

Town of
Plymouth, Vermont

2003
Annual
Report

Fiscal Year Ended
June 30, 2003

Auditor's Statement

In accordance with Vermont Statue Title 24, Chapter 51, Subchapter 5, We the Auditors have examined, reviewed and verified the financial statements and reports of the Town of Plymouth for the fiscal year of 2002/2003.

It is our responsibility to express an opinion of these financial statements based on our audit.

We feel, to the best of our knowledge that they are accurate and fairly represent the Town of Plymouth.

Beatrice Wheeler
Bobbi J. Lambert-Lynds
Stephen Moyer
Board of Auditors

PLEASE BRING THIS BOOK WITH YOU TO TOWN MEETING

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ANNUAL TOWN MEETING MARCH 3, 2003

Moderator, Thomas Harris called the meeting to order at 7 pm. Warning was read by moderator.

Article 1. To elect officers by Australian Ballot.

Article 2. Humane Services Allocations of \$6,121.50. Betty Jarvi moved to accept. John Wheeler seconded the motion. So voted.

Article 3. To see if the Town will vote to collect taxes in the same manner as in the past. John Wheeler moved to accept. Bob Evans seconded the motion. So voted.

Article 4. To see if the town will vote to cut the Board of Cemetery Commissioners to 3 and elect Cemetery Commissioners for a term of 3 years. Ted Chick moved to accept. John Wheeler seconded the motion. So voted.

Article 5. To see if Delinquent Taxes shall be printed in the Town Report. Bob Evans moved to accept. John Wheeler seconded the motion. So voted.

Article 6. To see if the Town will vote to authorize the Town Clerk to approve additions to the check list. John Wheeler moved to accept. Ted Chick seconded the motion. So voted.

Article 7. Shall the voters authorize the listers to hire an appraiser to assist in conducting a town wide reappraisal.

Ralph Michael explained, the State of Vermont has ordered Plymouth to do a town wide reappraisal.

Bobbi Lambert-Lynds explained that the listers are not qualified to do the job of reappraising without the assistance of an outside firm.

Ralph Michael-We have interviewed several appraisal firms. The prices we have gotten range from \$65,000-\$100,000. The final cost will depend on how much of the work is done by the listers.

Eric Johnsen- The statewide rate is \$1.10 but because our property values are so askew it's \$1.46. A town wide reappraisal would level out

properties of similar values. That would bring our property rate down for at least the first year. No matter what the state says, we realize the Town needs to do this.

Tax Mapping will reduce the cost of a reappraisal because less time reading deeds will be required and will accurately determine property boundaries throughout the Town. Seymour Cohen moved to accept. Karen Evans seconded the motion. So voted.

Article 8. Shall the Town authorize the listers office to employ a tax mapping firm. Karen Evans moved to accept. Tim Sink seconded the motion. So voted.

Article 9. To see if the Town will vote to approve resolution to protect our farms, food and the environment. Rachel Stievater moved to accept. John Freeman seconded the motion. So voted.

Article 10. Will the Town vote to elect Constables for the term of 2 years. John Wheeler moved to accept. John Freeman seconded the motion. So voted.

Article 11. To see if the Town will vote to raise money to pay estimated expenses, and if so, how much.

Larry Lynds moved to accept \$355,203.33, adjusting the budget by \$8,940.00, due to an error.

John Wheeler seconded the motion.

Eric Johnsen-The school board approached the selectboard with expenditures that could be paid for by the town instead of on the school budget. The items total \$8,940

School Treasurer	\$ 740.
Rubbish Removal	\$1,300.
Annual Report	\$1,500.
Elf Program	\$1,200.
Ski Program	\$3,500.
Historical Society Bldg	\$ 700.

By doing this it should save the town about \$45,000. This is the reason these items were transferred from the school budget to the town budget. So voted.

Article 12. To do any other necessary business.

Thomas Harris stressed the need for volunteers for the fire dept.

Eric Johnsen presented a plaque to Margo Marrone for her years of service with the Plymouth Press.

Kim Yale asked why the constables don't have the proper radios needed in order to communicate with the police.

Janet Halka moved to suggest that the selectmen provide the type of radio that would allow the constables to speak with the police. Kim Yale seconded the motion. So voted.

John Wheeler moved to accept the town report as printed after making corrections on page 7 Humane Services \$6,121.50 and on page 12, \$355,203.33 to be raised by taxes. Jodi Parker seconded the motion. So voted.

John Wheeler moved to adjourn. Jodi Parker seconded the motion. So voted.

Rachel Lynds – Clerk

SELECTBOARD REPORT

The Contract to parcel map our town was awarded to Cartographic Associates, Inc., of Littleton, NH, on March 27, 2003 for \$28,500.00, they began work at once. There have been two hearings, and the maps and software have been presented to the Town. All property owners should compare the acreage recorded on their tax records with the new mapping. Call Rachel, Town Clerk, at the Town Office at 672-3655. The mapping is a work in progress and an important tool for property appraisal, land planning and zoning. Cartographic will be making changes and updating the mapping on an annual basis.

The contract to reappraise all of the properties in the Town of Plymouth was awarded to Caroline Lockyer on April 9, 2003 for \$65,000. Our listers are being trained and are working with Caroline to accomplish the state-mandated property reappraisal. The listers anticipate that reappraisal notices will be sent out around June 1, 2004. The Selectboard thanks the listers, Carol Ackley, Bobbi Lynds, and Richard North for their hard work on this project.

The Town is now offering recycling and trash disposal every Saturday from noon to 3 at the Municipal Building. Call ABLE Waste Management at 672-3569 for details.

We were hoping to have our town forest, the Kennedy lot, marked and logged this winter, 2003-2004. This will now happen later in 2004. Tim Morton, Windsor County Forester, will mark trees and supervise the timber sale at no cost to the Town. We don't expect a large income from this harvest, but it will improve the health of the forest and increase the value of future harvests.

On December 6, 2003, an Act 68 informational meeting was held at the Municipal Building. About 75 people braved snowy roads to hear Rep. Alice Nitka and Senators Peter Welch, John Campbell, and Matt Dunne explain how the new education funding law will affect the Town of Plymouth. The Selectboard urges all Plymouth residents who own homes to apply for the property tax income-sensitivity component of Act 68. Also, all resident Vermont homeowners are required to file the new declaration of Vermont Homestead Form HS-131. One thing is certain:

Education funding will continue to be controversial and it will significantly affect Plymouth's finances.

Ralph Michael has decided not to run for reelection to the Selectboard. The people of Plymouth owe their gratitude to Ralph for his 15 consecutive years of service as a Selectman. His leadership, dedication, and knowledge will be missed.

The Selectboard wants to replace the 1994, L8000 4wd truck with a new 4wd dump truck. Truck options and prices will be presented at Town Meeting. We have money in the equipment fund to pay for this new truck.

The Selectboard wants to thank everyone who contributes their valuable time to make Plymouth a community, and not just another place on a map.

WARNING
PLYMOUTH TOWN SCHOOL DISTRICT
MARCH 2, 2004

The polls will open on Tuesday, March 2, 2004 at the Municipal Building from 10:00 a.m. to 7:00 p.m. for the purpose of voting by Australian Ballot. The business to be transacted to include:

Tuesday, March 2, 2004
Municipal Building
10:00 a.m. to 7:00 a.m.

Article I: To elect a Town School District Moderator (Title 16, Paragraph 562, Powers of Electorate, Item 2).

Article II: To elect a Town School District Clerk (Title 16, Paragraph 562, Powers of Electorate, Item 3).

Article III: To elect officers for the ensuing year.

Adopted and approved at a special meeting of the Board of School Directors of the Plymouth School District, Plymouth, Vermont,
Duly called, notice and held on the 21st day of Jauuary, 2004.

Seymour Cohen, Chair
Nancy Tanzer, Clerk
Patricia Harris, Board Member

WARNING

The legal voters of Plymouth, Vermont are hereby warned to meet at the Plymouth Municipal Building at 7:00 P.M. on Monday, March 1, 2004, to transact at that time business not involving voting by Australian Ballot or voting required by law to be by ballot. The polls will be open on Tuesday, March 2, 2004, at the Plymouth Municipal Building from 10:00 A.M. to 7:00 P.M. for the purpose of voting by Australian Ballot. The business to be transacted will include:

Article 1. To elect Town Officers for the ensuing year by Australian Ballot:
Moderator, Selectman, Lister, Auditor, Collector of Delinquent Taxes, Grand Juror, Town Agent, Trustee of Public Funds.

