

Annual Report



Town of Chester, Vermont
Calendar Year 2020

ONE HUNDRED SIXTY-EIGHTH

ANNUAL REPORT

OF THE TOWN OF
CHESTER, VERMONT

FOR YEAR ENDING
DECEMBER 31, 2020

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BREAKDOWN OF GRAND LIST

Total Education Listed Value	416,821,100
Total Listed Value for Taxation	417,804,900
Total Non-residential Education Value	261,761,500
Total Homestead Education Value	147,059,600
Cable Company	1,035,249
Veterans Exemptions	840,000
Current Use Exempt Amount (180 properties)	18,145,700

ANNUAL GRAND LIST TAXABLE VALUE

2018	4,188,616
2019	4,200,864
2020	3,949,098

COMPARATIVE TAX RATE TABLE

2020	2019	2018
STATE HOMESTEAD TAX RATE		
1.3728	1.2175	1.2141
NON-RESIDENTIAL TAX RATE		
1.5005	1.3539	1.3228
MUNICIPAL TAX RATE		
0.8531	0.7451	0.7352

ELECTED TOWN OFFICERS

	<u>TERM EXPIRES</u>		<u>TERM EXPIRES</u>
MODERATOR		GREEN MOUNTAIN UNIFIED	
William E. Dakin, Jr.	2021	SCHOOL DISTRICT	
TOWN CLERK		Rick Alexander	2023
Deborah J. Aldrich	2023	Jeannie Wade	2023
		Michael Studin	2022
SELECTBOARD		Lois Perlah	2022
Arunas "Arne" Jonynas, Chair	2023	Deb Brown	2021
A. Lee Gustafson	2022	Jeff Hance	2021
Heather Chase	2021		
Leigh Dakin	2021	JUSTICES OF THE PEACE	
Jeff Holden	2021	Kenneth D. Barrett	
TRUSTEE OF PUBLIC FUNDS		Patricia Budnick	
Colleen Garvey	2023	Heather Chase	
Erron J. Carey	2022	Robert Crawford	
Shirley Barrett	2021	Ruth Douglas	
		Eugene Garvey	
TOWN TREASURER		Susan Kibbe	
Deborah J. Aldrich	2023	Cheryl LeClair	
		Russell Monier	
TRUSTEES OF WHITING LIBRARY		Robert Nied	
Colleen Garvey	2023	Kathy Pellett	
Ed Grossman	2022	Colleen Truax	
David A. Lord	2022		
Lyza Gardner	2021		
Vanessa Heyburne	2021		
Judith Copping (resigned)	2021		
Robert Nied (appointed)	2021		
Donna Matthews (resigned)	2023		
Cathy Hasbrouck (appointed)	2022		

OFFICERS APPOINTED

	<u>TERM EXPIRES</u>		<u>TERM EXPIRES</u>
ANIMAL CONTROL OFFICER		PLANNING COMMISSION:	
Chief of Police	March, 2021	Naomi Johnson	March, 2021
		Cheryl Lipton	March, 2021
DEVELOPMENT REVIEW BOARD		Peter Hudkins, Chair	March, 2022
Carla Westine, Chair	March, 2021	Barre Pinske	March, 2023
Gary Coger	March, 2021	Tim Roper	March, 2023
Harry Goodell	March, 2022		
Philip Perlah	March, 2022	POUND KEEPER:	
Robert Greenfield	March, 2023	Chief of Police, Richard Cloud	March, 2021
Larry Semones, Alternate	March, 2021		
Mark Curran, Alternate	March, 2021	REGIONAL PLANNING REP:	
		Thomas Bock	March, 2021
CEMETERY SEXTON		Derek Suursoo alternate	March, 2021
Jeffrey Sheldon	March, 2021		
		ROAD COMMISSIONER:	
CLERK TO SELECTMEN		Town Manager, Julie Hance	March, 2021
A. Lee Gustafson	March, 2021		
		SECRETARY TO SELECTMEN:	
SEVCA		Amie O'Brien	March, 2021
Kathy Poston	October, 2021		
		BOARD OF WASTEWATER DISPOSAL	
SENIOR SOLUTIONS - COUNCIL		Board of Selectmen	
ON AGING			
Linda Stowell	March, 2021	SOLID WASTE DISTRICT REP:	
		Derek Suursoo	March, 2021
EMERGENCY MANAGEMENT			
Town Manager, Julie Hance	March, 2021	TOWN MANAGER:	
		Julie Hance	March, 2021
FENCE VIEWERS:			
Frank E. Balch	March, 2021	TOWN SERVICE OFFICER:	
Tony Weinberger	March, 2021	Julie Hance	March, 2021
FIRE WARDEN:		TRANSPORT. ADVISORY COUNCIL REP.	
Jeffery Holden	June, 2024	Arne Jonynas	March, 2021
Ben Whalen, Asst. Fire Warden	June, 2024		
		TREE WARDEN:	
FIRST CONSTABLE:		Joseph Epler	March, 2021
Jeffery Holden	March, 2021		
		WATER COMMISSIONERS:	
GREEN UP DAY CHAIRMAN		Board of Selectmen	
Frank Kelley	March, 2021		
		WEIGHER OF COAL	
INSPECTOR OF LUMBER, SHINGLES AND WOOD		Tony Weinberger	March, 2021
Tony Weinberger	March, 2021		
		ZONING ADMINISTRATOR	
		Jill Barger	January, 2024

APPOINTED BY TOWN MANAGER

Police Chief - Richard H. Cloud
Fire Chief - Matthew S. Wilson
Ambulance Coordinator - Daniel J. Cook
Public Works Director – Kirby Putnam
Water/Sewer Superintendent - Jeffery C. Holden
Recreation Director - Matthew McCarthy

APPOINTED BY STATE BOARD OF HEALTH

Health Officer – Amanda Silva

ELECTED BY DIRECTORS OF TWO RIVERS SUPERVISORY UNION

Superintendent of Schools – Lauren Fierman

OFFICERS' SALARIES

	2019	2020
TOWN MANAGER		
David Pisha	\$ 87,690.75	\$ 26,724.16
Julie Hance		\$ 56,089.18
TOWN CLERK/TREASURER		
Deborah J. Aldrich	\$ 61,447.52	\$ 61,758.48
SELECTMEN		
Heather Chase	\$ 1,500.00	\$ 1,500.00
Arunas "Arne" Jonynas	\$ 1,500.00	\$ 1,500.00
Jeff Holden	\$	\$ 1,500.00
Ben Whalen	\$ 1,500.00	\$
A. Lee Gustafson	\$ 1,500.00	\$ 1,500.00
Leigh Dakin	\$ 1,500.00	\$ 1,500.00
LISTERS		
Wanda C. Purdy	\$ 18,852.42	\$ 8,560.61
Valerie Pantorno	\$ 10,659.66	\$ 11,738.56
HEALTH OFFICER		
Heather Chase	\$ 1,000.00	\$
Amanda Silva	\$	\$ 2,600.00
Leslie Thorsen	\$ 416.66	\$

TOWN OF CHESTER LAND AND BUILDING ASSETS

<i>DESCRIPTION</i>	<i>ACRES</i>	<i>VALUE</i>
CEMETERY-ADAMS RD	1	\$10,500.00
CEMETERY-BROOKSIDE	3.8	\$53,800.00
CEMETERY-LAND-NORTH ST	5.74	\$17,900.00
CEMETERY-PLEASANT VIEW	8.9	\$71,600.00
CEMETERY-POPLAR GROVE	0.42	\$1,300.00
CEMETERY-SMOKESHIRE	0.49	\$800.00
CEMETERY-SPOONERVILLE	0.28	\$900.00
CHESTER HISTORICAL SOCIETY BLDG	3.86	\$551,200.00
DAN DAVIS LAND & PUMP HOUSE	3	\$106,300.00
EMERGENCY SERVICES LAND	4.04	\$84,700.00
HAMMOND PARK	0.55	\$30,500.00
JEFFREY WELL STATION, BARN	17	\$778,600.00
LAND ONLY	40	\$105,000.00
LAND ONLY	0.25	\$800.00
LAND ONLY	3	\$9,400.00
LAND ONLY	0.2	\$300.00
LAND ONLY	1.3	\$4,100.00
LAND ONLY	2	\$6,300.00
LAND ONLY (GMUHS TANK SITE)	1	\$3,100.00
LAND ONLY (PECK LAND)	4	\$39,400.00
LAND ONLY (DODGE LAND)	9.08	\$50,500.00
LAND ONLY (HADLEY LAND)	14.1	\$40,300.00
LAND ONLY (BOUCHARD)	0.12	\$400.00
LAND ONLY (COLBETH)	0.12	\$15,700.00
LAND ONLY (HALF LOT)	0.11	\$10,400.00
LAND ONLY (NORTH ST BRIDGE FIELD)	0.5	\$1,600.00
LAND ONLY (QUIMBY LAND)	1.1	\$1,700.00
LAND ONLY (WILEY LOT)	3	\$70,300.00
LAND ONLY-ADAMS AQUIFER	30.53	\$88,400.00
LIBRARY BUILDING	0.46	\$753,500.00
OLD FIRE HOUSE	0.11	\$54,500.00
RAINBOW ROCK	1.84	\$19,000.00
RESERVOIR	501.35	\$796,400.00
RIVER BANK	3.47	\$10,800.00
SEWAGE TREATMENT PLANT	13.45	\$2,620,700.00
SHEDS	0.63	\$24,800.00
THE GREEN	1.5	\$4,700.00
TOWN GARAGE	6.12	\$708,000.00
TOWN HALL	0.41	\$1,046,100.00
TOWN RECREATION AREA	37.28	\$738,800.00
WATER TANK RTE 103 SOUTH	139.57	\$1,335,200.00
TOTALS	865.68	\$10,268,300.00

**TOWN OF CHESTER
WARNING
NOTICE OF TOWN MEETING**

The Legal Voters of the TOWN OF CHESTER are hereby notified and warned to meet on Monday, March 1, 2021, at 6:00 pm., via Zoom for a virtual Informational Meeting on the following Articles. Voting on all Articles will be by Australian ballot on March 2, 2021, from 9:00 a.m. to 7:00 p.m. at the Chester Town Hall Second Floor.

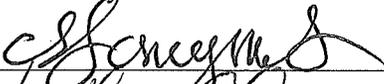
- ARTICLE 1:** To elect Town Officials for the ensuing year as provided by the Public Laws of Vermont.
- ARTICLE 2:** Shall general obligation bonds or notes of the Town of Chester in an amount not to exceed Two Hundred Fifty Thousand Dollars (\$250,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of paving Lovers Lane Road and Popple Dungeon Road (portion between new road construction and the dirt road)? Said paving to be financed for a term of 5 years.
- ARTICLE 3:** To see if the Town will vote to raise \$3,342,887.01 to be paid to the Chester Town Treasurer on September 15, 2021, to pay current expenses and any part of the Town's indebtedness.
- ARTICLE 4:** To see if the Town will vote to expend from the Capital Budget Reserve Fund, \$887,249.36 to be allocated as follows: \$18,750 to be used for the purchase of air paks for the Fire Department; \$10,000 to be used to purchase signage for the town; \$200,000 to be used as match for the Depot Street Sidewalk Grant; \$41,000 to be used to purchase a Police Cruiser; \$146,610.80 to be used to pay previously approved equipment loans; and \$470,888.56 as a transfer to the Bond Plan; all as indicated on the Capital Budget Program schedule and less any grant funds that may be received.
- ARTICLE 5:** To see if the Town of Chester will vote to approve the purchase of a dump truck for the Highway Department in an amount not to exceed \$130,000, less any trade in. Said dump truck to be financed for a term of 5 years beginning in 2022, as illustrated in the Capital Plan.
- ARTICLE 6:** To see if the Town will vote to exempt from municipal and education taxes, for a period of five years, 100% of the Fair Market Value of lands and buildings occupied by the Chester Rod & Gun Club.
- ARTICLE 7:** To see if the Town will vote to exempt from municipal and education taxes, for a period of five years, 100% of the Fair Market Value of lands and buildings occupied by the Green Mountain Softball, Inc.
- ARTICLE 8:** To see if the Town will vote to exempt from municipal and education taxes, for a period of five years, 100% of the Fair Market Value of lands and buildings occupied by the Olive Branch Lodge.
- ARTICLE 9:** Shall the Town of Chester appropriate the sum of \$4,000 (four thousand dollars) to Meals on Wheels of Greater Springfield, Inc. for continued support and services to the citizens of the Town of Chester in accordance with 24 V.S.A. § 2691.

- ARTICLE 10:** Shall the Town appropriate the sum of \$2500 (two thousand five hundred dollars) to support the Chester Fireworks for Independence Day, in accordance with 24 V.S.A. § 2691.
- ARTICLE 11:** Shall the Town appropriate the sum of THIRTEEN THOUSAND EIGHT HUNDRED AND SEVEN DOLLARS (\$13,807) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse Association & Hospice of VT and NH, in accordance with 24 V.S.A. §2691.
- ARTICLE 12:** Shall the Town appropriate the sum of THREE THOUSAND AND FORTY FOUR DOLLARS (\$3,044) to help support outpatient, mental health and substance abuse services by the staff of Health Care and Rehabilitation Services, Inc, in accordance with 24 V.S.A. §2691.
- ARTICLE 13:** Shall the Town appropriate the sum of THREE THOUSAND FORTY DOLLARS (\$3,040) to Southeastern Vermont Community Action (SEVCA) to assist Chester in responding to the emergency needs of the community and providing all available and applicable services to families and individuals in need, in accordance with 24 V.S.A. §2691.
- ARTICLE 14:** Shall the Town of Chester appropriate the sum of NINE HUNDRED DOLLARS (\$900) to the Women's Freedom Center for general budget support to provide services to women and their children who are experiencing emotional, physical and/or sexual abuse and are residents of the Town, in accordance with 24 V.S.A. §2691.
- ARTICLE 15:** Shall the Town raise and appropriate the sum of ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200.00) for the support of Senior Solutions (formerly Council on Aging for Southeastern Vermont) for help to support seniors and their families who are trying to remain at home and not be placed in a nursing home, in accordance with 24 V.S.A. §2691.
- ARTICLE 16:** Shall the Town of Chester appropriate the sum of \$2,250 (two thousand two hundred fifty dollars) for the support of the Current operated by Connecticut River Transit, Inc., to provide transit services to the residents of the Town of Chester, in accordance with 24 V.S.A. §2691.
- ARTICLE 17:** Shall the Town of Chester appropriate the sum of \$800 (eight hundred dollars) to support Windsor County Mentors, for youth mentoring services provided to children in Windsor County, in accordance with 24 V.S.A. §2691.
- ARTICLE 18:** Shall the Town of Chester appropriate the sum of \$400 (four hundred dollars) to Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community of Chester through volunteer service, in accordance with 24 V.S.A. §2691.
- ARTICLE 19:** Shall the Town appropriate the sum of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) toward the support of the Community Cares Network of Chester and Andover, Inc. a non-profit organization which provides services to senior citizens, helping them to stay in their homes longer safely, in accordance with 24 V.S.A. §2691.

ARTICLE 20: To see if the Town of Chester will appropriate the sum of THREE THOUSAND DOLLARS (\$3,000) to assist in the services of the Chester-Andover Family Center for individuals and families in need, in accordance with 24 V.S.A. §2691.

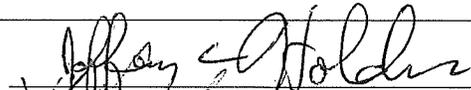
ARTICLE 21: Shall the Town appropriate the sum of ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500) to Neighborhood Connections, Inc. to cover the cost of providing services in Chester in accordance with 24 V.S.A. §2691.

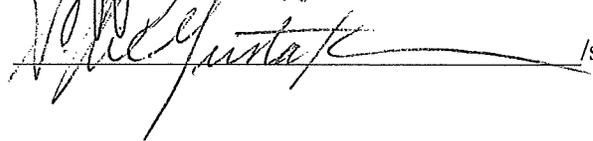
Dated at Chester, Vermont on this 25th day of January 2021.

 /s/ Arne Jonynas, Chairman

 /s/ Heather Chase

 /s/ Leigh Dakin

 /s/ Jeff Holden

 /s/ Lee Gustafson



Proven Expertise & Integrity

October 16, 2020

Selectboard
Town of Chester
Chester, Vermont

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Chester, Vermont for the year ended December 31, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 6, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Town of Chester, Vermont are described in Note 1 of Notes to Financial Statements. We noted no transactions entered into by the Town of Chester, Vermont during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

As described in Note 1 of Notes to Financial Statements, the Town of Chester, Vermont changed accounting policies related to Governmental Accounting Standards Board (GASB Statement) No. 83, "*Certain Asset Retirement Obligations*", GASB Statement No. 84, "*Fiduciary Activities*", GASB Statement No. 88, "*Certain Disclosures Related to Debt, Including Direct Borrowing and Direct Placements*" and GASB Statement No. 90 "*Majority Equity Interest (and amendment of GASB Statements No. 14 and No. 61)*" in 2019. There was no impact in the financial statements based on the cumulative effect of these accounting changes.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the governmental activities, each major fund and the aggregate remaining fund information of the Town of Chester, Vermont's financial statements were:

- Depreciation expense which is based on the estimated useful lives of capital assets
- Pension related assets, liabilities and expenses which are based on actuarial valuations
- Accrued compensation
- Deferred property tax revenues

Management's process for determining the above estimates is based on firm concepts and reasonable assumptions of both historical and future events. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements are reflected in the deposits and investments, capital assets, long-term liabilities and fund balance footnotes.

The financial statement disclosures are neutral, consistent and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. A schedule of any uncorrected misstatements has been presented to management with the management representation letter. We did not identify or propose any adjustments of misstatements as a result of audit procedures that were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 18, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Town of Chester, Vermont’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards with management each year prior to retention as the Town of Chester, Vermont’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund, Schedule of Proportionate Share of the Net Pension Liability and Schedule of Contributions, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund and fiduciary financial statements and capital asset schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the Selectboard and management of the Town of Chester, Vermont and is not intended to be, and should not be, used by anyone other than these specified parties.

Very Best,

RHR Smith & Company

RHR Smith & Company, CPAs

Report of the Select Board

The Select Board has been very busy this past year. Though government moves slowly at times, it is for good reason. The actions of government have a large impact on citizens and those actions need in-depth discussion and public input to be formulated.

This year has been a very different year because of the Covid-19 pandemic. Town government has learned to adapt to restrictions and recommendations in order to continue its work. Many of these adaptations will continue because of the positive results they enabled.

Allowing people to attend and participate in meetings electronically has gotten more people informed and involved. Zoom meetings are here to stay, though I prefer and miss the in-person part of town government. Talking and discussing with people face-to-face has always been a better vehicle for compromise and cooperation.

The Emergency Services building is well on the way to completion. It is a sorely needed facility that will be a positive base for all of our town's emergency services. It has been a long time coming and is desperately needed to facilitate the fantastic work that those departments do.

We are in the last chapter of finally getting approval for a town sand and gravel pit on land next to the high school that was purchased for the second town water tank. This will be a huge asset to the town, providing much needed sand and gravel. It will save the town money, wear and tear on equipment, man hours, and will be environmentally beneficial to our town.

The town of Chester has a new town manager after the retirement of David Pisha. Julie Hance was appointed to the position. Julie has been an integral part of Chester town management for many years, most recently as Assistant Town Manager. She brings many years of experience to her role of Town Manager and has comprehensive knowledge of the inner workings of our local government. She has been a great asset to the town during these trying times, and she is taking the town forward with constructive oversight and fiscal responsibility. The Select Board is extremely pleased with the job she has been doing in her position. Having town employees and department heads all working together is having a positive outcome under her leadership.

Thank you to Julie and all town employees for what they do, and thanks to the wonderful citizens of Chester that makes the town what it is.

Arne Jonynas
Select Board Chair

Town Manager's Report And Budget Summary

It goes without saying that 2020 has been quite a year! Having worked for the town for almost 16 years, I can say with certainty that any storm we have faced as a community we have battled well and were better and stronger on the other end. I am confident that this pandemic will be no different.

I first want to thank my predecessor, David Pisha, for his years of service to the Town of Chester. David retired in March 2020 after being the Town Manager for almost 12 years. David taught me so much during his time here and has contributed greatly not only to my personal successes in my career, but also to the successes of our community. Thank you, David Pisha for your service and contributions.

I would like to acknowledge the Town of Chester Department Managers and all town staff. We really do have an amazing group of employees who make this job much easier to do. Their dedication to this town is immense and most often without any recognition. Thank you! I encourage you to read through their individual reports to learn about all that has happened in town this year.

Due to the efforts of our amazing department managers and some internal restructuring, we ended 2020 with a total General Fund Surplus of \$335,000. This is a blessed financial situation to be in, especially in light of this particular year we just ended. Thank you again for the hard work that went into this.

In setting the 2021 General Fund Budget, I worked with the department managers on creating a "zero-based budget". This means that instead of using previous year figures to determine our budget, each item was created starting at \$0. This was a good exercise and one we plan to continue. We were able to create efficiencies in some areas which produced a cost savings to the taxpayers.

The 2021 General Fund Budget is seeing some one-time expenses attributable to the installation of the town's Gravel Pit as well the new Public Safety Building. In addition, we are finding that some supplies, such as bridge materials, are seeing dramatic increases in cost. However, for the most part, expenses are holding steady and, in many cases, have decreased.

The town's Capital Plan and Bond Plan does have a different appearance as I have combined both Plans into one Consolidated Debt Repayment Schedule. /This schedule is color coded by department for ease in reviewing and can be followed through into the General Fund Budget by Department. It is important to note that the Capital Plan expenses are contained within the General Fund Budget, this is NOT in addition to.

The 2021 General Fund Budget is proposing that we use the 2020 surplus to help lighten the load in the Repayment Schedule. There is a \$200,000 match required for the Depot Street Sidewalk project that was expected to be financed as well as the purchase of a police cruiser in the amount

of \$41,000. I am proposing that the surplus be used to pay these items in full so that further financing will not be necessary. In addition, \$20,000 would be transferred to the town's Reserve Fund which was established by the voters two years ago. The remaining \$72,000 would be left to increase the town's Fund Balance as has been recommended by the town's Auditor. This surplus is providing the town an opportunity to minimize additional debt and align ourselves fiscally for the future.

The dump truck scheduled for replacement in 2021 will be financed for 5 years beginning in 2022, as has been the practice. I am also proposing the addition of one bond for the paving of Lovers Lane, a portion of Popple Dungeon Road and Cavendish Road. This is needed so that we can keep the paving schedule on track.

All these efforts have resulted in a 2021 General Fund Budget of \$3,342,887.01. This is a decrease of \$687.82 over last years budget.

I, along with the Selectboard feel that this is a fiscally responsible budget for Chester and encourage the taxpayers to support it with their votes. I encourage you to reach out to me with any questions or concerns you may have regarding this budget.

Julie S. Hance
Town Manager

COMBINED STATEMENT OF REVENUE AND EXPENDITURES
AND CHANGES IN FUND BALANCE
DECEMBER 31, 2020

GENERAL FUND

<u>REVENUES:</u>	<u>ACTUAL</u>
Property Taxes	\$ 8,578,723.54
Licenses/Fees	\$ 9,773.35
General Government	\$ 56,387.16
Public Safety	\$ 310,622.57
Public Works	\$ 284,296.73
Culture & Recreation	\$ 21,652.36
Other Income	\$ 75,498.59
TOTAL REVENUES	\$ 9,336,954.30
<u>EXPENDITURES</u>	
Selectboard/Manager	\$ 106,830.77
Administration	\$ 371,192.37
Listers	\$ 36,796.48
Taxes	\$ 3,957.31
Planning	\$ 56,834.44
Insurance	\$ 320,084.13
Police	\$ 676,707.70
Fire	\$ 160,753.13
Ambulance	\$ 164,152.53
Communications	\$ 42,432.14
Highway	\$ 1,342,207.92
Solid Waste	\$ 35,870.10
Health & Welfare	\$ 2,691.17
Recreation Programs	\$ 83,933.77
Parks & Cemeteries	\$ 73,127.23
Library	\$ 97,633.95
Town Hall	\$ 33,797.07
Revitalization	\$ 35,815.55
Recreation Facilities	\$ 42,878.79
Emergency Services Building	\$ 13,248.00
Capital Expenditures	\$ 215,455.00
County Tax	\$ 27,072.00
Voted Articles	\$ 37,241.00
CTSD Assessment	\$ 5,020,945.84
TOTAL EXPENSES	\$ 9,001,658.39
Excess of Revenues over Expenses	\$ 335,295.91
Public Works Surplus	\$ 174,538.30
GENERAL FUND SURPLUS	\$ 160,757.61

Town of Chester
2021 General Fund Budget

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
2020 General Fund Surplus				160,757.61	See Public Works Dept for Highway Surplus
01-01-1 Taxes					
01-01-17-00 Property Taxes					
01-01-17-00.00 Current Taxes	7,808,207.38	8,330,344.25	8,360,232.74	8,339,748.74	
01-01-17-00.20 Penalty & Interest	39,452.39	74,809.52	80,000.00	75,000.00	
01-01-17-01.00 Railroad Tax	1,034.77	1,034.77	1,900.00	1,034.77	
01-01-17-01.03 Land Use		162,641.00	160,000.00	162,000.00	
01-01-17-01.06 Pilot Program	1,870.00	9,894.00	11,500.00	9,800.00	
01-01-1 Taxes Total	7,850,564.54	8,578,723.54	8,613,632.74	8,587,583.51	
01-02 Licenses, Permits & Fees					
01-02-15-00.01 Liquor License	1,155.00	1,110.00	1,300.00	1,100.00	
01-02-15-00.02 Fish & Game	84.00	48.00	200.00	50.00	
01-02-15-00.03 Dog Licenses	1,170.00	1,252.00	1,500.00	1,200.00	working towards better education
01-02-15-00.04 Other Licenses	405.00	430.00	1,000.00	500.00	
01-02-15-00.05 Rabies		-	500.00	-	Revenue Line not utilized
01-02-15-00.06 Motor Vehicle Reg.	168.00	231.00	400.00	200.00	
01-02-18-00.01 Planning/Zoning	3,710.45	6,702.35	6,000.00	6,000.00	
01-02 Licenses, Permits & Fees Tot	6,692.45	9,773.35	10,900.00	9,050.00	
01-03 General Govt.					
01-03-15-00.11 Recording Fees	21,285.00	40,565.00	30,000.00	30,000.00	
01-03-15-00.17 911 House Number	10.00	20.00	50.00	50.00	
01-03-15-00.18 Clerk Fees	2,794.00	6,168.00	3,500.00	4,300.00	
01-03-15-00.19 Miscellaneous	121.22	146.87	250.00	200.00	
01-03-15-00.41 Tax Sale Admin.	1,800.00	1,350.00	2,000.00	2,000.00	
01-03-15-00.70 Solar Field Rent	6,425.00	6,000.00	6,500.00	6,500.00	
01-03-15-01.53 Income - Interest	9,368.47	2,137.29	10,000.00	2,000.00	
01-03 General Govt Total	41,803.69	56,387.16	52,300.00	45,050.00	
01-04-2 Public Safety - Income					
01-04-21 Police Dept.					
01-04-21-01.00 Court Fees	14,014.50	22,654.87	34,000.00	30,000.00	decrease in tickets issued due to COVID
01-04-21-03.00 Other Income-Polic	1,000.00	720.00	1,000.00	1,000.00	
01-04-21-05.01 PD Services - OKEM	21,560.00	19,040.00	21,500.00	21,500.00	
01-04-21-05.02 PD Services - Other		79,143.75	25,000.00	28,000.00	offset in expense; Route 11 Detail
01-04-21-05.03 Payroll for Services	16,312.50				
01-04-21-06.00 START	548.78		1,000.00		Program no longer utilized
01-04-21 Police Dept Total	53,435.78	121,558.62	82,500.00	80,500.00	
01-04-22 Fire Dept.					
01-0-22-01-00 Foam Income	2,445.00				
01-04-22-03.00 Other Income-Fire			25.00		
01-04-22-04.00 Grant	20.00				
01-04-22-05.00 Andover-Fire	24,000.00	24,000.00	24,000.00	24,000.00	
01-04-22 Fire Dept Total	26,465.00	24,000.00	24,025.00	24,000.00	
01-04-23 Ambulance Service					
01-04-23-01.00 Revenues-Ambulan	80,369.49	109,132.83	110,000.00	110,000.00	calls downin 2020 due to COVID
01-04-23-02.00 Gifts - Ambulance		100.00			
01-04-23-03.00 Other Inc.- Ambulance		9,916.12			COVID revenue from grant programs
01-04-23-05.00 Ambulance-Andove	6,000.00	6,000.00	6,000.00	6,000.00	
01-04-23 Ambulance Service Total	86,369.49	125,148.95	116,000.00	116,000.00	
01-04-26 Communication					
01-04-26-01.00 Tower Rent	31,224.36	36,915.00	38,000.00	38,000.00	
Tower Electric				9,076.57	Verizon should have been paying the electric; reimburse in January
01-04-26-05.00 Andover Dispatch F	3,000.00	3,000.00	3,000.00	3,000.00	
01-04-26 Communication Total	34,224.36	39,915.00	41,000.00	50,076.57	
Total Public Safety Income	200,494.63	310,622.57	263,525.00	270,576.57	

Town of Chester
2021 General Fund Budget

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-05-3 Public Works Income					
01-05-31 Highway					
01-05-31-11.01 Diesel/Gasoline - A	1,466.88	1,198.97	1,850.00	1,500.00	
01-05-31-11.02 Diesel/Gasoline - Fi	1,559.79	1,322.98	2,000.00	2,000.00	
01-05-31-11.03 Diesel/Gasoline - Po	11,018.79	8,696.67	14,000.00	10,000.00	
01-05-31-11.04 Diesel/Gasoline Sal	29,748.74	16,222.54	35,000.00	28,000.00	reduced usage due to COVID
01-05-31-11.05 Diesel/Gasoline - Se	1,053.57	718.06	1,250.00	1,200.00	
01-05-31-11.06 Diesel/Gasoline - W	1,145.32	1,089.26	1,750.00	1,500.00	
01-05-31-12.00 Sale/Material	475.00	-	-		
01-05-31-13.00 State Aid	145,421.84	201,312.57	195,545.00	202,130.88	
01-05-31-14.00 Other Income-High	295.00	53,735.68	300.00		Additional State aid \$ in lieu of grants
01-05-31-16.00 Prior Year HW Surplus			(139,062.85)	174,538.30	
01-05-31 Highway Total	192,184.93	284,296.73	112,632.15	420,869.18	
Total Public Works Income	192,184.93	284,296.73	112,632.15	420,869.18	
01-07-51 Recreation					
01-07-51-00.09 Andover	3,800.00	3,800.00	3,800.00	3,800.00	
01-07-51-00.23 Pool Income	4,460.00	919.00	4,000.00	3,500.00	
01-07-51-00.27 Sponsors/Donation	100.00		100.00	100.00	
01-07-51-00.28 Food Sales				200.00	
01-07-51-00.29 Pavillion Rental	400.00		300.00	300.00	
01-07-51-00.36 League Fees	795.00		500.00	500.00	
01-07-51-00 Recreation Total	9,555.00	4,719.00	8,700.00	8,400.00	
01-07-51-10 Seasonal Sports & Camps					
01-07-51-10.02 Spring Smart Camp	20.00				combine with sports for squirts
01-07-51-10.03 Start Smart Camp	65.00		100.00		combine with sports for squirts
01-07-51-10.11 Sports for Squirts	80.00		100.00	150.00	
01-07-51-10.12 Baseball	2,805.00	1,076.00	2,000.00	1,800.00	
01-07-51-10.13 Black Fly Camp	100.00		400.00	300.00	
01-07-51-10.15 Softball Camp			200.00		Combine with black fly camp
01-07-51-10.16 Fall Soccer	2,393.00	1,770.00	2,000.00	2,000.00	Matt only spends up to 80% of what is taken in .
01-07-51-10.18 Soccer Camps	1,110.00	65.00	1,000.00	1,000.00	
01-07-51-10.19 Sports Camp	180.00		400.00	400.00	
01-07-51-10.20 Basketball	165.00	590.00	2,000.00	1,200.00	
01-07-51-10.21 Girl Basketball Camp				100.00	
01-07-51-10.22 Boy Basketball Camp			100.00	100.00	
01-07-51-10.25 Gymnastics	565.00	(15.00)	500.00	500.00	rename gymnastics/dance
01-07-51-10.26 Ballet		75.00			combine with gymnastics/dance
01-07-51-10.30 Dance Camp	625.00	935.00	400.00		combine with gymnastics/dance
01-07-51-10.31 Hip Hop Dance		80.00	300.00		combine with gymnastics/dance
01-07-51-10.40 Golf Camp			100.00		not needed
01-07-51-10.41 Baseball Camp		395.00			Added to blackfly camp
01-07-51-10.43 Tennis Camp			100.00	100.00	
01-07-51-10.44 Babe Ruth Baseball	700.00				
01-07-51-10.53 Climbing Team	405.00	240.00	200.00		combined with wall climbing
01-07-51-10.54 Wall Climbing			500.00	500.00	
01-07-51-10 Sports & Camps Total	9,213.00	5,211.00	10,400.00	8,150.00	
01-07-51 Recreation Total	18,768.00	9,930.00	19,100.00	16,550.00	
01-07-52 Parks & Cemeteries					
01-07-52-00.21 Sale - Lots	900.00	2,700.00	1,500.00	2,000.00	anticipated increase in sale of lots
01-07-52-00.22 Grave Preparation	4,255.00	3,900.00	4,500.00	4,000.00	
01-07-52-00.23 Cemetery Funds	2,303.99	2,809.86	2,400.00	2,500.00	
01-07-52-00.25 Perpetual Care	750.00	2,250.00	1,500.00	2,000.00	increase lots = increase PC
01-07-52-00.26 Other Income			50.00		
01-07-52-00.40 Town Hall Rental	250.00	62.50	500.00	300.00	Minor rentals after sound system
01-07-52 Parks & Cemeteries Total	8,458.99	11,722.36	10,450.00	10,800.00	

Town of Chester
2021 General Fund Budget

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-08-15 Other Income					
01-08-15-11.00 Poor Funds	1,294.97	1,585.86	500.00	1,000.00	
01-08-15-12.00 Cyprus Minerals	1,766.24	1,661.42	2,000.00	2,000.00	
01-08-15-13.00 School Refund Inco	71,471.99	67,410.31	60,000.00	65,000.00	
01-08-15-15.00 Other Income	-	4,841.00	-		COVID grant revenue for PPE
01-08-15 Other Income	74,533.20	75,498.59	62,500.00	68,000.00	
Total Revenues	8,393,500.43	9,336,954.30	9,145,039.89	9,589,236.87	

EXPENSES:

01-10-11 Selectboard					
01-10-11-10.00 Selectboard Salaries		7,500.00	7,500.00	7,500.00	
01-10-11-11.00 Social Security		573.75			
01-10-11-16.00 Management Consultant		862.50			Not needed in 2021
01-10-11-21.00 Expenses	623.50	7,219.52	1,500.00	1,500.00	high in 2020 due to manager search
01-10-11 Selectboard	623.50	16,155.77	9,000.00	9,000.00	

