntary Board of Directors. Serving the residents of 23 Central Vermont towns in the comfort and privacy of their own homes, CVHHH is committed to providing comprehensive, high-quality home health and hospice care to all Central Vermonters, regardless of their ability to pay. In addition, the agency promotes the general welfare of the citizens of Central Vermont with long term care services and health promotion activities including flu and pneumonia vaccinations, health screenings, and foot care clinics. Our hospice program offers volunteer training and comprehensive bereavement services throughout the year.

## Twelve Month Report of CVHHH Services to the Town of Waterbury December 2002 – November 2003

	# of Families Served	# of Visits
<b>Home Health Care</b>		
Skilled and High-Technology Nursing	180	3292
Home Health Aide Service	68	3893
Physical Therapy	115	694
Occupational Therapy	30	110
Speech Therapy	3	7
Medical Social Service	45	163
<b>Hospice Care</b>		
Nursing	13	338
Hospice Aide Service	12	554
Therapy	5	18
Medical Social Service	5	16
<b>Long Term Care</b>		
Aide and Attendant Care	36	1714
Homemaker	14	455
<b>Maternal Child Health Care</b>	47	190

Town funding will help ensure CVHHH can continue these services in Waterbury through 2004 and beyond.

For more information, contact Eileen Blake, RN, President and CEO, or Barbara Butler, Community Relations and Development Director, at 223-1878.

Continuing a Tradition of Caring:  
Over 90 Years of Home Care and 20 Years of Hospice

# WATERBURY AREA SENIOR CITIZENS ASSOCIATION

The Waterbury Area Senior Center Citizens Association wishes to thank the Town of Waterbury for its continued support. A community is made up of many individuals and the seniors take pride in being part of the Waterbury community. The Waterbury Area Senior Center members continue to volunteer in many ways to support activities and events associated with the well being and growth of the town of Waterbury. Seniors help at election time, support and participation in programs with the local schools, library, churches, civic organizational events, support and host cultural events, community art programs and peer mentoring. Senior Citizens from the center live in Waterbury and surrounding areas, work in Waterbury, pay taxes here and actively give back to the Waterbury community.

The Waterbury Area Senior Citizens Center Association offers meals five days a week. Volunteers, Meals on Wheels and our Chef, Rick Wheaton have served nearly 17,000 meals to seniors and members of the community over the past year. A great deal of these meals were delivered to seniors who are home bound or unable to prepare meals. The Waterbury senior center hosts and supports programs with the Vermont Counsel On Aging. The senior center also provides meals to individuals through the Vermont Independent Living Program. Seniors volunteer to run and host the "Serve Food Program". We have nearly a hundred active members who volunteer to help with events or campaign to raise much-needed operating funds. Senior volunteers and friends of the senior center have worked tirelessly this past year to keep the senior center operating.

The Waterbury Senior Center and its' volunteers offer information, education, skill learning, and entertainment to all of the community as well as seniors. The senior center is involved with the University of Vermont through a "Healthy Eating & Healthy Aging Program". Programs that focus on good health and nutrition, medical topics, exercise, social security, budgeting, banking, free tax preparation assistance by AARP volunteers trained by the IRS, personal insurance, abuse, fraud, safe driving (ARRP 55 Alive Program) and computer introduction skills to just name a few. The senior center host on-site Home Health Screenings for blood pressure, cholesterol & blood sugar as well as foot clinics and flu shots. The senior center offers therapeutic Massage by appointment once a month. There are weekly shopping trips and special entertainment trips coordinated and set up through the Waterbury Area Senior Citizen Center.

A slow economy, local, state, federal budget cuts and tragic world events all have had a negative and ever increasing impact on services, cost of operating the senior center and senior programs. The senior center continues to struggle to keep the program going and the center operating. The Waterbury Area Senior Citizens Center could not continue without support from the town of Waterbury. Waterbury seniors believe in their community and continue to be a group of individuals who proudly contribute as much as they can to their community.

Senior members of the Waterbury Center are always looking for ways to give back to the community as well as welcome anyone with talents to share with them. Please feel free to drop by the senior center for lunch to just see what we're about and how the town funds help keep the senior center alive and operating. **"THANK YOU"** for your continued and generous support.

Board of Directors: Chairman; John Sherman, Vice Chair; Ann Griffin, Treasure; Bill Berry, Secretaries; Nancy Luce, Joan Beard, Chairpersons; Nancy Klein, Janet Harwood

Senior Center Director; Alma Baughman

# GREEN MOUNTAIN TRANSIT AGENCY

GMTA replaced WHEELS as the local public transportation provider in Waterbury, and Washington County following a bankruptcy filing on April 7, 2003. GMTA is currently performing all the former services of WHEELS, as well as some additions and improvements. Most significantly impacting Waterbury residents was the introduction of the Link Express in September. The Link connects Washington County and Burlington, operating Monday through Friday with two morning and two evening buses in each direction.

GMTA is currently operating 6 Waterbury Commuter trips each weekday, connecting your community with Berlin, Barre, and Montpelier. GMTA's City Route allows access from this service to business and community sites in Montpelier and Barre. The Hospital Hill Route has the capacity to link Waterbury residents with Central Vermont Medical Center and the Berlin Mall 28 times each weekday, and 23 times on Saturday. These supports are vital to transit dependent citizens in Waterbury, who disproportionately include persons with disabilities, low-income residents, and seniors.

GMTA also provides a number of other, non-fixed route services which benefit Waterbury residents. They include the Ticket to Ride voucher system, Medicaid and Non-Medicaid medical transportation, PATH authorized travel, and institutional reimbursed transit. Statistically, Waterbury residents use these services in greater number than many other communities in Central Vermont. Clearly, GMTA could not operate this scope of service without the local support of the Town of Waterbury.

GMTA respectfully requests your consideration in supporting services at the same level as it did WHEELS in FY 03. That support was in the amount of \$3,500.

Please feel free to contact me directly at your convenience if you have questions, or require additional information. We deeply appreciate the past partnership we have had in serving Waterbury residents, and look forward to a continuation of those efforts. Your time and consideration of our request for a local match of \$3,500 for FY 04 is greatly appreciated.

Respectfully submitted,

Steve Maglione  
GMTA Regional Manager

# THE VERMONT CENTER FOR INDEPENDENT LIVING

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. The Vermont Center for Independent Living, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 individuals with personal assistance and/or assistive technology; provided communications equipment to 67 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals On Wheels programs for Individuals Under 60 with Disabilities.

VCIL's central office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During fiscal year 2003, VCIL provided direct services to Vermonters throughout the state, utilizing the following services/programs:

1. Information & Referral
2. Home and Community Access Program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund.

To learn more about VCIL, please call us toll-free at 1-800-639-1522.

## THE CHILDREN'S ROOM

The Children's Room would like to thank the people of Waterbury for their support and commitment toward early childhood education throughout our **twenty years** of operation. The Children's Room continues its mission to serve the families of Waterbury by promoting positive parenting and care giving techniques as well as offering support to those caring for preschool aged children. We are able to provide Waterbury, Duxbury, and surrounding communities with an award-winning parent-child resource center thanks to our dedicated network of parent volunteers and our Coordinator. We look forward to the continued opportunity to promote and enhance the healthy development of children and families in our area.

I, Theresa Haskins, am happy to return as The Children's Room Coordinator for my second year. It is my goal to provide a welcoming and nurturing environment for all, without regard to parenting styles and income. I have both early childhood and primary education experience. I am currently the Washington West Success By Six Team Leader as well as an active participant on the Central Vermont Early Childhood Council's Service Integration Committee which keep me aware of our local resources, support systems, and early childhood issues.

During the year, The Children's Room offers parents, grandparents and childcare providers:

- \*information and education in family and children's issues
- \*early involvement in their children's education
- \*a resource library filled with parenting and children's books
- \*a chance to observe parenting styles and skills
- \*the opportunity to observe other children of similar age
- \*peer support, which decreases the isolation often felt by caregivers of young children

For children, The Children's Room offers:

- \*opportunities for learning, playing and socializing
- \*early learning experiences, including story hour, music time, gym time and computer usage
- \*referrals for developmental delays
- \*familiarly with the school surroundings
- \*Telder Time: once a month visit the Senior Center for a sing-a-long
- \*Evening Playgroups: once-twice a month

The Children's Room also sponsors special events throughout the year, such as:

- \*The Annual Barn Dance: families come together for an evening of food, dancing, and games while enjoying the beautiful scenery at The Beard's Barn
- \*Halloween Party: children dress up in costume, enjoy dinner, costume parade, and craft projects
- \*Trivia & Treats: teams (8 adults to team) get together at St. Leo's Hall for

an evening of Trivia & Treats

\*Big Toy Night: children come with an adult to CBMS, have dinner, and explore the cafeteria on their ride on toy

\*Family Workshops including Vermont Institute of Natural Science Series, Child Development, Wills & Guardianship Planning

\*Kindergarten Road Show: future kindergarten students have the opportunity to ride the school bus to the school where they are met by a third grade buddy and then participate in a variety of activities with the kindergarten teachers, art teacher, music teacher, gym teacher, and educational leaders

During the 2002 – 2003 school year, The Children's Room began offering home based childcare providers as well as licensed centers a Visiting Story Hour. A Visiting Story Hour consists of the coordinator bringing a great story or puppet show, a craft project, and songs to share with the children centered around an age appropriate theme. This also allows providers to ask questions about child development, voice concerns, or inquire about available resources.

Over 3000 children and caregivers visited or were served by the Children's Room during the 2002 – 2003 school year. In addition, we have now attracted such groups as Head Start, CUPS, and The Fit Project to use our space as well. Further, The Children's Room provides a summer playgroup which meets once per week allowing both indoor and outdoor play.

The Children's Room depends on the generous grants from local businesses and contributions through room user donations, in addition to our own fundraising efforts for its survival. The Children's Room appreciates the encouragement and past funding allocated by the Town of Waterbury and we ask for your continued support.

## ONION RIVER ARTS COUNCIL

We greatly appreciate the past support of Waterbury voters. In addition to the municipal funding we have received, 11 Waterbury residents are currently members of ORAC and 177 Waterbury households have purchased tickets to our events or requested information on our activities in the past year.

It is difficult to calculate exactly how many children from Waterbury have attended ORAC's educational activities but we do know that 6,500 Washington county youth were involved in Arts-In-Education programs in the past year. Crossett Brook students attended matinee performances at the Barre Opera House of WOFA! (African drumming and dance troupe) and a musical version of "Pippi Longstocking." The Country Paths afterschool program had a very successful year with 1-2 arts programs taking place each week at either Crossett Brook or Harwood Union. Now in its final year of grant funding, we are working with the Washington Country Youth Service Bureau to find monies to continue these value programs for middle school and teenage youth.

Municipal funding helps provide the funds necessary to sustain ORAC's education and community programs.

Sincerely,

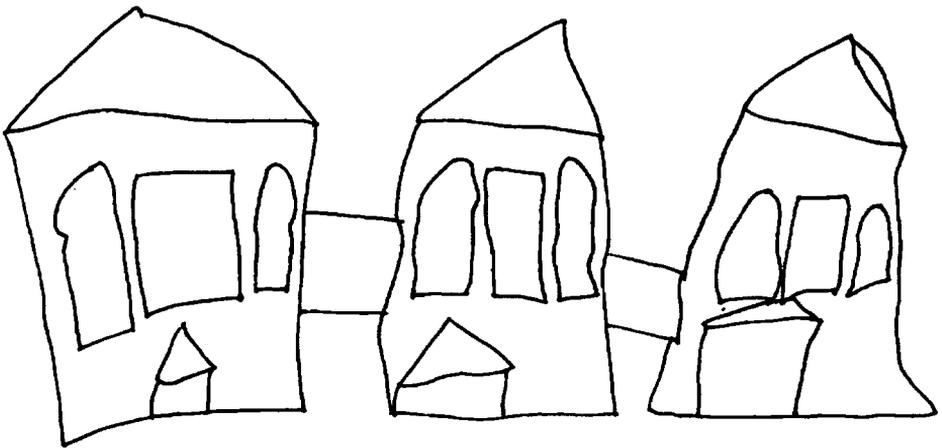
Diane Manion  
Executive Director

# GOOD BEGINNINGS OF CENTRAL VERMONT

Good Beginnings of Central Vermont has provided home visits to new parents of birth and adopted infants in central Vermont since 1991. It is our mission to help families create a caring community for their new infant, by providing weekly home visits for up to three months, to meet the individual needs of each family. We are the second Good Beginnings satellite of nine operating independently in both Vermont and New Hampshire, all supporting new families. We are the first to design and carry a welcome bag to new families, and are the only program to offer and provide different designs of front carriers to support a good attachment with the new infant as is common in many cultures. We also provide books to families to encourage literacy.

Our program is important to communities because our ongoing visits are designed to reduce abuse and neglect. Our bonding practices promote a healthier child and more confident parents. We provide the basic needs to a family: furniture, clothing, diapers, medicines, and connections to food and other resources. We are able to keep our expenses to a minimum by having our offices in our homes, and donated meeting space in town. Thank you for your consideration of funding to meet our ongoing program needs.

Signed: The Volunteers and Staff of Good Beginning  
Of Central Vermont



*"Thatcher Brook Primary School on Stowe Street"  
Drawing submitted by Max Struve, Kindergarten at TBPS*

## **RETIRED & SENIOR VOLUNTEER PROGRAM FOR CENTRAL VERMONT & NORTHEAST KINGDOM**

RSVP for Central Vermont and Northeast Kingdom is part of a Nationwide program for people aged 55 and older who want to help meet community needs through meaningful use of their skills, knowledge and talents in volunteer service. RSVP also sponsors the Volunteer Center, meaning that volunteers of all ages now can come to RSVP for assistance.

Waterbury was able to benefit from RSVP services in two ways during the 2002-2003 fiscal year. The RSVP Coordinator involved sixty-eight residents of Waterbury in volunteer service to area non-profit organizations. Those organizations were: Berlin Health & Rehab Ctr.; CV Home Health & Hospice; Central Vermont Hospital; Mayo Health Care, Inc.; RSVP for CV & NEK; Thatcher Brook Primary School; Vermont State Hospital; VT PDS/VT Criminal Info. Ctr.; VT Chamber of Commerce; Waterbury Area Food Shelf; Waterbury Area Sr. Ctr.; Waterbury Library and the Woodridge Nursing Home. In addition to involving these volunteers, RSVP made available insurance, transportation reimbursement, recognition, and training to all of its members.

These volunteers provided 5988 hours of service to the above-mentioned organizations. They helped expand or continue the valuable services that were provided to the residents of Washington County. We calculate that these volunteers provided an equivalent of \$89,340 dollars of services to the area. We are proud of the work that these older volunteers contributed and are pleased to help make Washington County a better place for its residents.

Anyone wishing to know more about RSVP, or wanting to become a volunteer, should call 828-4770 or visit our website at [www.volunteervt.com](http://www.volunteervt.com).

Volunteers are essential to the delivery of services in the area we serve. Vermont citizens of all ages, are crucial to helping meet community needs. Without RSVP volunteers many organizations would find it difficult to maintain the services needed by our friends and neighbors. Where would the hospitals, schools, food pantries and many other organizations be without the services of volunteers?

In the past 12 months 1,240 RSVP volunteers have donated over 105,782 hours of their time to 154 organizations. We calculate that RSVP volunteers have provided an extra \$1,537,012.00 of services that otherwise would not have been available.

The money collected from towns is used to help offset the cost of supporting a volunteer. These costs are travel expenses, insurance, training, recognition and coordination time.

Thank you for your consideration of our request. We hope we can count on you this year.

Sincerely,  
J. Guy Isabelle, Director

## CENTRAL VERMONT COUNCIL ON AGING

The Central Vermont Council on Aging is a private, non-profit organization that supports elders to remain independent as long as possible in their own homes and communities. We use federal, state and local funds to provide a variety of programs and services for elders, either directly or under contract with local groups and organizations.

Services include case management, information and referral, community and home delivered meals, senior center services, transportation and a number of volunteer opportunities for people of all ages.

The Case Manager for the Town of Waterbury is Larissa Dodge. Case Managers are trained to assess needs and create a care plan for individuals that include public, private and volunteer resources.

The Council on Aging contracts with Waterbury Area Seniors for the provision of community and home delivered meals for seniors. Noontime meals are served Monday through Friday at the senior center. Home delivered meals are also delivered to the homes of elders who cannot get out to the meal site.

Transportation is provided under contract with the local transportation authority. Under this agreement, rides are provided to elders to get to and from meal sites, medical appointments and shopping.

Other services such as legal assistance, health insurance information and referrals to other agencies can be provided by calling the senior help line at 1-800-642-5119.

We appreciate the support for programs and service for Central Vermont elders from the Town of Waterbury. Please call us for more information or assistance.

Sincerely,  
Charles W. Castle, Executive Director

# **CENTRAL VERMONT COMMUNITY ACTION COUNCIL (CVCAC) REPORT TO THE CITIZENS OF WATERBURY**

Since 1965, the Central Vermont Community Action Council, Inc. has served low-income residents of Lamoille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. CVCAC's programs and services are designed to help families work toward better lives and to improve the overall quality of life in their communities. This year, CVCAC worked with nearly 9,000 individuals in 4,700 households through our Child Care Food Program, Head Start/Early Head Start, Community Economic Development programs, Family/Community Support services, Welfare to Work programming, Weatherization assistance, Emergency Fuel, and Community Action Motors.

In our most recently completed program year, Central Vermont Community Action helped 197 individuals in 87 Waterbury Families with program services and emergency assistance.

Here are some CVCAC program statistics for Waterbury:

- 41 households (including 89 family members) received emergency assistance with food, shelter, Crisis Fuel, and other basic needs.
- 16 households participated in Head Start and Early Head Start programs that supported 49 family members.
- 6 households with 8 family members received weatherization assistance to help lower fuel bills an average of 20% - the equivalent of 70 gallons of fuel oil or 105 gallons of propane.
- 13 individuals participated in our Community Economic Development programs including micro business development, individual development accounts, the Central Vermont Revolving Loan Fund, and the Vermont Women's Business Center.
- 1 individual participated in our Farmworkers Program designed to help agricultural workers improve their employment status and their financial outlook. Family members benefited from comprehensive supports and services that boosted average annual earnings from \$9,000 to \$19,000.
- 1 citizen participated in the Vermont Community Leadership Program receiving both training and resources to help them advocate effectively for community change.
- 2 childcare providers participated in our Child Care Food Program to serve the approximately 16 children in their care nutritious meals.
- 5 households received intensive assistance from CVCAC's Welfare to Work staff to transition from public assistance to gainful employment.

# THE WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB

During the past fiscal year (July 1, 2002- June 30, 2003) the Bureau provided the following services to young people and family members in **Waterbury**:

- **3 Teens** participated in the **Basement Teen Center** in Montpelier that provides supervised drop-in time, leadership opportunities, and a variety of activities and events.
- **13 Teens and Other Community Members** were served through the **Community Assistance Program** that works with community groups to help youths avoid substance abuse or make connections with treatments services.
- **154 youths and family members** participated in the **CountryPaths Program** that works in the Washington West Supervisory Union to promote academic achievement, substance abuse prevention, and healthy choices through a wide range of out-of-school time activities.
- **275 youths** received information, education and assistance through the **Student Assistance Program** at Crossett Brook Middle School.
- **6 youths and their families** were assisted by the **Country Roads Program** that works with runaway and homeless youths, and also provides crisis intervention and counseling for youths and families.
- **6 family members** (3 teen parents and 3 children) participated in the **Teen Parent Program** that helps teen parents and pregnant teens build parenting and life skills, continue their education, and create healthy homes for their children.
- **3 teens** were provided with **Substance Abuse Treatment** counseling.
- **10 students** attended **Teen Parent Panel Discussions** to learn about the challenges and realities faced by adolescent parents.
- **1 teen** participated in the **Transitional Living Program (TLP)**, which helps homeless young people make the transition to independent living.
- **1 teen** was provided with information and referrals to services and activities through the **Peer Outreach**
- **10 community members** were served through the **30<sup>th</sup> Community Thanksgiving Dinner** organized by the Youth Service Bureau/Boys & Girls Club (18 of these residents were provided with home-delivered).
- **67 youths and other community members** participated in **YSB/B&GC Special Events**: presentations, outings, and activities.

Referrals to the Bureau come from parents, teacher & other school staff, the VT Department of Social & Rehabilitation Services, the VT Department of Corrections, churches, police officers, and young people themselves. Many referrals are received through the agency's 24-hour crisis telephone service.

For information And Assistance Call the Youth Service Bureau/Boys & Girls Club  
**229-9151**

Crisis Assistance available at this number 7 days week/24 hours a day

# WASHINGTON COUNTY DIVERSION PROGRAM

We are a local program that addresses unlawful behavior, supports victims of crime and promotes a healthy community.

Court Diversion is the community alternative to court for first offenders in Washington County. Our volunteer board hears both adult and juvenile cases referred from court by the state's attorney. We also administer the Teen Alcohol Safety Program (TASP), a program created by legislature in 2000 to deal with a crackdown in enforcement of underage drinking laws.

It is our philosophy that ordinary citizens who volunteer their time and energy are more effective in confronting those who have committed crimes than our court system can be, especially the first time that an offender is charged with an illegal act. Our volunteers have the same perspective as those who are victimized by illegal acts. With that perspective, they are committed to our goals:

First, to see that the victim is made whole to the extent possible in the form of restitution, apology or reparative service by the offender;

Second, to see that the community is compensated through service by the offender for the harm it has suffered;

Third, to help the offender realize the true human consequences and impact of his or her actions; and

Fourth, to direct the offender toward activities that will increase his or her chances of being successful and crime free in the future.

In FY 03, we received 225 referrals to Diversion and had 189 TASP clients for a total of 414 clients served in the period.

In FY 03 Washington County Diversion and TASP clients performed 5401 hours of community service to various organizations in this community. Money paid back to crime victims and donations to charities amounted to \$14,546 for the year.

Since Diversion's inception in this county in 1982, over 5,800 diversion clients have successfully paid back their victims and the community for their offenses and have been given a fresh start with a clean record, and a total of 1181 crime victims have received compensation for their losses amounting to over \$304,686.

**FUNDING:** As a community based, non-profit program and United Way Agency in FY 03, Diversion got 53% of its funds from the Attorney General's office; 34% from client fees, 5.5% from United Way and the remaining 7.5% from other local sources like towns and cities. Our total cost per case last year was \$285 for each of 468 cases. That is hundreds of dollars less per case than any alternative where the offender goes to court.

# BATTERED WOMEN'S SERVICES AND SHELTER OF WASHINGTON COUNTY

Fiscal year 2003 has been another eventful year for BWSS. We have expanded programs for children and began three new partnerships that will improve services for victims and survivors of domestic violence. Last year, staff and volunteers responded to 3049 hot line calls, an increase of calls by 20% from the previous year. Shelter services were provided to 22 women and 16 children for a total of 1322 person nights, 486 more bed nights than last year. Our schools program, "*Violence-Free Relationships Project*" reached a total of 624 students in Washington County. BWSS provided community presentations to 225 individuals. Advocates provided support for 120 plaintiffs during Final Relief from Abuse Hearings. Attendance at Court Education Programs was 179. A total of 1,649 people received direct services from our staff and volunteers. Support groups allowed 13 women and 8 children to come together on a weekly basis to process feelings and receive peer support. Our 30 dedicated volunteers contributed 10,627 hours to the work of BWSS.

Our services include:

- **SHELTER:** women and their children fleeing domestic abuse are offered respite from violence in a safe home-like environment. Families are provided information about domestic violence and community resources, referrals and advocacy to social services and the courts.
- **SHELTER YOUTH PROGRAM:** Available to children staying in Shelter.
- **24-HOUR HOT LINE (223-0855):** Staff and trained volunteers maintain a 24-hour hotline to offer support, intervention, information and referrals for victims of domestic violence.
- **COURT EDUCATION PROGRAM:** educating plaintiffs about the dynamics of domestic abuse and the process followed at the Final Abuse Hearing, as well as providing an advocate to be present at the hearings.
- **EMERGENCY, CIVIL and CRIMINAL COURT ADVOCACY:** Accessed information and referrals through the Hotline.
- **SUPPORT GROUPS:** 8-10 week programs with provided childcare.
- **VIOLENCE-FREE RELATIONSHIP PROGRAM:** offered to middle and high school students in Washington County.
- **NOBODY LIKE ME! :** Arts-based violence prevention and intervention group for young children.
- **EDUCATIONAL PRESENTATIONS:** are offered to civic organizations and businesses upon request.
- **INFORMATION AND REFERRAL:** services available through our 24-Hour Hotline.

