



Town of Waltham Town Report 2023

Town of Waltham

(cover image: Waltham Artist -Bonnie Melnick)

Email:

clerkwalthamvt@gmail.com

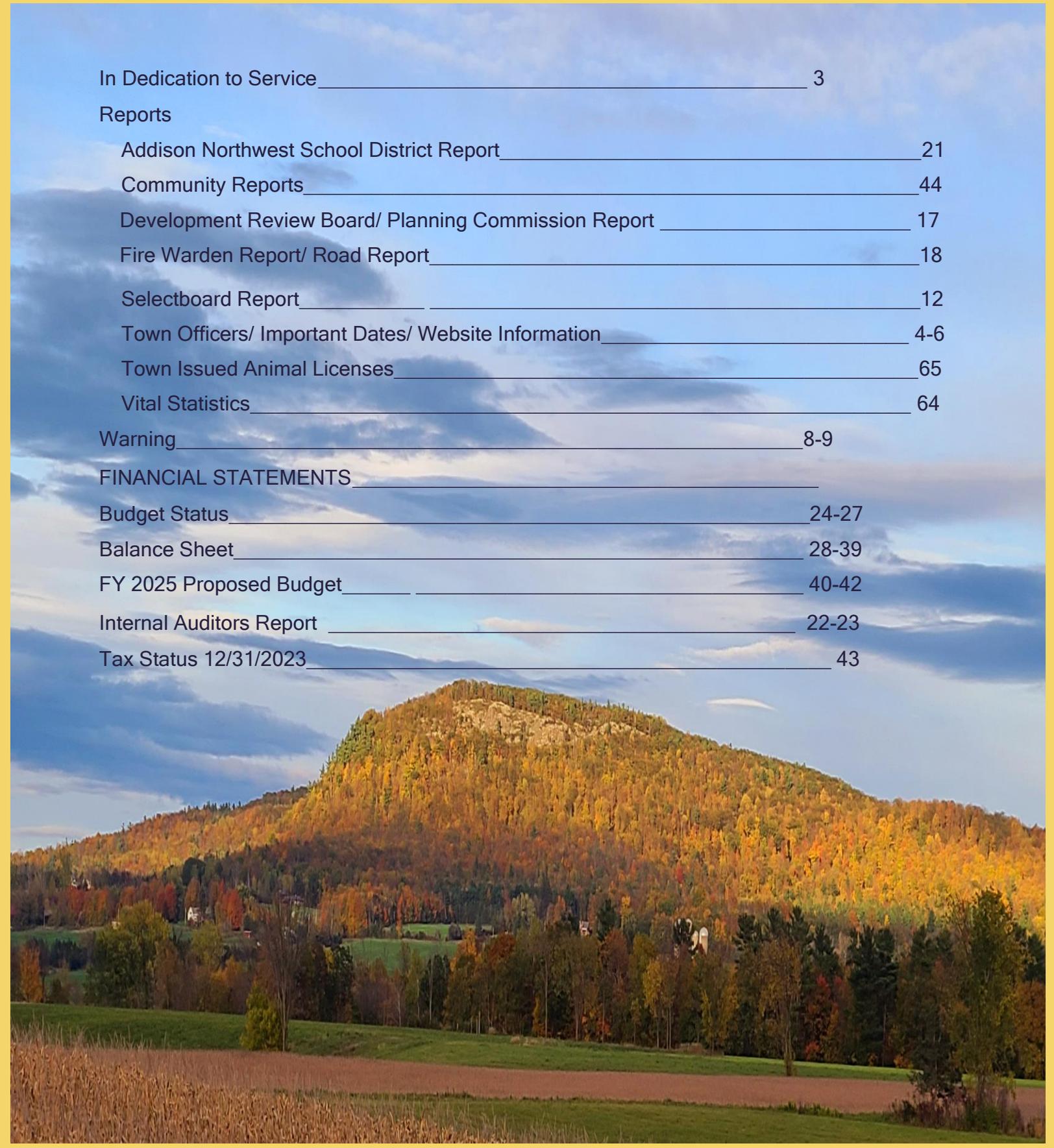
Website: walthamvt.org

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TABLE OF CONTENTS

In Dedication to Service	3
Reports	
Addison Northwest School District Report	21
Community Reports	44
Development Review Board/ Planning Commission Report	17
Fire Warden Report/ Road Report	18
Selectboard Report	12
Town Officers/ Important Dates/ Website Information	4-6
Town Issued Animal Licenses	65
Vital Statistics	64
Warning	8-9
FINANCIAL STATEMENTS	
Budget Status	24-27
Balance Sheet	28-39
FY 2025 Proposed Budget	40-42
Internal Auditors Report	22-23
Tax Status 12/31/2023	43



IN DEDICATION TO SERVICE

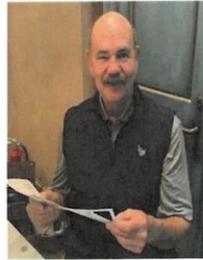
One of the benefits of living in a small town is the commitment of the people who live there. Behind the pastoral views and winding thirteen and a half miles of road that make up the town, there is a lot going on. Year in and year out there are dedicated residents who serve the town as leaders in many ways. In each position and engagement is the determination to keep Waltham as a place we all love to live. Beginning this year and moving into the future, the Town of Waltham will celebrate each year the contributions of residents and their service, both past and present.

It is in honor of that service that we dedicate the 2023 Town Report to two who are stepping back from their roles and two still in service. We dedicate the 2023 Town Report to celebrate Andrew Martin, Tim Ryan, Jeffry Glassberg and Don Ross. Each individual has contributed their leadership, knowledge and long-range planning for our town. Waltham salutes you and thanks you all!



ANDREW MARTIN

Serving Waltham since 2001 and stepping away in 2024, Andrew has served in the positions of Lister and Selectboard. His knowledge and planning for the town has been invaluable both short and long-term.



TIM RYAN

Serving Waltham since 2010 and stepped away in 2021, Tim served in the positions on Planning Commission and Selectboard. His contributions have been numerous and impactful.



JEFFRY GLASSBERG

Serving Waltham since 1995, Jeffry has served as a school director, and continues long-term Auditor and Planning Commission member & chair as well as several key committees.



DON ROSS

Serving Waltham since 1990, Don has served long-term in the roles of school director and as town moderator. We look forward as he leads the town in discussions as moderator for his sixteenth year.

Celebrating the art work of Waltham Artist Bonnie Melnick

The pastel paintings included in this report were painted by Bonnie Melnick and represent scenes in and around Waltham. Her landscape paintings were completed using watercolors and soft pastels. She has also created abstract works using pigment sticks and encaustic paints. Painting since 2000, she has studied with several local and regional artists. Her studio is located in Waltham. Permission to use or reproduce her images must be obtained from the artist

INTERNET CONTACT

Town of Waltham Website: www.walthamvt.org

Town Officers Email: walthamvtofficers@gmail.com

Zoning Official Email: zoning@walthamvt.org

Meeting Hours & Dates:

Selectboard Meeting- 1st Monday of each month at 7:00 p.m. in Town Clerk's Office

Development Review Board/ Zoning Board- 3rd Monday of each month- 5:30 p.m. in Town Clerk's Office.

District School Board- 2nd & 3rd Monday of each month at 6:00 p.m. at Vergennes Union HS

Zoning Administrator: Office Hours on Tuesday of each week from 1:00-3:00 p.m. at the Town Clerk's Office.

2024 Important Dates

Monday, March 4, 2024 – Town Meeting- Town Hall (2053 Maple Street) at 7:00 p.m.

Tuesday, March 5, 2024- Voting at Town Hall (2053 Maple Street) 10:00 a.m. – 7:00 p.m.

Tuesday, March 5, 2024- Presidential Primary Election at Town Hall 10:00 a.m. – 7:00 p.m.

Monday, April 1, 2024- Dog Licenses are due.

Saturday, May 4, 2024- Green Up Day

Tuesday, August 13, 2024- State Wide Major Primary

Sunday, August 25, 2024- Waltham Town Picnic- 1:00p.m. – 4:00 p.m.

Friday, November 1, 2024- Property Taxes are due

Tuesday, November 5, 2024- General Elections- Voting at Town Hall 10:00 a.m.- 7:00 p.m.

Forms and Announcements

Forms and applications are available in the office or online at the website.

Sand can be picked up at the Town Hall Shed located at 2053 Maple Street in Waltham.

All officers can be reached at walthamvtofficers@gmail.com or by calling the Town Office at (802)877-3641.

Elected Officials

<u>Position</u>	<u>Name</u>	<u>Term Expires</u>
Auditor	Julia Cox	2024
Auditor	Jay Stetzel	2025
Auditor	Jeffry Glassberg	2026
Cemetery Commission	Margo Grace	2024
Cemetery Commission	Amanda Bodell	2025
Cemetery Commission	Susan Bourdon	2026
Constable - First	Robin Jackman	2024
Constable- Second	Anthony Duprey	2024
Delinquent Tax Collector	Cookie Steponaitis	2024
Director ANWSD	Mary "Mimi" Harrington	2024
Grand Juror	Julie Jackman	2024
Grand Juror	Nancy Pecca	2024
Listers	Catharine Sargent	2026
Listers	Robin Jackman	2025
Listers	Derek Cohen	2024
Moderator	Don Ross	2024
Selectboard	Rhonda Williams	2026
Selectboard	Brent Newton	2025
Selectboard	Andrew Martin	2024
Town Agent	Kevin Bourdon	2024

Appointed Officials

Town Clerk/Treasurer	Linda Devino	clerkwalthamvt@gmail.com
Assistant Town Clerk	Cookie Steponaitis	waltham.vt@gmail.com
Civil Defense/Dog Warden	OPEN	
Development Review Board	Jeffry Glassberg (Chair), Chris Von Trapp, Dan Morris, Mitch Jackman, Lisa Sausville, Nancy Spencer, Fran Colangelo	walthamvtofficers@gmail.com
Emergency Management Coordinator	Paul McMahon	

Fire Warden	Michael Grace	mmigrace321@gmail.com
Health Officer	Geoffrey Nelson	
Regional Planning Representative	Jeff Glassberg	walthamvtofficers@gmail.com
Road Commissioners	Waltham Selectboard	
Solid Waste Management Representative	Andrew Martin	
Zoning Administrator	Steven True	zoning@walthamvt.org

Town of Waltham- Chartered 1761

Population: 2020 Census – 446

Registered Voters- (12/31/2023)- 393

Registered Dogs (2023)- 84





Artist- Bonnie Melnick

WARNING

Warning

Annual Town Meeting

Monday, March 4, 2024

7:00 pm Waltham Town Hall

The qualified voters of the Town of Waltham, Vermont are hereby notified that the annual Town Meeting of said Town of Waltham will be held in the Town Hall on March 4, 2023 commencing at 7:00 PM, to transact the following business, to wit:

ARTICLE 1: To elect a Moderator for the ensuing year.

ARTICLE 2: To receive the reports of the several town officers.

ARTICLE 3: To elect the following officers from the floor:

- | | |
|----------------------------------|-------------|
| a. Selectboard | 3 year term |
| b. Lister | 3 year term |
| c. Auditor | 3 year term |
| d. Cemetery Commissioner | 3 year term |
| e. Collector of Delinquent Taxes | 3 year term |
| f. First & Second Constables | 1 year term |
| g. Grand Jurors | 1 year term |
| h. Town Agent | 1 year term |

ARTICLE 4: Will the Town vote to pay real estate taxes to the Town Treasurer by November 1, 2024? Delinquent taxes will be subject to a 2% penalty charge for one week and then an 8% penalty charge plus 1% per month interest against them from November 8, 2024. Postmarks will be accepted.

ARTICLE 5 Will the Town vote a minimum of \$ 300.00 per mile for town roads?

ARTICLE 6: Will the Town vote to authorize the Selectboard to borrow money to meet current expenses?

ARTICLE 7: Will the Town vote from taxes an amount of \$10,692.00 based on per capita to help support the Bixby Library.

