

**Annual Report  
of the Town of  
Brookfield**



**VERMONT**

**January 1, 2017 to December 31, 2017**

## EMERGENCY TELEPHONE NUMBERS

Fire.....	911
White River Valley Ambulance.....	911 (802-234-6800)
Williamstown Rescue Unit .....	911 (476-4111)
Sheriff-Orange County.....	685-4875
State Police.....	911 (802-234-9933)
Fire Warden.....	728-5739
Town Garage.....	276-3090
Town Clerk.....	276-3352
Sheriff – Orange County.....	685-4875

### Town Clerk’s Office Hours:

Tuesday, Wednesday and Thursday: 8:30 A.M. – 4:30 P.M.

Selectboard Meetings: Town Clerk’s Office 2nd and 4th Monday of the Month at 6:30 P.M.

### Brookfield Library Hours:

Winter: Tuesday, Saturday: 9:00 A.M. – 12:30 P.M.; Wednesday: 1:00 P.M. – 4:30 P.M.;  
Thursday: 2:00 P.M. – 5:30 P.M.

Summer: (Memorial Day to Labor Day) Tuesday, Saturday: 9:00 A.M. – Noon; Wednesday,  
Thursday: 2:00 P.M. – 6:00 P.M.

Library Trustees meet First Tuesday at Brookfield Library at 7:00 P.M.

Brookfield Elementary School.....	276-3153
Randolph Union High School .....	728-3397

**Chartered:** August 5, 1781

Please visit our website @ [www.brookfieldvt.org](http://www.brookfieldvt.org) and see us on Facebook

Town E-mail address: [townclerk@brookfieldvt.org](mailto:townclerk@brookfieldvt.org)

### Landfill Hours:

Wednesday and Friday 8:00 A.M. – 3:00 P.M. Saturday 8:00 A.M. – 1:00 P.M. *except holidays*  
*Telephone number: 728 6737*

*Household Hazardous Waste Days for Residents: One day in Spring and One day in Fall*

*Exact Times and Dates to be announced*

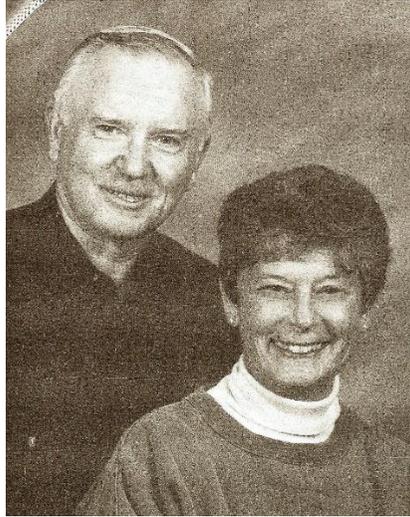
*For acceptable materials contact (802) 223-7221*

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Cover Photo: Fall View South from West Street/Holman Drive

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**THIS YEAR'S TOWN REPORT IS DEDICATED TO THE MEMORY OF  
JACALIN W. WILDER 1936-2017**

The unexpected loss of “Jackie” is felt by all who knew and worked with her. Jackie was dedicated to supporting the organizations and causes that she believed in and was always ready to help out.

A Brookfield Historical Society member and its curator for 30+ years, committee member for updating and publishing the 2010 edition of The Brookfield History Book, working at The Marvin Newton House and its programs, exhibits, and flower gardens are part of the many hours she gave to the Society.

She taught school in Brookfield (Braintree and Randolph), and was part of the ELF program in the Elementary School and other programs with children. Jackie served for 15+ years as a review board member of the Vermont Orange County Court Diversion Program in Chelsea. Among other things: Jackie kept busy with her church, garden club, book clubs, and quilt group and lovingly tended her beautiful flower gardens at her home.

Jackie was devoted to her children, grandchildren, and great grandchildren and enjoyed many things, (especially Norwich Hockey) with her husband Allen (of 60+ years). She had many friends both near and far and was always there for whoever needed someone to just listen, a bit of advice, or a kind word. Her unending energy and participation in community activities will be greatly missed by the Town.

Allen’s Town involvement is also appreciated, particularly for his collection of many ice harvest tools that led him to recreate and run the “Annual Ice Harvest” in Brookfield for 39 years.

## **TOWN OF BROOKFIELD ANNUAL MEETING WARNING**

The legal voters of Brookfield are hereby warned to meet for the annual Town Meeting at the Brookfield Elementary School auditorium at 1725 Ridge Road, Tuesday, March 6, 2018 at 10:00 A.M. to transact the following business:

Article:

1. To elect all officers as required by law for the ensuing year by Australian ballot. For this purpose, the polls will be open from 9:00 A.M. to 7:00 P.M.
2. To hear and act on reports of the Town Officers.
3. To see if the Town will authorize the Selectboard to borrow money in anticipation of revenues.
4. To see if the Town will vote to have all taxes paid into the Treasury as provided by law in two installments, and if so, to set the dates.
5. To see if the Town will vote to contribute five hundred (\$500) to Central Vermont Adult Basic Education (CVABE)
6. To approve a 12 month budget for the financial year of July 1, 2018 to June 30, 2019 to meet the expenses and liabilities of the Town General Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.
7. To see if the Town will vote to approve purchase of a new Highway Department truck for up to \$198,000, to be financed and paid for over a term of up to three (3) years.
8. To approve a 12 month budget for the financial year of July 1, 2018 to June 30, 2019 to meet the expenses and liabilities of the Town Highway Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.
9. To transact any other proper business.

Dated at Brookfield, Vermont, this 29th day of January 2018.

Attest: Teresa Godfrey, Town Clerk

There will be an informational meeting about the Town Budget on Monday evening, February 26, 2018 at 6:30 P.M. at the Town Clerk's Office

## **TOWN OF BROOKFIELD 2017 ANNUAL MEETING**

The legal voters of the Town of Brookfield met for the annual Town Meeting, at the Brookfield Elementary School auditorium at 1725 Ridge Road, Tuesday, March 7, 2017 at 10:00 a.m. to transact the following business:

Call to Order at 10:00 a.m. The pledge was recited.

Moderator Charlie Keeler stated that due to the Town reports not being available at least 10 days prior to Town Meeting and the warning not being published in the newspaper 5 days prior to Town meeting, per 17 V.S.A. §2662, there will be a

special Town Meeting in April, warned 30 days prior, with an article validating the actions taken at this Town Meeting of March 7, 2017.

**Article 1:** To elect all officers as required by law for the ensuing year by Australian ballot. For this purpose, the polls will be open from 9:00 a.m. to 7:00 p.m.

**Article 2:** To hear and act on reports of the Town Officers.

John Benson, Selectboard Chair, recognized Aaron Adler for serving on the Planning Commission for 16 years.

J. Benson recognized Melanie LaRocque, Bonnie Fallon, and Mike Herold for all of their hard work on the Cemetery Commission. They did a great job restoring the cemeteries. There will be additional conversation concerning the Cemeteries later in the meeting.

J. Benson updated the EMS plan for the Town. We have gone to Barre Town with an agreement beginning on July 1<sup>st</sup>.

The Ridge Road paving was completed and the super elevation just south of the Pond Village Church was corrected. The grant from AOT for signage on the Ridge Road has not been completed.

The Selectboard and State are aware of the concerns about the quality and materials used for VT Route 65 reconstruction. In the Fall, there was a field inspection done and the whole road will be re-evaluated in the Spring on how to move forward.

The fire truck and the new plow truck were paid off.

The Town Office attic has new insulation and the front door and windows have all been replaced. The vault door needs either to be repaired or replaced. The tumblers are wearing out. In summer 2016 the water well almost ran dry, but recovered.

The Town Garage has had a room added for recordkeeping. The State is requiring more records and Kasey Peterson, Administrative Assistant, will be spending part of her day doing the recordkeeping. The addition was constructed mainly by the Road Crew during their down times.

We have been working on updating the classification of several Town roads. Old Stage Road has been updated to retain a portion as Class 3, and a small western segment was downgraded to Class 4.

We expect to do a reappraisal in the next few years. We receive money from the state and currently have \$68,000 saved up. There will be little impact to the Town budget for the cost of the reappraisal.

J. Binhammer, referring to the balance sheet on page 5, commented that the line for recreation/conservation was a negative and he wondered where the money went. T. Godfrey confirmed the money is there and that it's an accounting error.

J. Benson said every year there is a list of projects put together to do with the Regional Planning Commission (RPC) and VT Routes 12 and 14 was not mentioned on the transportation plan for this year. There was a surface course overlay on route 14.

D. Montie said the Town should file a letter with the RPC to keep them on the plan. The resurfacing did not address the underlying issue.

**Article 3:** To see if the Town will authorize the Selectboard to borrow money in anticipation of revenues.

Motion by D. Childs, seconded by L. Stowell to approve authorization. Motion carried.

**Article 4:** To see if the Town will vote to have all taxes paid into the Treasury as provided by law in two installments, and if so, to set the dates.

Motion by K. Anderson, seconded by D. Montie that the first payment of 2017/2018 property taxes due November 4, 2017; second payment due May 5, 2018. Motion carried.

**Article 5:** To see if the Town will authorize support of Big Heavy World for the sum of \$250.00.

Motion by K. Anderson, seconded by L. Stowell, to authorize the support.

J. Kimmel said the Selectboard received a request in November for authorization to benefit the music community of Vermont. After adding the request to the warning, he tried to contact them several times to suggest that the group send a representative to speak at Town Meeting. The number was disconnected. He recommended forgoing the opportunity to donate.

E. Nielsen said it is a reputable organization and it is a group of volunteers. He understood a decision to not fund them because of no representation at Town Meeting. Call to vote. Motion denied.

**Article 6:** To see if the Town will vote to approve the discontinuance and disbanding of the Brookfield Cemetery Commission, with authority over the Town cemeteries to revert to the Selectboard (per 18 VSA 5381).

Motion by E. Nielsen, seconded by M. Herold.

Jeff Kimmel said Melanie LaRocque, Mike Herold, and Bonnie Fallon have done an enormous amount of work while serving on the Commission. Since they are not running again it makes sense to revert the cemetery maintenance back to the Selectboard. They would then look for a warden or sexton to maintain the cemeteries and sell plots, arrange for burials, and maintain the paperwork. The sexton fees would be paid through plot purchases and burial fees.

Martina Rutkovsky acknowledged all who stepped up to the plate. It takes a lot of attention to do the work. She recommended not to put it on the Selectboard but to ask there to be a group to manage the 5 cemeteries. Call to vote. Motion carried.

**Article 7:** To approve a 12-month budget for the financial year of July 1, 2017 to June 30, 2018 to meet the expenses and liabilities of the Town General Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.

Motion by D. Montie, seconded by L. Stowell.

C. Keeler opened for discussion. There was none so the motion was called. Motion carried.

**Article 8:** To see if the Town will authorize the Selectboard to complete a property line adjustment with the property owners adjacent to the Town Garage property, consisting of the following:

- Transfer of \_\_\_\_ acres from adjoining parcel 89 to the Town Parcel 88.
- Transfer of \_\_\_\_ acres from adjoining parcel 90.1 to the Town Parcel 88 in exchange for an access easement for Parcel 90.1, across Parcel 88 along the western boundary of Parcel 88 to its intersect with VT Route 65 Right-of-Way.
- Payment to be either in cash or an adjustment of property taxes for the adjoining landowners.

Motion by E. Nielsen, seconded by L. Stowell.

J. Benson explained, with the aid of a sketch, the plan for purchasing approximately 0.8 acres of land from parcel 90.1 and approximately 0.15 acres from parcel 89, which would create a 35' right-of-way. He estimates it might be around \$3,000 using an abatement of taxes or an actual payment for the purchases. The larger gets steep as you go back further.

A. Adler questioned why Bullet 3 refers to "owners."

J. Benson stated if we can't close a deal with the owner for parcel 89 then we would have to do something else with 90.1.

Discussion centered mainly around erosion control and a drainage plan.

J. Benson suggested that those concerns might be addressed by creating a slight retaining wall. The shed needs to be moved back for additional space for expanding the garage.

J. Binhammer made a motion as part of the purchase to direct the Selectboard to put together a plan to fix the drainage first. This was seconded by T. Anderson.

J. Benson said the Selectboard would develop a stormwater run-off plan.

G. Brees was concerned about project "creep": should the Town buy the land, before it has a plan for the garage? Is that all the Town needs for land?

J. Benson commented that we don't yet know what the needs are for 20 years. There is absolutely no room for material storage and garage expansion right now. Rebuilding the shed by moving it back is planning ahead for additional space. At

this point, the grader sticks out of the shed. If the property owners request an excessive price, the Board would come back to the Town for a vote.

The amendment was withdrawn by J. Binhammer and T. Anderson.

Motion to call the question with no amendments. Motion carried.

C. Keeler turned the discussion to Senator Mark MacDonald, Representative Jay Hooper, and Representative Ben Jickling.

Sen. MacDonald complimented Jay Hooper and Ben Jickling on being elected as the new State Representatives and showing how to finish a campaign.

Sen. MacDonald said there are few surprises for this legislation. There is a \$30 million budget gap. The new Governor has taken a pause on creating new revenue.

Rep. Jickling is working on the Health Care Committee. A big concern is changes by the federal government with health care, and how it will affect health care for Vermonters. There isn't enough money for mental health and there is a backlog in the ER's. Prescription drugs are a major driver of health care costs.

Rep. Hooper is working on the House Agriculture & Forestry Committee. They have been dealing with how to pay for cleanup of waterways (i.e. Lake Champlain), the new immigration laws affecting the dairy workers, and a stagnant milk market. The Representatives are working on the cross-over of bills going from Senate to House and vice versa.

J. Benson asked to have the Senator and Representatives raise two issues with Montpelier.

1. For a single proprietor, the Department of Labor is requiring workman's compensation. The Town either has to hire them as employees or hire larger companies who carry workman's comp. He is requesting they don't "backdoor" hiring requirements. We are being forced to pay workman's comp for independent contractors or pay more for the larger companies.
2. Health care coverage for Town employees. When a town wants to sign up an employee, a Town representative has to use their own personal information to log in. The Town should be able to use its Tax ID number verses using an individual person's information.

L. Churchill would like to see the State repair VT Routes 12 and 14 instead of just surface coating them.

A. Borgman, Guardian Ad litem for children's services, would like to see someone take a broader view on social services. B. Gassner agreed that there should be more information on services available. There should be a better understanding on the impact on early childhood trauma (i.e. PTSD).

Rep. Jickling stated he would bring the concerns back to Montpelier.

Rep. Hooper said a bill was passed to expunge felon status inquiries if a job applicant was a felon after 3 years instead of 8-10 years. This goes into effect July 1<sup>st</sup>. They have already banned questioning on an initial application if you were a felon.

**Article 9:** To see if the Town will authorize the Selectboard to purchase a new grader for up to \$290,000, and to determine whether the terms for such purchase shall be payment in full in the first year, installments over a term of years, or leasing the equipment.

Motion by E. Nielsen, seconded by S. Dilcer.

J. Benson said they have been researching with Ray Peck, Road Foreman, the cost of a new grader comparing one from CAT and John Deere. CAT has a new 2016, never used, at a cost of \$357,000. To purchase it, the cost would be \$305,000.

There are 3 options to purchase: 1. Outright 2; Lease/purchase; 3. Loan for 5 or 8 years.

The outright option is to be paid for through \$90,000 (budget), \$85,000 (equipment savings fund), and \$130,000 (delinquent tax collections from prior years).

The Selectboard recommends option 1.

J. Benson said a backhoe is planned on being purchased next in 2022. Every three years we replace one of the plow trucks. He stated bank interest is at 3% which is a better rate than the equipment loan fund through the State would be.

A. Adler asked if option 1 meant there would be no change to the budget and that Article 9 states \$290,000.

J. Benson said it would need to be amended. Purchasing the 2016 grader from CAT is a step-up because of the placement of the blade being in front of the driver vs behind. There would be no change to the proposed budget.

Motion to amend from \$290,000 to \$305,000 by A. Adler, seconded by M. Maeder

Call to vote to see if the town will approve the amendment of Article 9 to read \$305,000.

Amendment carried.

New Motion by M. Stoddard, seconded by S. Dilcer to authorize the Selectboard to purchase a new grader for up to \$305,000 with making the payment in full (Option 1) using the funds listed above.

Motion carried.

J. Benson said we will make a payment with the equipment fund as a deposit to hold the grader until the new fiscal year begins on July 1, 2017.

**Article 10:** To approve a 12 month budget for the financial year of July 1, 2017 to June 30, 2018 to meet the expenses and liabilities of the Town Highway Fund and to authorize the Selectboard to set a tax rate sufficient to provide the same.

Motion made by E. Nielsen, seconded by L. Stowell.

C. Keeler opened for discussion. There wasn't any so the motion was called.  
Motion carried.

**Article 11:** To transact any other proper business.

D. Childs spoke about EC Fiber. There have been 2 incursions in Brookfield: on Kibbee Road and in West Brookfield. They're working on covering 24 towns. He encouraged everyone to sign up so Brookfield will move up on the list.

L. Stowell wanted to let everyone know there would be a Public Safety Community event open to individuals and families on March 11<sup>th</sup> at the Brookfield Elementary School.

B. Fallon encouraged everyone to take part in Green Up Day the 1<sup>st</sup> Saturday in May.

P. Kacik said there are Ice Out tickets available in the Teachers' work room for \$2/guess or 3 for \$5. 25% goes to the winner and 75% is for the Historical Society.

Motion by A. Haggett, seconded by L. Stowell to adjourn the meeting at 12:30 p.m.

Motion carried.

Respectfully submitted:

Teresa Godfrey, Town Clerk

### **Special Town Meeting – April 17, 2017**

Attendees: Charles Keeler (Moderator), John Benson (Selectboard Chair), Jeff Kimmel (Selectboard member), Teresa Godfrey (Town Clerk, Recorder), Dale Benson, Clare Kimmel, Perry Kacik, Joy Kacik, Brenda Flint, Amy Ingrassia, George Zebora (observer)

C. Keeler called the meeting to order at 6:30 p.m.

C. Keeler read the warning and notice of the Special Town Meeting as written and posted in the March 16, 2017 Herald of Randolph.

“The legal voters of Brookfield are hereby warned: the Town of Brookfield Selectboard will hold a joint special Selectboard Meeting and special Town Meeting on Monday April 17, 2017, at 6:30 p.m. at the Town Clerk's Office, 40 Ralph Road, to allow public comment and a public vote on the following question:

Shall the actions taken at the Annual Meeting of this Town held on March 7, 2017, in spite of the fact that the Warning for that meeting was not published in the local paper of record, and any act or action of the municipal officers or agents pursuant thereto be readopted, ratified, and confirmed? (pursuant to 17 VSA 2662).”

Motion by J. Kacik, seconded by P. Kacik.

C. Keeler opened for debate or questions.

B. Flint, Town Auditor, asked if she could present an auditor's report because the Auditors didn't present one at Town Meeting on March 7, 2017 and they would like to have it included in the minutes.

C. Keeler agreed.

B. Flint said the Town had an outside audit covering FY15 that showed recommendations for making improvements. The Town Auditors are working with the Treasurer, Selectboard, and Administration Assistant to improve the records to meet these recommendations.

C. Keeler called the motion. Motion carried.

Motion by P. Kacik, seconded by C. Kimmel to adjourn at 6:45 p.m. Motion carried.

Respectfully submitted:

Teresa Godfrey, Town Clerk

## TOWN OF BROOKFIELD OFFICERS 2017

Moderator for Town & School Meeting.....	Charles Keeler	
Town Clerk.....	Teresa Godfrey	
Administrative Assistants.....	Teresa Godfrey, Karyn "KC" Peterson	
Assistant Town Clerk/Assistant Treasurer.....	Karyn "KC" Peterson	
Selectboard term exp 2020.....	Cory Haggett	
Selectboard term exp 2018 .....	John Benson	
Selectboard term exp 2019 .....	Jeffrey Kimmel	
School Dir OSUD/term exp 2018.....	James A. Merriam	
School Dir OSUD/term exp 2019.....	Kate Forrer	
Lister/term exp 2020.....	Teresa Godfrey	
Lister/term exp 2018.....	Stuart Edson	
Lister/term exp 2019.....	Phyllis Humez	
Auditor/term exp 2019.....	Dennis LaRocque	
Auditor/term exp 2020 .....	Brenda Flint	
Auditor/term exp 2018 .....	Ginny Brees	
Treasurer.....	Teresa Godfrey	
Delinquent Tax Collector .....	Teresa Godfrey	
Constable.....	Kevin Joyal	
Second Constable.....	<b>Vacant</b>	
Fire Department Chief .....	Kevin Wheatley	
Fire Warden .....	Jeff Brassard	
Grand Juror (3) .....	Charles Barnum (2 Vacancies)	
911 Coordinator.....	Charles Barnum	
Agent to Deed Land.....	Charles Barnum	
Agent to Defend Suits.....	<b>Vacant</b>	
Memorial Day Comm. ....	Mary Doyle, Alice Kempe	
Library Trustee/term exp.		
2018.....	Daniel Childs	
2018.....	Kym Anderson	
2019.....	Amy Borgman	
2020.....	Emily Noyes	
2020.....	Catherine Wright	
Justice of the Peace (7)		
L. Brassard	D. Bohnyak	E. Deforge
B. Fallon	C. Koren	R.J. Stewart
Town Forester.....	Jon Binhammer	
Town Services Officer.....	Cory Haggett	
Health Officer.....	Starr Strong	
Administrative Officer.....	Stuart Edson	
Assistant Administrative Officer .....	Marda Donner	
Civil Defense.....	John Benson	
Fence Viewer.....	(not mandated)	

Fence Viewer .....(not mandated)  
 Weigher of Coal.....(not mandated)  
 Inspector of Lumber, Shingles and Wood.....(not mandated)

Planning Commission: (7)

Mardee Sanchez (Chair)	Martha Judy	Colin Duclos
Jeff Girard	William White	Elle O’Kasey
Jon Lemieux		

Board of Adjustment: (5)

Jeff Kimmel (Chair)	Tom Allen	Kym Anderson
Theresa White		

**Report of the Brookfield Selectboard for FY 2017-2018**

The Selectboard offers the following report for FY 2017-2018:

**New Grader** – Within a few days of the positive vote last year to move forward with the purchase of a new grader, the motor in our old grader went. Working closely with Caterpillar Inc., we were able to negotiate a favorable deal that held the bottom-line price quoted, an accelerated schedule in taking delivery of the new grader, and a delay in final payment till after July 1<sup>st</sup> at no penalty. The trade-in price was adjusted to reflect the cost to rebuild the motor. The new grader been in service for almost a year now and has been performing above expectations.

