

ONE HUNDRED SIXTY-NINTH

**ANNUAL REPORT**

OF THE TOWN OF  
CHESTER, VERMONT

FOR YEAR ENDING  
DECEMBER 31, 2021

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BREAKDOWN OF GRAND LIST

2021

Total Education Listed Value	417,490,700
Total Listed Value for Taxation	418,497,830
Total Non-residential Education Value	279,558,330
Total Homestead Education Value	138,939,500
Cable Company	1,007,130
Veterans Exemptions	1,000,000
Current Use Exempt Amount (180 properties)	18,121,500

ANNUAL GRAND LIST TAXABLE VALUE

2019	4,200,864
2020	3,949,098
2021	3,977,771

COMPARATIVE TAX RATE TABLE

2021	2020	2019
STATE HOMESTEAD TAX RATE		
1.5041	1.3728	1.2175
NON-RESIDENTIAL TAX RATE		
1.5986	1.5005	1.3539
MUNICIPAL+LOCAL AGREEMENT RATE		
0.8554	0.8531	0.7451

ELECTED TOWN OFFICERS

	<u>TERM EXPIRES</u>		<u>TERM EXPIRES</u>
MODERATOR		GREEN MOUNTAIN UNIFIED	
William E. Dakin, Jr.	2022	SCHOOL DISTRICT	
		Rick Alexander	2023
TOWN CLERK		Jeannie Wade (resigned)	2023
Deborah J. Aldrich	2023	Michael Studin	2022
		Lois Perlah	2022
SELECTBOARD		Deb Brown	2024
Arunas "Arne" Jonynas, Chair	2023	Josh Schroeder	2024
A. Lee Gustafson	2022	Katherine Murphy (appointed)	
Heather Chase	2024		
Leigh Dakin	2022	JUSTICES OF THE PEACE	
Jeff Holden	2022	Kenneth D. Barrett	
		Patricia Budnick	
TRUSTEE OF PUBLIC FUNDS		Heather Chase	
Colleen Garvey (resigned)	2023	Robert Crawford	
Erron J. Carey	2022	Ruth Douglas	
Shirley Barrett	2024	Eugene Garvey (resigned)	
		Susan Kibbe	
TOWN TREASURER		Cheryl LeClair	
Deborah J. Aldrich	2023	Russell Monier	
		Robert Nied	
TRUSTEES OF WHITING LIBRARY		Kathy Pellett	
Colleen Garvey (resigned)	2023	Colleen Truax	
Ed Grossman	2022		
David A. Lord	2022		
Lyza Gardner	2024		
Robert Nied	2024		
Cathy Hasbrouck (appointed)			
Rosamund Conroy (appointed)			
Donna Matthews (resigned)	2023		
Donna Shields (resigned)	2024		

OFFICERS APPOINTED

	<u>TERM EXPIRES</u>		<u>TERM EXPIRES</u>
ANIMAL CONTROL OFFICER		PLANNING COMMISSION:	
Chief of Police	March, 2022	Cathy Hasbrouck, Chair	March, 2024
		Hugh Quinn	March, 2024
DEVELOPMENT REVIEW BOARD		Peter Hudkins	March, 2022
Robert Greenfield, Chair	March, 2023	Barre Pinske	March, 2023
Gary Coger	March, 2024	Tim Roper	March, 2023
Harry Goodell	March, 2022		
Philip Perlah	March, 2022	POUND KEEPER:	
Scott McDonald	March, 2024	Chief of Police, Richard Cloud	March, 2022
Larry Semones, Alternate	March, 2024		
		REGIONAL PLANNING REP:	
CEMETERY SEXTON		Thomas Bock	March, 2022
Jeffrey Sheldon	March, 2022	Derek Suursoo alternate	March, 2022
CLERK TO SELECTMEN		ROAD COMMISSIONER:	
A. Lee Gustafson	March, 2022	Town Manager, Julie Hance	March, 2022
SEVCA		SECRETARY TO SELECTMEN:	
Kathy Poston	October, 2022	Susan Bailey	March, 2022
SENIOR SOLUTIONS - COUNCIL ON AGING		BOARD OF WASTEWATER DISPOSAL	
Linda Stowell	March, 2022	Board of Selectmen	
EMERGENCY MANAGEMENT		SOLID WASTE DISTRICT REP:	
Town Manager, Julie Hance	March, 2022	Derek Suursoo	March, 2022
FENCE VIEWERS:		TOWN MANAGER:	
Frank E. Balch	March, 2022	Julie Hance	March, 2024
Tony Weinberger	March, 2022		
Jack Cable	March, 2022	TOWN SERVICE OFFICER:	
		Julie Hance	March, 2022
FIRE WARDEN:		TRANSPORT. ADVISORY COUNCIL REP.	
Jeffery Holden	June, 2024	Kent Gilman, resigned	March, 2022
Ben Whalen, Asst. Fire Warden	June, 2024		
		TREE WARDEN:	
FIRST CONSTABLE:		Joseph Epler	March, 2022
Adam Woodell	March, 2022		
		WATER COMMISSIONERS:	
GREEN UP DAY CHAIRMAN		Board of Selectmen	
Frank Kelley	March, 2022		
		WEIGHER OF COAL	
INSPECTOR OF LUMBER, SHINGLES AND WOOD		Tony Weinberger	March, 2022
Tony Weinberger	March, 2022		
		ZONING ADMINISTRATOR	
		Preston Bristow	January, 2024

**APPOINTED BY TOWN MANAGER**

Police Chief - Richard H. Cloud  
Fire Chief - Matthew S. Wilson  
Ambulance Chief – Amanda Silva  
Public Works Director – Kirby Putnam  
Water/Sewer Superintendent - Jeffery C. Holden  
Recreation Director - Matthew McCarthy

**APPOINTED BY STATE BOARD OF HEALTH**

Health Officer – Amanda Silva

**ELECTED BY DIRECTORS OF TWO RIVERS SUPERVISORY UNION**

Superintendent of Schools – Lauren Fierman

**OFFICERS' SALARIES**

	<b>2020</b>	<b>2021</b>
<b>TOWN MANAGER</b>		
David Pisha	\$ 26,724.16	
Julie Hance	\$ 56,089.18	\$ 78,835.15
<b>TOWN CLERK/TREASURER</b>		
Deborah J. Aldrich	\$ 61,758.48	\$ 63,613.49
<b>SELECTMEN</b>		
Heather Chase	\$ 1,500.00	\$ 1,500.00
Arunas "Arne" Jonynas	\$ 1,500.00	\$ 1,500.00
Jeff Holden	\$ 1,500.00	\$ 1,500.00
A. Lee Gustafson	\$ 1,500.00	\$ 1,500.00
Leigh Dakin	\$ 1,500.00	\$ 1,500.00
<b>LISTERS</b>		
Wanda C. Purdy	\$ 8,560.61	
Valerie Pantorno	\$ 11,738.56	\$ 11,615.13
Cathy Hasbrouck		\$ 913.00
<b>HEALTH OFFICER</b>		
Amanda Silva	\$ 2,600.00	\$ 2,600.00

TOWN OF CHESTER LAND AND BUILDING ASSETS

DESCRIPTION	ACRES	VALUE	PARCEL #
CEMETERY - 176 ADAMS RD	1	\$10,500.00	362000
CEMETERY - BROOKSIDE- 194 MAIN ST	3.8	\$53,800.00	605104
CEMETERY - 458 NORTH ST	5.74	\$17,900.00	555007
CEMETERY - PLEASANT VIEW - 468 HIGH ST	8.9	\$71,600.00	595001
CEMETERY - 4446 POPPLE DUNGEON RD	0.42	\$1,300.00	130158
CEMETERY - SMOKESHIRE - 182 CEMETERY RD	0.49	\$800.00	20146
CEMETERY - 4273 TREBO RD	0.28	\$900.00	272011
HISTORICAL SOCIETY BLDG - 230 MAIN ST	3.86	\$551,200.00	575031
DAN DAVIS LAND & PUMP HOUSE - 80 CANAL S	3	\$106,300.00	605031
EMERGENCY SERVICES - 130 PLEASANT ST	4.04	\$84,700.00	615093.2
HAMMOND PARK - COACH RD	0.55	\$30,500.00	605127
JEFFREY WELL & BARN - 259 & 391 VT RT 103 N	17	\$778,600.00	555042
LAND ONLY - 84 WATER FARM ROAD	40	\$105,000.00	100108
LAND ONLY - 93 KINGSBURY ROAD	0.25	\$800.00	362041
LAND ONLY - 96 KINGSBURY ROAD	3	\$9,400.00	362043
LAND ONLY - RESERVOIR ROAD	0.2	\$300.00	372001
LAND ONLY - 1635 VT RT 11 WEST	1.3	\$4,100.00	372010
LAND ONLY - 895 VT RT 11 WEST	2	\$6,300.00	382025.4
LAND ONLY (GMUHS TANK SITE)	1	\$3,100.00	432009
LAND ONLY (PECK LAND) WATER FARM ROAD	4	\$39,400.00	100106
LAND ONLY (DODGE LAND) WATER FARM ROAD	9.08	\$50,500.00	100105
LAND ONLY (HADLEY LAND) MAIN ST	14.1	\$40,300.00	575030
LAND ONLY (BOUCHARD) SMOKESHIRE RD	0.12	\$400.00	10100
LAND ONLY (COLBETH) GRAFTON RD	0.12	\$15,700.00	605054
LAND ONLY (HALF LOT) MARSHALL RD	0.11	\$10,400.00	625027
LAND ONLY (NORTH ST BRIDGE FIELD)	0.5	\$1,600.00	585069
LAND ONLY (QUIMBY LAND) SCHOOL ST	1.1	\$1,700.00	605072
LAND ONLY (WILEY LOT) 93 COBLEIGH ST	3	\$70,300.00	605007
LAND ONLY-ADAMS AQUIFER - COLBURN RD	30.53	\$88,400.00	525009.2
LIBRARY BUILDING - 117 MAIN ST	0.46	\$753,500.00	605039
YOSEMITE FIRE HOUSE - 716 DEPOT ST	0.11	\$54,500.00	585024
RAINBOW ROCK - GREEN MTN TNPKE	1.84	\$19,000.00	392045.2
RESERVOIR - 83 WATER FARM RD	501.35	\$796,400.00	100102
RIVER BANK - VT RT 103 SOUTH	3.47	\$10,800.00	605196
SEWER PLANT - 130 LEGION DRIVE	13.45	\$2,620,700.00	442001
SHEDS - ELM ST	0.63	\$24,800.00	615029
THE GREEN - MAIN ST	1.5	\$4,700.00	605101
TOWN GARAGE - 144 TOWN GARAGE RD	6.12	\$708,000.00	585050
TOWN HALL - 556 ELM STREET	0.41	\$1,046,100.00	585029
RECREATION AREA - 153 LOVERS LANE RD	37.28	\$738,800.00	565056
WATERTANK - 878 VT RT 103 SOUTH	139.57	\$1,335,200.00	432022
<b>TOTALS</b>	<b>865.68</b>	<b>\$10,268,300.00</b>	

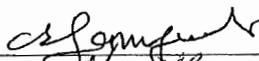
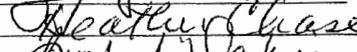
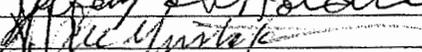
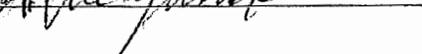
**TOWN OF CHESTER  
WARNING  
NOTICE OF TOWN MEETING**

The Legal Voters of the TOWN OF CHESTER are hereby notified and warned to meet on Monday, February 28, 2022, at 6:00 pm., via Zoom and/or in person for a hybrid Informational Meeting on the following Articles. Voting on all Articles will be by Australian ballot on March 1, 2022, from 9:00 a.m. to 7:00 p.m. at the Chester Town Hall Second Floor.

- ARTICLE 1:** To elect Town Officials for the ensuing year as provided by the Public Laws of Vermont.
- ARTICLE 2:** Shall general obligation bonds or notes of the Town of Chester in an amount not to exceed Two Hundred Eighty Thousand Dollars (\$280,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of providing additional funds to complete Popple Dungeon bridge, grant match on the Route 35 Construction and paving the Town Garage, Flamstead Road and Wheeler Road? Said projects and paving to be financed for a term of 7 years.
- ARTICLE 3:** To see if the Town will vote to raise \$3,420,030.44 to be paid to the Chester Town Treasurer on September 15, 2022, to pay current expenses and any part of the Town's indebtedness.
- ARTICLE 4:** To see if the Town will vote to purchase the following equipment through the Capital Budget Reserve Fund: Pick-up truck for highway in the amount of \$40,000, less any trade in, to be financed for a term of 4 years beginning in 2023; A second Pick-up truck for highway in the amount of \$45,000, less any trade in, to be financed for a term of 4 years beginning in 2023; Cruiser for the police department in the amount of \$41,000, less any trade in, to be financed for a term of 4 years beginning in 2023; Mower for the Cemetery Department in the amount of \$15,300, all as indicated on the Capital Budget Reserve Fund schedule and less any grant funds that may be received.
- ARTICLE 5:** Shall the Town of Chester appropriate the sum of \$4,000 (four thousand dollars) to Meals on Wheels of Greater Springfield, Inc. for continued support and services to the citizens of the Town of Chester in accordance with 24 V.S.A. § 2691?
- ARTICLE 6:** Shall the Town appropriate the sum of \$2500 (two thousand five hundred dollars) to support the Chester Fireworks for Independence Day, in accordance with 24 V.S.A. § 2691?
- ARTICLE 7:** Shall the Town appropriate the sum of THIRTEEN THOUSAND EIGHT HUNDRED AND SEVEN DOLLARS (\$13,807) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse Association & Hospice of VT and NH, in accordance with 24 V.S.A. §2691?
- ARTICLE 8:** Shall the Town appropriate the sum of THREE THOUSAND AND FORTY FOUR DOLLARS (\$3,044) to help support outpatient, mental health and substance abuse services by the staff of Health Care and Rehabilitation Services, Inc, in accordance with 24 V.S.A. §2691?

- ARTICLE 9:** Shall the Town appropriate the sum of THREE THOUSAND FORTY DOLLARS (\$3,040) to Southeastern Vermont Community Action (SEVCA) to assist Chester in responding to the emergency needs of the community and providing all available and applicable services to families and individuals in need, in accordance with 24 V.S.A. §2691?
- ARTICLE 10:** Shall the Town of Chester appropriate the sum of NINE HUNDRED DOLLARS (\$900) to the Women's Freedom Center for general budget support to provide services to women and their children who are experiencing emotional, physical and/or sexual abuse and are residents of the Town, in accordance with 24 V.S.A. §2691?
- ARTICLE 11:** Shall the Town raise and appropriate the sum of ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200.00) for the support of Senior Solutions (formerly Council on Aging for Southeastern Vermont) for help to support seniors and their families who are trying to remain at home and not be placed in a nursing home, in accordance with 24 V.S.A. §2691?
- ARTICLE 12:** Shall the Town of Chester appropriate the sum of \$2,250 (two thousand two hundred fifty dollars) for the support of the MOOver Rockingham to provide transit services to the residents of the Town of Chester, in accordance with 24 V.S.A. §2691?
- ARTICLE 13:** Shall the Town of Chester appropriate the sum of \$800 (eight hundred dollars) to support Windsor County Mentors, for youth mentoring services provided to children in Windsor County, in accordance with 24 V.S.A. §2691?
- ARTICLE 14:** Shall the Town of Chester appropriate the sum of \$400 (four hundred dollars) to Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community of Chester through volunteer service, in accordance with 24 V.S.A. §2691?
- ARTICLE 15:** Shall the Town appropriate the sum of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) toward the support of the Community Cares Network of Chester and Andover, Inc. a non-profit organization which provides services to senior citizens, helping them to stay in their homes longer safely, in accordance with 24 V.S.A. §2691?
- ARTICLE 16:** To see if the Town of Chester will appropriate the sum of THREE THOUSAND DOLLARS (\$3,000) to assist in the services of the Chester-Andover Family Center for individuals and families in need, in accordance with 24 V.S.A. §2691?
- ARTICLE 17:** Shall the Town appropriate the sum of ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500) to Neighborhood Connections, Inc. to cover the cost of providing services in Chester in accordance with 24 V.S.A. §2691?

Dated at Chester, Vermont on this 19<sup>th</sup> day of January 2022.

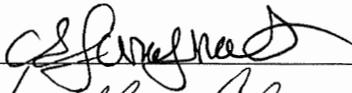
  
 \_\_\_\_\_ /s/ Arne Jonynas, Chairman  
  
 \_\_\_\_\_ s/ Heather Chase  
  
 \_\_\_\_\_ /s/ Leigh Dakin  
  
 \_\_\_\_\_ /s/ Jeff Holden  
  
 \_\_\_\_\_ /s/ Lee Gustafson

**TOWN OF CHESTER  
WARNING  
NOTICE OF SPECIAL TOWN MEETING**

The Legal Voters of the TOWN OF CHESTER are hereby notified and warned to meet on Monday, February 28, 2022, at a time following the regular Town Meeting, via Zoom and/or in person for a hybrid Informational Meeting on the following Article. Voting on Article 1 will be by Australian ballot on March 1, 2022, from 9:00 a.m. to 7:00 p.m. at the Chester Town Hall Second Floor.

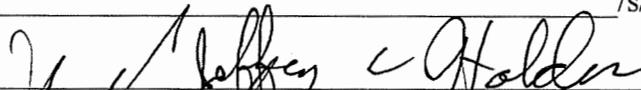
**ARTICLE 1:**            Shall the Town of Chester authorize cannabis retailers in town pursuant to 7 V.S.A. §863?

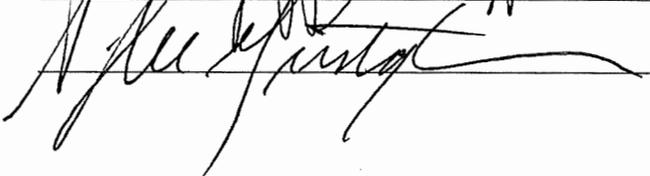
Dated at Chester, Vermont on this 28<sup>th</sup> day of January 2022.

 \_\_\_\_\_ /s/ Arne Jonynas, Chairman

 \_\_\_\_\_ s/ Heather Chase

\_\_\_\_\_ /s/ Leigh Dakin

 \_\_\_\_\_ /s/ Jeff Holden

 \_\_\_\_\_ /s/ Lee Gustafson



Proven Expertise & Integrity

## INDEPENDENT AUDITORS' REPORT

Selectboard  
Town of Chester  
Chester, Vermont

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Chester, Vermont, as of and for the year ended December 31, 2020 and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the

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reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Chester, Vermont as of December 31, 2020 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension information on pages 4 through 11 and 59 through 61 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Chester, Vermont's basic financial statements. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor and fiduciary fund financial statements and capital asset schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund and fiduciary financial statements and capital asset schedules are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund and fiduciary financial statements and capital asset schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 30, 2021, on our consideration of the Town of Chester, Vermont's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Chester, Vermont's internal control over financial reporting and compliance.

*RHR Smith & Company*

Buxton, Maine  
Vermont Registration No. 092.0000697  
June 30, 2021

# Select Board Report

We have just gotten to the two-year milestone of dealing with the Covid- 19 outbreak and its variants. Everyone is weary and tired of some of the changes it has brought, but we go forward with hope for the future. Many lives have been lost and the virus has impacted all of us. It has been a long and difficult journey. Our town government has adapted to the situation with mediation measures in place to mitigate its effects and to protect our Chester citizens. Hybrid meetings, though sometimes with technical difficulties, have become the norm and allow many more people to participate in local government. Zoom meetings seem like they are here to stay.

This past year marked the opening of the new emergency services building. It has been a long time coming and now offers these important services a home that they can operate from that is fitting of the important and professional work they do. The town garage is also getting a remodel to make it safer, productive, and more accommodating for our highway department. This is another project that has been needed for many years. The Chester Town Hall will also see some minor changes now that the police department is in their new home.

The Chester Selectboard, with the help and guidance of our town manager, is committed to being fiscally responsible with the town budget. It is a difficult task considering the huge rise in inflation and cost of goods. Every year costs go up and citizens demand more services from the town. It is a hard task to balance, but the department heads and our town manager have done a great job towards this goal.

This spring the town will finally begin extracting gravel from the water tank land on Route 103 South. The Act 250 process has been long, expensive, and arduous. From the town's experience, it is apparent this process needs revision. A simple application for the town to extract limited amounts of sand and gravel - from its own land, for its own use, and on its own roads - with no opposition from any parties involved or affected by it should not be this difficult.

The town has seen a lot of activity in the housing market. Two years ago there was an abundance of houses for sale. Today, the inventory is down to single numbers. With all of this activity comes new neighbors and new faces. Welcome to our new residents and we encourage your participation in local government and the many facets of live in Chester, Vermont.

This is the second year of our town manager, Julie Hance. She has been a strong and fair leader working through difficult times. The whole selectboard is thankful for her dedication and commitment to the well-being of Chester.

Finally, we would like to thank all of the dedicated town employees and the hard work they do for Chester residents that keep this town running. Also, the people who serve and volunteer for the many boards, committees and commissions. With citizens being involved in our local government, we are able to better guide our town into the future and make it what we aspire to.

Arne Jonynas  
Select Board Chair

## Town Manager's Report And Budget Summary

Well.... 2021 is officially behind us and 2022 is ahead of us. With it will undoubtedly come new challenges but also new opportunities. We will continue to do our best to work through those challenges in a way that benefits Chester and to seek out those opportunities that will improve our town.

I would like to thank the Town of Chester Department Managers and all town staff. We really do have an amazing group of employees. Their dedication and devotion to this town and to their jobs is tremendous and much appreciated. I encourage you to read through their individual reports to learn about all that has happened in town this year.

Speaking of opportunities, the Town of Chester is the recipient of approximately \$900,000 in American Recovery Act Funds. The town received the initial \$450,000 this past spring, with the remaining \$450,000 coming in a few months. Please stay tuned for Selectboard meetings where we will be seeking input from you on the best and most appropriate use of these one-time funds. All funds must be allocated by end 2024 and spent by end 2026. Therefore, we have time to have good, meaningful conversations and strategize over how this money will benefit the most people in the best possible way.

Local towns are not the only recipients of these ARPA dollars. The State of Vermont has seen a large influx of funds that will be used to boost existing programs throughout the State, to include many grant programs. I have been keeping a close eye on how these funds are being appropriated so that Chester can be well positioned to leverage those grant dollars.

In setting the 2022 General Fund Budget, we again worked on creating a "zero-based budget". This means that instead of using previous year figures to determine our budget, each item was created starting at \$0. This continues to be a good exercise which we will plan to continue. We once again were able to create efficiencies in some areas which produced a cost savings to the taxpayers in some categories.

The 2021 Budget did experience cost overruns this past year. These cost overruns came in many shapes and sizes, primarily due to inflated construction costs and material costs as can be seen throughout the budget. This produced a 2021 General Fund deficit in the amount of \$147,033. While this seems like a very large number, given the year that we have just been through, the significant rise in costs and the amount of work that has still been accomplished to include the construction of the Public Safety Building and renovations to Town Garage, we are very thankful that this number is not much higher. Thanks to a healthy FY20 Fund Balance of \$585,709, this deficit will not need to be recovered and will leave the FY 21 Fund Balance at \$438,675 (unaudited). This speaks to the importance of a healthy fund balance in a municipal budget.

The 2022 Proposed General Fund Budget has several changes throughout. However, a few changes that are noteworthy. The town negotiated an increased contribution from the Town of Andover for Fire and Ambulance services. This raised the contribution from \$30,000 to

\$55,754.67. This contribution amount will be recalculated each year based on budgets and call volumes. Changes on the expense side of the budget include increased library contribution for the purpose of providing health insurance stipends for employees, increased cyber security being required by our insurance company, a full year operating expenses for the Emergency Services Building, increasing hours for our Zoning Administrator and the creation of a full time Facilities Director position.

In an effort to keep capital expenses down until 2024, when the first round of bonds are paid off, additional expenditures from the Capital Plan have been significantly reduced in 2022. The Highway Department has reviewed the rotation of dump trucks and feels that 2022 is the year that a rotation could be skipped. Purchases this year will include the replacement of two highway pickup trucks, a police Cruiser and a cemetery mower. The Bond Plan will include the addition of one paving bond in the amount of \$280,000 to be financed over 7 years as has been common practice. It is important to note that the Capital Plan and Bond Plan expenses are contained within the General Fund Budget, this is NOT in addition to

All these efforts have resulted in a 2022 General Fund Budget of \$3,420,030.44. This is an increase of \$77,143.43 over 2021.

I, along with the Selectboard feel that this is a fiscally responsible budget for Chester and encourage the taxpayers to support it with their votes. I encourage you to reach out to me with any questions or concerns you may.

Julie S. Hance  
Town Manager

COMBINED STATEMENT OF REVENUE AND EXPENDITURES  
AND CHANGES IN FUND BALANCE  
DECEMBER 31, 2021

GENERAL FUND

REVENUES:	ACTUAL
Property Taxes	\$ 8,977,258.02
Licenses/Fees	\$ 9,491.59
General Government	\$ 94,395.89
Public Safety	\$ 351,538.62
Public Works	\$ 262,323.43
Culture & Recreation	\$ 36,976.98
Other Income	\$ 100,192.29
TOTAL REVENUES	\$ 9,832,176.82
<b>EXPENDITURES</b>	
Selectboard/Manager	\$ 116,880.70
Administration	\$ 340,382.69
Listers	\$ 34,709.72
Taxes	\$ 5,541.77
Planning	\$ 58,899.55
Insurance	\$ 313,675.04
Police	\$ 806,022.23
Fire	\$ 256,285.76
Ambulance	\$ 189,565.09
Communications	\$ 37,121.58
Highway	\$ 1,487,976.65
Solid Waste	\$ 35,965.12
Health & Welfare	\$ 3,573.39
Recreation Programs	\$ 104,029.78
Parks & Cemeteries	\$ 81,331.00
Library	\$ 103,648.84
Town Hall	\$ 48,839.14
Revitalization	\$ 38,766.67
Recreation Facilities	\$ 42,263.41
Emergency Services Building	\$ 159,376.52
Capital Expenditures	\$ 420,304.09
County Tax	\$ 26,159.00
Grant Fund	\$ 30,000.00
Voted Articles	\$ 39,241.00
CTSD Assessment	\$ 5,317,134.43
TOTAL EXPENSES	\$ 10,097,693.17
Excess of Revenues over Expenses	\$ (265,516.35)
Public Works Surplus	\$ (118,483.22)
GENERAL FUND SURPLUS	\$ (147,033.13)

2022 General Fund Budget  
Approved January 19, 2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
General Fund Surplus			160,757.61		See Public Works Dept for Highway Surplus
<b>01-01-1 Taxes</b>					
01-01-17-00 Property Taxes					
01-01-17-00.00 Current Taxes	8,293,207.75	8,731,274.30	8,339,748.74	8,700,000.00	
01-01-17-00.20 Penalty & Intere	80,516.08	74,836.45	75,000.00	75,000.00	
01-01-17-01.00 Railroad Tax	1,034.77	1,034.77	1,034.77	1,034.77	
01-01-17-01.03 Land Use	162,641.00	158,652.50	162,000.00	160,000.00	
01-01-17-01.06 Pilot Program	9,894.00	11,460.00	9,800.00	10,000.00	
<b>01-01-1 Taxes Total</b>	<b>8,547,293.60</b>	<b>8,977,258.02</b>	<b>8,587,583.51</b>	<b>8,946,034.77</b>	
<b>01-02 Licenses, Permits &amp; Fees</b>					
01-02-15-00.01 Liquor License	1,110.00	1,040.00	1,100.00	1,100.00	
01-02-15-00.02 Fish & Game	48.00	48.00	50.00	50.00	
01-02-15-00.03 Dog Licenses	1,252.00	1,092.00	1,200.00	1,200.00	
01-02-15-00.04 Other Licenses	430.00	495.00	500.00	500.00	
01-02-15-00.05 Rabies		-		-	Revenue Line not utilized
01-02-15-00.06 Motor Vehicle R	231.00	228.00	200.00	200.00	
01-02-18-00.01 Planning/Zoning	6,702.35	6,588.59	6,000.00	6,000.00	
<b>01-02 Licenses, Permits &amp; Fees T</b>	<b>9,773.35</b>	<b>9,491.59</b>	<b>9,050.00</b>	<b>9,050.00</b>	
<b>01-03 General Govt.</b>					
01-03-15-00.11 Recording Fees	40,949.00	41,555.00	30,000.00	40,000.00	
01-03-15-00.17 911 House Num	20.00	-	50.00	50.00	
01-03-15-00.18 Clerk Fees	6,168.00	6,712.00	4,300.00	6,500.00	
01-03-15-00.19 Miscellaneous	146.87	2.00	200.00	200.00	
01-03-15-00.41 Tax Sale Admin.	1,350.00	1,190.00	2,000.00	2,000.00	
01-03-15-00.70 Solar Field Rent	6,000.00	6,000.00	6,500.00	6,000.00	
01-03-15-00.71 Insurance Refund		2,074.00			
01-03-15-00.90 ARPA		34,491.00			ARPA funds for Special Appropriations
01-03-15-01.53 Income - Interes	3,525.68	2,371.89	2,000.00	2,000.00	
<b>01-03 General Govt Total</b>	<b>58,159.55</b>	<b>94,395.89</b>	<b>45,050.00</b>	<b>56,750.00</b>	
<b>01-04-2 Public Safety - Income</b>					
<b>01-04-21 Police Dept.</b>					
01-04-21-01.00 Court Fees	22,654.87	12,577.12	30,000.00	30,000.00	
01-04-21-03.00 Other Income-Pc	720.00	715.00	1,000.00	1,000.00	
01-04-21-05.01 PD Services - OK	19,040.00	21,280.00	21,500.00	21,500.00	
01-04-21-05.02 PD Services - Oth	79,143.75	120,337.50	28,000.00	30,000.00	
<b>01-04-21 Police Dept Total</b>	<b>121,558.62</b>	<b>154,909.62</b>	<b>80,500.00</b>	<b>82,500.00</b>	
<b>01-04-22 Fire Dept.</b>					
01-04-22-03.00 Other Income-Fire		65.00			
01-04-22-05.00 Andover-Fire	24,000.00	24,000.00	24,000.00	-	See Andover Assessment
<b>01-04-22 Fire Dept Total</b>	<b>24,000.00</b>	<b>24,065.00</b>	<b>24,000.00</b>	<b>-</b>	
<b>01-04-23 Ambulance Service</b>					
01-04-23-01.00 Revenues-Ambu	109,132.83	113,606.84	110,000.00	110,000.00	calls downin 2020 due to COVID
01-04-23-02.00 Gifts - Ambulanc	100.00				
01-04-23-03.00 Other Inc.- Ambu	9,916.12				COVID revenue from grant programs
01-04-23-05.00 Ambulance-Ande	6,000.00	6,000.00	6,000.00	-	See andover Assessment
<b>01-04-23 Ambulance Service Tot</b>	<b>125,148.95</b>	<b>119,606.84</b>	<b>116,000.00</b>	<b>110,000.00</b>	
<b>01-04-26 Communication</b>					
01-04-26-01.00 Tower Rent	36,915.00	40,880.59	38,000.00	68,000.00	Add Tmobile
Tower Electric		9,076.57	9,076.57	-	

2022 General Fund Budget  
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Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
01-04-26-05.00 Andover Dispatc	3,000.00	3,000.00	3,000.00	-	See Andover Assesemnt
<b>01-04-26 Communication Total</b>	<b>39,915.00</b>	<b>52,957.16</b>	<b>50,076.57</b>	<b>68,000.00</b>	
<b>Andover Assesement</b>				<b>55,754.67</b>	
<b>Total Public Safety Income</b>	<b>310,622.57</b>	<b>351,538.62</b>	<b>270,576.57</b>	<b>316,254.67</b>	
<b>01-05-3 Public Works Income</b>					
<b>01-05-31 Highway</b>					
01-05-31-11.01 Diesel/Gasoline	1,198.97	1,914.78	1,500.00	1,500.00	
01-05-31-11.02 Diesel/Gasoline	1,322.98	2,046.88	2,000.00	2,000.00	
01-05-31-11.03 Diesel/Gasoline	8,696.67	13,122.82	10,000.00	10,000.00	
01-05-31-11.04 Diesel/Gasoline	16,222.54	27,237.55	28,000.00	25,000.00	reduced usage due to COVID
01-05-31-11.05 Diesel/Gasoline	718.06	1,495.34	1,200.00	1,200.00	
01-05-31-11.06 Diesel/Gasoline	1,089.26	1,457.80	1,500.00	1,500.00	
01-05-31-12.00 Sale/Material	-	-			
01-05-31-13.00 State Aid	201,312.57	213,188.86	202,130.88	210,000.00	
01-05-31-14.00 Other Income-Hi	53,735.68	1,859.40			Additional State aid \$ in lieu of grants
01-05-31-16.00 Prior Year HW Surplus			174,538.30	56,055.08	
<b>01-05-31 Highway Total</b>	<b>284,296.73</b>	<b>262,323.43</b>	<b>420,869.18</b>	<b>307,255.08</b>	
<b>Total Public Works Income</b>	<b>284,296.73</b>	<b>262,323.43</b>	<b>420,869.18</b>	<b>307,255.08</b>	
<b>01-07-51 Recreation</b>					
01-07-51-00.09 Andover	3,800.00	3,800.00	3,800.00	3,800.00	
01-07-51-00.23 Pool Income	919.00	2,334.00	3,500.00	3,000.00	
01-07-51-00.27 Sponsors/Donations			100.00	100.00	
01-07-51-00.28 Food Sales		62.00	200.00	200.00	
01-07-51-00.29 Pavillion Rental		175.00	300.00	300.00	
01-07-51-00.36 League Fees		100.00	500.00	500.00	
<b>01-07-51-00 Recreation Total</b>	<b>4,719.00</b>	<b>6,471.00</b>	<b>8,400.00</b>	<b>7,900.00</b>	
<b>01-07-51-10 Seasonal Sports &amp; Camps</b>					
01-07-51-10.03 Start Smart Camp		25.00			
01-07-51-10.11 Sports for Squirts			150.00	150.00	
01-07-51-10.12 Baseball	1,076.00	3,415.00	1,800.00	2,500.00	
01-07-51-10.13 Black Fly Camp	-	1,785.00	300.00	1,000.00	
01-07-51-10.16 Fall Soccer	1,770.00	2,485.00	2,000.00	2,200.00	
01-07-51-10.18 Soccer Camps	65.00	1,358.00	1,000.00	1,000.00	
01-07-51-10.19 Sports Camp		645.00	400.00	500.00	
01-07-51-10.20 Basketball	590.00	2,960.00	1,200.00	1,300.00	
01-07-51-10.21 Girl Basketball Camp			100.00	100.00	
01-07-51-10.22 Boy Basketball Camp			100.00	100.00	
01-07-51-10.25 Gymnastics/Dan	60.00	880.00	500.00		combined with Dance Camp
01-07-51-10.27 Volleyball		360.00		300.00	
01-07-51-10.30 Dance Camp	935.00			600.00	
01-07-51-10.31 Hip Hop Dance	80.00				combined with Dance Camp
01-07-51-10.41 Baseball Camp	395.00				combined with blackfly; move to blackfly
01-07-51-10.42 Summer Camp					move to sports camp
01-07-51-10.43 Tennis Camp			100.00	100.00	
01-07-51-10.52 Wrestling		70.00			
01-07-51-10.53 Climbing Team	240.00	30.00			
01-07-51-10.54 Wall Climbing			500.00	500.00	Wait to hear from Alan
<b>01-07-51-10 Sports &amp; Camps To</b>	<b>5,211.00</b>	<b>14,013.00</b>	<b>8,150.00</b>	<b>10,350.00</b>	
<b>01-07-51 Recreation Total</b>	<b>9,930.00</b>	<b>20,484.00</b>	<b>16,550.00</b>	<b>18,250.00</b>	
<b>01-07-52 Parks &amp; Cemeteries</b>					
01-07-52-00.21 Sale - Lots	2,700.00	3,011.00	2,000.00	3,000.00	anticipated increase in sale of lots

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Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
01-07-52-00.22 Grave Preparatic	3,900.00	7,650.00	4,000.00	5,000.00	
01-07-52-00.23 Cemetery Funds	2,809.86	1,591.98	2,500.00	2,500.00	
01-07-52-00.25 Perpetual Care	2,250.00	4,100.00	2,000.00	3,000.00	increase lots = increase PC
01-07-52-00.26 Other Income					
01-07-52-00.40 Town Hall Renta	62.50	140.00	300.00	300.00	Minor rentals after sound system
<b>01-07-52 Parks &amp; Cemeteries To</b>	<b>11,722.36</b>	<b>16,492.98</b>	<b>10,800.00</b>	<b>13,800.00</b>	

<b>01-08-15 Other Income</b>					
01-08-15-11.00 Poor Funds	1,585.86	1,307.31	1,000.00	1,000.00	
01-08-15-12.00 Cyprus Minerals	1,661.42	1,225.50	2,000.00	2,000.00	
01-08-15-13.00 School Refund In	67,410.31	97,659.48	65,000.00	70,000.00	
01-08-15-15.00 Other Income	4,841.00	-			
<b>01-08-15 Other Income</b>	<b>75,498.59</b>	<b>100,192.29</b>	<b>68,000.00</b>	<b>73,000.00</b>	
<b>Total Revenues</b>	<b>9,307,296.75</b>	<b>9,832,176.82</b>	<b>9,589,236.87</b>	<b>9,740,394.52</b>	

**EXPENSES:**

<b>01-10-11 Selectboard</b>					
01-10-11-10.00 Selectboard Sala	7,500.00	7,500.00	7,500.00	7,500.00	
01-10-11-11.00 Social Security	573.75	573.75			
01-10-11-16.00 Management Co	862.50				Not needed in 2021
01-10-11-21.00 Expenses	7,219.52	48.00	1,500.00	1,500.00	
<b>01-10-11 Selectboard</b>	<b>16,155.77</b>	<b>8,121.75</b>	<b>9,000.00</b>	<b>9,000.00</b>	

<b>01-10-12 Town Manager</b>					
01-10-12-10.00 Manager Salary	83,185.84	77,758.03	72,500.00	76,000.00	reflects 3% increase
01-10-12-11.00 Social Security	6,376.23	6,248.87	5,546.25	5,814.00	
01-10-12-14.00 Medical Insurance		16,957.80		17,360.00	Moved from Admin Budget
01-10-12-15.00 Life Insurance		98.40		98.40	
01-10-12-16.00 Retirement		6,176.16	4,471.00	4,800.00	
01-10-12-21.00 Expenses	1,112.93	337.75	1,500.00	1,500.00	
01-10-12-22.00 Education/Training		1,181.94	1,000.00	1,000.00	
<b>01-10-12 Town Manager</b>	<b>90,675.00</b>	<b>108,758.95</b>	<b>85,017.25</b>	<b>104,072.40</b>	