Article 2. Will the Town vote \$7,128.00 for Human Services to be allocated as follows:

A.	Visiting Nurse Alliance	1,830.00
B.	Mental Health Services	439.00
C.	George G. Aikens Project	50.00
D.	Black River Senior Center	2,000.00
E.	Vermont Center for Independent Living	175.00
F.	Windsor County Partners	500.00
G.	Green Mt. Economic Development	284.00
H.	Windsor County Youth	100.00
I.	New Beginnings Women's Support	300.00
J.	Martha Lussier Service	200.00
K.	Stepping Stones Preschool	200.00
L.	Green Up Vermont	50.00
M.	Black River Good Neighbors	150.00
N.	Plymouth Press	200.00
O.	Plymouth Historical Monument	<u>650.00</u>
Total		7,128.00

Article 3. To see if the Town will collect taxes in the same manner as in the past.

Article 4. To see if delinquent taxes shall be printed in the Town Report.

MARTHA LUSSIER
HEALTH INFORMATION & REFERRAL SERVICES, INC. (HIRS)

The list of more than 80 caregivers registered with the Health Information and Referral Services (HIRS) will provide the names of qualified caregivers for those seeking in-home health care for family or friends. Some of the caregivers will work full-time; others are interested in part-time work. The HIRS Board of Directors makes this essential community service available, without charge, to all those who live in the greater Woodstock area including Barnard, Bridgewater, Hartland, Plymouth, Pomfret and Reading. During 2003 we have earned the trust of 178 families who depended on this referral service to find the help they needed.

The HIRS is appealing for broad support from the area we serve. In the past year 105 individuals, eight organizations with local interests and all seven towns helped us to sustain this vital resource. Many gifts have been given in memory of those whom we have helped through difficult times.

The HIRS office (457-3478) on the second floor of Simmons House, in front of the Dartmouth-Ottawaquechee Health Center in Woodstock, is open Monday, Wednesday and Thursday mornings, from 8am to 12 noon. Our coordinator, Lynne Tracy, checks regularly for messages left on the answering machine during non-office hours. Our success is due to her reliable and compassionate service.

Submitted by Gerry Fields – 457-4839

TOWN OFFICERS ELECTED

Moderator	Thomas W. Harris	2003-2004
Clerk & Treasurer	Rachel M. Lynds	2002-2005
Selectmen	Ralph J. Michael	2001-2004
	Eric Johnsen	2002-2005
	Lawrence Lynds	2003-2006
Listers	Bobbi J. Lambert-Lynds	2002-2004
	Carol Ackley	2003-2005
	Richard B. North	2003-2006
Auditors	Beatrice Wheeler	2001-2004
	Bobbi J. Lambert-Lynds	2002-2005
	Stephen Moyer	2003-2006
1st Constable	Rodney Parker	2003-2005
2nd Constable	Ted Hall	2003-2005
Collector of Del. Taxes	Kathleen Billings	2003-2004
Grand Juror	V. William Jarvi	2003-2004
Town Agent	V. William Jarvi	2003-2004
Trustees of Public Funds	Jodi Parker	2001-2004
	Thomas Marrone	2002-2005
	Patricia A. Harris	2003-2006
Cemetery Commissioners	*John F. Wheeler	2003-2004
	Leon Parkhurst	2000-2005
	Justus Pingree	2001-2006
	Roy Pierson	2002-2007
School Directors	Patricia A. Harris	2001-2004
	Nancy Tanzer	2003-2005
	Seymour Cohen	2003-2006
Justice of the Peace	Elizabeth Jarvi	
	John S. Sailer	
	Randall L. Shimp	
	John F. Wheeler	

* Appointed

TOWN OFFICERS APPOINTED

Asst. Clerk & Treasurer	Andrea Flynn
Road Foreman	Lawrence Lynds
Health Officer	Lawrence Lynds
Zoning Administrator	Jim Allen
Wastewater Coordinator	Jim Allen
Zoning Board of Adjustment	
Chair	Leo Nadeau
Clerk	Karen Bruyn
	D. Thomas Ellis
	Virginia Kroitzsh
	Jeffrey Sailer
	Taz Squire
	John F. Wheeler
Two Rivers Ottauquechee:	
	Rep.- Leo Nadeau
	Alt.- D. Thomas Ellis
Fence Viewers	
	John Dupont
	John S. Sailer
	John F. Wheeler
Pound Keepers	
	Rodney Parker
	Ted Hall
Tree Warden	John S. Sailer
Weigher of Coal	Mary Jo Schimpfhauser
Emergency Coordinator	Rob Schultz
Service Officer	Marguerite Marrone

GENERAL FUND BUDGET

	2002-03 BUDGET	2002-03 ACTUAL	2003-04 BUDGET	2004-05 BUDGET
Town Clerk/Treasurer	25,000.00	25,730.25	26,750.00	27,820.00
Asst. Clerk	12,000.00	10,500.50	12,500.00	10,000.00
Auditors	4,000.00	1,792.00	4,000.00	4,000.00
Selectmen	1,200.00	1,200.00	1,200.00	1,800.00
Trustee Public Funds	150.00	150.00	150.00	150.00
Listers	12,000.00	17,710.50	25,000.00	16,000.00
Constables	375.00	1,059.10	400.00	1,800.00
TOTAL	54,725.00	58,142.35	70,000.00	61,570.00
OFFICE EXPENSES				
Supplies	4,000.00	2,669.75	4,000.00	4,000.00
Postage	2,500.00	2,524.99	3,500.00	3,500.00
Printing	1,000.00	1,259.87	2,000.00	1,500.00
Computer Exp.	2,000.00	2,654.03	2,000.00	3,000.00
Training/Seminars	1,000.00	1,245.00	2,500.00	2,500.00
Contracts				9,400.00
Election Exp.	1,700.00	451.58	1,700.00	1,700.00
Mileage	100.00	202.56	100.00	500.00
Telephone	2,000.00	1,997.92	2,500.00	2,000.00
Lister Supplies	1,000.00	1,064.71	1,000.00	1,000.00
Constable Supplies	100.00	441.97	200.00	800.00
Del. Taxes Supplies	150.00	123.43	150.00	150.00
Professional Services	4,000.00	480.00	4,000.00	4,000.00
TOTAL	19,550.00	15,115.81	23,650.00	34,050.00
Municipal Building				
Electricity	4,100.00	6,406.37	5,000.00	7,500.00
Propane/Heat	10,000.00	16,950.43	12,700.00	19,000.00
Rubbish Removal	250.00	210.00	1,300.00	1,300.00
Custodian	2,800.00	1,925.66	2,900.00	2,300.00
Supplies	450.00	455.73	100.00	500.00
Maintenance	6,000.00	3,421.18	4,500.00	6,000.00
TOTAL	23,600.00	29,369.37	26,500.00	36,600.00
General Expenses				
Social Security Taxes	11,000.00	12,824.89	11,000.00	15,000.00
Public Recreation			3,500.00	4,500.00
Retirement Benefits	7,000.00	5,860.85	9,500.00	9,500.00
Communications	2,500.00	1,684.40	2,000.00	2,000.00
Membership Dues	3,000.00	1,295.00	2,300.00	1,600.00
Insurance	31,000.00	44,988.05	35,000.00	55,000.00
Unemployment Comp.	600.00	0.00	500.00	0.00
Zoning/Planning Com.	3,500.00	125.92	3,500.00	1,500.00
NH/VT Solid Waste	36,000.00	36,757.50	36,000.00	37,000.00
Windsor County tax	20,000.00	18,285.18	20,000.00	20,000.00
Windsor County Sheriff	32,000.00	42,466.35	38,000.00	46,000.00
Ambulance Service	5,500.00	3,375.00	6,000.00	2,200.00
Fire Dept./First Response	25,000.00	25,000.00	25,000.00	25,000.00
Recycling	500.00	465.00	500.00	15,600.00
E911	1,000.00	2,142.43	500.00	2,500.00
Coalition Dues	0.00	1,642.00	2,080.00	250.00
Miscellaneous	600.00	147.27	0.00	0.00
Emergency Fund	15,000.00	0.00	5,000.00	5,000.00
TOTAL	194,200.00	197,059.84	200,380.00	242,650.00

