



# **Real Estate Commission**

## **Office of Professional Regulation, Vermont Secretary of State**

89 Main Street, 3<sup>rd</sup> Floor • Montpelier, VT 05620-3402  
Tel. (802) 828-3228 • [www.sec.state.vt.us/professional-regulation.aspx](http://www.sec.state.vt.us/professional-regulation.aspx)

### **Minutes**

**Thursday, July 26, 2018**

**Commission Members Present:** David Raphael, Gloria Rice, Donna Murray, Wendy Beach, Mikail Stein. **Absent:** Joyce Cameron. **OPR Staff Present:** Gabriel Gilman and Judith Roy. **Others Present:** Katrina Delabruere, Brian Armstrong, Mark Montross, Randy Mayhew, Betty McEnany, Annmarie Daniels and Teresa Merelman.

1. **9:35 Called to Order**
2. **No changes to the agenda**
3. **Approved minutes for the May 24, 2018 and July 12, 2018 meetings as presented**
4. **Disciplinary Matters**

Donna Murray moved to approve removal of conditioned orders on Docket Numbers 2015-502, 2015-110, CR 37(D-2018-1) and CR-44(D-2018-24) as presented. Wendy Beach seconded the motion. The motion carried unanimously.

- a. Proposed Order to Remove Conditions – Patricia S. Davis and Mary W. Davis Realtor & Associates, Docket Number 2015-502 and 2015-110
- b. Proposed Order to Remove Conditions – Russell H. Ingalls – Docket Number CR-37(D-2018-1)
- c. Proposed Order to Remove Conditions – Kelly J. Crawford – Docket Number CR-44(D-2018-24)

5. **Topics for Discussion**

- a. Mandatory course outline was approved in the special meeting in July. Further discussion was given to make sure that the providers were aware that it is important to spend time on buyer and seller representation. There were no changes needed for the approved mandatory course outline.

6. **Administrative Updates**

7. **Education Review - none**

8. **Other Business – Old Business**

- a. Rule workgroup has had some great discussions at their last meeting and will continue until completed.
- b. No updates on 2018 initiatives and goals.
- c. OPR update on new public member appointment was brief. The office is still working to find a new public member.
- d. Nothing to report on board-based regulation conversion to advisory model at this time.

9. **Correspondence**

- a. Gabe Gilman has received some emails that he has responded to and feels that the office should look into questions and answers for the website. The office will bring those back to the Commission for review.

10. **Public Comment**

11. **Adjournment**

Next Scheduled Meeting – Thursday August 23, 2018  
Please check the office [website](#) for updates