ARTICLE 8: To see what sum of money the Town will vote from taxes for each of the following requests:

- | | |
|---|-----------|
| a. Age Well | \$ 500.00 |
| b. Addison County Parent Child Center | \$ 500.00 |
| c. Addison County Home Health& Hospice | \$ 579.00 |
| d. American Red Cross | \$ 250.00 |
| e. Atria (Formerly Woman's Safe) | \$ 500.00 |
| f. Counseling Service of Addison County | \$ 300.00 |

j. Homeward Bound	\$ 100.00
k. HOPE	\$ 200.00
l. John Graham Emergency Shelter	\$ 120.00
m. Otter Creek Natural Resources	\$ 50.00
n. R.S.V.P.	\$ 180.00
o. Vermont Adult Learning	\$ 300.00
p. Vermont Family Network	\$ 250.00
q. Tri Valley Transit	\$ 320.00

TOTAL REQUESTS	\$ 4329.00
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ARTICLE 9: Will the Town vote to accept the Selectboard's budget for Town operations as printed, and authorize the Selectboard to collect taxes to pay for the Town's educational liabilities to ANWSD?

ARTICLE 10: Will the Town vote to authorize the Select Board to utilize a sum up to \$20,000 from the Unrestricted Fund Balance to reduce taxes for FY 2025?

ARTICLE 11: Shall the Town vote to appropriate the following sums (raised by taxes) to be placed in Town Reserve Fund accounts as noted:

• Records Preservation	\$ 0.00
• Highway Capital Reserve Fund	\$ 15,000.00
• Reappraisal Capital Fund	\$ 6,000.00
• Audit Reserve Funds	\$ 3,000.00
• Planning Commission Reserve Fund	\$ 5,000.00

ARTICLE 12: Will the Town vote to authorize the Select Board to incur indebtedness and provide security therefore, up to a maximum principal amount of \$265,000.00 for a 15-year term or less, at an initial interest rate not to exceed 5.25% for the purpose of financing the South Middlebrook Culvert Replacement project, the estimated cost of such replacement being \$441,000.00, of which a portion will be funded in the amount of \$200,000.00 by a State of Vermont Town Highway Structures Program Grant Agreement.

ARTICLE 13: To transact any business which may be proper to bring before this meeting.

The legal voters of the Town of Waltham are further notified that voter qualification, registration and absentee voting shall be provided by 17 V.S.A., Ch 43 and 51.

Dated this 5 day of February 2024.

Attest: The Select Board



Brent Newton



Andrew Martin



Rhonda Williams



Linda Devino- Town Clerk

MARCH 6, 2023

MARCH 6, 2023

TOWN OF WALTHAM

ANNUAL TOWN MEETING MINUTES

The meeting was called to order at 6:02 pm by Moderator Don Ross.

The Pledge of Allegiance was recited.

Chris Bray, our Vermont State Senator came and talked about the Affordable Heat Act. He explained that it is in process and won't be finalized until the next Legislative session. For more information go to cbray@leg.state.vt.us

Diane Lanpher our State Representative came to talk about what she does. Diane is on a number of House Committees with a focus on affordable housing and childcare. For more information go to dlanpher@leg.state.vt.us.

ARTICLE 1: Don Ross was elected Moderator for the ensuing year by the Clerk casting 1 ballot as moved, seconded and voted.

ARTICLE 2: It was moved, seconded and approved to accept the 2022 Town Officers Reports.

ARTICLE 3: To elect the following officers from the floor:

- a. Rhonda Williams was elected to the office of Select Board for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- b. Cathy Sargent was elected Lister for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- c. Jeff Glassberg was elected Auditor for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- d. Margo Grace was elected Cemetery Commissioner for a 3 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- e. Cookie Steponaitis was elected as Collector of Delinquent Taxes for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- f. Robin Jackman was elected as First Constable by the Clerk casting 1 ballot as moved, seconded and voted. Anthony Duprey was elected Second Constable by the Clerk casting 1 ballot as moved, seconded and voted.
- g. Julie Jackman and Nancy Pecca were elected Grand Jurors for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.
- h. Kevin Bourdon was elected Town Agent for a 1 year term by the Clerk casting 1 ballot as moved, seconded and voted.

ARTICLE 4: It was moved, seconded and voted to pay the real estate taxes to the Town Treasurer by November 1, 2024. The delinquent taxes will be subject to a 2% penalty charge

for 1 week and then an 8% penalty charge plus 1% per month interest after that. Postmarks will be accepted.

ARTICLE 5: It was moved, seconded and voted to spend a minimum of \$300 per mile on town roads.

ARTICLE 6: It as moved, seconded and voted to authorize the Select Board to borrow money to meet current town expenses.

ARTICLE 7: It was moved, seconded and voted to approve the amount of \$10,692.00 to the Bixby Library.

ARTICLE 8: It was moved seconded and voted to approve the amount of \$3,729.00 to give to the Community and County Agencies as listed.

ARTICLE 9: It was moved, seconded and voted to accept the Select Board's budget for town operations as printed on pages 30–33 of the town report and to authorize the Select Board to collect taxes to pay for the town's education liabilities to the Addison Northwest School District.

ARTICLE 10: Was reviewed and amended then subsequently moved, seconded and voted to use the sum of up to \$20,000.00 from the unrestricted fund balance to be available for any contingencies the fiscal year 2024.

ARTICLE 11: It was moved, seconded and voted to appropriate \$25,100.00 to be deposited in the reserve funds as listed.

ARTICLE 12: ANY OTHER BUSINESS: Andrew Martin discussed the usage of Waltham's ARPA monies. Including our New Town Website www.walthamvt.org, improvements coming to our broadband infrastructure, digitizing of Town Records and the needed improvements to be made to town hall. Mimi Clark from the ANSD gave an update on past year's school improvements and talked about the new proposed \$25,312,767.83 budget. The Planning Commission Chair Jeff Glassberg reported on the progress with the Town Plan. Jeff also spoke to the Auditors Report in the Town Report, pointing out that some of the data was missing but is online.

The meeting was adjourned at 7:32 pm

Respectfully submitted,



Linda Devino

Waltham Town Clerk

SELECTBOARD REPORT

Town of Waltham

January 2024

This has been a busy and productive year of activity for the Town of Waltham. A summary of those activities is provided below. This year's Town Meeting will be held on Monday, March 4, 2024, at 7:00pm, and will be an in person only meeting, with nominations for the various town offices and amendment of warned Articles from the floor, marked by discussion. We welcome the continued increase in Town Meeting attendance and participation.

The Selectboard and Staff have worked diligently to offset the extent of the impact of inflation on the town's operational costs, as reflected in the proposed 2024-2025 Budget. We continue to utilize grant funding wherever possible in the maintenance of our roads, specifically roadside ditching, tree trimming/removal and drainage infrastructure. However, fiscal challenges remain on the horizon. We have recently seen significant increases from the Vergennes Rescue Squad, and similar increases from the Vergennes Fire Department. The recent increase from Vergennes Rescue Squad occurred after the preparation of the town's budget. Please refer to Article XII that requests additional funds for this increase and associated contingencies.

In July of 2023, the Town of Waltham was awarded a \$200,000.00 grant through the Town Highway Structures program for the South Middlebrook culvert replacement project. Unfortunately, the town has not been successful in obtaining the balance of the funding for the estimated cost of \$440,000.00 (2023) for the project. Because of the lack of funding, we have obviously not proceeded with the project. The project is fully designed by Otter Creek Engineering and is ready to be permitted and sent out to bid. The scope consists of shutting down South Middlebrook, and removing the existing culvert which is failing and causing flooding up stream. The town will need to borrow money to fund the project and is currently working on a financing plan to do so. A borrowing resolution is outlined in Article XII to allow the town to obtain the necessary funding to complete this important project as soon as possible.

Work continued this year on projects identified by the town for use of ARPA funds. Please refer to the update included in the Town Report for specific details on each project, including the Improvements to the Town Hall, Maple Broadband, and Digitizing of Town Land Records.

The requirements and focus of these projects have been to prioritize community investments that provide long-term economic and community development benefits.

Town officials have been attending meetings related to the proposed Vergennes Bypass and the Panton-Vergennes-Waltham Alternate Route (known as the "Green Route"). Thank you to the Waltham residents who responded to the survey pertaining to this project and those who attended public meetings. This project has generated a great deal of discussion regarding the potential impact to the Town of Waltham and its residents, as well as surrounding towns, and will be a continued area of focus.

A state mandated reappraisal process will begin in Waltham in June 2024 and conclude in June 2025. This process will be completed by Real Capital Consulting, located in Bristol, Vermont. The contracted cost for this reappraisal process is \$ 28,825.00. This process is required by the State of Vermont due to changes in our CLA (Common Level of Appraisal) and COD (The Coefficient of Dispersion) rates. The last reappraisal was completed in 2019. The changes in property values from this appraisal will affect the tax bills in 2026.

The Town's Road Contractor, Chris LaPete, has put in a great deal of work this year into culvert repair, and clearing trees in the town right of way, with quite a bit remaining to do. Tree trimming was recently completed on Route 66, and tree removal will continue on Route 66, Maple Street and Green Street. A significant amount of this work has been covered by grant funding. The Selectboard would like to thank Chris for his excellent work and fiscal conscientiousness. As a reminder to all residents, per Vermont State Law, please do not plow across town roads, or leave any snow or debris from driveway plowing on any town road.

Due to a significant increase in speeds on our town roads, and the increasing costs of enforcement, the Selectboard amended the Town of Waltham Traffic Ordinance to include a change in speeds on town roads to a rate of speed no greater than 35 miles per hour, unless otherwise posted. Speed limits on state road Route 7 (50 M.P.H.) and Otter Creek Highway (formerly Route 17) (45 M.P.H.) shall remain as posted. New speed limit signs will go up in the coming months.

The Town hosted its second Waltham Town Picnic on the last Sunday of August and over 80 town residents attended. In addition to great food and conversation, residents reviewed plans for the Town Hall renovations and participated in a memorial dedication to Lucille Evarts and

Marry Ann Castimore for their service and dedication to the town. This will continue to be an annual event on the last Sunday of August.

Finally, the town would like to thank Select Board member Andrew Martin for his years of service on the Select Board. Andrew will be stepping down on March 4th of this year. Andrew's contributions to the town have been wide and deep, including providing leadership related to fiscal planning, contract negotiations, grant work, and both short- and long-term goal setting and acquisition. His professional experiences matched with his genuine love of this town and service have made him an invaluable part of Waltham by serving for many years in different leadership positions. Thank you for your service, Andrew. Also stepping down this year is another wonderful Waltham community leader Derek Cohen. Derek has served Waltham for many years and in his last stint as a Lister. We are thankful to Derek and we truly appreciate your years of service.

Respectfully submitted,

 Brent Newton

 Andrew Martin

 Rhonda Williams



(Bonnie Melnick)

ARPA FUNDS UPDATE

Waltham Town Meeting 2024

Update on the use of ARPA Funds for the Town of Waltham

In 2021, the Town of Waltham received \$138,000 of funding from the American Rescue Plan Act (ARPA). The requirements for the use of the funding prioritize community investments that will provide long-term economic and community development for the town's benefit.

Based on the results of the 2022 Waltham Town survey, the town has progressed with several projects, and will continue to move forward with the balance of the projects through 2024.

The following is an update on the use of the ARPA funds and the original estimated cost for each project:

- Maple Broadband Fiber Project Estimated Cost \$45,000 - \$55,000

The Town of Waltham provided \$45,000.00 of assistance to Maple Broadband, Addison County's Communications Union District (ACCUD). Waltham is one of the 20 member towns and has less than 50% of its households served by direct connection to fiber or coaxial cable.

Update - Maple Broadband has been recently installing fiber optic cable throughout town, and it is anticipated that service will be available to residents by late spring/early summer of 2024.
- Improvements to the town's IT/Infrastructure Estimated Cost \$3,500- \$4,500

This work, in conjunction with the renovation work in the Town Hall, will consist of equipment and infrastructure to facilitate remote access during town-related meetings and community events.

Update - A wide screen monitor, which has been purchased for \$750.00, and IT infrastructure/cabling of an estimated cost of \$1,000 has been carried for the project.
- Town Website Improvements Estimated Cost \$3,500- \$4,500

The town's website has been completely revamped and updated, and now provides a directory of resources, town history, reports, and event calendar. Please take a moment to look at the new website - walthamvt.org

Update - The project was completed in 2022 for \$1,250.00, less that the estimated \$3,000-\$5,000 cost.
- Digitizing of Town Land Records Estimated Cost: \$7,500-\$10,000

We digitized our town records. Most towns in Vermont are digitized, providing better efficiency, organization, and on-line access, which can be utilized in conjunction with our new website.