GENERAL FUND BUDGET

	2002-03 BUDGET	2002-03 ACTUAL	2003-04 BUDGET	2004-05 BUDGET
GARAGE OPERATIONS				
Uniform Allowance	300.00	98.73	300.00	300.00
Garage Labor/Repairs	2,000.00	953.53	2,000.00	2,000.00
Trucks Labor/Repairs	15,000.00	21,745.85	18,000.00	18,000.00
Plows Labor/Repairs	2,000.00	1,588.44	2,000.00	2,000.00
Sanders Labor/Repairs	1,500.00	173.07	1,600.00	1,600.00
Grader Labor/Repairs	3,000.00	3,660.71	3,000.00	3,000.00
Loader Labor/Repairs	2,000.00	1,959.71	2,000.00	2,000.00
Tractor w/attach.labor.repairs	1,000.00	838.88	1,000.00	1,000.00
Telephone	900.00	759.57	900.00	900.00
Garage Supplies	2,500.00	4,058.51	2,500.00	2,500.00
Equip. Fuel(diesel/gas)	7,500.00	9,981.46	7,500.00	10,000.00
TOTAL	37,700.00	45,818.46	40,800.00	43,300.00
SUMMER MAINTENANCE				
Labor Class 2	2,400.00	2,783.00	2,400.00	2,400.00
Labor Class 3	29,000.00	40,163.34	39,000.00	39,000.00
Labor Class 4	1,000.00	757.50	1,000.00	1,000.00
Class 2 TQ	1,000.00	679.00	1,000.00	1,000.00
Class 3 TQ	18,000.00	9,789.00	18,000.00	15,000.00
Class 4 TQ	400.00	712.00	600.00	600.00
Class 2 Hired Equip.	500.00	560.00	500.00	500.00
Class 3 Hired Equip.	12,000.00	7,070.00	12,000.00	15,000.00
Class 2 Road Material	1,500.00	639.01	2,000.00	2,000.00
Class 3 Road Material	20,000.00	17,586.65	20,000.00	20,000.00
Class 4 Road Material	500.00	0.00	500.00	500.00
Class 2 Retreatment	6,000.00	22,503.83	6,000.00	6,000.00
Class 3 Retreatment	48,000.00	42,127.06	48,000.00	48,000.00
TOTAL	140,300.00	145,370.39	151,000.00	151,000.00
WINTER MAINTENANCE				
Labor Class 2	6,500.00	4,207.28	6,500.00	6,500.00
Labor Class 3	31,000.00	39,472.51	31,000.00	38,000.00
Class 2 TQ	10,000.00	2,122.00	10,000.00	8,000.00
Class 3 TQ	25,000.00	13,014.50	25,000.00	20,000.00
Winter Sand/Labor	1,200.00	1,894.76	1,200.00	1,200.00
Winter Sand/TQ	700.00	680.00	700.00	700.00
Winter Sand/Hired Equip.	20,000.00	18,536.00	20,000.00	20,000.00
Sand & Salt	31,000.00	31,980.75	40,000.00	40,000.00
TOTAL	125,400.00	111,907.80	134,400.00	134,400.00
BRIDGES				
Town Labor	1,200.00	1,571.38	1,200.00	1,200.00
Town Equip.	1,500.00	325.00	1,500.00	1,500.00
Hired Equip.	16,000.00	1,120.00	16,000.00	16,000.00
Materials	21,000.00	5,703.78	17,000.00	17,000.00
TOTAL	39,700.00	8,720.16	35,700.00	35,700.00
TOTAL BUDGET	635,175.00	610,304.18	577,450.00	739,270.00
			Anticipated Income	
MISCELLANEOUS			71,400.00	
HIGHWAY AID			60,000.00	
CARRYOVER			71,065.35	
TO BE RAISED BY TAXES			<u>536,804.65</u>	
			739,270.00	

TOWN ASSETS

Municipal Building	750,000.
Sand Shed	96,000.
Fuel Pumps & Tanks	1,400.
20K Generator	4,875.
Computers & Accessories	4,000.
1991 FR11 Loader	20,000.
2001, 550 Ford 4x4, w/plow/sander	42,284.
1994, L8000 4wd, w/plow/sander	20,000.
1997, L9000 4wd, w/plow/sander	25,000.
1999, FL80 4wd, w/plow/sander	45,000.
Grader, w/wing	30,000.
JD Tractor w/attachments	35,000.
York Rake	500.
Misc. Tools	3,500.
1977 GMC 1750 gal. Tanker	1,000.
2003 Freightliner	74,300.
1980 GMC Pumper	10,000.
1980 Mack 600 Pumper	20,000.
Foam Generator	500.
12 Scott Air Packs, w/spare	26,000.
3 Air Tanks piped to fill Scott tanks	1,200
3 Hale Portable Pumps	2,200.
4 Base Radios	750.
16 Mobile Radios	3,200.
27 Portable Radios	2,700.
24 Pagers	2,400.
Kennedy Lot	<u>50,000.</u>
Total	1,271,809.

Expenses/Check Warrants**General Expenses****Highway Expenses****Appropriations**

July 1, 2002 - June 30, 2003

Town Officers**Town Clerk/Treasurer**

Rachel Lynds	25,730.25
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Asst. Town Clerk

Margaret Brady	8,851.50
Andrea Flynn	722.50
Selena Robinson	709.75
Jodi Parker	216.75
	10,500.50

Auditors

Elizabeth Hayward	566.00
Bobbi J. Lambert-Lynds	922.00
Beatrice Wheeler	304.00
	1,792.00

Selectmen

Eric Johnsen	400.00
Lawrence Lynds	400.00
Ralph Michael	400.00
	1,200.00

Trustees of Public Funds

Patricia Harris	50.00
Thomas Marrone	50.00
Jodi Parker	50.00
	150.00

Listers

Carol Ackley	9,023.00
Bobbi J. Lambert-Lynds	6,667.50
Richard B. North	2,020.00
	17,710.50

Constables

Ted Hall	480.00
Rodney Parker	579.10
	1,059.10

Town Officers Total

58,142.35

Office Expenses

Office Supplies	2,669.75
Lister Supplies	1,064.71

Constable Supplies	441.97	
Coll. Of Del. Taxes Supplies	123.43	
Postage	2,524.99	
Printing	1,259.87	
Computer Expense		
NEMRC Support	1,360.50	
Service & Support	1,293.53	
	2,654.03	
Training/Seminars	1,245.00	
Town Meeting/Election Expense		
Election Officials	451.58	
Mileage	202.56	
Telephone	1,997.92	
Professional Services	<u>480.00</u>	
Office Expenses Total		15,115.81

Municipal Building

Electricity	6,406.37	
Propane Heat	16,950.43	
Rubbish Removal	210.00	
Custodian	1,925.66	
Mun. Bldg. Supplies	455.73	
Maintenance	<u>3,421.18</u>	
Municipal Building Total		29,369.37

General Expenses

Social Security Taxes	12,824.89	
Retirement Benefit	5,860.85	
Communications		
CVPS	330.25	
Bly Communications	1,274.15	
Supplies	80.00	
	1,684.40	
Membership Dues		
VMCTA	20.00	
VALA	30.00	
VLCTA	622.00	
Two Rivers Ottaquechee	613.00	
Vermont Municipal	10.00	
	1,295.00	
Legal Fees	212.75	
Insurance		
VLCT/BCBS	29,074.06	
VLCT/PACIF	15,313.99	
Other	600.00	
	44,988.05	

Zoning & Planning Com.	125.92	
NH/VT Solid Waste	36,757.50	
Windsor County Tax	18,285.18	
Windsor County Sheriff	42,466.35	
Ambulance Services	3,375.00	
Fire Dept.	25,000.00	
Recycling	465.00	
E911	2,142.43	
Coalition Dues	1,642.00	
Miscellaneous	<u>147.27</u>	
General Expenses Total		197,272.59

Total General Expenses 299,900.02

Highway Expenses

Garage Operations

Uniform Allowance	98.73	
Garage Labor/Repairs	953.53	
Truck Labor/Repairs	21,745.85	
Plow Labor/Repairs	1,588.44	
Sander Labor/Repairs	173.07	
Grader Labor/Repairs	3,660.71	
Loader Labor/Repairs	1,959.71	
Tractor Labor/Repairs	838.88	
Garage Telephone	759.57	
Garage Supplies	4,058.51	
Equipment Fuel	<u>9,981.46</u>	
Garage Operations Total		45,818.46

Summer Road Maintenance

Class 2	2,783.00	
Class 3	40,163.34	
Class 4	757.50	
Class 2 Town EQ	679.00	
Class 3 Town EQ	9,789.00	
Class 4 Town EQ	712.00	
Class 2 Hired EQ	560.00	
Class 3 Hired EQ	7,070.00	
Road Materials	119.50	
Class 2 Materials	639.01	
Class 3 Materials	17,586.65	
Retreatment Class 2	22,503.83	
Retreatment Class 3	<u>42,127.06</u>	
Summer Maintenance Total		145,489.89

Winter Road Maintenance

Class 2	4,207.28
Class 3	39,472.51
Class 2 Town EQ	2,122.00
Class 3 Town EQ	13,014.50
Class 3 Materials	<u>1,974.00</u>