## VERMONT ASSOCIATION FOR THE BLIND & VISUALLY IMPAIRED

The mission of VABVI is to enable Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. We were established in 1926 with assistance from Helen Keller and the American Foundation for the Blind. Since then, our agency has provided services to any visually impaired Vermonter who needs them, at no cost to the client, due to the financial support we receive from individuals, businesses, civic organizations, and municipalities as well as state and federal grants.

Our services for children include teaching and support at home and in the classroom. Our Teachers of the Visually Impaired (TVI) instruct in Braille, and acquire materials such as textbooks in alternative formats appropriate for each child's visual impairment, whether it's Braille, large print or on audiotape. They also assist classroom teachers in instructing with less emphasis on visual learning, such as writing on the blackboard. We also plan educational overnight camps each year, so the students can exercise their independent and daily living skills in a supportive environment. In addition, we also provide transitional services for teens looking beyond high school to higher learning or independent living.

For adults, we make visits to homes to help adapt the home for safety and ease of mobility. We mark stoves, microwaves, thermostats, and other appliances for ease of use and help organize pantries and closets to make cooking and other daily living tasks manageable and reasonably efficient. We provide orientation and mobility lessons, including white cane instruction, so that people can get around on their own. We sponsor Peer Assisted Learning and Support (PALS) groups, bi-monthly meetings for peer education and group support, which meet in 11 locations around the state, including Montpelier. We served four adults in Waterbury last year.

Volunteers are an important part of our organization. Last year, 204 VABVI volunteers drove 181,206 miles and donated 14,631 hours of service – the equivalent of seven and an half full time employees – either by driving, reading, shopping, brailleing, working in our offices or other capacities. It is in large part because of these volunteers that we spent 87 cents out of every dollar on direct services on your community last year. To become a volunteer or to learn more about our services, contact us at 1-877-350-8838 or [general@vabvi.org](mailto:general@vabvi.org) or visit our website at [www.vabvi.org](http://www.vabvi.org).

# BUDGET SUMMARY & TAX RATE ESTIMATES FOR 2004

Article Number	Amount Requested	Taxes Required	Future Debt Service	TAX RATE	Tax on \$125,000
#10 General & Highway Fund	2,029,520	1,263,720	0	0.35177	439.71
#13 Wby.Area Senior Citizens	15,000	15,000	0	0.00418	5.22
#14 Green Mtn. Transit Agency	3,500	3,500	0	0.00097	1.22
#15 Independent Living	600	600	0	0.00017	0.21
#16 Children's Room	3,500	3,500	0	0.00097	1.22
#17 RSVP	1,000	1,000	0	0.00028	0.35
#18 Council on Aging	500	500	0	0.00014	0.17
#19 Community Action	1,000	1,000	0	0.00028	0.35
#20 Youth Ser. Bureau	1,500	1,500	0	0.00042	0.52
#21 Court Diversion	300	300	0	0.00008	0.10
#22 Women's & Shelter Services	1,375	1,375	0	0.00038	0.48
#23 Sexual Assault Crisis Team	100	100	0	0.00003	0.03
#24 Good Beginnings	500	500	0	0.00014	0.17
#25 Central VT. Crime Stoppers	250	250	0	0.00007	0.09
#26 People's Health & Wellness	500	500	0	0.00014	0.17
#27 Onion River Arts	200	200	0	0.00006	0.07
#28 Vt Assoc. for Blind	250	250	0	0.00007	0.09
#29 Central VT Comm. Land Trust	750	750	0	0.00021	0.26
#30 Family Ctr. of Wash. County	<u>500</u>	<u>500</u>	<u>0</u>	<u>0.00014</u>	<u>0.17</u>
Sub Total	2,060,845	1,295,045	0	0.36049	\$450.61
Capital Fund Tax	134,722	134,722		0.03750	46.88
<b>TOTAL</b>	<b>2,195,567</b>	<b>1,429,767</b>		<b>0.39799</b>	<b>\$497.48</b>

# CAPITAL IMPROVEMENT PLAN

STATUS/ LIFE	2003 REF. VALUE	2003		2004 PROF. EXP.	2005		2006 PROF. EXP.	2007		2008 PROF. EXP.	2009 PROF. EXP.
		PROP.	ACTUAL EXP.		PROF.	EXP.		PROF.	EXP.		
1996 LOADER	89,303										100,697
2001 LOADER	89,303										40,203
1990 GRADER 93	181,913			30,000						31,907	
1993 SWEEPER94	25,000	21,000	25,000								
2001 DUMP TRUCK	94,815										
1997 DUMP TRUCK	94,815										
1998 DUMP TRUCK	94,815	84,880	84,905								
1999 DUMP TRUCK	104,186						97,671		103,159		105,301
SW TRACTOR	47,408		48,000			91,840					
1995 SW TRACTOR	47,408										
1985 COMPRESSOR	14,057										
2001 PICK-UP	40,241										
2001 PICK UP	40,241					35,815					
2002 ONE TON	60,638										
2000 ONE TON	60,638										
1996 CHIPPER	19,845										
BRIDGE REPAIR	50,000	25,000									
PAVING	65,000			25,000							67,005
	35,000			65,000							82,958
	0			35,000							44,670
	0										
SIDEWALK REPAIR	0										
REFINANCED DEBT-BONDS	0										
REFINANCED DEBT-NOTES	0										
2001 MUN. CAR	20,948										
1998 TANKER	104,186										
2000 PUMPER	208,373										
1980 MINIPUMPER/LADDER	88,200			8,500							
1988 TRANSPORT	33,075										
RECREATION											37,576
1989 TENNIS COURT REPAIR	28,941										
1995 FIELD IMPROVEMENTS	25,358	7,400	7,400								
ARMORY BLDG. REPAIR	35,000										
TOTAL VALUE	1,798,703	138,280	117,305	246,500	287,138	312,635	330,442	312,635	185,821	478,410	
GRAND LIST		3,486,000	3,539,409	3,592,500	3,646,388	3,701,083	3,701,083	3,756,600	3,812,949	3,870,143	
BEGINNING FUND BALANCE		126,795	126,795	276,186	407,622	133,538	286,221	133,538	13,017	40,275	
CAPITAL FUND TAX RATE		0.0375	0.0375	0.0375	0.0415	0.0510	0.0460	0.0510	0.0565	0.0625	
CAPITAL FUND TAX REVENUE		130,728	132,730	134,722	151,324	170,346	170,346	191,719	215,350	241,894	
INCOME FROM SALES		0.00	1,000.00	228,396.00	0.00	0.00	0.00	0.00	0.00	0.00	
BOND SALES/ISSUANCE OF NOTES			122,526	122,526	0	0	0	0	0	0	
INTEREST EARNINGS		3,929	4,650	14,818	14,413	7,413	7,413	395	(2,272)	(8,011)	
PURCHASES		(138,280)	(117,305)	(246,500)	(287,138)	(330,442)	(330,442)	(312,635)	(185,821)	(478,410)	
ENDING FUND BALANCE		245,698	270,396	407,622	286,221	133,538	133,538	13,017	40,275	(204,252)	
UNREALIZED GAIN (LOSS)			5,790	0	0	0	0	0	0	0	
VALUE OF ACCOUNT			276,186	407,622	286,221	133,538	133,538	13,017	40,275	(204,252)	

## TAX STABILIZATION FUND

Waterbury voters established a Tax Stabilization Fund in 1997. The equity payment made by the Town of Duxbury to the Town of Waterbury at the inception of the Waterbury-Duxbury School District was used to start the fund.

The principal payment of \$644,000 has been and continues to be invested to generate interest, dividends and capital gains. Each year 100 percent of the income generated by the fixed income portion of the portfolio is withdrawn. It is deposited into the town's general fund and is used to reduce property taxes. The portfolio includes a bond fund and equity mutual funds, in addition to the fixed income securities and money market funds. The value equivalent to ninety percent of new shares earned in the bond fund and up to 75 percent of the appreciation in the equity funds may be withdrawn each year to lower property taxes.

The balance in the account on December 31, 2003 was \$676,983, after withdrawing \$43,165. That amount was transferred to the general fund and reduced the 2003 tax rate by 1.2 cents. The amount transferred was \$15,165 more than anticipated. A twenty-two percent gain in the value of the fund from January 1, 2003, allowed the extra transfer.

The current value of the fund is nearly \$33,000 more than the initial value of \$644,000 that was deposited in 1997. Transfers of income and gains to the general fund total \$153,566 since the inception of the fund or an average of \$25,595 a year.

A summary of the portfolio follows:

Jan. 1, 2003	Cash, CD's Money Mkt.	\$ 39,915
	Equity and Bond Funds	315,545
	Corporate Bonds:	265,828
Balance:		\$621,288
Dec. 31, 2003	Cash, CD's, Money Mkt.	\$ 3,047
	Equity and Bond Funds:	394,794
	Corporate Bonds:	279,142
Balance:		\$676,983

Withdrawn and Transferred to General Fund in 2003: \$ 43,165

All numbers are rounded to whole numbers.

# DEPARTMENT TOTALS

	PROPOSED '03	EXPENDED '03	PROPOSED 2004	INCOME '04	TAXES '04
*****					
TOTAL TOWN MANAGER	261,255.00	263,070.09	279,685.00	132,785.00	146,900.00
TOTAL TOWN CLERK	108,980.00	109,195.10	120,640.00	100,000.00	20,640.00
TOTAL AUDITORS	9,785.00	8,810.00	9,775.00	3,700.00	6,075.00
TOTAL SELECTMEN	4,920.00	17,826.17	4,830.00	0.00	4,830.00
TOTAL LISTERS	34,195.00	27,815.14	32,990.00	6,300.00	26,690.00
TOTAL PLANNING DEPT	85,845.00	86,093.30	96,600.00	30,000.00	66,600.00
TOTAL ELECTIONS	1,650.00	1,942.78	4,300.00	0.00	4,300.00
TOTAL TREASURER	323.00	322.95	560.00	0.00	560.00
TOTAL CONSTABLE	12,590.00	10,131.00	11,000.00	2,500.00	8,500.00
TOTAL ANIMAL CONTROL	5,330.00	3,216.99	4,250.00	0.00	4,250.00
TOTAL SPECIAL ARTICLES	155,225.00	146,818.70	0.00	0.00	0.00
TOTAL DEBT MANAGEMENT	185,340.00	189,522.12	207,605.00	8,000.00	199,605.00
TOTAL FIRE DEPT	60,550.00	100,535.54	66,275.00	5,000.00	61,275.00
TOTAL LANDFILL	8,600.00	8,601.25	8,600.00	0.00	8,600.00
TOTAL HIGHWAY & PARKS	770,840.00	808,871.63	715,735.00	122,300.00	593,435.00
TOTAL COMMISSIONERS EXP	200.00	226.00	250.00	0.00	250.00
TOTAL LIBRARY	170,530.00	192,801.66	189,365.00	23,000.00	166,365.00
TOTAL RECREATION-POOL	54,295.00	53,003.32	58,845.00	25,000.00	33,845.00
TOTAL SUMMER PROGRAM	53,370.00	55,320.83	55,735.00	45,500.00	10,235.00
TOTAL RECREATION-ADMIN	7,440.00	7,957.42	8,600.00	0.00	8,600.00
TOTAL GENERAL GOVERNMENT	<u>135,330.00</u>	<u>132,389.85</u>	<u>153,880.00</u>	<u>143,000.00</u>	<u>10,880.00</u>
<b>GRAND TOTAL</b>	<b>2,126,593.00</b>	<b>2,224,471.84</b>	<b>2,029,520.00</b>		
TOTAL DEPT INCOME	732,360.00	909,553.83	647,085.00		
INTEREST & MISC INCOME	38,900.00	34,750.43	43,600.00		
SURPLUS FORWARD	<u>66,015.13</u>	<u>66,015.13</u>	<u>75,115.00</u>		
TAX REQUESTED/BILLED	1,289,317.87	1,263,720.00			
 FUND BALANCE	 0.00				
 2003 TOWN & SCHOOL TAXES BILLED	 7,541,671.00				
2003 TAXES ABATED -APPROX	2,000.00				
2003 TAXES COLLECTED	7,457,568.30				
2003 TO BE COLLECTED	82,102.70				
2003 TAXES PAID TO CIP	132,776.00				
2003 TAXES PAID TO SCHOOL	6,062,109.00				
2003 TAXES OWED TO SCHOOL	63,709.00				
PRIOR YR. TAXES. COLLECTED	87,594.47				
PRIOR YR. TAXES RECEIVABLE	2,697.84				
FUND BALANCE	75,115.00				

## PROPOSED BUDGETS

DEPARTMENT	BUDGET 2003	YEAR TO DATE 2003	PROPOSED 2004
<b>MANAGER</b>			
*****			
Regular Pay	166,540.00	167,829.33	172,600.00
Flex Spending	11,910.00	12,412.35	13,000.00
Insurance-Medical/Life	34,740.00	34,725.20	41,665.00
Social Security	12,560.00	12,691.39	13,000.00
Pensions	16,160.00	15,062.34	15,525.00
Telephone	4,100.00	4,060.46	4,225.00
Travel	100.00	112.27	100.00
New Equipment	3,000.00	2,938.00	3,000.00
Vehicle Maintenance	350.00	445.93	550.00
Fuel-Gas	735.00	911.47	930.00
Equipment Maintenance	0.00	0.00	0.00
Office Supplies	4,800.00	4,804.22	4,800.00
Postage	3,250.00	4,050.62	4,170.00
Association Dues	610.00	608.31	620.00
Legal Service	500.00	262.65	500.00
Professional Development	1,300.00	370.00	2,900.00
Computer Service	500.00	1,667.00	2,000.00
Advertising	100.00	118.55	100.00
Unclassified	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL MANAGER</b>	<b>261,255.00</b>	<b>263,070.09</b>	<b>279,685.00</b>
<b>INCOME</b>	<b>127,160.00</b>	<b>127,498.74</b>	<b>132,785.00</b>
<b>NET</b>	<b>134,095.00</b>	<b>135,571.35</b>	<b>146,900.00</b>
<b>TOWN CLERK</b>			
*****			
Regular Pay	30,450.00	30,451.21	31,100.00
Part-Time Pay	24,740.00	19,785.66	26,915.00
Insurance - Medical/Life	6,950.00	6,947.71	8,335.00
Social Security	4,195.00	3,814.39	4,435.00
Pensions	2,890.00	2,892.83	2,890.00
Telephone	355.00	342.65	355.00
Travel	50.00	93.60	50.00
Rent	24,040.00	24,040.00	24,690.00
New Equipment	500.00	3,950.00	4,200.00
Maintenace of Records	6,000.00	7,749.81	7,800.00
Equipment Maintenance	350.00	238.69	350.00
Office Supplies	5,500.00	5,909.31	6,000.00
Postage	1,810.00	1,620.65	1,670.00
Association Dues	100.00	30.00	100.00
Computer Service	300.00	506.00	500.00
Advertising	500.00	567.80	500.00
Training	250.00	254.79	750.00
Unclassified	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL TOWN CLERK</b>	<b>108,980.00</b>	<b>109,195.10</b>	<b>120,640.00</b>
<b>INCOME</b>	<b>67,000.00</b>	<b>119,706.07</b>	<b>100,000.00</b>
<b>NET</b>	<b>41,980.00</b>	<b>(10,510.97)</b>	<b>20,640.00</b>

DEPARTMENT	BUDGET 2003	YEAR TO DATE 2003	PROPOSED 2004
<b>AUDITORS</b>			
*****			
Postage	685.00	0.00	700.00
Commercial Audit	5,200.00	5,200.00	5,350.00
Printing	<u>3,900.00</u>	<u>3,610.00</u>	<u>3,725.00</u>
TOTAL AUDITORS	9,785.00	8,810.00	9,775.00
INCOME	3,590.00	3,590.00	3,700.00
NET	6,195.00	5,220.00	6,075.00
<b>SELECTMEN</b>			
*****			
Regular Pay	0.00	0.00	0.00
Social Security	0.00	0.00	0.00
Dry Bridge	0.00	8,175.70	0.00
Professional Service	2,000.00	1,911.30	2,000.00
Legal Service	1,800.00	5,081.55	1,800.00
Video Meetings	600.00	243.64	250.00
Health Officer	520.00	520.00	780.00
Unclassified	<u>0.00</u>	<u>1,893.98</u>	<u>0.00</u>
TOTAL SELECTMEN	4,920.00	17,826.17	4,830.00
INCOME	520.00	10,331.69	0.00
NET	4,400.00	7,494.48	4,830.00
<b>LISTERS</b>			
*****			
Regular Pay	750.00	750.00	750.00
Part-Time Pay	6,000.00	833.22	4,000.00
Social Security	515.00	121.13	365.00
Telephone	355.00	335.09	350.00
New Equipment	1,000.00	289.43	500.00
Office Supplies	300.00	370.66	400.00
Postage	225.00	179.61	185.00
Professional Appraiser	22,150.00	23,830.00	23,690.00
Training-Tuition	0.00	0.00	0.00
Computer Service	400.00	606.00	750.00
Mapping	2,500.00	500.00	2,000.00
Unclassified	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL LISTERS	34,195.00	27,815.14	32,990.00
INCOME	8,960.00	1,454.35	6,300.00
NET	25,235.00	26,360.79	26,690.00

DEPARTMENT	BUDGET 2003	YEAR TO DATE 2003	PROPOSED 2004
<b>PLANNING DEPARTMENT</b>			
*****			
Regular Pay	40,750.00	41,535.61	41,610.00
Zoning Administrator	14,405.00	13,291.98	14,705.00
Insurance-Medical/Life	7,570.00	7,568.83	9,080.00
Social Security	3,560.00	3,481.29	3,830.00
Pension	5,240.00	5,208.60	5,350.00
Telephone	750.00	580.38	600.00
Travel	500.00	423.88	500.00
Office Equipment	1,000.00	1,984.97	500.00
Computer Services	0.00	506.00	750.00
Publications & Dues	4,500.00	4,458.56	4,600.00
Mapping	500.00	406.00	500.00
Office Supplies	1,000.00	809.88	845.00
Postage	1,170.00	1,072.35	1,100.00
Legal/Professional Ser	1,900.00	1,060.52	1,300.00
Training-Tuition	400.00	665.00	850.00
Planning Commision Fair	500.00	500.00	500.00
Zoning Board of Adj	1,100.00	1,306.00	1,100.00
Printing	400.00	915.45	400.00
Advertising	500.00	318.00	500.00
Grant Expense & Admin.	100.00	0.00	7,980.00
Unclassified & Refunds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PLANNING DEPT	85,845.00	86,093.30	96,600.00
INCOME	20,000.00	29,468.31	30,000.00
NET	65,845.00	56,624.99	66,600.00
<b>ELECTIONS</b>			
*****			
Printing	700.00	659.00	800.00
Deaf Interpreter	400.00	575.56	500.00
Advertising	0.00	0.00	0.00
Voting Machine Program	550.00	598.22	3,000.00
Unclassified	<u>0.00</u>	<u>110.00</u>	<u>0.00</u>
TOTAL ELECTIONS	1,650.00	1,942.78	4,300.00
INCOME	0.00	0.00	0.00
NET	1,650.00	1,942.78	4,300.00
<b>TREASURER</b>			
*****			
Regular Pay	300.00	300.00	500.00
Social Security	<u>23.00</u>	<u>22.95</u>	<u>60.00</u>
TOTAL TREASURER	323.00	322.95	560.00
INCOME	0.00	0.00	0.00
NET	323.00	322.95	560.00

DEPARTMENT	BUDGET 2003	YEAR TO DATE 2003	PROPOSED 2004
<b>TRAFFIC CONTROL</b>			
*****			
Contracted Services	12,590.00	10,131.00	11,000.00
Unclassified	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CONSTABLE	12,590.00	10,131.00	11,000.00
INCOME	5,000.00	2,056.30	2,500.00
NET	7,590.00		8,074.70
	8,500.00		
<b>ANIMAL CONTROL</b>			
*****			
Regular Pay	3,000.00	1,382.50	2,000.00
Social Security	230.00	105.76	150.00
Pound Service	1,200.00	1,200.00	1,200.00
Travel & Training	500.00	500.79	500.00
Signs & equipment	400.00	27.94	400.00
Damage Claims	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ANIMAL CONTROL	5,330.00	3,216.99	4,250.00
INCOME	0.00	0.00	0.00
NET	5,330.00	3,216.99	4,250.00
<b>SPECIAL ARTICLES</b>			
*****			
Library Roof	25,000.00	23,133.13	0.00
R.S.V.P.	1,000.00	1,000.00	0.00
Community Action	1,000.00	1,000.00	0.00
Sexual Assault Team	100.00	100.00	0.00
Ice Center Road	115,000.00	109,260.57	0.00
Shelter Committee-Battered Wom	1,375.00	1,375.00	0.00
Childrens Room	3,500.00	3,500.00	0.00
Good Beginnings	500.00	500.00	0.00
Ctr for Independent Living	600.00	600.00	0.00
Central VT Council Aging	300.00	300.00	0.00
Washington County Youth	1,500.00	1,500.00	0.00
VT Assoc, Blind	250.00	250.00	0.00
Onion River Arts	300.00	0.00	0.00
Peoples Health Clinic	500.00	0.00	0.00
Wheels/GMTA	3,500.00	3,500.00	0.00
Crime Stoppers	500.00	500.00	0.00
County Court Diversion	<u>300.00</u>	<u>300.00</u>	<u>0.00</u>
TOTAL SPECIAL ARTICLES	155,225.00	146,818.70	0.00
INCOME	140,000.00	140,000.00	0.00
NET	15,225.00	6,818.70	0.00

DEPARTMENT	BUDGET 2003	YEAR TO DATE 2003	PROPOSED 2004
<b>DEBT MANAGEMENT</b>			
*****			
Town Garage Note	18,425.00	18,423.50	16,930.00
Fire Pumper	6,575.00	6,574.40	6,415.00
Misc Capital Equip	18,435.00	18,435.01	17,670.00
Park Row-Lincoln St	49,230.00	49,227.76	40,960.00
Ladder Truck	33,120.00	33,111.32	32,520.00
Short Term Borrow Int	14,500.00	18,694.03	20,000.00
CIP Bond	45,055.00	45,056.10	42,700.00
Library Roof	0.00	0.00	5,430.00
Ice Center Road	<u>0.00</u>	<u>0.00</u>	<u>24,980.00</u>
<b>TOTAL DEBT MANAGEMENT</b>	<b>185,340.00</b>	<b>189,522.12</b>	<b>207,605.00</b>
<b>INCOME</b>	<b>5,000.00</b>	<b>11,602.61</b>	<b>8,000.00</b>
<b>NET</b>	<b>180,340.00</b>	<b>177,919.51</b>	<b>199,605.00</b>
<b>FIRE DEPARTMENT</b>			
*****			
Regular Pay	10,000.00	9,995.08	10,000.00
Part-Time Pay	17,000.00	22,216.94	20,000.00
Social Security	2,065.00	2,464.32	2,295.00
Dispatching	11,715.00	10737.87	11,715.00
Telephone	1,170.00	1,070.51	1,115.00
Electricity	1,745.00	1,740.60	1,740.00
Travel	100.00	0.00	100.00
New Equipment	5,500.00	5,492.85	5,500.00
Homeland Security Grant	0.00	32,359.83	0.00
Small Tools	1,000.00	998.04	1,000.00
Fuel-Gas	755.00	645.88	660.00
Fuel-Heat	1,950.00	2,172.15	2,000.00
Vehicle Maintenance	1,000.00	1,140.74	2,000.00
Equipment Maintenance	1,750.00	4,830.72	2,000.00
Building Maintenance	1,200.00	1,846.37	2,000.00
Water Rent	200.00	175.00	200.00
Physicals & Vaccinations	1,000.00	0.00	1,000.00
Dues	400.00	310.00	400.00
Training	1,500.00	1,700.87	1,800.00
Public Relations	500.00	637.77	750.00
Unclassified	0.00	0.00	0.00
<b>TOTAL FIRE DEPT</b>	<b>60,550.00</b>	<b>100,535.54</b>	<b>66,275.00</b>
<b>INCOME</b>	<b>3,000.00</b>	<b>38,158.98</b>	<b>5,000.00</b>
<b>NET</b>	<b>57,550.00</b>	<b>62,376.56</b>	<b>61,275.00</b>
<b>LANDFILL</b>			
*****			
Mad River-Wtby SWD	8,600.00	8,601.25	8,600.00
Unclassified	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL LANDFILL</b>	<b>8,600.00</b>	<b>8,601.25</b>	<b>8,600.00</b>
<b>INCOME</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET</b>	<b>8,600.00</b>	<b>8,601.25</b>	<b>8,600.00</b>

