

**Board of Professional Engineering**  
Secretary of State, Office of Professional Regulation  
National Life Building, North, Floor 2, Montpelier, VT 05620-3402

**Approved Minutes**  
**Meeting of May 6, 2010**

1. The meeting was called to order at 8:35 A.M.

Members present: Robert Kischko, P.E., Vice-Chair; William Atkinson, P.E., Secretary; Katherine Hill, P.E.; and Bonnie Giuliani, Public Member. Absent: Michael H. Quaid, P.E., Chairman.

OPR Personnel present: Christopher Winters, Director; Carla Preston, Unit Administrator; & Kara Shangraw, Administrative Assistant.

2. The Chair called for approval of the Minutes of the April 1<sup>st</sup> meeting. Ms. Hill made a motion, seconded by Ms. Giuliani, to approve the Minutes of the April 1, 2010 meeting as presented. The question was called and the motion passed unanimously.

3. **Reports/Guests/ Legislative Updates:**

- a. The Board suggested a few changes to Policy 1.0 "Engineering Practice in areas of Competency". Ms. Shangraw will make the changes and revised Policy 1.0 will be reviewed at next month's meeting. The Board will review Policy 2.0 "The Industrial Exemption" at next month's meeting.
- b. Christopher Winters, Director of OPR, mentioned that the upcoming renewals will be available online through the new licensing system, eLicense. He said a few other professions have renewed online and that it has been very successful. A letter with the USER ID and PASSWORD will be mailed out to licensees approximately six weeks prior to the expiration date.

4. **Hearings/Stipulations:**

5. **Complaints/Follow ups:**

The Board reviewed the follow-up information regarding Bradford Dexter Lefavour's compliance with his September 2009 Order. Additional follow-up is needed.

6. **NCEES Correspondence:**

7. **Miscellaneous Correspondence:**

- a. The Board reviewed the April 15, 2010 documentation from Nathan Sicard requesting the designer specialty be added to his license. Mr. Atkinson made a motion, seconded by Mr. Kischko, to approve Mr. Sicard's designer specialty request. Motion passed unanimously.
- b. The Board reviewed the April 27, 2010 e-mail from Cynthia Lee with Engineers Australia regarding a possible visit with the Board in October, 2010. Ms. Shangraw will respond to Ms. Lee with the October meeting date as well as links for Vermont Tourism etc.
- c. The Board reviewed the May 3, 2010 e-mail from Ken Kaliski regarding Noise Control Engineering. The Board needs more information on which to base a decision. Mr. Kaliski will be advised of future meeting dates if he wishes to attend a meeting along with a recommendation that he contact the NCEES for more information about adding Noise Control Engineering to the list of specialties.
- d. Wall certificates for persons approved for licensure at the last meeting were signed.

**8. Other Business Introduced by the Board:**

**9. Public Comment:**

- 10.** The Board approved the following applicants for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying's Record indicating "Model Law Engineer."

Collingwood, Jeffrey, F (Civil)

Downes, III, Robert, M (Civil)

Haugeto, Wendy, L (Civil)

Hill, Keith, A (Civil)

King, Carla, L (Civil)

Theriault, John, M (Civil)

Smidt, Timothy, J (Electrical)

Toman, Jonathan, D (Mechanical)

Moody, Joseph, T (Structural I)

Hyatt, Nicholas, G (Structural II)

Holland, Michael, F (Civil)

Cutler, Brian, A (Civil)

Harrison, Jr., Edsel, R (Civil)

Heins, Thomas, R (Civil)

Hoffman, William, G (Civil)

Reese, Brian, R (**Structural I not Civil**)

French, Adam, C (Electrical)

Gomez, Rembert, A (Mechanical)

Knack-Brown, Susan, L (Structural I)

Percassi, Jr., Stephen, J (Structural I)

Vermaas, Garry, W (**Structural I not Structural II**)

**Degtyarev, Vitaliy, V** (Structural I) - Based on the information he submitted, his application is incomplete. He will be advised.

- 11.** The Board reviewed and approved the following applicant(s) to sit for the Principals and Practice exam:

Lally, Tarjit, S (Electrical)

**Angur, Satish, K** (Electrical) – The Board found his application to be incomplete. He will be advised of documents needed.

- 12. Review the following application(s) to sit for the Fundamentals of Engineering exam:**

- 13.** There being no further business, the meeting was adjourned at 11:42.

Respectfully submitted,

Kara Shangraw  
Administrative Assistant