01-10-12 Town Manager					
01-10-12-10.00 Manager Salary	66,313.45	83,185.84	70,000.00	72,500.00	reflects 3% increase
01-10-12-11.00 Social Security	4,965.80	6,376.23	5,885.00	5,546.25	
Retirement				4,471.00	Moved from Admin Budget
01-10-12-21.00 Expenses	1,145.44	1,112.93	1,500.00	1,500.00	
Education/Training				1,000.00	Education/Training events; University of Georgia
01-10-12 Town Manager	72,424.69	90,675.00	77,385.00	85,017.25	

01-10-15 Administration					
01-10-15-10.00 Elections Payroll	237.16	1,074.49	1,300.00	400.00	3 election workers x 10 hrs
01-10-15-10.01 Payroll	155,234.10	169,423.01	214,500.00	158,241.00	reflects a traditional 3% increase; actual based on merit reviews
01-10-15-10.11 Treasurer	2,590.60	3,478.72	3,606.00	3,600.00	reflects a traditional 3% increase
01-10-15-11.00 Social Security	13,425.56	15,168.52	16,385.00	12,105.44	calculation based on salary
01-10-15-14.00 Medical Insurance	58,077.81	60,072.45	69,197.04	58,054.80	
01-10-15-15.00 Life Insurance	343.17	409.59	500.00	400.00	
01-10-15-16.00 Retirement	11,294.35	12,644.01	13,320.00	9,692.00	Municipal retirement calculation based off of salary
01-10-15-18.00 Co Insurance	20,069.86				Grouped in insurance
01-10-15-21.00 General Supplies	8,620.99	7,757.40	11,000.00	9,000.00	
01-10-15-21.01 911 House Number	81.95	38.15		50.00	
01-10-15-21.02 Elections Expense	950.18	2,292.80	3,500.00	1,500.00	Program machine, ballots
01-10-15-22.00 Training	730.44	603.00	1,500.00	1,000.00	amie schooling; debbie TC conference
01-10-15-23.00 Equipment	16,910.18	21,557.26	18,200.00	16,700.00	postage lease; copier leases; cashing system lease
01-10-15-25.00 VT State Treasurer			2,500.00	2,500.00	
01-10-15-26.00 Postage	7,310.39	7,483.10	8,500.00	7,500.00	
01-10-15-27.00 Notices	4,788.46	3,311.50	5,000.00	5,000.00	
01-10-15-27.01 Town Report	4,670.96	3,126.54	4,000.00	4,000.00	More copies needed due to no Town Meeting
01-10-15-34.00 Telephone	5,840.77	10,681.17	10,150.00	10,801.68	
01-10-15-37.00 Computer Service	8,102.63	12,644.40	9,500.00	9,080.00	Monthly Support and leases
01-10-15-37.01 Record Restoration	94.39	80.50	5,000.00	5,000.00	
01-10-15-37.02 Website	1,044.00				part of revitalization
01-10-15-37.03 NEMRC Software			4,000.00	4,000.00	NEMRC Disaster Recovery, Software maintenance
01-10-15-37.05 SAPA			500.00	500.00	
01-10-15-37-06 Municipal Music Llc	438.00		438.00	460.00	
01-10-15-40.00 VLCT	4,805.00	460.00	4,805.00	5,003.00	
01-10-15-50.00 PACIF Insurance		5,003.00			Within Insurance Dept
01-10-15-55.00 Chamber of Comm	149.00	149.00	150.00	150.00	
01-10-15-56.00 Legal	14,838.15	12,280.93	17,500.00	10,000.00	Increased policy review in 2021
01-10-15-56-01 Consulting		(3.50)	2,000.00		can be removed
01-10-15-57.01 Federal Audit	14,900.00	14,100.00	16,000.00	16,000.00	
01-10-15-82.00 TAN Interest	2,151.04	2,975.65	2,500.00	3,000.00	
01-10-15-83.00 Service Charge	1,911.05	2,425.34	1,500.00	2,000.00	
01-10-15-99.00 Unclassified		1,955.34	570.00	500.00	
01-10-15 Administration Total	359,610.19	371,192.37	447,621.04	356,237.92	

Town of Chester
2021 General Fund Budget

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-10-16 Listers					
01-10-16-10.00 Salaries	22,970.42	20,468.78	32,500.00	19,500.00	One lister - avg 3% increase, actual based on merit review
NEMRC Cont. Services				5,000.00	based on estimate from NEMRC
01-10-16-11.00 Social Security	1,757.26	1,552.90	2,500.00	1,491.75	based off salary
01-10-16-21.00 General Expense	1,666.06	4,326.63	9,000.00	6,000.00	maps, software support, marshall & swift
01-10-16-22.00 Training			1,000.00	500.00	1 lister training
01-10-16-22.01 Travel	667.34		1,000.00	500.00	rental car for site visits
01-10-16-23.00 Equipment			500.00	1,000.00	place holder for new printer, etc that may fail
01-10-16-37.00 Computer Service	1,821.09	5,674.42	3,100.00	4,000.00	computer service & leases
01-10-16-56.00 Legal	492.50	4,773.75	500.00	500.00	high actual due to reappraisal
01-10-16 Listers Total	29,374.67	36,796.48	50,100.00	38,491.75	
01-10-17 Taxes					
01-10-17-25.00 Tax Billing			500.00		Not needed; included in postage
01-10-17-27.00 Advertising	6,555.00	3,956.00	4,000.00	4,000.00	
01-10-17-37.02 State Appeals Decisions			3,000.00		not needed in 2021 - for reappraisal;
01-10-17-56.01 Tax Sale Service	300.00		500.00	500.00	
01-10-17-63.00 Abatement/Purcha	14.28	1.31	3,000.00		not needed in 2021- was for reappraisal
01-10-17 Taxes Total	6,869.28	3,957.31	11,000.00	4,500.00	
01-10-18 Planning and Zoning					
01-10-18-10.00 Salary	18,242.02	28,502.99	25,000.00	34,500.00	Asst. 15 hr/wk; ZA 20 hr/wk
01-10-18-10.11 DRB Salaries		2,500.00	2,500.00	2,500.00	
01-10-18-10.12 Planning Salaries		2,500.00	2,500.00	2,500.00	
01-10-18-11.00 Social Security	1,395.53	2,522.84	1,975.00	2,639.25	based on salary
01-10-18-21.00 Enforcement	189.15	36.28			combine with legal
01-10-18-21.01 Supplies	204.40	71.66	500.00	1,000.00	hearings; workshops
01-10-18-21.02 Printing			100.00		Included in general office supplies
01-10-18-22.00 Travel/Training	170.00		1,000.00	1,000.00	new ZA, Board training
01-10-18-23.00 Computer	1,178.19	2,939.17	2,800.00	2,900.00	service & lease
01-10-18-27.00 Notices	1,822.00	2,678.00	2,500.00	2,500.00	more activity expected
01-10-18-27.01 Town Plan	394.16	115.00	1,000.00	2,000.00	Assistance with UDB & Town Plan
01-10-18-40.01 Regional Planning Dues		13,942.50	3,942.50	4,257.90	
01-10-18-40.02 SRDC			10,000.00		moved to revitalization
01-10-18-56.00 Legal	998.00	1,026.00	5,000.00	5,000.00	expected enforcement increase
01-10-18 Planning and Zoning Total	24,593.45	56,834.44	58,817.50	60,797.15	
01-10-19 Insurance					
01-10-19-11.00 Social Security	(2.02)	113.55			
01-10-19-12.00 Unemployment	1,159.00	1,211.54		2,753.00	increase due to decrease in credits due to COVID
01-10-19-13.00 Workman's Comp	84,905.00	96,629.77	93,019.00	75,388.00	decrease based on VLCT estimates for 2021
01-10-19-14.00 Medical Ins	61.25	5,666.50		8,664.00	Insurance Brokerage Fees; Richards Group & NE Benefits
01-10-19-18.00 Coinsurance		150,239.74	109,389.00	110,000.00	based on risk assessment
01-10-19-50.00 Property/Liab.	93,732.00	66,223.03	91,613.00	82,801.50	
01-10-19 Insurance Totals	179,855.23	320,084.13	294,021.00	279,606.50	
01-11-21 Police Expense					
01-11-21-10 Police Payroll					
01-11-21-10.00 Salary	268,691.93	367,925.23	353,000.00	360,063.69	includes 3% increase, actual based on merit review
01-11-21-10.11 Police OT	15,085.35	19,048.18	20,000.00	16,000.00	
01-11-21-10.21 PD Services - OKEM	16,863.00	14,645.63	19,000.00	19,000.00	
01-11-21-10.22 PD Services - Other	32,041.43	50,517.54	5,000.00	5,000.00	Offset in revenue; Route 11 Detail
01-11-21-10.23 Payroll for Services		4,962.57			combined in 01-11-21.10.22
01-11-21-10.25 Other Payroll			1,000.00		
01-11-21-10.26 Core Payroll	2,878.55	2,873.06	2,500.00	5,000.00	reinstating core program; offset in revenue
01-11-21-10 Total Police Payroll	335,560.26	459,972.21	400,500.00	405,063.69	
01-11-21-11.00 Social Security	25,570.39	36,073.13	27,005.00	28,768.87	based on salary
01-11-21-14.00 Medical Insurance	67,372.86	74,788.20	75,251.16	76,159.20	
01-11-21-15.00 Life Insurance	451.00	590.40	400.00	590.40	

Town of Chester
2021 General Fund Budget

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-11-21-16.00 Retirement	16,859.06	25,635.04	19,200.00	22,053.90	based on salary
01-11-21-17.00 Uniforms	3,408.47	3,365.84	4,500.00	4,000.00	shirts, pants, boots, duty gear, rainwear, cet.
01-11-21-18.00 Co Insurance	31,090.09	(3,557.78)			combined in insurance dept.
01-11-21-21.00 Supplies	5,063.83	7,947.93	7,000.00	7,000.00	
01-11-21-21.01 DARE	366.66	651.10	800.00	500.00	Now LEAD
01-11-21-22.00 Training	371.00	2,667.00	5,500.00	5,000.00	
01-11-21-22.01 Travel	731.10	537.71	3,000.00	2,000.00	
01-11-21-22.02 START Payroll	431.36	-	1,500.00		No longer a program
01-11-21-23.00 Equipment	8,877.45	11,532.42	19,500.00	14,500.00	copier/printer leases, other equipment
01-11-21-23.01 Finger Print Machin	4,458.00	-	4,500.00		machine too old for repair, ins. Not eligible
01-11-21-29.01 MDC	5,799.00	27.24	2,000.00		no longer necessary
01-11-21-29.02 Watch Guard	210.00	-	500.00	500.00	
01-11-21-34.00 Telephone	6,516.18	8,264.67	4,500.00	6,418.00	phones in office & cruisers
01-11-21-37.00 Computer Services	11,212.36	8,925.64	7,000.00	9,662.52	leases and service; PD Server
01-11-21-40.00 Police Association	540.00	520.00	890.00	900.00	
01-11-21-56.00 Attorney	9,577.75	624.70	4,500.00	4,500.00	anticipation of new policy review
01-11-21-56.01 Consulting	3,740.00	-			
01-11-21-68.00 Vehicles-Rep. & Ma	16,279.93	29,283.78	15,000.00	15,000.00	
01-11-21-78.00 Gasoline	11,038.79	8,858.47	11,500.00	10,000.00	
Capital Plan Contribution				11,377.50	
Capital Plan Cont. fr. Surplus				41,000.00	Payment of cruiser replacement for 2021
01-11-21 Police Expense	229,965.28	216,735.49	214,046.16	259,930.39	
01-11-21 Total Police Expense	565,525.54	676,707.70	614,546.16	664,994.08	
01-11-22 Fire Department					
01-11-22-10.00 Salaries	21,966.60	74,220.03	79,500.00	82,000.00	includes average 3% increase, actual based on merit review
01-11-22-10.01 Hazmat/Special De	1,826.61	484.50	2,000.00	3,000.00	COVID and unknowns
01-11-22-11.00 Social Security	1,680.42	5,678.04	4,000.00	6,273.00	formula based on salary
01-11-22-13.00 Workers Comp	3,875.00				
01-11-22-17.00 Uniforms	593.77	2,185.30	2,000.00	2,500.00	3 new hires need brass for dress uniform; fire shirts for calls
01-11-22-21.00 Supplies	326.48	167.73	500.00	1,000.00	drinking water, major incident food, mutual aid training food; typically taken from other line items belongs in supplies
01-11-22-22.00 Training	6,107.96	2,470.99	6,500.00	7,150.00	
01-11-22-22.01 Physicals		2,700.00	2,750.00	3,300.00	annual mask fit; mandatory physicals
01-11-22-30.00 Utilities			500.00		
01-11-22-34.00 Phone/lpad/Data Link			400.00	400.00	
01-11-22-40.00 Association Dues	1,690.00	1,782.00	2,500.00	2,500.00	nfpa and mutual aid
01-11-22-66.00 Equipment	10,125.31	17,627.66	21,000.00	33,000.00	Based on negotiated needs list; replacement cycle for PPE, rescue equip, nozzles; Turnout Gear from Capital Plan
01-11-22-66.01 Foam Expense	4,961.76		5,000.00	5,000.00	Fire Suppressant Foam now used on most calls; training foam
01-11-22-67.00 Radio Maintenance	251.94	1,094.39	2,500.00	2,500.00	repairs for broken radios
01-11-22-67.01 Building Maintenance	26.01	28.12	1,000.00	-	See public Safety Building Dept.
01-11-22-67.02 Equipment Maintenan	4,191.80	4,403.87	5,000.00	5,800.00	Planned equipment maintenance + general maintenance
01-11-22-68.00 Vehicle Maintenance	1,569.04	5,170.92	6,500.00	8,000.00	annual inspections; service; brakes, etc. Older equipment will need add. Work since we are not replacing anything right away
01-11-22-76-00Capital Transfer		41,375.00	41,375.00	18,750.00	
Bond Transfer				76,085.18	
01-11-22-79.00 Gasoline/Diesel	1,559.79	1,364.58	2,000.00	2,000.00	
01-11-22 Fire Department Totals	60,752.49	160,753.13	185,025.00	259,258.18	
01-11-23 Ambulance					
01-11-23-10.00 Salaries	29,001.46	55,654.12	60,000.00	60,000.00	increased minimum wage
01-11-23-10.01 Administrative Assi	24,972.00	34,040.24	34,500.00	35,000.00	Some ambulance restructure w/increased duties
01-11-23-10.02 Admin Assist Overt	3,569.64	1,812.98	2,500.00	2,000.00	
01-11-23-11.00 Social Security	3,286.63	4,985.17	6,300.00	7,420.50	based on salary
01-11-23-14.00 Medical Insurance	14,487.33	16,626.95	16,697.16	16,957.80	
01-11-23-15.00 Life Insurance	73.80	98.40	101.00	98.40	
01-11-23-16.00 Retirement	1,685.80	2,246.72	1,944.00	3,324.65	Admin Asst & Coordinator
01-11-23-17.00 Uniforms	1,003.55	749.62	1,000.00	1,500.00	work shirts for call response
01-11-23-18.00 Co Insurance	13,639.00				Moved to Insurance Dept.
01-11-23-19.00 Bad Debt Expense	10,238.73	9,805.73			

Town of Chester
2021 General Fund Budget

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-11-23-21.00 General Exp/Suppli	9,090.68	8,070.94	15,000.00	15,000.00	medicines, supplies for ambulance
01-11-23-21.01 Medical Expense			1,500.00	500.00	physicals as needed
01-11-23-22.00 Training	788.80	4,220.00	6,000.00	6,000.00	this year down due to COVID
01-11-23-23.00 Computer	1,178.19	2,917.55	2,800.00	2,834.64	
01-11-23-34.00 Ambulance Telephone				400.00	
01-11-23-37.00 Billing/Office Expen	5,880.87	6,333.59	8,000.00	8,000.00	billing software; printer rental
01-11-23-37.01 Intercept	3,675.00	5,775.00	6,500.00	4,000.00	mutual aid; paramedic intercept
01-11-23-37.02 Medicaid Provider	3,629.79	4,112.63	4,000.00	4,000.00	
01-11-23-66.00 Equipment	2,672.31	1,925.48	12,000.00	12,000.00	radios; tactical gear
01-11-23-68.00 Vehicle Maintenance	570.12	3,578.44	4,000.00	4,000.00	
01-11-23-78.00 Fuel	1,466.88	1,198.97	2,000.00	1,500.00	
01-11-23 Ambulance Totals	130,910.58	164,152.53	184,842.16	184,535.99	
01-11-26 Communications					
01-11-26-10.00 Dispatching	16,685.59	20,342.09	22,500.00	22,039.00	hartford fire. 20039; Ascutney Amb. 2000;
01-11-26-34.01 Telephone/electric	3,657.07	6,859.30	3,500.00	3,000.00	Vtel & antenna on LL; verizon take over anetenna bill
01-11-26-34.02 Cellular Phones	10,256.98	15,210.75	15,000.00	8,500.00	switch to FirstNet - annual in 2022 will be \$10,500
01-11-26-67.00 Radio Maintenance	-	-	2,750.00	-	carried in each dept.
01-11-26 Communications Totals	30,599.64	42,412.14	43,750.00	33,539.00	
01-11-27 Town Constable					
01-11-27-22.00 Constable Training	20.00	20.00	20.00	20.00	
01-11-27 Town Constable Totals	20.00	20.00	20.00	20.00	
01-12-3 Public Works					
01-12-31 Highway					
01-12-31-10.11 Salary & Hourly	357,342.08	448,660.75	445,000.00	457,115.65	anticiated 3% increase, actual based on merit review
01-12-31-10.12 Highway Overtime	47,721.32	27,824.94	55,000.00	35,000.00	
01-12-31-11.00 Social Security	31,025.93	35,775.60	34,000.00	37,646.85	based on salary
01-12-31-14.00 Medical Insurance	86,365.41	123,203.34	99,119.64	116,109.60	
01-12-31-15.00 Life Insurance	565.80	803.60	700.00	792.00	
01-12-31-16.00 Retirement	22,751.93	28,561.52	27,000.00	28,569.73	based on salary
01-12-31-17.00 Uniforms	7,718.79	7,411.67	9,000.00	7,500.00	
01-12-31-18.00 Co Insurance	32,550.01	1,117.32			moved to insurance line
01-12-31-21.00 Supplies	4,690.87	6,355.43	8,000.00	8,000.00	hardware store & fastenal; mulch hay
01-12-31-21.01 Road Sign Replacem	277.02	219.46	500.00	500.00	
01-12-31-22.00 Training/CDL Reimbt	915.00	180.00	500.00	500.00	
01-12-31-30.01 Garage Utilities	5,127.70	6,258.74	7,000.00	6,300.00	
01-12-31-30.02 Street Lights	16,807.78	24,904.82	22,500.00	25,000.00	
01-12-31-31.00 Garage Water-Sewer	983.49	1,418.76	2,000.00	1,500.00	
01-12-31-34.00 Telephone	1,316.47	1,310.64	1,750.00	1,313.40	
01-12-31-37.01 Contract Service	6,016.74	6,721.82	6,500.00	7,500.00	street sweeping, trees, hammer rocks
01-12-31-37.02 Mowing		2,351.68	5,000.00	4,000.00	blades, bolts, small maintenance
Gravel Pit Installation				14,400.00	clear land, build road, delineation fencing, truck retro fit
01-12-31-37-03 ComputerService	589.44	889.50	1,000.00	950.00	
01-12-31-56-01 Act 250 Highway			5,000.00	5,000.00	additional permitting if needed
01-12-31-60.00 Culverts	2,765.90	5,106.56	6,000.00	6,500.00	8 replacements
01-12-31-66.01 Tools/Equipment	3,371.02	2,595.49	4,500.00	4,000.00	pole saw; tool repair if needed
01-12-31-66.02 Equipment		2,091.55	4,000.00	4,000.00	screen repair
01-12-31-66.03 Chains & Blades	10,436.39	15,479.60	20,000.00	20,000.00	grader blades; winter chains; plow blades
01-12-31-67.00 Communications	837.06	49.08	1,500.00	1,500.00	
01-12-31-68.00 Vehicle Maintenance	40,363.93	53,515.30	60,000.00	60,000.00	Trucks, equipment & napa
01-12-31-69.00 Garage Maint.	998.94	554.71	1,000.00	1,000.00	overhead door maintenance
01-12-31-70.01 Gravel	62,606.07	84,712.50	85,000.00	85,000.00	4000 yds gravel; 1500 yards stone
01-12-31-70.03 Rip Rap	1,880.16	1,848.00	6,000.00	6,000.00	ditch stone; erosion
01-12-31-71.00 Salt	63,461.26	43,191.00	70,000.00	60,000.00	
01-12-31-72.00 Sand	72,819.20	57,475.00	58,000.00	70,000.00	Price of sand has increased; we depleted complete supply in 2020
01-12-31-73.00 Calcium Chloride	119.70	13,412.59	10,000.00	12,000.00	dust; road stabilizing in hills
01-12-31-74.01 Bond Plan Transfer-Paving				155,508.65	
01-12-31-74.02 Hot Mix	4,592.10	3,376.96	5,000.00	5,000.00	cold patch; street repair
01-12-31-75-00 General Road Perm	2,360.00	1,960.00	2,200.00	2,200.00	

Town of Chester
2021 General Fund Budget

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-12-31-76.00 Capital Plan Transfer Sid		203,631.00	203,631.00	135,233.30	
01-12-31-77.00 Bridge Material	8,976.74	28,743.79	30,000.00	40,000.00	Popple, 1st Ave, Jewett,
01-12-31-79.00 Diesel/Gas	96,697.71	79,056.44	110,000.00	90,000.00	fuel prices have decreases
01-12-31-80.00 Truck Replacement	12,400.00	12,400.00	12,400.00	12,400.00	last payment in 2021
01-31-31-81-00 Paving		9,038.76	-		
01-12-31 Highway Totals	1,007,451.96	1,342,207.92	1,418,800.64	1,528,039.18	
Highway Total Expenses	1,007,451.96	1,342,207.92	1,418,800.64	1,528,039.18	
Highway Total Revenues	192,184.93	284,296.73	112,632.15	420,869.18	
Net Highway Budget to be raised:		1,057,911.19	1,306,168.49	1,107,170.00	
01-12-32 Solid Waste					
01-12-32-37.02 Transfer Station	35,000.00	35,000.00	35,000.00	35,000.00	
01-12-32-95.00 Green Up Day	1,149.56	870.10	1,500.00	1,500.00	
01-12-32 Solid Waste Total	36,149.56	35,870.10	36,500.00	36,500.00	
01-13-41 Health & Welfare					
01-13-41-10.00 Health Officer Salar	416.66	2,500.00	2,600.00	2,600.00	
01-13-41-11.00 Social Security	31.87	191.17	-	198.90	
01-13-41-22-00 Training	150.22			150.00	
01-13-41 Health & Welfare Totals	598.75	2,691.17	2,600.00	2,948.90	
01-14-51 Recreation					
01-14-51-10.00 Rec. Payroll	40,110.65	54,714.42	54,320.00	54,864.00	
Lifeguard Payroll				19,000.00	Moved from Facilities
01-14-51-11.00 Social Security	3,128.44	4,123.22	4,155.00	5,650.60	based on salary
01-14-51-14.00 Medical Insurance	14,487.33	16,626.91	16,697.16	16,957.80	
01-14-51-15.00 Life Insurance	73.80	98.40	102.00	99.00	
01-14-51-16.00 Retirement	2,273.98	3,171.22	2,484.00	3,360.42	based on salary
01-14-51-18.00 Co Insurance	13,100.00				
01-14-51-21.01 Babe Ruth Baseball	625.50				
01-14-51-21.03 Sports for Squirts				75.00	
01-14-51-21.04 League Fee Expense	792.00		500.00	500.00	
01-14-51-21.06 GM Sports Camp	250.00		300.00	300.00	
01-14-51-21.07 Spring Hip Hop Dance			400.00		combine with gymnastics/dance
01-14-51-21.09 Dance Camp	550.00	845.89	300.00	400.00	now dymnastics/dance
01-14-51-21.12 Black Fly			200.00		combined with baseball
01-14-51-21.13 Baseball	884.08	727.00	1,800.00	1,400.00	combine with softball
01-14-51-21.14 Softball			100.00		combine with baseball
01-14-51-21.16 Fall Soccer	731.59	563.43	1,600.00	1,400.00	Matt only spends 80% of what he takes in.
01-14-51-21.18 Soccer Camps	889.06		800.00	800.00	
01-14-51-21.19 Basketball Camp	50.00		100.00		
01-14-51-21.20 Basketball	1,172.78	1,397.48	900.00	800.00	
01-14-51-21.23 Wall Climbing Cam	375.00	275.00	400.00	400.00	
01-14-51-21.24 Winter Carnival	1,204.22	1,168.29	2,000.00	1,500.00	
01-14-51-21.25 Gymnastics	415.00		400.00		combined with dance
01-14-51-31.00 Pool Water & Sewer	715.98	222.51			listed twice
01-14-51 Recreation Total	81,829.41	83,933.77	87,558.16	107,506.82	
01-14-52 Parks & Cemeteries					
01-14-52-10.00 Salary	32,970.07	37,505.17	41,775.00	42,762.30	2 employees split 50/50 with highway
01-14-52-11.00 Social Security	2,614.26	2,869.13	3,195.00	3,271.32	based on salary
01-14-52-14.00 Medical Insurance	21,998.61	13,769.30	33,394.32	16,957.80	split 50/50 with highway; 2 family plans
01-14-52-15.00 Life Insurance	82.00	82.00	100.00	99.00	
01-14-52-16.00 Retirement	2,608.73	2,232.58	2,100.00	2,672.64	based on salary
01-14-52-17.00 Uniforms	783.52	838.94	375.00	500.00	
01-14-52-18.00 Co Insurance	10,670.30				
01-14-52-21.00 Supplies	1,196.15	2,043.06	2,000.00	1,500.00	
01-14-52-30.00 Power on the Green	177.55	384.51	300.00	450.00	
01-14-52-31.00 Water	360.00	818.64	300.00	600.00	more watering of flowers on green
01-14-52-37.01 Contract Labor	525.00	709.35	1,000.00	1,000.00	grave digging, painting lines

Town of Chester
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Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-14-52-37.02 Trees	4,700.00	8,000.00	8,000.00	8,000.00	
01-14-52-37.03 Perpetual Care			1,400.00	1,400.00	
01-14-52-55.00 Survey		1,000.00		1,000.00	survey work on High Street
01-14-52-66.00 Equipment	1,160.18	544.75	4,000.00	3,000.00	
01-14-52-95.01 Memorial Day	304.60	469.80	700.00	500.00	flags
01-14-52-95-00 Fall Festival	375.00				move to revitalization
Bond Plan				1,866.14	
01-14-52-99.00 Miscellaneous	225.00	1,860.00			
01-14-52 Parks & Cemeteries Total	80,750.97	73,127.23	98,639.32	85,579.20	
01-14-55 Library					
01-14-55-21.00 Library Expenses	1,921.36	1,612.03	2,500.00	2,000.00	
01-14-55-30.00 Utilities	4,019.24	5,532.83	4,500.00	4,500.00	electric high due to furnace issues
01-14-55-31.00 Water/Sewer	524.04	340.51	1,000.00	1,000.00	low due to COVID
01-14-55-32.00 Fuel	4,489.22	4,727.25	6,500.00	6,500.00	
01-14-55-55.00 Architectural Service			1,000.00		not anticipated for 2021
01-14-55-69.00 Repairs/Maint.	11,896.96	7,421.33	7,500.00	7,500.00	
01-14-55-90.00 Library Fund		78,000.00	78,000.00	81,200.00	increase due to benefit offerings
01-14-55 Library Total	22,850.82	97,633.95	101,000.00	102,700.00	
01-14-56 Town Hall					
01-14-56-21.00 Supplies	2,703.00	3,275.39	3,000.00	3,000.00	
01-14-56-30.00 Utilities	5,142.07	8,141.12	10,000.00	8,500.00	
01-14-56-31.00 Water/Sewer	603.94	763.53	1,000.00	1,000.00	May be more functions
01-14-56-32.00 Fuel	4,656.16	5,592.14	7,500.00	5,000.00	
01-14-56-37.01 Cleaning Service	360.00	2,226.00	1,500.00	7,320.00	hired a local cleaner; cant do inhouse
01-14-56-37.02 Rubbish	4,566.66	5,063.28	4,000.00	4,000.00	
01-14-56-69.00 Repairs/Maint.	4,083.39	8,735.61	6,500.00	6,000.00	high in 2020 due to septic line backup
Renovations				10,000.00	renovations to downstairs after PD moves; acoustic panel improvements
01-14-56 Town Hall Total	22,115.22	33,797.07	33,500.00	44,820.00	
01-14-57 Revitalization					
01-14-57-69.01 Website Maintenance		1,330.80	500.00	1,200.00	increased attention to updating social media
01-14-57-69.02 Historic Facility Ma	7,734.00	25,026.75	30,000.00	56,000.00	Repairs to Academy Ceiling; match for academy roof; paint yosemite
01-14-57-69-03 Misc Maintenance	9,794.50	5,088.00	10,000.00	10,000.00	painting gazebo, repairs to AB ramp, et
01-14-57-69-04 Landscaping	7,265.00		6,000.00	6,000.00	canopy work; tree removal
01-14-57-69-05 Info Booth Septic Pumping		4,370.00	3,500.00	3,500.00	
Spring. Reg. Dev. Corp.				10,000.00	moved from Planning/Zoning
Marketing efforts				10,000.00	Additional marketing initiatives based on success of 2020 efforts
01-14-57 Revitalization Total	24,793.50	35,815.55	50,000.00	96,700.00	
01-14-58 Recreation Facilities					
01-14-58-10.01 Lifeguards	16,297.39	18,802.13	17,000.00		moved out of facilities to recreation dept.
01-14-58-11.00 Social Security	1,682.42	1,410.11	1,000.00		moved out of facilities to recreation dept.
Medical insurance		2,587.76			
01-14-58-21.01 Supplies	4,912.10		5,000.00	3,000.00	
01-14-58-21.02 Food Supplies	21.25	300.00	200.00	200.00	
01-14-58-21.03 Swimming Lessons	25.00	988.00	50.00		combined with lifeguard payroll
01-14-58-21.04 Skating		1,626.28	100.00		
01-14-58-22.00 Lifeguard Exp	788.80	4,590.30	800.00	500.00	
01-14-58-23.00 Equipment Purchas	957.00	669.47	2,000.00	1,000.00	
01-14-58-29.00 Computer	589.44	661.24	1,000.00	1,375.00	
01-14-58-30.00 Utilities	4,023.82	2,928.29	4,500.00	4,500.00	
01-14-58-31.00 Water/Sewer	-		1,000.00	1,000.00	
01-14-58-34.00 Telephone	965.39		1,250.00	548.00	
01-14-58-60.00 Pool Maintenance	3,405.10	3,599.96	3,500.00	3,500.00	
01-14-58-66.00 Pool Improvement	2,447.01	3,332.52			
01-14-58-68.00 Tractor Rep & Maint		94.97	500.00		
01-14-58-68.01 Vehicle Expense	2,769.20	1,287.76	4,000.00	4,000.00	matts vehicle expense based on mileage
01-14-58-69.00 Facility Repair	1,035.32		6,000.00	10,000.00	skate park safety improvements; fencing; misc.
01-14-58-69.01 Skating Rink Maintenance			500.00	300.00	painting & minor repairs

Town of Chester
2021 General Fund Budget

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-14-58-69.02 Disc Golf	1,639.90		2,000.00	500.00	
Bond Plan				9,246.14	
01-14-58-70-00 Batting Cage	2,000.00				One time expense
01-14-58 Recreation Facilities Total	43,559.14	42,878.79	50,400.00	39,669.14	
01-14-59 Emergency Services Bldg					
01-14-59-21-00 Supplies			-	2,000.00	floor mats, TP, PT, Garbage bags (6 mos)
01-14-59-30-00 Utilities		648.00	-	1,800.00	estimated electric usage (6 mos)
01-14-59-31-00 Water/Sewer			-	1,000.00	Estimated based on town garage (6 mos)
01-14-59-32-00 Fuel			-	3,000.00	This a guess based on square footage (6 mos)
01-14-59-69-00 Repairs & Maintenance			-	1,000.00	This is a guess; not expecting any repairs
01-14-59-69-01 Grounds Maintenance		12,600.00			Lanscaping Plan
Initial Start Exps.				13,800.00	ambulance phones; Fire phones; Desks, etc; PD desks,etc
01-14-59 Emergency Svc Services B	-	13,248.00	-	22,600.00	
01-16-75 Other Govt. Expenditures					
01-16-75-41.00 County Tax	13,115.00	27,072.00	27,801.00	27,000.00	
01-16-75 Other Govt. Expenditures	13,115.00	27,072.00	27,801.00	27,000.00	
01-17-80 Transfer Accounts					
01-17-80-40.00 CTSD Assessment		5,020,945.84	5,020,945.84	5,021,000.00	
01-17-80-90.00 Transfer - Capital/Bond		215,455.00	215,455.00	200,314.09	
Transfer Cap. From Surplus (sidewalks)				200,000.00	This is from the 2020 GF surplus
Transfer - Grant Fund			30,000.00	30,000.00	
Transfer - Reserve Fund				20,000.00	
01-17-80 Transfer Accounts Total	-	5,236,400.84	5,266,400.84	5,471,314.09	
Total Expenditures	2,733,504.33	9,001,658.39	9,149,327.82	9,541,375.14	
Less 1623 (CTSD)	-	5,020,945.84	5,020,945.84	5,021,000.00	
Total Revenues	8,393,500.43	9,336,954.30	9,145,039.89	9,589,236.87	
Plus current taxes	7,808,207.38	8,330,344.25	8,360,232.74	8,339,748.74	
To remain as Fund Balance				72,000.00	Total Fund Balance would be 335000
Net Budget voted at Town Meeting	2,148,211.28	2,974,102.50	3,343,574.83	3,342,887.01	
01-18-81 Voted Articles					
01-18-81-95.21 Visiting Nurses		13,807.00	13,807.00	13,807.00	
01-18-81-95.22 Health Care & Rehab		3,044.00	3,044.00	3,044.00	
01-18-81-95.23 Council on Aging		1,200.00	1,200.00	1,200.00	
01-18-81-95.25 CT River Transit		2,250.00	2,250.00	2,250.00	
01-18-81-95.26 Meals & Wheels	4,000.00	4,000.00	4,000.00	4,000.00	
01-18-81-95.27 Family Center		3,000.00	3,000.00	3,000.00	
01-18-81-95.28 RSVP		400.00	400.00	400.00	
01-18-81-95.32 Windsor County Partner		800.00	800.00	800.00	
01-18-81-95.34 SEVCA		3,040.00	3,040.00	3,040.00	
01-18-81-95.36 Women's Freedom Center		900.00	900.00	900.00	
01-18-81-95.37 Chester Fireworks	2,500.00	2,500.00	2,500.00	2,500.00	
01-18-81-95.87 Community Cares		1,800.00	1,800.00	1,800.00	
01-18-81-95.89 SRDC	3,942.50				
01-18-81-95. Neighborhood Connections		500.00	1,500.00	1,500.00	
01-18-81 Voted Articles Total	10,442.50	37,241.00	38,241.00	38,241.00	
Net Budget to be Voted:	-	2,974,102.50	3,343,574.83	3,342,887.01	
Voted Articles:		37,241.00	38,241.00	38,241.00	
Total Taxes to Be Raised: **		3,011,343.50	3,381,815.83	3,381,128.01	
** assumes voted articles passed					

