

Vermont Board of Land Surveyors
Secretary of State, Office of Professional Regulation
89 Main Street, 3rd Fl
Montpelier, VT 05620-3402

Unapproved Minutes
Meeting of Tuesday, August 15, 2017

1. The meeting was called to order at 9:01 a.m.

Members present: Charles Rockwell, L.S., Chairman; Timothy Short, L.S. Vice-Chair; Susan Senning, Secretary; Joseph Nalette, L.S.; Joseph Flynn, L.S.; and John Diebold, L.S. Absent: Dorothy Hayden.

OPR Personnel present: Gabriel Gilman, General Counsel; Carla Preston, Case Manager; Tara Grenier, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the June 20th meeting. Mr. Flynn made a motion, seconded by Mr. Nalette, to approve the Minutes of the June 20, 2017 meeting as presented. Motion passed.

3. **Reports/Guests:**

4. **Hearings/Stipulation and Consent Orders:**

5. **Exam Question Databank Review:**

6. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

2016-196 - The Board reviewed a Report of Concluded Investigation. Based on the information submitted, Ms. Senning made a motion, seconded by Mr. Short, to accept the Report of Concluded Investigation. Motion passed 5-0. Mr. Nalette, Investigative Team member abstained from the vote.

Ms. Preston made her Case Managers report, there are currently 9 pending cases.

7. **Applications / (See Appendix A):**

8. **Continuing Education Courses for Review:**

“Multiple CEU requests” submitted by Heather Firetog, with NYSAPLS, requesting multiple hours of continuing education credit. The Board approved the courses. See approval numbers below:

- RTK and Boundary Line Determination (1.5 hours) – Approval number issued, CE502-0817
- Practical Use of sUAS in Surveying (1.5 hours) – Approval number issued, CE503-0817
- Datums (1.5 hours) – Approval number issued, CE504-0817
- Ethical Issues of Land Surveying Profession (4 hours) – Approval number issued, CE505-0817
- GNSS for Site Control (1.5 hours) – Approval number issued, CE506-0817
- Using OPUS (1.5 hours) – Approval number issued, CE507-0817
- Mathematics for Land Surveyors (4 hours) – Approval number issued, CE508-0817

8. Continuing Education Courses for Review – Continued:

- Mapping Existing Urban Drainage with Airborne LiDar (1.5 hours) – Approval number issued, CE509-0817
- UAS Data Accuracy for Mapping Projects (4 hours) – Approval number issued, CE510-0817
- A Hands ON Demonstration of Some Basic GIS Techniques (4 hours) – Approval number issued, CE511-0817
- NYTSNet CORS/RTN Update 2018 (1.5 hours) – Approval number issued CE512-0817
- History and Location of the Division Line between the Counties of Warren, Essex, Hamilton and Washington (1.5 hours) – Approval number issued CE513-0817
- Considering Consumer Rights & Needs in Survey Cost Analysis (4 hours) – Approval number issued CE514-0817
- Presenting Technical Projects (1.5 hours) – Approval number issued CE515-0817
- When it's Time to Go: Protecting Consumers when Retiring or Selling (1.5 hours) – Approval number issued CE516-0817
- Surveying methods of the Adirondac Survey and the NYS Land Survey 1872-1900 (1.5 hours) – Approval number issued CE517-0817
- Bulletproofing your Surveys: How to keepy your Surveys from being Thrown Out of Court (4 hours) – Approval number issued CE518-0817
- Basis of Bearings (4 hours) – Approval number issued CE 519-0817
- Writing Legal Descriptions (4 hours) – Approval number issued CE520-0817
- AutoCAD Civil 3D Survey Networks – Editing and Travers Analysis (1 hour) – Approval number issued CE521-0817
- Using Modern Surveying Equipment Effectively (8 hours) – Approval number issued CE522-0817
- Pin Cushioning (1 hour) – Approval number issued CE523-0817
- "The Great Gore" Colvin's nucleus for the creative on the Adirondack Park (3 hours) – CE524-0817
- Easement Law, Part 1 (1.5 hours) – Approval number issued CE525-0817
- Easement Law, Part 2 (1.5 hours) – Approval number issued CE526-0817
- Canal Law (1.5 hours) – Approval number issued CE527-0817
- Legislative Case Review for Land Surveyors (1.5 hours) – Approval number issued CE 528-0817
- Subdivision Law (1.5 hours) – Approval number issued CE529-0817
- SEQRA: (1.5 hours) – Approval number issued CE530-0817
- Implementing an Unmanned Surface Vehicle (USV) for Hydrographic Surveying (1.5 hours) – Approval number issued CE531-0817
- Managing Safety: OSHA Regulations and a Health and Safety Plan (1.5 hours) – Approval number issued CE532-0817
- Labor Law Issues (1.5 hours) – Approval number issued CE533-0817
- Surveying 19th Century Mountain Railroads of NYS (1.5 hours) – Approval number issued CE534-0817
- Forensic Surveying (1.5 hours) – Approval number issued CE535-0817
- Leadership and Consumer Protection (1.5 hours) – Approval number issued CE536-0817

"3D Scanning Surveys" submitted by Nicole Fetzeck, with McKissock, requesting approval for 5 hours of continuing education credit. The Board approved the course. Approval number issued CE537-0817.

"Geophysical Surveying – Methods and Applications" submitted by Nicole Fetzeck, with McKissock, requesting approval for 4 hours of continuing education credit. The Board approved the course. Approval number issued CE538-0817.

8. Continuing Education Courses for Review – Continued:

“**Overview of Hydrographic and Bathymetric Surveying**” submitted by Nicole Fetzeck, with McKissock, requesting approval for 5 hours of continuing education credit. The Board approved the course. Approval number issued CE539-0817.

9. NCEES Correspondence:

10. Miscellaneous Correspondence:

11. Other Business:

Mr. Flynn had a discussion with the board about the NCEES working on developing a Professional Surveyor depth module examination. Based on the discussion, Mr. Flynn made a motion, seconded by Mr. Nalette, to draft a letter of support for creating a PLSS depth module examination. Motion passed 5-1.

12. Public Comment:

13. There being no further business the meeting was adjourned at 11:22 a.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist
Office of Professional Regulation

Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	
MacCormack, Lloyd	Robert Townsend	Portfolio

Name of Board Member Assigned		Charles Rockwell
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

Name of Board Member Assigned		Susan Senning
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950

Name of Board Member Assigned		John Diebold
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Fuller, Aaron	Allen Newton	6-18-13 / 956
Stockman, Gerald	Joseph Flynn	Portfolio