

2018

Town of Coventry **Annual Town & School Report**

In memory of Jackie Gallup.

1938 – 2018

Jackie was born in Coventry and spent her life in this town that she loved. She was the local Postmistress and married Coventry's very own Don Gallup in 1958. Jackie raised three wonderful children all while she volunteered and led the fundraising mission that made the Community Center possible for us to enjoy today.

A true community leader.

Jackie will be greatly missed, never forgotten and forever in our hearts with appreciation for her countless contributions to the Town of Coventry.





Town of Coventry

2018

Annual Town & School Report

Town of Coventry
168 Main Street
PO Box 8
Coventry VT 05825
(802) 754 2288 / 754 2266
www.coventryvt.org

Town of Coventry

168 Main Street / PO Box 8, Coventry VT 05825
(802) 754 2288 / 754 2266

Town Clerk – Deb Tanguay
clerk@coventryvt.org

Office Hours:
Monday, Wednesday & Friday
8 a.m. to 1 p.m.

Town Treasurer – David Barlow
treasurer@coventryvt.org

Office Hours:
Tuesday & Thursday
1 p.m. to 4 p.m.

Town Administrator – Amanda Carlson
selectboardclerk@coventryvt.org

Office Hours:
Monday through Friday
8 a.m. to 4 p.m.

Delinquent Tax Collector – Kate Fletcher
delinquenttaxcollector@coventryvt.org

Listers Office:
listers@coventryvt.org

Highway Department:
roads@coventryvt.org

Planning Commission:
Planningcommission@coventryvt.org

Recreation Committee:
recreation@coventryvt.org

Street Addressing / E911:
streetaddress@coventryvt.org

www.coventryvt.org

Payment Methods:

- Non-cash methods of payment are preferred.
- Maximum amount of cash accepted for any transaction is \$100. We will not accept bills larger than \$50.
- Cash of any amount will not be accepted for the payment of property taxes current or delinquent.
- All payments are to be made out to the "Town of Coventry" no exceptions.
- Credit and Debit cards are accepted. Additional fees apply for processing.

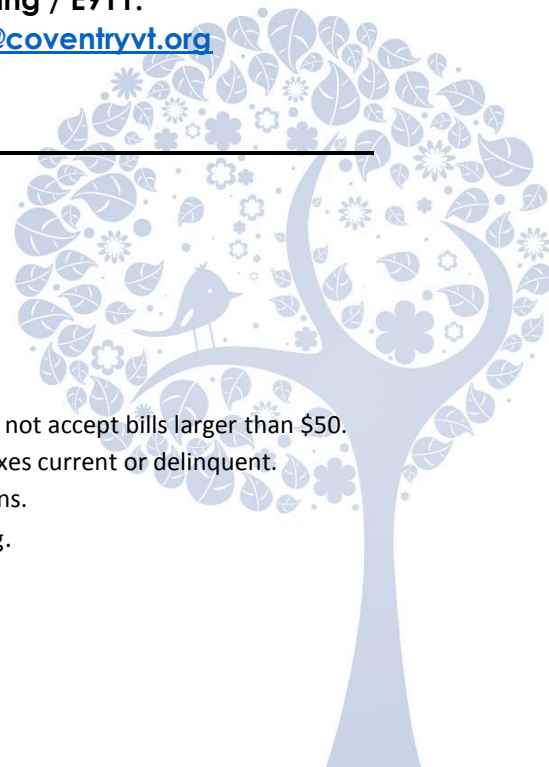


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How the Coventry Community Center Came to Be....

Because of the lack of suitable space for the children of the community to play basketball, education, or just for general meetings

Birth of the Coventry Community Center 1973-1975

Photo of original Creamery courtesy of Nancy Lawson Newton



The Parent's Club headed a movement to build a Community Center. The Coventry people "agreed to pay for it proudly without the aid of the state or federal funding."

Land was needed, and the Parent's Club approached Mr. and Mrs. Cy Josephson, who owned the land known as the creamery property located right in the village. The Josephson's donated the land for the Community Center to be built. Volunteers cleared the site of the old creamery ruins and contractor Roger Gosselin was able to begin construction.

The Parents' Club asked the town for a starter fund of \$2500.

The town gave them the money from the Revenue Sharing Money and \$10,000 for the construction of a Town Clerk's office. To continue this ambitious project, hundreds of people, from the very young to the old, planned and carried out all kinds of money raising projects, including fairs, auctions, bingo, raffles, and the sale of specialty products. Also, many individuals, organizations, and businesses gave generously and a loan from FHA for \$33,000 enabled them to reach a goal of \$53,000 that was needed to build the Community Center.

The new building was 36 x 92 with two stories. The first floor, the front part, contained the Town Clerk's Office, room for Senior citizens or Select Board to meet, a kitchen, and public restrooms. The rear portion was made to house a recreational area (gym), place for public meetings, and a furnace room. The second floor became the Town Library (Riley E. Wright) and provided needed storage space.

The gym was used for Town Meetings and other public meetings. Before the new school was built, the gym was the school cafeteria and the kitchen was used to prepare lunches. Physical education classes were held there and school plays and concerts.

The kitchen and gym were rented out to the public to hold weddings, meetings, fund raisers, and other activities. Later an addition was added on the rear of the building for much needed storage.

On November 23, 1975, an open house was the scene of a celebration commemorating the Community Centers official completion. Over 150 people came to celebrate this memorable day and praise all the hard work and financial commitments that were made to make this day possible.

The Community Center was eventually paid for through fundraising by the Parents Club. In July of 1996 the Parents Club deeded the building to the Town of Coventry to continue with their original intent for the building to provide the community a place for public and private gatherings. The Select Board, on behalf of the Town, accepted the transfer and continues to maintain and make improvements to this day.



Presently the first floor continues to house the town clerk's office, the select board meeting room and town administrator's office, a kitchen, public bathrooms, furnace room, and the gym. The second floor no longer houses the Riley E. Wright Library, having been converted in 2017 into a conference room, an office for the Listers, and storage.

The Coventry Community Center continues to be the HUB of the Community thanks to the support of the Town's people and stewardship of the Select Board.

The Community Center would not have been possible without the efforts of
Jackie Gallup

Jackie spent countless hours fundraising and rallying for support to see the vision of the Coventry Community Center realized. It is thanks to her, and many others that the project was successful.

In 2018, Jackie Gallup worked with Richard Lussier and Judy Poirier to memorialize this written history for the Town.



Jackie & Don "Square Deal" Gallup.
August 30, 1958
Lifetime residents and leaders in the Community.

2019 Important Dates to Remember

Monday, March 04, 2019	School District Meeting - 6:30 p.m. at the Coventry Village School
Tuesday, March 05, 2019	Town Meeting Day - 10 a.m. at the Community Center Coventry Village School Budget Vote 8 a.m. to 7 p.m. at the Community Center Town Foundation Seed Distribution 10 a.m. at the Community Center
Saturday, March 30, 2019	Animal Vaccination Clinic - 10:30 a.m. to 12 p.m. at the Community Center
Saturday, March 30, 2019	Deadline to Register Dogs with Town Clerk
Saturday, April 27, 2019	Household Hazardous Waste Day - Waste USA Landfill
Saturday, May 04, 2019	Green Up Day
Saturday, July 20, 2019	Household Hazardous Waste Day - Waste USA Landfill
Saturday, August 10, 2019	Household Hazardous Waste Day - Waste USA Landfill
Saturday, September 14, 2019	Casella Open House at Waste USA Landfill in Coventry 10 a.m. to 2 p.m.
Saturday, October 05, 2019	Household Hazardous Waste Day - Waste USA Landfill
Thursday, November 07, 2019	Property Taxes Due to Town Treasurer



Meetings held at the Coventry Community Center

Select Board	First and Third Monday of Each Month at 4:30 p.m.
Planning Commission	First Wednesday of Each Month at 6:00 p.m.
Fire District	Second Tuesday of Each Month at 5:30 p.m.
Town Foundation	Third Tuesday of Each Month at 5:30 p.m.



Meetings held at the Coventry Village School

School Board	Third Wednesday of Each Month at 5:30 p.m.
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WARNING

COVENTRY ANNUAL TOWN & SCHOOL MEETING

The legal voters of the Town of Coventry, Vermont are hereby warned and notified to meet at the

COVENTRY COMMUNITY CENTER
168 Main Street, Coventry VT 05825
TUESDAY MARCH 5TH, 2019 at 10:00 a.m.
to act on the following articles of business:

SCHOOL DISTRICT MEETING:

Coventry Town School District budget articles will be voted on by
Australian ballot system at the Coventry Community Center
Polls open at 8:00 a.m. and close at 7:00 p.m.

- ARTICLE 1:** School Board Moderator to **OPEN SCHOOL MEETING**.
- ARTICLE 2:** To elect a **SCHOOL TREASURER** for a 1-year term.
- ARTICLE 3:** To elect a **SCHOOL DIRECTOR** for a 3-year term.
- ARTICLE 4:** To elect a **SCHOOL DIRECTOR** for a 2-year term.
- ARTICLE 5:** To transact any other business that may legally come before the School Board.
- ARTICLE 6:** To adjourn School Meeting.

TOWN MEETING:

- ARTICLE 7:** To elect a **TOWN MODERATOR** for the ensuing year.
- ARTICLE 8:** To hear and act upon reports of Town Officers.
- ARTICLE 9:** Shall the legal voters of the Town of Coventry authorize the **ELIMINATION OF THE OFFICE OF TOWN LISTER** in accordance with 17 V.S.A. §2651c(b)(1) and **REPLACE IT WITH A PROFESSIONALLY QUALIFIED ASSESSOR** who shall have the same powers, discharge the same duties, proceed in the discharge thereof in the same manner, and be subject to the same liabilities as are prescribed for listers or the board of listers under the provisions of Title 32?
- ARTICLE 10:** Shall the legal voters of the Town of Coventry, pursuant to 17 V.S.A. § 2651d(b), **RESCIND** the **AUTHORITY** of the Select Board **TO APPOINT** a **COLLECTOR OF DELINQUENT TAXES**?
- ARTICLE 11:** Shall the legal voters of the Town of Coventry vote to **CHANGE** the length of the elected term for all **PLANNING COMMISSION** members **FROM** three years to **TWO YEAR TERMS** going forward, pursuant to 24 V.S.A. § 4323(c)?

ARTICLE 12: To **ELECT** the following officers required by law:

- | | | | |
|----|--------------------------------------|-------------|--|
| a. | SELECT PERSON | 3-year term | |
| b. | TOWN CLERK | 3-year term | |
| c. | TOWN TREASURER | 3-year term | |
| d. | LISTER | 3-year term | <i>**Dependent upon outcome of Article # 9</i> |
| e. | COLLECTOR OF DELINQUENT TAXES | 1-year term | <i>**Dependent upon outcome of Article # 10</i> |
| f. | CEMETERY COMMISSIONER | 3-year term | |
| g. | 1ST CONSTABLE | 1-year term | |
| h. | 2nd CONSTABLE | 1-year term | |
| i. | TRUSTEE OF CEMETERY FUNDS | 1-year term | |
| j. | TOWN AGENT | 1-year term | |
| k. | GRAND JUROR | 1-year term | |
| l. | PLANNING COMMISSION MEMBER | 3-year term | <i>** 2 YEAR TERM WITH PASSING OF ARTICLE # 11</i> |
| m. | PLANNING COMMISSION MEMBER | 3-year term | <i>** 2 YEAR TERM WITH PASSING OF ARTICLE # 11</i> |
| n. | PLANNING COMMISSION MEMBER | 3-year term | <i>** 2 YEAR TERM WITH PASSING OF ARTICLE # 11</i> |

ARTICLE 13: Shall the legal voters of the Town of Coventry vote to appropriate the sum of **\$ 456,000** for support of the **TOWN LIABILITIES & GENERAL FUND EXPENSES** of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

ARTICLE 14: Shall the legal voters of the Town of Coventry vote to appropriate the sum of **\$ 247,000 plus** Vermont State Aid funding, for support of the **TOWN HIGHWAY FUND** expenses for summer and winter road maintenance, of which all shall be raised by non-tax revenues received through the Landfill Host Agreement?

ARTICLE 15: Shall the legal voters of the Town of Coventry vote to **COMBINE** the **RESTRICTED FUND SAVINGS ACCOUNT** balances of the **GRADER RESERVE FUND; GRAVEL PIT RESERVE FUND; AND ROAD & BRIDGE RESERVE FUND**; establishing **ONE** account designated as **ROAD INFRASTRUCTURE AND EQUIPMENT RESERVE FUND**?

ARTICLE 16: Shall the legal voters of the Town of Coventry vote to establish a **RESTRICTED FUND SAVINGS ACCOUNT** for the sole purpose of funding projects associated with **FLOOD RECOVERY & MITIGATION**; and appropriate the sum of **\$100,000** from the **EXCESS REVENUES** of the **2017-2018** audited fiscal year **REMAINING** after payment of all General Fund Liabilities and Expenses?

ARTICLE 17: Shall the legal voters of the Town of Coventry vote to establish a **RESTRICTED FUND SAVINGS ACCOUNT** for the sole purpose of funding projects associated with **COMMUNITY & ECONOMIC DEVELOPMENT** relating to the anticipated recommendations made in the upcoming **ECONOMIC DEVELOPMENT PLAN**; and appropriate the sum of **\$100,000** from the **EXCESS REVENUES** of the **2017-2018** audited fiscal year **REMAINING** after payment of all General Fund Liabilities and Expenses?

ARTICLE 18: Shall all **INVESTMENT FUNDS** as accrued and invested to **PROVIDE FUTURE INCOME** to the Town be accounted for as a **SINGLE ENTITY**?

ARTICLE 19: Shall **EXCESS REVENUES** received in the **2017-2018** audited fiscal year **REMAINING** after payment of General Fund Liabilities and Expenses totaling **\$ 542,109** be **TRANSFERRED** to the long-term **INVESTMENT ACCOUNT**?

ARTICLE 20: Shall the legal voters of the Town of Coventry vote to establish and set a deadline to pay all property and real estate **TAXES DUE** to the Town Treasurer, by physical delivery to the tax collector before 5pm on or before **NOVEMBER 7th, 2019; and on the SAME CALENDAR DATE of NOVEMBER 7TH EACH YEAR FOLLOWING**; and when this date falls on a Saturday or Sunday, the due date will be on the Monday immediately following?

ARTICLE 21: Shall the town provide notice of the availability of the **ANNUAL REPORT** by postcard at least 30 days before the annual meeting **INSTEAD OF MAILING** or otherwise distributing the report to the voters of the town pursuant to 24 V.S.A. § 1682(a)?

ARTICLE 22: Shall the legal voters appropriate the following sums:

- a) **\$ 300*** to FELINES & FRIENDS FOUNDATION *(2018 request \$250)*
- b) **\$ 3,000** to GOODRICH MEMORIAL LIBRARY
- c) **\$ 600*** to GREEN MOUNTAIN FARM-to-SCHOOL, INC *(2018 request \$450)*
- d) **\$ 100** to GREEN UP VERMONT
- e) **\$ 2,000** to JONES MEMORIAL LIBRARY
- f) **\$100** to NORTH COUNTRY FRIENDS OF THE VERMONT SYMPHONY ORCHESTRA
- g) **\$ 300** to NORTHEAST KINGDOM COMMUNITY ACTION, INC./COURT DIVERSION
- h) **\$ 330** to NORTHEAST KINGDOM COUNCIL ON AGING
- i) **\$ 1,140** to NORTHEAST KINGDOM HUMAN SERVICE, INC.
- j) **\$ 200** to NORTHEAST KINGDOM LEARNING SERVICES INC
- k) **\$ 200**** to ORLEANS COUNTY CHILD ADVOCACY CENTER *(NEW)*
- l) **\$ 500** to ORLEANS COUNTY CITIZEN ADVOCACY
- m) **\$ 700*** to ORLEANS COUNTY HISTORICAL SOCIETY *(2018 REQUEST \$650)*
- n) **\$ 3,000** to ORLEANS ESSEX VNA & HOSPICE INC.
- o) **\$ 750** to POPE MEMORIAL FRONTIER ANIMAL SHELTER
- p) **\$ 850** to RURAL COMMUNITY TRANSPORTATION
- q) **\$ 1,125** to UMBRELLA
- r) **\$ 100** to VACD - VERMONT RURAL FIRE PROTECTION TASK FORCE
- s) **\$ 130** to VT CENTER FOR INDEPENDENT LIVING

Total for above appropriations = \$ 15,425

PLEASE NOTE:

Unless increase is indicated, amount requested is same as previous year.

Individual service reports printed in back of town report.

One new request received (k) Orleans County Child Advocacy Center / Special Investigations Unit

ARTICLE 23: To transact any other business that may legally come before the Town.

ARTICLE 24: TO ADJOURN TOWN MEETING.

Attest: Deb Tanguay, Town Clerk.

January, 28, 2019

Elected Officials



BRAD MAXWELL

First elected in 1989 to the Select Board, 2019 marks Brad's 30th year of service to the Town.

We express our sincerest appreciation and gratitude for all Brad has done for the community.



Cemetery Commission	Gerry St Sauveur	2019	*
	Lester Carbonneau	2020	
	Jeanne Desrochers	2021	
First Constable	Pedro Grondin	2019	*
Grand Juror	Owen Ballinger	2019	*
Justice of the Peace	Anita Allen	2020	
	Cheryl Currier	2020	
	Sherry Bradley	2020	
	Melissa Gallup	2020	
	Richard Lussier	2020	
Lister	John Miller	2020	
	Donald Hunt	2020	
	Anita Garipey	2019	*
	Lyell Reed	2020	
	Kate Fletcher	2021	
Moderator	Jean Maxwell	2019	*
Planning Commission	Carol Simmons	2019	*
	Israel Sanville	2019	*
	Phil Marquette	2019	*
	Moe Jacobs	2020	
	Robert Gosselin	2020	
School Director	3 Year Term		
	Matthew Maxwell	2019	*
	Jamie Stenger	2020	
	Dan Prue	2021	
	2 Year Term		
	Amanda Jensen	2019	*
	Kathleen Ahearn	2020	
	Deb Tanguay	2019	*
School Treasurer	Jesse Testut	2019	*
Second Constable	Brad Maxwell	2019	*
	Mike Marcotte	2020	
	Scott Briere	2021	
Town Agent	Pat Sloan	2019	*
Town Clerk	Deb Tanguay	2019	*
Town Treasurer	David Barlow	2019	*
Trustee of Cemetery Funds	David Barlow	2019	*

* Indicates Office will be voted on at 2019 Town Meeting on March 5, 2019

2018 Appointed Positions

Animal Control Officer	Renee Falconer
Assistant Clerk	David Barlow
	Amanda Carlson
Civil Defense Chairman	Pedro Grondin
Delinquent Tax Collector	Kate Fletcher
Fence Viewers	Josh Griffes
	Israel Sanville
	Stuart Maxwell
Fire Warden	Pedro Grondin
Health Officer	Pedro Grondin
Road Commissioner	David Gallup
Town Administrator	Amanda Carlson
Town Service Officer	Amanda Carlson
Tree Warden	David Barlow
Zoning Administrator	David Barlow
Emergency Management Director	Scott Morley
Second EMD	Phil Marquette
911 Coordinator	David Barlow

Appointed Committees

Recreation Committee	Martha Sylvester / Chair
	Kate Fletcher
	Kelly Collins
	Heather Sylvester
	Amber Lucas
	Carol Simmons
Solid Waste Committee	Sherry Bradley / Chair
	Margaret Maxwell
	Kate Fletcher
	Jessica Maxwell
	Josh Griffes

All Coventry Residents interested in serving as a Town Official, or volunteering with one of the committees are asked to please submit their interest to the Select Board before Town Meeting Day March 5, 2019. The Board makes all appointments at their reorganizational meeting following Town Meeting and always welcome anyone who is interested in getting involved with the community.



Town Office Descriptions

Vermont Secretary of State

Full list can be viewed at:

<https://www.sec.state.vt.us/elections/candidates/local-office-descriptions.aspx>



Cemetery Commissioner (elected). Responsible for the care and management of the town's cemeteries. If no cemetery commissioners are elected, the select board fulfills this role. [18 V.S.A. § 5373](#)

Collector of Delinquent Taxes. A town must vote to authorize the Select Board to appoint a collector of delinquent taxes, who may be the Town Manager or Town Treasurer. [17 V.S.A. § 2651d](#) If a town fails to vote, then the Town Constable becomes the collector of delinquent taxes.

Constable (elected). In some towns the constable is the town's local law enforcement officer, with all powers of search, seizure, and arrest within the town. In other towns, the constable only has the power to serve civil process, assist the health officer in the discharge of his or her duties, destroy unlicensed dogs, kill injured deer, remove disorderly people from town meeting, and, if the first constable, to collect taxes, if no tax collector is elected. Should be good at de-escalating and resolving conflicts. [17 V.S.A. § 2646\(7\)](#)

Fence Viewers (appointed). Three viewers are appointed by the Select Board each year. When called upon, they examine fences and other boundaries within the town. [24 V.S.A. § 871](#)

Health Officer (appointed). Appointed by the commissioner of health to a three-year term after recommendation by the town Select Board. Enforces the rules and regulations for the prevention and abatement of public health hazards. [18 V.S.A. § 601](#)

Justices of the Peace (elected). Although elected by a town, justices of the peace are actually county officers. [17 V.S.A. § 2103\(10\)](#). The duties of justices of the peace can fall into five categories of responsibilities:

1. **Elections.** Justices of the peace are members of the board of civil authority (BCA). Members of the BCA serve as election officials at town elections by Australian ballot and statewide elections. Justices also are responsible for delivering absentee ballots to voters at election time.
2. **Tax Abatement and Appeals.** Justices of the peace sit as members of the town board for abatement of taxes to determine whether a taxpayer's tax obligation should be forgiven under certain circumstances. Justices of the peace also serve an important role in the town's tax appeal process. As a member of the board of civil authority, justices sit to hear and decide appeals when citizens do not agree with the final decision of the listers.
3. **Marriages and Civil Unions.** Justices of the peace may also solemnize marriages and may certify civil unions in Vermont.
4. **Oaths and Notary.** Justices of the peace may also administer oaths in all cases where an oath is required, unless a specific law makes a different provision. A justice of the peace is a notary public ex officio and has all the acknowledgment powers of a notary public. However, the justice of the peace must file with the county clerk in order to act as a notary public (but the fee is waived).
5. **Magistrate.** Justices of the peace may also serve as a magistrate when so commissioned by the Supreme Court.

Listers (elected). Appraise property within the town for the purpose of property tax assessment. Should be able to be polite, yet firm, and not be oversensitive to criticism. [17 V.S.A. § 2646\(5\)](#)

Moderator (elected). Runs the annual and special town/school meeting. Should have a good sense of humor, be good at group process, and have experience following Roberts Rules of Order. [17 V.S.A. § 2646\(1\)](#)

Planning Commissioners (appointed or elected). Appointed unless town votes to elect. Duties include preparing a municipal plan; making recommendations on matters of land development, conservation, and preservation; and participating in a regional planning program. Makes site plan and subdivision permit decisions unless there is a development review board in town. Should have a good working knowledge of all aspects of the town and be able to listen to many sides of an issue. [24 V.S.A. § 4323](#)

Road Commissioners (elected or appointed). Can be elected or appointed. Has no independent authority, but can assist the Select Board in overseeing town highways at the request of the board. Should have experience with town highways and be a good communicator. [17 V.S.A. § 2646\(16\)](#); [17 V.S.A. § 2651](#)

Select Board Members (elected). General supervision and control over town; enacts ordinances, regulations, and policies for town; oversees town property and personnel; prepares, presents and manages budget; and oversees roads, including laying out, discontinuing, and reclassifying roads. Sits as local board of health, liquor control commission, and sewer commission. Should know the town well, be able to understand all sides of complex issues, and have very thick skin. [17 V.S.A. § 2646\(4\)](#); [17 V.S.A. § 2649](#)

Town Administrator (appointed). Hired by the Select Board, the town administrator, sometimes called the administrative assistant to the Select Board, assists the Select Board in managing the business of the town. The town administrator has no independent statutory authority. The scope of his or her duties is determined by the Select Board.

Town Agent (elected). The town agent used to prosecute and defend suits. The Select Board now has that authority. Thus, the town agent's duty consists merely of assisting when litigation is in progress, at the request of the Select Board. (Generally not a very active position.) [17 V.S.A. § 2646\(11\)](#)

Town Clerk (elected). Records, preserves, and certifies the public records of the town. Issues dog, marriage, civil union, and hunting and fishing licenses; as well as motor vehicle renewals. Runs the local elections, serves as clerk of the board of civil authority, and hears tax abatement requests and tax appeals. Should have the patience of a saint and be a good ambassador for the town. [17 V.S.A. § 2646\(2\)](#)

Town Forest Fire Warden (appointed). Appointed by the fire commissioner with the approval of the Select Board. Prevents forest fires in the town by enforcing the laws designed to prevent forest fires. [10 V.S.A. § 2641](#)

Town Services Officer (appointed). Appointed on or before April 15th of each year. Assists individuals within the town who require emergency food, fuel, or shelter assistance when the Vermont Department of Social Welfare is not available. [33 V.S.A. § 2102 et seq.](#)

Town Treasurer (elected). Keeps the town and school's accounts (unless a separate school treasurer is elected), invests money (with the approval of the legislative body), keeps a record of the taxes voted, and pays orders drawn on him or her. Should be very precise, detail oriented and good at math. [17 V.S.A. § 2646\(3\)](#)

Town Tree Warden (appointed). Plans and implements a shade tree preservation program for the purpose of shading and beautifying public places. Removes diseased, dying, or dead trees; which create a hazard to public safety or threaten the effectiveness of disease or insect control programs. [24 V.S.A. § 871](#)

Trustee of Public Funds (elected). Manages, invests, and reports on real and personal property held in trust by the town. This includes cemetery trust funds. Should like investing money. [17 V.S.A. § 2646\(12\)](#); [24 V.S.A. § 2431 et seq.](#)

Zoning Administrator (appointed). Appointed by the planning commission with the approval of the Select Board. Approves or denies applications for zoning permits. Administers the municipal bylaws literally. Enforces regulations pertaining to the zoning ordinance. [24 V.S.A. § 4448](#)



MINUTES

COVENTRY ANNUAL TOWN & SCHOOL MEETING

2018 Annual Town and School Meeting was held at the Coventry Community Center on Tuesday March 6TH, 2018 at 10:00 a.m. to act on the following articles of business:

Note: The Town of Coventry has a checklist of 738 eligible voters. The highest number of votes cast for Town floor vote elections was registered at 137 votes. This represents an 18.5% participation in Town Meeting.

The Annual Town Meeting was called to order at 10:03 a.m.

Moderator Jean Maxwell called a ten-minute recess to allow time for people still arriving.

Town Meeting was called back to order at 10:13 a.m.

Moderator entertained a motion to waive the reading of Annual Town and School Meeting Warning. Motion moved and seconded; voice vote / carried.

ARTICLE 1: To elect a TOWN MODERATOR for the ensuing year.

- Jean Maxwell nominated; voice vote / carried.
- Jean Maxwell - Elected.

ARTICLE 2: To hear and act upon reports of Town Officers.

- Article Moved and seconded.
- Non-voting residents were identified and notices were read.
- Attendees were reminded about general guidelines of the elections and etiquette.
- Coventry School Board recognized Viola Poirier for her twenty years' of dedicated service to the School Board.
- Scott Morley was recognized for his dedication and effort to the Town during his three-year term.
- Voters were notified that Town Reports would not be mailed the following year. They will be notified when available for pick up.
- Officials were notified that they will remain in their position until the end of Town meeting and new officials would not take office until oaths were taken at the end of the meeting.
- Jean Maxwell asked all of the Elected Town Officials at the head table to introduce themselves.
- Scott Morley stated an error on Town Report page 41; there is not an approved Town Plan in place as the Planning Commission stated. This is still a project being worked on.

- Motion to accept the reports of Town Offices and accept the Town Report with the noted correction; seconded. Voice vote / carried.

ARTICLE 3: Shall the Town of Coventry vote to place its **PUBLIC BURIAL GROUNDS** under the charge of **THREE CEMETERY COMMISSIONERS** who shall be responsible for the care and management of the Town's public burial grounds and exercise all the powers, rights and duties with respect to such care and management?

- Article moved and seconded.
- Trustee of Cemetery Funds, David Barlow stated that the current Association is operating as a Commission, and on the advice of the Town Attorney voters should authorize the change of title. An Association acts as an independent entity where a Commission acts under the Town's jurisdiction.
- To meet current State regulations, it is recommended the Town make the formal distinction to reclassify the duties under the charge of a Cemetery Commission.
- Article moved as written; voice vote / carried.
- **Article passed as written.**

ARTICLE 4: Shall the Town vote to **ELIMINATE** the elected position of **TRUSTEE OF PUBLIC MONEY**; as this position is only for towns that retain possession of a portion of the surplus funds of the United States received under the Deposit Act of 1836; and the Town of Coventry is not in possession of any of these funds?

- Article moved and seconded.
- No discussion.
- Article moved as written; voice vote / carried.
- **Article passed as written.**

ARTICLE 5: Shall the voters, pursuant to 17 V.S.A. § 2651d(b), **RESCIND** the **AUTHORITY** of the Select Board **TO APPOINT** a **COLLECTOR OF DELINQUENT TAXES**?

- Article moved and seconded.
- Mike Marcotte explained the previous year's request to allow the Board to appoint the position of Delinquent Tax Collector with the promise to bring back to the voters this year. Mike stated that Delinquent Tax Collector Kate Fletcher had done an amazing job; however, there was still a lot of work to do and issues that are still being dealt with and investigated from previous years.
- Mike Marcotte stated that he would like to table this item until the following year to allow the Board to continue its authority to appoint the position of Delinquent Tax Collector and allow Kate Fletcher to continue her work.
- Motion made and seconded to table article 5; voice vote / carried.
- **Article tabled.**

ARTICLE 6: To ELECT the following officers required by law:

a. SELECT PERSON 3 year term

- Scott Briere nominated.
- Jim Cobb nominated.
- Candidates were asked to speak and each gave a statement about their intentions for the position.
- Votes were cast by paper ballot.
- 137 votes cast - Scott Briere 69; Jim Cobb 68
- **Scott Briere - Elected.**

b. TOWN CLERK 1 year term *(to fulfill the remainder of the current three year term)*

- Deb Tanguay nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Deb Tanguay for Town Clerk.
- **Deb Tanguay – Elected.**

c. TOWN TREASURER 1 year term *(to fulfill the remainder of the current three year term)*

- Adam Messier nominated.
- No other nominations.
- The Moderator instructed the Clerk to cast one ballot for Adam Messier for Town Treasurer.
- **Adam Messier – Elected.**

d. LISTER 3 year term

- Kate Fletcher nominated.
- Lyell Reed nominated.
- Candidates were asked to speak and each gave a statement about their intentions for the position.
- Votes were cast by paper ballot.
- 121 votes cast - Kate Fletcher 67; Lyell Reed 54
- **Kate Fletcher - Elected.**

e. LISTER 2 year term *(to fulfill the remainder of the current three year term)*

- David Barlow nominated.
- Lyell Reed nominated.
- Votes were cast by paper ballot.
- 106 votes cast – David Barlow 48; Lyell Reed 58

- **Lyell Reed – Elected**

- f. **COLLECTOR OF DELINQUENT TAXES 1 year term** ***Dependent upon outcome of article # 5*
- Item tabled due to outcome of Article 5.

