



Board of Allied Mental Health Practitioners
Office of Professional Regulation, Vermont Secretary of State

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UNAPPROVED MINUTES OF THE
VERMONT BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS
JULY 20, 2023 – REMOTE MEETING

Board Members Present: Tammy Austin, Marjorie Trombly, Christopher Berry, and Michael Doyle (Ad Hoc).

Office Staff Present: Lauren Layman, General Counsel; Noura Eltabbakh, Staff Attorney; Emily Tredeau, Staff Attorney; Diane Lafaille, Licensing Administrator II; Julie Bowen, Docket Clerk; Dylan Bruce, Policy/Planning Analyst, and other OPR staff.

Others Present: Lara Govendo

1. **Call to Order** The meeting was called to order at 9:06 a.m.
2. **Minutes** Ms. Trombly moved, seconded by Mr. Berry, to approve the minutes of the June 15, 2023, meeting as written. Motion approved.
3. **Discussion**
 - a. Vermont Telehealth Licenses & Supervisor License Jurisdiction (Rules 3.19 (a) and 4.20 (b)) Policy and Rulemaking Discussion – The Office will contact Ms. Austin once a working group has been formed.
 - b. Ms. Austin and Ms. Trombly will be the representatives for the Mental Health Professional Licensing Study.
 - c. Vermont State University Memorandum of Understanding updates – The Board has approved the Memorandum.
 - d. Ms. Austin moved, seconded by Ms. Trombly, to approve Attorney Layman as the state delegate to the Counseling Compact Committee. Approved.
4. **Applications**

Mr. Doyle moved, seconded by Mr. Berry, to accept the decisions on all applications reviewed.

 - a. Davis, Paul – Traditional endorsement from Washington, D.C. The Board approved this application in accordance with Rule 3.23(b). He will need to take the exam he has not yet completed.

- b. Puttgen, Julie – The Board found that New Jersey and New Hampshire’s requirements are not substantially equivalent to Vermont’s because New Jersey does not require a Diagnosis course, which is required in Vermont. New Hampshire does not require direct practice hours. Vermont requires 2000. Endorsement denied. The applicant may apply through examination.
 - c. Van Hoy, Sarah - The Board found that Washington’s requirements are not substantially equivalent to Vermont’s because Washington requires 1200 direct practice hours. Vermont requires 2000. It is not clear within the Washington requirements if they require a course in Diagnosis. Endorsement denied. The applicant may apply through examination.
 - d. Zambetti, Ron – Application to be preliminarily denied.
 - e. Zappa, Kristine – Additional documentation is needed.
5. Public Comment: Lara Govendo attended the meeting asking the Board to reconsider its decision on requiring supplemental coursework to be completed to meet the education requirements of the Administrative Rules. The Board will re-review Ms. Govendo’s education at its August meeting.
 6. The Board’s next meeting is scheduled for August 17th, 2023.
 7. The Board adjourned at 12:11 p.m.