<b>01-10-15 Administration</b>					
01-10-15-10.00 Elections Payroll	1,074.49	183.26	400.00	1,200.00	3 election workers x 10 hrs
01-10-15-10.01 Payroll	169,423.01	160,253.82	158,241.00	162,000.00	reflects a 2% increase; actual based on merit reviews
01-10-15-10.11 Treasurer	3,478.72	3,579.03	3,600.00	3,700.00	reflects a traditional 3% increase
01-10-15-11.00 Social Security	15,168.52	15,145.64	12,105.44	12,393.00	calculation based on salary
01-10-15-14.00 Medical Insuranc	60,072.45	41,097.00	58,054.80	42,820.00	
01-10-15-15.00 Life Insurance	409.59	303.40	400.00	295.20	
01-10-15-16.00 Retirement	12,644.01	8,663.44	9,692.00	7,000.00	Municipal retirement calculation based off of salary
01-10-15-21.00 General Supplies	7,757.40	5,831.62	9,000.00	7,000.00	
01-10-15-21.01 911 House Num	38.15	-	50.00	50.00	
01-10-15-21.02 Elections Expens	2,292.80	532.61	1,500.00	3,000.00	Ballot programming changing
01-10-15-22.00 Training	603.00	1,738.84	1,000.00	1,500.00	amie schooling; debbie TC conference
01-10-15-23.00 Equipment	21,557.26	22,237.44	16,700.00	22,500.00	postage lease; copier leases; cashiering system lease - inc due to cyber fees
01-10-15-25.00 VT State Treasurer			2,500.00	2,500.00	
01-10-15-26.00 Postage	7,483.10	5,056.82	7,500.00	7,500.00	
01-10-15-27.00 Notices	3,311.50	3,234.70	5,000.00	4,000.00	
01-10-15-27.01 Town Report	3,126.54	2,412.00	4,000.00	2,500.00	
01-10-15-34.00 Telephone	10,681.17	11,403.08	10,801.68	10,800.00	
01-10-15-37.07 Contracted Service		1,578.10		6,200.00	Time Mgmt software
01-10-15-37.00 Computer Servic	12,644.40	10,424.15	9,080.00	9,100.00	Monthly Support and leases
01-10-15-37.01 Record Restorati	80.50	2,698.30	5,000.00	5,000.00	

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Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
01-10-15-37.02 Website		400.00			
01-10-15-37.03 NEMRC Software	-	5,346.06	4,000.00	4,500.00	NEMRC Disaster Recovery, Software maintenance
01-10-15-37.05 SAPA	-		500.00	500.00	
01-10-15-37.06 Municipal Music	460.00	483.00	460.00	460.00	
01-10-15-40.00 VLCT	5,003.00	5,003.00	5,003.00	5,003.00	
01-10-15-55.00 Chamber of Com	149.00	149.00	150.00	150.00	
01-10-15-56.00 Legal	12,280.93	9,354.61	10,000.00	10,000.00	
01-10-15-57.01 Annual Audit	14,100.00	19,500.00	16,000.00	17,500.00	single audit expected
01-10-15-82.00 TAN Interest	2,975.65	408.33	3,000.00	1,000.00	
01-10-15-83.00 Service Charge	2,621.84	2,932.45	2,000.00	2,000.00	
01-10-15-99.00 Unclassified	1,042.91	432.99	500.00	500.00	
<b>01-10-15 Administration Total</b>	<b>370,476.44</b>	<b>340,382.69</b>	<b>356,237.92</b>	<b>352,671.20</b>	

<b>01-10-16 Listers</b>					
01-10-16-10.00 Salaries	20,468.78	12,358.52	19,500.00	23,000.00	One lister - avg 3% increase, actual based on merit review
01-10-16-37-01 NEMRC Contract	4,773.75	9,819.60	5,000.00	2,000.00	based on estimate from NEMRC
01-10-16-11.00 Social Security	1,552.90	958.41	1,491.75	1,759.50	based off salary
01-10-16-21.00 General Expense	4,326.63	8,809.15	6,000.00	6,000.00	maps, software support, marshall & swift
01-10-16-22.00 Training		48.00	500.00	500.00	1 lister training
01-10-16-22.01 Travel			500.00	500.00	rental car for site visits
01-10-16-23.00 Equipment			1,000.00	1,000.00	place holder for new printer, etc that may fail
01-10-16-37-00 Computer Servic	5,674.42	2,716.04	4,000.00	4,000.00	computer service & leases
01-10-16-56.00 Legal	-	-	500.00	500.00	high actual due to reappraisal
<b>01-10-16 Listers Total</b>	<b>36,796.48</b>	<b>34,709.72</b>	<b>38,491.75</b>	<b>39,259.50</b>	

<b>01-10-17 Taxes</b>					
01-10-17-25.00 Tax Billing					Not needed; included in postage
01-10-17-27.00 Advertising	3,956.00	4,350.00	4,000.00	4,000.00	
01-10-17-37.02 State Appeals Decisions					
01-10-17-37.00		63.00			
01-10-17-56.01 Tax Sale Service		200.00	500.00	500.00	
01-10-17-63.00 Abatement/Purc	1.31	928.77			
<b>01-10-17 Taxes Total</b>	<b>3,957.31</b>	<b>5,541.77</b>	<b>4,500.00</b>	<b>4,500.00</b>	

<b>01-10-18 Planning and Zoning</b>					
01-10-18-10.00 Salary	28,502.99	39,611.55	34,500.00	46,800.00	30 hrs/week - move to full time status
01-10-18-10.11 DRB Salaries	2,500.00	2,500.00	2,500.00	2,500.00	
01-10-18-10.12 Planning Salaries	2,500.00	2,000.00	2,500.00	2,500.00	
01-10-18-11.00 Social Security	2,522.84	3,414.74	2,639.25	3,580.20	based on salary
Medical Benefits				4,900.00	
Retirement				2,900.00	
01-10-18-21.00 Enforcement	36.28	217.09			combine with legal
01-10-18-21.01 Supplies	71.66	246.93	1,000.00	1,000.00	
01-10-18-21.02 Printing	-				
01-10-18-22.00 Travel/Training	-		1,000.00	1,000.00	new ZA, Board training
01-10-18-23.00 Computer	2,939.17	2,750.64	2,900.00	2,900.00	service & lease
01-10-18-27.00 Notices	2,678.00	3,890.60	2,500.00	3,000.00	
01-10-18-27.01 Town Plan	115.00	-	2,000.00	1,000.00	
01-10-18-40.01 Regional Plannin	13,942.50	3,942.50	4,257.90	4,257.90	
01-10-18-56.00 Legal	1,026.00	325.50	5,000.00	2,500.00	
<b>01-10-18 Planning and Zoning T</b>	<b>56,834.44</b>	<b>58,899.55</b>	<b>60,797.15</b>	<b>78,838.10</b>	

<b>01-10-19 Insurance</b>					
01-10-19-11.00 Social Security	113.55	93.09			
01-10-19-12.00 Unemployment	1,211.54	2,752.00	2,753.00	2,753.00	
01-10-19-13.00 Workman's Com	96,629.77	80,240.60	75,388.00	69,209.00	
01-10-19-14.00 Medical Ins	5,666.50	9,378.25	8,664.00	9,030.00	

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01-10-19-18.00 Coinsurance	151,357.06	140,737.10	110,000.00	115,000.00	
01-10-19-50.00 Property/Liab.	66,223.03	80,474.00	82,801.50	85,000.00	Addition of new building
<b>01-10-19 Insurance Totals</b>	<b>321,201.45</b>	<b>313,675.04</b>	<b>279,606.50</b>	<b>280,992.00</b>	
<b>01-11-21 Police Expense</b>					
01-11-21-10 Police Payroll					
01-11-21-10.00 Salary	367,925.23	373,166.38	360,063.69	360,000.00	Averaged 2% increase
01-11-21-10.11 Police OT	19,048.18	19,797.67	16,000.00	20,000.00	Shift Changes to help lower OT
01-11-21-10.21 PD Services - OKI	14,645.63	16,206.00	19,000.00	16,000.00	
01-11-21-10.22 PD Services - Oth	50,517.54	60,444.11	5,000.00	5,000.00	offset in revenue
01-11-21-10.23 Payroll for Servic	4,962.57	35,102.92			offset in revenue
01-11-21-10.26 Core Payroll	2,873.06	3,197.83	5,000.00	5,000.00	
<b>01-11-21-10 Total Police Payroll</b>	<b>459,972.21</b>	<b>507,914.91</b>	<b>405,063.69</b>	<b>406,000.00</b>	
01-11-21-11.00 Social Security	36,073.13	38,532.64	28,768.87	29,070.00	based on salary
01-11-21-14.00 Medical Insuranc	74,788.20	76,159.20	76,159.20	79,275.00	
01-11-21-15.00 Life Insurance	590.40	705.20	590.40	590.40	
01-11-21-16.00 Retirement	25,635.04	26,109.84	22,053.90	26,100.00	New 20 year program
01-11-21-17.00 Uniforms	3,365.84	4,798.22	4,000.00	4,000.00	
01-11-21-18.00 Co Insurance	(3,557.78)				
01-11-21-21.00 Supplies	7,947.93	7,807.06	7,000.00	7,000.00	
01-11-21-21.01 DARE	651.10	-	500.00		
01-11-21-22.00 Training	2,667.00	1,083.85	5,000.00	5,000.00	
01-11-21-22.01 Travel	537.71	2,561.78	2,000.00	2,500.00	
01-11-21-23.00 Equipment	11,532.42	17,017.68	14,500.00	15,000.00	
01-11-21-29.01 MDC	27.24	70.90			
01-11-21-29.02 Watch Guard	-	-	500.00		
01-11-21-34.00 Telephone	8,264.67	5,490.20	6,418.00	6,500.00	
01-11-21-37.00 Computer Servic	8,925.64	13,681.06	9,662.52	10,000.00	
01-11-21-37.03 Contracted Service				10,000.00	Assessment
01-11-21-40.00 Police Associatio	520.00	780.00	900.00	900.00	
01-11-21-56.00 Attorney	624.70	15,706.94	4,500.00	5,000.00	
01-11-21-68.00 Vehicles-Rep. &	29,283.78	21,907.47	15,000.00	15,000.00	
01-11-21-78.00 Gasoline	8,858.47	13,317.78	10,000.00	10,000.00	
01-11-21-90.00 Capital Plan Contribution		11,377.50	11,377.50	11,126.63	
01-11-21-90.00 Capital Plan Cont. fr. Surplus		41,000.00	41,000.00		
<b>01-11-21 Police Expense</b>	<b>216,735.49</b>	<b>298,107.32</b>	<b>259,930.39</b>	<b>237,062.03</b>	
<b>01-11-21 Total Police Expense</b>	<b>676,707.70</b>	<b>806,022.23</b>	<b>664,994.08</b>	<b>643,062.03</b>	
<b>01-11-22 Fire Department</b>					
01-11-22-10.00 Salaries	74,220.03	97,830.18	82,000.00	86,000.00	Averaged over 3 year period/call & Training
01-11-22-10.01 Hazmat/Special	484.50	938.41	3,000.00	2,000.00	
01-11-22-11.00 Social Security	5,678.04	8,219.29	6,273.00	6,579.00	formula based on salary
01-11-22-17.00 Uniforms	2,185.30	416.62	2,500.00	2,750.00	
01-11-22-21.00 Supplies	167.73	1,278.78	1,000.00	2,000.00	Water, training supplies, filign cabinet for office
01-11-22-22.00 Training	2,470.99	903.11	7,150.00	7,150.00	
01-11-22-22.01 Physicals	2,700.00	2,700.00	3,300.00	3,300.00	
01-11-22-34.00 Phone/lpad/Data Link			400.00	2,000.00	phone system, computers
01-11-22-40.00 Association Dues	1,782.00	1,450.00	2,500.00	2,500.00	
01-11-22-66.00 Equipment	17,627.66	27,878.44	33,000.00	33,000.00	
01-11-22-66.01 Foam Expense		-	5,000.00	3,000.00	
01-11-22-67.00 Radio Maintenar	1,094.39	4,027.01	2,500.00	2,000.00	
01-11-22-67.01 Building Mainte	28.12	149.07			
01-11-22-67.02 Equipment Main	4,403.87	4,591.93	5,800.00	6,800.00	
01-11-22-68.00 Vehicle Mainten	5,170.92	8,720.86	8,000.00	8,700.00	mandatory services, brakes, oil, valves
01-11-22-76.00 Capital Transfer	41,375.00	18,750.00	18,750.00	-	

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01-11-22-90-00 Bond Transfer		76,085.18	76,085.18	74,818.44	
01-11-22-79.00 Gasoline/Diesel	1,364.58	2,346.88	2,000.00	2,000.00	
<b>01-11-22 Fire Department Total</b>	<b>160,753.13</b>	<b>256,285.76</b>	<b>259,258.18</b>	<b>244,597.44</b>	
<b>01-11-23 Ambulance</b>					
01-11-23-10.00 Salaries	55,654.12	54,466.83	60,000.00	55,000.00	this includes EMT training stipend
01-11-23-10.01 Ambulance Chief	34,040.24	35,831.76	35,000.00	45,000.00	
01-11-23-10.02 Admin Overtime	1,812.98	5,416.87	2,000.00	-	amanda is now salaried position
01-11-23-11.00 Social Security	4,985.17	6,832.91	7,420.50	7,650.00	based on salary
01-11-23-14.00 Medical Insurance	16,626.95	16,957.89	16,957.80	17,360.00	
01-11-23-15.00 Life Insurance	98.40	98.40	98.40	98.40	
01-11-23-16.00 Retirement	2,246.72	3,022.21	3,324.65	2,900.00	
01-11-23-17.00 Uniforms	749.62	2,534.67	1,500.00	2,000.00	
01-11-23-19.00 Bad Debt Expense	9,805.73	8,155.02			
01-11-23-21.00 General Exp/Supplies	8,070.94	9,460.70	15,000.00	10,000.00	copier lease expense moved to equipment
01-11-23-21.01 Medical Expense			500.00		
01-11-23-22.00 Training	4,220.00	2,204.60	6,000.00	15,000.00	10 Fire fighters in EMT program; annual trainings
01-11-23-23.00 Equipment/Computer	2,917.55	2,358.60	2,834.64	2,500.00	
01-11-23-34.00 Ambulance Telephone			400.00		merged with computer
01-11-23-37.00 Billing/Office Expense	6,333.59	5,688.62	8,000.00	5,000.00	moved to external billing company
01-11-23-37.01 Intercept	5,775.00	17,650.00	4,000.00	5,000.00	using more often while numbers are low
01-11-23-37.02 Medicaid Provider	4,112.63	3,336.21	4,000.00	3,000.00	
01-11-23-37.03 Contracted Services		3,500.00			
01-11-23-66.00 Equipment	1,925.48	1,005.86	12,000.00	12,000.00	includes copier leases
01-11-23-68.00 Vehicle Maintenance	3,578.44	9,129.16	4,000.00	6,000.00	
01-11-23-78.00 Fuel	1,198.97	1,914.78	1,500.00	1,500.00	
<b>01-11-23 Ambulance Totals</b>	<b>164,152.53</b>	<b>189,565.09</b>	<b>184,535.99</b>	<b>190,008.40</b>	
<b>01-11-26 Communications</b>					
01-11-26-10.00 Dispatching	20,342.09	22,057.49	22,039.00	22,039.00	hartford fire. 20039; Ascutney Amb. 2000;
01-11-26-34.01 Telephone	6,859.30	2,642.47	3,000.00	3,000.00	
01-11-26-34.02 Cellular Phones	15,210.75	12,403.67	8,500.00	10,000.00	
01-11-26-67.00 Radio Maintenance		17.95			
<b>01-11-26 Communications Total</b>	<b>42,412.14</b>	<b>37,121.58</b>	<b>33,539.00</b>	<b>35,039.00</b>	
<b>01-11-27 Town Constable</b>					
01-11-27-22.00 Constable Training	20.00	-	20.00	20.00	
<b>01-11-27 Town Constable Totals</b>	<b>20.00</b>	<b>-</b>	<b>20.00</b>	<b>20.00</b>	
<b>01-12-3 Public Works</b>					
<b>01-12-31 Highway</b>					
01-12-31-10.11 Salary & Hourly	448,660.75	454,206.01	457,115.65	459,000.00	
01-12-31-10.12 Highway Overtime	27,824.94	41,581.62	35,000.00	35,000.00	
01-12-31-11.00 Social Security	35,775.60	41,535.78	37,646.85	37,791.00	based on salary
01-12-31-14.00 Medical Insurance	123,203.34	114,707.18	116,109.60	120,360.00	
01-12-31-15.00 Life Insurance	803.60	795.40	792.00	792.00	
01-12-31-16.00 Retirement	28,561.52	31,071.44	28,569.73	29,900.00	based on salary
01-12-31-17.00 Uniforms	7,411.67	9,567.23	7,500.00	9,000.00	
01-12-31-21.00 Supplies	6,355.43	6,951.94	8,000.00	8,000.00	
01-12-31-21.01 Road Sign Replacement	219.46	542.38	500.00	500.00	
01-12-31-22.00 Training/CDL Reimbursement	180.00	1,012.00	500.00	1,500.00	MSHA Training
01-12-31-30.01 Garage Utilities	6,258.74	7,024.15	6,300.00	6,300.00	
01-12-31-30.02 Street Lights	24,904.82	25,298.50	25,000.00	25,000.00	
01-12-31-31.00 Garage Water-Sewer	1,418.76	1,337.67	1,500.00	1,500.00	
01-12-31-34.00 Telephone	1,310.64	1,540.44	1,313.40	1,500.00	
01-12-31-37.01 Contract Service	6,721.82	5,465.00	7,500.00	14,000.00	Tree Removal; street sweeping

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01-12-31-37.02 Mowing	2,351.68	2,380.72	4,000.00	3,500.00	
01-12-31-58-00 Gravel Pit		15,818.28	14,400.00	5,000.00	core drillings
01-12-31-37-03 Computer Service	889.50	930.00	950.00	950.00	
01-12-31-56-01 Act 250/Extraction Start		1,144.71	5,000.00	-	
01-12-31-60.00 Culverts	5,106.56	6,391.85	6,500.00	8,000.00	Andover Culverts using BBR Grants
01-12-31-66.01 Tools/Equipment	2,595.49	3,228.26	4,000.00	4,000.00	
01-12-31-66.02 Equipment	2,091.55	8,427.96	4,000.00	20,000.00	includes loader plow
01-12-31-66.03 Chains & Blades	15,479.60	14,125.75	20,000.00	18,000.00	
01-12-31-67.00 Communications	49.08	992.00	1,500.00	1,000.00	
01-12-31-68.00 Vehicle Maintenance	53,515.30	60,102.06	60,000.00	70,000.00	
01-12-31-69.00 Garage Maint.	554.71	12,685.13	1,000.00	5,000.00	overhead doors
01-12-31-70.01 Gravel	84,712.50	38,365.00	85,000.00	50,000.00	stone and crushing
01-12-31-70.03 Rip Rap	1,848.00	3,463.00	6,000.00	6,000.00	stone line ditches; bank stabilization
01-12-31-71.00 Salt	43,191.00	41,021.90	60,000.00	50,000.00	
01-12-31-72.00 Sand	57,475.00	69,178.00	70,000.00	60,000.00	
01-12-31-73.00 Calcium Chloride	13,412.59	7,476.00	12,000.00	10,000.00	
01-12-31-74.01 Bond Plan Transfer-Paving		155,508.65	155,508.65	219,538.96	
01-12-31-74.02 Hot Mix	3,376.96	1,512.76	5,000.00	5,000.00	
01-12-31-75-00 General Road Paving	1,960.00	1,960.00	2,200.00	2,000.00	
01-12-31-76.00 Capital Plan Transfer	203,631.00	135,233.30	135,233.30	159,924.77	
01-12-31-77.00 Bridge Material	28,743.79	32,294.72	40,000.00	40,000.00	
01-12-31-79.00 Diesel/Gas	79,056.44	120,699.86	90,000.00	100,000.00	
01-12-31-80.00 Truck Replacement	12,400.00	12,400.00	12,400.00		
01-31-31-81-00 Paving	9,038.76				
<b>01-12-31 Highway Totals</b>	<b>1,341,090.60</b>	<b>1,487,976.65</b>	<b>1,528,039.18</b>	<b>1,588,056.73</b>	
<b>Highway Total Expenses</b>	<b>1,341,090.60</b>	<b>1,487,976.65</b>	<b>1,528,039.18</b>	<b>1,588,056.73</b>	
<b>Highway Total Revenues</b>	<b>284,296.73</b>	<b>262,323.43</b>	<b>420,869.18</b>	<b>307,255.08</b>	
<b>Net Highway Budget to be raised:</b>			<b>1,107,170.00</b>	<b>1,280,801.65</b>	
<b>01-12-32 Solid Waste</b>					
01-12-32-37.02 Transfer Station	35,000.00	35,000.00	35,000.00	35,000.00	
01-12-32-95.00 Green Up Day	870.10	965.12	1,500.00	1,500.00	
<b>01-12-32 Solid Waste Total</b>	<b>35,870.10</b>	<b>35,965.12</b>	<b>36,500.00</b>	<b>36,500.00</b>	
<b>01-13-41 Health &amp; Welfare</b>					
01-13-41-10.00 Health Officer Salary	2,500.00	2,600.00	2,600.00	2,700.00	
01-13-41-11.00 Social Security	191.17	194.50	198.90	206.55	
01-13-41-22-00 Training			150.00	150.00	
01-13-41-55.00 Animal Care		778.89			
<b>01-13-41 Health &amp; Welfare Total</b>	<b>2,691.17</b>	<b>3,573.39</b>	<b>2,948.90</b>	<b>3,056.55</b>	
<b>01-14-51 Recreation</b>					
01-14-51-10.00 Rec. Payroll	54,714.42	57,959.57	54,864.00	58,000.00	
01-14-51-10-01 Lifeguard Payroll	18,802.13	11,840.03	19,000.00	19,000.00	increase in Minimum wage
01-14-51-11.00 Social Security	5,533.33	5,250.45	5,650.60	5,890.50	
01-14-51-13-00 Worker's Comp					
01-14-51-14.00 Medical Insurance	16,626.91	16,957.80	16,957.80	17,360.00	
01-14-51-15.00 Life Insurance	98.40	98.40	99.00	98.40	
01-14-51-16.00 Retirement	3,171.22	3,603.94	3,360.42	3,600.00	
01-14-51-21.03 Sports for Squirts			75.00	100.00	
01-14-51-21.04 League Fee Expense			500.00	500.00	
01-14-51-21.06 GM Sports Camp		300.00	300.00	300.00	
01-14-51-21.09 Dance Camp	845.89	631.88	400.00	500.00	
01-14-51-21.12 Black Fly		1,040.00		800.00	
01-14-51-21.13 Baseball	727.00	2,097.40	1,400.00	2,000.00	
01-14-51-21.16 Fall Soccer	563.43	1,168.64	1,400.00	1,200.00	

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01-14-51-21.18 Soccer Camps		1,025.00	800.00	800.00	
01-14-51-21.20 Basketball	1,397.48	1,270.64	800.00	1,000.00	
01-14-51-21.23 Wall Climbing Ca	275.00	-	400.00	400.00	
01-14-51-21.24 Winter Carnival	1,168.29	668.11	1,500.00	2,000.00	
01-14-51-21.27 Volleyball		117.92		200.00	
01-14-51-31.00 Pool Water & Sewer					
01-14-51-66.00 Equipment					
<b>01-14-51 Recreation Total</b>	<b>103,923.50</b>	<b>104,029.78</b>	<b>107,506.82</b>	<b>113,748.90</b>	
<b>01-14-52 Parks &amp; Cemeteries</b>					
01-14-52-10.00 Salary	37,505.17	44,874.63	42,762.30	45,000.00	2 employees split 50/50 with highway
01-14-52-11.00 Social Security	2,869.13	223.93	3,271.32	3,442.50	based on salary
01-14-52-14.00 Medical Insurance	13,769.30	16,957.80	16,957.80	17,360.00	split 50/50 with highway; 2 family plans
01-14-52-15.00 Life Insurance	82.00	98.40	99.00	98.40	
01-14-52-16.00 Retirement	2,232.58	2,642.19	2,672.64	2,740.00	based on salary
01-14-52-17.00 Uniforms	838.94	916.89	500.00	700.00	
01-14-52-21.00 Supplies	2,043.06	2,087.62	1,500.00	2,000.00	
01-14-52-30.00 Power on the Gr	384.51	478.60	450.00	450.00	
01-14-52-31.00 Water	818.64	480.00	600.00	600.00	
01-14-52-37.01 Contract Labor	709.35	206.25	1,000.00	1,000.00	
01-14-52-37.02 Trees	8,000.00	8,000.00	8,000.00	8,000.00	
01-14-52-37.03 Perpetual Care			1,400.00		
01-14-52-55.00 Survey	1,000.00	-	1,000.00		
01-14-52-66.00 Equipment	544.75	1,542.35	3,000.00	3,000.00	
01-14-52-95.01 Memorial Day	469.80	556.20	500.00	500.00	
01-14-52-90-00 Capital/Bond Plan		1,866.14	1,866.14	17,051.28	Includes new mower - no finance
01-14-52-99.00 Miscellaneous	1,860.00	400.00			
<b>01-14-52 Parks &amp; Cemeteries Total</b>	<b>73,127.23</b>	<b>81,331.00</b>	<b>85,579.20</b>	<b>101,942.18</b>	
<b>01-14-55 Library</b>					
01-14-55-21.00 Library Expenses	1,612.03	2,472.50	2,000.00	2,000.00	
01-14-55-30.00 Utilities	5,532.83	4,943.21	4,500.00	4,500.00	
01-14-55-31.00 Water/Sewer	340.51	687.52	1,000.00	1,000.00	
01-14-55-32.00 Fuel	4,727.25	4,970.18	6,500.00	5,000.00	
01-14-55-69.00 Repairs/Maint.	7,421.33	9,375.43	7,500.00	5,000.00	Work to heat upgrades thorough ARPA
01-14-55-90.00 Library Fund	78,000.00	81,200.00	81,200.00	93,000.00	Addition of 2 employees to Health Plan
<b>01-14-55 Library Total</b>	<b>97,633.95</b>	<b>103,648.84</b>	<b>102,700.00</b>	<b>110,500.00</b>	
<b>Facilities Director</b>					
Salary				47,000.00	
Medical				12,730.00	
Life Insurance				98.40	
Retirement				2,996.00	
Social Security				3,595.50	
<b>Facilities Total</b>				<b>66,419.90</b>	
<b>01-14-56 Town Hall</b>					
01-14-56-21.00 Supplies	3,275.39	2,005.98	3,000.00	2,000.00	
01-14-56-30.00 Utilities	8,141.12	7,854.94	8,500.00	8,500.00	
01-14-56-31.00 Water/Sewer	763.53	775.99	1,000.00	1,000.00	May be more functions
01-14-56-32.00 Fuel	5,592.14	6,223.83	5,000.00	6,000.00	
01-14-56-37.01 Cleaning Service	2,226.00	7,110.00	7,320.00	7,320.00	
01-14-56-37.02 Rubbish	5,063.28	5,636.44	4,000.00	4,000.00	
01-14-56-69.00 Repairs/Maint.	8,735.61	5,553.12	6,000.00	5,000.00	
01-14-56-69-02 Renovations		13,678.84	10,000.00	10,000.00	carpet (4500), painting (2000), conference table
<b>01-14-56 Town Hall Total</b>	<b>33,797.07</b>	<b>48,839.14</b>	<b>44,820.00</b>	<b>43,820.00</b>	

2022 General Fund Budget  
Approved January 19, 2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
<b>01-14-57 Revitalization</b>					
01-14-57-69.01 Website Maintena	1,330.80	144.00	1,200.00	1,000.00	
01-14-57-69.02 Historic Facility M	25,026.75	18,820.77	56,000.00	60,000.00	Repairs to Academy Ceiling; match for academy roof; paint yosemite
01-14-57-69.03 Misc Maintenan	5,088.00	1,075.25	10,000.00	8,000.00	dehumidifier at Academy
01-14-57-69.04 Landscaping	-	-	6,000.00	4,000.00	canopy work; tree removal
01-14-57-69.05 Info Booth Septi	4,370.00	4,958.65	3,500.00	3,500.00	
01-14-57-69.06 Spring. Reg. Dev. Corp.		10,000.00	10,000.00	10,000.00	moved from Planning/Zoning
01-14-57-69.07 Marketing efforts		3,768.00	10,000.00	5,000.00	
<b>01-14-57 Revitalization Total</b>	<b>35,815.55</b>	<b>38,766.67</b>	<b>96,700.00</b>	<b>91,500.00</b>	
<b>01-14-58 Recreation Facilities</b>					
01-14-58-21.01 Supplies	2,587.76	3,741.54	3,000.00	3,500.00	
01-14-58-21.02 Food Supplies	-	-	200.00	200.00	
01-14-58-22.00 Lifeguard Exp	300.00	297.82	500.00	500.00	
01-14-58-23.00 Equipment Purc	988.00	7,827.40	1,000.00	1,500.00	Security cameras
01-14-58-29.00 Computer	1,626.28	1,358.76	1,375.00	1,375.00	
01-14-58-30.00 Utilities	4,590.30	3,174.56	4,500.00	4,500.00	
01-14-58-31.00 Water/Sewer	891.98	941.98	1,000.00	1,000.00	
01-14-58-34.00 Telephone	661.24	1,187.04	548.00	1,000.00	
01-14-58-60.00 Pool Maintenan	2,928.29	6,980.09	3,500.00	3,500.00	plumbing issues this past summer
01-14-58-68.01 Vehicle Expense	3,599.96	3,599.96	4,000.00	4,000.00	
01-14-58-69.00 Facility Repair	3,332.52	3,069.47	10,000.00	6,000.00	screen for cogers (3000)
01-14-58-69.01 Skating Rink Mai	94.97	238.65	300.00	300.00	
01-14-58-69.02 Disc Golf	1,287.76	600.00	500.00	600.00	
01-14-58-69.02 Capital/Bond Plan		9,246.14	9,246.14	9,490.28	
01-14-58-70.00 Batting Cage					Can remove
<b>01-14-58 Recreation Facilities To</b>	<b>22,889.06</b>	<b>42,263.41</b>	<b>39,669.14</b>	<b>37,465.28</b>	
<b>01-14-59 Emergency Services Bldg</b>					
01-14-59-21-00 Supplies		4,462.54	2,000.00	2,000.00	
01-14-59-30-00 Utilities	648.00	6,225.07	1,800.00	4,000.00	
01-14-59-31-00 Water/Sewer		1,864.64	1,000.00	3,000.00	
01-14-59-32-00 Fuel		7,095.00	3,000.00	6,000.00	
01-14-59-37.01 Cleaning Service		3,395.00		9,000.00	
01-14-59-69-00 Repairs & Maintenance		377.90	1,000.00	1,000.00	
01-14-59-69-01 Grounds Mainte	12,600.00			17,000.00	Landscaping at PSB
01-14-59-69-02 Initial Start Up Expense		135,956.37	13,800.00		
<b>01-14-59 Emergency Svc Service</b>	<b>13,248.00</b>	<b>159,376.52</b>	<b>22,600.00</b>	<b>42,000.00</b>	
<b>01-16-75 Other Govt. Expenditures</b>					
01-16-75-41.00 County Tax	27,072.00	26,159.00	27,000.00	27,000.00	
<b>01-16-75 Other Govt. Expenditu</b>	<b>27,072.00</b>	<b>26,159.00</b>	<b>27,000.00</b>	<b>27,000.00</b>	
<b>01-17-80 Transfer Accounts</b>					
01-17-80-40.00 School Payment	5,020,945.84	5,317,134.43	5,021,000.00	5,020,000.00	
01-17-80-90.00 Transfer - Capita	215,455.00	200,304.09	200,314.09	242,775.25	
01-17-80-90-01 Transfer Cap. From Surplus (sidev		200,000.00	200,000.00	-	
01-17-80-90-01 Transfer - Grant Fund		30,000.00	30,000.00	40,000.00	
01-17-80-90-02 Transfer - Reserve Fund		20,000.00	20,000.00	-	
<b>01-17-80 Transfer Accounts Tot</b>	<b>5,236,400.84</b>	<b>5,767,438.52</b>	<b>5,471,314.09</b>	<b>5,302,775.25</b>	
<b>Total Expenditures</b>	<b>8,963,701.46</b>	<b>10,058,452.17</b>	<b>9,541,375.14</b>	<b>9,480,424.96</b>	
Less 1623 (CTSD)	5,020,945.84	5,317,134.43	5,021,000.00	5,020,000.00	
<b>Total Revenues</b>	<b>9,307,296.75</b>	<b>9,832,176.82</b>	<b>9,589,236.87</b>	<b>9,740,394.52</b>	
Plus current taxes	8,293,207.75	8,731,274.30	8,339,748.74	8,700,000.00	
To remain as Fund Balance			72,000.00		
<b>Net Budget voted at Town Meet</b>	<b>2,928,666.62</b>	<b>3,640,415.22</b>	<b>3,342,887.01</b>	<b>3,420,030.44</b>	77,143.43

2022 General Fund Budget  
Approved January 19, 2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
<b>01-18-81 Voted Articles</b>					
01-18-81-95.21 Visiting Nurses	13,807.00	13,807.00	13,807.00	13,807.00	
01-18-81-95.22 Health Care & Re	3,044.00	3,044.00	3,044.00	3,044.00	
01-18-81-95.23 Council on Aging	1,200.00	1,200.00	1,200.00	1,200.00	
01-18-81-95.25 CT River Transit	2,250.00	2,250.00	2,250.00	2,250.00	
01-18-81-95.26 Meals & Wheels	4,000.00	4,000.00	4,000.00	4,000.00	
01-18-81-95.27 Family Center	3,000.00	3,000.00	3,000.00	3,000.00	
01-18-81-95.28 RSVP	400.00	400.00	400.00	400.00	
01-18-81-95.32 Windsor County	800.00	800.00	800.00	800.00	
01-18-81-95.34 SEVCA	3,040.00	3,040.00	3,040.00	3,040.00	
01-18-81-95.36 Women's Freedc	900.00	900.00	900.00	900.00	
01-18-81-95.37 Chester Firework	2,500.00	2,500.00	2,500.00	2,500.00	
01-18-81-95.87 Community Care	1,800.00	1,800.00	1,800.00	1,800.00	
01-18-81-95.89 SRDC					
01-18-81-95. Neighborhood Con	500.00	2,500.00	500.00	1,500.00	
<b>01-18-81 Voted Articles Total</b>	<b>37,241.00</b>	<b>39,241.00</b>	<b>37,241.00</b>	<b>38,241.00</b>	
<b>Net Budget to be Voted:</b>	-	<b>3,640,415.22</b>	<b>3,342,887.01</b>	<b>3,420,030.44</b>	
<b>Voted Articles:</b>		<b>39,241.00</b>	<b>37,241.00</b>	<b>38,241.00</b>	
<b>Total Taxes to Be Raised: **</b>		<b>3,679,656.22</b>	<b>3,380,128.01</b>	<b>3,458,271.44</b>	78,143.43
** assumes voted articles passed					

Deficit as of 12/30/2021	\$ 265,516.35
Highway net Activity	<u>\$ 118,483.22</u>
GF Deficit	\$ 147,033.13
FY20 Fund Balance	\$ 585,709.00
FY21 GF Deficit	<u>\$ 147,033.13</u>
Remaining FB	\$ 438,675.87

2022 Capital/Bond Debt Repayment Plan  
Approved January 19, 2022

Revenue	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Ending Balance previous year	\$ 135,626.26	\$ 491,527.27									
Highway (current expenses)	\$ 291,475.40	\$ 379,463.73	\$ 398,358.96	\$ 319,614.00	\$ 264,859.99	\$ 181,304.81	\$ 99,943.88	\$ 48,172.92	\$ 11,682.00	\$ 11,341.00	\$ -
Highway (proposed expenses)	\$ -	\$ -	\$ 61,250.00	\$ 61,250.00	\$ 61,250.00	\$ 61,250.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -
Highway (rev. sidewalks)	\$ 200,000.00										
Fire Department (current exper)	\$ 94,835.18	\$ 74,818.44	\$ 73,318.48	\$ 56,665.14	\$ 55,369.03	\$ 57,860.00	\$ 56,400.00	\$ 54,875.00	\$ 53,300.00	\$ 51,670.00	\$ -
Police Department (current exp)	\$ 52,377.50	\$ 11,126.63	\$ 10,868.86	\$ 10,604.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police Department (proposed it)	\$ -	\$ -	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation (Bond Items)	\$ 9,246.14	\$ 9,490.28	\$ 9,290.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery (Bond Items)	\$ 1,866.14	\$ 1,751.28	\$ 1,726.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery (Proposed expenses)	\$ -	\$ 15,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other (current expenses)	\$ 200,304.09	\$ 242,775.25	\$ 240,444.44	\$ 347,984.41	\$ 345,342.81	\$ 342,236.10	\$ 337,351.06	\$ 333,914.12	\$ 329,806.36	\$ 325,232.70	\$ 320,195.10
Other - proposed items											
Water Contribution	\$ 6,715.36	\$ 6,556.42	\$ 6,431.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Contribution	\$ 24,163.00	\$ 20,871.84	\$ 20,447.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 1,013,609.07</b>	<b>\$ 1,253,681.14</b>	<b>\$ 832,386.22</b>	<b>\$ 806,367.56</b>	<b>\$ 737,071.83</b>	<b>\$ 652,900.91</b>	<b>\$ 533,694.94</b>	<b>\$ 476,962.04</b>	<b>\$ 434,788.36</b>	<b>\$ 388,243.70</b>	<b>\$ 320,195.10</b>

Current Expenses - Capital Plan:

2019 Loader - 129500/4 yrs/3%	\$ 35,405.30	\$ 34,524.96	\$ 33,618.21								
2020 Palmer Bridge - 96000/4 yrs,	\$ 26,208.00	\$ 25,706.78	\$ 25,194.04	\$ 24,669.50							
2020 Dump Truck - 140,000/5 yrs,	\$ 31,710.00	\$ 30,968.00	\$ 30,226.00	\$ 29,484.00	\$ 28,742.00						
2020 Backhoe - 110,000/10 yrs/3	\$ 14,410.00	\$ 14,069.00	\$ 13,728.00	\$ 13,387.00	\$ 13,046.00	\$ 12,705.00	\$ 12,364.00	\$ 12,023.00	\$ 11,682.00	\$ 11,341.00	
2020 Paving - 100,000/4 yrs/2.5%	\$ 27,500.00	\$ 26,875.00	\$ 26,250.00	\$ 25,625.00							
2020 Route 35											
2020 Cruiser - 41,000/4 yrs/2.75%	\$ 11,377.50	\$ 11,126.63	\$ 10,868.86	\$ 10,604.01							
2021 Dump Truck - 130,000/5 yrs	\$ -	\$ 27,781.03	\$ 27,781.03	\$ 27,781.03	\$ 27,781.03						
2021 Depot Street Sidewalk 200.0	\$ -	\$ 200,000.00									
2021 Cruiser - 41,000	\$ 41,000.00										
Atirpaks - Fire	\$ 18,750.00										