- g. **CEMETERY COMMISSIONER 3 year term** ***Dependent upon Article # 3 (Jeanne Desrochers, Association incumbent)*
- Jeanne Desrochers nominated; voice vote / carried.
- **Jeanne Desrochers – Elected.**

- h. **CEMETERY COMMISSIONER 2 year term** ***Dependent upon Article # 3 (Lester Carbonneau, Association incumbent)*
- Lester Carbonneau nominated; voice vote / carried.
- **Lester Carbonneau – Elected.**

- i. **CEMETERY COMMISSIONER 1 year term** ***Dependent upon Article # 3 (Gerard St Saveur, Association incumbent)*
- Gerard St Sauveur nominated; voice vote / carried.
- **Gerard St Sauveur – Elected.**

- j. **1ST CONSTABLE 1 year term**
- Donald Grondin nominated; voice vote / carried.
- **Donald Grondin - Elected.**

- k. **2nd CONSTABLE 1 year term**
- Lincoln Brooks nominated; declined.
- Jesse Testut nominated; voice vote / carried.
- **Jesse Testut – Elected.**

- l. **TRUSTEE OF CEMETERY FUNDS 1 year term**
- David Barlow nominated; voice vote / carried.
- **David Barlow – Elected.**

- m. **TRUSTEE OF PUBLIC MONEY 1 year term** ***Dependent upon outcome of article # 4*
- Item tabled due to outcome of Article 4.

- n. **TOWN AGENT 1 year term**

- Pat Sloan nominated; voice vote / carried.
- **Pat Sloan – Elected.**

o. GRAND JUROR 1 year term

- Owen Ballinger nominated; voice vote / carried.
- **Owen Ballinger – Elected.**

p. PLANNING COMMISSION 1 year term *(To fulfill the remainder of the current three year term)*

- Carol Simmons nominated; voice vote / carried.
- **Carol Simmons – Elected.**

ARTICLE 7: To recess Town Meeting.

- Article moved and seconded.
- Town Meeting recessed at 11:54 a.m.

ARTICLE 8: School Board Moderator to OPEN SCHOOL MEETING.

- Article moved and seconded.
- School Board Moderator Jean Maxwell opened School Meeting at 11:55 a.m.

ARTICLE 9: To elect a SCHOOL TREASURER for a 1 year term.

- Deb Tanguay nominated; voice vote / carried.
- **Deb Tanguay – Elected.**

ARTICLE 10: To elect a SCHOOL DIRECTOR for a 3 year term.

- Phil Marquette nominated.
- Dan Prue nominated.
- Candidates were asked to speak and each gave a statement about their intentions for the position.
- Votes were cast by paper ballot.
- 99 votes cast - Phil Marquette 48; Dan Prue 51.
- **Dan Prue - Elected.**

ARTICLE 11: To elect a SCHOOL DIRECTOR for a 2 year term.

- Amy Hilliker nominated.
- Kathleen Ahearn nominated.
- Phil Marquette nominated.
- Randi Morse nominated.
- Candidates were asked to speak and each gave a statement about their intentions for the position.

- Moderator Jean Maxwell stated that with four nominations the position would only be filled by majority vote. Therefore, if a majority was not received, voters would be required to re-vote. After the second vote, the person with the lowest number of votes would be eliminated.
- Three paper ballot votes were cast with the following results;

VOTE 1		VOTE 2		VOTE 3	
Amy Hilliker	11	Amy Hilliker	7		
Kathleen Ahearn	41	Kathleen Ahearn	45	Kathleen Ahearn	51
Phil Marquette	24	Phil Marquette	24	Phil Marquette	24
Randi Morse	22	Randi Morse	18	Randi Morse	16
TOTAL VOTES	98	TOTAL VOTES	94	TOTAL VOTES	91

- On the third vote a majority was received for Kathleen Ahearn.
- **Kathleen Ahearn – Elected.**

ARTICLE 12: To transact any other business that may legally come before the School Board.

- Article moved and seconded.
- School Board Director Amanda Jensen asked residents to submit project ideas for the school children to volunteer and get involved in the community.
- School Board Director Viola Poirier thanked Frank Carbonneau for his seventeen years of service to the School Board.
- No further discussion.

ARTICLE 13: To adjourn School Meeting.

- Article Moved and seconded.
- School meeting adjourned at 1:00 p.m.
- Motion made and seconded to break until 1:45 p.m.

ARTICLE 14: Open Town Meeting.

- Town meeting re-opened at 1:45 p.m.

ARTICLE 15: Shall the legal voters of the Town of Coventry vote to appropriate the sum of \$439,259.02 for support of the TOWN LIABILITIES & GENERAL FUND EXPENSES?

- Article moved and seconded.
- No further discussion; voice vote / carried.
- **Article passed as written.**

ARTICLE 16: Shall the legal voters of the Town of Coventry vote to appropriate the sum of **\$216,965.97** plus Vermont State Aid funding, for support of the **TOWN HIGHWAY FUND** expenses for summer and winter road maintenance?

- Article moved and seconded.
- Scott Morley stated that the Highway Fund budget was level funded this year and the Town has the best roads in the county at a lower cost than most Towns. Scott thanked the Road Commissioner David Gallup and Road Crew Edmond Maxwell.
- No further discussion; voice vote; carried.
- **Article passed as written.**

ARTICLE 17: Shall all **EXCESS REVENUES** received in the **2016-2017** audited fiscal year **REMAINING** after payment of all General Fund Liabilities and Expenses be applied to the **RESTRICTED FUND** accounts as follows;

Solid Waste Reserve Fund	5,000.00
Grader Reserve Fund	20,000.00
Reappraisal Reserve Fund	150,000.00
Roads & Bridges Reserve Fund	400,000.00
Building & Maintenance Reserve Fund	163,243.99
Gravel Pit Reserve Fund	15,000.00
TOTAL REMAINING FUNDS	\$753,243.99

- Article moved and seconded.
- No further discussion; voice vote / carried.
- **Article passed as written.**

ARTICLE 18: Shall the legal voters of the Town of Coventry vote to establish a deadline to pay all property and real estate **TAXES DUE** to the Town Treasurer on or before **NOVEMBER 1st, 2018?**

- Article moved and seconded.
- No further discussion; voice vote / carried.
- **Article passed as written.**

ARTICLE 19: Shall the legal voters appropriate the following sums:

- a) **\$ 250** to FELINES & FRIENDS FOUNDATION
- b) **\$ 3,000** to GOODRICH MEMORIAL LIBRARY
- c) **\$ 450*** to GREEN MOUNTAIN FARM-to-SCHOOL, INC (2017 request:\$300)
- d) **\$ 100** to GREEN UP VERMONT
- e) **\$ 2,000** to JONES MEMORIAL LIBRARY
- f) **\$ 100** to NORTH COUNTRY FRIENDS OF THE VERMONT SYMPHONY ORCHESTRA

- g) \$ 300 to NORTHEAST KINGDOM COMMUNITY ACTION, INC.
- h) \$ 330 to NORTHEAST KINGDOM COUNCIL ON AGING
- i) \$ 1,140 to NORTHEAST KINGDOM HUMAN SERVICE, INC.
- j) \$ 200 to NORTHEAST KINGDOM LEARNING SERVICES INC
- k) \$ 815 to NORTHEASTERN VT DEVELOPMENT ASSOCIATION
- l) \$ 500 to ORLEANS COUNTY CITIZEN ADVOCACY
- m) \$ 650* to ORLEANS COUNTY HISTORICAL SOCIETY (2017 request:\$600)
- n) \$ 3,000 to ORLEANS ESSEX VNA & HOSPICE INC.
- o) \$ 750 to POPE MEMORIAL FRONTIER ANIMAL SHELTER
- p) \$ 850 to RURAL COMMUNITY TRANSPORTATION
- q) \$ 1,125 to UMBRELLA
- r) \$ 100 to VACD - VERMONT RURAL FIRE PROTECTION TASK FORCE
- s) \$ 130 to VT CENTER FOR INDEPENDENT LIVING

Total for above appropriations = \$ 15,790

- Article moved and seconded.
- Maurice Jacobs questioned Town representation on the Goodrich Memorial Library Board of Directors. Select Board Chairman Mike Marcotte stated that the Board would consider volunteers and anyone interested could contact the office.
- No further discussion; voice vote / carried to approve all appropriations amounts as listed for a total of \$15,790.00.
- Article passed as written.

ARTICLE 20: To transact any other business that may legally come before the Town.

- The Select Board was questioned on the status of the Town's investments and plans moving forward. Scott Morley stated that an independent investment advisor was being sought out and updates would be seen in upcoming Select Board meetings. Mike Marcotte stated that the State Treasurers Office and Vermont Office of Financial Regulation had also been consulted and are advising on the ongoing process.
- Richard Lussier thanked all of the Town Officials and complimented the new set up of Town Meeting.
- Mike Marcotte thanked all Officials serving as well as everyone who accepted nominations for positions applauding their willingness to get involved.

ARTICLE 21: TO ADJOURN.

- Article moved and seconded.
- Town Meeting adjourned at 1:58 p.m.

Results of Coventry Town School District Australian Ballot Vote:

**OFFICIAL BALLOT
COVENTRY TOWN SCHOOL DISTRICT
MARCH 6, 2018**

ARTICLE III:

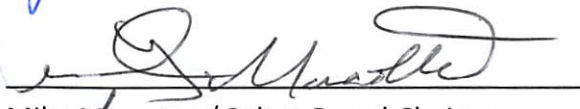
Shall the voters of the school district approve the school board to expend \$2,966,261.94 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$14,592.00, per equalized pupil. This projected spending per equalized pupil is 2.48% higher than spending in the current year.

IN FAVOR: 101
OPPOSED: 63

- Total votes cast: 164
- Article passed as written.

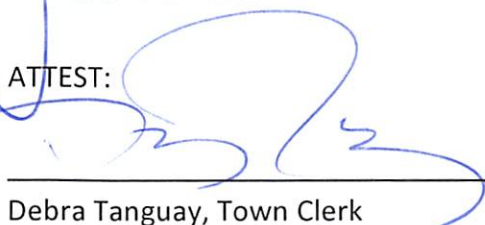
Approved By:


Jean Maxwell / Moderator


Mike Marcotte / Select Board Chairman


School Board Director


Justice of the Peace

ATTEST:

Debra Tanguay, Town Clerk

MINUTES OF THE TOWN OF COVENTRY
SPECIAL TOWN MEETING
NOVEMBER 14TH, 2018 AT 6:00 P.M.

The legal voters of the Town of Coventry are hereby warned and notified to meet at the Coventry Community Center, 168 Main Street, Coventry VT 05825 in said Town on **Wednesday November 14th at 6:00 p.m.** to transact the following business from the floor:

Note: The Town of Coventry has a checklist of 757 registered voters.

36 registered voters attended the meeting to participate in the floor vote.

This represents a 5% participation in the Special Town Meeting on November 14, 2018.

Moderator Jean Maxwell called the meeting to order at 6:00 p.m.

Article 1: Shall the legal voters of the Town of Coventry vote to authorize the Select Board to expend up to \$30,000 in excess of the current fiscal year budget for the purpose of contracting a qualified professional consultant to complete a comprehensive Economic Development Plan for the Town?

- Article moved and seconded.
- Select Board Chairman Mike Marcotte explained the purpose of conducting an Economic Development Plan to assess the assets of the Town and propose the best use on development based on research into the population and their needs. This will include; the Village center as a whole; village designation which provides homeowners with tax credits for improvements; specific recommendations for the village Church to understand the best long-term goal for ownership and development; opportunities associated with the airport and economic growth; and how the Town can encourage business growth while also ensuring the residents continue to enjoy the place they live.
- Martha Sylvester questioned if the Coventry Village School will be part of the consideration as they are currently addressing their enrollment growth and space limitations.
- Mike Marcotte responded that the School will absolutely be encouraged to participate as part of the Town's asset base. He stated that the school is a huge part of why people live, or want to live, here and it is important to understand their needs not only in the school but as a community.
- Mike explained that the process for an Economic Development study involves the entire community and a consultant will meet with not only the public but with each entity to understand their needs and overall vision for the future.
- After comment on the Town Plan, Mike stated that this was in the process of regional approval, and the Town Plan is an important stepping stone to an Economic Development Plan. The Town Plan provides an overall view of many different areas with long term goals; where an Economic Development Plan will prove specific strategies and projects to achieve the long-term vision.
- Mike Marcotte introduced Karen Geraghty, Economic Development Specialist for the Regional Planning Commission the Northeastern Vermont Development Association, who was invited to attend

to answer any questions about the process. Karen recently assisted with the Economic Development Plan completed by Newport City.

- Karen Geraghty explained how an Economic Development Plan conducted would provide better insight into the labor and trade markets, new business growth potential and housing needs, and provide the steps and sequence to the best avenue for improvements and development. The community is a huge part of the process to ensure the growth coincides with the resident's vision.
- Mike Marcotte stated the need for a professional consultant as they can better provide an objective opinion that would not be influenced by the emotion a resident might have.
- Kathleen Ahearn questioned the current year budget status; and if the proposed \$30,000 is low and could it be exceeded.
- Mike Marcotte stated that the funds would be taken from the excess landfill revenue the Town receives which far exceeds the current municipal budget.
- The requested "not to exceed \$30,000" is at the high end; Economic Development Plans are estimated around \$22,000 with an extra \$5000 to conduct the comprehensive study on the village church.
- Town Administrator Amanda Carlson stated that the current fiscal year budget for municipal expenses was on target with no anticipation to exceed the approved amount.
- Dominique Gervais expressed his frustration with the water situation in village and asked why the Town could not expend the funds to fix the drinking water.
- Mike Marcotte explained that the Coventry Fire District is a separate entity and not under the control of the Town. The Town could not legally expend funds for a project that only serves a small portion of the voters. Mike stated that he understood the Fire District had received grant funding and projects were underway to correct drinking water concerns.
- Rachel Witherspoon stated she was against the proposed plan stating that there was no value in creating jobs, no one will move to the Town for jobs, and there is a lack of available employees in the general area.
- Jim Cobb stated that the Town center was currently uninviting with a lack of pride. The plan would help develop a vision for the village center and make it somewhere people want to be. A consultant would ensure all factors fit together for successful growth and felt the \$30K was not a lot to spend to make the Town better for all residents.
- Dominique Gervais stated that residents could volunteer for Village improvements and do themselves.
- Moe Jacobs replied that there was no participation in the Town Plan process with the Planning Commission and although he is personally unsure if he supports the proposal, he does feel that a qualified professional would be able to help the Town greatly.
- Karen Geraghty explained the timeline for completion which involves first issuing a Request for Proposals for professional consultants to apply. Once a Consultant is chosen the process is approximately nine months long. The City of Newport recently conducted an Economic Development Study which included many statistical studies of the area that Coventry would be able to access.
- **No further discussion; voice vote / carried.**
- **Article passed as written.**

ARTICLE 2: To transact any other business that may legally come before the Town.

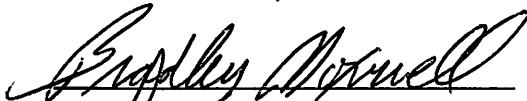
- Martha Sylvester stated that residents may petition to bring any items before the voters at Town Meeting with signatures of 5% of the voter checklist.
- Dominique Gervais requested an update on the investigation on the former Town Clerk and Treasurer and the Towns missing money.
- Mike Marcotte stated that the investigation is still in the hands of the FBI and there were no updates at this time.


ARTICLE 3: TO ADJOURN.

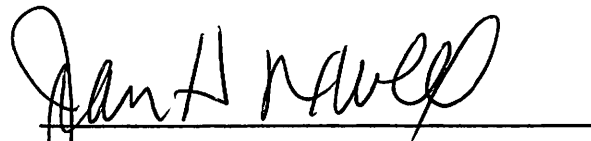
- Motion made and seconded to adjourn the Special Town Meeting.
- Meeting adjourned at 6:46 p.m.

SELECT BOARD:



Michael Marcotte, Select Board Chair


Bradley Maxwell


Scott Briere


Jean Maxwell / Moderator

ATTEST:


Deb Tanguay / Town Clerk

Message from the Select Board

The Select Board would like to thank all of the Town Officials for their hard work and dedication to their offices this past year. The Town has accomplished a lot and we look forward to the projects planned for the coming year.

A special recognition and appreciation is owed to Brad Maxwell who has served 30 years as a Select Board member. Brad has decided he will not be running for reelection this coming year and he will be missed greatly. A lifetime resident of Coventry, Brad has served this community in so many ways and we hope you will all find a way to express your appreciation to him for his dedicated service.

The Town of Coventry has achieved its first successful audit in almost 15 years. A truly remarkable accomplishment and we want to recognize our Town Administrator, Amanda Carlson, for her hard work and diligence in making sure that we were successful and also thank the Town Treasurer, Adam Messier, David Barlow, and all of the Officials who worked so hard to get the Town's financial position back on the right track.

The Board would like to recognize the efforts and hard work of the Road Department. The new State Municipal Roads General Permit requires an inventory of hydraulically connected segments to identify areas that require upgrading to State standards with the creation of a 20 year plan to achieve. While all of the other Vermont Towns reach an average of 50% compliance, Coventry was identified as being 96% compliant. In the Summer of 2018 several ditching projects were executed that will bring the Town to 100% compliance in the first year. This was only achieved because of the dedication and abilities of Road Commissioner David Gallup and road crew Ed Maxwell.

It is also worth noting that this was achieved with the added responsibilities of maintenance at the Coventry Village School. While most schools contract for their own plowing and mowing, the Town Road department has been providing these many hours of service for the school for years.

Thank you to the voters who approved the Economic Development Plan at the Special Town Meeting held in November 2018. By the time Town meeting comes, we should have a consultant hired and ready to introduce to the voters. The Economic Development plan is an important step for the success of our Town and we will be asking residents to participate in the process to ensure your vision for the future is met.

We will also be applying to the State for Village Designation which will allow for certain tax credits and other benefits for the village center.

This year we are asking the voters to eliminate the Office of the Listers and replace it with a qualified professional Assessor. The Select Board supports the practice of electing officials from the many qualified residents in Town, so we would not be proposing this switch unless we felt it was necessary for success of the office. The Town has begun the reappraisal process of the power generating facilities and is under contract to begin the full town wide reappraisal to start in the next two years. The Listers are assisting in these projects in addition to the regular ongoing office duties, yearly property assessment updates and transfers to maintain the grand list, as well as added time to update the existing files and documents in preparation for a smooth reappraisal process.

With the Listers Office duties increasing in technical requirements over the years we feel it would better serve the Town to have the assistance of a certified professional in the coming years.



Select Board members Mike Marcotte & Brad Maxwell with Senator Robert Starr.

What we are proposing in the budget is the cost of a certified Appraiser that would be able to facilitate the technical aspects and valuations. We have also budgeted for an appointed person who would serve the onsite needs of the office to ensure residents daily needs are met as well as allow for time for housekeeping and record clean up.

Our belief is that the Town would greatly benefit from this set up for the next two years as the reappraisal processes are executed; after which our intention is to bring to the voters to evaluate the success of the change and consideration on how they feel it best to proceed.

We hope that you will consider the proposal and as always you are welcome and encouraged to speak with Select Board members or Town Officials who can answer all your questions.

We would like to thank Adam Messier, the former Town Treasurer, for his work in helping to bring the office of Treasurer back into compliance and full transparency. Don't forget to thank Adam for all he has done for the Town.

The Town of Coventry has seen outstanding progress in the last two years and we would like to thank all of the voters for supporting the necessary and important changes. The Board strives to represent the voters and the needs of the Town in the most fair and honest way possible. The Select Board looks forward to serving you this coming year, and although we regret to see Brad Maxwell step down, we look forward to welcoming a new face to the table.

We would not have made the following accomplishments without the dedication of our Town Administrator, Amanda Carlson, Town Clerk and Select Board Bookkeeper, Deb Tanguay, Delinquent Tax Collector and Lister Kate Fletcher, David Barlow, who wears so many important hats for the Town, and all our Planning Commission members. Please thank them as well for their time and commitment to our Town.



Current and former Select Board members
Scott Briere & Scott Morley.

With so many accomplishments for the Town of Coventry in 2018 we could not detail each one so here are some highlights of the year:

- ✓ Achieved first successful financial audit in fifteen years with approval of the new office procedures achieving the necessary and secure checks and balances.
- ✓ Transferred the Towns investment portfolio into State approved investments managed by a fiduciary consultant.
- ✓ Process started to have a full Economic Development Plan completed with a comprehensive study on the Village, and on the Church in the village common to understand the best direction to save and preserve the historic building.
- ✓ 96% Compliance on MRGP Road Standards
- ✓ Reappraisal of power generating facilities contracted and underway.
- ✓ Contract in place for town wide reappraisal to begin in 2021.
- ✓ Tax mapping upgrade and overhaul started.
- ✓ 911 street addressing assessment and corrections implemented to ensure the safety of the residents.
- ✓ Received over \$400,000 in grant funding over the last two years for infrastructure upgrades with new projects anticipated.
- ✓ Town Plan completed receiving regional approval.

Pace & Hawley, LLC

Certified Public Accountants

January 30, 2019

The Selectboard
Town of Coventry, Vermont

We are in the process of auditing, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Town of Coventry, Vermont, as of and for the year ended June 30, 2018 (not presented herein), which collectively comprise the Town's basic financial statements. We expect to issue our audit report by March 31, 2019. Upon completion, our independent auditor's report and the Town's financial statements will be available at the Town Office.

Pace & Hawley, LLC

GENERAL FUND REVENUE



FY - 2018
Budget

FY - 2018
Actual Year
End Audited

FY - 2019
Budget

FY - 2019
Actual as at
12/31/18

FY - 2020
Proposed
Budget

REVENUE LOCAL SOURCES

Delinquent Tax Penalty	5,000.00	6,584.65	5,000.00	6,723.64	5,000.00
Interest on Delinquent Taxes	4,000.00	8,744.03	4,500.00	6,151.68	4,000.00
Legal Fees - Tax Sale	0.00	0.00	0.00	1,166.64	0.00
Interest - Checking & Savings"	2,500.00	4,458.16	3,500.00	12,078.21	5,000.00
Investment Inc (Loss)	0.00	20,893.67	0.00	0.00	0.00
Town Clerk Fees	10,000.00	7,148.80	8,000.00	3,850.70	7,000.00
Dog Licenses	700.00	160.00	700.00	166.00	700.00
Waste U.S.A. Fees	613,034.03	1,147,506.31	945,587.87	524,761.96	960,000.00
Community Center Rentals	1,470.00	2,350.00	2,000.00	960.00	2,000.00
Fish & Wildlife Licenses	57.00	0.00	0.00	0.00	0.00
DMV Renewals	18.00	0.00	0.00	0.00	0.00
Microsoft Dividend	900.00	0.00	900.00	528.00	900.00
Miscellaneous	500.00	23,994.09	0.00	4,847.00	500.00
TOTAL	638,179.03	1,221,839.71	970,187.87	561,233.83	985,100.00

REVENUE STATE SOURCES

State Grant Funding	0.00	0.00	0.00	3,000.00	3,000.00
Per Parcel \$1.00	1,212.00	0.00	602.00	0.00	602.00
Agency of Nat.Resources	6,000.00	7,442.21	5,325.21	4,968.11	5,000.00
Judicial Fines Refund	200.00	349.00	200.00	88.50	200.00
Miscellaneous	0.00	613.80	50.00	1,396.37	100.00
TOTAL	7,412.00	8,405.01	6,177.21	9,452.98	8,902.00
TOTAL REVENUE	645,591.03	1,230,244.72	976,365.08	570,686.81	994,002.00



GENERAL FUND EXPENSES

	FY - 2018 Budget	FY - 2018 Actual Year End Audited	FY - 2019 Budget	FY - 2019 Actual as at 12/31/18	FY - 2020 Proposed Budget
SALARIES					
Town Clerk	10,695.00	17,265.88	18,553.60	9,633.60	18,553.60
Assistant Clerk	5,824.00	4,669.00	4,824.00	577.50	4,000.00
Town Treasurer	10,695.00	8,941.45	9,276.80	4,816.80	9,276.80
Assistant Treasurer	0.00	119.08	250.00	0.00	200.00
Select Board	2,400.00	2,400.00	2,400.00	2,400.00	3,500.00
Select Board Bookkeeper	0.00	0.00	0.00	675.00	13,000.00
Town Administrator	45,000.00	44,134.38	46,350.00	24,066.45	52,000.00
Delinquent Tax Collector	0.00	10,642.35	0.00	405.00	0.00
Del. Tax Penalty Due to DTC	0.00	9,944.05	5,000.00	6,003.29	5,000.00
Health Officer	200.00	0.00	200.00	200.00	200.00
Dog Warden	500.00	1,300.00	1,200.00	600.00	1,200.00
Moderator	100.00	0.00	100.00	100.00	100.00
Ballot Clerks & BCA	600.00	973.97	3,000.00	10.06	1,500.00
Recreation Committee Chair	0.00	3,750.00	7,800.00	630.00	0.00
E911 Co-Ordinator	0.00	0.00	0.00	1,383.75	3,000.00
FICA	5,524.37	8,816.55	7,531.76	5,049.05	8,532.08
Office Retirement	2,138.00	2,427.60	2,618.78	1,450.83	4,804.33
Admin Health Insurance	7,300.00	7,616.50	15,772.08	3,959.98	8,090.76
Unemployment	0.00	336.37	0.00	364.72	196.48
TOTAL	90,976.37	123,337.18	124,877.02	62,326.03	133,154.05

Town Clerk Deb Tanguay &
Vermont Secretary of State, Jim Condos.



Treasurer Adam Messier &
Select Board Member Brad Maxwell



GENERAL FUND EXPENSES



ADMINISTRATION

	FY - 2018 Budget	FY - 2018 Actual Year End Audited	FY - 2019 Budget	FY - 2019 Actual as at 12/31/18	FY - 2020 Proposed Budget
Audit Services	17,000.00	14,832.50	17,000.00	7,511.25	12,000.00
Investment Advisor	0.00	2,775.00	6,000.00	4,759.00	6,000.00
Legal Services	5,000.00	14,495.63	15,000.00	10,570.53	15,000.00
Litigation Support	0.00	14,237.90	0.00	0.00	0.00
Office Equipment Repairs	1,000.00	298.65	1,000.00	543.20	1,000.00
Office Postage	2,000.00	3,186.39	2,000.00	1,098.15	2,500.00
Office Telephone/Internet	1,800.00	1,893.84	1,250.00	1,083.76	1,250.00
Office Advertising	1,000.00	1,266.80	750.00	589.83	1,000.00
Town Report	1,100.00	3,540.15	1,500.00	0.00	4,300.00
Office Supplies	3,500.00	4,578.39	3,500.00	2,378.59	3,000.00
Office NEMRC & IT Support	0.00	5,819.06	2,000.00	1,506.52	2,000.00
Office Equipment & Furniture	2,000.00	8,228.08	7,000.00	128.48	2,000.00
Office Internet & Website	0.00	611.39	500.00	646.80	1,000.00
Office Dues and Fees	5,000.00	4,170.25	5,000.00	2,656.61	4,500.00
Office Seminars & Mileage	1,000.00	3,217.80	5,000.00	1,023.28	3,500.00
Office Gift & Donation	0.00	775.11	500.00	45.45	500.00
Meals & Event Hosting	0.00	0.00	0.00	0.00	750.00
Restoration & Preservation	0.00	29,524.00	500.00	0.00	500.00
Office Miscellaneous	500.00	323.09	100.00	200.69	200.00
TOTAL	40,900.00	113,774.03	68,600.00	34,742.14	61,000.00



GENERAL FUND EXPENSES

LISTERS OFFICE

	FY - 2018 Budget	FY - 2018 Actual Year End Audited	FY - 2019 Budget	FY - 2019 Actual as at 12/31/18	FY - 2020 Proposed Budget
CERTIFIED APPRAISER					20,000.00
Lister Office Salaries	3,000.00	13,631.00	23,000.00	8,331.51	25,000.00
Lister FICA	230.00	598.77	1,759.50	161.13	1,912.50
Education	0.00	894.61	1,982.00	278.64	1,000.00
Postage	200.00	50.00	200.00	26.73	200.00
Supplies	100.00	207.74	100.00	0.00	100.00
Equipment	500.00	450.59	500.00	0.00	250.00
Dues & Fees	500.00	501.50	50.00	0.00	50.00
Tax Mapping Update	1,200.00	1,207.50	1,200.00	1,000.00	2,500.00
Mileage	0.00	937.92	500.00	1,071.16	1,500.00
Miscellaneous	150.00	0.00	50.00	0.00	50.00
TOTAL	5,880.00	18,479.63	29,341.50	10,869.17	52,562.50

INSURANCE

Workers Compensation	7,922.00	4,559.50	9,078.00	0.00	10,000.00
Property / Casualty	17,382.00	23,048.21	22,087.50	28,552.00	22,000.00
TOTAL	25,304.00	27,607.71	31,165.50	28,552.00	32,000.00

UTILITIES

Street lights	2,800.00	2,770.51	2,250.00	1,385.43	2,775.00
TOTAL	2,800.00	2,770.51	2,250.00	1,385.43	2,775.00

COMMUNITY CENTER BUILDING

CC Utilities	7,850.00	5,408.58	7,500.00	2,399.19	6,000.00
CC Cleaning Services	6,000.00	7,635.38	8,000.00	4,725.00	9,100.00
CC Repairs & Maintenance	5,000.00	5,639.62	3,500.00	509.72	2,500.00
CC Equipment & Supplies	1,500.00	2,248.65	1,000.00	1,122.58	1,500.00
TOTAL	20,350.00	20,932.23	20,000.00	8,756.49	19,100.00

EMERGENCY SHELTER

Emergency Shelter Expense	500.00	158.67	500.00	3,185.44	1,500.00
TOTAL	500.00	158.67	500.00	3,185.44	1,500.00

GENERAL FUND EXPENSES



FY - 2018
Budget

FY - 2018
Actual Year
End Audited

FY - 2019
Budget

FY - 2019
Actual as at
12/31/18

FY - 2020
Proposed
Budget

RECREATION DEPARTMENT

Supplies & Decoration	0.00	526.32	3,000.00	1,275.81	2,000.00
Advertising & Postage	0.00	222.91	1,000.00	0.00	750.00
Coventry Day	12,000.00	14,606.44	17,000.00	117.60	0.00
Events & Sponsorships	0.00	0.00	0.00	0.00	5,000.00
TOTAL	12,000.00	15,355.67	21,000.00	1,393.41	7,750.00

EMERGENCY SERVICES

Newport City Fire Department	40,000.00	35,577.95	37,000.00	38,827.37	39,000.00
Orleans Fire Department	13,295.50	12,000.00	12,000.00	14,185.41	15,000.00
Newport Ambulance Service	24,880.00	34,303.50	31,287.00	31,287.00	34,000.00
Orleans County Sheriff	9,000.00	6,197.94	7,500.00	2,824.00	7,500.00
Dry Hydrant Maintenance	0.00	2,822.95	250.00	0.00	1,000.00
TOTAL	87,175.50	90,902.34	88,037.00	87,123.78	96,500.00

PLANNING COMMISSION

Planning Commission Stipend	1,500.00	1,200.00	1,500.00	1,293.75	1,500.00
Administrative Assistant	1,200.00	2,670.00	0.00	0.00	400.00
Mailings	1,000.00	278.38	0.00	0.00	0.00
Training	500.00	0.00	300.00	471.03	300.00
Postage	100.00	0.00	100.00	0.00	50.00
Town Plan	1,585.00	107.33	0.00	991.53	0.00
Miscellaneous	500.00	449.83	50.00	204.48	50.00
TOTAL	6,385.00	4,705.54	1,950.00	2,960.79	2,300.00

ECONOMIC DEVELOPMENT PLAN

Economic Development Plan	0.00	0.00	30,000.00	0.00	0.00
TOTAL			30,000.00	0.00	0.00





GENERAL FUND EXPENSES

	FY - 2018 Budget	FY - 2018 Actual Year End Audited	FY - 2019 Budget	FY - 2019 Actual as at 12/31/18	FY - 2020 Proposed Budget
MISCELLANEOUS					
Village Common Maintenance	500.00	911.04	500.00	14.07	500.00
Newport Veterinary Hospital	250.00	0.00	0.00	0.00	0.00
Health Club Reimbursements	5,000.00	2,222.46	3,000.00	1,287.40	3,000.00
Orleans County Tax	18,000.00	18,042.35	18,500.00	18,282.94	18,500.00
Appropriations	15,925.00	16,275.00	15,790.00	15,790.00	
Animal Control Expenses	0.00	273.00	250.00	0.00	250.00
911 Street Signs	0.00	15.61	250.00	231.41	100.00
Community Sign	0.00	8,000.00	0.00	0.00	0.00
Miscellaneous	500.00	5,055.14	250.00	0.00	200.00
TOTAL	40,175.00	50,794.60	38,540.00	35,605.82	22,550.00
SOLID WASTE IMPLEMENTATION PLAN (SWIP) COMMITTEE					
Household Hazardous Waste Days	7,000.00	4,182.41	9,000.00	6,841.75	9,000.00
School Outreach	0.00	1,039.12	6,500.00	300.00	3,000.00
Business Outreach	0.00	17.96	1,500.00	50.72	1,000.00
Office & Other Expense	100.00	383.64	900.00	200.00	300.00
TOTAL	7,100.00	5,623.13	17,900.00	7,392.47	13,300.00
CEMETERY COMMISSION					
Cemetery Expenses	2,850.00	4,251.35	3,000.00	243.18	3,000.00
Salaries	6,300.00	6,266.75	6,700.00	3,760.05	7,300.00
FICA	500.00	479.40	513.00	287.64	558.45
Equipment Maintenance	250.00	396.71	550.00	71.85	550.00
Tree Removal	0.00	2,300.00	0.00	4,800.00	0.00
Miscellaneous	1,000.00	0.00	125.00	0.00	100.00
TOTAL	10,900.00	13,694.21	10,888.00	9,162.72	11,508.45
TOTAL EXPENSES	83,607.00	87,363.33	88,127.50	90,663.51	456,000.00



FY - 2018
Budget

FY - 2018
Actual Year
End Audited

FY - 2019
Budget

FY - 2019
Actual as at
12/31/18

FY - 2020
Proposed
Budget

GENERAL FUND BALANCES

TOTAL REVENUE	645,591.03	1,230,244.72	976,365.08	570,686.81	994,002.00
TOTAL EXPENSES	350,445.87	488,135.45	485,049.02	293,455.69	456,000.00
BALANCE	295,145.16	742,109.27	491,316.06	277,231.12	538,002.00



The Select Board receives a history lesson from life long resident and agricultural historian Fred Webster



Town Clerk Deb Tanguay joins the 2018 annual Black River inspection canoe trip with Waste USA.