**Ridge Road** – Thanks to a grant from the Vermont Agency of Transportation, the signs on this roadway will be upgraded by the State to comply with current State standards.

**VT Route 65** – As many of you are aware, the State had reconstructed VT RT 65 in 2016. Due to poor performance of the surface material, a number of complaints, and communications between the State and the Town, VTrans resurfaced the roadway with an alternative surface material in Fall 2017. It is our hope that the new material will be a significant improvement over the previous material.

**Public Safety Committee** – The Public Safety Committee has been working hard over the past year. Their efforts have included making recommendations to the Selectboard for updates to the Town’s Traffic Ordinance, an inventory of existing road signs, and a review/inventory of road sign required to bring our roadways into compliance with the MUTCD and State standards. Following a number of discussions and a Public Hearing, the Selectboard adopted the updated ordinance on December 11, 2017. The Selectboard will be working with the Public Safety Committee over the next few months to develop and then begin implementing a multi-year program to address the deficiencies in our street signs.

**Emergency Medical Services** – As reported over the past several years, the Town has worked with White River Valley Ambulance Service (WRVA) and Barre Town EMS to determine the most efficient and effective service zones within the Town between these two vendors. The intent is to improve service by reducing response time. At this point, the service areas have been defined and Barre is assisting us in obtaining the State approvals and revisions in the 911 system as we implement the change. The change in coverage is currently in effect, with both EMS providers active in Brookfield.

**July Storm** – In early July, central Vermont was hit by a storm that resulted in significant damage to our region including the loss of a section of West Street. This section had just been recently repaved. A disaster declaration was approved by the President making the repairs eligible for FEMA funding. In addition to the segment of West Street, a number of other FEMA-eligible damaged road segments have been repaired.

**Town Garage Property** – The Town has been working with the adjacent property owners on a lot line adjustment. With the line adjustments, the Town will gain an additional 0.8 acre property for the assessed value of \$2,100. The plats and agreements have been drafted and transactions should be completed before Town Meeting.

**Thank you** – The Selectboard wants to recognize all those that serve or volunteer to make our small Town run. We thank you and greatly appreciate all your efforts. To the people of Brookfield: we thank you for your continued support.

*Respectfully submitted, Brookfield Selectboard: John Benson, Jeff Kimmel & Cory Haggett*

### **Brookfield Board of Listers - 2017 Report**

For the Grand List year April 2016 – March 2017, the Brookfield Board of Listers completed 33 site visits, processed 56 transfer forms (changes in ownership and/or land divisions), and continued with our management of 160 Brookfield properties currently enrolled in Vermont's Current Use program. On an on-going basis, we field calls, emails and walk-in requests from our property owners and from outside professionals needing information.

**Reminder to Veterans:** Any **disabled veteran**, who is planning to apply for the Veterans Tax Exemption, is required to submit a Property Tax Exemption for Disabled Veterans and Their Survivors form (Vermont Office of Veterans Affairs form 3802) and letter of eligibility to the Department of Veterans Affairs **before May 1<sup>st</sup>** of each year. A Veteran exemption **cannot** be applied until the Listers receive notification from the State that the exemption form has been approved.

Lister tasks generally include researching the Land Records (original deeds), making changes to our electronic data files for the Grand List, conferring with the State, updating our physical file folders for each change in property status, referring to the survey maps we have digitally or in the vault, and updating our

parcel maps for any subdivisions or newly combined properties. Additionally, maintenance of our Current Use properties requires on-going communication and file exchanges with the Vermont Division of Property Valuation and Review.

We continue to update our single-sheet “Lister Cards” which are printouts of each property’s assessed value, along with a photo of the main dwelling, making it easier for the public to access specific information quickly.

We expect to contract with an independent property assessor for conducting a **Townwide Reappraisal after June 2019**. The State funding we receive annually will cover most of the cost of the reappraisal minimizing the amount the town would have to contribute.

It is the goal of the Listers to keep the Brookfield Grand List and records of the 942 property parcels in Brookfield up to date. Please contact us at the town office if you have any questions or changes to your property (i.e. removing a structure). The Listers can be reached at the Town Clerk’s Office number (802) 276-3352 or by email at [listers@brookfieldvt.org](mailto:listers@brookfieldvt.org). We will call (or email) you to arrange a time to meet. Please remember that **new or added construction** may require that you first obtain a development permit from the Brookfield Zoning Administrative Officer, who can be reached at [zoning@brookfieldvt.org](mailto:zoning@brookfieldvt.org).

Respectfully submitted,

Brookfield Listers Stuart Edson, Teresa Godfrey, Phyllis Humez

## VITAL STATISTICS 2017

### Marriages:

<u>Date</u>	<u>Name #1</u>	<u>Residence</u>	<u>Name #2</u>	<u>Residence</u>	<u>Place of Marriage</u>
May 12, 2017	Codi Dylan Tabor	Brookfield	Abigail Marie McFadyen	Brookfield	Chelsea
May 27, 2017	Unique Mary Small	Brookfield	Daniel Gene Bartlett	Brookfield	Randolph
June 3, 2017	Allishia Sue Adams	W. Brookfield	Richard Daniel Drury Jr.	W. Brookfield	Sharon
June 24, 2017	Benjamin Ingham Koran	Brookfield	Isabel Guevara Mejia	Cali, Columbia	Brookfield
July 15, 2017	Jennie Elizabeth Pickett	Barre	Riley Joseph Lumbrá	W. Brookfield	Braintree
July 15, 2017	Scott Webster Wakefield	W. Brookfield	Erin Elizabeth Pomeroy	Northfield	Randolph
August 26, 2017	Kayla Abbie Lea	Shirley, MA	Nicholas Alan Rose	Shirley, MA	Brookfield
Sept. 30, 2017	David Grange Pattison	Brookfield	Rebecca Jeanne Troisi	Jamaica Plain, MA	Brookfield
October 14, 2017	Nicholas David Largent	Brookfield	Mahala Lee Pinsonneault	Brookfield	Brookfield
October 21, 2017	Tasha Marie Hay	Brookfield	Bryant Nelson Keene	Brookfield	Brookfield
October 28, 2017	Peter Lawrence DeForge	Brookfield	Amy Kelly Eaton	Brookfield	Brookfield
Dec. 27, 2017	Ronald Lee Butterfield Sr.	Brookfield	Patricia Ilene Manning	Brookfield	Randolph

### Births:

<u>Name</u>	<u>Date of Birth</u>	<u>Place of Birth</u>	<u>Residence</u>	<u>Father's Name</u>	<u>Mother's Name</u>
Eliana Maria Archdeacon	March 17, 2017	Brookfield	Brookfield	Gabriel T. Archdeacon	Josey A. Hastings
Josephine Scott Harlow	April 17, 2017	Randolph	Brookfield	Nathaniel E. Harlow	Christina R. Harlow
Payton Elizabeth Chambers	May 7, 2017	Berlin	Brookfield	Christopher B. Chambers	April L. St. Amour
Alton Joseph Bohnyak	May 18, 2017	Randolph	Brookfield	Daniel J. Bohnyak	Michaela A. Bohnyak
Claire Louise Bushà	July 3, 2017	Randolph	W. Brookfield	Peter B. Bushà	Jennifer L. Celley
Willoughby Sue Largent	August 24, 2017	Brookfield	Brookfield	Nicholas D. Largent	Mahala L. Pinsonneault
Jamie Cove Barber	October 26, 2017	Brookfield	Brookfield	Terrence A. Barber	Sage A. Barber
Louise Vera Hayward	November 19, 2017	Randolph	Brookfield	Richard A. Hayward	Louise V. Hayward
Maverick Brandon Clark	December 20, 2017	Berlin	Brookfield	Brandon D. Clark	Cassandra L. Grant

### Deaths:

<u>Name</u>	<u>Age</u>	<u>Date of Death</u>	<u>Place of Death</u>	<u>Place of Burial</u>
Carol Susanne Topham	80	January 13, 2017	Woodstock, VT	Valley Crematory
Weston G. Martin	86	February 2, 2017	Northfield, VT	Brookfield Center Cemetery

Julian Harrison Beard	83	February 16, 2017	Berlin, VT	Brookfield Center Cemetery
Jesse James Kampen	22	February 17, 2017	Brookfield, VT	Green Mountain Crematory
David L. Cogen	64	May 25, 2017	W. Brookfield, VT	W. Brookfield, VT
Camilla Ann Lund	52	May 27, 2017	Brookfield, VT	Green Mountain Crematory
Carl Ross Wright	86	July 13, 2017	Brookfield, VT	Green Mountain Crematory
Jane B. Woodruff	79	August 1, 2017	E. Brookfield, VT	Green Mountain Crematory
John F. Topham Jr.	82	August 8, 2017	Northfield, VT	Green Mountain Crematory
Richard "Ricky" Holbrook	64	September 11, 2017	Lebanon, NH	
Willis R. Van Houten	89	October 8, 2017	Brookfield, VT	Green Mountain Crematory

**Burials:**

<u>Name</u>	<u>Age</u>	<u>Date of Death</u>	<u>Place of Death</u>	<u>Place of Burial</u>
David L. Cogen	64	May 25, 2017	W. Brookfield, VT	W. Brookfield, VT
Shari Lynn Fullam Shea	57	September 6, 2017	Burlington, VT	W. Brookfield Cemetery
Weston G. Martin	86	February 2, 2017	Northfield, VT	Brookfield Center Cemetery
Julian Harrison Beard	83	February 16, 2017	Berlin, VT	Brookfield Center Cemetery
Norman R. Runnion	85	June 19, 2015	Randolph, VT	Brookfield Center Cemetery

Respectfully submitted: Teresa Godfrey, Town Clerk

01/18/18  
10:02 am

Town of Brookfield General Ledger  
Combining Balance Sheet for Previous Year - Period 12 Jun

Account	General Fund	Fire Department	Cemetery	Library	Highway Equip.	Fire Truck	Reappraisal	Recreation/Cons	Total
ASSET									
Lake Sunapee GF Checking	332015.47	0	0	3103.2	0	0	0	0	335118.67
CB Del Tax Checking	0	2707.62	5221.08	0	0	0	0	0	7928.7
NSB GF Checking	449516.02	0	0	0	0	0	0	0	449516.02
Lake Sunapee Tax Sale Sav	100.09	8047.99	33413.95	0	0	0	0	0	41562.03
Due To/From Other Funds	-138566.55	6796.33	864.12	0	105000	0	0	25906.1	0
NSB GF Cert of Deposit	104140.21	0	0	0	0	0	0	0	104140.21
CD 15837	0	0	60708.35	0	0	0	0	0	60708.35
Lake Sunapee Highway Savi	0	0	0	0	3631.24	0	77854.02	0	81485.26
Vanguard Investments	0	0	0	37261.91	0	0	0	0	37261.91
Fidelity Investments	0	0	0	7171.5	0	0	0	0	7171.5
<b>Total Asset</b>	<b>747205.24</b>	<b>17551.94</b>	<b>100207.5</b>	<b>47536.61</b>	<b>108631.24</b>	<b>0</b>	<b>77854.02</b>	<b>25906.1</b>	<b>1124892.65</b>
LIABILITY									
Accounts Payable	2486.02	0	0	0	0	0	0	0	2486.02
Perpetual Care Restricted	0	0	76152.42	0	0	0	0	0	76152.42
Overpaid Taxes	3687.03	0	0	0	0	0	0	0	3687.03
Healthcare	45	0	0	0	0	0	0	0	45
<b>Total Liability</b>	<b>6218.05</b>	<b>0</b>	<b>76152.42</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>82370.47</b>
FUND BALANCE									
Fund Balance	832299.21	17548.42	22935.84	43951.01	108596.73	0	69287.4	25906.1	1120524.71
Total Prior Years Fund Balance	832299.21	17548.42	22935.84	43951.01	108596.73	0	69287.4	25906.1	1120524.71
Fund Balance Current Year	-91312.02	3.52	1119.24	3585.6	34.51	0	8566.62	0	-78002.53
<b>Total Fund Balance</b>	<b>740987.19</b>	<b>17551.94</b>	<b>24055.08</b>	<b>47536.61</b>	<b>108631.24</b>	<b>0</b>	<b>77854.02</b>	<b>25906.1</b>	<b>1042522.18</b>
<b>Total Liability Fund Balance</b>	<b>747205.24</b>	<b>17551.94</b>	<b>100207.5</b>	<b>47536.61</b>	<b>108631.24</b>	<b>0</b>	<b>77854.02</b>	<b>25906.1</b>	<b>1124892.65</b>

	Budget		Actual		Proposed Budget	
	7/1/16-6/30/17	7/1/16-6/30/17	7/1/17-6/30/18	7/1/17-12/31/17	7/1/18-6/30/19	
10-4-1-10-00 Property Taxes Received	\$332,040.00	\$292,595.07	\$418,974.50	\$ 216,785.42	\$303,541.00	
10-4-1-10-01 Del Tax Principal		\$45,534.77		\$ 10,128.59		
10-4-1-30-00 PILOT	\$9,500.00	\$9,223.18	\$9,500.00	\$ 8,982.32	\$9,225.00	
10-4-1-40-00 Current Use-Hold Harmless	\$75,000.00	\$71,515.00	\$75,000.00	\$ 82,004.00	\$72,000.00	
10-4-1-60-00 Judicial-Local Fines	\$300.00	\$2,685.41	\$500.00	\$ 909.44	\$500.00	
10-4-2-02-00 Town Clerk's Fees	\$8,600.00	\$9,650.80	\$8,600.00	\$ 4,766.00	\$8,700.00	
10-4-2-03-00 Book Restoration Fund	\$1,800.00	\$2,411.20	\$2,000.00	\$ 1,188.00	\$2,000.00	
10-4-2-04-00 Copier Reimbursement	\$1,000.00	\$1,441.55	\$1,200.00	\$ 965.00	\$1,200.00	
10-4-2-05-00 Dog Licenses	\$200.00	\$1,078.00	\$1,000.00	\$ (84.00)	\$1,200.00	
10-4-2-07-00 Marriage Licenses	\$250.00	\$235.00	\$250.00	\$ 220.00	\$250.00	
10-4-2-08-00 Permits	\$1,500.00	\$1,170.00	\$1,500.00	\$ 1,270.00	\$1,500.00	
10-4-2-10-00 Posting Fees	\$50.00	\$85.00	\$75.00	\$ 95.00	\$100.00	
10-4-2-16-00 Liquor Licenses	\$100.00	\$115.00	\$100.00	\$ -	\$0.00	
10-4-2-30-00 Miscellaneous Income	\$500.00	\$5,946.41	\$1,000.00	\$ 92.00	\$1,500.00	
10-4-3-10-00 Int. Bank Accounts	\$1,000.00	\$1,595.84	\$1,000.00	\$ 1,088.01	\$1,200.00	
10-4-3-40-00 Delinquent Tax Penalties	\$12,000.00	\$6,977.15	\$12,000.00	\$ 6,498.96	\$12,000.00	
10-4-3-50-00 Int. Delinquent Taxes	\$12,000.00	\$29,623.77	\$10,000.00	\$ 25,859.92	\$10,000.00	
<b>Total Town Income</b>	<b>\$455,840.00</b>	<b>\$481,883.15</b>	<b>\$542,699.50</b>	<b>\$ 360,768.66</b>	<b>\$424,916.00</b>	
10-4-9-00-00 Highway Income - Other		\$470.00		\$ -		
10-4-9-01-01 Paving Grant	\$0.00	\$108,427.98		\$ -		
10-4-9-02-01 FEMA Revenue				\$ -		
10-4-9-03-01 DR427 Trees Grant				\$ -		
10-4-9-10-00 Property Taxes Raised	\$539,250.00	\$438,892.61	\$727,984.00	\$ 420,818.77	\$559,480.00	
10-4-9-20-00 VT State Highway Aid	\$140,000.00	\$142,375.16	\$140,000.00	\$ 71,083.12	\$142,000.00	
10-4-9-30-00 RT 65 Maintenance Contract	\$12,000.00	\$14,656.55	\$12,000.00	\$ -	\$12,000.00	
10-4-9-35-00 Highway Permits	\$50.00	\$605.00		\$ 120.00		
<b>Total Highway Income</b>	<b>\$691,300.00</b>	<b>\$705,427.30</b>	<b>\$879,984.00</b>	<b>\$ 492,021.89</b>	<b>\$713,480.00</b>	
<b>Total Income</b>	<b>\$1,147,140.00</b>	<b>\$1,187,310.45</b>	<b>\$1,422,683.50</b>	<b>\$ 852,790.55</b>	<b>\$1,138,396.00</b>	
10-5-1-10-00 Town Clerk's Salary	\$18,084.00	\$18,084.04	\$18,445.00	\$ 9,222.46	\$18,906.00	

	Budget	Actual	Budget	Actual (6 Month)	Proposed Budget
	7/1/16-6/30/17	7/1/16-6/30/17	7/1/17-6/30/18	7/1/17-12/31/17	7/1/18-6/30/19
10-5-1-11-00 Assistant Town Clerk's Salary	\$400.00	\$0.00	\$550.00	\$ -	\$1,000.00
10-5-1-15-00 Treasurer's Salary	\$14,467.00	\$14,466.92	\$14,756.00	\$ 7,378.02	\$15,125.00
10-5-1-16-00 Assistant Treasurer's Salary	\$400.00	\$245.10	\$550.00	\$ 39.83	\$1,000.00
10-5-1-17-00 Delinquent Tax Collector Fees	\$12,000.00	\$6,652.47	\$12,000.00	\$ 6,771.47	\$12,000.00
10-5-1-20-00 Selectmen's Salaries	\$1,800.00	\$1,800.00	\$1,800.00	\$ -	\$1,800.00
10-5-1-25-00 Admin. Assistant Salary	\$14,300.00	\$10,003.27	\$15,100.00	\$ 5,163.99	\$15,900.00
10-5-1-50-00 Lister's Salaries	\$20,200.00	\$11,802.00	\$20,160.00	\$ 5,504.00	\$20,160.00
10-5-1-52-00 Constable's Salary	\$2,000.00	\$2,000.00	\$2,100.00	\$ 1,050.00	\$2,100.00
10-5-1-54-00 2nd Constable Salary	\$100.00	\$0.00	\$750.00	\$ -	\$500.00
10-5-1-55-00 Admin Officer Salary	\$3,150.00	\$3,150.00	\$3,200.00	\$ 1,600.00	\$3,200.00
10-5-1-56-00 Librarian Salary	\$11,100.00	\$10,742.49	\$11,300.00	\$ 4,708.34	\$11,500.00
10-5-1-57-00 Assistant Librarian	\$1,200.00	\$1,167.25	\$1,300.00	\$ 638.25	\$1,300.00
10-5-1-58-00 Auditor's Salaries	\$800.00	\$750.00	\$800.00	\$ -	\$800.00
10-5-1-65-00 Health Officer's Salary	\$300.00	\$250.00	\$300.00	\$ -	\$300.00
10-5-1-68-00 BCA/ Elections	\$3,000.00	\$1,811.78	\$1,500.00	\$ 246.47	\$2,500.00
10-5-2-40-00 Social Security	\$15,000.00	\$13,135.88	\$15,000.00	\$ 6,613.76	\$15,000.00
10-5-2-45-00 Medicare	\$4,000.00	\$3,072.45	\$4,000.00	\$ 1,546.84	\$4,000.00
10-5-2-50-00 Workman's Comp	\$2,500.00	\$2,283.00	\$2,850.00	\$ -	\$2,900.00
10-5-2-60-00 VT Employees Retirement	\$1,302.00	\$1,725.68	\$1,330.00	\$ 1,020.00	\$2,000.00
10-5-2-80-00 Mileage	\$850.00	\$626.86	\$850.00	\$ 292.66	\$800.00
10-5-2-81-00 Constable Mileage	\$750.00	\$307.50	\$750.00	\$ 174.41	\$750.00
10-5-2-94-00 Training	\$750.00	\$255.00	\$750.00	\$ 30.00	\$750.00
10-5-2-94-01 Constable Training	\$500.00	\$0.00	\$500.00	\$ -	\$500.00
10-5-2-95-00 Professional/Legal Services	\$7,000.00	\$10,608.64	\$7,000.00	\$ 87.00	\$7,000.00
10-5-2-96-00 Audit	\$15,000.00	\$2,300.00	\$15,000.00	\$ 8,600.00	\$5,700.00
10-5-3-04-00 Orange County Sheriff	\$12,000.00	\$11,219.50	\$12,000.00	\$ 3,760.00	\$12,000.00
10-5-3-10-00 Fire Department Budget	\$30,350.00	\$43,901.34	\$31,700.00	\$ 12,507.25	\$36,600.00
10-5-3-15-00 Fire Truck	\$36,621.00	\$5,319.13	\$0.00	\$ -	\$0.00
10-5-3-25-00 Library Budget	\$4,700.00	\$4,700.00	\$4,800.00	\$ 4,800.00	\$4,800.00
10-5-3-30-00 Cemetery Budget	\$28,000.00	\$28,186.27	\$28,000.00	\$ 14,734.14	\$30,000.00
10-5-3-60-00 Ambulance Service	\$80,000.00	\$77,507.10	\$80,000.00	\$ 38,760.00	\$80,000.00
10-5-3-70-00 Emergency Management	\$3,500.00	\$0.00	\$3,500.00	\$ -	\$3,500.00