Update - The digitization of forty years of records was completed in November 2023, for a cost of \$10,865.00, and will go live in early 2024.

- Improvements to the Town Hall Estimated cost \$35,000- \$50,000

The renovation is focused on providing improvements to the facility so that it can be better utilized by town residents and for community events on a year-round basis.

Update - The renovation of the Town Hall is nearing completion. Significant structural repairs were needed, which impacted the originally estimated cost of \$35,000- \$50,000. The town is working on a number of fronts to offset the increased cost. The town is engaged in Vermont's Municipal Energy Resilience Program (MERP) for grant funding to offset the cost of the insulation/air sealing of the building's envelope, and the HVAC and electrical improvements. We will also utilize the ARPA funds that were originally allocated for the improvements to outdoor spaces (estimated cost of \$10,000- \$15,000), the savings generated from the completion of the other ARPA funded town projects (estimated to be \$15,500 in savings), and a conservative estimate for the MERP grant (\$10,000) to cover the balance of the project's estimated cost of \$89,950.00.

- Improvements to outdoor spaces in conjunction w/renovations to the Town Hall Estimated Cost is \$10,000- \$15,000.

Improvements in paving, drainage, and landscaping, to provide a more usable and attractive space for the town events and use by the surrounding community.

Update - This work will be deferred until the final cost of the Town Hall renovation is determined. Improvements will be made based on the extent of funding available at that time.

The town's use of the ARPA funds must be obligated by December 31, 2024, and any funds not obligated by this date must be returned to the Treasury. ARPA funds must be expended by December 31, 2026, any funds not expended by this date must be returned to the Treasury.

WALTHAM PLANNING COMMISSION AND DEVELOPMENT REVIEW BOARD REPORT

2023 Report

The Waltham Planning Commission and Development Review Board meets regularly on the third Monday of the month at 5:30 p.m. at Town Hall. Our meetings are open to the public. Our minutes and agendas are posted to the Town's website. The Commission is working to update the Town Plan (last adopted 9/16) as required by law to be done every eight years. As part of that effort, we conducted a survey of town residents last year. We will be sharing the results of that work, as well as updated demographics and drafts of the plan update (including a new required section on forest blocks and habitat connectors), on the Town website as we proceed. There will be public hearings by both the Commission and the Selectboard as part of the process to adopt the new plan by September 2024. We encourage your participation.

As a Development Review Board, 2023 was active. We conducted numerous public hearings during the course of the year and formally approved two subdivisions comprising a total of ten units. One of the projects was the first permitted as a planned unit development as allowed under the Town's zoning ordinance. That approach allows for design flexibility and increased density in return for conservation of open space. In this case, the seven homesites are clustered along the edge of the property leaving a broad open field available for continued agricultural, recreational and wildlife use. We are pleased that Waltham is doing its part to address the need for more housing in Addison County.

We said thank you early this year to the Town's long-time zoning administrator, Ken Wheeling, for his many years of service, and we welcomed Steven True as the new zoning administrator. Steven provided critical support during the review of the subdivision applications and is busy working to update and streamline our development review process. We are pleased to have him working on the Town's behalf.

The following is a three-year tally of permits through 2023 prepared by the zoning administrator:

Actions	2023	2022	2021
Significant Improvements/Additions	0	4	0
Accessory Use Structures	2	3	8
Home Occupations	0	0	0
Single Family Dwellings	2	0	3
Sketch Plans	3	1	0
Subdivisions	1	2	0
Planned Unit Developments	1	0	0
Boundary Adjustments	0	0	2
Certificate of Compliance	4	5	0
Certificate of Occupancy	0	0	5
Violations	0	0	0
Permit Renewal	0	0	0
Replacement Homes	0	1	0
Waivers	0	0	0

Respectfully submitted,
 Jeff Glassberg, Chair

FIRE WARDEN REPORT 2023

There were twenty burn permits issued in the Town of Waltham for 2023. Two fewer than last year. No non-permitted wild fires or other items to report.

Please remember that you must have a valid permit before beginning your burn, unless there are 2 or more inches of snow covering the ground. Burn Permits are available at no cost from Michael Grace the Town Fire Warden. He can be reached at 802-870-0365.

Information you will need to provide:

Name of responsible person:

Address of fire location

Contact Phone number.

Date(s) for permits.

Only natural materials may be burned. Material treated with any kind of paint, stain, glue, preservatives or pesticides may not be burned and must be disposed of appropriately.

Respectively submitted:

Michael P. Grace

STATE OF VERMONT

Fire Statistics for 2023

# of human caused fires	53
# of undetermined fires (natural or human)	10
# of acres burned caused by humans	51.72
# of acres burned with undetermined cause	6.44
Total # of fires	63
Total # of acres burned	58.66

10-Year Average

Year	# Fires	# Acres	Average Size
2014	58	170	2.93
2015	123	394	3.2
2016	141	389	2.76
2017	51	49	1
2018	59	113	1.92
2019	15	22	1.47
2020	96	133	1.43
2021	96	157	1.63
2022	71	72	1.02
2023	63	59	0.93
10-Yr Average	77.3	155.8	1.83

Fires/Acres by County: 2019-2023

COUNTY	2023		2022		2021		2020		2019	
	Fires	Acres	Fires	Acres	Fires	Acres	Fires	Acres	Fires	Acres
Addison	5	.86	3	2.35	3	50.25	7	52.35	0	0
Bennington	4	23.07	4	6.75	4	2.51	2	1.1	2	2.6
Caledonia	9	7.66	1	0.25	11	3.99	7	1.68	0	0
Chittenden	11	5.17	13	4.48	10	11.15	11	8.08	0	0
Essex	0	0	4	2.02	5	5.32	2	0.25	0	0
Franklin	6	4.51	1	0.10	2	0.60	8	18	3	7.01
Grand Isle	0	0	0	0.00	1	1.00	0	0	0	0
Lamoille	1	0.2	7	7.25	2	0.50	3	0.36	2	0.55
Orange	3	1.7	14	3.14	9	18.59	17	19.85	0	0
Orleans	3	1.75	1	0.25	4	2.00	3	0.31	1	0.1
Rutland	7	4.85	2	25.01	13	49.45	5	12.7	2	4.25
Washington	3	2.28	0	0.00	5	2.42	8	6.25	0	0
Windham	4	3.51	13	14.48	11	2.34	10	8.06	1	0.2
Windsor	7	3.1	8	6.02	16	7.25	13	3.71	4	7.32
TOTALS	63	59	71	72	96	157	96	133	15	22

Maple Broadband 2023 Annual Report

Maple Broadband is one of ten Communications Union Districts in Vermont. Our mission is to enhance the economic, educational, and medical well-being of our 20 Addison County member towns, by ensuring that EVERY on-grid address has access to affordable, high-speed, fiber-optic, broadband. Maple Broadband has partnered with Waitsfield and Champlain Valley Telecom (WCVT) whereby both organizations are building fiber-optic networks concurrently, ensuring that all member towns receive service as rapidly as possible. As a local not-for-profit, unlike the big, commercial internet providers, we don't have shareholders; we have stakeholders: the residents and businesses of Addison County. All members of the Maple Broadband Governing Board are appointed annually by their respective member towns: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge, and Whiting.

2023 Accomplishments and Plans for 2024

- After several years of planning, and since breaking ground in October 2022, we officially launched service in February 2023.
- Demand for Maple Broadband's services is strong with early subscriptions exceeding the estimates in the business plan.
- The Vermont Community Broadband Board (VCBB) approved a total of \$3.39 million in new grant funding for Maple Broadband this year.
- Maple Broadband is on target to offer services across over 125 miles by early 2024, finishing our Phase 1 build.
- As a result of Maple Broadband's support of its application to the VCBB, partner WCVT is on target to offer services across 225 new miles by the end of 2023, following its 2022 construction grant award.
- WCVT has funding in place for its 2024 build, including underserved portions of Bristol, Monkton, New Haven and Starksboro.
- Maple Broadband has funding in place to bring service to portions of Vergennes, Ferrisburgh, Waltham, Monkton, New Haven, and additional portions of Orwell in 2024, and is seeking up to \$3M in funding to bring service to additional areas.

The rollout of service to every home and business in Maple Broadband's service area takes time and money. We know that reliable access to the internet is key to meeting the current and future needs of all our communities. We SO appreciate the support, encouragement, and donations we've received from towns and individual community members across Addison County. Additional contributions are always welcome.

For additional information, including a map of current and future build plans; information on availability by specific address, internet package options, and more, please visit our website: maplebroadband.net OR call 877-49-MAPLE (877-496-2753).

**Addison Northwest School District Report
Town of Waltham
January 2024**

The superintendent, board, faculty, and staff of the Addison Northwest School District (ANWSD) are focused on the academic, social, and mental wellness of our children with equitable access to effective learning resources. The proposed budget for the 2024-2025 fiscal and academic year will provide for the continuation of excellent educational programs and essential services for all students.

Budget Priorities for 2024-2025

- Maintain current academic program offerings for students.
- Maintain current co-curricular, athletics, and enrichment activities for students.
- Increase in-school counseling and intervention support for all students.
- Provide enhanced support in the PreK early learning program for increased pandemic-related impacts.
- Prioritize multi-tiered systems of support for academic and behavioral interventions.
- Support and improve the social engagement and emotional well-being of all students.
- Provide increased required Special Education transportation services.
- Commit to wage increases to our essential employees per new three-year contracts.
- Include principal payments on bond debt for past building improvements.
- Include tuition costs for PAHCC, mostly due to new debt.

Budget Challenges

- Rising costs of doing business.
- Declining enrollment.
- Higher transportation costs.
- Universal School Meals.
- Loss of Federal funding for key student-centered positions.
- Increases in employee wages and benefits.
- Debt payment on past bonds for infrastructure needs.

While the number of students in our District is declining and many of our classes are below the preferred class size minimums, the Board and administration are committed to maintaining the range and quality of programs available to our students. Although last year's vote to merge with the Mount Abraham Union School District did not pass, District administration continues to seek ways to reduce costs and enhance the student experience by combining services and sharing resources with other Districts. A review of options for moving the District offices into an existing campus site found the costs to turn an education space into an office were prohibitive to productivity and student safety.

Budget Proposal

- The proposed 2024-25 budget of \$28,232,078 is an 11.4% increase from the FY24 budget.
- Our expected union tax rate will be \$1.6182, which is a 5% increase from the current rate, yet lower than the average tax rate in the previous 8 years.
- Our spending is estimated to be \$15,747 per pupil, a 5.72% increase per current weighting formulas.
- An amount of \$528,482.96 will be added to the Education Reserve Fund, and \$1,202,107.61 will be added to the Capital Improvement Fund. These funds are not enough to reduce the budget but are required per previous town votes and are to be used for targeted projects or expenses only when necessary.

I hope you will support the important school budget items at the Town Meeting Day vote.

The Addison Northwest School District offers a range of programs that are open to the public, including discussions about important issues, sporting events, concerts, and performances. <https://www.anwsd.org/>

Please join us at future Board meetings and visit our website for additional information.

<https://www.anwsd.org/school-board>

Respectfully prepared by

Mimi Clark
Waltham Representative
Addison Northwest School District

ELECTED AUDITORS REPORT

Town of Waltham
Elected Auditors' Report
February 5, 2024

The Town has its financial statements professionally audited once every three years. The Town will have a professional audit conducted for the fiscal year ending 6/30/23 during spring of 2024. As a result, the town auditors are deferring their final review of FY'23 financial statements and their opinion thereon until that professional audit has been completed.

We did conduct work, based on draft financial statements, to (1) confirm if the town accounts are correct, (2) detect fraud or errors in these accounts and (3) verify the financial condition and results of operations of the town as of and for the year ended June 30, 2023.

To accomplish these objectives:

- The Treasurer was interviewed to gain an understanding of how the flow of work is processed and to assist us in completing a municipal audit checklist we used as guide for our work.
- Select board Orders for FY'23 were inspected.
- The general ledger for FY'23 was reviewed.
- Bank statements and bank reconciliations for FY'23 were reviewed.
- The most recent Financial Management Questionnaire prepared by the Treasurer was reviewed.