The new Hi-Acres Bridge completed in 2018

HIGHWAY FUND REVENUE



FY - 2018
Budget

FY - 2018
Actual Year
End Audited

FY - 2019
Budget

FY - 2019
Actual as at
12/31/18

FY - 2020
Proposed
Budget

REVENUE LOCAL SOURCES

Waste USA	216,965.97	216,965.97	216,965.97	216,965.97	247,000.00
Miscellaneous	0.00	789.00	0.00	330.56	0.00
TOTAL	216,965.97	217,754.97	216,965.97	217,296.53	247,000.00

REVENUE STATE SOURCES

Vermont State Aid	83,000.00	81,925.09	83,000.00	40,964.25	82,000.00
State of Vermont Grants	0.00	31,656.38	0.00	0.00	0.00
TOTAL	83,000.00	113,581.47	83,000.00	40,964.25	82,000.00

TOTAL REVENUE	299,965.97	331,336.44	299,965.97	258,260.78	329,000.00
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HIGHWAY FUND EXPENSES



	FY - 2018 Budget	FY - 2018 Actual Year End Audited	FY - 2019 Budget	FY - 2019 Actual as at 12/31/18	FY - 2020 Proposed Budget
Highway FICA	8,056.27	8,151.13	8,280.82	4,257.09	8,932.18
Roads Health Insurance	7,240.00	12,463.74	7,885.62	3,959.98	8,090.76
Highway Retirement	4,769.00	4,652.22	5,666.96	2,608.90	5,908.73
Life-Short-Long Insurance	740.00	738.00	738.00	369.00	738.00
Unemployment	0.00	1,493.02	0.00	0.00	0.00
Municipal Road General Permit	0.00	0.00	3,000.00	1,990.00	1,350.00
Equipment Repairs	14,000.00	21,115.79	14,000.00	16,778.64	26,000.00
Building Repairs	3,000.00	4,816.58	3,000.00	1,123.17	2,000.00
Gravel Pit Permitting	3,000.00	435.00	2,000.00	300.00	300.00
Supplies	4,000.00	2,175.79	2,000.00	2,632.32	1,500.00
Utilities Main St Garage	3,600.00	3,446.55	3,600.00	775.35	3,000.00
Utilities Rte. 14 Garage	5,000.00	5,511.61	5,000.00	2,594.10	4,000.00
Propane	250.00	123.38	250.00	0.00	250.00
Uniforms	2,500.00	2,936.55	2,600.00	1,182.76	3,000.00
Road Signs	1,000.00	370.52	600.00	0.00	400.00
Sheriff's Office Patrol	0.00	446.79	0.00	0.00	0.00
Flood Mitigation-Village	0.00	0.00	0.00	18,742.85	0.00
Miscellaneous	500.00	2,162.42	400.00	0.00	250.00
TOTAL	57,655.27	71,039.09	59,021.40	57,314.16	65,719.68

Rte. 14 Bridge - Flood Mitigation



HIGHWAY FUND EXPENSES



FY - 2018
Budget

FY - 2018
Actual Year
End Audited

FY - 2019
Budget

FY - 2019
Actual as at
12/31/18

FY - 2020
Proposed
Budget

ROAD COMMISSIONER - WINTER

Road Commissioner Salary	27,586.41	27,586.41	28,414.00	11,086.73	28,982.28
Full Time Road Crew	21,318.94	20,908.98	21,959.00	1,689.16	22,398.00
Part Time Road Crew	5,000.00	4,712.50	5,000.00	5,859.38	9,000.00
Equipment Rental	0.00	450.00	0.00	0.00	500.00
Winter Road Maintenance	23,000.00	26,370.95	23,000.00	2,445.68	23,000.00
Fuel - Winter	11,500.00	15,386.16	11,500.00	9,604.44	13,500.00
Winter Equipment Expense	7,500.00	6,277.71	7,500.00	186.67	7,000.00
Winter Parts	2,500.00	2,075.43	2,500.00	2,982.90	2,500.00
Winter Miscellaneous	500.00	119.20	300.00	382.06	300.00
TOTAL	98,905.35	103,887.34	100,173.00	34,237.02	107,180.28

ROAD COMMISSIONER - SUMMER

Road Commissioner Salary	27,586.41	27,586.41	28,414.00	21,758.50	28,982.28
Full Time Road Crew	21,318.94	20,908.98	21,959.00	21,114.50	22,398.00
Part Time Road Crew	2,500.00	1,336.00	2,500.00	1,526.00	5,000.00
Equipment Rental	0.00	750.00	500.00	8,250.00	6,000.00
Contracted Services	7,500.00	14,113.11	7,500.00	4,987.50	7,500.00
Road Maintenance - Summer	60,000.00	89,356.94	60,000.00	68,701.01	67,000.00
Fuel - Summer	14,000.00	13,453.31	12,000.00	10,730.12	12,000.00
Summer Equipment Expense	7,500.00	4,805.76	5,000.00	6,225.00	5,000.00
Summer Parts	2,500.00	6,767.71	2,600.00	617.93	2,000.00
Summer Miscellaneous	500.00	99.99	298.57	0.00	219.76
TOTAL	143,405.35	179,178.21	140,771.57	143,910.56	156,100.04

TOTAL EXPENSES	299,965.97	354,104.64	299,965.97	235,461.74	329,000.00
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HIGHWAY FUND BALANCES

TOTAL REVENUE	299,965.97	331,336.44	299,965.97	258,260.78	329,000.00
TOTAL EXPENSES	299,965.97	354,104.64	299,965.97	235,461.74	329,000.00
BALANCE		-22,768.20		22,799.04	

Message from the Road Commissioner

The past year has been a very busy one for your Road Department. Besides our regular maintenance that you see every day, we also had three notable floods to deal with, completion of our Municipal Roads General Permit, and phase one of our river dredging flood mitigation project. Adding to all of that, this winter is quickly becoming our busiest since 2001 and we certainly haven't lacked for things to do.



John Buchanan has taken over the part time position plowing the west side of Town, replacing Tom Collins. I can't thank Tom enough for his help and I fully expect to see him on WCAX some day as a super senior!

Thank you's to Edmund and John of the Road Department for all of their work. Thank you to Pat Ross from Agency of Natural Resources Rivers & Streams Management and to the VTrans District 9 team for all of their support and assistance. Thank you to the Town Administrator Amanda Carlson for all of the work on the over \$400,000 in grant funds awarded for highway projects in the last two years. Thank you's to land owners Lisa Blake, The Rogers Family, the Hunt's and James Reed for the easements that made projects possible.

Thank you to all,
David



STATEMENT OF FINANCIALS

General Fund - CNB Checking Account	Fiscal Year End Balance at 6/30/18	Balance as at December 31, 2018
General Fund Checking	1,023,056.91	1,283,256.28

Restricted CNB - Savings & MM Accounts	Fiscal Year End Balance at 6/30/18	Balance as at December 31, 2018
Buildings & Maintenance Fund	717,955.89	709,007.49
Grader Fund	52,402.27	52,798.92
Gravel Pit Fund	47,546.08	47,905.75
Fish & Game	61.00	61.46
Reappraisal Fund	172,313.80	173,618.12
Roads & Bridges Fund	419,233.27	427,019.38
Solid Waste Fund	10888.89	10,971.88
	1,420,401.20	1,421,383.00

Restricted Holding Accounts	Fiscal Year End Balance at 6/30/18	Balance as at December 31, 2018
Gilman Housing Account	101.00	101.77
Tax Sale Account - OTH20010.A		11,001.59
Tax Sale Account - OTH26002		2,500.36
Tax Sale Account - OTH19001		16,002.32
	101.00	29,606.04

Investment Portfolio Balances	Fiscal Year End Balance at 6/30/18	Balance as at December 31, 2018
Fidelity Investments		6,628,668.00
Cemetery Investment Funds - Fidelity		112,963.08
Microsoft	59,166.00	60,942.00
Cambridge	613,216.40	
Jackson	2,640,351.90	
Hartford	3,220,091.86	
Edward Jones	433,664.41	
	6,966,490.57	6,802,573.08

Cash Drawer	200.00	200.00
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Total for all Accounts & Holdings	9,410,249.68	9,537,018.40
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Message from the Treasurer's Office

Greetings Coventry Residents,

In January 2019, I was appointed Town Treasurer by the Coventry Select Board until the March 2019 Town Meeting. My role as "Interim Treasurer" is familiar to me, as I held the same position in June – July 2017 during our last time of transition. This time around, I find the treasurer's office to be well organized and functioning smoothly, a credit to my predecessor Adam Messier, Town Administrator Amanda Carlson, and Town Clerk Deb Tanguay.

I have worn many hats in our town government over the past two years, and thus bring fresh and relevant town government experience to the Treasurer's office. In addition, my background includes lots of information technology experience, which is helpful in virtually any job these days.

I look forward to continuing to serve the Town and you, our residents. Thank you for the opportunity!



Sincerely,
David Barlow
Town Treasurer

2018 Statement of Taxes Assessed

Education Grand List:			\$	1,135,075.97
Homestead Property			\$	582,321.70
Non-Residential Property			\$	552,754.27
Taxes Assessed and Billed:				
Name of Tax Rate	Tax Rate	Grand List Value	Total Amount Raised	
Non-Residential Education	\$ 1.5681	\$ 552,754.27	\$	866,774.03
Homestead Education	\$ 1.4170	\$ 582,321.70	\$	825,150.01
Voted Veteran Exemption	\$ 0.0045	\$ 1,173,280.76	\$	5,280.00
Total Amount Billed			\$	1,697,204.04
Taxes Accounted				
Educational Taxes Paid to Coventry Village School			\$	1,451,368.49
State Payment Credited Directly to School			\$	245,835.55
Total Taxes Accounted			\$	1,697,204.04
Delinquent Taxes Owing as at December 31, 2018			\$	67,219.73

Message from the Town Administrator

Over the last two years I have been part of a historic and unbelievable transformation of the Coventry Town Office. I have assisted the Select Board in examining and implementing revised practices that have brought the Town into legal, statutory compliance.

In addition to the regular daily tasks assigned by the Select Board, I have been pursuing available grant funding for infrastructure projects with great success. The Town has received over \$400,000 in State funding in the last two years. I will continue to pursue these opportunities as they become available.

My first year here was spent in a “reactive” mode trying to navigate through forensic audits, building renovations and overhaul of offices. This past year was full of changes towards creating stable, reliable systems, records and practices.

With extensive effort from the dedicated wonderful people that I am lucky enough to work for and with, I think we can say that “reactive” mode was swept out in 2018; and 2019 brings a new year of “proactive” mode. With the “plan-for-a-plan” to revitalize the Village, with ideas for infrastructure improvements, with thoughts of all the things possible for a better and brighter Coventry - it is a year to create change.

I am looking forward to hearing your ideas that will shape the new vision for the Town as we start the process of the Economic Development Plan.

You might notice a “tree” theme throughout this report and wonder why...

Because we are turning a new **leaf**! We are going to be true to our **roots** but we need to **spruce** things up and **branch** out with a new vision.



Amanda Carlson

Town Administrator
(802) 754 2266

Selectboardclerk@coventryvt.org





Town of Coventry 2018 Grant Summary



Description	Total Estimated Project Cost	Total Grant Amount Awarded	Total Grant Funds Received to	Project Description	Date of Grant Agreement
Municipal Road Grant in Aid - Ditching Northeast Vermont Development Association to aid projects associated with the Municipal Roads General Permit compliance .	\$12,900.00	\$10,750.00	\$0.00	Project to improve drainage and ditches on Coventry Station, Heermanville and Hi Acres Roads. Portion of total project cost is made up of in-kind hours using employee time and Town materials to make up the local match required for the grant funding. This will be a Highway fund expense and reimbursement.	6/18/2018
Municipal Road Grant in Aid - Equipment Northeast Vermont Development Association to aid projects associated with the Municipal Roads General Permit compliance .	\$6,500.00	\$5,300.00	\$0.00	Funds approved for the purchase of a hydroseeder which will prevent erosion problems and assist in proper drainage of the ditches. Hydroseeding is recommended in the Municipal Roads General Permit fort best practices. This will be a Highway Fund expense and reimbursement.	6/18/2018
Hazard Mitigation Plan - Funded by NVDA - Professional consultant hired by Regional Planning Commission to complete Hazard Mitigation Plan for the Town	\$20,000.00	\$0.00	\$0.00	This is not an expense to the Town; it is not a formal grant or reimbursement but it should be noted that the NVDA secured the funding to provide the Town with a professional consultant to write a Hazard Mitigation Plan. Similar consultants would come at a cost up to \$20,000 and the Town is fortunate to have this covered with the assistance of the Regional Planning Commission.	6/1/2018
Better Roads Grant - Culvert Replacement Glen Road - Project to replace existing culvert with concrete box culvert	\$146,352.00	\$60,000.00	\$0.00	Existing culvert is undersized and inadequate. Project will replace current corrugated steel culvert with concrete box culvert. Project was not started as the plan is to complete the Pine Hill Road culvert at the same time. With close proximity it will be more cost effective to execute together. Anticipated start in spring 2019. This is a Road & Bridge Fund expense and reimbursement.	5/9/2018
Better Roads Grant - Culvert Replacement - Pine Hill Road Project to replace existing culvert with concrete box culvert	\$138,917.00	\$60,000.00	\$0.00	Application has been submitted and awards will be announced in February 2019. This is an identical culvert replacement to Glen Road upgrading to a concrete box culvert. Both culvert replacements are anticipated to start in Spring 2019. This is a Road & Bridge fund expense.	
VTrans - Engineering Grant - Costs associated with the Engineering plans required for the Glen Road & Pine Hill Road culvert replacements	\$18,000.00	\$16,290.00	\$0.00	Grant funding provided by VTrans for the design and Engineering support for the Glen Road and Pine Hill Road concrete box culverts. Designs are completed and are being reviewed by contractors for pricing. This is a Road & Bridge Fund expense and reimbursement.	5/21/2018
Solid Waste Implementation Plan Grant - To assist with the costs of the mandatory Household Hazardous Waste Days. Grant provided by the Agency of Natural Resources.	\$6,841.75	\$3,000.00	\$3,000.00	Required Household Hazardous Waste Days three times a year at the Waste USA Landfill - 2018 Dates May, August and October 2018. Individual event amounts vary depending on participation and are paid to the landfill at the time. Grant funds for 2018 have been received. 2019 grant applications released in February. This is a general fund expense and reimbursement.	4/17/2018
2018 Total Received or Pending Grant Funding		\$150,040.00			
2017 Total Grant Funding Received		\$337,266.80			
		\$487,306.80			



Dear Coventry Residents,

Thank you to all who have stopped by to say “Hello” over the past year. From listening to your stories, to the laughter that filled our walls, to the pitter-patter of footsteps; I was very appreciative to meet Coventry residents of whom I am here to serve within our Community.

I have truly enjoyed working for the Town and assisting Coventry residents this past year. During these past twelve months, my primary goals have been put into effect full force ~ Accountability, Reliability, Integrity, Teamwork, and Fiduciary Responsibility. My knowledge of this position and its functions is enhanced every day I set foot into this office.

As I am learning more, we are implementing new policies and procedures so we can better serve our Coventry community and visitors with the effectiveness and efficiency they do deserve from this Town Office. Together—WE—establish this office to meet the necessary guidelines, transparency and order for an accurate account of Town records. Although the permanent records have gone thru some transitional reform; I am consistently looking at how we can better serve our community and visitors with efficiency and order.

Yes, *history* is in the past but *history* needs to be relived for the future. We need to safeguard where Coventry was and where Coventry has yet to discover. We invested some money this year into our land records restoring this valuable information of history past. We are well on the way of preserving the history and are continuously working on getting all land records preserved. This has been a great start and we will continue until the permanent records are back into pristine order.

This was a very busy year with elections and I am very honored and privileged to have the election officials I have here in Coventry. It's easy to organize and plan the elections; but, honestly my election officials tie everything together in such a great, accurate manner. Together as a TEAM — we have conquered these events with ease and finesse. I commend everyone who took the time to come out and voted. It was nice to see the increased turnout of voters and the continuous comments of the “*welcoming and professional*” atmosphere in our Community Center, Town Offices, and with elections experience.

I would like to personally thank my Assistant Clerks ~ David Barlow and Amanda Carlson ~ for contributing towards the efficiency of the office. Your dedication to myself, the office and the Town is greatly appreciated!

It is important to keep our residents informed of all that is happening here in Coventry. Check out our website for more information at www.coventryvt.org. We also post a great deal of information at three public locations around town. If you are interested in serving on a town board or volunteering, please contact us. As always, please reach out to me if I can assist you in any way. You are welcome to become a familiar face and visit our Town Offices and see what we have been up to this past year. I look forward to working with and hope to serve the Coventry residents in 2019 and for many years to come.



TOWN CLERK'S REPORT

YEAR ENDING DECEMBER 31, 2018

VITAL STATISTICS:

Births 3 (2 male / 1 female)

Deaths 5 Marriages 2

Those wishing to be published:

DEATHS

Norine May Royer	10/29/18
Jacqueline D. Gallup	12/28/18

Elections & Voting

2018 was a busy year at the polls. Thank you to all that came out to vote and also those that worked at the polls on behalf of the Town.

Town Meeting Day, Mar 6th, 2018	137 Voters
Primary Election- Aug 14th, 2018	210 Voters
General Election- Nov 6th, 2018	406 Voters
Special Town Mtg- Nov 14th, 2018	36 Voters

The Secretary of State's Office launched VT's new Elections Management Platform in 2016. This streamlined the elections administration process, providing voters with greater access to voter specific information. Voters are encouraged to log into the My Voter Page to learn more! <http://mvp.sec.state.vt.us>.

Register to vote today ~ it's easier than ever. Register online or stop in at the Town Office.

2019 will be a much quieter year at the polls with the only main election being Town Meeting.

Your Voice ~ Your Vote
Hope to see you at the Polls.

LAND RECORDS & VAULT

229 documents were recorded in 2018 for a total of 579 pages. We are currently in Volume #64, heading into Volume #65 soon. We are still inputting and scanning the historical records of the Town into a computerized system for efficiency when researching. All Land Recordings received are being processed within 2-3 business days. Coventry's Mylar maps have been transferred to a new mapping system and we are currently working on organizing the paper maps. This project is underway and should be completed mid Summer 2019. We contracted with Kofile to perform restoration and preservation of vault records this past year. As time and funds allow, we will continue to restore permanent records.



DOG LICENSING:

183 dogs were registered in 2018 with total fees collected of \$1,719.00. Of this amount, \$901.00 was sent to the State of Vermont for their fees. There continues to be many unregistered dogs in Coventry and the Poundkeeper will be enforcing fines and penalties to owners in 2019. To avoid these additional costs, please license your dogs by March 31st to avoid late fees and potential fines. The Annual Vaccination Clinic will be held March 30, 2019 10:30am – 12 pm at the Coventry Community Center. Licensing fees and more information on the clinic can be found on the following page and our website.



Delinquent Tax Collector

Dear Coventry Property Owners & Residents,

First and foremost, thank you for the opportunity to serve this town and help Coventry return to a place we are all proud of. The position of Delinquent Tax Collector continues to be a challenge, but I do believe we are running more efficiently and accurately than ever before. We certainly have accountability and confidence in our numbers, record keeping, and books. All payments and receipts are accounted for, notices are mailed monthly, and funds are deposited in a timely fashion. The Town of Coventry is a business and is running as such.



This Town Meeting day I would encourage voters to approve warning Article # 20 requesting property taxes be due on November 7th each year. Having a set date would avoid both confusion and late payments. Currently property taxes are due on the first Thursday in November, therefore the due date changes annually. This can be quite confusing, and has been the cause of frustration, anger, and financial consequences for many. Please remember, postmarks are not acceptable and taxes received after 5 pm on the due date are considered delinquent. Cash is not accepted. Online payments can be made through MunicIPAY at the town website at coventryvt.org, with either an ACH debit or credit card.

Tax agreements and payment plans, in writing, have been made with numerous property owners. The goal here is to have property owners retain their investment and to avoid having the property go to tax sale, and yet, the system needs to be fair to all, with everyone paying their share. Interest payable to the town continues to accrue for properties with tax agreements.

In October 2018 a tax sale was held, the first since 2016. Tax sales will be held annually, for those not in a written contract, so the Town of Coventry may continue to receive revenue from all taxable properties. Tax sales are a last resort to make sure taxes are paid after all other options have been exhausted.

This year I worked closely with Town Treasurer, Adam Messier, and our auditor, Pace & Hawley, to reconcile the remainder of discrepancies in past years delinquent taxes. The nature of cash payments and continued law-enforcement investigations still leave some questions unanswered.

Whether or not all of the previous accounts will ever be reconciled remains an area of concern to me, not only as Delinquent Tax Collector, but as a Coventry resident and member of this community. Please contact me if you are interested in resolving a delinquent account balance by calling (802) 754-2266 or emailing delinquenttaxcollector@coventryvt.org. If you believe you have receipts, or evidence of payments, from prior years that not have been credited to your account, I would like to hear from you as well.

Accomplishments

- Collected over \$253,500.00 in back delinquent taxes, penalties, interest and fees from mid-April 2016 to December 2018.
- Held legal and binding tax sale October 18, 2018.
- Crafted numerous tax payment plans with Coventry residents to resolve delinquencies from both current and prior tax years.
- Sending monthly notices to delinquent taxpayers.
- Keeping accurate records of accounts.
- Depositing delinquent payments as received.
- Attending trainings/workshops offered by the State of Vermont to stay current with regulations & statutes relating to the office of Delinquent Tax Collection.
- Successful receipt of online delinquent payments through MunciPAY.
- Working productively with the Select Board, Town Administrator, Town Clerk, Town Treasurer, and other officials, following Vermont State Statutes and policies recommended by the Vermont League of Cities & Towns.

I would like to thank you for your continued support as we improve our town and move Coventry forward.

Respectfully submitted,
Kate Fletcher
Delinquent Tax Collector



Delinquent Tax Collector's Report

Listing of Delinquent Property Owners 2018

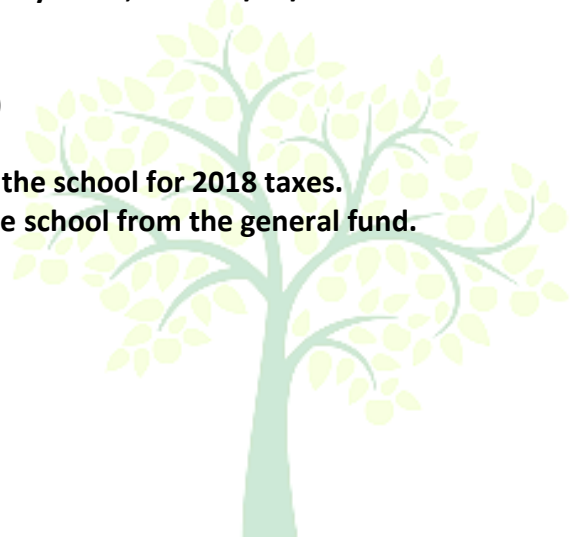
(as of 12/31/2018)

Bahena, Elizabeth	Nadeau, Harold Jr.
Beaumont, Darryl	Nadeau, Robert Jr.
Beaumont, Darryl & April	Petit, Elsie
Before, Amber	Petit, Eric
Brown, Patricia & Punt, Anthony	Petit, Gerard J. Jr. & Stevens-Whalen, Lisa
Cote, Nick	Pierpont, Ralph & Jessica
Country Meadow Estates	Provoncha, Clint & Heidi
Gaudette, Charles & Darlene	Punt, Anthony
Gaudreau, Robert	Quiros, Ariel
Guillette, Diana	Racine, John & Sousa, Tanya
Hall-Williams, Brea	Reed, James
Hillis, Arlene	Reed, James R. & Pamela A.
Keeler, Charles	Rounseville, Mona
Keeler, Frank	Roy, Tim
Lamonda, Justin	Sabens, Anthony
Landers, Rosalind Revocable Trust	Salesky, John
Leclerc, Crystal & Henry	Stacey, Laura
Mackay, Richard	Stevens, Roy
Mead, John & Judy	Tanguay, Anthony
Messier, Marlene J.	Therrien, Heather M.
Morse, James	Whitaker, Gerry & Kathryn
Nadeau, Casey	

Total amount owed to the Town of Coventry for 2018 property taxes, as of 12/31/2018
\$67,219.73

(As of 11/2/2018 \$129,565.21)

As of December 31, 2018 the town paid \$1,451,368.49 to the school for 2018 taxes.
Delinquent taxes uncollected and taxes abated were paid to the school from the general fund.



Cemetery Funds Report – 2018

There were some substantial changes to the management of the Cemetery funds in 2018.

The Coventry Cemetery Association transitioned its operations and property, including all funds, to the Coventry Cemetery Commission. These actions followed Coventry voters approval during the 2018 Town Meeting, to establish a cemetery commission. In addition, I determined in consultation with the Treasurer and the Select Board that the Cemetery investment account should be moved from Hunt Financial Services to a Fidelity brokerage account under the Town's new fee-only investment advisor, John-Henry Hubert of Catamount Asset Management. This move substantially reduced our future investment costs and aligned the administrative management of the Cemetery investment fund with other Town investments. The investment account funds are now invested in the Vanguard Global Wellington mutual fund. Further information on this fund is at the bottom of this report.

1. Checking Account – Passumpsic Savings Bank:

Starting balance (as of 01/01/2018) \$ 12,183.72

Deposits during this period \$ 2800.00

Interest earned during this period \$ 7.04

Withdrawals during this period: none

Ending balance (as of 11/31/2018) \$ 14,990.76

2. Investment Account – Vanguard Global Wellington mutual fund:

Starting balance (as of 11/07/2018) \$ 117,894.97

Deposits during this period: none

Withdrawals during this period: none

Market price appreciation: \$522.27

Ending balance (as of 11/31/2018) \$ 118,417.24



David Barlow, Trustee of Cemetery Funds

Vanguard Global Wellington Fund Principal Investment Strategies:

The Fund invests 60% to 70% of its assets in dividend-paying and, to a lesser extent, non-dividend-paying equity securities of established large and mid-size U.S. and foreign companies. In choosing these companies, the advisor seeks those that appear to be undervalued but have prospects for improvement. These stocks are commonly referred to as value stocks. The remaining 30% to 40% of the Fund's assets are invested mainly in U.S. and foreign fixed income securities that the advisor believes will generate a moderate level of current income. These securities include investment-grade corporate bonds, with some exposure to government and government agency bonds, and mortgage-backed securities. The Fund may also invest in local currency bonds.

- Planning Commission -

It has been a busy 2018 for the Coventry Planning Commission as we worked to finalize the new town plan. This new plan addresses the next eight years for Coventry and updates the previous five-year mandates due to new regulations and changing demands.

In the course of preparing for the final draft, the commission has spent many hours reviewing our vision statement as it pertains to our goals and objectives. It also allows Coventry to be prepared for the future along with meeting the requirements and state guidelines issued by the various mandates and maintain the rural character that we identify with.

It has been a distinct learning process for us on the commission with many adjustments, requiring us to get the correct information and understand the issues to formulate the new plan to meet the new standards.

Some of these concerns are not necessarily new, but new regulations come into play when considering the future. For instance: environmental aspects that face us locally, as well as statewide, the importance of future development, the growing regulations concerning run-off and our watershed, local economic development, the emphasis on education, the growing concern about emergency response and the cost associated with it, and, of course, the important energy questions that face so many towns and cities in this state and across the country.

We believe this plan not only references our town's rich history, when it began its gradual growth to the present, but it also allows a solid look at the future.

The residents of Coventry should know and understand the challenges coming to our town; the best way to do that is to become involved and to be part of the solutions needed to meet the ever-increasing demands on our town officials.



Planning Commission Members from left to right:
Phil Marquette, Carol Simmons, Chair Moe Jacobs, Israel Sanville, Skip Gosselin

911 Address Coordinator

Greetings Coventry Residents,

On Friday July 20th 2018, I was appointed 911 Address Coordinator by the Coventry Select Board. Posting a correct 911 address at your home and work place is critical for emergency services to find your location when you need them. Your 911 address is actually the distance, in thousandths of a mile, to your driveway entrance from the start of your road. Emergency services use this distance to find your location when you call them.

I have spent the past few months assigning new 911 addresses, and working with the State on rectifying the problems found during the 2018 911-address/phone number audit conducted by the State's "Enhanced 9-1-1 Board." During the course of studying and correcting these problems, I have driven many of the Town's roads and documented some interesting 911 address situations. Working with you, the Town's residents and the Enhanced 9-1-1 Board, we have corrected many of the issues – but there remain many to fix.

You can reach me by calling the Town Offices and leaving a message,

or directly at streetaddress@coventryvt.org

I look forward to continuing to serve the Town and you, our residents. Thank you for the opportunity!

Sincerely,

David Barlow

Town 911 Address Coordinator



Helpful info from the State's 9-1-1 Website:

Things Everyone Needs to Know to Be 9-1-1 Ready!

Help us help you! In an emergency, seconds matter; being prepared can make a difference! Talking through scenarios with other family members can help you Be 9-1-1 Ready!

Know when to use 9-1-1. Call or text 9-1-1 in an emergency: to save a life, stop a crime, or to report a fire. If you or someone else is hurt or very sick, call 9-1-1. If you're not sure if your situation is an emergency, err on the side of safety and call 9-1-1. The call-taker can assess the event and guide you. Call when you can, text when you can't!

