

**OFFICE OF PROFESSIONAL REGULATION**  
**89 MAIN STREET, 3<sup>rd</sup> FLOOR, MONTPELIER, VT**  
**BOARD OF NURSING**  
**UNAPPROVED MINUTES**  
**November 4, 2019**

**1. Call to Order:**

The meeting was called to order at 9:02 AM by Ellen Watson — Chair

**Board members present:** Ellen Watson, Krystal Bernier, Luana Tredwell, Kelly Sinclair, Douglas Sutton, William White, Deborah Swartz, Daniel Coane, Wendy Thurston.

**Board members absent:** Jennifer Laurent, Virginia Hudson.

**Staff members present:** Phyllis Mitchell, Nursing Board Executive Officer; Gabriel Gilman, General Counsel; George Belcher, Hearing Officer; Michael Warren, Investigative Coordinator; Kristin Donnelly, Licensing Administrator I; Ellen Leff, Case Manager; Carrie Phillips, Pharmacy Board Executive Officer.

**Prosecuting Attorneys:** Jennifer Colin, Traci Leibowitz, Elizabeth St. James.

**Guests:** Sheldon Degale, Chrystal Locke, Tanya Santway.

**2. Changes and Additions to the Agenda:**

No changes or additions were made.	
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**3. Approval of Minutes:**

Deborah Swartz moved to approve the October 2019 minutes as presented. Wendy Thurston seconded.	<b>PASS</b>
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**4. Summary Suspensions/Disciplinary Hearings:**

<b>2019-167</b>	McMonigle, David was not present. Daniel Coane moved to <b>SUMMARILY SUSPEND</b> the license of <b>RN David McMonigle</b> . Luana Tredwell seconded.	<b>PASS</b>
<b>2019-57</b>	Degale, Sheldon was present. The Board went into deliberation at 12:35 and reconvened at 12:58. Krystal Bernier moved to <b>INDEFINITELY SUSPEND</b> the license of <b>LPN Sheldon Degale</b> . Deborah Swartz seconded.	<b>PASS</b>

**5: Stipulations/Hearings/Default Orders:**

<b>2019-57</b>	Wilkinson, Tonya was not present. Douglas Sutton moved to <b>ACCEPT</b> the proposed <b>STIPULATION &amp; CONSENT ORDER</b> to <b>CONDITION</b> the license of <b>RN Tonya Wilkinson</b> . Wendy Thurston seconded.	<b>PASS</b>
<b>2019-147</b>	Persell, Kathleen was not present. Douglas Sutton moved to <b>ACCEPT</b> the proposed <b>VOLUNTARY SURRENDER</b> of the license of <b>RN Kathleen Persell</b> . Krystal Bernier seconded.	<b>PASS</b>
<b>2019-91</b>	Meyer, Tammy was not present. Deborah Swartz moved to <b>ACCEPT</b> the proposed <b>DEFAULT ORDER</b> to <b>INDEFINITELY SUSPEND</b> the license of <b>RN Tammy Meyer</b> . Krystal Bernier seconded.	<b>PASS</b>

**6. Executive Director's Report:**

Phyllis Mitchell reviewed the October 2019 Executive Director Report with Board members present.

**7. Education:**

**Nursing Education Committee:**

Deborah Swartz shared an update from the November 1, 2019 meeting with Board members present.

**8. Practice:**

**APRN Sub-Committee:**

The Committee has not met since the last Board meeting.

**Practice Committee:**

The Committee has not met since the last Board meeting.

**Alternative Program Committee:**

The Committee has not met since the last Board meeting.

**9. Other Business:**

- Lauren Hibbert reviewed the Board of Nursing budget and projections with Board members present.
- Carrie Phillips shared the Board of Pharmacy created a task force to examine dispensation and compounding in non-pharmacy settings. The task force hopes to gain more insight into what these activities look like in Vermont and where they are taking place. The group is also looking at the scope of practice for Pharmacists.

**Adjournment:** The meeting adjourned at 2:35 PM.

Motion: Douglas Sutton

Second: William White