

**Board of Veterinary Medicine**  
Secretary of State, Office of Professional Regulation  
National Life Building, North, Floor 2, Montpelier, VT 05620-3402  
**Unapproved Minutes**  
**Meeting of October 14, 2010**

1. The meeting was called to order at 9:05 A.M.

Members present: Mark A. Basol, DVM, Chairman; Robert Bergman, VMD, Vice-Chair; Ronald S. Svec, DVM, Secretary; J. Drexel Wheeler, DVM; Terry York and Linda Johnston.

OPR Personnel present: Larry S. Novins, Board Counsel; Betsy Wrask, State Prosecuting Attorney; Peter Comart, Unit Administrator, Carla Preston, Case Manager and Kristy Kemp, Administrative Assistant.

Others present: Steven P. Sanford, DVM;

2. The Chair called for approval of the Minutes of the August 12<sup>th</sup> meeting. Dr. Svec made a motion, seconded by Dr. Bergman to approve the Minutes of the August 12, 2010 meeting as presented. The question was called and the motion passed unanimously.

3. Hearings/Stipulations and Consent Orders:

At 9:25 A.M. The Board considered a Stipulation and Consent Order in the matter of Steven P. Sanford, DVM, Docket Number 2010-40. Larry S. Novins presided for the Board. Prosecuting Attorney, Betsy A. Wrask was present for the State. The Respondent, Steven P. Sanford, DVM, and his Attorney were present. The Board voted to go into deliberative session at 11:00 A.M. and out at 11:25 A.M. The Board accepted the Stipulation and Consent Order as written and chose 2-years as the length of time the conditions would be imposed. Ms. Johnston recused and Dr. Basol, Investigating Member, did not participate in the votes.

4. Guests/Reports:

Christopher Winters, Director of OPR, attended the meeting to provide updates on office staffing and the Boards budget.

Director Winters discussed recent changes in OPR staffing. Ms. Preston, the Board's previous Unit Administrator has taken the newly created position of Case Manager. Director Winters introduced Peter Comart who will be the new Unit Administrator for the Board.

Director Winters also gave a report on the Boards budget information. The recommendation is to reduce fees in 2012 if the current trend continues. Director Winters is planning on providing updates to the Board about its budget information every fall.

5. Case Managers Report:

The Board reviewed follow-up cases.

6. Complaints/Reports of Concluded Investigation:

The Board reviewed the following Reports of Concluded Investigations and took action as indicated.

2009-461 - The Board reviewed the Report of Concluded Investigation. Dr. Bergman made a motion, seconded by Ms. York, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed unanimously. Dr. Svec, Investigating Member, did not participate in the vote.

2010-160 – The Board reviewed the Report of Concluded Investigation. Dr. Svec made a motion, seconded by Ms. York, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed unanimously. Dr. Bergman, Investigating Member, did not participate in the vote.

7. Statute/Rulemaking:

The Board tabled further discussion on the redraft of Rules.

8. The Board reviewed the following applicants for licensure and took action as indicated.

Dr. Bergman made a motion, seconded by Ms. Johnston, to formally approve the following applicants for licensure based on their completed applications. The question was called and the motion passed unanimously.

Shannon R. Guy, DVM (Examination)  
Simone C. Kratochvil-Meertens, DVM (Endorsement)

9. Continuing Veterinary Medical Education

The Board reviewed the following requests for approval of continuing professional education credit and took action as indicated.

- a. **“Comprehensive Bovine Embryo Transfer Course”** submitted by Dr. David A. Rockwell, requesting approval for twenty-four (24) hours of continuing professional education credit. The meeting was held May 4<sup>th</sup> through May 7<sup>th</sup> of 2010. Based on the information provided, Dr. Bergman made a motion, seconded by Dr. Svec, to approve the meeting for 24 hours of continuing professional education credit. Motion passed unanimously.

10. Miscellaneous Correspondence:

(None)

11. Other Business Introduced by the Board:

The Board reviewed the CE audit responses. Letters will be mailed to the participants regarding the Boards findings.

12. Election of Officers for 2011:

Ms. Johnston made a motion, seconded by Ms. York, to keep the same slate of officers. The question was called and the motion passed unanimously.

13. The next meeting is scheduled for **Thursday, December 9, 2010** at 9:00 AM.

14. There being no further business, the meeting was adjourned at 12:37 P.M.

Respectfully submitted,

Kristy Kemp, Administrative Assistant  
Office of Professional Regulation