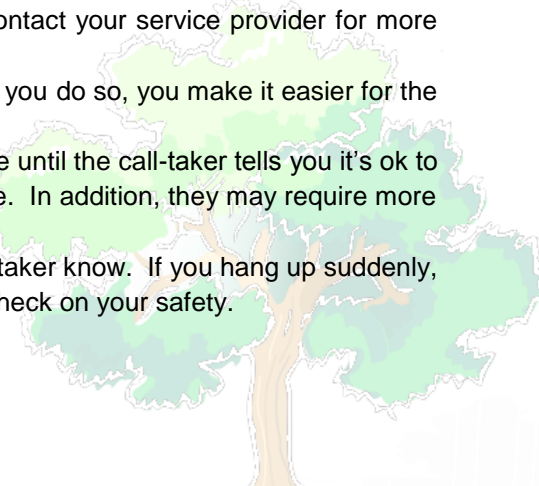
Know your location. Emergency responders can't help you if they don't know where you are. Train yourself to pay attention to where you are. If you're traveling, be able to identify the road, your direction, mile markers, exits, etc. If you're visiting a friend's house, make a mental note of their address. Make sure everyone in your home knows your street address. Keep your address posted by your phone in case of an emergency.

Know your phone. We can call 9-1-1 from a variety of phones these days, which is great in an emergency. However, not all phones and devices provide the 9-1-1 call-taker with your location information. Landline phones will provide your location to the call-taker, but cell and VoIP/Internet phones may not. Contact your service provider for more information about the capabilities of your phone.

Remain calm. It may be hard to remain calm during an emergency, but when you do so, you make it easier for the call-taker to gather your information and get the right help on the way.

Don't hang up. If you have placed an emergency call to 9-1-1, stay on the line until the call-taker tells you it's ok to hang up the phone. They can dispatch help even when you are still on the line. In addition, they may require more information or be able to provide you with assistance, so don't hang up!

Don't hang up! If you've called 9-1-1 by accident, it's important to let the call-taker know. If you hang up suddenly, the call-taker may call you back or may even send someone to your home to check on your safety.



Recreation Committee

Dear Residents,

The Coventry Recreation Committee strives to provide both leisure and educational activities in a community setting. Recreation is an important investment in our town, as the opportunity to gather socially has numerous healthy benefits.

The committee held several events in 2018:

- ✓ **Voter Informational & Coffee Social**
- ✓ **Coventry Day**
- ✓ **Halloween Haunted House**
- ✓ **Tree Lighting & Cookie Swap**

On January 21, 2018 a voter information was held at the Coventry Community Center. This event provided residents the opportunity to meet elected officials and ask questions in an informal setting. It was attended by Vermont Lt. Governor David Zuckerman, Secretary of State Jim Condos, and both House Representatives Michael Marcotte and Gary Viens, Senator Robert Starr, and almost all of our Coventry Town officials. Town Clerk Deb Tanguay was available to register new voters. We hope this will become an annual event.

On July 7, 2018 Coventry Day took place at the Coventry Village School. Coventry Day is a community gathering with activities, food, music, and fireworks. This year we added some new activities and vendors, as well as collaborating with the SWIP committee to display the "Trash-a-saurus" a dinosaur made by the CVS students out of recycled materials. A raffle was also added with prizes donated by the Coventry Town Foundation and Casella.

On October 31, 2018 a haunted house was set up in the Coventry Community Center in collaboration with the Coventry Parent's Club. This event was open to all and candy was handed out on Halloween.

On December 15, 2018 a holiday tree lighting and cookie exchange took place at the Community Center. In addition to cookies, hot cocoa and warm drinks were available to residents. We are hoping to make this a new tradition for Coventry as well.

The Coventry Recreation Committee will continue working toward finding out which leisure and educational activities are most desired within our town and make them happen. If you are interested in volunteering any of your time or if you have ideas or suggestions you would like to share please feel free to email recreation@coventryvt.org. The committee holds regular meetings and you can find meeting/event information by visiting www.coventryvt.org.



Former Select Board Member Scott Morley and Planning Commission Chair Moe Jacobs at the 2018 Voter Informational.



Recreation Committee Chair, Martha Sylvester on the far left meets with residents at the 2018 Voter Informational.

**In Solidarity,
Martha Sylvester
Recreation Committee Chair**



YOU NEED A PERMIT TO BURN

Fire Warden
Pedro Grondin
(802) 334 1623

If you burn without a permit, and the Fire Department is called to your location, you will be responsible for those costs.

Did you know that Coventry residents receive 25% reimbursement for health club memberships?
Ask the Town Office for more information.
Stay healthy!



It's Time to License your Dog(s) Again with the Town of Coventry
Dog Licensing will begin on Wednesday, January 2, 2019

2019 Dog Licenses are due by Saturday, March 30th

On or before Saturday, March 30, 2019
Neutered/Spayed—\$9.00 per dog
Unaltered—\$13.00 per dog

Fees starting Monday, April 1, 2019
Neutered/Spayed—\$11.00 per dog
Unaltered—\$17.00 per dog

PROOF OF RABIES VACCINATION REQUIRED

Vaccination Clinic
Saturday, March 30th ~ 10:30 AM - 12:00 PM
Coventry Community Center
Attending Vet: The Animal Doctor — (802)334-1503

DOGS MUST BE ON A LEASH & CATS MUST BE IN CARRIERS

MicroChip Station & Dog Licenses will be available at the Clinic.
Prices: Rabies—\$15, Distemper—\$15, MicroChip—\$30
There will be a \$2 reduction in license fees for the Town of Coventry on the **Clinic Day only.

****Note**** Dogs that remain unlicensed as of May 1, 2019 will result in a municipal ticket (fine) being issued per dog. This will be in addition to licensing fees. **Please license your dog(s) by March 30th!** Thank you!

Questions? Please contact Deb Tanguay, Town Clerk (802)754-2288 or clerk@coventryvt.org



SWIP Committee

Solid Waste Implementation Plan

We have been busy this past year working with the state to be sure we are in compliance with all the regulations for our Solid Waste program. As you know we are an independent town and manage our own solid waste programs and reporting to the state. We are allowed to bring 2 bags of trash per week to the landfill and all the recycling you can do. We as a town and committee have had to fight to keep the 2 free bags in place and hope that we can continue with this benefit but it hinges on how much we recycle as a town so please do your part and recycle all you can. If you have questions or concerns how and what to recycle well the good news is... We have been working with the school and have put together a calendar that we hope you have all received, if not stop at town clerk and get one. It shows how and what to recycle and many other informational facts. We have also tried our best to represent our towns businesses by advertizing in the calendar their businesses if we have missed you and your business, we are very sorry as we got most of our state website for licensed businesses in our town so if you are not there please reg. with the state.

We did an outreach program with the state in Oct for our businesses to help them learn how and what to recycle. This year we will doing an outreach program with the state for our business that have food waste due to the fact that in 2020 it will be mandatory for businesses to properly dispose of food waste and not throw in the trash to go into landfills. We hope to be able to help with suggestions and ideas how the business can do this so please keep a watch when this will be happening.

Last year at Coventry day we had Steve Myott work with the school and came up with our town dinosaur which after Coventry day we displayed at the town common. We hope to do something new and different this year so stay tuned for that as well.



Trashasaurus Rex enjoys a sunny afternoon on the common.

Please feel free to contact our committee anytime you have questions with your solid waste and recycling or upcoming events/meeting



Thank You
Sherry Bradley
Committee Chair

COVENTRY FIRE DISTRICT #1

The Coventry Fire District # 1, a separate municipality from the Town of Coventry, provides drinking water, through its 60 connections, to homes in and around the village, the Senior Housing facility under the ownership of Rural Edge, commercial businesses, the Community Center, the Town Garage, and Coventry Village School. In the fall of 2016, the Fire District received notice from the State of Vermont Drinking Water and Groundwater Protection Division that the system had exceeded the Maximum Contaminant Level for arsenic. A Public Notice was issued that encouraged users to not drink or use the water for cooking. The District is required to remedy the situation by installing an arsenic removal system. We engaged the engineering firm of The Dufresne Group to assist us in designing, pilot-testing, and installing a system that will remove arsenic. During that process iron and manganese will also be removed. In addition, an old water main on Main Street will be replaced. We have received a generous funding package from USDA Rural Development that includes a loan of \$298,000.00 and a grant of \$998,000.00. Bids were advertised and JP Sicard of Barton and Dirt Tech of Colchester were the construction companies selected. Construction began in the fall of 2018 and is anticipated to be complete by summer 2019. We continue regular monitoring of the arsenic levels. The most recent levels within the system and at the school have been below or slightly above the level set by the Environmental Protection Agency.

More information about arsenic can be found at

<http://www.healthvermont.gov/health-environment/environmental-chemicals-pollutants/arsenic>

Monthly meetings of the Prudential Committee are held on the second Tuesday of the month at 5:30pm at the Community Center.

For inclusion in Coventry Town Report 2019 Town Meeting



Prudential Committee Chair Jeanne Desrochers with Resident Jim Cobb on the left, and Lister Lyell Reed on the right.

COVENTRY TOWN FOUNDATION

The Coventry Town Foundation, (CTF), a 501c3 organization was created by a vote at Town Meeting Day in 2002. The purpose of the Foundation is to enrich our community through support of educational, community assistance, emergency disaster relief, historic preservation, and other community-based services.

The CTF focus on the post-secondary undergraduate scholarship program continues to be very successful. Most years, the Foundation is able to provide \$1,000.00 per semester for all eligible Coventry residents. The CTF seeks eligible candidates, including traditional graduating seniors, as well as graduates coming from home school programs.

The CTF also provides grants to support education, the arts, sports, and community assistance.

The CTF continues to enrich our endowment funds. Investments are being made to safeguard the monies leading toward healthy long-term growth

The CTF meets the 3rd Tuesday of the month at the Community Center at 5:30 pm.





The Coventry Town Foundation



Is Once Again Sponsoring A

Free Garden Seeds Distribution

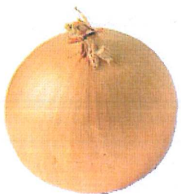


Coventry Residents Only

Come and get free seeds for your garden at
the Community Center.



This year the seeds come from
High Mowing Organic Seeds.



Dates to pick up your seeds are:
March 5, 2019 during Town Meeting
and



March 30, 2019 during Dog Registration
and Rabies Clinic



Town of Coventry
168 Main Street
PO Box 8
Coventry, VT 05825

RE:
New England Waste Services of Vermont, Inc.
Landfill Facility
Ongoing Operations & Development Update

Dear Coventry Residents & Government:

New England Waste Services of Vermont, Inc. (NEWSVT) appreciates the opportunity to communicate with you through your town report and we hope town meeting is successful and everyone has a healthy 2019.

NEWSVT accomplished many projects and milestones in 2018. We look forward to serving the residents of Coventry in 2019 and beyond.

Below we provide an overview of our operations and the tasks accomplished in 2018, and events planned for 2019;

Operations

Landfill – We continue to place waste in Phase IV and have capacity for a little less than three years.

Waste Type & Volumes – In 2017, the facility accepted around 545,000 tons of solid waste. We anticipate the total 2018 tonnage to be about the same. We are permitted to accept up to 600,000 tons of waste annually.

In 2016, the facility accepted about 85% of the waste from Vermont municipalities and 15% from non-Vermont sources. In 2017, the facility accepted about 73% of the waste from Vermont municipalities and 27% from non-Vermont sources. The non-Vermont solid waste is categorized as Special Waste [contaminated soils, bio solids, and other non-hazardous Vermont Agency of Natural Resources (VTANR) pre-approved solid wastes].

Our facility does not accept any landfill-banned items such as hazardous waste, liquid waste, electronic waste, tires, scrap metal, etc.

Drop Off Area -- We completed the drop off improvements to the residential and light commercial drop off area and hope the users of the drop off find the layout more efficient and less cramped. We appreciate the patience with construction and the changes to the new traffic movement at the site, we think it will make the traffic flow safer while merging with the commercial waste haulers.



Household Hazardous Waste (HHW) events

The facility will host three HHW collection events in 2019. They are scheduled for April 27th, July 20th, and October 5th.

Open House

The facility is expected to host our annual open house on Saturday September 14, 2019 from 10:00 am until 2:00 pm.

Development

NEWSVT continues to work on permitting for the next area of expansion (Phase VI) that would extend the facility to the south and increase the lined development area of the site an additional 51 acres.

The Solid Waste Management Facility Certification for operating the landfill was issued on October 12, 2018. This Certification has been appealed to the Vermont Superior Court by the D.U.M.P. group. We anticipate that the appeal proceedings will take place in 2019.

The final permit needed to develop Phase VI is the Land Use Permit (ACT 250), which we believe will be approved in 2019.



Renewable Energy Facilities

Landfill Gas-to-Energy Facility – The Landfill Gas-to-Energy (LFGTE) Facility continues to produce power for around 7,000 Vermonters in the central Vermont area across the power distribution system of Washington Electric Cooperative (WEC). WEC's subsidiary, Coventry Clean Energy Corporation (CCEC), owns and operates the LFGTE Facility at the site. Recent upgrades performed by CCEC at the facility have improved power generation at the site. CCEC and NEWSVT look forward to many more years of renewable energy production despite the VTANR's promulgated ACT 148 that phases in an organic waste ban at the facility.

Solar -- The existing 12-acre, 2.7 megawatt photovoltaic solar array was developed by Casella Waste Systems, Inc. (Casella), the parent company of New England Waste Services of Vermont, Inc., and continues to generate power for approximately 261 homes. The project ownership was transferred by Casella to Borrego Solar Systems, Inc. in 2013.

Geothermal -- One element of permitting for the Phase VI expansion includes the development of a renewable energy project utilizing an innovative geothermal heating system by placing tubing in the landfill beneath the sand layer which would be directly below where the waste is placed. After some time when the waste begins to decompose the decomposition generates heat, we can capture that heat by pumping a coolant through the tubing and directing the heated coolant to up to five greenhouses.

Community Involvement

NEWSVT appreciates the opportunity to remain engaged with the Town, we look forward to continuing these efforts in 2019. Below is a list of initiatives/projects accomplished in 2018 with the Town;

- » Assisted the Town with the required Vermont Agency of Natural Resources, solid waste implementation planning and compliance in 2018.
- » Managed a booth and answered questions relative to the landfill at the 2018 Town Meeting.
- » Managed a booth at Coventry Day's community celebration.
- » Held an open house for area residents on September 15, 2018.
- » Coordinated and managed 3 Household Hazardous Waste event days in 2018, each on a Saturday in May, July and October.
- » Contributed \$6,000.00 toward the purchase and installation of the new digital community sign.
- » Participated in 7 municipal town meetings.

As always, we appreciate the cooperation we get from the Town of Coventry. We would also like to remind community members we are available for discussion about our operations or anything relative to the site, any time.

You can contact us at 802.236.5973 or by email at john.gay@casella.com with questions.

Sincerely,

NEW ENGLAND WASTE SERVICES OF VERMONT, INC.
John Gay, E.I.
Permitting, Compliance, & Engineering





HOUSEHOLD HAZARDOUS WASTE COLLECTION DAYS



FREE to the residents of Newport City, Coventry, Barton, and Lowell. *Proof of residency required.*

2019 SATURDAY EVENT DATES:

April 27, July 20, August 10, & October 5
7:30 AM to 11:30 AM

If you qualify as a small quantity (CEG) business, and wish to dispose of your hazardous waste, arrangements for disposal and payment must be made in advance and at least one week prior to the event.

58

ACCEPTED MATERIALS: Acids, Adhesives, Aerosols, Antifreeze, Brake Fluid, Cements, Charcoal Lighters, Chlorine, Cleaning Fluid, Degreasers, Disinfectants, Drain Cleaners, Dry Gas, Dyes, Epoxies, Fiberglass Resins, Flea Powders, Fluorescent Light Tubes/Lighting, Furniture Strippers, Gasoline (used/old), Hair Removers, Herbicides, Insect Repellents, Lacquers, Lubricants, Latex Paints, Mercury Containing Products, Mothballs or Flakes, Nail Polish Removers, Oven Cleaners, Oil Based Paints, Paint Removers, Paint Thinners, Permanent Solutions, Pesticides, Photo Chemicals, Rat Poisons, Roofing Tar & Driveway Sealer, Rug & Upholstery Cleaners, Rust Solvents, Spot Removers, Toilet Bowl Cleaners, Tub and Tile Cleaners, Turpentine, Varnish, Weed Killers, Wood Polishes, Wood Preservatives, Wood Stains

NON-ACCEPTED MATERIALS: Ammunition, Asbestos, Asphalt, Automotive and Marine Batteries, Compressed Gas Cylinders, Dioxins, Electronic Waste, Explosives or Shock-Sensitive Materials, Infectious Waste, Medicines, Pathological, Radio-Active Wastes, Tires, Used Oil, or Wastes

WASTE USA LANDFILL DROP OFF PRICE LIST

	NON-DISTRICT	DISTRICT
Bagged Waste (30 gallon bag)	\$3.75	\$4.25
Bagged Waste (13 gallon bag)	\$2.00	\$2.25
MSW	\$95.63	\$119.88
C&D	\$109.14	\$133.39
Recycling (30 gallon bag)	\$1.50	\$1.50
Recycling (13 gallon bag)	\$0.75	\$0.75
Metal (no freon)	FREE	FREE
Tires - Automobile (no rims)	\$5.00	\$5.00
Tires - Truck (no rims)	\$8.00	\$8.00
Tires - Equipment (no rims)	\$30.00	\$30.00
Used Oil	FREE	FREE
Lead-Acid Batteries	\$1.50	\$1.50
Weigh Only	\$22.00	\$22.00
Dig Out Fee/Special Handling	\$50.00	\$50.00
Returned Check Fee	\$35.00	\$35.00
Asbestos (only M-F)	\$122.40/ton	\$122.40/ton
(\$300.00 minimum with prior approval required)		
Food Scraps	\$25.00/gal.	\$25.00/gal.
(\$25.00 Minimum)		

PLEASE NOTE:

- All pickups/trailers must be covered as it is a Vermont Law
- A minimum charge of \$22.00 applies to all MSW and C&D for non-district waste
- A minimum charge of \$25.00 applies to all MSW and C&D for non-district waste



Waste USA Landfill

21 Landfill Lane, Coventry, VT 05825

p. 802-334-8300

DROP OFF HOURS:

Mon - Fri: 7:00 AM - 3:30 PM • Sat: 8:00 AM - 11:30 AM

Learn more at casella.com

WASTE USA LANDFILL

WASTE DISPOSAL & RECYCLING INFORMATION

Servicing Coventry and
the Surrounding Area

In cooperation with:



Giving Resources New Life®



No sorting on your end makes recycling quick and easy! Please **EMPTY** and **RINSE** all containers and **break down** cardboard boxes.

ACCEPTED



CARDBOARD

Corrugated, boxboard, dry-food boxes, egg cartons, & rolls



PAPER

Junk mail, periodicals, office paper, paper bags, envelopes & catalogs



59

PLASTIC

Bottles, jugs, tubs, lids, empty kitchen, laundry, & bath containers



METAL

Aluminum and steel cans, foil, & empty food & beverage cans



GLASS

Empty food & beverage bottles & jars



NOT ACCEPTED



Items not accepted in Zero-Sort recycling: Plastic bags, bagged recyclables, clothing/textiles, food waste/liquids, tangles such as rope or hoses, scrap metal, batteries of any kind, electronics, wood, medical waste, hazardous materials, explosives, toys, hangers, shoes, waxy cups or plates, food bags or wrappers, plastic wrap or film, shrink wrap, tarps, diapers, human/pet or yard waste, tires or rubber, Styrofoam™, napkins, paper towels, tissues, plastic utensils, register tape, condiment packets, straws, stirrers, coffee pods, ceramics, or baking glass



OTHER MATERIALS

LARGE METAL ITEMS:

✓ **ACCEPTED:** Stoves, washers, dryers, dishwashers, water heaters, copper piping, steel and aluminum scraps, bicycles, metal exercise equipment, empty handheld propane tanks, car parts/rims, metal desks/lockers/chairs, grills, empty metal drums, microwaves, roofing, drip edge, large metal objects

⊘ **NOT ACCEPTED:** Containers with oils and chemicals, electronic waste, freon containing items (unless certified), larger propane tanks, batteries

COMPOSTING:

The town promotes at-home composting with composter bins, which are available for purchase at a discounted rate of \$25.00 each through the town clerk's office. Composter bins can also be purchased at the landfill for \$35.00. Additional bins are \$50.00. Prices are subject to change.



ADDITIONAL INFORMATION



E-WASTE DROP LOCATIONS:

Electronic recycling is free to all VT residents, non-profits, charities, schools K-12, businesses with 10 employees or less, and anyone bringing 7 items or less to the following drop off locations:

Albany/Irasburg: 130 Main Street, Albany
Sat - 8:30 AM - 1:00 PM

Brownington: Evansville Trading Post
645 Evansville Road, Orleans
Sat - 9:00 AM - 12:00 PM

Jay/Troy: 1611 VT Route 101, North Troy
Fri - 1:00 PM - 4:00 PM & Sat - 8:00 AM - 12:00 PM

Newport Center: The Old Town Garage Route 105
Wed - 1:00 PM - 5:00 AM & Sat - 9:00 AM - 1:00 AM

Derby: The Town Garage - 3427 US Route 5
Wed - 3:00 PM - 6:00 PM & Sat - 9:00 AM - 1:00 PM

Hyde Park Transfer Station: 1855 VT Route 100
Mon-Fri - 8:00 AM - 4:00 PM & Sat - 8:00 AM - 12:00 PM

Glover: The Town Garage, 1600 Dry Pond Road
Every other Thursday 9:00 AM - 1:00 PM

✓ **ACCEPTED:** Computers, monitors, printers, cathode ray tubes, TVs, computer peripherals (scanners, external hard drives, etc.), PDAs, MP3 players, phones, electronic game consoles, fax machines, answering machines, VCRs, DVD players, digital converter boxes, stereo equipment, power cords and chargers

TRASH & RECYCLING HAULERS IN COVENTRY

Austin's Rubbish & Rolloff Service: 802-895-4889

Gabucci Rubbish Removal, LLC: 802-754-6577

Dave's Rubbish Removal: 802-334-5757

Casella offers dumpster rental service for construction projects and businesses with contained compactor boxes.

Household Hazardous Waste



2019 Collection Days



Saturday April 27

Saturday July 20

Saturday August 10

Saturday October 5

7:30 am to 11:30 am

**Event to be held at the; New England Waste Services of Vermont, Inc.
(WASTE USA) landfill facility on Airport Road in Coventry**

**This event is FREE and open to the RESIDENTS of
Newport City, Coventry, Barton & Lowell**

If you qualify as a small quantity (CEG) business, and wish to dispose of your hazardous waste, arrangements for disposal and payment must be made in advance and at least one week prior to the event.

Proof of residency will be required.

Materials Accepted at the Event:

Acids, Adhesives, Aerosols, Antifreeze, Brake Fluid, Cements, Charcoal Lighters, Chlorine, Cleaning Fluid, Degreasers, Disinfectants, Drain Cleaners, Dry Gas, Epoxies, Dyes, Fiberglass Resins, Flea Powders, Furniture Strippers, Hair Removers, Herbicides, Insect Repellents, Lacquers, Lubricants, Mothballs or Flakes, Nail Polish Removers, Oven Cleaners, Latex Paints, Oil Based Paints, Paint Removers, Paint Thinners, Permanent Solutions, Pesticides, Photo Chemicals, Rat Poisons, Rug & Upholstery Cleaners, Rust Solvents, Wood Preservatives, Spot Removers, Toilet Bowl Cleaners, Tub and Tile Cleaners, Turpentine, Varnish, Weed Killers, Wood Polishes, Wood Stains, Fluorescent Light Tubes/Lighting, Mercury Containing Products, Roofing Tar & Driveway Sealer.

Materials NOT Accepted at the Event:

Asbestos, Automotive and Marine Batteries, Tires, Used Oil, Explosives or Shock-Sensitive Materials, Ammunition, Radio-Active Wastes, Pathological Wastes, Infectious Waste, Medicines, Dioxins, Compressed Gas Cylinders, Electronic Waste, Asphalt.

**If you have any questions about the event or acceptable materials please call;
(802) 334-8300**



Benefits of



Keeping Food Waste out of the Landfill



1

VERMONT
AGENCY OF NATURAL RESOURCES

Feeds People

Rescued food donations
more than doubled
from 2014 to 2016 at the
Vermont Foodbank.



2

Reduces
Greenhouse Gas
Emissions



3

Supports
Green Jobs



4

Compost
Restores Soil



5

Reduces
need for
Landfills

VT landfills ~60,000
tons of food scraps
each year.



Composting the
scraps



instead of trashing
them would...

reduce greenhouse
gas emissions



as much as not
driving ~84 million
miles.

That's like
driving
around Earth
3,373 times!



Appropriations Letters





December 2018

2019 Town Appropriation Request - Coventry

Felines and Friends Foundation strives to stabilize barn cat colonies and greatly reduce the number of free-roaming cats in the Northeast Kingdom (and beyond) through Trap-Neuter-Return (TNR), with the goals of improving the health and welfare of cats, minimizing the negative impacts on people and wildlife, reducing the number of cats/kittens entering local shelters.

We humanely trap, spay/neuter and vaccinate for rabies un-owned or loosely-owned cats in neighborhoods and on farms for FREE. When possible we also assist low income residents with free cat spay/neuter services and request a small donation to cover the cost of vaccines. Many cats we service are re-homed through regional animal shelters; others are returned to caretakers or owners to live a better life but with reduced nuisance behaviors.

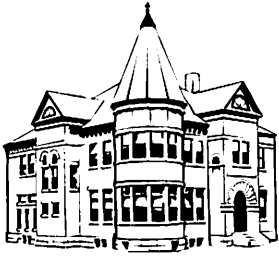
Since Felines and Friends Foundation began on April 1, 2013 we have spayed/neutered and vaccinated almost 3,000 cats mostly in Orleans County, including more than 110 in Coventry. The approximate expense per each cat is \$75 for a total value of service to date to Coventry of \$8,250. We've also done extensive work in the surrounding towns of Irasburg, Newport Town, Newport City and Brownington.

We are seeking an appropriation of \$300 to continue this work in 2019.

Thank you for your consideration,

Bonnie Geisler

Bonnie Geisler
President, Felines & Friends Foundation



**GOODRICH
MEMORIAL LIBRARY**

202 Main Street
Newport, VT 05855
Phone: 802-334-7902
Fax: 802-334-3890
Email: info@goodrichlibrary.org

To the Residents of Coventry,

The Goodrich Memorial Library is a community library that depends on the goodwill of its patrons for support. Without financial support the library could not function as a viable space for literature, digital equity, adult learning, neighborhood unity, programs, and so much more. Libraries continue to be vital to the surrounding communities as an advocate for education and information.

At present there are 212 families from Coventry registered as borrowers at the Goodrich Memorial Library. On behalf of all families from Coventry, we request the sum of \$3,000 be included in the Coventry budget for 2019 to help maintain the level of service they have come to expect from their library.

Thank you for your continuing assistance.

Sincerely,

Katherine Zenel-Langlands, Director

November 15, 2018



Green Mountain Farm-to-School, Inc.

115 2nd St
Newport, VT 05855
(802) 334-2044

Green Mountain Farm-to-School, Inc. is requesting an appropriation in the amount of \$600.00 from the town of Coventry to support the Coventry School Garden Program and the Farm-to-School Program.

Green Mountain Farm-to-School (GMFTS) is a non-profit organization providing fresh, local food and nutrition education to over 10,000 students at schools across northern Vermont.

GMFTS coordinates student and community involvement in the Coventry School Garden. Over the last year, every student at the school has been involved in planting and harvesting the garden. All of the produce from the garden was served to students in the school cafeteria. GMFTS has also worked with the school to purchase local food, host monthly taste tests, teach nutrition and gardening workshops, lead farm field trips, compost food waste, and host a fall Harvest Festival.

With the town's help, GMFTS can continue to provide the School Garden and Farm-to-School Program in the town of Coventry, producing fresh local food for the cafeteria, and giving students the knowledge and skills they need to make healthy food choices. The funding from grants, towns, individuals, and businesses covers a portion of the school garden and Farm-to-School Program. The funds from the town will pay for supplies, including tools, seeds, equipment, and staff time to deliver our educational programs.

We are deeply grateful for the support from Coventry in the past. Thank you for your consideration and please feel free to contact me should you have any questions or need additional information.

Respectfully submitted,

Catherine Cusack
Executive Director



GREEN UP VERMONT
P.O. Box 1191
Montpelier, Vermont 05601-1191
(802)229-4586, or 1-800-974-3259
greenup@greenupvermont.org
www.greenupvermont.org

Green Up Day marked its 48th Anniversary, with 22,700 volunteers participating! Green Up Vermont is a nonprofit organization, not a state agency. With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride. Green Up Day is a day each year when people come together in their communities to remove litter from Vermont's roadsides and public spaces. Green Up Vermont also focuses on education for grades K-2 by providing free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit **www.greenupvermont.org**.

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover fourteen percent of our operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 55,000 Green Up trash bags, promotion, education, and two part-time staff people.

Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can donate to Green Up Vermont on Line 29 of the Vermont State Income Tax Form or anytime online through our website.

Follow our blog for updates throughout the year! You can also link to Green Up Vermont's Facebook, Instagram, and Twitter pages by visiting our website.

Save the date: Always the first Saturday in May, Green Up Day is

May 4, 2019

A Vermont tradition since 1970!

*Inc. Village of Orleans
One Memorial Square
Orleans, VT 05860
802-754-8584*

*Town of Coventry
168 Main Street
Coventry, VT 05825*

November 13, 2018

Dear Town of Coventry Select Board:

The Village of Orleans would like to thank the Town of Coventry for the 2018 appropriation of \$2,000.00 for our Jones Memorial Library.

The Village of Orleans is again requesting \$2,000.00 in 2019 in order to operate and maintain the Jones Memorial Library.

Hopefully you feel and appreciate the benefits of the Jones Memorial Library and any amount will be beneficial. Currently our anticipated 2019 budget for the library is \$73,000.00.

Should you have additional questions you can call the Village Office at 754-8584.

Thank you all for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "John Morley". The signature is stylized with a cursive script and includes a small mark at the end.

Village of Orleans

Newport Ambulance Service



To Board of Selectmen
Coventry, Vermont

Dear Board and Citizens,

In 2018 we responded to 2531 of those 71 were to Coventry.

This year we are now covering all of Coventry. As you have heard two of the services in the area have closed and another service pulled out of the area. This left many towns uncovered; we were able to hire additional staff from one of the services and with the funding from those towns able to set up a regional service that is reliable and sustainable for the future. This also allowed us to keep our cost at a reasonable rate to the towns we were already serving. We now have two 24 hour crews with a 12 hour daytime crew and a fourth crew on call. Included in the 2531 calls above are 93 mutual aid calls that we responded to outside of our area. We have received 7 mutual aid calls from other services 6 of those were when we first took on the new towns.

We were able to keep our cost down in 2018 by securing a USDA grant to help offset the cost of purchasing new Zoll X series cardiac monitors. We have also secured some smaller grants and donations from the local communities to help with other equipment purchases.

Michael Paradis will be retiring as of May 1st and we have promoted Jeff Johansen to replace him. Michael has served in this position for 30 years and will be missed. Jeff has been with us for 13 years; he is a Paramedic and has served in many roles with us.

We still had large write offs to Medicare, Medicaid and the V. A. This will always be the case as these programs have set rates that they'll pay.

We hope that you feel that we are a vital service to your community and invite you to visit our new facility at 830 Union Street, Newport anytime.

We thank you for your support over the years. If we can answer any question or concerns about the service, please feel free to contact us at 334-2023.