Proposed Expenses - Capital Plan - purchased in 2022

Highway Pickup Truck 40,000/4 yrs	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Highway Pickup Truck - 45,000/4,	\$ -	\$ -	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00
2022 Cruiser - 41,000/4 years	\$ -	\$ -	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00
2022 Cemetery Mower - 15,300 (no finance)	\$ 15,300.00										

Current Expenses - Bond Plan:

2016 (823,065) Other - Land paving - highway	\$ 69,872.78	\$ 69,453.65	\$ 68,079.81								
Recreation	\$ 46,242.93	\$ 9,490.28	\$ 9,290.44								
Fire	\$ 17,813.79	\$ 17,617.98	\$ 17,268.28								
Sewer	\$ 21,163.00	\$ 20,871.84	\$ 20,447.20								
Water	\$ 6,715.36	\$ 6,556.42	\$ 6,431.53								
Cemetery	\$ 1,866.14	\$ 1,751.28	\$ 1,726.31								
2017 (920,000) Fire Highway - equipment	\$ 58,271.39	\$ 57,200.46	\$ 56,050.20	\$ 56,665.14	\$ 55,369.03	\$ 57,860.00	\$ 56,400.00	\$ 54,875.00	\$ 53,300.00	\$ 51,670.00	\$ -
Highway - Const. projects	\$ 43,259.43	\$ 42,449.00	\$ 41,578.53	\$ 43,403.76	\$ 42,158.48	\$ 44,000.00	\$ 42,723.17	\$ 41,420.99	\$ 40,000.00	\$ 38,750.00	\$ -
2018 (669,000) Highway - Equipm	\$ 54,824.29	\$ 53,811.25	\$ 52,723.17	\$ 53,403.76	\$ 52,158.48	\$ 54,000.00	\$ 52,723.17	\$ 51,420.99	\$ 50,000.00	\$ 48,750.00	\$ -
Other - Parklet	\$ 727.43	\$ 5,909.29	\$ 5,811.64	\$ 5,707.94	\$ 5,597.74	\$ 5,477.77	\$ 5,357.77	\$ 5,237.77	\$ 5,117.77	\$ 5,000.00	\$ -
Other - Town Hall	\$ 11,093.28	\$ 48,801.71	\$ 47,942.39	\$ 47,029.87	\$ 46,060.07	\$ 45,001.33	\$ 44,000.00	\$ 43,000.00	\$ 42,000.00	\$ 41,000.00	\$ -
2019 (300,000) Highway - Paving	\$ 4,817.00	\$ 54,817.00	\$ 54,117.00	\$ 53,407.00	\$ 52,657.00	\$ 51,867.00	\$ 51,037.00	\$ 50,207.00	\$ 49,377.00	\$ 48,547.00	\$ -
2020 (4,777,194) EMS Building - c	\$ 118,610.60	\$ 118,610.60	\$ 118,610.60	\$ 295,246.60	\$ 293,685.00	\$ 291,757.00	\$ 289,757.86	\$ 287,634.68	\$ 284,922.28	\$ 281,695.02	\$ 278,020.14
2021 (250,000) Highway - Paving	\$ 733.45	\$ 11,987.00	\$ 37,664.30	\$ 37,435.72	\$ 37,178.58	\$ 36,878.58	\$ 36,542.88	\$ 36,149.92	\$ 35,757.00	\$ 35,364.00	\$ -

Proposed Expense - Bond Plan - paving in 2022

2022 Paving Bond, Popple Dungeon & Rt. 35 (280,000)	\$ -	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00
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<b>Total Expenses:</b>	\$ 677,982.81	\$ 962,153.87	\$ 832,386.22	\$ 806,367.56	\$ 737,071.83	\$ 652,900.91	\$ 533,694.94	\$ 476,962.04	\$ 434,788.36	\$ 388,243.70	\$ 320,195.10
Carry Forward/Fund Balance	\$ 491,527.27	\$ 291,527.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Town of Chester  
Summary of Small Funds  
2021

ACADEMY FUND		
Balance January 1, 2021	\$	3,512.25
Interest	\$	-
Income	\$	-
Expenditure	\$	-
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>3,512.25</b>

CHESTER ECONOMIC DEVELOPMENT FUND		
Loan Interest Income	\$	1,019.58
<b>Total Revenue</b>	<b>\$</b>	<b>1,019.58</b>
Marketing	\$	4,917.89
Cobleigh Charging Station	\$	2,579.77
EMS Building		
Information Booth Expense		
Wayfinding Signage Expense	\$	985.00
Canopy Projects		
<b>Total Expenses</b>	<b>\$</b>	<b>8,482.66</b>
Interest Income - Investment	\$	8,970.76
Bank Charges - Investment	\$	(4,944.81)
Gain/Loss	\$	36,570.68
<b>Other Income Expense</b>	<b>\$</b>	<b>40,596.63</b>
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>33,133.55</b>
People's Investment Balance 01/01/2021	\$	444,657.42
Investment Interest Income	\$	8,970.76
Bank Charges - Investment	\$	(4,944.81)
Gain/Loss	\$	36,570.68
People's Investment Balance 12/31/21	\$	485,254.05

EMS BUILDING FUND		
Balance January 1, 2021	\$	(4,693.45)
Interest	\$	-
Feasibility Study		
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>(4,693.45)</b>

FORFEITURE FUND		
Balance January 1, 2021	\$	13,156.75
Interest	\$	-
Income	\$	370.00
Expenditure	\$	4,365.00
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>9,161.75</b>

HURRICANE IRENE FUND		
Balance January 1, 2021	\$	(78,094.68)
Income	\$	-
Act 250 Expense	\$	(14,681.42)
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>(92,776.10)</b>

account will be made whole at the end of Act 250 permitting

POLICE COMMUNITY RESOURCE		
Balance January 1, 2021	\$	1,505.56
Interest	\$	-
Donations		
Fund Transfer	\$	-
Expenditure	\$	124.68
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>1,380.88</b>

LISTER TRAINING FUND		
Balance January 1, 2021	\$	2,686.34
State Payment	\$	-
Expense	\$	-
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>2,686.34</b>

PUBLIC SAFETY BUILDING FUND		
Balance January 1, 2021	\$	5,684.00
Donations	\$	-
Expense	\$	-
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>5,684.00</b>

REAPPRAISAL FUND		
Balance January 1, 2021	\$	112,884.65
2021 State of Vermont Payment	\$	15,895.00
Expense	\$	-
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>128,779.65</b>

RECREATION DONATION FUND		
Balance January 1, 2021	\$	7,473.49
Interest	\$	-
Donations	\$	560.00
Fund Transfer	\$	-
Expenditure	\$	-
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>8,033.49</b>

SAM ADAMS POOR FUND		
Balance January 1, 2021	\$	3,768.37
Interest	\$	-
Income	\$	-
Fund Transfer	\$	-
Expenditure	\$	-
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>3,768.37</b>

250th Celebration		
Balance January 1, 2021	\$	56.50
Donations	\$	-
Expenditure	\$	-
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>56.50</b>

RECORDING RESERVE FUND		
Balance January 1, 2021	\$	-
Recording Income	\$	35,101.01
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>35,101.01</b>

ARPA - AMERICAN RESCUE PLAN ACT FUND		
Balance January 1, 2021	\$	-
ARPA Income	\$	451,976.15
ARPA Expense	\$	34,491.00
used for 2021 Special Appropriations		
<b>Balance December 31, 2021</b>	<b>\$</b>	<b>417,485.15</b>

## TOWN CLERK/TREASURER'S OFFICE REPORT

Although things were again different in 2021, the office staff continued to step up, and the citizens of Chester and Attorneys and Title Searchers have continued to be very cooperative. At this time, Attorneys and Title Searchers are still required to make an appointment.

The Town Clerk's Office received a grant in the amount of \$24,960.46 for the digitization of land records in 2020. This grant became available due to Covid19 and having the ability to access land records online. Our land records are now available online at, <https://www.chestervt.gov>, <https://countyfusion12.kofiletech.us/countyweb/loginDisplay.action?town=ChesterVT&countyname=TownFusion>, back to 1982. In 2022 we will be using ARPA money or applying for a grant to digitize the remainder of the land records back to the 1800's.

The Elections for 2022 are as follows:

- Town Meeting Informational Meeting is February 28<sup>th</sup> at 6:00 p.m.
- Town and School Voting is March 1<sup>st</sup> from 9:00 a.m. to 7:00 p.m., at the Town Hall, Second Floor. All Articles and Elective Offices will be voted by Australian Ballot on March 1<sup>st</sup>.
- August Primary is August 9, 2022, from 9:00 a.m. to 7:00 p.m., at the Town Hall, Second Floor.
- General Election is November 8, 2022. from 9:00 a.m. to 7:00 p.m., at the Town Hall, Second Floor.

An absentee ballot can be requested by calling the Town Clerk's Office, (875-2173) Monday through Friday from 8:00 a.m. to 4:00 p.m., emailing [deborah.aldrich@chestervt.gov](mailto:deborah.aldrich@chestervt.gov) or [amie.obrien@chestervt.gov](mailto:amie.obrien@chestervt.gov), or on the My Voter Page. We encourage voters to log into their My Voter Page to learn more. Registered Voters can log in at [mvp.vermont.gov](http://mvp.vermont.gov) and online registration can be found at [olvr.vermont.gov](http://olvr.vermont.gov).

On Vermont's Elections Management System/My Voter Page, a registered voter can check registration status, view information on upcoming elections, access voter specific elections information including directions to a polling place and polling hours, view a sample ballot, request, and track an absentee ballot, and much more.

All dogs must be registered by April 1, 2022. The costs are as follows: Neutered/Spayed = \$9.00, Non-Neutered/Spayed = \$13.00. After April 1: Neutered/Spayed = \$11.00, Non-Neutered/Spayed = \$17.00. There will be a Rabies Clinic on Saturday, March 12, from 10:30 a.m. to 12:00 p.m., at the Chester Emergency Services Building, 130 Pleasant Street. Rabies shots are \$15.00 per dog. Dog licenses will be available at the Rabies Clinic.

Some of the things that are available at the Town Clerk's Office are: Dog Licenses, which are due by April 1<sup>st</sup>, Motor Vehicle Renewals, accompanied by the renewal form that you receive from the State along with a check made out to the VT DMV; we can do the current month and two previous months, Fish & Game Licenses, which are now computerized, Springfield Recycling Center stickers and punch cards, Civil Marriage Licenses, and Voter Registration. Our office hours are Monday through Friday from 8:00 a.m. to 4:00 p.m. However, staff is available outside of these hours if prior arrangements are made. Property taxes will be due September 15, 2022, and Water/Sewer billing is done quarterly.

I would like to thank our Office Staff, Amie O'Brien, Assistant Town Clerk; Cil Mathews, Bookkeeper and Julie Hance, Town Manager, Highway and Water/Sewer Departments, Police Department and Fire and Ambulance Services and the citizens of Chester for your dedication and hard work to the Town of Chester. If you have any questions, please give us a call at the Town Office (802) 875-2173.

Deborah J. Aldrich, Town Clerk/Treasurer  
Amie O'Brien Assistant Town Clerk



**2022 DOG AND CAT RABIES CLINIC  
CHESTER, VERMONT**

Saturday, March 12, 2022, 10:30 a.m. to 12:00 noon  
at the Chester Public Safety Building

Rabies shots cost \$15 per animal

Dog Licenses are available for Chester residents only

Reminder to renew dog licenses by April 1:

Neutered: \$9; Non-Neutered: \$13

After April 1:

Neutered: \$11; Non-Neutered: \$17

## **VT Spay Neuter Incentive Program**

The VT Spay Neuter Incentive Program aka "VSNIP", under the oversight of the VT Economic Services Department, is administered by VT Volunteer Services for Animals Humane Society (VWSA). VSNIP helps financially challenged Vermont residents spay/neuter cats and dogs for \$27.00. The balance is paid by fellow Vermonters when dogs are licensed by an added \$4.00 fee, the major funding for this important program. Funds are determined by the number of dogs licensed, which is required by law when a dog is six months of age. A current rabies vaccination is required to register, and a rabies vaccination can be administered after 12 weeks of age for both cats and dogs.

Prostrate and mammary cancer is more likely to occur in unsterilized cats and dogs. It's not pretty and they're likely to die. Animals live longer and happier when they're spayed and neutered, are less likely to fight for territory, and mark what they claim to be "theirs"!

**Licensing a dog:** 1) helps identify your dog if lost, 2) provides proof your dog is protected from rabies in the event your dog is bitten by a rabid animal, but would still need immediate medical attention, 3) if your dog bites an animal or person – which could result in quarantine or possible euthanasia to test for infection, and 4) helps pay for VSNIP, addressing the population situation in Vermont.

Farms with cats should especially be aware that one rabid cat or dog can affect an entire population of animals on the premise. The answer is neutering through VSNIP which includes a rabies vaccination and the first of the two part distemper series.

Look for Rabies Clinics in March across the state. You can call your veterinarian and ask the cost of a rabies vaccination only, or call your nearest Tractor Supply Store for their Monthly Rabies Clinic schedule. Rabies IS in Vermont and it IS deadly.

To receive a VSNIP Application, send a 9" S.A.S.E to: VSNIP, PO Box 104, Bridgewater, VT 05034. Indicate if it's for a cat, dog or both. For more information, call 802-672-5302.

Please visit our website: [www.VWSAHS.org](http://www.VWSAHS.org)

VWSA will be hosting Rabies Clinics in March. Call for dates and locations.

**The animals thank you in advance! *Together We Truly Do Make A Difference!!***

Sue Skaskiw, VWSA Humane Society Executive Director/VSNIP Administrator

# 2021 VITAL STATISTICS

Federal regulations (Intelligence Reform Law and the Real ID Act) have been issued and one of the areas affected is accessibility to vital records. These regulations have resulted in a more stringent protocol for obtaining certified copies and a tracking system for those who request certified copies. States have been required to implement new security standards regarding accessibility to birth and death certificates.

With fraud and identity theft on the increase and for the protection of the public, statistical information only will be printed.

If you have any questions regarding these changes, please feel free to give us a call or stop by the office.

Deborah J. Aldrich  
Town Clerk

Statistical information for 2021:

Civil Marriages - 21

Births - 7

Deaths – 35

Burials – 26

## **The New Vital Records Law (Act 46) and What It Means for You**

The Vermont Legislature passed Act 46 and the changes went into effect July 1, 2019, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate.

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties, or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

## 2021 LISTERS REPORT

The Lister department is happy to announce the addition of Cathy Hasbrouck as a new Lister. We are very happy to have her and the expertise and knowledge she has of the town of Chester.

We've been very busy keeping up with all the additional property sales since COVID.

Also of note, the Lister's office will be moving to another part of our building this year.

Residential Tax maps and Lister Cards can be accessed through a link on the Lister page on the Town of Chester web site. We have also added the commercial Lister Card links at the bottom of the Lister page.

Office hours for the Listers are:

Tuesday and Thursday 10am to 2pm

Phone: 802 875-2173

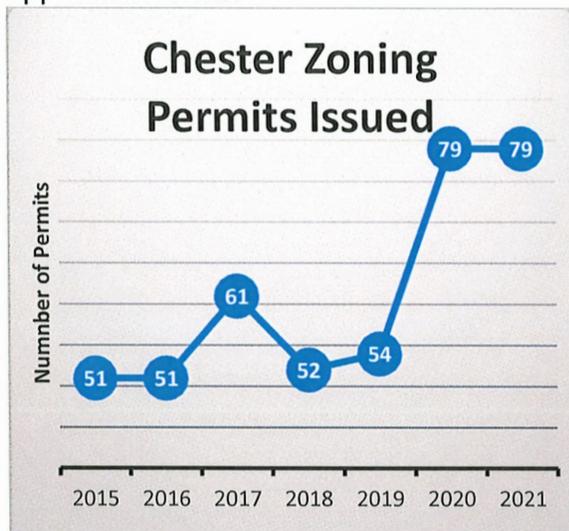
e-mail: [listers@chestervt.gov](mailto:listers@chestervt.gov)

# Planning and Zoning

**Zoning Administrator:** It is my pleasure to serve as Chester's new Zoning Administrator, having been appointed by the Selectboard in May. I live in Woodstock and my career spans 24 years with the Vermont Land Trust and 16 years in planning and zoning, most recently as Town Planner for Killington. I am available at the town offices on Mondays and Tuesdays from 10:00 AM to 4:00 PM but email inquiries will be answered throughout the week. Signs, home occupations, home businesses, changes in use, subdivisions, boundary line adjustments, new construction, and additions all require a zoning permit. The Town of Chester webpage ([www.chestervt.gov](http://www.chestervt.gov)) contains a lot of good information including the Unified Development Bylaws and permit application forms.



*Preston Bristow in holiday bowtie*



Like many Vermont towns, Chester saw a 2020 jump in zoning permits due to the pandemic, urban unrest, and a shift to remote work. The increase in Chester was in the order of 46 percent, and this new high in permits issued continued in 2021. Chester's new house permits also leapt from an average of 4 per year to 10 in 2021, the implication being that Chester is a good place to live and invest. I consider this a healthy trend and not a cause for alarm.

Preston Bristow, Zoning Administrator  
(802) 875-2173  
[zoning@chestervt.gov](mailto:zoning@chestervt.gov)

**Planning Commission:** The Planning Commission gained two new members in 2021, Hugh Quinn and Cathy Hasbrouck. A new approach was taken for implementing a full re-write of the Zoning Bylaws. The package was broken into smaller, more manageable segments. The first segment, a new zoning district for the area between School and Cobleigh Streets is ready for final review in January 2022. We will continue to address bylaw changes in manageable segments. Other anticipated activity in 2022 is a housing study, which will probably bring some adjustment to the village and residential district uses and dimensional standards. A discussion of parking facilities with the Select Board to see what can be done to make more parking available in the center of the village is also planned.

Cathy Hasbrouck, Planning Commission Chair [cathy.hasbrouck@chestervt.gov](mailto:cathy.hasbrouck@chestervt.gov)

**Development Review Board:** The DRB is a 5-member quasi-judicial board that makes decisions on conditional uses, development in floodplain, subdivisions, appeals, dimensional waivers, and variances. The DRB held public hearings on 11 applications in 2021 and denied one (a variance) and approved the others with conditions.

Robert Greenfield, DRB Chair

General Government Budget  
2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
<b>General Government Income:</b>					
<b>01-01-1 Taxes</b>					
01-01-17-00 Property Taxes					
01-01-17-00.00 Current Taxes	8,293,207.75	8,731,274.30	8,339,748.74	8,700,000.00	
01-01-17-00.20 Penalty & Interest	80,516.08	74,836.45	75,000.00	75,000.00	
01-01-17-01.00 Railroad Tax	1,034.77	1,034.77	1,034.77	1,034.77	
01-01-17-01.03 Land Use	162,641.00	158,652.50	162,000.00	160,000.00	
01-01-17-01.06 Pilot Program	9,894.00	11,460.00	9,800.00	10,000.00	
<b>01-01-1 Taxes Total</b>	<b>8,547,293.60</b>	<b>8,977,258.02</b>	<b>8,587,583.51</b>	<b>8,946,034.77</b>	
<b>01-02 Licenses, Permits &amp; Fees</b>					
01-02-15-00.01 Liquor License	1,110.00	1,040.00	1,100.00	1,100.00	
01-02-15-00.02 Fish & Game	48.00	48.00	50.00	50.00	
01-02-15-00.03 Dog Licenses	1,252.00	1,092.00	1,200.00	1,200.00	
01-02-15-00.04 Other Licenses	430.00	495.00	500.00	500.00	
01-02-15-00.05 Rabies		-		-	Revenue Line not utilized
01-02-15-00.06 Motor Vehicle Reg.	231.00	228.00	200.00	200.00	
01-02-18-00.01 Planning/Zoning	6,702.35	6,588.59	6,000.00	6,000.00	
<b>01-02 Licenses, Permits &amp; Fees Total</b>	<b>9,773.35</b>	<b>9,491.59</b>	<b>9,050.00</b>	<b>9,050.00</b>	
<b>01-03 General Govt.</b>					
01-03-15-00.11 Recording Fees	40,949.00	41,555.00	30,000.00	40,000.00	
01-03-15-00.17 911 House Numbers	20.00	-	50.00	50.00	
01-03-15-00.18 Clerk Fees	6,168.00	6,712.00	4,300.00	6,500.00	
01-03-15-00.19 Miscellaneous	146.87	2.00	200.00	200.00	
01-03-15-00.41 Tax Sale Admin.	1,350.00	1,190.00	2,000.00	2,000.00	
01-03-15-00.70 Solar Field Rent	6,000.00	6,000.00	6,500.00	6,000.00	
01-03-15-00.71 Insurance Refund		2,074.00			
01-03-15-00.90 ARPA		34,491.00			ARPA funds for Special Appropriations
01-03-15-01.53 Income - Interest	3,525.68	2,371.89	2,000.00	2,000.00	
<b>01-03 General Govt. Total</b>	<b>58,159.55</b>	<b>94,395.89</b>	<b>45,050.00</b>	<b>56,750.00</b>	
<b>Total General Government Revenue:</b>	<b>8,560,592.63</b>	<b>8,989,121.50</b>	<b>8,598,633.51</b>	<b>9,011,834.77</b>	
<b>General Government Expenses:</b>					
<b>01-10-11 Selectboard</b>					
01-10-11-10.00 Selectboard Salaries	7,500.00	7,500.00	7,500.00	7,500.00	
01-10-11-11.00 Social Security	573.75	573.75			
01-10-11-16.00 Management Consult	862.50				Not needed in 2021
01-10-11-21.00 Expenses	7,219.52	48.00	1,500.00	1,500.00	
<b>01-10-11 Selectboard</b>	<b>16,155.77</b>	<b>8,121.75</b>	<b>9,000.00</b>	<b>9,000.00</b>	
<b>01-10-12 Town Manager</b>					
01-10-12-10.00 Manager Salary	83,185.84	77,758.03	72,500.00	76,000.00	reflects 3% increase
01-10-12-11.00 Social Security	6,376.23	6,248.87	5,546.25	5,814.00	
01-10-12-14.00 Medical Insurance		16,957.80		17,360.00	Moved from Admin Budget
01-10-12-15.00 Life Insurance		98.40		98.40	
01-10-12-16.00 Retirement		6,176.16	4,471.00	4,800.00	
01-10-12-21.00 Expenses	1,112.93	337.75	1,500.00	1,500.00	
01-10-12-22.00 Education/Training		1,181.94	1,000.00	1,000.00	
<b>01-10-12 Town Manager</b>	<b>90,675.00</b>	<b>108,758.95</b>	<b>85,017.25</b>	<b>104,072.40</b>	
<b>01-10-15 Administration</b>					
01-10-15-10.00 Elections Payroll	1,074.49	183.26	400.00	1,200.00	3 election workers x 10 hrs
01-10-15-10.01 Payroll	169,423.01	160,253.82	158,241.00	162,000.00	reflects a 2% increase; actual based on merit reviews
01-10-15-10.11 Treasurer	3,478.72	3,579.03	3,600.00	3,700.00	reflects a traditional 3% increase
01-10-15-11.00 Social Security	15,168.52	15,145.64	12,105.44	12,393.00	calculation based on salary
01-10-15-14.00 Medical Insurance	60,072.45	41,097.00	58,054.80	42,820.00	

General Government Budget  
2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
01-10-15-15.00 Life Insurance	409.59	303.40	400.00	295.20	
01-10-15-16.00 Retirement	12,644.01	8,663.44	9,692.00	7,000.00	Municipal retirement calculation based off of salary
01-10-15-21.00 General Supplies	7,757.40	5,831.62	9,000.00	7,000.00	
01-10-15-21.01 911 House Numbers	38.15	-	50.00	50.00	
01-10-15-21.02 Elections Expense	2,292.80	532.61	1,500.00	3,000.00	Ballot programming changing
01-10-15-22.00 Training	603.00	1,738.84	1,000.00	1,500.00	amie schooling; debbie TC conference
01-10-15-23.00 Equipment	21,557.26	22,237.44	16,700.00	22,500.00	postage lease; copier leases; cashiering system lease - inc due to cyber fees
01-10-15-25.00 VT State Treasurer			2,500.00	2,500.00	
01-10-15-26.00 Postage	7,483.10	5,056.82	7,500.00	7,500.00	
01-10-15-27.00 Notices	3,311.50	3,234.70	5,000.00	4,000.00	
01-10-15-27.01 Town Report	3,126.54	2,412.00	4,000.00	2,500.00	
01-10-15-34.00 Telephone	10,681.17	11,403.08	10,801.68	10,800.00	
01-10-15-37.07 Contracted Service		1,578.10		6,200.00	Time Mgmt software
01-10-15-37.00 Computer Service	12,644.40	10,424.15	9,080.00	9,100.00	Monthly Support and leases
01-10-15-37.01 Record Restoration	80.50	2,698.30	5,000.00	5,000.00	
01-10-15-37.02 Website		400.00			
01-10-15-37.03 NEMRC Software	-	5,346.06	4,000.00	4,500.00	NEMRC Disaster Recovery, Software maintenance
01-10-15-37.05 SAPA	-		500.00	500.00	
01-10-15-37.06 Municipal Music Licen	460.00	483.00	460.00	460.00	
01-10-15-40.00 VLCT	5,003.00	5,003.00	5,003.00	5,003.00	
01-10-15-55.00 Chamber of Commer	149.00	149.00	150.00	150.00	
01-10-15-56.00 Legal	12,280.93	9,354.61	10,000.00	10,000.00	
01-10-15-57.01 Annual Audit	14,100.00	19,500.00	16,000.00	17,500.00	single audit expected
01-10-15-82.00 TAN Interest	2,975.65	408.33	3,000.00	1,000.00	
01-10-15-83.00 Service Charge	2,621.84	2,932.45	2,000.00	2,000.00	
01-10-15-99.00 Unclassified	1,042.91	432.99	500.00	500.00	
<b>01-10-15 Administration Total</b>	<b>370,479.94</b>	<b>340,382.69</b>	<b>356,237.92</b>	<b>352,671.20</b>	
<b>01-10-16 Listers</b>					
01-10-16-10.00 Salaries	20,468.78	12,358.52	19,500.00	23,000.00	One lister - avg 3% increase, actual based on merit review
01-10-16-37-01 NEMRC Contract Serv	4,773.75	9,819.60	5,000.00	2,000.00	based on estimate from NEMRC
01-10-16-11.00 Social Security	1,552.90	958.41	1,491.75	1,759.50	based off salary
01-10-16-21.00 General Expense	4,326.63	8,809.15	6,000.00	6,000.00	maps, software support, marshall & swift
01-10-16-22.00 Training		48.00	500.00	500.00	1 lister training
01-10-16-22.01 Travel			500.00	500.00	rental car for site visits
01-10-16-23.00 Equipment			1,000.00	1,000.00	place holder for new printer, etc that may fail
01-10-16-37-00 Computer Service	5,674.42	2,716.04	4,000.00	4,000.00	computer service & leases
01-10-16-56.00 Legal	-	-	500.00	500.00	high actual due to reappraisal
<b>01-10-16 Listers Total</b>	<b>36,796.48</b>	<b>34,709.72</b>	<b>38,491.75</b>	<b>39,259.50</b>	
<b>01-10-17 Taxes</b>					
01-10-17-25.00 Tax Billing					Not needed; included in postage
01-10-17-27.00 Advertising	3,956.00	4,350.00	4,000.00	4,000.00	
01-10-17-37.02 State Appeals Decisions					
01-10-17-37.00		63.00			
01-10-17-56.01 Tax Sale Service		200.00	500.00	500.00	
01-10-17-63.00 Abatement/Purchase	1.31	928.77			
<b>01-10-17 Taxes Total</b>	<b>3,957.31</b>	<b>5,541.77</b>	<b>4,500.00</b>	<b>4,500.00</b>	
<b>01-10-18 Planning and Zoning</b>					
01-10-18-10.00 Salary	28,502.99	39,611.55	34,500.00	46,800.00	30 hrs/week - move to full time status
01-10-18-10.11 DRB Salaries	2,500.00	2,500.00	2,500.00	2,500.00	
01-10-18-10.12 Planning Salaries	2,500.00	2,000.00	2,500.00	2,500.00	
01-10-18-11.00 Social Security	2,522.84	3,414.74	2,639.25	3,580.20	based on salary
Medical Benefits				4,900.00	
Retirement				2,900.00	
01-10-18-21.00 Enforcement	36.28	217.09			combine with legal
01-10-18-21.01 Supplies	71.66	246.93	1,000.00	1,000.00	

General Government Budget  
2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
01-10-18-21.02 Printing	-				
01-10-18-22.00 Travel/Training	-		1,000.00	1,000.00	new ZA, Board training
01-10-18-23.00 Computer	2,939.17	2,750.64	2,900.00	2,900.00	service & lease
01-10-18-27.00 Notices	2,678.00	3,890.60	2,500.00	3,000.00	
01-10-18-27.01 Town Plan	115.00	-	2,000.00	1,000.00	
01-10-18-40.01 Regional Planning Du	13,942.50	3,942.50	4,257.90	4,257.90	
01-10-18-56.00 Legal	1,026.00	325.50	5,000.00	2,500.00	
<b>01-10-18 Planning and Zoning Total</b>	<b>56,834.44</b>	<b>58,899.55</b>	<b>60,797.15</b>	<b>78,838.10</b>	
<b>01-10-19 Insurance</b>					
01-10-19-11.00 Social Security	113.55	93.09			
01-10-19-12.00 Unemployment	1,211.54	2,752.00	2,753.00	2,753.00	
01-10-19-13.00 Workman's Comp	96,629.77	80,240.60	75,388.00	69,209.00	
01-10-19-14.00 Medical Ins	5,666.50	9,378.25	8,664.00	9,030.00	
01-10-19-18.00 Coinsurance	151,357.06	140,737.10	110,000.00	115,000.00	
01-10-19-50.00 Property/Liab.	66,223.03	80,474.00	82,801.50	85,000.00	Addition of new building
<b>01-10-19 Insurance Totals</b>	<b>321,201.45</b>	<b>313,675.04</b>	<b>279,606.50</b>	<b>280,992.00</b>	
<b>Total General Government Expenses</b>	<b>522,707.36</b>	<b>525,526.77</b>	<b>473,412.65</b>	<b>512,662.00</b>	

## MESSAGE FROM THE CHIEF OF POLICE -2021

The Chester Police Department would like to thank the Chester community as the new Public Safety Building has been completed and is now occupied!



### **SPEAKING TO OUR COMMUNITY:**

The Chester Police Department continues to adapt and overcome barriers caused by COVID-19 to ensure safety of the community and our officers while responding to the needs of the town.

One such barrier COVID-19 created was the delay in completing the new emergency building. The new building has enabled the Police Department to conduct business and collaborate with the other emergency services in a more safe and efficient manner.

With national changes to law enforcement, Chester continues to engage in Community Policing Practices. We at the Police Department appreciate Chester residents providing positive feedback as we continue to further train our officers in proactive best practices.

A critical component of Community Policing relies on reports from community members on suspicious or abnormal incidences. We ask that you be aware of your surroundings, especially on back roads and near vacant buildings. No report is insignificant, **“if you see something, say something”**.

### **STAFFING:**

The Chester Police Department staffs five full-time officers and two part-time officers.

### **Department’s 2021 Roster:**

- Chief Richard Cloud
- Sgt. William Frank
- Detective Adam Woodell
- Officer Noah Rheaume
- Officer Timothy Worth (part-time)
- Officer Tom Williams (part-time)
- Secretary Julie Parsells

**TRAINING:**

The Chester Police Officers are required to complete a minimum of 30 hours of in-service training annually to retain their certification with the Vermont Criminal Justice Training Council. Officers may also take elective training in any relatable field.

**Mandatory Trainings:**

- First aid / CPR
- Firearms Qualification (range and classroom)
- Conducted Electrical Weapons (Taser training)
- Use of Force and Tactics
- Advanced Roadside Impaired Driving Enforcement (ARIDE)
- Fair and Impartial Policing
- Domestic Violence
- Mental Health (collaborative training and community response with mental health organizations)
- Valcour Training (electronic dispatch and documentation system)

**Additional Trainings:**

- Policies and Procedures
- Traffic Recovery of Electronic Encrypted Data (computer and mobile phone)

**L.E.A.D Program: Law Enforcement Against Drugs**

Instructors certified in L.E.A.D Curriculum:

- Police Chief Richard Cloud
- Detective Adam Woodell

The L.E.A.D. Program at Chester Andover Elementary School, normally taught in the 5<sup>th</sup> grade, was not conducted in the school year 2020/2021 due to COVID-19. The program will resume in January 2022 and may be viewed as a comprehensive substance abuse program that meets the goals of the federal Drug-Free Schools and Communities Act.

**C.O.R.E. (Community Orientated Radar Enforcement) Program**

Due to some COVID-19 restrictions being lifted, the C.O.R.E. Program has resumed in 2022. Chester Police Department is limiting in contact with individuals due to COVID-19, as reflected by lower numbers of traffic cases in 2021.

## 2021 INCIDENT TOTALS

911 Hang-Up	24	<b>Motor Vehicle Complaint</b>	<b>65</b>
<b>Agency Assist</b>	<b>152</b>	Noise Disturbance	15
Animal Complaint	38	Case Opened in Error	2
Assault – Aggravated	1	Parking Problem	1
ATV Incident	4	Phone Problem	5
Background Investigation	1	Property Damage	2
Bad Check -NSF	1	Public Speaking	2
Burglary	5	Restraining Order	2
Burglary Alarm	27	Runaway Juvenile	1
Child Abuse	2	Service of Adult Protective Order	16
<b>Citizen Assist</b>	<b>67</b>	Sex Offense	6
Citizen Dispute	24	Social Media	2
Complaint	1	Scheduled Overtime	3
Conditions of Release	2	Stalking	1
<b>Crash Damage</b>	<b>65</b>	<b>Suspicious</b>	<b>127</b>
Crash Injury	2	Theft	33
Death Investigation	3	Theft-Automobile	1
Deliver Message	2	Threatening	10
<b>*Directed Patrol</b>	<b>225</b>	Traffic Hazard	13
Disorderly Conduct	3	Traffic Offense	2
Driving with License Suspended	1	Training	1
Drugs	1	Trespassing	15
DUI	1	Unlawful Mischief	1
Evidence Management	1	Unsecure Premises	5
Family Fight / Domestic	23	Vandalism	9
Fingerprints	3	Vicious Animal	2
Fire	1	VIN Inspection	8
Fireworks	2	Wanted Person	9
Foot Patrol	2	Welfare Check	51
Found Property	4		
Fraud	10		
Illegal Burning	2		
Information Registry	1		
Juvenile Problem	14		
Littering	4		
Lost Property	2		
Missing Person	3		
		<b>TOTAL:</b>	<b>1,168</b>

\*Direct Patrol – Targeted speed enforcement using radar in problem areas or regular complaint areas.

**TICKETS ISSUED IN 2021:**

<b>Basic Rule – Speed</b>	<b>13</b>
Basic Rule Unreasonable a	3
Condition of Vehicle	1
Dog Unlicensed	1
Duty to Stop at a Stop Sign	9
Entertainment Picture Visible to Operator	1
Following Too Closely, CR	1
Inspection of Registered	3
Junior Operator Use of Po	1
Limitations to Passing on	4
Littering	2
Local Speed Town Highway	3
Misuse of Number Plates	2
<b>Municipal Ordinance – Speed</b>	<b>103</b>
Noise in Nighttime	1
Operating Without Insurance	2
Operating After Suspension	5
Operating Without License	6
Operating Without Display	1
Persons Required to Register	5
Regulations in Municipality	2
Snowmobiles; No Registration	1
Oper of Non Reg Snowmobile	1
Snowmobiles; No Insurance	1
State Speed Zones	1
Texting Prohibited	2
Using Portable Electronic	3
Vehicle Approaching	1

Total Tickets Issued	179
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**WRITTEN WARNINGS ISSUED IN 2021:**

Basic Rule – Speed	4
<b>Conditions of Vehicle</b>	<b>6</b>
Display of Plates	5
Driving on Roadways Laned	1
Driving to the Right Required	1
Entrainment Picture Visible to Operator	1
Illumination Required	1
Inspection of Registered	5
Limitation on Passing	1
Local Speed State Highway	1
<b>Municipal Ordinance Speed</b>	<b>36</b>
Operating Without a License	5
Pedestrian Right of Way	2
Regulations in Municipality	1

Total Written Warnings Issued	70
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**K-9 SUMMARY FOR 2021:**

Apprehension of Suspect	1
Criminal Areas Search / Shoot	1
Demonstration – Police	2
<b>Detection Vehicle</b>	<b>11</b>
Inactive – Canceled Enroute	1
Inactive – Stand by Status	1
SAR/K-9 General Assistance	1
Track Fugitive – Positive Assist	1
Track Fugitive – Successful	1

Total	20
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Special thanks from,  
Chester Police Chief Richard Cloud

## REPORT OF THE FIRE CHIEF

The Chester Fire Department responded to the following calls in 2021:

Structure Fires Chester	3
Structure Fires Andover	0
Structure Fires Mutual Aid	8
Rekindle Fires	0
Room/Contents Fires	0
Building Electrical Fires	0
Chimney Fires	5
Vehicle Fires	2
Appliance Fires	2
Oven Fires	2
Oil/Wood/LP Burner Fires	0
Trash/Rubbish Fires	0
Dumpster Fires	0
Gas Grill Fires	1
Illegal Fires	2
Forest/Brush/Grass Fires	6
Brush/Grass Fires Mutual Aid	0
Water Leak Hazards	0
Motor Vehicle Crashes	41
Motor Vehicle Crashes/Extrication	3
Low/High Angle Rescues	0
Swift Water/Flooding/Ice Rescues	1
Snow/ATV Woods Rescue/Recov	0

Landing Zones (DHART)	3
Missing/Lost Person	1
Public Services	9
Fireworks Detail	1
Fire Safety Education	0
Storm Crews	2
Road Hazards	0
Power Lines down	15
Power Transformer Fires	2
Electrical Hazard-Res/Comm	2
Assist CPD/VSP	3
Medical Assist	61
Cover Assignment/Mutual Aid	1
Smoke Alarms	3
Fire Alarms	46
Smoke Investigations	4
Odor Investigations	4
(LP) Propane Leaks	4
Carbon Monoxide Calls	9
Smoke in Building	1
Hazmat Incidents	1
Bomb Threat	0
Active Shooter	0
<b>Total Calls</b>	<b>248</b>

Chester Fire Department's call volume Greatly Increased this year. We normally average around 180 calls per year. Our regular Fire call volume increased by about 9%. On top of this Chester Fire Department started assisting Chester Ambulance in July adding an additional 61 calls that Chester Firefighters responded to. This is a total increase of approximately 37%. We expect to see an even greater increase in 2022 as regular Fire Calls continue to rise and adding a full year of assisting Chester Ambulance.

