

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Fl  
Montpelier, VT 05620-3402

**Unapproved Minutes**  
**Meeting of Tuesday, August 15, 2017**

1. The meeting was called to order at 9:01 a.m.

Members present: Charles Rockwell, L.S., Chairman; Timothy Short, L.S. Vice-Chair; Susan Senning, Secretary; Joseph Nalette, L.S.; Joseph Flynn, L.S.; and John Diebold, L.S. Absent: Dorothy Hayden.

OPR Personnel present: Gabriel Gilman, General Counsel; Carla Preston, Case Manager; Tara Grenier, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the June 20<sup>th</sup> meeting. Mr. Flynn made a motion, seconded by Mr. Nalette, to approve the Minutes of the June 20, 2017 meeting as presented. Motion passed.

3. **Reports/Guests:**

4. **Hearings/Stipulation and Consent Orders:**

5. **Exam Question Databank Review:**

6. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

2016-196 - The Board reviewed a Report of Concluded Investigation. Based on the information submitted, Ms. Senning made a motion, seconded by Mr. Short, to accept the Report of Concluded Investigation. Motion passed 5-0. Mr. Nalette, Investigative Team member abstained from the vote.

Ms. Preston made her Case Managers report, there are currently 9 pending cases.

7. **Applications / (See Appendix A):**

8. **Continuing Education Courses for Review:**

“Multiple CEU requests” submitted by Heather Firetog, with NYSAPLS, requesting multiple hours of continuing education credit. The Board approved the courses. See approval numbers below:

- RTK and Boundary Line Determination (1.5 hours) – Approval number issued, CE502-0817
- Practical Use of sUAS in Surveying (1.5 hours) – Approval number issued, CE503-0817
- Datums (1.5 hours) – Approval number issued, CE504-0817
- Ethical Issues of Land Surveying Profession (4 hours) – Approval number issued, CE505-0817
- GNSS for Site Control (1.5 hours) – Approval number issued, CE506-0817
- Using OPUS (1.5 hours) – Approval number issued, CE507-0817
- Mathematics for Land Surveyors (4 hours) – Approval number issued, CE508-0817

## 8. Continuing Education Courses for Review – Continued:

- Mapping Existing Urban Drainage with Airborne LiDar (1.5 hours) – Approval number issued, CE509-0817
- UAS Data Accuracy for Mapping Projects (4 hours) – Approval number issued, CE510-0817
- A Hands ON Demonstration of Some Basic GIS Techniques (4 hours) – Approval number issued, CE511-0817
- NYTSNet CORS/RTN Update 2018 (1.5 hours) – Approval number issued CE512-0817
- History and Location of the Division Line between the Counties of Warren, Essex, Hamilton and Washington (1.5 hours) – Approval number issued CE513-0817
- Considering Consumer Rights & Needs in Survey Cost Analysis (4 hours) – Approval number issued CE514-0817
- Presenting Technical Projects (1.5 hours) – Approval number issued CE515-0817
- When it's Time to Go: Protecting Consumers when Retiring or Selling (1.5 hours) – Approval number issued CE516-0817
- Surveying methods of the Adirondac Survey and the NYS Land Survey 1872-1900 (1.5 hours) – Approval number issued CE517-0817
- Bulletproofing your Surveys: How to keepy your Surveys from being Thrown Out of Court (4 hours) – Approval number issued CE518-0817
- Basis of Bearings (4 hours) – Approval number issued CE 519-0817
- Writing Legal Descriptions (4 hours) – Approval number issued CE520-0817
- AutoCAD Civil 3D Survey Networks – Editing and Travers Analysis (1 hour) – Approval number issued CE521-0817
- Using Modern Surveying Equipment Effectively (8 hours) – Approval number issued CE522-0817
- Pin Cushioning (1 hour) – Approval number issued CE523-0817
- “The Great Gore” Colvin’s nucleus for the creative on the Adirondack Park (3 hours) – CE524-0817
- Easement Law, Part 1 (1.5 hours) – Approval number issued CE525-0817
- Easement Law, Part 2 (1.5 hours) – Approval number issued CE526-0817
- Canal Law (1.5 hours) – Approval number issued CE527-0817
- Legislative Case Review for Land Surveyors (1.5 hours) – Approval number issued CE 528-0817
- Subdivision Law (1.5 hours) – Approval number issued CE529-0817
- SEQRA: (1.5 hours) – Approval number issued CE530-0817
- Implementing an Unmanned Surface Vehicle (USV) for Hydrographic Surveying (1.5 hours) – Approval number issued CE531-0817
- Managing Safety: OSHA Regulations and a Health and Safety Plan (1.5 hours) – Approval number issued CE532-0817
- Labor Law Issues (1.5 hours) – Approval number issued CE533-0817
- Surveying 19<sup>th</sup> Century Mountain Railroads of NYS (1.5 hours) – Approval number issued CE534-0817
- Forensic Surveying (1.5 hours) – Approval number issued CE535-0817
- Leadership and Consumer Protection (1.5 hours) – Approval number issued CE536-0817

“**3D Scanning Surveys**” submitted by Nicole Fetzeck, with McKissock, requesting approval for 5 hours of continuing education credit. The Board approved the course. Approval number issued CE537-0817.

“**Geophysical Surveying – Methods and Applications**” submitted by Nicole Fetzeck, with McKissock, requesting approval for 4 hours of continuing education credit. The Board approved the course. Approval number issued CE538-0817.

**8. Continuing Education Courses for Review – Continued:**

“**Overview of Hydrographic and Bathymetric Surveying**” submitted by Nicole Fetzeck, with McKissock, requesting approval for 5 hours of continuing education credit. The Board approved the course. Approval number issued CE539-0817.

**9. NCEES Correspondence:**

**10. Miscellaneous Correspondence:**

**11. Other Business:**

Mr. Flynn had a discussion with the board about the NCEES working on developing a Professional Surveyor depth module examination. Based on the discussion, Mr. Flynn made a motion, seconded by Mr. Nalette, to draft a letter of support for creating a PLSS depth module examination. Motion passed 5-1.

**12. Public Comment:**

**13.** There being no further business the meeting was adjourned at 11:22 a.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist  
Office of Professional Regulation

## Appendix A

<b>Name of Board Member Assigned</b>		<b>Timothy Short</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
McGowan, Hugh, A	Brian Lavery	
MacCormack, Lloyd	Robert Townsend	Portfolio

<b>Name of Board Member Assigned</b>		<b>Charles Rockwell</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

<b>Name of Board Member Assigned</b>		<b>Joseph Flynn</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

<b>Name of Board Member Assigned</b>		<b>Susan Senning</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
Falk, Michael	David Rose	9-18-12 / 4427.75

<b>Name of Board Member Assigned</b>		<b>Joseph Nalette</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
Morris, Timothy	Russell Brown	10-15-13 / 950

<b>Name of Board Member Assigned</b>		<b>John Diebold</b>
<b>Name of Applicant</b>	<b>Name of Supervising Land Surveyor</b>	<b>No. of Hours to date</b>
Fuller, Aaron	Allen Newton	6-18-13 / 956
Stockman, Gerald	Joseph Flynn	Portfolio