2021 Capital/Bond Debt Repayment Plan

Revenue	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030											
Ending Balance previous year	\$	135,626.26																				
Highway (current expenses)	\$	200,050.54	\$	339,695.70	\$	332,913.63	\$	254,397.25	\$	199,900.38	\$	116,645.20	\$	63,401.00	\$	12,023.00	\$	11,682.00	\$	11,341.00		
Highway (proposed expenses)	\$	200,000.00	\$	63,898.78	\$	63,898.78	\$	63,898.78	\$	63,898.78	\$	63,898.78	\$	63,898.78	\$	35,715.00	\$	35,715.00	\$	-		
Fire Department (current exp)	\$	67,882.10	\$	94,835.38	\$	74,818.44	\$	73,338.48	\$	56,665.34	\$	57,860.00	\$	56,400.00	\$	53,300.00	\$	54,875.00	\$	53,300.00	\$	51,670.00
Police Department (current exp)	\$	-	\$	11,377.50	\$	11,126.63	\$	10,868.86	\$	10,604.01	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Police Department (proposed items)	\$	41,000.00	\$	41,000.00	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Recreation (Bond items)	\$	9,305.11	\$	9,246.14	\$	9,490.28	\$	9,290.44	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Cemetery (Bond items)	\$	1,925.11	\$	1,866.14	\$	1,751.28	\$	1,726.31	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Other (current expenses)	\$	170,483.36	\$	200,304.09	\$	242,775.25	\$	240,444.44	\$	347,984.41	\$	345,342.81	\$	342,236.10	\$	333,914.12	\$	329,806.36	\$	325,232.70	\$	325,232.70
Other - proposed items	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00
Water Contribution	\$	6,862.77	\$	6,715.36	\$	6,556.42	\$	6,431.53	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Sever Contribution	\$	21,575.75	\$	21,163.00	\$	20,871.84	\$	20,447.20	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total Revenue	\$	477,884.74	\$	1,022,875.62	\$	780,984.62	\$	769,339.67	\$	743,549.59	\$	674,511.00	\$	590,640.08	\$	446,527.12	\$	404,788.36	\$	398,243.70	\$	398,243.70

Current Expenses - Capital Plan:

2019 Loader - 129500/4 yrs/3%	\$	36,260.00	\$	35,405.30	\$	34,524.96	\$	33,618.21
2020 Palmer Bridge - 96000/4 yrs/2.35%	\$	26,208.00	\$	25,706.78	\$	25,194.04	\$	24,669.50
2020 Dump Truck - 140,000/5 yrs/2.65%	\$	31,710.00	\$	30,968.00	\$	30,226.00	\$	29,484.00
2020 Backhoe - 110,000/10 yrs/ 3.10%	\$	14,410.00	\$	14,069.00	\$	13,728.00	\$	13,387.00
2020 Paving - 100,000/4 yrs/2.5%	\$	27,500.00	\$	26,875.00	\$	26,250.00	\$	25,625.00
2020 Route 35	\$	60,000.00						
2020 Cruiser - 41,000/4 yrs/2.75%	\$	11,377.50	\$	11,126.63	\$	10,868.86	\$	10,604.01
Airpaks - Fire	\$	22,500.00	\$	18,750.00				
Turnout Gear - Fire	\$	12,500.00						

Proposed Expenses - Capital Plan - purchased in 2021

2021 Dump Truck - 130,000/5 yrs	\$	28,183.78	\$	28,183.78	\$	28,183.78	\$	28,183.78
2021 Depot Street Sidewalk 200,000/10 yrs	\$	200,000.00						
2021 Cruiser - 41,000/4 yrs	\$	41,000.00						
Signage	\$	10,000.00	\$	10,000.00	\$	10,000.00	\$	10,000.00

Current Expenses - Bond Plan:

2016 (823,065) Other - Land paving - highway	\$	71,022.59	\$	69,872.78	\$	69,453.65	\$	68,079.81
Recreation	\$	9,305.11	\$	9,246.14	\$	9,490.28	\$	9,290.44
Fire	\$	18,138.09	\$	17,813.79	\$	17,617.98	\$	17,268.28
Sewer	\$	21,575.75	\$	21,163.00	\$	20,871.84	\$	20,447.20
Water	\$	6,862.77	\$	6,715.36	\$	6,556.42	\$	6,431.53
Cemetery	\$	1,925.11	\$	1,866.14	\$	1,751.28	\$	1,726.31
2017 (920,000) Fire	\$	14,544.01	\$	58,271.39	\$	57,200.46	\$	56,050.20
Highway - equipment	\$	40,322.65	\$	43,259.43	\$	42,449.00	\$	41,578.53
highway - Const. projects	\$	5,246.94	\$	54,824.29	\$	53,811.25	\$	52,723.17
2018 (669,000) Highway - Equipm	\$	6,365.00	\$	56,474.71	\$	55,478.68	\$	54,420.99
Other - Parklet	\$	727.43	\$	727.43	\$	5,909.29	\$	5,811.64
Other - Town Hall	\$	11,093.28	\$	11,093.28	\$	48,801.71	\$	47,942.39
2019 (300,000) Highway - Paving	\$	4,817.00	\$	4,817.00	\$	54,117.00	\$	53,407.00
2020 (4,777,194) EMS Building - c	\$	87,640.06	\$	118,610.60	\$	118,610.60	\$	118,610.60

Proposed Expense - Bond Plan - paving in 2021

2021 Paving - 250,000/5 yrs	\$	35,715.00	\$	35,715.00	\$	35,715.00	\$	35,715.00
Total Expenses:	\$	477,884.74	\$	887,249.36	\$	780,984.62	\$	769,339.67
Carry Forward/Fund Balance	\$	135,626.26	\$	135,626.26	\$	-	\$	-

**Town of Chester
Summary of Small Funds
2020**

ACADEMY FUND		
Balance January 1, 2020	\$	3,512.25
Interest	\$	-
Income	\$	-
Expenditure	\$	-
Balance December 31, 2020	\$	3,512.25

CHESTER ECONOMIC DEVELOPMENT FUND		
Loan Interest Income	\$	3,257.62
Total Revenue	\$	3,257.62
Marketing	\$	5,510.59
Cobleigh Charging Station	\$	601.27
EMS Building	\$	16,550.00
Information Booth Expense	\$	64.59
Wayfinding Signage Expense	\$	3,855.00
Canopy Projects	\$	1,100.00
Total Expenses	\$	27,681.45
Interest Income - Investment	\$	8,625.86
Bank Charges - Investment	\$	(4,284.31)
Gain/Loss	\$	43,686.12
Other Income Expense	\$	48,027.67
Balance December 31, 2020	\$	23,603.84
People's Investment Balance 01/01/2020	\$	396,629.75
Investment Interest Income	\$	8,625.86
Bank Charges - Investment	\$	(4,284.31)
Gain/Loss	\$	43,686.12
People's Investment Balance 12/31/20	\$	444,657.42

EMS BUILDING FUND		
Balance January 1, 2020	\$	(4,693.45)
Interest	\$	-
Feasibility Study		
Balance December 31, 2020	\$	(4,693.45)

FORFEITURE FUND		
Balance January 1, 2020	\$	12,995.89
Interest	\$	-
Income	\$	370.00
Expenditure	\$	209.14
Balance December 31, 2020	\$	13,156.75

HURRICANE IRENE FUND		
Balance January 1, 2020	\$	(10,211.36)
Income	\$	-
Act 250 Expense	\$	(67,883.32)
Balance December 31, 2020	\$	(78,094.68)

account will be made whole at the end of Act 250 permitting

LISTER TRAINING FUND		
Balance January 1, 2020	\$	2,686.34
State Payment	\$	-
Expense	\$	-
Balance December 31, 2020	\$	2,686.34

POLICE COMMUNITY RESOURCE		
Balance January 1, 2020	\$	1,389.78
Interest	\$	-
Donations	\$	150.00
Fund Transfer	\$	-
Expenditure	\$	34.22
Balance December 31, 2020	\$	1,505.56

PUBLIC SAFETY BUILDING FUND		
Balance January 1, 2020	\$	5,583.91
Donations	\$	100.09
Expense		
Balance December 31, 2020	\$	5,684.00

REAPPRAISAL FUND		
Balance January 1, 2020	\$	142,399.11
2020 State of Vermont Payment	\$	15,937.50
Expense	\$	45,451.96
Balance December 31, 2020	\$	112,884.65

RECREATION DONATION FUND		
Balance January 1, 2020	\$	7,460.49
Interest	\$	-
Donations	\$	301.00
Fund Transfer	\$	-
Expenditure	\$	288.00
Balance December 31, 2020	\$	7,473.49

SAM ADAMS POOR FUND		
Balance January 1, 2020	\$	3,046.81
Interest	\$	-
Income	\$	721.56
Fund Transfer	\$	-
Expenditure	\$	-
Balance December 31, 2020	\$	3,768.37

250th Celebration		
Balance January 1, 2020	\$	56.50
Donations	\$	-
Expenditure	\$	-
Balance December 31, 2020	\$	56.50

TOWN CLERK/TREASURER'S OFFICE REPORT

2020 certainly was a challenging year. There were three elections:

- Town and School and Presidential Primary Voting March 3, 2020 was a normal smooth Election.
- Primary Election, August 11, 2020
- General Election, November 3, 2020 was a challenge, but the staff at the Town Clerk's Office met that challenge with well-run and successful elections.

The Town Clerk's Office received a grant in the amount of \$24,960.46 for the digitization of land records in 2020. This grant became available due to Covid19 and the ability to have land records available online. This grant is a tremendous help in digitizing our land records back 40 years. At the present time, our land records are available online from 1999 to the present.

Although things were very different in 2020, the office staff adapted, and the citizens of Chester and Attorneys and Title Searchers were/are very cooperative. Attorneys and Title Searchers are still required to make an appointment.

There is one election in 2021: Town Meeting Informational Meeting is March 1st at 6:00 p.m., via zoom. Town and School Voting is March 2nd from 9:00 a.m. to 7:00 p.m., at the Town Hall, Second Floor. All Articles and Elective Offices will be voted by Australian Ballot. An absentee ballot can be requested by calling the Town Clerk's Office, (875-2173) Monday through Friday from 8:00 a.m. to 4:00 p.m. or emailing deborah.aldrich@chestervt.gov or amie.obrien@chestervt.gov.

On Vermont's Elections Management System/My Voter Page, a registered voter can:

- Check registration status.
- View information on upcoming elections.
- Access voter specific elections information, including directions to a polling place and polling hours.
- View a sample ballot.
- Request and track an absentee ballot.
- and much more.

We encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <http://mvp.sec.state.vt.us>

Online registration can be found at: <http://olvr.sec.state.vt.us>

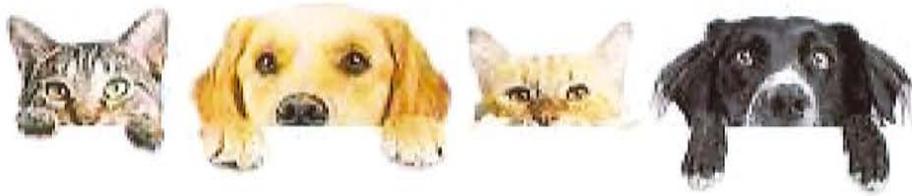
All dogs must be registered by April 1, 2021. The costs are as follows: Neutered/Spayed = \$9.00, Non-Neutered/Spayed = \$13.00. After April 1: Neutered/Spayed = \$11.00, Non-Neutered/Spayed = \$17.00. There will be a Rabies Clinic on Saturday, March 13, from 10:30 a.m. to 12:00 p.m., at the Chester Highway Garage. Rabies shots are \$10.00 per dog. Dog licenses will be available at the Rabies Clinic.

Some of the things that are available at the Town Clerk's Office are: Dog Licenses, which are due by April 1st, Motor Vehicle Renewals, accompanied by the renewal form that you receive from the State along with a check made out to the VT DMV; we can do the current month and two previous months, Fish & Game Licenses, which are now computerized, Springfield Recycling Center stickers and punch cards, Civil Marriage Licenses and Voter Registration. Our office hours are Monday through Friday from 8:00 a.m. to 4:00 p.m. However, staff is available outside of these hours if prior arrangements are made.

Property taxes will be due September 15, 2021 and Water/Sewer billing is done quarterly.

If you have any questions, please give us a call at the Town Office- (802) 875-2173

I would like to thank our Office Staff, Amie O'Brien, Assistant Town Clerk; Cil Mathews, Bookkeeper and Julie Hance, Town Manager, Highway and Water/Sewer Departments, Police Department and Fire and Ambulance Services and the citizens of Chester for your dedication and hard work to the Town of Chester.



2021 DOG AND CAT RABIES CLINIC CHESTER, VERMONT

Saturday, March 13, 2021, 10:30 a.m. to 12:00 noon at the Chester Town Garage

Rabies shots cost \$10 per animal

Dog Licenses are available for Chester residents only

Reminder to renew dog licenses by April 1

Neutered: \$9; Non-Neutered: \$13

After April 1

Neutered: \$11; Non-Neutered: \$17

The VT Spay Neuter Incentive Program (VSNIP), under VT Economic Services, helps income challenged care-providers of cats & dogs neutered for \$27.00. The balance is paid ONLY by a \$4.00 fee added to the licensing of dogs, and put into a designated account.

VSNIP is now at "0" funding due to dogs not being registered at least by six months of age. Required by law, a rabies vaccination enables your dog to be licensed. While town offices may not be open to the public, dogs *can* be licensed. Call, provide the rabies certificate, include a check for that amount, and a SASE. **Rabies IS in Vermont and IS deadly.** Tractor Supply Stores are now holding monthly rabies clinics again! Call for their schedule.

Licensing a dog: 1) identifies your dog if lost, **2)** provides proof that your dog is protected from rabies in the event your dog is bitten by a rabid animal {but would still need immediate medical attention}, **3)** bites another animal/person, which could result in the quarantine of your dog or possibly euthanasia to test for rabies if your current vaccination isn't proven, **4)** helps support VSNIP to address the over-population of cats and dogs in VT, and **5)** §3590. **List of dogs and wolf-hybrids not licensed states, in part ...** "the municipal clerk shall notify the owners or keepers of all dogs and wolf-hybrids named on the list that have not already been licensed or inoculated, and after May 30 shall furnish to the legislative body a list of dogs and wolf-hybrids not licensed or inoculated as required by law. Owners shall also be notified that unlicensed or uninoculated dogs or wolf-hybrids may be destroyed." (No one want this, so vaccinate & register – for the protection of your animals and people!

For an application for VSNIP, send a SASE to: VSNIP, PO Box 104, Bridgewater, VT 05034. Indicate if this is for a cat/dog or both. 802-672-5302

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VT Volunteer Services for Animals Humane Society has held a "DRIVE UP & POKE! RABIES CLINIC" for several years now. This type of clinic allows us to maintain a safe distance from people while vaccinating dogs and cats. All people stay in cars, masks are required. Pre-registration is encouraged. If you would like the paperwork we've developed to share with whomever usually does rabies clinics in your area, we'd be happy to share.

Thanks!

Sue Skaskiw, VVSA Director/ VSNIP Administrator: 802-672-5302.

TRACTOR SUPPLY STORES: RABIES CLINICS FOR CATS & DOGS. CALL AHEAD TO BE SURE INFO IS CURRENT!

VERMONT

Bennington: 300 Depot St. 05201 802-440-9937 TIME: 5:00 – 7:30 12.3.20 / 1.28.21 / 2.25.21 / 3.25.21 / 4.22.21

Middlebury: 476 Foote St 05753 802-382-9292 TIME: 9:30 – 11:00 12.5.20 / 1.2.21 / 1.30.21 / 2.27.21 / 3.27.21

Montpelier: 352 River St 05602 802-223-2246 TIME: 4:00 – 5:30 12.6.20 / 1.3.21 / 1.31.21 / 2.28.21 / 3.28.21

Morrisville: 88 Center Rd 05661 802-888-2010 TIME: 1:00 -2:30 12.6.20 / 1.3.21 / 1.31.21 / 2.28.21 / 3.28.21

Newport: 124 Commerce Way 05855 802-334-2944 TIME: 9:30 – 11:00 12.6.20 / 1.3.21 / 1.31.20 / 2.28.21/ 3.28.21

No. Clarendon: 1177 US RTE 7 So. 05759 747-4759 TIME: 1:00 – 3:00 12.3.20 / 1.28.21 / 2.25.21 / 3.25.21 / 4.22.21

St. Albans: 2636 Highgate Rd 05478 802-524-0705 TIME: 4:00 – 5:30 12.5.20 / 1.2.21 / 1.30.21 / 2.27.21 / 3.27.21

Shelburne: 3708 Shelburne Rd 05482 802-985-4092 TIME: 1:00 – 2:30 12.6.20 / 1.2.21 / 1.30.21 / 2.27.21 / 3.27.21

NEW HAMPSHIRE

Claremont: 419 Main St 03743 603-543-3303 TIME: 10:00 – 11:30 11.22.20 / 12.20.20 / 1.17.21 / 2.14.21 / 3.14.21

Hinsdale: 670 Brattleboro Rd 03451 603-336-5274 TIME: 4:00 – 5:30 11.27.20 / 12.20.20 / 1.17.21 / 2.14.21 / 3.14.21

Lebanon: 360 Miracle Mile 03766 603-448-4411 TIME: 4:00 – 5:30 11.28.20 / 1.23.21 / 2.21.21 / 3.20.21 / 4.17.21

Littleton: 685 Meadow St 03561 603-444-2093 TIME: 11:00 – 1:00 ? 11.28.20 / 1.23.21 / 2.20.21 / 3.20.21 / 4.17.21

Walpole: 8 Red Barn Lane 03608 603-445-2615 TIME: 1:00 – 2:30 11.22.20 / 12.20.20 / 1.17.21 / 2.14.21 / 3.14.21

MASSACHUSETTS & NEW YORK

No. Adams, MA: 826 Curran Mem. Hwy 413-664-6950 TIME: 9:30 – 11:00 11.29.20 / 1.24.21 / 2.21.21 / 3.21.21 / 4.18.21

Plattsburg, NY: 29 Della Dr 12901 518-562-2913 TIME: 12:30 – 2:00 11.15.20 / 12.13.20 / 1.10.21 / 2.7.21 / 3.7.21

2020 VITAL STATISTICS

Federal regulations (Intelligence Reform Law and the Real ID Act) have been issued and one of the areas affected is accessibility to vital records. These regulations have resulted in a more stringent protocol for obtaining certified copies and a tracking system for those who request certified copies. States have been required to implement new security standards regarding accessibility to birth and death certificates.

With fraud and identity theft on the increase and for the protection of the public, statistical information only will be printed.

If you have any questions regarding these changes, please feel free to give us a call or stop by the office.

Deborah J. Aldrich
Town Clerk

Statistical information for 2020:

Civil Marriages - 26

Births - 12

Deaths – 32

Burials – 9

The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 and the changes went into effect July 1, 2019, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate.

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties, or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

2020 LISTERS REPORT

After the 2020 Town-wide Reappraisal duties were completed, things quieted down in the Lister's office. We would like to thank Wanda Purdy, a long-time lister and holder of other municipal positions over the years. She retired in June 2020. Her presence is greatly missed!

If you need information on any property in Chester, you can now access it online at: <https://www.axisgis.com/ChesterVT/> You can access and print Lister cards and Maps by searching by owner, address or map# or left-clicking on a parcel. Hover over the icons on the edges of the screen to determine the function of that icon.

The new office hours for Listers are:

Tuesday and Thursday, 10:00AM to 2:00PM

Phone# (802)875-2173

2021 grievance dates will be posted two weeks before the grievance hearings are held. Notifications will be posted on the Town website, the Town Office bulletin boards (one inside, one outside), the Post Office and Smitty's Market (formerly Lissai's).

Stay safe and Healthy!

Planning & Zoning Department

The Zoning Administrator office had many transitions this year. Michael Normyle left the office after more than a decade to focus on his duties in Ludlow. Cathy Hasbrouck, who has served as Recording Secretary for many years was kind enough to take over the ZA position for over three months while a search was conducted for a replacement for Michael. A new resident of Chester, Jill Barger, was hired in late December and is taking over the position under the tutelage of Cathy. The office is staffed Monday through Wednesday from 8 – 1 PM, but email inquiries (zoning@chestervt.gov) will be answered throughout the week and additional hours are available by appointment. A lot of good information can be found on the Town of Chester web page, including a copy of the Unified Development Bylaws and permit forms.

A few quick notes on the activity in 2020 There were 58 building permits (double last year): 6 for new homes and the remainder for additions to existing homes, storage sheds, etc. Apparently, the COVID restrictions got a lot of people working on long overdue projects. There were 4 boundary line adjustments, 7 conditional use applications, 5 minor subdivisions and 5 sign permits.

Coordination with the Planning Commission (PC) as they work on a significant re-write of the Unified Development By-Laws. In addition to the very dedicated members on this commission, we have seen many citizens take part in the process this year. Our August meeting with the Stone Village residents at the Pinnacle was a highlight as we all learned to have a successful in-person meeting within the confines of COVID. The PC encourages all citizens to attend via ZOOM the regularly scheduled meetings and workshops to share your thoughts, concerns and suggestions. There will be public hearings on the proposed changes once a final draft has been agreed upon. You may review the current and proposed Unified Development By-Laws at www.chestervt.gov.

Enforcement Chester Zoning will continue its focus on enforcing our salvage yard ordinance. This effort will require help from everyone in Chester. Several folks have stepped up in response to our latest efforts and the Town is most appreciative.

As a reminder, all public hearings are open to the public. The agendas for upcoming meetings, minutes and the Development Review Board decisions are posted on the Chester web site for your information at www.chestervt.gov. Because of COVID-19 all town meetings are held on ZOOM and the link is on the Town website. Please join us, we enjoy your input.

Thank you to Michael for your 11 years of invaluable service to the town. No one will ever know how much work can get done in one eight-hour day. Thank you, Cathy Hasbrouck, your commitment to our Town is unmeasurable.

Chester Zoning Administrator Office
(802) 875-2173
zoning@chestervt.gov

General Government Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
General Government Income:					
01-01-1 Taxes					
01-01-17-00 Property Taxes					
01-01-17-00.00 Current Taxes	7,808,207.38	8,330,344.25	8,360,232.74	8,339,748.74	
01-01-17-00.20 Penalty & Interest	39,452.39	74,809.52	80,000.00	75,000.00	
01-01-17-01.00 Railroad Tax	1,034.77	1,034.77	1,900.00	1,034.77	
01-01-17-01.03 Land Use		162,641.00	160,000.00	162,000.00	
01-01-17-01.06 Pilot Program	1,870.00	9,894.00	11,500.00	9,800.00	
01-01-1 Taxes Total	7,850,564.54	8,578,723.54	8,613,632.74	8,587,583.51	

01-02 Licenses, Permits & Fees					
01-02-15-00.01 Liquor License	1,155.00	1,110.00	1,300.00	1,100.00	
01-02-15-00.02 Fish & Game	84.00	48.00	200.00	50.00	
01-02-15-00.03 Dog Licenses	1,170.00	1,252.00	1,500.00	1,200.00	working towards better education
01-02-15-00.04 Other Licenses	405.00	430.00	1,000.00	500.00	
01-02-15-00.05 Rabies		-	500.00	-	Revenue Line not utilized
01-02-15-00.06 Motor Vehicle Reg.	168.00	231.00	400.00	200.00	
01-02-18-00.01 Planning/Zoning	3,710.45	6,702.35	6,000.00	6,000.00	
01-02 Licenses, Permits & Fees Total	6,692.45	9,773.35	10,900.00	9,050.00	

01-03 General Govt.					
01-03-15-00.11 Recording Fees	21,285.00	40,565.00	30,000.00	30,000.00	
01-03-15-00.17 911 House Numbers	10.00	20.00	50.00	50.00	
01-03-15-00.18 Clerk Fees	2,794.00	6,168.00	3,500.00	4,300.00	
01-03-15-00.19 Miscellaneous	121.22	146.87	250.00	200.00	
01-03-15-00.41 Tax Sale Admin.	1,800.00	1,350.00	2,000.00	2,000.00	
01-03-15-00.70 Solar Field Rent	6,425.00	6,000.00	6,500.00	6,500.00	
01-03-15-01.53 Income - Interest	9,368.47	2,137.29	10,000.00	2,000.00	
01-03 General Govt Total	41,803.69	56,387.16	52,300.00	45,050.00	
Total General Government Revenue:	7,899,060.68	8,644,884.05	8,676,832.74	8,641,683.51	

General Government Expenses:					
01-10-11 Selectboard					
01-10-11-10.00 Selectboard Salaries		7,500.00	7,500.00	7,500.00	
01-10-11-11.00 Social Security		573.75			
01-10-11-16.00 Management Consultant		862.50			Not needed in 2021
01-10-11-21.00 Expenses	623.50	7,219.52	1,500.00	1,500.00	high in 2020 due to manager search
01-10-11 Selectboard	623.50	16,155.77	9,000.00	9,000.00	

01-10-12 Town Manager					
01-10-12-10.00 Manager Salary	66,313.45	83,185.84	70,000.00	72,500.00	reflects 3% increase
01-10-12-11.00 Social Security	4,965.80	6,376.23	5,885.00	5,546.25	
Retirement				4,471.00	Moved from Admin Budget
01-10-12-21.00 Expenses	1,145.44	1,112.93	1,500.00	1,500.00	
Education/Training				1,000.00	Education/Training events; University of Georgia
01-10-12 Town Manager	72,424.69	90,675.00	77,385.00	85,017.25	

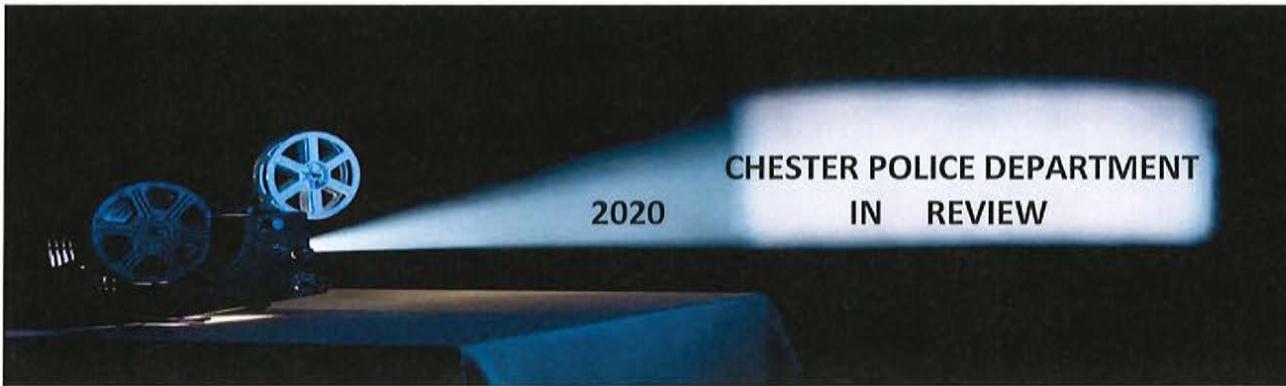
01-10-15 Administration					
01-10-15-10.00 Elections Payroll	237.16	1,074.49	1,300.00	400.00	3 election workers x 10 hrs
01-10-15-10.01 Payroll	155,234.10	169,423.01	214,500.00	158,241.00	reflects a traditional 3% increase; actual based on merit reviews
01-10-15-10.11 Treasurer	2,590.60	3,478.72	3,606.00	3,600.00	reflects a traditional 3% increase
01-10-15-11.00 Social Security	13,425.56	15,168.52	16,385.00	12,105.44	calculation based on salary
01-10-15-14.00 Medical Insurance	58,077.81	60,072.45	69,197.04	58,054.80	
01-10-15-15.00 Life Insurance	343.17	409.59	500.00	400.00	
01-10-15-16.00 Retirement	11,294.35	12,644.01	13,320.00	9,692.00	Municipal retirement calculation based off of salary
01-10-15-18.00 Co Insurance	20,069.86				Grouped in Insurance
01-10-15-21.00 General Supplies	8,620.99	7,757.40	11,000.00	9,000.00	

General Government Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-10-15-21.01 911 House Numbers	81.95	38.15		50.00	
01-10-15-21.02 Elections Expense	950.18	2,292.80	3,500.00	1,500.00	Program machine, ballots
01-10-15-22.00 Training	730.44	603.00	1,500.00	1,000.00	amie schooling; debbie TC conference
01-10-15-23.00 Equipment	16,910.18	21,557.26	18,200.00	16,700.00	postage lease; copier leases; cashiers system lease
01-10-15-25.00 VT State Treasurer			2,500.00	2,500.00	
01-10-15-26.00 Postage	7,310.39	7,483.10	8,500.00	7,500.00	
01-10-15-27.00 Notices	4,788.46	3,311.50	5,000.00	5,000.00	
01-10-15-27.01 Town Report	4,670.96	3,126.54	4,000.00	4,000.00	More copies needed due to no Town Meeting
01-10-15-34.00 Telephone	5,840.77	10,681.17	10,150.00	10,801.68	
01-10-15-37.00 Computer Service	8,102.63	12,644.40	9,500.00	9,080.00	Monthly Support and leases
01-10-15-37.01 Record Restoration	94.39	80.50	5,000.00	5,000.00	
01-10-15-37.02 Website	1,044.00				part of revitalization
01-10-15-37.03 NEMRC Software			4,000.00	4,000.00	NEMRC Disaster Recovery, Software maintenance
01-10-15-37.05 SAPA			500.00	500.00	
01-10-15-37.06 Municipal Music Licen	438.00		438.00	460.00	
01-10-15-40.00 VLCT	4,805.00	460.00	4,805.00	5,003.00	
01-10-15-50.00 PACIF Insurance		5,003.00			Within Insurance Dept
01-10-15-55.00 Chamber of Commerce	149.00	149.00	150.00	150.00	
01-10-15-56.00 Legal	14,838.15	12,280.93	17,500.00	10,000.00	Increased policy review in 2021
01-10-15-56.01 Consulting		(3.50)	2,000.00		can be removed
01-10-15-57.01 Federal Audit	14,900.00	14,100.00	16,000.00	16,000.00	
01-10-15-82.00 TAN Interest	2,151.04	2,975.65	2,500.00	3,000.00	
01-10-15-83.00 Service Charge	1,911.05	2,425.34	1,500.00	2,000.00	
01-10-15-99.00 Unclassified		1,955.34	570.00	500.00	
01-10-15 Administration Total	359,610.19	371,192.37	447,621.04	356,237.92	
01-10-16 Listers					
01-10-16-10.00 Salaries	22,970.42	20,468.78	32,500.00	19,500.00	One lister - avg 3% increase, actual based on merit review
NEMRC Cont. Services				5,000.00	based on estimate from NEMRC
01-10-16-11.00 Social Security	1,757.26	1,552.90	2,500.00	1,491.75	based off salary
01-10-16-21.00 General Expense	1,666.06	4,326.63	9,000.00	6,000.00	maps, software support, marshall & swift
01-10-16-22.00 Training			1,000.00	500.00	1 lister training
01-10-16-22.01 Travel	667.34		1,000.00	500.00	rental car for site visits
01-10-16-23.00 Equipment			500.00	1,000.00	place holder for new printer, etc that may fail
01-10-16-37.00 Computer Service	1,821.09	5,674.42	3,100.00	4,000.00	computer service & leases
01-10-16-56.00 Legal	492.50	4,773.75	500.00	500.00	high actual due to reappraisal
01-10-16 Listers Total	29,374.67	36,796.48	50,100.00	38,491.75	
01-10-17 Taxes					
01-10-17-25.00 Tax Billing			500.00		Not needed; included in postage
01-10-17-27.00 Advertising	6,555.00	3,956.00	4,000.00	4,000.00	
01-10-17-37.02 State Appeals Decisions			3,000.00		not needed in 2021 - for reappraisal;
01-10-17-56.01 Tax Sale Service	300.00		500.00	500.00	
01-10-17-63.00 Abatement/Purchase	14.28	1.31	3,000.00		not needed in 2021- was for reappraisal
01-10-17 Taxes Total	6,869.28	3,957.31	11,000.00	4,500.00	
01-10-18 Planning and Zoning					
01-10-18-10.00 Salary	18,242.02	28,502.99	25,000.00	34,500.00	Asst. 15 hr/wk; ZA 20 hr/wk
01-10-18-10.11 DRB Salaries		2,500.00	2,500.00	2,500.00	
01-10-18-10.12 Planning Salaries		2,500.00	2,500.00	2,500.00	
01-10-18-11.00 Social Security	1,395.53	2,522.84	1,975.00	2,639.25	based on salary
01-10-18-21.00 Enforcement	189.15	36.28			combine with legal
01-10-18-21.01 Supplies	204.40	71.66	500.00	1,000.00	hearings; workshops
01-10-18-21.02 Printing			100.00		Included in general office supplies
01-10-18-22.00 Travel/Training	170.00		1,000.00	1,000.00	new ZA, Board training
01-10-18-23.00 Computer	1,178.19	2,939.17	2,800.00	2,900.00	service & lease
01-10-18-27.00 Notices	1,822.00	2,678.00	2,500.00	2,500.00	more activity expected
01-10-18-27.01 Town Plan	394.16	115.00	1,000.00	2,000.00	Assistance with UDB & Town Plan

General Government Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-10-18-40.01 Regional Planning Dues		13,942.50	3,942.50	4,257.90	
01-10-18-40.02 SRDC			10,000.00		moved to revitalization
01-10-18-56.00 Legal	998.00	1,026.00	5,000.00	5,000.00	expected enforcement increase
01-10-18 Planning and Zoning Total	24,593.45	56,834.44	58,817.50	60,797.15	
01-10-19 Insurance					
01-10-19-11.00 Social Security	(2.02)	113.55			
01-10-19-12.00 Unemployment	1,159.00	1,211.54		2,753.00	increase due to decrease in credits due to COVID
01-10-19-13.00 Workman's Comp	84,905.00	96,629.77	93,019.00	75,388.00	decrease based on VLCT estimates for 2021
01-10-19-14.00 Medical Ins	61.25	5,666.50		8,664.00	Insurance Brokerage Fees; Richards Group & NE Benefits
01-10-19-18.00 Coinsurance		150,239.74	109,389.00	110,000.00	based on risk assessment
01-10-19-50.00 Property/Liab.	93,732.00	66,223.03	91,613.00	82,801.50	
01-10-19 Insurance Totals	179,855.23	320,084.13	294,021.00	279,606.50	
Total General Government Expenses	673,351.01	895,695.50	947,944.54	833,650.57	



MESSAGE FROM THE CHIEF OF POLICE -2020

The Chester Vermont Emergency Services Building is coming along, take a ride on route 11 E/Pleasant Street to catch a glimpse, about 50% complete at this time, and we at the Chester Police Department thank you, “Chester Residents” for making our new home a big deal in our community.

Speaking of Community:

COVID-19, has brought along a lot of stress for all of us in 2020, and into 2021 with all of the disruptive actions that needed to be taken to keep us all safe. Stresses from loss of family, friends and community members, loss of employment, and benefits, mandates that have teachers scrambling to modify lessons from classrooms to remote learning, our children losing their social interactions, Severe stress causes strange/suspicious events to happen, **Please** keep an eye on your neighbors, suspicious persons, vehicles or happenings on our roads, especially on our back roads, vacant houses, businesses. Please notify us whether it be by 911, Telephone:(802)875-2035, Email: police@chestervt.gov or even on Chester Police Department’s Facebook page, no bit of information is too small, and we thank you..... You are not alone Chester Community, we are in this together. **Remember See Something.... Say Something!**

**L.E.A.D. Program: Law Enforcement Against Drugs
Instructors Certified in the L.E.A.D. Curriculum:
Police Chief Richard Cloud Detective Adam Woodell**

At the time of this writing, due to COVID_19 restrictions, the L.E.A.D. Program at Chester Andover Elementary School, normally taught in the 5th grade, has not been scheduled **L.E.A.D. Program** may be viewed as a comprehensive substance abuse program that meets the goals of the federal Drug-Free Schools and Communities Act.