Sincerely,
Board of Directors
Charles Pronto, President
J. Patrick Sloan, Coventry, Treasurer
Sue Barrup, Newport Town, Secretary
Judy Poirier, Newport Clerk
Scott Griswold, Hyde Park Vice President
Michael A. Paradis, Chief Executive Officer



CITY OF NEWPORT FIRE DEPARTMENT

222 MAIN STREET
NEWPORT, VERMONT 05855



2018 Fire Department Annual Report

Dear Citizens,

2018 proved to be an extremely busy year for your fire department. The department responded to well over 200 plus calls varying from major structure fires, motor vehicle crashes, haz-mat clean up, grass fires, several mutual aid calls as well as EMS assist calls. The department has also been very busy providing fire extinguisher training to various businesses and organizations throughout the community. We've had many fire prevention classes and demonstrations at the fire house for local schools and daycares as well as for adults.

The department personnel have been training hard all year to complete our training requirements. Training topics have covered SCBA, Automobile Extrication, Fire Ground tactics, Fire Investigation, Hazardous Materials Training, Hybrid Vehicle Extrication Safety, First Aid and CPR with AED, Building Construction and Emergency Vehicle Operation just to name a few. The Fire Department also takes pride in being part of The Relay for life and The Mary Wright Halo Foundation each year.

The Chief was able to secure a grant from USDA this year. This allowed the purchase of new structural firefighting gear for every member. This gear replaced the out dated gear that was being worn by our members. Part of the grant also helped purchase spare breathing air bottles. This happened at a great time as the spare bottles that were being used were due for replacement this year. This life safety equipment is crucial. By replacing the equipment, it helps the members to be safe and helps lessen the risk of "firefighter cancer." The members held a fundraising raffle and with the money raised we were able to purchase a gear extractor. This allows us to wash our gear and remove the dangerous carcinogens. By washing the gear, it also helps prolong the life of the gear.

The Fire Department roster is strong with 29 members. We have a lot of younger people that are very aggressive. We would like to thank all the employers who unselfishly allow our department members to leave their jobs in order to protect our city.

The department would like to thank all the citizens in the area who participate in our fundraising events. We'd also like to thank all the businesses that make these fundraisers possible with your generous donations. Without the support of the citizens and businesses it wouldn't be possible.

In these tough economic times, our fundraisers really help in augmenting our budget. It's with great pride knowing that in these tough times the citizens and businesses are always there.

Once again, The Newport City Firefighters want to give a big Thank You to all of you for your continued support!

**Respectfully,
Chief Jamie LeClair**



**Governor Phil Scott gives special recognition to
Newport City Fire Chief Jamie LeClair,
and members of his team, in recognition of their service to the Community.**

North Country Friends of the Vermont Symphony Orchestra

Dear Coventry Select Board,

The North Country Friends of the Vermont Symphony Orchestra are requesting an appropriation of \$100.00 to support *SymphonyKids* programs for the children in your town. This program brings small ensembles from the VSO to perform for our students in their local communities. *SymphonyKids* is an outreach program whose mission is to engage children in classical music through audience participation and encourage the students to develop a lifelong enthusiasm for music.

Last year, *SymphonyKids* in our region reached over 3,000 school children in 30 presentations, serving 26 schools in 24 different communities. This season *SymphonyKids* kicked off with the Green Room program on September 30, which gave middle and high school age students from area schools an up-close and personal concert-going experience. Proceeds from the North Country Friends' ad insert help defray the cost for schools.

Subsidy money also helps, but can be spread pretty thin when we're trying to serve all the schools in Orleans and Caledonia counties. The contribution from your town will go towards a *SymphonyKids* program for the students in your town and will help us reach the greatest possible audience in the Northeast Kingdom.

The VSO has a long history of bringing Musicians-in-the-Schools programs to the Coventry Village School. Last January our Fanfare performed for the students.

It is our understanding that the Select Board can make the decision to add our request for an appropriation of \$100.00 to the warrant for the 2019 Town Meeting. We hope that you will consider inserting the first four paragraphs of this letter of request in your town booklet for voter information.

Your support in providing access to classical music for ALL children is greatly appreciated!
Should you have questions or need more information,
please contact me at 802-318-1206 or sallyrivard@gmail.com.

Thank you!

Sally Rivard

On behalf of the North Country Friends of the Vermont Symphony Orchestra





NEKCA
Northeast Kingdom Community Action, Inc.

Orleans County Court Diversion

71 Seymour Lane
Newport, VT 05855
Ph: 802-334-8224

December 28, 2018

TO: Deb Tanguay, Town Clerk, Town of Coventry
RE: Appropriations for 2019 Meeting

The Orleans County Court Diversion Program asks that you include the enclosed request in your Town Warning for 2019.

Court Diversion is a community response to juvenile and adult offenders. A Review Board comprised of community residents reviews cases after the participant has met certain program criteria. The Review Board designs a contract, with the participant, which specifies the conditions of the person's participation. If the participant satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract typically includes an apology and restitution to the victim, community service and other remedial, educational, or corrective services. Approximately 87% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, and the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.

Two (2) Coventry residents made donations to private non-profits in the amount of \$200.00 and paid back restitution to their victims in the amount of \$250.00.

Your support at Town Meeting is vital to the continuation of the program.

Sincerely,

Stephanie R. Bowen, MS, HS-BCP

Stephanie R. Bowen, MS, HS-BCP
Diversion Director



N

Dear Town of Coventry Selectboard,

On behalf of the Northeast Kingdom Council on Aging, we are writing to ask for an appropriation from the town of Coventry to support our work with older Vermonters living in your community. Your support is vitally important as we continue to face challenges due to shifts in healthcare funding and the increasing aging population in our state.

The Council on Aging serves as the central resource for older Vermonters to gain services and assistance in their communities. In FY 2018 the Council provided assistance to **over 4,600 residents of the Northeast Kingdom** and with our Meals on Wheels program **delivered 128,084 meals**. We also offer a Senior Helpline, Medicare counseling and Bootcamp, exercise and mobility programs, specially-trained staff who help people develop long-range planning as they age, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place, as well as support to apply for fuel, food, and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal Aid, we provide for the complex challenges people face while living in a rural community. Our work is supplemented by over 300 volunteers who serve as Meals on Wheels drivers, wellness program leaders, and home-based caregivers.

As a private, 501c (3) non-profit corporation, we have been serving older Vermonters for over 39 years and our mission is to deliver the person-centered support necessary for them to sustain their independence and live well in their communities. This year, we are requesting the amount of \$330.00 from the residents of the town of Coventry. We have enclosed a brief letter in support of this request for inclusion in your town report.

Suggested wording for the warning article for town meeting follows: *"Shall the town vote to appropriate the sum of \$330.00 to assist the Northeast Kingdom Council on Aging in providing services to older Vermonters in the ensuing year."*

Please feel free to contact me should you have questions or need additional information.

Warm regards on behalf of the staff and Board of Trustees of the NEK Council on Aging,

Meg Burmeister
Executive Director

www.nekcouncil.org

The mission of the Northeast Kingdom Council on Aging is to *"Help People Age with Independence and Dignity."* Our goal is to enhance the ability of these Vermonters to live as independently as possible, actively participating in and contributing to their communities.



For over 39 years, the Northeast Kingdom Council on Aging has been a valued and trusted resource for older Vermonters to age in place. Our mission is to deliver the person-centered support necessary for our older Vermonters to sustain their independence and live well in their communities.

Our valuable services include a Senior Helpline, Medicare counseling and Bootcamp, specially-trained staff who help people develop long-range planning as they age, exercise and mobility programs, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place, as well as assistance in applying for fuel, food, and pharmacy programs.

Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal Aid, we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by over 300 volunteers who serve as Senior Companions, Meals on Wheels drivers, wellness program leaders, and home-based caregivers.

Our service area extends across the entire Northeast Kingdom. During this past year 31 residents of Coventry used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving and programs such as 3SquaresVt, Medicaid and Medicare, fuel assistance, transportation, and many other topics. Our website www.nekcouncil.org provides information on many of our programs and services.

We sincerely thank the residents of Coventry for your continued support to make a difference in the lives of your residents who are often the most vulnerable. As a private non-profit, we are able to remain independent and put the focus on our clients who need unbiased assistance.

If you have a friend or family member who may benefit from our services, please contact us. We're just a phone call away at the Senior Helpline: 800-642-5119.

In gratitude,

Meg Burmeister
Executive Director

The mission of the Northeast Kingdom Council on Aging is to *"Help People Age with Independence and Dignity."* Our goal is to enhance the ability of these Vermonters to live as independently as possible, actively participating in and contributing to their communities.

www.nekcouncil.org

181 Crawford Road - Derby
PO Box 724 Newport VT 05855
Phone 802-334-6744 Fax 802-334-7455
Toll free 800-696-4979

2225 Portland Street
PO Box 368 St. Johnsbury VT 05819
Phone 802-748-3181 Fax 802-748-0704
Toll free 800-649-0118

www.nkhs.org



Serving the NEK
since 1960

December 4, 2018

Town Clerk and Select Board Members
Town of Coventry
P. O. BOX 8
COVENTRY, VT 05825

The mission of NKHS is to enrich communities and enhance the ability of individuals and families to improve their lives.

We at Northeast Kingdom Human Services (NKHS) thank you and your town voters for supporting our agency services in the past! We are asking for your appropriation support again to be added to the 2019 Town Meeting Warning.

Article: Shall the **Town of Coventry** vote to raise, appropriate and expend the sum of **\$1140.00** to **Northeast Kingdom Human Services, Inc.**, a not for profit 501(c)(3), to support the provision of 24 hour, 7 days a week emergency/crisis services to residents of the **Town of Coventry**.

We calculate our appropriations request by \$1.05 per person from your town's 2010 census, or the same amount as last year to help support our Emergency Crisis Services program. Our dedicated emergency crisis on-call employees provide 24 hours a day, 7 days a week support for anyone calling for themselves or someone they love who is in a mental health crisis. These services are not fully funded through any other funding streams, so your support is very important.

NKHS is a Designated Agency contracting with the State of Vermont serving the mandated service areas providing responsive and efficient community-based, consumer-sensitive, recovery-based mental health, addiction, and intellectual/developmental services to residents of all ages in the Northeast Kingdom. NKHS has a dedicated staff over 500, **3 from the Town of Coventry**, who provide compassionate and, often life-saving services, to several thousand individuals and families in the Northeast Kingdom. Between July 1, 2017 and June 30, 2018 we served 3,376 individuals, of whom, **17 resided in your town**.

As a not for profit agency, our dedicated volunteer Board of Directors provides oversight for the leadership team and the organization. If you need more information, please contact Ruth Marquette, Administrative Assistant, at 334-6744, ext. 2325, or visit our website at www.nkhs.org. Thank you for your support and recognition of our value to the Northeast Kingdom.

We're all about being human.

Northeast Kingdom Learning Services, Inc.

55 Seymour Lane, Suite 11

Newport, VT 05855

1-844-GO NEKLS(466-3557) / toll free

(802) 334-6532 / phone

(802) 334-6555 / fax

info@neklsvt.org

www.NEKLSVT.org



December 21, 2018

Town of Coventry

PO Box 104

Coventry, VT 05825

Northeast Kingdom Learning Services, Inc. (NEKLS) has served the residents of Orleans, Essex, and Caledonia counties since the late 1960s. Beginning in one location in Newport NEKLS has evolved to providing our free services in five Community Learning Centers and with various off-site and in-home educational programs. The residents of these counties that have accessed NEKLS services have worked towards receiving a high school diploma or GED, gained job skills, prepared for college courses, received family and child support services such as Early Intervention and much more. NEKLS also continues to provide prevention programming aimed at reducing underage alcohol and tobacco use, in addition to supporting a Big Brothers Big Sisters of Vermont program to begin in Orleans and Northern Essex counties.

State and federal budget challenges continue to impact funding of community nonprofits such as NEKLS. Town appropriations are vital in keeping services free for the hundreds of community members we work with each year, helping to make their goals a reality. Funding helps to maintain high quality services as they are and to introduce new instructional options as well. NEKLS is requesting a town appropriation of \$200 to help support programs that are accessible to the residents of Coventry.

Enclosed is our NEKLS appropriations flyer to include in your town report; it is a detailed summary of our services for taxpayers' information.

We hope you will continue to support NEKLS as we look forward to another year of being an important partner in your community. Thank you for your consideration.

Respectfully submitted,

Michelle Tarryk

Executive Director

Enclosure: NEKLS Appropriations Flyer

Our mission is to inspire and empower learners, birth and beyond.

Northeast Kingdom Learning Services

NEKLS began with one woman, Eva Warner, teaching area residents to read at their kitchen table. It is *so much more* almost 50 years later.

It is our mission to inspire and empower learners, birth and beyond.

- **The High School Completion Program (HSCP)** collaborates with local schools to provide a path to a high school diploma for anyone 16 or older. Program participants may have left school or may still be enrolled in their partnering high school. **In FY 2018, NEKLS in collaboration with partnering high schools awarded 57 high school diplomas in the tri-county region.**
- **The General Educational Development Program (GED)** leads to a high school diploma equivalency. **In FY 2018, NEKLS awarded 18 GED's in the tri-county region.**
- **Adult Education and Literacy Programs served 269 students for more than 9,012 hours in FY 2018 in the tri-county region.** In addition to HSCP and GED services, our teachers provided math, reading and writing skill development, job skills development, computer literacy and support in students' transition to work or college.
- NEKLS teaches English as a second or other language (**English Speaking Other Languages**) to students from around the world who have come to settle in our beautiful Northeast Kingdom. **In FY 2018, NEKLS served 9 ESOL students in the tri-county region.**
- NEKLS Community Learning Centers offer **group and individual computer training.** In addition to computer classes, an average of **106 community members a month** access email, search the web, perform job searches, complete online job applications, or apply for unemployment benefits at the **five Community Learning Centers in the tri-county region.**
- **Children's Integrated Services (CIS)** is Vermont's comprehensive approach to provide child development and family support services. **In FY 2018, Northeast Kingdom Learning Services Early Intervention and Family Support Specialists received over 400 referrals to EI and Family Support services.**
- **The Tutorial Program** provides one-on-one and group instruction to K-12 students at any number of locations including area libraries and town halls. **In FY 2018, NEKLS served 54 K-12 students in the tri-county region.**
- In FY18 NEKLS also provided **tobacco prevention education to schools in Orleans and Northern Essex counties.** Tobacco coordinator Ally Howell was also named *Our Voices Xposed (OVX) Advisor of the Year* by the Agency of Education and Vermont Department of Health. **NEKLS again collaborated closely with community partners to address the area's opioid epidemic. These efforts resulted in the 2nd Annual Opioid Overdose Awareness & Memorial Walk.**

NEKLS has a staff of 57 dedicated professionals committed to serving the needs of the Northeast Kingdom. Please contact us at 1-844-GO NEKLS (466-3557) if you or someone you know has need of our services or at info@neklsvt.org.

Thank you for your generous support!



To the Voters of Coventry:

Since 1950, the Northeastern Vermont Development Association (NVDA) has been the region's advocate for stronger communities and vibrant local economies. We are a combined regional planning and economic development organization in Vermont, serving the largest and most rural region of the state - the beautiful Northeast Kingdom.

Each year we request dues from our member communities. These funds are essential as they help defray the costs of providing direct assistance to the 50+ municipalities and scores of businesses in our region.

2018 has been a busy year. Local governance has become increasingly complex. NVDA continues to expand our service offerings as needed and now include, but are not limited to:

- **Land use planning- town plans, zoning bylaws, ordinances;**
- **Transportation studies, infrastructure inventories, and project planning;**
- **Digital mapping and GIS data services;**
- **Grant writing and grant administration;**
- **Direct business support and referral services to employers in our region;**
- **Energy planning to give towns heightened standing in the permitting of renewable energy projects;**
- **Water quality planning and implementation to help communities meet new statutory requirements;**
- **Emergency planning assistance for disaster and flood hazard plans;**
- **Brownfield assessments and planning for redevelopment projects;**
- **Economic development planning to grow and strengthen local businesses;**
- **Maintaining a federal Foreign Trade Zone designation to assist companies that import for their operations;**
- **Providing training opportunities and on-call technical assistance for local officials.**

How have we assisted Coventry? In 2018, NVDA staff provided technical assistance for town highway stormwater mitigation through Grants in Aid funding; assisted with an update to the town plan, which included an updated set of plan maps; met and consulted with local businesses; and provided technical assistance at Select Board meetings.

NVDA's municipal dues are based on a very affordable \$0.75 per capita rate, with a maximum of \$3,500 and a minimum of \$250. We take great pride in providing cost-effective professional services to the communities and businesses of the Northeast Kingdom.

Once again, we thank you for your continued support. Your community has a voice! We look forward to working with you in the coming year.

Sincerely, David Snedeker
Executive Director



*Orleans County Child Advocacy Center/Special Investigations Unit
P.O. Box 1133
Newport, VT 05855
(802)334-6002*

October 26, 2018

COVENTRY TOWN CLERK
P.O. Box 8
Coventry, VT 05825

Voters: Town of Coventry

I am writing you with a request for financial support for the Orleans County Child Advocacy Center/Special Investigations Unit (OCCAC/SIU).

The OCCAC/SIU is a partnership between the Orleans County State's Attorney's Office, Newport Police, Vermont State Police, Orleans County Sheriff's Department, Umbrella, Inc., Department for Children and Families, Northeast Kingdom Human Services, Department of Corrections, North Country Hospital as well as various medical and therapeutic organizations.

What we do:

- Respond to reports of child sexual abuse, domestic assault, elder abuse, serious child physical abuse, sexual assault, and the abuse of vulnerable adults;
- Conduct criminal investigations;
- Prosecute substantiated crimes;
- Provide services and referrals to victims;
- Respond to other related concerns, such as sex offender registry and child pornography;
- Provide education to community members related to internet safety, healthy relationships, bullying and other topics to promote awareness.

Last year the OCCAC/SIU provided services to 79 people who were directly affected by violence. Of the 79 clients, 76 were children. 64 children were affected by sexual violence, 3 children were exposed to physical violence and/or witnessed physical violence and 3 adults received services for physical and/or sexual assaults.

The OCCAC/SIU is centrally located in downtown Newport. We are able to provide a neutral, safe and child-friendly space where investigators and other professionals can interview victims about reported abuse and work together to provide comprehensive services. This helps make it less stressful for the children and other victims who have already experienced trauma.

We are a non-profit 501 (c) 3 and operate with funding from the Vermont State Special Investigation Unit Grant and grant funds provided through the VT Center for Crime Victim Services.

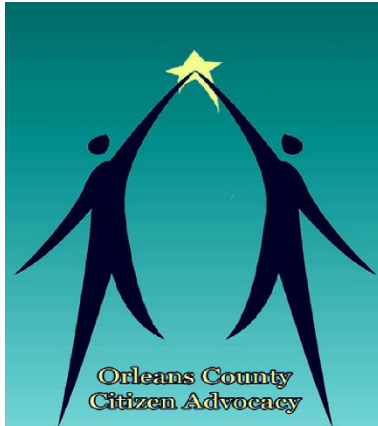
We continue to rely on local funding and support from towns we serve in Orleans County. With this in mind, the OCCAC/SIU respectfully requests \$200.00 from the Town of Coventry this year. Funding our request will help the OCCAC/SIU to continue its important work in our community.

Thank you for your time. I will be happy to answer any questions you may have or provide further information.

Sincerely,



Dawn Kelly
Executive Director



Orleans County Citizen Advocacy
P. O. Box 781
Derby, VT 05829

To build and support one-to-one long term,
independent relationships between unpaid
community members and individuals with
developmental disabilities so that all are
heard, respected, included and empowered.

November 19, 2018

Dear Town Voters of Coventry,

Orleans County Citizen Advocacy (O.C.C.A.) was founded in 1988 to promote friendships between individuals with developmental disabilities and community volunteers. Through one-to-one matches, O.C.C.A. helps advocates and partners build relationships where each person is respected, included, heard and empowered. Orleans County Citizen Advocacy supports enduring, positive connections that have enhanced our strong, vibrant, diverse communities for nearly thirty years.

Since its inception, O.C.C.A. has initiated and supported over 100 matches without any Federal, State or United Way funding. All Citizen Advocacy activities are funded through Town Appropriations and all appropriations remain in Orleans County and directly impact and benefit our neighbors.

We thank all Coventry voters for your past support of Citizen Advocacy. Your help, once again, is respectfully requested. It is absolutely essential to the continuation of this vital program which has served members of the Northeast Kingdom for nearly three decades.

Presently, Orleans County Citizen Advocacy supports 28 members in matches; additionally, we have several matches in the making. During the past year, O.C.C.A. organized seasonal group activities that enabled partners and advocates to meet prospective new members and all current board members; we encouraged connections that helped to alleviate the isolation of developmentally disabled individuals in our community. Whenever possible, events supported local businesses and offered social opportunities within Orleans County.

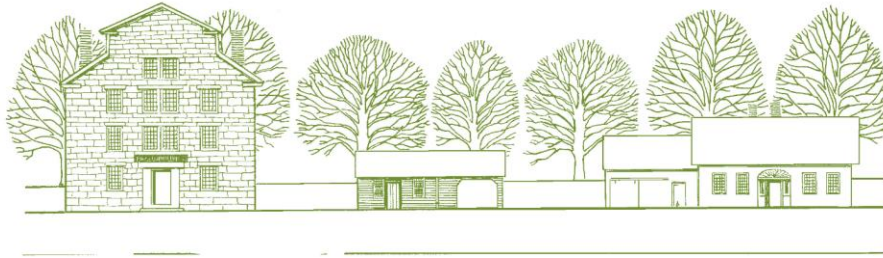
Recent activities included a working luncheon at the Carriage House in Orleans, an International Meal at Derby Line Village Inn, a picnic at Lake Salem and we have a planned an Art Full evening with local Artist, Alyssa Delabruere from Atelier Art Studio in early December.

Our Board Members sent out a survey to all Partners and Advocates last summer and met with many of them to assess our progress, challenges and our members' needs. Subsequent to meeting these needs, we contracted a Program Coordinator, to assist with the development and expansion of our existing organization. She worked alongside our Board to create an Integrated Health Initiative that meets the four tenets of our Mission Statement and will result in special events programming in all towns served by OCCA.

We would greatly appreciate your continued support to connect Coventry residents with others who may benefit from an O.C.C.A. friendship. Please support Orleans County Citizen Advocacy's town appropriation request of \$500 for 2018.

The O.C.C.A. Board of Directors, Program Coordinator and all of our advocates, partners, members and volunteers look forward to your assistance again this year. If you are interested in learning more about Orleans County Citizen Advocacy, have questions, know someone who would be enriched by an O.C.C.A. friendship, or would like to volunteer your time or talents, please contact me at (802) 673 - 8379 for further information.

Best Wishes, Chair of the Board of Directors of O.C.C.A., Orleans County Citizen Advocacy



Orleans County Historical Society /Old Stone House Museum

109 Old Stone House Rd.

Brownington, VT 05860

November 2018

Dear Select Board Members:

The mission of the Orleans County Historical Society is simple yet essential: *Preservation, education, inspiration*. This mission is carried out each day by ensuring our heritage remains relevant to our community. The Old Stone House Museum brings local history to life each year for countless visitors, seniors, adults and children alike. We are proud to continue loyally serving our community with high-quality programming and events. Since 1917, the Orleans County Historical Society has worked to preserve and share the rich history of our county and our region. Our stunning neighborhood includes eight historic buildings, along with remarkable collections of furniture, paintings, clothing, tools, photographs, diaries, maps and letters that all illustrate aspects of our regional history.

The Society continues to actively seek funding sources in order to maintain aging infrastructure as well as sustain the growing list of community services we offer. It remains true, however, that the support from Orleans County towns plays an important role in helping the Society operate. With this in mind, we ask that you include the following article in your Town Meeting warning:

"To see if the Town of Coventry will appropriate the sum of \$700.00 for the Orleans County Historical Society to assist in maintaining the Old Stone House Museum and its Educational Program, and direct the selectmen to assess a tax sufficient to meet the same."

The Museum's financial overview and write-up for use in your town's report will be submitted by early January.

Sincerely,

Molly Veysey, Executive Director



Kirk J. Martin
Sheriff

ORLEANS COUNTY SHERIFF'S DEPARTMENT
PO BOX 355
NEWPORT, VT 05855

Telephone
(802) 334-3333

Fax
(802) 334-3307

ORLEANS COUNTY SHERIFF'S DEPARTMENT
2018 REPORT – TOWN OF COVENTRY

The Orleans County Sheriff's Department provided 120.75 hours of patrol services to the Town of Coventry during 2018. The enclosed chart breaks down the total incidents, total arrests and traffic violations.

A monthly breakdown of services provided by the Sheriff's Department is available to you through your Town Clerk or from the Sheriff's Department.

First, I would like to thank the voters of Orleans County for their support this past year and for re-electing me to serve as your sheriff. It is a job that I do not take lightly and realize the many positive services and programs that the sheriff's department provides to the community.

We continue to work in partnership with the Newport Restorative Justice Board to maintain a "Drug Take-back" box in the lobby of the sheriff's department. Added this past year is the ability to dispose of small amounts of needles and sharps. Each month this program is responsible for getting several pounds of drugs out of medicine cabinets and off the street and properly disposed of by incineration.

For the past three years the department has provided a School Resource Officer at North Country Union High School and for the past year we have had a School Resource Officer at Lake Region Union High School. This has proven to be a valuable asset to both schools and the community. The officers in both schools have been nationally certified as School Resource Officers. The SRO's help protect lives and property for the citizens and school students, investigate criminal activity committed on or adjacent to school property, and to answer questions that students may have about criminal or juvenile law, just to name a few of their duties.

In 2018 Deputy Chase Walters took over the management of the traffic safety programs that the department participates in. The department receives grant funding from the Governor's Highway Safety Office and by having a dedicated officer managing the programs the department is better able to accurately submit traffic data to the program, resulting in more funds being available in the future for targeted traffic enforcement and equipment.

In November longtime Deputy Jonathan MacFarlane left the department for other ventures. I would like to thank Deputy MacFarlane for his nearly 10 years of service to the department and the citizens of the county. We also welcome Deputy Douglas Morrill and Deputy Nicolas Stellar to the department as new hires in 2018.

In December the sheriff's department celebrated the 11th anniversary of "Operation Santa". We also received generous support from many local area businesses and several individuals. **Thank you!** The program helped bring a happy holiday season to over 250 school children.

Like many other employers, we continue to have increases in medical insurance premiums as well as pay increases for veteran officers. I am requesting a 3% increase for 2019.

Respectfully Submitted,

Kirk J. Martin, Sheriff

Town of Coventry - Total Law Incident Report

Nature of Incident	Total Incidents
Agency Assist	11
ATV Accident/Incident	2
Citizen Assist	4
Citizen Dispute	1
Condition of Release Violation	2
Crash - Traffic w/damage	2
Directed patrol	6
Driving While License Suspended - Criminal	5
Motor Vehicle Complaint	10
Public Speaking	1
Service of Abuse Prevention Order	2
Suspicious Person/Circumstance	6
Theft	1
Threatening	1
Traffic Hazard	1
Unlawful Mischief	2
VIN Number Inspection	12
Welfare/Suicide Check	1
Total Incidents for Town of Coventry	70

Town of Coventry - Total Arrest Report

Statute Description	Total
Driving While License Suspended - Criminal	4
Violation of Conditions of Release	1
Total Arrests (by count) for Town of Coventry	5
Total Arrests (by person) for Town of Coventry	4

Town of Coventry - Total Traffic Violation Report

Total Traffic Tickets	27
Total Warnings	26

Skilled Nursing
Occupational Therapy
Physical Therapy
Speech Therapy
Licensed Nurses Aides
Nutrition
Social Services



Hospice
Maternal Child Health
Special Services
Long Term Care
Personal Care Attendants
Homemakers

Phone: (802) 334-5213

Fax: (802) 334-8822

46 Lakemont Road Newport, Vermont 05855

Lyne B. Limoges, MSN, RN, Executive Director

SERVICE REPORT FY 2018 ORLEANS ESSEX V.N.A. and HOSPICE, INC.

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

SUMMARY OF SERVICES:

Total Agency Visits FY 2018	40,643
Total Visits FY 2018 - Town of Coventry.....	1,471

During Fiscal Year 2018, home based services were provided to 39 individuals in Coventry for a total of 1,471 multi-disciplinary visits. 20 residents received services through Agency-sponsored wellness programs.

Appropriation Request for 2019\$3,000.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,
Lyne B. Limoges, MSN, RN
Executive Director



Dear Town of Coventry

The Pope Memorial Frontier Animal Shelter, Inc. is requesting that you include the following request in your 2019 Town Warning.

Shall the voters of the town of Coventry vote to appropriate the sum of \$750 to assist the Pope Memorial Frontier Animal Shelter with its commitments to rescuing, providing care to and finding homes for unwanted pets.

Thank you very much for your consideration

Sincerely

Betsy Hampton, Treasurer
PMFAS Board Member
December 2018



Rural Community Transportation, Inc.

1677 Industrial Parkway
Lyndonville, VT 05851
Phone: 802-748-8170, Fax 802-751-8349

Town of Coventry
Coventry Town Office
PO Box 104
Coventry, VT 05825

Date: November 14, 2018

Re: Town Appropriation

Ladies and Gentlemen:

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2019 for an appropriation in the amount of \$ 850.00. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty five years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments.

RCT provided 13 Coventry residents with 868 trips travelling 17,138 miles at a cost of \$10,051; or an average of \$11.57 per trip.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,

Mary Grant

Mary Grant
Executive Director



Activity Report for Coventry
Fiscal Year 2018 * July 2017 – June 2018
Town Appropriation Request: \$1,125

Since 1976, Umbrella has ensured that communities in Caledonia, Orleans and Essex counties have access to services that make for strong women, supported families and safe homes. Umbrella operates 4 multi-faceted, client-centered programs and plays a crucial role in decreasing the incidence and impact of domestic and sexual violence. Services offered include:

The Advocacy Program is an essential safety net for people affected by intimate partner violence and sexual abuse. The Advocacy Program meets the needs of victims in crisis while also offering preventive programming to local schools and youth groups with a focus on gender respect, consent and healthy relationships. In 2018, 706 individuals received direct advocacy, 24 adults and 23 children were sheltered for a total of 2,443 bed-nights, and 366 adults and 2,015 youth were reached at 124 prevention programming events.

Kingdom Child Care Connection (KCCC) is a community-based child care resource and referral center for Caledonia and southern Essex counties. KCCC is responsible for helping families find and pay for high-quality childcare services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. In 2018, 520 families were connected with the Child Care Financial Assistance Program.

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. In 2018, the Family Room helped 75 children develop safe, healthy relationships with their non-residential parent. Additional services such as therapeutic visitation, parenting education and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is a culinary arts job-training program for women with barriers to employment. This 14-week program introduces women to the culinary arts through the preparation and packaging of Meals-on-Wheels for Newport area seniors. After completing the program women are assisted with securing employment with local businesses that fit their individual strengths and interests enabling them to achieve economic self-sufficiency. In 2018, Cornucopia empowered 10 women through hands-on culinary and hospitality training and produced over 30,615 meals nutritionally-balanced meals to homebound, Newport-area seniors and 3,100 meals at its weekly community meal site. At least 8 Coventry households received a total of 1,550 meals last year.

Given that some services are provided anonymously, it is difficult to provide each town with a precise number of people served by Umbrella. However, at least 16 households in Coventry were served by Umbrella in 2018 and the community as a whole benefited from prevention and outreach programs in schools, as well as training and consultation for human service and law enforcement professionals.

Community support is critical to sustain our programming and to discover innovative approaches to the work Umbrella does. We are deeply grateful for Coventry's support.