Winter Maintenance Total

60,790.29

Winter Sand

Labor	1,894.76
Town EQ	680.00
Hired EQ	18,536.00
Salt & Sand	<u>31,980.75</u>

Winter Sand Totals

53,091.51

Bridges

Labor	1,571.38
Town EQ	325.00
Hired EQ	1,120.00
Materials	<u>5,703.78</u>

Bridges Total

8,720.16

Total Highway Expenses

313,910.31

Appropriations

Visiting Nurse Alliance	1,750.00
Mental Health Services	439.00
George G. Aiken Project	50.00
Black River Senior Center	2,000.00
VT Center For Ind. Living	175.00
Windsor County Partners	300.00
Green Mtn. Eco. Dev. Co.	227.50
Windsor County Youth	100.00
New Beginnings Womens Sup.	300.00
Martha Lussier Service	100.00
Stepping Stones Preschool	100.00
Plymouth Press	<u>200.00</u>

Appropriations Total

5,741.50

Total Warrants & Appropriations

619,551.93

Town Statement of Cash Deposits

Auditor's Report

July 1, 2002 - June 30, 2003

Beginning Balance July 1, 2002

Checking	380,627.81	
Plymouth Press	<u>1,052.14</u>	
Total		381,679.95

Funds Received

Tax Revenues

Current Taxes	208,911.44	
Delinquent Taxes	120,160.32	
Interest On Del. Taxes	9,499.06	
<u>State of VT</u>		
Highway Aid	82,526.84	
Pilot Program	3,172.00	
F&W, FPR Taxes	<u>22,538.15</u>	
Total Tax Revenues		446,807.81

Fees & Permits

Clerk Fees	16,809.65	
Dog Licenses	734.00	
Liquor Licenses	700.00	
Marriage Licenses	<u>112.00</u>	
Total Fees & Permits		18,355.65

Other Revenue

Highway Permits	125.00	
Local Fines	79,310.88	
Interest	13,450.39	
Reimbursements	1,294.05	
Miscellaneous	<u>1,422.39</u>	
Total Other Revenue		95,602.71

Total Cash Deposits		560,766.17
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Town Statement of Disbursements

July 1, 2002-June 30, 2003

General Expenses/Appropriations	305,641.62
Highway Expenses	313,910.31
School Taxes	805,427.00
State School Taxes	1,270,119.40
Balances as of June 30, 2003	
Checking	336,268.78
Plymouth Press	<u>1,092.47</u>
Total	337,361.25
Total Disbursements and Bank Funds	3,032,459.58

Town Indebtedness

June 30, 2003

The Town has no indebtedness

Comparative Balance Sheet

	June 30 2002	June 30 2003
Current Assets		
General Fund	197,322.21	75,303.46
Reappraisal Fund	92,497.42	68,261.87
Equipment Rental Reserve	164,452.69	173,224.02
Office Equipment Reserve	16,683.43	13,145.24
Book Restoration Reserve	2,458.28	3,103.28
Planning Grant	1,467.38	4,323.38
Tax Collector's Deed	150.00	0
	475,031.41	337,361.25
Receivables		
Delinquent Taxes	36,846.44	45,205.63
Due from Fire Dept.	224.64	0
Due From RWSU	0.00	21.25
Total Assets	512,102.49	382,588.13
Current Liabilities		
Payables	<u>(216.54)</u>	<u>(4,238.11)</u>
Surplus	197,105.67	71,065.35

Explanation of 2002 Grand List

Listed Value of Real Estate and Personal Property	\$ 123,352,947.00
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Total Grand List (1% of the above)	\$ 1,233,529.47
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Category Breakdown

Residential	28,798,900.00
Mobile Homes	820,400.00
Vacation	59,266,700.00
Commercial	7,397,100.00
Industrial	62,100.00
Utilities	1,199,600.00
Woodland	1,985,100.00
Miscellaneous	11,220,500.00
Other	<u>12,602,547.00</u>
	123,352,947.00
	<u>x 1%</u>
	1,233,529.47

Personal Property	217,000.00
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Sub Education Grand List	1,236,699.47
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Total Municipal Grand List	1,233,529.47
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Statement of Current Taxes Fiscal Year Ending June 30, 2003

<u>RE & PP</u>	<u>Tax Rate</u>	<u>Grand List</u>	
School/State	1.32 x	1236699.47	1,632,443.30
Local Share	0.37 x	1236699.47	457,578.80
Town Fund	<u>0.27 x</u>	1233529.47	<u>333,052.96</u>
	1.96		2,423,075.06

Current Collections	2,377,869.43
Delinquent Collections	<u>45,205.63</u>
Total 2002-2003	2,423,075.06

DELINQUENT TAX REPORT

AS OF JULY 1, 2003

NAME	TAX YEAR 2002-2003	PRIOR TO 2002	TOTAL DUE
* ANTHONY, III, JAMES	1,834.56	0.00	1,834.56
BILLINGS, LAURA D.	1,744.40	593.90	2,338.30
BREHLER, HEINRICK	882.00	0.00	882.00
* BURKE, WALTER L. & MARY ANNE	0.00	1,132.57	1,132.57
CALDWELL, CHANDOS	705.60	772.02	1,477.62
CAPORALE, DOROTHY, ET AL	870.24	0.00	870.24
* CAPORALE, JAMES W.	2,459.80	1,709.67	4,169.47
* CAPORALE, JAMES W.	446.88	294.36	741.24
CHUNG, MYUNG WHEN	599.57	0.00	599.57
* COE, RONALD E., ELEANOR S. & NANCY S.	38.30	0.00	38.30
CURTIS, SANDRA & MARTIN, GEORGE I.	335.58	0.00	335.58
CURUTCHET, ADRIANNA	4,645.20	3,459.02	8,104.22
* DAVEY, STEPHEN, ET AL	79.70	0.00	79.70
DUPONT, NORMAN S.	2,540.16	995.87	3,536.03
* FENN, RICHARD & CAROLINE	340.70	0.00	340.70
* GALLOWAY, THOMAS	1,018.22	0.00	1,018.22
* HARRIS, MARY CADORETTE	764.40	569.21	1,333.61
HEDLUND, JOEL & LYNNETTE R.	2,636.20	0.00	2,636.20
HERRMAN, DAVID & CAROL	264.60	0.00	264.60
* INN ASSOCIATES	450.80	172.88	623.68
* JARAMILLO, EDWARD J. & BARBARA	980.00	0.00	980.00
JOHNSON, CHARLES W.	294.00	424.43	718.43
KOWALSKI, PAUL G. & EIGENBROD, ELIZABETH	2,518.60	1,875.46	4,394.06
* LACOSS, REGINALD & GARY	506.66	0.00	506.66
* LANG, ERIC	43.55	0.00	43.55
MARTIN, GEORGE I & CURTIS, SANDRA	46.68	0.00	46.68
* McMAHAN, TIKI PAULEY	1,304.36	0.00	1,304.36
* McMAHAN, TIKI PAULEY	18.21	0.00	18.21
* MITTASCH, RUDOLPH & DONNA	3.63	0.00	3.63
PAZDA, ALLEN	215.60	549.09	764.69
* ROTHMAN, SANDRA	4,096.40	3,050.36	7,146.76
SAARI, RANDI	161.70	0.00	161.70
* SALVATIERRA, RAFAEL I.	588.00	0.00	588.00
SHELDON, DAVID & TERRY	1,005.48	0.00	1,005.48
* SHIMP, RANDALL & JANET	981.79	0.00	981.79
SHIPMAN, MICHAEL A. & DIERDRE B.	627.20	467.04	1,094.24
SIDDONS, DAVID M.	383.62	0.00	383.62
SULLIVAN, MARTIN	5,792.08	0.00	5,792.08
* SUTLER, ELEANOR	397.88	0.00	397.88
* TH # 44 PARTNERSHIP	0.00	520.26	520.26
THE BANK OF NEW YORK	1,716.96	0.00	1,716.96
THOMAS, GEORGE & JUNE	866.32	322.55	1,188.87
TOTALS	45,205.63	16,908.69	62,114.32

* PAID IN FULL AFTER JUNE 30, 2003

Reserve Accounts

Office Equipment Reserve

	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance</u>
July 1, 2002			16,683.43
Copies	2,800.10		
Purchased Equipment		5,803.70	
June 30, 2003			13,145.24

Books Restoration Reserve

	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance</u>
July 1, 2002			2,458.28
Recording Fees	2,738.00		
Preservation Sup./Ser.		2,093.00	
June 30, 2003			3,103.28

Town Equipment Reserve

	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance</u>
July 1, 2002			164,452.69
Equipment Earnings	29,748.00		
Pay. On Purchased Eq.		20,976.67	
June 30, 2003			173,224.02

Plymouth Press

	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance</u>
July 1, 2002			1,052.14
Revenue	1,381.00		
Operating Expenses		1,340.67	
June 30, 2003			1,092.47

ReAppraisalial Fund

	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance</u>
July 1, 2002			92,497.42
Reimburs. from State	8,379.00		
Interest	1,082.45		
Mapping		18,855.00	
Reappraisal Firm		9,500.00	
Reappraisal Expense		5,342.00	
June 30, 2003			68,261.87

Dog Licenses

Spayed Females & Neutered Males	415.00
Females & Males	162.00

After April 1

Spayed Females & Neutered Males	112.00
Females & Males	65.00

Total	754.00
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Less Rabies Control to the State Of VT	-154.00
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Current year was \$122.00

Previous calender year payment was \$34.00

Net Fees	600.00
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All dogs must be registered by April 1 each year.