The Department's current roster includes:

Full-time staff

Chief Richard Cloud w/ K9 Dutch

Sgt. William Frank

Detective Adam Woodell

Officer Todd Mayer

Officer Noah Rheaume

Secretary Julie Parsells

Part-time staff

Officer Jeff Holden

Officer Timothy Worth

Chester Police Officers continue to train and are annually required to complete a minimum of 30 hours of in-service training to retain their certification with the Vermont Criminal Justice Training Council. Mandatory topics of in-service training include:

First Aid / CPR

Firearms qualification – range and classroom

Conducted Electrical Weapons (Taser training)

Use of Force & Tactics

Advanced Roadside Impaired Driving Enforcement (ARIDE)

Fair and Impartial Policing

Domestic Violence

Working and Training with the Mental Health Community

Officers may also take elective training in any relatable field. Some of the trainings attended in 2020 were:

Policies and Procedures

Internal Investigations

Forensic Interviewing

Commercial Motor Vehicle

Officers of the Chester Police Department work diligently dealing with different issues within our community as well assisting other agencies surrounding our community and states.

Although our case numbers have declined some from 2019, they seem to be more complex, and involved, we are experiencing "Large City" issues, to include the following:

Extensive Cases investigated:

Theft: From Local Farm Stands, Garages. Jewelry, tools, etc.

Fraud: Professional Services, Telephone Scams, Mail scams, Identity Theft, Home Improvement

Stolen Credit Card Information/ Used in fraudulent purchases

Sexual & Physical Assaults / Child Abuse

Elderly & Vulnerable Citizens Abuse and Fraud

Death Investigation

2020 Incidents:

CALLS FOR SERVICE				2020 Total of Incidents: 1080	
911 Hang up	36			Disorderly	1
Dispatch Error (Voided)	1			Embezzlement	1
Agency Assists	133	Break down		Family Fight	30
Assist NH Court		1		Fingerprints	1
Assist NH PD		1		Fireworks	5
Assist Bellowsfalls PD		1		Found Property	6
Assist Brattleboro PD		1		Fraud	10
Assist DCF S. Carolina		2		Juvenile Prob	4
Assist DCF Vermont		5		Littering	4
Assist Ambulance		43		Lockout	1
Assist Fire		12		Missing Person	1
Assist HCRS		1		MV Complaint	76
Assist CAE School		1		Noise Disturbance	8
Assist Ludlow PD		8		Overdose	2
Assist Springfield PD		24		Parking Problem	4
Assist VT State Police		16		Phone Problem	2
Assist Superior Court		4		Power Line Down	1
Assist F&G		4		Property Damage	2
Assist Family Court		4		Property Watch	2
Assist GOV. Compliances		2		Public Speaking	9
Assist Weathersfield PD		3		Restraining Order	2
Alarm		37		Robbery	1
Animal Noise		1		Service of APO	15
Animal Problem		51		Sex Offend Reg	2
Assault -Simple		3		Sex Offense	4
ATV Incident		1		Social Media	1
Burglary		5		Stalking	1
Burglary Alarm		28		Suicide Attempt	3
				Suspicious	
Business/Lic Pb		2		Vehicle -Person- Event	100
Child Abuse		2		Theft	31
Citizen Assist		115		Training	1
Citizen Dispute		27		Trespassing	2
Cond of Release		2		Vandalism	2
Crash Damage		55		VIN Inspection	32
Crash Injury		3		Wanted Person	2
Custodial Disp.		3		Weapon Offense	1
Death Inv		9		Welfare Check	59
Directed Patrol		100			
				TOTAL INCIDENTS	1080

2020 Incident totals: 1080 down 42 from 2019 COVID RELATED

TICKETS ISSUED IN 2020: 179

BASIC RULE - SPEED	13
BASIC RULE Unreasonable a	3
CONDITION OF VEHICLE	1
DOG UNLICENSED - CHESTER	1
DUTY TO STOP AT A STOP SIGN	9
ENTERTAINMENT PICTURE VISIBLE TO OPERATOR	1
FOLLOWING TOO CLOSELY, CR	1
INSPECTION OF REGISTERED	3
JUNIOR OPERATOR USE OF PO	1
LIMITATIONS TO PASSING ON	4
LITTERING	2
LOCAL SPEED TOWN HIGHWAY	3
MISUSE OF NUMBER PLATES	2
MUNICIPAL ORDINANCE SPEED	103
NOISE IN NIGHTTIME	1
OPERATING WITHOUT INSURANCE	2
OPERATING AFTER SUSPENSION	5
OPERATING WITHOUT A LICENSE	6
OPERATING WITHOUT DISPLAY	1
PERSONS REQUIRED TO REGISTER	5
REGULATIONS IN MUNICIPALI	2
SNOWMOBILES; NO REGISTRATION	1
OPER OF NON REG SNOWMOBILE	1
SNOWMOBILES: NO INSURANCE	1
STATE SPEED ZONES	1
TEXTING PROHIBITED	2
USING PORTABLE ELECTRONIC	3
VEHICLE APPROACHING	1
TOTAL TICKETS ISSUED	179

WARNINGS ISSUED IN 2020: 70

BASIC RULE - SPEED	4
CONDITION OF VEHICLE	6
DISPLAY OF PLATES	5
DRIVING ON ROADWAYS LANED	1
DRIVING TO THE RIGHT REQUIRED	1
ENTERTAINMENT PICTURE VISIBLE TO OPERATOR	1
ILLUMINATION REQUIRED	1
INSPECTION OF REGISTERED	5
LIMITATIONS ON PASSING	1
LOCAL SPEED STATE HIGHWAY	1
MUNICIPAL ORDINANCE SPEED	36
OPERATING WITHOUT A LICENSE	5
PEDESTRIAN RIGHT OF WAY	2
REGULATIONS IN MUNICIPALITY	1
TOTAL WRITTEN WARNINGS ISSUED	70

**Written Warnings are down by 178 from 2019
COVID RELATED**

**Tickets are down by 235 from 2019
COVID RELATED**

CHESTER POLICE DEPARTMENT K-9 SUMMARY FOR 2020

K-9 Dutch has had a good year.

Demonstration: Public Speaking.

Drug Detection: Vehicle searches in Grafton, Dummerston, Rockingham, Springfield & Chester

Perimeter Security: Security provided in Westminster, Springfield, Chester

SAR/K9 (Search & Rescue) assists in Dummerston, Putney

Track Person: Successful Track in Ludlow

Total K-9 Uses	14
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CORE Program

The C.O.R.E. (Community Orientated Radar Enforcement) will be back up and running this year. We have not had the personnel or the time for this program for the last couple of years. We have hired a retired VSP trooper to work part-time and this program will be his primary goal. Speeding and motor vehicle infractions are one of our major complaints from the residents of Chester.

Cruiser

We replace our cruisers every four years, they have approximately 80,000 miles on them when they are traded. With the Chevrolet Tahoe last year, we got \$22,350 for it, with bid assist and trade. With this we were able to save \$10,000.00 last year on our cruiser purchase.

REPORT OF THE FIRE CHIEF

The Chester Fire Department responded to the following calls in 2020:

Structure Fires Chester	7
Structure Fires Andover	1
Structure Fires Mutual Aid	10
Rekindle Fires	0
Room/Contents Fires	0
Building Electrical Fires	0
Chimney Fires	3
Vehicle Fires	4
Appliance Fires	0
Oven Fires	2
Oil/Wood/LP Burner Fires	0
Trash/Rubbish Fires	1
Dumpster Fires	0
Gas Grill Fires	2
Illegal Fires	2
Forest/Brush/Grass Fires	5
Brush/Grass Fires Mutual Aid	6
Smoke in Building	3
Water Leak Hazards	0
Motor Vehicle Crashes	23
Motor Vehicle Crashes w/ Extrication	3
Low/High Angle Rescues	3
Swift Water/Flooding/Ice Rescues	1

Snow/ATV Woods Rescue/Recov	3
Landing Zones (DHART)	4
Missing/Lost Person	0
Public Services	15
Fireworks Detail	1
Fire Safety Education	0
Storm Crews	1
Road Hazards	0
Power Lines down	13
Power Transformer Fires	0
Assist CPD/VSP	2
Medical Assist	6
Cover Assignment/Mutual Aid	5
Smoke Alarms	3
Fire Alarms	28
Smoke Investigations	1
Odor Investigations	4
(LP) Propane Leaks	2
Carbon Monoxide Calls	9
Hazmat Incidents	2
Bomb Threat	0
Active Shooter	0
Total Calls	175

This has been a very different year for Chester Fire Department. Covid-19 has made our training and response to calls very different. Training has been almost entirely by Zoom since March. The Vermont Fire Academy has changed our mandates for this year giving us until July 2021 to have everyone up to speed with our annual mandatory training. Normally this is required by December 31st. Firefighters are all wearing masks when we can but there are times that it just can't be done due to the nature of the call which then poses a risk to the firefighter. An example of this would be high exertion calls where heavy breathing and heat become a factor. On January 13, 2021 Chester Firefighters were given the opportunity to be vaccinated for Covid-19 starting us back to a path of some normalcy.

Chester Fire Department call volume stayed steady this year with no increase. When Covid-19 first hit we saw a dramatic decrease in calls for about 2 months and then things picked right back up to our normal call volume and in some cases much higher. We normally average around 180 calls per year, but I believe if it was not for Covid-19 we would have been over 200 calls in 2020. Motor Vehicle Crashes were down by almost 50%. We attribute this to Covid-19 and far less people traveling and more people staying home.

Our firefighters continue to train at a minimum of 3 times per month although via zoom for most of this year, in addition to multiple weekend classes and for some of our firefighters' week-long classes. I am very grateful for our men and women that sign up for these weekend and week-long classes. These men and women already work full time jobs and have families, yet they still sign up for extra training and duty. This kind of dedication is essential in our continued effort to provide the Towns of Chester and Andover the best services we can.

I would like to thank all mutual aid fire departments that respond to the towns of Chester and Andover as part of our mutual aid pact. Oftentimes, incidents are larger or more intense than the man-power of our department can sustain, and it is through this mutual aid agreement that each town has the necessary coverage when they need it the most. These responses can be anything from assisting on scene to sitting in our station for hours prepared to respond to additional calls within Chester and Andover, while our crews are already engaged in an intense call. Our mutual aid pact is made up of fire departments throughout the entire state, but I would particularly like to point out and thank Proctorsville and Springfield Fire Departments that we work and train with daily.

I would like to congratulate James Ravlin who was recognized this year with both the Firefighter of the Year Award and the Chief's Award. To my knowledge the same person has never received both awards in the same year. James Ravlin was also promoted to Lieutenant this year.

I would like to thank the Yosemite Engine Company which is our private non-profit organization made up of current and past members of the fire department. The Yosemite Engine Company raises money to buy and donate equipment to the Fire Department which helps keep the cost of business lower for tax payers. I would also like to thank the Chester Fire Department Auxiliary which is made up of the immediate family members and significant others of current firefighters. They provide any assistance needed when called upon.

Most importantly I would like to thank all my firefighters and their families: Robert MacAllister, Ben Whalen, George Niesuchouski, Steve Vertefeulle, Andrew Sheere, Mark Verespy, Eric Richardson, James Ravlin, Amber Wilson, Nicholas Trask, Larry Edwards, Bruce Savery, Matthew Goyette, Daniel Lamson, Lucas Trask, Gary Langevin, Kimberly Hains, Madison Wilson, Chad Carey Jr, Levi Parker, Matthew Folts and Taylor Wilson. These men, women and children give up so much to make all homes and lives safer in this town. You are all truly heroes.

I would like to end this year's annual report by thanking the citizens and taxpayers of Chester. Your support is always appreciated. Your support from last year's vote is coming to fruition as the new Emergency Service Building is taking shape and we hope to move in by late summer.

Respectfully Submitted,
Matthew S. Wilson
Chester Fire Chief



Chester Fire Lieutenant Mark Verespy saving a family of mice during a forest fire.



Chester Firefighters working a forest fire that also burned a small structure.



Chester Firefighters working a chimney fire.



Chester Firefighters working a Structure Fire on Nudist Camp Road

Report of the Chester Ambulance Service

The ambulance service was dispatched to respond 370 times during 2020 with a total 334 patients being seen resulting in 206 transports from calls within the towns of Chester (310), Andover (26), Ludlow (25), Cavendish (1), Proctorsville (2), Springfield (2) and Rockingham (4) because of the following types of incidents:

159 Medical Emergencies	38 MVC's (Motor Vehicle Crashes including motorcycle, ATV and snowmobile)		
90 Traumatic Incidents by other cause	11 Stand-By Requests by Fire, Police, etc.		
28 Public Assists	1 Transfer	44 Cancellations	

Since the onset of COVID 19 within this country and especially during March when mandated shutdowns became reality, we began to experience a slowing trend pertaining to number of emergency calls being dispatched. By mid-summer, we were about 40 calls behind 2019 with that number continually fluctuating between 40 and 50 calls less compared to the same datelines used during each year which eventually settled to end 2020 at 43 under 2019. This decrease has not just affected our service; it has been Statewide plus throughout the country where and when COVID sickness has been less prominent. Not only has this been somewhat contributed to people being afraid to go to the hospital, but moreover attributed to people following mandates to stay safe at home. Less travel means less people out resulting in less chance for accidents of many aspects plus less chance for spread of more common things such as Flu causing viruses and bacteria that can circulate sickness such as Pneumonia and Strep Throat.

As I write this report, I am having a difficult time thinking about what to tell you other than COVID 19 related, but as it has with everyone's daily life routines, the pandemic has completely consumed our daily operations. We have found it necessary to take a step back to consider elevated risk for affecting new policies not only dealing with immediate safety for our already compromised patients plus responding personnel, but to also include thinking about questions of "if" and "what could happen when" to further help ensure safety to the public as our personnel return from emergency medical calls to resume their own daily routines. I do want to emphasize the fact that we do utilize every precaution; we currently hold monthly training via zoom, personnel phone in prior to seeing administration in person, the ambulance is thoroughly disinfected regularly, and with full PPE (gowns, masks, N-95 masks, eye protection and face shields), safety during emergency calls far outweighs that of completing everyday errands.

In addition, and as I write this report, many of our personnel completed the COVID 19 vaccination series on January 8, 2021 with a plan for practically every responder to be vaccinated soon. There have been some short-term side effects experienced; headaches, fatigue, temperature spikes and injection site or arm soreness, but all reported as only lasting one day.

Recruitment plus retention of volunteers continues to be a difficult task so we do remain committed with our pursuit of new staff. If anyone is interested in EMS or if even curious about what EMS involves, please contact us; Dan Cook at (802) 875-3134(H), (802) 289-7216 (C), Dan.Cook@chestervt.gov or Amanda Silva at (802) 875-2160, Amanda.Silva@chestervt.gov or our service email ambulance@chestervt.gov.

We would like to thank all town departments of Chester and Andover including all officials and Select Boards; the members of the Chester Volunteer Rescue Squad, Chester Fire Department, Yosemite Engine Company, Hartford Dispatch, the emergency room staff at Springfield Hospital and all other surrounding mutual aid organizations. It is with continued support from all, including the taxpayers of Chester and Andover that enables us to continue operation at our current level of care.

I would also like to extend my personal appreciation to all staff as well as thank their respective loved ones for gracious acceptance of any subsequent loss of family time throughout 2019. They are an incredible group of individuals with dedication that preserves our ability to continue.

Report of the Chester Ambulance Service



(Personnel listed below are not in order specific to the picture with some missing from the picture)

Advanced Emergency Medical Technicians (AEMT): Jeff Knisely and Rebecka Martens

Emergency Medical Technicians (EMT): Mary Ann Bonneville, Amanda Silva, Dillan Coburn, Michael Steuwe, Laurie Cloud, Meekah Hance, Rebecka Randzio, Michael Randzio, and Rachel Booth

Emergency Medical Responders (EMR): Gillian Guy and Michaela Gregory

Drivers: Alyssa LeTourneau, Montana LeTourneau, Meghan Thomas, and Greg Gomo

Trainees: Christina LeTourneau and Brandy Cheney

(Christina has completed an EMR course and Brandy has completed an EMT course. Both are currently in process of scheduling tests for licensure)

Please continue with all precautionary measures that I know you have heard many times towards safety for all. Wear your masks, wash your hands frequently, stay six feet apart, keep gatherings to a minimum and please again, get vaccinated as it becomes available. Continued persistence and determination will get us through this!

Respectfully Submitted,
Daniel Cook, AEMT, EMS Coordinator

Public Safety Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-04-2 Public Safety - Income					
01-04-21 Police Dept.					
01-04-21-01.00 Court Fees	14,014.50	22,654.87	34,000.00	30,000.00	decrease in tickets issued due to COVID
01-04-21-03.00 Other Income-Police	1,000.00	720.00	1,000.00	1,000.00	
01-04-21-05.01 PD Services - OKEMO	21,560.00	19,040.00	21,500.00	21,500.00	
01-04-21-05.02 PD Services - Other		79,143.75	25,000.00	28,000.00	offset in expense; Route 11 Detail
01-04-21-05.03 Payroll for Services	16,312.50				
01-04-21-06.00 START	548.78		1,000.00		Program no longer utilized
01-04-21 Police Dept Total	53,435.78	121,558.62	82,500.00	80,500.00	
01-04-22 Fire Dept.					
01-0-22-01-00 Foam Income	2,445.00				
01-04-22-03.00 Other Income-Fire			25.00		
01-04-22-04.00 Grant	20.00				
01-04-22-05.00 Andover-Fire	24,000.00	24,000.00	24,000.00	24,000.00	
01-04-22 Fire Dept Total	26,465.00	24,000.00	24,025.00	24,000.00	
01-04-23 Ambulance Service					
01-04-23-01.00 Revenues-Ambulance	80,369.49	109,132.83	110,000.00	110,000.00	calls downin 2020 due to COVID
01-04-23-02.00 Gifts - Ambulance		100.00			
01-04-23-03.00 Other Inc.- Ambulance		9,916.12			COVID revenue from grant programs
01-04-23-05.00 Ambulance-Andover	6,000.00	6,000.00	6,000.00	6,000.00	
01-04-23 Ambulance Service Total	86,369.49	125,148.95	116,000.00	116,000.00	
01-04-26 Communication					
01-04-26-01.00 Tower Rent	31,224.36	36,915.00	38,000.00	38,000.00	
Tower Electric				9,076.57	Verizon should have been paying the electric; reimburse in January
01-04-26-05.00 Andover Dispatch Fee	3,000.00	3,000.00	3,000.00	3,000.00	
01-04-26 Communication Total	34,224.36	39,915.00	41,000.00	50,076.57	
Total Public Safety Income	200,494.63	310,622.57	263,525.00	270,576.57	

Public Safety Expenses:

01-11-21 Police Expense					
01-11-21-10 Police Payroll					
01-11-21-10.00 Salary	268,691.93	367,925.23	353,000.00	360,063.69	includes 3% increase, actual based on merit review
01-11-21-10.11 Police OT	15,085.35	19,048.18	20,000.00	16,000.00	
01-11-21-10.21 PD Services - OKEMO	16,863.00	14,645.63	19,000.00	19,000.00	
01-11-21-10.22 PD Services - Other	32,041.43	50,517.54	5,000.00	5,000.00	Offset in revenue; Route 11 Detail
01-11-21-10.23 Payroll for Services		4,962.57			combined in 01-11-21.10.22
01-11-21-10.25 Other Payroll			1,000.00		
01-11-21-10.26 Core Payroll	2,878.55	2,873.06	2,500.00	5,000.00	reinstating core program; offset in revenue
01-11-21-11.00 Social Security	25,570.39	36,073.13	27,005.00	28,768.87	based on salary
01-11-21-14.00 Medical Insurance	67,372.86	74,788.20	75,251.16	76,159.20	
01-11-21-15.00 Life Insurance	451.00	590.40	400.00	590.40	
01-11-21-16.00 Retirement	16,859.06	25,635.04	19,200.00	22,053.90	based on salary
01-11-21-17.00 Uniforms	3,408.47	3,365.84	4,500.00	4,000.00	shirts, pants, boots, duty gear, rainwear, cet.
01-11-21-18.00 Co Insurance	31,090.09	(3,557.78)			combined in insurance dept.
01-11-21-21.00 Supplies	5,063.83	7,947.93	7,000.00	7,000.00	
01-11-21-21.01 DARE	366.66	651.10	800.00	500.00	Now LEAD
01-11-21-22.00 Training	371.00	2,667.00	5,500.00	5,000.00	
01-11-21-22.01 Travel	731.10	537.71	3,000.00	2,000.00	
01-11-21-22.02 START Payroll	431.36	-	1,500.00		No longer a program
01-11-21-23.00 Equipment	8,877.45	11,532.42	19,500.00	14,500.00	copier/printer leases, other equipment
01-11-21-23.01 Finger Print Machine	4,458.00	-	4,500.00		machine too old for repair, ins. Not eligible
01-11-21-29.01 MDC	5,799.00	27.24	2,000.00		no longer necessary
01-11-21-29.02 Watch Guard	210.00	-	500.00	500.00	
01-11-21-34.00 Telephone	6,516.18	8,264.67	4,500.00	6,418.00	phones in office & cruisers
01-11-21-37.00 Computer Services	11,212.36	8,925.64	7,000.00	9,662.52	leases and service; PD Server
01-11-21-40.00 Police Association	540.00	520.00	890.00	900.00	
01-11-21-56.00 Attorney	9,577.75	624.70	4,500.00	4,500.00	anticipation of new policy review
01-11-21-56-01 Consulting	3,740.00	-			
01-11-21-68.00 Vehicles-Rep. & Maint	16,279.93	29,283.78	15,000.00	15,000.00	

Public Safety Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-11-21-78.00 Gasoline	11,038.79	8,858.47	11,500.00	10,000.00	
Capital Plan Contribution				11,377.50	
Capital Plan Cont. fr. Surplus				41,000.00	Payment of cruiser replacement for 2021
01-11-21 Total Police Expense	565,525.54	676,707.70	614,546.16	664,994.08	

01-11-22 Fire Department					
01-11-22-10.00 Salaries	21,966.60	74,220.03	79,500.00	82,000.00	includes average 3% increase, actual based on merit review
01-11-22-10.01 Hazmat/Special Detail	1,826.61	484.50	2,000.00	3,000.00	COVID and unknowns
01-11-22-11.00 Social Security	1,680.42	5,678.04	4,000.00	6,273.00	formula based on salary
01-11-22-13.00 Workers Comp	3,875.00				
01-11-22-17.00 Uniforms	593.77	2,185.30	2,000.00	2,500.00	3 new hires need brass for dress uniform; fire shirts for calls
01-11-22-21.00 Supplies	326.48	167.73	500.00	1,000.00	drinking water, major incident food, mutual aid training food; typically taken from other line items belongs in supplies
01-11-22-22.00 Training	6,107.96	2,470.99	6,500.00	7,150.00	
01-11-22-22.01 Physicals		2,700.00	2,750.00	3,300.00	annual mask fit; mandatory physicals
01-11-22-30.00 Utilities			500.00		
01-11-22-34.00 Phone/Ipad/Data Link			400.00	400.00	
01-11-22-40.00 Association Dues	1,690.00	1,782.00	2,500.00	2,500.00	nfpa and mutual aid
01-11-22-66.00 Equipment	10,125.31	17,627.66	21,000.00	33,000.00	Based on negotiated needs list; replacement cycle for PPE, rescue equip, nozzles; Turnout Gear from Capital Plan
01-11-22-66.01 Foam Expense	4,961.76		5,000.00	5,000.00	Fire Suppressant Foam now used on most calls; training foam
01-11-22-67.00 Radio Maintenance	251.94	1,094.39	2,500.00	2,500.00	repairs for broken radios
01-11-22-67.01 Building Maintenance	26.01	28.12	1,000.00	-	See public Safety Building Dept.
01-11-22-67.02 Equipment Maintenance	4,191.80	4,403.87	5,000.00	5,800.00	Planned equipment maintenance + general maintenance
01-11-22-68.00 Vehicle Maintenance	1,569.04	5,170.92	6,500.00	8,000.00	annual inspections; service; brakes, etc. Older equipment will need add. Work since we are not replacing anything right away
01-11-22-76-00Capital Transfer		41,375.00	41,375.00	18,750.00	
Bond Transfer				76,085.18	
01-11-22-79.00 Gasoline/Diesel	1,559.79	1,364.58	2,000.00	2,000.00	
01-11-22 Total Fire Expenses	60,752.49	160,753.13	185,025.00	259,258.18	

01-11-23 Ambulance					
01-11-23-10.00 Salaries	29,001.46	55,654.12	60,000.00	60,000.00	increased minimum wage
01-11-23-10.01 Administrative Assistant	24,972.00	34,040.24	34,500.00	35,000.00	Some ambulance restructure w/increased duties
01-11-23-10.02 Admin Assist Overtime	3,569.64	1,812.98	2,500.00	2,000.00	
01-11-23-11.00 Social Security	3,286.63	4,985.17	6,300.00	7,420.50	based on salary
01-11-23-14.00 Medical Insurance	14,487.33	16,626.95	16,697.16	16,957.80	
01-11-23-15.00 Life Insurance	73.80	98.40	101.00	98.40	
01-11-23-16.00 Retirement	1,685.80	2,246.72	1,944.00	3,324.65	Admin Asst & Coordinator
01-11-23-17.00 Uniforms	1,003.55	749.62	1,000.00	1,500.00	work shirts for call response
01-11-23-18.00 Co Insurance	13,639.00				Moved to Insurance Dept.
01-11-23-19.00 Bad Debt Expense	10,238.73	9,805.73			
01-11-23-21.00 General Exp/Supplies	9,090.68	8,070.94	15,000.00	15,000.00	medicines, supplies for ambulance
01-11-23-21.01 Medical Expense			1,500.00	500.00	physicals as needed
01-11-23-22.00 Training	788.80	4,220.00	6,000.00	6,000.00	this year down due to COVID
01-11-23-23.00 Computer	1,178.19	2,917.55	2,800.00	2,834.64	
01-11-23-34.00 Ambulance Telephone				400.00	
01-11-23-37.00 Billing/Office Expense	5,880.87	6,333.59	8,000.00	8,000.00	billing software; printer rental
01-11-23-37.01 Intercept	3,675.00	5,775.00	6,500.00	4,000.00	mutual aid; paramedic intercept
01-11-23-37.02 Medicaid Provider Tax	3,629.79	4,112.63	4,000.00	4,000.00	
01-11-23-66.00 Equipment	2,672.31	1,925.48	12,000.00	12,000.00	radios; tactical gear
01-11-23-68.00 Vehicle Maintenance	570.12	3,578.44	4,000.00	4,000.00	
01-11-23-78.00 Fuel	1,466.88	1,198.97	2,000.00	1,500.00	
01-11-23 Total Ambulance Expense	130,910.58	164,152.53	184,842.16	184,535.99	

01-11-26 Communications					
01-11-26-10.00 Dispatching	16,685.59	20,342.09	22,500.00	22,039.00	hartford fire. 20039; Ascutney Amb. 2000;
01-11-26-34.01 Telephone/electric	3,657.07	6,859.30	3,500.00	3,000.00	Vtel & antenna on LL; verizon take over anetenna bill
01-11-26-34.02 Cellular Phones	10,256.98	15,210.75	15,000.00	8,500.00	switch to FirstNet - annual in 2022 will be \$10,500
01-11-26-67.00 Radio Maintenance	-		2,750.00		carried in each dept.
01-11-26 Communications Totals	30,599.64	42,412.14	43,750.00	33,539.00	

Public Safety Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-11-27 Town Constable					
01-11-27-22.00 Constable Training	20.00	20.00	20.00	20.00	
01-11-27 Town Constable Totals	20.00	20.00	20.00	20.00	
Total Public Safety Expenses:	787,808.25	1,044,045.50	1,028,183.32	1,142,347.25	
Total Public Safety Income	200,494.63	310,622.57	263,525.00	270,576.57	
Total Public Safety Expenses:	787,808.25	1,044,045.50	1,028,183.32	1,142,347.25	
Total Public Safety:	587,313.62	733,422.93	764,658.32	871,770.68	

Highway Department Report for 2020



COVID slowed the Highway Department in the beginning of the year as we were cut down to five guy crews each week. This was followed by a three-week shutdown allowing us to only grade roads as needed. After our return, we remained socially distanced by working one-man jobs. As summer moved along, we were able to complete more projects. I would like to thank the highway crew for their hard work and cooperation throughout this tough year. I'd also thank the public for their support and patience as some tasks have taken longer to complete than expected.

We started off the year by completing a Better Back Roads Grant project which included the replacement of a three-foot culvert and approximately 400 feet of stone lining on Potash Brook Rd and Eddy Rd. This project was to add bank stabilization and silt control on Eddy Rd. About 40 feet of three-foot culvert was replaced on Potash Brook Rd. The town continues to apply for the grant to help us get the town highways up to specifications for the Clean Water Act (Act 64).

The town was able to continue with paving on Elm St, Sylvan Rd, and Peck Rd. Sylvan Rd and Peck Rd received ditching, tree and brush removal before paving proceeded. Those two roads had not seen new blacktop in over twenty years. Paving this new year will proceed on a one mile stretch of Popple Dungeon, Lovers Lane and Cavendish Rd. Another 400 foot plus section of Route 35 was reclaimed with bank stabilization, removal of existing road gravel, and new drop inlets and culverts. One last section was to be completed in 2021 but will be held off due to funding.



We were able to replace 15 culverts throughout town. Most of the replacements were for rotted, galvanized culverts. Several roads received two or more of these culverts such as Flamstead Rd, Lovers Lane, Green Mountain Turnpike, and Dodge Rd. We expect several more replacements of this type for the 2021 work season.

The town built a new superstructure on bridge 62 which is the first bridge on Smokeshire Rd. This involved removing the railings, deck, and beams down to the abutments, then replacing those components from the abutment up. The project went very smoothly and took a week less than expected. Other bridges throughout town received maintenance that consisted of new curbing and new railings. In 2021, the Highway Department is expecting work to continue on a few bridges including Jewett bridge and First Ave. The temporary bridge in Popple Dungeon is to be replaced with a new bridge. The bridge slightly above Nudist Camp Rd will be getting a new bench abutment for the beams to rest on.



The Highway Department was able to provide all the non-structural and structural fill for the new Public Safety building site. About 9000 yards of fill was hauled from Reservoir Rd. This was achieved in approximately six working days, averaging about 25 loads per truck a day. Supplying this material saved the town a great deal of money in the site work.

The Highway Department is anticipating the renovation to the town highway garage to begin in May or June 2021.

The Highway Department got a much-needed upgrade with a new backhoe. This past summer was dry and when the rain finally showed up, it silted in several culverts throughout town. The new backhoe was very helpful in resolving this issue and was out every day for a three to four-week period.



The Highway Department also spent some time at the pinnacle. We created two new parking lots, one near the ice rink and the other by the disc golf course. We also improved the condition of the access road to the cell tower and installed a new gate and new signage to the area. There will be additional improvements to this area in 2021.

We did a small ditching project that involved about 100 feet of stone lining on Davidson Hill Rd. Andover Rd also received ditching from about the beginning of the road to Potash Brook Road.

Kirby Putnam
Public Works Director

Cemetery Department

The Chester Cemetery Department consists of a two-person team, Jeffrey Sheldon and Ed Rushford, that are responsible for mowing, trimming, and maintaining 7 cemeteries which include:

- Pleasant View off High Street
- North Street Cemetery in the Stone Village
- Brookside Cemetery on Main Street
- Simmsbury Cemetery off Adams Road
- Spoonerville Cemetery off Trebo Road
- Smokeshire Cemetery off Cemetery Road
- Popplar Grove off Popple Dungeon Road

The department also maintains the grounds around town owned property located at the following locations:

- The Pinnacle
- Cobliegh Field
- Academy Building
- The Green
- Whiting Library
- Pocket Park across from the Soapshed
- Town Garage
- Town Hall
- Flood property on Route 11 West
- A section of property on Reservoir Road
- Pocket Park on School Street
- Property off First Avenue with the old apple tree



The Cemetery Department takes care of the trash receptacles placed at certain areas in Chester's Village. We are responsible for the selling of lots, placement of markers, and installation of cornerstones, which are mandatory per all new lots. All burials are prepped by the department, whether Full or Cremation. We maintain the old fallen or broken stones damaged due to age or the elements to the best of our ability. In the fall, we pick up the leaves from the areas we maintain in the summer.



During the summer of 2020, the department completed 10 burials, 3 of which were full burials and the rest cremations. There were 3 new monuments installed, 8 sets of corner markers, 2 military markers, and 8 new lots sold. Each year, we continue to bring in professional help to take down the older trees so we can preserve our historic landmarks that memorialize our ancestors.

I would like to thank the Highway Department for their help preparing for Memorial Day. We look forward to another busy summer maintaining and preserving the history of Chester!

As a reminder to the owners of lots in Chester cemeteries, please remove all summer seasonal arrangements from lots by October 31 and fall/winter arrangements by April 15th. Please note that flowerpots and plastic arrangements will be disposed of by the Cemetery Department on or around November 1st. Also, the planting of trees and shrubs is not allowed in the cemetery lots.



Respectfully submitted,
Jeffrey Sheldon, Cemetery Sexton

2020 GIFTS AND TRUST FUNDS FOR PERPETUAL CARE

The Town accepted gifts and trust funds for perpetual care of cemetery lots in accordance with conditions of said gifts and trusts as follows: Lynn Way, \$250; Timothy and Karen Reynolds, \$250; John P. and Sandra Henry, \$500; Frederick and Debra Wheeler, \$250; John and Joanne DeBenedetti, \$250.00; Raymond Salmela, \$250; Susan Kibbe, \$250; W. Robert and Susan G. Turco, \$250.

RECYCLE 2020

Vermont's Universal Recycle Law, Act 148, has provided the subject matter for a number of these annual reports. From the start the law's intent has been to reduce the amount of material bloating the states one remaining landfill. To that end the law banned a number of easily recyclable items from the waste stream, cans, bottles, paper and so on. The final phase of this was put in place last July by requiring Vermont residents to exclude food waste from their household trash. It was hoped that people who had garden space would compost on their own. That would be great, but for many that was a non-starter. Foreseeing this the legislators included the proviso that facilities taking trash would also have to take food waste separately for composting. We are working with a company called "Grow Compost of Vermont" to provide this service. It is an expensive hobby, yet demand continues to expand. Like the other mandated recyclables, contamination is an issue; Plastic, paper or anything that is not food waste must be kept out of the collection bins. Some flowers can be eaten, but "Grow Compost" asks that they are excluded as well. Please put all flowers in the yard waste compost pile on site along with other garden waste such as plants, vines and excess produce. (we have a limited number of food bins, so it would be better not to fill them with the great pumpkin harvest.)