Our firefighters continue to train at a minimum of 3 times per month in addition to multiple weekend classes and for some of our firefighters' week-long classes. I am very grateful for our men and women that sign up for these weekend and week-long classes. These men and women already work full time jobs and have families, yet they still sign up for extra training and duty. This kind of dedication is essential in our continued effort to provide the Towns of Chester and Andover the best services we can.

In the End of August, we got to move into our new station thanks to the tax payers of Chester. This has been an amazing accomplishment and completely changes our day-to-day operations, training, response to calls and greatly increases Morale. As an example of day to day operations we recently had a structure fire in Chester. When we have a fire within Chester or Andover what most people don't realize is even after the fire is over firefighters still have hours of getting all

the equipment back in service and cleaned once we return to the station. In our old station we could only complete one task at a time because the station was so small. After the recent fire we were able to have 4 different tasks going at once and all equipment was back in service within an hour. This improvement is so important for multiple reasons such as being ready sooner to respond to the next call and also getting our men and women back home after working a fire for the last 6 hours or so.

I would like to thank all mutual aid fire departments that respond to the towns of Chester and Andover as part of our mutual aid pact. Oftentimes, incidents are larger or more intense than the man-power of our department can sustain, and it is through this mutual aid agreement that each town has the necessary coverage when they need it the most. These responses can be anything from assisting on scene to sitting in our station for hours prepared to respond to additional calls within Chester and Andover, while our crews are already engaged in an intense call. Our mutual aid pact is made up of fire departments throughout the entire state, but I would particularly like to point out and thank Proctorsville and Springfield Fire Departments that we work and train with daily.

I would like to thank the Yosemite Engine Company which is our private non-profit organization made up of current and past members of the fire department. The Yosemite Engine Company raises money to buy and donate equipment to the Fire Department which helps keep the cost of business lower for tax payers. This past year Yosemite Engine Company donated almost all the contents of the Fire Side of the new Emergency Service Building and also paid for the Air Conditioning on both the Fire and Ambulance side of the Building. I would also like to thank the Chester Fire Department Auxiliary which is made up of the immediate family members and significant others of current firefighters. They provide any assistance needed when called upon such as responding to the station during large events making food and providing drinks to our mutual aid covering our station and our firefighters when we return to the station after a large event.

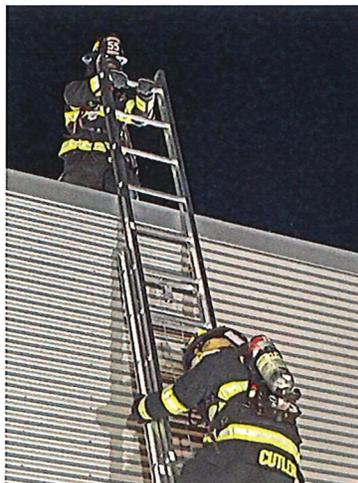
Most importantly I would like to thank all my firefighters and their families: Robert MacAllister, Ben Whalen, George Niesuchouski, Steve Vertefeulle, Andrew Sheere, Mark Verespy, James Ravlin, Eric Richardson, Nicholas Trask, Lucas Trask, Gary Langevin, Thomas Cutler, Amber Wilson, Matthew Goyette, Matthew Folts, Jessie Smith, Daniel Lamson, Kimberly Hains, Madison Wilson, Chad Carey Jr, Taylor Wilson, Bruce Savery, and Laurie Vertefeulle. These men, women and children give up so much to make all homes and lives safer in this town. You are all truly heroes.

I would like to end this year's annual report by thanking the citizens and taxpayers of Chester. Your support is always appreciated. Your support every year in our fundraising efforts and other community outreach programs is overwhelming.

Respectfully Submitted,  
Matthew S. Wilson  
Chester Fire Chief



Chester Firefighters Tech Rescue Training



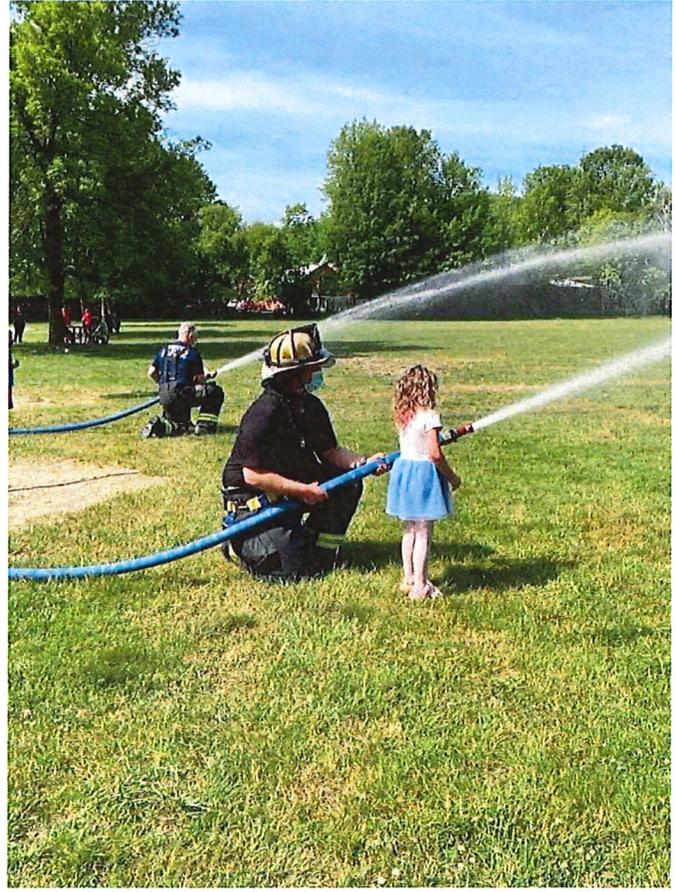
Chester Firefighters SCBA & Ladder Training



Chester Fire Department Color Card at 9/11 20 year ceremony



Chester Firefighters LP Gas Training



Chester Firefighters Fire Education Chester Andover Elementary School



Chester Firefighters at a Large LP Gas Leak in Chester

# Chester Ambulance



First, the service would like to acknowledge Daniel Cook for his many years of selfless devotion to the service. He retired in May after 30 years of dedication to Emergency Services and to the citizens of Chester and Andover. Thank you, Dan!

This year has been our busiest year as you can see below:

- 2018- 433 calls
- 2019- 411 calls
- 2020- 389 calls
- 2021- 478 calls

Chester Ambulance Service had 478 tones in 2021! There were 221 transports as a result within the towns of Chester (382), Andover (55), Ludlow (31), Cavendish (4), Proctorsville (2), Rockingham (2), and Londonderry (2). The following are the types of incidents that CAS responded to: 264 medical emergencies; 55 MVC's (motor vehicle crashes including motorcycle, ATV, and snowmobiles); 63 traumatic via other cause; 8 Stand-by requests by Fire, Police, etc.; and 88 medical alarms/lift assists.

The COVID-19 Pandemic continued into 2021, and throughout the entire year. Keeping our personnel safe and healthy has remained a priority to best serve our wonderful community. This included being sure we had the appropriate Personal Protect Equipment (PPE) and plenty of medical supplies on hand. The cost and demand of supplies increased dramatically in 2021 and will continue to do so in 2022.

Chester Ambulance moved into the new Public Safety Building early this fall. This has given the service and personnel the opportunity to be more organized and keep the equipment clean. The new space and added training room have been used often. Having Police, Fire, and Ambulance in one place makes it much easier for all services to work together.

We were able to continue our monthly education via Zoom over the past year, and over the summer, we returned to in person training. Some of the education was on Pediatric Resuscitation, Cardiovascular Emergencies, Lost Person Behaviours, and Stroke. We would like to thank BlueWater Emergency Services, Grafton Rescue, and Londonderry Volunteer Rescue Squad for the time they dedicated to our continuing education.

Chester Ambulance Personnel would like to thank the following for their support over the last year: Chester Fire Department, Chester Police Department, Chester Highway Department, Chester Select Board, and all the staff at the Town Hall.

I would like to extend my gratitude to our personnel for their hard work and dedication, for their many hours away from home, and to their families for their support. Thank you all for the commitment to the service and community over the past year: Maryann Bonneville, Brandy Cheney, Laurie Cloud, Dillan Coburn, Daniel Cook, Brianna Dyer, Gillian Guy, Meekah Hance, Jeffrey Knisely, Annalise Lawrence, Alyssa Letourneau, Christina Letourneau, Montana Letourneau, Kate Martens, Laura Mayer, Delenn Moore, Colt Patoine, Michael Randzio, Rebecka Randzio, Gracie Rennie, Lisa Robinson, Michael Steuwe.

Respectfully submitted,  
Amanda Silva  
Ambulance Chief

Public Safety Budget  
2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
<b>01-04-2 Public Safety - Income</b>					
<b>01-04-21 Police Dept.</b>					
01-04-21-01.00 Court Fees	22,654.87	12,577.12	30,000.00	30,000.00	
01-04-21-03.00 Other Income-Police	720.00	715.00	1,000.00	1,000.00	
01-04-21-05.01 PD Services - OKEMO	19,040.00	21,280.00	21,500.00	21,500.00	
01-04-21-05.02 PD Services - Other	79,143.75	120,337.50	28,000.00	30,000.00	
<b>01-04-21 Police Dept Total</b>	<b>121,558.62</b>	<b>154,909.62</b>	<b>80,500.00</b>	<b>82,500.00</b>	
<b>01-04-22 Fire Dept.</b>					
01-04-22-03.00 Other Income-Fire		65.00			
01-04-22-05.00 Andover-Fire	24,000.00	24,000.00	24,000.00	-	See Andover Assessment
<b>01-04-22 Fire Dept Total</b>	<b>24,000.00</b>	<b>24,065.00</b>	<b>24,000.00</b>	<b>-</b>	
<b>01-04-23 Ambulance Service</b>					
01-04-23-01.00 Revenues-Ambulance	109,132.83	113,606.84	110,000.00	110,000.00	calls downin 2020 due to COVID
01-04-23-02.00 Gifts - Ambulance	100.00				
01-04-23-03.00 Other Inc.- Ambulance	9,916.12				COVID revenue from grant programs
01-04-23-05.00 Ambulance-Andover	6,000.00	6,000.00	6,000.00	-	See andover Assessment
<b>01-04-23 Ambulance Service Total</b>	<b>125,148.95</b>	<b>119,606.84</b>	<b>116,000.00</b>	<b>110,000.00</b>	
<b>01-04-26 Communication</b>					
01-04-26-01.00 Tower Rent	36,915.00	40,880.59	38,000.00	68,000.00	Add Tmobile
Tower Electric		9,076.57	9,076.57	-	
01-04-26-05.00 Andover Dispatch Fee	3,000.00	3,000.00	3,000.00	-	See Andover Assesemnt
<b>01-04-26 Communication Total</b>	<b>39,915.00</b>	<b>52,957.16</b>	<b>50,076.57</b>	<b>68,000.00</b>	
<b>Andover Assesement</b>				<b>55,754.67</b>	
<b>Total Public Safety Income.</b>	<b>310,622.57</b>	<b>351,538.62</b>	<b>270,576.57</b>	<b>316,254.67</b>	

**Public Safety Expenses:**

<b>01-11-21 Police Expense</b>					
01-11-21-10 Police Payroll					
01-11-21-10.00 Salary	367,925.23	373,166.38	360,063.69	360,000.00	Averaged 2% increase
01-11-21-10.11 Police OT	19,048.18	19,797.67	16,000.00	20,000.00	Shift Changes to help lower OT
01-11-21-10.21 PD Services - OKEMO	14,645.63	16,206.00	19,000.00	16,000.00	
01-11-21-10.22 PD Services - Other	50,517.54	60,444.11	5,000.00	5,000.00	offset in revenue
01-11-21-10.23 Payroll for Services	4,962.57	35,102.92			offset in revenue
01-11-21-10.26 Core Payroll	2,873.06	3,197.83	5,000.00	5,000.00	
01-11-21-11.00 Social Security	36,073.13	38,532.64	28,768.87	29,070.00	based on salary
01-11-21-14.00 Medical Insurance	74,788.20	76,159.20	76,159.20	79,275.00	
01-11-21-15.00 Life Insurance	590.40	705.20	590.40	590.40	
01-11-21-16.00 Retirement	25,635.04	26,109.84	22,053.90	26,100.00	New 20 year program
01-11-21-17.00 Uniforms	3,365.84	4,798.22	4,000.00	4,000.00	
01-11-21-18.00 Co Insurance	(3,557.78)				
01-11-21-21.00 Supplies	7,947.93	7,807.06	7,000.00	7,000.00	
01-11-21-21.01 DARE	651.10	-	500.00		
01-11-21-22.00 Training	2,667.00	1,083.85	5,000.00	5,000.00	
01-11-21-22.01 Travel	537.71	2,561.78	2,000.00	2,500.00	
01-11-21-23.00 Equipment	11,532.42	17,017.68	14,500.00	15,000.00	
01-11-21-29.01 MDC	27.24	70.90			
01-11-21-29.02 Watch Guard	-	-	500.00		
01-11-21-34.00 Telephone	8,264.67	5,490.20	6,418.00	6,500.00	
01-11-21-37.00 Computer Services	8,925.64	13,681.06	9,662.52	10,000.00	
01-11-21-37.03 Contracted Service				10,000.00	Assessment
01-11-21-40.00 Police Association	520.00	780.00	900.00	900.00	
01-11-21-56.00 Attorney	624.70	15,706.94	4,500.00	5,000.00	
01-11-21-68.00 Vehicles-Rep. & Maint	29,283.78	21,907.47	15,000.00	15,000.00	
01-11-21-78.00 Gasoline	8,858.47	13,317.78	10,000.00	10,000.00	
01-11-21-90.00 Capital Plan Contribution		11,377.50	11,377.50	11,126.63	
01-11-21-90.00 Capital Plan Cont. fr. Surplus		41,000.00	41,000.00		
<b>Total Police Expense:</b>	<b>676,707.70</b>	<b>806,022.23</b>	<b>664,994.08</b>	<b>643,062.03</b>	

Public Safety Budget  
2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
<b>01-11-22 Fire Department</b>					
01-11-22-10.00 Salaries	74,220.03	97,830.18	82,000.00	86,000.00	Averaged over 3 year period/call & Training
01-11-22-10.01 Hazmat/Special Detail	484.50	938.41	3,000.00	2,000.00	
01-11-22-11.00 Social Security	5,678.04	8,219.29	6,273.00	6,579.00	formula based on salary
01-11-22-17.00 Uniforms	2,185.30	416.62	2,500.00	2,750.00	
01-11-22-21.00 Supplies	167.73	1,278.78	1,000.00	2,000.00	Water, training supplies, filign cabinet for office
01-11-22-22.00 Training	2,470.99	903.11	7,150.00	7,150.00	
01-11-22-22.01 Physicals	2,700.00	2,700.00	3,300.00	3,300.00	
01-11-22-34.00 Phone/Ipad/Data Link			400.00	2,000.00	phone system, computers
01-11-22-40.00 Association Dues	1,782.00	1,450.00	2,500.00	2,500.00	
01-11-22-66.00 Equipment	17,627.66	27,878.44	33,000.00	33,000.00	
01-11-22-66.01 Foam Expense		-	5,000.00	3,000.00	
01-11-22-67.00 Radio Maintenance	1,094.39	4,027.01	2,500.00	2,000.00	
01-11-22-67.01 Building Maintenance	28.12	149.07			
01-11-22-67.02 Equipment Maintenance	4,403.87	4,591.93	5,800.00	6,800.00	
01-11-22-68.00 Vehicle Maintenance	5,170.92	8,720.86	8,000.00	8,700.00	mandatory services, brakes, oil, valves
01-11-22-76.00 Capital Transfer	41,375.00	18,750.00	18,750.00	-	
01-11-22-90.00 Bond Transfer		76,085.18	76,085.18	74,818.44	
01-11-22-79.00 Gasoline/Diesel	1,364.58	2,346.88	2,000.00	2,000.00	
<b>Total Fire Department Expense:</b>	<b>160,753.13</b>	<b>256,285.76</b>	<b>259,258.18</b>	<b>244,597.44</b>	
<b>01-11-23 Ambulance</b>					
01-11-23-10.00 Salaries	55,654.12	54,466.83	60,000.00	55,000.00	this includes EMT training stipend
01-11-23-10.01 Ambulance Chief	34,040.24	35,831.76	35,000.00	45,000.00	
01-11-23-10-02 Admin Overtime	1,812.98	5,416.87	2,000.00	-	amanda is now salaried position
01-11-23-11.00 Social Security	4,985.17	6,832.91	7,420.50	7,650.00	based on salary
01-11-23-14.00 Medical Insurance	16,626.95	16,957.89	16,957.80	17,360.00	
01-11-23-15.00 Life Insurance	98.40	98.40	98.40	98.40	
01-11-23-16.00 Retirement	2,246.72	3,022.21	3,324.65	2,900.00	
01-11-23-17.00 Uniforms	749.62	2,534.67	1,500.00	2,000.00	
01-11-23-19.00 Bad Debt Expense	9,805.73	8,155.02			
01-11-23-21.00 General Exp/Supplies	8,070.94	9,460.70	15,000.00	10,000.00	copier lease expense moved to equipment
01-11-23-21.01 Medical Expense			500.00		
01-11-23-22.00 Training	4,220.00	2,204.60	6,000.00	15,000.00	10 Fire fighters in EMT program; annual trainings
01-11-23-23.00 Equipment/Computer	2,917.55	2,358.60	2,834.64	2,500.00	
01-11-23-34.00 Ambulance Telephone			400.00		merged with computer
01-11-23-37.00 Billing/Office Expense	6,333.59	5,688.62	8,000.00	5,000.00	moved to external billing company
01-11-23-37.01 Intercept	5,775.00	17,650.00	4,000.00	5,000.00	using more often while numbers are low
01-11-23-37.02 Medicaid Provider Tax	4,112.63	3,336.21	4,000.00	3,000.00	
01-11-23-37.03 Contracted Services		3,500.00			
01-11-23-66.00 Equipment	1,925.48	1,005.86	12,000.00	12,000.00	includes copier leasess
01-11-23-68.00 Vehicle Maintenance	3,578.44	9,129.16	4,000.00	6,000.00	
01-11-23-78.00 Fuel	1,198.97	1,914.78	1,500.00	1,500.00	
<b>01-11-23 Total Ambulance Expense</b>	<b>164,152.53</b>	<b>189,565.09</b>	<b>184,535.99</b>	<b>190,008.40</b>	
<b>01-11-26 Communications</b>					
01-11-26-10.00 Dispatching	20,342.09	22,057.49	22,039.00	22,039.00	hartford fire. 20039; Ascutney Amb. 2000;
01-11-26-34.01 Telephone	6,859.30	2,642.47	3,000.00	3,000.00	
01-11-26-34.02 Cellular Phones	15,210.75	12,403.67	8,500.00	10,000.00	
01-11-26-67.00 Radio Maintenance		17.95			
<b>01-11-26 Communications Totals</b>	<b>42,412.14</b>	<b>37,121.58</b>	<b>33,539.00</b>	<b>35,039.00</b>	
<b>01-11-27 Town Constable</b>					
01-11-27-22.00 Constable Training	20.00	-	20.00	20.00	
<b>01-11-27 Town Constable Totals</b>	<b>20.00</b>	<b>-</b>	<b>20.00</b>	<b>20.00</b>	
<b>Total Public Safety Expenses:</b>	<b>206,584.67</b>	<b>343,771.85</b>	<b>335,180.17</b>	<b>1,112,726.87</b>	
<b>Total Public Safety Income</b>	<b>310,622.57</b>	<b>351,538.62</b>	<b>270,576.57</b>	<b>316,254.67</b>	
<b>Total Public Safety Expenses:</b>	<b>206,584.67</b>	<b>343,771.85</b>	<b>335,180.17</b>	<b>1,112,726.87</b>	
<b>Total Public Safety:</b>	<b>(104,037.90)</b>	<b>(7,766.77)</b>	<b>64,603.60</b>	<b>796,472.20</b>	

# Highway Department



2021 was somewhat of a tough year. Winter was relatively good but was followed by a mud season that was a little challenging. Spring came along fairly quick, which allowed us to start diving into project that we hoped to complete. I would like to give a shout out to the highway crew for their hard work and patience working with me to get projects done this past year. I'd also like to thank the public for there patience and cooperation throughout the year.

We started the year off strong in Popple Dungeon where we had an outside company come in and do abutment repairs to bridge #52, which is located just above Nudist Camp Road. Also, on bridge, work for this past summer deck replacement was done to bridge #63 located on First Ave Extension. A superstructure replacement on bridge #43 located on Chase Brook Road is on the schedule for 2022. Work continued on the black top in Popple Dungeon with two culvert replacements and a block wall repair because the wall was leaning out away from road. Ditching was done along both sides of Popple Dungeon to prepare for new asphalt.

The Town was able to continue with paving on Popple Dungeon Road, Lovers Lane, Cavendish Gulf Road, and a small section on Route 11 West headed out of town. Popple Dungeon was a one mile stretch starting at about Stage Road and ending at the dirt. This was a reclaim with a 2 inch base followed by a 1 inch top coat. Lovers Lane and Cavendish Gulf were overlays. The small section on Route 11 West started at Buttonwood and ran to Lovers Lane, which involved milling out an inch and a half and paving it right back in. Paving for this next season will be Town garage, repairs on Flamstead Road, and Wheeler Road. Route 35 just before Popple Dungeon will receive the last section of reclaim and bank stabilization.

The highway crew completed 17 culvert replacements this past year which include two on Quarry Road and two on Chandler Road plus three on Hall Road. Although we did very well with replacements, purchasing culverts was an issue. Due to demand and lack of products to make them, it was about a 6-8 week wait on delivery of culverts. Shortage, and what seemed to be an unusually wet summer especially though the month of July, pushed some of the replacement out to the end of the work season. During





this time, we were able to complete some ditching and stone lining projects on Route 35, Ethan Allen Road, and Marshall Road. During these very wet months the backhoe was out daily cleaning out culverts. I believe this helped the roads out a lot as we did not have much flooding like other towns in the surrounding area. Multiple culvert replacements, more ditching, and stone lining are on the schedule for 2022. Areas to receive ditching are Church Street and most of the side roads off Route 10.

A grant was applied to for to work on Hall Road to bring it up to State specifications. This grant project included culvert replacements, stone lining, tree removal, berm removal, and some bank stabilization. The entire road needed to be reworked from top to bottom to achieve specifications because it is hydrologically connected. Two more grant projects will be done this coming summer. One on Lovers Lane Road and the next being Reservoir Road. Lovers Lane will consist of two culvert replacements, light stone lining, and rip rap for bank stabilization. Reservoir Road will consist of ditching, stone lining, and de-berming. This section is approximately 1800 feet long.

One of the biggest projects this past year was working in the new town pit just past the high school where the new water tank was installed. This process took up a good portion of the summer with at least two months of work consisting of clearing land. All the brush was put into large piles and most of the logs were piled for the town to burn in the Highway Garage boiler for heat, hopefully for several more years to come. Brush piles were burned in July since it was a very wet month. This was followed by stripping topsoil and stump removal. A good sized pile of gravel was generated for crushing this summer. This cut the gravel budget needed for 2022 in half. We plan to continue working the pit next work season hoping to provide more gravel for years to come.

Renovations started on the Town Highway Garage around the end of September. With demo and reconfiguring the center space to bring it up to code. Renovations have continued into the winter and are expected to be completed in the spring. The highway crew is looking forward to the new shop, as am I.

Kirby Putnam  
Public Works Director

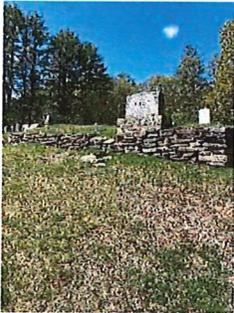
# Cemetery Department

The Chester Cemetery Department consists of a two-person team, Jeffrey Sheldon and Ed Rushford, that are responsible for mowing, trimming, and maintaining 7 cemeteries which include:

- Pleasant View off High Street
- North Street Cemetery in the Stone Village
- Brookside Cemetery on Main Street
- Simmsbury Cemetery off Adams Road
- Spoonerville Cemetery off Trebo Road
- Smokeshire Cemetery off Cemetery Road
- Popplar Grove off Popple Dungeon Road

The department also maintains the grounds around town owned property located at the following locations:

- The Pinnacle
- Cobligh Field
- Academy Building
- The Green
- Whiting Library
- Pocket Park across from the Soapshed
- Town Garage
- Town Hall
- Flood property on Route 11 West
- A section of property on Reservoir Road
- Pocket Park on School Street
- Property off First Avenue with the old apple tree



The Cemetery Department takes care of the trash receptacles placed at certain areas in Chester's Village. We are responsible for the selling of lots, placement of markers, and installation of cornerstones, which are mandatory per all new lots. All burials are prepped by the department, whether Full or Cremation. We maintain the old fallen or broken stones damaged due to age or the elements to the best of our ability. In the fall, we pick up the leaves from the areas we maintain in the summer.



During the summer of 2021, the department completed 27 burials, 3 of which were full burials and the rest cremations. There were 8 new monuments installed, 8 sets of corner markers, 2 military markers, and 14 new lots sold. Each year, we continue to bring in professional help to take down the older trees so we can preserve our historic landmarks that memorialize our ancestors.

I would like to thank the Highway Department for their help preparing for Memorial Day. We look forward to another busy summer maintaining and preserving the history of Chester!



As a reminder to the owners of lots in Chester cemeteries, please remove all summer seasonal arrangements from lots by October 31 and fall/winter arrangements by April 15th. Please note that flowerpots and plastic arrangements will be disposed of by the Cemetery Department on or around November 1st. Also, the planting of trees and shrubs is not allowed in the cemetery lots.

Respectfully submitted,  
Jeffrey Sheldon, Cemetery Sexton

## **2021 GIFTS AND TRUST FUNDS FOR PERPETUAL CARE**

The Town accepted gifts and trust funds for perpetual care of cemetery lots in accordance with conditions of said gifts and trusts as follows: Patricia Townsend, \$500.00; Lillian C. Hildreth, \$250.00; Charles Record, \$250.00; Molly Goodwin, \$500.00; Andrea Wilson, Matthew S. Wilson and Amber A. Wilson, \$1000.00; Everett M. Bennett, \$250.00; Larry and Patricia Johansen, Jr., \$250.00; Leslie Alvin Cole, \$250.00; Suzanne C. Jaquith and Stephen M. Burns, \$250.00.

# Springfield Transfer Station and Recycling Report

How many local people are aware that 2021 marks the 30th year of successful operation for our Springfield area Recycling Center and Transfer Station at the Fairground Road site? For all of us, whether active users and workers at the site, or not, it seems like an appropriate time to celebrate this accomplishment and reflect on some of the features of this journey.

After several years in the late 1980's offering a once/month collection of limited materials at a couple different locations, all managed by the local volunteer recycling committee, it was clear that a permanent location with room for continued growth was needed. Springfield voters agreed wholeheartedly in 1990 by passing a resolution for such an investment by a 3 to 1 margin.

It took another year or so to review various site possibilities and finally settle on the Fairground Road location. Much appreciation goes to then Public Works director Jeff Slade, who understood and supported the need for a decent recycling center. His leadership role in this effort was crucial. Our recycling center has always been dependent on this positive partnership with our Town Garage, which fortunately is located only a short distance up the road. Thanks go to all in these employees who have taken time to help maintain our operation in many ways, including administrative support, plowing snow, crushing bulky waste, and filling in when we are under- staffed.

By December of 1991 the site had been prepared and the gates opened for public use. One person had been hired on a part-time basis to manage the operation and was left to pull together a volunteer crew to help with all the work. Members of the recycling committee continued to contribute considerably, alongside a wide variety of other folks including some who had physical disabilities and others in the court diversion program needing to do community service work. It was a great cross-section of our community coming together to get this new ship sailing.

By the mid-1990's open hours were increased, the manager's position became officially full-time, and gradually a couple new part-time employees were hired to help stabilize the work team of a very fast-growing operation. The creation of the "ramp," where bulky waste, construction debris and scrap metal could be easily off-loaded into dumpsters was another big step forward toward meeting the growing demands of the site. This major platform continues to serve us well two decades later.

By the end of the 1990's another major building was constructed, mainly to house the second-hand baler that had been purchased to compact a variety of materials. This whole project was greatly enhanced when Ben&Jerry's chose the Recycling Center for their annual community service project. We received the positive energy and skills our local Ben&Jerry's employees for a few days, helping us better the site in a variety of ways with a focus on the new construction. On top of all this good physical work, a monetary gift of \$20,000 for the new building was a part of this very generous package.

These wonderful gifts just keep on giving. Today the "baler" building houses two constantly-used balers: one for cardboard and one for plastics. And though it may seem secondary, the beautiful trees that were planted with Ben & Jerry's help have added such a lovely, living presence with their gorgeous "late-blooming" dark red colors. We send on-going appreciation to Ben & Jerry's and all their good employees who contributed at this time.

The planting of the beautiful maple trees also inspired further flowering. Several master gardeners surfaced to volunteer their time and efforts to create the garden areas along the fence lines that have added such a joyful burst of natural beauty for all to enjoy. On-going gratitude goes to these dedicated gardeners for their generous time and talents.

By our fourteenth year the first captain of our recycling ship had to recognize that though her passion for recycling was on-going, physical endurance was waning. Much to her relief, and the on-going success of our program, another member of the recycling committee agreed to take this leadership role on. Dan Farrar had already volunteered his multiple skills in a great variety of ways so he was well acquainted with the operation and the steady hard work it demanded. By the start of our fifteenth year Dan was fully in charge and Hallie had retreated to an informal back-up support role. With his very capable, creative expertise and understated manner Dan has positively guided this ever-expanding operation for the last 16 years. Another huge blessing for this important effort. Many Thanks, Dan!

Most people are not aware that the Vermont state recycling law actually prioritizes re-use efforts above recycling. Over the years the re-use options at our site have steadily grown. This is in no small measure due to Andrea Sanford whose innate affinity for helping others found a meaningful home here. She has filled a much-needed role managing the expansion and care of our "Second-Hand Shop" area for well over 20 years now, all without receiving any cash payment for herself. All contributions made are invested to our overall program needs. How incredibly fortunate we have been for her gracious presence at our side all this time. So, it is a really big bowlful of gratitude we extend to our remarkable Andrea and the several volunteers she has attracted to help with our re-use efforts over these years.

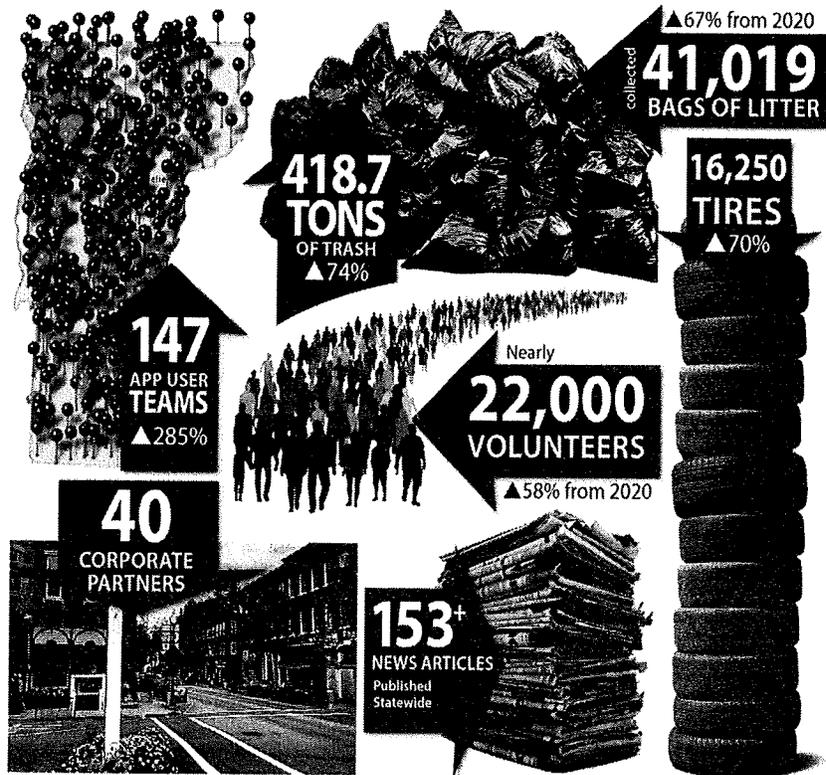
Lastly, generous appreciation needs to be expressed to all the users for taking the time to clean and sort materials. It is by far most efficient to do this prep initially rather than paying others to do it later somewhere down the line. Ultimately our goal is ZERO WASTE. The path we are on is critical to both the betterment of our larger environment and our own well-being. A few years ago at a local meeting held to discuss composting, a man from the state level commented that Springfield has one of the best, if not the best, recycling centers in Vermont. To all who have helped make this possible, users and workers alike, our community and Mother Earth Thanks You!

Hallie Whitcomb, Recycle Volunteer  
Recycle Center Phone: 802-885-5827  
Website: [www.springfieldvt.gov](http://www.springfieldvt.gov)



GREEN UP VERMONT  
[www.greenupvermont.org](http://www.greenupvermont.org)

Green Up Day  
May 7, 2022



Green Up Day on May 1, 2021 was a huge success thanks to nearly 22,000 volunteers statewide who Greened Up. The infographic shows that all your hard work to beautify Vermont is needed and that it makes where we get to live, work, and play a very special place. As one of Vermont's favorite holidays, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont environment.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship.

Along with Green Up Day, we work year-round to further our impact with waste reduction initiatives, additional clean-up efforts, and educational programs.

Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. Thank you for your support of this crucial program that takes care of all our cities and towns.

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or anytime online at [www.greenupvermont.org](http://www.greenupvermont.org).

Visit our website, like us on Facebook (@greenupvermont), and follow us on Instagram (greenupvermont). [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) 229-4586

Public Works Budget  
2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
<b>01-05-3 Public Works Income</b>					
<b>01-05-31 Highway</b>					
01-05-31-11.01 Diesel/Gasoline - Amb	1,198.97	1,914.78	1,500.00	1,500.00	
01-05-31-11.02 Diesel/Gasoline - Fire	1,322.98	2,046.88	2,000.00	2,000.00	
01-05-31-11.03 Diesel/Gasoline - Polic	8,696.67	13,122.82	10,000.00	10,000.00	
01-05-31-11.04 Diesel/Gasoline Sale:S	16,222.54	27,237.55	28,000.00	25,000.00	reduced usage due to COVID
01-05-31-11.05 Diesel/Gasoline - Sew	718.06	1,495.34	1,200.00	1,200.00	
01-05-31-11.06 Diesel/Gasoline - Wat	1,089.26	1,457.80	1,500.00	1,500.00	
01-05-31-12.00 Sale/Material	-	-			
01-05-31-13.00 State Aid	201,312.57	213,188.86	202,130.88	210,000.00	
01-05-31-14.00 Other Income-Highwa	53,735.68	1,859.40			Additional State aid \$ in lieu of grants
01-05-31-16.00 Prior Year HW Surplus			174,538.30	56,055.08	
<b>01-05-31 Highway Total</b>	<b>284,296.73</b>	<b>262,323.43</b>	<b>420,869.18</b>	<b>307,255.08</b>	
<b>01-07-52 Parks &amp; Cemeteries</b>					
01-07-52-00.21 Sale - Lots	2,700.00	3,011.00	2,000.00	3,000.00	anticipated increase in sale of lots
01-07-52-00.22 Grave Preparation	3,900.00	7,650.00	4,000.00	5,000.00	
01-07-52-00.23 Cemetery Funds	2,809.86	1,591.98	2,500.00	2,500.00	
01-07-52-00.25 Perpetual Care	2,250.00	4,100.00	2,000.00	3,000.00	increase lots = increase PC
01-07-52-00.26 Other Income					
01-07-52-00.40 Town Hall Rental	62.50	140.00	300.00	300.00	Minor rentals after sound system
<b>01-07-52 Parks &amp; Cemeteries Total</b>	<b>11,722.36</b>	<b>16,492.98</b>	<b>10,800.00</b>	<b>13,800.00</b>	
<b>Total Public Works Income</b>	<b>296,019.09</b>	<b>278,816.41</b>	<b>431,669.18</b>	<b>321,055.08</b>	

<b>01-12-3 Public Works Expenses</b>					
<b>01-12-31 Highway</b>					
01-12-31-10.11 Salary & Hourly	448,660.75	454,206.01	457,115.65	459,000.00	
01-12-31-10.12 Highway Overtime	27,824.94	41,581.62	35,000.00	35,000.00	
01-12-31-11.00 Social Security	35,775.60	41,535.78	37,646.85	37,791.00	based on salary
01-12-31-14.00 Medical Insurance	123,203.34	114,707.18	116,109.60	120,360.00	
01-12-31-15.00 Life Insurance	803.60	795.40	792.00	792.00	
01-12-31-16.00 Retirement	28,561.52	31,071.44	28,569.73	29,900.00	based on salary
01-12-31-17.00 Uniforms	7,411.67	9,567.23	7,500.00	9,000.00	
01-12-31-21.00 Supplies	6,355.43	6,951.94	8,000.00	8,000.00	
01-12-31-21.01 Road Sign Replacem	219.46	542.38	500.00	500.00	
01-12-31-22.00 Training/CDL Reimb.	180.00	1,012.00	500.00	1,500.00	MSHA Training
01-12-31-30.01 Garage Utilities	6,258.74	7,024.15	6,300.00	6,300.00	
01-12-31-30.02 Street Lights	24,904.82	25,298.50	25,000.00	25,000.00	
01-12-31-31.00 Garage Water-Sewer	1,418.76	1,337.67	1,500.00	1,500.00	
01-12-31-34.00 Telephone	1,310.64	1,540.44	1,313.40	1,500.00	
01-12-31-37.01 Contract Service	6,721.82	5,465.00	7,500.00	14,000.00	Tree Removal; street sweeping
01-12-31-37.02 Mowing	2,351.68	2,380.72	4,000.00	3,500.00	
01-12-31-58-00 Gravel Pit		15,818.28	14,400.00	5,000.00	core drillings
01-12-31-37-03 ComputerService	889.50	930.00	950.00	950.00	
01-12-31-56-01 Act 250/Extraction Start		1,144.71	5,000.00	-	
01-12-31-60.00 Culverts	5,106.56	6,391.85	6,500.00	8,000.00	Andover Culverts using BBR Grants
01-12-31-66.01 Tools/Equipment	2,595.49	3,228.26	4,000.00	4,000.00	
01-12-31-66.02 Equipment	2,091.55	8,427.96	4,000.00	20,000.00	includes loader plow
01-12-31-66.03 Chains & Blades	15,479.60	14,125.75	20,000.00	18,000.00	
01-12-31-67.00 Communications	49.08	992.00	1,500.00	1,000.00	
01-12-31-68.00 Vehicle Maintenance	53,515.30	60,102.06	60,000.00	70,000.00	
01-12-31-69.00 Garage Maint.	554.71	12,685.13	1,000.00	5,000.00	overhead doors
01-12-31-70.01 Gravel	84,712.50	38,365.00	85,000.00	50,000.00	stone and crushing
01-12-31-70.03 Rip Rap	1,848.00	3,463.00	6,000.00	6,000.00	stone line ditches; bank stabilization
01-12-31-71.00 Salt	43,191.00	41,021.90	60,000.00	50,000.00	
01-12-31-72.00 Sand	57,475.00	69,178.00	70,000.00	60,000.00	
01-12-31-73.00 Calcium Chloride	13,412.59	7,476.00	12,000.00	10,000.00	

Public Works Budget  
2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
01-12-31-74.01 Bond Plan Transfer-Paving		155,508.65	155,508.65	219,538.96	
01-12-31-74.02 Hot Mix	3,376.96	1,512.76	5,000.00	5,000.00	
01-12-31-75-00 General Road Permits	1,960.00	1,960.00	2,200.00	2,000.00	
01-12-31-76.00 Capital Plan Transfer \$	203,631.00	135,233.30	135,233.30	159,924.77	
01-12-31-77.00 Bridge Material	28,743.79	32,294.72	40,000.00	40,000.00	
01-12-31-79.00 Diesel/Gas	79,056.44	120,699.86	90,000.00	100,000.00	
01-12-31-80.00 Truck Replacement	12,400.00	12,400.00	12,400.00		
01-31-31-81-00 Paving	9,038.76				
<b>01-12-31 Total Highway Expenses</b>	<b>1,341,090.60</b>	<b>1,487,976.65</b>	<b>1,528,039.18</b>	<b>1,588,056.73</b>	
<b>01-12-32 Solid Waste</b>					
01-12-32-37.02 Transfer Station	35,000.00	35,000.00	35,000.00	35,000.00	
01-12-32-95.00 Green Up Day	870.10	965.12	1,500.00	1,500.00	
<b>01-12-32 Solid Waste Total</b>	<b>35,870.10</b>	<b>35,965.12</b>	<b>36,500.00</b>	<b>36,500.00</b>	
<b>01-14-52 Parks &amp; Cemeteries</b>					
01-14-52-10.00 Salary	37,505.17	44,874.63	42,762.30	45,000.00	2 employees split 50/50 with highway
01-14-52-11.00 Social Security	2,869.13	223.93	3,271.32	3,442.50	based on salary
01-14-52-14.00 Medical Insurance	13,769.30	16,957.80	16,957.80	17,360.00	split 50/50 with highway; 2 family plans
01-14-52-15.00 Life Insurance	82.00	98.40	99.00	98.40	
01-14-52-16.00 Retirement	2,232.58	2,642.19	2,672.64	2,740.00	based on salary
01-14-52-17.00 Uniforms	838.94	916.89	500.00	700.00	
01-14-52-21.00 Supplies	2,043.06	2,087.62	1,500.00	2,000.00	
01-14-52-30.00 Power on the Green	384.51	478.60	450.00	450.00	
01-14-52-31.00 Water	818.64	480.00	600.00	600.00	
01-14-52-37.01 Contract Labor	709.35	206.25	1,000.00	1,000.00	
01-14-52-37.02 Trees	8,000.00	8,000.00	8,000.00	8,000.00	
01-14-52-37.03 Perpetual Care			1,400.00		
01-14-52-55.00 Survey	1,000.00	-	1,000.00		
01-14-52-66.00 Equipment	544.75	1,542.35	3,000.00	3,000.00	
01-14-52-95.01 Memorial Day	469.80	556.20	500.00	500.00	
01-14-52-90-00 Capital/Bond Plan		1,866.14	1,866.14	17,051.28	Includes new mower - no finance
01-14-52-99.00 Miscellaneous	1,860.00	400.00			
<b>01-14-52 Parks &amp; Cemeteries Total</b>	<b>73,127.23</b>	<b>81,331.00</b>	<b>85,579.20</b>	<b>101,942.18</b>	
<b>Total Public Works Expenses:</b>	<b>1,450,087.93</b>	<b>1,605,272.77</b>	<b>1,650,118.37</b>	<b>1,726,498.91</b>	
<b>Total Public Works Income</b>	<b>296,019.09</b>	<b>278,816.41</b>	<b>431,669.18</b>	<b>321,055.08</b>	
<b>Total Public Works Expenses:</b>	<b>1,450,087.93</b>	<b>1,605,272.77</b>	<b>1,650,118.37</b>	<b>1,726,498.91</b>	
<b>Total Public Works Department</b>	<b>1,154,068.84</b>	<b>1,326,456.36</b>	<b>1,218,449.19</b>	<b>1,405,443.83</b>	-

# Recreation

## 2021



Sports started later than usually this past year because of Covid state mandates involving schools and sporting events. Once things were allowed, we were able to have a winter season that included youth basketball and dance team running from January through March.