DEPARTMENT	BUDGET 2003	YEAR TO DATE 2003	PROPOSED 2004
<b>HIGHWAY</b>			
*****			
Regular Pay-Highway	237,550.00	238,022.50	250,330.00
Regular Pay-Parks	14,350.00	11,625.71	12,780.00
Part-Time Pay-Parks	4,000.00	2,976.00	3,200.00
Insurance Medical/Life	48,770.00	48,797.33	58,495.00
Social Security	19,180.00	18,929.16	19,915.00
Pensions	21,325.00	20,424.70	22,325.00
Telephone	2,295.00	2,114.26	2,200.00
Electricity-Highway	3,315.00	3,289.63	3,290.00
Electricity-Parks	2,285.00	1,381.35	1,380.00
Travel/Mileage	100.00	0.00	100.00
New Equipment-Highway	15,000.00	10,471.82	10,000.00
New Equipment-Parks	1,500.00	299.00	1,500.00
Tree Maintenance	8,000.00	10,984.63	10,000.00
Street Lights	31,440.00	30,493.35	30,495.00
Small Tools	1,500.00	898.13	1,500.00
Paving	60,000.00	86,703.57	0.00
Sidewalks	20,000.00	10,930.71	0.00
Salt	43,000.00	33,306.49	38,000.00
Sand	30,000.00	27,665.00	30,000.00
Traffic Control	10,000.00	8,782.61	10,000.00
Contractors	16,500.00	19,072.00	20,000.00
Fuel-Diesel	18,200.00	21,373.88	21,800.00
Vehicle Maint	33,000.00	41,153.87	40,000.00
Fuel-Gas-Highway	2,575.00	2,717.13	2,800.00
Fuel-Gas-Parks	780.00	901.52	920.00
Equip Maint-Highway	19,000.00	23,651.85	19,000.00
Equip Maint-Parks	2,500.00	1,876.12	2,500.00
Fuel-Heat	2,625.00	4,138.12	3,500.00
Building Maint-Highway	7,700.00	10,749.00	7,700.00
Water	300.00	272.45	300.00
Chloride	18,000.00	12,846.90	15,000.00
Culverts & Summer Maint	10,000.00	14,390.06	10,000.00
Gravel	33,000.00	25,154.68	27,000.00
Clothing Allowance	5,800.00	6,266.19	6,455.00
Playground Maint	2,000.00	721.72	2,000.00
Stone	2,000.00	2,123.25	3,000.00
Emergency Road Repairs	3,000.00	33,140.60	3,000.00
Professional Tuition	750.00	530.00	750.00
Grounds Maint-Hghy	2,000.00	1413.26	2,000.00
Grounds Maint Parks	10,000.00	11,349.96	10,000.00
Main Street-AOT	2,500.00	0.00	2,500.00
Bridge Repairs	5,000.00	6933.12	10,000.00
Unclassified	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL HIGHWAY & PARKS	770,840.00	808,871.63	715,735.00
INCOME HIGHWAY	108,000.00	147,624.50	117,500.00
INCOME PARKS	4,800.00	4,675.00	4,800.00
NET HIGHWAY & PARKS	658,040.00	656,572.13	593,435.00

DEPARTMENT	BUDGET 2003	YEAR TO DATE 2003	PROPOSED 2004
<b>COMMISSIONERS EXPENSES</b>			
*****			
Dues-Meetings-Mileage	200.00	226.00	250.00
Unclassified	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL COMMISSIONERS EXP	200.00	226.00	250.00
INCOME	0.00	0.00	0.00
NET	200.00	226.00	250.00
<b>LIBRARIES</b>			
*****			
Regular Pay	81,900.00	83,637.60	94,000.00
Part-Time & Bookmobile Pay Pay	6,685.00	8,139.45	9,200.00
Social Security	6,640.00	6,966.50	7,820.00
Retirement	4,515.00	4,002.84	3,995.00
Medical & Life Ins	7,570.00	5,220.14	8,335.00
Telephone & Internet	5,000.00	2,361.43	3,500.00
Electricity	1,655.00	1,929.68	1,930.00
Water & Sewer	250.00	250.00	400.00
Center Library Rent	6,240.00	6,240.00	6,430.00
Heating Fuel	3,475.00	4,196.62	3,800.00
To Capital Reserve	0.00	0.00	0.00
New Equipment	3,540.00	2,957.48	2,100.00
Equip Maint	1,000.00	649.16	700.00
Computer Service	0.00	0.00	1,050.00
Building Maint	7,000.00	5,198.37	4,000.00
Janitorial Services	3,600.00	3,419.98	4,500.00
Books	22,000.00	16,534.21	22,000.00
Library Storage	0.00	561.00	625.00
Freeman Foundation Expenditures	0.00	23,196.54	0.00
Postage	1,100.00	1,413.74	1,460.00
Office Supplies	3,100.00	3,022.14	3,720.00
Program Supplies	250.00	809.63	2,400.00
Programs	1,600.00	2,332.59	3,050.00
Dues & Meetings	450.00	369.00	550.00
Mileage Reimb	460.00	719.31	800.00
Bookmobile	2,500.00	3,097.41	3,000.00
Designated Donations	0.00	4,795.21	0.00
Unclassified	<u>0.00</u>	<u>781.63</u>	<u>0.00</u>
TOTAL LIBRARY	170,530.00	192,801.66	189,365.00
INCOME	21,800.00	43,496.67	23,000.00
DESIGNATED DONATIONS	0.00	4,795.21	0.00
NET	148,730.00	144,509.78	166,365.00

DEPARTMENT	BUDGET 2003	YEAR TO DATE 2003	PROPOSED 2004
<b>RECREATION-POOL</b>			
*****			
Regular Pay	33,000.00	34,442.72	36,000.00
Social Security	2,525.25	2,648.86	2,755.00
Telephone	450.00	463.86	480.00
Electricity	2,220.00	2,512.30	2,510.00
Training & Red Cross	1,500.00	962.00	1,500.00
New Equipment	1,500.00	901.08	1,500.00
Crosscharges	2,500.00	2,801.77	2,500.00
Equipment Maintenance	1,000.00	550.26	1,000.00
Chemical Supplies	1,000.00	1,696.14	2,000.00
Water/Sewer Rent	8,600.00	6,024.33	8,600.00
Unclassified	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REC-POOL	54,295.25	53,003.32	58,845.00
INCOME	25,000.00	23,516.93	25,000.00
NET	29,295.25	29,486.39	33,845.00
<b>RECREATION PROGRAMS</b>			
<b>SUMMER</b>			
*****			
Regular Pay	28,500.00	32,535.96	33,000.00
Regular Pay-Mini Camps	8,500.00	6,462.25	6,500.00
Social Security	2,830.00	2,983.43	3,020.00
Telephone	540.00	495.81	515.00
Travel/Field Trips	4,000.00	3,835.96	4,000.00
Supplies & Cleaning	2,300.00	1,878.28	2,000.00
New Equipment	500.00	552.30	500.00
Equipment Maint	200.00	239.20	200.00
Programs	6,000.00	6,337.64	6,000.00
Unclassified	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PROGRAMS	53,370.00	55,320.83	55,735.00
INCOME	39,000.00	32,028.23	32,000.00
MINI CAMP INCOME	16,500.00	13,773.00	13,500.00
NET	(2,130.00)	9,519.60	10,235.00
<b>REC ADMIN-BLDG EXPENSE</b>			
*****			
Regular Pay	0.00	0.00	0.00
Social Security	0.00	0.00	0.00
Office Supplies	1,300.00	157.16	1,300.00
Postage	500.00	519.46	500.00
Advertising & Programs	2,300.00	2,831.63	3,000.00
Heat	540.00	1,022.43	1,000.00
Building Maint	<u>2,800.00</u>	<u>3,426.74</u>	<u>2,800.00</u>
TOTAL REC-ADMIN	7,440.00	7,957.42	8,600.00
INCOME	0.00	0.00	0.00
NET	7,440.00	7,957.42	8,600.00

DEPARTMENT	BUDGET 2003	YEAR TO DATE 2003	PROPOSED 2004
<b>GENERAL GOVERNMENT</b>			
*****			
Unemployment Ins	1,730.00	1,730.68	1,140.00
Insurance-All Other	31,305.00	34,553.49	43,825.00
Insurance Deductable	1,000.00	417.87	1,000.00
Memorial Day/July 4th	1,100.00	1,310.40	1,500.00
Rescue Truck Payment	3,750.00	3,750.00	3,750.00
Village Fire Dept	19,000.00	19,000.00	19,380.00
Senior Citizens	10,000.00	10,000.00	10,000.00
Beautification	1,500.00	848.41	1,500.00
Public Health	13,500.00	13,500.00	13,500.00
County Taxes	40,300.00	40,291.00	40,300.00
Forest Fire	100.00	0.00	100.00
Central VT Econ Dev-WCDC	8,000.00	2,444.00	5,000.00
VLCT Dues	3,545.00	3,543.00	3,915.00
Community Band	500.00	500.00	500.00
Bike Rodeo	0.00	500.00	500.00
Ice Center Road	0.00	0.00	7,970.00
Unclassified	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>
TOTAL GEN. GOVERNMENT	135,330.00	132,389.85	153,880.00
INCOME	137,030.00	155,777.24	143,000.00
NET	(1,700.00)	(23,387.39)	10,880.00

**TOWN OF WATERBURY  
MANAGER'S REPORT OF TAX COLLECTIONS  
AS OF DECEMBER 31, 2003**

Year	Delinquent as of 12/31/02	Collected or Abated 2003	Delinquent as of 12/31/03
2000	1,048.72	1,048.72	0.00
2001	6,594.71	6,575.08	19.63
2002	82,648.88	79,970.67	2,678.21
2003 Billed for Town/School/Hwy		7,541,671.92	82,102.70
<b>Total delinquent as of December 31, 2003</b>		<b>84,800.54</b>	

**TOWN OF WATERBURY  
MANAGER'S REPORT OF DELINQUENT TAXES  
AS OF DECEMBER 31, 2003  
FIVE YEAR COMPARISON**

Year	Tax Rate	Taxes Billed (a)	Delinquent at end of year (b)	% b/a
1999	2.01	4,895,222.80	70,819.23	1.45%
2002	2.31	5,702,893.56	94,148.91	1.65%
2001	1.76	5,906,165.00	70,221.45	1.19%
2002	1.9207	6,631,763.58	82,648.88	1.25%
2003	2.13	7,541,671.72	82,102.70	1.09%

## BOARD OF LISTERS

This is the third year after a reappraisal of all properties in the Town. The Board of Listers is responsible to maintain assessed values at the level of the 2001 reappraisal until a new reappraisal is needed. A reappraisal is deemed necessary when the State determines that the Town's assessed values are less than 80% of Fair Market Value or the Town's co-efficient of dispersion is greater than 20. The State's study of the Town's 2003 Grand List indicates that the Town is at 90.72% of FMV and the COD is 9.74.

The State has just revised Act 60 (now Act 68) and is in the process of changing the manner in which the education tax rate is calculated. In past years under Act 60, the State established a **Liability** for the Town based on its equalized grand list. This **Liability** became our education budget and over the last two years resulted in very large increases (15.55% & 16.33%) in our education tax rate. Act 68 has established a two-tier tax rate to be used throughout the state. Homestead property (a declared residency) is to be taxed at \$1.05 + the % amount of cost/pupil that a Town spends over the State's established block grant. Non-homestead property (all property that is not associated with a property owner's declared residency) is to be taxed at \$1.54. Both tax rates are adjusted by the Town's common level of appraisal (90.72% as indicated above – note: The Listers Office has appealed this ratio so there may be a slight change).

This makes the estimate of the education tax rate more predictable and more responsive to Town voters of their own school budgets. The education non-homestead tax rate for 2004 should be \$1.70 (\$1.54 divided by .9072) compared to the 2003 education tax rate of \$1.73. The education homestead tax rate for 2004 should be approximately \$1.55 (based on an estimated per pupil spending cost of \$9,100 — this amount should be available to you as voters prior to voting a budget each year) depending upon your approval of the school budget. If you should defeat the school budget and it is subsequently lowered, the \$1.55 would decrease depending upon the % amount per pupil above the State block grant that the budget is lowered. This provision in Act 68 has again put the establishment of the school tax rate squarely in the hands of the voters.

It is very important that each property owner **declare** his/her residency prior to April 15, 2004. This declaration has to be signed under penalty of perjury to the State (not to the Town). Declaration forms (#131) are available in your Vermont Income Tax packet and also in the Town Clerk's office. Failure to make a declaration is subject to a State penalty. All property that is not declared part of a residency will be taxed at the higher \$1.70 tax rate.

The Listers Office is open each Tuesday so feel free to call if you have any questions. Tom Vickery, who is the appraiser for the Board of Listers, will be in the office on that day.

Board of Listers  
Philip Baker, David Keefe & Bonita Tuscany

## DISTRIBUTION OF GRAND LIST TAX ASSESSMENT

Residential	158,452,028	63.75%
Mobile homes	4,655,600	1.87%
Condominiums	4,075,000	1.64%
Vacation	9,214,615	3.71%
Farm	730,891	0.29%
Apartments (5+)	3,832,600	1.54%
Commercial	36,602,616	14.73%
Industrial	9,273,300	3.73%
Electric Utilities	9,730,100	3.91%
Vacant Land	9,525,312	3.83%
PP/Equipment	2,494,800	1.00%
<b>Totals</b>	<b>248,586,862</b>	<b>100%</b>

## LISTER'S OFFICE SUMMARY OF GRAND LIST & BUDGET INCREASES

YEAR	GRAND LIST	(% +/-)	TOWN BUDGET	(% +/-)	SCHOOL BUDGET	(% +/-)	TAX RATE
1988	187,576,000		BASE 707,698		BASE 1,843,017		\$1.30
1989	197,180,200	5.12%	717,702	1.41%	2,290,717	24.29%	\$1.52
1990	203,377,500	3.14%	833,295	16.10%	2,616,173	14.21%	\$1.69
1991	208,255,500	2.40%	856,877	2.83%	2,824,167	7.95%	\$1.75
1992	212,378,200	1.98%	703,286	-18%	3,008,090	6.51%	\$1.74
1993	217,042,200	2.20%	739,600	5.16%	3,327,116	10.61%	\$1.83
1994	229,430,500	5.71%	848,892	14.78%	3,418,514	2.75%	\$1.86
1995	235,178,700	2.50%	917,194	8.05%	3,986,267	16.61%	\$2.09
1996	235,716,400	0.23%	1,155,010	25.93%	4,384,325	9.99%	\$2.35
1997	240,011,700	1.82%	1,248,056	8.05%	4,248,207	-0.31%	\$2.29
1998	243,481,300	1.45%	1,245,015	-0.01%	3,584,176	-15.64%	\$2.00
1999	247,249,700	1.55%	1,165,306	-6.40%	3,718,294	3.74%	\$2.01
2000	248,586,862	0.50%	1,342,369	15.19%	4,363,972	17.36%	\$2.31
2001	335,823,969	35.10%	1,364,583	1.65%	4,556,357	4.40%	\$1.76
2002	345,148,500	2.77%	1,364,746	0%	5,264,796	15.55%	\$1.92
2003	353,855,915	2.52%	1,407,345	3.12%	6,124,485	16.33%	\$2.13

# TOWN ZONING ADMINISTRATOR 2003

During the year 2003 the Town Zoning Administrator took action on 153 Permit Applications.

- 31 of the applications were for new residences and approved
- 5 approved permits for industrial and commercial use
- 4 permits for signs
- 1 permits were either withdrawn or denied
- 14 permits for lot land-divisions
- 0 application pending

The rest of the applications were for apartments, porches, decks, garages, sheds, additions, handicap ramps, dormers, and tents.

## **Enforcement**

Issued many violations notices and resolved many issues without the violation notices.

If you have zoning questions please call me at 244-1018 in the A.M.

Get your permit applications in early for summer projects!

Al Quesnel  
Town Zoning Administration

# WATERBURY CEMETERY COMMISSIONERS FUND

Balance on hand, January 1, 2003	\$5,885.44
<b>Receipts</b>	
Town Clerk - Sale of lots	\$600.00
Hope Cemetary - Vault Rentals	\$2,900.00
Banknorth - Savings Account Interest	\$21.21
<b>Total Available Funds</b>	<b>\$9,406.65</b>
<b>Expenditures</b>	
Waterbury Cemetery Association	\$3,500.00
Waterbury Center Cemetery Assoc.	\$3,500.00
Farr Tree Service	\$800.00
Rubbish Removal	\$137.50
Waterbury Hardware (paint)	\$35.23
<b>Total Expenditures</b>	<b>\$7,972.73</b>
<b>Balance on hand, December 31, 2003</b>	<b>\$1,433.92</b>

L. H. Parks, Treasurer  
Cemetery Commissioner

**WATERBURY CENTER CEMETARY ASSOCIATION**  
**Report Year to Date (as of 12/31/03)**  
**Income and Expense**

<b>INCOME:</b>		
	Interest	\$2,707.11
	Corner Posts	\$625.00
	Town Deed Fees	\$15.00
	Opening Graves/Cremation	\$4,050.00
	Perpetual Care	\$300.00
	Setting Headstones/Foundations	\$0.00
	Donations	\$4,500.00
	Administration	\$165.00
	Lots	\$1,500.00
	<b>Total Income</b>	<b>\$13,862.11</b>
<b>EXPENSE:</b>		
	Administration/Dues/Fees	\$90.20
	Corner Posts	\$425.00
	Burials/Cremation	\$2,625.00
	Cemetery Maintenance	\$1,440.16
	Town Deed Fees	\$15.00
	Insurance	\$334.00
	Water & sewer fees	\$133.67
	Perpetual Care	\$300.00
	Foundations & Material	\$315.18
	Lots	\$1,500.00
	<b>Total Expense</b>	<b>\$7,178.21</b>
Excess of income over expenses		\$6,683.90
Beginning Fund Balance, January 1, 2002		\$5,365.38
Ending Fund Balance		\$12,049.28
<b>ASSETS</b>		
	Unrestricted Cash (Checking & Savings)	\$5,049.28
	Restricted Cash-Perpetual Care Funds (CD & Money Market)	\$74,405.88
	<b>Total Assets</b>	<b>\$79,455.16</b>
<b>ACCOUNTS PAYABLE AND FUND BALANCE</b>		
<b>FUND BALANCE</b>		
	Restricted Perpetual Care Fund	\$74,405.88
	Unrestricted Funds	\$5,049.28
<b>TOTAL FUND BALANCE</b>		<b>\$79,455.16</b>

# TOWN OF WATERBURY FIRE REPORT

The Town Fire Department continues moving forward with its goal of 100% Level 1 training for its members. Two short years ago the department only had two Level 1 certified firefighters. (A nationally recognized program). As of February 2004, we have twelve certified and two more taking the class to reach this goal.

I once again thank Assistant Chief Steve Guptil, and Assistant Chief of the Village, Kevin O'Brien, for helping the members reach and maintain this level.

The Fire Department also applied for and received \$15,026.00 in Homeland Security Funds to purchase new equipment. This makes our total received over the last two years \$39,426.00. We have purchased mobile and portable radios (ours were old and in rough shape), air pack alarms (these go off when a firefighter is in trouble), a thermal imaging camera (to see through smoke and help find hidden fire), light sets, portable generator, binoculars, ventilation fans, reference manuals for hazardous materials and a multi gas meter for detecting many hazardous gases in the home, workplace and on the highway. The amounts mentioned above have certainly helped remove some of the costs that would normally be asked of the taxpayers of the Waterbury community.

The Town Fire Department currently has twenty-four members on the roster with a waiting list of two. If anyone in the community feels they may be able to give us some spare time, we will provide the training, the gear and what we feel is a fun atmosphere with a good group of people to help you fit right in. Give one of us a call and we will steer you in the right direction.

At this time, I would like to recognize those that have or still do help us out when we need that little something extra. Tom and Jackie Spence have sold the store but were always letting us get what we needed at any time. Chad Scribner is fairly new to the store business, but has the same great attitude when it comes to the Fire Department. I know the businesses and people involved in donating their products and/or people to help us over the year is too numerous to mention but please know the Town of Waterbury Firemen and Women appreciate all you do for us.

Sherry Doane was elected as Woman's Auxiliary President and has taken up right where Pam left off. A smooth transition for all. The Auxiliary also is on the lookout for a little help if anyone has the time. I'm sure they would accept the help. From the members of the Department, "thanks ladies!"

In closing this report I would ask the public to keep in their hearts, our members and friends, Fire Captain Scott Woodard who was deployed with Guard for Iraq, and Fire Lieutenant Scott Wells who has been serving in Afghanistan.

As always I can be reached by calling the station at 244-5293. Just leave a message.

Total Emergency Calls – 288 for the year 2003

Respectfully submitted David Jennison, Chief Town of Waterbury Fire Department

## LIBRARY DIRECTOR'S REPORT

2003 was a banner year at the Waterbury Public Library. Visitors to the Main Library noticed it was increasingly difficult to find a parking place. A few statistics tell the story. Library users made 15,236 visits to the Main Library. Staff registered 1,097 people for new library cards, bringing the number of registered borrowers to 1,979 by the end of 2003. Computer use increased by 45%, and reference questions posed to staff jumped by 258%! The number of adult programs offered by the Library increased from 28 to 46, and attendance by adults at library programs increased by over 260%. It was a busy year indeed.

February saw the adoption of the library's long-range plan for services through 2008. Many community members helped shape this plan by taking part in surveys and focus group discussions. Summaries and copies of the complete plan are available at the Library and the Municipal Office.

Area residents attended an exciting array of programs throughout the year. Highlights included a celebration in honor the birthday of the Library's benefactor and one of Waterbury's historic figures, Dr. Henry Janes, and a community-wide celebration of poetry during March. The words and spirits of poets and readers during the month-long Waterbury Poetry Project truly chased the winter blues away! As always, children's programs took center stage during the spring and summer months. We are grateful to the many community volunteers who read to children and helped with summer workshops. Our wonderful Friends of the Library sponsored a ten-week summer music series for children that delighted young and old with songs and musical play. We also are grateful to the Friends for the beautifying the Main Library grounds with flowers and a reading bench.

2003 brought staff changes to the Library. We bid farewell to long-time children's librarian Sally Dain. During her time at the library, Sally built a wonderful children's collection and worked to develop a strong program of children's services. Continuing in that tradition, we welcomed Loreleh Harris as our children's librarian and Jo Lynn Ostler as our young adult librarian. Jo Lynn is already well-known to many Waterbury residents as the administrator of the Town's recreation programs. Launching new programs in the fall of 2003, Loreleh and Jo Lynn brought their own unique blend of literature, visual art, and theater to our children's program schedule through weekly story times and after school programs.

A restructuring of staff responsibilities and the creation of the position of Assistant Librarian for Outreach Services brought a renewed emphasis on adult programming and outreach. Rachel Senechal joined our staff in this capacity in February 2003. Rachel coordinates regular deliveries of library materials to the Waterbury Area Senior Center and Squier House, and to homebound residents of all ages. She also publicizes library programs and services through a weekly e-newsletter. Call 244-7036 or send an e-mail to [rachel@waterburypubliclibrary.com](mailto:rachel@waterburypubliclibrary.com) if you are interested in receiving home delivery of books or subscribing to the e-mail newsletter.

Joslyn Richardson joined our staff as a page. You'll often find her working eve-

nings and on Saturdays, along with Dawn Fairbanks, who took over as circulation clerk when Anne Hogan left our staff to pursue further education for a career in journalism. If you've had overdue books recently, you probably got a friendly reminder call from Dawn.

A major development in the fall was the launching of the Library's web site. Now you can search our library catalog online at [www.waterburypubliclibrary.com](http://www.waterburypubliclibrary.com). The online catalog lists all materials found in the Main Library, the Branch Library, and the bookmobile. Borrowers who register a PIN at the circulation desk can also check their library accounts from home.

The Library also offers remote access to the Vermont Online Library for registered borrowers. For information or assistance with the Library's catalog or the Vermont Online Library, call the Library at 24-7036.

Our community is wonderfully supportive of the Library. We thank those individuals and organizations that adopt authors and give generous financial donations to support purchases and programs. We are also grateful to the many local businesses that host programs and contribute services to the Library.