	Budget 7/1/16-6/30/17	Actual 7/1/16-6/30/17	Budget 7/1/17-6/30/18	Actual (6 Month) 7/1/17-12/31/17	Proposed Budget 7/1/18-6/30/19
10-5-3-80-00 Street Lights	\$4,800.00	\$3,073.50	\$4,800.00	\$ 1,380.91	\$4,500.00
10-5-4-12-00 Advertising and Notices	\$1,500.00	\$682.35	\$1,200.00	\$ 445.85	\$1,200.00
10-5-4-14-00 Tax Bill Preparation	\$0.00	\$0.00	\$0.00	\$ -	\$0.00
10-5-4-16-00 Town Report	\$2,000.00	\$1,903.97	\$2,000.00	\$ -	\$2,000.00
10-5-4-18-00 Book Restoration	\$1,200.00	\$0.00	\$1,200.00	\$ -	\$1,200.00
10-5-4-20-00 Office Supplies	\$3,500.00	\$3,589.25	\$3,500.00	\$ 895.52	\$3,500.00
10-5-4-22-00 Dog Licenses	\$150.00	\$141.45	\$150.00	\$ -	\$150.00
10-5-4-24-00 Dog and Animal Control	\$1,000.00	\$107.50	\$1,000.00	\$ 87.42	\$1,000.00
10-5-4-28-00 Postage	\$3,000.00	\$2,131.83	\$2,800.00	\$ 1,187.60	\$2,800.00
10-5-4-30-00 Administrative Other	\$100.00	\$80.83	\$100.00	\$ 35.00	\$100.00
10-5-4-40-00 Lister's Supplies	\$500.00	\$66.70	\$500.00	\$ -	\$500.00
10-5-4-41-00 Lister Computer Support	\$1,000.00	\$829.93	\$1,000.00	\$ 215.00	\$1,000.00
10-5-4-42-00 Lister Training	\$500.00	\$0.00	\$500.00	\$ -	\$750.00
10-5-4-43-00 Lister Mileage	\$500.00	\$250.90	\$500.00	\$ 32.11	\$500.00
10-5-4-44-00 Tax Maps	\$500.00	\$500.00	\$1,750.00	\$ -	\$500.00
10-5-4-45-00 M&S Cost Tables	\$250.00	\$0.00	\$250.00	\$ -	\$250.00
10-5-4-46-00 VALA Membership	\$50.00	\$0.00	\$50.00	\$ -	\$50.00
10-5-4-47-00 Blueprints/Reproductions	\$50.00	\$0.00	\$50.00	\$ -	\$50.00
10-5-4-50-00 Computer Hardware	\$250.00	\$0.00	\$250.00	\$ 79.91	\$250.00
10-5-4-51-00 Computer Software	\$250.00	\$214.99	\$250.00	\$ -	\$250.00
10-5-4-52-00 Computer Support	\$2,200.00	\$1,336.85	\$2,000.00	\$ 2,924.80	\$2,500.00
10-5-5-10-00 Electricity	\$1,350.00	\$955.03	\$1,350.00	\$ 349.68	\$1,200.00
10-5-5-20-00 Heat	\$2,500.00	\$245.06	\$2,300.00	\$ 450.00	\$2,300.00
10-5-5-30-00 Telephone	\$1,750.00	\$933.88	\$1,750.00	\$ 323.32	\$1,750.00
10-5-5-40-00 ISP	\$600.00	\$576.97	\$600.00	\$ 146.24	\$600.00
10-5-6-10-00 Buildings and Grounds	\$10,000.00	\$4,475.74	\$10,000.00	\$ 2,487.22	\$15,000.00
10-5-6-20-00 Copier Expense	\$3,500.00	\$3,543.33	\$750.00	\$ 280.00	\$750.00
10-5-6-55-00 Office Equipment	\$300.00	\$1,528.75	\$500.00	\$ -	\$500.00
10-5-7-10-00 Property/Liability Insurance	\$2,150.00	\$2,225.00	\$2,448.00	\$ -	\$2,150.00
10-5-7-20-00 Officers/Employees Bond	\$1,450.00	\$1,483.00	\$1,632.00	\$ -	\$1,435.00
10-5-7-30-00 VLCT	\$2,600.00	\$2,371.00	\$2,600.00	\$ 2,453.00	\$2,600.00
10-5-7-40-00 TRORC Planning Comm.	\$1,850.00	\$1,770.00	\$1,850.00	\$ 1,822.00	\$1,875.00

	Budget	Actual	Budget	Actual (6 Month)	Proposed Budget
	7/1/16-6/30/17	7/1/16-6/30/17	7/1/17-6/30/18	7/1/17-12/31/17	7/1/18-6/30/19
10-5-7-50-00 Orange County	\$37,210.00	\$36,180.59	\$37,000.00	\$ -	\$37,650.00
10-5-7-60-00 Brookfield Planning Comm.	\$350.00	\$0.00	\$350.00	\$ -	\$350.00
10-5-7-70-00 Interest Expense	\$100.00	\$0.00	\$100.00	\$ -	\$100.00
10-5-7-80-00 Bank Charges	\$500.00	\$33.74	\$500.00	\$ 128.00	\$500.00
10-5-7-85-00 Errors and Omissions	\$2,850.00	\$2,967.00	\$2,900.00	\$ -	\$2,865.00
10-5-7-90-00 Solid Waste Transfer Facility	\$1,800.00	\$0.00	\$1,000.00	\$ -	\$1,000.00
10-5-8-10-00 CVCAC	\$300.00	\$300.00	\$300.00	\$ 300.00	\$300.00
10-5-8-11-00 Arts Bus	\$1,200.00	\$1,200.00	\$1,200.00	\$ 1,200.00	\$1,200.00
10-5-8-15-00 Stage Coach	\$2,350.00	\$2,350.00	\$1,100.00	\$ 1,100.00	\$1,100.00
10-5-8-17-00 Red Cross	\$500.00	\$500.00	\$500.00	\$ 500.00	\$500.00
10-5-8-18-00 Green Up VT	\$200.00	\$200.00	\$100.00	\$ 100.00	\$100.00
10-5-8-20-00 Memorial Day	\$150.00	\$150.00	\$150.00	\$ -	\$150.00
10-5-8-30-00 VT. Visiting Nurses	\$3,600.00	\$3,600.00	\$3,600.00	\$ 3,600.00	\$3,600.00
10-5-8-40-00 Randolph Senior Citizens	\$2,000.00	\$2,000.00	\$2,000.00	\$ 2,000.00	\$2,000.00
10-5-8-60-00 Clara Martin Center	\$1,905.00	\$1,905.00	\$1,905.00	\$ 1,905.00	\$1,905.00
10-5-8-70-00 Ctr. for Independent Living	\$500.00	\$500.00	\$500.00	\$ 500.00	\$500.00
10-5-8-71-00 Randolph Area Food Shelf	\$500.00	\$500.00	\$500.00	\$ 500.00	\$500.00
10-5-8-71-01 RACDC	\$100.00	\$100.00	\$100.00	\$ 100.00	\$100.00
10-5-8-85-00 Orange Co. Parent Child	\$1,000.00	\$1,000.00	\$1,000.00	\$ 1,000.00	\$1,000.00
10-5-8-90-00 Safe Line	\$700.00	\$700.00	\$700.00	\$ 700.00	\$700.00
10-5-8-96-00 CV Council on Aging	\$350.00	\$350.00	\$350.00	\$ 350.00	\$350.00
10-5-8-97-00 Orange Co. Court Diversion	\$200.00	\$200.00	\$200.00	\$ 200.00	\$200.00
10-5-8-98-00 Green Mt. Economic Dev. Corp	\$648.50	\$648.50	\$648.50	\$ 648.50	\$645.00
<b>Total General Town Expenses</b>	<b>\$456,487.50</b>	<b>\$378,476.31</b>	<b>\$418,974.50</b>	<b>\$ 165,675.97</b>	<b>\$424,916.00</b>
10-6-1-00-00 Highway Salaries	\$154,000.00	\$124,298.00	\$154,000.00	\$ 62,518.90	\$161,000.00
10-6-1-10-00 Highway Comm. Salary	\$0.00	\$0.00	\$0.00	\$ -	\$0.00
10-6-2-30-00 Vt. Employ. Ret. Fund	\$5,500.00	\$4,971.95	\$5,750.00	\$ 2,440.30	\$5,940.00
10-6-2-40-00 Unemployment	\$5,700.00	\$1,981.00	\$5,700.00	\$ 683.00	\$6,900.00
10-6-2-50-00 Health Insurance	\$40,000.00	\$36,821.31	\$43,300.00	\$ 15,376.53	\$47,200.00
10-6-2-60-00 Dental Insurance	\$3,510.00	\$1,628.74	\$2,500.00	\$ 620.50	\$2,500.00
10-6-2-70-00 Life Insurance	\$340.00	\$263.40	\$340.00	\$ 135.60	\$340.00

	Budget	Actual	Budget	Actual (6 Month)	Proposed Budget
	7/1/16-6/30/17	7/1/16-6/30/17	7/1/17-6/30/18	7/1/17-12/31/17	7/1/18-6/30/19
10-6-2-80-00 Workman's Comp	\$10,000.00	\$10,013.00	\$11,014.00	\$ (558.00)	\$9,700.00
10-6-2-95-00 Mileage Expense	\$3,000.00	\$387.65	\$2,000.00	\$ 622.22	\$500.00
10-6-3-01-00 Training	\$500.00	\$65.00	\$500.00	\$ -	\$500.00
10-6-3-02-00 Speed Limit Study	\$1,500.00	\$0.00	\$0.00		\$0.00
10-6-3-10-00 Salt	\$15,000.00	\$14,557.40	\$15,000.00	\$ -	\$15,000.00
10-6-3-15-00 Chloride	\$8,500.00	\$4,289.04	\$8,500.00	\$ 8,384.40	\$9,000.00
10-6-3-20-00 Gravel	\$50,000.00	\$85,439.77	\$50,000.00	\$ 36,664.61	\$50,000.00
10-6-3-25-00 Sand	\$50,000.00	\$49,000.00	\$50,000.00	\$ -	\$54,000.00
10-6-3-30-00 Contract Plowing	\$3,000.00	\$5,730.00	\$3,000.00	\$ -	\$0.00
10-6-3-40-00 Roadside Mowing	\$8,500.00	\$8,500.00	\$8,700.00	\$ 8,500.00	\$9,000.00
10-6-3-50-00 Diesel Fuel	\$50,000.00	\$26,175.46	\$50,000.00	\$ 15,085.03	\$46,000.00
10-6-3-60-00 Contract Highway Services	\$2,500.00	\$0.00	\$2,500.00	\$ 7,200.00	\$1,500.00
10-6-4-10-00 Equipment Maint/Repair	\$55,000.00	\$71,843.03	\$50,000.00	\$ 34,523.58	\$50,000.00
10-6-4-10-01 Uniforms & Safety Equip.	\$4,000.00	\$5,112.36	\$4,000.00	\$ 2,725.46	\$4,200.00
10-6-4-20-00 Building Maint/ Repair	\$20,000.00	\$14,887.98	\$20,000.00	\$ 2,203.97	\$25,000.00
10-6-4-30-00 Electricity	\$1,800.00	\$1,606.39	\$1,800.00	\$ 472.37	\$1,800.00
10-6-4-40-00 Telephone	\$1,400.00	\$1,451.16	\$1,300.00	\$ 615.97	\$1,200.00
10-6-4-50-00 Radios	\$750.00	\$700.00	\$800.00	\$ 579.59	\$2,500.00
10-6-4-60-00 Vehicle Insurance	\$17,100.00	\$17,800.00	\$19,580.00	\$ -	\$17,500.00
10-6-4-70-00 Green Up Vermont	\$1,000.00	\$315.50	\$1,000.00	\$ 669.00	\$1,000.00
10-6-5-10-00 Culverts	\$6,000.00	\$4,316.40	\$6,000.00	\$ 2,717.00	\$7,000.00
10-6-5-15-00 Bridges	\$5,000.00	\$194.20	\$5,000.00	\$ 422.66	\$1,500.00
10-6-5-20-00 Wheatley Land	\$1,500.00	\$0.00	\$0.00		\$0.00
10-6-5-30-00 Erosion Control	\$2,000.00	\$28.95	\$3,000.00	\$ 750.00	\$3,500.00
10-6-5-50-00 New Equipment	\$5,000.00	\$0.00	\$5,000.00	\$ -	\$5,000.00
10-6-5-60-00 Road Signs	\$2,000.00	\$2,189.45	\$3,000.00	\$ 99.60	\$6,500.00
10-6-5-85-00 Loader Lease	\$13,700.00	\$13,677.98	\$13,700.00	\$ 13,677.98	\$13,700.00
10-6-5-87-01 New Truck	\$55,000.00	\$53,689.70	\$0.00		\$64,000.00
10-6-5-88-00 New Grader	\$0.00	\$135,000.00	\$91,000.00	\$ 170,936.04	\$0.00
10-6-5-90-00 Paving	\$50,000.00	\$181,325.74	\$50,000.00	\$ 160,856.33	\$25,000.00
10-6-5-95-00 Road Reconstruction	\$40,000.00	\$21,885.60	\$40,000.00	\$ 1,159.84	\$45,000.00
10-6-5-95-01 Storm Damage July 2017				\$ 91,735.25	

	Budget 7/1/16-6/30/17	Actual 7/1/16-6/30/17	Budget 7/1/17-6/30/18	Actual (6 Month) 7/1/17-12/31/17	Proposed Budget 7/1/18-6/30/19
10-6-7-23-00 FEMA					
10-6-7-00-00 Highway Equipment Fund					\$20,000.00
<b>Total Highway Expenses</b>	<b>\$692,800.00</b>	<b>\$900,146.16</b>	<b>\$727,984.00</b>	<b>\$ 641,817.73</b>	<b>\$713,480.00</b>
<b>Total Expenses</b>	<b>\$1,149,287.50</b>	<b>\$1,278,622.47</b>	<b>\$1,146,958.50</b>	<b>\$807,493.70</b>	<b>\$1,138,396.00</b>

## Brookfield Tax Rates – 2017 - 2018

<b>MUNICIPAL TAX RATE</b>		
<b>Description</b>	<b>Credits</b>	<b>Debits</b>
General Town Expenses		418,974.50
Town Highway Budget		727,984.00
		(1,146,958.50)
Town Highway State Aid	142,166.20	
State Snowplow Funding	12,000.00	
Town Clerk's Fees	8,600.00	
Interest	11,000.00	
Hold Harmless	82,004.00	
PILOT Program	9,377.18	
Miscellaneous Revenues	7,465.00	
Fiscal Year Adjustment	15,000.00	
	(287,612.38)	
To Be Raised By Taxes		859,346.12
Municipal Grand List (1%)	1,608,487.50	
<b>Municipal Tax Rate</b>		<b>0.5343</b>

<b>EDUCATION TAX RATES</b>	
<b>Residential Rate</b>	1.3000
<b>Non-Residential Rate</b>	1.4220

<b>TOTAL RESIDENTIAL TAX RATE</b>	1.8343
<b>TOTAL NON-RESIDENTIAL TAX RATE</b>	1.9563

Approved by the Selectboard: 8-14-17

Brookfield Delinquent Tax Report  
 December 31, 2017  
 Teresa Godfrey, Delinquent Tax Collector

The delinquent tax list is getting smaller as is the dollar amount owed. I have a few property owners who are under a payment plan (an \* next to their name) working on paying their back taxes while maintaining their current taxes. Having 2 payments a year, with the option of making monthly payments, seems to be working for most property owners. It is great to see 2010 at zero! There are a few properties that **may** need to go to tax sale. I had one property in 2017 that was sold through tax sale. The process of tax sale requires the Attorney to notify the property owner and any lien holder of the impending sale. If they are not able to pay the delinquent taxes and attorney fees, then a tax sale is held. There has to be someone interested in purchasing the property, with the understanding that they are tying up their money for a full year and are **NOT** allowed on the property for the full year. This gives the property owner a year to “buy” the property back with interest to the purchaser and fees to the Attorney. So a tax sale is not necessarily the answer to some of these delinquency issues.

<u>Year</u>	<b>Principals Owed:</b>	
	<u>2016 report</u>	<u>2017 report</u>
2003	\$ 1,430.10	\$ 1,430.10
2006	3,602.15	3,602.15
2008	3,287.57	3,287.57
2009	7,969.23	4,399.76
2010	3,810.80	0
2011	6,861.10	2,587.51
2012	11,029.67	7,190.00
2013-6	776.45	662.14
2013-2014	17,554.69	11,227.92
2014-2015	31,025.76	20,120.64
2015-2016	45,997.73	23,588.97
2016-2017	42,708.63	42,708.63
Totals	\$133,345.25	\$120,805.39

**DELINQUENCIES**

**2003-2010**  
 MOORCROFT, JAMES

**2011**  
 DOW & HOLLANDER

**2012**

DOERFER, JANE \*  
 DOW & HOLLANDER  
 NEWMAN, LAWRENCE

**2013-2016**

MOORCROFT, JAMES

**2013-2014**

BROWN, GAYLEN  
 DOW & HOLLANDER  
 FOOTE, MARIE  
 GRADY, WILLIAM \*  
 JDI PROPERTIES INC \*  
 KARALEKAS, GEORGE \*  
 KING, EARL \*  
 MOORCROFT, JAMES  
 NEWMAN, LAWRENCE  
 SULLIVAN, MICHAEL

**2014-2015**

BROWN, GAYLEN  
 CAMP, Nanci \*  
 DOERFER, JANE \*  
 DOW & HOLLANDER  
 FOOTE, PHILIP  
 JDI PROPERTIES INC \*  
 KARALEKAS, GEORGE \*  
 MOORCROFT, JAMES  
 NEWMAN, LAWRENCE  
 SULLIVAN, MICHAEL  
 TAPLIN, THERESA  
 TOULIS, STEVEN  
 ZEBORA, GEORGE

**2015-2016**

BEAULIEU, ROBERT  
 BROWN, GAYLEN  
 CAMP, Nanci \*  
 DOERFER, JANE \*  
 DOWN & HOLLANDER  
 KARALEKAS, GEORGE \*  
 MILLER, JACOB  
 RING, BRYAN  
 SEVERANCE, JOHN

SEVERANCE, STEVE  
 SNOW, LEON  
 TAPLIN, THERESA  
 ZEBORA, GEORGE

**2016-2017**

BEAULIEU, ROBERT  
 BRINKMAN, STANLEY  
 CAMP, BETH  
 CAMP, Nanci  
 DOERFER, JANE \*  
 DOW & HOLLANDER  
 FOOTE, MARIE  
 GADBOIS, MATTHEW  
 GOLDEN, PATRICK  
 HOGG, ROBERT  
 JDI PROPERTIES INC \*  
 KIRKPATRICK, BRENDAN  
 KLAR, JOHN  
 LEMIEUX, JONATHAN  
 MILLER, JACOB  
 MOORCROFT, JAMES  
 PEMBERTON, PATRICK  
 PENNEY, JOSEPH  
 RANDALL, CHARLES \*\* (Pd in Full)  
 RING, BRYAN  
 SEVERANCE, JOHN  
 SEVERANCE, STEVE  
 SMEDY, DONALD  
 SNOW, LEON  
 ZEBORA, GEORGE

## **Brookfield Town Auditors Report**

The Town Auditors have been meeting monthly to reconcile town financial records, reviewing invoices as well as bank and tax reconciliations.

During the 1<sup>st</sup> quarter of 2017, the Town engaged Fothergill Segale & Valley, CPAs (from here referred to as FSV) to conduct an Audit of town records for the year ending June 30, 2017. While the town has made significant improvements in the processes in place in several areas, the firm of FSV gave the Town an “Adverse Opinion”. The Town Select Board, Treasurer, Town Auditors and FSV have discussed the steps needed to improve our opinion and due to the limited staff and resources a Town of our size has, we are all in agreement that the Town is not at risk and no further steps will be taken to improve our status at this time.

Based on the last Audit’s improvements and off this past Audit, FSV has recommended the Town may consider moving to limited review on an Annual basis and a full audit every 3<sup>rd</sup> year.

In accordance with 24 V. S. A. 168 1, as amended, the Audit Committee has verified the existence of stated cash balances, and examined securities, accounts and records of town officers. To the best of our knowledge the financial statements and reports of receipts and disbursements presented in this report show the financial position of the town of Brookfield as of December 31, 2017 based on information available to the Auditors as of February 2, 2018 and any amendments presented at Town Meeting.

The Auditors would like to thank the Town Treasurer and Administrative Assistant for all their hard work and dedication that they have provided the Town.

Respectfully submitted,

Ginny Brees, Brenda Flint, Dennis LaRocque, Auditors

### **Brookfield Volunteer Fire Department 2017**

FALSE ALARMS - 1	CHIMNEY FIRE - 1
ACCIDENTS - 14	TREE/POWER LINE - 5
MUTUAL AID - 9	BRUSH/GRASS FIRE - 2

This year the men and women of the fire department logged 462 hours on emergency calls and over 300 hours on training. We were lucky enough to be able to have 2 live burn trainings with Williamstown fire dept. These are extremely helpful in keeping our fire fighters familiar with the equipment and air pacs used for interior attacks.

We purchased two new air pacs and in the next four years plan to purchase the remaining four pacs we needed to replace our outdated/non serviceable ones. We also purchased a new chainsaw that replaced our over 20 year old saw that had definitely served its purpose.

In January of 2018, we are switching our dispatch services to Orange County Sheriffs Dept from Barre City. This will improve our communication services. Barre City has agreed to continue as backup dispatch when needed.