After losing the spring season in 2020, softball and baseball were back in 2021.

During the summer from July to August, the town pool was again a very popular place with open swim, swim lessons, and adult swim times. The Recreation Department ran summer sports camps throughout the season. At the end of the summer, adult pickleball was held at the Pinnacle once a week. The Chester Disc Golf Club held some very popular events for adults at the local 18 hole course.



This fall, the Pre-K through 6th grade soccer program had a large turnout. The department also held our annual soccer shootout at GMUHS.

In 2022, the schools will be used again for some of our recreational programs. Youth wrestling has been added to the winter programming along with our youth dance team and wall climbing.

The Chester Recreation Department would like to thank the workers at the town garage for assisting with many projects. We would also like to thank the numerous volunteers that work with our youth throughout the year.



Matthew McCarthy  
Recreation Director

## HEALTH OFFICER

This year was an even busier year for health complaints. There was a growing concern for properties that had an abundance of garbage on properties not secured in containers that had attracted wild animals and rodents to neighbourhoods. Most of these resulted in multiple complaints throughout the summer which required additional investigations.

Dog bites increased this year as well. My findings resulted in many dogs not being secured on their property and innocent victims were attacked. Most of the dogs in these cases were not registered with the town. Please make sure that your dog is always secured on your property and registered yearly at the town hall by April 1<sup>st</sup>.

Dog Bites	11
Dog Concerns	2
Rental Inspections	6
Garbage Complaints	12
Other concerns	2

I would like to extend my gratitude to Town Hall Staff and Chester Police Department in their assistance in many of these cases.

Amanda Silva  
Town Health Officer  
[amanda.silva@chestervt.gov](mailto:amanda.silva@chestervt.gov)  
802-875-2160

Recreation, Health Welfare Budget  
2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
<b>Recreation, Health &amp; Welfare Income:</b>					
<b>01-07-51 Recreation</b>					
01-07-51-00.09 Andover	3,800.00	3,800.00	3,800.00	3,800.00	
01-07-51-00.23 Pool Income	919.00	2,334.00	3,500.00	3,000.00	
01-07-51-00.27 Sponsors/Donations			100.00	100.00	
01-07-51-00.28 Food Sales		62.00	200.00	200.00	
01-07-51-00.29 Pavillion Rental		175.00	300.00	300.00	
01-07-51-00.36 League Fees		100.00	500.00	500.00	
<b>01-07-51-00 Recreation Total</b>	<b>4,719.00</b>	<b>6,471.00</b>	<b>8,400.00</b>	<b>7,900.00</b>	
<b>01-07-51-10 Seasonal Sports &amp; Camps</b>					
01-07-51-10.03 Start Smart Camp		25.00			
01-07-51-10.11 Sports for Squirts			150.00	150.00	
01-07-51-10.12 Baseball	1,076.00	3,415.00	1,800.00	2,500.00	
01-07-51-10.13 Black Fly Camp	-	1,785.00	300.00	1,000.00	
01-07-51-10.16 Fall Soccer	1,770.00	2,485.00	2,000.00	2,200.00	
01-07-51-10.18 Soccer Camps	65.00	1,358.00	1,000.00	1,000.00	
01-07-51-10.19 Sports Camp		645.00	400.00	500.00	
01-07-51-10.20 Basketball	590.00	2,960.00	1,200.00	1,300.00	
01-07-51-10.21 Girl Basketball Camp			100.00	100.00	
01-07-51-10.22 Boy Basketball Camp			100.00	100.00	
01-07-51-10.25 Gymnastics/Dance	60.00	880.00	500.00		combined with Dance Camp
01-07-51-10.27 Volleyball		360.00		300.00	
01-07-51-10.30 Dance Camp	935.00			600.00	
01-07-51-10.31 Hip Hop Dance	80.00				combined with Dance Camp
01-07-51-10.41 Baseball Camp	395.00				combined with blackfly; move to blackfly
01-07-51-10.42 Summer Camp					move to sports camp
01-07-51-10.43 Tennis Camp			100.00	100.00	
01-07-51-10.52 Wrestling		70.00			
01-07-51-10.53 Climbing Team	240.00	30.00			
01-07-51-10.54 Wall Climbing			500.00	500.00	Wait to hear from Alan
<b>01-07-51-10 Sports &amp; Camps Total</b>	<b>5,211.00</b>	<b>14,013.00</b>	<b>8,150.00</b>	<b>10,350.00</b>	
<b>01-07-51 Recreation Total</b>	<b>9,930.00</b>	<b>20,484.00</b>	<b>16,550.00</b>	<b>18,250.00</b>	

**Recreation, Health & Welfare Expenses:**

<b>01-14-51 Recreation</b>					
01-14-51-10.00 Rec. Payroll	54,714.42	57,959.57	54,864.00	58,000.00	
01-14-51-10.01 Lifeguard Payroll	18,802.13	11,840.03	19,000.00	19,000.00	increase in Minimum wage
01-14-51-11.00 Social Security	5,533.33	5,250.45	5,650.60	5,890.50	
01-14-51-13.00 Worker's Comp					
01-14-51-14.00 Medical Insurance	16,626.91	16,957.80	16,957.80	17,360.00	
01-14-51-15.00 Life Insurance	98.40	98.40	99.00	98.40	
01-14-51-16.00 Retirement	3,171.22	3,603.94	3,360.42	3,600.00	
01-14-51-21.03 Sports for Squirts			75.00	100.00	
01-14-51-21.04 League Fee Expense			500.00	500.00	
01-14-51-21.06 GM Sports Camp		300.00	300.00	300.00	
01-14-51-21.09 Dance Camp	845.89	631.88	400.00	500.00	
01-14-51-21.12 Black Fly		1,040.00		800.00	
01-14-51-21.13 Baseball	727.00	2,097.40	1,400.00	2,000.00	
01-14-51-21.16 Fall Soccer	563.43	1,168.64	1,400.00	1,200.00	
01-14-51-21.18 Soccer Camps		1,025.00	800.00	800.00	
01-14-51-21.20 Basketball	1,397.48	1,270.64	800.00	1,000.00	
01-14-51-21.23 Wall Climbing Camp	275.00	-	400.00	400.00	
01-14-51-21.24 Winter Carnival	1,168.29	668.11	1,500.00	2,000.00	
01-14-51-21.27 Volleyball		117.92		200.00	

Recreation, Health Welfare Budget  
2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
01-14-51-31.00 Pool Water & Sewer					
01-14-51-66.00 Equipment					
<b>01-14-51 Recreation Total</b>	<b>103,923.50</b>	<b>104,029.78</b>	<b>107,506.82</b>	<b>113,748.90</b>	
<b>01-13-41 Health &amp; Welfare</b>					
01-13-41-10.00 Health Officer Salary	2,500.00	2,600.00	2,600.00	2,700.00	
01-13-41-11.00 Social Security	191.17	194.50	198.90	206.55	
01-13-41-22-00 Training			150.00	150.00	
01-13-41-55.00 Animal Care		778.89			
<b>01-13-41 Health &amp; Welfare Totals</b>	<b>2,691.17</b>	<b>3,573.39</b>	<b>2,948.90</b>	<b>3,056.55</b>	
<b>Total Recreation, H&amp;W Income:</b>	<b>5,211.00</b>	<b>14,013.00</b>	<b>8,150.00</b>	<b>18,250.00</b>	
<b>Total Recreation, H&amp;W Expense:</b>	<b>106,614.67</b>	<b>107,603.17</b>	<b>110,455.72</b>	<b>116,805.45</b>	
<b>Total Recreation H&amp;W:</b>	<b>101,403.67</b>	<b>93,590.17</b>	<b>102,305.72</b>	<b>98,555.45</b>	

## Whiting Library 2021 Annual Report

In 2021, Whiting Library worked to uphold our mission to provide and promote public access to a broad range of resources and experiences that inspire imagination, curiosity, awareness, and life-long learning in a welcoming and inclusive environment. We rearranged our open hours this year to Tuesday, Wednesday and Friday from 10am to 6pm and Saturdays from 10am to 2pm. We were open for 203 days of 2021. For the first half of the year, while Vermont government restrictions limited access to the physical building, the library offered front porch pick up, virtual programming, digital resources, and outdoor Wi-Fi. Once restrictions were lifted, the library has been open to in-person patrons since June 15th, 2021.



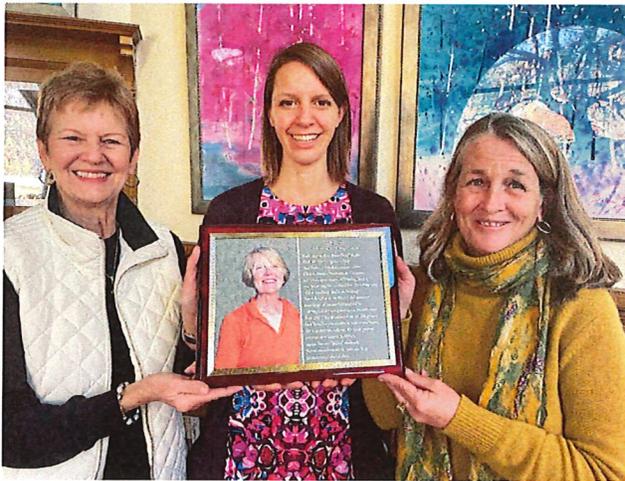
This year, Whiting Library celebrated Black History Month, Women's History Month, Citizen Science Month, National Library Week, LGBTQ+ Pride Month, and Native American Heritage Month. The library collaborated with Warm Hands/Warm Hearts to collect winter clothing items for free distribution. We were the site of two informational meetings of the Chester-Andover 100% Campaign to get food and fuel assistance information to everyone in town. Whiting Library is now an official Green Up Day bag distribution site and a seed library was started onsite for the free exchange of vegetable seeds by the Mountain Valley Climate Action group. The Whiting Library Book Club met each month, reading a variety of fiction and non-fiction books. The discussion takes place in a hybrid format, with participants joining in the library community room and on Zoom. All are welcome to join any month!



Carrie King, Youth Services Librarian, (pictured here on right with Nature Museum educator Jocelyn Saltzman) offered a plethora of fun and educational programs for youth. Weekly Storytime is held each Friday morning at 11am and monthly at the pre-school. There is a book club for middle graders and a monthly writer's workshop for teens. Carrie created tons of take-and-make crafts for the Arts & Crafts Club which met on Zoom during the building closure. Since reopening, crafting continues with in-person demonstrations like the highly popular snowflake workshop and during Storytime. Kids learned about plants and gardening with our indoor hydroponic garden and outdoor seed planting workshops. The Dragon Egg Hunt this fall led kids on an adventure at the Pinnacle recreation area to find a magical dragon nest. This year, 70 children signed up for the Summer

Reading Program, and over 100 came to the Nature Museum environmental education programs that took place over seven weeks this summer in the library backyard.

The annual book sale during the Chester Festival on the Green had our biggest year yet! Thank you to everyone who donated books to be sold in the sale and for everyone who attended and purchased books. This year we raised \$4,200 which goes towards meeting our annual fundraising goal. The library raises about 27% of it's funding through donations, like the ones made at the book sale and during our twice yearly fundraising drives. Thank you to everyone who supports the library with donations, they go directly to buy materials and put on the programs that enrich and entertain our community.



This year a group of trustees and volunteers came together to honor the memory of long-time library trustee and community organizer, Suzy Forlie (pictured here: Kathy Pellett, library director Deirdre Doran, and Heather Chase). The newly dedicated Suzy Forlie Memorial Reading Room was freshly painted, new furniture was purchased, and a dedication plaque about Suzy was hung at the entrance. The reading room is turning into a cozy space for study, reading, and small gatherings, just what Suzy would have loved. A gorgeous art exhibit by local artist Jean Carbonnetti was displayed to celebrate the dedication. The

reading room will continue to function as the art exhibition space for local artists who would like to display their artwork for the community. Get in touch with the library if you would like to exhibit your art for all to enjoy!

The library was awarded a number of grants in 2021, thanks to the dedication of staff members in seeking out funding opportunities. The library received grants from the Vermont Department of Libraries (VTLIB) to subsidize the interlibrary loan courier service that provides patrons with access to books from across Vermont, a Summer Reading grant to buy supplies for this crucial program, and a technology grant to purchase Chromebooks for checkout to library patrons. The library received American Rescue Plan Act funding through VTLIB specifically to meet library challenges presented by the pandemic. It will be used to buy an upgraded mesh Wi-Fi system, two new public access desktop computers, outdoor furniture for programming, indoor furniture for the reading room, and charging devices for the library's lendable portable computers.

This year the library began the process of creating a new strategic plan. Community outreach was essential to this process. A survey went out to every mailbox in town and two community meetings were held at the Town Hall to discuss the future of the library. We were awarded a grant from the American Library Association and the Association of Small and Rural Libraries to cover costs associated with the strategic planning process, including hiring a consultant. The new strategic plan will be finalized and made publicly available in 2022. Once again, thank you to all community members who participated in this effort by filling out the survey or coming to the meetings. If you would like to stay informed about library activities, programs, and initiatives, sign up for our monthly email newsletter, visit the library's website at [www.whitinglibrary.org](http://www.whitinglibrary.org), or you can like us on Facebook or Instagram. Library cards are free for all Chester residents! Come sign up!

## Whiting Library by the numbers!

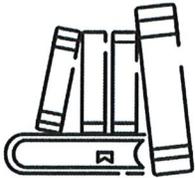


### **Current Collection: 15,489 items**

13,879 books  
10 magazine subscriptions  
1,117 DVDs  
and 335 CD audiobooks

### **Added in 2021:**

415 books for adults  
285 books for youth  
3 Chromebooks to lend out  
17 DVDS and 10 audiobooks



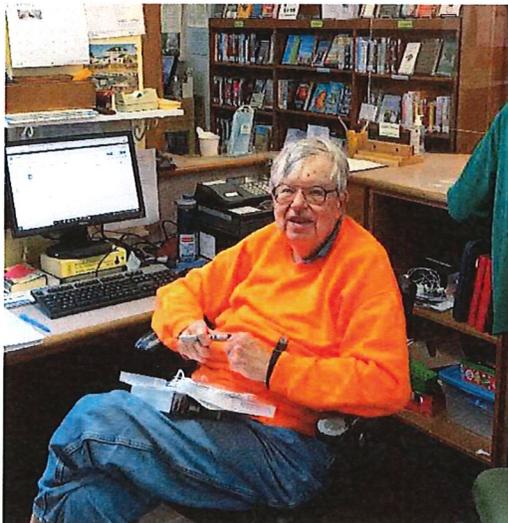
### **Circulation of Library Materials 2021**

7,912+ items from the collection were checked out  
3,290+ ebooks and audiobooks checked out  
637 items checked out through interlibrary loan



### **Patrons Visits in 2021**

6,235 patrons visits with 660 patrons using front porch pick up  
We offered 102 programs for children with over 620 participants  
There were 15 programs for adults with 147 participants



### **Thank you all from the library staff:**

Deirdre Doran- Director  
Carrie Roy King- Youth Services Librarian  
Will Wilcox- Library Assistant for 10 years now! (left)

### **Thank you to all of our volunteers past and present,**

**including:** Jonne Adler, Chris Blodgett, Christine and Mike Copping, Bill Doran, Sebastian Greenholtz, Cathy Hasbrouck, Gary King, Bob and Alice Martin, Nancy Robarts, Lizzie Olken-Hunt, and everyone who helped out with the book sale. Volunteers donated over 315 hours of service to the library in 2021!

**Thank you to the Library Board of Trustees:** Robert Nied- Chair, David Lord- Vice Chair, Ed Grossman- Treasurer, Cathy Hasbrouck- Secretary, Rosamund Conroy, and Lyza Gardner (Vanessa Heybyrne, Donna Schields, and Colleen Garvey also served in 2021)

Respectfully Submitted by  
Deirdre Doran, Whiting Library Director  
Robert Nied, Chair of the Board of Trustees of Whiting Library

## Whiting Library Operating Budget

		2020	2021	2021	2022
		Actual	Actual	Budget	Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
05-02-55-01-00	Grants/Programs	520.00	9,283.94	700.00	700.00
05-02-55-10-00	Town of Andover	2,500.00	2,600.00	2,704.00	2,704.00
05-04-55-01-00	Book Sales	2,199.25	6,655.71	2,600.00	4,100.00
05-04-55-02-00	Lost Items/Refund	0.00	34.28	200.00	200.00
05-04-55-04-00	Copier	150.65	186.05	800.00	800.00
05-04-55-05-00	Fines	275.07	1,825.72	1,200.00	-
05-04-55-06-00	Non Resident Fees	168.00	185.00	200.00	200.00
05-06-55-02-00	Dividends	0.00		-	-
05-06-55-03-00	Raffles	60.00	6.01	100.00	100.00
05-06-55-04-00	Donations	5,316.00	3,142.70	1,000.00	1,800.00
05-06-55-05-00	Fundraising	20,127.00	16,358.68	18,000.00	18,000.00
05-06-55-06-00	Silent Auction	-1,000.00	669.00	3,120.00	1,000.00
05-06-55-99-00	Misc Income	0.00	-	-	4,538.00
	Checking Acct Draw			3,802.00	3,702.00
05-05-55-01-00	Town of Chester	78,000.00	81,200.00	81,200.00	92,570.00
<b>Total Income</b>		<b>108,315.97</b>	<b>122,147.09</b>	<b>115,626.00</b>	<b>130,414.00</b>
<b>Expense</b>					
05-14-55-10-00	Payroll	77,285.25	70,394.68	74,100.00	75,700.00
05-14-55-18-00	Social Security	6,039.97	5,860.12	12,226.00	5,986.00
05-14-55-13-00	Worker's Comp	377.27	495.04	-	-
05-14-55-14-00	Medical Insurance	0.00	-	-	19,028.00
05-14-55-21-00	Administration	1,849.95	458.68	800.00	800.00
05-14-55-21-01	Fundraising	1,010.66	2,479.23	1,500.00	1,500.00
05-14-55-21-02	Supplies	2,080.47	2,150.28	3,500.00	3,500.00
05-14-55-21-03	Books & Materials	9,727.06	11,367.06	11,500.00	11,500.00
05-14-55-22-01	Professional Development	113.00	103.00	200.00	200.00
05-14-55-22-02	Travel	59.80	-	200.00	200.00
05-14-55-26-00	Postage	1,099.25	1,195.26	1,000.00	1,000.00
05-14-55-27-00	Programs	1,009.26	1,084.21	2,500.00	2,500.00
05-14-55-27-01	Grant Expense	0.00	3,869.64	-	-
05-14-55-28-00	Copier	0.00	-	-	-
05-14-55-29-00	Equipment & Technology	3,102.80	3,803.17	3,000.00	3,000.00
05-14-55-34-00	Telephone	1,995.01	2,031.85	1,600.00	2,000.00
05-14-55-69-00	Repairs & Maintenance	2,616.80	3,036.79	3,500.00	3,500.00
<b>Total Expense</b>		<b>108,366.55</b>	<b>108,329.01</b>	<b>115,626.00</b>	<b>130,414.00</b>
<b>Net Ordinary Income</b>		<b>-50.58</b>	<b>13,818.08</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
	Interest Income - Investment	14.58	14.62	-	-
05-14-55-84-00	Realized Gain/Loss	3,347.57	3,355.70	-	-
05-06-55-85-00	Unrealized Gain/Loss Investment	16,848.12	13,909.60	-	-
<b>Total Other Income</b>		<b>20,210.27</b>	<b>17,279.92</b>	<b>-</b>	<b>-</b>
<b>Other Expense</b>					
05-14-55-83-00	Bank Charges - Investment	1,769.02	5,146.68	-	-
<b>Total Other Expense</b>		<b>1,769.02</b>	<b>5,146.68</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Other Income</b>		<b>18,441.25</b>	<b>12,133.24</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>		<b>18,390.67</b>	<b>25,951.32</b>	<b>0.00</b>	<b>0.00</b>

**Whiting Library  
Balance Sheet  
As of December 31, 2020**

		12/31/2021	12/31/2020	\$ Change	% Change
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Checking/Savings</b>					
	Library - People's Bank	0.00	0.00	0.00	0.0%
	Petty Cash Account	200.00	200.00	0.00	0.0%
	Due To/From Other Funds	130,432.53	111,864.42	18,568.11	16.6%
	People's Bank - Money Market	29,241.11	29,226.49	14.62	100.0%
	<b>Total Checking/Savings</b>	<b>159,873.64</b>	<b>141,290.91</b>	<b>18,582.73</b>	<b>13.2%</b>
<b>Other Current Assets</b>					
	People's Bank/Wealth Management	176,265.72	164,098.71	12,167.01	7.4%
	Vermont Community Loan Fund	0.00	0.00	0.00	0.0%
	<b>Total Other Current Assets</b>	<b>176,265.72</b>	<b>164,098.71</b>	<b>12,167.01</b>	<b>7.4%</b>
	<b>Total Current Assets</b>	<b>336,139.36</b>	<b>305,389.62</b>	<b>30,749.74</b>	<b>10.1%</b>
	<b>TOTAL ASSETS</b>	<b>336,139.36</b>	<b>305,389.62</b>	<b>30,749.74</b>	<b>10.1%</b>
<b>LIABILITIES &amp; EQUITY</b>					
<b>LIABILITIES</b>					
	Accounts Payable	1,702.16	3.74	1,698.42	
	Accrued Payroll	0.00	0.00	0.00	0.0%
	Deferred Income	3,100.00	0.00	3,100.00	0.0%
	<b>Total Liabilities</b>	<b>4,802.16</b>	<b>3.74</b>	<b>4,798.42</b>	<b>0.0%</b>
<b>Equity</b>					
	Fund Balance - Whiting Library				
	Opening Bal Equity	305,385.88	286,995.21	18,390.67	6.4%
	Retained Earnings-Fund Balance	25,951.32	18,390.67	7,560.65	41.1%
	<b>Total Equity</b>	<b>331,337.20</b>	<b>305,385.88</b>	<b>25,951.32</b>	<b>8.5%</b>
	<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>336,139.36</b>	<b>305,389.62</b>	<b>30,749.74</b>	<b>10.1%</b>

Facilities Budget  
2022

Account	2020 Actual	2021 Actual	2021 Budget	2022 Budget	Budget Notes
<b>Facilities Expenses:</b>					
<b>01-14-55 Library</b>					
01-14-55-21.00 Library Expenses	1,612.03	2,472.50	2,000.00	2,000.00	
01-14-55-30.00 Utilities	5,532.83	4,943.21	4,500.00	4,500.00	
01-14-55-31.00 Water/Sewer	340.51	687.52	1,000.00	1,000.00	
01-14-55-32.00 Fuel	4,727.25	4,970.18	6,500.00	5,000.00	
01-14-55-69.00 Repairs/Maint.	7,421.33	9,375.43	7,500.00	5,000.00	Work to heat upgrades throug ARPA
01-14-55-90.00 Library Fund	78,000.00	81,200.00	81,200.00	93,000.00	Addition of 2 employees to Health Plan
<b>01-14-55 Library Total</b>	<b>97,633.95</b>	<b>103,648.84</b>	<b>102,700.00</b>	<b>110,500.00</b>	
<b>01-14-56 Town Hall</b>					
01-14-56-21.00 Supplies	3,275.39	2,005.98	3,000.00	2,000.00	
01-14-56-30.00 Utilities	8,141.12	7,854.94	8,500.00	8,500.00	
01-14-56-31.00 Water/Sewer	763.53	775.99	1,000.00	1,000.00	May be more functions
01-14-56-32.00 Fuel	5,592.14	6,223.83	5,000.00	6,000.00	
01-14-56-37.01 Cleaning Service	2,226.00	7,110.00	7,320.00	7,320.00	
01-14-56-37.02 Rubbish	5,063.28	5,636.44	4,000.00	4,000.00	
01-14-56-69.00 Repairs/Maint.	8,735.61	5,553.12	6,000.00	5,000.00	
01-14-56-69-02 Renovations		13,678.84	10,000.00	10,000.00	carpet (4500), painting (2000), conference table
<b>01-14-56 Town Hall Total</b>	<b>33,797.07</b>	<b>48,839.14</b>	<b>44,820.00</b>	<b>43,820.00</b>	
<b>Facilities Director</b>					
Salary				47,000.00	
Medical				12,730.00	
Life Insurance				98.40	
Retirement				2,996.00	
Social Security				3,595.50	
<b>Facilities Total</b>				<b>66,419.90</b>	
<b>01-14-57 Revitalization</b>					
01-14-57-69.01 Website Maintenance	1,330.80	144.00	1,200.00	1,000.00	
01-14-57-69.02 Historic Facility Mainten	25,026.75	18,820.77	56,000.00	60,000.00	Repairs to Academy Ceiling; match for academy roof; paint yosemite
01-14-57-69-03 Misc Maintenance	5,088.00	1,075.25	10,000.00	8,000.00	dehumidifier at Academy
01-14-57-69-04 Landscaping	-	-	6,000.00	4,000.00	canopy work; tree removal
01-14-57-69-05 Info Booth Septic Pump	4,370.00	4,958.65	3,500.00	3,500.00	
01-14-57-69-06 Spring. Reg. Dev. Corp.		10,000.00	10,000.00	10,000.00	moved from Planning/Zoning
01-14-57-69-07 Marketing efforts		3,768.00	10,000.00	5,000.00	
<b>01-14-57 Revitalization Total</b>	<b>35,815.55</b>	<b>38,766.67</b>	<b>96,700.00</b>	<b>91,500.00</b>	
<b>01-14-58 Recreation Facilities</b>					
01-14-58-21.01 Supplies	2,587.76	3,741.54	3,000.00	3,500.00	
01-14-58-21.02 Food Supplies	-	-	200.00	200.00	
01-14-58-22.00 Lifeguard Exp	300.00	297.82	500.00	500.00	
01-14-58-23.00 Equipment Purchase	988.00	7,827.40	1,000.00	1,500.00	Security cameras
01-14-58-29.00 Computer	1,626.28	1,358.76	1,375.00	1,375.00	
01-14-58-30.00 Utilities	4,590.30	3,174.56	4,500.00	4,500.00	
01-14-58-31.00 Water/Sewer	891.98	941.98	1,000.00	1,000.00	
01-14-58-34.00 Telephone	661.24	1,187.04	548.00	1,000.00	
01-14-58-60.00 Pool Maintenance	2,928.29	6,980.09	3,500.00	3,500.00	plumbing issues this past summer
01-14-58-68.01 Vehicle Expense	3,599.96	3,599.96	4,000.00	4,000.00	
01-14-58-69.00 Facility Repair	3,332.52	3,069.47	10,000.00	6,000.00	screen for cogers (3000)
01-14-58-69.01 Skating Rink Maintenan	94.97	238.65	300.00	300.00	
01-14-58-69.02 Disc Golf	1,287.76	600.00	500.00	600.00	
01-14-58-69-02 Capital/Bond Plan		9,246.14	9,246.14	9,490.28	
01-14-58-70-00 Batting Cage					Can remove
<b>01-14-58 Recreation Facilities Total</b>	<b>22,889.06</b>	<b>42,263.41</b>	<b>39,669.14</b>	<b>37,465.28</b>	
<b>01-14-59 Emergency Services Bldg</b>					
01-14-59-21-00 Supplies		4,462.54	2,000.00	2,000.00	
01-14-59-30-00 Utilities	648.00	6,225.07	1,800.00	4,000.00	
01-14-59-31-00 Water/Sewer		1,864.64	1,000.00	3,000.00	
01-14-59-32-00 Fuel		7,095.00	3,000.00	6,000.00	
01-14-59-37.01 Cleaning Service		3,395.00		9,000.00	
01-14-59-69-00 Repairs & Maintenance		377.90	1,000.00	1,000.00	
01-14-59-69-01 Grounds Maintenance	12,600.00			17,000.00	Landscaping at P5B
01-14-59-69-02 Initial Start Up Expense		135,956.37	13,800.00		
<b>01-14-59 Emergency Svc Services Bldg</b>	<b>13,248.00</b>	<b>159,376.52</b>	<b>22,600.00</b>	<b>42,000.00</b>	
<b>Total Facilities Expenses:</b>	<b>203,383.63</b>	<b>392,894.58</b>	<b>306,489.14</b>	<b>325,285.28</b>	

## **REPORT of WATER and WASTEWATER Departments**

We made it through 2021, an interesting year. We hired another person, Wayne Wickens who will eventually take my position as Water/Wastewater Superintendent in probably a couple of years. Wayne has been a certified Wastewater operator for more than 10 years and is a Master electrician that worked on Chester's Wastewater Plant upgrades in 2006. So he is very familiar with the plant operations and has saved both departments considerable money with his knowledge of electrical control systems. We have increased our efficiency without any additional expense. The extra manpower has been very helpful with catching up with projects that were backing up.

The Water department assisted with the upgrades to the Highway Garage by installing the 6 inch Sprinkler line in an attempt to speed up the process that would have been delayed due to the unavailability of contractors at the time. This helped to keep the progress moving. On the Wastewater end of it we assisted with the installation of the new manhole and grit separation tank as it was required to tie the garages floor drains into the Towns Wastewater system.

The water department also managed our regular maintenance, mowing, trimming, painting of buildings, hydrants and flushing the system as well as exercising all gate valves, all 270 of them. In the winter time we have the normal snow removal, cleanup of both plants, pump stations and hydrants. We had 16 water meter repairs, 11 service line leak repairs, one 6 inch main repair at Green Mountain Union High School. 10 gate box and curb stop repairs and 3 hydrants repaired.

We completed an 8 inch valve insertion on Main Street just south of the commons. This will help us in the future to isolate sections of the Main when repairs are needed. We are still working on with the state water supply division and Engineers for improvements to the system, such as a redundant water supply, hopefully another well head, an onsite generator to operate them during emergency situations. We are also looking to automate our PH controlling and chlorine when it is called for. We currently do not chlorinate on a daily basis but are required to have an emergency standby system. We currently add a soda ash mix to keep the PH of the water neutral for corrosion control and reduce buildup in the lines.

We continue to look to the future and having a stable water supply that can continue to provide the water utilities adequate to both residences and businesses.

We have many projects in the works 2022, one being a major sidewalk project on Depot Street which will require assistance from both water and wastewater departments to insure that all effected services are intact and operable during and after the construction.

I would like to thank all of the residence that make an effort to keep the hydrants near their property clear of snow in the winter, as we generally can't get to them right away after a storm.

In the **Wastewater** department this year we have spent a lot of time and money repairing, updating or improving our existing infrastructure. In the main pump station at the Wastewater Plant we replaced all new controls, new backup float system and replaced our old transducer system with a radar unit which is a lot more accurate and less maintenance. We also replaced a Volute for pump #no. 2 at the station and are waiting for parts for pump #no. 1.

We completely drained our #no.2 aeration tank, cleaned it, repaired the rail system for the Jet motive pump, replace the jet motive pump and repaired the Waste pump in that tank. We replace both of our tank back flushing valves which were both inoperable. We also had to clean our sludge holding tank and cleaned repaired it's aeration system.

In addition to our daily work of, testing, wasting, checking all pumps stations and equipment, we have regular maintenance for all facilities, mowing and trimming, snow removal, painting and general repairs. Our annual flushing of the system with a Vactor Truck. It helps us clean and identify problem areas within the system. Due to the buildup of grease within the system and mainly our pump stations we have to clean our wet wells at the pump station regularly. **We still remove hundreds of pounds of solidified grease, mop heads and articles of clothing. These items plug up, damage and hamper the operations of our equipment in the pump stations. This is why you should not put grease or animal fats down sinks or toilets. Put greases and oils in a jar and then in the regular trash.**

Our new purchase of a jetter trailer has helped us get through during emergency plugs of our system. With it we have been able to maintain our smaller mains in the developments and side roads as well as our pump stations and main sewer lines. This trailer has already paid for itself when we cleared a force main on Depot Street, a syphoned river crossing at Maple Street, plug on Meadow lane and a complete plug involving 4 manholes at the Chester apartments. This will also allow us to reduce the number of days annually that we are required to hire a Vactor Truck, from 4 days to two days, which is about \$2,300 dollars per day.

This year we had two more illegal discharges of very low P.H.'s which killed off most of our biology, the bugs that do the work of breaking down the waste that we receive into the wastewater plant. We identified the origin of it, and they have adopted new procedures to hopefully avoid any more such discharges. We have developed an emergency plan to help us mitigate any future damage caused by any illegal discharge into the system.

Respectfully submitted

Jeff Holden

Water/Wastewater Superintendent

## CHESTER WATER DEPT - VT0005318 Consumer Confidence Report - 2020

This report is a snapshot of the quality of the water that we provided in 2020. Included are the details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards. We are committed to providing you with information because informed customers are our best allies. This report is designed to inform you about the quality water and services we deliver to you every day. To learn more, please attend any of our regularly scheduled Select Board meetings which are held:

The first and third Wednesday of every month at Chester, Vermont Town Hall

The person who can answer questions about this report is: Jeff Holden

Telephone: (802) 875-2173 and/or Email: jeff.holden@chestervt.gov

### Water Source Information

Your water comes from:

Source Name	Source Water Type
JEFFREY WELL	Groundwater

The State of Vermont Water Supply Rule requires Public Community Water Systems to develop a Source Protection Plan. This plan delineates a source protection area for our system and identifies potential and actual sources of contamination. Please contact us if you are interested in reviewing the plan.

### Drinking Water Contaminants

The sources of drinking water (both tap water and bottled water) include surface water (streams, lakes) and ground water (wells, springs). As water travels over the land's surface or through the ground, it dissolves naturally-occurring minerals. It also picks up substances resulting from the presence of animals and human activity. Some "contaminants" may be harmful. Others, such as iron and sulfur, are not harmful. Public water systems treat water to remove contaminants, if any are present.

In order to ensure that your water is safe to drink, we test it regularly according to regulations established by the U.S.

Environmental Protection Agency and the State of Vermont. These regulations limit the amount of various contaminants:

**Microbial contaminants**, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife

**Inorganic contaminants**, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.

**Pesticides and herbicides**, may come from a variety of sources such as storm water run-off, agriculture, and residential users.