We could never have gotten through the year without our capable, friendly volunteers and substitutes. These gracious folks make it possible for our small staff to cover a 61-hour-per-week schedule at our two locations. Barbara Stanley, Eulie Costello, Sarah Berry, Belle Sanders, Susan Rau, Mary Vecchione, Tanya White, Christine Osmond, Gail McCain, Chris Lambert, Mary Martin, Jill Chase, and Sandra Ershow collectively contributed 1,664 hours in 2003. Thanks also to substitutes Michelle Boisvert-Willey, Barbara Stanley, Tanya White, Sandy Ershow, and Maureen Kelly who always respond with a smile when called upon to fill in. A special thank you goes to our Library Commissioners Margaret Luce, Carolyn Fox, Jan Gendreau, Harriet Grenier, and outgoing Commissioner Mike Moore, who is retiring after 20 years of service to the Library. Each of our Commissioners gives many hours on the Library's behalf. Their conscientious stewardship, wise counsel, and creative energies and support are greatly appreciated. I would also like to thank Town Manager Bill Shepeluk for his assistance and support throughout the year.

In closing, I would like to remind everyone that the Library is available to all Waterbury residents. The Main Library is open Monday, Tuesday, and Wednesday from 10:00 – 8:00, Thursday and Friday from 10:00 – 5:00, and Saturday from 9:00 – 2:00. (Summer Saturday hours are from 9:00 – 12:00.) Branch Library hours are Monday from 3:00 – 8:00 and Friday from 9:30 – 4:30. All of us on the Library staff welcome your visit and look forward to serving you in 2004.

Mary Kasamatsu  
Library Director

# WATERBURY PUBLIC LIBRARY

Thank you Waterbury for your enthusiastic support of the Library. We are grateful to our patrons (who range in age from a few weeks to many decades). Their joy in reading for fun, information, or pure escape makes us all feel a wonderful sense of accomplishment.

Mike Moore completes his term as Commissioner in March. He is leaving after 20 years of service to the Library. Thank you Mike for your good work and serving as our treasurer! Sally Dain left in April. We thank Sally for her many years of service as our Children's Librarian. We appreciate and thank our wonderful library staff and volunteers; and recognize the leadership and dedication of our Library Director, Mary Kasamatsu has provided this past year. Here is a list of some of the successful projects we have completed:

\* The Five Year Plan for 2003 to 2008 was adopted. The plan, created by a Long Range Planning group who met for an entire year, identified four major services the Library should provide- (a) A collection of books focused on CURRENT TOPICS AND TITLES, (b) BASIC LITERACY and LIFELONG LEARNING, (c) A COMMONS- a public place in the community for meetings and individuals and groups to gather, and (d) COMMUNITY INFORMATION, both CURRENT and HISTORICAL such as information about local government, community organizations, and services. The Planning group identified as a major goal the creation of a new and larger facility to provide the services listed above.

\* At Town Meeting, \$25,000 was approved to repair and do some preventive maintenance on the slate roof of the Library on North Main Street. The project was completed in the summer at a cost of \$23,000. Thank you voters!

\* We had an energy audit and recommendations for insulating the building; and the front steps were rebuilt.

\*Thanks to our Freeman Foundation/Vermont Department of Libraries Grant, the Library is automated and our web site is up and running (<http://www.waterburypubliclibrary.com>), and folks can look at our catalogue online, receive e-mail updates, and access the Vermont Online Library.

\* The Library launched its first community wide reading project, poetry for all ages, all kinds- from Shakespeare to Dr. Seuss. It was a great success.

\* Friends of the Library raised money, sponsored programs and our periodic newsletter, offered the Books for Babies Program, planted flowers, and paid for our beautiful new sign. The Friends always welcome new Friends. Call 244-7036 for information.

\* The Bookmobile, in its 5th year, provided lots of reading opportunities this summer. We thank Wayne Nelson, from Someone to Do It, who donated his time to build/rebuild the Bookmobile shelves.

The Library has begun to prepare for the future. The Library Commissioners, along with many other Town Officers and volunteers, met in October to identify needs/priorities/funding of projects in our community. Library Commissioners have reviewed space planning documents, visited new and renovated libraries, and met with Vermont State Libraries experts. We appreciate all the many and varied contributions you all make to the Library. THANK YOU.

Carolyn Fox	244-6636
Jan Gendreau	244-5029
Harriet Grenier	244-7454
Margaret Luce	244-7809
Mike Moore	244-6457



*"Seminary Apartment Building in Waterbury Center"  
Drawing submitted by Kyle Jestings, 1<sup>st</sup> Grade at TBPS*

## WATERBURY POOL 2003 SEASON

Wow, what a summer. We opened with extreme heat and sun and ended with extreme humidity and rain. From one extreme to another is what working in the outdoors is all about.

Swim lessons were well attended this year, but watch your 2004 pool information sheet for some changes to lessons for next season (especially the night sessions). Six people took the lifeguard training course, our biggest class in three years. The pool will hopefully gain up to four new staff members for next season as a result of this course. Remember that anyone 15 years or older can take lifeguard training. We will run another course next July.

The Waterbury Swim Team won the District Swim Meet this year held at the pool on July 26. Congratulations to all swimmers, coaches and parents for a good season. Thank you to the pool staff for the hours you dedicate to the swim team, it is appreciated.

Swim lesson sign-up was confusing this year because of communication errors. Here is the scoop, so write it down. You must have bought your season pass to the pool prior to signing up for your free session of swim lessons. You may only buy a season pass at the Town Municipal Office, so do this before the night of lesson sign-up. You may only sign up for one session of lessons prior to the pool opening on the lesson sign up night, and may sign up for additional sessions once the pool opens. You must pay for additional sessions at the time of sign up, not on the first day of class. There is no more wait list for swimming lessons. If you are signed up and do not show for your lesson, it counts as your free lesson and you will not get any money returned to you if it was a session you paid for. We do not make up canceled swim classes; you can miss three classes and still meet the American Red Cross recommendations for swimming lessons. I hope this information is helpful in answering some of the confusion.

The pool voice mail will only be checked once weekly during the months of April, May, and June prior to the pool season; be patient in waiting for your phone call to be returned. The pool voice mail will only be checked once monthly during September – March. Your patience is greatly appreciated. Please do not call Nancy at home or at her place of employment, leave a message for her on the pool voice mail and patiently await her reply.

Thank you all for a wonderful summer at the pool. Thank you especially to the pool staff for the hours you put in, and the training you do to maintain your certifications. It is the staff that makes the pool work, and that keeps you safe. The pool staff looks forward to seeing everyone again next summer.

Nancy J. Robinson  
Waterbury Pool Administrator

## COMMUNITY PLANNER'S REPORT

The major planning accomplishment for this year was the finalization and approval of the Municipal Plan. The Planning Commission revised the majority of the Plan with the assistance of the consultant firm, Burnt Rock, Inc. The Central Vermont Regional Planning Commission finalized most of the maps for the new Plan, in Geographic Information System (GIS) format.

One of the major issues that surfaced through the public hearing process leading up to the Plan approval was development of higher elevation hillsides, ridgelines, and steep slope areas. There was considerable debate about how to address current development pressure in these areas in the Actions that accompany the Goals and Objectives in the Plan. As a follow-up to the Actions that were included, the Town and Village applied for and received a Municipal Planning Grant of \$11,400 to develop long-term regulations for these higher elevation areas. The Selectboard also requested that the Planning Commission draft interim zoning regulations to regulate development in higher elevation areas temporarily while the long-term regulations are researched and drafted.

The other priority recommendations of the Plan include drafting subdivision regulations, creating a Development Review Board to combine the development review functions of the Planning Commission and the Zoning Boards of Adjustment, pursuing Downtown or Village Designation, re-examining the zoning regulations for areas along Route 100, and creating a master plan for various new and renovated community facilities.

There have been many other accomplishments during 2003 including the following: During the summer, work resumed on the Main St. Reconstruction project including development of the Final Plans and obtaining the necessary right-of-way for the project. We worked cooperatively with the Waterbury Highway Department to inventory all culverts and other small drainage structures for the Town highways. This project reduces the local share of funding for Town bridge and culvert projects from 20% to 10%. As part of the local permitting process Shaw's Supermarkets offered then donated \$25,000 to Waterbury to create a pedestrian/bicycle path/sidewalk master plan and engineering study for the Colbyville area. The project will be accomplished in 2004.

We finally had a breakthrough on the Waterbury Railroad Station Restoration project. The liability issue has been resolved with the Canadian National Railway Co. (CN), the owner of the building, and it appears that the long-term lease can be finalized. In November the Village voters approved having the Village lease the railroad station from CN and RailAmerica, Inc., the owner of the New England Central Railway, and sublease the property to Revitalizing Waterbury, Inc. (RW). This lease arrangement will allow the Village to provide a major portion of the liability insurance for the property through the Vermont League of Cities and Towns. After the lease is signed RW will be hiring an architect to finalize the restoration plans so that re-construction can start as soon as possible.

During 2003, we continued to update our Enhanced 911 addressing data and atlas. If you have not done so already, please make sure to place your location address number either on your mailbox, if it is located separately from other mailboxes and is at the end of your drive, or on a post at the end of the drive. If you need information regarding your location address or where to locate the number please call the Planning Office at 244-1012.

We are continuing to update and revamp our Waterbury municipal website at the domain name of [WaterburyVt.com](http://WaterburyVt.com), with the able assistance of our volunteer webweaver, Michele Riggs, and oversight by the Waterbury Community Development Committee (WCDC). We encourage you to visit the site if you haven't already. If you have any comments, suggestions, or corrections for the site please call me at 244-1012, send an e-mail to [SLotspeich@WaterburyVt.com](mailto:SLotspeich@WaterburyVt.com), or stop by the municipal offices.

I would like to thank all the people that have provided comments and assistance in finalizing the new Municipal Plan. I would also like to thank the Planning Commission, Select Board, Trustees, and Bill Shepeluk for their continuing support for planning in Waterbury.

Stephen Lotspeich, Community Planner

## 2003 PLANNING COMMISSION REPORT

2003 was a big year for Waterbury on the planning side. Our achievements include:

- Approval of the Municipal Plan rewrite;
- Assistance in the establishment of a Conservation Commission;
- Approval of a much discussed Shaw's grocery store;
- Initial public discussions for Interim High Elevation / Ridgeline regulations;
- Approval of a large expansion of Green Mountain Coffee Roaster's facility;
- A total of twenty site plan reviews; and
- Obtaining \$36,000 in planning grants and awards

Site Plan Review is the review of proposed projects by the Planning Commission for conformance with the municipal by-laws. The WPC conducted 20 site plan reviews in 2003. Eight of the reviews were for the Town and the remaining twelve were for the Village. All applications were approved by the Planning Commission or withdrawn at the request of the applicant. A majority of the applications were completed in two meetings or less.

The major focus of the Planning Commission in 2003 (outside of site plan review) was the Municipal Plan rewrite. The Municipal Plan is a document that describes the goals of the Waterbury community and a list of the actions directed at accomplishing the goals. The Plan reflects a collective vision of the community and what we would like it to become. The Plan was approved in late Fall 2003 after numerous public meetings and more than two years of work by the Planning Commission and the many people who participated.

The public discussion of the Municipal Plan spawned another community debate on development of high elevation / ridgeline / steep slope areas. At the direction of the Selectboard, the WPC started public discussion of interim regulations to address these sensitive areas. In addition, the WPC obtained a municipal planning grant to provide for professional assistance in the development of permanent by-laws.

The Planning Commission gratefully turned over the reins of the Community Fair to Revitalizing Waterbury. RW did a wonderful job organizing the event. The Fair was another great success and looks like it will remain an annual event. Thank you RW!

The WPC continues to supported the recently establishment Conservation Commission and is very excited to work with them on conservation issues.

The Commission membership remains the same as it was last year and includes Rebecca Ellis, Joe Greene, Ann Miller, Sue Minter, Bob Murray, and Rick Weston. They collectively have dedicated 32 years of their volunteer time to the community for the Planning Commission alone. Several of the members also volunteer their time to other municipal endeavors. It is an honor and privilege to work with them.

Respectfully Submitted  
Bob Butler, Chair

# WATERBURY COMMUNITY DEVELOPMENT COMMITTEE

Waterbury Community Development Committee (WCDC) is a committee chartered by the Village Trustees and Town Selectboard and is reportable to those respective bodies. The membership is composed of volunteers who devote time and energy in assisting both government bodies in areas relating to commercial, residential, social and other types of development in the Town and Village of Waterbury.

A prime function of WCDC is to offer aid to existing and new businesses located in the Village by providing financing through the resources of the village revolving loan fund. This Urban Development Action Grant (UDAG) has aided businesses to start up or to expand. This financial assistance has resulted in the establishment of new enterprises in the village. As a result new jobs are provided and the economic strength of the community is enhanced.

A major loan that WCDC has approved was for the Washington West Ice Center which is presently operating and serving the community with a wonderful new facility. There are also several other local businesses that have been able to start up or expand due to this program.

Additional continuing efforts are made by WCDC to add oversight and influence to the municipal web site [www.waterburyvt.com](http://www.waterburyvt.com). While the municipality has assumed the administration of the web site, WCDC continues to look for ways to help make the site self-sustaining. The site presently offers numerous links to other valuable resources and posts information about the various Waterbury area volunteer groups as well as posting the minutes of the Selectboard and Trustees meetings and the calendar of events and other local information.

WCDC continues to look for ways to better serve the community. The committee welcomes suggestions from members of the community and invites interested persons to its meetings and is always open to new members who would like to join the committee and contribute ideas that will help improve the quality of life that we all enjoy as residents of Waterbury.

The current members of WCDC are:

Carol O'Neill	Ben & Jerry's
Mary O'Leary	EIV Technical Services
Ken Feld	
Missy Parks	
George Woodard	
Ted Schultheis	Stowe Street Emporium

# WATERBURY CONSERVATION COMMISSIONERS ANNUAL REPORT

The year 2003 brought a resurrection of the Waterbury Conservation Commission. The Commission hopes to fill an important gap in our overall planning program in Waterbury. The motivating factor to restore the Commission was to educate the townspeople, property owners, town leaders, about our natural resources; and build consensus for action. We hope to be able to inventory our natural resources as well as provide an appreciation for them. Waterbury is a recreational crossroads for Central Vermont and by identifying the resources we have, the Town and Village will be better able to preserve, enhance, maintain and further develop those resources.

Waterbury's Conservation Commission is one of 86 Commissions' in Vermont. The last year saw the creation of five new Commission's throughout the State. The Commission is made up of seven members appointed by the Town. In the last year the Commission has been developing a Mission Statement and has actively been working with our Town Planner, Steve Lotspeich and the Planning Commission as to how we can assist the community. We hope to become a technical resource to assist the Planning Commission and the Select board.

The Commission held a River Clean-Up Day on the Winooski River September 6th. A group of dedicated volunteers helped clean garbage from the banks and streambed of the Winooski via an armada of canoes. Great thanks go to Dave Keller of the Friends of the Winooski River who was instrumental in helping with the logistics of the event and to all of the volunteers who donated their time.

The Commission will be involved with the recently awarded Municipal Planning Grant. . We will work with the Town Planner to draft interim zoning regulations for high elevation areas and any other projects deemed necessary. All of the Commissioners seek public input as to how we can best serve Waterbury. Feel free to contact us either through the Town Office or directly with your thoughts.

## The Waterbury Conservation Commissioners

Monty Markow	1463 Ripley Rd	244-9950	monty@connectingsolutions.com
David Russo	212 Blush Hill Rd.	244-5083	drusso1@adelphia.net
Duncan McDougall	1536 Loomis Hill Rd.	244-0944	duncan.mcdougall@valley.net
Mike Bard	406 Mansion Hollow Rd.	244-6292	michael.bard@vt.usda.gov
Chuck Kletecka	1087 Shaw Mansion Rd.	244-8734	chuckk@adelphia.net
Don Schneider	8 Metayer Court	244-5043	dschneider@tbps.org
Cindy Maynard	650 Perry Lea	244-5766	maynardbc@aol.com

## WATERBURY ANIMAL CONTROL

Following the appointment for Animal Control Officer in 2003, I hit the ground running as the calls came in for lost and found dogs throughout the community. Needless to say, I have been steady for the first seven months of this position.

I was raised with animals, have always had animals, and operated a cat and dog rescue network for several years in North Carolina. This experience provided wonderful opportunities for me to work with and learn from nutritionists, animal communicators, vets, therapists, humane societies, trainers, rescue groups, activists, the legal system, and various resources of animal welfare. Although I am not a schooled expert, my hands-on experience has helped to shape a basic expertise in the understanding of and caring for animals.

Evolving directly from the Waterbury select board, the philosophy and objectives for animal control have been redefined solely for dogs and wolf-hybrids, with pronounced emphasis on community awareness and ordinance adherence. Progress to date in these areas includes a revised animal control ordinance ready for review by the select board and town manager; a ticketing system; several published articles in local newspapers; an increase in dog registrations and renewals; and *a lot* of telephone conversations with dog guardians. Ongoing support and relations includes working closely with Waterbury's pound keeper, the state veterinarian, Central Vermont Humane Society, the state & local police, the animal control officers of surrounding communities, North Country Animal League, WDEV, and the game warden. Along with my expected duties as the ACO, I have also been busy with volunteering my time in the adoptions and re-homing of surrendered dogs, and helping out with foster caring for dogs.

Future considerations for animal control involvement include public inservices, a radio call-in spot with WDEV, ongoing published articles, and contracting with Central Vermont Humane Society for services and support. I strongly encourage any suggestions and comments from the community regarding animal control.

In close, I really want to express my genuine gratitude for the support and participation I have received from the residents of the Waterbury community, the select board, Donna Centonze, Woodard's Vet Clinic, WDEV, and most of all, my mom Mary Haslam, for her tireless patience and assistance with all the dogs.

Sincerely,  
Eve Haslam, Waterbury Animal Control Officer  
[eehaslam@yahoo.com](mailto:eehaslam@yahoo.com)

# CENTRAL VERMONT ECONOMIC DEVELOPMENT CORP. 2002 – 2003 ANNUAL REPORT

The economy in Vermont and nationally has struggled for the past year. Central Vermont has not been immune from this trend. Notably Bombardier has mothballed the Barre Town plant due to lack of work for rail car production through out their system. Bombardier is negotiating a number of new contracts but the work, if they are the successful bidder, is several years out. On the plus side there are 800 more people working in Central Vermont than there were a year ago according to Department of Employment and Training statistics. Our unemployment rate is below the State and National averages but underemployment is a concern.

Housing continues to be an issue in Central Vermont. There is more demand for housing than there are units available and employers report the new employees are having difficulty finding appropriate housing. Most new construction is being done for the owner and there is little being built for the market. Cost and affordability at all levels are a concern. CVEDC will continue to work on this issue.

CVEDC has approved four SBA 504 loans in the past year, providing those businesses with long term, fixed rate financing that allowed them to expand. We have also assisted several businesses with VEDA financing.

We continue to work with area organizations on a variety of projects including filling empty buildings with tenants. Workforce development is still at the forefront of CVEDC's efforts and we are working closely with area businesses and the CV Workforce Investment Board on this issue.

The Small Business Development Center Specialist that works out of the CVEDC office continues to provide area residents with information about starting a new business or in the case of an existing business, marketing, financing or other information to assist their business. Just over 140 Central Vermont residents took advantage of this free service this year.

Our web site continues to grow and we encourage you to visit the site at [www.central-vt.com/cvedc](http://www.central-vt.com/cvedc). A commercial/industrial sites data base has been added.

We appreciate the support given to CVEDC by Waterbury over the years and look forward to continuing our successful relationship with the Town in the future.

# CENTRAL VERMONT REGIONAL PLANNING COMMISSION

The Central Vermont Regional Planning Commission (CVRPC) is a consortium of 23 towns and cities in Washington County and western Orange County. CVRPC provides a forum in which municipalities work together to address regional issues and opportunities. It also offers its member communities professional assistance with local planning efforts through its experienced and knowledgeable staff.

This past year, the Commission focused on quality of life issues that are addressed in the Regional Plan and worked on the update of the Regional Transportation Plan that also serves as the transportation element of the Regional Plan. With the completion of the revisions to these Plans, both documents were adopted by the Commission. In addition, the Commission's Transportation Advisory Committee annually evaluates the regional inter-modal transportation needs and problems and makes recommendations to the State Transportation Agency on projects that should be included in the Agency's five-year capital program. The Commission is also involved in the review of regionally significant Act 250 development projects and the local designation of village and growth centers. The Commission continues to work on the development of regional and local pre-disaster mitigation plans, approved 8 town plans during the year, and was awarded an EPA Brownfields grant to identify and assess potential brownfields sites.

CVRPC assisted the Town with the administration of the Mad River Solid Waste Alliance, review of Act 250 projects, provided review and comments on the draft Town Plan, developed Town Plan and natural resources maps, and initiated the development of a pre-disaster mitigation plan.

CVRPC continues to work with local officials to provide GIS mapping, including planning maps for a variety of projects and municipal plans, bicycle path suitability maps, and maps of the region's natural resources. CVRPC provides model by-laws, such as the telecommunication facilities bylaws that can be used as a stand-alone ordinance or as an amendment to existing zoning bylaws. CVRPC continues to maintain its web-based planning tools that can guide officials in updating town plans and zoning ordinances and finding additional resources related to planning.

Thank you for your continued support. We look forward to another year of serving our member communities and the Central Vermont Region.

Susan M. Sinclair, Executive Director  
Gunner McCain, Commissioner

# MAD RIVER SOLID WASTE ALLIANCE

The Mad River Solid Waste Alliance includes the Towns of Duxbury, Fayston, Moretown, Waitsfield, Warren and Waterbury. The Alliance was formed through an Interlocal Agreement that began in 1994.

During 2003, the Alliance held two Household Hazardous Waste Collection Day events in Duxbury, at the Harwood Union High School on May 10, 2003 and on October 4, 2003. A total of 315 households participated in the events this year, which represents 6.3% of our population. We collected over 1,680 gallons and 2,328 pounds of hazardous waste at the two events. Residents within the Alliance communities are able to bring all their waste pesticides and up to 10 additional gallons of hazardous waste to each event for disposal at no charge. **If you have waste mercury containing products such as: thermometers or thermostats; medical or scientific instruments; switches; lamps; batteries or other mercury containing waste you can dispose of these products at the Household Hazardous Waste Collection Day Events.** The Alliance will swap your mercury fever thermometer for a digital thermometer at no charge at these events. Remember that latex paint is not a hazardous waste and will not be accepted. You can mix latex paint with kitty litter to solidify it and dispose of the mixture in your garbage. We are again planning two collection day events in 2004 at Harwood Union High School.. They are scheduled for May 8 and October 2, 2004.

Over 1,175 gallons of used crankcase oil was collected within the Alliance at our Used Oil Collection Tanks during 2003. The tanks are located in Waitsfield at the Earthwise Transfer Station and at the WSI Landfill in Moretown. As an Alliance resident, you can bring up to 5 gallons of used crankcase oil to either of these sites at a cost of fifteen cents per gallon at the Earthwise Transfer Station and twenty-five cents per gallon at the WSI Landfill for proper disposal. A car and truck oil filter crusher is also available for Alliance residents at the WSI Landfill at a cost of twenty-five cents per filter.

The Alliance continues to work with the Association of Vermont Recyclers to provide educational programs and theater productions promoting reduction, reuse and recycling. During 2003 the Association of Vermont Recyclers completed pollution prevention and resource conservation programs for the Fayston, Moretown, Waitsfield, Warren and Thatcher Brook Elementary Schools and the Crossett Brook Middle School.

The seventh truckload sale of compost bins was successful with the distribution of 54 composters and 24 kitchen composters. It is estimated that each composter can compost 500 pounds of garden and kitchen waste annually. This means rich soil to add to your garden and less waste to go to the landfill. We will hold a eighth Compost Bin Sale this spring. The Alliance held two car and pick-up truck tire and metal collection events at the WSI Landfill and the Earthwise Transfer Station during 2003. A total of 3,326 tires and over 3548 tons of metal were collected during these events. We are planning to hold two tire and metal collection events during 2004.