The market for recycled material hovers between abysmal and something less than lucrative, yet environmental benefits must not be forgotten. The next generation may look at our flood of plastic waste and see feed stock for small, local, sustainable energy production. Perhaps, but until then reduction may be a path for individuals to take. Do any of us need another, whatever? If the answer is "yes" consider finding one made out of quality materials that will last a long time, such as a good stainless-steel water bottle, or textiles that are made of natural cotton or wool fibers. These examples would have value when it comes time to recycle them.

The year has brought challenges beyond the norm. I would be remiss not to acknowledge the steadfast nature of our cast and crew as they maintain this one aspect of Public Service

Thanks to them, and Thank you

Dan Farrar
Recycle Coordinator



GREEN UP VERMONT
www.greenupvermont.org

Green Up Vermont celebrated its 50th Anniversary of Green Up Day on May 30, 2020. Although 99% of all events were cancelled due to Covid-19, Green Up Day was successfully executed with social distancing by 14,000+ volunteers, cleaning up over 241 tons of litter, and 9,000 tires statewide. It is imperative for all of us to keep building awareness and stewardship for a clean Vermont environment. Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride and engagement.

Support from municipalities is essential to our program. Funds help pay for administration, supplies (including 65,000 Green Up trash bags), promotional outreach, and educational resources including activity books, poster and writing contests, and a \$1,000 scholarship.

Early awareness initiatives for Green Up Day tripled the number of submissions to our annual poster art and writing contests and produced 184 applicants for our first scholarship. We were able to offer "Greener" bags made with 70% post-consumer waste; add a Green Scuba team to clean in Lake Champlain; and had over 100 editorial stories in the news as well as a national mention in the *Washington Post*.

Donations can be made to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at [**www.greenupvermont.org**](http://www.greenupvermont.org).

Visit our website and follow us on Facebook (@greenupvermont) and Instagram (greenupvermont).

Green Up Day, May 1, 2021

Thank you!

Public Works Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-05-3 Public Works Income					
01-05-31 Highway					
01-05-31-11.01 Diesel/Gasoline - Armb	1,466.88	1,198.97	1,850.00	1,500.00	
01-05-31-11.02 Diesel/Gasoline - Fire	1,559.79	1,322.98	2,000.00	2,000.00	
01-05-31-11.03 Diesel/Gasoline - Polic	11,018.79	8,696.67	14,000.00	10,000.00	
01-05-31-11.04 Diesel/Gasoline Sale:S	29,748.74	16,222.54	35,000.00	28,000.00	reduced usage due to COVID
01-05-31-11.05 Diesel/Gasoline - Sew	1,053.57	718.06	1,250.00	1,200.00	
01-05-31-11.06 Diesel/Gasoline - Wat	1,145.32	1,089.26	1,750.00	1,500.00	
01-05-31-12.00 Sale/Material	475.00	-	-		
01-05-31-13.00 State Aid	145,421.84	201,312.57	195,545.00	202,130.88	
01-05-31-14.00 Other Income-Highwa	295.00	53,735.68	300.00		Additional State aid \$ in lieu of grants
01-05-31-16.00 Prior Year HW Surplus			(139,062.85)	174,538.30	
01-05-31 Highway Total	192,184.93	284,296.73	112,632.15	420,869.18	
01-07-52 Parks & Cemeteries					
01-07-52-00.21 Sale - Lots	900.00	2,700.00	1,500.00	2,000.00	anticipated increase in sale of lots
01-07-52-00.22 Grave Preparation	4,255.00	3,900.00	4,500.00	4,000.00	
01-07-52-00.23 Cemetery Funds	2,303.99	2,809.86	2,400.00	2,500.00	
01-07-52-00.25 Perpetual Care	750.00	2,250.00	1,500.00	2,000.00	increase lots = increase PC
01-07-52-00.26 Other Income			50.00		
01-07-52-00.40 Town Hall Rental	250.00	62.50	500.00	300.00	Minor rentals after sound system
01-07-52 Parks & Cemeteries Total	8,458.99	11,722.36	10,450.00	10,800.00	
Total Public Works Income	200,643.92	296,019.09	123,082.15	431,669.18	

01-12-3 Public Works Expenses					
01-12-31 Highway					
01-12-31-10.11 Salary & Hourly	357,342.08	448,660.75	445,000.00	457,115.65	anticipated 3% increase, actual based on merit review
01-12-31-10.12 Highway Overtime	47,721.32	27,824.94	55,000.00	35,000.00	
01-12-31-11.00 Social Security	31,025.93	35,775.60	34,000.00	37,646.85	based on salary
01-12-31-14.00 Medical Insurance	86,365.41	123,203.34	99,119.64	116,109.60	
01-12-31-15.00 Life Insurance	565.80	803.60	700.00	792.00	
01-12-31-16.00 Retirement	22,751.93	28,561.52	27,000.00	28,569.73	based on salary
01-12-31-17.00 Uniforms	7,718.79	7,411.67	9,000.00	7,500.00	
01-12-31-18.00 Co Insurance	32,550.01	1,117.32			moved to insurance line
01-12-31-21.00 Supplies	4,690.87	6,355.43	8,000.00	8,000.00	hardware store & fastenal; mulch hay
01-12-31-21.01 Road Sign Replacemen	277.02	219.46	500.00	500.00	
01-12-31-22.00 Training/CDL Reimb.	915.00	180.00	500.00	500.00	
01-12-31-30.01 Garage Utilities	5,127.70	6,258.74	7,000.00	6,300.00	
01-12-31-30.02 Street Lights	16,807.78	24,904.82	22,500.00	25,000.00	
01-12-31-31.00 Garage Water-Sewer	983.49	1,418.76	2,000.00	1,500.00	
01-12-31-34.00 Telephone	1,316.47	1,310.64	1,750.00	1,313.40	
01-12-31-37.01 Contract Service	6,016.74	6,721.82	6,500.00	7,500.00	street sweeping, trees, hammer rocks
01-12-31-37.02 Mowing		2,351.68	5,000.00	4,000.00	blades, bolts, small maintenance
Gravel Pit Installation				14,400.00	clear land, build road, delineation fencing, truck retro fit
01-12-31-37-03 ComputerService	589.44	889.50	1,000.00	950.00	
01-12-31-56-01 Act 250 Highway			5,000.00	5,000.00	additional permitting if needed
01-12-31-60.00 Culverts	2,765.90	5,106.56	6,000.00	6,500.00	8 replacements
01-12-31-66.01 Tools/Equipment	3,371.02	2,595.49	4,500.00	4,000.00	pole saw; tool repair if needed
01-12-31-66.02 Equipment		2,091.55	4,000.00	4,000.00	screen repair
01-12-31-66.03 Chains & Blades	10,436.39	15,479.60	20,000.00	20,000.00	grader blades; winter chains; plow blades
01-12-31-67.00 Communications	837.06	49.08	1,500.00	1,500.00	
01-12-31-68.00 Vehicle Maintenance	40,363.93	53,515.30	60,000.00	60,000.00	Trucks, equipment & napa
01-12-31-69.00 Garage Maint.	998.94	554.71	1,000.00	1,000.00	overhead door maintenance
01-12-31-70.01 Gravel	62,606.07	84,712.50	85,000.00	85,000.00	4000 yds gravel; 1500 yards stone
01-12-31-70.03 Rip Rap	1,880.16	1,848.00	6,000.00	6,000.00	ditch stone; erosion
01-12-31-71.00 Salt	63,461.26	43,191.00	70,000.00	60,000.00	

Public Works Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-12-31-72.00 Sand	72,819.20	57,475.00	58,000.00	70,000.00	Price of sand has increased; we depleted complete supply in 2020
01-12-31-73.00 Calcium Chloride	119.70	13,412.59	10,000.00	12,000.00	dust; road stabilizing in hills
01-12-31-74.01 Bond Plan Transfer-Paving				155,508.65	
01-12-31-74.02 Hot Mix	4,592.10	3,376.96	5,000.00	5,000.00	cold patch; street repair
01-12-31-75.00 General Road Permits	2,360.00	1,960.00	2,200.00	2,200.00	
01-12-31-76.00 Capital Plan Transfer Sid		203,631.00	203,631.00	135,233.30	
01-12-31-77.00 Bridge Material	8,976.74	28,743.79	30,000.00	40,000.00	Popple, 1st Ave, Jewett,
01-12-31-79.00 Diesel/Gas	96,697.71	79,056.44	110,000.00	90,000.00	fuel prices have decreases
01-12-31-80.00 Truck Replacement	12,400.00	12,400.00	12,400.00	12,400.00	last payment in 2021
01-31-31-81-00 Paving		9,038.76	-		-
01-12-31 Total Highway Expenses	1,007,451.96	1,342,207.92	1,418,800.64	1,528,039.18	
01-12-32 Solid Waste					
01-12-32-37.02 Transfer Station	35,000.00	35,000.00	35,000.00	35,000.00	
01-12-32-95.00 Green Up Day	1,149.56	870.10	1,500.00	1,500.00	
01-12-32 Solid Waste Total	36,149.56	35,870.10	36,500.00	36,500.00	
01-14-52 Parks & Cemeteries					
01-14-52-10.00 Salary	32,970.07	37,505.17	41,775.00	42,762.30	2 employees split 50/50 with highway
01-14-52-11.00 Social Security	2,614.26	2,869.13	3,195.00	3,271.32	based on salary
01-14-52-14.00 Medical Insurance	21,998.61	13,769.30	33,394.32	16,957.80	split 50/50 with highway; 2 family plans
01-14-52-15.00 Life Insurance	82.00	82.00	100.00	99.00	
01-14-52-16.00 Retirement	2,608.73	2,232.58	2,100.00	2,672.64	based on salary
01-14-52-17.00 Uniforms	783.52	838.94	375.00	500.00	
01-14-52-18.00 Co Insurance	10,670.30				
01-14-52-21.00 Supplies	1,196.15	2,043.06	2,000.00	1,500.00	
01-14-52-30.00 Power on the Green	177.55	384.51	300.00	450.00	
01-14-52-31.00 Water	360.00	818.64	300.00	600.00	more watering of flowers on green
01-14-52-37.01 Contract Labor	525.00	709.35	1,000.00	1,000.00	grave digging, painting lines
01-14-52-37.02 Trees	4,700.00	8,000.00	8,000.00	8,000.00	
01-14-52-37.03 Perpetual Care			1,400.00	1,400.00	
01-14-52-55.00 Survey		1,000.00		1,000.00	survey work on High Street
01-14-52-66.00 Equipment	1,160.18	544.75	4,000.00	3,000.00	
01-14-52-95.01 Memorial Day	304.60	469.80	700.00	500.00	flags
01-14-52-95-00 Fall Festival	375.00				move to revitalization
Bond Plan				1,866.14	
01-14-52-99.00 Miscellaneous	225.00	1,860.00			
01-14-52 Parks & Cemeteries Total	80,750.97	73,127.23	98,639.32	85,579.20	
Total Public Works Expenses:	1,124,352.49	1,451,205.25	1,553,939.96	1,650,118.37	
Total Public Works Income	200,643.92	296,019.09	123,082.15	431,669.18	
Total Public Works Expenses:	1,124,352.49	1,451,205.25	1,553,939.96	1,650,118.37	
Total Public Works Department	923,708.57	1,155,186.16	1,430,857.81	1,218,449.19	-

RECREATION DEPARTMENT

2020

2020 started off like any other year for the Chester Recreation Department. We were right in the middle of basketball season and running open gyms at the elementary school once a week. The skating rink and the pinnacle were being used by skaters, sledders, snowmobilers, and people just enjoying the outdoors. In the beginning of March, basketball season was wrapping up getting ready for the spring baseball and softball seasons. Then, Covid regulations shut down the schools and all recreation sports teams for the spring. This was time to get creative while brainstorming ideas on how to keep children healthy and still active while staying safe. The department ended up holding sports specific clinics with children within the same family or individually. This was a very popular option for most that wanted to stay involved. Between soccer, basketball, baseball, and softball we were doing approximately 15 clinics a week.

As remote school got out, the town pool stayed open. Reserving a time slot was required to be sure not to exceed the maximum number of participants per time slot. Swim lessons were canceled in the beginning of the summer for safety reasons. As the summer went on, we were able to allow individuals, or members from the same family for swim lessons. The evening adult swim time was very popular. As school opened in September, fall activities started. Youth field hockey was added to the fall program in 2020 to go along with soccer. We had a successful fall season for all sports.

2021

Winter sports started later than usual in 2021. Sports could not start until January, when activities usually start in November. Modifications were made due to Covid with teams practicing once a week in smaller groups for shorter amounts of time. In the spring, the plan is to resume activities as usual while following all Covid guidelines. We are planning on having modifications put in place for most of this year.

This spring, repairs will begin on some areas of the skate park that need fixing. Once again it has become a very popular area at the Pinnacle. A fence will be put up at the Pinnacle as screening for the neighbors surrounding the park. There will also be some shrubbery around the ice rink added for aesthetics.

In the summer, the town pool will once again be a focal point of the park with open swim, swim lessons and adult swim times from June to August. The Recreation Department will offer its specialty summer camps and the sport specific clinics as well.

In the fall we will run our Pre-K through 6th grade programs and will also do field hockey. If things are the same as in the past the fall seasons will end, and we open with winter sports soon after.

The Chester Recreation Department would like to thank the workers at the town garage for assisting with many projects.

Matthew McCarthy
Recreation Director

Health Officer

Dear Chester Residence,

I would like to introduce Daniel Cook as the Deputy Health Officer for the Town of Chester. You most likely are familiar with Dan as he has worked for the town highway department and has been Coordinator of the Ambulance Service for the town for over 30 years.

It has been an extremely busy year in community health due to the arrival of COVID-19. All issues and concerns pertaining to COVID-19 were deferred directly to the Vermont Department of Health and not addressed by the local Health officers.

2020 was an active year for the health officers. The town of Chester had eight Dog Bites/Dog ordinance issues, three garbage issues, five rental housing issues, one environmental issue and one combination of two or more health related issues. We also had many correspondences with concerns pertaining to COVID-19.

We would like to thank the staff at the Town Hall, the Chester Police Department and the Zoning Administrators for their assistance in many of these issues.

Best,
Amanda Silva and Daniel Cook
amanda.silva@chestervt.gov
(802) 875-2160

Recreation, Health Welfare Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
Recreation, Health & Welfare Income:					
01-07-51 Recreation					
01-07-51-00.09 Andover	3,800.00	3,800.00	3,800.00	3,800.00	
01-07-51-00.23 Pool Income	4,460.00	919.00	4,000.00	3,500.00	
01-07-51-00.27 Sponsors/Donations	100.00		100.00	100.00	
01-07-51-00.28 Food Sales				200.00	
01-07-51-00.29 Pavillion Rental	400.00		300.00	300.00	
01-07-51-00.36 League Fees	795.00		500.00	500.00	
01-07-51-00 Recreation Total	9,555.00	4,719.00	8,700.00	8,400.00	
01-07-51-10 Seasonal Sports & Camps					
01-07-51-10.02 Spring Smart Camp	20.00				combine with sports for squirts
01-07-51-10.03 Start Smart Camp	65.00		100.00		combine with sports for squirts
01-07-51-10.11 Sports for Squirts	80.00		100.00	150.00	
01-07-51-10.12 Baseball	2,805.00	1,076.00	2,000.00	1,800.00	
01-07-51-10.13 Black Fly Camp	100.00		400.00	300.00	
01-07-51-10.15 Softball Camp			200.00		Combine with black fly camp
01-07-51-10.16 Fall Soccer	2,393.00	1,770.00	2,000.00	2,000.00	Matt only spends up to 80% of what is taken in .
01-07-51-10.18 Soccer Camps	1,110.00	65.00	1,000.00	1,000.00	
01-07-51-10.19 Sports Camp	180.00		400.00	400.00	
01-07-51-10.20 Basketball	165.00	590.00	2,000.00	1,200.00	
01-07-51-10.21 Girl Basketball Camp				100.00	
01-07-51-10.22 Boy Basketball Camp			100.00	100.00	
01-07-51-10.25 Gymnastics	565.00	(15.00)	500.00	500.00	rename gymnastics/dance
01-07-51-10.26 Ballet		75.00			combine with gymnastics/dance
01-07-51-10.30 Dance Camp	625.00	935.00	400.00		combine with gymnastics/dance
01-07-51-10.31 Hip Hop Dance		80.00	300.00		combine with gymnastics/dance
01-07-51-10.40 Golf Camp			100.00		not needed
01-07-51-10.41 Baseball Camp		395.00			Added to blackfly camp
01-07-51-10.43 Tennis Camp			100.00	100.00	
01-07-51-10.44 Babe Ruth Baseball	700.00				
01-07-51-10.53 Climbing Team	405.00	240.00	200.00		combined with wall climbing
01-07-51-10.54 Wall Climbing			500.00	500.00	
01-07-51-10 Sports & Camps Total	9,213.00	5,211.00	10,400.00	8,150.00	
Total Recreation, H&W Income :	18,768.00	9,930.00	19,100.00	16,550.00	

Recreation, Health & Welfare Expenses:

01-14-51 Recreation					
01-14-51-10.00 Rec. Payroll	40,110.65	54,714.42	54,320.00	54,864.00	
Lifeguard Payroll				19,000.00	Moved from Facilities
01-14-51-11.00 Social Security	3,128.44	4,123.22	4,155.00	5,650.60	based on salary
01-14-51-14.00 Medical Insurance	14,487.33	16,626.91	16,697.16	16,957.80	
01-14-51-15.00 Life Insurance	73.80	98.40	102.00	99.00	
01-14-51-16.00 Retirement	2,273.98	3,171.22	2,484.00	3,360.42	based on salary
01-14-51-18.00 Co Insurance	13,100.00				
01-14-51-21.01 Babe Ruth Baseball	625.50				
01-14-51-21.03 Sports for Squirts				75.00	
01-14-51-21.04 League Fee Expense	792.00		500.00	500.00	
01-14-51-21.06 GM Sports Camp	250.00		300.00	300.00	
01-14-51-21.07 Spring Hip Hop Dance			400.00		combine with gymnastics/dance
01-14-51-21.09 Dance Camp	550.00	845.89	300.00	400.00	now dymnastics/dance
01-14-51-21.12 Black Fly			200.00		combined with baseball
01-14-51-21.13 Baseball	884.08	727.00	1,800.00	1,400.00	combine with softball
01-14-51-21.14 Softball			100.00		combine with baseball

Recreation, Health Welfare Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
01-14-51-21.16 Fall Soccer	731.59	563.43	1,600.00	1,400.00	Matt only spends 80% of what he takes in.
01-14-51-21.18 Soccer Camps	889.06		800.00	800.00	
01-14-51-21.19 Basketball Camp	50.00		100.00		
01-14-51-21.20 Basketball	1,172.78	1,397.48	900.00	800.00	
01-14-51-21.23 Wall Climbing Camp	375.00	275.00	400.00	400.00	
01-14-51-21.24 Winter Carnival	1,204.22	1,168.29	2,000.00	1,500.00	
01-14-51-21.25 Gymnastics	415.00		400.00		combined with dance
01-14-51-31.00 Pool Water & Sewer	715.98	222.51			listed twice
01-14-51 Recreation Total	81,829.41	83,933.77	87,558.16	107,506.82	
01-13-41 Health & Welfare					
01-13-41-10.00 Health Officer Salary	416.66	2,500.00	2,600.00	2,600.00	
01-13-41-11.00 Social Security	31.87	191.17	-	198.90	
01-13-41-22-00 Training	150.22			150.00	
01-13-41 Health & Welfare Totals	598.75	2,691.17	2,600.00	2,948.90	
Total Recreation, H & W Expenses:	82,428.16	86,624.94	90,158.16	110,455.72	
Total Recreation, H&W Income:	18,768.00	9,930.00	19,100.00	16,550.00	
Total Recreation, H&W Expense:	82,428.16	86,624.94	90,158.16	110,455.72	
Total Recreation H&W:	63,660.16	76,694.94	71,058.16	93,905.72	

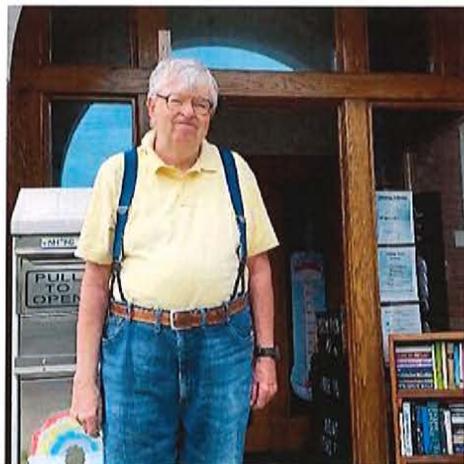
Whiting Library 2020 Annual Report

The Whiting Library continues to uphold its mission to provide for the enjoyment and enrichment of our community, stimulate the communication of ideas, and to serve the learning and leisure needs of people of all ages in a welcoming environment. Still, this year looked different at the library due to the pandemic and also the retirement of long-time Director Sharon Tanzer. Sharon was at the library for over twelve years, providing the leadership and vision to take the library into the 21st century in terms of technology, online access, and community programming. Sharon was able to spend a month training new library director, Deirdre Doran in April before her retirement in May. Deirdre comes to the library with enthusiasm to meet the challenges of the pandemic and inspired ideas for the future of the library.

This year, Whiting Library celebrated Black History Month, Women’s History Month, and Pride Month with book displays and activities. We gave away wildflower and vegetable seeds, signed up over 20 new patrons for library cards during National Library Card Sign Up Month, and hosted a Halloween inspired gourd decorating contest. We promoted the benefits of being grateful during National Gratitude Month and held a fundraiser for the Springfield Humane Society Fundraiser during an animal and pet themed month. We also became a part of a state sponsored wood moisture meter program, advocating for the safe and efficient use of wood fuel.

The library hosted the exhibit “Road Less Traveled” of photography by Charmien Dexter that captured scenes of New Hampshire and Vermont. The exhibit “Twilight”, featuring paintings by Amy Mosher was also hung at the library, showcasing evening winter landscapes in vibrant hues. The library hosted three programs focused on the environment: “Green Living- Inside and Out” with Cheryl Joy Lipton, all about living sustainably, an outdoor promotion for GreenUp Day in Chester, and a virtual presentation by the Chester Community Greenhouse and Gardens introducing the town to this new initiative to bring a community greenhouse to Chester.

Volunteer Susan Ronsheim graciously hosted a monthly book discussion at Whiting until the pandemic closed our doors. The book club met to discuss: *The Man Who Mistook His Wife for a Hat* by Oliver Sacks, *The Buddha in the Attic* by Julie Otsuka, and *Gone with the Wind* by Margaret Mitchell. The Whiting Library Book Club began meeting virtually on Zoom in January 2021. Please contact the library to find out the latest book selection and to join the discussion. Everyone is welcome!





After the pandemic began, attention shifted to digital services and virtual programs at the library. A new website was designed and is updated regularly with all the latest news and events at the library, including a monthly announcement of the new books added to the collection. We also expanded our social media presence with a new Instagram account, YouTube channel, and Facebook page. You can now sign up to receive the library's new monthly e-newsletter as well as a special e-newsletter just for Youth Services called the Crayon Tribune.

Carrie King completed her first year as Youth Services Librarian and started a plethora of virtual programs for kids. Every Friday morning there is Storytime and each Wednesday afternoon there is a Book Club for middle graders. Carrie also started a monthly Arts & Crafts Club with the assistance of volunteer Lizzie Olken-Hunt, which includes a unique take home and make bag of craft projects, with instructional videos on our YouTube channel and a virtual art show at the end of each month.



Other programs moved outdoors to allow for safe social distancing during the warmer months. Since March, the front porch offers a Little Free Library always providing a plethora of books, craft projects, jokes, puzzles, and games for free. Craft offerings were abundant and popular, with over 600 individual projects picked up in 2020. On many summer Saturdays a tent popped up on the front walk and we brought out a collection of new books and themed displays for patrons to browse and check out. There was also a small selection of books from the basement book sale offered by donation at these Pop Up Saturdays and free materials promoting the 2020 Census.



The Summer Reading Program with the theme “Imagine Your Story” was a big hit this year with 58 kids signing up and a reported 800 books read! Participants were rewarded for their reading with gift certificates to The Southern Pie Company and Blair Books. The Nature Museum conducted four free workshops for kids during the summer, presented both in-person outdoors and virtually via Facebook Live. These presentations were on: Who Eats What at Nature’s



Dinner Table?, Animals on the Move, Homes in Natures, and Fairy House Building. There was also a fun summer reading challenge for adults and teens, with reading challenges on a bingo-style board and a raffle for participants.

Another great outdoor tradition at Whiting Library is the annual Book Sale each fall. We hauled all of the basement books out to the front yard of the library on a beautiful fall day in September. And it was well worth it, as we raised a record breaking \$1700 for the library. We are so grateful to all of the support we received from volunteers and the community to make this a successful and safe event. The library relies on donations, like the ones made to the book sale, to add the materials to our collection and to fund awesome programming.



There were a few physical updates made at the library in 2020, including the expansion of the Wi-Fi to extend farther around the outside of the building for community use 24 hours a day. A beautiful new picnic table was also built and donated to the library by volunteer Bill Doran, so people have a lovely place to work or relax in the backyard yard of the library. We now have a wireless Wi-Fi accessible printer that can scan, copy and print in color.

Please contact us for your printing and copying needs, even while the building is closed, we are still offering this service to the community.

The library was open for 168 days in 2020, 65 of them for front porch pick up only, and 65 of them by appointment only. We had over 3,000 in-person patron visits to the library this year and over 1,000 people use the front porch pick up service. 10,500 items from the collection circulated this year, including 190 items borrowed and 136 items loaned out through the statewide interlibrary loan program. The collection grew with 296 books added to the adult collection, 245 books added to the youth collection, 11 audio books added, and 15 DVDs. The library currently houses 15,200 items including: 13,668 books, 10 magazine subscriptions, 1100 DVDs, and 328 CD audiobooks. We also have a fun collection of nontraditional library materials to loan out, including: gardening tools, cake pans, craft making bins, recreation passes, and a telescope.

Our digital book collection, offering free e-book and audiobooks through ListenUp! Vermont was highly utilized this year with 3,118 check outs. You can use ListenUp! Vermont on your smart device by downloading either the Overdrive or Libby app and entering your library card

number. Patrons also have access to over 50 online databases with a library card. You can find links to the available databases and e-learning resources on the library website. The library had over 100 people use the computers. Staff answered between 35-50 reference questions per month and assisted 5-10 people with technology questions each month. We offered 109 programs for children with over 1,300 participants. There were 12 programs for adults with 405 people participating. 15 home deliveries of library items were made to community members in need.

In 2020, the Whiting Library Board of Trustees focused on updating library policies and procedures, including those related to personnel and financial management, developing a quarterly inspection process to proactively identify building maintenance issues before they become critical, and conducted a successful fundraising campaign that reached its projected goals, despite the economic hardships imposed by the ongoing pandemic.

The Board of Trustees is extremely grateful for the work of the new Director for steering the library through a very uncertain time, for the innovation, enthusiasm and community engagement of the Youth Services Librarian, and the consistently steady and thorough work of the Library Assistant, as well as the important work of community volunteers who generously donate their time.

The Board of Trustees acknowledges and appreciates the support of the Select Board, Town Manager and Town Clerk who are partners in our efforts to sustain and improve the Whiting library now, and into the future.

Thank you to all of our volunteers past and present, including: Doris Hastings, Jonne Adler, Chris Blodgett, Mark Tanzer, Cathy Hasbrouck, Susan Ronsheim, Helene Linn, Bob and Alice Martin, Bill Doran, Hugh Henry, Laurel King, Gary King, and Lizzie Olken-Hunt.

Thank you to the Library Board of Trustees: Robert Nied- Chair, David Lord- Vice Chair, Ed Grossman- Treasurer, Lyza Gardner- Secretary, Colleen Garvey, Vanessa Heyburne, and Cathy Hasbrouck.

Thank you all from the Staff: Sharon Tanzer- Director until April, Deirdre Doran- Director starting April, Carrie Roy King- Youth Services Librarian, Will Wilcox- Library Assistant

Respectfully Submitted by
Deirdre Doran, Library Director
Robert Nied, Chair of the Board of Trustees of Whiting Library

Whiting Library Operating Budget

		2019	2020	2020	2021
		Actual	Actual	Budget	Budget
Ordinary Income/Expense					
Income					
05-02-55-01-00	Grants/Programs	1,382.50	520.00	700.00	700.00
05-02-55-10-00	Town of Andover	2,500.00	2,500.00	2,600.00	2,704.00
05-04-55-01-00	Book Sales	3,572.99	2,199.25	2,600.00	2,600.00
05-04-55-02-00	Lost Items/Refund	300.13	-	200.00	200.00
05-04-55-04-00	Copier	728.56	150.65	800.00	800.00
05-04-55-05-00	Fines	1,063.98	275.07	1,200.00	1,200.00
05-04-55-06-00	Non Resident Fees	258.32	168.00	200.00	200.00
05-06-55-02-00	Dividends	0.00	-	-	-
05-06-55-03-00	Raffles	17.80	60.00	100.00	100.00
05-06-55-04-00	Donations	1,500.25	5,316.00	1,000.00	1,000.00
05-06-55-05-00	Fundraising	21,642.55	20,127.00	18,000.00	18,000.00
05-06-55-06-00	Silent Auction	1,000.00	(1,000.00)	-	-
05-06-55-99-00	Misc Income	0.00	-	-	3,120.00
	Checking Acct Draw			4,714.00	3,802.00
05-05-55-01-00	Town of Chester	75,000.00	78,000.00	78,000.00	81,200.00
Total Income		108,967.08	108,315.97	110,114.00	115,626.00
Expense					
05-14-55-10-00	Payroll	66,807.00	77,285.25	74,828.00	74,100.00
05-14-55-18-00	Social Security	5,110.91	6,039.97	5,986.00	12,226.00
05-14-55-13-00	Worker's Comp	0.00	377.27	-	-
05-14-55-21-00	Administration	633.03	1,849.95	800.00	800.00
05-14-55-21-01	Fundraising	1,557.00	1,010.66	1,500.00	1,500.00
05-14-55-21-02	Supplies	3,144.44	2,080.47	3,500.00	3,500.00
05-14-55-21-03	Books & Materials	13,571.14	9,727.06	11,500.00	11,500.00
05-14-55-22-01	Professional Development	65.00	113.00	200.00	200.00
05-14-55-22-02	Travel	75.40	59.80	200.00	200.00
05-14-55-26-00	Postage	1,142.77	1,099.25	1,000.00	1,000.00
05-14-55-27-00	Programs	1,933.40	1,009.26	2,500.00	2,500.00
05-14-55-28-00	Copier	297.09	-	-	-
05-14-55-29-00	Equipment & Technology	2,836.91	3,102.80	3,000.00	3,000.00
05-14-55-34-00	Telephone	1,961.59	1,995.01	1,600.00	1,600.00
05-14-55-69-00	Repairs & Maintenance	3,162.50	2,616.80	3,500.00	3,500.00
Total Expense		102,298.18	108,366.55	110,114.00	115,626.00
Net Ordinary Income		6,668.90	-50.58	0.00	0.00
Other Income/Expense					
Other Income					
	Bequest Income	0.00	-	-	-
	Interest Income - Investment	19.93	14.58	-	-
05-14-55-84-00	Realized Gain/Loss	5,276.89	3,347.57	-	-
05-06-55-85-00	Unrealized Gain/Loss Investment	20,857.98	16,848.12	-	-
Total Other Income		26,154.80	20,210.27	-	-
Other Expense					
05-14-55-83-00	Bank Charges - Investment	2,404.13	1,767.12	-	-
Total Other Expense		2,404.13	1,767.12	0.00	0.00
Net Other Income		23,750.67	18,443.15	0.00	0.00
Net Income		30,419.57	18,392.57	0.00	0.00

**Whiting Library
Balance Sheet
As of December 31, 2020**

		12/31/2020	12/19/2019	\$ Change	% Change
ASSETS					
Current Assets					
Checking/Savings					
	Library - People's Bank	0.00	0.00	0.00	0.0%
	Petty Cash Account	200.00	200.00	0.00	0.0%
	Due To/From Other Funds	30,239.89	30,314.10	-74.21	-0.2%
	People's Bank - Money Market	29,226.49	20,733.86	8,492.63	100.0%
	Total Checking/Savings	59,666.38	51,247.96	8,418.42	16.4%
Other Current Assets					
	People's Bank/Wealth Management	164,098.71	154,120.82	9,977.89	6.5%
	Vermont Community Loan Fund	0.00	0.00	0.00	0.0%
	Total Other Current Assets	164,098.71	154,120.82	9,977.89	6.5%
	Total Current Assets	223,765.09	205,368.78	18,396.31	9.0%
	TOTAL ASSETS	223,765.09	205,368.78	18,396.31	9.0%
LIABILITIES & EQUITY					
LIABILITIES					
	Accounts Payable	3.74	0.00	3.74	
	Accrued Payroll	0.00	0.00	0.00	0.0%
	Total Liabilities	3.74	0.00	3.74	0.0%
Equity					
	Fund Balance - Whiting Library				
	Opening Bal Equity	205,368.78	174,949.21	30,419.57	17.4%
	Retained Earnings-Fund Balance	18,392.57	30,419.57	-12,027.00	-39.5%
	Total Equity	223,761.35	205,368.78	18,392.57	9.0%
	TOTAL LIABILITIES & EQUITY	223,765.09	205,368.78	18,396.31	9.0%

Facilities Budget
2021

Account	2019 Actual	2020 Actual	2020 Budget	2021 Budget	Budget Notes
Facilities Expenses:					
01-14-55 Library					
01-14-55-21.00 Library Expenses	1,921.36	1,612.03	2,500.00	2,000.00	
01-14-55-30.00 Utilities	4,019.24	5,532.83	4,500.00	4,500.00	electric high due to furnace issues
01-14-55-31.00 Water/Sewer	524.04	340.51	1,000.00	1,000.00	low due to COVID
01-14-55-32.00 Fuel	4,489.22	4,727.25	6,500.00	6,500.00	
01-14-55-55.00 Architectural Service			1,000.00		not anticipated for 2021
01-14-55-69.00 Repairs/Maint.	11,896.96	7,421.33	7,500.00	7,500.00	
01-14-55-90.00 Library Fund		78,000.00	78,000.00	81,200.00	increase due to benefit offerings
01-14-55 Library Total	22,850.82	97,633.95	101,000.00	102,700.00	
01-14-56 Town Hall					
01-14-56-21.00 Supplies	2,703.00	3,275.39	3,000.00	3,000.00	
01-14-56-30.00 Utilities	5,142.07	8,141.12	10,000.00	8,500.00	
01-14-56-31.00 Water/Sewer	603.94	763.53	1,000.00	1,000.00	May be more functions
01-14-56-32.00 Fuel	4,656.16	5,592.14	7,500.00	5,000.00	
01-14-56-37.01 Cleaning Service	360.00	2,226.00	1,500.00	7,320.00	hired a local cleaner; cant do inhouse
01-14-56-37.02 Rubbish	4,566.66	5,063.28	4,000.00	4,000.00	
01-14-56-69.00 Repairs/Maint.	4,083.39	8,735.61	6,500.00	6,000.00	high in 2020 due to septic line backup
Renovations				10,000.00	renovations to downstairs after PD moves; acoustic panel improvements
01-14-56 Town Hall Total	22,115.22	33,797.07	33,500.00	44,820.00	
01-14-57 Revitalization					
01-14-57-69.01 Website Maintenance		1,330.80	500.00	1,200.00	increased attention to updating social media
01-14-57-69.02 Historic Facility Maint	7,734.00	25,026.75	30,000.00	56,000.00	Repairs to Academy Ceiling; match for academy roof; paint yosemite
01-14-57-69.03 Misc Maintenance	9,794.50	5,088.00	10,000.00	10,000.00	painting gazebo, repairs to AB ramp, et
01-14-57-69.04 Landscaping	7,265.00		6,000.00	6,000.00	canopy work; tree removal
01-14-57-69-05 Info Booth Septic Pumping		4,370.00	3,500.00	3,500.00	
Spring. Reg. Dev. Corp.				10,000.00	moved from Planning/Zoning
Marketing efforts				10,000.00	Additional marketing initiatives based on success of 2020 efforts
01-14-57 Revitalization Total	24,793.50	35,815.55	50,000.00	96,700.00	
01-14-58 Recreation Facilities					
01-14-58-10.01 Lifeguards	16,297.39	18,802.13	17,000.00		moved out of facilities to recreation dept.
01-14-58-11.00 Social Security	1,682.42	1,410.11	1,000.00		moved out of facilities to recreation dept.
Medical insurance		2,587.76			
01-14-58-21.01 Supplies	4,912.10		5,000.00	3,000.00	
01-14-58-21.02 Food Supplies	21.25	300.00	200.00	200.00	
01-14-58-21.03 Swimming Lessons	25.00	988.00	50.00		combined with lifeguard payroll
01-14-58-21.04 Skating		1,626.28	100.00		
01-14-58-22.00 Lifeguard Exp	788.80	4,590.30	800.00	500.00	
01-14-58-23.00 Equipment Purchase	957.00	669.47	2,000.00	1,000.00	
01-14-58-29.00 Computer	589.44	661.24	1,000.00	1,375.00	
01-14-58-30.00 Utilities	4,023.82	2,928.29	4,500.00	4,500.00	
01-14-58-31.00 Water/Sewer	-		1,000.00	1,000.00	
01-14-58-34.00 Telephone	965.39		1,250.00	548.00	
01-14-58-60.00 Pool Maintenance	3,405.10	3,599.96	3,500.00	3,500.00	
01-14-58-66.00 Pool Improvement	2,447.01	3,332.52			
01-14-58-68.00 Tractor Rep & Maint		94.97	500.00		
01-14-58-68.01 Vehicle Expense	2,769.20	1,287.76	4,000.00	4,000.00	matts vehicle expense based on mileage
01-14-58-69.00 Facility Repair	1,035.32		6,000.00	10,000.00	skate park safety improvements; fencing; misc.
01-14-58-69.01 Skating Rink Maintenance			500.00	300.00	painting & minor repairs
01-14-58-69.02 Disc Golf	1,639.90		2,000.00	500.00	
Bond Plan				9,246.14	
01-14-58-70-00 Batting Cage	2,000.00				One time expense
01-14-58 Recreation Facilities Total	43,559.14	42,878.79	50,400.00	39,669.14	
01-14-59 Emergency Services Bldg					
01-14-59-21-00 Supplies			-	2,000.00	floor mats, TP, PT, Garbage bags (6 mos)
01-14-59-30-00 Utilities		648.00	-	1,800.00	estimated electric usage (6 mos)
01-14-59-31-00 Water/Sewer			-	1,000.00	Estimated based on town garage (6 mos)
01-14-59-32-00 Fuel			-	3,000.00	This a guess based on square footage (6 mos)
01-14-59-69-00 Repairs & Maintenance			-	1,000.00	This is a guess; not expecting any repairs
01-14-59-69-01 Grounds Maintenance		12,600.00			Lanscaping Plan
Initial Start Exps.				13,800.00	ambulance phones; Fire phones; Desks, etc; PD desks,etc
01-14-59 Emergency Svc Services Bldg	-	13,248.00	-	22,600.00	
Total Facilities Expenses:	113,318.68	223,373.36	234,900.00	306,489.14	

REPORT of WATER and WASTEWATER Departments

Well, no one can say that the year 2020 wasn't an interesting year. Despite all of the extra issues that were caused by the Pandemic we had a very busy and productive year in both the Water and Wastewater departments. Fortunately most of our work doesn't require close contact with the public and we were able to accomplish quite a bit.

