



Board of Nursing

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

MINUTES

November 8, 2021

Remote Meeting

- 1. Call to Order:** The meeting was called to order at 9:00 AM by Jennifer Laurent — Chair

Board members present: Jennifer Laurent, Luana Tredwell, Deborah Swartz, William White, Kelly Sinclair, Krystal Bernier, William “Jamie” Floyd, and Jeanine Carr.

Board members absent: Daniel Coane, Douglas Sutton, and Wendy Thurston.

Staff members present: Shiela Boni, Nursing Board Executive Officer; Carrie Phillips, Pharmacy Board Executive Officer, Gabriel Gilman, General Counsel; George Belcher, Administrative Law Officer; Aprille Morrison, Licensing Administrator Supervisor; Kristin Donnelly, Case Manager; Beth Kneen, Docket Clerk; Laticia Garcia, Enforcement Licensing Administrator; Kelsi Alger, Licensing Administrator; Erin Viera, Licensing Administrator; Michelle Lavoie, Licensing Administrator; Kassandra Diederich, General Counsel; Shawn McGarvin, Investigator; and Michael Warren, Chief Investigator.

Prosecuting Attorneys: Jennifer Colin and Rachel Heath.

Guests: Kathryn Peterson

- 2. Approval of Minutes from October 11, 2021**

- Krystal Bernier moved to approve the minutes. Deborah Swartz seconded. The motion passed Unanimously.

- 3. Executive Officer Report**

- Shiela Boni shared the November 2021 Executive Officer report with Board members.
- The Board voted on the matter of granting 90-day, temporary licenses to LNAs who are unable to test. William “Jamie” Floyd moved to approve the issuing of temporary licenses. Luana Tredwell seconded. Motion passed unanimously.

- 4. Discipline**

- 2021-111 – **Squires, Casey** - Summary Suspension Hearing
 - Jeanine Carr moved to order the license summarily suspended. William “Jamie” Floyd seconded. Motion passed unanimously with Deborah Swartz recused.
- 2019-15 – **Peterson, Kathryn** – Reinstatement Stipulation & Consent Order

- Krystal Bernier moved to accept the reinstatement order as written. Deborah Swartz seconded. The motion passed unanimously.
- 2020-106 – **Reagan, Elizabeth** – Stipulation & Consent Order
 - Luana Tredwell moved to accept the Stipulation & Consent Order as presented. Deborah Swartz seconded the motion. Motion passed unanimously.
- 2021-43 & 2021-44 – **Marcy, Mary Anne** – Stipulation & Consent Order
 - Krystal Bernier moved to approve the stipulation and consent order as written. Jeanine Carr seconded. Motion passed unanimously with William “Jamie” Floyd recused.

5. Other Business

- a. NLC Overview- Shiela Boni presented an overview of licensee and employer responsibilities and Board authority under the NLC.
 - b. Education Committee Report – Deborah Swartz presented the Education Committee Reports.
 - Vermont Technical College: Motion from the Education Committee to accept the report as written. The motion passed unanimously with Deborah Swartz recused.
 - Castleton University: Motion from the Education Committee to accept the report as written. The motion passed unanimously.
 - University of Vermont: Motion from the Education Committee to accept the report as written. The motion passed unanimously with Jennifer Laurent recused.
 - Norwich University: Motion from the Education Committee to accept the report as written. The motion passed unanimously.
 - c. Approval of Education Committee Charter – Deborah Swartz moved to accept the updated Education Committee Charter as written. Jeanine Carr seconded. Motion passed unanimously.
 - d. Selection of Chair of Education Committee – Deborah Swartz moved to nominate William “Jamie” Floyd as the Chair. Krystal Bernier seconded. Motion passed unanimously with William “Jamie” Floyd recused.
- 6. Adjournment** - There being no additional business, Jennifer Laurent adjourned the meeting at 11:36 am.

Next Scheduled Meeting – December 13, 2021 at 9:00
am. Please check the office [website](#) for updates