**The Waste Systems International of Vermont, Inc. Landfill (WSI) provides Alliance residents with the opportunity to bring their recyclables to the facility at no charge. This is done as part of the arrangement between the Alliance and WSI for being the "host district" for the facility. During 2003 single stream recycling became a reality in the Alliance. You can now bring your mixed paper, glass bottles and jars, metal cans and #1 and #2 plastic bottles in the same container for recycling. The recyclables are taken to the Chittenden County Materials Recovery Facility for processing. The WSI Landfill in anticipation of reaching capacity in it's existing disposal cell in 2005 has initiated an application to get additional cell space permitted for future disposal. The Casella Earthwise Transfer Station and WSI also participated in the free disposal of roadside litter during the Green Up Day celebrations. The Alliance continued a computer collection and recycling program this year and 145 computer systems and printers and 33 televisions were collected. This is an on going program at the WSI Landfill. The cost to recycle the computers and printers is \$12.00 per system and tv's are \$15.00 each. The Alliance is a member of the Northeast Resource Recovery Association which helps us market some recyclable commodities such as tires, textiles, propane cylinders and other materials. Backyard burning of trash is illegal and causes air pollution problems. Be a good neighbor and don't burn trash. If you know of any illegal dumping sites within your town that would benefit from an Adopt a Site Program give John Malter, Alliance Administrator a call at 244-7373 and let's see what we can do to help eliminate these types of problems together.**

**The Alliance Solid Waste Implementation Plan is being reviewed by the State for conformance with the revised State Solid Waste Plan. There will be two public hearings on the plan following the State's review and approval. The plan will be available for review at the Town Clerk's Office prior to the public hearing.**

**The FY 04 assessment for the administrative and program costs remain the same at \$1.75 per capita.**

**The representatives of the Alliance include: Duxbury, Diana Lynch; Fayston, Bob Vasseur; Moretown, Jonathan Siegel; Waitsfield, Sal Spinoso; Warren, Ken Blair; Waterbury, Ed Steele and John Malter from Waterbury is the Administrator for the Alliance.**

# 2004 BUDGET PROJECTIONS AND FINANCIAL REPORT - MAD RIVER SOLID WASTE ALLIANCE

<i>Projected Income 2003</i>	<i>Actual Income 2003</i>	<i>Accounts Rec' able 2003</i>	<i>Proposed Income 2004</i>
Duxbury (1,289) = \$2,256	\$2,256		\$2,256
Fayston(1,141) = \$1,997	\$1,997		\$1,997
Moretown(1,653) = \$2,893	\$2,893		\$2,893
Waitsfield(1,659) = \$903	\$2,903		\$2,903
Warren(1,681) = \$2,942	\$2,942		\$2,942
Waterbury(4,915) = \$8,601	\$8,601		\$8,601
Population(12,338)@1.75 = \$21,592	\$21,592		\$21,592
WSI Education=\$19,637	\$11,811	\$813	\$19,637
WSI HW=\$13,282	\$9,982	\$5,248	\$10,882
Ag. Pest. Grant=\$3,000	\$1,517		\$3,000
SQG=\$3,500	\$1,157		\$1,500
DEC HHW Grant=\$3,500	\$1,337	\$1,913	\$3,500
<b>Total HHW-\$20,782</b>	<b>\$13,993</b>	<b>\$7,161</b>	<b>\$18,882</b>
Compost Bins-\$2,448	\$2,451		\$3,000
Tires-2,400=\$3,600	\$3,722		\$3,780
Computers=\$1,200	\$2,161		(2,520 Tires) \$3,150
SW Impl. Grant=\$1,439	\$1,439		(250 Computers/TVs)
Burning Grant=\$4,000	\$2,261		\$1,739
Total Misc.=\$12,687	\$10,595		\$13,108
<b>TOTAL INC. = \$74,722</b>	<b>\$57,991</b>	<b>\$7,974</b>	<b>\$73,219</b>
<i>Projected Expenses 2003</i>	<i>Actual 2003</i>	<i>Accounts Payable 2003</i>	<i>Proposed 2004</i>
Admin. 592 hrs. @ \$29 = \$17,168			582@ \$29 = \$16,878
Insurance = \$600			Insurance = 750
SW Managers Assoc. = \$150			SW Managers Assoc. = \$150
<b>TOTAL ADMIN. = \$17,916</b>	<b>\$16,321</b>		<b>\$17,778</b>
Education			
A. 377@29 = \$10,993			A. 360@29 = \$10,440
B. Travel/Office = \$1,924			B. 1,294
C. Newsletter, Printing Dist. = \$2,000			C. 2,000
D. School Programs = \$3,500			D. 3,500
E. Green Up Day, Home Show, Spec. Clean Ups = \$500			E. 500
F. NRRRA Memb. = \$180			F. 180
G. Conference = \$600			G. 600
<b>TOTAL EDUCATION = \$19,637</b>	<b>\$17,060</b>		<b>19,637</b>
HHW			
A. 295@ \$29 = \$8,555			A. 260@ \$29 = 7,540
B. Travel/Materials = \$2,409			B. 2,409
C. HHW Contractor = \$15,600			C. 15,000
<b>TOTAL HHW = \$26,564</b>	<b>\$21,590</b>		<b>24,949</b>
Equip. Maintenance = \$200	---		---
Tire Collection = \$3,750	3,446		3,540
Metal Collection = \$500	775		200
Computer Collection = \$1,744	2,150		2,200
Compost Bins 72@ \$31.50 + Sales Tax = \$2,381	2,258		72 @ \$35 = 2,520 24 @ \$8 = 192 Sales Tax = 163 Marketing = 200
Total			3,075
Brochure = \$2,100	---		2,100
<b>TOTAL EXPENSES = \$74,681</b>	<b>\$63,600</b>		<b>\$73,479</b>

## TREE WARDEN REPORT - 2003

It is the role of the Town Tree Warden to provide for the management of Waterbury's public trees. The principal activities of this position consist of tree maintenance, planting trees, and mitigating situations involving hazardous trees.

Trees need occasional maintenance pruning to avoid conflicts with utilities and to provide clearances for sidewalks and roads. With construction imminent on North Main and Winooski Streets, twenty-five trees were pruned and clearance to the sidewalks was increased by removing lower limbs. This effort was largely successful in avoiding extensive damage to the trees during construction. Fifteen trees on Park Row and Randall Street were also pruned to provide for sidewalk and road plow clearances.

There has been a significant loss of public trees in Waterbury during the past decade. The number of trees on Main Street alone has declined from over 150 in 1992 to less than 100 this past year. In an effort to replenish this resource, a modest tree planting program was initiated in the spring of 2002 with the planting of six trees along South Main Street. These trees, four lindens, one oak and a crabapple, can be seen as you enter the Village from the south. Later in 2002, an additional six trees were planted around the new Elm Street parking area. They consisted of a red oak, two elms, and for screening, three clumped river birch. It should be noted that the two elms are newer cultivars resistant to Dutch elm disease. In 2003, the majority of tree planting took place in and around Hope Davey Park. The trees consisted of three red oaks, four maples, one crabapple, and a clumped paper birch. Four maples were also planted in the village, three on Park Row and another at Thatcher Brook Primary School as part of their Arbor Day celebration. Since the inception of this program in 2002, the total number of trees planted now stands at twenty five. My sincere gratitude goes out to Randy Guyette, Scott Guyette and Jack Centonze for their assistance in tree planting this past year.

Due to public safety concerns, six dead and declining trees near sidewalks, parking areas and Village streets were removed and stumped. An additional three trees had dead limbs removed that were also considered hazardous.

Scott Pfister

# WATERBURY RECREATION COMMITTEE

## YEAR 2003 REPORT

The year started with the now well-established and popular 3rd Annual Community Skate & Bonfire Party. For the first time, due to *the* winter's major snow storm, the event had to be postponed to the following day. Thanks to the quick work by the Waterbury Fire Department and WDEV, an estimated 150 to 200 folk rearranged their holiday schedule and still came out to the Anderson Field Skate Rink to enjoy the outdoor skating, huge bonfire, holiday music and warm drinks.

Through the year, the newly-created Hope Davey Park's 18-hole Disc (Frisbee) Golf Course saw more and more enthusiastic visitors. Literally hundreds of golfers, beginners and experienced, young and the "young-at-heart," enjoyed the outdoor sport. Several tournaments were held at Vermont's very first public disc golf course, as well. In the upcoming year, the committee will be creating a disc golf course and nature trail stewardship group to help oversee maintenance issues for the course as well as the adjoining nature trail.

In early June, the committee assisted Nancy Robinson's pool directors in the annual swim lesson sign-up process. The recreation committee volunteers were once again enthusiastic in helping reduce the time, work and chaos involved. We look forward to tweaking the process to be even more helpful next year.

As usual, we continued to look for ways in which to support, assist and/or strengthen current programs and facilities, as well as trying to foster new opportunities for the ever-increasing demand. One of the committee's goals in 2004 will be to strengthen the safety and "spruce up" our existing facilities. While The River Runs Through It Garden Club generously donated beautiful flower buckets in front of the Dac Rowe Public Rest Rooms, the weather thrice denied our efforts to repaint the facility. Unfortunately, it will have to wait until springtime. Thankfully, Waterbury Highway Foreman Bruce Humphrey coordinated a quick painting over some graffiti to maintain the basic décor in the summer. Town Manager Bill Shepeluk is also helping coordinate much-needed painting of the pool house at Anderson Fields.

We want to congratulate all involved for the creation and opening of the Ice Center of Washington West. The amount of energy, enthusiasm, persistence, fund-raising, donation-giving and time involved was and continues to be overwhelmingly wonderful. It is a real tribute to our community. We look forward to seeing the positive impact to the area, especially as the final stages of construction in the upcoming months are completed.

I hope everyone will join us on the Recreation Committee in thanking out-going member Lynn Taylor for her invaluable input to the recreation committee over the past "several" years. We wish her well in her future endeavors as she plans to continue her volunteer roles with the Waterbury Swim Team and Waterbury Ambulance Service.

We welcomed Michele Riggs as our newest recreation committee member this year. She has already made a big impact with her web-site design and maintenance work. If you have not recently visited Waterbury's website, please do so at [waterburyvt.com](http://waterburyvt.com). She joined a dedicated crew consisting of Alan Aitken, David Lyons, Lynn Taylor and Alex Cawley. We are presently looking for new members to fill several spots. If interested, please contact Alex Cawley at 244-1606.

In the future, we look forward to creating new programs and events for all to enjoy.

Thanks for your suggestions and support. Please do not hesitate to contact any member to discuss your good ideas.

Respectfully,

Alex Cawley, chair

## LEGISLATIVE REPORT—VAL VINCENT

The most important event of last year was the smooth transfer of power from Gov. Howard Dean to Gov. Jim Douglas. Democracy is a wonderful method for governing ourselves.

In January, the pace of the legislature was slow because the new Secretaries and Commissioners had to learn their subject areas before they could testify before committees.

The second most important event was the revisions to Act 60 called Act 68. The new education finance reform bill changes and supposedly simplifies how Vermont schools are funded and slightly reduces reliance on the property tax. The law takes effect in the 2004-2005 school year and the student block grant increase to approximately \$6,800.

Act 60's most controversial financing component, the sharing pool, will be eliminated. Instead towns will send their collected property tax to the Education Fund for redistribution based on increased spending above the block grant. The new law uses Act 60 as the base and keeps intact many of the fiscal structures such as the pupil weighting calculations, formula for income sensitivity, block granting formula and most importantly statewide sharing of property taxes to insure equitable tax raising ability from town to town.

There are two major finance mechanism changes. Towns grand list will be split to create two different tax rates, one rate for residential property, and the second for non-residential properties including business property. It is extremely important you fill out the form, Declaration of Vermont Homestead HS-131. You can file online at [www.vt.gov/DoTheForm](http://www.vt.gov/DoTheForm) Declaring your homestead means you will pay a residence tax rate (\$1.10) instead of a business (\$1.59) tax rate. Don't forget to mail your HS-131 form into the Tax Department by April 15<sup>th</sup>.

A new redistribution formula sends Education Fund dollars back to towns based on residential tax rates increasing by one percent for each additional one percentage of spending per pupil above the block grant of \$6,800.

The major new revenue source providing property tax relief comes from an increase in the sales tax from five to six cents. This is one element of the bill that might cause economic hardship to businesses along the Connecticut River.

I'm glad we have transitioned passed Act 60. I have learned the cost of public education is something we will discuss and debate forever. Vermont has the most equitable formula to redistribute resources for public education from town to town than any other state in the country. The years of struggle have been worth the effort. Other aspects of the new law and analysis of its tax implications can be found at: [www.leg.state.us/misc/issues.htm](http://www.leg.state.us/misc/issues.htm)

The other initiative I was most interested in last year was the restructuring of the Agency of Human Services. I was appointed to a legislative committee to oversee

that process. I have been impressed at the effort the Agency has put into gathering input from clients, program providers, health care professionals and family members. Soon a report will be released suggesting areas most in need of change. If you are interested in this effort you can go on line at: [www.ahs.state.vt.us](http://www.ahs.state.vt.us) and click on restructuring.

Other bills of interest are:

Act. 42 The position of Commissioner of Agriculture was elevated to Secretary Of Agriculture

Act. 44 An electronic signature is given legal effect

Act. 15 Creates a new crime of Home Improvement Fraud

Act: 39 Increases the amount of an educational assistance grant for a member of the Vermont National guard from \$2,500. to the in-state tuition amount for Vermont State Colleges

Act: 23 Establishes reciprocal fishing license agreements

Act: 33 Establishes the Amber Alert Program

On a personal note I must tell you I badly broke a bone in my foot on May 15<sup>th</sup>. I missed the last two weeks of the legislative session. I felt bad that I couldn't do as I usually do. Then I accepted my fate and enjoyed the rest a broken foot demands.

If there is anything I can do for you, just call, write or email me. Thank you for the opportunity to serve you in the legislature.

P.O. Box 131  
Waterbury, Vt. 05676  
Email: [vjvincent@aol.com](mailto:vjvincent@aol.com)

Ph: 244-6313  
Fax: 244-1893

## LEGISLATIVE REPORT BY REPRESENTATIVE ROBERT DOSTIS

Serving the residents of Waterbury, Huntington, Duxbury, and Buel's Gore in the Vermont Legislature is an honored privilege. And while the primary objective of this report is to highlight accomplishments from the 2003 Legislative Session, I also want to thank you for allowing me to work on your behalf throughout the year. It is immensely rewarding to help constituents—individuals, families, and community groups—research issues and resolve problems.

The 2003 Session was productive, reflecting priorities many townspeople have expressed, with the passage of new laws (known as Acts).

- Act M-8, a bill co-sponsored by Rep. Val Vincent and me, allows a change in Waterbury's Charter to consolidate the Water and Sewer Commissions.
- Act 1, the first bill to be passed in the 2003 Session (co-sponsored by Rep. Vincent and me at the request of a constituent) changed the date that Buel's Gore could hold its Annual Meeting.
- Act 22, a bill I sponsored, addresses the nutritional well being of school age children through federally funded school meals programs. We are fortunate that all the schools in our district's towns offer School Breakfast and Lunch; children in *every* Vermont town deserve the benefit of these critical nutrition programs.
- Act 68 is the new School Funding Formula that also helps to reduce the reliance on property taxes for paying for education.
- Act 69 is a comprehensive renewable energy bill. I helped move this bill through the Legislature. With support from Governor Douglas and key legislators from both parties, the bill passed both the House and Senate on the last day of the Session.
- Act 67, known as the "Jobs Bill", contains an economic stimulus package and an increase in minimum wage to \$6.75 in July 2003 and to \$7.00 in 2004. The Commerce Committee, on which I serve, worked on this bill for many months.
- Act 56 is a capitol bill that includes funding to support community facilities targeted to youth. Under the auspices of this bill, Waterbury received \$50,000 to build the community ice rink.
- Act 66 is the FY2004 State of Vermont budget. With less than 1% growth, this balanced budget shows fiscal restraint while meeting important infrastructure and social needs of the state, and fills our General and Health Access Trust funds. The budget includes:
  1. increased funding for PILOT (more PILOT means lower local taxes)
  2. new policies that support Vermont farmers
  3. increased funding for youth and child care facilities and programs (with \$25,000 going to the ice center in Waterbury)
  4. continued funding to work on lowering the costs of prescription drugs
  5. enhanced public safety through funds to: fill 19 State trooper vacancies; support the violent crimes unit; open the Springfield prison on time; and, restore VOSHA

Other highlights from this past year in Montpelier included the joint resolution honoring Harwood Union High School's music program at the Statehouse. Students, teachers, and school administrators were present as the resolution was read before the entire House of Representatives and a prolonged standing ovation acknowledged their achievements. This past year, I was also proud to support Noah Brautigam of Huntington, and Skye MacLean of Waterbury in their successful bids to serve as Pages in Montpelier. On the home front, it was good to connect with you at town meetings, events, and over coffee—hearing your concerns, answering questions, and getting to know each other better.

Economic prosperity and job creation are concerns shared by all Vermonters. In my second term as your State Representative, I was again appointed to serve on the Commerce Committee, with purview over economic and community development, banking and insurance, utility and energy, and many other commerce-related topics. For the 2004 Session, I have been asked to Vice-Chair the Commerce Committee, a challenge I welcome.

As your Representative, and Vice-Chair of the Commerce Committee I will continue to work to improve the economic and business climate in Vermont. I will advocate for the type of fiscal constraint and responsibility demonstrated these past 12 years in Vermont—maintaining a balanced budget while continuing to address the needs of our citizens and towns. I will work to ensure any fiscal belt-tightening required does not fall disproportionately on those Vermonters who can least afford it—Vermonters seeking work; Vermonters working full or part time but who are still unable to afford health care; retired Vermonters on fixed incomes who rely on prescription drugs; disabled Vermonters. I will also advocate that the discipline required to prepare a balanced budget does not shift costs onto our already stretched local community budgets or increase the demands on property taxes.

As I work on the Legislative agenda of the coming year, I trust you will continue sharing with me your concerns and your recommendations for change. I welcome the opportunity to hear from you via phone, email or in person—whether individually or by attending a community gathering.

Sincerely,

Rep. Robert Dostis  
1087 Shaw Mansion Road  
Waterbury Ctr. VT 05677  
802-244-8734  
[rdostis@adelphia.net](mailto:rdostis@adelphia.net)  
[www.robertdostis.com](http://www.robertdostis.com)



**WARNING**  
**FOR THE ANNUAL MEETING OF THE**  
**WATERBURY-DUXBURY SCHOOL DISTRICT #45**

February 24, 2004  
7:00 p.m.  
Crossett Brook Middle School Cafeteria  
Duxbury, Vermont

The inhabitants of the Waterbury-Duxbury School District #45, a union school district, who are legal voters in the District, are hereby notified and warned to meet in the Cafeteria of the Crossett Brook Middle School in the Town of Duxbury at 7:00 o'clock in the evening of February 24, 2004 to act upon the following matters:

**ARTICLE 1:** To elect a Moderator to preside at the meetings of the Waterbury-Duxbury School District #45 whose term of office shall be for the ensuing year.

**ARTICLE 2:** To elect a Treasurer for the Waterbury-Duxbury School District #45, whose term of office shall be for one year.

**ARTICLE 3:** To act upon reports of the Waterbury-Duxbury School District #45 officers with the exception of their claims for fees or compensation during their year of office ending March 2, 2004.

**ARTICLE 4:** To act with respect to claims of Waterbury-Duxbury School District #45 officers for fees or compensation for their services during the year ending March 2, 2004.

**ARTICLE 5:** To see if the District will authorize the Board of Directors to borrow money with which to pay its lawful debts and expenses for the fiscal year which ends June 30, 2005, in anticipation of the collection of taxes and the receipt of other funds to be used for those purposes.

**ARTICLE 6:** To present Waterbury-Duxbury School District information of interest, including but not limited to student assessment information.

**ARTICLE 7:** To present, for informational purposes only, the budget for the support of Waterbury-Duxbury School District #45 for the fiscal year which ends June 30, 2005.

**ARTICLE 8:** To vote by Australian Ballot whether to authorize the Board of Directors to expend a sum not to exceed \$415,000, subject to reduction from available state and/or federal construction grants and appropriations (estimated to be \$100,000) for replacement of the roofs on Thatcher Brook Primary School. The School District's bonded indebtedness for such purposes estimated to be \$315,000.

**ARTICLE 9:** To vote by Australian Ballot whether to authorize the Board of Directors to deposit the June 30, 2003 unreserved General Fund Balance of \$3,170 to the Capitol Improvement Reserve Fund.

ARTICLE 10: To vote by Australian Ballot whether to authorize the Board of Directors to expend a sum of \$6,799,741 for the support of the Waterbury-Duxbury School District #45 during the fiscal year which ends June 30, 2005.

NOTE: The polls for voting by Australian Ballot will be open on March 2, 2004 Town Meeting Day, at the following places:

FOR DUXBURY VOTERS

7:00 a.m. to 7:00 p.m.

Crossett Brook Middle School

FOR WATERBURY VOTERS

7:00 a.m. to 7:00 p.m.

Thatcher Brook Primary School

ARTICLE 11: To do any other business that may legally come before the meeting.

Dated at Waterbury this 23th day of January, 2004.

\_\_\_\_\_  
Susan Flynn

\_\_\_\_\_  
Jeffrey Larkin

\_\_\_\_\_  
Dale Smeltzer

\_\_\_\_\_  
Robert Magee

\_\_\_\_\_  
Theresa Wood, Chairperson

Received and recorded this \_\_\_\_\_ day of January, 2004.

\_\_\_\_\_  
Donna Centonze, Clerk  
Waterbury-Duxbury School District #45

# WATERBURY-DUXBURY SCHOOL DISTRICT ANNUAL REPORT

## 2004-05 Budget

The budget being presented to voters in our two towns represents a 4.17% increase over this year's approved budget. Of the 4.17% increase, 1.9% is the net change in salaries and benefits for all employees; 1.4% is the net change in costs needed to provide for special education services to eligible students. The remainder of the 4.17% is for various other smaller items.

This budget is a result of extensive review of all accounts and a commitment to maintain the current educational quality while accounting for enrollment declines. The School Board adopted the final budget figure of \$6,799,741 (a 4.17% increase) and is recommending it for voter approval.

Total enrollment at the primary school has declined by 5%, even though preschool enrollment has increased from 42 students to 55 students. This declining enrollment in grades 1<sup>st</sup> through 4<sup>th</sup> prompted the reduction of one classroom teacher within that group of teachers. Therefore, for the 2004-05 school year, there will be eight first and second grade classroom teachers instead of the current nine. Two other reductions in next year's budget are the elimination of a .50 Reading Specialist position and a reduction of the Literacy Coordinator from .50 FTE to .40 FTE. Given the recent decline in enrollment and continuous professional development in literacy over the past five years, the impact on students with these two reductions would be minimal.

A new education funding law called Act 68 replaces Act 60 beginning with this budget and places a set tax rate on non-residential property at \$1.59. This rate will be consistent from community to community and can only be adjusted by the General Assembly. The homestead tax rate was set at \$1.10 but will be adjusted proportionally to the amount of spending a school district decides to spend above the \$6,800 per student block grant amount. The difficulty in setting the actual tax rate at this point for both towns is that property owners have until April 15 to declare their property as either non-residential or residential. Until then, calculations have estimated the Homestead Tax Rate for Waterbury to be \$1.541, or a **15.08% decrease** from last year's rate. Duxbury's rate will be \$1.247 or a **24.81% decrease**. Calculating the exact residential property tax rate will be completed after April 15<sup>th</sup>. This situation is not unique to our two towns. Voters across the state are dealing with the same issue of voting on school spending budgets using estimated tax rates.

## Board Initiatives

- Unified Contract Agreement

The Unified Teachers' Contract was settled last spring after nearly two years of negotiations. The contract spans 5 years, July 1, 2002 through June 30, 2007, and covers all teachers and other professional staff from Waterbury-Duxbury, Moretown, and Warren school districts. The final agreement was a huge undertaking by the three School Boards from those towns. This is the first unified contract in Washington West Supervisory Union (WWSU) history and provides consistency in contract

language, compensation and benefits for teachers, and ease of implementation for WWSU Central Office staff. Waitsfield and Fayston are also considering joining once their negotiated agreements come up for renewal.

- **Facilities Maintenance and Renovations**

Given the second defeat of a bond vote to renovate Thatcher Brook, the School Board approved the release of money that was in the Building Reserve Account to address a fraction of the facility needs of both buildings. This, coupled with the annual maintenance money, allowed paving to be done on the driveway at Crossett Brook and repair and pave the worst section of the parking lot at Thatcher Brook. These two projects were greatly helped out by Waterbury Town Manager, Bill Shepeluk along with Bruce Humphries and the Waterbury town road crew. Students entering Thatcher Brook last fall were greeted by 10 newly painted classrooms, painted hallways in the south building and a brightly painted cafeteria. The cafeteria design, some volunteer labor and paint, were provided by the Parent Teacher Link (PTL) group. Although these improvements have helped there are still many issues too costly to address through these small reserve funds.