In the Water department we managed our regular maintenance, mowing, trimming, painting of buildings and hydrants, flushing the system and exercising all gate valves, somewhere around 269 of them. In the winter time we have the normal snow removal and cleanup of both plants, pump stations and hydrants. We also had 17 water meter repairs/replacement do to being frozen or minor leaks. 9 service line leak repairs, one 6 inch main repair which is considerable less than years past. 12 gate box and curb stop repairs and 3 hydrants repaired, however due to limited time that we had, we still have 2 gate valves and 2 hydrants to repair this year, 2021.

We completed our required Asset management survey and the sanitary survey with the state of Vermont. Which they were requiring two upgrades due to change in regulations. One was a secondary containment vessel around the soda ash mixing tank at the Jeffery Well and a suggested upgrade to a continuous monitoring system for the chlorine pump, even though we do not, at this time add chlorine to our water system on a daily basis, they are requiring that it be in place for in the event that it is turned on. We did receive our permit to continue to operate and the inspector was pleased with our overall appearance and condition of our facilities. We also worked with the contractors at the new Public Safety Building site with the connections of the 8 inch water and wastewater mains. All lines passed their required sanitary and pressure tests the first time around.

Our main well was inspected and tested this year by our hydraulic engineer and found to be in good working order. We are also working with him on the best next step for a second primary well for redundancy to ensure that adequate water production can be maintained even under the direst situations. We continue to look to the future and having a stable water supply that can continue to provide the water utilities to both residences and businesses.

While the installation of the generator was not completed last year I am hoping to complete it this year, 2021. I am also hoping to have it set up to operate both of the primary wells when the second one is completed.

We have many projects in the works 2021, one being a major sidewalk project on Depot Street which will require assistance from both water and wastewater departments to insure that all effected services are intact and operable during and after the construction. I also have one valve insertion and two valve replacements planned for Main Street.

I would like to thank all of the residence that make an effort to keep the hydrants near their property clear of snow in the winter, as we generally can't get to them right away after a storm.

In the **Wastewater** department this year we had a lot of unscheduled control system repairs or replacements. Repairs at the first avenue pump station and the effluent control panel at the main plant. Repairs and upgrades at the thickener control panel in the headworks. Replace, upgrade and simplified all of the controls at the main pump station. Also changed motor, impeller and repaired a volute.

We regularly have to pull these pumps due to blockages cause by rags, mop heads, clothing and other debris. These items cause excessive ware and ultimately failure of these pumps. A new motor and impeller run between \$15,000 and \$17,000 dollars, to rebuild them is about \$11,000 dollars. To replace a volute is \$6,000 to \$7,000 dollars.

On top of our daily chores, testing, wasting, checking all pumps stations and equipment, we have regular maintenance for all facilities, mowing and trimming, snow removal, painting and general repairs. Our annual flushing of the system with a Vactor Truck. It helps us clean and identify problem areas within the system. Due to the buildup of grease within the system and mainly our pump stations we have to clean our wet wells at the pump station regularly. As we have to hire a vacuum truck for this it is an added cost for operations. **We remove hundreds of pounds of solidified grease every year that otherwise plugs up and hampers the operations of the station. This is why you should not put grease or animal fats down the sink. Put it in a jar and then in the regular trash.** As aside note there is a restaurant in town that found that not taking proper care of their grease trap will completely plug a 6 inch sewer service and had to replace it at an inconvenient time, which is very expensive.

This year we purchased a jetter/pressure washer trailer that should help us get through during an emergency plugs of our system, will help us clean and maintain pump stations and main sewer lines. This trailer has already paid for itself when we cleared a force main and river crossing without hiring a full-sized truck. Which is about \$2,300 dollars per day.

We did some dye testing of the river crossings with negative results, meaning nothing showed up in the water, however at the Maple street crossing one of the pipes was not excepting flows, it was plugged or broken. At the end of August when the brook bed was completely dry we excavated the pipe that runs under the brook bed and found it to be plugged by roots that had infiltrated at a joint.

And in July we had several days of an illegal discharge into the system of extremely low PH. This killed off most of our biology which is how we treat the waste that comes into the plant prior to our discharge into the river. And like any living thing it requires certain conditions to thrive, live and do its job, which is eat and break down the waste that we receive. This event killed most of our biology and it took 3 to 4 weeks for us to reseed, rebuild it back to our normal functioning process. We worked with the state of Vermont Agency of Natural Resources and the offender to rebuild the process. This is a prime example of why we have to be careful of what we discharge into the system or we will not be able to treat our waste.

Respectfully submitted

Jeff Holden

Water/Wastewater Superintendent

CHESTER WATER DEPT - VT0005318

Consumer Confidence Report - 2019

This report is a snapshot of the quality of the water that we provided in 2019. Included are the details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards. We are committed to providing you with information because informed customers are our best allies. This report is designed to inform you about the quality water and services we deliver to you every day. To learn more, please attend any of our regularly scheduled meetings which are held:

May 21, 2020, 13:00 at Chester, Vermont.

The person who can answer questions about this report is: Jeff Holden

Telephone: (802) 875-2173 and/ or Email: jeff.holden@chestervt.gov

Water Source Information

Your water comes from:

Source Name	Source Water Type
JEFFREY WELL	Groundwater

The State of Vermont Water Supply Rule requires Public Community Water Systems to develop a Source Protection Plan. This plan delineates a source protection area for our system and identifies potential and actual sources of contamination. Please contact us if you are interested in reviewing the plan.

Drinking Water Contaminants

The sources of drinking water (both tap water and bottled water) include surface water (streams, lakes) and ground water (wells, springs). As water travels over the land's surface or through the ground, it dissolves naturally-occurring minerals. It also picks up substances resulting from the presence of animals and human activity. Some "contaminants" may be harmful. Others, such as iron and sulfur, are not harmful. Public water systems treat water to remove contaminants, if any are present.

In order to ensure that your water is safe to drink, we test it regularly according to regulations established by the U.S. Environmental Protection Agency and the State of Vermont. These regulations limit the amount of various contaminants:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife

Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.

Pesticides and herbicides, may come from a variety of sources such as storm water run-off, agriculture, and residential users.

Radioactive contaminants, which can be naturally occurring or the result of mining activity

Organic contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and also come from gas stations, urban storm water run-off, and septic systems.

Water Quality Data

The table below lists all the drinking water contaminants that we detected during the past year. It also includes the date and results of any contaminants that we detected within the past five years if tested less than once a year. The presence of these contaminants in the water does not necessarily show that the water poses a health risk.

Terms and abbreviations - In this table you may find terms you might not be familiar with. To help you better understand these terms we have provided the following definitions:

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Level 1 Assessment: A level 1 Assessment is a study of the water system to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.

Level 2 Assessment: A Level 2 Assessment is a very detailed study of the water system to identify potential problems and determine (if possible) why an E. coli MCL violation has occurred and/or why total coliform bacteria have been found in our water system on multiple occasions.

Locational Running Annual Average (LRAA): The average of sample analytical results for samples taken at a particular monitoring location during four consecutive calendar quarters.

Maximum Contamination Level (MCL): The “Maximum Allowed” MCL is the highest level of a contaminant that is allowed in drinking water. MCL’s are set as close to the MCLG’s as feasible using the best available treatment technology.

Maximum Contamination Level Goal (MCLG): The “Goal” is the level of a contaminant in drinking water below which there is no known or expected risk to human health. MCLG’s allow for a margin of safety.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. Addition a disinfectant may help control microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of disinfectants in controlling microbial contaminants.

Nephelometric Turbidity Unit (NTU): NTU is a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.

Parts per million (ppm) or Milligrams per liter (mg/l): (one penny in ten thousand dollars)

Parts per billion (ppb) or Micrograms per liter (ug/l): (one penny in ten million dollars)

Parts per trillion (ppt) or Nanograms per liter (ng/l): (one penny in ten billion dollars)

Picocuries per liter (pCi/L): a measure of radioactivity in water

Running Annual Average (RAA): The average of 4 consecutive quarters (when on quarterly monitoring); values in table represent the highest RAA for the year.

Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.

90th Percentile: Ninety percent of the samples are below the action level. (Nine of ten sites sampled were at or below this level).

Per- and polyfluoroalkyl substances (PFAS): a group of over 4,000 human-made chemicals (they do not occur naturally) that have been used in industry and consumer products worldwide and includes:

(PFNA): Perfluorononanoic Acid; (PFOA): Perfluorooctanoic Acid

(PFOS): Perfluorooctane Sulfonic Acid

(PFHpA): Perfluoroheptanoic Acid

(PFHxS): Perfluorohexane Sulfonic Acid

(11Cl-PF3OUdS): 11-Chloroeicosafluoro-3-oxaundecane-1-sulfonic Acid

(9Cl-PF3ONS): 9-Chlorohexadecafluoro-3-oxanonane-1-sulfonic Acid

(DONA): 4,8-Dioxa-3H-perfluorononanoic Acid

(HFPO-DA): Hexafluoropropylene Oxide Dimer Acid

(NEtFOSAA): N-ethyl perfluorooctanesulfonamidoacetic Acid

(NMeFOSAA): N-methyl perfluorooctanesulfonamidoacetic Acid

(PFBS): Perfluorobutane Sulfonic Acid

Detected Contaminants CHESTER WATER DEPT

Chemical Contaminants	Collection Date	Highest Value	Range	Unit	MCL	MCLG	Typical Source
Barium	06/19/2019	0.045	0.045 - 0.045	ppm	2	2	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
Nickel	06/19/2019	8.8	8.8 - 8.8	ppb	100	100	
Nitrate	06/19/2019	0.4	0.4 - 0.4	ppm	10	10	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits

Lead and Copper	Collection Year	90th Percentile	Range	Unit	AL*	Sites Over AL	Typical Source
Lead	2019	13.3	0 - 25.5	ppb	15	1	Corrosion of household plumbing systems; Erosion of natural deposits
Copper	2019	0.15	0.055 - 0.17	ppm	1.3	0	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives

*The lead and copper AL (Action Level) exceedance is based on the 90th percentile concentration, not the highest detected result.

Violation(s) that occurred during the year

We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. The below table lists any drinking water violations we incurred during 2019. A failure to perform required monitoring means we cannot be sure of the quality of our water during that time.

Type	Category	Analyte	Compliance Period
CCR REPORT	Failure to Report	CONSUMER CONFIDENCE RULE	07/01/2019 - 12/10/2019

Health Information Regarding Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants, can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from EPA's Safe Drinking Water Hotline (1-800-426-4791).

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Safe Drinking Water Hotline.

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. CHESTER WATER DEPT is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your drinking water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Distribution Information

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place and distributing copies by hand or mail.

Per- and Polyfluoroalkyl Substances (PFAS) are contaminants you may see reported in your Consumer Confidence Report (CCR) for the first time.

What are PFAS?

PFAS are a group of over 4,000 human-made chemicals (they do not occur naturally) that have been used in industry and consumer products worldwide since at least the 1950s. These chemicals are used to make household and commercial products that resist heat and chemical reactions and repel oil, stains, grease, and water. Some common products that may contain PFAS include non-stick cookware, water-resistant clothing and materials, cleaning products, cosmetics, food packaging materials, and some personal care products. Due to their resilient chemical nature, they don't readily degrade once they are released into the environment. In addition, the common use of these chemicals in industry and consumer products has led to their widespread impact on the environment. The impact of these chemicals on your drinking water continues to be studied.

Why are PFAS being tested in my drinking water?

In May 2019, Act 21 (S.49), an act relating to the regulation of per- and polyfluoroalkyl substances (PFAS) in drinking and surface waters, was signed by Governor Scott. This Act provides a comprehensive framework to identify PFAS contamination and to issue new rules to regulate PFAS levels in drinking water.

What if PFAS have been detected in my drinking water?

Act 21 set an interim standard for the detected concentration of five PFAS in drinking water, or the combined concentration of any of the 5 PFAS, which should not exceed **20 parts per trillion (ppt)**. The interim standard is based on the Health Advisory established by the Vermont Department of Health. The five PFAS are:

- (PFNA):** Perfluorononanoic Acid
- (PFOA):** Perfluorooctanoic Acid
- (PFOS):** Perfluorooctane Sulfonic Acid
- (PFHpA):** Perfluoroheptanoic Acid
- (PFHxS):** Perfluorohexane Sulfonic Acid

If your water has been tested and the **sum any of the five PFAS listed above is confirmed to exceed 20 ppt**, a Do Not Drink notice will be issued informing you not to use your water for drinking or cooking, brushing teeth, making ice cubes, making baby formula, washing fruits and vegetables or any other consumptive use. You will be advised to use another source of water for consumption which may include bottled water.

An additional 13 PFAS were required to be tested for, per Act 21. These additional 13 PFAS, listed below, currently do not have an established health-based standard and are not counted toward the combined standard of 20 ppt:

- (11Cl-PF3OUdS):** 11-Chloroeicosafuoro-3-oxaundecane-1-sulfonic Acid
- (9Cl-PF3ONS):** 9-Chlorohexadecafluoro-3-oxanonane-1-sulfonic Acid
- (DONA):** 4,8-Dioxa-3H-perfluorononanoic Acid
- (HFPO-DA):** Hexafluoropropylene Oxide Dimer Acid
- (NEtFOSAA):** N-ethyl perfluorooctanesulfonamidoacetic Acid
- (NMeFOSAA):** N-methyl perfluorooctanesulfonamidoacetic Acid
- (PFBS):** Perfluorobutane Sulfonic Acid
- (PFDA):** Perfluorodecanoic Acid
- (PFDoA):** Perfluorododecanoic Acid
- (PFHxA):** Perfluorohexanoic Acid
- (PFTA):** Perfluorotetradecanoic Acid
- (PFTrDA):** Perfluorotridecanoic Acid
- (PFUnA):** Perfluoroundecanoic Acid

Where can I learn more about PFAS in drinking water?

For information about the health effects of PFAS, please visit www.healthvermont.gov/water/pfas or call the Vermont Department of Health at 1-800-439-8550. If you have specific health concerns, contact your health care provider.

2021 Water Budget

Account		2019 Actual	2020 Actual	2020 Budget	2021 Budget	Notes
03-04-33-01.00	Water Fees	241,332.05	239,607.73	265,000.00	265,000.00	
03-04-33-02.00	Delinquent Fees					
03-04-33-03.00	Penalty/Interest	5,294.45	5,858.40	3,000.00	3,000.00	
03-04-33-05.00	Water Connection		2,500.00	2,500.00	2,500.00	
03-04-33-06.00	Hydrant Fees					
03-04-33-07.00	Meter Install					
03-04-33-08.00	Timber Sale	7,575.20				
03-04-33-09.00	Loan Proceeds	724,738.24				
03-06-33-01.00	Interest Income					
03-06-33-99.00	Other Income	55,886.45				
Total Revenues		1,034,826.39	247,966.13	270,500.00	270,500.00	
03-12-33-10.00	Labor	69,860.39	71,703.72	69,000.00	69,300.00	
03-12-33-11.00	Social Security	5,325.14	5,403.79	5,000.00	5,301.45	
03-12-33-12.00	Unemployment					
03-12-33-13.00	Workers Comp		2,215.78		5,440.05	
03-12-33-14.00	Medical Insurance					
03-12-33-15.00	Life Insurance	123.00	123.00	100.00	99.00	
03-12-33-16.00	Retirement	5,212.82	5,819.96	5,000.00	4,244.63	
03-12-33-17.00	Uniforms	600.00	350.00	350.00	350.00	
03-12-33-18.00	Co Insurance					
03-12-33-21.00	Supplies	192.05	146.20	200.00	500.00	
03-12-33-22.00	Training	318.50		800.00	800.00	
03-12-33-28.00	Paving			3,000.00	2,000.00	
03-12-33-29.00	Computer	808.44	1,282.53	2,500.00	1,400.00	lease on laptop; service
03-12-33-30.00	Utilities	18,246.06	21,539.35	19,000.00	20,000.00	
03-12-33-33.00	Gas - Propane		76.40	500.00	500.00	
03-12-33-34.00	Telephone			400.00	400.00	
03-12-33-37.00	Contract Service	4,603.47	2,715.00	4,000.00	4,500.00	Generator Serviced; water leaks
03-12-33-37.01	Contract Service-Re	61,556.36				
03-12-33-37.02	Bid Phase				5,000.00	Second Well engineering work
03-12-33-37.03	Construction					
03-12-33-37.04	Final Design					
03-12-33-38.00	Testing	1,978.25	1,705.00	2,200.00	2,500.00	
03-12-33-42.00	State Fees	3,022.07	3,319.93	3,400.00	3,500.00	
03-12-33-50.00	PACIF Insurance	1,000.00	2,192.53	3,100.00	3,100.00	
03-12-33-55.00	Tank Inspection	1,000.00		1,000.00	1,000.00	
03-12-33-56.00	Legal Services			1,500.00	1,000.00	
03-12-33-57.00	Audit			800.00	800.00	
03-12-33-60.00	System Maintenance		1,409.97	7,500.00	7,500.00	Regular Maintenance of water system
03-12-33-60.01	Collection System	14,059.35	6,880.10	8,000.00	8,000.00	repair water pipes/valves
03-12-33-60.02	Meters Installation		2,680.00	1,500.00	2,000.00	

2021 Water Budget

Account		2019 Actual	2020 Actual	2020 Budget	2021 Budget	Notes
03-12-33-60.03	Hydrants		763.53	1,500.00	3,500.00	hydrant purchase
03-12-33-60.04	Well Repair	491.34	3,795.66	3,500.00	3,500.00	chlorine pump; chemical feed pump
03-12-33-61.00	Chemicals	12,253.00	12,569.80	12,000.00	13,000.00	
03-12-33-66.00	Tools	1,803.74	5,403.52	2,000.00	2,500.00	
03-12-33-68.00	Vehicle Maintenance	2,290.95	1,287.80	2,000.00	1,500.00	
03-12-33-68.01	Water Truck			-		
03-12-33-68.02	Tractor	9,709.50		-		
03-12-33-69.00	Repairs/Maintenance	12,524.08	135.00	500.00		
03-12-33-75.00	Depreciation Expense	(31,073.00)				
03-12-33-78.00	Gasoline	1,582.47	1,089.26	2,000.00	1,500.00	
03-12-33-80.00	Hydrant Reserve			-		
03-12-33-82.01	CEDC Loan Interest			-		
03-12-33-82.02	Bond Interest			-		
03-12-33-82.03	Water Bond Reimbursement	13,531.18	13,334.14	98,000.00	94,589.54	
03-12-33-83.00	Service Charge			-		
Total Expenditures		211,019.16	167,941.97	260,350.00	269,324.67	
Total Water Fund		823,807.23	80,024.16	10,150.00	1,175.34	

Town of Chester
Water Department Balance Sheet
December 31, 2020

ASSETS		December 31, 2020	December 31, 2019
03-00-00-00-00	Water Fund	289.20	289.20
03-00-00-05-00	Accounts Receivable	307.00	307.00
03-00-00-05-10	Fixed Assets	3,535,338.17	3,535,338.17
03-00-00-05-15	Accumulated Depreciation	(17,442.00)	(17,442.00)
03-00-00-09-00	Due to/From Other Funds	387,694.57	405,619.40
03-00-00-10-00	Water Reserve	-	-
03-00-00-30-15	A/R Water Billing	31,490.18	24,088.81
03-00-00-30-50	A/R Miscellaneous		-
Total Assets		3,937,677.12	3,948,200.58

LIABILITY			
03-00-01-00-00	Accounts Payable	4,640.72	12.48
03-00-01-00-05	Accrued Payroll	-	-
03-00-01-00-10	Accrued Comp Balances	3,337.49	3,337.49
03-00-01-30-15	Water Overpayments	(2,458.44)	(1,872.12)
03-00-01-70-01	Water Bond	2,648,507.00	2,743,096.54
Total Liability		2,654,026.77	2,744,574.39

Fund Balance

03-00-03-00-00	Fund Balance - Unreserved	1,213,347.79	389,540.56
03-00-03-00-05	Retained Earnings	-	-
03-00-03-00-10	Net Investment in Capital	(9,721.60)	(9,721.60)
Total Prior Years Fund Balance		1,203,626.19	379,818.96
Fund Balance Current Year		80,024.16	823,807.23
Total Fund Balance		1,283,650.35	1,203,626.19
Total Liability and Fund Balance		3,937,677.12	3,948,200.58

2021 Sewer Budget

Account		2019 Actual	2020 Actual	2020 Budget	2021 Budget	Notes
04-02-34-01.00	USDA Grant	-	-			
04-02-34-02.00	State Grant	-	-			
04-04-34-01.00	Sewer Fees	446,193.31	444,220.02	460,000.00	460,000.00	
04-04-34-02.00	Delinquent Fees	-	-			
04-04-34-03.00	Penalty/Interest	9,518.46	9,619.79	6,000.00	6,000.00	
04-04-34-04.00	Base Rate	-	-			
04-04-34-05.00	Sewer Connection Fee	-	-	3,500.00	3,500.00	
04-04-34-06.00	Excess BOD	-	-			
04-04-34-07.00	Fine Income	-	-			
04-06-34-01.00	Interest Income	-	-	100.00	100.00	
04-06-34-99.00	Other Income	1,128.50	-			
Total Revenues		456,840.27	453,839.81	469,600.00	469,600.00	

04-12-34-10.00	Payroll	86,788.76	87,367.10	90,000.00	84,153.47	
04-12-34-11.00	Social Security	6,527.20	7,095.21	7,000.00	6,437.74	
04-12-34-12.00	Unemployment	-	-			
04-12-34-13.00	Workers Comp	-	2,756.18		6,606.05	
04-12-34-14.00	Medical Insurance	26,298.96	28,482.64	25,000.00	29,027.40	
04-12-34-15.00	Life Insurance	196.80	196.80	200.00	198.00	
04-12-34-16.00	Retirement	4,979.97	5,577.80	4,500.00	5,154.40	
04-12-34-17.00	Uniforms	2,424.71	2,030.21	2,000.00		
04-12-34-18.00	Co Insurance	6,546.56	4,303.12	10,000.00	7,000.00	Watch this?
04-12-34-21.00	Supplies	79.71	194.79	500.00	500.00	
04-12-34-22.00	Training	1,349.50	-	1,200.00	1,200.00	
04-12-34-24.00	Lab Equipment	1,099.01	3,264.47	2,000.00	2,000.00	
04-12-34-29.00	Computer	1,408.43	1,191.25	1,200.00	800.00	
04-12-34-30.00	Utilities	35,740.85	39,910.93	43,000.00	38,000.00	
04-12-34-30.01	Pump Stations	4,552.27	18,581.20	10,000.00	15,000.00	Repairs to pump stations
04-12-34-30.02	Pumps	12,206.00	223.75	5,000.00	10,000.00	Repairs, rebuilds
04-12-34-34.00	Telephone	1,561.62	1,133.71	2,000.00	1,500.00	
04-12-34-37.01	CLCTN System	8,769.22	2,236.84	6,000.00	6,000.00	Sewer Line repairs
04-12-34-37.02	Contract Services	262.50	1,602.50	6,000.00	6,000.00	Dig pipes when needed
04-12-34-38.00	Testing	5,755.50	4,105.00	4,500.00	4,500.00	
04-12-34-42.00	State Fees	1,115.00	525.00	1,200.00	1,400.00	
04-12-34-50.00	PACIF Insurance	-	5,186.44	6,500.00	5,200.00	
04-12-34-51.00	Flood Insurance	-	-			
04-12-34-55.00	Engineering	-	-			
04-12-34-55.01	Sludge Disposal	9,145.44	19,323.31	23,000.00	23,000.00	
04-12-34-56.00	Legal	-	-	1,000.00	1,000.00	
04-12-34-57.00	Audit	-	-	1,600.00	1,600.00	
04-12-34-60.01	Sewer Line Repair	-	-	2,000.00	1,000.00	
04-12-34-60.02	Generator	1,489.02	219.67	2,750.00	2,750.00	
04-12-34-60.03	Pumps	-	-			

2021 Sewer Budget

Account		2019 Actual	2020 Actual	2020 Budget	2021 Budget	Notes
04-12-34-60.04	Line Flushing	-	7,050.00	7,000.00	7,000.00	
04-12-34-61.00	Chemicals	5,071.80	6,393.46	12,000.00	10,000.00	
04-12-34-61.02	UV Disinf.		1,575.58	1,600.00	1,600.00	
04-12-34-66.00	Tools	958.38	3,156.75	1,500.00	2,000.00	
04-12-34-67.00	Safety Equipment	622.49		500.00	700.00	
04-12-34-68.00	Vehicle Maintenance	411.96	1,337.54	1,000.00	1,200.00	
04-12-34-68-02	Tractor	9,807.84				
04-12-34-68-04	Jetty Trailer		7,999.99	12,000.00		
04-12-34-69.00	Plant Maintenance	8,019.58	4,297.03	10,000.00	10,000.00	Electronic controls; gen. maint.
04-12-34-79.00	Vehicle Fuel	1,373.03	718.06	1,200.00	1,200.00	
04-12-34-80.00	Reserves	-	-			
04-12-34-82.01	Interest	-				
04-12-34-82.02	Bond Interest	34,123.94	30,120.56	30,000.00	25,959.84	
04-12-34-82.03	Sewer Bond Reimburse	21,478.05	21,165.32	136,000.00	110,031.25	
04-12-34-83.00	Service Charge	-	-			
Total Expenditures		300,164.10	319,322.21	470,950.00	429,718.15	
Total Sewer Fund		156,676.17	134,517.60	(1,350.00)	39,881.85	

Town of Chester
Sewer Department - Balance Sheet
December 31, 2020

ASSETS		December 31, 2020	December 31, 2019
04-00-00-00-00	Sewer Fund	24.00	24.00
04-00-00-00-01	Sewer Reserve	-	-
04-00-00-05-00	Accounts Receivable	-	-
04-00-00-05-10	Fixed Assets	1,894,743.00	1,894,743.00
04-00-00-05-15	Accumulated Depreciation	(597,573.00)	(597,573.00)
04-00-00-09-00	Due to/From Other Funds	181,698.30	159,700.72
04-00-00-30-15	A/R Sewer Billing	49,980.32	42,247.21
Total Assets		1,528,872.62	1,499,141.93

LIABILITY			
04-00-01-00-00	Accounts Payable	2,793.42	176.11
04-00-01-00-05	Accrued Payroll	-	-
04-00-01-00-10	Accrued Comp Balances	2,684.40	2,684.40
04-00-01-05-00	USDA Loan	660,554.32	766,424.85
04-00-01-30-15	Sewer Overpayments	4,151.45	5,685.14
04-00-01-70-01	Sewer Fund	-	-
Total Liability		670,183.59	774,970.50

Fund Balance			
04-00-03-00-00	Fund Balance - Unreserved	434,902.43	278,226.26
04-00-03-00-05	Retained Earnings	-	-
04-00-03-00-10	Net Investment in Capital	289,269.00	289,269.00
Total Prior Years Fund Balance		724,171.43	567,495.26
Fund Balance Current Year		134,517.60	156,676.17
Total Fund Balance		858,689.03	724,171.43
Total Liability and Fund Balance		1,528,872.62	1,499,141.93

**TOWN NOTES
GENERAL FUND and CAPITAL FUND
2020**

GENERAL FUND:

Line of Credit:
 TAN Current Expense Note/Line of Credit
 Dated 03/23/2020 People's United Bank
 Borrowed/Paid: \$700,000.00 Due 09/30/2020
 TAN Current Expense Note/Line of Credit
 Dated 07/01/2020 People's United Bank
 Borrowed/Paid: \$ 415,000.00 Paid 09/16/2020

	original date	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total to Repay
Bond Series 1 - \$823,065	March 2016	5,584	59,345	58,688	178,619	175,868	172,920	125,741	123,244									900,009
Capital Purchases Article 2 \$269,500																		
Paving Bond - Article 3 \$220,000																		
O'Neil Land Purchase \$333,165																		
Bond Series 3 - \$920,000	March 2017		7,875	23,824	60,824	60,114	156,355	153,461	150,352	110,069	107,528	57,860	56,400	54,875	53,300	51,670		1,104,506
Popple Dingleton Culvert - Article 2 \$135,000																		
Route 35 Improvements - Article 2 \$100,000																		
Fire Pumper - Article 3 - \$500,000																		
Capital Items - Article 4 - \$185,000																		
Bond Series 2 - \$669,000	March 2018			6,668	18,186	18,186	18,186	111,186	109,233	107,159	104,955	102,555	47,593	46,279	44,884	43,538	42,175	820,782
Compaction Roller - Article 2 \$110,000																		
Sidewalk Plow Article 2 \$115,000																		
Haemat Trailer Article 2 \$ 11,000																		
Pocket St Park Article 4 \$ 25,000																		
Town Hall Reno Article 3 \$408,000																		
Bond Series 2 - \$300,000	March 2019				1,619	4,817	4,817	54,817	54,117	53,407	52,657	51,867	51,037					329,155
Paving																		
Total Bond Payments		5,584	67,220	89,181	259,248	258,984	352,278	445,204	436,946	270,635	265,139	212,282	155,030	101,154	98,184	95,208	42,175	2,825,296
* Repayments include Principal & Interest																		
CAPITAL FUND:																		
Capital Equipment Note \$136,500	June 2016		45,500	45,500	45,500													136,500
2016 John Deere Excavator																		
Highway Lease \$147,137.40	June 2015	49,046	49,046	49,046														147,138
2015 John Deere 544k Loader																		
Highway Ton Truck \$37,200	Sept 2018				12,400	12,400	12,400											37,200
Ton Truck Loan																		
Highway Loader \$129,500	June 2019				32,375	32,375	32,375	32,375	32,375									129,500
2019 John Deere Loader																		
Highway Palmer Bridge \$96,000	Oct 2020						96,000											96,000
Palmer Bridge Repair - refinanced																		
Police Cruiser \$41,000	May 2020					10,250	10,250	10,250	10,250									41,000
2016 Police Cruiser																		
Highway Truck \$140,000	July 2020				28,000	28,000	28,000	28,000	28,000	28,000	28,000							140,000
2021 Wester Star																		
Highway Paving \$100,000	July 2020				25,000	25,000	25,000	25,000	25,000									100,000
Sylvan, Peck & Elm Street																		
Highway Loader/Backhoe \$110,000	July 2020				11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000		110,000
2020 ID#10L Loader/Backhoe																		
Highway Palmer Bridge \$96,000	Oct 2020				24,000	24,000	24,000	24,000	24,000	24,000								96,000
Palmer Bridge Repair - refinanced																		
Total Loan Payments		49,046	94,546	94,546	57,900	44,775	239,025	130,625	130,625	98,250	39,000	11,000	11,000	11,000	11,000	11,000	0	1,033,338
Total Long Term Debt		54,630	161,765	183,727	317,148	303,759	591,503	575,829	567,571	368,885	304,139	223,282	166,030	112,154	109,184	106,208	42,175	3,858,634

**SEWER and WATER DEPARTMENT NOTES
2020**

Total
Repaid

	original date	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total Repaid
Bond Series 2 - \$1,151,360	May 2015	113,372	129,847	129,872	135,991	135,991	135,991	135,991	135,991	135,991	135,991	67,996					1,393,024
<i>Sewer Bond - refinanced</i>																	
Beginning Balance	\$1,151,360	\$1,070,528	\$979,785	\$885,477	\$787,461	\$685,594											
Principal Payment	\$80,832	\$90,743	\$94,309	\$98,015	\$101,867	\$105,871											
Ending Balance	\$1,070,528	\$979,785	\$885,477	\$787,461	\$685,594	\$579,723											
Interest Payment		\$42,021	\$35,538	\$31,857	\$24,124	\$30,121											
Water Project Loan \$25,800	2014 & 2015			5,160	5,160	5,160	5,160	5,160									25,800
<i>loan for water master planning</i>																	
Beginning Balance				25,800	20,640	15,480											
Principal Payment				5,160	5,160	5,180											
Ending Balance				20,640	15,480	10,300											
Interest Payment																	
Water Project Bond \$4,050,000	May 2015				97,420	97,420											4,050,000
Beginning Balance					3,725,763	3,572,457											
Principal Payment					153,306	151,007											
Ending Balance				3,725,763	3,572,457	3,421,450											
Interest Payment					(55,886)	(53,587)											
Approved May 2015 voter; repayment begins 2 years from completion																	
Total Utilities Long Term Debt		113,372	129,847	135,032	238,571	238,571	141,151	141,151	135,991	135,991	135,991	67,996	0	0	0	0	5,468,824

* Repayments include Principal & Interest

Delinquent Water/Sewer Report
As of December 31, 2020

	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL
SEWER	\$ 20,384.96	\$ 309.47	\$ 306.64	\$ 6,876.27	\$ 17,284.54	\$ 45,161.88
WATER	\$ 11,531.15	\$ 201.90	\$ 207.18	\$ 3,967.21	\$ 12,641.56	\$ 28,549.00
TOTAL	\$ 31,916.11	\$ 511.37	\$ 513.82	\$ 10,843.48	\$ 29,926.10	\$ 73,710.88

The town has adopted a stricter delinquent water and sewer collection procedure. Once a billing is sent out, it is due in 30 days and becomes delinquent in 31 days. The account will be allowed to be delinquent for 30 days before the shut off process begins. At that time, the user has the opportunity to make a payment arrangement with the requirement that all future current billings remain current. Should this not occur, shutoff will occur with further charges being assessed. We are hopeful that this stricter collection policy will help reduce the delinquencies in these funds, thereby reducing the need for rate increases.

