

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ACCOUNTANCY**

**Location: Corner of State Main in the City Center. 89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT 05602**

**Minutes**

**November 26, 2013**

**Members present:** Joshua Partlow, Thomas Shortle, John Borch, Daniel Coane and Lee M. Spivey

**Staff present:** Judith Griffen, Colin Benjamin and Peter Comart

- 1. 9:01 a.m. Called to order**
- 2. Approved the Minutes of the October 22, 2013 meeting.**
- 3. Reports/Follow-up cases**
  - a. Case Managers Report by Carla Preston
- 4. Correspondence/Discussion items**
  - a. Discussed NASBA Focus Questions and Josh will respond.
  - b. Discussed CPAES Electronic Transcripts and Peter will respond that the board is in favor.
  - c. Josh explained tot the Board that Sherry Prehoda discussed the new applicants guide with the VT Society in the October Student Event program.
  - d. Section E of the renewal form was discussed and since the Office now requires additional information it is no longer necessary to require an additional letter of explanation on the renewals if the applicant checks no.
  - e. Discussed CPE Audits and Judith will update what she has. The Board will review the remainder at the next meeting.
  - f. Update on open Board position was discussed and the Board welcomed new comer Daniel Coane and announced that we do have a replacement for Lee in January. His name is Stephen Love out of Bennington.
- 5. Hearings/Stipulations/Concluded Investigations – None**
- 6. Licensing – Review the following applications for licensure**

Yin Hsueh - examination - approved  
Matta Haresh – examination – approved  
Heather Tucker – examination – approved  
Olga Kohler – examination – approved  
Matthew Stayton – examination – approved  
Yu-Yu Lin – examination – needs official transcripts and the foreign credentialing paperwork  
Paul Murphy – examination – approved  
Andrew Lamson – examination – approved  
Hanna Haleba – examination – approved

Susan Witt – endorsement – approved  
Dennis Moser – endorsement – the Board would like to see the CE certificates

Ian Jeffers – reinstatement – needs additional information  
Aminta K. Conant CPA (firm) – reinstatement – approved  
Aminta Conant (individual) – reinstatement – approved  
James Salter – reinstatement – approved  
Karen Groseclose – reinstatement - needs additional information  
Paul Birnholz – reinstatement – approved  
Mohamed Alli – reinstatement – approved  
Michael Kane – reinstatement – approved  
Amber Walsh – reinstatement – approved

**7 Other Board Business**

**a.** Signing of Certificates

**8. FYI**

**a.** State Regulatory End of Year Review from AICPA (Informational only)

**9. Adjourn**

**Next meeting December 17, 2013**