

**AMENDED  
AGENDA**

Vermont Board of Funeral Service  
National Life Building North Fl 2,  
Montpelier, VT 05620-3402

**November 13, 2012**

8:30 AM – Education Committee

9:00AM – Board Meeting

1. 8:30 Education Committee
  - Review CE requests
  - Michelle Parent w/ Vermont Interactive Technologies brief presentation
2. 9:00 Call to Order
3. 9:01 Approval of September 11, 2012 Minutes
4. 9:02 Hearing: Matthew J. Waller Docket # 2012-34
5. 10:00 Education Committee Report
6. 10:15 Case Manager Report – Carla Preston, Case Manager
7. 10:20 Concluded Reports: 2012-516 & 2012-517
8. 10:30 Applications:
  - Christopher Pitcher – Funeral Director and Embalmers License
  - Rolin Britch – M.R. Davis Funeral Establishment- New ownership
  - Robert Kilpeck-Removal Application
9. 10:45 Budget Update – Chris Winters, Director
10. 11:00 Inspection Report – Dan Vincent
  - Prepaid Contract Clause
  - Unallocated funds in the prepaid contract
  - Inspection Review Topics
11. 11:15 Old Business
  - Limited licensure
12. 11:30 New Business
  - Qualification for Funeral Directors and Embalmers Licensure
12. 12:00 Adjournment