**Radioactive contaminants**, which can be naturally occurring or the result of mining activity

**Organic contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and also come from gas stations, urban storm water run-off, and septic systems.

### Water Quality Data

The table below lists all the drinking water contaminants that we detected during the past year. It also includes the date and results of any contaminants that we detected within the past five years if tested less than once a year. The presence of these contaminants in the water does not necessarily show that the water poses a health risk.

**Terms and abbreviations** - In this table you may find terms you might not be familiar with. To help you better understand these terms we have provided the following definitions:

**Action Level (AL):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

**Level 1 Assessment:** A Level 1 Assessment is a study of the water system to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.

**Level 2 Assessment:** A Level 2 Assessment is a very detailed study of the water system to identify potential problems and determine (if possible) why an E. coli MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.

**Location Running Annual Average (LRAA):** The average of sample analytical results for samples taken at a particular monitoring location during four consecutive calendar quarters.

**Maximum Contamination Level (MCL):** The "Maximum Allowed" MCL is the highest level of a contaminant that is allowed in drinking water. MCL's are set as close to the MCLG's as feasible using the best available treatment technology.

**Maximum Contamination Level Goal (MCLG):** The "Goal" is the level of a contaminant in drinking water below which there is no known or expected risk to human health. MCLG's allow for a margin of safety.

**Maximum Residual Disinfectant Level (MRDL):** The highest level of a disinfectant allowed in drinking water. Addition of a disinfectant may help control microbial contaminants.

**Maximum Residual Disinfectant Level Goal (MRDLG):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of disinfectants in controlling microbial contaminants.

**Nephelometric Turbidity Unit (NTU):** NTU is a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.

**Parts per million (ppm) or Milligrams per liter (mg/l):** (one penny in ten thousand dollars)

**Parts per billion (ppb) or Micrograms per liter (ug/l):** (one penny in ten million dollars)

**Parts per trillion (ppt) or Nanograms per liter (ng/l):** (one penny in ten billion dollars)

**Picocuries per liter (pCi/L):** a measure of radioactivity in water

**Running Annual Average (RAA):** The average of 4 consecutive quarters (when on quarterly monitoring); values in table represent the highest RAA for the year.

**Treatment Technique (TT):** A required process intended to reduce the level of a contaminant in drinking water.

**90th Percentile:** Ninety percent of the samples are below the action level. (Nine of ten sites sampled were at or below this level).

**Per- and polyfluoroalkyl substances (PFAS):** a group of over 4,000 human-made chemicals (they do not occur naturally) that have been used in industry and consumer products worldwide and includes:

(PFNA): Perfluorononanoic Acid

(PFOA): Perfluorooctanoic Acid

(PFOS): Perfluorooctane Sulfonic Acid

(PFHpA): Perfluorheptanoic Acid

(PFHxS): Perfluorohexane Sulfonic Acid

(11C-PFOuS): 11-Chloroicosafluoro-3-oxaundecane-1-sulfonic Acid

(9Cl-PF3ONS): 9-Chlorohexadecafluoro-3-oxanone-1-sulfonic Acid

(DONA): 4,8-Dioxo-3H-perfluorononanoic Acid

(HFO-DA): Hexafluoropropylene Oxide Dimer Acid

(NEFOSAA): N-ethyl perfluorooctanesulfonamidooctanoic Acid

(NMeFOSAA): N-methyl perfluorooctanesulfonamidooctanoic Acid

(PFBS): Perfluorobutane Sulfonic Acid

(PFDA): Perfluorodecanoic Acid

(PFDoA): Perfluorododecanoic Acid

(PFHxA): Perfluorohexanoic Acid

(PFTrDA): Perfluorotetradecanoic Acid

(PFUnA): Perfluoroundecanoic Acid

## Detected Contaminants CHESTER WATER DEPT

Disinfection Residual	RAA	RANGE	Unit	MRDL	MRDLG	Typical Source
Chlorine	0.133	0.100 - 0.200	mg/l	4	4	Water additive to control microbes

Chemical Contaminants	Collection Date	Highest Value	Range	Unit	MCL	MCLG	Typical Source
Barium	06/19/2019	0.045	0.045 - 0.045	ppm	2	2	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
Nickel	06/19/2019	8.8	8.8 - 8.8	ppb	100	100	
Nitrate	03/03/2020	0.3	0.28 - 0.3	ppm	10	10	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits

Lead and Copper	Collection Year	90th Percentile	Range	Unit	Sites Over AL*	Typical Source
Lead	2019	13.3	0 - 25.5	ppb	15	1 Corrosion of household plumbing systems; Erosion of natural deposits
Copper	2019	0.15	0.055 - 0.17	ppm	1.3	0 Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives

\*The lead and copper AL (Action Level) exceedance is based on the 90th percentile concentration, not the highest detected result.

## Health Information Regarding Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants, can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from EPA's Safe Drinking Water Hotline (1-800-426-4791).

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Safe Drinking Water Hotline.

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. CHESTER WATER DEPT is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your drinking water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Per- and Polyfluoroalkyl Substances (PFAS) are contaminants you may see reported in your Consumer Confidence Report (CCR) for the first time.

What are PFAS?

PFAS are a group of over 4,000 human-made chemicals (they do not occur naturally) that have been used in industry and consumer products worldwide since at least the 1950s. These chemicals are used to make household and commercial products that resist heat and chemical reactions and repel oil, stains, grease, and water. Some common products that may contain PFAS include non-stick cookware, water-resistant clothing and materials, cleaning products, cosmetics, food packaging materials, and some personal care products. Due to their resilient chemical nature, they don't readily degrade once they are released into the environment. In addition, the common use of these chemicals in industry and consumer products has led to their widespread impact on the environment. The impact of these chemicals on your drinking water continues to be studied.

Why are PFAS being tested in my drinking water?

In May 2019, Act 21 (S.49), an act relating to the regulation of per- and polyfluoroalkyl substances (PFAS) in drinking and surface waters, was signed by Governor Scott. This Act provides a comprehensive framework to identify PFAS contamination and to issue new rules to regulate PFAS levels in drinking water.

What if PFAS have been detected in my drinking water?

Act 21 set an interim standard for the detected concentration of five PFAS in drinking water, or the combined concentration of any of the 5 PFAS, which should not exceed 20 parts per trillion (ppt). The interim standard is based on the Health Advisory established by the Vermont Department of Health. The five PFAS are:

(PFNA): Perfluorononanoic Acid  
 (PFOA): Perfluorooctanoic Acid  
 (PFOS): Perfluorooctane Sulfonic Acid  
 (PFHpA): Perfluorheptanoic Acid  
 (PFHxS): Perfluorohexane Sulfonic Acid

If your water has been tested and the sum any of the five PFAS listed above is confirmed to exceed 20 ppt, a Do Not Drink notice will be issued informing you not to use your water for drinking or cooking, brushing teeth, making ice cubes, making baby formula, washing fruits and vegetables or any other consumptive use. You will be advised to use another source of water for consumption which may include bottled water.

An additional 13 PFAS were required to be tested for, per Act 21. These additional 13 PFAS, listed below, currently do not have an established health-based standard and are not counted toward the combined standard of 20 ppt.

(11C1-PFOUdS): 11-Chloroicosafluoro-3-oxaundecane-1-sulfonic Acid  
 (9C1-PF3ONS): 9-Chlorohexadecafluoro-3-oxanonaene-1-sulfonic Acid  
 (DONA): 4,8-Dioxa-3H-perfluorononanoic Acid  
 (HFPO-DA): Hexafluoropropylene Oxide Dimer Acid  
 (NEFOSAA): N-ethyl perfluorooctanesulfonamideacetic Acid  
 (NMeFOSAA): N-methyl perfluorooctanesulfonamideacetic Acid  
 (PFBS): Perfluorobutane Sulfonic Acid  
 (PFDA): Perfluorodecanoic Acid  
 (PFDoA): Perfluorododecanoic Acid  
 (PFHxA): Perfluorohexanoic Acid  
 (PFTA): Perfluorotetra-decanoic Acid  
 (PFTDA): Perfluorotridecanoic Acid  
 (PFUnA): Perfluoroundecanoic Acid

Where can I learn more about PFAS in drinking water?

For information about the health effects of PFAS, please visit [www.healthvermont.gov/water/pfas](http://www.healthvermont.gov/water/pfas) or call the Vermont Department of Health at 1-800-439-8550. If you have specific health concerns, contact your health care provider.

Water Department  
2022 Budget

Account		2020 Actual	2021 Actual	2021 Budget	2022 Budget	Notes
03-04-33-01.00	Water Fees	239,607.73	240,293.18	265,000.00	265,000.00	
03-04-33-02.00	Delinquent Fees					
03-04-33-03.00	Penalty/Interest	5,797.25	6,329.27	3,000.00	4,000.00	
03-04-33-05.00	Water Connection	2,500.00		2,500.00	2,500.00	
03-04-33-06.00	Hydrant Fees					
03-04-33-07.00	Meter Install					
03-04-33-08.00	Timber Sale					
03-04-33-09.00	Loan Proceeds					
03-06-33-01.00	Interest Income					
03-06-33-99.00	Other Income					
<b>Total Revenues</b>		<b>247,904.98</b>	<b>246,622.45</b>	<b>270,500.00</b>	<b>271,500.00</b>	
03-12-33-10.00	Labor	73,499.05	84,842.61	69,300.00	95,400.00	
03-12-33-11.00	Social Security	5,403.79	6,492.58	5,301.45	7,298.10	
03-12-33-12.00	Unemployment					
03-12-33-13.00	Workers Comp	2,215.78	2,272.94	5,440.05	2,500.00	
03-12-33-14.00	Medical Insurance		8,478.00		8,800.00	
03-12-33-15.00	Life Insurance	123.00	221.40	99.00	149.00	
03-12-33-16.00	Retirement	5,819.96	6,780.66		6,100.00	
03-12-33-17.00	Uniforms	350.00	850.00	350.00	350.00	
03-12-33-18.00	Co Insurance		126.25			
03-12-33-21.00	Supplies	742.40	782.36	500.00	500.00	
03-12-33-22.00	Training		324.00	800.00	500.00	
03-12-33-28.00	Paving			2,000.00	2,000.00	
03-12-33-29.00	Computer	1,282.53	1,576.47	1,400.00	1,400.00	lease on laptop; service
03-12-33-30.00	Utilities	21,539.35	21,997.26	20,000.00	20,000.00	
03-12-33-33.00	Gas - Propane	76.40	69.92	500.00	500.00	
03-12-33-34.00	Telephone			400.00	400.00	
03-12-33-37.00	Contract Service	2,715.00	17,875.64	4,500.00	4,500.00	
03-12-33-37.01	Contract Service-Reimbursement					
03-12-33-37.02	Bid Phase			5,000.00		
03-12-33-37.03	Construction					
03-12-33-37.04	Final Design					
03-12-33-38.00	Testing	1,705.00	790.00	2,500.00	2,000.00	
03-12-33-42.00	State Fees	3,319.93	2,831.46	3,500.00	3,500.00	
03-12-33-50.00	PACIF Insurance	2,192.53	2,262.00	3,100.00	2,500.00	
03-12-33-55.00	Tank Inspection			1,000.00	1,000.00	
03-12-33-56.00	Legal Services			1,000.00	-	
03-12-33-57.00	Audit			800.00	800.00	
03-12-33-60.00	System Maintenance	1,409.97	4,036.58	7,500.00	6,500.00	
03-12-33-60.01	Collection System	6,880.10	19,858.76	8,000.00	7,000.00	
03-12-33-60.02	Meters Installation	2,680.00	145.00	2,000.00	1,000.00	
03-12-33-60.03	Hydrants	763.53		3,500.00		

Water Department  
2022 Budget

03-12-33-60.04	Well Repair	3,795.66	663.90	3,500.00	3,500.00	
03-12-33-61.00	Chemicals	12,569.80	12,690.75	13,000.00	13,000.00	
03-12-33-66.00	Tools	5,403.52	1,639.60	2,500.00	2,000.00	
03-12-33-68.00	Vehicle Maintenance	1,287.80	1,254.75	1,500.00	1,000.00	
03-12-33-68.01	Water Truck				25,000.00	
03-12-33-69.00	Repairs/Maintenance	135.00			-	
03-12-33-75.00	Depreciation Expense	73,070.00			-	
03-12-33-78.00	Gasoline	1,089.26	1,535.26	1,500.00	1,500.00	
03-12-33-82.03	Water Bond Reimbursement	13,334.14	94,589.54	94,589.54	94,589.94	
03-12-33-83.00	Service Charge					
<b>Total Expenditures</b>		<b>243,403.50</b>	<b>294,987.69</b>	<b>265,080.04</b>	<b>315,287.04</b>	

Town of Chester  
Water Department Balance Sheet  
December 31, 2021

<b>ASSETS</b>		<b>December 31, 2021</b>	<b>December 31, 2020</b>	<b>% Change</b>	<b>\$ Change</b>
03-00-00-00-00	Water Fund	-	-	0.00%	-
03-00-00-05-00	Accounts Receivable	-	-	0.00%	-
03-00-00-05-10	Fixed Assets	3,651,200.00	3,651,200.00	100.00%	-
03-00-00-05-15	Accumulated Depreciation	(93,420.00)	(93,420.00)	100.00%	-
03-00-00-09-00	Due to/From Other Funds	331,889.85	390,574.60	-15.03%	(58,684.75)
03-00-00-10-00	Water Reserve	-	-	0.00%	-
03-00-00-30-15	A/R Water Billing	32,385.89	28,549.00	13.44%	3,836.89
03-00-00-30-50	A/R Miscellaneous	-	-	0.00%	-
<b>Total Assets</b>		<b>3,922,055.74</b>	<b>3,976,903.60</b>	<b>-1.38%</b>	<b>(54,847.86)</b>

<b>LIABILITY</b>					
03-00-01-00-00	Accounts Payable	5,335.90	4,640.72		695.18
03-00-01-00-05	Accrued Payroll	-	-	0.00%	-
03-00-01-00-10	Accrued Comp Balances	5,132.82	5,132.82	0.00%	-
03-00-01-30-15	Water Overpayments	(2,519.98)	(2,458.44)	0.00%	(61.54)
03-00-01-70-01	Water Bond	2,553,917.46	2,648,507.00	-3.57%	(94,589.54)
<b>Total Liability</b>		<b>2,561,866.20</b>	<b>2,655,822.10</b>	<b>-3.54%</b>	<b>(93,955.90)</b>

**Fund Balance**

03-00-03-00-00	Fund Balance - Unreserved	433,327.50	428,826.02	1.05%	4,501.48
03-00-03-00-05	Retained Earnings	-	-		-
03-00-03-00-10	Net Investment in Capital	887,754.00	887,754.00	0.00%	-
<b>Total Prior Years Fund Balance</b>		<b>1,321,081.50</b>	<b>1,316,580.02</b>	<b>0.34%</b>	<b>4,501.48</b>
Fund Balance Current Year		39,108.04	4,501.48	768.78%	34,606.56
<b>Total Fund Balance</b>		<b>1,360,189.54</b>	<b>1,321,081.50</b>	<b>2.96%</b>	<b>39,108.04</b>
<b>Total Liability and Fund Balance</b>		<b>3,922,055.74</b>	<b>3,976,903.60</b>	<b>-1.38%</b>	<b>(54,847.86)</b>

Sewer Department  
2022 Budget

Account		2020 Actual	2021 Actual	2021 Budget	2022 Budget	Notes
04-04-34-01.00	Sewer Fees	444,220.02	446,728.49	460,000.00	460,000.00	
04-04-34-02.00	Delinquent Fees	-	-			
04-04-34-03.00	Penalty/Interest	9,485.73	10,649.91	6,000.00	7,500.00	
04-04-34-05.00	Sewer Connection Fee	-		3,500.00	3,500.00	
04-04-34-06.00	Excess BOD	-				
04-04-34-07.00	Fine Income	-				
04-06-34-01.00	Interest Income	-				
04-06-34-99.00	Other Income	-				
<b>Total Revenues</b>		<b>453,705.75</b>	<b>457,378.40</b>	<b>469,500.00</b>	<b>471,000.00</b>	
04-12-34-10.00	Payroll	86,860.92	98,078.20	84,153.47	108,000.00	Added employee
04-12-34-11.00	Social Security	7,095.21	7,484.27	6,437.74	8,262.00	
04-12-34-12.00	Unemployment	-	-			
04-12-34-13.00	Workers Comp	2,756.18	3,409.42	6,606.05	3,500.00	
04-12-34-14.00	Medical Insurance	28,482.64	29,027.40	29,027.40	39,320.00	added employee
04-12-34-15.00	Life Insurance	196.80	196.80	198.00	246.00	
04-12-34-16.00	Retirement	5,577.80	5,497.17	5,154.40	6,885.00	
04-12-34-17.00	Uniforms	2,030.21	2,717.29		2,000.00	
04-12-34-18.00	Co Insurance	4,303.12	5,024.90	7,000.00		combined with medical
04-12-34-21.00	Supplies	218.79	857.38	500.00	500.00	
04-12-34-22.00	Training	-	702.24	1,200.00	1,200.00	
04-12-34-24.00	Lab Equipment	3,264.47	3,232.37	2,000.00	2,000.00	
04-12-34-29.00	Computer	1,191.25	967.71	800.00	1,000.00	
04-12-34-30.00	Utilities	39,910.93	43,189.36	38,000.00	36,000.00	
04-12-34-30.01	Pump Stations	18,581.20	572.28	15,000.00	14,000.00	
04-12-34-30.02	Pumps	223.75	35,766.11	10,000.00	8,000.00	
04-12-34-34.00	Telephone	1,133.71	1,414.98	1,500.00	1,500.00	
04-12-34-37.01	CLCTN System	2,236.84	9,158.90	6,000.00	8,000.00	
04-12-34-37.02	Contract Services	1,602.50	3,456.00	6,000.00	6,000.00	
04-12-34-38.00	Testing	4,105.00	4,855.00	4,500.00	4,500.00	
04-12-34-42.00	State Fees	525.00	1,005.00	1,400.00	1,200.00	
04-12-34-50.00	PACIF Insurance	5,186.44	6,124.00	5,200.00	6,000.00	
04-12-34-51.00	Flood Insurance	-	-			
04-12-34-55.00	Engineering	-	-			
04-12-34-55.01	Sludge Disposal	19,323.31	16,421.06	23,000.00	22,000.00	
04-12-34-56.00	Legal	-	-	1,000.00	-	
04-12-34-57.00	Audit	-	-	1,600.00	1,600.00	
04-12-34-60.01	Sewer Line Repair	-	97.43	1,000.00	1,000.00	
04-12-34-60.02	Generator	219.67	2,404.11	2,750.00	3,000.00	
04-12-34-60.03	Pumps	-	-	-		
04-12-34-60.04	Line Flushing	7,050.00		7,000.00	4,500.00	
04-12-34-61.00	Chemicals	6,393.46	8,376.40	10,000.00	10,000.00	
04-12-34-61.02	UV Disinf.	1,575.58	1,588.18	1,600.00	1,000.00	

Sewer Department  
2022 Budget

04-12-34-66.00	Tools	3,156.75	1,481.88	2,000.00	1,500.00	
04-12-34-67.00	Safety Equipment			700.00	500.00	
04-12-34-68.00	Vehicle Maintenance	1,337.54	880.10	1,200.00	1,200.00	
04-12-34-68-02	Tractor					
04-12-34-68-04	Jetty Trailer	7,999.99				
04-12-34-69.00	Plant Maintenance	4,297.03	7,219.59	10,000.00	10,000.00	probes
04-12-34-75.00	Depreciation Expense	50,143.00				
04-12-34-79.00	Vehicle Fuel	718.06	1,578.34	1,200.00	1,200.00	
04-12-34-80.00	Reserves	-				
04-12-34-82.01	Interest					
04-12-34-82.02	Bond Interest	30,120.56	25,959.84	25,959.84	26,000.00	
04-12-34-82.03	Sewer Bond Reimburse	21,165.32	110,031.25	110,031.25	110,000.00	
04-12-34-83.00	Service Charge	-	-			
<b>Total Expenditures</b>		<b>368,983.03</b>	<b>438,774.96</b>	<b>429,718.15</b>	<b>451,613.00</b>	

Town of Chester  
Sewer Department - Balance Sheet  
December 31, 2021

ASSETS		December 31, 2021	December 31, 2020	% Change	\$ Change
04-00-00-00-00	Sewer Fund	-	-	#DIV/0!	-
04-00-00-00-01	Sewer Reserve	-	-		-
04-00-00-05-00	Accounts Receivable	-	-		-
04-00-00-05-10	Fixed Assets	1,904,551.00	1,904,551.00	0.00%	-
04-00-00-05-15	Accumulated Depreciation	(700,430.00)	(700,430.00)	0.00%	-
04-00-00-09-00	Due to/From Other Funds	171,666.84	186,602.96	-8.00%	(14,936.12)
04-00-00-30-15	A/R Sewer Billing	54,965.17	45,161.88	21.71%	9,803.29
<b>Total Assets</b>		<b>1,430,753.01</b>	<b>1,435,885.84</b>	<b>-0.36%</b>	<b>(5,132.83)</b>

**LIABILITY**

04-00-01-00-00	Accounts Payable	1,347.40	2,793.42	-51.77%	(1,446.02)
04-00-01-00-05	Accrued Payroll	-	-	0.00%	-
04-00-01-00-10	Accrued Comp Balances	2,178.22	2,178.22	0.00%	-
04-00-01-05-00	USDA Loan	550,523.07	660,554.32	-16.66%	(110,031.25)
04-00-01-30-15	Sewer Overpayments	3,244.48	4,371.73	-25.78%	(1,127.25)
04-00-01-70-01	Sewer Fund	-	-	0.00%	-
<b>Total Liability</b>		<b>557,293.17</b>	<b>669,897.69</b>	<b>-16.81%</b>	<b>(112,604.52)</b>

**Fund Balance**

04-00-03-00-00	Fund Balance - Unreserved	278,150.15	193,427.43	43.80%	84,722.72
04-00-03-00-05	Retained Earnings	-	-	0.00%	-
04-00-03-00-10	Net Investment in Capital	487,838.00	487,838.00	0.00%	-
<b>Total Prior Years Fund Balance</b>		<b>765,988.15</b>	<b>681,265.43</b>	<b>12.44%</b>	<b>84,722.72</b>
Fund Balance Current Year		107,471.69	84,722.72	26.85%	22,748.97
<b>Total Fund Balance</b>		<b>873,459.84</b>	<b>765,988.15</b>	<b>14.03%</b>	<b>107,471.69</b>
<b>Total Liability and Fund Balance</b>		<b>1,430,753.01</b>	<b>1,435,885.84</b>	<b>-0.36%</b>	<b>(5,132.83)</b>

**GENERAL FUND: TOWN NOTES  
GENERAL FUND and CAPITAL FUND  
2021**

Line of Credit:  
TAN Current Expense Note/Line of Credit  
Dated 06/18/2021 People's United Bank \$200,000.00 Due 07/30/2021  
Borrowed/Paid:  
TAN Current Expense Note/Line of Credit \$ 200,000.00 Paid 07/30/2021  
Dated 06/18/2021 People's United Bank

	original date	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total to Repay
<b>Bond Series 1 - \$823,065</b>	March 2016	5,584	59,345	58,688	178,619	175,868	172,920	125,741	123,244									900,009
Capital Purchases Article 2 \$269,900																		
Paving Bond - Article 3 \$220,000																		
OTVet Land Purchase 333,155																		
<b>Bond Series 3 - \$920,000</b>	March 2017		7,875	23,824	60,824	60,114	156,355	153,461	150,352	110,069	107,528	57,860	56,400	54,875	53,300	51,670		1,104,506
Popple Dungen Culvert - Article 2 \$135,000																		
Route 35 Improvements - Article 2 \$100,000																		
Fire Pumper - Article 3 - \$500,000																		
<b>Capital Items - Article 4 - \$185,000</b>																		
<b>Bond Series 2 - \$669,000</b>	March 2018			6,668	18,186	18,186	18,186	111,186	109,233	107,159	104,955	102,555	47,593	46,279	44,884	43,538	42,175	820,782
Compaction Roller - Article 2 \$110,000																		
Sidewalk PLOW Article 2 \$115,000																		
Harmat Trailer Article 2 \$11,000																		
Pocket \$1 Park Article 4 \$ 25,000																		
Town Hall Reno Article 3 \$608,000																		
<b>Bond Series 2 - \$300,000</b>	March 2019				1,619	4,817	4,817	54,817	54,117	53,407	52,657	51,867	51,037					329,155
Paving																		
<b>Bond Series 3 &amp; 4 - \$250,000</b>	Jul-21						733	37,879	37,664	37,436	37,179	36,879	36,543	36,150				260,462
Paving Lovens Lane Rd & Popple Dungen Rd																		
<b>Total Bond Payments</b>		5,584	67,220	89,181	259,248	258,984	353,011	483,083	474,610	308,070	302,318	249,161	191,573	137,304	98,184	95,208	42,175	3,414,913

\* Repayments include Principal & Interest

<b>CAPITAL FUND:</b>		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
<b>Capital Equipment Note \$136,500</b>	June 2016		45,500	45,500	45,500													136,500
2016 John Deere Excavator																		
<b>Highway Lease \$147,137.40</b>	June 2015	49,046	49,046	49,046														147,138
2015 John Deere 544K loader																		
<b>Highway Ton Truck \$37,200</b>	Sept 2018				12,400	12,400	12,400											37,200
Ton Truck Loan																		
<b>Highway Loader \$129,500</b>	June 2019					32,375	32,375	32,375	32,375									129,500
2019 John Deere loader																		
<b>Highway Palmer Bridge \$96,000</b>	Oct 2020						96,000											96,000
Palmer Bridge Repair - refinanced																		
<b>Police Cruiser \$41,000</b>	May 2020						10,250	10,250	10,250	10,250	10,250							41,000
2016 Police Cruiser																		
<b>Highway Truck \$140,000</b>	July 2020						28,000	28,000	28,000	28,000	28,000							140,000
2021 Western Star																		
<b>Highway Paving \$100,000</b>	July 2020						25,000	25,000	25,000	25,000								100,000
2021 Western Star																		
<b>Highway Loader/Backhoe \$110,000</b>	July 2020						11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000		110,000
Sylvan, Peck & Elm Street																		
2020 JD410L loader/backhoe																		
<b>Highway Palmer Bridge \$96,000</b>	Oct 2020						24,000	24,000	24,000	24,000								96,000
Palmer Bridge Repair - refinanced																		
<b>Highway Truck \$130,000</b>	Aug 2021							26,000	26,000	26,000	26,000	26,000						
2022 Western Star																		
<b>Total Loan Payments</b>		49,046	94,546	94,546	57,900	44,775	239,025	156,625	156,625	124,250	65,000	37,000	11,000	11,000	11,000	11,000	0	1,033,338
<b>Total Long Term Debt</b>		54,630	161,765	183,727	317,148	303,759	592,036	639,708	631,235	432,320	367,318	286,161	202,573	148,304	109,184	106,208	42,175	4,448,251

**SEWER and WATER DEPARTMENT NOTES  
2020**

	original date	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total Repaid
<b>Bond Series 2 - \$1,151,360</b>	May 2015	113,372	129,847	129,872	135,991	135,991	135,991	135,991	135,991	135,991	135,991	67,996					1,393,024
<i>Sewer Bond - refinanced</i>																	
Beginning Balance	\$1,151,360	\$1,070,528	\$979,785	\$885,477	\$787,461	\$685,594	\$579,723										
Principal Payment	\$80,832	\$90,743	\$94,309	\$98,015	\$101,867	\$105,871	\$110,031										
Ending Balance	\$1,070,528	\$979,785	\$885,477	\$787,461	\$685,594	\$579,723	\$469,692										
Interest Payment		\$42,021	\$35,538	\$31,857	\$24,124	\$20,121	\$15,960										
<b>Water Project Loan \$25,800</b>	2014 & 2015				5,160	5,160	5,160	5,160	5,160	5,160	5,160						25,800
<i>loan for water master planning</i>																	
Beginning Balance				25,800	20,640	15,480	10,320	5,160									
Principal Payment				5,160	5,160	5,160	5,160	5,160									
Ending Balance				20,640	15,480	10,320	5,160										
Interest Payment																	
<b>Water Project Bond \$4,050,000</b>	May 2015				97,420	97,420	97,420	97,420	97,420	97,420	97,420	97,420	97,420	97,420	97,420	97,420	4,050,000
Beginning Balance					3,725,763	3,572,457	3,421,450										
Principal Payment					97,420	94,590	94,590										
Ending Balance					3,725,763	3,477,867	3,326,860										
Interest Payment																	
Approved May 2015 vote; repayment begins 2 years from completion																	
<b>Total Utilities Long Term Debt</b>		<b>113,372</b>	<b>129,847</b>	<b>135,032</b>	<b>238,571</b>	<b>238,571</b>	<b>238,571</b>	<b>238,571</b>	<b>238,571</b>	<b>233,411</b>	<b>233,411</b>	<b>233,411</b>	<b>165,416</b>	<b>97,420</b>	<b>97,420</b>	<b>97,420</b>	<b>5,468,824</b>

Delinquent Water/Sewer Report  
As of December 31, 2021

	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL
SEWER	\$ 16,994.01	\$ 363.54	\$ 366.38	\$ 7,177.67	\$ 24,243.75	\$ 49,145.35
WATER	\$ 9,278.69	\$ 208.14	\$ 209.15	\$ 3,709.55	\$ 15,321.63	\$ 28,727.16
TOTAL	\$ 26,272.70	\$ 571.68	\$ 575.53	\$ 10,887.22	\$ 39,565.38	\$ 77,872.51

The town has adopted a stricter delinquent water and sewer collection procedure. Once a billing is sent out, it is due in 30 days and becomes delinquent in 31 days. The account will be allowed to be delinquent for 30 days before the shut off process begins. At that time, the user has the opportunity to make a payment arrangement with the requirement that all future current billings remain current. Should this not occur, shutoff will occur with further charges being assessed. We are hopeful that this stricter collection policy will help reduce the delinquencies in these funds, thereby reducing the need for rate increases.

Delinquent Tax Report  
As of December 31, 2021

Tax Year	Principal	Interest	Penalty	Total Due
2012	\$ 127.30	\$ 170.50	\$ 10.19	\$ 307.99
2013	\$ 292.59	\$ 351.21	\$ 23.41	\$ 667.21
2014	\$ 905.58	\$ 968.75	\$ 72.44	\$ 1,946.77
2015	\$ 2,729.39	\$ 2,497.41	\$ 218.35	\$ 5,445.15
2016	\$ 4,311.63	\$ 3,156.05	\$ 288.27	\$ 7,755.95
2017	\$ 7,739.11	\$ 4,868.32	\$ 436.12	\$ 13,043.55
2018	\$ 16,735.00	\$ 8,776.98	\$ 1,389.95	\$ 26,901.93
2019	\$ 41,056.74	\$ 16,590.83	\$ 3,279.72	\$ 60,927.29
2020	\$ 90,709.83	\$ 19,469.32	\$ 7,319.32	\$ 117,498.47
2021	\$ 185,963.92	\$ 7,407.01	\$ 14,836.48	\$ 208,207.41
<b>Total:</b>	<b>\$ 350,571.09</b>	<b>\$ 64,256.38</b>	<b>\$ 27,874.25</b>	<b>\$ 442,701.72</b>

**PROCEDURES FOR TAX SALE**

Taxes are due on Sept. 15 of each year. If taxes are not paid, or a payment arrangement made by Oct. 15, tax sale process will begin. Typically, the town holds two tax sales per year. The first one in Mar. and the second one in November. The fall tax sale is usually for those individuals who have not kept up on their payment arrangement.

A tax sale is a remedy available to a municipality to ensure collection of its local property tax. The right to sell real estate to satisfy taxes is a wholly statutory right. The first step is to have the Tax Collector "extend" his Warrant on the property in question.

The next step is to advertise such property for sale at public auction, both publicly on the notice board and in a local newspaper. In addition, Notices of Tax Sale are sent directly to the property owner by registered mail. All mortgage and lien holders are sent the same notice.

After three successive weeks of advertising, and at least ten day from the last advertisement, the property is sold at public auction if the taxes remain unpaid. The owner of a property may redeem the property within one year by paying to the Tax Collector the tax due, together with 1% interest per month plus all associated charges. The Tax Collector then returns the funds to the purchaser and releases the property from the Tax Sale Lien.

When the time for redemption (i.e. one year) has passed, and the property has not been redeemed, the Tax Collector will execute and deliver to the purchaser a Quit Claim Deed.

**2022 PROPERTY TAXES DUE  
September 15, 2022**

Interest will be assessed on September 17, 2022 at the rate of 1%. Penalty will be assessed at the rate of 3% on September 17, 2022. An additional 5% will be assessed on October 1, 2022.

Municipal Grants Managed  
during 2021

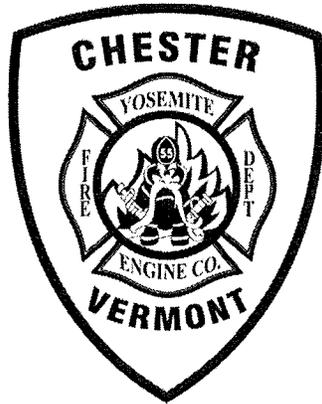
Type of Grant	Purpose	Amount	Year Awarded	Current Status
FEMA	Route 35 Advance Assist.	\$ 74,500.00	2020	Soil borings, survey, design for remainder of Route 35.
State of Vermont	Digitization of Land Records	\$ 24,960.00	2021	Completed
State of Vermont	LGER Grant - CARES	\$ 59,216.48	2021	Covid expense reimburse
Vtrans	Sidewalk upgrades	\$ 800,000.00	2018	Finalizing Right of Way approvals; Construction in 2021 still planned
Homeland Security	Boat Training	\$ 8,000.00	2020	Completed
Historic Preservation	West Roof at Academy Bldg	\$ 20,000.00	2020	Project has been Bid and will Construct in 2022
Vtrans	Construction of Route 35	\$ 175,000.00	2021	Last phase of worst section
Vtrans	Popple Dungeon Culvert	\$ 900,000.00	2017/2018	Bid awarded. Construct in 2022.
Bldgs & General Services	Brookside Trail	\$ 20,000.00	2019	Construction started. Add. Funding necessary
Dept. of Public Safety	Local Hazard Mitigation Plan	\$ 7,612.50	2019	Rewrite complete
Clean Water	Prelim. Engineering for Stormwater System for Developments	\$ 20,000.00	2019	Preliminary Engineering to be completed in 2021
	<b>TOTAL</b>	<b>\$ 2,109,288.98</b>		

2022 Grant Budget

Grant Name	Total Project Cost	Grant Award Amount	Town Match Required
<b>Grants that have been awarded:</b>			
Sidewalk Grant	\$ 1,000,000.00	\$ 800,000.00	\$ 200,000.00
Popple Dungeon Culvert/Bridge	\$ 735,000.00	\$ 600,000.00	\$ 135,000.00
Route 35	\$ 235,000.00	\$ 175,000.00	\$ 60,000.00
Advance Assistance for Route 35	\$ 74,500.00	\$ 55,875.00	\$ 18,550.00
Skatepark Grant	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00
Bylaw Modernization Grant	\$ 20,000.00	\$ 20,000.00	\$ -
Academy Building Roof	\$ 60,000.00	\$ 20,000.00	\$ 20,000.00 10 GF
<b>Total Grants Received</b>	<b>\$ 2,144,500.00</b>	<b>\$ 1,680,875.00</b>	<b>\$ 443,550.00</b>
<b>Grants applied for - awaiting award:</b>			
VOREC - Brooksdie Trail	\$ 70,000.00	\$ 60,000.00	\$ 10,000.00
Better Backroads Grant	\$ 29,974.00	\$ 20,000.00	\$ 9,974.08
<b>Total Grants Applied For</b>	<b>\$ 99,974.00</b>	<b>\$ 80,000.00</b>	<b>\$ 19,974.08</b>
<b>Seed Money for Potential Grants:</b>			
Miscellaneous	\$ -	\$ -	\$ 20,000.00
<b>Total Seed Money:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000.00</b>
<b>Grand Totals</b>	<b>\$ 2,244,474.00</b>	<b>\$ 1,760,875.00</b>	<b>\$ 483,524.08</b>
Total Town Match		\$ 483,524.08	
Previous Year Award - previously funded		\$ 443,550.00	
<b>Net to raise in Taxes in 2021</b>		<b>\$ 39,974.08</b>	

**Grant Fund  
Balance Sheet  
As of December 31, 2021**

				12/31/2021	12/31/2020	\$ Change
<b>ASSETS</b>						
<b>Current Assets</b>						
<b>Checking/Savings</b>						
Grant Fund				0.00	0.00	0
Due to/from Other Accounts				-22,946.87	-3,458.24	(19,488.6)
Grant Receivable				0.00	0.00	0
<b>Total Current Assets</b>				-22,946.87	-3,458.24	(19,488.6)
<b>TOTAL ASSETS</b>				<b>-22,946.87</b>	<b>-3,458.24</b>	<b>(19,488.6)</b>
<b>LIABILITIES &amp; EQUITY</b>						
<b>Liabilities</b>						
<b>Current Liabilities</b>						
<b>Other Current Liabilities</b>						
Accounts Payable				0.00	0.00	0.00
<b>Total Other Current Liabilities</b>				0.00	0.00	0.00
<b>Total Current Liabilities</b>				0.00	0.00	0.00
<b>Total Liabilities</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Equity</b>						
Retained Earnings				0.00	0.00	0.00
Fund Balance Unreserved				-3,458.24	-5,074.66	1,616.4
Net Income				-19,488.63	1,616.42	(21,105.05)
<b>Total Equity</b>				<b>-22,946.87</b>	<b>-3,458.24</b>	<b>(19,488.63)</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>				<b>-22,946.87</b>	<b>-3,458.24</b>	<b>(19,488.63)</b>



## **The Yosemite Engine Company**

### **Our Mission**

*“The purpose of the company is to promote goodwill, encourage public support, promote fire safety and prevention, and improve cooperation among members.*

*The purpose of the company shall also be to provide training opportunities for members of the Chester Fire Department and to conduct fund-raising activities for the benefit of said department and the community.”*

Even through the current pandemic the Yosemite Engine Company has continued to be successful in fundraising and continuing our mission of support to the Town of Chester and community. This year the majority of our contributions went to the new Emergency Services Building. We were able to donate \$33,260 towards building furnishings, equipment, and air conditioning. This includes items such as tables, desks, computers, televisions, projectors, storage racks, etc. The Fire Department is privileged to have the support of our great community, and the Yosemite Engine Company cannot thank you enough! It is an honor to help support our wonderful town and help keep our citizens safe.

In addition to the Emergency Services Building, we were also fortunate enough to fundraise for and donate \$900 to the Jada Spaulding Scholarship Fund, and \$450 to other community events.