Delinquent Tax Report
As of December 31, 2020

Tay Year	Principal	Interest	Penalty	Total Due
2012	\$ 127.30	\$ 147.58	\$ 10.19	\$ 285.07
2013	\$ 292.59	\$ 298.53	\$ 23.41	\$ 614.53
2014	\$ 905.58	\$ 805.79	\$ 72.44	\$ 1,783.81
2015	\$ 5,886.65	\$ 4,326.89	\$ 470.93	\$ 10,684.47
2016	\$ 6,524.85	\$ 3,652.40	\$ 465.32	\$ 10,642.57
2017	\$ 10,132.37	\$ 4,564.34	\$ 627.58	\$ 15,324.29
2018	\$ 32,547.34	\$ 11,254.74	\$ 2,712.05	\$ 46,514.13
2019	\$ 83,770.28	\$ 18,846.58	\$ 6,695.59	\$ 109,312.45
2020	\$ 194,319.88	\$ 7,822.75	\$ 15,550.78	\$ 217,693.41
Total:	\$ 334,506.84	\$ 51,719.60	\$ 26,628.29	\$ 412,854.73

PROCEDURES FOR TAX SALE

Taxes are due on Sept. 15 of each year. If taxes are not paid, or a payment arrangement made by Oct. 15, tax sale process will begin. Typically, the town holds two tax sales per year. The first one in Mar. and the second one in November. The fall tax sale is usually for those individuals who have not kept up on their payment arrangement.

A tax sale is a remedy available to a municipality to ensure collection of its local property tax. The right to sell real estate to satisfy taxes is a wholly statutory right. The first step is to have the Tax Collector "extend" his Warrant on the property in question.

The next step is to advertise such property for sale at public auction, both publicly on the notice board and in a local newspaper. In addition, Notices of Tax Sale are sent directly to the property owner by registered mail. All mortgage and lien holders are sent the same notice.

After three successive weeks of advertising, and at least ten day from the last advertisement, the property is sold at public auction if the taxes remain unpaid. The owner of a property may redeem the property within one year by paying to the Tax Collector the tax due, together with 1% interest per month plus all associated charges. The Tax Collector then returns the funds to the purchaser and releases the property from the Tax Sale Lien.

When the time for redemption (i.e. one year) has passed, and the property has not been redeemed, the Tax Collector will execute and deliver to the purchaser a Quit Claim Deed.

The Town of Chester may become the purchaser at a Tax Sale, if a bid equal to the tax and costs is not made at such Sale. Property so acquired may be held, leased, sold and conveyed like other real estate belonging to the Town of Chester. The redemption period of one year also applies to the Town.

**2021 PROPERTY TAXES DUE
September 15, 2020**

Interest will be assessed on September 17, 2021 at the rate of 1%. Penalty will be assessed at the rate of 3% on September 17, 2021. An additional 5% will be assessed on October 1, 2021.

Municipal Grants Managed
during 2020

Type of Grant	Purpose	Amount	Year Awarded	Current Status
FEMA	Route 35 Advance Assist.	\$ 74,500.00	2020	Soil borings, survey, design for remainder of Route 35.
Tourism	Regional Marketing	\$ 10,000.00	2020	Discovery Maps, Regional Video, Yankee Magazine Ad
CARES Act	COVID expenses	\$ 59,216.48	2020	Miscellaneous COVID expenses
Vtrans	Sidewalk upgrades	\$ 800,000.00	2018	Finalizing Right of Way approvals; Construction in 2021 still planned
Historic Preservation	West Roof at Academy Bldg	\$ 20,000.00	2020	Project will go to Bid and Construct in 2021
Vtrans	Construction of Route 35	\$ 175,000.00	2019	Construction completed.
Clean Water Fund	Hydrant Survey & Inventory	\$ 42,000.00	2018	Draft survey and inventory completed
Vtrans	Popple Dungeon Culvert	\$ 750,000.00	2017/2018	Construction anticipated for 2021. In Bidding phase.
Better Backroads	Eddy Road/Potash Brook Road	\$ 12,350.00	2019	Construction Completed in 2020.
Vtrans	Church Street Scoping Study	\$ 32,800.00	2018	Final Report received in 2020.
Bldgs & General Services	Brookside Trail	\$ 20,000.00	2019	Construction delayed due to COVID. Will take place in 2021
Dept. of Public Safety	Local Hazard Mitigation Plan	\$ 7,612.50	2019	Rewrite of Plan to occur in 2021.
Clean Water	Prelim. Engineering for Stormwater System for Developments	\$ 20,000.00	2019	Preliminary Engineering to be completed in 2021
	TOTAL	\$ 2,023,478.98		

2021 Grant Budget

Grant Name	Total Project Cost	Grant Award Amount	Town Match Required
Grants that have been awarded:			
Sidewalk Grant	\$ 1,000,000.00	\$ 800,000.00	\$ 200,000.00
Popple Dungeon Culvert/Bridge	\$ 735,000.00	\$ 600,000.00	\$ 135,000.00
Brookside Trail/Bridge	\$ 50,000.00	\$ 20,000.00	\$ 30,000.00
Prelim. Engineering for Stormwater System	\$ 20,000.00	\$ 20,000.00	\$ -
Hazard Mitigation Plan Development	\$ 10,150.00	\$ 7,612.50	\$ 2,537.50
Advance Assistance for Route 35	\$ 74,500.00	\$ 55,875.00	\$ 18,550.00
Total Grants Received	\$ 1,889,650.00	\$ 1,503,487.50	\$ 386,087.50
Grants applied for - awaiting award:			
Academy Building Roof	\$ 60,000.00	\$ 20,000.00	\$20,000.00 10/GF
Total Grants Applied For	\$ 60,000.00	\$ 20,000.00	\$20,000.00
Seed Money for Potential Grants:			
Miscellaneous	\$ -	\$ -	\$10,000.00
Total Seed Money:	\$ -	\$ -	\$10,000.00
Grand Totals	\$ 1,949,650.00	\$ 1,523,487.50	\$416,087.50
Total Town Match		\$ 416,087.50	
Previous Year Award - previously funded		\$ 386,087.50	
Net to raise in Taxes in 2021		\$ 30,000.00	

**Grant Fund
Balance Sheet
As of December 31, 2020**

	12/31/2020	12/31/2019	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
Grant Fund	0.00	0.00	0
Due to/from Other Accounts	-3,458.24	5,074.66	(8,532.9)
Grant Receivable	0.00	0.00	0
Total Current Assets	-3,458.24	5,074.66	(8,532.9)
TOTAL ASSETS	-3,458.24	5,074.66	(8,532.9)
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Accounts Payable	0.00	0.00	0.00
Total Other Current Liabilities	0.00	0.00	0.00
Total Current Liabilities	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00
Equity			
Retained Earnings	0.00	0.00	0.00
Fund Balance Unreserved	-5,074.66	-55,212.13	50,137.5
Net Income	1,616.42	50,137.47	(48,521.05)
Total Equity	-3,458.24	-5,074.66	1,616.42
TOTAL LIABILITIES & EQUITY	-3,458.24	-5,074.66	1,616.42



The Yosemite Engine Company has continued to fundraise for our mission of supporting the Chester Fire Department, Town of Chester, and our community. COVID-19 has certainly restricted our fundraising efforts, but we continued to give back in many ways. As always, we couldn't do what we do without the support of our community.

Mission of the Yosemite Engine Company

"The purpose of the company is to promote goodwill, encourage public support, promote fire safety and prevention, and improve cooperation among members.

The purpose of the company shall also be to provide training opportunities for members of the Chester Fire Department and to conduct fund-raising activities for the benefit of said department and the community."



Even though we were unable to complete all our fundraising in 2020, we were still able to give back and complete our mission. Through the year we earmarked roughly \$12,500 for the installation of air

conditioning in the new Emergency Services Building. In September we were approached by Chester Helping hands and the Chester Andover Elementary School to help with the purchase of voice amplifiers to assist teachers instruct while socially distant, we were able to purchase one unit for each classroom at a total cost of \$1,250. We spent \$265 to assist in the purchase of firefighting turnout gear. Last, we spent \$4,200 outfitting both current and new firefighters into dress uniforms.

2020 was a hard year for our organization on the standpoint of fundraising. The biggest loss for us was the Fall Festival (Sale on the Green) which has become our biggest fundraiser of the year. As great as it is to make money for our cause, we missed the excitement of the event, the looks of satisfied customers, the smell and laughs while grilling food, but most of all making a kids day by giving them a badge and helmet while getting them into the fire truck, no matter how old they may actually be.

Christmas trees still sell during a pandemic! We were able to sell all 450 trees in about 9 day. Thank you to all those who came down to get their tree, and for the respect shown in following COVID guidelines, I don't believe we had to ask anyone who stopped to wear a mask. We do want to warn the community now that our price for trees and shipping is going up considerably so we will be forced to increase our prices for the Christmas of 2021. We will work hard to keep this price as reasonable as possible and again encourage those who can't afford a tree to let us know so we can assist them.

2021 is going to be a big year for us. Hopefully we will see you at the sale on the green and other events we normally attend. With the new building being completed in June, hopefully there will be a time this year we can grill up some food while welcoming you in. We will certainly be ready when its allowed. Thank you for your continued support especially during these difficult times. Thank you for your continued support and allowing us to help you.

Ben Whalen, President
Yosemite Engine Company

REPORT OF THE TOWN OF CHESTER FIRE WARDEN

Well I am happy to report that 2020 was another good year with no unnecessary brush fires. Chester only had one unpermitted burn and one brush fire that was found to be caused by an extinguished camp fire, however it had gone underground and showed up in the woods about a week later.

There were no tickets issued and one verbal warning issued for burning without a permit.

I issued 243 verbal permits, turning down 2 permits due to conditions.

I would like to thank all of the citizens of Chester for calling for permits to burn. This is the main reason that we have had a good year, with no unnecessary Fire Department responses.

I would also request that people continue to call in the winter to burn legal materials so that I can keep track of where the fires are and continue to avoid unnecessary Fire Department responses. This will continue to be a cost savings to the tax payers by avoiding the unnecessary responses.

Also I am happy to report that as of January 1st we have an Assistant Fire Warden. Ben Whalen has taken the position. Ben is the current Assistant Chief for the Chester Fire Department and has been in the fire service since he was 16 years old. He will eventually be taking over for me, however we thought that giving everyone sometime to get use to the new position for a smooth transition. If I cannot be reached you may call Ben for advice on current fire conditions, or permission to burn at (802) 376 3969.

I would like to remind everyone that you may call for a permit any day of the week on my cell at 802-384-3001.

Respectfully submitted
Jeff Holden
Town of Chester Fire Warden

REPORT OF THE BOARD OF CIVIL AUTHORITY AND BOARD OF TAX ABATEMENT

In the year 2020 the Boards of Civil Authority and Tax Abatement had little business before them. There were two appeals this year for lower property assessments beyond the level of Lister grievance. One of the appeals was maintained at the current appraisal value and one was lowered slightly. The Board of Civil Authority thanks the Listers for their hard work and expertise in setting assessments and handling grievances. Their dedication makes our work much easier.

The Board of Tax Abatement had no actionable activity.

There were three elections in 2020. There was the Town Meeting and Presidential Primary Election on Tuesday, March 3, for voting on local office candidates, unified school budget and President of the United States. The town budget was voted at Town Meeting, the evening before the election on Monday, March 2 2020. The Primary Election was held August 11 and the General Election was held November 3, 2020.

Chester saw record turnout in the General Election people utilized both absentee voting and day of voting at Town Hall.

We anticipate having one election in 2021. Due to the Covid-19 pandemic we will be having a virtual informational meeting on March 1st. This year all voting of budgets, officer positions and special appropriation articles will be done by Australian ballot at Town Hall on March 2nd. There are several options for voting besides coming to the polling place (Town Hall) on Election Day. A voter can request an absentee ballot from the Vermont Elections Management System/My Voter Page, come to the Town Office or call the Town Office at 875-2173.

We thank the Town Office Staff and Listers for doing all the preparation and work that makes our job so much easier. In addition, I would like to thank NEMRC for the work they did on behalf of Chester with the reappraisal.

Respectfully Submitted,
Heather Chase, Chairman
Board of Civil Authority and Tax Abatement

TRUSTEE OF PUBLIC FUNDS 2020

Our annual meeting was held in January 2021 for the year 2020, via zoom. The wealth management officers of People Bank went over the economic conditions of our trust for the year 2020. They presented a report of our assets held in mutual , real estate and equity funds. Even though we had a turbulent year the total portfolio was up. So we are pleased with the results.

We did have a request for \$5000.00 to repair the tomb doors for the North Street Cemetery. This request was granted and the funds came from the cemetery fund. We had another request from Chester Townscape for signage for the Brookside Cemetery referencing all our town cemeteries. This project was approved for \$1500.00, however, has been put on hold due to COVID-19.

If you have a special interest or project and would like to donate funds to the Town of Chester, please send a letter with your gift with instructions for disbursement for the life of the fund.

Respectfully submitted,

Shirley Barrett
Erron Carey
Colleen Garvey

**STATEMENT OF TRUST FUNDS
HELD BY TRUSTEES OF PUBLIC FUNDS
YEAR ENDED DECEMBER 31, 2020**

<u>Investments</u>	<u>Market Value</u>
Net Income 2020*	\$ 4,904.79
Principal Money Market Fund	\$ 45,070.50
Mutual Funds: Fixed Income	\$ 343,022.52
Equity	\$ 450,711.00
Real Assets	\$9,790.79
Total Investments	<u>\$ 853,499.60</u>

*\$ to be disbursed January 2020	\$4,904.79
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**TRUSTEES OF PUBLIC FUNDS
PAYABLES AS OF DECEMBER 31, 2020**

Due Town of Chester	\$ 4,124.79
Due Chester Town School District: Abbie Ingalls School Fund	\$ 10.00
Due Chester Schools: Williams School Fund	<u>\$ 770.00</u>
TOTAL	<u>\$ 4,904.79</u>

Beginning Market Value (1/1/20):		\$776,449.03																							
		Campbell for Pool		Samuel Adams Cemetery		Howe- Peabody		Fullerton Cemetery		Samuel Adams Pool		Salter Pool Fund		Cyprus Minerals		Abbie Incolls School		Williams School Fund		Ojane Latin		Holden Library		Control Sum	
% Allocation	32.32%																								
\$ Balance	\$250,922.35	\$20,729.23	\$63.03	\$119,923.86	\$1,032.13	\$64,716.81	\$1,583.65	\$194,000.74	\$121,893.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$776,449.03
Additions																									
Withdrawals	(\$4,251.39)	(\$351.22)	(\$1.07)	(\$2,031.87)	(\$17.49)	(\$1,096.50)	(\$26.83)	(\$3,286.96)	(\$2,065.25)																\$0.00
Revised %	32.32%	2.67%	0.01%	15.45%	0.13%	8.33%	0.20%	24.99%	15.70%																
Total	\$246,670.96	\$20,378.02	\$61.96	\$117,891.98	\$1,014.64	\$63,620.31	\$1,556.82	\$190,713.78	\$119,828.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$763,293.63
Dividends	\$1,585.06	\$130.95	\$0.40	\$757.55	\$6.52	\$408.81	\$10.00	\$1,225.49	\$770.00																
Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00																
Gains /																									
Losses	\$11,701.81	\$966.71	\$2.94	\$5,592.67	\$48.13	\$3,018.08	\$73.85	\$9,047.26	\$5,684.53																
Fee	\$2,595.38	\$214.41	\$0.65	\$1,240.42	\$10.68	\$669.39	\$16.38	\$2,006.62	\$1,260.79																
\$ Per Fund	\$275,822.51	\$22,786.29	\$69.29	\$131,824.45	\$1,134.55	\$71,138.96	\$1,740.80	\$213,252.32	\$133,989.63																
Ending Market Value (12/31/20):	\$853,499.60																								
% Change in Total Market Value:		9.92%																							
*net fees, withdrawals & additions																									
		Gains and Losses		Income MMkt Balance		Annual Fee		Annual % Disb. of funds																	
		\$36,209.84		\$4,904.79		\$8,031.09		\$13,155.40																	

To the Towns of Windsor County:

Attached please find the Final Budget for the 2021 - 2022 fiscal year which begins on July 1, 2021.

With the advent of the pandemic in March of 2020, the County cut back its operations and took a very conservative approach to spending. Therefore, expenses during March, April, May and June, 2020, the last four months of the 2019 - 2020 fiscal year, were for the most part under budget, and the County's costs went down.

Because of these savings were able to lower the tax burden on Windsor County's 24 towns for the upcoming fiscal year. The amount of money that will be billed to the town for property taxes will decrease 3% from \$455,361 to \$441,319.

Additionally, we were able to increase our Operating Reserve and Capital Reserve accounts. The additional Capital Reserve funds will be used for Covid related improvements to the Court House in Woodstock and for two upcoming projects at the County Building in Woodstock - a new membrane roof for the cell block and the replacement of a very old boiler.

The Final Budget Hearing will be held remotely via Microsoft Teams at 4:30 PM on Wednesday, January 13, 2021. Please email countyclerk@windsorcountyvt.com for instructions to join the meeting. Thank you.

21-22 Final Budget

Windsor County

	BUDGET FY 17-18	ACTUAL FY 17-18	BUDGET FY 18-19	ACTUAL FY 18-19	BUDGET FY 19-20	ACTUAL FY 19-20	BUDGET 20-21	BUDGET FY 21-22
To be raised by taxes	441,710.76	441,711.00	439,857.58	439,857.58	448,185.00	447,352.00	455,361.00	441,319.00
County Clerk:								
Notary Fees	2,160.00	1,590.00	0.00	630.00	0.00	0.00	0.00	0.00
Small Claims Fees	20,000.00	18,870.50	16,000.00	21,872.50	19,000.00	23,598.50	20,000.00	17,300.00
Clerk Certifications	40.00	54.00	30.00	73.00	30.00	66.00	40.00	60.00
Deputy Recording Fees	20.00	0.00	40.00	33.00	30.00	25.00	30.00	25.00
Wills for Safekeeping	4,800.00	4,020.00	4,800.00	4,770.00	4,000.00	3,780.00	4,000.00	4,800.00
Interest from All Bank Accounts	700.00	3,080.51	1,200.00	4,602.11	3,000.00	3,695.48	4,000.00	2,430.00
Misc. Income	0.00	90.00	0.00	1,435.00	0.00	795.43	0.00	0.00
Windsor County Building								
Verizon Wireless Rent	22,139.00	22,746.57	23,486.00	23,428.92	24,190.00	24,131.73	24,916.00	25,663.00
Second floor space rental	11,300.00	10,672.53	12,015.00	12,936.87	12,225.00	12,285.04	12,672.00	13,052.00
Total non-property tax income	61,159.00	61,124.11	57,571.00	69,781.40	62,475.00	68,377.18	65,658.00	63,330.00
Subtotal	502,869.76	502,835.11	497,428.58	509,638.98	510,660.00	515,729.18	521,019.00	504,649.00
FY Carryover	54,863.89	54,863.89	43,596.00	43,596.00	56,181.00	56,181.00	47,614.00	47,640.00
Grants								
TOTAL INCOME	557,733.65	557,699.00	541,024.58	553,234.98	566,841.00	571,910.18	568,633.00	552,289.00

21-22 Final Budget

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
	FY 17-18	FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 19-20	FY 20-21	FY 21-22		
100 PERSONNEL WAGES/PR TAXES										
101 AJ Salaries	35,000.00	35,000.20	36,000.00	35,999.94	37,000.00	36,999.94	37,740.00	38,495.00		
102 AJ SS/Medicare	2,677.50	2,677.52	2,754.00	2,754.00	2,830.50	2,830.50	2,887.11	2,944.87		
151 Side Judges (Civil/Family)	20,000.00	28,016.34	25,000.00	30,535.22	32,000.00	22,698.69	33,000.00	31,500.00		
152 Side Judges SS/Med	1,530.00	2,143.25	1,912.50	2,335.94	2,448.00	1,736.45	2,524.50	2,409.75		
111 Treasurer Wages	3,822.00	2,425.89	3,182.40	2,111.49	3,213.60	2,091.51	3,213.60	2,827.50		
112 Treasurer SS/Medicare	292.38	185.58	243.45	161.53	245.84	160.00	245.84	216.30		
121 Clerk Wages	13,728.00	10,872.84	14,002.56	9,987.72	14,071.20	9,008.01	14,352.62	13,510.00		
122 Clerk SS/Medicare	1,050.19	831.77	1,071.20	764.06	1,076.45	689.11	1,097.98	1,033.52		
131 Superintendent Wages	47,380.00	49,923.57	47,380.00	50,697.85	50,627.20	47,410.57	51,639.74	42,132.48		
132 Superintendent SS/Medicare	3,624.57	3,819.15	3,624.57	3,878.39	3,872.98	3,626.91	3,950.44	3,223.13		
SUBTOTAL	129,104.65	135,896.11	135,170.68	139,226.13	147,385.77	127,251.69	150,651.83	138,292.55		
100 PERSONNEL BENEFITS										
105 AJ Dental/Vision	620.00	919.51	950.00	1,281.17	1,050.00	1,298.32	1,100.00	1,400.00		
106 AJ Health	4,100.00	6,208.47	8,847.00	8,612.32	8,767.20	8,799.86	8,900.00	8,600.00		
134 Superintendent Retire	2,650.00	2,690.58	2,605.90	2,786.85	2,760.00	2,929.88	2,970.00	2,317.00		
135 Superintendent Dental/Vision	675.00	283.92	750.00	569.97	400.00	516.81	500.00	0.00		
136 Superintendent Health	8,200.00	94.64	0.00	0.00	0.00	0.00	0.00	0.00		
137 Superintendent mileage	1,200.00	280.03	350.00	140.73	350.00	78.87	300.00	100.00		
138 Superintendent phone	588.00	379.47	300.00	300.00	400.00	325.00	400.00	300.00		
141 Meals/Mileage	3,000.00	2,143.79	2,500.00	2,710.40	2,500.00	2,069.56	2,600.00	2,600.00		
161 Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
SUBTOTAL	21,033.00	13,000.41	16,302.90	16,401.44	16,227.20	16,018.30	16,770.00	15,317.00		
TOTAL	150,137.65	148,896.52	151,473.58	155,627.57	163,612.97	143,269.99	167,421.83	153,609.55		
200 CONTRACTED SERVICES:										
201 Dept. of Corrections	900.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00		
205 Water Service	500.00	0.00	see 6010							
214 Payroll Service	2,300.00	1,929.05	1,900.00	1,964.97	1,900.00	2,000.00	2,000.00	2,100.00		
TOTAL	3,700.00	1,929.05	2,200.00	1,964.97	1,900.00	2,000.00	2,000.00	2,100.00		

21-22 Final Budget

Windsor County

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	FINAL
	FY 17-18	FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 19-20	FY 20-21	FY 21-22		
300 PROFESSIONAL SERVICE:										
301 Legal	1,000.00	0.00	500.00	0.00	500.00	150.00	500.00	500.00		500.00
302 Auditor	7,250.00	6,500.00	3,500.00	0.00	4,000.00	7,000.00	4,000.00	3,200.00		3,200.00
TOTAL	8,250.00	6,500.00	4,000.00	0.00	4,500.00	7,150.00	4,500.00	3,700.00		3,700.00
400 CH BUILDING EXPENSES:										
403 Furnishings	500.00	335.40	500.00	102.13	1,000.00	0.00	650.00	400.00		400.00
405 Electricity	9,000.00	10,615.90	11,500.00	10,620.72	12,000.00	10,323.80	12,000.00	12,000.00		12,000.00
406 Oil	10,000.00	7,000.45	8,000.00	8,299.32	9,500.00	7,166.23	9,500.00	9,000.00		9,000.00
413 Small Projects	500.00	0.00	see 2013	0.00	0.00	0.00	0.00	0.00		0.00
415 Security Phone Lines	1,200.00	879.94	1,000.00	966.24	1,000.00	1,070.96	1,100.00	1,100.00		1,100.00
TOTAL	21,200.00	18,831.69	21,000.00	19,988.41	23,500.00	18,560.99	23,250.00	22,500.00		22,500.00
500 GROUNDS/PARKING:										
503 Parking Space Rental	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00		9,000.00
504 Equipment/Service	2,000.00	582.77	1,000.00	3,033.40	3,400.00	52.16	2,500.00	1,000.00		1,000.00
505 Groundskeeping	250.00	304.87	400.00	476.14	400.00	216.85	400.00	400.00		400.00
TOTAL	11,250.00	9,887.64	10,400.00	12,509.54	12,800.00	9,269.01	11,900.00	10,400.00		10,400.00
600 CONTINUING EDUCATION:										
601 Seminars and Conference	2,000.00	829.73	1,500.00	424.71	1,500.00	127.22	1,000.00	600.00		600.00
602 National Judicial College	0.00	0.00	0.00	0.00	1,500.00	0.00	1,000.00	0.00		0.00
TOTAL	2,000.00	829.73	1,500.00	424.71	3,000.00	127.22	2,000.00	600.00		600.00
700 DUES/MEMBERSHIPS:										
701 VACJ	2,859.00	2,859.00	2,859.00	2,859.00	2,859.00	2,859.00	2,859.00	2,859.00		2,859.00
702 VL&T Invest EAP	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
TOTAL	3,059.00	2,859.00		2,859.00						
800 SUPPLIES:										
804 Office Supplies	1,500.00	456.34	1,000.00	702.79	1,000.00	540.19	800.00	800.00		800.00
TOTAL	1,500.00	456.34	1,000.00	702.79	1,000.00	540.19	800.00	800.00		800.00

21-22 Final Budget

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
	FY 17-18	FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 19-20	FY 20-21	FY 21-22		
900 OFFICE EQUIPMENT:										
901 Office Equipment Purchases	0.00	0.00	500.00	0.00	600.00	0.00	250.00	250.00		
905 Postage for Meter	600.00	499.96	500.00	480.16	500.00	282.54	500.00	500.00		
910 Computer Hardware & Softw	1,000.00	0.00	0.00	0.00	4,000.00	4,135.60	0.00	0.00		
911 Law Library	100.00	100.08	100.00	111.43	125.00	230.86	135.00	125.00		
912 Computer Support	1,200.00	490.17	750.00	540.67	700.00	692.77	700.00	1,000.00		
TOTAL	2,900.00	1,090.21	1,850.00	1,132.26	5,925.00	5,341.77	1,585.00	1,875.00		
1000 INSURANCE:										
1001 Multi-Peril	12,800.00	12,622.00	13,000.00	13,779.00	14,000.00	15,736.00	16,500.00	19,000.00		
1003 Bonds	500.00	750.00	750.00	550.00	750.00	750.00	750.00	750.00		
1004 W/C	3,200.00	3,073.00	3,200.00	4,132.00	4,000.00	3,336.00	4,000.00	4,200.00		
1005 Judicial Insurance(NB)		1,691.24	1,700.00	1,700.00	1,800.00	0.00	1,800.00	1,800.00		
TOTAL	16,500.00	18,136.24	18,650.00	20,161.00	20,550.00	19,822.00	23,050.00	25,750.00		
1100 COUNTY BUILDING:										
1103 Oil	15,000.00	12,685.70	13,000.00	17,622.18	14,000.00	13,063.00	16,000.00	15,000.00		
1104 Electricity	8,500.00	6,783.06	8,700.00	6,654.99	8,500.00	7,287.15	7,500.00	7,250.00		
1113 Rubbish Removal	1,100.00	1,080.57	1,200.00	1,226.72	1,200.00	1,026.96	1,300.00	1,200.00		
1114 Snowplowing/Removal	4,000.00	3,650.00	4,000.00	3,750.00	3,750.00	3,750.00	3,750.00	6,550.00		
1115 Rental Space Expense	500.00	0.00	300.00	0.00	500.00	0.00	500.00	500.00		
TOTAL	29,100.00	24,199.33	27,200.00	29,253.89	27,950.00	25,127.11	29,050.00	30,000.00		
2000 COUNTY OPERATIONS:										
2001 Building Maintenance	16,000.00	22,342.35	18,000.00	18,780.34	20,000.00	19,302.98	20,000.00	20,000.00		
2002 Telephone	3,200.00	2,771.42	3,200.00	3,124.76	3,000.00	3,341.54	3,200.00	3,400.00		
2003 Legal Notices	250.00	210.48	200.00	214.04	250.00	239.23	250.00	250.00		
2004 Memorials & Donations	0.00	0.00	100.00	0.00	50.00	0.00	0.00	0.00		
2005 Sewer	1,100.00	3,170.16	1,900.00	1,797.90	1,900.00	966.00	1,900.00	1,800.00		
2006 Janitorial Supplies	2,300.00	2,359.14	2,300.00	1,408.73	2,300.00	1,983.36	1,800.00	2,000.00		
2007 Cleaning Services	12,580.00	12,780.00	12,480.00	10,699.50	12,480.00	8,503.00	10,500.00	3,000.00		
2009 Internet	500.00	459.10	500.00	503.52	500.00	518.46	550.00	550.00		
2010 Operating Reserve	5,000.00	2,625.00	5,000.00	9,000.00	5,000.00	5,000.00	5,000.00	5,000.00		
2011 Capital Reserve	40,000.00	11.00	45,000.00	1,979.43	40,000.00	40,000.00	40,000.00	40,000.00		
2012 Aqueduct	1,600.00	1,816.83	1,600.00	1,236.48	1,800.00	1,242.40	1,800.00	1,800.00		
2013 Small projects			500.00	0.00	0.00	0.00	0.00	0.00		
TOTAL	84,530.00	48,545.48	90,780.00	48,744.70	87,280.00	81,096.97	85,000.00	77,800.00		

21-22 Final Budget

Windsor County

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
	FY 17-18	FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 19-20	FY 20-21	FY 21-22
4000 ADDITIONAL EXPENSE:								
4001 Newspaper Ads	50.00		100.00	127.83	600.00	0.00	150.00	150.00
4003 Bank Fees	120.00	120.00	120.00	120.00	120.00	120.00	120.00	120.00
TOTAL	170.00	120.00	220.00	247.83	720.00	120.00	270.00	270.00
TOTAL COUNTY CLERK:	334,296.65	282,281.23	333,132.58	293,616.67	355,596.97	315,284.25	353,685.83	332,263.55
5000 WINDSOR COUNTY SHERIFF:								
5001 Staff Wages	74,901.00		77,148.00		79,476.00		81,869.00	84,303.00
5002 Staff Soc Sec	4,644.00		4,783.00		4,928.00		5,076.00	5,227.00
5003 Staff Medicare	1,087.00		1,119.00		1,152.00		1,188.00	1,223.00
5004 Staff Retirement	7,910.00		8,147.00		8,918.00		11,331.00	11,668.00
5005 Staff Dental/Vision	847.00		847.00		435.00		447.00	447.00
5006 Staff Health	8,725.00		9,000.00		10,009.00		10,802.00	11,274.00
5007 Staff Training	250.00		250.00		250.00		139.00	139.00
5008 W/C Insurance	318.00		318.00		435.00		448.00	490.00
5010 Office Equipment	500.00		500.00		500.00		500.00	500.00
5011 Computers	1,000.00		1,000.00		1,000.00		500.00	1,000.00
5012 Copier Lease	3,000.00		3,000.00		3,000.00		3,000.00	3,000.00
5020 Office Supplies	1,000.00		1,000.00		1,000.00		500.00	1,000.00
5030 Telephone	1,500.00		1,500.00		2,500.00		2,500.00	2,500.00
5040 Communications	35,855.00		36,930.00		38,037.00		39,178.00	40,354.00
5045 Radio Repair	2,500.00		2,500.00		3,000.00		500.00	1,000.00
5050 Insurance/Bonds	29,000.00		30,000.00		30,000.00		30,000.00	30,000.00
5060 Training/Equipment	24,000.00		24,000.00		24,000.00		24,000.00	24,000.00
TOTAL SHERIFF:	197,037.00	197,037.00	202,042.00	202,042.00	208,640.00	208,640.00	211,978.00	218,125.00
6000 VT SUPERIOR COURT:								
6006 Telephone	6,000.00	2,153.48	5,000.00	384.21	5,000.00	207.99	2,000.00	1,000.00
6010 Water Service	400.00	904.09	850.00	844.59	900.00	899.01	900.00	900.00
TOTAL VT SUPERIOR COURT:	6,400.00	3,057.57	5,850.00	1,228.80	5,900.00	1,107.00	2,900.00	1,900.00

	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
	FY 17-18	FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 19-20	FY 20-21	FY 21-22
8000 COUNTY PROGRAMS:								
8001 Court Diversion	18,000.00	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00
8002 CFS NH	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COUNTY PROGRAMS:	20,000.00	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL OF EXPENSES	557,733.65	500,375.80	541,024.58	496,887.47	570,136.97	525,031.25	568,563.83	552,288.55



State of Vermont
Department of Health
Springfield Office of Local Health
100 Mineral St., Suite 104
Springfield, VT 05156

[phone] 802-289-0600
[toll free] 888-296-8151
HealthVermont.gov

Vermont Department of Health Local Report

Springfield District, 2021

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. More info on your local health office can be found here: <https://www.healthvermont.gov/local>

COVID-19

2020 has been a challenging year for Vermonters. However, the Vermont Department of Health has been recognized as a national leader in managing the virus. This is what the Health Department has done in your community:

- COVID-19 Testing:
 - Since May 2020, the Health Department has provided no-cost Covid-19 testing. Through November 17, 2020, the Vermont Department of Health has held 509 testing clinics, testing 40,796 Vermonters. This important work helps to identify the spread of Covid-19 and is just one of the many ways your Health Department is promoting and protecting the health of Vermonters.
 - Statewide, 224,284 people have been tested as of November 30, 2020
- COVID-19 Cases:
 - As of November 25, 2020, Vermont had the fewest cases of COVID-19 and the lowest rate of cases per 100,000 population of all 50 states.
 - Statewide, as of November 30, 2020, there have been 4,172 cases of COVID-19
- Even more up-to-date information can be found on the Health Department's website: <https://www.healthvermont.gov/currentactivity>

Additional Programs

In addition to the COVID-19 response, the Health Department has programs such as influenza vaccinations and WIC.