To address the larger, more severe renovation needs at Thatcher Brook, the School Board is taking two important actions. First, there is a special article on the ballot requesting a maximum of \$415,000 to replace the roofing materials on all four buildings, repair structural deterioration of the roofs, and repair and paint all of the soffits. The 25+ years in age of the current roofing materials is causing many leaks, especially in the center building and gymnasium. State construction aid of approximately \$100,000 will be requested leaving an estimated bond indebtedness of \$315,000. Second, is the involvement in a community planning with other Waterbury officials (e.g., select board, trustees, library commissioners, etc) to develop and prioritize the infrastructure needs of the Waterbury area. Along with this list, the collaborative group will be working on a long-term financing plan to fund these needs. This plan will be presented to the entire community at some point in the near future.

- **Washington West Supervisory Union Central Office**

There have been changes in personnel at the Central Office that serves all the school districts that make up WWSU. Last spring, Bill Riegel announced his retirement after 30+ years in education. Mr. Riegel was replaced by Dr. Bob Gerardi, who is filling in as interim superintendent for the remainder of this school year. The Executive Committee for the supervisory union has organized a search process and committee to hire a permanent superintendent by this summer. A report detailing other WWSU changes and news can be found elsewhere in the town report.

- **Leadership Grant**

The completion last spring of a leadership development process resulted in clearer operational understandings of the roles and responsibilities of the three groups responsible for what happens in the Waterbury-Duxbury School District. The Waterbury-Duxbury School Board, Educational Leader Team or WWSU Central Office staff are assigned primary or secondary responsibility to ensure that the various expectations are accomplished. This clearer identification of roles and responsibilities has led to more efficient accomplishment of tasks and has also proven invaluable for the transition of the three new Central Office staff members hired this

school year.

- **Sidewalk Resolution**

There has been premature deterioration of a section of sidewalk in front of Crossett Brook Middle School. There has been an ongoing disagreement between the architects and the contractor as to the cause for the sidewalk problems and who was responsible for the deficiencies. After numerous and lengthy deliberations, the disagreement ended up in court. This past December a summary judgment was issued in favor of the architect (and the school district) and is now in the penalty phase. The hope is to have the sidewalk repaired this summer.

### **School Initiatives**

- **Middle School Review**

Crossett Brook Middle School conducted a self-study with a team from the New England League of Middle Schools to provide an outside evaluation showing where the middle school stands compared to regional standards. A report with its recommendations will be reviewed by the School Board in February with recommendations for improvement, if any, decided upon in March.

- **No Child Left behind Act**

The new federal mandate "No Child Left Behind" is beginning take shape following two years of work by the Vermont Department of Education to determine how this law will impact on a small state with many small school districts. The assessment and accountability section of the law has been the most difficult to implement. Testing in reading and mathematics in grades 3 through 8 has been revised for this fall and will continue annually.

The law requires all students to be tested with the scores divided into subgroups such as students eligible for Free and Reduced Lunches, students receiving English as a Second Language (ESL) services, by gender, etc. Schools who do not meet specified accountability levels in any one or more grade, group or subgroup, will be classified as a "failing school". When base-line results were reported by the Department of Education this past fall, neither Thatcher Brook nor Crossett Brook had student scores low enough in any of these subgroups to classify either school as a failing school. This classification will be difficult to maintain and presents a real challenge to our Educational Leaders and instructional staff to change and adapt instructional practices in order to meet the ever increasing accountability levels while still addressing the diversity of other needs of our students.

- **Early Childhood Education**

The emphasis on higher standards has led the school district to make changes which will allow more children, especially 4 year olds, to begin their education at an earlier age. There are now two community preschool partnerships, which provide preschool curricula to children who do not attend Thatcher Brook Preschool. Because of the current situation of lower enrollments, the school-based preschool has temporarily moved out of the basement this year into a larger, first floor classroom. With the larger space, and by utilizing current staff, the preschool program was able to increase its enrollment from an average of 42 children per year to 55 students. In addition, children now attend preschool for 10 hours per week instead of the previous 6 hours. These changes enable all of our 4 year old children, whose parents want them in preschool, to access one of three preschool options.

Another important change has been the nearly daily assistance of a Headstart teacher in our preschool program. Support from Headstart has existed for eligible families in their homes for many years. However, this year, increased support during students' school time is helping our students become better prepared for kindergarten and beyond.

### Recognitions

We wish to recognize some outstanding people in our school district for their hard work and good service on behalf of all children from Duxbury and Waterbury:

- As previously mentioned, Bill Riegel retired after a long and distinguished career in education. He began his career as a mathematics teacher in the Windsor area. He was principal of Waterbury Elementary School for 20 + years. In 1995, he became superintendent of the WWSU. Mr. Riegel was principal of Waterbury Elementary School when it won a national award as one of the top 50 elementary schools in the nation! He also has worked diligently over the past 7 years to have the WWSU function as a true supervisory union. During his tenure as superintendent, curricula was rewritten to integrate the new state standards and he was the driving force behind the successful first steps toward a unified teachers' contract for all of the schools in the supervisory union.

- Also retiring this year is Linda Combes, the school secretary at Crossett Brook Middle School. Linda has been at Crossett Brook since it opened in 1996. Prior to her current position, she was a secretary for Waterbury Elementary School from 1983 to 1995.

- Pam Menz, a first/second grade teacher at Thatcher Brook Primary School recently received her National Board Certification. This very prestigious certification is awarded to those few teachers nationally who have met all the rigorous criteria to be considered a Master Teacher. Mrs. Pam Menz joins Mrs. Adrienne Magida as the second nationally certified teacher at Thatcher Brook Primary School.

### Annual Meeting – School Report Card Night

This year's Annual Meeting will be held at Crossett Brook Middle School on Tuesday, February 24th, at 7:00 p.m. The annual meeting is a time for the general public from both Duxbury and Waterbury to ask questions about the school budget, school reports, and about each school and their individual programs. This meeting gives voters an opportunity to address issues or concerns with School Board members and the school administrators. This year we will also focus on the assessment results of our schools – areas where we are strong and areas where we need improvement. We encourage you and other community members to attend this important informational meeting at Crossett Brook Middle School.

Respectfully submitted,

### Board Meeting Attendance Rate 3/13-03 – 1/23/04

Susan Flynn	23 of 25
Jeff Larkin	23 of 25
Bob Magee	2 of 25
Dale Smeltzer	24 of 25
Theresa Wood, Chairperson	22 of 25

# Annual Report of School and Student Data for the 2003-2004 School Year

## WATERBURY-DUXBURY SCHOOLS General Information

<b>Average Class Size</b>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>
Kindergarten	13	11	13
Grades 1— 4	17.5	16	17
Grades 5 - 8	21.9	22.8	21.6

<b>Total Enrollment</b>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>
Pre-K - gr. 4	450	424	415
Gr. 5 - gr. 8	350	366	346

<b>Special Services</b>	<b>% of total enrollment</b>		
	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>
Students with Individualized Educational Plans			
TBPS	8.7%	9.3%	12.8%
CBMS	14.6%	14.2%	10.7%

<b>Staff (by total FTE)*</b>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>
Professional Teachers	67.75	67.15	67.92
Instructional Assistants	27.67	28.36	29.25
Administrator	4.0	4.0	4.0
Support Staff	18.7	19.86	18.72

Data as of October 1st of each year

\* full-time school year FTE redefined at 35 hrs/wk

<b>Professional Teachers Salary</b>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>
Waterbury-Duxbury Average	\$36,523	\$34,519	\$38,287
Vermont Average	\$39,166	\$41,462	N/A

**Length of School Year**

Student Days 180  
Teacher Days 190

**Length of School Day**

Kindergarten 2.75 hours  
Grades 1—8 6.5 hours

**INFORMATION ABOUT THE HEALTH & SOCIAL WELL-BEING OF  
CHILDREN IN  
WATERBURY-DUXBURY**

*Source: VT Dept Education School Report*

**Waterbury-Duxbury Schools**

**W-D**

**Vermont**

For the 2003-04 school year Students eligible for

**Free or Reduced Lunch** (TB)

18% (CB) 18.5%

26.4%

Attendance Rate Data from 2002-03 school year 96.2%(TB) 96.3%(CB) N/A

**Other Washington West Communities**

Students eligible for **Free or Reduced Lunch**

Fayston	Waitsfield	Moretown	Warren
14%	18%	19%	24%

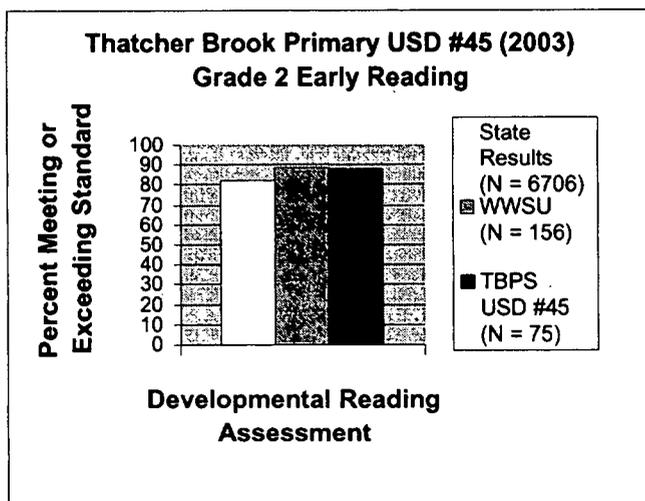
## Assessment of Student Performance

The results reported below are one way to look at state performance data. For more information on student data, go to the state website <http://data.ed.state.vt.us/apg/public.html>. There, you are given the opportunity to review data as disaggregated by gender, free and reduced lunch, etc.

### Vermont Developmental Reading Assessment (DRA)

The DRA is an individually administered standards-based reading assessment given at the end of grade 2. It involves students reading and retelling selected short books. Teachers administer the assessment using uniform procedures, scoring the accuracy of students oral reading, as well as their comprehension. Teachers determine the highest range of text difficulty at which students read with both acceptable accuracy and comprehension.

The graph below compares the results of the DRA with second grade students from Thatcher Brook, WWSU, and the State. It shows the percentage of students who met or exceeded the performance standards for 2003.



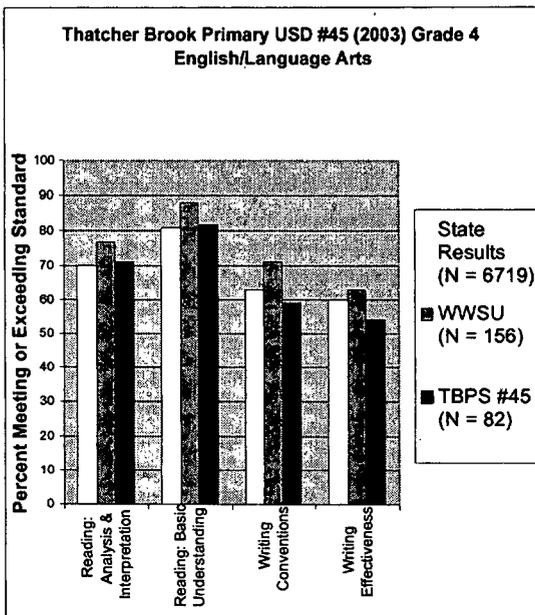
# New Standards Reference Exams (NSRE)

## English, Language Arts and Math

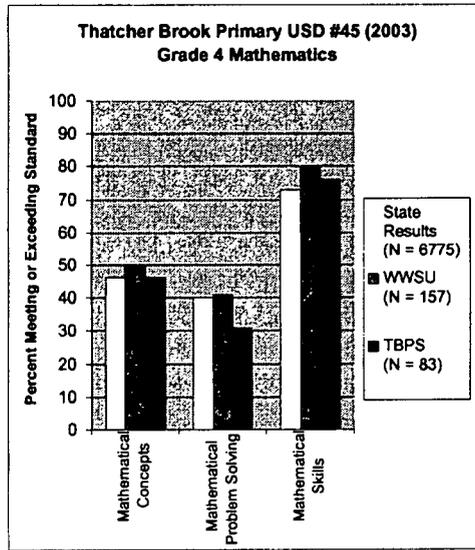
How well can 4<sup>th</sup> and 8<sup>th</sup> graders meet the national standards in Mathematics? The NSRE provides a partial answer. As a standards-based test, it includes both multiple-choice questions, and questions in which a student is required to provide the solutions to problems. It is administered in three separate 50-minute sittings to 4<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> graders assessing their accumulated knowledge and understanding of mathematical skills, concepts, and the ability to solve problems. Although the test is given to 4<sup>th</sup> and 8<sup>th</sup> graders, the results indicate the overall effectiveness of the K-8 math program.

Similarly, the English Language Arts NSRE seeks to determine how well 4<sup>th</sup> and 8<sup>th</sup> graders can meet very high academic standards in reading and language arts. Administered to 4<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> graders statewide, it assesses their ability to comprehend and analyze different kinds of texts, using multiple-choice questions and open-ended responses. It also measures *writing effectiveness* based on two writing assignments, and knowledge and use of conventional grammar, usage and punctuation, based on multiple-choice editing questions and a scoring of their written response.

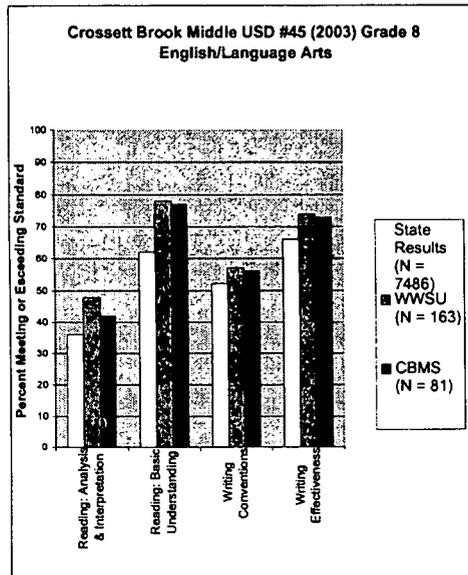
The graph below compares the results of the NSRE — English Language Arts with fourth grade students from Thatcher Brook, WWSU, and the State. It shows the percentage of students who met or exceeded the performance standards for English Language Arts in 2003.



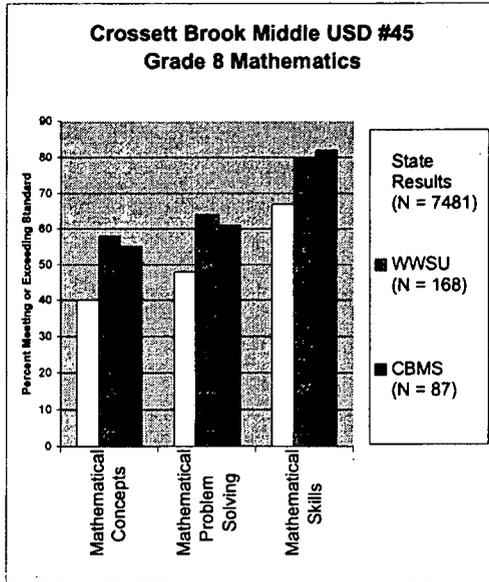
The graph below compares the results of the NSRE — Mathematics with fourth grade students from Thatcher Brook, WWSU, and the State. It shows the percentage of students who met or exceeded the performance standards for mathematics in 2003.



The graph below compares the results of the NSRE — English Language Arts with students from Crossett Brook, WWSU, and the State. It shows the percentage of eighth grade students who met or exceeded the performance standards for English Language Arts in 2003.



The graph below compares the results of the NSRE — Mathematics with students from Crossett Brook, WWSU, and the State. It shows the percentage of eighth grade students who met or exceeded the performance standards for mathematics in 2003.



### Waterbury-Duxbury Action Plan

**A school-based team is initially meeting to update last year's action plan. Teachers and administrators are evaluating the progress made on the goals set forth during 2002-2003 school year. Our team will be analyzing data to identify trends and make recommendations for action steps to improve our scores; we will continue to review mandates of the new Federal Education Act, No Child Left Behind. We are pleased to report Thatcher Brook Primary School and Crossett Brook Middle School made adequate yearly progress according to criteria set forth by this new legislation. Our school team will suggest recommendations to the Action Planning Team comprised of teachers, administrators, board members and parents. This group will develop a new Action Plan to guide our work in continuously improving all of our students performance levels.**

# WATERBURY-DUXBURY SCHOOL DISTRICT STAFF LIST 2003-04

NAME	POSITION	CB/TB
Alderman, Sharon	IA	CBMS
Aldrich, Linda	Teacher	TBPS
Aldrich, Mary	Teacher	TBPS
Altman, Trisha	FACS Teacher	CBMS
Anderson, Brian	Teacher	CBMS
Atwood, Lisa	P.E. Teacher	CBMS
Austin, Mary	Math Coordinator	TBPS
Badeau, Gale	Food Services	CBMS
Bahner, Jason	IA	TBPS
Baitz, Carol	PE Teacher	TBPS
Barberi, Andrea	Special Educator	CBMS
Barillaro, Ellen	Admin. Assistant	CBMS
Barrett, Colleen	Teacher	CBMS
Barrett, Sara	Teacher	TBPS
Bataille, Jeanne	SLP	CBMS
Bell, Michael	Director, Maintenance	CBMS
Berdan, Lindsay	Teacher	CBMS
Bergeron, Lynn	Teacher	TBPS
Bergman, Alison	Art Teacher	CBMS
Bishop, Roy	Teacher	CBMS
Blue, Stacey	Teacher	CBMS
Booth, Deanna	H/S Coordinator	TBPS
Boyce, Everett	Custodian	CBMS
Burbank, Sonja	Teacher	TBPS
Burdick, Jennifer	IA	CBMS
Burton, Corky	Nurse	CBMS
Byrd, Sharon	Teacher	TBPS
Cahalan, Christie	SLP	TBPS
Carlson, Kristen	Teacher	CBMS
Carroll, Patricia	Consulting Teacher	CBMS
Casari, Pattie	Teacher	TBPS
Casey, Mikki	Learning Specialist	TBPS
Clancy, Matthew	Music Teacher	CBMS
Clark, Alyssa	IA	CBMS
Clegg-Brown, Diana	IA	TBPS
Combes, Linda	Secretary	CBMS
Commo, Sheila	Secretary	TBPS
Constant, Donna	IA	CBMS
Cook, Donna	Teacher	CBMS
Costello, Chris	Teacher	TBPS
Crickard, Wanda	IA	TBPS
Daigle, Nancy	Librarian	TBPS
Dalsimer, Amy	PreSchool Teacher	TBPS

Deforge, Lisa	Teacher	CBMS
Devine, Gwen	Teacher	TBPS
Diem, Jessica	Consulting Teacher	TBPS
Donegan, Anne	Literacy Teacher	TBPS
Doolen, Bob	Custodian	CBMS
Doolen, Cynthia	Custodian	CBMS
Drake, Amanda	Teacher	CBMS
Dufresne, Becky	IA	CBMS
Edwards, Nerissa	Guidance Counselor	TBPS
Eley, Eric	Teacher	CBMS
Feld, Trish	Librarian	CBMS
Finnegan, Lisa	Teacher	CBMS
Fiske, Martha	Teacher	TBPS
Gabaree, Jim	Asst. Director, Maintenance	TBPS
Gardner, Amy	IA	CBMS
Gratton, Daniel	P.E. Teacher	CBMS
Gresham, Brad (LOA)	Director, Maintenance	TBPS
Grow, Roger	Music Teacher	CBMS
Hall, Eric	Technology Coordinator	CB/TB
Hammett, Anet	Teacher	TBPS
Hanson-Leisenring, Pam	Consulting Teacher	CBMS
Harvey, Eileen	Music Teacher	TBPS
Hemmingson, Jen	Teacher	CBMS
Houston, Alexandra	Teacher	CBMS
Hutchinson, Anne	Teacher	TBPS
Izor, Anne	IA	CBMS
Jarvis, Margaret	Literacy Teacher	CBMS
Joyner, Kellie	Student Support Specialist	TBPS
Krause, Deborah	Special Educator	CBMS
Labbe, Louise	IA	CBMS
Lamdin, Andy	IA	TBPS
LaPointe, Barbara	Teacher	TBPS
Lavery, Beth	Food Services	CB/TB
Lombard, Douglas	Teacher	CBMS
Luce, Tara	IA	TBPS
Mack, Vern	Custodian	TBPS
MacLean, Chris	IA	TBPS
Magida, Adrienne	Teacher	TBPS
Mandigo, Tina	Teacher	TBPS
Martin, Leanne	Food Services	CBMS
Mason, Camille	Food Services	CBMS
McCabe, Kay	IA	TBPS
Menz, Pam	Teacher	TBPS
Merrifield, Sally	IA	CBMS
Miller, Jen	Library Assistant	CBMS
Monley, Mary Kay	Art Teacher	TBPS
Moore, Wendy	Teacher	CBMS
Morgan, Carmen	Food Service	TBPS

Morse, Kimberly	Guidance Counselor	CBMS
Morse, Lori	Teacher	CBMS
Morse, Margaret	Teacher	TBPS
Moskowitz, Gayle	Literacy Coordinator	TBPS
Mulhern, Judy	SLP	TBPS
Nelken, Miranda (LOA)	Art Teacher	TBPS
O'Donnell, Kathy	Teacher	TBPS
Page, Kenneth	Educational Leader	CBMS
Palermo, Terri	School Nurse	TBPS
Patterson, Susan	IA	TBPS
Perrault, Nancy	School Nurse	TBPS
Perry, Gaila	IA	TBPS
Postras, Dawn	SAP Teacher	CBMS
Prall, Nancy	IA	TBPS
Pratt, Brenda	Custodian	TBPS
Premore, Sue	Administrative Assistant	TBPS
Quenneville, Kim	Planning Room	CBMS
Ramsdell, Kara	Teacher	TBPS
Raymond, Francena	Teacher	CBMS
Rogers, Debra	Food Services	TBPS
Rooney, Sue	Consulting Teacher	TBPS
Sargent, Melinda	IA	TBPS
Sayers, Allen	Custodian	TBPS
Schneider, Donald	Educational Leader	TBPS
Siner, Filomena	Learning Center	CBMS
Stroud, Ashley	Speech Asst.	TBPS
Swahn, Shelley	SLP	TBPS
Thompson, Tammy	IA	CBMS
Thurston, Thomas	Teacher	TBPS
Tomasi-Gay, Barbara	Asst. Educational Leader	TBPS
Unger, Betsy	Teacher	CBMS
Ververis, Brenda	Consulting Teacher	TBPS
Walker, Stan	IA	TBPS
Welch, Gayla	IA	TBPS
White, Holly	IA	CBMS
Williams, Amy	IA	TBPS
Woods, Michael	Asst. Ed. Leader	CBMS
Zajdman, Susan	H/S Coordinator	CBMS
IA	Instructional Assistant	
FACS Teacher	Family & Consumer Science	
PE Teacher	Physical Education	
S/L Pathologist	Speech & Language	
H/S Coordinator	Home School	
ESL Teacher	English as a Second Language	
LOA	Leave of Absence	
SAP	Student Assistance Program	

# ANNUAL MEETING OF THE WATERBURY-DUXBURY SCHOOL DISTRICT #45

## TUESDAY FEBRUARY 25, 2003

The inhabitants of the Waterbury-Duxbury School District #45, a union school district, who are legal voters in the District, are hereby notified and warned to meet in the Riegel Gymnasium of the Thatcher Brook Primary School in the Town of Waterbury at 6:00 o'clock in the evening of February 25, 2003 to act upon the following matters:

The Moderator, Stanley Amadon, called the meeting to order at 6:05P.M.

ARTICLE 1: Theresa Wood nominated Stanley Amadon to preside at the meetings of the Waterbury-Duxbury School District #45 for the ensuing year. The motion was seconded. At this time the Clerk asked for other nominations. There being none, Stanley Amadon was unanimously approved.

Theresa Wood thanked everyone for coming.

ARTICLE 2: Dale Smeltzer moved to nominate Erin Delphia for Treasurer for the Waterbury-Duxbury School District #45 for the ensuing year. Theresa Wood seconded the nomination. The Moderator asked for other nominations. There being none, Erin Delphia was unanimously approved.

ARTICLE 3: Susan Flynn moved to accept the reports of the School Officers as printed, with the exception of the claims for fees or compensation for services during the year of office ending March 4, 2003. Theresa Wood seconded the motion. Unanimously approved.