Our review of the draft financial statements notes that the highway operating fund overspent its budget in FY '22 by \$13,434 and in FY '23 by \$29,338, in both instances, to address urgently required road repairs. The Town paid for that work using funds from its unrestricted fund balance. The FY '23 draft financial statements indicate that the highway fund owes the general fund \$42,772. We believe it is not likely that the Town would raise additional revenue to reimburse itself, and that this should be adjusted during the professional audit to zero it out.

Our detailed reconciliation of the Town's Fund Balances including its Unrestricted Fund Balance as of 6/30/23 is reported below.

Julia Cox, Auditor
Jeff Glassberg, Auditor
Jay Stetzel, Auditor

WALTHAM TOWN RESTRICTED FUNDS AND NET FUND BALANCE REPORT FOR THE FISCAL YEAR ENDED 6/30/23

	7/1/2022 Balance	Additions	Expenditures	6/30/2023	
				Restricted Fund Balance	(Due to)/From General Fund
Audit Reserve Fund	8,331.63	11.87	-	8,343.50	-
Buildings & Grounds	26,273.72	37.39	-	26,311.11	-
Capital Reserve Emergency Fund	45,016.69	64.04	-	45,080.73	-
Highway Paving Capital Reserve	51,128.68	72.73	-	51,201.41	-
Planning Commission Reserve	1,950.05	2.78	-	1,952.83	-
Reappraisal Reserve Fund	12,112.48	5,765.12	-	17,877.60	-
Records Preservation Fund	4,490.06	3,268.00	2,066.90	5,691.16	(3,268.00)
Special Building Reserve Fund	5,132.09	7.30	-	5,139.39	-
Sunset View Cemetery Fund	4,947.32	281.10	274.07	4,954.35	(274.07)
Highway Fund - Annual Operating	(13,433.73)	-	29,338.16	-	(42,771.89)
ARPA Fund	69,201.37	21,667.44	-	90,868.81	-
Totals	215,150.36	31,177.77	31,679.13	257,420.89	(46,313.96)
	6/30/2023	6/30/2022	6/30/2021	6/30/2020	
Total Liquid Assets	326,190.78	323,455.28	267,565.94	263,786.98	
Total Restricted Fund Balance	257,420.89	215,150.36	112,005.29	145,221.55	
Unrestricted Fund Balance	68,769.89	108,304.92	155,560.65	118,565.43	
Liabilities	12,238.75	9,836.87	13,441.14	10,756.35	
Net Unrestricted Fund Balance	56,531.14	98,468.05	142,119.51	107,809.08	

01/18/24
09:30 am

Town of Waltham General Ledger
Previous Year Pd: 12 - Budget Status Report
General

Page 1 of 4
Owner

Account	Budget	Actual	% of Budget
10-4-01 Tax Revenues			
10-4-01-01.00 Taxes	112,877.00	79,769.73	70.67%
10-4-01-01.01 State of VT Property Tax	3,500.00	226.00	6.46%
10-4-01-02.00 Delinquent taxes	0.00	19,091.20	100.00%
10-4-01-03.00 Tax Penalty	0.00	1,312.98	100.00%
10-4-01-04.00 Delinquent Fees and Inter	0.00	248.81	100.00%
10-4-01-05.00 Discounts Given	0.00	0.00	0.00%
Total Tax Revenues	116,377.00	100,648.72	86.49%
10-4-02 Fee Revenue			
10-4-02-01.00 Dog Licenses	1,250.00	647.00	51.76%
10-4-02-01.01 Kennel Permit	0.00	0.00	0.00%
10-4-02-03.00 Fees:Recording Fees	3,500.00	7,256.50	207.33%
10-4-02-04.00 Fees:Vault time	0.00	137.00	100.00%
10-4-02-05.00 Certified Certificate Cop	0.00	0.00	0.00%
10-4-02-06.00 Death certificate	0.00	0.00	0.00%
10-4-02-07.00 Copy fees	450.00	511.00	113.56%
10-4-02-08.00 Green Mountain Passport	0.00	14.00	100.00%
10-4-02-09.00 Hat Account	0.00	195.00	100.00%
10-4-02-10.00 Muni Fines	2,000.00	1,817.00	90.85%
10-4-02-11.00 Laminating Fee	0.00	0.00	0.00%
10-4-02-13.00 Land Posting Pexmit	0.00	25.00	100.00%
10-4-02-14.00 Marriage Licenses	0.00	0.00	0.00%
10-4-02-15.00 Misc. Taxes	0.00	86.00	100.00%
10-4-02-16.00 Permits	0.00	0.00	0.00%
10-4-02-17.00 Pexmits:Birth Certificate	0.00	0.00	0.00%
10-4-02-18.00 Vital Statistics Certific	0.00	0.00	0.00%
10-4-02-19.00 Pexmits:Posting Permit Fe	0.00	0.00	0.00%
10-4-02-20.00 Trailer Park License-Refu	0.00	0.00	0.00%
Total Fee Revenue	7,200.00	10,688.50	148.45%
10-4-03 Other Revenue			
10-4-03-01.00 EQ Study	0.00	0.00	0.00%
10-4-03-02.00 Hold Harmless Pymt	9,000.00	9,186.00	102.07%
Total Other Revenue	9,000.00	9,186.00	102.07%
10-4-08-01.00 CD			
10-4-08-02.00 Fire Protection Reimburse	0.00	0.00	0.00%
10-4-08-83.00 Returned Check Fee	0.00	0.00	0.00%
10-4-08-86.00 Bank interest	0.00	25.00	100.00%
10-4-08-99.00 Misc. Income	0.00	0.00	0.00%
10-4-09-98.00 Transfer In	0.00	0.00	0.00%
10-4-30 Zoning Revenue			
10-4-30-01.00 Fees:Zoning Fees	250.00	2,240.00	896.00%
Total Zoning Revenue	250.00	2,240.00	896.00%
Total Revenues	132,827.00	122,788.22	92.44%

01/18/24
09:30 am

Town of Waltham General Ledger
Previous Year Pd: 12 - Budget Status Report
General

Page 2 of 4
Owner

Account	Budget	Actual	% of Budget
Total General	132,827.00	122,788.22	
11-4-01-01.00 Taxes Revenue	91,480.00	91,480.00	100.00%
11-4-03 Grants Revenue			
11-4-03-01.00 State Payments	35,000.00	26,813.81	76.61%
11-4-03-02.00 State Payments:Grants:Hig	0.00	8,937.93	100.00%
11-4-03-03.00 Fleet Permits	800.00	645.00	80.63%
11-4-03-04.00 Culvert Repayments	0.00	0.00	0.00%
Total Grants Revenue	35,800.00	36,396.74	101.67%
11-4-08 Other Revenue			
11-4-08-01.00 Highway, Culvert Replacem	0.00	0.00	0.00%
11-4-08-02.00 Highway-gravel reimbursem	0.00	0.00	0.00%
11-4-08-03.00 Highway-gravel reimbursem	0.00	0.00	0.00%
11-4-08-04.00 Material Reimbursement	0.00	0.00	0.00%
Total Other Revenue	0.00	0.00	0.00%
11-4-09-98.00 Transfer In	0.00	0.00	0.00%
Total Revenues	127,280.00	127,876.74	100.47%
Total Highway	127,280.00	127,876.74	
20-4 Audit Reserves			
20-4-08-86.00 Bank Interest	0.00	11.87	100.00%
20-4-09-98.00 Transfer In	0.00	0.00	0.00%
Total Audit Reserves	0.00	11.87	100.00%
Total Revenues	0.00	11.87	100.00%
Total Audit Reserve	0.00	11.87	
21-4-08-86.00 Bank Interest	0.00	37.39	100.00%
21-4-09-98.00 Transfer In	0.00	0.00	0.00%
Total Revenues	0.00	37.39	100.00%
Total Buildings/Grounds Res	0.00	37.39	
22-4-08-86.00 Bank Interest	0.00	64.04	100.00%
22-4-09-98.00 Transfer In	0.00	0.00	0.00%
Total Revenues	0.00	64.04	100.00%
Total Capital Emg Res	0.00	64.04	

01/18/24
09:30 am

Town of Waltham General Ledger
Previous Year Pd: 12 - Budget Status Report
Paving Res

Page 3 of 4
Owner

Account	Budget	Actual	% of Budget
23-4-08-86.00 Bank Interest	0.00	72.73	100.00%
23-4-09-98.00 Transfer In	0.00	15,000.00	100.00%
Total Revenues	0.00	15,072.73	100.00%
Total Paving Res	0.00	15,072.73	
24-4-03-01.00 State Payments:Reappraisa	0.00	-5,746.00	100.00%
24-4-08-86.00 Bank Interest	0.00	19.12	100.00%
24-4-09-98.00 Transfer In	0.00	11,492.00	100.00%
Total Revenues	0.00	5,765.12	100.00%
Total Reappraisal Res	0.00	5,765.12	
25-4-02-02.01 Fees:Preservation Fees	0.00	-434.00	100.00%
25-4-08-86.00 Bank Interest	0.00	1.10	100.00%
25-4-09-98.00 Transfer In	0.00	1,634.00	100.00%
Total Revenues	0.00	1,201.10	100.00%
Total Preservation Res	0.00	1,201.10	
26-4-08-86.00 Bank Interest	0.00	7.30	100.00%
26-4-09-98.00 Transfer In	0.00	0.00	0.00%
Total Revenues	0.00	7.30	100.00%
Total Special Building Res	0.00	7.30	
27-4-03-01.00 Grant Income	0.00	21,613.31	100.00%
27-4-08-86.00 Bank Interest	0.00	54.13	100.00%
Total Revenues	0.00	21,667.44	100.00%
Total ARPA	0.00	21,667.44	
28-4-08-86.00 Bank Interest	0.00	2.78	100.00%
28-4-09-98.00 Transfer In	0.00	0.00	0.00%
Total Revenues	0.00	2.78	100.00%
Total Planning Commision Res	0.00	2.78	
30-4-02-01.00 Cemetery Income	0.00	0.00	0.00%
30-4-02-02.00 Burial Permit	0.00	0.00	0.00%
30-4-02-03.00 Cemetery Plot Sales	0.00	12.00	100.00%
30-4-02-04.00 Markers	0.00	300.00	100.00%
30-4-08-86.00 Bank Interest	0.00	7.03	100.00%
30-4-09-98.00 Transfer In	0.00	0.00	0.00%

01/18/24
09:30 am

Town of Waltham General Ledger
Previous Year Pd: 12 - Budget Status Report
Cemetery

Page 4 of 4
Owner

Account	Budget	Actual	% of Budget
Total Revenues	0.00	319.03	100.00%
Total Cemetery	0.00	319.03	
Total All Funds	260,107.00	294,813.76	

BALANCE SHEET 6/30/2023

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
General

Page 1 of 1
Owner

Account	Last Yr Pd 12 Jun Actual
ASSET	
General Checking	68,770.05
Due To/From Other Funds	33,738.11
Total Asset	102,508.16
LIABILITY	
Accounts Payable	-234.22
Federal-Payroll Withhold	4,590.07
SWT	687.93
Bank Recon items	1,181.60
Prepaid Taxes	5,458.37
VT State-Marriage	-100.00
Dog Licenses:Animal Lic	655.00
Total Liability	12,238.75
FUND BALANCE	
Fund Balance	98,468.05
Total Prior Years Fund Balance	98,468.05
Fund Balance Current Year	-8,198.64
Total Fund Balance	90,269.41
Total Liability, Reserves, Fund Balance	102,508.16