After April 1, the fee is 50% more.

Rabies shot must be current to get license.

Liquor Licenses

Inn At Water's Edge	100.00
Echo Lake Inn	100.00
Hawk Inn & Resort	150.00
Plymouth Country Store	50.00
Salt Ash Inn	100.00
Killington Snowmobile Tours	100.00
Bear Creek	<u>100.00</u>
Total Licenses	\$ 700.00

Town Highway Dept. Wages

John Farrand	\$26,549.16
Lawrence Lynds	\$37,931.25
Robert Sheldon	\$26,840.07

Delinquent Tax Collector Fees

Kathy Billings	\$ 9,492.99
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Zoning & Wastewater Fees

Jim Allen	\$ 3,289.09
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Cemetery Fund

July 1, 2002 - June 30, 2003

July 1, 2002		
Checking	888.84	
Perpetual Care	9,465.20	
Cemetery Fund	<u>4,554.03</u>	
		14,908.07
Funds Received		
Donations	10.00	
Burials	1,525.00	
Cemetery Lots	375.00	
Trustee of Public Funds	2,000.00	
State of VT	2,640.00	
Sale of Mower	200.00	
Checking Interest	0.11	
Perpetual Care Interest	206.86	
Cemetery Fund CD Interest	<u>83.09</u>	
Funds Received Total		7,040.06
Disbursements		
L. Parkhurst- Labor & Backhoe	1,808.80	
Social Security	130.73	
Gas & Materials	110.76	
Paul Hutt	200.00	
Loius Brady- Gift	50.00	
Steven Hamilton Co.	2,640.00	
Joseph De Fontes Co.	146.25	
Country Living- New Mower	1,719.00	
Miscellaneous	<u>18.00</u>	
Total Disbursements		6,823.54
June 30, 2002		
Checking	1,515.41	
Perpetual Care	10,072.06	
Cemetery Fund	<u>3,537.12</u>	
Ending Balance		15,124.59

Plymouth Trustees of Public Funds

July 1, 2002 - June 30, 2003

The following 25 accounts are part of a Certificate of Deposit.

A withdrawal of \$2000.00 was made for the purchase of a new tractor.

The CD earned \$788.62 in interest.

The balance as of June 30, 2003 was \$37,412.54.

BACON-BENSON-TEMPLE CEMETERY TRUST

July 1, 2002	1,293.43
Interest less withdrawal	<u>-40.37</u>
June 30, 2003	1,252.86

BARTEL CEMETERY TRUST

July 1, 2002	1,130.60
Interest less withdrawal	<u>-35.46</u>
June 30, 2003	1,095.14

EDWIN I. BENSON CEMETERY TRUST

July 1, 2002	2,000.92
Interest less withdrawal	<u>-62.76</u>
June 30, 2003	1,938.16

ELMER BOSWELL CEMETERY TRUST

July 1, 2002	1,036.56
Interest less withdrawal	<u>-32.51</u>
June 30, 2003	1,004.05

NORRIS BRADLEY CEMETERY TRUST

July 1, 2002	4,664.55
Interest less withdrawal	<u>-146.30</u>
June 30, 2003	4,518.25

JOHN J. GRATIA WILDER CEMETERY TRUST

July 1, 2002	642.79
Interest less withdrawal	<u>-20.16</u>
June 30, 2003	622.63

EMMA J. RISING BROWN CEMETERY TRUST

July 1, 2002	1,657.28
Interest less withdrawal	<u>-51.98</u>
June 30, 2003	1,605.30

JAMES B. BROWN CEMETERY TRUST		
July 1, 2002		1291.76
	Interest less withdrawal	
June 30, 2003		<u>-40.51</u>
		1251.25
FRANK JEWELL CEMETERY TRUST		
July 1, 2002		506.48
	Interest less withdrawal	
June 30, 2003		<u>-15.88</u>
		490.60
MAY MATTISON CEMETERY TRUST		
July 1, 2002		635.18
	Interest less withdrawal	
June 30, 2003		<u>-19.92</u>
		615.26
MOORE-BLANCHARD CEMETERY TRUST		
July 1, 2002		3029.62
	Interest less withdrawal	
June 30, 2003		<u>-95.02</u>
		2,934.60
HIRIAM D. MOORE CEMETERY TRUST		
July 1, 2002		747.81
	Interest less withdrawal	
June 30, 2003		<u>-23.45</u>
		724.36
VILAS MOORE CEMETERY TRUST		
July 1, 2002		4601.67
	Interest less withdrawal	
June 30, 2003		<u>-144.32</u>
		4457.35
SARAH POLLARD CEMETERY TRUST		
July 1, 2002		516.14
	Interest less withdrawal	
June 30, 2003		<u>-16.19</u>
		499.95
FLORA A. SMITH CEMETERY TRUST		
July 1, 2002		721.26
	Interest less withdrawal	
June 30, 2003		<u>-22.62</u>
		698.64
MARY DAVIS CEMETERY TRUST		
July 1, 2002		883.66
	Interest less withdrawal	
June 30, 2003		<u>-27.71</u>
		855.95

EFFIE I. DRAKE CEMETERY TRUST	
July 1, 2002	719.18
Interest less withdrawal	<u>-22.56</u>
June 30, 2003	696.62
LUTHER FRANKLIN CEMETERY TRUST	
July 1, 2002	755.13
Interest less withdrawal	<u>-23.68</u>
June 30, 2003	731.45
ZEB GOODRICH CEMETERY TRUST	
July 1, 2002	496.59
Interest less withdrawal	<u>-15.57</u>
June 30, 2003	481.02
TIMOTHY & ADELINE HASTINGS CEMETERY TRUST	
July 1, 2002	2,048.34
Interest less withdrawal	<u>-64.24</u>
June 30, 2003	1,984.10
TIMOTHY HASTINGS & ISSAC POLLARD CEMETERY TRUST	
July 1, 2002	2,486.55
Interest less withdrawal	<u>-77.99</u>
June 30, 2003	2,408.56
FRANK HOWARD CEMETERY TRUST	
July 1, 2002	1,804.40
Interest less withdrawal	<u>-56.58</u>
June 30, 2003	1,747.82
JULIA HOWARD CEMETERY TRUST	
July 1, 2002	2,125.08
Interest less withdrawal	<u>-66.65</u>
June 30, 2003	2,058.43
GEORGE HUBBARD-CHARLES EMERY CEMETERY TRUST	
July 1, 2002	1,319.08
Interest less withdrawal	<u>-41.37</u>
June 30, 2003	1,227.71
MAYNARD BROWN-FRANK MOORE CEMETERY TRUST	
July 1, 2002	1,510.22
Interest less withdrawal	<u>-47.37</u>
June 30, 2003	1,462.85

ARNOLD & VIOLET MICHAEL -TRUST

July 1, 2002	3,591.02	
Interest on CD	<u>57.75</u>	
June 30, 2003	3,648.77	

WILLIAM W. STICKNEY TRUST

July 1, 2002		
Savings Account	5,975.50	
Checking account	<u>26.73</u>	
		6,002.23
Income:		
Interest on Savings	37.85	
Interest on Brown mortgage	<u>245.00</u>	
		282.85
Expenses:		
Ludlow Electric Co.	-100.00	
Safe Deposit Box	<u>-25.00</u>	
		<u>-125.00</u>
June 30, 2003		6,160.08

**NORRIS M. BRADLEY TOWN TRUST
GENERAL FUND CHECKING ACCT.**

July 1, 2002		
Savings Account	8,209.70	
Checking Account	<u>321.14</u>	
		8,530.04
Income:		
Interest on Mortgage	210.00	
Principal on Mortgage	1,000.00	
Income on HH Bond	120.00	
Interest on Savings	<u>54.77</u>	
		1,384.77
Expenses:		
Plymouth School Dept.	-254.88	
Plymouth Highway Dept.	-254.88	
Bookkeeping	<u>-100.00</u>	
		<u>-609.76</u>
June 30, 2003		9,305.85