ARTICLE 4: Dale Smeltzer moved that the claims of the Waterbury-Duxbury School District #45 Officers for fees or compensation for their services during the year ending March 4, 2003 be paid as follows:

Chairperson	\$900
All other Board Members	\$425 each
Treasurer	\$600

Wanda Persons seconded the motion. Unanimously approved.

ARTICLE 5: Susan Flynn moved to authorize the Waterbury-Duxbury Board of School Directors to borrow money to pay its lawful debts, including assessment of Harwood Union High School expenses, pending affirmative vote by Australian ballot on March 4, 2003, or other such date, for the support of schools during the fiscal year ending June 30, 2004. Dale Smeltzer seconded the motion. Theresa Wood gave a brief explanation. The motion was unanimously approved.

ARTICLE 6: To present, for informational purposes only: Don Schneider and Ken

Page presented school report card/action plan information. Theresa Wood introduced Superintendent, William Riegel; Ken Page, Crossett Brook Educational Leader; Don Schneider, Thatcher Brook Educational Leader; Dale Smeltzer and Susan Flynn, Representatives from Waterbury. Theresa Wood presented general information and budget information. There was also a presentation about the renovations to Thatcher Brook Primary School.

**ARTICLE 7:** To present other Waterbury-Duxbury School District information of interest, including information pertaining to Thatcher Brook Primary School renovations: Theresa Wood continued with the budget presentation and discussed the bond vote and the effect on the tax rate for both Waterbury and Duxbury.

Theresa Wood recognized Suzanne Santarcangelo, Representative from Duxbury for her three years of service on the Waterbury-Duxbury School Board Union #45.

**ARTICLE 8:** To vote by Australian ballot whether to authorize the Board of Directors to expend a sum of \$6,549,589 for the support of the Waterbury-Duxbury School District #45 during the fiscal year which ends June 30, 2004.

Moderator, Stanley Amadon announced that the polls for voting by Australian Ballot will be open March 4, 2003, Town Meeting Day, at the following places:

FOR DUXBURY VOTERS

7:00A.M. to 7:00P.M.

Crossett Brook Middle School

FOR WATERBURY VOTERS

7:00A.M. to 7:00P.M.

Thatcher Brook Primary School

**ARTICLE 9:** There was no other business to come before the Board. Moderator, Stanley Amadon recessed the meeting at 7:40P.M. until Town Meeting Day, Tuesday March 4, 2003, when the ballots from Duxbury will be brought to the Thatcher Brook Primary School and commingled with the Waterbury ballots and counted.

On Tuesday, March 4, 2003 at 7:00 o'clock P.M., the meeting of the Union School District #45 was reconvened at the Thatcher Brook Primary School gym. Members of the Duxbury Board of Civil Authority and members of the Waterbury Board of Civil Authority counted the commingled ballots and the meeting adjourned at approximately 9:30P.M.

The results are as follows:

**ARTICLE 8.** "Shall the voters of the Waterbury-Duxbury School District #45 authorize the Board of Directors to expend a sum of \$6,539,589 for the support of the Waterbury-Duxbury School District #45 during the fiscal year which ends June 30, 2004?"

YES 1 015

NO 723

Article was declared as passed

**ARTICLE 1.** The Waterbury-Duxbury Union #45 Board of School Directors pro-

poses to incur bonded indebtedness for the purpose of making primary school building and associated site improvements at an estimated total project cost of Eight million Four Hundred Ninety Three Thousand Five Hundred Seventy Five dollars (\$8,493,575). It is estimated that 6.3% of the project will not be eligible for state school construction aid under the Vermont State Board of Education formula for school construction. Therefore, the 6.3% of the project that is estimated to be ineligible under the formula shall be undertaken at 100% school district cost without state participation. The cost of the portion of the project which is ineligible under the formula is \$534,589.

Shall general obligation bonds of the Waterbury-Duxbury Union School District #45 in an amount not to exceed Eight Million Four Hundred Ninety Three Thousand Five Hundred Seventy Five Dollars (\$8,493,575), subject to reduction from state grants-in-aid (estimated to be \$2,387,696) be issued for the purpose of financing the cost of making these public school improvements including the construction of a school building addition, renovations and associated site work to the Thatcher Brook Primary School, such improvements estimated to cost Eight Million Four Hundred Ninety Three Thousand Five Hundred Seventy Five dollars (\$8,493,575)?

YES 753

NO 956

Article 1 did not pass.

A true record of the proceedings;

Attest: \_\_\_\_\_

Donna Centonze, Union #45 District Clerk

\_\_\_\_\_  
Theresa Wood, Chairperson

\_\_\_\_\_  
Susan Flynn

\_\_\_\_\_  
Robert Magee

\_\_\_\_\_  
Suzanne Santarcangelo

\_\_\_\_\_  
Dale Smeltzer

Received and recorded this \_\_\_\_ day of March, 2003

\_\_\_\_\_  
Donna Centonze, Union #45 District Clerk

**WARNING  
ANNUAL MEETING OF  
HARWOOD UNION HIGH SCHOOL DISTRICT NO. 19  
February 25, 2004**

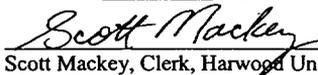
The legal voters of Union High School District No. 19 (Harwood Union High School), consisting of the Town School Districts of Duxbury, Fayston, Moretown, Waitsfield, Warren, and Waterbury, are hereby notified and warned to meet at the Harwood Union High School auditorium on Wednesday, February 25, 2004, at 7:00 p.m. in the evening to act upon the following business to wit:

- ARTICLE I:** To elect the officers of the District: a Moderator, a Clerk, and a Treasurer, each to serve for one year; and an Auditor to serve for three years.
- ARTICLE II:** To hear and act upon the reports of the District officers.
- ARTICLE III:** To set salaries and expenses, if any, that shall be paid to the officers of the District.
- ARTICLE IV:** To have presented by the Board of the Union School District their estimate of expenses for the ensuing year. This is a public informational hearing regarding the budget. (See Articles VIII).
- ARTICLE V:** To authorize the Board of School Directors to borrow money by the issuance of short term notes to pay debts and expenses, of the District, for the fiscal year ending June 30, 2005, in anticipation of and pending receipt of revenues.
- ARTICLE VI:** To authorize the Board of School Directors to employ a public accountant to audit the financial affairs of the School District and prepare the Annual Financial Report.
- ARTICLE VII:** To transact any other business within the scope of the Warning for this meeting.

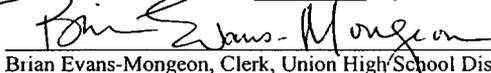
The meeting will then be recessed to March 2, 2004, (Town Meeting Day), for the purpose of voting by Australian ballot at the usual polling places in the member districts on the following business, said ballots being brought to the Harwood Union High School cafeteria, following the closing of polls in the members districts, where they will be commingled and counted.

**ARTICLE VIII:** Shall the voters of the Harwood Union High School District appropriate \$9,264,043 necessary for the support of its school for the fiscal year beginning July 1, 2004? (Australian ballot)

Dated this 21<sup>st</sup> day of January, 2004, at Duxbury, Vermont.

  
\_\_\_\_\_  
Scott Mackey, Clerk, Harwood Union Board of School Directors

Received and recorded this 22<sup>nd</sup> day of January, 2004.

  
\_\_\_\_\_  
Brian Evans-Mongeon, Clerk, Union High School District No. 19

# WATERBURY-DUXBURY SCHOOL DISTRICT PROPOSED FISCAL YEAR 2005 OPERATIONAL PLAN

	FY 2004 Budget	FY 2005 TB	CB	Budget	Difference
<b><u>1100 Regular Education</u></b>					
Salaries	2,145,687	1,133,001	1,009,229	2,142,230	(3,457)
Benefits & Staff Development	590,772	275,635	306,228	581,863	(8,909)
Supplies, Materials & Equipment	138,343	63,779	77,882	141,661	3,318
Contracted Services	<u>10,800</u>	<u>8,300</u>	<u>11,000</u>	<u>19,300</u>	<u>8,500</u>
<b>TOTAL REGULAR EDUCATION</b>	<b>2,885,602</b>	<b>1,480,715</b>	<b>1,404,339</b>	<b>2,885,054</b>	<b>(548)</b>
<b><u>1200 Special Education</u></b>					
Salaries	537,356	266,375	302,961	569,336	31,980
Benefits & Staff Development	149,627	85,081	81,549	166,630	17,003
Supplies, Materials & Equipment	18,450	15,955	4,798	20,753	2,303
Contracted Services	<u>139,132</u>	<u>67,592</u>	<u>141,460</u>	<u>209,052</u>	<u>69,920</u>
<b>TOTAL SPECIAL EDUCATION</b>	<b>844,565</b>	<b>435,003</b>	<b>530,768</b>	<b>965,771</b>	<b>121,206</b>
<b><u>1250 Compensatory Education</u></b>					
Salaries	139,317	86,881	59,195	146,076	6,759
Benefits & Staff Development	36,963	30,801	16,693	47,494	10,531
Supplies, Materials & Equipment	<u>2,200</u>	<u>1,950</u>	<u>0</u>	<u>1,950</u>	<u>(250)</u>
<b>TOTAL COMP. EDUCATION</b>	<b>178,480</b>	<b>119,632</b>	<b>75,888</b>	<b>195,520</b>	<b>17,040</b>
<b><u>1400 Co-Curricular</u></b>					
Salaries	19,280	20,180	20,180	900	
Benefits & Staff Development	1,687	1,687	1,687	0	
Supplies, Materials & Equipment	6,978	7,327	7,327	349	
Contracted Services	<u>6,388</u>	<u>6,388</u>	<u>6,388</u>	<u>0</u>	
<b>TOTAL CO-CURRICULAR</b>	<b>34,333</b>	<b>35,582</b>	<b>35,582</b>	<b>1,249</b>	
<b><u>2120 Guidance</u></b>					
Salaries	63,374	44,591	36,991	81,582	18,208
Benefits & Staff Development	24,815	16,103	12,446	28,549	3,734
Supplies, Materials & Equipment	930	350	580	930	0
Contracted Services	<u>41,000</u>	<u>22,000</u>	<u>21,000</u>	<u>43,000</u>	<u>2,000</u>
<b>TOTAL GUIDANCE</b>	<b>130,119</b>	<b>83,044</b>	<b>71,017</b>	<b>154,061</b>	<b>23,942</b>
<b><u>2130 Health</u></b>					
Salaries	89,218	40,248	53,932	94,180	4,962
Benefits & Staff Development	32,056	15,783	14,297	30,080	(1,976)
Supplies, Materials & Equipment	3,410	1,000	2,310	3,310	(100)
Contracted Services	<u>0</u>	<u>500</u>	<u>1,000</u>	<u>1,500</u>	<u>1,500</u>
<b>TOTAL HEALTH</b>	<b>124,684</b>	<b>57,531</b>	<b>71,539</b>	<b>129,070</b>	<b>4,386</b>
<b><u>2150 Speech</u></b>					
Salaries	131,970	96,366	44,591	140,957	8,987
Benefits & Staff Development	39,314	27,222	16,103	43,325	4,011
Supplies, Materials & Equipment	<u>0</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>
<b>TOTAL SPEECH</b>	<b>171,284</b>	<b>125,088</b>	<b>60,694</b>	<b>185,782</b>	<b>14,498</b>

	FY 2004 Budget	FY 2005 TB	CB	Budget	Difference
<b><u>2220 Educational Media</u></b>					
Salaries	123,934	68,563	74,856	143,419	19,485
Benefits & Staff Development	36,936	15,329	23,597	38,926	1,990
Supplies, Materials & Equipment	<u>76,056</u>	<u>28,449</u>	<u>43,715</u>	<u>72,164</u>	<u>(3,892)</u>
<b>TOTAL EDUCATIONAL MEDIA</b>	<b>236,926</b>	<b>112,341</b>	<b>142,168</b>	<b>254,509</b>	<b>17,583</b>
<b><u>2300 School Board Expense</u></b>					
	31,110	13,484	12,936	26,420	(4,690)
<b><u>2320 Washington West Assessment</u></b>					
	241,168	128,925	128,925	257,850	16,682
<b><u>2400 Administration</u></b>					
Salaries	332,557	166,837	172,814	339,651	7,094
Benefits & Staff Development	77,128	33,085	56,818	89,903	12,775
Supplies, Materials & Equipment	<u>16,720</u>	<u>7,900</u>	<u>11,080</u>	<u>18,980</u>	<u>2,260</u>
<b>TOTAL ADMINISTRATION</b>	<b>426,405</b>	<b>207,822</b>	<b>240,712</b>	<b>448,534</b>	<b>22,129</b>
<b><u>2600 Maintenance</u></b>					
Salaries	218,321	110,604	111,955	222,559	4,238
Benefits & Staff Development	92,085	52,190	43,911	96,101	4,016
Supplies, Materials & Equipment	<u>311,742</u>	<u>136,615</u>	<u>185,353</u>	<u>321,968</u>	<u>10,226</u>
<b>TOTAL MAINTENANCE</b>	<b>622,148</b>	<b>299,409</b>	<b>341,219</b>	<b>640,628</b>	<b>18,480</b>
<b><u>2700 Transportation</u></b>					
Contracted Transportation	232,760	128,011	118,223	246,234	13,474
Contracted Special Ed Transportation	<u>2,055</u>	<u>4,000</u>	<u>16,000</u>	<u>20,000</u>	<u>17,945</u>
<b>TOTAL TRANSPORTATION</b>	<b>234,815</b>	<b>132,011</b>	<b>134,223</b>	<b>266,234</b>	<b>31,419</b>
<b><u>2720 Field Trips</u></b>					
	3,500	3,500	0	3,500	0
<b><u>5100 Debt Service</u></b>					
Principal	205,000	22,550	182,450	205,000	0
Interest	<u>157,244</u>	<u>16,085</u>	<u>130,141</u>	<u>146,226</u>	<u>(11,018)</u>
<b>TOTAL DEBT SERVICE</b>	<b>362,244</b>	<b>38,635</b>	<b>312,591</b>	<b>351,226</b>	<b>(11,018)</b>
<b>Total School Dist. Pre K-8 Budget</b>	<b>6,527,383</b>	<b>3,237,140</b>	<b>3,562,601</b>	<b>6,799,741</b>	<b>272,358</b>
Less: Anticipated Revenues	<u>263,017</u>	<u>315,739</u>	<u>52,722</u>		
<b>Total To be Assessed to Towns</b>	<b>6,264,366</b>	<b>3,237,140</b>	<b>3,562,601</b>	<b>6,484,002</b>	<b>219,636</b>
<i>Based on Equalized Education Grand List - \$3,902,010 Waterbury and \$815,940 Duxbury</i>					
<b>DUXBURY ASSESSMENT</b>	<b>17.8558%</b>	<b>1,118,553</b>	<b>17.2944%</b>	<b>1,121,369</b>	<b>2,817</b>
<b>WATERBURY ASSESSMENT</b>	<b>82.1442%</b>	<b>5,145,813</b>	<b>82.7056%</b>	<b>5,362,633</b>	<b>216,819</b>
<b>TOTAL ASSESSMENT</b>	<b>6,264,366</b>	<b>6,484,002</b>	<b>219,636</b>		

# WATERBURY SCHOOL DISTRICT PROPOSED FISCAL YEAR 2005 OPERATIONAL PLAN

	FY 2004 Budget	FY 2005 TB	CB	Budget	Difference
<b>Waterbury-Duxbury</b>					
Assessment (Prek-8)	5,145,813	5,362,633	216,819		
Contracted Pre-School Expense	11,754	31,828	20,074		
Harwood Union Assessment (9-12)**	2,718,728	2,884,293	165,565		
Harwood Union Settlement Agreement	(35,542)	0	35,542		
Vocational Tuition	<u>22,950</u>	<u>81,866</u>	<u>58,916</u>		
Subtotal	7,863,703	8,360,620	496,916		
<b>Less:</b>					
State & Categorical Special Ed Grants	862,447	931,802	69,355		
Prior Year Fund Balance	20,764	24,289	3,525		
<b>Plus:</b>					
Block grant paid to tech centers in prior years	44,447	0	(44,447)		
Local Education Spending (Act 68 definition)	7,024,939	0	0	7,404,529	379,589
<i>Equalized Pupils</i>	830.43	817.78	(12.65)		
Education Spending per Equalized Pupil	\$8,459	\$9,054	\$595		
District Spending Adjustment (Education Spending per Equalized Pupil / \$6,800)	133.153%				
Equalized Homestead Tax Rate (assumes passage of H.540 - \$0.05 decrease)	\$1.050				
Anticipated homestead tax rate, equalized (133.153% x \$1.05)	\$1.398				
Common Level of Appraisal (CLA)	98.26%	90.72%			
Anticipated homestead tax rate (equalized rate / CLA) (assumes passage of H.540)	\$1.541				
Statewide Education Tax	\$1.12				
Local Share Tax Rate - Based on yield of 45.2%	<u>\$0.69</u>				
Education Tax Rate**	\$1.81				

\*\* Does not include Any Special Articles

# WASHINGTON WEST SUPERVISORY UNION SUMMARY BUDGET

	FY 03 Budget	FY 03 Audited	FY 04 Budget	Y 05 Proposed
<b><u>EXPENDITURES</u></b>				
<b><u>General Assessment</u></b>				
Salaries	118,565	118,023	120,613	195,884
Benefits	28,795	29,960	33,855	60,534
Contracted Services & Operating Costs	<u>170,814</u>	<u>177,321</u>	<u>169,998</u>	<u>73,700</u>
<b>Total General Assessment</b>	<b>318,174</b>	<b>325,304</b>	<b>324,465</b>	<b>330,118</b>
<b><u>Special Education Assessment</u></b>				
Salaries	62,100	62,100	62,100	76,867
Benefits	14,077	15,526	15,785	19,278
Contracted Services & Operating Costs	<u>3,606</u>	<u>3,556</u>	<u>3,610</u>	<u>5,160</u>
<b>Total Special Ed. Assessment</b>	<b>79,783</b>	<b>81,182</b>	<b>81,495</b>	<b>101,306</b>
<b><u>Business Manager Assessment</u></b>				
Salaries	60,000	60,000	60,000	62,100
Benefits	15,526	15,363	17,307	18,232
Contracted Services & Operating Costs	<u>3,470</u>	<u>3,458</u>	<u>4,220</u>	<u>4,600</u>
<b>Total Business Office Assessment</b>	<b>78,996</b>	<b>78,821</b>	<b>81,527</b>	<b>84,932</b>
<b><u>Payroll/Benefits and Fiscal Services Assessment</u></b>				
Salaries	88,328	88,823	93,000	97,031
Benefits	17,838	18,790	19,942	23,812
Contracted Services & Operating Costs	<u>5,401</u>	<u>4,286</u>	<u>5,400</u>	<u>5,700</u>
<b>Total Payroll/Benefits &amp;   Fiscal Svcs Assessment</b>	<b>111,567</b>	<b>111,899</b>	<b>118,342</b>	<b>126,543</b>
<b>Total Expenditures</b>	<b>588,520</b>	<b>597,206</b>	<b>605,829</b>	<b>642,898</b>
<b><u>Revenue</u></b>				
Interest	8,400	3,587	5,872	3,600
Other Revenue	6,202	8,657	0	12,000
Fund Balance	51,709	62,753	3,181	(12,761)
Assessments	<u>522,209</u>	<u>522,209</u>	<u>596,776</u>	<u>640,059</u>
<b>Total Revenue</b>	<b>588,520</b>	<b>597,206</b>	<b>605,829</b>	<b>642,898</b>

# 2003-04 REPORT FROM THE WASHINGTON WEST CENTRAL OFFICE

PO Box 1450, Waitsfield, Vermont 802-496-2272

## CENTRAL OFFICE STAFF

Dr. Robert Gerardi, *Interim Supt. of Schools*

Dr. Edith Beatty, *Director of Curriculum & Assessment*

Marilyn Spaulding, *Accounts Payable*

Donarae Cook, *Special Education Director*

Angela Young, *Special Ed. Secretary/Medicaid Clerk*

John Pike, *Business Manager*

Diane Story, *Financial Assistant*

Jeanette Hunter, *Payroll/Benefits*

Laura Titus, *Administrative Assistant*

The Washington West Office welcomed several new staff members this year. Dr. Robert Gerardi was hired as Interim Superintendent of Schools, starting on September 15, 2003. John Pike began his duties as Business Manager on September 1, 2003, and Dr. Edith Beatty was employed as Director of Curriculum and Assessment effective January 2, 2004.

Angela Young was Secretary to the Special Education Director and former Assistant Superintendent for Instruction. This year she continues as Secretary to the Special Education Director and has assumed the duties of the Medicaid Clerk.

## EARLY CHILDHOOD INITIATIVE

We have established partnerships with four community preschool/childcare providers; namely, The Children's Space, Waitsfield Children's Center, Spring Hill School, and The Learning Ladder. Staff from the supervisory union schools and community partners has worked together to develop curricula aligned with the Vermont Standards.

## CURRICULUM

Over the last couple of years, eleven standards-based curricula have been developed, adopted, and are being implemented in Washington West Supervisory Union. The three remaining disciplines to be developed are technology education, physical education, and early childhood education. With the employment of our new Director of Curriculum and Assessment, we will see the development of these curricula in the near future.

## ASSESSMENT

Assessment activities included participation in the state testing programs in English/language arts, math and science. Several schools also participated in the National Assessment of Educational Progress (NAEP). This past spring all supervisory union schools participated in this national program in compliance with the requirements of the No Child Left Behind (NCLB) Act. Schools continue to use portfolio assessment at the local level as well as norm-referenced assessment at grades 3, 5, 6, and 7. As district school personnel implement and review the various curricula, work will continue on strengthening local assessments specific to each curricular area. Work also will continue on standards-based reporting as mandated in NCLB. Upon installation of a district-wide student data management system, development of an electronic database and reporting system will begin.

## **PROFESSIONAL DEVELOPMENT**

This is the second year of the district-wide system of professional development based on the concept of professional learning communities (PLC). Thirty teachers and administrators participated in a daylong facilitators' training program in the summer of 2003, and one attended a five-day training sponsored by the National School Reform faculty.

There are twenty-seven professional learning communities active in the Washington West Supervisory Union. The groups are diverse, varying in both composition and topics, but all affording an opportunity for teachers to work together on common interests that will advance their professional learning. This year the goals and objectives of the PLC groups also needed to show an impact on student learning.

In order to determine the changes and directions needed for year three, information will be gathered from facilitators throughout the year, as well as an end of the year program evaluation. Opportunities for further facilitator training will also be provided.

## **SPECIAL SERVICES**

Every school within the Washington West Supervisory Union (WWSU) has an array of educational opportunities available to support children with unique learning challenges. Classroom teachers are able to differentiate instruction within their classrooms, making the curriculum accessible to all students, given their strengths and challenges. Our goal is to provide accommodations and services to children within their regular education classrooms to the extent possible. Title I support is available for students in regular education who need more attention in language arts and math. Students who have English as their second language receive support within the regular education continuum of services as well.

Students with disabilities are provided more intensive accommodations and remedial services under the Individuals with Disabilities Act (IDEA-B) and Section 504 of the Rehabilitation Act of 1973. We are mandated to locate, evaluate, and serve students with disabilities and provide them with a Free Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE).

Currently, WWSU serves 320 students in special education from age 3 through age 21. This represents 14% of our total average daily membership.

Special education is funded by federal and state block grants and through a state reimbursement formula. All other support services are provided through local budgets, Title I grant, and Medicaid reimbursement revenue generated by special education.

## **BUSINESS MANAGER REPORT**

FY '04 saw a changing of the guard with the hiring of a new Business Manager. Thanks go out to Michelle Baker, the previous Business Manager, for her hard work and dedication to Washington West Supervisory Union.

The FY '05 budgeting process takes us into the era of Act 68, and questions still remain at the time this goes to press as to how the actual tax rates will turn out. One of the primary differences in Act 68 relates to splitting the Education Grand List into a Homestead and a Non-Residential Education Grand List. Another major change in Act 68 is closing the "loophole" of local education funds. Two towns in our supervisory union will be impacted by this change. Provisions have also been included in Act 68 to "penalize" towns whose per pupil spending exceeds 135% of the state average. (This threshold amount is estimated to be \$10,800 by the state.) This excess spending provision will be ratcheted down to 130% in FY '06 and to 125% in FY '07 and thereafter. There are no towns in our supervisory union that are currently impacted by this specific provision, but we need to look to the future to manage costs at a level that will not place any excess burden on the taxpayers within our supervisory union.