2018 will be a milestone for a few of our members. I want to personally thank them for their time and service they have given the fire dept and the town.

BRICE MARTIN – 45 YEARS

CHRIS WOODRUFF – 40 YEARS

ED KOREN – 30 YEARS

I wish everyone a firesafe and accident free 2018.

Thank you,

Chief Kevin Wheatley

**Fire Department Proposed 2018 Budget**

	<b>ITEM</b>	<b>2017 (Proposed)</b>	<b>2018 (Proposed)</b>
		Budget	Budget
		(12 month)	(12 Month)
	Building		
5150	Fuel Oil	\$2,000.00	\$2,000.00
5120	Electricity	\$1,100.00	\$1,000.00
5156	LP Gas	\$0.00	\$0.00
5141	Maintenance	\$3,000.00	\$1,000.00
5400	Dues & Training	\$600.00	\$600.00
5140	Apparatus Maintenance	\$1,500.00	\$1,500.00
5145	Fuel (gas for portables/etc.)	\$200.00	\$200.00
5160	Compensation	\$7,500.00	\$7,500.00
5200	Air Compressor/Generator	\$100.00	\$0.00

	Communications		
5110	Radio Repairs	\$2,100.00	\$2,500.00
5100	Dispatch Services	\$7,500.00	\$7,500.00
5115	Depreciation	\$800.00	\$500.00
5155	Equipment Maintenance	\$500.00	\$500.00
5170	Personal Safety Equipment	\$3,000.00	\$3,000.00
5130	Auxiliary Equipment	\$1,000.00	\$1,000.00
5210	Fire Hose	\$800.00	\$800.00
5600	Miscellaneous Expenses	\$0.00	\$0.00
5800	Air Bottle	\$0.00	\$7,000.00
	<b>TOTAL</b>	<b>\$31,700.00</b>	<b>\$36,600.00</b>

### **Town of Brookfield Cemetery Report 2017**

This year we took down the rotted fence at East Hill cemetery, brush hogged the back field at Center Cemetery, straightened several monuments, repaired and straightened two monument beds at East cemetery.

There was one cremation burial and one lot sale at West Brookfield cemetery.

There was also one cremation burial at East cemetery and two cremations at Center cemetery.

The fence needs repair and a paint job done in the 2018 season in West Brookfield and there are many more monuments that need repair or straightening in all of the cemeteries.

We are looking into having a picket fence put back at East Hill to maintain the old look that it did have.

There are also several stones that need to be replaced with flat markers in 2018 because the old stones are broken beyond repair.

Respectfully submitted,

Joseph Mangan

## Proposed Library Budget FY 2018-2019

### Income:

Town of Brookfield:	\$ #####
Vermont State:	\$ 50.00
Donations:	\$ 50.00
Dividends/Gains:	\$ #####
Total:	\$ #####

### Expenses:

Computer/Equipment:	\$ 125.00
Maintenance:	\$ 225.00
Media:	\$ #####
Memberships:	\$ 225.00
Postage:	\$ 50.00
Programs:	\$ 525.00
Rental:	\$ 150.00
Supplies:	\$ 120.00
Telephone:	\$ 350.00
Inter Library Loan	\$ 350.00
Travel:	\$ 20.00
Total:	\$ #####

Note: the budget envisions no increase in the contribution from the Town. Rentals include venue rentals for programs. Memberships includes membership for Shelburne Museum and VINS for use by Town residents.

The Trustees request a line item of \$11,500 for the Librarian and a line item of \$1,300.00 for the Assistant Librarian. This represents a \$200.00 increase over the line items for Librarian's pay from FY 2017-2018.

### Brookfield Free Public Library Report

The Staff and Board of the Brookfield Free Public Library are pleased to submit our 2017 Report to the Town of Brookfield. We are proud of our library and the services it offers to our community. We hope that residents who have not recently visited or have yet to do so will come in to our comfortable and welcoming space. We have comfortable chairs, a Keurig coffee maker and Wi-fi. Bring your own electronic device or use the Library computer. Visit and stay for a while. The Library is available for group meetings. A projector and screen are available for use. All of our services are offered at no charge to community members.

Laura Rochat, our Librarian, keeps the collection up-to-date with new books, audio-books, DVDs, magazines and other resources. If we don't have it, books, e-books and audio books can be borrowed through Inter-library Loan. Borrow our free passes to visit ECHO Aquarium and State Parks and Historic Sites.

We are a busy place. Last year we saw 1,332 patron visits and 240 of you attended our Library programs. Combined number of audio and e-books borrowed through the Listen-Up Program (inter-library loan program for these items) was 475 in 2017. Approximate number of books, video, audio and written materials borrowed was 2,250.

We serve the local Orange County Parent and Child Center playgroup, held at the Pond Village Church and run by neighbor Marylou Maeder, by lending books directly to children and their families and by Laura reading every other week to the children there. At last year's Ice Harvest Festival, Laura held an Ice Harvest Story Hour that attracted 10 children and 8 adults. For Green-up Day, local horticulturalist Barb Schaedler and Board Member Amy Borgman again cleaned up outside the Town Clerk's Office, including serious pruning of the raspberry canes found around the Library sign (check them out this summer!). The Library continues to hold Sunday evening knitting/fiber arts sessions on the first and third Sundays of the dark months, November through March, from 6:30-8:00PM, facilitated by Marylou Maeder, knitter extraordinaire, who is on-hand to provide knitting guidance.

One of the Library's goals is to provide programs of interest to the people who live here. In March of last year Brookfield resident Star Strong presented a program on her visit to Hudson Bay, Polar Bay and local culture. Neighbors John and Janet Poeton delighted children and families with a children's reading program in June. The Arts Bus visited twice, once at the Old Town Hall coinciding with the Opening Potluck in June and again at the Library later that same month, along with a story and craft activity. Both were well attended and appreciated. Tim Brookes presented his Vermont Council on the Humanities-sponsored program, Endangered Alphabets, Cultural Erosion and the Future of the Written World, in September. The Library is thankful that we are able to use the Pond Village Church and the Old Town Hall facilities to host many of our programs.

The Library will no longer be holding book sales and our ability to take donated books is limited. If you wish to drop off or donate books, please contact the Library directly and speak with Laura. The Staff and Board members are proud of our Library. We welcome suggestions for programs and materials and hope to see many of you soon.

Laura Rochat, Librarian

Board Members: Kym Anderson, Amy Borgman, Dan Childs, Emily Noyes, Cat Wright

### **Brookfield Historical Society 2017**

The Brookfield Historical Society experienced a major loss on March 23rd with the sudden death of long-time trustee Jacalin Wilder. Her unstinting dedication to the Society was a key element in the progress that the organization has made over the last three decades. The vision, tempered by pragmatism, that Jackie brought to the deliberations of the Board of Trustees was invaluable. Jackie's contributions to the Society were innumerable, but it was her role as curator that is perhaps most noteworthy. Serving as curator since 1984, Jackie markedly improved the organization of the Society's collections and introduced the best practices of museology for the maintenance of those collections. In recognition of Jackie's devoted and meritorious service, the Board of Trustees has decided to erect a granite garden bench on the

grounds of the Marvin Newton House to honor her. Contributions for that purpose are being actively solicited.

The Society provided an opportunity to escape the doldrums of mud season by co-sponsoring with the Vermont Humanities Council the appearance of Rebecca Rupp, a science and history writer, who offered a presentation on “The Surprising History of Garden Vegetables.” Rupp’s well-received talk was followed by a community potluck supper.

The 14<sup>th</sup> annual Ice-Out contest sponsored by the Society concluded on April 17 at 3:14 PM when a cement block attached to “Dunkin” plunged through the rotting ice of Sunset Lake. The winner of the contest was John Martin of Williamstown whose estimate was closest, as he guessed 3:15. The fundraising contest netted a total of \$562, and Martin’s share was \$141. In other seasons Martin and his wife, Dot, are often seen in the lake in wetsuits training for triathlon competitions.

The featured exhibit in the Marvin Newton House this year focused on “Winter in Brookfield.” Curated by Elinor Gray, the exhibit items were largely drawn from the collections of the Society, including ice harvest tools, snow removal equipment, winter clothing, and a boot dryer invented by Brookfield resident Benjamin Buxton.

A perfect July afternoon provided the backdrop for a tour of the progress of the ongoing garden project at the Marvin Newton House. Headed by Master Gardner Bridgette Lackey and assisted by Carol Rogers attendees were able to view the progress made by volunteers involved in a multi-year effort to bring to realization the Victorian garden plan originally designed by Beth Urie. The Marvin Newton House project is registered on the approved project list of the University of Vermont’s Extension Master Gardener Program.

On August 13th rain clouds parted just in time for the annual Helen Daly and Margaret Stone Ice Cream Social. Pat and Ray Mayer organized the event and dished out ice cream to the largest crowd ever to participate. Those in attendance were treated to an extraordinary assortment of cookies baked by Barbara Daly. As they have on previous occasions, the Bear Mountain Jammers led by Brookfield’s Larry Brassard enlivened the event. The recently reconstructed snow roller shed was dedicated to the memory of Trustee Angus Roy MacAskill. A special guest at the dedication, Richard Hovey, author of *Snow Rollers of Vermont*, offered remarks on the construction and operation of snow rollers. An added feature was the presence of Master Gardener Bridgette Lackey and a contingent of aspiring master gardeners who were eager to discuss their project.

The featured speaker at the annual meeting of the Society in October was Susan Nevins whose presentation on “The Lynde Family of Brookfield, Vermont” attracted a large and curious audience. The untold and compelling story of John Lynde, a free African American who served in the Continental Army, is based on Nevins’ extensive research in Revolutionary War Records. After the war Lynde and his mulatto wife settled in Brookfield where he raised a family and became a well-respected member of the community. Nevins’ groundbreaking research has revealed, for the first time, how Brookfield became racially diverse in the late 1700s.

Before winter set in the second phase of restoration of the exterior of the Marvin Newton House was completed with the repair of the foundation wall and complete clapboard replacement of the east side of the house ell.

The Society has gratefully received a generous legacy in the amount of \$5,000 from the estate of Sarah “Sally” Roberts of Friendship Maine, who died in May at the age of 100. Sally, who had deep and extensive family roots in Brookfield, was very much interested in her family history and fostering the mission of the Society. Her sister, Catherine “Kay” Withington summered for many years in Brookfield at the family homestead, “Woodbine Cottage,” and was a trustee of the Society, as was her aunt, Anna Clark Jones, who was a founder of the Brookfield Historical Society in the 1930’s and an important benefactor.

Current Trustees:

Gary Lord, President

Pat Mayer, Secretary

Greg Wight, Treasurer

Elinor Gray, Historian/Genealogist

Greg Sauer, Newsletter and Blog Editor

Perry Kacik, Membership Director

Bonnie Fallon

Barbara Daly

Elaine Manghi Buck

Sarah Isham

### Highway Department

Note: if anyone has need for fill material, please contact the Highway Department. Remainder from ditch cleaning and related maintenance will be available in Fall 2018.

As in the past: too many road signs are being stolen in the town of Brookfield. Not only are the signs expensive, but the time and cost invested in their replacement must be considered. All should consider the cost involved in keeping our town roads marked. If you know anyone with Brookfield road signs please have them returned to the town garage.

We want to thank Arnold Chase for his valuable help with road repair and grading. We’ve been fortunate to have his expertise.

Ray Peck, Road Foreman

**Note:** The Town’s policy regarding use of the Town’s sand supply for private driveways is: residents are allowed to collect up to 15 gallons of sand (the equivalent of 3 x 5-gallon buckets) per trip to the Highway Department garage. (Adopted by the Selectboard: December 26, 2005)

## **Green Up Day Report**

May 5, 2018 is our next Green-Up Day. The town garage and I will be open for receipt of roadside trash from 8:30 - 4:30. I'm hoping to see more young people and children come out for the few hours needed to get together and pick up trash in every neighborhood. One morning a year doesn't seem like a lot to ask. Each year I see fewer people; the 'old guard' continues to show up. Last year the town fathers contributed \$200 of town money to the Green-Up committee in Montpelier. I hope they do the same this year.

Again this past year, one roll-on bin was not quite filled with trash. A couch took up a lot of space. I'm grateful that the redeemable cans and bottles have largely been separated from the other trash. Little metal came in. Ray Peck will take metal for redemption, if it's still available, when there is enough to fill a truck. The pile of tires was large, as always. Nobody attempted to hand off hazardous waste, a big plus. The HERALD will give notice of the hazardous waste day. Yes, mindless people continue to throw out trash, but our town does look better after our citizens have helped clean it up. This is about community, which we need more of.

May 5, 2018 is coming quickly. A few hours of attentive focus can accomplish a lot. Large items you can't get to the town garage must be reported to me, and left conspicuously by the roadside; the road crew, bless them, will pick them up on the Monday following. Bright clothes, good boots, long pants (tick protection), tough gloves, Green Up bags (available at the town office Tuesday - Thursday, and the school), or other heavy trash bags, pails for sharp items (don't pick up any drug paraphernalia; report the location, please), and separate bags for redeemable containers (most appreciated) are the tools for the job. Please, bring children; they love taking part because they're being useful; and they are natural mountain goats.

Many thanks to those who took part, and with anticipation for those who will take on this important project in 2018.

Respectfully submitted: Bonnie Fallon (276-3105)

### **Brookfield Community Partnership**

During 2017, from June through October, the Old Town Hall was bustling with activity. We presented 56 events, which represented a wide variety of interests, and appealed to audiences of all ages. Most of the events are free of charge.

On one late summer day the Old Town Hall was bursting at the seams with people, wild with anticipation for Brookfield's first circus. Following carnival games and activities, Troy Wunderle took the stage and dazzled everyone with his magic buffoonery, uni-cycling and dynamic stage presence. We will always remember the day the circus came to town!

As our friends and neighbors gather regularly at the Old Town Hall, there is a growing feeling of community. Ours is a place for the young and the not-so-young to gather, to learn new things, to enjoy the arts, and to become increasingly aware of what our state has to offer.

The Old Town Hall has become a very special place to all of us. How lucky we are to have this resource in our tiny Pond Village.

Last spring the word went out to the friends of the Old Town Hall, “We’re painting the front of the building”. Enough people responded to the request for donations that there is now a fresh coat of gleaming, white paint on the front of the building. It is the first time that the front has been painted in many decades. Now it looks sharp for all of our wonderful up-coming summer events in 2018.

In addition to sprucing-up the façade of the building, volunteers deep-cleaned the wood floors of the main hall last summer. This spring the concrete front steps will be completely replaced, thanks to a generous grant from the Lamson Howell Foundation.

The next big capital project will be to paint the south wall of the building. We are planning to raise the money for this challenging project this spring and summer.

One of the goals of BCP is to promote the rental of the building for weddings and other events, which helps to cover BCP operating expenses, while serving the community, as a reasonably-priced venue for special occasions. For more information about renting the Old Town Hall please contact Perry at [pkacik@gmail.com](mailto:pkacik@gmail.com).

We thank all our friends and neighbors who have supported the activities at the Old Town Hall. As an all-volunteer organization, we welcome your ideas and encourage your participation in our events.

BCP Board of Trustees: Ted Elzey, Chair; Steve Reid, Vice Chair; Jon Binhammer, Secretary; Dan Childs, Treasurer; Billi Gosh, Betsy Hale, Perry Kacik, and Curtis Koren.

For information please contact Ted at 276-3020.

### **Dog Licenses Sold 2017**

There were 223 dogs registered in 2017 (a decrease of 15 from last year). For every license sold, \$5.00 is paid to the State of Vermont for rabies control and spay/neuter programs. Some of the money goes towards the purchase of the tags and registration forms.

It is extremely important that all dogs are registered (and it’s a State law). Several times during the year, the Constable is contacted for stray dogs. One registered dog was found at Exit 4 and then transported to Williamstown. With its current tag, he was able to find the owner.

A second reason to register is that we keep a copy of current rabies certificates at the office. If a dog bites anyone, we have proof that the dog has had its rabies shot.

#### **Registration Fees:**

On or before April 1 <sup>st</sup>	spayed/neutered dog	\$ 9.00
	unaltered dog	13.00
After April 1 <sup>st</sup>	spayed/neutered dog	13.00
	unaltered dog	17.00

## 2018 Rabies Clinic

You will be able to register your dog(s) at the clinic.

The rabies clinic will be held at the Brookfield Elementary School on **March 31<sup>st</sup> from 9-11** with Dr. William Barry.

Respectfully submitted, Teresa Godfrey, Town Clerk

### Brookfield Public Safety Advisory Committee

The Brookfield Public Safety Advisory Committee held 9 monthly meetings and continued to monitor the public safety environment during Fiscal Year 2017 and held 5 meetings in the first half of FY 2018. The Committee's email is [publicsafety@brookfieldvt.org](mailto:publicsafety@brookfieldvt.org) and its website page is <https://www.brookfieldvt.org/public-safety/>.

**Orange County Sheriff's Department (OCSD) Activities-** In FY 2017 the OCSD performed 295.25 hours of patrols of a possible 315 hours budgeted at a contract rate or \$38.00 per hour for a total cost of \$11,219.50. In FY 2018 to date: The \$12,000 for the OCSD contract at \$40.00 per hour is at 50% completion after one half of the year has elapsed. 149.75 hours have been used on patrol for a cost of \$5990.

**Public Safety Education Event-** The committee developed and hosted a "Community Law Enforcement/Public Safety Education event" on March 17, 2017. However, the education event was poorly attended and at this time no educational events are planned.

**Traffic Sign Inventory-** The committee completed a traffic sign inventory by driving all of the roads and streets of Brookfield, to identify and determine the condition of the several hundred signs including speed limit signs, yield signs, stop signs, street and road name signs, cautionary signs and others. There was a significant number of signs damaged, vandalized, and missing. The inventory has been provided to the Highway Department to order new signs and sign posts

**Brookfield Traffic Ordinance-** The committee reviewed the existing traffic ordinance dated November 24, 1994 and the data from the traffic sign inventory and revised the traffic ordinance to conform with a model from the Agency of Transportation's Local Roads Program. The Board of Selectmen adopted the ordinance at their Public Hearing held prior to their regularly scheduled meeting on December 11, 2017.

**Pond Village Parking-** At the request of the Select Board the committee is looking into possible solutions to the shortage of safe parking in Pond Village. We would welcome suggestions from the public.

**Sign Replacement-** The Highway Department will be placing sufficient speed limit signs to cover the Northern part of Stone Road. At that time enforcement of speed limits and roadway obstacles will begin. Additional signs on other roads will be installed as weather permits.

**Speed Display Signs-** The Select Board has charged the committee to look into the purchase of radar speed display signs to augment law enforcement efforts of the Vermont State Police (VSP) and the Orange County Sheriff's Department (OCSD)

Respectfully Submitted:

Joy Kacik, Stuart Edson, Kevin Joyal, Mike Stoddard, Lewis Stowell

## **ECFiber**

Brookfield is a member of ECFiber, the East Central Vermont Telecommunications District, Vermont's first Communications Union District. ECFiber is owned by its 24 member towns, and is self-sustaining. Local taxpayer funds cannot be used to subsidize the District's operations.

In April 2017 the District completed a \$14.5 million offering of Series 2017A Bonds to refinance the remaining original debt, cover 2017 capital expenditures, and complete the design and make ready for 250 miles of construction in 2018, including construction in Brookfield. As of Dec 2017, 529 miles of fiber-optic network had been built and "lit" in parts of 21 member towns, serving about 2300 customers including approximately 25 in Brookfield. ECFiber plans to continue to raise capital through the municipal bond market in 2018, 2019, and 2020, and to complete 1400 miles of network covering all underserved locations in its 24 towns by 2020.

ECFiber has made the decision to build out the town of Brookfield in 2018. What this means is that by the end of 2018 most of the residents of Brookfield should have access to high speed internet connection.

ECFiber is pleased to offer:

- Reliable high Internet speeds, which are symmetrical (the same in each direction) and are not "up to" as offered by other providers
- Simple, stable pricing with no contracts, fine print, or data caps. Over the last two years ECFiber has increased its speeds but not its prices.
- Local and personable customer service. Phones are answered by an employee during business hours without an automated queue.
- Local ownership and control - governing board members meet monthly to set policy and are actively involved in promoting ECFiber within the community.
- Valued community services. For example, ECFiber offers over 25 community anchor institutions (schools, town facilities, and libraries) its highest level of service for its lowest monthly fee.

In 2017 ECFiber continued its practice of raising speeds but not prices, by announcing that the District's tiers of service would now be set at 17/40/200/700 Mbps.

For additional information, visit the website, email or call the office or Dan Childs, Brookfield's delegate to the ECFiber Governing Board.

Website: [www.ECFiber.net](http://www.ECFiber.net) | Office: (802) 763-2262 | Email: [support@ecfiber.net](mailto:support@ecfiber.net)

Delegate: Dan Childs, 802-276-3808 [Sputtydog@hotmail.com](mailto:Sputtydog@hotmail.com)

## Brookfield Zoning Administrative Officer 2017 Report

The following actions have been taken during the year 2017:

Development Permits	21
Subdivision Permits	1
Notification Letters	16
Referral to the Board of Adjustment	2
Referral to the Planning Commission	2
Non-conformance Letters	8

All relevant zoning and development regulations can be found online at <http://www.trorc.org/towns/brookfield/>:

- Base Zoning Map (04/12/10)
- Brookfield Development Bylaw (04/12/10)
- Brookfield Subdivision Regulations (11/14/05)
- Flood Hazard and Shoreland Overlay Map
- Flood Hazard Bylaws
- Shoreland Bylaws

Subdivision applications, development permit applications, and fee schedules are available at the Town Office as well as online at <http://www.brookfieldvt.org/about-us/planning-zoning/>:

- Permit application fees
- Development Permit Application
- Subdivision Permit Application
- Access permit application

Please refer to the appropriate documentation when you are considering subdividing, building, or developing your property. The Zoning Administrative Officer MUST be informed in writing (via permit application) of all proposed development EVEN in cases where a permit or fee may not be required (this includes farm structures and small outbuildings). You are strongly encouraged to contact the Administrative Officer with any questions prior to starting a project.

