

**Office of Professional Regulation  
National Life Building North Fl 2, Montpelier, VT**

**Real Estate Commission  
Amended Meeting Agenda**

**September 24, 2009 – 10:00 a.m.**

**Location: National Life Building North Fl 2, Montpelier, VT Conference Room A**

- 1. 9:00 Education Committee**
- 2. 10:00 Full Commission meeting - Call to Order**
- 3. Approval of August 20, 2009 minutes:**
- 4. Chair's Comments:**
- 5. Administrator's Report: Status of Unprofessional Conduct Cases**
- 6. 10:30 Scheduled Licensing/Disciplinary Matters: None**
- 7. Concluded Reports:**
  - a. 2008-338 – I-team member, Maretta Hostetler**
  - b. 2008-275 – I-team member, Susan Matthews**
  - c. 2009-136 – I-team member, Tara Dowden**
- 8. Discussion Items:**
  - a. Maretta's letter to VREIN regarding the Declaratory Ruling**
  - c. Buyer broker discussion continued**
  - d. ARELLO – Conference attendance**
  - e. Newsletter status**
  - f. Randy Mayhew's draft language on Mandatory Agency Disclosure**
  - g. Election of officers Chair, Vice Chair and Secretary**
- 9. FYI:**
  - a. Kevin Leahy's response to Nneren**
  - b. Randy's Vermont Mandatory Consumer Disclosure form**
- 10. Public Comment:**
- 11. Next Scheduled Meeting: October 22, 2009**
- 12. Adjournment**

# **Real Estate Education Committee**

## **Courses for review**

**September 24, 2009**

### **Quality Workshops**

40 hour Pre-licensing course (broker and Salesperson) for 40 hours online

### **McKissock**

Closing Procedures and Settlement costs for 6 hours Online

Safety Precautions for Real Estate Professionals for 3 hours online

Real Estate Ethics and Communications for 3 hours online

### **Pagnucco Dispute Resolutions**

Introduction to Conflict Resolution Skills for Real Estate Professionals for 4 hours classroom

### **Around Vermont and New Hampshire**

Independent Contractor Course for 4 hours online

### **Vermont Association of Realtors**

Green Home Construction: A Workshop for Real Estate Licensees and Appraisers for 4 hours online