2021 was a big year for us. It was great to be back at the new and improved Chester Festival on the Green. Thank you to Lee Whiting for working us into the vendor area so we could continue selling our now seemingly WORLD-RENOWNED burgers, dogs, and sausage! We can't wait to be back this fall. Christmas trees were a little difficult for us, our order of trees was not what we were expecting. However, we promise to be back this year!

In closing, again, we cannot thank this community enough for everything you have done for Chester Emergency Services. We are so fortunate to have your support.

Ben Whalen, President  
Yosemite Engine Company

## **REPORT OF THE TOWN OF CHESTER FIRE WARDEN**

I am happy to report that 2021 was another good year with only 1 brush fire, caused by a camp fire that went underground. It was good mostly due to a wet summer season.

There were no tickets issued and two verbal warnings issued for burning without a permit.

We issued 235 verbal permits, turning down 2 permits due to conditions.

I would like to thank all of the citizens of Chester for calling for permits to burn. This is the main reason that we have had a good year, with no unnecessary Fire Department responses.

I would also request that people continue to call in the winter to burn legal materials so that I can keep track of where the fires are and continue to avoid unnecessary Fire Department responses. This will continue to be a cost savings to the taxpayers by avoiding the unnecessary responses.

I would like to remind everyone that you may call for a permit any day of the week on my cell at 802-384-3001.

I would remind everybody that if I am unavailable that Ben Whalen is my Deputy Warden and is available at 802-289-1087.

Respectfully submitted  
Jeff Holden  
Town of Chester Fire Warden

## **REPORT OF THE BOARD OF CIVIL AUTHORITY AND BOARD OF TAX ABATEMENT**

In the year 2021 the Boards of Civil Authority and Tax Abatement had little business before them. There were no appeals this year for lower property assessments beyond the level of Lister grievance. The Board of Civil Authority thanks the Listers for their hard work and expertise in setting assessments and handling grievances. Their dedication makes our work much easier.

The Board of Civil Authority met in November to discuss and give feedback on the Reapportioning of the Vermont Representative Districts. We anticipate, in 2022, opportunities to continue to provide additional feedback to the Legislature as the maps have not been finalized.

The Board of Tax Abatement had one request for abatement, which resulted in taxes being abated for a tiny house (owned by St Joseph's Church) that was exempt from taxation.

There was one election in 2021. The Town Meeting Tuesday, March 2, for voting on local office candidates and school budgets.

There will be three elections in 2022. Due to the Covid-19 pandemic we will be having an in person and virtual informational meeting on February 28<sup>th</sup>. This year all voting of budgets, officer positions and special appropriation articles will be voted by Australian ballot at Town Hall on March 1<sup>st</sup>. Primary Election is August 9<sup>th</sup> from 9:00 a.m. to 7:00 p.m., at the Town Hall, Second Floor. General Election is November 8<sup>th</sup> from 9:00 a.m. to 7:00 p.m., at the Town Hall, Second Floor. There are several options for voting besides coming to the polling place (Town Hall) on Election Day. A voter can request an absentee ballot from the Vermont Elections Management System/My Voter Page, come to the Town Office or call the Town Office at 875-2173.

We thank the Town Office Staff and Listers for all the time and energy they contribute to assisting the BCA in our work.

Respectfully Submitted,  
Heather Chase, Chairman  
Board of Civil Authority and Tax Abatement

## TRUSTEE OF PUBLIC FUNDS

Our annual meeting was held in January 2022 for the year ending December 2021 with the wealth management officers of Peoples Bank Trust department. We discussed the economic conditions of the trust for the year 2021. Reports were presented of our assets held in mutual, real estate and equity funds. The Trustees continue with a balanced portfolio which has grown our funds significantly over the years. We will hold with this investment strategy until deemed necessary to change. It is important to maintain these funds for future generations for the Town of Chester.

We had no requests for fund projects this year.

If you have a special interest or project and would like to donate funds to the Town of Chester, please send a letter with your gift with instructions for the disbursement for the life of the fund.

Respectfully submitted

Shirley Barrett  
Erron Carey

**STATEMENT OF TRUST FUNDS  
HELD BY TRUSTEES OF PUBLIC FUNDS  
YEAR ENDED DECEMBER 31, 2021**

<u>Investments</u>	<u>Market Value</u>
Net Income 2021*	\$ 3,407.97
Principal Money Market Fund	\$ 57,240.60
Mutual Funds: Fixed Income	\$ 384,552.58
Equity	\$ 467,060.76
Real Assets	\$14,183.61
Total Investments	<u>\$ 926,445.52</u>
 *\$ to be disbursed January 2022	 \$3,407.97

**TRUSTEES OF PUBLIC FUNDS  
PAYABLES AS OF DECEMBER 31, 2021**

Due Town of Chester	\$ 2,866.01
Due Chester Town School District:	
Abbie Ingalls School Fund	\$ 6.95
Due Chester Schools:	
Williams School Fund	<u>\$ 535.01</u>
 TOTAL	 \$ 3,407.97

**TRUSTEES OF PUBLIC FUNDS  
SUMMARY OF RECEIPTS AND DISBURSEMENTS 2021**

	Receipts		Disbursements			Invested Principal
	Income	Principal	To Town	To Schools	To Cemetery	
Cemetery Fund	\$ 1,101.34		\$ 1,101.34			-
Campbell for Poor	90.98		90.98			
Samuel Adams Cemetery	0.28		0.28			
Howe-Peabody	526.37		526.37			
Fullerton Cemetery	4.53		4.53			
Samuel Adams Poor	284.05		284.05			
Salter Poor Fund	6.95		6.95			
Cyprus Minerals	851.50		851.50			
Abbie Ingalls School	6.95			6.95		
Williams School Fund	535.01			535.01		
Capital Gains Distributions		38,405.52				\$38,405.52
	<u>\$ 3,407.97</u>	<u>\$ 38,405.52</u>	<u>\$ 2,866.01</u>	<u>\$ 541.96</u>	<u>\$ -</u>	<u>\$38,405.52</u>

Inc MMkt Bal 12/31/21 \$ 3,407.97

12/31/2021 Year- End Market Value	Contribution Amount	Total
<b>\$926,445.52</b>	-	<b>\$926,445.52</b>

	Old %		New %
Cemetery Fund	32.32%	\$299,396.20	32.32%
Campbell for Poor	2.67%	\$24,733.76	2.67%
Samuel Adams Cemetery	0.01%	\$75.21	0.01%
Howe Peabody	15.45%	\$143,091.07	15.45%
Fullerton Cemetery	0.13%	\$1,231.52	0.13%
Samuel Adams Poor	8.33%	\$77,218.98	8.33%
Salter Poor Fund	0.20%	\$1,889.58	0.20%
Cyprus Minerals	24.99%	\$231,478.32	24.99%
Abbie Ingalls School	0.20%	\$1,889.58	0.20%
Williams School Fund	15.70%	\$145,441.31	15.70%
	100.00%	\$926,445.52	100.00%

To: Windsor County Town Clerks  
From: Assistant Judges Ellen Terie and Michael Ricci  
RE: County News for Inclusion in Your Town Meeting Report  
Date: January 5, 2022

A Preliminary County Budget meeting was held at the Windsor County Building on December 15, 2021, and the Final Budget meeting is scheduled for January 15, 2022. The 2022/23 budget includes an amount of \$468,504 to be raised by countywide property taxes. The tax rate for 2022/23 is set at 0.00482786 per \$100 of valuation.

Pursuant to Title 24, § 134, the County Treasurer shall issue warrants on or before March 1, 2022 requiring tax to be paid in two equal installments on or before July 5 and on or before November 5, 2022.

### **Construction Bond Repayment**

The Windsor County Courthouse rehabilitation was completed in 2014. We are currently in the 8<sup>th</sup> year of repayment of this 10 year bond. A rate of 0.002046 is assessed to collect the total 2022 bond repayment of \$214,302. As with the county tax, towns may submit this bond repayment in two payments, on or before July 5 and on or before November 5, 2022.

The courthouse renovation has proven to be both timely and invaluable to the 24 Towns in Windsor County. Our courthouse is one of only two in the State that has an approved HVAC system for air quality control, making it a safe for environment for Jury Trials to be held in our Historic Building.

### **Notable Activities in the Past Year**

Windsor County has seen several changes this year, the most notable of which is that there is a new Windsor County Assistant Judge. Michael Ricci of Woodstock was appointed by Governor Scott to fill the vacancy left when Assistant Judge Jack Anderson retired earlier this fall. Assistant Judge Ricci, a valued community member for nearly 40 years is enthusiastic about his appointment and looking forward to serving the people of Windsor County along side of Judge Ellen Terie. We thank Judge Anderson who had served the County for ten years, and was instrumental in the renovation of the Woodstock Courthouse.

Currently the Courthouse is closed to the public because of Covid restrictions, however it is hoped that it will soon be open again. We are grateful to the County Staff for keeping the building in tip-top shape during these uncertain times. The fact that the building has been closed has not slowed down the Judiciary; Court hearings are being held remotely via WebEx.

The County Building, located on Pleasant Street, which houses the Sheriff's Office, and the office of the Windsor County Clerk, has a new roof too. This building is open to the public, albeit on limited hours. We are all looking forward to being fully open again soon. If anyone needs to contact the Clerk to file a will, or for any other County business, Pepper Tepperman can be reached at: 1-802 457-5222.

FY 22-23 Windsor County Proposed Income Budget

	Proposed
	BUDGET
	FY 22-23
To be raised by taxes	468,504
County Clerk:	
Notary Fees	0
Small Claims Fees	19,000
Clerk Certifications	60
Deputy Recording Fees	25
Wills for Safekeeping	6,000
Interest from All Bank Accounts	850
Misc. Income	0
Windsor County Building	
Verizon Wireless Rent	26,433
Second floor space rental	13,400
Total non-property tax income	65,768
Subtotal	534,272
FY Carryover	48,350
Grants	
<b>TOTAL INCOME</b>	<b>582,622.29</b>

	Proposed
	FY 22-23
<b>100 PERSONNEL WAGES/PR TAXES</b>	
101 AJ Salaries	40,766
102 AJ SS/Medicare	3,119
151 Side Judges (Civil/Family)	32,500
152 Side Judges SS/Med	2,486
111 Deputy Clerk/Treasurer Wages	2,994
112 Deputy Clerk/Treasurer SS/Medicare	229
121 Clerk/Treasurer Wages	11,000
122 Clerk/Treasurer SS/Medicare	842
131 Superintendent Wages	48,794
132 Superintendent SS/Medicare	3,733
<b>SUBTOTAL</b>	<b>146,463</b>
<b>100 PERSONNEL BENEFITS</b>	
105 AJ Dental/Vision	1,456
106 AJ Health	10,486
134 Superintendent Retire	3,294
135 Superintendent Dental/Vision	0
136 Superintendent Health	0
137 Superintendent mileage	100
138 Superintendent phone	300
141 Meals/Mileage	2,600
161 Unemployment	0
<b>SUBTOTAL</b>	<b>18,236</b>
<b>TOTAL</b>	<b>164,698</b>
<b>200 CONTRACTED SERVICES:</b>	
214 Payroll Service	2,300
<b>TOTAL</b>	<b>2,300</b>
<b>300 PROFESSIONAL SERVICE:</b>	
301 Legal	500
302 Auditor	4,000
<b>TOTAL</b>	<b>4,500</b>
<b>400 CH BUILDING EXPENSES:</b>	
403 Furnishings	500
405 Electricity	12,000
406 Oil	9,470
415 Security Phone Lines	1,300
<b>TOTAL</b>	<b>23,270</b>
<b>500 GROUNDS/PARKING:</b>	
503 Parking Space Rental	9,500
504 Equipment/Serviceing	1,000
505 Groundskeeping	400
<b>TOTAL</b>	<b>10,900</b>

12/2021

## Windsor County FY 22-23 Proposed Budget

	Proposed
	FY 22-23
<b>600 CONTINUING EDUCATION:</b>	
601 Seminars and Conference	800
602 National Judicial College	1,000
<b>TOTAL</b>	<b>1,800</b>
<b>700 DUES/MEMBERSHIPS:</b>	
701 VACJ	2,859
<b>TOTAL</b>	<b>2,859</b>
<b>800 SUPPLIES:</b>	
804 Office Supplies	500
<b>TOTAL</b>	<b>800</b>
<b>900 OFFICE EQUIPMENT:</b>	
901 Office Equipment Purchases	250
905 Postage for Meter	500
910 Computer Hardward & Software	
911 Law Library	150
912 Computer Support	1,000
<b>TOTAL</b>	<b>1,900</b>
<b>1000 INSURANCE:</b>	
1001 Multi-Peril	22,000
1003 Bonds	750
1004 WC	4,200
1005 Judicial Insurance(NB)	1,800
<b>TOTAL</b>	<b>28,750</b>
<b>1100 COUNTY BUILDING:</b>	
1103 Oil	16,000
1104 Electricity	7,540
1113 Rubbish Removal	1,200
1114 Snowplowing	6,550
1115 Rental Space Expense	500
<b>TOTAL</b>	<b>31,790</b>
<b>2000 COUNTY OPERATIONS:</b>	
2001 Building Maintenance	20,000
2002 Telephone	4,000
2003 Legal Notices	250
2004 Memorials & Donations	0
2005 Sewer	1,800
2006 Janitorial Supplies	2,000
2007 Cleaning Services	2,500
2009 Internet	550
2010 Operating Reserve	5,000
2011 Capital Reserve	40,000
2012 Aqueduct	1,800
2013 Small projects	0
<b>TOTAL</b>	<b>77,900</b>

		Proposed
		FY 22-23
<b>4000 ADDITIONAL EXPENSE:</b>		
4001 Newspaper Ads		150
4003 Administrative Fees		120
<b>TOTAL</b>		<b>270</b>
<b>TOTAL COUNTY CLERK:</b>		<b>351,737</b>
<b>5000 WINDSOR COUNTY SHERIFF:</b>		
5001 Staff Wages		89,840
5002 Staff Soc Sec		5,385
5003 Staff Medicare		1,260
5004 Staff Retirement		16,934
5005 Staff Dental/Vision		432
5006 Staff Health		10,585
5007 Staff Training		139
5008 WC Insurance		550
5010 Office Equipment		1,000
5011 Computers		1,500
5012 Copier Lease		3,000
5020 Office Supplies		1,500
5030 Telephone		2,500
5040 Communications		41,565
5045 Radio Repair		2,000
5050 Insurance/Bonds		30,000
5060 Training/Equipment		20,295
<b>TOTAL SHERIFF:</b>		<b>228,485</b>
<b>6000 VT SUPERIOR COURT:</b>		
6006 Telephone		1,500
6010 Water Service		900
<b>TOTAL VT SUPERIOR COURT:</b>		<b>2,400</b>
		<b>BUDGET</b>
		<b>FY 22-23</b>
<b>GRAND TOTAL OF EXPENSES</b>		<b>582,622</b>

## 2021 Local Health Annual Report

Twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. Additional information about your local health office and related programs can be found at <https://www.healthvermont.gov/local>.

### COVID-19

It has been almost two years since the COVID-19 pandemic began, and in response, our families, schools, businesses, first responders, and countless other groups have worked to better protect the health of our communities. Together we ensured towns had access to the vaccine, testing, and other services needed to make more informed decisions about their health. As of December 1, 2021, approximately

- 494,000 Vermonters received at least one dose of COVID-19 vaccine.
- 546,055 people have been tested and a total of 2,570,835 tests completed.
- Many COVID-19 resources are now provided in over 20 different languages.
- Up-to-date information, including town-level data can be found on the Health Department's website: <https://www.healthvermont.gov/covid-19/current-activity>.

### Public Health Programs

In addition to COVID-19 response efforts, Local Health offices continue to provide health services and programs to Vermont communities, including but not limited to

- In collaboration with Town Health Officers and other local partners, we help Vermonters better understand the relationship between their environment and their health at a time when more of us are spending time at home with our families. Find information about environmental health and lead, asbestos, toxic chemicals, child safety, food safety, climate change, drinking water, and more at <https://www.healthvermont.gov/environment>.
- The WIC nutrition program continues to provide primarily remote access to services with phone appointments. In 2021, an average of approximately 11,300 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont each month.
- As of November 23, 2021, 193,000 flu vaccine doses have been administered. Protecting people from influenza continues to be particularly important as the flu may complicate recovery from COVID-19.

Thank you to everyone involved in supporting these efforts. We look forward to what 2022 brings, to seeing you in the community, and encourage you to stay in touch with us.

## SNOWFALL

Snowfall is presently measured at Dian Circle, elevation 760 feet above sea level. Some areas of town exceed 1,800 feet in elevation; therefore, snow totals there may be higher. Steadman Mountain at 2,300 feet is the highest elevation in Town while the Missing Link Road, between Peck Road and Green Mountain Turnpike, at 530 feet above sea level is the lowest elevation in Town.

SEASON	Shown in Inches							TOTAL
	OCT.	NOV	DEC.	JAN.	FEB.	MAR.	APRIL	
1984-85	0	10	16.25	7	11	13	5	62.25
1985-86	0	11.5	14.5	27	18	8.5	8.5	88
1986-87	0	18	23	54.5	1	9	4	109.5
1987-88	4	11	15	19	36	7.5	1	93.5
1988-89	0	0	9.5	7.5	15.5	9	6	47.5
1989-90	0	5	15.5	38	27	6	0	91.5
1990-91	0	1	13.5	21	10.5	8.5	0	54.5
1991-92	0	2	20.5	5.5	8.5	5	7.5	49
1992-93	0	3	5.5	26.5	40	26	7	108
1993-94	0.5	0	13.5	46	13	22	0	95
1994-95	0	5	6	7	15	4	0	37
1995-96	0	8	29.5	32	9.5	22.5	11	112.5
1996-97	0.5	4	19.75	30	22.75	22	8	107
1997-98	0	19	13	25.5	7	15	0	79.5
1998-99	0	1.5	6	34	9.5	19	0	70
1999-00	0	0.5	2.5	20.25	26.5	15	1	65.75
2000-01	0.5	1	16	6	27.5	53	0	104
2001-02	0	0	8	30.5	5.5	20.5	2	66.5
2002-03	7	18.75	31.5	27.5	17.5	5	15.5	122.75
2003-04	0.5	5	30.75	10	14.5	12.25	0	73
2004-05	0	0	11	29.75	16.25	22	0	79
2005-06	1	4.5	17.5	21.5	13.5	0	0	58
2006-07	0	0	4	4.25	24.25	25.25	18.75	76.5
2007-08	0	2.5	40	17.5	38	12	1	111
2008-09	0	2	35	35	13.5	6.5	0	92
2009-10	0	0	22	13	31.25	0	0	66.25
2010-11	0	Trace	16	34.5	37.5	10	2.2	100.2
2011-12	8.75	10	2	15.25	3.5	15	0	54.5
2012-13	0	0	22	9.75	25	15.75	0	72.5
2013-14	0	0.75	24.75	12.5	34	12.5	0	84.5
2014-15	0	9.75	13	17.25	38.25	3.5	1	82.75
2015-16	0	0	5	4.5	8	0	2.5	20
2016-17	3.5	0	25.25	13	28.5	26.5	6	102.75
2017-18	0	trace	26.25	11.75	27.25	36.25	5.25	106.75
2018-19	Trace	20	3.5	26.5	15.25	11	0.5	76.75
2019-20	0	2	16	12.5	18.25	11.25	2	62
2020-2021	1.5	0.5	34	18.75	28.5	1	4	88.25
2021-2022	0	trace	11					11
<b>AVERAGE</b>	<b>0.73</b>	<b>4.64</b>	<b>16.79</b>	<b>20.86</b>	<b>19.91</b>	<b>13.82</b>	<b>3.24</b>	<b>77.90</b>

## Olive Branch Lodge

Dear Chester Townspeople,

First and foremost, The Masons of Olive Branch Lodge # 64, would like to take this opportunity to thank the Town of Chester voters, for approving our town property tax exemption. In the past year, Olive Branch Lodge has donated over \$5,000.00 to local charities, which include:

- 3 GMUHS scholarships
- The Apple Blossom Cotillion
- CARE - Masonic Charities of Vt.
- Chester Andover Family Center
- Chester Police Dept.
- Chester Rescue Squad
- Chester Townscape / Community Alliance.
- Community Cares Network
- Ruck Up - Veterans Group
- Springfield Hospital
- Whiting Library
- Yosemite Fire Company

With the continued support of our membership and the Chester community, we anticipate the ability to continue the time-honored tradition of Olive Branch # 64 doing its charitable work within the community.

Respectively,

The Masons of Olive Branch Lodge  
Tom Amsden  
Secretary

**SPRINGFIELD REGIONAL DEVELOPMENT CORPORATION**  
**TOWN REPORT 2021**  
**January 2022**

On behalf of SRDC, our Board and our members, many thanks for the continued support and partnership from the Town of Chester this past year.

We continue to provide assistance to the Town and Chester Economic Development Corporation on a variety of matters, from meeting with prospects to assisting existing businesses with their needs. We served several clients in the community this past year including those looking to start a business as well as Chester's major employers. This includes our direct efforts as well as those of the Small Business Development Center and Procurement Technical Assistance Center, which are all part of our office.

COVID business assistance continued to dominate our work in this past year. SRDC received funding from the EDA to capitalize the Springfield Area CARES Act RLF, which provides loan funds in addition to our existing RLF. This program provided funding to a Chester business to assist with a capital need and continues to be available for recovery and opportunities stemming from the pandemic. Overall, SRDC, working with our partners, assisted over 150 businesses in the region with accessing information on state and federal COVID relief programs.

SRDC continues to provide professional support to the Town's ongoing efforts with implementation of the "Better Connections" plan as well as with marketing efforts for the community.

The dominant issue with our area employers continues to be workforce development, and the lack of available workforce. SRDC is a close partner with the River Valley Technical Center and River Valley Workforce Investment Board, as well as other regional stakeholders, and is actively working to address a variety of related issues, including increasing the workforce participation rate in the labor market area. We are a core partner on the Working Communities Challenge team, which is one of 4 regions in Vermont to receive a multi-year grant from the Federal Reserve Bank of Boston to assist low and moderate-income people with barriers to sustainable employment.

SRDC is always grateful and appreciative of our relationship with the community. We appreciate our partnership with Julie Hance at Town Hall and we work very closely with Chester Economic Development Corporation. Dale Williamson of Newsbank continues to serve as a member of the SRDC Board.

As always, we are ready and anxious to talk to any existing company or anyone looking to start a business venture. If you would like to know more about SRDC, please feel free to contact me at our offices at 14 Clinton Street, Springfield, 885-3061 or [bobf@springfielddevelopment.org](mailto:bobf@springfielddevelopment.org). You can also learn more about SRDC through our web site at [www.springfielddevelopment.org](http://www.springfielddevelopment.org) or on our Facebook page!

Again, many thanks for your continued support. Working together, we will ensure that "Great Things Happen Here" for many years to come.

Bob Flint  
Executive Director

## Chester Community Greenhouse & Gardens 2022 Report

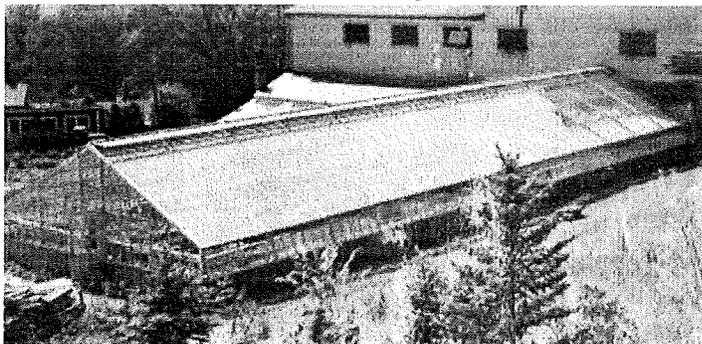
The Chester Community Greenhouse and Gardens has evolved steadily since its start as an idea in April, 2020 and becoming a VT Non-Profit Organization in July, 2020. We are now nearing our two year anniversary.

Chester Community Greenhouse and Gardens, a 501c3 non-profit organization in Chester, began as an offshoot of Victory Gardening in the 21<sup>st</sup> Century, to address local food production, food security, holistic health, climate change, sustainability, education, access for seniors and those with disabilities, environmentally compatible economic development, and the overall quality of life of the residents of Chester.

Over the course of the past year, CCG&G has had a raffle, increasing awareness as well as receiving many individual donations, been the recipient of the *Change for Change* program of the Springfield Food Co-op, participated in the Fall Festival, and held a public forum at the Chester Select Board Meeting. There have been several site visits at potential garden and greenhouse locations. We have updated our 5-year Strategic Plan, Bylaws and grant work.

We are very grateful to have the support of the town. The Select Board of Chester has given us a letter of intent to allow us to use town land for the greenhouse and gardens. The board of directors is now developing strategies to finance the reconstruction of the greenhouse. The gardens will begin as soon as the site is determined and a site plan completed, so that the people who live, work, or go to school in Chester can begin enjoying the benefits of some of the programming, even before the greenhouse itself is put back into operation.

This photo is the 100' by 32' 1936 Lord and Burnham glass greenhouse as it looked in 1940, taken by Dale Woodward, the grandson of the original owners, Herman and Alice Woodward. We have acquired copies of the original plans for the Lord and Burnham greenhouse, and learned finally and definitively that the greenhouse frame is structurally able to hold the double glazing necessary for functioning in the winter. Now we know there is four season growing



capability for Chester Community Greenhouse and Gardens!

The year-round greenhouse will provide additional programming. Among the possibilities for indoor activities are plant starts for the outdoor gardens, educational opportunities, workshops, and classes

for gardeners at all levels. The community gardens with a stunning backdrop of the historic, greenhouse will result in a beautiful space to learn, garden, and enjoy. The greenhouse structural components will soon need to be moved to another location, as the current storage space will be converted to office and apartment.

We now have an experienced grant researcher who is working with the organization, with another soon to join. We are still involved in a search for an experienced treasurer, and would

like to increase the size of the board of directors to eventually number nine directors, including a grant director.

The organization continues to enjoy local support of townspeople, educators and legislators the state, and the gardening community at large, as well as greenhouse aficionados and experts alike, including *The Crockett Foundation, Vermont Community Garden Network, the Vermont Community Foundation, the Okemo Valley Chamber of Commerce, Chester Townscape Volunteers, and the Chester-Andover Community Center.*

Chester Community Greenhouse & Gardens continues to seek participation, ideas, enthusiasm and guidance from the people who live, work and go to school in Chester, in finding our new home for the greenhouse and gardens, moving forward with the capital campaign, and putting the greenhouse back into operation so that the entire community can begin benefitting from all that it has to offer.

We are grateful to all of those that have given their support of any type, including educators, business owners, the people of Chester and the surrounding communities, and to the Town and the Select Board.

The Board of Directors  
Chester Community Greenhouse & Gardens  
P.O. Box 1271  
Chester, VT 05143  
[chestergreenhouse@gmail.com](mailto:chestergreenhouse@gmail.com)

## **Mount Ascutney Regional Commission**

In 2021, the Southern Windsor County Regional Planning Commission changed its name to Mount Ascutney Regional Commission (MARC). The MARC is an organization that serves the ten towns in the southern Windsor County Region, including Chester. The activities and programs of the MARC are governed by a Board of Commissioners that are appointed by each member town. The primary function of the MARC is to assist member towns with their planning and other community related activities, and to promote cooperation and coordination among towns.

During FY21, the dues from member towns contributed about 2% of the MARC's annual budget of \$1,561,762. The town dues assessment of \$3,943 was determined on a \$1.25 per person based upon 2010 Census data. The remaining revenues were derived from federal, state, and other funding sources.

The MARC offers member towns a broad range of services, including assistance with planning, zoning, transportation, water quality, emergency management, data, mapping, and other planning activities. In FY21, the MARC assisted the Town of Chester in preparing a Local Emergency Operations Plan and updating the Local Hazard Mitigation Plan; provided technical assistance with updating the Unified Development Bylaws; conducted a traffic speed study and updated a sidewalk inventory; assistance with obtaining funding for drainage improvements on Hall Road; and provided information and technical assistance related to the American Rescue Plan Act and COVID-19 issues.

We would like to thank town appointed representatives Tom Bock, Derek Suursoo, Kent Gilman and Arne Jonynas who have served on the MARC Board and Committees this past year.

Thank you for your continued support of local and regional planning. For more information about the MARC, call us at (802) 674-9201, visit our website at [www.marcvt.org](http://www.marcvt.org), or look us up on Facebook.

Jason Rasmussen, AICP  
Executive Director

**Southern Windsor/Windham Counties Solid Waste Management District**

Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth  
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

[www.vtsolidwastedistrict.org](http://www.vtsolidwastedistrict.org)

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The District was chartered in fourteen Vermont towns. Each member municipality appoints a representative and an alternate to serve on the Board of Supervisors. Chester’s representative is Derek Suursoo; Jay Blodgett is the alternate.



1981 and currently serves Each member municipality an alternate to serve on the Board of Supervisors. Chester’s representative is Derek Suursoo; Jay Blodgett is the alternate.

 All food scraps were banned from the landfill as of July 1, 2020. The Springfield Transfer Station accepts food scraps for free (including meat and bones) from people with an access permit. To facilitate backyard composting, the District sold composters and food scrap pails. However, for the second year in a row, the District did not host spring backyard composting workshops because of the COVID pandemic. Many educational resources are available on the District’s website, which also has a list of haulers that pick up curbside.



Five hundred and seventy-five people brought household hazardous waste (HHW) to the District’s two collections in 2021, which cost over \$65,000.00. The District has been working on permitting and constructing a permanent HHW facility in Springfield which will tentatively open in May 2022. The unheated site will be located at the Alva Waste transfer station and will be open for 5 or 6 months annually, 8-10 hours a week. HHW drop-off will be by appointment for the first year.



Two retailers in Springfield accept unwanted paint year-round. Bring paint to Bibens Ace Hardware or Sherwin-Williams during regular business hours and dispose of it for free (cans must be labeled, not leaky, not rusty – bring others to the permanent HHW facility).



AA, AAA, C, D, 9v, hearing aid, coin cell, tool, and rechargeable batteries are accepted at the Springfield Transfer Station. Batteries are “special recycling” and do NOT go in with other recycling.

Respectfully submitted,

Thomas Kennedy  
District Manager

Mary T. O’Brien  
Recycling Coordinator

Ham Gillett  
Outreach Coordinator



## Historical Society Report 2021

The Chester Historical Society, founded in 1966 after the celebration of the town bicentennial, is a tax exempt 501C3 designated organization. Meetings were first held in the Congregational Church or Episcopal Church until the Society moved into the Chester Junior High School building upon the opening of G.M.U.H.S. There are no paid personnel, only volunteers.

The Society resumed meeting on person in 2021 until the resurgence of Covid-19 halted meetings again in October. Ordinarily meetings are held on the 4th Thursday of the month, except November and December. Meetings are held at the Town Hall January thru April and the Historical Society building May thru October. At present meetings in person are in hiatus, but we hope to start meeting in person in early spring. Watch for notices about upcoming meetings. Dues remain at \$10.00 for individuals and \$15.00 for a family.

Our first compilation of Chester history, published in 2011 was sold out, but republished in 2021. The "Pictorial History of Chester" published in 2019 continues to be popular. This book has over 140 pages of old pictures and postcards of Chester, Andover, Londonderry and Weston.

This Historical Society 2022 calendar featuring old photos of Chester is available for sale at Smitty's Market, Chester Hardware, Blair Books, the Antique Center, Erskine's, Framery of Vermont and Salon 2000.

The loan of items from our collection to display on the second floor of the Town Hall is nearly complete. A couple more items are awaiting framing for display. The items were framed and prepared for display by the Framery of Vermont. Society president, Ron Patch, is now beginning to work with Yosemite Engine Company to display photos and artifacts of Chester fire history in the public areas of the new Public Safety Building. Also some of the photos from our collection are in a new book featuring parades of New England published by Old Sturbridge Village. The Village association gave our Historical Society a complimentary copy of this new 500 page book.

A major purchase of archival boxes and mylar sleeves to continue the cataloguing of photos and papers was a major project this past year. Ron Patch, Danny Clemons, and Peter Farrar spent many hours on Saturday's cataloguing our collection.

Our website receives many hits. Members who are knowledgeable in local history have helped people with genealogy questions, tours of Brookside Cemetery to find graves of ancestors and answer local history questions in general. Our interactions with the public not only help the people seeking information, but often help us fill in some of the gaps of our local knowledge. Basic town history is well documented, but it is the anecdotes and personal stories that make the history interesting.

Once again, we thank Jen Rosenthal, who volunteers to maintain our perennial gardens. Our gardens beside the cemetery and in front of the Historical Society building feature native plants and enhance the downtown area. We thank all our volunteers and donors, both for financial help and for gifts to our collection. It is only with dedicated donors and volunteers that we are able to continue our work.

Respectfully submitted

Ken Barrett

## Chester Conservation Committee 2021 Report

The Chester Conservation Committee (CCC) is an informal group of local volunteers dedicated to fostering awareness and stewardship of Chester's natural and recreational resources. The CCC's efforts are focused primarily on developing and maintaining outdoor recreational assets, implementing conservation projects and public education. The CCC also serves as a resource for the Town when hiking trails and similar types of projects are being contemplated and evaluated.

### Hiking Trails

The CCC continues to manage and maintain the Lost Mine and Butternut Hill Trails in the Chester Town Forest on Reservoir Road. Work efforts focus mainly on removing blowdown and assuring that the trails remains open and passable throughout the year. The Green Mountain Nature Trail, located behind GMU High School, is now managed and maintained by GMUHS after many years of CCC oversight. All three trails continue to offer year-round hiking opportunities. Trail maps can be downloaded at: [www.chestervt.gov/recreation](http://www.chestervt.gov/recreation)



In 2021 the CCC also constructed the Town's newest hiking trail, the Brookside Forest Trail located on Town property north of Brookside Cemetery and across Lovers Lane Brook. With assistance from the VT Youth Conservation Corps, the approximately one mile trail is now fully constructed and blazed. The pedestrian bridge, spanning the brook and eventually connecting to the beginning of the trail on the adjacent hillside, began in the fall and will likely be completed by the Town crew in the coming year.

### Disc Golf Course

Since opening in 2016, the Chester Disc Golf Course remains a popular outdoor recreational activity for Chester-area residents as well as disc golf enthusiasts from afar. The 18-hole course winds its way through hilly, wooded and previously under-utilized town property at the Pinnacle Recreation Area.



In early May, Disc Golf Vermont (DGVT) hosted a successful two-day tournament at the course in which 90 players from throughout the state competed. A group of local players continue to play throughout the entire year as a part of the Chester Disc Golf League.

In the fall, the Whiting Library utilized a portion of the course to create a Dragon Egg Hunt for young children and families in the community. The park-like setting of the course, complete with connecting trails, numbered baskets and ornate hand-carved benches, created a magical backdrop for the young and enthusiastic egg seekers.

## Conservation Projects

The CCC remains actively involved in several on-going volunteer projects focused on monitoring, evaluating and improving environmental conditions in Chester.

**Vermont Green-Up Day:** The CCC leads the recruitment and coordination of volunteers and resources for the annual VT Green-Up Day activities in Chester, removing and properly disposing trash and other abandoned materials from roadways and neighborhoods to help beautify the Town.

**Williams River Water Quality Monitoring project:** In collaboration with the Southeastern Vermont Watershed Alliance (SeVWA), the CCC recruits and coordinates volunteers to collect water samples from seven different Chester locations throughout the summer. The samples are tested and results are uploaded to the SeVWA website.

**Emerald Ash Borer Mapping project:** In coordination with the Town and State, the CCC took the lead in conducting an ash tree inventory in Chester to help facilitate the management of the emerald ash borer. With training and the utilization of iPads, CCC members mapped the location of ash trees along town streets using an ash tree inventory tool developed by the VT Urban & Community Forestry Program and the VT Agency of Natural Resources GIS Team. The inventory work began in August and will continue until completion in 2022. Data collected will enable the Town to better manage the ash borer and infected trees in the future.

## Public Outreach & Education

The CCC continues to be involved in a variety of public outreach and education programs benefiting the Chester community.

**Green Mountain Conservation Camp Scholarship:** Since 2012 the CCC has provided tuition-matching scholarships, with support from St. Luke's Episcopal Church, to students from Chester-Andover Elementary School and GMUHS to attend a weeklong session of the Vermont Fish & Wildlife's Green Mountain Conservation Camp.

**Chester Fall Festival:** The CCC participates annually in the Chester Fall Festival by setting up a booth and providing attendees with educational materials and information related to Chester's hiking trails and natural resources.

The Chester Conservation Committee is currently meeting on-line the first Tuesday of each month at 5:00pm. For more information about the CCC please email Gary King at [garyk5136@gmail.com](mailto:garyk5136@gmail.com).

See you out on the trails...



Meals on Wheels

*Meals and Wheels of Greater Springfield, Inc.*

139 Main St. Springfield, VT 05156

(802) 885-5879

mowspringfield@gmail.com

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## Chester Annual Report – January 2022

Meals & Wheels of Greater Springfield, Inc. has been serving meals to the elderly since 2000. The program serves the communities of Chester, Andover, Springfield, Baltimore, and South Weathersfield. A nutritious meal is provided 5 days a week with weekend frozen meals and breakfast available to those who qualify.

During the past fiscal year, October 1, 2020 – September 30, 2021, volunteers from Meals & Wheels delivered to approximately 30 private homes in the Chester area for a total of over 8,000 meals provided to those in need in the community.

All this work was done with the help of 2 part-time and 1 full-time employee and many volunteers, mainly from RSVP but also from Lincoln Street, HCRS and other community members who just want to volunteer out of the spirit of good will. Volunteers serve on our Board, deliver meals, wait on tables, assist in the kitchen and help with fund raising. We strongly believe that our program gives back to our volunteers, as much as they give to the program. We provide an opportunity to be a part of a vital service and a chance for volunteers to connect with others and to become part of the community.

Another important role of the program goes beyond meeting nutritional needs. For many, seeing a friendly volunteer may be the only contact they have for the day. The volunteer will notify the Program Manager if they notice anything unusual. Meals on Wheels provides a safety net for many isolated seniors in our community and will continue to for years to come.



The MOOVer Rockingham Report FY22

Thank you again for Chester's \$2250 donation last year. As a private non-profit 501c3 transportation company since 2003, The MOOVer Rockingham relies heavily and more than ever on local contributions. These funds allow us to draw down federal funds to provide operating support and the required match for our replacement vehicles. Chester has contributed to us for many years, and we thank you again for your support.

The MOOVer Rockingham's mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for 30 Windham and southern Windsor County towns. We operate bus routes and senior and disabled transportation services via our fleet of 23 buses and a network of volunteer drivers. We receive state and federal grants, contributions from towns and resorts, fares, and contributions from our human service partners.

The MOOVer Rockingham's total operating expenses last year were \$2,216,876.01. We provided 100,415 bus, van, taxi, and volunteer rides. Our buses and vans traveled 480,282 miles over 31,255 hours

Chester's contribution supports continuing public transit in your town and throughout the region. Service levels vary by town and from year by year. A town's transportation needs can be minimal some years and large the next. We need your help to remain a healthy company to be able to respond to needs of the elderly, disabled, or in an emergency or crisis when the need arises.