Also, there are State permits that must be obtained before certain buildings can be constructed. Please make sure that all State permits are in place prior to applying for a building or subdivision permit.

Please don't hesitate to contact the Administrative Officer at [zoning@brookfieldvt.org](mailto:zoning@brookfieldvt.org) if you have questions or would like to set up a time to meet. You can also leave a message for the Administrative Officer at the Town Clerk's office, 802-276-3352.

Thanks to Dee Montie for her many years of dedication to the town as Administrative Officer. Dee stepped down from this position in August as she and her husband left the area to be closer to family.

Respectfully submitted,  
Stuart Edson, Zoning Administrative Officer

## 9-1-1 Report

If an emergency responder cannot locate your residence, is it because you do not have your assigned 9-1-1 address displayed so it can be seen from the road? Is your residence one of the many throughout Brookfield that does not display your 9-1-1 address? Emergency responders – State Police and/or ambulance – may be responding based on receiving a phone call. Help them help you – show/display your 9-1-1 address.

Is there someone residing in your residence who has a physical disability? Hard of hearing? There is an E911 Disability Designation form on the E911 website – link [http://e911.vermont.gov/sites/e911/files/pdf/E911-Disability\\_Designation.pdf](http://e911.vermont.gov/sites/e911/files/pdf/E911-Disability_Designation.pdf) - where these disabilities can be identified so the emergency responders will be aware of the disability challenges when responding to and approaching a residence. Help them help you in a time of need.

Questions? Contact me at 276-3277, Chuck Barnum, 9-1-1 Coordinator

**Safeline, Inc.** is a 501(c)(3) non-profit organization that provides free and confidential services for victims of domestic violence, sexual abuse and stalking in Orange County and northern Windsor County.

During the fiscal year ending June 30, 2017, Safeline’s staff and volunteers provided 2,251 services for 362 victims of domestic violence, sexual abuse and stalking. **70 services were provided for 7 victims who identified themselves as residents of Brookfield.** It is likely that these statistics are understated, as victims often choose not to give any identifying information out of fear for their own safety. Most of the victims have children within their family.

A trained advocate is always available to provide crisis support, safety planning, resources, information and referrals through Safeline’s 24 hours a day/7 days a week Hotline (1-800-639-7233). Survivors can also choose from a wide array of additional services including legal advocacy, day shelter services, job readiness skills development, and financial management education.

In addition to providing direct services, Safeline is a resource for the community at large and is committed to changing the culture of violence. As part of this work, Safeline offers a full range of prevention education for community organizations, schools, medical centers, faith communities, youth groups, and anyone who is seeking information about domestic violence, sexual abuse and stalking. Safeline’s staff offered “How Domestic Violence Effects Children and What You Can Do to Help” for local school personnel.

We thank the voters of Brookfield for your support as we strive to end domestic violence and sexual abuse.

**Central Vermont Council on Aging (CVCOA)** would like to request \$350 from the Town of Brookfield for fiscal year 2018-19.

Central Vermont Council on Aging is the primary agency serving older Vermonters aged 60 and over as well as their families and caregivers throughout the 54 towns of Central Vermont. We are a private nonprofit that assists these elders to remain independent for as long as possible. All services are made available to our clients at no charge, without regard to health, income or other resources.

The funding provided by the 54 Central Vermont towns we serve is essential to Central Vermont Council on Aging, and directly serves its mission of supporting elders and family caregivers in leading self-determined, healthy and dignified lives in their homes and communities. We accomplish this by connecting seniors to a wide array of benefit programs and services that they need to thrive.

The financial support from the town of Brookfield helps to ensure that the resources are available to support the well-being of older Vermonters in the town of Brookfield. Please review the report of services that accompanies this request for a list of some of the many services that we make available to the seniors in your town.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 35 Brookfield residents. Case Manager, Brenda Traegde is designated to work directly with the seniors in Brookfield. Central Vermont Council on Aging devoted a total of 225 hours of service to Brookfield seniors.

All of us at CVCOA thank the residents of Brookfield for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

### **Greater Randolph Senior Center**

The Greater Randolph Senior Center requests that you put to ballot our request for a \$2,000 (Two Thousand Dollars) appropriation from Brookfield's voters. Our service area is Brookfield, Braintree, and Randolph. [We request \$2,000 each from Braintree and Brookfield and \$15,000 from Randolph.] During our fiscal year 2017, the Center provided 14,934 meals (partially funded through Central VT Council on Aging and the VT Center for Independent Living); 8,416 meals were delivered to people through our Meals on Wheels program, which helps seniors and the disabled to live independently in their own homes and continue to participate in their communities. The Center served 6,518 lunches to people who came to the Center to meet with friends and join in such activities as bingo, card games, book club, mahjonn, foot clinics, flu shot clinic, crafts, and exercise classes, live music, speakers, and trips. Adults of all ages are welcome and encouraged to become involved in our activities and take advantage of our meals programs.

We are aware that Brookfield residents are able to go to other senior centers, however, it is our center that is tasked with providing the Meals on Wheels (MOWs) program to Brookfield residents who need it. Eligibility guidelines, for people 60 years old and up, are as follows: *A person is eligible if he/she is 60 years of age or older and unable to leave the home without considerable difficulty and/or assistance and experiences a physical or mental condition making them unable to obtain food or prepare meals on a temporary or permanent basis.* Also eligible is a spouse of an eligible participant (regardless of age) and people under 60 years of age with a disability if they reside with or are in the care of people receiving MOWs. We are able to deliver MOWs to people who are disabled, living on their own and under 60 years old, if application is made, and approved, through the VT Center for Independent Living (Montpelier office, 802-229-0501).

For people who have had surgery, such as a knee or hip replacement, they would be eligible to receive MOWs on a temporary basis, to help during their recuperation period (if 60 years or older). Please spread the word that the Randolph Senior Center provides the MOWs program and confirmation of eligibility and sign up may be done over the telephone. Over the past year, we delivered meals to three Brookfield residents, included in our Long Route.

We presently have no Brookfield representative on the Board of Directors and would like to change that. Our Center is available to Brookfield residents for family parties/dinners/memorial services or meetings.

We receive revenues from participant donations in our meals programs; from community members of Braintree, Brookfield and Randolph; from municipal contributions, fundraising activities, Bequests, gifts made "In Memory of" and from the Central VT Council on Aging and VT Center for Independent Living.

We provide rewarding opportunities for volunteers. Volunteers help in the kitchen, serve lunch and set and bus lunch tables, deliver Meals on Wheels (on one of the three routes we have), bake goods for our many fund raisers, fold and label the monthly newsletters, provide computer and AARP tax assistance, host educational programs, and, in general, make the Center a welcoming place to visit. Our nine-member Board of Directors is composed of volunteers and each serves a three-year term.

The continued support of the Brookfield community helps to ensure that our Meals on Wheels program is available to all residents who need it, whether on a temporary or permanent basis, and that the Senior Center remains open and functioning as a social center, for now and into the future.

Emilie P. Daniel, Executive Director

### **Vermont Center for Independent Living**

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and

systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'17 (10/2016-9/2017) VCIL responded to over **3,000** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **357** individuals to help increase their independent living skills and **13** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **165** households with information on technical assistance and/or alternative funding for modifications; **80** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **97** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **534** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **49** people and provided **22** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '16, VCIL provided direct services to Vermont residents utilizing the following programs/services:

- Information, Referral and Assistance (I,R &A)
- Home Access Program (HAP)
- Meals on Wheels (MOW)
- Peer Advocacy Counseling (PAC)
- Sue Williams Freedom Fund (SWFF)
- Telecommunications Equipment Distribution Program (VTEDP)

To learn more about VCIL, please call VCIL's toll-free I-Line at: 1-800-639-1522, or, visit our web site at [www.vcil.org](http://www.vcil.org).

### **Capstone Community Action**

Capstone Community Action thanks the residents of Brookfield for their generous support this year!

Since 1965, Capstone Community Action (formerly known as Central Vermont Community Action Council) has served low-income residents of Lamoille, Orange,

and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. We help people build better lives for themselves, their families and their communities. This year, Capstone Community Action served 15,064 people in 8,931 Vermont households through Head Start and Early Head Start, business development, financial education, food shelves and nutrition resources, housing counseling, tax preparation, teen parent education, emergency heating assistance, home weatherization, workforce training, healthcare navigation, and more.

Programs and services accessed by 78 Brookfield households representing 102 individuals this past year included:

- 15 individuals in 8 households accessed nutritious meals and/or meal equivalents at the food shelf.
- 10 households with 26 family members were able to keep heating their homes with help from our Crisis & Supplemental fuel programs as well as other utility costs.
- 2 individuals in 2 households worked with housing counselors to find and retain affordable, safe, secure housing.
- 1 household received emergency furnace repairs, making them warmer and more energy efficient for residents.
- 1 household was weatherized at no charge, making them warmer and more energy efficient.
- 4 people attended classes or met one-on-one with a financial counselor to be better able to manage and grow family finances.
- 3 entrepreneurs received counseling and technical assistance on starting or growing a business.
- 13 residents had their taxes prepared at no charge by Capstone's IRS certified volunteers ensuring them all the refunds and credits they were due.
- 1 person saved towards an asset that will provide long-term economic security.
- 2 childcare providers received nutrition education and were reimbursed for the cost of serving nutritious meals and snacks to the 35 children in their care.

Capstone Community Action respectfully requests a budget allocation of \$300 from the citizens of Brookfield to be determined at the next Town Meeting. Our request remains the same as last year; we are not seeking an increase.

### **Green Mountain Economic Development Corporation**

On behalf of the Board of Directors of GMEDC, I would like to thank the Town of Brookfield for supporting us for many years; we hope you will continue to do so. We constantly look for ways to help all 30 towns in our district in a manner they find responsive to their needs and consistent with their expressed goals and

objectives. Our primary mission is to increase the employment, tax base, housing stock and the overall economic vitality and well-being in our region.

We are proud that GMEDC remains a well-respected and highly effective Regional Development Corporation (RDC). Through collaboration with our 11 counterpart RDCs, the Agency of Commerce and Community Development (ACCD), our Small Business Development Center (SBDC) Business Advisor who shares our office and our CEDS partners: Two Rivers Regional Commission (TRORC), the Springfield Regional Development Corporation (SRDC) and South Windsor Regional Planning Commission (SWRP) we work hard to benefit our constituents by teaming with a multitude of local, state and federal officials, elected representatives and their staffs. Vermont remains a small state which allows us to know who to deal with in order to get something important done.

Below is a sampling of our ongoing projects to illustrate the range of assignments we get involved with:

- Workforce Development is enormously important to our state. GMEDC focuses on it by working actively with our three Regional Technical Centers and the Departments of Labor and Education. I participate in a statewide steering caucus and three of the recently elected GMED board members, Ken Cadow, Pat Moulton and Cathy Tempesta, are deeply invested in developing high school and post-secondary curricula to equip young Vermonters with education required for excellent jobs in manufacturing, healthcare and other careers which require technical skills. I believe that support like ours will have a significant effect on the future prosperity of Vermont.
- Planning and development support - We actively partner with ACCD, TRORC, USDA and various Chambers of Commerce and boards to help towns and communities strategize and implement initiatives to improve their cultural, economic and overall vibrancy. This includes finding grant support for planning and feasibility studies, grants and low-interest loans to redevelop vacant schools, municipal and privately-owned buildings, land or other facilities. We take this work very seriously and we enjoy it.
- Housing - We are actively engaged with Housing Vermont, Twin Pines and Down Street Housing to search for and investigate the feasibility of sites or existing buildings suitable for housing development, especially in our downtown districts. The lack of housing in our region is a most limiting factor to employers seeking homes for job prospects. Transportation is expensive and more units are needed every year to fill this gap. Studies are underway in several towns for advancement in FY2019.
- Brownfield Remediation - GMEDC has developed expertise in managing the remediation and reuse of contaminated properties by employing the qualified exemption RDCs are granted under Vermont statute – the BRELLA Program. With

prior testing and State approval, we can acquire damaged property without environmental risk from pre-existing conditions, arrange funding or loans for the cleanup and pass title to subsequent owners risk free. In the process, we return properties to productive use and employment, most often in our commercial districts. We expect that two projects will move forward for implementation in FY 2019; one of them will be a community solar development.

- Disaster funding - GMEDC received a grant to provide interest-free loans to small businesses damaged by flooding, fires or other disasters. We expect to increase the amount available to us from USDA and will publicize its availability throughout our district. As the loans are repaid, 100% of the money will stay in our account and become available to new applicants. Following a fire in downtown Hartford and the July 1st storm which tore up several of our towns, we are pleased to have this option available to us.

- Creative Economy - our CEDS District, East Central Vermont Economic Development District (ECVEDD ) is a nonprofit which supports the best interests of the 40 towns in our combined territory. An ongoing study supported by a federal grant determined that 10 to 12% of the gross annual economy is related to this employment sector: individuals, businesses and organizations involved in music, the arts, publishing, design, media and a host of other activities. We are working hard to identify, publicize and support these endeavors on a regional basis which includes towns in New Hampshire across the Connecticut River. Substantial time has been devoted to working with Dartmouth College and its various departments to help focus this energy. I also serve on a statewide steering committee with the Vermont Council of the Arts.

In closing I would like to respectfully ask for your support again. The fees for GMEDC membership are based on a formula of \$.50 per capita, using population estimates from the VT Department of Health and the U.S. Census Bureau. As of 2015, Brookfield had an estimated population of 1,288, so this year's membership would total \$644.00.

Robert E. Haynes, Jr., Executive Director

## **County of Orange, Vermont Annual Report 2017**

This report highlights the activities and expenses of Orange County during the county's 2017 fiscal year which began February 1, 2017 and ended January 31, 2018.

### **County Support for the Sheriff's Department**

The Orange County budget supports basic civilian operations at the Sheriff's Department. The Sheriff's department budget accounts for about 63% of the total county budget. We support the Sheriff's department at a higher level than many surrounding counties due to the fact that there are no other 24/7 staffed law enforcement agencies in Orange County. This 24/7 capability is most vital as it applies to domestic violence cases. We attempt to level fund the department's portion of the

county budget where appropriate. The 2018 fiscal year budget includes increases in wages for civilian dispatchers in order to remain competitive and retain good workers. The training budget is also increased mostly due to constant changes in mandatory law enforcement training.

You can call the Sheriff's department directly for assistance at all hours: (802) 685-4875.

### **County Courthouse**

Good News! The 1997 bond has finally been paid off and in fiscal year 2018 Orange County will receive the first of ten annual interest rebate payments as the result of a debt restructuring by the Vermont Municipal Bond Bank.

During the past year the south side of the courthouse was scraped and repainted. All the shutters on that side were removed, repaired and also repainted. This work involved lead paint remediation and was hampered by many weather delays, but was finally completed in August.

The other significant project of 2017 involved replacing the sewer line from the courthouse to the connection to the town sewer line on Court Street. This line had backed up a few times during the year and it was best to replace the entire line.

Projects planned for fiscal year 2018 include installing a generator. In the past year we had several power outages that completely disrupted court operations including a day on which over 60 potential jurors had to be sent home. The funds for the generator will come from our Capital Reserve Fund. We will also be painting the north side of the courthouse, attending to those shutters and also beginning some interior painting. The interior of the courthouse has not been painted in over 10 years and we'll be working to complete that work in due course.

As always, we encourage more interest and participation in the budgeting process. The preliminary budget hearing is always held in mid-December and the annual meeting in the last week of January. As per statute, we send notices of these meetings and copies of the proposed budget to town clerks and selectboards and publish notices in *The Journal Opinion* and *The Herald of Randolph*.

Please contact us with questions or comments at the courthouse: (802) 685-4610.

Orange County Assistant Judges: Joyce McKeeman, Corinth and Vickie Weiss, Tunbridge.

### **Orange County Parent Child Center Inc.**

The Orange County Parent Child Center Inc. (OCPCC) is a non-profit organization serving Orange and northern Windsor counties. We would like to request an appropriation from the Town of Brookfield in the amount of \$1000 in 2018.

Our mission is to help families with young children build a sense of place within their communities by connecting them to education, support, advocacy and wellness opportunities. Since 1989, families and providers have come to know us and access us as their primary community resource for any topic or need related to children and families.

One of 15 parent child centers in Vermont, the Orange County Parent Child Center strengthens families with young children and connects them to their communities. We accomplish this through home visiting, supervised visitation, weekly playgroups, case management, onsite programming, and community outreach events. Some of our programs serve all families while others require income eligibility or place an emphasis on pregnant and parenting teens and families lacking support due to social isolation, poverty, insecure housing, or lack of other vital community resources.

OCPC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, six free community playgroups, Kids Place supervised visitation and exchanges, Reach Up case management, Families Learning Together program, Early Care & Education, parent education, kinship care support groups, and resource & referral services. You can learn more at [www.orangecountypcc.org](http://www.orangecountypcc.org).

Last year, with the continued support of your community, we were able to serve 12 families from Brookfield including 20 adults and 38 children. Your support of \$1,000 allows us to continue serving young children and families in Brookfield.

Mary Ellen Otis, Executive Director

### **Orange County Sheriff's Office**

In 2017 the Orange County Sheriff's Office provided a wide variety of proactive and reactive services in the Town of Brookfield. In addition to the town contract hours, the Sheriff's office utilized funding from DUI grants and other sources to provide Brookfield with law enforcement presence.

The Sheriff's office responded to a wide varied of calls to include burglaries larcenies, vandalisms, family problems, juvenile problems, sex crimes and traffic problems to name a few.

During the year I attended the Brookfield Public Safety Advisory Committee meetings. The committee worked on several projects such as traffic sign inventory and sign replacement, Pond Village parking issues and hosted a "Community Law Enforcement/Public Safety Education event at the Brookfield school.

The committee is currently looking at Speed Display signs. These are radar speed displays that show a vehicles actual speed.

The Orange County Sheriff's Office looks forward to continuing to provide law enforcement services to the Town of Brookfield and working with the Public Safety committee.

William Bohnyak, Sheriff

### **Orange County Court Diversion**

Orange County Court Diversion (OCCD) is a community based restorative justice program, offering cost-effective alternatives to the criminal and civil court system. Our primary focus is the Court Diversion program for eligible adult and juvenile offenders referred by the State's Attorney. Other programs include the:

- **Youth Substance Abuse Safety Program (YSASP)** for youth receiving civil complaints for underage alcohol or marijuana possession;
- **Driver's License Suspension Program**, helping Vermonters reinstate their licenses through income-sensitive fine repayment plans;
- **Pre-Trial Services Program**, providing support and services related to mental health and substance abuse for adults facing charges in criminal court.

The heart of our organization is Court Diversion. A Restorative Panel, comprised of volunteers from Orange County, works with clients to address the harm they caused to victims and the community while working on underlying factors that contributed to the criminal act. Clients must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel. Approximately 90% of the clients successfully complete our Court Diversion program. Those who fail have their cases returned to court for prosecution.

During the fiscal year that ended June 30, 2017, 183 clients were referred for services. Of those, 85 were referred from juvenile and adult court for criminal offenses, and 98 were referred for YSASP. With few exceptions, all cases involved offenses that occurred in Orange County. During FY17, OCCDP processed 12 cases in which the offender either resided in Brookfield, and/or the offense occurred in Brookfield. OCCDP's FY17 operating budget was \$110,930.00

For a number of years we have been proud to be supported by appropriations from every town in Orange County. Brookfield appropriated \$ 200.00 for FY17 to support OCCDP. Our program is requesting the same appropriation request for FY18. Questions and additional information concerning the program should be directed to Jessica Schmidt, Executive Director, Orange County Court Diversion, P.O. Box 58, Chelsea, VT 05038: (802) 685-3172

**The Arts Bus:** The Arts Bus has been on the road since 2010, providing children, ages 1 – 14, with opportunities to explore their individual creativity and develop their innovative abilities through the arts. A diverse curriculum of performing, visual and literary arts instruction and related projects and activities is offered by a talented and committed staff of artist-mentors, all of whom live and work in the communities we serve. When a child, or adult, walks on to the bus, they will find any number of activities prepared for them to enjoy: ceramics, music and movement, painting, mask making, visual arts, writing and storytelling, paper arts, theater and drama, clowning and mime. . . the list goes on and on, limited only by the boundless imaginations of our artists. There is no charge to participants to come on board the bus and enjoy our art activities; Arts Bus funds its programming through local donations, grants and fundraisers. Arts Bus thanks all those who have contributed to our organization, which has kept the bus rolling, as well as our wonderful volunteers! Working together on this locally developed, grassroots organization has made it possible to not only arrive at our 8 year milestone, but to grow and expand along the way (our original route in 2010 included 4 towns, and we are now up to 13 towns, with 100+ stops a year.) The Arts Bus is requesting \$1,200 in town appropriations for the 2018 fiscal year.

This past year, the Arts Bus made stops in Brookfield at the Town Hall, library and school. The Arts Bus also served Brookfield residents at public events in Randolph. Need more information? Visit our website: [www.artsbusvt.org](http://www.artsbusvt.org).

**Randolph Area Food Shelf:** The Randolph Area Food Shelf has been serving the local community since 1977, providing food to people in need in the towns of Randolph, Braintree, Brookfield, and East Granville.

In 2017 we provided food to 492 households in our service area, representing 1,371 individuals. Of these 492 households, 31 are in Brookfield, representing 95 individuals. Food Shelf clients made a total of 2,340 visits in 2017.

In addition to our regular food pantry, the Food Shelf administers two USDA federal nutrition programs: The Commodity Supplemental Food Program and the Emergency Food Assistance Program. Also in 2017, the Food Shelf's School Kids Program (SKiP) served over 5,640 lunchtime meals to kids over 10 weeks in June, July, and August and during the February and April school breaks. Finally, during the 2017 holiday season, we prepared and distributed 128 Christmas Boxes, which contained all the ingredients for a complete and healthy holiday meal.