Thomas & Janice Brown Mortgage 6000.00

PIONEER MUTUAL FUNDS

Net Value- July 1, 2002	39,992.82
Net Value June 30, 2003	37,809.91

**VITAL STATISTICS RECORDED
JULY 1, 2002-JUNE 30, 2003**

BIRTHS

September 27, 2002	Izabella Moses to Shawn & Jennifer Moses
April 2, 2003	Kansas May Marie Marsh to Gary Marsh & Lisa Hall
June 5, 2003	Narelle Elizabeth Saylor to Christopher & Caroline Saylor

DEATHS

August 27, 2002	Barbara Hislop
October 29, 2002	Frances Bruyn-Turner
May 10, 2003	Julia Kalpin

MARRIAGES

July 27, 2002	Jonathan Budington & Susannah Stoll/D.C.
August 17, 2002	John Freeman & Barbie Warner/Plymouth
September 7, 2002	Steven Price & Megan Torpey/MA
September 21, 2002	Michael Donahue & Delia Coyle/NY
September 21, 2002	Robert Fink & Kebby Willard/MA
October 12, 2002	Daniel Corti & Danielle Dinnany/NH
March 13, 2003	Christian Allen & Kelly Mulkern/MA
May 31, 2003	Mark Rickards & Janet Davies/NJ
June 7, 2003	John Sutton & Lauren Parisi/NY
June 7, 2003	Daniel Helfet-Hilliker & Rebecca Marshall/OR
June 14, 2003	David Howes & Elizabeth Lynds/PA
June 21, 2003	Paul Saueracker & Lori Spradlin/CO
June 28, 2003	Jonathan Singen & Holly Weidenaar/CT

School Statement of Cash Deposits
Auditor's Report
July 1, 2002 -June 30, 2003

Balance July 1, 2002	86,560.61
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Funds Received

Taxes	805,427.00	
PEF	110,000.00	
RWSU	7,451.48	
Union 39	2,439.72	
J. Boudreau-Ins.	3,912.36	
State of VT	32,823.22	
Reimbursements	2,034.81	
Historical Society (Heat & Elect.)	183.44	
Trustee of Public Funds	477.25	
VT Community Fund	4,300.00	
Plymouth School District	209.50	
Interest	1,921.87	
From Chittenden Acct.	500.00	
Bus Fund Interest & Deposits	7,359.80	
Sally Crandell Memorial Fund	1,730.00	
Frances Bruyn-Turner Memorial Fund	830.00	
Total Received Funds		<u>981,600.45</u>
Total Funds		1,068,161.06

Statement of Disbursements

School Director's Orders		
Payables	859,939.52	
Payroll	<u>155,245.37</u>	
		1,015,184.89
Balances June 30, 2003		
Checking	10,509.55	
Memorial Funds	5,395.00	
Bus Fund	<u>37,071.63</u>	
Total Funds		52,976.18
Total Disbursements & Bank Funds		1,068,161.07

Plymouth First Response Team “Update”

The Plymouth First Response Team (PFRT) continues its efforts to assist medical/trauma patients in the Town of Plymouth. Rapid pre-hospital care and rapid access to advanced care in the hospital setting often affects patient outcome, therefore, our role in expediting this is crucial.

PFRT has recently been successful in obtaining two Homeland Security grants. Money from the grants will be used to purchase upgraded radio communication and other emergency equipment. Soon we will have the ability to communicate directly with police in surrounding towns, Windsor County Sheriffs and the Vermont State Police. We have also acquired one more AEDs (automated external defibrillator) that will be placed with one of our PFRT members. This will give us a total of seven AEDs that are strategically located throughout town – six with PFRT members and one at the Town Hall/Fire Station.

Mary Jo and Hank Schimpfhauser recently became certified American Heart Association CPR instructors. CPR classes (adult, child and/or infant) will be offered to town residents and each class will be limited to six participants. If you are interested in attending a CPR class, please contact Mary Jo or Hank Schimpfhauser at 802-672-6092.

PFRT will be initiating a new program for Plymouth in 2004. It will be called the “VIAL OF LIFE” (VOL). This program is strictly voluntary; participants (Plymouth residents) will complete a form and put it in a small container in their freezer. A stick-on label is then placed on the refrigerator door indicating that the VOL container is inside. This form will contain information such as the person’s name, a list of medications he or she is on (plus dosages), medications that person is allergic to, doctor’s name and contact information, past medical history, and contact information of a person to call in case of emergency. This will provide PFRT members, the ambulance crew, and hospital staff with a tremendous amount of accurate information. Trying to collect this information under stressful conditions at the time of an actual emergency is often difficult or impossible. We are now having labels and containers printed. Anyone who wants to participate in the VOL program should contact Mary Jo or Hank Schimpfhauser.

PFRT currently consists of twelve members. Since our PFRT is strictly volunteer organization; we are always looking for new members. If anyone is interested in joining our team, please contact Hank Schimpfhauser/Coordinator at 802-672-6092.

PLYMOUTH 911 UPDATE

By Hank Schimpfhauser/911 Coordinator

Over the past year, the entire bank of 911 records for the Town of Plymouth has been updated. This has involved reviewing all “Enhanced 911” information available at the time of the update and comparing it with Plymouth’s Grand List, change of title records, phone directories, and also added information provided by VTEL, Ludlow Telephone, and Verizon. It has also involved many, many phone calls and site visits to confirm who lives where, and the correct contact information. This has been a massive undertaking as records have not been updated since the initiation of our 911 system several years ago.

All of this “updated information was then put in a usable format (by computer) and sent on to the 911 folks in Burlington, and also on to all of the individual phone companies! The State 911 map for Plymouth also had to be updated with new roads and homes added in.

All of this updated information is now in the “Enhanced 911” system for use in case of emergencies in Plymouth.

It is interesting to note that the 911 system, as it is today, can actually pull up satellite maps of any road in Plymouth---all structures/homes/driveways, etc. show clearly---some even with the color of your home! All are identified by emergency 911 numbers which enable the emergency dispatchers to “direct” all first responder/fire/ambulance personnel to the correct site if need be. This, along with the updated information we have just provided, leaves little room for error.

“Little room” here means there IS an ongoing gap---many homeowners, even after many requests, still do not have emergency 911 numbers posted. This leaves our rescue personnel at a distinct disadvantage when trying to find someone quickly, and even puts them at high risk during inclement weather. We are currently working on a program to ensure that “everyone” in Plymouth has an emergency 911 number posted. If anyone would like to order a number in advance, please just call Rachel Lynds (Town Clerk) at 672-3655; there is no cost for this! Your help in this matter will reduce the cost associated with this numbering project and help assure the safety of the rescuers who volunteer to help you.

Plymouth Recycle & Trash Drop Off

We would like to announce that we now offer weekly recycling at the Plymouth Town Garage every Saturday from 12 pm to 3 pm. This recycle effort is single stream recycling, which means you can recycle the following in one container: #1 & #2 plastic, tin cans, aluminum cans, and aluminum foil, newspaper, magazines, mixed paper, cardboard (corrugated) and all glass containers. All containers must be washed and with no covers. Newspapers and magazines can be in cardboard boxes or paper bags, no plastic bags please. We also offer trash drop off at \$2 per 25 lbs. bag. Miscellaneous metal is at no charge at this time. Other items are accepted by arrangement with the attendant. By offering recycling on a weekly basis we hope to increase the efforts of recycling by all. For any questions or additional information please contact Art Lynds, District Waste Representative for the Town of Plymouth, at (802) 672-3569.

THE PLYMOUTH PRESS

The mission of the Plymouth Press is to serve the whole community, enhancing community by providing news and information, recording births, marriages, and deaths , and helping the community plan ahead for events. The Plymouth Press sells ad for income to print the paper and to help advertisers make themselves known, encouraging the use of local businesses. The Plymouth Press will strive to remain neutral and non-political. We publish twice a year, Memorial Day weekend and the first week of November. General deadlines for the submission of ads and news are April 1 and September 1. We print 500 copies for each issue, which are distributed to all addresses at the Plymouth Post Office and a list of other resident addresses maintained by the circulation manager. If you are not currently receiving the Press and would like to, contact Kathy Lynds at PO Box 47, Plymouth VT 05056 or rklynds@vermontel.net

Copies are mailed by subscription to non-resident addresses for \$2.00 per issue. We welcome volunteers to help with soliciting ads and calendars of events, writing articles, proof-reading, and collating and mailing. We would welcome someone with editorial experience to take over the organizational duties. Volunteers please email rklynds@vermontel.net so you will be notified of our first meeting, sometime in March. Also, please submit photos of Plymouth events to PO Box 47.

