

Office of Professional Regulation
Real Estate Commission
Corner of State and Main in the City Center
89 Main Street
3rd Floor
Montpelier, VT 05602

Agenda
November 20, 2014 – 9:15 AM

1. **8:30 Education Committee**
2. **9:15 Commission Meeting - Call to Order**
3. **9:15 Executive Session**
Interview for open inspector position
4. **9:30 Approval of October 23, 2014 minutes**
5. **9:35 Case Manager's Report**

Number of Active Licensees as of November 13, 2014
Brokers: 1012
Salespersons: 1036
Brokerage Firms - Main Offices: 548
Brokerage Firms - Branch Offices: 75
6. **9:45 Closing Reports**
 - a. 2013-143, 2013-144 and 2013-341
 - b. 2014-279, 2014-281 and 2014-282
7. **10:00 Old Business:**
 - a. Agency Workgroup update
 - b. Inspectors and sign/advertising violations
 - c. Filling open inspector position
 - d. 2014 Calendar, Initiatives, and Priorities
 - Agency changes and corresponding statute/rule changes
 - Creation of a ticket process for minor administrative rule violations
 - Education policy revisions
 - Review of all application and forms
 - Creation of an attendance and communication policy for Board Members
 - e. 2015 Budget and Performance Metrics
 - f. 2015 Calendar, Initiatives, and Priorities
 - Education course submission fee
8. **10:15 New Business:**
9. **Public Comment**
10. **Adjournment**

Next Scheduled Meeting –December 18, 2014

From 10:30 - 11:30 AM, the Commission will hold a planning session for 2015 goals and initiatives.
Members of the public are welcome and invited to attend.

The "Agency Workgroup" will hold its meeting on November 20, 2014 following the planning session.

Real Estate Education Committee
Courses for review

Provider/Title	Requested # of Hours	Renewal?	Approved	Approved # of Hours	Denied	Comments
Vermont Realtors						
1. Basic Intro to the Home Inspection Process – Exterior	2	No				For Continuing Education
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NH Association of Realtors						
2. Protection and Professionalism	3	No				
The CE Shop						
3. A Brief Introduction to Real Estate Finance	2	Yes				
4. Advocating for Short Sale Clients	2	Yes				
5. Sign Here: Contract Law on E-Signatures	2	Yes				
Individual Request (Robert Maneely)						
6. Stay Out of Real Estate Jail	3	No				
7. 203 K As A Team Sport	2	No				
8. Using Pre-Tax Dollars in Real Estate Transactions	3	No				
9. Working with Buyers – What Have We Agree To?	3	No				
10. Owners Title Insurance	2	No				
11. How CFPB Rules for Lenders will Affect Real Estate Agents & Closings	2	No				
12. Septic Inspections	2	No				
13. Protecting Your Clients: The Value of Title Insurance	2	No				
The CE shop						
14. Commercial Ethics	3	No				
15. Military Relocation Professional Certification	6	No				
McKissock						
16. Basic of Green Building for Real Estate	2	Yes				
17. National Marketing , Negotiations & Closing the Sale	2	Yes				