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
Highway

Page 1 of 1
Owner

Account	Last Yr Pd 12 Jun Actual

ASSET	
Due To/From Other Funds	-42,771.89

Total Asset	-42,771.89
	=====
 LIABILITY	

Total Liability	0.00

 FUND BALANCE	
Fund Balance	-13,433.73

Total Prior Years Fund Balance	-13,433.73

Fund Balance Current Year	-29,338.16

Total Fund Balance	-42,771.89

Total Liability, Reserves, Fund Balance	-42,771.89
	=====

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
Audit Reserve

Page 1 of 1
Owner

Account	Last Yr Pd 12 Jun Actual

ASSET	
Audit Reserve Fund	8,343.50

Total Asset	8,343.50
	=====
 LIABILITY	

Total Liability	0.00

 FUND BALANCE	
Fund Balance	8,331.63

Total Prior Years Fund Balance	8,331.63

Fund Balance Current Year	11.87

Total Fund Balance	8,343.50

Total Liability, Reserves, Fund Balance	8,343.50
	=====

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
Buildings/Grounds Res

Page 1 of 1
Owner

Account	Last Yr Pd 12 Jun Actual

ASSET	
Buildings Grounds Reserve	26,311.11

Total Asset	26,311.11
	=====
LIABILITY	

Total Liability	0.00

FUND BALANCE	
Fund Balance	26,273.72

Total Prior Years Fund Balance	26,273.72

Fund Balance Current Year	37.39

Total Fund Balance	26,311.11

Total Liability, Reserves, Fund Balance	26,311.11
	=====

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
Capital Emg Res

Page 1 of 1
Owner

Account	Last Yr Pd 12 Jun Actual
<hr/>	
ASSET	
Capital Reserve Emergency	45,080.73
Total Asset	<hr/> 45,080.73 <hr/>
LIABILITY	
Total Liability	<hr/> 0.00 <hr/>
FUND BALANCE	
Fund Balance	45,016.69
Total Prior Years Fund Balance	<hr/> 45,016.69 <hr/>
Fund Balance Current Year	64.04
Total Fund Balance	<hr/> 45,080.73 <hr/>
Total Liability, Reserves, Fund Balance	<hr/> 45,080.73 <hr/>

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
Paving Res

Page 1 of 1
Owner

Account	Last Yr Pd 12 Jun Actual
<hr/>	
ASSET	
Highway Paving Reserve	51,201.41
Total Asset	<hr/> 51,201.41 <hr/>
 LIABILITY	
 Total Liability	<hr/> 0.00 <hr/>
 FUND BALANCE	
Fund Balance	36,128.68
Total Prior Years Fund Balance	<hr/> 36,128.68 <hr/>
Fund Balance Current Year	15,072.73
Total Fund Balance	<hr/> 51,201.41 <hr/>
Total Liability, Reserves, Fund Balance	<hr/> 51,201.41 <hr/>

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
Reappraisal Res

Page 1 of 1
Owner

Account	Last Yr Pd 12 Jun Actual

ASSET	
Reappraisal Reserve Fund	17,877.70

Total Asset	17,877.70
	=====
 LIABILITY	

Total Liability	0.00

 FUND BALANCE	
Fund Balance	12,112.58

Total Prior Years Fund Balance	12,112.58

Fund Balance Current Year	5,765.12

Total Fund Balance	17,877.70

Total Liability, Reserves, Fund Balance	17,877.70
	=====

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
Preservation Res

Page 1 of 1
Owner

Account	Last Yr Pd 12 Jun Actual
<hr/>	
ASSET	
Records Preservation Fund	5,691.16
Due To/From Other Funds	-3,268.00
	<hr/>
Total Asset	2,423.16
	<hr/> <hr/>
LIABILITY	
	<hr/>
Total Liability	0.00
	<hr/> <hr/>
FUND BALANCE	
Fund Balance	4,490.06
	<hr/>
Total Prior Years Fund Balance	4,490.06
	<hr/> <hr/>
Fund Balance Current Year	-2,066.90
	<hr/>
Total Fund Balance	2,423.16
	<hr/> <hr/>
Total Liability, Reserves, Fund Balance	2,423.16
	<hr/> <hr/>

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
Special Building Res

Page 1 of 1
Owner

Account	Last Yr Pd 12 Jun Actual

ASSET	
Special Building Reserve	5,139.39

Total Asset	5,139.39
	=====
 LIABILITY	

Total Liability	0.00

 FUND BALANCE	
Fund Balance	5,132.09

Total Prior Years Fund Balance	5,132.09

Fund Balance Current Year	7.30

Total Fund Balance	5,139.39

Total Liability, Reserves, Fund Balance	5,139.39
	=====

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
ARPA

Page 1
Owner

Account	Last Yr Pd 12 Jun Actual

ASSET	
ARPA Checking	90,868.81

Total Asset	90,868.81
	=====
 LIABILITY	

Total Liability	0.00

 FUND BALANCE	
Fund Balance	69,201.37

Total Prior Years Fund Balance	69,201.37

Fund Balance Current Year	21,667.44

Total Fund Balance	90,868.81

Total Liability, Reserves, Fund Balance	90,868.81
	=====

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
Planning Commision Res

Page 1
Owner

Account	Last Yr Pd 12 Jun Actual

ASSET	
Planning Commision Res	1,952.83

Total Asset	1,952.83
	=====
 FUND BALANCE	
Fund Balance	1,950.05

Total Prior Years Fund Balance	1,950.05

 Fund Balance Current Year	2.78

Total Fund Balance	1,952.83

Total Liability, Reserves, Fund Balance	1,952.83
	=====

02/13/24
09:23 am

Town of Waltham General Ledger
Balance Sheet Previous Year - Period 12 Jun
Cemetery

Page 1
Owner

Account	Last Yr Pd 12 Jun Actual

ASSET	
Sunset View Cemetery Fund	4,954.35
Due To/From Other Funds	-274.07

Total Asset	4,680.28
	=====
 LIABILITY	

Total Liability	0.00

 FUND BALANCE	
Fund Balance	4,947.25

Total Prior Years Fund Balance	4,947.25

Fund Balance Current Year	-266.97

Total Fund Balance	4,680.28

Total Liability, Reserves, Fund Balance	4,680.28
	=====

TOWN OF WALTHAM PROPOSED FISCAL

BUDGET 2025

Town of Waltham				
Select Board Budget Report				
Proposed Fiscal Year 2025 Budget				
	Current FY '24 Voter Approved Budget	PROPOSED FY '25 Budget	\$ Change	% Change
SUMMARY				
1. General Account				
Total General Account Revenue	25,045	25,310	265	1%
Total General Account Expense	122,875	141,013	18,138	15%
2. Highway Account				
Total Highway Revenue	36,410	36,410	-	0%
Total Highway Expense	118,050	107,850	(10,200)	-9%
3. Capital Funding				
Total Capital Funding	25,100	29,000	3,900	16%
Total Revenues	61,455	61,720		
Total Expenses & Capital Funding	266,025	277,863		
Estimated to be Raised From Taxes	204,570	216,143	11,573	6%

TOWN OF WALTHAM PROPOSED FISCAL BUDGET 2025

	Current FY '24 Voter Approved Budget	PROPOSED FY '25 Budget	\$ Change	% Change
1. General Account				
REVENUE				
State of Vermont Property Tax (Municipal)	3,500	3,500	-	0%
Delinquent Taxes Collected	-	-	-	-
Delinquent Taxes - Interest	-	-	-	-
Delinquent Taxes - Penalty	-	-	-	-
Delinquent Dog License Penalty	-	-	-	-
PrePaid Property Taxes	-	-	-	-
STATE OF VERMONT REVENUE				
Civil Fines	1,755	2,000	245	14%
Current Use	9,000	9,100	100	1%
Equalization Study Grant	200	200	-	0%
OFFICE REVENUE				
Birth/Death Certificates	-	-	-	-
Copy Fees	625	625	-	-
Dog Licenses	880	800	(80)	-9%
Fire Reimbursements	-	-	-	-
Green Mountain Passports	-	-	-	-
Interest (checking acct)	-	-	-	-
Laminating Fees	-	-	-	-
Posting Permits Issued	-	-	-	-
Preservation Fees	1,000	1,000	-	-
Recording Fees	6,900	6,900	-	0%
Zoning Fees	1,185	1,185	-	0%
Other	-	-	-	-
Total General Account Revenue	\$ 25,045	\$ 25,310	\$ 265	1%
GENERAL ACCOUNT EXPENSES				
Advertisements	200	200	-	0%
Ballot Clerks	-	375	375	100%
Addison County Sheriff's Department	7,500	6,500	(1,000)	-13%
Copier	2,000	2,300	300	15%
Fire Contract	23,530	29,966	6,436	27%
Mowing	1,725	5,197	3,472	201%
VARS	4,000	5,000	1,000	25%
Conference/Seminars	500	250	(250)	-50%
Lister's Education	200	200	-	-
Cost Tables	250	150	(100)	-40%
Dog Tags	75	75	-	0%
Vt Animal License	320	600	280	88%
Donations	-	-	-	-
Bixby Library	10,692	10,692	-	0%
Non-Profit Organizations	3,790	3,790	-	0%
ACRPC	600	600	-	0%
VLCT	1,668	1,668	-	0%
Addison Ct Tax	2,700	3,200	500	19%
Electricity	1,200	1,200	-	0%
Propane	500	500	-	-
Honor Roll Plate	50	-	(50)	-100%
Liability	3,000	3,400	400	13%
Workman's Comp	210	210	-	0%
Legal Fees	1,000	1,000	-	0%
Office Equipment	500	250	(250)	-50%
Office Supplies/Software	1,000	750	(250)	-25%
NEMRC Support	1,317	1,317	-	0%
NEMRC Modules	1,678	1,678	-	0%
NEMRC Training/Consulting	1,000	1,000	-	0%
Payroll	34,000	40,000	6,000	18%
Payroll/Other	1,875	-	(1,875)	-100%
Zoning Administrator	6,000	6,000	-	0%
Zoning General Expenses	250	250	-	0%
Zoning Advertising	200	200	-	0%
Payroll Expense	2,750	6,000	3,250	118%
P.O. Box Rent	145	145	-	0%
Postage	900	750	(150)	-17%
Tax Mapping	1,300	1,350	50	4%
Telephone/Internet	1,750	1,750	-	0%
Town Scholarship	2,000	2,000	-	0%
Septic Pump out	500	500	-	-
Water	-	-	-	-
Total General Account Expense	122,875	141,013	18,138	15%

	Current FY '24 Voter Approved Budget	PROPOSED FY '25 Budget	\$ Change	% Change
2. Highway Account				
REVENUE				
Fleet Permits	660	660	-	0%
Property Tax Transfer	-	-	-	-
Culvert Reimbursement	-	-	-	-
Culvert Grant	-	-	-	-
Reimbursement	-	-	-	-
Paving Grant	-	-	-	-
Grant Refunds	-	-	-	-
State Highway Grants	35,750	35,750	-	0%
Total Highway Revenue	36,410	36,410	-	0%
EXPENSES				
ROAD WORK PROJECTS				
Administrative Work	1,000	1,000	-	0%
Beaver Pond Maintenance	500	500	-	0%
Crack Sealing	-	-	-	0%
Crosby Heights	3,500	3,500	-	0%
Culverts (Drive ways)	-	-	-	0%
Culverts (Roads)	6,000	6,000	-	0%
Ditching/ Maple St	1,000	1,000	-	0%
Ditching Green St	1,000	1,000	-	0%
Burnham Road	2,500	2,500	-	0%
Green Up Day	350	350	-	0%
Maple Street	-	-	-	-
Plank Rd	1,000	1,000	-	-
Route 66 Grade and Gravel	7,500	7,500	-	0%
Route 66	-	-	-	-
So Middlebrook Rd	1,500	1,500	-	-
Supplies Reimbursement	-	-	-	-
Misc. Road Work	5,000	5,000	-	0%
Total Road Work Projects	30,850	30,850	-	0%
OTHER HIGHWAY COSTS				
Advertisements	-	-	-	-
State Permit for Ditching	500	500	-	0%
Chloride	500	1,500	1,000	200%
Road Side Brush Cutting	-	-	-	0%
Road Side Mowing	4,200	5,000	800	19%
Road Side Tree Cutting & Removal	10,000	1,500	(8,500)	-85%
Salt	20,000	18,000	(2,000)	-10%
Sign Replacements	500	500	-	0%
Winter Road Expense	47,500	45,000	(2,500)	-5%
Winter Sand	4,000	5,000	1,000	25%
Total Highway Expense	118,050	107,850	(10,200)	-9%
3. Capital Funding				
Records Preservation Fund	600	-	(600)	-100%
Reappraisal Capital Fund	1,500	6,000	4,500	-
Capital Reserve Emergency Fund	-	-	-	-
Highway Capital Reserve Fund	15,000	15,000	-	0%
Building & Grounds Capitol Reserve Fund	-	-	-	-
Sunset View Cemetery Fund	-	-	-	-
Audit Reserve Fund	3,000	3,000	-	0%
Planning Commision Reserve Fund	5,000	5,000	-	0%
	-	-	-	-
Total Capital Funding	25,100	29,000	3,900	16%

TAX STATUS 12/31/2023

Tax Status 12/31/2023

Grand List at time of billing	\$554,747.00
Actual Grand List at 12/31/2023	\$574,282.00
Grand list changes are due to changes in homestead declarations, land use, etc. filed late.	