### **FY 2005 BUDGET**

The Washington West budget for FY '05 continues the present level of services. Based on competitive salaries and benefits for Superintendent positions regionally, our budget incorporates a salary and benefit package relating to the hiring of a long-term Superintendent. Overall, the budget reflects an expenditure increase for Washington West of 6.12%.

### **ALL BOARDS RETREAT**

On Saturday, November 1, 2003, the Washington West Supervisory Union conducted an all-day all boards retreat at the Best Western Hotel in Waterbury. Winton Goodrich of the VT School Boards Association facilitated this meeting. After reviewing the challenges facing school districts today, the members focused on what the Washington West Supervisory Union should stop doing or start doing to prepare our students to become contributing members of society. After much discussion, some boards members indicated a willingness to serve on one of two committees - (1) a committee to improve our existing governance structure, and (2) a committee to look further at a single K-12 Board for the supervisory union.

### **NOTE OF OUR APPRECIATION**

All board members, building administrators, certified teachers, instructional assistants, and support staff make a tremendous commitment to provide students with a quality education. To their credit, all indicators are that a quality education is being offered successfully in all of our schools.

Your continued efforts are encouraged and appreciated. Kudos for a job well done this past school year.

# **WARNING FOR THE ANNUAL MEETING OF THE TOWN OF WATERBURY TO BE HELD MARCH 4, 2003**

The inhabitants of the Town of Waterbury who are legal voters in Town Meetings are hereby notified and warned to meet in the auditorium of the Thatcher Brook Primary School in the Village of Waterbury at 9:00 o'clock in the forenoon on March 4, 2003 to act on the following matters:

**ARTICLE 1:** To elect a Moderator to preside at the meetings of the Town whose term of office shall be for the ensuing year.

**ARTICLE 2:** To elect by Australian ballot the following offices: Clerk for 1 year; Treasurer for 1 year; One Selectmen for 3 year term and Two Selectmen for 1 year terms each. Lister for 3 years; Grand Juror for 1 year; Town Agent for 1 year; One Library Commissioners for 5 year term; 1 Cemetery Commissioner for 5 year term.

**ARTICLE 3:** To elect by Australian ballot for the Waterbury Town School District one School Director for a 2-year term.

**ARTICLE 4:** To elect by Australian ballot for Waterbury-Duxbury School District #45 one School Director for a 3 year term.

**ARTICLE 5:** To elect by Australian ballot for the Harwood Union High School District #19 one school District Director for a term of 3 years.

(Note: The polls for voting by Australian ballot will be open in the auditorium of the Thatcher Brook Primary School in the Village of Waterbury from seven o'clock in the forenoon to seven o'clock in the afternoon on the day of the meeting)

**ARTICLE 6:** To act upon the reports of the several Town Officers with the exception of claims for fees or compensation for services during 2002.

**ARTICLE 7:** To act with respect to claims of Town Officers for their services during 2002.

**ARTICLE 8:** To see what action the Town will take with reference to fixing the date of the tax warrant on real and personal property and to set a date or dates when taxes on such property shall become due and payable and to see whether the same shall be paid with or without discount and to provide with regard for interest on such taxes as are not paid when due.

**ARTICLE 9:** To see if the Town will authorize its Board of Selectmen to borrow money from time to time in 2003 and during the first quarter of 2004, by note, and to pledge the credit of the Town to pay the debts and running expenses of the Town in anticipation of the receipts of revenues and of grants and the collection of taxes for those purposes.

**ARTICLE 10:** To see if the Town will vote to re-establish the conservation commission for the town of Waterbury, pursuant to 24 V.S.A. Section 4501-4506.

**ARTICLE 11:** To see if the Town will vote to transfer a sum of unexpended money borrowed for making highway improvements, to the Town's CIP fund.

**ARTICLE 12:** To vote sums of money for the interest of its inhabitants and the prosecution and defense of the common rights, for laying out and repairing highways and for paying other necessary Town expenses, with the same to be expressed either in specific dollar amounts or as a rate or tax on a dollar of the grand list

**ARTICLE 13:** To see if the Town will appropriate a sum of money to repair and replace the roof on the library building, such expenses to be financed by note over a period not to exceed five years.

**ARTICLE 14:** To see if the Town will appropriate \$25,000, to be added to the \$90,000 already appropriated, for construction of a road to the site of the proposed Ice Center of Washington West, such sum to be financed by note over a period not to exceed five years.

**ARTICLE 15:** To see if the Town will appropriate a sum of money, not to exceed \$3,500.00 in support of Wheels Transportation Services, Inc. during 2003.

**ARTICLE 16:** To see if the Town will appropriate a sum of money, not to exceed \$600 for support of the Vermont Center for Independent Living during 2003.

**ARTICLE 17:** To see if the Town will appropriate a sum of money, not to exceed \$3,500 for support of the Early Education Resource Center of Waterbury ("Children's Room") during 2003.

**ARTICLE 18:** To see if the Town will appropriate a sum of money, not to exceed \$1,000 for support of the Retired Senior Volunteer Program (R.S.V.P.) during 2003.

**ARTICLE 19:** To see if the Town will appropriate a sum of money, not to exceed \$300 for support of Central Vermont Council on the Aging during 2003.

**ARTICLE 20:** To see if the Town will appropriate a sum of money, not to exceed \$1,000 for support of the Central Vermont Community Action Council during 2003.

**ARTICLE 21:** To see if the Town will appropriate a sum of money, not to exceed \$1,500 for support of Washington County Youth Service Bureau, Inc. during 2003.

**ARTICLE 22:** To see if the Town will appropriate a sum of money, not to exceed \$300 for support of the Washington County Court Diversion Program during 2003.

**ARTICLE 23:** To see if the Town will appropriate a sum of money, not to exceed \$1,375 for support of the Battered Women's Services, and Shelter during 2003.

**ARTICLE 24:** To see if the Town will appropriate a sum of money, not to exceed \$100 for support of the Sexual Assault Crisis Team of Washington County during 2003.

**ARTICLE 25:** To see if the Town will appropriate a sum of money, not to exceed \$500.00 for support of the Good Beginnings of Central Vermont during 2003.

**ARTICLE 26:** To see if the Town will appropriate a sum of money, not to exceed \$500.00 for support of the Central Vermont Crime Stoppers during 2003.

**ARTICLE 27:** To see if the Town will appropriate a sum of money, not to exceed \$500.00 for the support of the People's Health and Wellness Clinic during 2003.

**ARTICLE 28:** To see if the Town will appropriate a sum of money not to exceed \$300 for support of the Onion River Arts Council during 2003.

**ARTICLE 29:** To see if the Town will appropriate a sum of money not to exceed \$250 for support of the Vermont Association for the Blind and Visually Impaired during 2003.

**ARTICLE 30:** To do any other business that may legally come before the meeting.

\_\_\_\_\_  
Edward Steele, Chairman

\_\_\_\_\_  
Chris Palermo

\_\_\_\_\_  
Carol Miller

\_\_\_\_\_  
Alec Tuscany

\_\_\_\_\_  
Charles Sayah

Received and recorded this \_\_\_\_ day of \_\_\_\_\_ 2003

\_\_\_\_\_  
Donna Centonze, Town Clerk

# ANNUAL MEETING OF THE TOWN OF WATERBURY MARCH 4, 2003

The inhabitants of the Town of Waterbury who are legal voters in Town Meetings met in the Riegel Gymnasium at the Thatcher Brook Primary School in the Village of Waterbury at 9:00 in the forenoon on Tuesday March 4, 2003, pursuant to a warning dated January 27, 2003 to act on the following.

Stanley Amadon called the meeting to order at 9:00AM. The meeting began with the Pledge of Allegiance to the Flag.

**ARTICLE 1.** Rene Kaigle nominated Stanley Amadon to serve as Town Moderator for the ensuing year. The motion was duly seconded. The Town Clerk, Donna Centonze asked for other nominations. There being none the motion carried by unanimous voice vote.

**ARTICLE 2.** To elect by Australian ballot the following officers: Clerk for 1 year; Treasurer for 1 year; One Selectman for 3 year term and Two Selectmen for 1 year terms each. Lister for 3 years; Grand Juror for 1 year; Town Agent for 1 year; One Library Commissioner for 5 year term; 1 Cemetery Commissioner for 5 year term.

**ARTICLE 3.** To elect by Australian ballot for the Waterbury Town School District one School Director for a 2-year term.

**ARTICLE 4.** To elect by Australian ballot for Waterbury-Duxbury School District #45 one School Director for a 3-year term.

**ARTICLE 5.** To elect by Australian ballot for the Harwood Union High School District #19 one school Director for a term of 3 years.

The Modertor read the above Articles 2 – 5.

(Note: The polls for voting by Australian ballot will be open in the gymnasium of the Thatcher Brook Primary School in the Village of Waterbury from seven o'clock in the forenoon to seven o'clock in the afternoon on the day of the meeting.)

**ARTICLE 6.** Alec Tuscany moved to accept the reports of the several town officers, with the exception of claims for fees or compensation, for the year 2002 as written in the annual report. Chris Palermo seconded the motion. The motion was unani- mously approved by voice vote.

**ARTICLE 7.** Carol Miller moved the town pay the claims of the town officers for their services during 2002 as printed on page 18 of the annual report. Chris Palermo seconded the motion. Chris Palermo explained that the Select Board decided to serve the community without compensation for the year 2002. The motion was approved by voice vote.

**ARTICLE 8.** Charles Sayah moved the tax warrant on real property be dated July 1, 2003, and the first installment of taxes be due and payable on August 8, 2003, without discount and the second installment be due and payable on November 14, 2003, without discount, and interest be charged at the maximum allowed by statute, not to exceed one and one half percent per month or portion thereof on each installment and that a late penalty of eight percent be charged as allowed by statute on such taxes that are not paid when due. Chris Palermo seconded the motion. The motion was unanimously approved by voice vote.

**ARTICLE 9.** Chris Palermo moved to authorize the Board of Selectmen to borrow money from time to time in 2003 and the first quarter of 2004 by note, and to pledge the credit of the town to pay respectively debts and expenses for calendar year 2003 and the first quarter of 2004, in anticipation of taxes, bonds, grants, gifts, and other receipts for those purposes. William Shepeluk seconded the motion. William Shepeluk explained the operating budget. The motion was unanimously approved by voice vote.

**ARTICLE 10.** Alec Tuscany move that the Town of Waterbury establish a conservation commission pursuant to 24 V.S.A. secs. 4501-4506. Chris Palermo seconded the motion. Mary Miller spoke of the past conservation commission and the desire to establish it again. The motion was approved by voice vote.

**ARTICLE 11.** Edward Steele moved to transfer \$122,325.96 plus interest earned for the months of February and March, the remaining balance of a \$525,000 Bond issued in 1998 for Highway Improvements, to the Capital Improvement Fund. Chris Palermo seconded the motion. Al Gardner asked why the Bond could not be paid off with this money? William Shepeluk explained that it was not legal. There was a brief discussion and the motion was approved by voice vote.

**ARTICLE 12.** Edward Steele moved to appropriate the following sums of money for the interest of the inhabitants, for the prosecution and defense of the common rights, for laying out and maintaining highways and for other necessary expenses: For town general expenses and indebtedness \$1,235,945 of which \$647,190 is to be raised by taxes plus such sums to be voted under articles 13 through 29 of the warning for this meeting, plus a tax of 3.75 cents on the grand list to fund the capital improvement plan, plus for highway expenses \$735,425 of which \$627,425 is to be raised by taxes and to spend \$138,280, from the Capital Improvement Plan for items expressed in the Capital Improvement Plan. Chris Palermo seconded. Edward Steele explained the purposed expenses and tax burden. There was discussion on growth of grand list. It was also mentioned that a break down of manager's salary would be appreciated in next year's report. There was a brief discussion as to the constable/animal control officer position. Margaret Luce addressed questions on the Freeman Foundation for the library. The motion was approved by voice vote.

**ARTICLE 13.** Chris Palermo moved to appropriate up to \$25,000 to repair the roof on the library and authorize the Select Board to borrow such sum by note for a period not to exceed five years on terms deemed agreeable by the Select Board.

Edward Steele seconded the motion. Margaret Luce, Library Commissioner explained issues with the roof at the N. Main St. Library. Motion approved by voice vote with one nay.

**ARTICLE 14.** Carol Miller moved to appropriate \$25,000 to be added to the \$90,000 already appropriated, to construct a road to the site of the proposed Ice Center of Washington West, and authorize the Select Board to borrow such sum by note for a period not to exceed five years on terms deemed agreeable by the Select Board. Chris Palermo seconded the motion. Edward Steele gave explanation of motion. Motion was approved by voice vote with a few nays.

**ARTICLE 15.** Tom Frank moved that the Town appropriate a sum of money, not to exceed \$3,500 in support of Wheels Transportation Services, Inc. during 2003. William Shepeluk seconded the motion. Tom Frank, Chairman of the Board of Directors spoke on behalf of Wheels. There was a brief discussion. Motion approved by voice vote with a few nays.

**ARTICLE 16.** Rene Pellerin moved that the Town appropriate a sum of money, not to exceed \$600 for the support of the Vermont Center for Independent Living during 2003. Alec Cawley seconded. The motion was approved by a voice vote.

**ARTICLE 17.** Roger Gaurfi moved that the Town appropriate a sum of money, not to exceed \$3,500 for support of the Early Education Resource Center of Waterbury ("Children's Room") during 2003. Angel Wells seconded the motion. Roger Gaurfi thanked the community for their 19 years of support. The motion was approved by a voice vote with a few nays.

**ARTICLE 18.** Rene Kaigle moved that the Town appropriate a sum of money, not to exceed \$1,000 for support of the Retired Senior Volunteer Program (R.S.V.P.) during 2003. The motion was seconded and approved by a voice vote.

**ARTICLE 19.** Michelle Cole moved that the Town will appropriate a sum of money, not to exceed \$300 for support of Central Vermont Council on the Aging during 2003. The motion was seconded and approved by voice vote.

**ARTICLE 20.** John Nutting moved that the Town appropriate a sum of money, not to exceed \$1,000 for support of the Central Vermont Community Action Council during 2003. The motion was seconded and approved by a voice vote.

**ARTICLE 21.** Georgiana Birmingham moved that the Town appropriate a sum of money, not to exceed \$1,500 for support of Washington County Youth Service Bureau, Inc. during 2003. The motion was seconded and approved by a voice vote.

**ARTICLE 22.** David Luce moved that the Town appropriate a sum of money, not to exceed \$300 for support of the Washington County Court Diversion Program during 2003. The motion was seconded and approved by a voice vote.

**ARTICLE 23.** Paul Willard moved that the Town appropriate a sum of money, not

to exceed \$1,375 for support of Battered Women's Services and Shelter during 2003. The motion was seconded and approved by a voice vote.

Edward Steele, Chairman of Select Board asked if the community would like the time for the Annual Town Meeting to start at 10:00AM instead of 9A.M.? It was indicated that it should stay at 9:00A.M. Alex Cawley would like the time to appear on the cover of the Town Report. It was also asked if the Town Meeting would be better attended if the meetings were held in the evening?

**ARTICLE 24.** Alex Cawley moved that the Town appropriate a sum of money, not to exceed \$100 for support of the Sexual Assault Crisis Team of Washington County during 2003. The motion was seconded and approved by a voice vote.

**ARTICLE 25.** Alex Cawley moved that the Town appropriate a sum of money, not to exceed \$500 for the support of the Good Beginnings of Central Vermont during 2003. The motion was seconded and approved by voice vote with some nay.

**ARTICLE 26.** Everett Coffey moved that the Town appropriate a sum of money, not to exceed \$500 for support of the Central Vermont Crime Stoppers during 2003. The motion was seconded and approved by a voice vote.

**ARTICLE 27.** Angela Wells moved that the Town appropriate a sum of money, not to exceed \$500 for the support of the People's Health and Wellness Clinic during 2003. The motion was seconded and approved by a voice vote.

**ARTICLE 28.** Alex Cawley moved that the Town appropriate a sum of money, not to exceed \$300 for support of the Onion River Arts Council during 2003. The motion was seconded and approved by a voice vote.

**ARTICLE 29.** Tom Frank moved that the Town appropriate a sum of money, not to exceed \$250 for support of the Vermont Association for the Blind and Visually Impaired during 2003. The motion was seconded and approved by voice vote.

**ARTICLE 30.** To do any other business that may legally come before the meeting. Theresa Wood wanted to know why the Town Reports were not mailed? Chris Palermo addressed the issue. Stanley Amadon stated that proper addresses should be given to the Town Clerk. Bill Minter wanted to discuss the proposed Shaw's project. Stanley Amadon stated that no legal action could be taken only discussion. There were several comments regarding the project. Chris Palermo stated that informational meetings and Planning Commission meetings were warned and still only a small amount of community participation. Carol Miller suggested that if someone could not attend a meeting that they should put their concerns in writing or email. Edward Steele stated that both the Select Board and Trustees agreed with the project because it complied with the by-laws and Town Plan. William Shepeluk indicated that there was a process but citizen input was necessary and welcome. There were several other comments regarding the project.

Chuck Kletecka representing Revitalizing Waterbury had concerns on the renova-

tions of the Railroad Station. Ten million dollars for insurance has become necessary and that a petition to ask federal legislatures for help concerning this matter was available in the hall.

John Nutting spoke about the Patriot Act and the impact on the library. Margaret Luce also gave comments and concerns. Bill Moore made the motion that the Library Commissioners develop a policy to protect individuals rights of privacy. Carol Miller stated she felt that to accomplish this, further studying would be necessary. Scott Wells felt that the Library Commissioner needed time to review this issue and that 10 minutes of discussion was not enough time. He was supportive but felt that more discussion was necessary. Val Vincent made an amendment to the motion... That the Library Commissioners study the effects of the Patriot Act as related to libraries and develop a policy to protect library users literary privacy. The motion was seconded and approved by a voice vote with some opposition.

Representatives Val Vincent and Robert Dostis were present and requested the opportunity to share information with update on the legislative report.

Alex Cawley thanked all those who supported Eve Haslam on this year's Community Fair. He also indicated that Recreation Committee meetings were being held on the 4<sup>th</sup> Monday of each month and that there were openings on that committee.

Monica Callan stated that there was a survey in the hall for the State Farm Arts and Cultural Center.

Stanley Amadon thanked Jessica Viens and the school staff for helping with the set up and audio for the meeting.

Ned Houston stated his support for the Ice Center of Washington West and would like to see the road built and to move forward.

At 12:20 P.M. the meeting was recessed until 7:00P.M. when the polls will be closed and the ballots counted.

At 7:00P.M. the polls were closed and the meeting adjourned. The results of the vote were as follows.

# LOCAL ELECTION

## FOR TOWN CLERK (1 year)

Donna Centonze 1 292

Write in 6

Reggie Erwin

Laura Bruckner

Holly Boucher

Evelyn Parker

Sara Lee

Dingo

Spoiled/Blank 129

Donna Centonze was declared elected

## FOR TOWN TREASURER (1 year)

Donna Centonze 1 282

Write in 6

Joan Boez

Mark Atkins

Reggie Erwin

Laura Brueckner

Jeff Kilgore

Evelyn Parker

Spoiled/Blank 139

Donna Centonze was declared elected

## FOR SELECTMAN (3 years)

Carol Miller 689

Albert (Al) Quesnel 555

Write in 5

Everett Coffey (2)

Laura Brueckner

Chris MacLean

David Graves

Spoiled/Blank 178

Carol Miller was declared elected

## FOR SELECTMAN (1 year)

Everett Coffey 525

John M. Pepin 222

Charles Sayah 755

Ed Steele 843

Write in 4

Tom Stevens

Rick Blake

Robert Cleary

Mark Frohman

Spoiled/Blank 505

Charles Sayah and Ed Steele were declared elected

FOR WATERBURY TOWN SCHOOL DIRECTOR (3 years)

Write in 92

Mickey Mouse  
Marc Sinclair (24)  
Sam Smith  
Dave Barash  
Scott Mackey  
Carline Murray (3)  
Charles O'Brien  
David Goodman  
Dale Smeltzer  
Don Schneider (2)  
Stan Morse  
Henry Wall (2)  
Harriet Grenier (2)  
Susan Flynn (2)  
Fran Rathee  
Gary Dillon  
Mark Miles (3)  
Doug Bedell (2)  
Tom Stevens  
Kathy Walker  
Scott Rathke  
Milford Ramey  
Larry Frazier  
Terri Higley  
Jennifer Ivy Gordon  
Howard Deal

Dave MacGowen  
David Keefe (6)  
Austin Isham  
Ramona Nutting  
Teresa Wood  
Nancy Potter  
Mark Alkins  
Steve Van Esen  
Scott Wells  
Chris Pecor  
Ed Steele  
Ed Brown  
Sue Gisasser  
Ted Willis  
Janet DiBlasi  
Laura Brueckner  
William Brueckner  
Liz Stevens  
Eric Cartman  
Evelyn Parker  
Rick Weston  
C. Fox  
Brenda Hudson  
Paul Willard  
Albert Quesnel  
Stan Amadon  
1 335

Spoiled/Blank

No one was declared elected

FOR UNION #19 SCHOOL DIRECTOR (3 years)

Scott Mackey 1 091

Write in 8

Marc Sinclair (2)  
Lucy Lou  
Jackie Spence  
Laura Brueckner  
Edie Beaty  
Dingo

Anyone else

Spoiled/Blank 328

Scott Mackey was declared elected

FOR UNION #45 SCHOOL DIRECTOR (3 years)

Susan Flynn 689

Marc Sinclair 371

Write in 2

Laura Brueckner

Ed Patterson

Spoiled/Blank 365

Susan Flynn was declared elected

FOR LISTER (3 years)

Philip Baker 1 154

Write in 10

Ellis Severance

Jeff Kilgore

Scott Wells (2)

Speedy (2)

Dingo

Anyone else

Scoobie Doo (2)

Spoiled/Blank 263

Philip Baker was declared elected

FOR GRAND JUROR (1 year)

John H. Woodruff, IV 1 198

Write in 3

Willie Racine

Laura Brueckner

Jackie Spence

Spoiled/Blank 226

John H. Woodruff, IV was declared elected

FOR TOWN AGENT(1 year)

Donna Centonze 1 244

Write in 5

Jeb Spaulding

Laura Brueckner

Scubie Doo

Dingo

Sam Parks

Spoiled/Blank 178

Donna Centonze was declared elected

FOR CEMETERY COMMISSIONER ( 5 Years)

Edward C. Brown 1 185

Write in 8

Kit Walker (2)

Sam Parks

Ed Steele

James Abair

Chris Palermo

Bob James

P. Howard Flanders

Spoiled/Blank 234

Edward C. Brown was declared elected

FOR LIBRARY COMMISSIONER (5 years)

Harriet R. Grenier 882

Scott Rathke 364

Write in 3

Kit Walker (2)

Robert Graves

Spoiled/Blank 178

## PROPERTY TAXES

The fiscal year of the town is the calendar year. Property taxes are due in two equal installments, usually August and November. The exact dates are set by vote of the town at the annual town meeting each March. Payment of each installment **MUST BE POSTMARKED** on or before the due date to avoid delinquent charges. Postage meters are NOT acceptable as the Postmark. Often there is a problem when mail is placed in the outdoor box after the close of the Post Office. This mail is not picked up and stamped until the next day, therefore it is necessary to be sure the mail is taken into the front windows to be cancelled. Interest charges on delinquent taxes begin on the day following the due date of each installment and cannot be forgiven by early payment of the second installment. Property tax notices are sent only once (usually early in July). NO SECOND NOTICE IS SENT.

## DOG RABIES/LICENSING CLINIC

A CLINIC WILL BE HELD AT THE Waterbury Center Fire Station on March 6, 2004 from 9:00 AM until 12:00 noon. A local veterinarian will be there to give rabies shots to both dogs and cats. The Town Clerk will be there to issue dog licenses at the same time. Cats do not require a license.

PLEASE HAVE DOGS ON A LEASH  
ALL CATS MUST BE BROUGHT TO THE STATION IN A TRAVEL CONTAINER

## DOG LICENSES

Male	\$11.00	If neutered	\$7.00
Female	11.00	If neutered	7.00

A surcharge of \$2.00 is included in the above rate.

All dogs over 6 months old must be licensed on or before April 1 of each year. They must have a rabies shot NOT OVER 2 years old. After April 1 of each year, there is a 50% penalty for late registration.

Town of Waterbury  
51 South Main Street  
Waterbury, VT 05676

PRESORT STANDARD  
U.S. POSTAGE

PAID

Permit #12

Waterbury, VT 05676