The Randolph Area Food Shelf is overseen by a 9-member Board of Trustees and operates solely with the help of over 80 dedicated volunteers; there is no paid staff. Money appropriated from the Town of Brookfield by vote at town meeting will help us continue our mission as we strive to create a community in which every individual has access to sufficient food.

Many thanks to the Brookfield community for your support! For more information, or if you are interested in volunteering, please visit us on the web at [www.randolphareafoodshelf.org](http://www.randolphareafoodshelf.org) or call us at 802-431-0144.

**Vermont Rural Fire Protection (RFP) Program:** On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **19 years** of the program, **1054 grants** totaling **\$2.32 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservations Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made several adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. In 2017 we increased the maximum grant award amount from \$4,000 to \$5,000 per project. New Rural Fire Protection systems along with repair, replacement, relocation, and upgrades of existing RFP systems are eligible for grant funding on an ongoing basis. In 2015 we began considering applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year. Please be on the look-out for the grant announcement post-card in March 2018.

The annual budget of the Rural Fire Protection Program is \$190,000 per year, \$110,000 of which is awarded in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your 2018 town budget to support the Rural Fire Protection Program. Since last year's appropriation request, we have received almost \$10,000 in town appropriations from almost 100 towns, with contributions still coming in. We are deeply grateful for this ongoing support.

214 Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities.

Tom Maclay, Chair  
Rural Fire Protection Task Force.

For more information please contact Troy Dare at (802) 828-4582 (dryhydrantguy@yahoo.com) or Jill Arace at (802) 496-5162 (jill.arace@vacd.org)

### **VISITING NURSE & HOSPICE FOR VT AND NH**

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) would like to express our gratitude to the Town of Brookfield for its longstanding support. Understanding the significant pressures on the town budget, we respectfully ask for your consideration of our request for funding in the amount of \$3,600.

VNH is an integral part of the community healthcare system in Brookfield. Without the services that we provide, there would be a significant gap in the community's continuum of care. Last year, VNH provided 479 visits to Brookfield residents of all ages and at all stages of life regardless of ability to pay. As the foremost team of hospice and home health experts for over 160 communities in Vermont and New Hampshire, VNH delivers nursing, hospice and rehabilitation services at home with proven effectiveness, integrity and compassion. Just as local families have counted on us since 1907, you can count on us today.

Our nurses, therapists, and social workers provide assessments, medical care, and education to assist people in maintaining their independence. In addition, we offer regular, free and low-cost blood pressure screenings as well as diabetic and non-diabetic foot care at our community wellness clinics. Patients, particularly our frail elderly and disabled, people with terminal illness, those recovering from major surgery or illness, and children with chronic medical needs, benefit through being able to receive the care they need in the familiarity and comfort of home. We urge you to consider the importance and cost-effectiveness of the work that VNH does to ensure the health and well-being of the community. Home healthcare is significantly less expensive than care provided in institutional settings.

Town funding and other contributions help close the gap between reimbursement for services provided and costs of those services. With adequate town funding, an affordable option for home healthcare is available to all Brookfield families in need. In order to continue meeting these needs, we urge the Town of Brookfield to budget continued financial support of Visiting Nurse and Hospice for Vermont and New Hampshire.

**On behalf of the people we serve, we thank you for your continued support.**

Jeanne McLaughlin, President & CEO (Contact: 888-300-8853)

## **VERMONT DEPARTMENT OF HEALTH**

**Your local health district office** is in Barre City at the phone number below. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. By partnering with community groups, we also address the many social determinants that impact health. These factors are: education, transportation, housing, poverty, public safety, community engagement, and health care. Some examples of our work in 2017 include:

**Supported healthy communities:** The Health Department's 3-4-50 initiative aims to engage multiple sectors – business, education, municipalities – in implementing policies and strategies that will reduce the three (3) behaviors of tobacco use, physical inactivity, and poor diet that lead to four (4) chronic diseases of cancer, heart disease and stroke, diabetes, and lung disease that result in more than 50% of deaths in Washington County. Some local examples include, awards of Worksite Wellness grants and school Wellness Policy development that promote healthy eating and physical activity. VDH has also partnered with Community Connections for tobacco prevention education with adolescents.

Work continues to be done to build trauma-informed communities that understand Adverse Childhood Events (ACEs) and how they impact the health of our community. One in every four of Vermont's children have experienced a significant adverse childhood event. That is important data as we work with schools, clinics, and providers in creating a prevention model of mental and physical health across the life-span. The Childhood Trauma Education Initiative has provided collaboration and technical assistance to organizations and schools working on becoming trauma-informed and we

have seen these efforts expand to many of our area schools and into the surrounding communities through the Building Flourishing Communities initiative.

**Provided WIC nutrition services and healthy foods to families:** We served 1640 pregnant women and children to age five in the Barre district with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with employers, grocery stores, and farmers markets across the state to enable women and children in our community to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month. Brain development depends on healthy food, and WIC support during pregnancy and early childhood benefits the growth of our families. Together with WIC, our Public Health Nurses refer families to the Family Center, Nurse Family Partnership, and Children’s Integrated Services to promote healthy family development.

**Worked to prevent and control the spread of disease:** In 2017, \$15,014,203 of vaccine for vaccine-preventable diseases was distributed to healthcare providers statewide. Community education on the prevention of mosquito and tick-borne illness was provided at a variety of venues through collaboration with the Central Vermont Medical Reserve Corp (MRC at [oncallforvt.org](http://oncallforvt.org)).

**Aided communities in addressing substance abuse and misuse:** Regional Prevention Partnerships statewide worked to increase state and community capacity to prevent underage and binge drinking, and reduce prescription drug misuse and marijuana use. In Washington County, we assisted grantees with creating educational documents for municipalities on the benefits of limiting alcohol advertising and retail locations, educating the community on the safe storage and disposal of prescription medications, expanding prescription drug drop off locations, promoting federal drug takeback days, and hosting parenting classes.

**Contact:** Phone: (802) 479-4200, Toll-free: (888) 253-8786; [HealthVermont.gov](http://HealthVermont.gov)

## **Two Rivers-Ottawaquechee Regional Commission (TRORC) 2017 Year-End Report**

The Two Rivers-Ottawaquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the region’s quality of life. Our staff provides technical services to local, state and federal levels of government and to the Region’s citizens, non-profits, and businesses. The following are highlights from 2017:

### **Technical Assistance**

In 2017, TRORC staff assisted numerous towns with revisions to municipal plans, ranging from minor updates to comprehensive, substantive overhauls and assisted towns with Municipal Planning Grant applications.

### **Emergency Management & Preparedness**

TRORC helped coordinate the Hazardous Materials Statewide Commodity Flow Study to inform and update emergency response plans, hazard analysis and response procedures. Our LEPC #12 efforts with local emergency responders and town officials continue across the region. TRORC assisted all member towns with their Local Emergency Operations Plans and have been working with the final towns to complete the updates to municipal Hazard Mitigation Plans. Following the flooding event of July 1, TRORC worked with the majority of towns in our region on flood assistance and FEMA coordination. TRORC continues to work on closing out buyout properties and re-use park projects from the 2011 Irene flooding. To date, we have coordinated the purchasing of 142 homes damaged in Irene, helping to avoid future flood damage to structures on those sites.

### **Regional Energy Plan**

The Vermont Department of Public Service has approved TRORC's Regional Energy Implementation Plan and Regional Plan and awarded a "Determination of Energy Compliance." The Plans outline a pathway to implement the goals and policies of the Vermont Comprehensive Energy Plan at the regional level by setting regional targets for specific energy conservation, generation and fuel switching strategies, helping the state meet 90% of energy needs from renewable sources by 2050. TRORC is currently working with a number of towns on Enhanced Energy Plans to meet the new state standards and recommendations so that Town Plans can be given greater weight in Section 248 proceedings.

### **Transportation**

TRORC is administering the Grants-In-Aid program in our region to provide funding for towns to implement best management practices on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. Some of the projects include grass and stone-lined ditches, improvement and replacement of culverts, and stabilizing catch basin outlets. TRORC staff have also been busy with Road Erosion and Culvert Inventory projects with many municipalities, and we have continued sponsoring Transportation Advisory Committee meetings and facilitating meetings with our region's road foremen.

Specifically in Brookfield this past year, we provided emergency coordination assistance for the July 1 storm event, assisted with town highway timesheets, prepared zoning maps, coordinated a municipal roads Grants-In-Aid project on East Hill Road, and prepared two Better Roads grant applications for Stone Road ditching and culvert projects.

We are committed to serving you, and welcome opportunities to assist you in the future.

Respectfully submitted, Peter G. Gregory, AICP, Executive Director and William B. Emmons, III, Chairperson, Pomfret

**Vermont 2-1-1** is an Information and Referral program of the United Ways of Vermont. By dialing 2-1-1 from any phone in Vermont, you will receive up-to-date information and referrals on health services, human service resources, and community programs all across the state.

2-1-1 is a local call, free and confidential, and you will receive person-to-person assistance, 24 hours a day/7 days a week. Language translation services are also available, as is accessibility for persons who have special needs.

Vermont 2-1-1 is the entry point for the Fuel and Food Partnerships, Flu and other health clinics, plus all other local, state, and federal services.

2-1-1 serves as the Public Inquiry Line for the Vermont Division of Emergency Management & Homeland Security during a disaster or emergency incident. Vermont 2-1-1 staff will assist callers with evacuation routes, shelters, commodity points of distribution locations, federal reimbursement procedures and more.

Dialing the simple, three-digit number, 2-1-1, helps ensure that Vermonters have access to community, regional, and state-based services to help them with everyday needs and in difficult times.

- An Information & Referral program of the United Ways of Vermont
- Just dial 2-1-1 for 24/7 free and confidential information and referrals
- Helps to solve problems as well as links callers throughout Vermont with governmental programs, community-based organizations, support groups, and other local, regional, and state resources.
- More than 2600 programs and over 850 agencies are listed in the 2-1-1 database.

For further information: **Dial 2-1-1** or 1-866-652-4636 [www.vermont211.org](http://www.vermont211.org)

**Stagecoach Transportation Services 2017:** Thank you for your support of community transportation services. **In the past year, Stagecoach’s Dial-A-Ride System directly provided 231 door-to-door rides for Brookfield residents** either by volunteer drivers or on wheelchair accessible vehicles. Stagecoach’s Bus, Dial-a-Ride, and Partners Systems provided a total of **79,159** rides. All of Stagecoach’s transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. Thank you for your past support of community transportation services.

**Dial-A-Ride System** –Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. **In Brookfield, Dial-A-Ride offers direct access from home to medical treatments, social services, adult day care services, pharmacies, social events and food shopping.**

**Bus System** – Promotes economic development, energy conservation, mobility independence and quality of life. **Brookfield residents can access bus services to**

employment and shopping centers in Montpelier, Randolph, White River Junction, and the Hanover-Lebanon NH.

**Volunteer Driver Program** – Stagecoach uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our Dial-A-Ride Program. ***Volunteer Drivers connect friends, support independence and promote healthy living.***

**If you are interested in becoming a Stagecoach Volunteer Driver, please contact our office.**

**Information**-- Please feel free to contact us with questions or to request additional information on Stagecoach services at 802-728-3773.

### **White River Valley Ambulance**

White River Valley Ambulance (WRVA) serves the towns of Barnard, Bethel, Braintree, Brookfield, Granville, Hancock, Pittsfield, Randolph, Rochester, and Stockbridge as a non-profit licensed provider of Critical Care Paramedic service. This is the highest level of pre-hospital emergency medical care available in the state. In 2017, we responded to 1,173 calls for help within our nearly 500 square mile area of operations. This includes transporting 290 patients from Gifford Medical Center to other healthcare facilities, at times providing Critical Care level transport services for those patients. We thank you for continuing to entrust us with providing compassionate care to you and your families in your time of greatest need.

After holding our per capita funding request constant for 4 years in a row, we now find it necessary to request a 5% increase this year, going from \$60 to \$63. This is due to several factors. Following a review of response times to northern Brookfield, we concluded that the distance from WRVA Base was such that those residents would be better served by Barre Town Ambulance. A plan was developed in collaboration with Barre Town and the Brookfield Select Board to transfer the north Brookfield service area to Barre Town effective January 1, 2018. However, this meant a loss of \$36,000 in annual per capita revenue. Another factor is that the number of billable ambulance runs in 2017 was 19% below budget, which led us to project fewer billable runs in 2018. Ambulance services in other rural areas of Vermont experienced a similar decrease in call volume. ER visit volumes at some hospitals around Vermont were also below expectations last year. Though the cost to staff and support 2 ambulances 24/7 is largely fixed, we reduced the 2018 expense budget 4.6% below the 2017 budget. Our staff have absorbed a significant portion of the 2018 cost pressure by covering a greater portion of their health insurance premiums and no budgeted raises for the second consecutive year. Another way to think of this per capita increase is a 5% increase spread over 5 years, or 1% each year.

In 2018, we will continue to provide outstanding pre-hospital medical care focused on quality and economy. As always, our service to our member communities will be guided by our core values of caring, compassion, honesty, and integrity.

- We operate 2 fully staffed ambulances 24/7 out of our Bethel station
- We have 10 full-time and 20 part-time clinical employees
- We have a full-time Executive Director who splits time 50/50 between ambulance duty and office time
- We have a part-time administrative assistant who works 4 days a week in the office
- We are an American Heart Association Regional Training Center, facilitating the instruction of CPR and First Aid courses throughout central Vermont
- We offer EMS education programs, including no-cost EMT classes and many advanced programs

#### 2017 Call Summary

Randolph	371	31.6%
Gifford Medical Ctr.	290	24.7%
Bethel	130	11.1%
Rochester	90	7.7%
Other Towns	65	5.5%
Stockbridge	48	4.1%
Barnard	45	3.8%
Brookfield	38	3.2%
Braintree	35	3.0%
Pittsfield	27	2.3%
Hancock	24	2.1%
Granville	10	0.9%
Total	1173	

Contact: (802) 234-6800; [www.wrva.org](http://www.wrva.org)

#### **Brookfield Student Aid Fund**

This fund was established by Anna Clark Jones for the purpose of assisting the residents of the Town of Brookfield to further their education. The funds may be used to help with tuition costs purchase books, room and board, etc. The loans bear interest at the rate of 1% per annum until graduation. Following graduation the rate of interest charged will be the current savings rate.

As of January 18, 2018, the balance on hand was \$7,382.07. There are no loans outstanding at this time.

Loans may be applied for by contacting any one of the following trustees:

Sharon Wheatley (276-3130)

Monique Perry (276-3159)

# WARNING

**Orange Southwest Unified Union District  
(Orange Southwest School District)  
For Braintree, Brookfield, and Randolph  
ANNUAL SCHOOL DISTRICT MEETING  
Monday, March 5, 2018**

**TO THE LEGAL VOTERS OF RANDOLPH, BRAINTREE, and BROOKFIELD:**

You are hereby notified that the Annual Meeting of the voters of Randolph, Braintree & Brookfield will be held in the Murray Auditorium at the Randolph Union High School in the Town of Randolph on Monday, March 5, 2018, commencing at 6:00 p.m.

**NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.**

Polls for voting on Articles VII, VIII, IX, X, XI, XII, XIII, XIV & XV will be open on Town Meeting Day, Tuesday, March 6, 2018 at the following locations and at the following times in each town:

**Braintree:** Braintree Town Hall from 9 a.m. to 7 p.m.

**Brookfield:** Brookfield Elementary School from 9 a.m. to 7 p.m.

**Randolph:** Randolph Town Hall from 7 a.m. to 7 p.m.

- ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2018.
- ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2018.
- ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2018.
- ARTICLE IV: To fill any vacancies existing or occurring on March 5, 2018.
- ARTICLE V: To hear and act upon the reports of the officers of the school district.
- ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.
- ARTICLE VII: To vote by Australian ballot on the following Orange Southwest School District Officer:  
1. - One School Director from the residents of Randolph, VT for a term of three years.
- ARTICLE VIII: To vote by Australian ballot on the following Orange Southwest School District Officer:  
1. - One School Director from the residents of Braintree, VT for a term of three years.
- ARTICLE IX: To vote by Australian ballot on the following Orange Southwest School District Officer:  
1. - One School Director from the residents of Brookfield, VT for a term of three years.
- ARTICLE X: To vote by Australian ballot on the following Orange Southwest School District Officer:  
1. - One School Director from the residents of Randolph, VT to complete two years of a three year term.
- ARTICLE XI: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the school board to expend **\$16,659,923**, which is the amount the school board has determined to be necessary for the ensuing fiscal year. It is estimated that this proposed budget, if approved, will result in education spending of **\$15,616.71** per equalized pupil.

ARTICLE XII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of **\$769,599** in surplus funds from the 2016-2017 school year to the Facility Maintenance Reserve Fund?

ARTICLE XIII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of **\$242,000** in surplus funds from the 2016-2017 school year to the Transportation Reserve Fund?

ARTICLE XIV: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of **\$30,000** in surplus funds from the 2016-2017 school year to the Financial Systems Upgrade Reserve Fund?

ARTICLE XV: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of **\$12,000** in surplus funds from the 2016-2017 school year to the Legal Services Fund?

DATED at Randolph in the County of Orange and State of Vermont, this 8<sup>th</sup> day of January, 2018.

  
 Angelo Odato, Chair

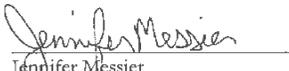
  
 Laura Rochat

  
 Brooke Dingledine, Vice Chair

  
 Anne Kaplan

  
 Ann Howard, Clerk

  
 Kate Forrer

  
 Jennifer Messier

  
 Paul Putney  
 OSSD School Board Directors

Received and recorded in the office of the Clerk of the Orange Southwest School District, in Randolph on January 25, 2018 before being posted.

ATTEST:   
 Clerk

\*\*\*\*\*

**NOTICE TO VOTERS**

Attached is some basic information about the Orange Southwest School District meeting wanted. If you have any questions, please contact your Town Clerk.

Braintree Town Clerk - 728-9787  
 Brookfield Town Clerk - 276-3352  
 Randolph Town Clerk - 728-5682

ORANGE SOUTHWEST UNIFIED UNION SCHOOL DISTRICT  
(ORANGE SOUTHWEST SCHOOL DISTRICT)  
SPECIAL BOARD MEETING

For

ORANGE SOUTHWEST SCHOOL DISTRICT  
BUDGET INFORMATIONAL MEETING

MONDAY – FEBRUARY 26, 2018 – RANDOLPH UNION HIGH SCHOOL MEDIA  
CENTER @ 6:30 P.M.

IMPORTANT DISCUSSIONS BEFORE AUSTRALIAN BALLOT VOTE ON TOWN  
MEETING DAY -  
TUESDAY, MARCH 6, 2018

\* \* \* \* \*

**A Message From the Board...**

Greetings. It is our pleasure to provide you with the first Annual Report of the Orange Southwest School District. A great deal of time and effort has been spent over the past year to ensure that students from Braintree, Brookfield, and Randolph are receiving the best education possible as they prepare for the next stages of their lives. We are profoundly grateful for the professionalism and dedication of our administration, faculty, and staff; and for the support we receive from individuals, families, and businesses throughout our three communities.

In August of this year, we said goodbye to Superintendent Brent Kay, who served our district faithfully and well for more than 15 years, leaving us financially sound and well-positioned for success in the years ahead. In that same month we welcomed new Superintendent Layne Millington to the OSSD. A native Vermonter, Millington was a former high school principal at Swampscott and Marblehead, Massachusetts. Among his first initiatives was to schedule a series of community forums to better understand the concerns, goals, and objectives of families within our district. We encourage you to make time to attend one of these listening sessions.

Our work as a board this year centered on several key areas, including finalizing our transition to a unified district. While the communities of Braintree, Brookfield and Randolph have been partners in education for many years, moving forward as a single unified board not only allows us to serve all of our students more equitably, but also more economically and efficiently. We are grateful to everyone who served on all five of our supervisory union boards for helping to make the transition to a single board so seamless.

It is no secret that public education in Vermont is changing...and changing fast. Communities throughout the state have been struggling to comply with Act 46 (consolidation of districts) as enrollments have continued to decline. While the challenges are no different here at OSSD, we have been able to maintain a strong curriculum, including honors and AP courses, while keeping our student-to-teacher ratios in line with state recommendations. At the same time, we have been able to increase our work-based learning opportunities and dual enrollment agreements, giving students the flexibility to design a program of study that aligns with their strengths and interests.

Over the past year we have also spent considerable time planning and implementing Act 77 as the state moves to a proficiency-based learning and assessment education model. Students are now required to show proficiency in a wide range of both “core knowledge” skills such as math, reading, and writing; as well as in “transferable” skills such as problem solving, working independently, and self-awareness. A great deal of work has gone in to the transition to this new system of teaching and grading, and we are pleased with the work being done by our administrators, teachers, and staff to carry out this state mandate.

Finally, we launched a new website this fall to feature the work (and play!) that’s going on at our three elementary schools, at Randolph Union High School, and at the Randolph Technical Career Center. Take a few minutes and check it out at [www.orangesouthwest.org](http://www.orangesouthwest.org). All the latest news and updates are there, including our upcoming meeting schedule and minutes from our past meetings.

We’re proud of the work going on at OSSD, and we hope you are, too. From academic excellence to opportunities to travel internationally; from extra-curricular activities to athletics; and from pre-k to graduation; our students are indeed being given *the knowledge, skills, and tools they need to be prepared for the next stages of their lives; which justify the resources invested by the community*. That’s our mission, and we are pleased to report another successful year.