Respectfully,

Amanda Cochrane
Executive Director



Vermont Rural Fire Protection Task Force

Vermont Association of Conservation Districts (VACD)
14 Crab Apple Ridge, Randolph, VT 05060
(802) 828-4582 | dryhydrantguy@yahoo.com | www.vacd.org

November 15, 2018

Re: **Request for Town Appropriation, Vermont Rural Fire Protection Program**

Dear Board of Selectpersons, Town Clerks and Auditors:

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **20+ years** of the program, nearly **1100 grants** totaling **\$2.5 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservation Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made a number of adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$4,000 to \$5,000 per project. New Rural Fire Protection systems along with repair, replacement, relocation, and upgrades of existing RFP systems are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year. **In 2019, we will accept application for “drafting site” facilities.**

The annual expense of the Rural Fire Protection Program in FY 2018 was \$211,600, of which \$111,864 was paid in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks

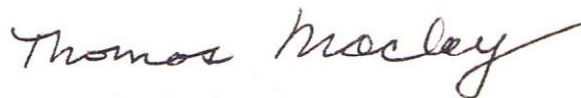
and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received nearly **\$10,000** in town appropriations from almost **100** towns, with contributions still coming in. We are deeply grateful for this ongoing support.

214 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Enclosed please find a summary report for the Rural Water Supply Grant Program, as well as an invoice and W-9 from VACD in case it is required. Please feel free to contact me, Troy Dare, or Jill Arace, Executive Director of VACD, with any questions you may have. Our contact information is provided below. If you would like to receive this appropriation request by mail instead of by email, please contact Troy Dare.

Thank you for your consideration.

Sincerely,



Tom Maclay, Chair
Rural Fire Protection Task Force
(802) 426-3265 | 83creameryst@fairpoint.net

Troy Dare, Program Manager & contact person Town Appropriation business
Vermont Rural Fire Protection Program
(802) 828-4582 | dryhydrantguy@yahoo.com

Jill Arace, Executive Director
Vermont Association of Conservation Districts (VACD)
(802) 496-5162 | jill.arace@vacd.org

Rural Fire Protection Task Force Members:

Tom Maclay, Chair, Marshfield VFD
Bill Sanborn, Vice-Chair, Town of Maidstone
Bill Barry, Berlin VFD
Tyler Hermanson, VT Enhanced 9-1-1
Haley Pero, Senator Bernie Sanders' Office
Mike Greenia, Vermont Division of Fire Safety
Christine Kaiser, Stowe VT

THE VERMONT CENTER FOR INDEPENDENT LIVING

TOWN OF COVENTRY

SUMMARY REPORT

Request Amount: \$130.00

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'18 (10/2017-9/2018) VCIL responded to over **3,700** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **315** individuals to help increase their independent living skills and **11** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **149** households with information on technical assistance and/or alternative funding for modifications; **83** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **87** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **532** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **33** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '18, **1** resident of **Coventry** received services from the following programs:

- Home Access Program (HAP)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at **www.vcil.org**.

Ramps and showers to help you live more independently

If you live in Caledonia, Essex or Orleans County, the Vermont Center for Independent Living (VCIL) may be able to help make your home more accessible.

If you answer **YES** to **all** of the following questions, our Home Access Program may be able to provide a ramp and/or bathroom modification.

1. Do you have a permanent physical disability?
2. Do you own your own home **and** land?
3. Is your household income considered low for your county?
(Example: Under \$46,000 for a family of two)
4. Would having a ramp instead of stairs into your home and/or a shower instead of a tub in your bathroom help you live more independently?

If you or someone you know answered **YES** to **all** of these questions, or if you have any other questions about modifying your home, please call VCIL's Home Access Program at 1-800-639-1522 or email sbritto@vcil.org

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with USDA, Director, Office of Civil Rights, Room 326-W, Whitten Bldg., 14th and Independence Ave., SW, Washington, DC 20250-9410.





Vermont League of Cities and Towns 2018 Overview
Serving and Strengthening Vermont Local Government

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors that is elected by the membership and comprising municipal officials from across the state.

VLCT's mission is to serve and strengthen Vermont local government. It is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From managing budgets, conducting elections, assessing property and maintaining roads to providing public safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. We represent cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and their needs are met. VLCT also advocates at the federal level, primarily through its partner, the National League of Cities, and directly with Vermont's Congressional delegation.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

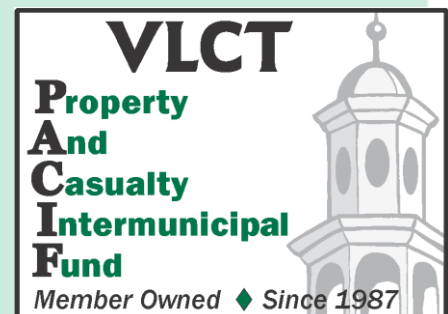
During the 2018 calendar year, *VLCT News* converted to a magazine style publication from its newsletter format, with the intent to provide more content and diverse information in each edition.

VLCT also finalized the details of moving its digital data to the “cloud,” thereby increasing operational efficiency and enhancing cybersecurity and redundant protection of information. This move also reduced the need to acquire, maintain, and replace costly capital equipment. Improvements to the website are ongoing, and in concert with this effort is the research into a new customer relations management system, designed to help VLCT provide important information to members, but also to simplify ways that members provide information to VLCT that is shared among all municipalities.

VLCT conducted a series of Listening Sessions in 12 communities around the state to hear directly from local officials about services received from VLCT and whether any changes are needed, including whether new services should be initiated or outdated ones eliminated. Further discussions will be held with the Board of Directors. Members will be kept apprised of progress in setting future goals and priorities.

At the heart of all these activities is VLCT’s commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at www.vlct.org.





U.S. Department
of Veterans Affairs

White River Junction VA Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free)
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi
Acting Medical Center Director

Coventry Village School



Annual Report 2018

WARNING ANNUAL TOWN SCHOOL DISTRICT MEETING

The legal voters of the Town of Coventry, in the County of Orleans, State of Vermont, are hereby notified and warned to meet at the Coventry Village School on Monday, March 4, 2019 at 6:30 p.m. to act on the following business:

1. To elect a Moderator for the year ensuing.
2. To see if the Town will hear and accept the School Officers' reports.
3. Shall the voters of the school district approve the school board to expend \$3,201,648.39, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$14,851, per equalized pupil. This projected spending per equalized pupil is 1.77% higher than spending in the current year.

The preceding article (3), will be voted using the Australian Ballot System on **MARCH 5, 2019**. The polls, located at the Coventry Community Center, will open at Eight O'clock (8:00 am) in the forenoon and close at Seven O'clock (7:00 pm) in the evening. The meeting on March 4, 2019 at 6:30 pm shall constitute the public informational hearing required by 17V.S.A. 2680(G).

4. To see if the voters of the Coventry Town School District will authorize the Board of Directors to direct \$34,807 of FY2018 audited fund balance to an asset replacement reserve fund for building repairs/
5. To act on any other business that may legally come before said meeting
6. Adjourn

Dated at Coventry, Vermont this 16th day of January, A.D. 2019.

SCHOOL DIRECTORS

Matthew Maxwell, Chair

Daniel Prue

Amanda Jensen

Jaime Stenger

Kathleen Ahearn

Matthew Maxwell

Daniel Prue

Amanda Jensen

Jaime Stenger

Kathleen S. Ahearn

Received for record this 16th day of January, A.D., 2019 at Coventry

ATTEST:

Debra Tanguay, Town Clerk

Debra Tanguay

OFFICIAL BALLOT
COVENTRY TOWN SCHOOL DISTRICT
MARCH 5, 2019

ARTICLE III:

Shall the voters of the school district approve the school board to expend \$3,201,648.39 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$14,851, per equalized pupil. This projected spending per equalized pupil is 1.77% higher than spending in the current year.

IF IN FAVOR, make a cross (X) in this square ☐

IF OPPOSED, make a cross (X) in this square ☐



School Board Directors Amanda Jensen and Kathleen Ahearn

Coventry School Board:
Matt Maxwell, Chair
Amanda Jensen, Vice-Chair
Kathleen Ahearn
Daniel Prue
Jaime Stenger

Deb Tanguay, Treasurer



COVENTRY VILLAGE SCHOOL

Principal: Todd Rohlen
Phone (802) 754-6464
Fax (802) 754-8508
Todd.Rohlen@ncsuvt.org

Dear Coventry Residents,

The past twelve months have seen many changes at Coventry Village School. Changes have been made to both the school structure itself and the personnel within the school. The first major change occurred at the 2018 Coventry Town Meeting when longtime school board members Viola Poirier and Frank Carbonneau chose not to seek re-election. Viola and Frank were the mainstays of the Board for the better part of the last two decades and their contributions to both the school and the town were immense. The current Board would like to extend our heartfelt gratitude to both Viola and Frank for their insightful leadership and dedication to the Coventry Village School.

In April of 2018 Matthew Baughman resigned as Principal after six years to return to his home state of Michigan. Matthew was an exceptional administrator who led the school through unprecedented growth in student population. Many of the programs and designs for learning that Matthew introduced continue to form the foundation of how the school functions today. After Matthew's departure the school Board, along with faculty, students, and community members, conducted a search for a new principal. In May of 2018 the Board offered the position to Mr. Todd Rohlen, who enthusiastically accepted. Mr. Rohlen has been a fantastic addition to the CVS family and brings a passionate and positive leadership style that has been embraced by student and faculty alike. This is Mr. Rohlen's first principal job, but I believe I am safe in saying that he handles himself like a veteran of the position. Mr. Rohlen has a great vision for the future of Coventry School and the tools and compassion to make it a reality. Along with Mr. Rohlen the school has hired Ms. Helen Bearse as the new music teacher, Mr. Rob Larivee for physical education, Ms. Kristin Snook for art, and Mr. Travis Casey as nutrition director. All have assimilated well and are doing a wonderful job.

At a special meeting in July the residents of the Town of Coventry voted to give the school Board permission to borrow \$119,650.00 for the purpose of repairing the roof on the school, minus the section that was replaced two years ago. The project went out to bid and was eventually awarded to Black River Builders. Work began in September and despite the best efforts of the weather to slow things down has been completed and looks excellent. Coventry School is now also the proud owner of a state of the art electronic sign that has been placed at the entrance of the driveway to the school. A sign for the school is something that has been discussed by the school Board for the last five years and finally came to fruition based largely on the efforts of two people. School Board member Amanda Jensen and school treasurer Deb Tanguay spearheaded the organization and fund raising that placed a sign that the school and town

can be proud of. The tireless efforts of Amanda and Deb along with contributions from the Town, Town Foundation, and many area businesses allowed us to obtain the sign by spending only approximately \$1100 of school money. A great big thanks to Amanda and Deb. Apart from the new sign the parking lot at the school was resealed with lines put in to denote parking spaces, and using grant money security cameras were installed in the school hallways and outside perimeter. The last bit of upkeep was new roofs for the baseball field. This project was done by school administration, faculty and staff, students, Board members, and parents all coming together for two nights in the fall. Thanks to all that participated, it showed great strength in our community.

The biggest issue that the school is currently facing is our growing student population and the resulting lack of space within the school that it has created. Coventry, it seems, is immune to the downward trend in student numbers that are affecting the rest of Vermont. Coventry has 150 students in grades pre K through 8, which is almost a 40% growth rate over the last five years. This rapid growth has created many challenges for the students and teachers within the school as they struggle to find the space to meet everyone's needs. At the annual school Fall Forum held in November, many ideas were put forth as solutions. These included the purchase of a mobile classroom to house either the pre-K or middle school, the renovation of the second floor, or building out from an existing wing on the ground level. The Board will continue to discuss these and other options with the goal of a solution for the 2019-2020 school year. There is some positive news regarding Act 46. The State Board of Education voted in November to not merge any NCSU schools, so it is nice not to have this hanging over our heads for the time being.

One parallel of a growing school is a growing budget. The school board and administration at Coventry have worked very hard over these recent five years of growth to keep the increases to a minimum, and that will continue to be the focus. We expect to see increased tuition costs for the school as the number of high schoolers continues to go up. The cost of insurance will also increase for the upcoming year. Along with these there are many additional costs that arise from the new needs within our expanding population.

Coventry Village School will continue to look for ways to improve and provide the best educational opportunities for our students, while maintaining financial responsibility to the town residents. Our great strength lies in the teachers and support staff that show up every day to put in the effort needed to make this an exceptional school. I truly believe that Coventry employs the finest collection of educators in the state and on behalf of myself and fellow Board members Jamie Stenger, Amanda Jensen, Dan Prue, and Kathleen Ahearn I extend a sincere thank you. Your efforts make our job easier.

Respectfully submitted,

Matthew Maxwell

Coventry School Board:
Matt Maxwell, Chair
Amanda Jensen, Vice-Chair
Kathleen Ahearn
Daniel Prue
Jaime Stenger

Deb Tanguay, Treasurer



Principal: Todd Rohlen
Phone (802) 754-6464
Fax (802) 754-8508
Todd.Rohlen@ncsuvt.org

Coventry Village School Principal's Town Report - January 2019

Dear Coventry Residents,

Hello! My name is Todd Rohlen and I am the new principal here at the school. I have had a chance to meet many residents of Coventry, though I have many many more that I look forward to meeting. I live in Jeffersonville with my wife and two kids. I am coming here as a new administrator, but an experienced educator. I have been a middle school science teacher for the last 16 years, in both Enosburg and Winooski. Before that, I was an instructor for Outward Bound, leading canoeing and backpacking trips in Maine. I have spent my career empowering students to work harder and do more for themselves, and I look forward to doing that here in Coventry. I have been so impressed with the dedication of the staff here and the energy and zeal of our students!



We have such amazing young people at our school doing great things, and this is thanks to all of your support, so thank you! We have a lot going on at the school. While we continue to offer the stability and consistency kids need, we also have some exciting changes happening. Our Primary grade teachers offer great continuity in our program with their familiar faces. Our Middle School is in the second year of working together, so they are well on their way to building a consistent program. We have many new Specials teachers, so new faces in PE, Art, Music and Guidance. With all this in mind, we have been focusing as a school on making everyone feel like this is *their* school and they belong here. This comes through with engaging lessons, clear and consistent expectations,

and compassion. We will continue striving for the children of Coventry to want to be here and be part of the community in all that we do.

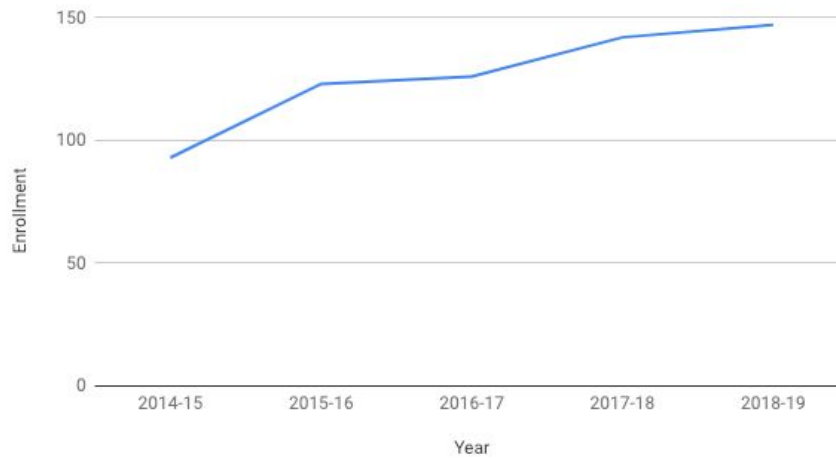
Enrollment 1/1/18

We have been experiencing growth in our enrollment over the past few years here at CVS, as Coventry is a sought after place to live. Here are the numbers by grade as well as a graph of the info.

Enrollment By the Numbers For the Last Five Years

Grade Level	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Preschool	N/A	12	13	13	13
Kindergarten	10	15	14	19	16
Grade 1	9	8	11	14	20
Grade 2	18	10	9	11	14
Grade 3	13	17	14	9	12
Grade 4	10	13	20	14	13
Grade 5	13	12	10	20	12
Grade 6	8	14	13	10	19
Grade 7	11	9	13	16	12
Grade 8	10	13	9	16	16
Total Enrollment:	93	123	126	142	147

Enrollment Over the Last Five Years



A bit of this enrollment growth can be attributed to the addition of the PreSchool Program in 2015. However, that does not paint the whole picture. The enrollment has increased even with the preschool numbers removed. Additionally, we are under-serving the needs of our preschool age residents. Each year, we have to waitlist or turn away families. If we were truly matching the needs of the community at this age, our enrollment numbers would be even higher.

All this is to say that we are at the biggest enrollment in the School's history with no signs of slowing down. With this growth comes some growing pains. The school itself is experiencing many space issues. One example is the preschool. With a larger room, or even a second room, we would be in a better position to meet the needs of the community. Another program is special education services, which are not in a spot to administer the best services we can do. We also have four different programs working out of the library simultaneously. As we move forward, we as the Coventry community will need to carefully evaluate our space needs.

Staff to Student Ratios

Currently, there are 22.5 adults working with our 147 students, creating a ratio of 1 adult for every 6.5 students. We have 15.5 licensed teachers, making a 1:9.5 ratio. With 9.5 classroom teachers, there is 1 teacher for every 15.5 students.

Coventry Students in High School

Next year, we will have more high schoolers than we currently do. This will bring additional tuition fees. Please anticipate an increase in the budget due to this increased enrollment.



Culture and Climate

As mentioned above, we are working hard across the board to create a welcoming and inclusive culture here at CVS. This does not mean we do not have high expectations, but rather the opposite. When children feel supported in reaching very high expectations, for both behavior and academics, they can really get a strong sense of themselves and the community. The staff continues to work on restorative practices, with this sense of belonging at the center.

Foundation and Community

The school is continuing to try to build the relationship between the school and the broader Coventry community. This has included school functions at the Senior Center, a mock election at the Town Office, service learning projects with the town, lessons with the Coventry Waste District and more. The Coventry Foundation has continued its mission of expanding and enriching opportunities for our students. We have a many year tradition of an artist in residence, and this year it was West African dance and drumming group, Jeh Kulu! We would like to extend a heartfelt "Thank You!" to the Coventry Town Foundation for their continued support of our students.



COVENTRY VILLAGE SCHOOL

DRAFT BUDGET REVENUES

	FY18 BUDGET	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
	7/1/2017-6/30/2018	7/1/2017-6/30/2018	7/1/2018-6/30/2019	7/1/2019-6/30/2020
Regular Elem Tuition-VT LEAs	\$0.00	(\$32,853.00)	(\$11,116.00)	\$0.00
Investment Earnings - Interest	(\$550.00)	(\$545.65)	(\$700.00)	(\$700.00)
Interest-TAN	(\$7,000.00)	(\$11,601.34)	(\$9,000.00)	(\$9,000.00)
Interest-MMKT	(\$3,000.00)	(\$18.35)	(\$3,000.00)	(\$3,000.00)
Floor Buffer Rental	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)	(\$1,000.00)
Contributions to Digital Sign	\$0.00	(\$14,000.00)	\$0.00	\$0.00
Rental Fee Revenues-Music/Band	\$0.00	(\$200.00)	\$0.00	(\$200.00)
Refund of Prior Year Expenditure	\$0.00	(\$753.66)	\$0.00	\$0.00
Misc. Other Local Revenue	(\$1,000.00)	(\$3,190.38)	(\$1,500.00)	(\$3,000.00)
TOTAL LOCAL REVENUES	(\$12,550.00)	(\$64,162.38)	(\$26,316.00)	(\$16,900.00)
Wellness Funds	(\$500.00)	(\$650.00)	\$0.00	\$0.00
Medicaid Sub Grant	(\$22,598.00)	(\$29,514.57)	(\$32,000.00)	\$0.00
Tobacco Sub Grant	\$0.00	(\$90.43)	\$0.00	\$0.00
Title IIA NCSU Funds	\$0.00	(\$2,240.31)	\$0.00	\$0.00
Subgrants for Schoolwide Programs	(\$66,952.37)	(\$136,170.01)	(\$130,270.25)	(\$120,279.17)
Other Subgrants	\$0.00	(\$158.24)	\$0.00	\$0.00
TOTAL SUBGRANT REVENUES	(\$90,050.37)	(\$168,823.56)	(\$162,270.25)	(\$120,279.17)
Education Spending Grant	(\$2,342,537.56)	(\$2,323,600.00)	(\$2,536,088.66)	(\$2,799,856.10)
State Recapture of Ed Spending	\$0.00	\$0.00	\$16,901.00	\$0.00
Tech Center On Behalf of	(\$74,849.00)	(\$62,398.00)	(\$53,029.73)	(\$53,029.73)
Unenrolled Residents Attending Tech Ctrs	\$0.00	(\$2,818.00)	\$0.00	\$0.00
Small Schools Grant	(\$95,015.00)	(\$95,370.00)	(\$102,376.00)	(\$102,376.00)
State Aid for Transportation	(\$38,873.00)	(\$37,289.00)	\$0.00	\$0.00
VSAC Grant	(\$1,800.00)	(\$14,329.20)	\$0.00	(\$4,538.98)
Special Ed. Reimb.- Intensive	(\$102,253.40)	(\$78,844.00)	(\$103,082.30)	(\$104,668.41)
Special Ed Reimb-PY Intensive	\$0.00	\$7,516.43	\$0.00	\$0.00
TOTAL STATE REVENUES	(\$2,655,327.97)	(\$2,607,131.77)	(\$2,777,675.69)	(\$3,064,469.22)
GRAND TOTAL	(\$2,757,928.34)	(\$2,840,117.71)	(\$2,966,261.94)	(\$3,201,648.39)



Coventry Village School's 4th Grade Class wished neighboring Newport City a happy birthday during the 2018 centennial celebrations.

COVENTRY VILLAGE SCHOOL FY2020 PROPOSED BUDGET

	FY18 BUDGET	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
	7/1/2017-6/30/18	7/1/2017-6/30/2018	7/1/2018-6/30/2019	7/1/2019-6/30/2020
1100 DIRECT INSTRUCTION				
Salary - Elementary Teachers	\$487,347.16	\$519,392.66	\$529,190.00	\$535,515.00
Salary-Math Intervention	\$0.00	\$0.00	\$0.00	\$19,180.00
Salary - Elementary Para	\$3,894.63	\$17,997.31	\$4,566.77	\$4,861.58
Substitutes Pay - Elementary	\$10,800.00	\$14,106.73	\$10,800.00	\$10,800.00
Health Ins - Elementary	\$151,038.60	\$140,125.90	\$128,078.40	\$129,353.49
Health Reimbursement Account	\$0.00	\$8,477.63	\$25,935.00	\$43,399.20
FICA - Elementary	\$38,406.20	\$39,652.77	\$41,658.59	\$43,632.28
Life Insurance - Elementary	\$486.00	\$436.59	\$522.48	\$565.50
VSTRS-OPEB Payment	\$0.00	\$3,132.50	\$2,194.00	\$2,194.00
Municipal Retirement	\$214.20	\$928.27	\$251.17	\$267.39
Workers Comp	\$624.53	\$3,371.87	\$3,863.09	\$3,581.16
Unemployment - Elementary	\$2,183.00	\$0.00	\$2,183.00	\$2,000.00
Tuition Reimb. - Elementary	\$8,000.00	\$6,366.25	\$6,500.00	\$6,500.00
Dental Ins - Elementary	\$3,268.08	\$3,654.65	\$3,652.08	\$3,723.30
Long Term Disability - Elementary	\$1,390.57	\$1,550.10	\$1,640.49	\$1,675.17
Purchased & Technical Services - Element	\$1,800.00	\$5,862.00	\$1,800.00	\$1,800.00
Contract Services-NCSU 21C	\$7,100.00	\$6,910.00	\$7,400.00	\$9,900.00
Contract Service-VSAC Grant	\$1,700.00	\$0.00	\$0.00	\$0.00
Purchased Services-Medicaid Funds	\$0.00	\$550.00	\$0.00	\$0.00
Contract Svc-Biking/Skiing	\$1,400.00	\$0.00	\$1,400.00	\$0.00
Contract Repair Services-Music	\$1,000.00	\$943.50	\$1,000.00	\$1,000.00
Contract Music Services from NCSU	\$22,288.00	\$19,000.00	\$23,542.00	\$31,751.05
Purchased Property Services - Elementary	\$300.00	\$0.00	\$300.00	\$300.00
Other Purchased Services - Elementary	\$3,000.00	\$3,000.00	\$3,000.00	\$4,500.00
Tuition-In State	\$629,400.00	\$573,502.95	\$668,400.00	\$822,575.00
Tuition-Out of State	\$31,000.00	\$75,650.00	\$45,390.00	\$31,236.00
Tuition-Private School	\$32,630.00	\$33,770.00	\$33,770.00	\$17,260.00
Tuition OBO Tech Center	\$74,849.00	\$62,398.00	\$53,029.73	\$53,029.73
Tuition-Tech Center	\$46,500.00	\$47,938.72	\$40,800.92	\$40,800.92
Travel - Elementary	\$0.00	\$196.85	\$0.00	\$0.00
Supplies - Classroom Teachers	\$4,500.00	\$6,848.38	\$4,500.00	\$4,500.00
Supplies-VSAC Grant	\$100.00	\$0.00	\$0.00	\$0.00
Supplies-Medicaid Funds	\$0.00	\$4,229.41	\$0.00	\$0.00
Supplies-Art	\$1,000.00	\$783.81	\$1,000.00	\$1,000.00
Supplies-PE	\$500.00	\$84.30	\$500.00	\$500.00
Supplies-Music	\$750.00	\$550.18	\$750.00	\$750.00
Supplies-general	\$3,000.00	\$198.77	\$3,000.00	\$3,000.00
Supplies-Enrichment	\$700.00	\$346.99	\$700.00	\$700.00
Supplies-Enrichment/PBL	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
PBIS Supplies	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
Books\Periodicals - Elementary	\$5,500.00	\$4,492.15	\$5,500.00	\$5,500.00
Manipulatives - Elementary	\$300.00	\$0.00	\$300.00	\$300.00
Computer Software - Elementary	\$0.00	\$1,200.00	\$0.00	\$0.00
Computer Software-VSAC Funded	\$0.00	\$600.00	\$0.00	\$0.00
Equipment - Elementary	\$2,450.00	\$0.00	\$2,450.00	\$2,450.00
Furniture	\$200.00	\$3,745.08	\$200.00	\$1,000.00
Dues/Fees-Elementary	\$0.00	\$722.94	\$0.00	\$2,000.00
Contingency	\$19,284.09	\$0.00	\$26,019.50	\$31,001.41

COVENTRY VILLAGE SCHOOL FY2020 PROPOSED BUDGET

	FY18 BUDGET	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
	7/1/2017-6/30/18	7/1/2017-6/30/2018	7/1/2018-6/30/2019	7/1/2019-6/30/2020
TOTAL 1100 DIRECT INSTRUCTION	\$1,602,404.06	\$1,612,717.26	\$1,689,287.22	\$1,877,602.17
1111 PRESCHOOL PROGRAMS				
Salary - Pre-K Teacher	\$19,690.00	\$10,249.97	\$20,500.00	\$45,170.00
Salary- Pre-K Para	\$8,179.99	\$8,809.53	\$8,179.99	\$8,404.27
Substitutes Pre-K	\$0.00	\$295.28	\$0.00	\$0.00
Health Ins - Pre-K	\$0.00	\$0.00	\$0.00	\$10,157.00
Health Reimbursement Account	\$0.00	\$0.00	\$0.00	\$4,200.00
FICA - Pre-K	\$2,068.56	\$1,480.65	\$2,194.02	\$4,098.43
Life Insurance - Pre-K	\$40.50	\$31.22	\$43.54	\$43.50
VSTRS Pension Pmt-Fed Funds	\$0.00	\$0.00	\$3,280.00	\$0.00
Municipal Retirement Pre-K	\$404.25	\$476.46	\$449.90	\$462.23
Workers Comp - Pre-K	\$173.06	\$179.93	\$202.00	\$342.88
Tuition - Pre-K	\$900.00	\$0.00	\$900.00	\$900.00
Long Term Disability - Pre-K	\$57.10	\$54.97	\$63.55	\$166.08
Tuition- In-State Pre-K	\$0.00	\$24,833.80	\$0.00	\$0.00
Supplies - Pre-K	\$1,000.00	\$378.58	\$500.00	\$500.00
Dues/Fees-Pre K	\$0.00	\$142.35	\$0.00	\$0.00
TOTAL 1111 PRESCHOOL PROGRAMS	\$32,513.46	\$46,932.74	\$36,313.00	\$74,444.39
900-1100 ATHLETICS				
Salaries-Athletics	\$1,200.00	\$1,275.00	\$1,000.00	\$1,000.00
FICA-Athletics	\$91.80	\$97.55	\$91.80	\$76.50
8th Grade Field Trip	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Contract Services-Referees	\$800.00	\$790.00	\$800.00	\$800.00
Supplies-Athletics	\$500.00	\$357.78	\$500.00	\$500.00
Equipment-Athletics	\$100.00	\$0.00	\$100.00	\$0.00
Dues & Fees-Athletics	\$100.00	\$150.00	\$100.00	\$100.00
TOTAL 900-1100 ATHLETICS	\$4,791.80	\$4,670.33	\$4,591.80	\$4,476.50
1121 SCHOOLWIDE PROGRAMS				
Salary - Schoolwide Teacher	\$54,045.00	\$89,300.00	\$89,300.00	\$89,300.00
Salary-Schoolwide PreK Teacher	\$0.00	\$10,250.03	\$0.00	\$0.00
Health Ins - Schoolwide	\$0.00	\$16,846.40	\$16,264.00	\$18,198.00
Health Reimbursement Account	\$0.00	\$0.00	\$2,730.00	\$4,200.00
FICA - Schoolwide	\$4,134.44	\$6,520.94	\$6,831.45	\$6,831.45
FICA-PreK Teacher	\$0.00	\$783.99	\$0.00	\$0.00
Life Insurance - Schoolwide	\$81.00	\$81.12	\$87.08	\$87.00
Life Insurance-Pre K	\$0.00	\$20.28	\$0.00	\$0.00
ER VSTRS Pension Payment	\$7,339.31	\$8,711.28	\$13,395.00	\$0.00
VSTRS Pension Pmt-PreK	\$0.00	\$910.11	\$0.00	\$0.00
Workers Comp - Schoolwide	\$345.89	\$561.29	\$651.89	\$651.89
Tuition - Schoolwide	\$350.00	\$749.00	\$350.00	\$350.00
Dental Ins - Schoolwide	\$0.00	\$372.24	\$384.00	\$384.00
Long Term Disability - Schoolwide	\$156.73	\$258.97	\$276.83	\$276.83
Long Term Disability-PreK	\$0.00	\$29.69	\$0.00	\$0.00
Supplies - Schoolwide	\$500.00	\$0.00	\$0.00	\$0.00
Dues/Fees - Schoolwide	\$0.00	\$500.00	\$0.00	\$0.00
TOTAL 1121 SCHOOLWIDE PROGRAMS	\$66,952.37	\$135,895.34	\$130,270.25	\$120,279.17

