

Board of Psychological Examiners
Approved Minutes: Meeting of Friday, January 16, 2009
National Life Building, North, Floor 2, Montpelier, VT 05620-3402

MINUTES

MEMBERS PRESENT: Steve Lewis, Psy.D. Deborah Wallis, Ph.D.
Richard Root, Ed.D. Michael Doyle

MEMBERS ABSENT: Vera Jones

OTHERS PRESENT: Larry Novins, Board Counsel; Rita Knapp, Unit Administrator

1. The meeting was called to order at 9:15 a.m.

2. **Minutes:** Motion by Dr. Wallis, seconded by Michael Doyle, to approve the Minutes of November 21, 2008 with the following corrections:

-3(b) should read as follows: PS07-0208—Michael Doyle moved to accept the Report of Concluded Investigation. This motion was seconded by Dr. Wallis and was unanimously approved.

-3(c) should read as follows: The Board discussed the procedures for handling quarterly reports for disciplined psychologists. A decision was made during the July 11, 2008 meeting to individually monitor these reports. The Board adopted a formal policy regarding this decision, as attached.

-6(a) should read as follows: The Board reviewed the feedback provided by Amanda Moore, Psy.D. on the current application and ways to improve it. They plan to work with the Unit Administrator, Rita Knapp, to simplify the forms in the future, and possibly utilize some of the suggestions provided by Dr. Moore.

-7(d) should read as follows: The Board continued the discussion of office procedural changes. Specifically the procedures for approving applicant to sit for the EPPP. They will continue to discuss this matter further in their upcoming meetings in order to include all of the Board members, the Board Counsel, Larry Novins, as well as the Unit Administrator, Rita Knapp.

3. **Applications:**

a. **Senter, W. Aven, Ph.D.**— Dr. Root moved to approve for doctorate level licensure. This motion was seconded by Michael Doyle and was unanimously approved.

b. **Maurer, Ezra, MA** — Dr. Root moved to approve applicant to sit for the EPPP. This motion was seconded by Michael Doyle and was unanimously approved.

- c. **Cho, Yoonhwa, Ph.D.** – Dr. Root moved to approve applicant to sit for the EPPP. This motion was seconded by Michael Doyle and was unanimously approved.
- d. **Jersild, Devon, Ph.D.** – Dr. Root moved to approve applicant to sit for the EPPP. This motion was seconded by Michael Doyle and was unanimously approved.
- e. **Mayer, Terri M., MA** – Dr. Root moved to approve applicant to sit for the EPPP. This motion was seconded by Michael Doyle and was unanimously approved.
- f. **Stone, Kate J., Psy.D.** – Dr. Root moved to approve applicant to sit for the EPPP. This motion was seconded by Michael Doyle and was unanimously approved.
- g. **Yartz, Andrew, Ph.D.** – Dr. Root moved to approve applicant to sit for the EPPP. This motion was seconded by Michael Doyle and was unanimously approved.
- h. **Stickle, Timothy, Ph.D.** – Dr. Root moved to approve applicant to sit for the EPPP. This motion was seconded by Michael Doyle and was unanimously approved.

4. Continuing Education Credits:

Inquiries regarding continuing education were reviewed and responded to.

5. Correspondence:

- a. The Board reviewed the letter from Muriel M. Scher commenting on the continuing education requirements. The Board is currently in the process of reviewing their Laws and Rules, and will consider Ms. Scher's suggestions during their review of the current CE requirements.
- b. The Board reviewed the letter from Danielle Blais-Hall questioning the supervision requirements. The Board has responded to her questions.

6. Continuing Business:

- a. The responses to the continuing education audit deficiencies have been reviewed and responded to.
- b. The Board continued the discussion of office procedural changes. Specifically the procedures for approving applicants to sit for the EPPP. The decision was made and approved unanimously by the Board that an applicant may be eligible to sit for the EPPP upon Board review and acceptance of the following items: Completed Vermont initial licensure application, receipt of payment of the current licensing fee, and certified graduate transcripts. The Board has adopted a formal policy regarding this decision, as attached.

7. New Business:

- a. Dr. Wallis presented her newly designed supervisions spreadsheet to the Board. The Board will continue making adjustments to the spreadsheet and hope to eventually incorporate it into the licensure application.
8. Next meeting is scheduled for Friday, February 13, 2009 at 9:00 a.m.
9. Meeting adjourned at 4:07 pm

Respectfully submitted,
Kristy Kemp, Administrative Assistant

Board of Psychological Examiners

Board Policies

1) Policy on Compliance Review of conditioned licenses:

The board member who participated in the I-team will be the designated board member for review of the Respondent's compliance with conditions. When the board member of the I-team is no longer available to monitor the case, the Unit Administrator will confer with the Board to determine which Board member will participate in compliance monitoring.

(Policy # 1 Adopted on Friday, November 21, 2008)

2) Policy on Approving Applicants for EPPP:

An applicant may be made eligible to sit for the EPPP upon Board review and acceptance of the following items:

- Completed Vermont Initial Licensure Application.
- Receipt of payment of the current licensing fee.
- Certified graduate transcripts sent directly from the applicant's graduate school.

(Policy # 2 Adopted on Friday, January 16, 2009)