Tax Rates (taxes to be raised/grand list)

	Tax Rate		Grand List
Non- Homestead Education	1.6951	\$152,548.05	\$258,584.20
Homestead Education	1.8780	\$396,465.00	\$744,561.26
Town	.3886	\$554,747.00	\$215,574.69

Total billed	\$1,218,720.15
--------------	----------------

Taxes collected	\$1,065,714.27
2022 Delinquent taxes collected	\$ 5,340.77
State Payments	\$ 151,988.48
2023 Taxes delinquent as of 12/31/2023	\$ 1,017.40

COMMUNITY REPORTS



(Bonnie Melnick)

**Town of Waltham
Health & Human Services Agency Funding Request
For FY2025 (July 1, 2024– June 30, 2025)**

Organization Name: Addison County Home Health & Hospice
 Mailing Address: PO Box 754, Middlebury, VT 05753
 Primary Contact: Maureen Conrad, Director of Development
 Phone: 802-388-7259 Email: mconrad@achhh.org
 Amount requested from Waltham residents for FY2025 (7/1/24 – 6/30/25): \$579
 Amount requested from Waltham residents for FY2024 (7/1/23 – 6/30/24): \$579

Please provide data requested below for your last complete fiscal year.

- 69. Number of Vermont towns served: 34
- 70. Total number of people served: 2126
- 71. Total number of Waltham residents served: 18 individuals/59 visits
- 72. Income and Expense
Total Income: \$7.8 MM (FYE 6/30/23) Total Operating Expense: \$8.5 MM (FYE 6/30/23)

% of Total Income from All Sources:		% Breakdown of Operating Expense:	
Federal Taxes:	60% (Medicare)	Fundraising:	1%
State Taxes:	15% (Medicaid)	Facilities:	1%
Town Funds:	<1%	Salaries: (+benefits)	80%
Donations:	3%	Office Expenses:	3%
Fundraising:	<1%	Programs:	9%
Grants:	<1%		
Other:	19% (3 rd party insurance, private pay)	Other (includes mileage:	6%

5. A brief Description of Services: (please see attached in letter)

Submitted By: Maureen Conrad, Director of Development

**TOWN OF WALTHAM
REQUEST FOR INCLUSION ON TOWN WARNING**

AGENCY NAME: Addison County Parent/Child Center

ADDRESS: 126 Monroe Street, Middlebury, VT 05753

TELEPHONE NUMBER: 388-3171 **AMOUNT REQUESTED:** \$ 500

CONTACT PERSON: Donna Bailey

SOURCES OF INCOME IN PERCENTAGES

REC'D FROM FEDERAL TAXES:	<u>6 %</u>
REC'D FROM STATE TAXES:	<u>77%</u>
REC'D FROM MUNICIPAL TAXES:	<u>2 %</u>
REC'D FROM DONATIONS:	<u>6 %</u>
REC'D FROM OTHER:	<u>9%</u>
TOTAL SHOULD = 100%	<u>100%</u>
TOTAL ANNUAL INCOME:	\$ <u>2,440,067</u>

SYNOPSIS OF MAJOR EXPENSES:

DESCRIPTION	AMOUNT
Salary + Benefits for over 30 staff members	\$ 1,889,907
Professional Services	79,806
Programs	101,663
Facilities	94,688
Food	59,313
Office Expenses	38,815
Insurance	23,508
Other	76,937
TOTAL	\$ <u>2,364,637</u>

LIST A BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND ACTIVITIES

The mission of the Parent/Child Center is to provide support and education to families and assure that our community is one in which all young children get off to the right start, with the opportunity to grow up healthy, happy, and productive. The Center provides parenting education classes and workshops (on site and in neighboring communities), community playgroups, home visits, pregnancy prevention programs, job training, academic classes, transportation, and childcare.

NUMBER OF TOWN OF WALTHAM RESIDENTS THAT REC'D YOUR SERVICE 9
ACTUAL/ESTIMATED (UNDERLINE ONE)

Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • www.acrpc.org • Phone: 802.388.3141

Annual Report –Year End June 30, 2023

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2023 fiscal year:

Regional and Municipal Planning and Mapping

- Worked with Orwell, Waltham, Ferrisburgh and Vergennes on Municipal Planning Grants.
- Worked with Bristol, Lincoln and Shoreham on Bylaw Modernization projects focused on housing.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation: Cornwall, Ferrisburgh.
- Designed and conducted a Regional Housing Survey.

Educational Meetings and Grants

- Hosted educational workshops on planning topics, including housing, planning essentials and flood resiliency bylaws..
- Wrote or provided information and support to communities and organizations to secure grant funding.

Emergency Planning

- Worked with Addison County’s Regional Emergency Management Committee (REMC) and Vermont Emergency Management staff to assist with municipal emergency planning and training.
- Helped communities create Local Emergency Management Plans (LEMPs) & Local Hazard Mitigation Plans (LHMPs)
- Updated Mutual Aid agreements for Public Works Departments.
- Administered two Flood Resilient Communities Fund (FRCF) grants.
- Administered one Building Resilient Infrastructure and Communities (BRIC) grant.
- Assisted Vermont Emergency Management and FEMA with summer flooding response.

Energy Planning:

- Helped all towns access capacity grants and energy assessments through the Municipal Energy Resilience Program.
- Worked with Efficiency Vermont and municipalities to implement enhanced energy plans.
- Provided energy scorecards for municipalities to track progress on state and local energy efficiency goals.
- Developed an online map of renewable energy resources and siting.

Transportation Planning

- Supported the Addison County Transportation Advisory Committee’s regional priorities and studies.
- Supported Tri-Valley Transit by providing leadership and technical support.
- Worked with municipalities to reduce road erosion from local roads.
- Assisted Towns with bike and pedestrian, Better Roads and stormwater grants.
- Served as a Municipal Project Manager for projects in Middlebury, Vergennes and New Haven.
- Sponsored town transportation planning studies.
- Conducted traffic and pedestrian studies and hosted the regional Walk/bike council meetings.
- Provided local oversight for Planning and Environmental Linkages Study for Vergennes and surrounding communities

Natural Resources Planning

- Actively supported the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support conservation commissions.
- Served as the Clean Water Service Provider for the Otter Creek Basin
- Provided educational outreach supporting the Otter Creek Tactical Basin Plan update.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

Brownfields Planning

- Administered EPA-funded Community Wide Assessment grant for brownfield sites

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting



Addison County
Regional Planning Commission



agewellvt.org
 Helpline: 1-800-642-5119
 P 802-865-0360
 F 802-865-0363
 875 Roosevelt Hwy, Ste. 210
 Colchester, VT 05446

TOWN OF WALTHAM REPORT FISCAL YEAR 2023 (10/1/2022 - 9/30/2023)

Last year, Age Well served 35 people from Waltham, services included:



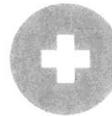
8 calls to the Helpline



15 hours of Case Management



534 Meals on Wheels delivered
 58 Congregate Meals served
 100 Grab & Go Meals served



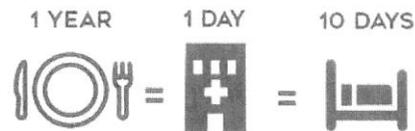
15 hours of Options Counseling

4 Waltham residents volunteered over 147 hours

IMPACT

Our wide array of programs enhance the quality of life and improve health outcomes for older Vermonters by:

- Increasing food security
- Reducing social isolation and loneliness
- Improving quality of diet
- Reducing health care costs



MEALS ON WHEELS CAN SERVE A PERSON FOR AN ENTIRE YEAR FOR ABOUT THE SAME COST AS JUST 1 DAY IN A HOSPITAL OR 10 DAYS IN A NURSING HOME

ABOUT AGE WELL

Since 1974, Age Well has provided Vermonters with the necessary support to manage their daily living needs, with the goal of keeping them active, healthy, and independent. As the leading experts and advocates for the aging population, we believe that health happens at home and focuses on lifestyle, happiness, and wellness—not on age.

Committed to helping individuals age well, we reduce barriers by providing access to healthy meals, in-home care, expertise on Medicare and insurance, long-term and short-term care options, transportation to medical appointments, translations services, a Helpline, and many more community resources in Addison, Chittenden, Franklin, and Grand Isle Counties. Carried out by staff members and over 1,000 incredible volunteers, our sought-after services are designed to meet the diverse needs of our clients, their families, and their caregivers.

As a 501(c)3 nonprofit, we do not charge for our services. We rely on donations and encourage clients to contribute if they are able to do so.

**MISSION: TO PROVIDE THE SUPPORT AND GUIDANCE THAT INSPIRES
 OUR COMMUNITY TO EMBRACE AGING WITH CONFIDENCE.**



Addison County Service Delivery July 1, 2022 - June 30, 2023

Disaster Response

In the past year, the American Red Cross has responded to **6 disaster cases** in **Addison County**, providing assistance to **12 individuals**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave people of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disaster Events	Individuals
Bristol	2	5
New Haven	3	5
Starksboro	1	2

Home Fire Campaign

Last year, Red Cross staff and volunteers worked throughout Addison County to educate residents on fire, safety and preparedness. We made **6 homes safer** by helping families develop emergency evacuation plans.

Blood Drives

We collected **1,146** pints of lifesaving blood at **57** drives in Addison County.



Training Services

Last year, **225 Addison County residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.



Service to the Armed Forces

We proudly assisted **14** of **Addison County's Service Members, veterans, and their families** by providing emergency communications and other services, including counseling and financial assistance.

Volunteer Services

Addison County is home to **15 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization.





**REQUEST FOR TOWN FUNDING
TOWN OF WALTHAM
AMOUNT REQUESTED - \$180.00**

Brief Description of RSVP:

RSVP is a volunteer management program which offers individuals the opportunity to share their experience, skills, and time by volunteering for local non-profit organizations. RSVP considers volunteering to be a key solution in responding to Addison County's most pressing challenges. Needs are met in critical areas such as human services, elder care, health and education.

RSVP also oversees several free community outreach programs that benefit local residents. These include Bone Builders health and osteoporosis prevention classes offered twice per week at many locations in Addison County; the Green Mountain Foster Grandparent Program which places volunteers in our schools; the Warm Hearts Warm Hands initiative which distributes handmade items to local schools, hospitals, nursing homes, social service agencies; the RSVP/AARP Tax Program which provides income tax return services to low income residents; and the Peaceful Packs Program which provides essential items to children/families in crisis. These programs strengthen communities through service and volunteering, and allow Addison County residents to stay healthy, engaged, and financially stable.

Services Provided to Waltham Residents:

In FY'23, Waltham residents were able to receive free health/osteoporosis prevention classes and free remote income tax services. In Addison County 261 residents benefited from attending remote Bone Builders classes and 394 residents received remote income tax services. Over \$246,361 in federal and state refunds and credits was returned to the Addison County community as a result of volunteer tax preparers working with individuals and families. During the winter months, more than 300 warm clothing items were given to Addison County community members in need and volunteers helped provide essential items to children and families in crisis.

In addition, many Waltham residents who received assistance from a local service organization benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals from RSVP volunteers who assisted with meals, or residents who received free transportation services from volunteer drivers. Through RSVP, Waltham residents volunteered 25 hours to support the community. In total, RSVP volunteers provided 24,711 hours to local social service agencies, health care organizations, schools and other nonprofit organizations. This equates to \$785,809.80 in donated labor to our community.

The monies we are requesting this year will be used to help continue to defray the financial impact of COVID on our organization along with the cost of providing volunteer placement, support, transportation, and recognition. On behalf of our volunteers and nonprofit partners, we would like to thank the residents of Waltham for their continued support of RSVP. If you have any questions or would like to learn more about our programs, please feel free to call us at 468-7056.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Maryesa White'.