COVENTRY VILLAGE SCHOOL FY2020 PROPOSED BUDGET

	FY18 BUDGET	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
	7/1/2017-6/30/18	7/1/2017-6/30/2018	7/1/2018-6/30/2019	7/1/2019-6/30/2020
1122 TITLE IIA TEACHER QUALITY				
Salary - Title IIA Teacher Quality	\$0.00	\$1,848.00	\$0.00	\$0.00
FICA - Title IIA Teacher Quality	\$0.00	\$141.38	\$0.00	\$0.00
VSTRS Pension Payment	\$0.00	\$231.91	\$0.00	\$0.00
TOTAL 1122 TITLE IIA TEACHER QUALITY	\$0.00	\$2,221.29	\$0.00	\$0.00
1200 SPECIAL PROGRAMS				
Salary - Para	\$73,997.88	\$85,318.09	\$78,588.60	\$98,949.29
Substitutes Pay	\$3,000.00	\$305.24	\$3,000.00	\$3,000.00
Health Ins	\$52,395.00	\$23,762.91	\$44,187.00	\$27,308.00
Health Reimbursement Account	\$0.00	\$3,887.40	\$9,555.00	\$8,400.00
FICA	\$5,890.34	\$6,448.60	\$6,241.53	\$7,799.12
Life Insurance	\$120.00	\$68.02	\$120.00	\$156.60
Municipal Retirement	\$4,069.88	\$3,964.00	\$4,322.37	\$6,171.83
Workers Comp	\$498.51	\$579.70	\$584.55	\$718.18
Unemployment	\$500.00	\$0.00	\$500.00	\$500.00
Dental Ins	\$720.00	\$745.46	\$720.00	\$1,103.52
Long Term Disability	\$0.00	\$202.53	\$0.00	\$347.87
Contracted Services-NCSU Assessment	\$173,589.00	\$173,883.00	\$223,235.00	\$227,127.00
Supplies	\$1,500.00	\$0.00	\$0.00	\$0.00
Books\Periodicals	\$400.00	\$0.00	\$0.00	\$0.00
Manipulatives	\$500.00	\$0.00	\$0.00	\$0.00
Equipment	\$250.00	\$0.00	\$0.00	\$0.00
Furniture	\$100.00	\$0.00	\$0.00	\$0.00
Dues\Fees	\$300.00	\$0.00	\$0.00	\$0.00
TOTAL 1200 SPECIAL PROGRAMS	\$317,830.62	\$299,164.95	\$371,054.05	\$381,581.40
1212 EEE				
EEE Local	\$18,916.75	\$18,916.75	\$19,172.82	\$23,620.00
TOTAL 1212 EEE	\$18,916.75	\$18,916.75	\$19,172.82	\$23,620.00
2120 GUIDANCE				
Salary - Teacher	\$44,940.00	\$46,560.00	\$46,560.00	\$42,390.00
Health Ins.	\$21,241.00	\$16,846.40	\$16,264.00	\$18,198.00
Health Reimbursement Account	\$0.00	\$2,907.63	\$2,730.00	\$4,200.00
FICA	\$3,437.91	\$3,284.65	\$3,561.84	\$3,242.84
Life Insurance	\$40.50	\$40.56	\$43.54	\$43.50
Workers Comp	\$287.62	\$290.14	\$339.89	\$309.45
Tuition	\$350.00	\$1,410.00	\$350.00	\$350.00
Dental Ins.	\$384.00	\$384.00	\$384.00	\$0.00
Long Term Disability	\$130.33	\$134.95	\$144.34	\$131.41
Supplies	\$500.00	\$111.24	\$500.00	\$500.00
Books\Periodicals	\$50.00	\$60.00	\$50.00	\$50.00
Audio Visual	\$50.00	\$0.00	\$50.00	\$50.00
Manipulatives	\$50.00	\$0.00	\$50.00	\$50.00
Equipment	\$50.00	\$0.00	\$0.00	\$0.00
Dues/Fees	\$0.00	\$300.00	\$0.00	\$0.00
TOTAL 2120 GUIDANCE	\$71,511.35	\$72,329.57	\$71,027.60	\$69,515.19

COVENTRY VILLAGE SCHOOL FY2020 PROPOSED BUDGET

	FY18 BUDGET	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
	7/1/2017-6/30/18	7/1/2017-6/30/2018	7/1/2018-6/30/2019	7/1/2019-6/30/2020
2130 HEALTH SERVICES				
Salary - Teacher	\$0.00	\$12,717.00	\$12,717.00	\$12,717.00
Health Ins.	\$0.00	\$300.00	\$4,879.20	\$0.00
Health Reimbursement Account	\$0.00	\$0.00	\$819.00	\$0.00
FICA	\$0.00	\$995.85	\$972.85	\$972.85
Life Insurance	\$0.00	\$37.18	\$43.54	\$43.50
VSTRS OPEB Payment	\$0.00	\$1,253.00	\$0.00	\$0.00
Workers Comp	\$0.00	\$76.27	\$92.83	\$92.83
Dental Ins.	\$0.00	\$0.00	\$384.00	\$0.00
Long Term Disability	\$0.00	\$36.92	\$39.42	\$39.42
Contract Services - NCSU	\$13,400.00	\$0.00	\$0.00	\$0.00
Supplies	\$270.00	\$505.32	\$270.00	\$270.00
Computer Software	\$200.00	\$306.74	\$200.00	\$200.00
Equipment	\$0.00	\$510.93	\$0.00	\$0.00
Dues\Fees	\$0.00	\$279.50	\$0.00	\$0.00
TOATL 2130 HEALTH SERVICES	\$13,870.00	\$17,018.71	\$20,417.85	\$14,335.61
2140 PSYCHOLOGICAL SERVICES				
Salary-Teacher	\$0.00	\$21,245.00	\$0.00	\$4,167.40
FICA	\$0.00	\$1,625.27	\$0.00	\$318.81
Life Insurance	\$0.00	\$0.00	\$0.00	\$26.10
Workers Comp	\$0.00	\$0.00	\$0.00	\$26.67
Long Term Disability	\$0.00	\$60.23	\$0.00	\$0.00
Testing Services-Psych Evals	\$6,300.00	\$0.00	\$6,300.00	\$6,300.00
Contract Services-NKHS Medicaid Fund	\$8,098.00	\$0.00	\$8,098.00	\$4,600.00
TOTAL 2140 PSYCHOLOGICAL SERVICES	\$14,398.00	\$22,930.50	\$14,398.00	\$15,438.98
2150 SPEECH/AUDIOLOGY SERVICES				
Purchased Svc-Reg Ed Speech	\$0.00	\$1,530.00	\$0.00	\$0.00
Supplies-Reg Ed Speech	\$0.00	\$49.98	\$0.00	\$0.00
Books/Periodicals-Red Ed Speech	\$0.00	\$158.22	\$0.00	\$0.00
Furniture	\$0.00	\$69.55	\$0.00	\$0.00
Dues/Fees-Reg Ed Speech	\$0.00	\$199.00	\$0.00	\$0.00
Salary - Para	\$18,620.00	\$8,458.34	\$19,507.38	\$21,138.42
Health Ins	\$15,577.00	\$4,555.88	\$11,026.00	\$6,956.10
Health Reimbursement Account	\$0.00	\$0.00	\$2,730.00	\$1,000.00
FICA	\$1,499.40	\$578.46	\$1,492.31	\$1,617.09
Life Insurance	\$18.00	\$14.65	\$0.00	\$26.10
Municipal Retirement	\$1,024.10	\$465.20	\$1,129.37	\$1,162.61
Workers Comp	\$125.44	\$132.57	\$131.42	\$142.41
Dental Ins	\$240.00	\$160.25	\$240.00	\$341.76
Long Term Disability	\$0.00	\$24.54	\$0.00	\$68.98
Supplies	\$200.00	\$0.00	\$0.00	\$0.00
Books\Periodicals	\$200.00	\$0.00	\$0.00	\$0.00
Equipment	\$200.00	\$0.00	\$0.00	\$0.00
TOTAL 2150 SPEECH-AUDIOLOGY SERVICES	\$37,703.94	\$16,396.64	\$36,256.48	\$32,453.47

COVENTRY VILLAGE SCHOOL FY2020 PROPOSED BUDGET

	FY18 BUDGET	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
	7/1/2017-6/30/18	7/1/2017-6/30/2018	7/1/2018-6/30/2019	7/1/2019-6/30/2020
2190 STUDENT SUPPORT RESOURCE ROOM				
Salary - Para	\$0.00	\$8,598.15	\$22,996.71	\$24,969.44
Health Ins.	\$0.00	\$3,317.43	\$9,077.00	\$10,157.00
Health Reimbursement Account	\$0.00	\$0.00	\$2,730.00	\$4,200.00
FICA	\$0.00	\$612.99	\$1,759.25	\$1,910.16
Life Insurance	\$0.00	\$7.98	\$0.00	\$26.10
Municipal Retirement	\$0.00	\$472.91	\$1,264.82	\$1,373.32
Workers Comp	\$0.00	\$0.00	\$147.18	\$159.80
Dental Ins.	\$0.00	\$127.23	\$240.00	\$341.76
Long Term Disability	\$0.00	\$24.95	\$0.00	\$77.41
TOTAL 2190 STUDENT SUPPORT RESOURCE ROOM	\$0.00	\$13,161.64	\$38,214.96	\$43,214.99
2210 IMPROVEMENT OF INSTRUCTION				
Improvement of Instruction Teacher	\$0.00	\$231.00	\$0.00	\$0.00
Health Ins	\$0.00	\$0.00	\$0.00	\$0.00
FICA	\$0.00	\$17.67	\$0.00	\$0.00
Long Term Disability	\$0.00	\$0.30	\$0.00	\$0.00
Purchased Services-Medicaid Funded	\$0.00	\$430.00	\$0.00	\$0.00
Supplies	\$2,000.00	\$2,448.47	\$2,000.00	\$2,000.00
TOTAL 2210 IMPROVEMENT OF INSTRUCTION	\$2,000.00	\$3,127.44	\$2,000.00	\$2,000.00
2220 LIBRARY				
Salary	\$0.00	\$12,300.09	\$0.00	\$12,300.00
Health Insurance	\$0.00	\$5,054.66	\$0.00	\$5,459.40
Health Reimbursement Account	\$0.00	\$0.00	\$0.00	\$1,260.00
FICA	\$0.00	\$774.82	\$0.00	\$940.95
Life Insurance	\$0.00	\$24.36	\$0.00	\$43.50
Dental Insurance	\$0.00	\$115.20	\$0.00	\$104.61
Long Term Disability	\$0.00	\$35.64	\$0.00	\$38.13
Library Media Specialist From NCSU FTE 0.3	\$12,000.00	\$0.00	\$12,000.00	\$0.00
Supplies	\$200.00	\$0.00	\$200.00	\$200.00
Books\Periodicals	\$1,700.00	\$1,779.96	\$1,700.00	\$1,700.00
Audio Visual	\$50.00	\$0.00	\$50.00	\$50.00
Computer Software	\$350.00	\$300.00	\$350.00	\$350.00
Furniture	\$50.00	\$429.94	\$50.00	\$0.00
Dues\Fees	\$250.00	\$0.00	\$250.00	\$250.00
TOTAL 2220 LIBRARY	\$14,600.00	\$20,814.67	\$14,600.00	\$22,696.59
2230 TECHNOLOGY				
Purchased & Technical Services-Repairs	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00
Services/Programs Provided by NCSU	\$5,364.73	\$3,952.19	\$8,379.00	\$7,767.83
Contract Services-NCSU	\$13,594.00	\$11,272.73	\$14,002.00	\$9,000.00
Purchased Property Services (copier lease)	\$4,823.00	\$6,985.45	\$4,823.00	\$4,480.00
Supplies	\$500.00	\$3,863.04	\$500.00	\$500.00
Computer Software	\$500.00	\$20.00	\$500.00	\$500.00
Equipment	\$12,000.00	\$21,233.09	\$12,000.00	\$6,000.00
Equipment-Medicaid Funded	\$0.00	\$12,149.50	\$0.00	\$0.00
TOTAL 2230 TECHNOLOGY	\$41,281.73	\$59,476.00	\$44,704.00	\$32,747.83

COVENTRY VILLAGE SCHOOL FY2020 PROPOSED BUDGET

	FY18 BUDGET	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
	7/1/2017-6/30/18	7/1/2017-6/30/2018	7/1/2018-6/30/2019	7/1/2019-6/30/2020
2310 ELECTED SCHOOL OFFICIALS				
Salaries - Board	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
FICA	\$382.50	\$382.50	\$382.50	\$382.50
Contract Services-New Sign	\$0.00	\$3,090.00	\$0.00	\$0.00
Contracted Services-Treasurer	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Legal	\$500.00	\$982.51	\$500.00	\$500.00
Liability Insurance	\$3,758.22	\$4,234.29	\$3,947.00	\$4,762.00
Postage	\$0.00	\$444.00	\$0.00	\$0.00
Advertising	\$1,250.00	\$3,977.08	\$1,250.00	\$1,250.00
Printing	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
Travel	\$100.00	\$0.00	\$100.00	\$100.00
Equipment-New Sign	\$0.00	\$9,000.00	\$0.00	\$0.00
Dues	\$1,530.23	\$998.98	\$900.00	\$900.00
Other Board Expenses	\$500.00	\$1,398.53	\$500.00	\$500.00
TOATL 2310 ELECTED SCHOOL OFFICIALS	\$15,020.95	\$30,507.89	\$14,579.50	\$15,394.50
2321 OFFICE OF THE SUPERINTENDENT				
NCSU Assessment	\$52,929.00	\$52,929.00	\$57,000.00	\$63,032.00
TOTAL 2321 OFFICE OF THE SUPERINTENDENT	\$52,929.00	\$52,929.00	\$57,000.00	\$63,032.00
2410 OFFICE OF THE PRINCIPAL				
Salary - Principal	\$80,234.95	\$80,235.00	\$80,235.00	\$78,000.00
Salary - Assistant Principal	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Principal Annuity	\$5,000.00	\$3,000.00	\$3,000.00	\$0.00
Salary - Clerical	\$32,376.61	\$31,871.18	\$34,183.44	\$35,205.28
Substitute - Clerical	\$0.00	\$85.68	\$0.00	\$500.00
Health Ins	\$0.00	\$20,815.04	\$16,264.00	\$19,198.00
Health Reimbursement Account	\$0.00	\$0.00	\$2,730.00	\$4,200.00
FICA	\$8,997.28	\$8,744.54	\$8,982.51	\$8,774.95
Life Insurance	\$202.50	\$128.30	\$174.15	\$197.10
Municipal Retirement	\$1,780.71	\$1,862.91	\$1,880.09	\$1,936.29
Workers Comp	\$708.19	\$738.69	\$804.49	\$794.71
Tuition	\$500.00	\$783.00	\$500.00	\$500.00
Dental Ins	\$360.00	\$420.00	\$360.00	\$420.00
Long Term Disability	\$227.01	\$278.63	\$248.73	\$241.80
Postage	\$900.00	\$372.14	\$900.00	\$900.00
Travel	\$800.00	\$371.23	\$800.00	\$800.00
Supplies	\$1,116.00	\$2,730.30	\$1,116.00	\$1,200.00
Equipment	\$100.00	\$0.00	\$0.00	\$0.00
Furniture	\$150.00	\$0.00	\$0.00	\$0.00
Dues\Fees	\$600.00	\$705.00	\$600.00	\$600.00
TOTAL 2410 OFFICE OF THE PRINCIPAL	\$134,053.25	\$154,141.64	\$152,778.41	\$154,468.14
2520 FISCAL SERVICES				
Contracted Service	\$18,400.00	\$18,400.00	\$18,400.00	\$18,400.00
Postage	\$552.00	\$0.00	\$552.00	\$500.00
Supplies	\$100.00	\$59.89	\$100.00	\$100.00
Interest Current Loans	\$5,000.00	\$7,751.60	\$5,000.00	\$5,000.00
2520 FISCAL SERVICES	\$24,052.00	\$26,211.49	\$24,052.00	\$24,000.00

COVENTRY VILLAGE SCHOOL FY2020 PROPOSED BUDGET

	FY18 BUDGET	FY18 ACTUAL	FY19 BUDGET	FY20 BUDGET
	7/1/2017-6/30/18	7/1/2017-6/30/2018	7/1/2018-6/30/2019	7/1/2019-6/30/2020
2526 AUDIT SERVICES				
Audit Services	\$7,550.00	\$5,000.00	\$5,000.00	\$5,450.00
TOATL 2526 AUDIT SERVICES	\$7,550.00	\$5,000.00	\$5,000.00	\$5,450.00
2600 OPERATION & MAINTENANCE				
Purchased Services	\$11,358.95	\$0.00	\$11,350.00	\$11,350.00
Contracted Serv	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
Water Services	\$1,200.00	\$1,644.00	\$1,500.00	\$1,500.00
Rubbish Services	\$1,800.00	\$2,160.00	\$2,160.00	\$2,160.00
Property Ins.	\$4,841.10	\$4,766.15	\$5,053.00	\$5,204.00
Telephone	\$2,800.00	\$2,541.01	\$2,800.00	\$2,800.00
Supplies	\$3,400.00	\$5,109.18	\$3,400.00	\$3,400.00
Electricity	\$21,500.00	\$18,181.09	\$21,500.00	\$21,000.00
Propane	\$22,500.00	\$18,718.07	\$22,500.00	\$20,000.00
Non-Instructional Equip.	\$800.00	\$3,115.00	\$800.00	\$800.00
Dues/Fees	\$0.00	\$17.50	\$0.00	\$0.00
TOTAL 2600 OPERATION & MAINTENANCE	\$115,200.05	\$101,252.00	\$116,063.00	\$113,214.00
2620 CARE & UPKEEP-BUILDING				
Contract Service	\$4,500.00	\$10,045.33	\$4,500.00	\$4,500.00
Supplies	\$0.00	\$197.79	\$0.00	\$0.00
TOTAL 2620 CARE & UPKEEP-BUILDING	\$4,500.00	\$10,243.12	\$4,500.00	\$4,500.00
2640 CARE & UPKEEP-EQUIPMENT				
Contracted Services	\$3,000.00	\$3,718.73	\$3,000.00	\$3,000.00
Equipment	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
TOTAL 2600 CARE & UPKEEP-EQUIPMENT	\$5,000.00	\$3,718.73	\$5,000.00	\$5,000.00
2711 TRANSPORTATION				
Contract Services Through NCSU	\$90,954.00	\$92,435.10	\$58,041.00	\$59,782.23
TOTAL 2711 TRANSPORTATION	\$90,954.00	\$92,435.10	\$58,041.00	\$59,782.23
2720 EXTRA-CURRICULAR TRANSPORTATION				
Contract Ex. Curr Svc Thru NCSU	\$2,900.00	\$4,081.91	\$2,900.00	\$2,900.00
Field Trip Trans-VSAC Funded	\$0.00	\$310.90	\$0.00	\$0.00
TOTAL 2720 EXTRA-CURRICULAR TRANSPORTATIO	\$2,900.00	\$4,392.81	\$2,900.00	\$2,900.00
5000 DEBT SERVICES				
Transfers to Food Service	\$13,500.00	\$0.00	\$13,500.00	\$13,500.00
Deficit Reduction	\$33,785.00	\$0.00	\$0.00	\$0.00
Long Term Debt - interest	\$0.00	\$0.00	\$0.00	\$2,008.24
Long Term Debt - principal	\$0.00	\$0.00	\$0.00	\$23,993.00
Contingency	\$540.00	\$0.00	\$540.00	\$0.00
TOTAL 5000 DEBT SERVICES	\$47,825.00	\$0.00	\$14,040.00	\$39,501.24
ROOF CONTINGENCY				
Roof Contingency	\$20,000.00	\$0.00	\$20,000.00	\$0.00
TOTAL ROOF CONTINGENCY	\$20,000.00	\$0.00	\$20,000.00	\$0.00
TOTAL GENERAL FUND:	\$2,758,758.33	\$2,826,605.61	\$2,966,261.94	\$3,201,648.39

District: Coventry		T054		Property dollar equivalent yield	Homestead tax rate per \$10,666 of spending per equalized pupil	
County: Orleans		North Country		10,666	1.00	
				13,104	Income dollar equivalent yield per 2.0% of household income	
Expenditures		FY2017	FY2018	FY2019	FY2020	
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$2,892,071	\$2,757,928	\$2,966,262	\$3,201,648	1.
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-	2.
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-	3.
4.	Locally adopted or warned budget	\$2,892,071	\$2,757,928	\$2,966,262	\$3,201,648	4.
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-	5.
6.	plus Prior year deficit repayment of deficit	-	-	-	-	6.
7.	Total Budget	\$2,892,071	\$2,757,928	\$2,966,262	\$3,201,648	7.
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-	8.
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-	9.
Revenues						
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$546,821	\$340,542	\$377,143	\$401,792	10.
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-	11.
12.	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-	12.
13.	Offsetting revenues	\$546,821	\$340,542	\$377,143	\$401,792	13.
Education Spending		\$2,345,250	\$2,417,386	\$2,589,119	\$2,799,856	14.
15.	Equalized Pupils	170.42	171.21	177.43	189.81	15.
Education Spending per Equalized Pupil		\$13,761.59	\$14,119.42	\$14,592.34	\$14,750.84	16.
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	-	-	-	-	17.
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	-	-	\$9.28	-	18.
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-	-	19.
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	-	20.
21.	minus Estimated costs of new students after census period (per eqpup)	-	-	-	-	21.
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	-	22.
23.	minus Less planning costs for merger of small schools (per eqpup)	-	-	-	-	23.
24.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	-	-	-	-	24.
25.	Excess spending threshold	Allowable growth \$14,050.62	threshold = \$17,386 \$17,386.00	threshold = \$17,816 \$17,816.00	threshold = \$18,311 \$18,311.00	25.
26.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-	26.
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$13,762	\$14,119	\$14,592	\$14,750.84	27.
28.	District spending adjustment (minimum of 100%)	141.857% based on \$9,701	138.971% based on yield \$10,160	142.782% based on \$10,220	138.298% based on yield \$10,666	28.
Prorating the local tax rate						
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$14,750.84 ÷ (\$10,666 / \$1.00)]	\$1.4186 based on \$1.00	\$1.3897 based on \$1.00	\$1.4278 based on \$1.00	\$1.3830 based on \$1.00	29.
30.	Percent of Coventry equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%	30.
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.38)	\$1.4186	\$1.3897	\$1.4278	\$1.3830	31.
32.	Common Level of Appraisal (CLA)	102.99%	102.19%	100.76%	102.53%	32.
33.	Portion of actual district homestead rate to be assessed by town (\$1.3830 / 102.53%)	\$1.3774 based on \$1.00	\$1.3599 based on \$1.00	\$1.4170 based on \$1.00	\$1.3489 based on \$1.00	33.
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.						
34.	Anticipated income cap percent (to be prorated by line 30) [(\$14,750.84 ÷ \$13,104) x 2.00%]	2.53% based on 2.00%	2.36% based on 2.00%	2.36% based on 2.00%	2.25% based on 2.00%	34.
35.	Portion of district income cap percent applied by State (100.00% x 2.25%)	2.53% based on 2.00%	2.36% based on 2.00%	2.36% based on 2.00%	2.25% based on 2.00%	35.
36.	#N/A	-	-	-	-	36.
37.	#N/A	-	-	-	-	37.
- Following current statute, the Tax Commissioner recommended a property yield of \$10,666 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,104 for a base income percent of 2.0% and a non-residential tax rate of \$1.58. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate. - Final figures will be set by the Legislature during the legislative session and approved by the Governor. - The base income percentage cap is 2.0%.						

NCSU Superintendent of Schools Annual Letter

Dear North Country School-Community,

The thirteen schools that comprise North Country Supervisory Union share a common commitment to the development of Character, Competence, Creativity and Community. The “Four Cs” are supported by a “Design for Learning” that includes an articulation of our Learning Beliefs, Learning Opportunities and Learning Outcomes we consider most important.

We had a plan of goals and objectives in place over the past three and a half years to guide the implementation of our Design for Learning. We collectively moved a number of initiatives forward that addressed areas related to curriculum, instruction, assessment and learning environment. We implemented transferable skills, student-led conferences, electronic portfolios and new practices related to feedback and reporting student progress. We have also seen substantial progress with proficiency-based learning, project-based learning and how we support the social and emotional development of students.

After soliciting input from teachers last spring, our Leadership Team (comprised of administrators across the supervisory union) conducted an assessment of our progress and began to formulate a new plan. In December, the NCSU Full Board approved the goals of a new “Work and Learning Plan.” These goals will guide the larger shared initiatives across the supervisory union for the next two to three years. It is recognized that strategies for implementation will continue to be developed by the Leadership Team and at the building level.

The NCSU Work and Learning Plan promotes a student-centered approach in how we design learning at all levels. We believe that as we balance tradition and transformation in learning, we must also balance freedom and unity in our approach across the supervisory union. Our schools each have their unique context and are in different places with the various shifts in practices we are undergoing. Nonetheless, we believe we will continue to gain a greater shared understanding and consistency in practice due to our collective work and learning.

We encourage you to go to our website at www.ncsuvt.org to learn more about our Design for Learning and to find the strategy level of our Work and Learning Plan.

John A. Castle
NCSU Superintendent of Schools

NORTH COUNTRY SUPERVISORY UNION
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGE IN FUND BALANCE - GOVERNMENTAL
FUND FOR THE YEAR ENDED JUNE 30, 2018 UNAUDITED

	<u>General Fund 2018</u>
Revenues	
Program Revenues:	
Charges for services	\$ 3,598,289
Operating grants and contributions	8,887,693
General Revenues:	
Grants and contributions not restricted to specific programs	1,176,781
Miscellaneous	53,053
Transfer from other funds	-
Total revenues	<u>13,715,816</u>
Expenses	
General administration	1,348,277
Student support services	1,335,186
Special education	7,889,668
Early education programs	-
Transpiration and maintenance	2,481,593
On-behalf payments	563,698
Total Expenses	<u>13,618,422</u>
Excess (deficiency) of revenues over (under) expenditures	<u>97,394</u>
Fund balance - beginning	<u>1,089,380</u>
Fund balance - ending	\$ <u><u>1,186,774</u></u>

The notes to the financial statements are an integral part of this statement

NORTH COUNTRY SUPERVISORY UNION

FY2020 BOARD APPROVED ASSESSMENT BUDGET

	FY2019 Board Approved Budget	FY2020 Board Approved Budget
Account Number / Description	7/1/18-6/30/19	7/1/19-6/30/20
ASSESSMENT REVENUE		
INTEREST		
INTEREST INCOME-CASH ACCOUNT	(\$2,000)	(\$4,500)
INTEREST INCOME-MONEY MARKET	(\$2,000)	(\$1,000)
INTEREST REVENUE	(\$4,000)	(\$5,500)
ASSESSMENTS	(\$1,206,916)	(\$1,312,492)
TOTAL 1931 TOWN ASSESSMENT	(\$1,206,916)	(\$1,312,492)
1990 MISC OTHER LOCAL REVENUE		
FUND BALANCE AS REVENUE	(\$42,000)	(\$42,000)
INDIRECT COSTS REVENUE	(\$30,000)	(\$35,000)
MISC REVENUE	\$0	\$0
TOTAL 1990 MISC OTHER LOCAL REVENUE	(\$72,000)	(\$77,000)
TOTAL ASSESSMENT REVENUE	(\$1,282,916)	(\$1,394,992)
ASSESSMENT EXPENDITURES		
1100 MIDDLE LEVEL ATHLETICS		
SALARY MIDDLE LEVEL ATHLETICS	\$0	\$3,500
FICA	\$0	\$268
W COMP	\$0	\$12
PURCHASED SERVICE	\$0	\$1,110
SUPPLIES	\$0	\$1,110
TOTAL 1100 MIDDLE LEVEL ATHLETICS	\$0	\$6,000
2110 ATTENDANCE SERVICE		
SALARY ATTENDANCE OFFICER	\$200	\$0
F.I.C.A.	\$15	\$0
W COMP	\$1	\$0
TRAVEL	\$40	\$0
TOTAL 2110 ATTENDANCE SERVICE	\$256	\$0
2111 SCHOOL NURSE LEADER		
SALARY SCHOOL NURSE LEADER	\$0	\$7,500
BCBS SCHOOL NURSE LEADER	\$0	\$700
HRA SCHOOL NURSE LEADER	\$0	\$420
FICA SCHOOL NURSE LEADER	\$0	\$580
W COMP SCHOOL NURSE LEADER	\$0	\$30
DENTAL SCHOOL NURSE LEADER	\$0	\$40
TRAVEL SCHOOL NURSE LEADER	\$0	\$500
SUPPLIES SCHOOL NURSE LEADER	\$0	\$350
TOTAL 2111 SCHOOL NURSE LEADER	\$0	\$10,120
2210 Improvement of Instruction Services		
SP PROJECTS P SERV	\$8,000	\$8,000
SP PROJECTS PRINCIPAL MENTORING	\$0	\$0

NORTH COUNTRY SUPERVISORY UNION

FY2020 BOARD APPROVED ASSESSMENT BUDGET

	FY2019 Board Approved Budget	FY2020 Board Approved Budget
Account Number / Description	7/1/18-6/30/19	7/1/19-6/30/20
SP PROJECTS SUPPLIES	\$2,000	\$2,000
SPEC.PROJ.-FOOD	\$5,000	\$5,000
SPEC.PROJ.-SOFTWARE	\$0	\$0
TOTAL 2210 Improvement of Instruction Services	\$15,000	\$15,000
2212 CURRICULUM DEVELOPMENT		
DIRECTOR OF CURRICULUM SALARY	\$45,112	\$42,300
WAGES CURRICULUM ADMIN ASST	\$16,862	\$17,368
BCBS	\$12,329	\$13,808
HRA	\$0	\$6,300
FICA	\$4,741	\$5,284
LIFE INSURANCE	\$85	\$90
MUN. RETIREMENT	\$900	\$1,019
WORKERS COMP	\$380	\$380
UNEMPLOYMENT	\$100	\$100
TUITION	\$770	\$770
DENTAL	\$350	\$378
LTD	\$175	\$190
TRAINING	\$750	\$750
TRAVEL	\$645	\$645
SUPPLIES	\$1,200	\$1,200
BOOKS & PERIODICALS	\$500	\$500
CONF & DUES	\$2,000	\$2,000
TOTAL 2212 CURRICULUM DEVELOPMENT	\$86,899	\$93,082
2230 TECHNOLOGY		
DIRECTOR OF TECHNOLOGY	\$69,084	\$71,157
NETWORK ADMINISTRATOR	\$26,780	\$37,502
SUPPORT TECH WAGES	\$7,829	\$8,064
BCBS	\$8,403	\$14,967
HRA	\$0	\$7,875
FICA	\$7,933	\$8,929
LIFE INSURANCE	\$168	\$194
MUNICIPAL RETIREMENT	\$4,500	\$5,681
WORKERS COMP	\$400	\$550
UNEMPLOYMENT	\$262	\$403
TUITION	\$1,800	\$1,800
DENTAL	\$500	\$613
LTD	\$250	\$250
TRAVEL	\$3,000	\$3,000
ROOMS & MEALS	\$400	\$400
SUPPLIES	\$500	\$500
SOFTWARE	\$3,500	\$17,000
EQUIPMENT	\$5,500	\$15,500
DUES & FEES	\$1,500	\$1,500
TOTAL 2230 TECHNOLOGY	\$142,309	\$195,885

NORTH COUNTRY SUPERVISORY UNION

FY2020 BOARD APPROVED ASSESSMENT BUDGET

	FY2019 Board Approved Budget	FY2020 Board Approved Budget
Account Number / Description	7/1/18-6/30/19	7/1/19-6/30/20
2231 TECHNOLOGY PURCHASED SERVICES		
PURCHASED TECH SERVICE CONTRACT	\$57,500	\$64,150
TOTAL 2231 TECHNOLOGY PURCHASED SERVICES	\$57,500	\$64,150
2300 Support Services - General Admin		
ANNUITY	\$0	\$0
SUPT SALARY	\$128,180	\$128,180
SECRETARY WAGES (2)	\$73,762	\$77,450
BCBS	\$41,036	\$36,375
HRA	\$0	\$7,875
FICA	\$15,449	\$15,731
LIFE INSURANCE	\$190	\$190
MUNICIPAL RETIREMENT	\$3,939	\$4,200
WORK COMP	\$1,050	\$1,500
UNEMPLOYMENT	\$500	\$500
DENTAL	\$1,200	\$1,200
LTD	\$569	\$580
AUDIT NCSU	\$12,200	\$12,200
LODGING & MEALS	\$1,500	\$1,500
TRAVEL	\$3,000	\$3,000
VSA DUES	\$4,500	\$4,500
PROF DEVELOPMENT-SECRETARY	\$200	\$200
PROF DEVELOPMENT	\$1,600	\$1,600
TOTAL 2300 Support Services - General Admin	\$288,875	\$296,781
2320 MISC ADMIN COSTS		
HEALTH CARE ASSESSMENT	\$2,000	\$0
LEGAL MISC TOWNS	\$250	\$250
MAINTANCE CONTRACT ADS	\$10,000	\$6,000
STORAGE PURCHASE SERVICE	\$700	\$700
LEGAL SERVICES	\$3,000	\$3,000
STIPEND TREASURER'S	\$1,050	\$1,050
PURCHASE SERVICE	\$600	\$600
EQUIP MAINT	\$2,000	\$1,000
PHONE EQUIP MAINT	\$4,500	\$4,500
MACHINE LEASES & RENTALS	\$12,200	\$12,200
CONSOLIDATED INSURANCE	\$10,800	\$10,800
TELEPHONE	\$5,800	\$5,800
POSTAGE	\$12,500	\$11,500
INTERNET	\$1,000	\$1,000
MISC TOWNS ADVERTISING	\$400	\$400
ADVERTISING	\$5,000	\$5,000
MISC FOOD MEETINGS	\$8,000	\$10,000
MISC TOWN INVOICES	\$500	\$500
OFFICE SUPPLIES	\$10,000	\$10,000
BOOKS	\$500	\$500
EQUIPMENT	\$1,000	\$1,000