Gratefully,       The OSSD School Board

Angelo Odato, Brooke Dingedine, Ann Howard, Paul Putney, Jennifer Messier,  
Anne Kaplan, Laura Roachat, & Kate Forrer

## **2017 Randolph, Braintree, Brookfield Elementary Town Report**

The OSSD Elementary Administrators are pleased to report that Braintree, Brookfield and Randolph Elementary Schools continue to provide the children of our towns with an outstanding educational experience. The Orange Southwest District's three elementary schools continue to work together effectively to capitalize on our shared resources and expertise to insure that each student is prepared for the next stage of his or her educational life. This district is extremely fortunate to attract and maintain a community of highly skilled and dedicated teachers and support staff who educate, inspire and support our students in each school every day. On behalf of all of the staff and families comprising Braintree, Brookfield and Randolph Elementary, we express our gratitude to you, our neighbors, for your continuous positive support of our outstanding schools!

Our goal is always to provide a high-quality education to all of our students to justify the resources invested by the community. We strive to provide the best learning opportunities possible through our continued content and trauma-focused professional development, curriculum coordination across grade levels and schools, refinement of our local assessments and use of that data to explicitly support and enhance the learning of all our students. In addition to our locally identified needs, there are many unfunded federal and state mandates put on the shoulders of schools. Our district has effectively met those requirements and still continues to improve and address student learning needs within budget parameters. Like most school systems across Vermont, we continue to be affected by declining or fluctuating enrollments and have seen an increase in student needs. We have intentionally and thoughtfully responded to this challenge through fiscally responsible reductions or reassignments in staffing while continuing to be responsive to student needs.

In addition to the issue of declining enrollment, our schools are also affected by other community and societal challenges, including: a significant increase in poverty over the last decade; the current opioid crisis; a high percentage of our children having had significant trauma in their life; and an overwhelmed mental health system struggling to support families across the county and state. In recent years, we have seen growing numbers of our young elementary students who are coping with extremely difficult life situations, hunger, homelessness, abuse, and emotional trauma. For many children in our community, school is a safe haven in addition to a place of education. In order for many of our students to be available to learn, they need emotional and physical security, which our schools work hard to provide. Despite these real and daily challenges, we are committed to effectively educating and nurturing each individual child to prepare them for the next stages of their lives and beyond.

While the challenges we face can sometimes be difficult, they also lead us to positive and effective problem-solving and intentional changes to our practices. All

three of our district elementary schools have been and continue to engage in implementing a research-based PBIS framework (Positive Behavior Interventions and Supports). We are working with outside consultants to increase our knowledge and our capacity of skills for working with students who have endured much trauma in their lives. We continue to build the infrastructure for fully implementing a Multi-Tiered System of Supports. This is an approach to instruction and intervention that is comprehensive and systematic. It is a process for assessing and maximizing the opportunities to learn for all students within any content area. It emphasizes the importance of effective, culturally responsive and differentiated first teaching and effective early intervention supports for both academics and behavior for all students. This is important work to best meet the needs of all of our students.

One of the great gifts of any school is the many volunteers who support us throughout the year. We are indebted to our PAWS Reading Program volunteers, our library volunteers, Four Winds Parent Volunteers and the chaperones or helpers for all sorts of school events across the grade levels that lend a hand. They are so very much appreciated.

As we look to the future and consider the path ahead for our three elementary schools, we are committed to a long-term vision of a high-quality education for each child. With your ongoing support, we believe that our schools will continue to successfully prepare our youngest citizens to pursue their dreams and become contributing members of society well into the future. We invite you to visit us, share your ideas or ask questions, and become a part of the investment we are making in our town's most precious resource -- our children.

### **Superintendent's Annual Report 2017-18**

As we reflect on the past year and plan the future of the OSSD and its schools, it is important to provide the communities we serve with the context of the current environment in which we operate so that they can judge how effectively we have handled the sacred trusts they have given to our care: educating their children and applying public funds to that task in a manner that is justifiably appropriate. All organizations face pressures that influence their ability to achieve their goals; successful organizations adapt by finding ways to mitigate the impact of those pressures and the OSSD is no exception. We face two external pressures that we must adapt to or risk falling far short of our vision that all students are able to achieve their fullest potentials in terms of knowledge, adaptability, and the ability to critically evaluate any situation in order to solve problems and make informed decisions.

The first is an elevated uncertainty in the budgetary landscape across Vermont as it pertains to education. The state has predicted a budget shortfall of forty-to-fifty million dollars going into the current budget season that it must compensate for. In terms of tax rates, this alone equates to a six-to-nine cent increase per hundred dollars of assessed property value across the state to address. This landscape is

further complicated by a declining population, decreasing school enrollments and negligible increases in Vermonters' incomes. Because of this, the OSSD has done its part by creating a budget for FY 2019 that only increases funding in very specific areas where required by mandate or where it is imperative to do so to reach clearly defined district goals. Significant cuts have also been made in areas that would not affect the overall quality or diversity of the programming we offer to students. The budget we have developed for FY 2019 is reasonable, allows us to achieve our mission, and comes in below the state average in terms of per pupil expenditures.

The only true increase in next year's budget is focused on providing the required services to our growing special needs population. It is a fact, that the number of students who have suffered significant trauma in their lives has been on the rise across the state of Vermont, and that our district has not avoided this trend. This trauma not only impacts an individual student's ability to engage in school, it also affects the school's ability to engage its remaining population as the behaviors students of trauma learn to compensate for the emotions they feel are often incompatible with an academic environment. Next year, the district will spend nearly four-hundred-thousand dollars more to tuition students out whose needs are too severe to be handled in-house to ensure they have the opportunity to advance academically as is their right. The district has also added a full-time adjustment counselor to the budget to support the high school's efforts to provide students of moderate trauma the skills to overcome the impact it has on their ability to succeed socially and academically. The proposed budget for FY 2019 will leave us well poised to adapt to this outside pressure that constrains our efforts on behalf of all students.

Other additions to the budget include an additional first-grade teacher to Randolph Elementary to ensure optimal class sizes in that grade given a predicted increase of more than ten students next year. We have also added minimal funding to the athletic budget to ensure the availability of an athletic trainer at all events for increased student safety.

To balance out these additions, we have also made cuts. The slow decline in student enrollments over time have left the high school overstaffed. The elementary schools were able to achieve reasonable student-to-staff ratios through natural attrition over the past few years. The intent was to allow the same process to play out at the high school, but the circumstances given the state's budget shortfall have forced us to accelerate this process. There will be a reduction at RUHS of four full-time staff members next year. This reduction will have a minimal impact of the level and diversity of programming we are able to offer our students.

Lastly, I would be very remiss if I did not point out that the OSSD has fantastic teachers who are more talented than any I have worked with across the entirety of my career. Every day they deliver high quality instruction, they connect with students on a positive and personal level, and they maintain a relentless dedication

to student success. I invite the community to visit our schools to bear witness to the exceptional things that happen in our classrooms every day.

Sincerely,

Layne Millington

## **Orange Southwest Supervisory Union Board Annual Report**

This has been a year of changes for the school boards. The new Orange Southwest Supervisory District (OSSD) becomes effective July 1, 2017. This meant the expiring boards worked on current school year issues and the new OSSD worked on organizing and planning for the upcoming year. All the boards worked together to keep the schools running well and ensure a smooth transition. The new district will help streamline our delivery of services to our students and more easily share resources across all our schools.

Most changes will not be visible to the public. However, the change the communities will see is on Town Meeting Day. Because we are now a consolidated district, there will be one Annual District meeting. You will be voting on Town Meeting Day on the new consolidated OSSD budget and for representatives to the OSSD board. However, in order to accommodate residents from all three towns, the Annual OSSD meeting is being held the evening before Town Meeting Day (Monday, March 6th at 6:00 PM). Therefore, there will be no school portion of town meeting. Board members will be present at Town Meetings to answer any questions that you may have.

There has been a lot of behind the scenes administrative work to complete the transition to a single district. The administration has done a tremendous amount of work in creating the new consolidated budget, changing contracts, combining accounting systems, and much more. They all deserve a lot of credit and it is greatly appreciated by the board.

Along with efforts on transition and ensuring student progress, a major thrust of the boards work was to set goals for the next three years. All boards were involved in producing these six goals:

- The board will establish the new unified district by July 2017.
- The board will ensure that goals for our students are relevant, reflecting the values of the community and future-oriented.
- The board will ensure sustainable, effective governance and leadership.
- The board will communicate with its constituents about its student goals and performance outcomes.
- The board will have intentional, ongoing, two-way connection to the community.
- The board will influence policy at the local, state and federal level for bettering our schools.

As we proceed we will have more information about progress on these goals.

Our schools are places where all our children are valued, respected and feel safe. We have a dedicated and skilled faculty to help them. We thank all of you for the continued support the community has given to our schools.

Please check our website ([www.orangesouthwest.org](http://www.orangesouthwest.org)) or email your comments ([llubold@orangesouthwest.org](mailto:llubold@orangesouthwest.org)). We hope to be hearing and talking to you soon.

Sincerely,

Angelo Odató, Ann Howard, Heather Fernandes, Kristin Husher, Jim Merriam, Kate Forrer, Anne Black Cone, Brooke Dingleline, Jennifer Messier, Anne Kaplan, Sarah Murawski, Paul Putney, and Laura Rochat

### **Randolph Union (RU)**

Dear Communities of Randolph, Brookfield and Braintree:

As we reach the midpoint of the school year, we are always glad for the opportunity to share an update with the wider community. We have much to be excited about, much still to work on - and we have the passionate, professional faculty to get the job done - in collaboration with you!

This year, in addition to our three towns, there are 11 other towns where families choose to send their children to our school: Barnard, Bethel, Stockbridge, Roxbury, Rochester, Granville, Hancock, Tunbridge, Chelsea, Waitsfield and Woodstock. We are proud to be a school that supports such a large central Vermont region!

### **Recent Data Paint a Positive Picture**

The Agency of Education just recently confirmed that our four-year graduation rate for 2017 was above 90%. This was true for the previous year, and we anticipate the same for this year. This trend is an improvement over the past, when our 4 year rate was persistently below VT average. What accounts for this improvement? Rigor, Relevance and Relationships have something to do with it. We know the importance of Relationships in teaching and learning, Relevance in the curriculum, and Rigorous academic expectations. We can see our community's commitment to high academic standards in other recent data:

- IRCS: 95% of RU/RTCC juniors earned one or more Industry Recognized Credential last year.
- SATs: In 2016-2017, our students achieved on par with other VT schools and outscored the national average. RU students have outscored national averages in 1 or more area 4 of the last 5 years.
- AP Exam Scores: Last year, 52% of students taking AP exams earned a passing score, which is the highest percentage in the last four years. Noteworthy scores came in AP Bio, with half of the students earning 4s.

- College Acceptances: RU students are accepted to an array of colleges every year, including, in the last three years, some of the nation’s most competitive schools: University of Chicago, Columbia, Pratt School of Design, Rensselaer Polytechnic Institute, Hamilton College, Hampshire College, Macalester College, Middlebury College, St. Lawrence University.

When a high school is able to see improvements in graduation rates coupled with strong external measures, such as AP scores, SAT scores, and our college enrollment portfolio, it paints a school picture of which we can be proud.

## **Community Needs and Feedback Inform Our Priorities**

Our work is informed by the short and long terms goals of our students, their academic and social-emotional needs, and by the needs of our towns and broader society. Here are some of the ways our work connects to these needs and goals, from new courses, traditional offerings and much more:

- **Monthly parent-school-community meetings hosted by RU Principals:** These are valuable forums for face-to-face feedback from the people of the towns we serve.
- **Community-connections in the curriculum:** From our Project Based Learning electives, to “deployed classrooms” designed by our Director of Career & Workforce Development, to Senior Project, our students and teachers work in partnership with - literally - hundreds of community members each year.
- **Increased AP course opportunities:** In response to alumni and other stakeholders, we have expanded our offerings this year to include new courses in English and History.
- **Improved performance on mandated state tests:** We heard from the community that it is important that our scores on state SBAC tests be improved. Last year we saw improvements of: 23% in 8th gr Math, 21% in 8th gr English, and 25% in 11th gr English scores.
- **Better proficiency-based grading and reporting:** Students and families have noted that our current gradebook software is not adequate to the task of communicating clearly about student achievement to students and parents. We are actively pursuing an alternative for next year.
- **New student leadership opportunities:** Student leadership at RU takes various forms. Our National Honor Society Chapter has been active in many different service projects this year; our new Campus Life Committee is mobilizing grade/class leaders in new ways with positive impacts on school spirit; our leadership group called YATST (Youth & Adults Transforming Schools Together) is advocating for student voice at the teacher table when it comes to proficiency-based learning. And on Captains Council our varsity team leaders meet regularly to consider matters of school spirit, fair play, and even academic eligibility for extra-curriculars.

- **Augmented Student Services:** From our college exposure field trips at every grade level, to individualized counseling, to school counselors that co-teach psychology classes and abuse-prevention curriculum, the RU Student Services team does great work. The team has expanded to include a behavior intervention specialist and a clinical social worker who are already making a positive impact on individuals and the wider school climate.
- **36 Athletic Teams!** Our athletic director and coaching staff maintain an amazing array of opportunities, which build on the important youth sports programs of our towns. And if RU can't field a particular team, we strive to meet the aspirations of student athletes through school-to-school agreements with nearby high schools.
- **Visual Arts, Music, and Drama:** At RU we recognize that the relevance of the arts spills across disciplines: as Richard Riley, former secretary of the Department of Education puts it “the arts play a vital role in learning how to learn.” Classes such as Construction Art have done great work in recent years. This fall, the class again won recognition in the Rutland Halloween Parade, a wonderful collaboration with the RU Music Department. The Music program has a reinvigorated sense of accomplishment this year: from concerts, to coffee houses, to a new digital music class in the PBL Lab. In the extra-curricular realm, the RU theater program performed two one act plays this fall, ensuring tremendous opportunities for young actors and technicians. March brings the premiere of a new play about Rosemary Kennedy, JFK's developmentally disabled sister.
- **International Travel & Exchange: 4 Continents!** In addition to rich offerings in two languages, we offer a special array of foreign exchange opportunities. Middle school students have the opportunity to host students from our sister school in Japan, as well as travel abroad. In the high school, students in the Spanish program are preparing to travel to Nicaragua in March, in partnership with Planting Hope, a nonprofit based in Montpelier. (For more info you can visit “RUHS Nicaragua Service Learning” on the Go Fund Me website or Facebook.) In other opportunities, our French program anticipates continuing travel to Quebec and the Caribbean, and our exchange with our sister school in Germany is having another successful year.
- **The Media Center: Books, Chromebooks, AudioBooks & More!** The RU Media Center supports literacy initiatives and technology integration. We have added 258 new books, and our collection also now offers over 100 audio titles. We have seen an 11% increase in circulation so far this year. We have added a GoPro to our variety of 29 cameras and a green screen. For the second year we have supported Vermont's Hr of Code during X-block, and we also help the OSSD Tech Team monitor our new 1-to-1 Chromebook initiative, which has put a laptop in the hands of every student in the school this year!

- **ILOs and Flexible Pathways:** Independent Learning Initiatives are one way for students to pursue proficiency in graduation standards outside of our normal offerings. This year, students are pursuing ILOs in many domains, from dance, personal fitness, weightlifting, and yoga, to the biology of life on a goat farm, the molecular structure of metalsmithing, and the reliability of GMOs as a means for addressing food sources and scarcities in a world of climate change.
- **Community-Based Learning:** An emerging partnership with RACDC will enable our students to directly impact the quality of life and address needs in the community. Our GW Plastics partnership is going strong, and in the spring semester of this school year, the second “Intro to Water Management” course will be offered. Looking ahead to next year, another “deployed classroom” is in the works: our Director of Workforce Development has gathered key personnel from Vermont Sustainable Jobs, UVM Ag Extension, Farm 2 Plate, Vermont Fresh Network, St. Michael’s College, and VT Rural to brainstorm and cross pollinate in advance of a course we’re tentatively calling “Survey of Vermont’s Food Systems.”

## **Rising - With You - to the Challenge**

We relish the task of creating a vibrant school environment that supports all students through the careful allocation of resources and the creation of opportunity. The faculty and staff of RU come to work dedicated to supporting and nurturing the children of this community. We know that this is only possible with your support - and we know that your support comes in so many forms. And we thank you.

For the RU faculty, staff, and administrative team, sincerely,

T. Elijah Hawkes & David Barnett  
Co-Principals

## **Randolph Technical Career Center Annual Report**

### ***Budget Highlight***

For the 2018-2019 school year, we are asking voters to approve a budget of \$3,006,968. The RTCC budget will be increasing by \$23,643 or 0.79%. To achieve this, we carefully use a state equipment grant and other grant funds and make careful decisions on every purchase. Much of the credit for this budget can be passed directly to our program instructors for their careful and frugal use of your tax dollars.

### ***So What Do You Get From RTCC?***

- ✓ A school whose teachers care deeply about our students and in helping them connect with what’s important to them and to gain skills (technical, academic, personal) so students are able to 1) make the most of their education and 2) start on a path toward college, career and beyond.
- ✓ Students receive an extremely high quality technical education program. Every program is organized around industry-approved competencies so that

students learn exactly what is “prescribed” by our state and national business leaders. Programs then benefit from the review and advice of nearly 65 local program advisory board members.

- ✓ Students leave our programs truly “College and Career Ready” and earn college credit upon successful completion of their technical programs and by taking college courses outside of their programs as well.
- ✓ Every program provides opportunities for students to learn and apply state-of-the-art skills that are important components of their field of study. Students get to use current software and equipment that is exactly what they will experience when they go on to college and career.
- ✓ Programs also provide students a way to earn valuable industry-recognized certifications (IRCs) putting them well ahead of students who don’t participate in technical education. This past year, our student body of over 125 students earned over 300 individual “IRCs.”
- ✓ Every year almost all of our students participate in some kind of business-based experience from business tours to guest speakers. More than half of our students participate in formal internships or multiple job shadows of varying intensities with over 90 business partners throughout the region. These “co-ops” may be paid or unpaid, long or short-term but they all help our students to clarify their college and career plans, gain experience, and often propel them into a paid position. Businesses from across our region welcome RTCC students and often celebrate how prepared they are for working in the real world.

### ***Community Service***

Do you realize the community service our programs contribute out into the area? Randolph Technical Career Center students have organized and donated a sock drive for cancer patients and the homeless, thank you Education Social Services class. Students in our Automotive Technology program service automobiles for the elderly and our Public Safety students hung wreaths for the downtown Randolph community. Education Social Services students volunteer at the RES preschool, senior center and read to children, play bingo, and learn about the socialization of different generations. Agriculture Technology students have grown vegetables for the food shelf and the OSSD food service so students can eat local greens. Environmental Resource Management students have cleared forests and milled trees for local community members. RTCC is a proud member of your community and we are happy to give back. Through the service learning our students are engaged in the professional skills they will take out in the real world to network, communicate, and foster development.

### ***Professional Development***

RTCC is facing the pressure of student trauma which in turn will provide our staff training and development opportunities. This includes an in-service day with

David Melnick an expert on Trauma Informed Schools, four early release days to continue our professional development, a guidance coordinator on site, a SAP counselor on site, and a dedication to the students of the region.

### ***State-approved Program Assessments***

Eight of our thirteen programs participate in state-approved overall program assessments. All of these programs pass the required passing rate and three of them lead the state! The assessments are used as evidence of student learning and to provide feedback to program instructors on areas of strength and where to focus additional instruction. It is important to note that RTCC tests 100% of our students whereas some schools only test seniors or other select groups of students. Given this, our test scores are even more impressive.

### ***Industry Recognized Certifications (“IRC”)***

Of our 12 technical programs, 10 offer students the chance to earn valuable industry-recognized certifications. In addition to being requested and accepted by business and industry, these “IRCs” are another way our students and programs demonstrate competence. These certifications include Licensed Nursing Assistant, FEMA Emergency Responder, the premier international forestry certification (Game of Logging), OSHA 10 safety training, Vermont Department of Motor Vehicle Inspection License and many more. As always, we are looking to expand the IRC opportunities throughout all programs.

### ***College Courses & Dual Enrollment Credit***

This year there is a Concurrent Enrollment course in our Health Careers program that provides three credits in Medical Terminology through the NH Community College system. RTCC has long been working to provide college credit aligned with the successful completion of our courses. Students can take two *free* courses at over 20 Vermont Colleges via their sending school and are able to access additional “Fast Forward” college credits for such courses as Digital Filmmaking and Environmental Science, through the Community College of Vermont and Vermont Technical College. Taking college classes and earning college credit while still enrolled in high school helps our students understand the demands of college and helps them make the “leap” from high school to post-secondary education. RTCC has worked with a variety of colleges and universities to connect our programs to theirs.

Other “dual enrollment” & Articulation options available at RTCC include, but not limited to:

- ✓ Students who complete Automotive Technology receive 3 credits at New Hampshire Manchester Community College.
- ✓ Students in the Education and Social Services program have access to up to 12 credits at CCV.

- ✓ Graphic Arts students can opt for up to 9 credits at Lyndon State for their work and are taking Graphic Arts I at CCV.
- ✓ Environmental Resource Management students earn 3 credits at Paul Smith's college for completing our program.
- ✓ Our Digital Film program through RTCC, students can earn credit for Introduction to Digital Film at CCV
- ✓ RTCC Health Careers can take Medical Terminology at River Valley Community College of New Hampshire for college credit.
- ✓ Every year a select group of students in our Culinary Arts students take advantage of collaboration with NECI (New England Culinary Institute) in which they can enroll in a 3 credit course at NECI that is a combination of on-line and on-campus lessons.
- ✓ Students in Diesel Technology can earn college credit and advanced placement at Ohio Technical College.

I could go on and on with what feels like an endless number and variety of tremendous experiences that our teachers and staff provide and our students take advantage of, but space simply does not allow. To the voters of Randolph, Brookfield & Braintree thank you for your ongoing support. We take seriously the public's trust that we are making the best use of your very hard earned dollars.