Maryesa White
Director
RSVP of Addison County

Atria Collective, Inc, formerly WomenSafe
Elyssa Boisselle, Executive Director
 24-hour Hotline: 802-388-4205
 Business: 802-388-9180
 Supervised Visitation Program: 802-388-6783
info@atriavt.org
www.atriavt.org

In the fiscal year ending June 30, 2023, Atria Collective staff and volunteers provided the following total services:

- 601 total adults and children served through advocacy and supervised visitation services.
- 8,907 total direct service contacts through in-person meetings, remote meetings, and web-based communications.
- 255 supervised visits and orientation meetings for 20 families including 27 children.
- Worked with the parents/caregivers of a total of 361 children exposed to violence.
- Provided 857 presentations and outreach events as part of our Education & Prevention programming, reaching over 5,988 youth and adults.
- 78 volunteers donated 6,816 hours of services.

WALTHAM

In Waltham, Atria Collective provided:

- Advocacy services to at least **5*** residents, including adults and children.
- **135** prevention programming presentations to **435** students and **47** adults within the Vergennes Elementary, Middle, and High Schools serving Waltham students.

** For safety, some people do not share their town of residence.*



BIXBY MEMORIAL FREE LIBRARY

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Vergennes

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Ferrisburgh

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Peter Welch
Vergennes

Bixby Library Staff

Director

Catharine Findiesen
Hays

Assistant Director

Amber Lay

Circulation Desk

Manager

Martha Sanborn

Youth Services

Librarian

Mary Neffinger

Program & Outreach

Manager

Cedar Winslow

Building Steward

John Dugan

January 2024

Hello, Waltham Friends and Neighbors!

It's hard not to notice that the Bixby is making things happen these days. With a growing list of offerings for all ages in our five towns, the Bixby continues to create opportunities for social connections, civic engagement, personal growth, arts & culture, volunteerism, local history, and, of course, reading!

I am so proud to be a part of this. More books are getting checked out, and we are ordering new titles faster than ever. At the same time, **more people are coming to the library** to use the free public Wi-Fi, computers, and printer, warm up or cool down as needed, be inspired by our local history exhibits, and participate in programs like senior tai chi, bridge, book and writer's clubs, fiber arts circle, storytime, family movie nights, LEGO robotics clubs, nature and author talks, local history presentations, and more.

Even without coming to the library, you are enjoying more of the library's free ebooks, audiobooks, movies, online courses, and other digital resources **at home, on a tractor, or during your commute.**

Here are some highlights from 2023:

- Total Visitors: 21,664, up 45%
- Total Checkouts: 22,286, up 23%
- Total Cardholders: 2,476
- Volunteer Hours: 1860
- Number of Programs: 140
- Program Attendance: Adults: 508, Children: 1041, up 79%
- 623 weekly take-and-make crafts distributed
- 220 meeting room reservations by community members with a total of 2113 attendees

If you haven't been to the Bixby in a while, I hope you'll take a moment to stop by. I highly recommend looking up at the dome and the hot air balloon that floats above the circulation desk, browsing the latest historical exhibits in the Kerr Room, contributing to the ever-present jigsaw puzzle, and checking out an item from the Library of Things - from a telescope to knitting needles, snowshoes to a home repair tool kit, a GoPro or record player to indoor and outdoor games and more.

All of this takes time, effort, vision, and money. The support from each of our five towns is our rock and foundation. ANWSD, the Rotary, and the Lions Club are among our valued local partners. We have also cultivated additional funding to bring in even more support for programming and library operations with grants from the United Way of Addison County, the Hoehl Foundation, the Vermont Arts Council, the Vermont Community Foundation, RTX/Collins, and the Champlain Valley National Heritage Partnership. Our full and part-time staff team, along with many dedicated volunteers, make it all happen.

People turn to libraries for help when times are challenging. With Waltham's contribution, we uphold a 111-year tradition of providing a welcoming place for everyone in our five-town community, regardless of age or stage of life. I hope you are as supportive as I am of the beautiful, resourceful, and reliable presence the Bixby continues to be for our community - I know great things are ahead for 2024.

On behalf of the Bixby Library Board of Trustees, the Bixby Staff, and our volunteers, **thank you for continuing to support, be proud of, and enjoy all the Bixby has to offer!**

Erin Roche, President, Bixby Board of Trustees



89 Main Street, Middlebury, VT 05753
Tel: (802) 388-6751 Fax: (802) 388-3108

EMERGENCY SERVICES

24 hour coverage: (802) 388-7641

WEBSITE: <http://www.csac-vt.org>

FACEBOOK: <https://www.facebook.com/csacvt>

Clerk for the town of Waltham
P.O. Box 175
Waltham, VT 05491

December 6, 2023

As members of our vibrant Vermont community, we share a responsibility for each other's well-being. This Town Meeting Day, we invite you to consider the crucial role of the Counseling Service of Addison County (CSAC) in fostering the mental, emotional, and social health of our townspeople.

CSAC provides essential mental health, substance use, developmental, and emergency services.

CSAC's approach is rooted in creating safe, trusting environments where individual choices are honored and diverse needs are met with respect and dignity. The staff offer a compassionate and comprehensive approach to care, ensuring that people of all ages, incomes, and abilities — including your neighbors, friends, and even yourself — have access to the support they need.

The impact is profound and far-reaching. **In FY23, CSAC served 1,987 individuals, dedicating a total of 738,985 service hours. The town of Waltham accrued 273 service hours.** Behind these numbers are stories of healing, support, and empowerment.

By voting to fund CSAC, you are not just contributing to a service: **you are investing in the well-being and resilience of our community.** Your support enables CSAC to **continue nurturing communities where people thrive, supporting individual journeys, and fostering environments of care and respect.**

We are requesting \$300 in town funding, an amount which has not increased since 2005.

Thank you for considering this investment in our community's future.

Thank you,

Rachel Lee Cummings, Executive Director



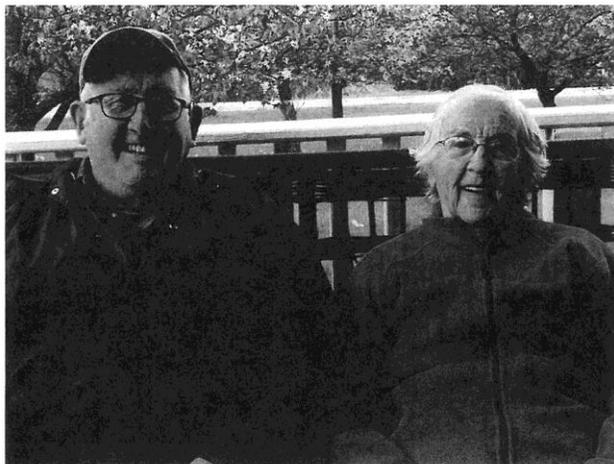
Member agency - United Way of Addison County

Elderly Services Inc.
Your Partner in Aging

Elderly Services “By the Numbers”

Annual Service Levels (FY 22-203):

- ♥ 48,700 hours of service in person
- ♥ 2,000 hours of service on Zoom
- ♥ 3,000 hours of nursing support
- ♥ 3,000 hours of social work support
- ♥ 12,000 assisted transportation rides
- ♥ 12,120 home-cooked meals served
- ♥ 100 participants and 200 caregivers served
- ♥ 500 referrals helped





“You cannot get through a single day without having an impact on the world around you.”

~ Dr. Jane Goodall

Town of Waltham
PO Box 175
Vergennes, VT 05491

Thank You Waltham
for helping keep Vermont a
beautiful place to live, work & play!

Your contribution makes a difference
#togetherwecan #greenupVT

Green Up Vermont
P.O. Box 1191
Montpelier, VT 05601-1191
www.greenupvermont.org

Appropriation Request Letter

Oct. 12, 2023

Dear Residents of Waltham

Thank you for your past appropriation to Green Up Vermont in support of Green Up Day. We had a great turnout with a 20% increase in volunteers (23,500) who picked up 348 TONS of trash and 15,000 tires from our roads and waterways. This amazing community service and sense of pride keeps our towns not only looking good, but also safe, healthy, and economically vibrant places to live.

Your help is crucial in sustaining this mission of clean environments and teaching our youth to care about and get involved in their communities. Your annual contribution is so appreciated and makes a real impact.

As Green Up rolls into our 54th year, we are again requesting your support for the usual \$50.00 appropriation.

The amount requested is based on town population and funds go directly back into your town in the way of supplies, educational tools for your schools, and local promotion for Green Up Day.

Population	\$ Request
• 0- 1,000	\$50
• 1001 - 2000	\$100
• 2001 - 3000	\$150
• 3001 - 4,000	\$200
• 4,001 up	\$300

This past Green Up Day we saw the resurgence of gatherings which really gave an amazing boost to communities. Let's keep building strong communities by working together.

Mark your calendar for **Green Up Day 2024, May 4th** - its bound to be out-of-this-world! Also look for information about our very special VT Top to Bottom Green Up as we try for a Guinness Book of Records record.

I am honored to serve your community and look forward to working with you again. Thank you so very much!

Kate Alberghini, Executive Director
802-522-7245 • greenup@greenupvermont.org

Green Up's mission is to promote the stewardship of our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising public awareness about the benefits of a litter-free environment.

Green Up Vermont is a 501(c)(3) private nonprofit corporation.

Homeward Bound
Addison County's Humane Society



Services Provided to the Town of Waltham
January 1 – October 31, 2023

Shelter and Adoption Services:

Incoming Animals:

Stray animals brought to shelter	0
Animals surrendered by their owner	0

Outgoing Animals:

Adopted	0
Returned to their owner	0

Community Services:

PetCORE	0
PetFIX	0
Pets in Crisis	0
Spay the Mom	0

- **PetCORE** is an income-eligible program that provides food, veterinary care, subsidized spay/neuter, and other pet owners
- **Pets in Crisis** provides free short term boarding and medical care for pets whose owners face housing crises
- **PetFIX** provides an affordable way for pet owners to sterilize their pets
- **Spay the Mom** provides free spay/neuter for pets who have an accidental litter (requires surrender of offspring)



236 Boardman Street, Middlebury, VT 05753 • 802.388.1100
www.homewardboundanimals.org



HOPE seeks to assist individuals and families in identifying and obtaining the resources that will help them meet their own basic needs. HOPE provides significant goods and services to people in need, including food, clothing, housing, and heating fuel, medical items, job-related needs and more. We work to assist people in accessing information and developing new skills in order to become more empowered and have healthier and more stable lives.

HOPE operates one of the largest food shelves in the state and has a thriving partnership with area farmers that allows us to salvage excess or unsaleable produce which is then available at HOPE and shared with dozens of other charitable food sites around the region. This year has been our busiest food shelf year ever - in October, we served 1,158 people, in addition to off-site food distributions and deliveries.

We are also seeing record numbers of people needing help with housing and utility payments, and we're working to assist a swelling population of unhoused people, including a number with serious medical needs. During the calendar year 2022, we served 2,296 people, many of them multiple times.

HOPE respectfully requests that the voters of the Town of Waltham allocate the sum of \$200 to help defray the costs of providing assistance to town residents in the coming year. Thank you for your consideration.

John V. Craven Community Services Center
282 Boardman Street, Suite 1A Middlebury, Vermont 05753
Phone: (802) 388-3608 Fax: (802) 388-0756
HOPE is a United Way Member Agency

JOHN GRAHAM HOUSING & SERVICES



John Graham Housing & Services (JGHS) has provided shelter, housing, and services to Addison County individuals and families for 42 years. We serve households impacted by domestic violence, substance misuse, mental health disorders, economic hardship, and disability. With seven properties spread across the county, we do this work in collaboration with our community partners. JGHS is the only shelter in Addison County that shelters families.

Vermont is facing a serious housing crisis. Nationally, housing stock has fallen to a third of what it was in the 1980s. Addison County is not immune to this downward trend. Many Addison County families are experiencing homelessness or are at risk of losing their homes:

- **On the annual homeless Point-In-Time (PIT) count** on January 25, 2023, **3,295 Vermonters were experiencing homelessness—an 18.5% increase** in persons (515 people) compared to the prior year, and **an increase of 197% since the pre-pandemic PIT count** in 2020 (Vermont Coalition to End Homelessness 2023).
- **Vermont has the second highest per-capita rate of homelessness in the country**, behind only California. In the 2023 PIT count, **the number of people with children experiencing homelessness increased by 36%** compared to the prior year.
- **Addison County has a vacancy rate of less than one percent (1%)**. Sheltered households with approved housing vouchers often cannot find an apartment to rent. **Rental rates increased in Addison County by almost 6% in 2022**.

