

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET 3rd FLOOR MONTPELIER, VT
BOARD OF NURSING
UNAPPROVED MINUTES
April 12, 2021
Remote Meeting**

Board members present: Ellen Watson, Luana Tredwell, Deborah Swartz, William White, Jennifer Laurent, Daniel Coane, Kelly Sinclair, Wendy Thurston, Krystal Bernier

Board members absent: Douglas Sutton

Staff members present: Shiela Boni, Nursing Board Executive Officer, Carrie Phillips, Pharmacy Board Executive Officer; Gabriel Gilman, General Counsel; Michael Kupersmith, Administrative Law Officer; Kristin Donnelly, Licensing Administrator; Beth Kneen, Docket Clerk; Ellen Leff, Case Manager; Dennis Menard, Investigator

Prosecuting Attorneys: Elizabeth St. James, Jennifer Colin, Benjamin Novogroski, Traci Leibowitz

Guests: Virginia Mann, Justine Cavacas, Hailey Davis, Wibur Cuddy, Elijah Bergman, Evan Chadwick, Megan Descouteaux, Abena Duffour, Merry Long, Joanne Scalzo

1. Call to Order: The meeting was called to order at 9:02 AM by Ellen Watson — Chair

Changes and Additions to the Agenda:

- There were no changes or additions made.

2. Approval of Minutes from March 8, 2021

- Deborah Swartz moved to approve the minutes as written. Jennifer Laurent seconded. The motion passed unanimously.

3. Executive Officer Report

- Shiela Boni shared the March 2021 Executive Officer report with Board members present.

4. Discipline

a. 2020-25– Brown, Melissa- Contested Hearing

Melissa Brown was not present. Deborah Swartz moved to indefinitely suspend the license of RN Melissa Brown. Daniel Coane seconded. The motion passed unanimously; Ellen Watson recused from voting.

b. 2020-26– Mann, Virginia – Contested Hearing

Virginia Mann was present. The Board went into deliberation at 11:21 and reconvened at 11:40. Deborah Swartz moved to continue the hearing at a future meeting. Jennifer Laurent seconded. The motion passed unanimously; Luana Tredwell recused from voting.

c. 2021-20 – Cuddy, Wilbur – Appeal of Preliminary Denial

Wilbur Cuddy was present. The Board went into deliberation at 12:04 and reconvened at 12:23. Jennifer Laurent moved to accept the Respondent's request to withdraw his application. William White seconded. The motion passed unanimously.

d. 2021-47 – **Kennedy, Nora** – Stipulation & Consent Order

Nora Kennedy was not present. Jennifer Laurent moved to accept the proposed Voluntary Indefinite Suspension of the license of RN Nora Kennedy. Wendy Thurston seconded. The motion passed unanimously; Deborah Swartz recused and William White abstained from voting.

e. 2020-100 – **Holt, Hannah** – Stipulation & Consent Order

Hannah Holt was not present. Daniel Coane moved to accept the proposed Stipulation & Consent Order to warn and condition the license of RN Hannah Holt. Deborah Swartz seconded. The motion passed unanimously; Wendy Thurston recused from voting.

f. 2020-20 – **Parsons, Lori** – Stipulation & Consent Order

Lori Parsons was not present. Krystal Bernier moved to accept the proposed Stipulation & Consent Order to indefinitely suspend the license of RN Lori Parsons. Wendy Thurston seconded. The motion passed unanimously; Ellen Watson recused from voting.

g. 2020-84 – **Macomber, Karissa** – Stipulation & Consent Order

Karissa Macomber was not present. The Board went into deliberation at 1:40 and reconvened at 2:02. Deborah Swartz moved to reject the proposed Stipulation & Consent Order. William White seconded. The motion passed unanimously; Ellen Watson recused from voting.

h. 2020-83 – **Wolfe, KariAnn** – Stipulation & Consent Order

KariAnn Wolfe was not present. Jennifer Laurent moved to accept the proposed Stipulation & Consent order to warn the license of LNA KariAnn Wolfe. William White seconded. The motion passed unanimously; Deborah Swartz recused from voting.

5. Topics for Discussion

- a. Board members discussed options to resume rulemaking discussions. Shiela Boni will provide possible dates for a special meeting.

6. Public Comment: None

7. Adjournment

Deborah Swartz moved to adjourn the meeting; Wendy Thurston seconded. Meeting adjourned at 2:33PM.

Next Scheduled Meeting –May 10, 2021 at 9:00 AM.
Please check the office [website](#) for updates