Each year the Town Budget has included \$200 for mailing costs for the Plymouth Press. We ask for that amount again for 2004.

Thank you sincerely,

Kathy Lynds, Interim Editor

VERMONT COALITION OF MUNICIPALITIES

Annual Report – 2003

The organized effort to substantially reform Act 60 and reduce the reliance on the property tax to fund education is not over. Despite the recent enactment of Act 60 reform, we believe the promise of lower education property taxes will be short term.

We contend that in July of 2004, when this new law goes into effect, the property taxes will be a good deal higher than estimated and will continue to rise rapidly over the next two years. When the rising tax impact is felt, the pressure to reform the statewide property tax system will greatly increase.

In a letter to all legislators in May of 2003, we stated the following reasons for our opposition to the changes in the reform legislation because it still retained many of the onerous features that were a part of Act 60 such as:

- **Over-dependence on the property tax to fund education;**
- **Reliance on a flawed property valuation and equalization system;**
- **Rapidly rising property values, which under the Common Level of Appraisal (CLA) system, increase tax rates;**
- **A system based on tax rate instead of tax burden;**
- **Lack of cost controls over rising education costs;**
- **Tax policy inhibiting economic development and job creation;**

As noted above, there continue to be serious problems with the state system of financing education. **The Coalition intends to continue to be an organized force fighting for property tax relief. In the coming year we also intend to monitor closely the studies on cost containment and grand list issues established by the law.**

We will also work through the legislature and the administration to correct the inequities in the education equalization system and the problems caused in the way property values are determined.

TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION 2003 YEAR-END REPORT

During 2003, the Regional Commission continued to provide technical expertise and resources for municipal officials as well as advocated for members' needs with the State Legislature and with state and federal agencies. We function as staff for many of our towns and most of our work was initiated at the request of Selectboards, Planning commissions, and other town officials. Major accomplishments for this past year included:

Regional and Local Transportation planning – The Commission's Transportation Advisory Committee (TAC) worked with member municipalities on numerous local transportation projects. Two Rivers' staff wrote many Transportation Enhancement Grants and assisted our towns in procuring design engineers, processing requisitions for payment, and organizing public meetings for local input – Two Rivers helped projects get built. This office also assisted communities as they worked their way through the environmental permitting process on transportation projects.

Local Technical Assistance – Over the past year, we provided advice and support to all town officials on a wide range of activities. This included grant writing and administration, assistance on town plan revisions, ordinance development, GIS mapping, transportation planning, and Act 250-development review. The TRORC Region once again received the largest share of municipal planning grants statewide. This allowed our towns to conduct the planning necessary to respond to changes in the state and federal requirements.

Emergency Planning Activities – The regional Commission's emergency management planning program continued to be funded by FEMA and the Department of Homeland Security. Projects focused on all-hazards Planning associated with natural and man-made disasters. Our staff helped write and coordinate many of the \$800,000 First Responder Grants for safety equipment received by our town.

Economic Development Planning – In 2003, the Regional Commission continued working on a \$200,000 Environmental Protection Agency grant to assess the level of contamination on many sites throughout our Region.

Once the level of contamination is known, the Regional Commission will help towns locate funding sources for clean up. Additional federal dollars are being sought to continue this program. In addition, TRORC spent considerable time obtaining and maintaining the eligibility of our Region for federal economic development administration money. This resulted in over \$800,000 for the town of Randolph.

We value your continued support and look forward to serving you in the coming year. Please contact us if you have any questions.

Respectfully submitted,

Peter G. Gregory, AICP, Executive Director
William B. Emmons, III, Chairperson, Pomfret

Health Care and Rehabilitation Services

Request for support from the Town of Plymouth

Health Care and Rehabilitation Services of Southeastern Vermont requests an appropriation of \$439.00 from the Town of Plymouth at the 2004 Town Meeting to help defray the cost of services to its residents for the Mental Health Walk-In-Clinic. In the year ending June 30, 2003, our agency provided a comprehensive range of community based services to 4,424 residents of Windsor and Windham counties. The services that are available to the residents of your community are as follows:

Outpatient Mental Health Services: The mission is to provide caring, high quality, cost-effective mental health care for our community at every level of need. Our highly trained staff of professional therapists, social workers, and psychiatrists help individuals and families cope with stress and anxiety, develop their full potential and maximize control of their lives. We make it our paramount goal to ensure that children, adolescents, and adults who come to us receive appropriate, timely care. We are now offering walk-in clinics to any resident who has an urgent need to see a mental health counselor for support and more effective coordination of services.

Alcohol & Drug Treatment Services: For adults and family members who are adversely affected by these of alcohol or drugs, we offer a comprehensive program of assessment, inpatient referral, outreach, outpatient treatment and aftercare dedicated to aiding the recovery from chemical dependency and its effects.

Community Rehabilitation & Treatment Program: The CRT program provides comprehensive services to adults over the age of 18 who are suffering from a mental illness so serious that it interferes with that person's capacity to function in the community. We provide help and information to concerned family members and help clients regain stability and learn how to manage their mental illness, either in a hospital setting or as outpatients.

Community Services Division: The CSD provides services to people with developmental disabilities and their families. Services are available

to people of all ages who have been found eligible, and each person being served receives an individually written program to meet his or her needs.

The Alternatives Program: A short-term alternative to hospitalization, the Alternatives Program provides crisis stabilization, respite and support to clients with psychiatric disabilities or to any adult experiencing an acute mental health crisis. We also provide a transitional residence for those stepping down from an inpatient setting. Our program provides a very desirable alternative to hospitalization in being less costly and less structured, while at the same time providing individualized attention in a more homelike, community based setting.

Emergency Services: The Emergency Services Team has a very specific mission to act quickly in critical situations. Specially trained mental health professionals are available 24 hours a day for emergencies. Anyone may use this service when an emergency arises including individuals of any age, family or friends of an individual in crisis; hospitals and nursing homes; police; schools; clergy; businesses and other community agencies.

We thank the board and the citizens of Plymouth for your past support and for your continued interest in Health Care & Rehabilitation Services of Southeastern Vermont.

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of the officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available

for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of the VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its website at www.vlct.org.

WINDSOR COUNTY COURT DIVERSION PROGRAMS INC.

2004-2005 Request to Replace County Support

Over the last decade, Windsor County Court Diversion (WCCD) received funding on behalf of the Town of Plymouth within an appropriation from the County. This year, the Judge Boardman and Cooper have removed non-governmental agencies from the county budget, requiring us to approach each town directly. This request includes \$168 representing a *pro rata* share of the County's appropriation. *This is not a new solicitation, but rather a request for ongoing support from the Town in a different form.*

Windsor County Court Diversion is a private, nonprofit community-based program providing an opportunity for offenders to reconcile with victims and the community by paying restitution, by participating in personal development, and by engaging in community service. The program is a timely, locally-controlled alternative to the conventional state-run court and correctional system. It is widely endorsed as a cost-effective alternative.

Offenders who participate in WCCD programs take responsibility for their offenses through a contractual agreement made with a volunteer-run Community Justice Board composed of community members. On successful completion of their contract, offenders begin anew without a criminal record, the importance of which is obvious and cannot be overstated. Contracts may include compensation to the victims and the communities, formal apologies, monetary restitution and community service. Many offenders undergo one or more of the following programs, services or assistance: counseling, job training, budget counseling and alcohol and drug abuse evaluation and counseling. This course of restorative justice had been shown to help offenders stay out of trouble and take productive control of their lives.

We hasten to point out that Diversion saves Plymouth taxpayers considerable money. While conventional court proceedings can easily exceed \$2,500 per case, our locally-controlled Court Diversion program costs one-tenth as much. Further, our program is 99.8 percent efficient in helping victims recover out-of-pocket costs. Moreover, our rate for repeat offenses is just six percent compared to fifty-five percent for government run approaches.

Clearly these savings impact directly on Town budgets and taxpayers throughout our County and our State. Additionally, WCCD continues to improve its program and continues to see its effectiveness increase while the cost to taxpayers goes down.

We welcome an opportunity to answer any questions and to present more information about Windsor County Court Diversion to you. Please feel free to call our Executive Director, Paul Haskell, at 281-5060.

Richard M. McCostis, President
Board of Trustees

“GREEN UP VERMONT”

Green Up Day, May 1 2004

Thirty-three years strong, “Green Up Day” is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501 (3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 3,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town’s help, we can continue our unique annual Vermont tradition of, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up’s costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.

