

TO: Adam Greshin, Commissioner, Department of Finance and Management
CC: Susanne Young, Kristin L. Clouser, Kendal Smith, Jaye Pershing-Johnson
FROM: Larry Novins, Exec. Dir. Ethics Commission
DATE: March 4, 2021
SUBJECT: Additional Budget Items

The Ethics Commission requests the following for revenue replacement and/or new programs in anticipation of the passage of the American Rescue Plan.

Total Amount Requested: \$60,000

Response to the Pandemic: Our one-person office, (Executive Director with no assistance) is insufficiently staffed to meet our responsibilities. The Executive Director (Larry Novins) spends much time doing administrative tasks.

Proposed Use of Funds: Funding for part-time Administrative assistant, and for that person: a computer, printer, and phone. Our best estimate at this time:

Salary and benefits: \$55,000

Computer, printer, phone: \$2,650.00

An administrative assistant position is being sought as part of H.135 which has passed the House and has moved to the Senate. There was no funding requested for the position for FY 2022. We do have some funds available which can get us off the ground for that position. Brenda Berry and Holly Anderson can better explain.

Thank you.

Larry Novins

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