We are requesting a \$2250 contribution from Chester this year. We hope you will support our funding request.

We are always seeking input to improve our services. Please contact me to let us know how The MOOVer Rockingham may improve service in your community.

Thank you!

A handwritten signature in cursive script that reads "Christine Howe".

Christine Howe  
General Manager



**Board of Directors:**

**Jim Linville**  
*Chairman*

**Dwight A. Johnson**  
*Vice Chairman*

**Ed Magee**  
*Treasurer*

**Carolyn Partridge**  
*Secretary*

**Pat Cherry**

**Rusty Davis**

**Mary Jo DeGrandi**

**Skip Raymond**

**Bob Wells**

**Susie Wyman**

**Staff:**

**Nicole Wengerd**  
*Executive Director*

**Maggi Royle**  
*Finance & Office  
Manager*

**Elisa Donato**  
*Director of Outreach &  
Development*

**Mary Claire Schwartz**  
*Communication &  
Program Coordinator*

**Loretta Murphy**  
*Social Worker*

**Rebekah Trudell**  
*Social Worker*

**Buddy Stevens**  
*Transportation  
Coordinator*

Town of Chester  
Attn: Town Clerk/Select Board  
556 Elm Street  
PO Box 370  
Chester, VT 05143

Dear Select Board:

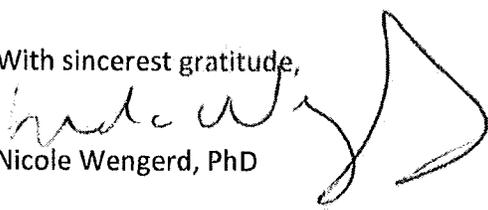
Neighborhood Connections, Inc. is a community-based nonprofit serving nine towns in southern Vermont, including Chester. Our mission is to promote the health and well-being of the people of Southern Vermont's mountain towns through advocacy, education, and social services.

A unique characteristic of our organization is that we impose no barriers on individuals looking for help. Many of our clients are denied services elsewhere because they don't meet the specific criteria. We are committed to eliminating obstacles so everyone – regardless of age, disability, or income level - can experience a better quality of life.

We have provided over 3000 case management services year to date. The most accessed service categories include *food security, wellness and safety monitoring, emergency housing, advocacy, and mental health*. To continue providing support for our friends and neighbors, we request \$1500 from the Town of Chester for our general operating budget. We are asking for the same dollar amount that we received last year while the breadth of our services increases.

We hope you will continue to provide us with the financial support we need to continue offering Chester residents access to case management, community programming, and our brand-new transportation program.

With sincerest gratitude,

  
Nicole Wengerd, PhD

**VISITING NURSE AND HOSPICE FOR VT AND NH**  
***Home Health, Hospice and Pediatric Services in Chester, VT***

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is one of the oldest and largest non-profit providers of in-home healthcare services in the region. VNH is committed to providing the highest quality care throughout all stages of life, from maternal child care to end of life hospice care, and everything in between. Providing individuals and families with the care they need within the comfort of their own home allows them to maintain comfort and dignity throughout their time of care.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2020 and June 30, 2021 VNH made 2,637 homecare visits to 133 Chester residents. This included approximately \$77,189 in unreimbursed care to Chester residents.

- **Home Health Care:** 1,323 home visits to 101 residents with short-term medical or physical needs.
- **Long-Term Care:** 413 home visits to 10 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 822 home visits to 14 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 79 home visits to 8 resident for well-baby, preventative and palliative medical care.

VNH serves many of Chester's most vulnerable citizens – the frail elderly and disabled, at-risk families, people with terminal illnesses, children with chronic medical needs, and the uninsured and underinsured. We are dedicated to delivering outstanding home health and hospice services that enrich the lives of the people we serve.

Over the past year this has included many telehealth visits for which we did not receive reimbursement. It is with your help that we are able to provide services like this to those in need. Chester's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



*Hilary Davis, Vice President, Strategy Management*

888-300-8853

**Women's Freedom Center's  
Statement of Services  
And  
Report to the Town of Chester**

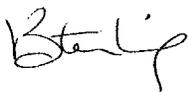
The mission of the Women's Freedom Center is to work to end physical, sexual and emotional violence against the women and children of Windham County. The Freedom Center works to fulfill its mission by educating the community regarding the root causes of violence against women, challenging the systems that help keep it in place and by providing support and services, including shelter and safe housing, to women and their children who have experienced domestic violence, sexual assault, stalking, and dating violence. Since our beginnings in 1977, we have provided support to the survivors of these crimes, as well as consultation and educational activities to a wide range of community groups to help create a community in which violence is not tolerated.

Emergency support such as shelter, safety planning, financial assistance, and information and referral is available 24 hours a day, 365 days a year. Ongoing individual and group support for women and children; legal, medical, housing and social services advocacy; and cooperative work with other agencies are provided during the week. Due to the rural nature of Windham County and the isolation inherent in many abusive relationships, we are committed to meeting with women wherever we may do so safely. Sometimes this means assisting her to get to us and other times it means us going to her, somewhere safe in her community.

During the fiscal year July 1, 2020 through June 30, 2021, the Women's Freedom Center responded to over 2,000 hotline calls, sheltered 70 adults and their 45 children and provided thousands of hours of individual and group support, advocacy, emergency financial and housing assistance, access to legal representation, transportation and childcare to **523** survivors and their **344** children who had been abused. These figures include 12 survivors and their 7 children from Chester. In addition, we provided 51 community outreach activities including school presentations and workshops to 545 people throughout Windham and southern Windsor County.

The Women's Freedom Center is a private, non-profit organization relying heavily on community support to provide our free and confidential services. We thank you for your Town's contribution to the Freedom Center and hope you will look at it as an investment in creating a future free from violence, something we all deserve.

Regards,



Vickie Sterling  
Executive Director  
Women's Freedom Center

# Chester Historic Preservation Committee

The Chester Historic Preservation Committee (CHPC) entered its fifth year of advisory work to address the value, condition, and present and future uses of the seven historic buildings owned by the Town of Chester: Jeffrey Barn on Route 103, Hearse House, Public Tomb, Academy Building/Central School, Whiting Library, Town Hall, and District No. 2 Firehouse/Yosemite Firehouse. The committee views historic structures as assets and important landmarks of Chester's cultural, artistic, historic, and architectural heritage. Many of the buildings already house essential services in the life of the town and its residents. Others have potential that can be of future benefit to citizens, businesses, and visitors. All of them need regular maintenance and improvements to their appearance, function, and accessibility. By working with the Town to make improvements, CHPC acts to garner public support for those plans and the private and public funding that make them possible. The Covid restrictions from 2020 that forced worker layoffs, supply constraints, and scheduling delays continued to negatively impact even funded projects by delaying architectural plans and work bids and work schedules of outside companies in 2021. In spite of long wait times, hampered in-person meetings, and unresolved issues, some progress was made this past year. Here is an update.

**Jeffrey Barn on Route 103, northwest of the Stone Village.** Although the Select Board took on the task of finding a solution for the decaying large dairy barn, the barn's size, sawn timbers, need for extensive repair, lack of accompanying land, and proximity to a Town well field continued to restrict potential solutions.

**Hearse House Museum.** The seasonal museum continued to be open to the public during good weather from Memorial Day through Columbus Day for self-guided tours. Photographs of the museum's interior and all the informative texts are available on the Town's website under History and linked to that website from QR codes on the museum displays. Hopefully a carpenter can be found in 2022 to make adjustments to one sliding door affected by frost heaves, to add weather stripping to discourage dirt and vermin, and to install a gutter and downspout at the entrance to prevent splashing either inside or onto the doors. A fire extinguisher still needs to be installed inside.

**Public Tomb.** One dropped slate still needs to be re-attached and is scheduled to be re-positioned when roofers do work on the nearby Academy Building in 2022.

**Academy Building/Central School.** The Town received an extension to a State grant to replace the slate roof on the west side of the building, but Covid-related delays prevented that work, which is now scheduled to be completed in 2022. Details are being worked out to repair the fallen ceiling plaster over the main stairway to the second floor and the landing upstairs in 2022. Other interior improvements will be addressed after the roof and plaster repairs are completed.

**Whiting Library.** The handicapped parking spot along Main Street still needs to be relocated toward the driveway for better curb access.

**Town Hall.** Noise-abatement panels improved the usability of the Auditorium. With the movement of the Police Department to the new EMT, Police, and Fire Department headquarters on Route 11, minor changes began to the first floor of Town Hall to allow for some re-arrangement of offices, more storage space, and a new conference room where the Lister's Office is presently located.

**Fire District No. 2/Yosemite Firehouse.** In 2021 a .3-acre parcel in the adjacent field to the north of the firehouse was deeded over to the Town for an intended parking lot for the future fire museum. This generous gift was made by Sarah Weingarten, the former owner of the large brick house across the street. In early October, the building's old furnace, heating ducts, and interior oil tank were removed.



In mid-November the long-awaited architectural plan for the museum and its onsite parking and entrances was received. Having preliminary approvals from appropriate State agencies, the plan will make it easier to address smaller components in the project, as well as to apply for grants and other funding.



In the fall, several gifts to the future museum were made by Arnold P. Stoddard, the last Fire Chief at the Yosemite Firehouse. He donated his personal albums of fire photos and Yosemite activities, as well as other photos, articles, helpful information, and memorabilia.

CHPC encourages others to consider what they might contribute in terms of memorabilia, equipment, and information concerning Yosemite and the firemen associated with the building. Anyone with pertinent items, photos of previous Fire Chiefs and facts about them, or other information about the old fire department is urged to contact CHPC Chair Lillian Willis at 802-875-1340 or [lbwillisct@comcast.net](mailto:lbwillisct@comcast.net).

**Summary.** Progress on the Town's historic buildings in 2021 continued very slowly, thanks to Covid, but the Town is annually allocating some funding in the budget for regular maintenance and renovation, and that indication of support is encouraging more contributions from other individuals and organizations.

**Chester Historic Preservation Committee**

Kelly Arrison, Ron Chute, John DesLauriers, Carolyn Frisa, Cynthia Prairie, Margie Straub, Lillian Willis; Advisor: Chris Curran.

## FIREWORKS REPORT

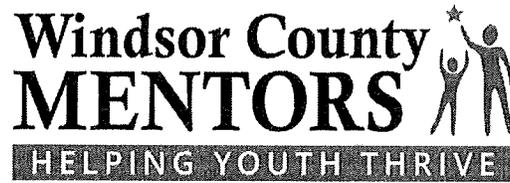
American Legion Post 67 would like to thank the Town of Chester for its support of our annual fireworks display last year. Chester's fireworks have been in existence for over 20 years. Each year we have managed to raise the money necessary for this event.

The town looks forward to these fireworks each year and many of us plan our holiday picnics/parties around this event. The 2022 display is scheduled for Fourth of July weekend.

The total cost for this fireworks display is \$5,500. We are asking the town to consider continuing their support by donating \$2,500 again this year.

For individual donations checks can be sent to American Legion Post 67, PO Box 75, Chester, VT.

Thank you in advance for your consideration.  
American Legion Post 67



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PO Box 101 • Windsor, VT 05089 • 802-674-5101 • [info@wcmentors.org](mailto:info@wcmentors.org) • [www.wcmentors.org](http://www.wcmentors.org)

## **Town Narrative - Chester For July 1, 2021 - June 30, 2022**

Since 1974, Windsor County Mentors has been creating and nurturing intensive community- and school-based mentoring partnerships, free of charge, to any Windsor County child between 5 and 18 who could benefit from a long-term, trusting relationship with an adult in their community.

Mentoring offers vulnerable youth opportunities to share experiences with reliable adults to widen their vision of themselves, helping them to become confident, contributing members of their community and increasing their social and mental wellbeing.

Strong social science research has shown that youth with mentors have:

- Increased high school graduation rates, including higher college enrollment rates and higher educational aspirations
- Enhanced self-esteem and self-confidence
- Improved behavior, both at home and at school
- Stronger relationships with parents, teachers, and peers
- Decreased likelihood of initiating drug and alcohol use

In FY 2021, WCM served and supported school- and community-based mentorships with children from throughout Windsor County including Chester. Collectively, our mentors volunteered thousands of hours to their communities.

Our surveys demonstrate the positive effects of mentoring:

- Mentors (96%) would recommend mentoring to a family member, friend, or colleague.
- Mentee parents (100%) said their child is hopeful about his/her future.
- Mentees (82%) reported having a mentor has made a difference in his/her life.

Finally, a recent study by the Washington State Institute for Public Policy found that the chance that benefits will outweigh the costs of mentoring services is as high as 94%! Looked at another way, for every dollar spent on mentoring, communities received as much as \$29.32 in benefit to children.

Think about that. Almost 30 dollars in benefit to children returned to the community for every dollar spent!

WCM employs regional outreach coordinators around Windsor County, assuring that we are able to grant each town the attention it deserves.

Financial support from Windsor County towns helps ensure the well-being of children and their families.

For more information on our mentorships, find us on Facebook, visit our website [www.wcmentors.org](http://www.wcmentors.org), or contact us at [ProgramsWC@outlook.com](mailto:ProgramsWC@outlook.com) 802-674-5101. WCM thanks the voters of Chester for their support for the children of Windsor County.

Matthew Garcia  
Executive Director



*Proudly Sponsored by Southwestern Vermont Council on Aging*

Serving Bennington, Windham and Windsor Counties  
160 Benmont Ave., Suite 90 Bennington, VT 05201  
802-772-7875

## **Chester Annual Town Report – FY 2021**

Green Mountain RSVP (GMRSVP), an AmeriCorps Seniors program, is for people age 55 and older who want to volunteer in their community. We help local non-profit organizations by recruiting and matching volunteers to meet community needs. Your town's funds help us to continue to support and develop programs for seniors who wish to volunteer. Our staff and administrative costs are covered by federal funds from the AmeriCorps Seniors Program. Our program covers Bennington, Windham, and Windsor Counties.

19 GMRSVP volunteers live in Chester. Eight Volunteers are with the Chester Andover Family Center and were instrumental in keeping the food shelf open throughout the pandemic. They found creative ways to distribute food while the building was closed due to COVID restrictions. The Thrift Store and Food Shelf reopened in the Spring of 2021 with limited hours. GMRSVP provided masks for staff and patrons and welcomed six new volunteers. One Board Member for Meals on Wheels of Greater Springfield Area lives in Chester and continued to serve during the pandemic holding meetings on speakerphone. Chester is one of the towns served by this program and Four GMRSVP volunteer drivers make deliveries Mon-Fri. One GMRSVP volunteers worked at the COVID Vaccination Clinic at Chester Family Medicine. A New Bone Builder class is starting at the Chester Unitarian Universalist Church on Oct 27 lead by a GMRSVP Volunteer from Chester who is a recently Certified Instructor. GMRSVP is supplying weights, masks, disinfecting supplies, program props and support as they get rolling. After years of being served by the Andover group Chester residents will now have the option of a local meeting twice a week.

During the current and unprecedented times, GMRSVP has not seen any increases in funding through any of the stimulus packages provided by the federal or state entities. Our program did not meet the criteria or apply for any of the other funding opportunities. 74% of our volunteers continue to serve during COVID-19 and we are pivoting our programming to continue to serve the community, focusing on addressing social isolation, wellness, and food insecurity.

Contact Volunteer Coordinator, Corey Mitchell in our Windsor County office at (802)674-4547 to learn how you can volunteer in Chester.

**Detailed Report to the Town of Chester**  
**from**  
**SENIOR SOLUTIONS**

Senior Solutions, Council on Aging for Southeastern Vermont, Inc. has served the residents of Chester and Southeastern Vermont since 1973. We have offices in Springfield (main office), Windsor and Brattleboro. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Our mission and vision have guided us throughout the COVID crisis. All our programs except group wellness and group dining activities have remained operational subject to reasonable precautions. Over the past eighteen months we have built a new cohort of volunteers helping people with groceries, food distributions and other needs. We continue to collaborate closely with local aging-in-place, Cares and Mutual Aid groups to help assure needs are being met in local communities.

Supporting caregivers is an important part of our work. We help them assess needs and options, connect with resources and local programs, and provide short-term respite for those who are caring for loved ones.

As we all know, the population of older adults in Vermont is increasing and so are the many costs associated with providing services. Financial support from the towns we serve is critical as are the voluntary contributions from clients, to help support the services they receive.

We work to develop programs to meet evolving interests and needs. This past year our Friendly Visitor and Vet-to-Vet volunteer visitor programs grew significantly. We offer the HomeMeds program that screens older adults for medication problems such as drug interactions or harmful side effects. Our aquatics programs for arthritis are very popular. We train volunteer instructors in Tai Chi for falls prevention and counselors for our PEARLS home-based program for people with mild depression. We provide financial support for training of volunteers interested in teaching classes in their community or starting new evidence-based wellness programs. Wellness programs are available to anyone 60 and over in Chester and throughout our service area of greater Windsor and Windham counties.

**This is a summary of services provided to Chester residents in the last year (7/1/2020 - 6/30/2021).**

**Information and Assistance:** 7 Calls or Office Visits. Our HelpLine (1-802-885-2669 or 866-673-8376 toll-free) offers information, referrals and assistance to older Vermonters, their families and caregivers to problem-solve, plan, locate resources and obtain assistance with benefits and completing applications. Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also on our web site at [www.seniorsolutionsVT.org](http://www.seniorsolutionsVT.org).

**Medicare Assistance:** 79 Calls or Office Visits. Chester residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). SHIP provides Medicare education and counseling, orientation classes for new Medicare enrollees, and assistance in enrolling in Part D or choosing a drug plan.

**In-Home Social Services:** We provided 59 seniors with in-home case management or other home-based assistance (totaling 486.75 hours) to enable them to remain living safely in their homes. Often minimal services can prevent nursing home placement. A case manager works with an elder at home to create and monitor a plan of care, centered on the individual's personal values and preferences. Many people would not be able to remain in their homes if not for the services of Senior Solutions. We also investigate reports of self-neglect and aids those facing challenges of abuse, neglect, or exploitation using a community collaboration approach.

**Nutrition services and programs:** 32 residents received 6,501 Meals on Wheels provided by Meals and Wheels of Greater Springfield Inc. We financially support these home-delivered meals, as well as the community meals at meal sites in our region.

Senior Solutions administers federal and state funds that we provide to local organizations to help them operate senior meals programs and provide food safety, quality monitoring and oversight. However, these funds do not cover the full cost of providing meals, so local meal sites must seek additional funding. Senior Solutions does not use town funding to support the senior meals program, nor do we benefit from any funds that the town gives to local meal sites. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

**Volunteer Visitors:** Senior Solutions provides volunteers who serve isolated older Vermonters through home visits, telephone reassurance, and help with shopping and other errands. Our Vet-to-Vet program matches Veteran volunteers with Veteran recipients. Our volunteers provided 445.75 hours of service to 10 residents.

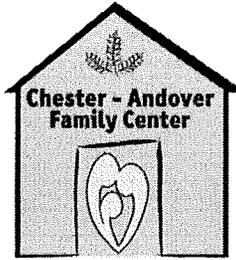
**Caregiver Respite:** Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

**Transportation:** Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for older Vermonters, that may include a van, a taxi, or a volunteer driver. Special arrangements can be made for individuals without Medicaid who require medical transportation.

**Special Assistance:** Senior Solutions provides flexible funds that can help people with one-time needs when no other program is available.

**Other Services:** Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities, and home-based mental health services.

Our agency is enormously grateful for the support of the people from the Town of Chester.  
Submitted by Mark Boutwell, Executive Director



## Chester-Andover Family Center

Our Mission: *The Chester -Andover Family Center makes a difference in our community by providing resources for financial assistance, supplemental nutritional food, affordable clothing and household goods.*

P. O. Box 302  
908 VT Route 103 South  
Chester, VT 05143

Telephone: (802) 875-3236  
Email: [cafc302@gmail.com](mailto:cafc302@gmail.com)  
Website: [www.chester-andoverfamilycenter.org](http://www.chester-andoverfamilycenter.org)

### The Chester-Andover Family Center

#### Board of Directors

2021

Kris Winnicki, President  
Jean Farrell, Vice President  
Suellen Slater, Treasurer  
Marianne Bock, Assistant  
Treasurer  
Suellen Slater- Secretary  
David Carey  
Ann DiBernardo  
Nancy Dorney  
Jean Farrell  
Melissa Howe  
Stephanie Mahoney  
Nena Nanfeldt  
Bruce Parks  
Mary Semones  
Stephanie Whitney-Payne

- **History:** The Family Center has been providing relief from hunger and financial stress for the most vulnerable residents of Chester and Andover since 1996. We are a 501(c)(3) non-profit organization, staffed by volunteers. CAFC is an all volunteer organization.
- **Partners:** Neighborhood Connections offers our financial assistance recipients counseling, assistance with budgeting, and referral to other sources of assistance. We also partner with the Vermont Foodbank, Healthy Harvest Network, Hunger Council of the Windham Region, Senior Solution, Chester Helping Hands and other hunger relief and service organizations.
- **Thrift Shop:** We provide affordable, quality clothing, small housewares and linens. Thrift Shop income supports the Food Shelf, our Financial Assistance Program and operating expenses.
- **Food Shelf:** Over one hundred fifteen households are enrolled to receive nutritious, supplemental food. Food is purchased from the Vermont Foodbank, area grocery stores, and local growers. Individuals and organizations donate money, shelf-stable food and fresh produce.
- **Financial Assistance Program:** The Family Center provides financial assistance for utilities, heating fuel, rent and auto repair.
- **Gratitude:** The Chester-Andover Board of Directors acknowledges and thanks our donors, the community and our many dedicated volunteers who donate resources and time in support of our mission.

*“Making a difference in our community by providing resources for financial assistance, supplemental nutritional food, affordable clothing and household goods.”*

## Southeastern Vermont Community Action (SEVCA)

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to *empower and partner with individuals and communities to alleviate the hardships of poverty; provide opportunities to thrive; and eliminate root causes of poverty.* SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services (crisis resolution, fuel, utility, housing and food assistance), Micro-Business Development, Vermont Matched Savings (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, Thrift Stores, and a Community Solar program.

In the community of Chester we have provided the following services during FY2021:

- Weatherization:** 15 homes (22 people) were weatherized at a cost of \$77,423
- Emergency Heating System Replacement:** 8 homes (11 people) received heating system repairs or replacements at a cost of \$22,995
- Head Start:** 9 families (46 people) received comprehensive child development and family support services valued at \$200,460.
- Vermont Matched Savings:** 5 households (13 people) received financial literacy education services valued at \$5,367
- Micro-Business Development:** 2 households (5 people) received counseling, technical assistance and support to start, sustain or expand a small business, valued at \$3,373.
- Tax Preparation:** 14 households (17 people) received tax credits & refunds totaling \$30,657 and services valued at \$4,507
- Family Services:** 40 households (79 people) received 153 services valued at \$2,238. (crisis resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services)
- Fuel & Utility Assistance:** 31 households (65 people) received 55 assists valued at \$54,027.
- Housing Assistance:** 6 households (10 people) received 8 assists valued at \$15,346.
- Thrift Store Vouchers:** 5 households (25 people) received goods and services valued at \$1,270
- Solar Energy Assistance:** 3 households (6 people) received a total of \$1,036 in energy credits on their electric bill to reduce their energy burden

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private and town funds allow us to not only maintain, but increase and improve service. We thank the residents of Chester for their support.

Stephen Geller, Executive Director  
Southeastern Vermont Community Action (SEVCA)  
91 Buck Drive  
Westminster, VT 05158  
(800) 464-9951 or (802) 722-4575  
[sevca@sevca.org](mailto:sevca@sevca.org)  
[www.sevca.org](http://www.sevca.org)

**COMMUNITY CARES NETWORK  
OF  
CHESTER/ANDOVER, INC.**

**Community Cares Network of Chester/Andover, Inc., has been able to continue to serve the senior citizens of our community. We have been able to adjust to the on-going guidelines put in place by the state and by health officials.**

**Community Cares Network has had to face the challenges of adapting to the guidelines set forth by the state and health officials to help keep our clients and volunteers safe.**

**We have been able to keep in touch with our clients during this time, and also help them get to appointments and pharmacies, and shopping as well as other errands.**

**Community Cares has been working with other organizations to see how best we can serve the seniors and their families safely.**

**Taking precautions and being creative, we were able to have two successful fund raisers: a take-out dinner in the spring and an apple pie sale in the fall. In December we were able to help with the Senior Citizens Christmas Dinner by taking reservations for the meal.**

**We are grateful to our dedicated volunteers and other members of the community who help us to keep our senior citizens in their homes longer, safely.**

**Respectfully submitted by  
The Community Cares Network of Chester/Andover, Inc. Board  
Deborah Armstrong, Director  
Mary Adams  
David Armstrong  
Erron Carey  
Jacquelyn Griswold  
Kathy Jo Martens**

**Health Care & Rehabilitation Services  
Narrative Report for FY21 for Town of Chester**

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and alternatives and emergency services programs.

During FY21, HCRS provided 8163 hours of services to 127 residents of the Town of Chester. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Chester.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Executive Officer, at (802) 886-4500.



Windham & Windsor Housing Trust (WWHT) is a non-profit organization founded in 1987, serving the residents of Windham and southern Windsor County. We provide housing for residents of low and moderate incomes, preserve and revitalize neighborhoods, help residents acquire their own homes, and generally improve the social, economic, and cultural health of communities of Windham and southern Windsor County.

WWHT's mission is to *strengthen the communities of Southeast Vermont through the development and stewardship of permanently affordable housing and through ongoing support and advocacy for its residents.*

The organization applies mission to practice through three branches: Homeownership, Housing Development, and Property Management. The **Homeownership's** Home Repair Program assisted 42 homeowners by providing low cost loans to make critical repairs. The one-to-one counseling assist 46 new homeowners in 2021 by navigating them through the purchase process to closing on their new home. The Shared Equity program has 134 homes currently and provides grants to income-eligible homebuyers to subsidize the purchase of single-family homes which lowers the cost to the homebuyer. Beyond these standard program, the Homeownership department has acted quickly to administer the State's COVID Relief Funded Rehousing Recovery Program. This program granted funding for the rehab of 79 privately owned units which were formerly offline to bring them back on the market before the close of the year to absorb the need for safe and affordable housing. The units are spread across the whole of Windham and Windsor Counties. Our new Housing Retention Program has assisted 80 renters and homeowners impacted by Covid in stabilizing their housing with access to relief funding.

**Housing Development:** WWHT develops affordable rental housing opportunities which meets the diverse housing needs of a community. This takes the form of both rehabilitation of existing housing and the construction of new apartments. At the close of 2021, the Bellows Falls Garage project broke ground. This project will introduce 27 new apartments to Downtown Bellows Falls, and contribute to the revitalization of this historic Vermont village. The Putney project entered the design phase in 2021, creating 27 new homes within the village. In 2022, WWHT is planning the rehabilitation of 26 apartments in Brattleboro and Windsor, comprising some of the oldest buildings in our portfolio. Breathing new life into these units will allow us to serve our residents into the coming decades.

**Property Management:** WWHT owns 878 residential properties and 16 commercial properties with rental apartments with over 1500 tenants. We manage the rental properties in and near Brattleboro and contract with Stewart Property Management Services for the properties in northern Windham and Windsor Counties. WWHT takes pride in the appearance of our multi-family housing and is committed to providing the staff and financial resources necessary to ensure long-term health and safety for our residents as well as preservation of property values. This includes helping tenants access rent relief funding through the State. We have accessed nearly \$500,000 of rental relief for tenants. In 2021 we brought on a full Supportive Services Department focused on increasing the wellbeing of our residents by building community, accessing resources, and empowering and engaging residents. Although WWHT is a non-profit, we pay local property taxes on our rental properties and our shared-equity homeowners pay property taxes to the Towns and Villages.

**For more information, please visit us on the web at [www.homemattershere.org](http://www.homemattershere.org)**



Chester Townscape  
 P.O. Box 561, Chester, VT 05143  
[www.chestervt.gov/chester-townscape](http://www.chestervt.gov/chester-townscape)



## 2021 CHESTER TOWNSCAPE ANNUAL REPORT

In 2021, Chester Townscape [CT] celebrated its 8<sup>th</sup> year of enhancing Chester’s appearance and cultural vitality for residents, businesses, and visitors. Annually CT volunteers provide seasonal landscaping and maintenance at a number of public locations – primarily around the central village area – as well as seasonal decorations for public buildings and properties throughout town. In addition, CT’s popular walking-tour brochure, which is distributed free of charge and entitled “Take a Walk along Main Street in Historic Chester Village,” continued to promote Chester’s historic appeal and attract visitors to the town.



**Chester Beautification.** Through a variety of fundraisers and an annual direct-mail campaign, Chester Townscape raised the funds necessary to purchase the summer flowers, fall pumpkins, and winter garlands, greens, and wreaths and other enhancements that enlivened the many bridge boxes, whiskey barrels, and pots that were seen in prominent locations around town and that provided consistent, cheery, and attractive symbols of Chester’s welcoming community

spirit. Contributions from the public also allowed CT to add new boxes on the Grafton Street and lower Church Street bridges in 2021 and to weed, mulch, water, maintain, and improve local landscaping areas at the Info Center, Village Gazebo, Brookside Cemetery wall on Main Street, and the Pocket Park at the end of School Street. In addition, 125 white allium bulbs were planted along the Cemetery wall to augment the traditional golden spring burst of the daffodils. Annuals freshened the perennials at the School Street Pocket Park. Mexican sunflowers were planted along the fence at the Chester-Andover Family Center to brighten that major entrance to town from the east. And CT contributed new wrought-iron handrails, designed and installed by Payne Junker, at the Village Green Gazebo after Town workers applied a new coat of paint to the structure.



*Pocket Park at the end of School Street.*



*Payne Junker installs his railings at the Village Green Gazebo while CT member Rosann Sexton looks on.*

**In Appreciation.** Besides helping with financial support, dedicated members of the public also helped with daily watering during the summer to keep flowers looking their best during dry weather. CT appreciates all the ways residents, the Town of Chester, and other partners helped CT bring out the best in the town. CT is grateful to the Chester Historical Society for maintaining the perennial gardens at the Academy Building; Green Mountain Union High School for the beautiful seasonal plantings at the school entrance; Sarah Yake of Salon 2000 for the wreaths and floral decorations at the Depot gazebo; and all the homeowners and businesses that beautifully decorated their homes and establishments.

**For Information.** Contacts for Townscape’s flowers and beautification programs may be found on the Town of Chester website at [www.chestervt.gov/chester-townscape](http://www.chestervt.gov/chester-townscape). Support for CT’s projects comes from private donations and grants. Contributions to Chester Townscape, a subcommittee of the tax-exempt 501(c)(3) Chester Community Alliance, Inc. [CCA], may be sent to CCA at PO Box 561, Chester, VT 05143, with the pertinent Chester Townscape project noted in the memo line.

Respectfully submitted, 2021 Chester Townscape Committee

Mary Bittner, Mariette Bock, David Carey, Nancy Chute, Jane Davis, Nancy Dourney, Judy Hallberg, Cheryl LeClair, Barb LeMire, John McAweeney, Chris Meyer, Polly Montgomery, Evan Parks, David Pride, Nancy Rugg, Lynn Russell, Rosann Sexton, Tory Spater, Stu Stocker, Margie Straub, Ann Summers, Barb Westine, Lillian Willis, and Judith Yogman. 122

**TOWN OF CHESTER  
2021 TOWN MEETING MINUTES**

Moderator William Dakin called the zoom meeting to order at 6:00 p.m. and explained how the zoom meeting will proceed. After reading each Article there will be an opportunity to ask questions and there will be no debate. The Pledge of Allegiance was recited. Moderator Dakin then introduced the Board, Lee Gustafson, Jeff Holden, Arne Jonynas, Leigh Dakin and Heather Chase, Town Manager Julie Hance, Town Clerk Deborah Aldrich, and Assistant Town Clerk Amie O'Brien. Moderator Dakin then read the Warning and explained that he would read Articles 2 through 5 and Town Manager Julie Hance would give a power point presentation.

The Legal Voters of the TOWN OF CHESTER are hereby notified and warned to meet on Monday, March 1, 2021, at 6:00 pm., via Zoom for a virtual Informational Meeting on the following Articles. Voting on all Articles will be by Australian ballot on March 2, 2021, from 9:00 a.m. to 7:00 p.m. at the Chester Town Hall Second Floor.

- ARTICLE 1:** To elect Town Officials for the ensuing year as provided by the Public Laws of Vermont.
- ARTICLE 2:** Shall general obligation bonds or notes of the Town of Chester in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of paving Lovers Lane Road and Popple Dungeon Road (portion between new road construction and the dirt road)? Said paving to be financed for a term of 5 years.
- ARTICLE 3:** To see if the Town will vote to raise \$3,342,887.01 to be paid to the Chester Town Treasurer on September 15, 2021, to pay current expenses and any part of the Town's indebtedness.
- ARTICLE 4:** To see if the Town will vote to expend from the Capital Budget Reserve Fund, \$887,249.36 to be allocated as follows: \$18,750 to be used for the purchase of air paks for the Fire Department; \$10,000 to be used to purchase signage for the town; \$200,000 to be used as match for the Depot Street Sidewalk Grant; \$41,000 to be used to purchase a Police Cruiser; \$146,610.80 to be used to pay previously approved equipment loans; and \$470,888.56 as a transfer to the Bond Plan; all as indicated on the Capital Budget Program schedule and less any grant funds that may be received.
- ARTICLE 5:** To see if the Town of Chester will vote to approve the purchase of a dump truck for the Highway Department in an amount not to exceed \$130,000, less any trade in. Said dump truck to be financed for a term of 5 years beginning in 2022, as illustrated in the Capital Plan. *Town Manager Julie Hance presented a power point explaining the town budget. (copy attached) Tim Roper asked if the location of the second well had been determined. Jeff Holden advised that it would be near the present well or at the Canal Street well location.*
- ARTICLE 6:** To see if the Town will vote to exempt from municipal and education taxes, for a period of five years, 100% of the Fair Market Value of lands and buildings occupied by the Chester Rod & Gun Club. *Julie Hance advised that the assessment on the Rod and Gun property is \$183,300.00 and the taxes for 2020 would have been \$4,323.13. Arne Jonynas asked if the education tax had to be made up by the taxpayers, as would Article 7 and Article 8. Julie Hance advised yes.*

- ARTICLE 7:** To see if the Town will vote to exempt from municipal and education taxes, for a period of five years, 100% of the Fair Market Value of lands and buildings occupied by the Green Mountain Softball, Inc. *Julie Hance advised that the assessment on the Green Mountain Softball property is \$77,800.00 and taxes for 2020 would have been \$1,834.91.*
- ARTICLE 8:** To see if the Town will vote to exempt from municipal and education taxes, for a period of five years, 100% of the Fair Market Value of lands and buildings occupied by the Olive Branch Lodge. *Julie Hance advised that the assessment on the Olive Branch property is \$166,600.00 and taxes for 2020 would have been \$3,929.26. Tim Roper asked what the organization was. William Dakin advised that it was the Mason's, and the building is on the Green. Tom Asmden, Secretary of the Olive Branch Lodge advised that he would answer any questions. There were no further questions.*
- ARTICLE 9:** Shall the Town of Chester appropriate the sum of \$4,000 (four thousand dollars) to Meals on Wheels of Greater Springfield, Inc. for continued support and services to the citizens of the Town of Chester in accordance with 24 V.S.A. § 2691.
- ARTICLE 10:** Shall the Town appropriate the sum of \$2500 (two thousand five hundred dollars) to support the Chester Fireworks for Independence Day, in accordance with 24 V.S.A. § 2691.
- ARTICLE 11:** Shall the Town appropriate the sum of THIRTEEN THOUSAND EIGHT HUNDRED AND SEVEN DOLLARS (\$13,807) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse Association & Hospice of VT and NH, in accordance with 24 V.S.A. §2691.
- ARTICLE 12:** Shall the Town appropriate the sum of THREE THOUSAND AND FORTY-FOUR DOLLARS (\$3,044) to help support outpatient, mental health, and substance abuse services by the staff of Health Care and Rehabilitation Services, Inc, in accordance with 24 V.S.A. §2691.
- ARTICLE 13:** Shall the Town appropriate the sum of THREE THOUSAND FORTY DOLLARS (\$3,040) to Southeastern Vermont Community Action (SEVCA) to assist Chester in responding to the emergency needs of the community and providing all available and applicable services to families and individuals in need, in accordance with 24 V.S.A. §2691.
- ARTICLE 14:** Shall the Town of Chester appropriate the sum of NINE HUNDRED DOLLARS (\$900) to the Women's Freedom Center for general budget support to provide services to women and their children who are experiencing emotional, physical and/or sexual abuse and are residents of the Town, in accordance with 24 V.S.A. §2691.
- ARTICLE 15:** Shall the Town raise and appropriate the sum of ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200.00) for the support of Senior Solutions (formerly Council on Aging for Southeastern Vermont) for help to support seniors and their families who are trying to remain at home and not be placed in a nursing home, in accordance with 24 V.S.A. §2691. *James Collins thanked the schools for all their work for the seniors.*

- ARTICLE 16:** Shall the Town of Chester appropriate the sum of \$2,250 (two thousand two hundred fifty dollars) for the support of the Current operated by Connecticut River Transit, Inc., to provide transit services to the residents of the Town of Chester, in accordance with 24 V.S.A. §2691.
- ARTICLE 17:** Shall the Town of Chester appropriate the sum of \$800 (eight hundred dollars) to support Windsor County Mentors, for youth mentoring services provided to children in Windsor County, in accordance with 24 V.S.A. §2691. *Patricia Dodona thanked the Town of Chester for their support of Windsor County Mentors.*
- ARTICLE 18:** Shall the Town of Chester appropriate the sum of \$400 (four hundred dollars) to Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community of Chester through volunteer service, in accordance with 24 V.S.A. §2691.
- ARTICLE 19:** Shall the Town appropriate the sum of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) toward the support of the Community Cares Network of Chester and Andover, Inc. a non-profit organization which provides services to senior citizens, helping them to stay in their homes longer safely, in accordance with 24 V.S.A. §2691.
- ARTICLE 20:** To see if the Town of Chester will appropriate the sum of THREE THOUSAND DOLLARS (\$3,000) to assist in the services of the Chester-Andover Family Center for individuals and families in need, in accordance with 24 V.S.A. §2691. *Stephanie Mahoney thanked everyone for their donations to the Family Center.*
- ARTICLE 21:** Shall the Town appropriate the sum of ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500) to Neighborhood Connections, Inc. to cover the cost of providing services in Chester in accordance with 24 V.S.A. §2691.

Lee Gustafson made a motion to adjourn. Meeting adjourned at 6:54 p.m.

A true copy.

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Deborah J. Aldrich, Town Clerk

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William E. Dakin, Jr., Moderator

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Arunas Jonynas, Selectboard Chair