JGHS is requesting \$120.00 from the voters of Waltham, the same as previous years. Thank you so much for your past support.

Local Health Office Annual Report: 2023

Middlebury Local Health Office | 156 S. Village Green, Suite 102, Middlebury VT
802-388-4644 | AHS.VDHMiddlebury@Vermont.gov

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. **The Middlebury Local Health Office provides essential services and resources to towns in Addison County.** Some highlights of our work in 2023 are below. For more information, visit HealthVermont.gov/middlebury

WIC Welcomes Clients In-Person

When the COVID-19 waivers ended, the Middlebury District Office was able to resume in-person Women, Infants, & Children (WIC) services.

This kickoff event was successful, drawing over 100 attendees eager to reconnect. At this event staff met participants, taught about nutrition and shared VT state park passes. Since the start, the WIC team has been meeting clients by phone and in person. They also continue to reach out to families to educate them about WIC services.

802 Smiles

The 802 Smiles initiative is working to improve dental care access, education and prevention.

Our office is working with Vermont's 802 Smiles program and local schools to improve oral health services for students. We will be collaborating to improve infrastructure and increase capacity, making it easier for students to get care. Including oral health in schools ensures students understand the importance of dental health and have access to necessary resources.

Emergency Preparedness

Our office works with community partners to strengthen emergency preparedness and response.

During the recent flood emergency, our office distributed important information and resources. We distributed water test kits and promoted safety for pedestrians, cyclists and drivers through education and reflector distribution. We worked with the Medical Reserve Corps (MRC) to offer "Stop the Bleed" training at various locations, including local farms. To learn more about "Stop the Bleed" or to request training, please contact us!



The **Otter Creek Natural Resources Conservation District** contracts Riparian Plantings in priority watersheds paid for with the Trees for Streams Program, holds public and sector meetings for the Lake Champlain Direct watershed Plan, and the Otter Creek Tactical Plan, sponsors a Tree Seedling Sale and maintains a listing of local contractors. The District may be supporting farmers with Phosphorous measurement for practices installed. The District supports scholarships for up to 6 area students to attend Green Mountain Conservation Camp, supports Envirothon and continues that outreach at Addison County Fair and Field Days and the Addison County Tour and Annual District Meeting. Otter Creek NRCD also supports the Otter Creek Tactical Basin Plan with agricultural progress reports. Our ever-popular contractors list was updated this year and is available at our office in Middlebury. The Long-Range Plan addresses continuing to support all existing programs, expanding them where feasible and supporting the capacity needed to do that.

In 2024 Otter Creek NRCD is moving into improving aquatic organism passage in streams through voluntary barrier removal. We are also documenting P agricultural Phosphorus reduction to Lake Champlain. The District will be looking to continue to support outreach and education around ways to get to water quality, tactical basin planning as pertains to agriculture and more tree planting.

Green Stormwater Infrastructure remains important. Rain gardens and other practices will recharge groundwater and reduce stormwater surges in streams and rivers following storm events. They are planted with a variety of flowering shrubs, bulbs, and perennials. It is construction that has measurable water quality benefits. See the Rain Garden at Marbleworks and at St. Stephen's Church on the Green in Middlebury installed in 2006 with renovations begun in 2013; the Robbins' residence installed in 2008, and 8 installed in 2009 in Middlebury, Bristol, Ripton and Starksboro. Cornwall and Bridport School have installed rain gardens with the support of OCNRCD and United Ways Days of Caring.

3 Waltham residents purchased fruit and shade tree seedlings from the Annual District Tree Sale.

The OCNRCD Annual Meeting was not held as we are in Phase 2 for Covid-19. We have yet to award the OCNRCD Conservation Farmer of the Year.

The Otter Creek District created a scholarship to remember Middlebury resident and District Pond Consultant, Robert C. Collins. This scholarship is awarded to high school students continuing their education in agriculture or conservation of the working landscape.

Envirothon is an opportunity for high school students to test their knowledge of conservation issues and compete in Vermont and nationally. The District supports this competition annually with a donation.

Meetings are the second Tuesday at the Farm Service Center meeting room on Exchange Street in Middlebury.

**REPORT TO WALTHAM ON TRI-VALLEY TRANSIT (TVT)
October 2023**

Thank you for the Town of Waltham's generous support. In the last four years your support helped Tri-Valley Transit provide an annual average of 138 free trips for 2 Waltham residents either by volunteer drivers or on wheelchair accessible vehicles. TVT's Dial-a-Ride and Shuttle Bus systems provided a total of 180,335 rides for the year. All TVT's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare and quality-of-life services.

TVT's Dial-a-Ride programs focus on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to self-transport. In Waltham, Community Rides offer direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis and substance abuse treatment.

TOWN FUNDS REQUEST



AGENCY NAME: Vermont Adult Learning – Addison
 ADDRESS: 99 Maple Street, #18 Marble Works
 Middlebury, Vermont 05753
 CONTACT PERSON: Natalie Reigle, Regional Director
 CONTACT INFORMATION: nreigle@vtadulthoodlearning.org
 802-388-4392, ext. 1008

BRIEF DESCRIPTION: We provide adults with basic skills instruction in reading, writing and math, GED prep and testing, a high school diploma program, and classes for English Language Learners.

AMOUNT REQUESTED FY21: \$300.00
 AMOUNT REQUESTED FY22: \$300.00
 WALTHAM RESIDENTS SERVED: 0
 TOTAL SERVED STATEWIDE (FY23): 1,125

SOURCES OF INCOME/EXPENSES IN PERCENTAGES* (FY23: July 1, 2022 – June 30, 2023):

Sources of Income	532,133	%	Major Expenses	481,325	%
Rec'd from federal taxes:	101,264	19.03	Salaries and benefits	387,245	80.45
Rec'd from state taxes:	282,461	53.08	Office expenses	6,308	1.31
Rec'd from municipal tax:	9,566	1.80	Facilities	36,530	7.59
Rec'd from donations:	0.0		Programs	25,333	5.26
Rec'd from United Way	20,992	3.94	Other	25,910	5.38
Rec'd from grants & other:	117,850**	22.15	Net gain	50,808	
TOTAL	100.00%	100.00%	TOTAL	100.00%	100.00%

*This data pertains to the Middlebury site only, not VAL as a whole.

** Includes Covid Employee Retention Tax Credit

PROGRAM DESCRIPTION:

Vermont Adult Learning (VAL) offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing a high school diploma, basic skills instruction in reading, writing, and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential.

We are grateful to the people of Waltham for supporting the services we provide.

September 28, 2023

Town of Waltham
Mary Ann Castimore
PO Box 175
Vergennes, VT 5491



Dear Select Board,

The mission of Vermont Family Network (VFN) is to empower and support all Vermont children, youth, and families, especially those with disabilities or special health needs. Formed in 2008 when two organizations, the Vermont Parent Information Center (VPIC) and Parent to Parent of Vermont (P2P), merged, VFN has collectively served families across Vermont for more than 30 years. Vermont children, youth, and families are provided with a "one-stop shop" to help them reach their full potential. VFN gives a strong start, lifts family voices, and advances inclusive communities.

We are writing you today to ask for your support in continuing to serve families in Waltham and throughout the state, with an appropriation of \$250. Traditionally primarily funded through state and federal grants, we find that waning funds threaten to slow our work and minimize the number of families we can support. We are reaching out to communities like Waltham where we have served many families to seek your help. Your appropriation will help ensure the work we can do all around the state continues to happen with the same excellence and care that it has for the past 30 years.

We are proud to serve over 1000 families yearly with expert information, referral, and assistance services provided by family support consultants located in Williston, Newport, and Rutland, an annual conference, and more through our Family Support Program.

Vermont Family Network is also home to Puppets in Education, an educational puppetry team that teaches children and parents about important issues like anxiety awareness, bullying, child abuse, and disability awareness through engaging performances that emphasize compassion, respect, effective leadership, and communication. Each year over 7000 school children and adults benefit from these educational programs and workshops.

Thank you so much for your consideration. The funding received will go a long way to ensuring our ability to continue to provide the much-needed services to Vermont families. Please feel free to reach out to me at Claire.giroux-williams@vtfn.org, or my cell phone at 301-509-2435 if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Claire Giroux-Williams".

Claire Giroux-Williams
Development Manager
Vermont Family Network

Vital Statistics 2023

DEATHS

Name	Date	Age
Marjorie May Kayhart	01/08/2023	97
Edward Dechant Stoudt	02/06/2023	82
Terrance Michael Evarts	06/07/2023	83
Robert John Cox	08/22/2023	73
Michelle Kilbreth	09/15/2023	48
Mae Annette Nye	09/21/2023	91

BIRTHS

Name	Date	Parents
Adam Matthew Court	12/07/2023	Wesley Court Erin Anderson

MARRIAGES

Date	Names
05/20/2023	Julie Grace Ethan Rice



Dog Licenses Issued 2023

Tag	Owner	Animal Name	Tag	Owner	Animal Name
69	Audy Chelsea	Bodie	51	King Sandra	Mochi
55	Bourdon Susan	Cooper	79	Kutchukian Paul	Izzy
56	Brunet Sherry	Oliver	3	Lent John	Liberty
50	Buck Vanessa	Boomer	4	Lent John	Addison
15	Burmania Joan	Skippy	6	Lyons Elmer	Sato
66	Baldwin Christina	Cedar	45	Martin Kate	Bella
67	Baldwin Christina	Aspen	44	Martin Kate	Ogan
38	Beringer Emily	Sow	12	Merrigan James	Benny
46	Berno Kevin	Daisy	5	Miedema Jared	June
52	Booska Marjorie	Annie	13	McKirryher Judy	Rosey
70	Booska Tiffanie	Bailey	8	Merrigan Mike	Greta
57	Brunet/Flynn Kate	Koda	74	Morris John	Rosie
7	Carter Joshua	Zoe	76	Moulton Tracey	Stella
29	Cobb Lynda	Eddie	77	Moulton Tracey	Spencer
78	Cohen Derek	Waylon	14	Nevins Alan	Nala
34	Colangelo Fran	Ollie	48	Newton Alex	Ghost
35	Corcoran Donna	Sasha	47	Newton Brent	Benjamin
37	Cary Greg	Mowgli	19	Pecca Nancy	Rosie
24	Crystal Jon	Zoey	18	Pecca Nancy	Tupper
39	Cunningham David	Smoke	11	Philbrick Russ	Hippo
40	Cunningham David	Shield	16	Roddy Margaret	Moose
82	Cunningham David	Ripper	20	Ryan Timothy	Rei
42	Cunningham David	Mouse	49	Sausville David	Theo
41	Cunningham David	Maida	21	Senesac Dennis	Bert
43	Cunningham David	Gwey	22	Senesac Dennis	Ernie
84	Cunningham David	Emma	17	Socorelis Pauline	Bella
83	Cunningham David	Bran	1	Steponaitis Jacob	Luna
54	Cunningham David	Grizzly II	60	Stoudt Carol	Nell
53	Cunningham David	Boudica II	59	Stoudt Carol	Daisy
33	Duprey Anthony	Attie	72	Tarte Darcy	Maverick
32	Duprey Anthony	Delta	36	Torrey Robin	Brandt
9	Field Harold	Ben	2	Turner Phillip	Valerie
61	Flint Melissa	Ruby	63	Vaughn Robin	Toby
62	Folger Ann	Sheba	64	Vaughn Robin	JD
27	Glassberg Jeffrey	Norm	10	Viau Lisa	Sophie
26	Glasserg Jeffry	Wilson	75	Von Trapp Chris	Jones
25	Glasserg Jeffry	George	81	Wallace Danielle	Blu
23	Grace Margo	Barley	68	Walsh Bill	Billy
58	Housekeeper John	Suzy	71	Williams Rhonda	Purdy
65	Huestis Heidi	Dakota	28	Yustin Jennifer	Joey
31	Kayhart Kevin	Thunder			
30	Kayhart Kevin	Lighting			



(Bonnie Melnick)

NOTES

Town of Waltham Road Names