Respectfully submitted,

Jason Gingold  
Director

# MINUTES

**Orange Southwest Unified Union District  
(Orange Southwest School District)  
For Braintree, Brookfield, and Randolph  
ANNUAL SCHOOL DISTRICT MEETING  
Monday, March 6, 2017  
Randolph Union High School @ 6 p.m.**

**Minutes to be approved at the OSSD Meeting on April 10, 2017**

**NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.**

Board Members present: Angelo Odatto, Brooke Dingleline, Laura Rochat, Ann Howard & Kate Forrer

Administrators present: Brent Kay & Pat Miller

Moderator: Peter Nowlan      Treasurer: Joyce Mazzucco      Clerk: Linda Lubold

Guests: Brenda Flint, Jessica Brassard, William Strickland, Sherri Strickland, Amy Ferris, Paul Kendall, Patsy French, Mary Lou Maeder, Dylan Kelley from The Herald

The meeting was called to order by Peter Nowlan at 6:01p.m.

Everyone stood for the pledge of allegiance. Board member introductions were made.

ARTICLE I:      To elect a Moderator for a one year term beginning July 1, 2017.

Paul Kendall nominated Peter Nowlan for Moderator which was seconded by Joyce Mazzucco. The motion passed by voice vote.

ARTICLE II:      To elect a Clerk for a one year term beginning July 1, 2017.

Joyce Mazzucco nominated Linda Lubold for Clerk which was seconded by Patsy French. The motion passed by voice vote.

ARTICLE III:      To elect a School District Treasurer for a one year term beginning July 1, 2017.

Paul Kendall nominated Joyce Mazzucco for School District Treasurer which was seconded by Patsy French. The motion passed by voice vote.

ARTICLE IV:      To fill any vacancies existing or occurring on March 6, 2017.

No vacancies were existing or occurring.

ARTICLE V: To hear and act upon the reports of the officers of the school district.

Patsy French made the motion to accept the reports of the officers of the school district which was seconded by Joyce Mazzucco. The motion passed by voice vote.

Brief discussions were held regarding pre-school, staff changes for next year, and tax rates for the three towns. Peter Nowlan reminded folks of the Australian ballot vote tomorrow with polling places and times.

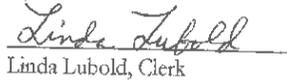
ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.

Ann Howard made the motion which was seconded by Patsy French to authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof. The motion passed by voice vote.

A motion to adjourn the meeting at 6:17 p.m. was made by Joyce Mazzucco and seconded by Mary Lou Maeder.



Peter Nowlan, Moderator



Linda Lubold, Clerk

ORANGE SOUTHWEST UNIFIED UNION DISTRICT  
(ORANGE SOUTHWEST SCHOOL DISTRICT)  
RESULTS OF  
BUDGET VOTE - TUESDAY, MARCH 7, 2017

ARTICLE VII: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of Randolph, VT for a term of three years.

ANNE BLACK CONE                      785                      Blank 126      Spoiled 1

Write In:

James Sault      1	George Gray      1	Jim Tucker      1
Ed Koren      1	Andra Mills      1	Joel Tillberg      1
Jacklyn Angell      1	Paul Putney      1	Anne Kaplan      1
William Morgan1	Gerry Tallman 1	Kirstin Quick      1

ARTICLE VIII: To vote by Australian ballot on the following Orange Southwest School District Officer:

1. - One School Director from the residents of Braintree, VT for a term of three years.

ANN M. HOWARD                      773                      Blank 147

Write In:

Marcia Dustin      1	Cathy Ingalls      1	Kate Kennedy      1
Jon Joy              1		

ARTICLE IX: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the school board to expend **\$16,307,278**, which is the amount the school board has determined to be necessary for the ensuing fiscal year. It is estimated that this proposed budget, if approved, will result in education spending of **\$15,070.06** per equalized pupil.

YES 615                      NO 291                      Blank 18

ARTICLE X: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of **\$200,000** in surplus funds from the 2015-2016 school year to the Facility Maintenance Reserve Fund?

YES 692                      NO 208                      Blank 24

ARTICLE XI: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of **\$160,336** in surplus funds from the 2015-2016 school year to the Transportation Reserve Fund?

YES 707                      NO 200                      Blank 17

ARTICLE XII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of **\$100,000** in surplus funds from the 2015-2016 school year to the Financial Systems Upgrade Reserve Fund?

YES 635                      NO 264                      Blank 25

Attest: Linda S. Lubold  
Linda S. Lubold, Clerk

**ORANGE SOUTHWEST SCHOOL DISTRICT  
BUDGET SUMMARY**

<b>1 GENERAL FUND</b>	<b>2016-17 BUDGET</b>	<b>2017-18 BUDGET</b>	<b>2018-19 PROPOSED</b>	<b>DIFFERENCE</b>
<b>REVENUE:</b>				
A. LOCAL REVENUE	855,328	879,445 2.82%	883,613 0.47%	4,168
B. SPECIAL PROGRAMS	1,421,524	1,479,897 4.11%	1,816,597 22.75%	336,700
C. STATE REVENUES	13,648,518	13,947,936 2.19%	13,959,713 0.08%	11,777
D. BEGINNING BALANCE:	84,840	0	0	0
<b>TOTAL REVENUE</b>	<b>16,010,210</b>	<b>16,307,278</b> 1.86%	<b>16,659,923</b> 2.16%	<b>297,068</b>
<b>EXPENDITURES:</b>				
E. INSTRUCTION	6,844,947	7,020,587 2.57%	6,760,058	-260,529
F. SPECIAL EDUCATION	2,303,076	2,379,625 3.32%	2,805,007	425,382
G. ADMINISTRATION	1,058,501	1,063,519 0.47%	1,103,928	40,409
H. CENTRAL OFFICE	683,027	682,541 -0.07%	625,817	-56,724
I. SUPPORT SERVICES	1,043,710	1,126,266 7.91%	1,307,233	180,967
J. MAINTENANCE	1,767,208	1,771,411 0.24%	1,771,411	0
K. TECHNOLOGY	451,266	458,610 1.63%	480,925	22,315
L. TRANSPORTATION	528,238	539,418 2.12%	534,951	-4,467
M. OTHER EXPENSES	321,385	307,240 -4.40%	298,576	-8,664
N. TECHNICAL EDUCATION	790,750	790,750 0.00%	800,250	9,500
O. PRE-SCHOOL	218,102	167,311 -23.29%	171,767	4,456
<b>TOTAL:</b>	<b>16,010,210</b>	<b>16,307,278</b>	<b>16,659,923</b>	<b>338,689</b>
P. SURPLUS/DEFICIT	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>16,010,210</b>	<b>16,307,278</b> 1.86%	<b>16,659,923</b> 2.16%	<b>297,068</b>

# OSSD Expenditures & Revenues

## ORANGE SOUTHWEST SCHOOL DISTRICT - REVENUE

Account Name	2016-17 Budget	2017-18 Budget	2018-19 Proposed	Under (Over)
<u>LOCAL REVENUES:</u>				
Tuition	127,700	103,700	125,000	21,300
Overhead Tuition	90,000	98,000	40,000	-58,000
Transportation	50,200	62,000	60,000	-2,000
Interest	58,333	63,250	60,000	-3,250
Athletic Fees	3,000	4,000	0	-4,000
Contracted Services	25,458	24,490	24,640	150
OSSU - Maint & Tech Contracted Svc	30,701	0	0	0
RTCC - Shared Services	416,886	437,765	441,623	3,858
Admin Svcs - EPSDT	900	1,000	1,000	0
Admin Svcs - VIP	14,000	0	0	0
Admin Svcs - RAVEN	12,000	14,500	44,200	29,700
Rental Income	1,150	650	650	0
SWP - Salary Reimb	25,000	70,090	86,500	16,410
Prior Year Refunds	0	0	0	0
Total Other Revenues:	855,328	879,445	883,613	4,168
<u>SPECIAL ED:</u>				
Core Block Grant	347,965	357,647	343,550	-14,097
Special Ed Reimbursement	855,368	908,000	1,038,200	130,200
State Placed Students	0	0	180,454	180,454
Extraordinary Reimbursement	38,087	0	60,750	60,750
Essential Early Ed	64,550	65,695	68,301	2,606
IDEA-B - Pre-School	20,769	57,650	58,730	1,080
IDEA-B	86,030	63,310	66,612	3,302
Excess Costs Reimbursement	8,755	27,595	0	-27,595
Total Special Ed	1,421,524	1,479,897	1,816,597	336,700
<u>STATE REVENUES:</u>				
State Technical Centers	425,250	425,250	412,250	-13,000
State Education Fund	12,836,118	13,121,980	13,202,240	80,260
Health Care Recapture	0	0	-46,443	-46,443
State Transportation	215,650	220,000	210,960	-9,040
Small Schools Grant	167,000	177,706	177,706	0
Driver Education	4,500	3,000	3,000	0
Total State Revenues	13,648,518	13,947,936	13,959,713	11,777
 <i>BEGINNING BALANCE:</i>	 84,840	 0	 0	 0
 <b>TOTAL</b>	 <b>16,010,210</b>	 <b>16,307,278</b>	 <b>16,659,923</b>	 <b>352,645</b>

**ORANGE SOUTHWEST SCHOOL DISTRICT -  
EXPENDITURES**

<b>Account Name</b>	<b>2016-17 Budget</b>	<b>2017-18 Budget</b>	<b>2018-19 Proposed</b>	<b>Balance Under (Over)</b>	<b>Percent Inc/Dec</b>
<b><u>INSTRUCTION:</u></b>					
Salaries	4,361,540	4,513,150	4,233,760	-279,390	-6.41%
Benefits	1,606,957	1,614,608	1,593,085	-21,523	-1.34%
Drivers Education	2,700	2,700	2,700	0	0.00%
Remedial Services	58,740	118,569	108,473	-10,096	-17.19%
Testing/Tutorial/OT-PT Svcs	3,675	3,675	6,525	2,850	77.55%
Contracted Services	19,000	19,000	9,000	-10,000	-52.63%
Staff Training	46,441	46,441	57,195	10,754	23.16%
Co/Extra Curricular	301,750	302,900	384,151	81,251	26.93%
Tuition	118,000	80,000	54,000	-26,000	-22.03%
Travel/Field Trips	61,600	53,000	51,989	-1,011	-1.64%
Supplies/Textbooks/Equip	264,544	266,544	259,180	-7,364	-2.78%
<b>Total Instruction</b>	<b>6,844,947</b>	<b>7,020,587</b>	<b>6,760,058</b>	<b>-260,529</b>	<b>-3.81%</b>
<b><u>SPECIAL EDUCATION:</u></b>					
Salaries	1,155,970	1,273,665	1,286,236	12,571	1.09%
Benefits	450,354	522,212	541,876	19,664	4.37%
Contracted/Prof Services	0	0	0	0	
Transportation	44,000	32,800	72,500	39,700	90.23%
Travel/Conferences	8,000	9,000	8,700	-300	-3.75%
Supplies/Textbooks/Equipment	21,100	25,100	25,500	400	1.90%
Tuition	282,000	130,000	450,179	320,179	113.54%
Testing/Tutorial/OT-PT Svcs	117,000	138,600	166,500	27,900	23.85%
Speech Services	224,652	248,248	253,516	5,268	2.34%
<b>Total Special Education</b>	<b>2,303,076</b>	<b>2,379,625</b>	<b>2,805,007</b>	<b>425,382</b>	<b>18.47%</b>
<b><u>ADMINISTRATION:</u></b>					
Salaries	705,965	716,045	742,256	26,211	3.71%
Benefits	264,741	257,679	272,442	14,763	5.58%
Repairs/Maint	8,000	8,000	8,900	900	11.25%
Postage/Telephone	21,700	21,700	30,500	8,800	40.55%
Travel	8,500	8,500	8,500	0	0.00%
Supplies/Equipment	49,595	51,595	41,330	-10,265	-20.70%
<b>Total Administration</b>	<b>1,058,501</b>	<b>1,063,519</b>	<b>1,103,928</b>	<b>40,409</b>	<b>3.82%</b>
<b><u>CENTRAL OFFICE:</u></b>					
Salaries	401,994	437,358	395,190	-42,168	-10.49%
Benefits	148,083	162,883	150,627	-12,256	-8.28%
Contracted Services	13,500	24,000	21,000	-3,000	-22.22%
Legal Fees	5,000	0	0	0	0.00%
Staff Development	1,000	1,000	2,000	1,000	100.00%
Repairs/Maintenance	34,550	13,000	13,000	0	0.00%
Board Expense	29,300	0	0	0	0.00%
Building Construction	0	0	0	0	
Insurance	6,500	0	0	0	0.00%
Travel	6,700	6,750	6,750	0	0.00%
Supplies/Equipment	36,400	37,550	37,250	-300	-0.82%
<b>Total Central Office</b>	<b>683,027</b>	<b>682,541</b>	<b>625,817</b>	<b>-56,724</b>	<b>-8.30%</b>
<b><u>SUPPORT SERVICES:</u></b>					
Guidance	342,865	336,430	379,341	42,911	12.52%
Behavioral Interventionists	0	0	123,515	123,515	
School Nurse	216,989	207,176	210,313	3,137	1.45%
Media Services	249,533	276,133	282,812	6,679	2.68%
Curriculum Develop	18,037	18,037	18,037	0	0.00%
C.A.R.	15,500	25,500	25,500	0	0.00%
Teacher Mentoring	10,000	10,000	10,000	0	0.00%
Board of Education	62,185	129,090	127,715	-1,375	-2.21%
Legal Fees	23,000	40,000	50,000	10,000	43.48%
Fiscal Services	105,601	83,900	80,000	-3,900	-3.69%
<b>Total Support Services</b>	<b>1,043,710</b>	<b>1,126,266</b>	<b>1,307,233</b>	<b>180,967</b>	<b>17.34%</b>
<b><u>MAINTENANCE:</u></b>					
Salaries	554,990	579,900	524,800	-55,100	-9.93%
Benefits	376,507	336,600	288,885	-47,715	-12.67%
Contracted Services	33,600	32,000	70,000	38,000	113.10%
General Liability Ins	65,000	68,000	64,200	-3,800	-5.85%
Repairs/Maintenance	125,286	125,286	220,951	95,665	76.36%
Utilities	389,500	406,200	369,500	-36,700	-9.42%
Supplies/Travel/Equipment	130,200	131,300	140,950	9,650	7.41%
Care of Grounds	69,400	69,400	69,400	0	0.00%
Vehicle Services	22,725	22,725	22,725	0	0.00%
<b>Total Maintenance Svcs</b>	<b>1,767,208</b>	<b>1,771,411</b>	<b>1,771,411</b>	<b>0</b>	<b>0.00%</b>

<b>Account Name</b>	<b>2016-17 Budget</b>	<b>2017-18 Budget</b>	<b>2018-19 Proposed</b>	<b>Balance Under (Over)</b>	<b>Percent Inc/Dec</b>
<b><u>TECHNOLOGY:</u></b>					
Salaries	186,610	192,482	225,925	33,443	17.92%
Benefits	72,120	73,478	59,350	-14,128	-19.59%
Contracted Services	15,500	15,500	15,500	0	0.00%
Lease Payment	108,500	108,500	108,500	0	0.00%
Repairs/Maintenance	2,000	2,000	2,000	0	0.00%
Supplies	41,536	41,650	69,650	28,000	67.41%
Equipment	25,000	25,000	0	-25,000	-100.00%
<i>Total Technology</i>	<i>451,266</i>	<i>458,610</i>	<i>480,925</i>	<i>22,315</i>	<i>4.94%</i>
<b><u>TRANSPORTATION:</u></b>					
Salaries	220,103	230,500	238,450	7,950	3.61%
Benefits	50,950	54,383	48,641	-5,742	-11.27%
Contracted Svcs/Rent	0	0	48,010	48,010	
Travel/Conferences	100	100	100	0	0.00%
Repairs/Supplies/Equip	89,085	93,685	49,000	-44,685	-50.16%
Diesel Fuel	68,000	60,750	50,750	-10,000	-14.71%
Bus Fund Reserve	100,000	100,000	100,000	0	0.00%
<i>Total Transportation</i>	<i>528,238</i>	<i>539,418</i>	<i>534,951</i>	<i>-4,467</i>	<i>-0.85%</i>
<b><u>OTHER EXPENDITURES:</u></b>					
Food Service Transfer	22,000	22,000	22,000	0	0.00%
Debt Service	234,835	220,690	208,275	-12,415	-5.29%
Title 1 Grants	0	0	0	0	
EEE Services	0	64,550	68,301	3,751	#DIV/0!
<i>Total Other Expenditures</i>	<i>256,835</i>	<i>307,240</i>	<i>298,576</i>	<i>-8,664</i>	<i>-3.37%</i>
<b><u>TECHNICAL EDUCATION:</u></b>					
State - Act 68	425,250	425,250	412,250	-13,000	-3.06%
Local Tuition	365,500	365,500	388,000	22,500	6.16%
<i>Total Tech Education</i>	<i>790,750</i>	<i>790,750</i>	<i>800,250</i>	<i>9,500</i>	<i>1.20%</i>
<b><u>PRE-SCHOOL</u></b>					
Salaries	83,565	81,265	84,107	2,842	3.40%
Benefits	38,167	29,676	31,290	1,614	4.23%
Tuition/Partnerships	90,000	50,000	50,000	0	0.00%
Supplies/Travel/Equip	6,370	6,370	6,370	0	0.00%
<i>Total Pre-School</i>	<i>218,102</i>	<i>167,311</i>	<i>171,767</i>	<i>4,456</i>	<i>2.04%</i>
SUPRLUS/DEFICIT	0	0	0	0	
<b><u>TOTAL:</u></b>	<b>15,945,660</b>	<b>16,307,278</b>	<b>16,659,923</b>	<b>352,645</b>	<b>2.16%</b>

# OSSD Tax Rate Sheet

## ORANGE SOUTHWEST SCHOOL DISTRICT ESTIMATE - 2018-19

State Property Yield Rate	\$1.00
State Non-Residential Tax Rate	\$1.629

BUDGET -	\$16,659,923.00
REVENUE - Categorical Grants	-\$3,045,433.00
Total Education Spending (Act 68)	\$13,614,490.00
Equalized Pupils -2018-19 Final	871.79
Education Spending per Equalized Pupil (Act 68)	\$15,616.71
<i>Excess Spending Threshold</i>	<i>\$17,816.00</i>
Property Yield	\$9,842.00      158.67%
O.S.S.D. Projected Tax Rate	\$1.5867
Less 2nd Year Tax Incentive	-\$0.0500
	\$1.5267

	<i>O.S.S.D. - Est Equal Tax Rate</i>	<i>2017-18 Equal Tax Rate</i>	<i>\$ Diff</i>	<i>% Diff</i>	<i>Difference \$% Max</i>	<i>2018 Town CLA</i>	<i>Projected O.S.S.D. Tax Rates</i>	<i>2017-18 Tax Rates</i>	<i>Proj 2018-19 Difference</i>
<i>Braintree</i>	\$1.5267	\$1.4033	\$0.1234	8.80%	1.5267	101.82%	\$1.4995	\$1.3323	\$0.1672
<i>Brookfield</i>	\$1.5267	\$1.4033	\$0.1234	8.80%	1.5267	110.47%	\$1.3820	\$1.3000	\$0.0820
<i>Randolph</i>	\$1.5267	\$1.4033	\$0.1234	8.80%	1.5267	103.54%	\$1.4745	\$1.3631	\$0.1114

## ORANGE SOUTHWEST SCHOOL DISTRICT

### INDEBTEDNESS

<u>PURPOSE</u>	<u>ORIGINAL ISSUE</u>	<u>PRINCIPAL AMOUNT</u>	<u>REISSUE</u>	<u>INTEREST RATE</u>	<u>INTEREST PAID BY 6/30/2017</u>	<u>PRINCIPAL PAID BY 6/30/2017</u>	<u>6/30/2017 OUTSTANDING</u>
RANDOLPH ELE	7/23/1998	\$3,810,000	N/A	4.80%	\$1,913,436	\$3,430,000	\$380,000
BRAINTREE ELE	7/25/2005	\$280,000	N/A	4.70%	\$99,412	\$165,000	\$115,000

### RESERVE FUND BALANCES - As of 6/30/2017

	<u>Facilities</u>	<u>Transportation</u>	<u>Legal</u>	<u>Financial System</u>
Braintree School District	\$433,272	\$149,209	\$0	\$0
Brookfield School District	\$323,208	\$49,765	\$30,000	\$0
Randolph School District	\$1,077,668	\$79,303	\$0	\$0
Randolph Union High School	\$695,965	\$9,687	\$0	\$0
Orange Southwest Supv Union	\$0	\$275,514	\$0	\$0
Orange Southwest School District	\$200,000	\$160,336	\$0	\$100,000
Total:	\$2,730,113	\$723,814	\$30,000	\$100,000

\*\*\*The audited financial statements for the 2016-17 school year are available at the Orange Southwest School District, 24 Central Street, Randolph, Vermont.



# FOTHERGILL SEGALE & VALLEY

*Certified Public Accountants*



John E. (Jeff) Fothergill, CPA  
Michael L. Segale, CPA  
Sheila R. Valley, CPA  
Teresa H. Kajenski, CPA  
Donald J. Murray, CPA

To the Board of School Directors

Orange Southwest Supervisory Union

We are engaged to audit the financial statements of the governmental activities and each major fund of Orange Southwest Supervisory Union and related school district listed below, as of and for the year ended June 30, 2017.

- Braintree School District
- Brookfield School District
- Randolph School District
- Randolph Union High School
- Randolph Technical Career Center

The audited financial statements will be available for public inspection at the office of Windham Northeast Supervisory Union located at 24 Central Street, Randolph, Vermont when they are completed.

Sincerely,

Fothergill Segale & Valley, CPAs