THE VERMONT CENTER FOR INDEPENDENT LIVING

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provide one on one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 with personal assistance and/or assistive technology; provided communications equipment to 67 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home delivered meals to almost 533 Vermonters through VCIL's Meals on Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability-related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provide direct services to Vermonters, utilizing the following services/programs:

1. Information & Referral
2. Home and Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL, call us toll-free at 1-800-635-1522

- Article 5.** To see if the voters shall vote to allocate an additional \$12,000.00 for completion of the reappraisal.
- Article 6.** To see if the voters shall vote to approve the purchase of a new truck.
- Article 7.** To see if the voters of Plymouth shall vote to raise money to pay estimated expenses, and if so, how much.
- Article 8.** To do any other business.

Dated at Plymouth, Vermont, this 26th day of January, 2004.

Ralph J. Michael

Lawrence Lynds

Eric Johnsen

BLACK RIVER VALLEY SENIOR CENTER

The Black River Valley Senior Center is more than you can ever imagine it to be. We are an active senior center whose mission is to have a place where seniors and others can congregate and have a nutritious noontime meal and also provide a wide variety of other activities.

Our programs continue to promote successful aging and include exercise, cards and bingo, health care, such as foot care, blood pressure and flu shots. We have a wheelchair to lend out as well as an exercise bike in our library. Other activities include music and weekly trips to local restaurants. This usually takes place on Tuesdays. We also schedule trips to shows and plays at area dinner theaters. There are speakers who come in to give the seniors information on items such as taxes, health care, and legal matters.

In addition we deliver "Meals-On-Wheels" throughout the entire week to those who are homebound in the towns we serve. Our annual meal count is now around 13, 520 or an average of about 65 meals daily. Our log book of attendees and kitchen records indicate nearly 2,000 meals were served to Plymouth seniors during 2002-2003 period. We ask the towns we serve to subsidize the cost of our meal program. For the past five years we kept the cost of the "All you can eat Hot Lunch" at \$3.00. Our meal costs continue to rise but with your help, along with other generous donations, we can keep the seniors cost low. We would greatly appreciate the taxpayer's support of \$1.00 per meal or a subsidy of \$2,000.

Richard B. North
Executive Director

**WINDSOR COUNTY YOUTH SERVICES
MOUNTAINSIDE HOUSE
6 MILL STREET
LUDLOW, VT 05149
Tel: 228-7783**

W.C.Y.S. is the organization that runs Mountainside House a shelter for homeless and runaway teens. This year we housed 1 child from Plymouth for a total of 3 nights. We do not charge for our services, which include housing, family counseling and contact with the schools. This leaves us looking for your town's financial help. In light of the amount of work we do for your town and other towns we are asking \$100.00 from the Town budget. This is the amount of last years donation for which we are grateful.

WINDSOR COUNTY PARTNERS

Mentors for Youths

Windsor County Partners' youth mentoring program provides at-risk youth aged 10 through 17 with positive, healthy, and supportive adult role models that help improve their self-esteem, direction, and leadership potential. The U.S. Department of Health and Human Services has recognized us as "an outstanding instance of what can be done with limited resources and a great personal commitment."

Last year we supported 39 Partnerships. We also took steps to begin to build our capacity to serve more youth, and to plan for future growth of our program. We instituted new policies in regard to our volunteers and their Partnerships to better ensure the safety of children in our program, including the requirement of an F.B.I. criminal background check for all mentors. We also sponsored several workshops, organized new special events, and helped youngsters attend camp or classes in which they had a special interest.

It is the long-term support of the community that has helped our organization to grow and succeed over the last three decades as a vibrant leader in youth mentoring in our community. Our long track record and well-established program continue to positively influence our children so they can improve their school grades, as well as peer and family relationships; avoid the use of alcohol, tobacco, and other drugs; and seek to achieve higher goals in life.

For more information about our services, please contact our Executive Director, Mary Beth Heiskell, at (802) 674-5101 or (800) 491-5101 or windsor.county.partners@valley.net.

Stepping Stones Preschool

The Volunteer School Board of Stepping Stones Preschool would like to request consideration for approval of funds in the amount of \$200.00 in 2004 to maintain our current preschool program.

In operation for over 25 years, Stepping Stones offers one of the only quality, affordable preschool programs serving Ludlow/Cavendish and surrounding communities. Stepping Stones Preschool is a privately operated, non-profit early childhood program that is state licensed for ages two through seven. Our mission is to promote the social, emotional, and intellectual development of children in the preschool and kindergarten age group by providing a quality, play-based curriculum. Over the years, Stepping Stones has had several locations and in 1997 moved to its current location on Fletcher Farm property on Route 103 on the Ludlow/Cavendish town line.

Our program currently serves 34 children ages three through six who live in the following towns: Cavendish, Proctorsville, Ludlow, Mount Holly, Plymouth, Chester and Springfield. In the past several years, Stepping Stones has had four children from Plymouth enrolled in our program.

Stepping Stones offers full day programs (7:30-5:30), as well as morning and afternoon options, five days a week. This year we began offering an after-school program for kindergarten students, and in the future we hope to expand our program and facilities to include toddlers. We are participating with two school districts and their EEE programs, and we accept Child Care Subsidy. Within the next eighteen months, we expect to obtain NAEYC accreditation.

A volunteer school board that consists of parents governs Stepping Stones Preschool. The School board is responsible for the hiring of employees, financial operation of the school, setting school policy, and maintenance and improvements of school property. Stepping Stones operates solely on tuition, donations and fundraising events.

We would like to thank you for your considerations. We look forward to hearing from you regarding our request. If you have any questions, please feel free to call the school at 226-7760.

Sincerely,
The Volunteer Board of Directors
Stepping Stones Preschool

Black River Good Neighbor Services

The mission of the Black River Good Neighbor Services (BRGNS) is to provide support to needy families and individuals in our local community. Often people experience hardships and are unable to make ends meet. For those who have nowhere to turn for support, BRGNS provides help with food, clothing, shelter and financial aid for fuel and utilities to help them get back on their feet.

This past year requests for assistance reached an all time high due to the substantial rise in the cost of fuel, utilities and general living expenses. We struggled to keep up with demand but through the generous monetary donations and support from residents, second homeowners, businesses, churches and civic organizations, we were able to give assistance to those who needed us.

July 1, 2002 to June 30, 2003

- BRGNS provided \$376.23 in direct financial assistance to 8 individuals and families with 4 children for rent, electricity, fuel and emergency shelter.
- Over \$60.00 worth of perishable and non-perishable food items were sorted, shelved and redistributed to 1 family including one child in Plymouth. As a continuing program BRGNS distributed monthly USDA commodities amounting to over 1,000 items. Additional food items were added by direct purchase from our own funds.
- The annual Christmas Basket Program provided an entire holiday meal of a turkey or chicken with all the fixings to 125 families in our area. Toys, clothing and other gifts were also given to the children and senior citizens.

On behalf of the BRGNS Board of Directors and Manager, we would like to thank everyone from the town of Plymouth for their continued support. From the volunteers who help out at the store to the generous benefactors from our communities, we are very fortunate to have such caring, supportive and committed neighbors. Our ability to help others is truly dependent on your support.

Respectfully submitted,
Robin Danowski, Manager
BRGNS Board of Directors

TOWN INFORMATION

Town Clerk's Office	672-3655
Mon.-Fri. 8:30-11:30 A.M.	
& 12:30-3:30 P.M.	
Highway Garage	672-3535
Listers Office/Vol Fire Dept.	672-5000
1st Constable-Rodney Parker	672-4140
2nd Constable-Ted Hall	672-1343
Health Officer-Larry Lynds	228-3406
Service Officer-Margo Marrone	228-5114
Fire Warden-Reginald LaCoss	228-7478
Dupty Warden-Leon Parkhurst	672-3265
Plymouth Elementary School	672-3666
Truant Officer-Ted Hall	672-1343
Zoning Admin.-Jim Allen	228-4468
State Police(non-emergency)	234-9933
Windsor County Sheriff	457-5211

MEETINGS

Selectmen's Meeting	6:00 P.M.
Every 3rd Monday at Mun. Bldg.	
Planning Commission	7:00 P.M.
1st Tuesday of month, Mun.Bldg.	
Cemetery Commissioners'	7:00P.M.
1st Thursday of month, Fire Station	
May - November	
Volunteer Fire Dept.	6:30 P.M.
2nd and 4th Wednesday of month	
School Board	6:30 P.M.
1st Monday of month, Plymouth School	
First Response Team	7:00 P.M.
1st Thursday of month, Mun. Bldg.	

PERMITS ARE REQUIRED FOR:
ACCESS/DRIVEWAY ZONING/BUILDING
&
WASTEWATER/SEPTIC SYSTEMS

**Town of Plymouth
68 Town Office Rd
Plymouth, VT 05056**

**Vivian Bryan
Vt. Dept. of Libraries
Pavilion Bldg.
Montpelier, VT 05602**

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