

AGENDA

Vermont Board of Funeral Service
National Life Building North Fl 2,
Montpelier, VT 05620-3402

March 9, 2010

8:30 a.m. – Curriculum Committee

9:00AM – Board Meeting

UNAPPROVED MINUTES

Board Members present: John Coffin, Chairman, Lyndon Mann, Robert Covey,

Staff Attending: Dan Vincent, OPR Inspector, Terry Gray, Unit Administrator

Visitors: Jim Johnston

1. Meeting called to order at 9:05AM by Chairman Coffin.
2. Approval of January 5, 2010 minutes
Motion to approve the minutes of January 5, 2010 by Lyndon Mann, seconded Robert Covey, and motion carries.
3. Status of Cases – Terry reported to the Board the following:
 - 2 closing reports today for board review and approval
 - 3 newly opened cases and sent to investigators
 - 3 cases under investigation
4. Case Update/Disciplinary Action
Motion by J. Coffin to table the discussion and action on case 2008-385 until all board members are present, seconded by L. Mann. Motion carries.
5. Concluded Reports
Motion to accept the closing report on 2008-271 by L. Mann, seconded by R. Covey, motion carries.
Motion to accept the closing report on 2009-111 by J. Coffin, seconded by R. Covey, motion carries.
6. Applications: None
T. Gray is updating the application and will be brought to the full board in May.
7. Discussion
 - a. 8:30 CE Committee Report – Recommend notification to all members by posting the approved courses on funeral service web site. Indicate a Disclaimer that all courses are subject to audits and all courses are subject to pre-approval. Make the approved list numbered with year and month.
 - b. Pre-paid funeral arrangement contracts – Written responses were review and the Board recommended discussing all the individual issues in May with the full board.
 - c. Public Comments:
Jim Johnston gave a Legislative Update indicating he met with the Commissioner of Health. He states they will be reducing the budget by \$150,000.00. The short fall in the budget will be in the payment for welfare cases as in a lump sum or flat fee payment. Probate Court Judges is discussing the \$10,000.00 sheltering of funds for Medicaid recipients. Discussion in legislature to allow all funeral directors to be deputy clerks and discussion of own ship of the cemeteries and monuments.

9. Next Meeting scheduled for May 4, 2010. Chairman Coffin recommends keeping the agenda limited to “pre-contract” discussion only. Chairman Coffin and other board members commented on D. Vincent inspections of the funeral homes throughout the state. They have had good feed back on the inspection, many felt Dan has been non-confrontational, does a very thorough job and has been educational for them.
10. Adjournment at 11:45AM

Respectfully Submitted,

Terry T. Gray