NORTH COUNTRY SUPERVISORY UNION

FY2020 BOARD APPROVED ASSESSMENT BUDGET

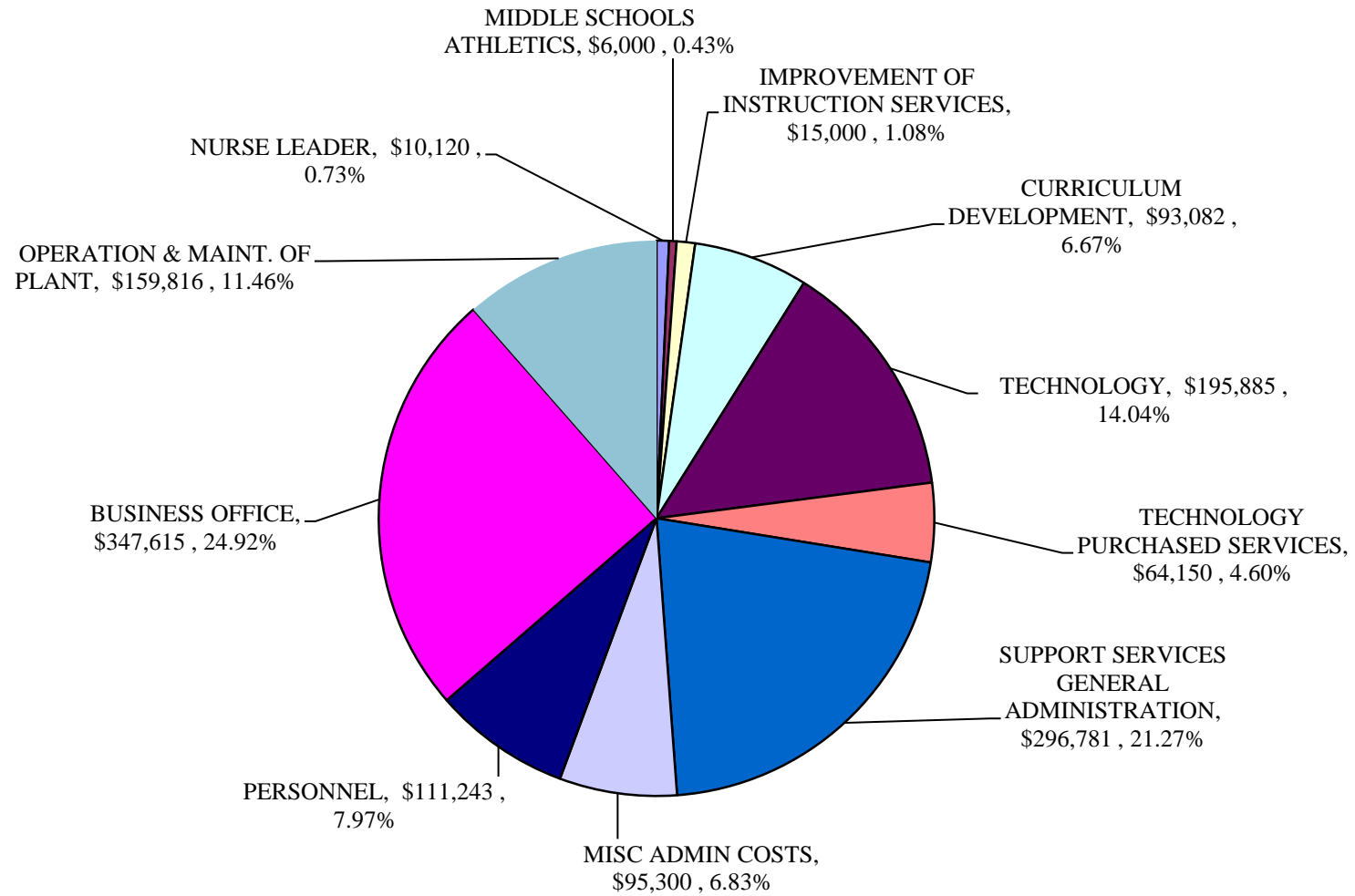
	FY2019 Board Approved Budget	FY2020 Board Approved Budget
Account Number / Description	7/1/18-6/30/19	7/1/19-6/30/20
COMPUTER EQUIPMENT	\$2,000	\$2,000
PHONE SYSTEM EQUIPMENT	\$2,000	\$0
FURNITURE	\$2,500	\$2,500
MISCELLANEOUS DUES/FEES	\$1,000	\$2,000
FSA/HRA PARTICIPANT FEES	\$0	\$3,000
TOTAL 2320 MISC ADMIN COSTS	\$99,300	\$95,300
2323 PERSONNEL		
PERSONNEL WAGES	\$83,270	\$85,768
PERSONNEL BCBS	\$16,176	\$6,582
PERSONNEL FICA	\$7,608	\$7,608
PERSONNEL LIFE INS	\$45	\$45
PERSONNEL RETIREMENT	\$4,500	\$4,600
PERSONNEL WORKERS COMP	\$350	\$560
PERSONNEL UNEMPLOYMENT	\$475	\$475
PERSONNEL TUITION	\$3,450	\$3,450
PERSONNEL DENTAL	\$770	\$770
PERSONNEL LTD	\$235	\$235
PURCHASED SERVICE PERSONNEL	\$500	\$500
PERSONNEL TRAVEL	\$100	\$100
PERSONNEL CONF/DUES	\$550	\$550
TOTAL 2323 PERSONNEL	\$118,029	\$111,243
2520 BUSINESS OFFICE		
SALARY DIRECTOR BUSINESS	\$72,989	\$75,179
WAGES FINANCE ASSISTANTS	\$73,278	\$76,942
WAGES BUSINESS ADM ASST	\$27,267	\$28,630
WAGES COURIER	\$600	\$2,000
SALARY STAFF ACCOUNTANT	\$42,912	\$45,058
BCBS BUSINESS OFFICE	\$60,073	\$67,479
HRA	\$0	\$6,300
FICA BUSINESS OFFICE	\$16,558	\$17,274
LIFE INS BUSINESS OFFICE	\$175	\$175
RETIREMENT BUSINESS OFFICE	\$12,798	\$13,182
WORKERS COMP BUSINESS OFFICE	\$950	\$1,400
UNEMPLOYMENT BUSINESS OFFICE	\$675	\$675
TUITION BUSINESS OFFICE	\$3,500	\$3,800
DENTAL BUSINESS OFFICE	\$1,650	\$1,650
LTD DIRECTOR BUSINESS	\$571	\$571
PURCHASE SERVICE BUSINESS OFFICE	\$0	\$0
TRAVEL BUSINESS OFFICE	\$5,000	\$5,000
ROOMS & MEALS BUSINESS OFFICE	\$400	\$400
DUES & FEES BUSINESS OFFICE	\$1,400	\$1,400
PROF DEV BUSINESS OFFICE	\$500	\$500
TOTAL 2520 BUSINESS OFFICE	\$321,296	\$347,615
2600 OPERATION & MAINT. OF PLANT		

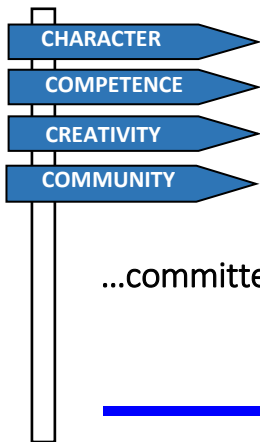
NORTH COUNTRY SUPERVISORY UNION

FY2020 BOARD APPROVED ASSESSMENT BUDGET

	FY2019 Board Approved Budget	FY2020 Board Approved Budget
Account Number / Description	7/1/18-6/30/19	7/1/19-6/30/20
WAGES CUSTODIAN	\$2,452	\$2,716
OPERATION AND MAINT PURCHASE SERV	\$3,000	\$3,500
CUSTODIAN-P.SERV	\$12,500	\$14,200
RUBBISH REMOVAL	\$1,800	\$1,800
STORAGE RENTAL SPACE	\$900	\$900
CUSTODIAL SUPPLIES	\$2,800	\$2,800
TOTAL 2600 OPERATION & MAINT. OF PLANT	\$23,452	\$25,916
2640 OPERATION & MAINT. OF PLANT		
RENT	\$130,000	\$133,900
TOTAL 2640 OPERATION & MAINT. OF PLANT	\$130,000	\$133,900
TOTAL EXPENDITURES	\$1,282,916	\$1,394,992

NORTH COUNTRY SUPERVISORY UNION FY2020 BUDGET





NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

LEARNING BELIEFS

Learning takes place in a culture that fosters...

Growth Mindset ❖ Curiosity ❖ Perseverance ❖ Relevance
Mutual Respect ❖ Feedback & Reflection ❖ Instructional Access
Equity ❖ Diversity ❖ Personal Responsibility ❖ Shared Leadership
Individual & Collective Accomplishments ❖ Community Partnerships

LEARNING OPPORTUNITIES

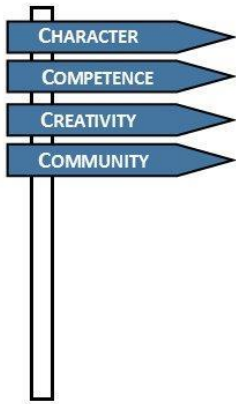
Learners participate in experiences that/to...

Support Personal Pathways ❖ Include Problem-Based Projects
Are Academically Rigorous ❖ Make Inter-Disciplinary Connections
Contain Experiential Discovery ❖ Utilize Transferable Skills
Encourage Student Voice ❖ Incorporate Technology
Involve Physical Activity ❖ Create & Perform ❖ Engage the Community
Occur In the Natural World ❖ Happen Anywhere & Any Time

LEARNING OUTCOMES

Learners succeed by becoming...

Caring, Kind & Grateful ❖ Confident & Self-Directed ❖ Honest & Fair
Independent Thinkers ❖ Innovative Problem Solvers
Academically Accomplished ❖ Effective Communicators & Collaborators
Technologically Skilled ❖ Globally Aware ❖
Contributing Citizens ❖ Respectful of Our Environment
Physically, Emotionally & Socially Healthy
Appreciative Of & Skilled In the Visual & Performing Arts



SUPERVISORY UNION WORK & LEARNING PLAN

Equity

- Advance equity principles and practices

Social & Emotional Learning

- Deliver research-based practices with consistency that advance positive attitudes, habits, and actions

Content Standards and Transferable Skills

- Implement curricula based on current content standards
- Implement curricula based on NCSU transferable skills
- Promote effective digital learning

Student Engagement

- Promote inquiry-based learning
- Support interdisciplinary instruction
- Create multiple pathways
- Foster personalization

Student Voice & Leadership

- Promote student contributions and leadership in their communities
- Include students in authentic decision making at all levels

Formative Assessment and Data

- Provide multiple opportunities for feedback and reflection
- Use technology to support assessment, reporting and reflection
- Students engage in goal setting in age-appropriate ways
- Use qualitative and quantitative data to guide the reflection and review of programs, practices, systems and structures

Approved by the NCSU Full Board December 2018

WARNING FOR THE ANNUAL MEETING OF THE NORTH COUNTRY UNION HIGH SCHOOL DISTRICT

The legal voters of the North Country Union High School District, consisting of the Town School Districts of Brighton, Charleston, Derby, Holland, Jay, Lowell, Morgan, Newport Center, Troy, Westfield, and City of Newport, are hereby notified and warned to meet at the North Country Career Center Assembly Room (Room 380), in Newport, Vermont, on **Monday, February 25, 2019**, at 5:30 o'clock in the evening, to act upon the following business, to wit:

- ARTICLE I: To elect, by ballot, the following officers for the district: a moderator, a clerk, and a treasurer, each to serve for one year.
- ARTICLE II: To hear and act upon the reports of the district officers.
- ARTICLE III: To decide what salaries shall be paid to officers and directors of the district.
- ARTICLE IV: North Country Union High School and North Country Career Center: Shall the voters of the school district approve the school board to expend \$16,279,900 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,332 per equalized pupil. This projected spending per equalized pupil is 3.93% higher than spending for the current year.
- ARTICLE V: North Country Union Junior High School: Shall the voters of the school district approve the school board to expend \$4,744,500, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,204 per equalized pupil. This projected spending per equalized pupil is 2.40% higher than spending for the current year.
- ARTICLE VI: Shall the North Country Union High School District authorize the Board of School Directors to place \$350,000 of undesignated FY2018 fund balance from the general fund operations in the Capital Improvement Reserve fund?
- ARTICLE VII: Shall the North Country Union High School District authorize the Board of School Directors to establish a School Improvement Reserve Fund to provide additional resources to improve school programs and place \$200,000 of FY2018 fund balance from the general fund operations of the district in said reserve fund?
- ARTICLE VIII: Shall the North Country Union Junior High School District authorize the Board of School Directors to establish an Athletic Field Maintenance Reserve Fund, for the ongoing maintenance of the school's athletic fields, and appropriate \$10,000 to be placed in said fund? This fund is in support of the Field of Dreams project.

Voting on the aforementioned Articles IV, VI, and VII will be by Australian ballot at each regular polling place in each member town and city of the North Country Union High School District on **Tuesday, March 5, 2019**. Voting on the aforementioned Article V and VIII will be by Australian ballot at each regular polling place in the towns of Derby, Holland, Jay, Morgan, Westfield and City of Newport on **Tuesday, March 5, 2019**. The polls shall be opened and closed according to law and as set by the Board of Civil Authority of each town or city within the union District, and said respective Boards of Civil Authority shall be responsible for determining the eligibility of persons to vote and the supervision of the election, and the presiding officer shall direct the manner in which the vote and ballots on the appropriation questions are counted in each respective town and city. The municipal clerks of the member towns and city shall certify the tallies to the Board of School Directors and shall transmit the certified tallies to the North Country Union High School District Clerk.

WARNING FOR THE ANNUAL MEETING OF THE NORTH COUNTRY
UNION HIGH SCHOOL DISTRICT (Continued)




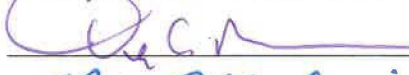










DISCUSSION AND DEBATE ON THE APPROPRIATIONS SHALL BE CONDUCTED AT THE ASSEMBLED NORTH COUNTRY UNION HIGH SCHOOL ANNUAL MEETING TO BE HELD ON MONDAY, FEBRUARY 25, 2019 AT 5:30 P.M., AT THE NORTH COUNTRY CAREER CENTER ASSEMBLY ROOM (ROOM 380) IN NEWPORT, VERMONT. THE ASSEMBLED MEETING SHALL ALSO CONSTITUTE THE PUBLIC INFORMATIONAL HEARING REQUIRED BY 17 V.S.A. §2680(G).

ARTICLE IX: To see when, by date and time, the North Country Union High School District shall hold its Annual District Meeting in 2020 and the time it shall hold special district meetings under the provisions of 16 VSA 706j (a) (5), 706p, 17 VSA 2643 and 17 VSA 2655 including any special meetings held subsequent to the Annual District Meeting in 2019.

ARTICLE X: To do any other business that may legally come before the meeting.

ARTICLE XI: To adjourn.

Dated at Newport, Vermont, this 15th day of January, 2019.

NORTH COUNTRY UNION HIGH SCHOOL DISTRICT BOARD OF DIRECTORS

Received and recorded this 16th day of January, 2019


Clerk, N.C.U.H.S. District

NORTH COUNTRY UNION HIGH SCHOOL SCHOOL BOARD REPORT

Another year has flown by – our team at the NCUHS continues to work with Great Schools Partnership developing curriculum/instruction and assessment to meet the state mandates. It is with sadness we will be starting a search for a new principal as Chris Miller has chosen to not return in the principal's role. We wish Chris well in his new ventures and appreciate the leadership he has given us over the last two years in moving our school forward.

We are pleased to present to you for consideration a budget for NCUHS which is 2.85% above last year's budget and the NCCC budget is .21% above last year's budget. The combined budgets are a total of 2.26% or \$316,512 from last year's budget. Our equalized pupil cost has decreased slightly, however because the estimated dollar yield is up slightly we anticipate your tax rate remains **unchanged** from last year. We feel these budgets continue to provide multiple opportunities for our students, provides education equity and as well-being fiscally responsible for you the taxpayer. We are asking for approval to move our surplus into our capital reserve funds. These funds have served well in allowing us to do some major repair/updates without coming back to the tax payer for additional funds with a bond vote. We replaced the original roof last year out of this funds. As you know our school is 50 years old and some of the structure is the original. In the coming year we anticipate replacing some heating components in classrooms out of these funds.

We were fortunate that with the push from the Agency of Education for school consolidation it was determined that consolidation would bring no further financial gains or increased equity for students in our districts. This is great news for our local schools.

At this writing we have settled a yearlong negotiation for our support staff after two mediation sessions. Negotiations for a contract for teachers moved slowly, we are now at the fact finding stage.

We invite to visit and experience firsthand these wonderful opportunities available for our children. We thank you for your continued support of NCUHS and NCCC.

Rose Mary Mayhew
NCUHS School Board Chair

NORTH COUNTRY UNION HIGH SCHOOL

PRINCIPAL'S REPORT

Greeting North Country Union High School communities!

We have spent this year working on implementing some changes to our school for the benefit of all of our students. While change is not always easy we continue to work toward implementing proficiency based learning models in our classrooms and integrate technology into our instructional practices.

NCUHS students and staff have many achievements to be proud of this year! Our athletic teams have performed competitively around the state with some hosting home playoff contests. We studied the Clyde River and the Magog watershed and provided gifts and food for the holidays for families in need within our community. Students were accepted into various post-secondary placements, and we continued to make connections with our NCSU community to support learning outside the classroom. During Maniatty Week the Senior class won the Old Shoe - a time honored tradition. Our Drama Company put on a crowd pleasing performance of Cinderella. Along the way we developed deeper, supportive relationships with each other.

As we plan for the future at North Country we look to support all students as they work toward their high school diploma and beyond to successful post secondary placements of all varieties. In a previous time, a high school diploma alone was the key to many successful career options. A high school diploma alone is no longer enough as employers now depend on workers that have additional training beyond their high school diploma. Not only are four year college placements important to being successful contributors to our communities but so are associate degrees, technical certificates, apprenticeships and military placements. We are working hard to make sure each one of our students receive the support they need while at North Country to be in a position to achieve these next steps.

Understanding this, we are aiming to provide our students with strong academic skills and a greater understanding of how their interests and skills will guide their future career paths. We are working equally as hard to provide opportunities for students to apply their skills in the classroom and community, illuminating a pathway to postsecondary opportunities that will ensure greater employability and success for all students beyond their North Country experience.

Thank you for your trust and support of our school, our students, our faculty and staff!

Chris Miller
Principal





January 2019

The North Country Career Center provides many opportunities to the students of North Country Union High School and Lake Region Union High School, as well as adults in the region. We prepare our high school students for their futures as learners, employees and community members. We strive for all of our students to be “Career, College and Community Ready”. We also help our adult learners reach their potential in their chosen career. We are working with many employers as well as the Vermont Department of Labor to ensure that our adult classes and training programs fit the needs of employers as well as adult learners. In addition, we offer personal enrichment classes that bring community members together to learn new languages, explore artistic medium, and prepare international cuisine. The career center has become a community resource for many agencies and organizations to hold their meetings and offer training to the public.

NCCC offers 17 pre-tech foundation (PTF) classes for ninth and tenth grade students from NCUHS as well as 13 half day programs. Our programs run approximately 120 minutes a day and are available to 11th and 12th graders; the PTF classes meet for 80 minutes every other day for one semester and introduce students to the options available in the various career pathways at NCCC. We offer students a variety of technical training in many different areas, often supplemented with work-based learning experiences for the students. This means that students get real job experience and can earn credits and/or get paid for the work that they do. Many students also earn college credits at the career center through dual enrollment; these credits are free to the students and are a great way to start a college experience!

We have had an after-school STEM program for Newport City Elementary School and provide many tours and outreach activities to the younger students in NCSU and OCSU. In March we plan to offer an after-school program to middle school students from the district using our new Mobile MakerEd Cart. This cart contains a 3-D printer, laser cutter, vinyl cutter and CNC machine as well as many hand and power tools for students to use to create a variety of projects. In the future, and with legislative support, we hope to bring even more collaborative opportunities to our middle school students.

We are fortunate to receive several grants through the Agency of Education and therefore have been able to invest in the latest technology for our students and still keep our local budget down. Even with the rise in health care costs, this year's budget increased by only 0.21%. I would like to thank all of the voters for the ongoing support that you give to the Career Center. We are working hard to provide educational opportunities to our high school students and all the members of our community while realizing the need to be fiscally responsible.

Sincerely,

**Eileen M. Illuzzi, Director
North Country Career Center**



Stanstead

College

Who We Are

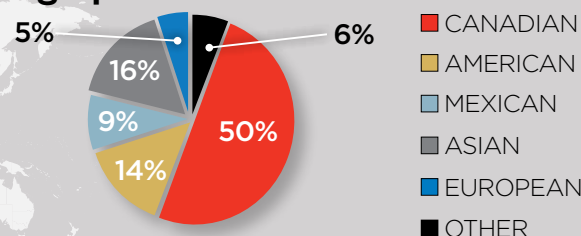
Founded in 1872, Stanstead College is an independent boarding and day school for boys and girls in Grades 7 through 12. Students live and study in the heart of an extensive property surrounded by the beautiful hills of Quebec's Eastern Townships and Northern Vermont. Stanstead College is a recognized tuition-eligible high school option for many Vermont communities. The success of Stanstead College for more than 145 years rests in its ability to both reinforce traditional values and embrace innovation in a constantly changing world.



Our Population

Enrolment in 2018-19 is **232** students, of which **160** are boarders and **72** are day students — **116** Canadian, **34** US and **82** international. There are **36** highly qualified faculty members, resulting in an average class size of **13** and an overall teacher-student ratio of **1** to **6.5**.

Geographic Distribution



OUR MISSION

Our mission is to provide students from Canada and around the world with a highly structured, enriching educational and extracurricular program in a secure, supportive environment. The Stanstead experience helps students reach their full potential in preparation for university, lifelong learning and future success in the global community while developing healthy and active lifestyles.



Academics

Stanstead College is based on a trimester system, with reporting periods in November, March and June. Students write formal examinations in June.

Grades 7-11

Based on Quebec Ministry of Education guidelines, the Stanstead curriculum is broadly divided into junior and senior levels, with the core subjects of Mathematics, English and French emphasized at each level. Grade 11 is highlighted by advanced level courses in Mathematics, French, Chemistry and Physics. Students may opt for French as a second language or Français as a first language (*langue maternelle*). Students graduate from high school upon the successful completion of their Grade 11 (Secondary V) year. Students may choose to attend Quebec CEGEP (two-year college subsidized by the Quebec government) or attend Grade 12.

Grade 12

Stanstead College is one of three schools in Quebec that offer a Grade 12 year. Our pre-university program includes courses based on Ontario curriculum as well as a wide selection of AP options. Stanstead College offers a selection of advanced pre-university courses to meet college entrance requirements in all disciplines. Stanstead College is an SAT test centre for selected test dates.

Grade 12 options

- AP Biology
- AP Calculus AB
- AP Chemistry
- AP Comparative Politics
- AP Economics
- AP English Literature/Language
- AP French
- AP Human Geography
- AP Physics
- AP Statistics
- AP Studio Art
- Advanced Functions
- Calculus
- Chemistry
- English
- Linear Algebra
- Philosophy
- Physics
- Psychology
- Statistics
- US History

University Acceptances

Stanstead College does not rank. In 2018, 100% of our Grade 12 graduates received acceptances to 4-year colleges. The graduating class of 2018 consisted of 54 students. They are studying 36 different majors at 30 different schools — 70% in Canada, 20% in the US, 10% internationally. The class of 2018 received over \$2 million in scholarship offers.

Fields of study 2018

Architectural Engineering	Finance
Arts & Science	Graphic Design
Biochemistry	Health Science
Biological, Biomedical & Life Sciences	Int. Business Administration
Biology	Kinesiology
Business	Liberal Arts
Ceramic Arts	Management
Chemistry	Materials Engineering
Computer Science	Mechanical Engineering
Creative Industries	Micromedical Biology
East Asian Studies	Physics
Economics	Political Science
Electrical Engineering	Psychology
Engineering	Retail Management
Entrepreneurship	Social science
& Emerging Enterprise	Software Engineering
Environmental Sciences	Sports Studies
Fashion Marketing	

Recent acceptances include

Boston University	St. Francis Xavier University
Bishop's University	Syracuse University
Clarkson University	Trinity College
Colgate University	University of British Columbia
Concordia University	Université de Montréal
Fordham University	University of Michigan
Harvard University	University of New Hampshire
Harvey Mudd College	University of Toronto
Lynn University	University of Vermont
McGill University	University of Victoria
Providence College	University of Waterloo
Queen's University	Western University
Quinnipiac University	Yale University
Rensselaer Polytechnic Institute	<i>And dozens more...</i>
Rochester Institute of Technology	

How to Reach Us

Stanstead College

450 Dufferin Street
Stanstead, Quebec CANADA JOB 3E0
Tel.: 819 876-2223 • Fax: 819 876-5891

admissions@stansteadcollege.com
Twitter: @stanstead1872
StansteadCollege.com



Grading System

GPA	Letter value	Numerical value	<i>GPA is on a 4.0 scale unweighted</i>
4	A+	90%+	Outstanding - Chair's List
4	A	85-89	Superior - Head's List
3.7	A-	80-84	Excellent - Academic Honours
3.3	B+	77-79	Very Good
3	B	74-76	Above Average
2.7	B-	70-73	Good
2.3	C+	67-69	Satisfactory
2	C	64-66	Fair
1.7	C-	60-63	Passing
1.3	D+	57-59	Failure in Grades 7-11
1	D	54-56	
0	D-	50-53	
	E	Below 50	Failure in Grade 12

Athletics

Our structured athletics program encourages teamwork, fair play, confidence, perseverance and, above all, health. Each term, students participate in one of many athletic options and have opportunities to compete against teams locally, provincially and nationally.

Athletic Options

Fall	Winter	Spring
• Hockey (varsity)	• Basketball	• Rugby
• Soccer	• Hockey	• Lacrosse
• Cross-Country	• Squash	• Tennis
• Running	• Swimming	• Softball
• Outdoor Pursuits	• Cross-Country	• Golf
	• Skiing	• Badminton
	• Curling	• Track
	• Volleyball	

Student Life

With an emphasis on developing social and leadership skills, Stanstead's extracurricular options provide the chance to expand horizons and share new interests. Organized activities take place during weekends, and special events are planned throughout the year.

Club Options

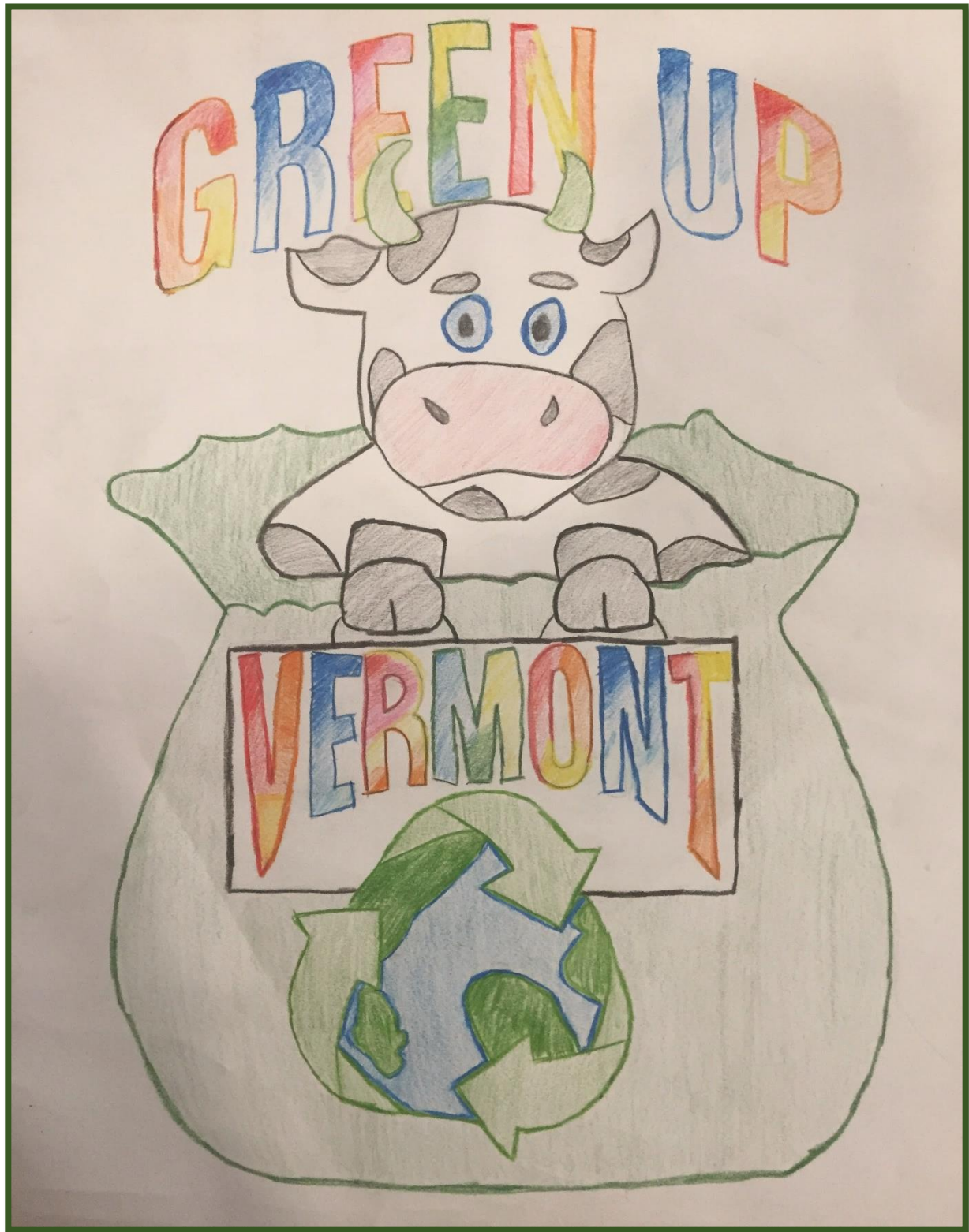
• Anthology	• Cooking	• Problem Solving
• Archery	• Fishing	• Reading
• Art	• Gardening	• Skating
• Board Games	• Dance	• Spanish
• Booster	• Debating	• Tutoring
• Chess	• Drama	• Service Trips
• Chinese	• Film	• Yearbook
• Choir	• Gaming	• Yoga
• Community Service	• Jazz Band	<i>Options vary year to year</i>

Accredited by



Members of





Green up poster created by: Destiny-joi Glover & Lillian Fauteux. 8th Grade students at Coventry Village School

GREEN UP DAY
SATURDAY MAY 4, 2019



2018

**Town of Coventry
Annual Town & School Report**