- Flu Vaccinations: Protecting people from influenza is particularly important in 2020, as the flu may complicate recovery from COVID-19. (Data is as of November 17, 2020)
 - Approximately 213,00* Vermonters have been vaccinated against the flu this season *(Due to technology outages, flu vaccinations given are underreported by approximately 25%-33%.)
- WIC: The Women, Infants, and Children Nutrition Education and Food Supplementation Program remains in full effect, though much of the work that was done in person is now being done remotely through TeleWIC. (Data is as of October 20, 2020)
 - 11,308 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont, either in traditional format or TeleWIC

Learn more about what we do on the web at www.healthvermont.gov
Join us on www.facebook.com/healthvermont
Follow us on www.twitter.com/healthvermont



SNOWFALL

Snowfall is presently measured at Dian Circle, elevation 760 feet above sea level. Some areas of town exceed 1,800 feet in elevation; therefore, snow totals there may be higher. Steadman Mountain at 2,300 feet is the highest elevation in Town while the Missing Link Road, between Peck Road and Green Mountain Turnpike, at 530 feet above sea level is the lowest elevation in Town.

SEASON	Shown in Inches							TOTAL
	OCT.	NOV	DEC.	JAN.	FEB.	MAR.	APRIL	
1984-85	0	10	16.25	7	11	13	5	62.25
1985-86	0	11.5	14.5	27	18	8.5	8.5	88
1986-87	0	18	23	54.5	1	9	4	109.5
1987-88	4	11	15	19	36	7.5	1	93.5
1988-89	0	0	9.5	7.5	15.5	9	6	47.5
1989-90	0	5	15.5	38	27	6	0	91.5
1990-91	0	1	13.5	21	10.5	8.5	0	54.5
1991-92	0	2	20.5	5.5	8.5	5	7.5	49
1992-93	0	3	5.5	26.5	40	26	7	108
1993-94	0.5	0	13.5	46	13	22	0	95
1994-95	0	5	6	7	15	4	0	37
1995-96	0	8	29.5	32	9.5	22.5	11	112.5
1996-97	0.5	4	19.75	30	22.75	22	8	107
1997-98	0	19	13	25.5	7	15	0	79.5
1998-99	0	1.5	6	34	9.5	19	0	70
1999-00	0	0.5	2.5	20.25	26.5	15	1	65.75
2000-01	0.5	1	16	6	27.5	53	0	104
2001-02	0	0	8	30.5	5.5	20.5	2	66.5
2002-03	7	18.75	31.5	27.5	17.5	5	15.5	122.75
2003-04	0.5	5	30.75	10	14.5	12.25	0	73
2004-05	0	0	11	29.75	16.25	22	0	79
2005-06	1	4.5	17.5	21.5	13.5	0	0	58
2006-07	0	0	4	4.25	24.25	25.25	18.75	76.5
2007-08	0	2.5	40	17.5	38	12	1	111
2008-09	0	2	35	35	13.5	6.5	0	92
2009-10	0	0	22	13	31.25	0	0	66.25
2010-11	0	Trace	16	34.5	37.5	10	2.2	100.2
2011-12	8.75	10	2	15.25	3.5	15	0	54.5
2012-13	0	0	22	9.75	25	15.75	0	72.5
2013-14	0	0.75	24.75	12.5	34	12.5	0	84.5
2014-15	0	9.75	13	17.25	38.25	3.5	1	82.75
2015-16	0	0	5	4.5	8	0	2.5	20
2016-17	3.5	0	25.25	13	28.5	26.5	6	102.75
2017-18	0	trace	26.25	11.75	27.25	36.25	5.25	106.75
2018-19	Trace	20	3.5	26.5	15.25	11	0.5	76.75
2019-20	0	2	16	12.5	18.25	11.25	2	62
2020-2021	1.5	0.5	34					36
AVERAGE	0.73	4.64	16.50	20.36	19.14	13.79	3.13	77.90

To Whom It May Concern,

I am writing to you on behalf of the Green Mountain Softball League and our tax-exempt status. As you may be aware, we are a non-profit organization. Any money that our league generates goes to maintaining the property, paying for our umpires, food & beverages for tournaments, etc. We don't create a meaningful profit throughout the course of the year to fit the definition of a for-profit organization. If there is anything else I could help you with, or if you have any questions, feel free to contact me with anything you may need.

Tyler Blanchard
GMSL Secretary
802-380-5277

Dear Citizens of Chester,

The Free and Accepted Masons of Olive Branch Lodge #64, located on the Green in Chester, have continued 2016 -2020, as we have in previous years, to donate and contribute to various worthy causes, both in Chester, and the surrounding areas. This includes our annual presentation of 2 college scholarships for Green Mountain Union High School graduates. With the continued support of our membership and the Chester community, we anticipate the ability to continue this time-honored tradition, as the Masons in Chester have done, since the founding of Olive Branch Lodge in the Town of Chester in 1865. This year (2021) The Masons of Olive Branch would like to respectfully request that the Voters of the Town of Chester vote to approve the property tax exemption for Olive Branch Lodge and property.

Thank you for your consideration.

Below are the monetary donations for 2016 – 2020 from Olive Branch Lodge #64. Totaling \$21,185.00

12 – GMUHS Scholarships \$12,000	GMUHS Student Trips \$50
Apple Blossom Cotillion \$150	Ben’s Buddies \$100
Care (Masonic Charities of Vt) \$500	Chester Andover Elementary School – Camp Fund \$150
\$200 Chester Andover Family Center \$500	Chester Andover Elementary School Playground \$200
Chester Fireworks \$4,300	Chester Police Dept \$325
Chester Rescue Squad \$400	Chester Townscape \$410
Community Cares Network \$300	Free Range Restaurant (Community Meals) \$300
Meals on Wheels Springfield Area \$100	Pollard Family Fund – Fire Dept \$500
Ruck Up – Veterans Group \$100	Springfield Hospital \$200
Whiting Library \$200	Yosemite Fire Dept \$400

Respectfully submitted,

The Masons of Olive Branch Lodge #64

Tom Amsden Lodge Secretary

The Chester Rod and Gun Club is requesting the support of our community to grant us tax exempt status for the next five years.

The Chester Rod and Gun Club is a nonprofit organization, run by a board of volunteers. We have spent over a century teaching generations of Vermonters to enjoy the outdoors while hunting and fishing safely and respectfully. There are so many things that make Vermont and this community special including our commitment to keeping the land open and productive, making sure streams and rivers are kept clean, and preserving our traditions of respecting and enjoying where we live.

Each year the Chester Rod and Gun Club provides two or more scholarships to the Green Mountain Conservation Camp. For over 50 years this program has been teaching our youth about forestry, ecology, botany, wildlife management, and outdoor skills.

We also sponsor an annual youth fishing derby at the Chester Reservoir that introduces and rewards our children to the virtues of patience and perseverance while enjoying a day outside.

In addition, the Chester Rod and Gun Club holds one of the longest standing safety records while teaching youth programs, classes for women, maintaining rifle and pistol ranges, and holding weekly skeet and trap sessions. **The ranges are provided free of charge for training of law enforcement officers, and for our women and men in the military. In addition we open the use of the ranges free to the residents of Chester from the third Saturday in October to the end of the calendar year.**

We ask you to please vote to maintain our tax exemption so that we can continue to provide these services to our community.

SPRINGFIELD REGIONAL DEVELOPMENT CORPORATION
TOWN REPORT 2019
January 2020

On behalf of SRDC, our Board and our members, many thanks for the continued support and partnership from the Town of Chester this past year.

We continue to provide assistance to the Town and Chester Economic Development Corporation on a variety of matters, from meeting with prospects to assisting existing businesses with their needs. We served several clients in the community this past year including those looking to start a business as well as Chester's major employers. This includes our direct efforts as well as those of the Small Business Development Center and Procurement Technical Assistance Center, which are all part of our office.

SRDC has provided professional support to the Town's ongoing efforts with implementation of the "Better Connections" plan. In addition, we partnered with the Okemo Valley Regional Chamber of Commerce in providing assistance to the Town for a pilot marketing project this fall. We look forward to seeing that evolve into a longer-term marketing effort for the community as COVID restrictions are hopefully loosened this year.

All of our lives were upended in March because of COVID-19. SRDC has remained open throughout the pandemic, but our focus shifted for many months to all matters related to business challenges that companies were facing. We co-wrote a regular Disaster Financing Worksheet with VtSBDC that attempted to explain the various federal and state programs that emerged and, most importantly, worked directly with over 200 businesses in the region on how to hold on. SRDC received an EDA grant to capitalize a COVID revolving loan fund (in addition to our regular Springfield Area RLF) and has been involved in various ReStart VT projects.

The dominant issue with our area employers continues to be workforce development, and the lack of a skilled workforce. SRDC is a close partner with the River Valley Technical Center and River Valley Workforce Investment Board, as well as other regional stakeholders, and is actively working to address a variety of related issues, including increasing the workforce participation rate in the labor market area. SRDC is a core partner on the Working Communities Challenge team. Recently, the Federal Reserve of Boston recently selected our region as one of 4 VT Implementation Grant recipients.

SRDC is always grateful and appreciative of our relationship with the community. We appreciate our partnership with Julie Hance at Town Hall and we work very closely with Chester Economic Development Corporation. Dale Williamson of Newsbank continues to serve as a member of the SRDC Board.

As always, we are ready and anxious to talk to any existing company or anyone looking to start a business venture. If you would like to know more about SRDC, please feel free to contact me at our offices at 14 Clinton Street, Springfield, 885-3061 or bobf@springfielddevelopment.org. You can also learn more about SRDC through our web site at www.springfielddevelopment.org or on our Facebook page!

Again, many thanks for your continued support. Working together, we will ensure that "Great Things Happen Here" for many years to come.

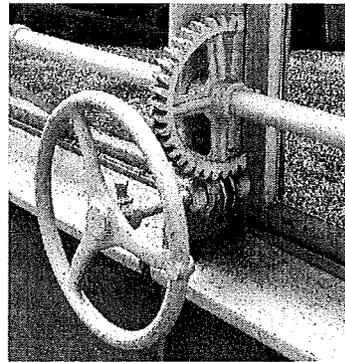
Bob Flint
Executive Director

Chester Community Greenhouse & Gardens

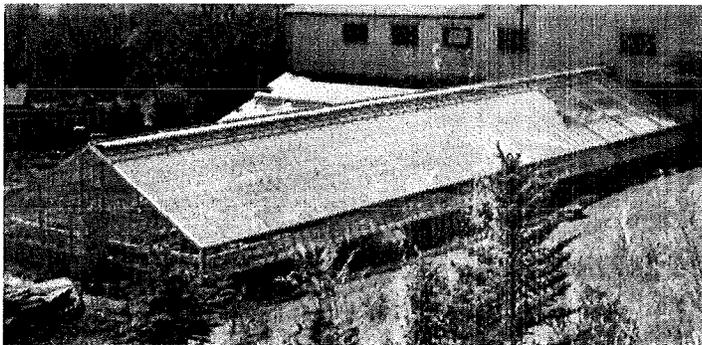
Early in the pandemic, a group of Chester residents began weekly online meetings to exchange ideas about community food security, which led to discussions of community gardens and eventually to the idea of creating a community greenhouse. The group envisioned the greenhouse providing a multi-season growing opportunity as well as space to learn, exchange ideas about growing healthy food, and address food insecurity, sustainability, and climate change.

In the early summer of 2020, the group became aware of an historic greenhouse at the Walpole, NH Village School. *Deconstruction Works* donated the greenhouse and within weeks the beautiful structure was disassembled and placed into a donated storage space by enthusiastic volunteers.

The 1936 greenhouse is 100' long and 32' wide. It was designed and manufactured by Lord & Burnham, who also designed greenhouses for the New York Botanical Gardens. The structure is remarkably functional and beautifully ornate. Rows of side vent windows, which run the length of the structure, are operated by a system of iron wheels and gears. Roof vents are opened and closed using a manual chain driven device.



The photo below shows the greenhouse in 1940. It was taken by Dale Woodward, the grandson of Herman and Alice Woodward who originally erected the greenhouse for the *Woodward Nursery*.



Dale Woodward, still in Walpole, enthusiastically supports the Chester relocation of the greenhouse and will share stories of the greenhouse owners and workers as part of a presentation, once the greenhouse is operational.

Within a few months the informal group with an idea became a Vermont non-profit corporation, with a five-person board of directors, 501(C)3 non-profit status and a mission to restore the greenhouse in the village of Chester. The greenhouse will provide a dramatic growing space and opportunities for educational programs in collaboration with area schools, mentoring for inexperienced gardeners, a hub for discovery and learning and a beautiful, walkable destination for residents and visitors to visit and enjoy.

In December 2020, *Chester Community Greenhouse & Gardens* initiated an online “seed money” fund raising campaign. With two regional grants and generous private donations the organization has been able to develop a three-phased project plan and has begun a search for

the ideal site. The organization is also working to obtain copies of the original drawings for the greenhouse which are archived at the *New York Botanical Gardens* and to arrange for an engineering study to determine what modifications, if any, will be necessary to bring the greenhouse up to modern energy efficient standards.

The organization has been overwhelmed and gratified by the support expressed for the project both within the community of Chester but also regionally, including from Vermont State Representative Tom Bock, the *Vermont Community Garden Network*, the *Vermont Community Foundation*, the *Okemo Valley Chamber of Commerce*, and the *Chester-Andover Community Center*.

Dr. Joshua Farley, Professor of Community Development and Applied Economics, Fellow at the *Gund Institute for the Environment* at the *University of Vermont* and President of the *International Society for Ecological Economics* said that the project “can offer important insights into alternative models in which food is a right, not a commodity, food production is localized, and communities work together to ensure that all members have access to food.”

Vermont educator, author and founder of *350.org*, Bill McKibben said of the project: "Few callings could be higher than mentoring a new generation of growers - and in a world that needs more community, this wonderful project will serve as a great example. That the greenhouse is almost a century old reminds us that our forebears knew a lot about how to live on this planet; recapturing that knowledge and that spirit is a key part of insuring that we will thrive in the decades ahead."

Dr. Andrew Malaby of our own *Green Mountain Union High School* envisions the greenhouse as a “node for continued education as students learn about topics through different lenses- zooming out, zooming in, and looking around – with the greenhouse as a constant resource.”

The board of directors greatly appreciates the support of the Chester Select Board, local educators, business owners and the general public as we work hard to bring this project to fruition.

As a community based, non-profit organization, *Chester Community Greenhouse & Gardens* looks forward to input, ideas, and guidance from the residents of Chester as we search for an ideal site, begin a capital campaign in earnest, restore this wonderful greenhouse and begin offering programs to area residents, including seniors and those with disabilities, as well as students and citizen scientists. We looked forward to enhancing our already beautiful and vibrant community.

Respectfully submitted by Board of Directors, Chester Community Greenhouse & Gardens

Southern Windsor County Regional Planning Commission

The Southern Windsor County Regional Planning Commission (SWCRPC) is an organization that serves the ten towns in the Southern Windsor County Region, including Chester. The activities and programs of the SWCRPC are governed by a Board of Commissioners that are appointed by each member town. The primary function of the SWCRPC is to assist member towns with their planning and other community related activities, and to promote cooperation and coordination among towns.

During FY20, the dues from member towns contributed about 3% of the SWCRPC's annual budget of \$1,047,372. The town dues assessment of \$3,943 was determined on a \$1.25 per person based upon 2010 Census data. The remaining revenues were derived from federal, state, and other funding sources.

The SWCRPC offers member towns a broad range of services, including assistance with planning, zoning, transportation, water quality, emergency management, data, mapping, and other planning activities. In FY20, the SWCRPC assisted the Town of Chester in preparing a Local Emergency Operations Plan; assisted with their emergency management planning efforts; provided technical assistance with its unified development bylaws; conducted traffic speed studies; assisted with hazard mitigation planning; and provided information and technical assistance on Federal and State programs related to the response and recovery from Covid-19.

We would like to thank town appointed representatives Tom Bock, Derek Suursoo and Arne Jonynas who have served on the SWCRPC Board and Committees this past year.

Thank you for your continued support of local and regional planning. For more information about the SWCRPC, call us at (802) 674-9201, visit our website at www.swcrpc.org, or look us up on Facebook.

Thomas Kennedy, AICP
Executive Director

Southern Windsor/Windham Counties Solid Waste Management District

Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

www.vtsolidwastedistrict.org

The District was chartered in fourteen Vermont towns. appoints a representative and Board of Supervisors. Derek Suursoo; the alternate position is vacant.



1981 and currently serves Each member municipality an alternate to serve on the Chester’s representative is

 All food scraps were banned from the landfill as of July 1, 2020. To help residents divert their food scraps from the trash, the District has offered backyard composting workshops for several years but had to cancel them in spring 2020 because of the COVID-19 pandemic. Instead, Ham Gillett made a video about the subject, which can be seen at <http://okemovalley.tv/virtual-composting-workshop>. The Springfield Transfer Station accepts food scraps for free.



Four hundred and thirty-two people brought household hazardous waste (HHW) to the District’s two collections in FY20, including forty Chester residents. We are planning to construct a permanent HHW facility in Springfield in 2021 which will be open for six months of the year, eight to ten hours a week. Before that facility is operational, we will probably hold at least one HHW event in 2021 – date and time to be determined.



Bring paint to Bibens Ace Hardware or Sherwin-Williams in Springfield during regular business hours and dispose of it for free (cans must be labeled, not leaky, not rusty – bring unlabeled, rusty and leaky cans to an HHW event).



AA, AAA, C, D, 9v, hearing aid, coin cell, tool, and rechargeable batteries are accepted at the Springfield Transfer Station. Batteries are “special recycling” and do NOT go in with other recycling.

Respectfully submitted,

Thomas Kennedy Mary T. O’Brien Ham Gillett
District Manager Recycling Coordinator Outreach Coordinator

White River Junction VA Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free)
802-295-9363 (Commercial)



**U.S. Department
of Veterans Affairs**

In Reply Refer to: 405/00

January 15, 2021

Dear Veteran,

The White River Junction Veterans Affairs (VA) Medical Center would like to connect with Veterans in Vermont and New Hampshire who have served in the military and who may not be utilizing the full comprehensive VA medical benefits package that is available.

We are forever grateful for your service and wish to remind you that you may be eligible for important healthcare benefits and additional services. If you are not enrolled in VA healthcare or if you are enrolled but not currently utilizing services, we encourage you to consider how we may be able to support your healthcare needs and overall well-being!

The VA offers a wide variety of services ranging from assistance for Veterans seeking primary care services to various social support services. We have a robust mental health department offering one-on-one counseling, peer support (Veterans helping Veterans), group sessions, telehealth and more. We are proud to offer designated treatment areas for our women Veterans at the Women's Comprehensive Care Clinic in White River Junction.

The White River Junction VA Medical Center has seven community-based outpatient clinics located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton.

If you would like to enroll in VA Healthcare, please call (802) 295-9363 at extension 5118 or 6281. A single form - VA form 10-10EZ – and a copy of the DD214 is all that you need when applying. If you have any enrollment questions you can also send them directly to our enrollment email address below.

VHAWRJVeteranEligibility@va.gov

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

A handwritten signature in cursive script that reads "Becky Rhoads".

Becky Rhoads, Au.D.
Associate Medical Center Director

REPORT OF THE CHESTER HISTORICAL SOCIETY

The Chester Historical Society, founded in 1966 after the celebration of the town bicentennial, is a tax exempt 501c3 designated organization. There are no paid personnel, only volunteers. We have not met in person since February of 2020 due to COVID-19 restrictions. Ordinarily, we hold meetings on the 4th Thursday of the month except November and December. Meetings are held at the Town Hall January thru April and the Historical Society building May thru October. All are welcome to join. Most of our members are from the local area, but we have some members from outside the area who wish to maintain a local connection. Dues are \$10.00 for the individuals and \$15.00 for a family.

Our "Pictorial History of Chester" published in 2019 continues to be popular. This book has over 140 pages of old pictures and postcards of Chester, Andover, Londonderry and Weston. Our first Chester history, published in 2011 is still available and may continue to be published if there is a demand.

The Historical Society 2021 calendar featuring the old photos of Chester is available for sale at the Town Hall, Smitty's Market, Chester Hardware, Blair Books and the Antique Center.

We continue working to archive and document the large donation of material from the Spaulding family. This donation over the course of several years is the inspiration for a new book to be published by the Historical Society in 2021. We will be publishing a history of the Chester and Chester Depot fire departments. Ron Patch, Danny Clemons, Frank Bidwell Peter Farrar, and Tom Hildreth have spent many hours this past year scanning newspapers, town records, photos, correspondence and old ledgers to document this piece of Chester's history. The Spaulding donation is invaluable to this effort as Ted Spaulding's father, Edward, was involved for many years as a member of the Depot department. If anyone has any stories, anecdotes, paperwork or artifacts concerning the Fire Departments that you would like to share, please contact Ron Patch.

A major acquisition by the Historical Society this past year was the large "Robbins and Marsh" sign that was on the building that is now Cummings Hardware. This hand carved sign from the 1800's will eventually be displayed on the second floor of the Town Hall, along with other items from our collection that have been framed and prepared for display by The Framery of Vermont.

Members who are knowledgeable in local history have helped people with genealogy questions, tours of Brookside Cemetery to find graves of ancestors and answer historical questions in general. Our interactions with the public not only help the people seeking information, but often help us fill in some of the gaps in our local knowledge. Basic town history is well recorded, but it is the anecdotes and personal stories that make the history interesting.

Once again, we thank Jen Rosenthal, who volunteers to maintain our perennial gardens. Our gardens beside the cemetery and in front of the Historical Society building features native plants and enhance the downtown area. We thank all our volunteers and donors, both for financial help and for gifts to our collections. It is only with dedicated donors and volunteers that we are able to continue our work.

Respectfully submitted,

Ken Barrett

Chester Conservation Committee 2020 Report

The Chester Conservation Committee (CCC) is an informal group of local volunteers dedicated to fostering awareness and stewardship of Chester's natural and recreational resources. The CCC's efforts are focused primarily on developing and maintaining outdoor recreational assets, implementing conservation projects and public education. The CCC also serves as a resource for the Town when hiking trails and similar types of projects are being contemplated and evaluated.

Hiking Trails

The CCC continued to oversee and maintain the Lost Mine and Butternut Hill Trails in the Chester Town Forest on Reservoir Road. Work efforts focused mainly on removing blowdown and assuring that the trail remained open and passable throughout the year as hiker visitation spiked. The Green Mountain Nature Trail, located behind GMU High School, is now being managed and maintained by GMUHS after many years of CCC oversight. All three trails continue to offer year-round hiking opportunities. Trail maps can be downloaded at www.chestervt.gov/recreation



At present, the CCC is also working in collaboration with the Town to develop the Brookside Forest Trail on Town property located on the hillside north of Brookside Cemetery and across Lovers Lane Brook. The new trail project remains on-going and will one day come to fruition.

Disc Golf Course



The 18 hole Chester Disc Golf Course winds its way through hilly, wooded and previously under-utilized town property at the Pinnacle Recreation Area. Since opening in 2016, the Chester Disc Golf Course continues to be a popular outdoor recreational activity for Chester-area residents as well as disc golf enthusiasts from afar.

In May 2020, a cadre of local players established a weekly league night and played throughout the remainder of the year. In addition, in late-September 2020, Disc Golf Vermont (DGVV) hosted a successful two day tournament at the course in which 50 players from throughout the state competed. The course is set to once again host a DGVV tournament in 2021.

To date, a small group of committed individuals have contributed well over 1,000 hours of volunteer labor to develop and maintain the course. The Town crew has also been helpful in clearing brush piles, delivering wood chips and painting the hillside picnic pavilion. An ever-growing and popular sport, players can now be seen on the disc golf course year-round.

Conservation Projects

The CCC remains actively involved in several on-going volunteer projects focused on monitoring, evaluating and improving environmental conditions in Chester.

Vermont Green-Up Day: The CCC leads the recruitment and coordination of volunteers and resources for the annual VT Green-Up Day activities in Chester, removing and properly disposing trash and other abandoned materials from roadways and neighborhoods to help beautify the Town.

Williams River Water Quality Monitoring project: In collaboration with the Southeastern Vermont Watershed Alliance (SeVWA), the CCC recruits and coordinates volunteers to collect water samples from seven different Chester locations during July and August. The samples are tested and results are uploaded to the SeVWA website.

Public Outreach & Education

The CCC continues to be involved in a variety of public outreach and education programs benefitting the Chester community.

Green Mountain Conservation Camp Scholarship: Since 2012 the CCC has provided tuition-matching scholarships, with support from St. Luke's Episcopal Church, to students from Chester-Andover Elementary School and GMUHS to attend a weeklong session of the Vermont Fish & Wildlife's Green Mountain Conservation Camp.

Chester Fall Festival: The CCC participates annually in the Chester Fall Festival by setting up a booth and providing attendees with educational materials and information related to Chester's natural resources and recreational opportunities.

The Chester Conservation Committee typically meets regularly on the first Tuesday of each month at 7:00pm at the Chester-Andover Elementary School. Due to the current pandemic however, the monthly meetings have been discontinued until further notice. In the interim, for more information about the CCC please contact Gary King at gking@thesca.org.



Meals on Wheels

Meals and Wheels of Greater Springfield, Inc.

139 Main St. Springfield, VT 05156

(802) 885-5879

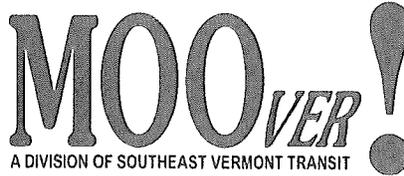
mowspringfield@gmail.com

During the past fiscal year, October 1, 2019 – September 30, 2020, Meals & Wheels served approximately 10,000 meals to seniors living in the Chester area. The Corona Virus has changed the way we deliver but we are still doing our part to help seniors “age in place” and keep them safe, while they do.

Beyond meeting the nutritional needs of seniors, another important role of our program is to provide a safety net. For many, the delivery volunteer may be the only contact they have for the day. Our volunteers report back about any concerns they have with the people they deliver to. At Meals & Wheels, we do our part in providing a safety net for many isolated seniors in our community.

With the Corona Virus gripping the nation, we’ve had to make changes in how we deliver the meals while still providing important personal contact but even with these changes, we are able to provide daily safety checks and healthy, nutritious meals.

All this work was done with the help of 3 employees and over 30 volunteers. We strongly believe that our program gives back to our volunteers, as much as they give to the program. We provide an opportunity to be a part of a vital service and a chance for volunteers to connect with others and to become part of the community. And for the people we serve, seeing one of our friendly volunteers can be the highlight of their day.



The MOOOver Rockingham Report Chester FY21

Thank you again for Chester's \$2250 donation last year. As a private non-profit 501c3 transportation company since 2003, The MOOOver Rockingham relies heavily and more than ever on local contributions. These funds allow us to draw down federal funds to provide operating support and the required match for our replacement vehicles. Chester has contributed to us for many years, and we thank you again for your support.

The MOOOver Rockingham's mission is to provide a safe, reliable and efficient transportation system that supports economic opportunity and quality of life for 30 Windham and southern Windsor County towns. We operate bus routes and senior and disabled transportation services via our fleet of 23 buses and a network of volunteer drivers. We receive state and federal grants, contributions from towns and resorts, fares, and contributions from our human service partners.

The MOOOver Rockingham's total operating expenses last year were \$2,625,578 We provided 137,859 bus, van, taxi, and volunteer rides. Our buses and vans traveled 571,129 miles over 28,299 hours.

Chester's contribution supports continuing public transit in your town and throughout the region. Service levels vary by town and from year by year. A town's transportation needs can be minimal some years and large the next. We need your help to remain a healthy company to be able to respond to needs of the elderly, disabled, or in an emergency or crisis when the need arises.

We are requesting a \$2250 contribution from Chester this year. We hope you will support our funding request.

We are always seeking input to improve our services. Please contact me to let us know how The MOOOver Rockingham may improve service in your community.

Thank you!

A handwritten signature in cursive script that reads "Christine Howe".

Christine Howe
General Manager

Board of Directors

Jim Linville
Chairman

Dwight A. Johnson
Vice Chairman

Ed Magee
Treasurer

Carolyn Partridge
Secretary

Delores Barbeau
Member and Co-Founder

Bob Wells
Member

Joel Kuhlberg
Member

Susie Wyman
Member

Mary Jo DeGrandi
Member

Pat Cherry
Member

Skip Raymond
Member

Staff:

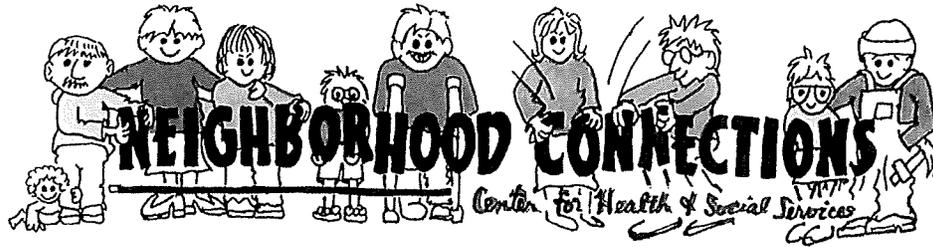
Nicole Wengerd
Executive Director

Jackie Borella
Finance & Operations
Manager

Loretta Murphy
Social Worker

Elisa Donato
Social Worker

Mary Claire Schwartz
Program &
Communication
Coordinator



Town of Chester
Attn: Town Clerk/Select Board
556 Elm Street
PO Box 370
Chester, VT 05143

Re: Appropriation Request for 2021

Dear Select Board:

Neighborhood Connections, Inc. is a community-based nonprofit serving nine towns in southern Vermont, including Chester. We focus on helping people who feel they have nowhere else to turn, many of whom have fallen through the cracks of larger governmental support systems. They may be experiencing poor physical or mental health, inadequate housing, food insecurity, or a myriad of other challenges. They often endure more than one of these difficulties at a time.

Throughout 2020, while the entire world was on edge, our doors remained open during the height of the pandemic. When many other resources seemed inaccessible, our staff and volunteers connected with individuals and families, helping them navigate through countless crises, and assisted them with tackling unforeseen hardships such as unemployment, homelessness, abrupt school closures, and unexpected childcare needs.

In order to continue providing support for our most vulnerable neighbors, we are requesting \$1500 from Chester for use in our general operating budget. We are requesting the same dollar amount that we received last year, while the breadth of services we provide continues to increase. Chester residents can access these community services (this is not an exhaustive list):

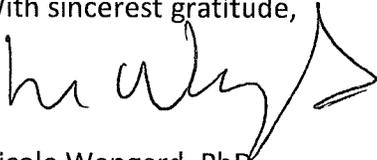
- *Advocacy and Referrals
- *Food Assistance & Nutrition
- *Heating & Fuel Assistance
- *Employment Counseling
- *Tax Return Help
- *Short-term Financial Grants
- *Safety & Wellness Monitoring
- *Linkage with Mental Health Services
- *Health Insurance Navigation Assistance
- *Crisis Intervention
- *Legal Referrals
- *Housing & Homeless Support Services
- *Transportation Assistance
- *Elder Care Support

Additionally, we coordinate services such as home improvements, transportation, and companionship visits, many of which are provided by organizations and volunteers with whom we partner. Coordination with others allows Neighborhood Connections to significantly expand the quantity and range of services that we can offer to those in need.

Neighborhood Connections also provides a "Meeting Place" for local community members and organizations to gather. In pre-COVID-19 years, the Meeting Place hosted more than 50 meetings and talks with over 400 attendees annually. Among those that have used the Meeting Place are Clean & Sober, the Tri-Mountains Lions Club, AARP (for tax assistance), and mental health providers. This year, we wished to continue providing safe space for our community despite COVID-19 restrictions, prompting us to pivot to a new "Zoom Room" format. This state-of-the-art technology upgrade has allowed us to continue offering programming to a limited number of in-person participants while also streaming live via Zoom.

We hope you will continue to provide us with the financial support that we need so that we can help our neighbors in need.

With sincerest gratitude,



Nicole Wengerd, PhD.
Executive Director

Thank you so much
for your support, it
means the world to
us right now!

VISITING NURSE AND HOSPICE FOR VT AND NH
Home Health, Hospice and Skilled Pediatric Services in Chester, VT

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is one of the oldest and largest non-profit providers of in-home healthcare services in the region. VNH is committed to providing the highest quality care throughout all stages of life, from maternal child care to end of life hospice care, and everything in between. Providing individuals and families with the care they need within the comfort of their own home allows them to maintain comfort and dignity throughout their time of care.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2019 and June 30, 2020 VNH made 2519 homecare visits to 127 Chester residents. This included approximately \$83439 in unreimbursed care to Chester residents.

- **Home Health Care:** 1283 home visits to 92 residents with short-term medical or physical needs.
- **Long-Term Care:** 574 home visits to 12 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 508 home visits to 16 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 154 home visits to 7 residents for well-baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots. Unfortunately, due to the COVID-19 pandemic we were forced to suspend these services in March. Since then, we have been rethinking our community wellness programs to find a way to continue to offer them following the pandemic.

Chester's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



Hilary Davis, Director External Relations and Service Excellence

888-300-8853

**Women's Freedom Center's
Statement of Services
And
Report to the Town of Chester**

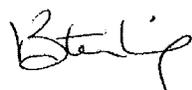
The mission of the Women's Freedom Center is to work to end physical, sexual and emotional violence against the women and children of Windham County. The Freedom Center works to fulfill its mission by educating the community regarding the root causes of violence against women, challenging the systems that help keep it in place and by providing support and services, including shelter and safe housing, to women and their children who have experienced domestic violence, sexual assault, stalking, and dating violence. Since our beginnings in 1977, we have provided support to the survivors of these crimes, as well as consultation and educational activities to a wide range of community groups to help create a community in which violence is not tolerated.

Emergency support such as shelter, safety planning, financial assistance, and information and referral is available 24 hours a day, 365 days a year. Ongoing individual and group support for women and children; legal, medical, housing and social services advocacy; and cooperative work with other agencies are provided during the week. Due to the rural nature of Windham County and the isolation inherent in many abusive relationships, we are committed to meeting with women wherever we may do so safely. Sometimes this means assisting her to get to us and other times it means us going to her, somewhere safe in her community.

During the fiscal year July 1, 2019 through June 30, 2020, the Women's Freedom Center responded to over 1,900 crisis telephone calls, sheltered 125 people and provided thousands of hours of individual and group support, advocacy, emergency financial and housing assistance, access to legal representation, transportation and childcare to **1,163 people** (711 women, 34 men, and 418 children) who had been abused. These figures include 15 survivors and 4 children from Chester. In addition, we provided 24 community outreach activities including school presentations and workshops to over 650 people throughout Windham and southern Windsor County.

The Women's Freedom Center is a private, non-profit organization relying heavily on community support to provide our free and confidential services. We thank you for your Town's contribution to the Freedom Center and hope you will look at it as an investment in creating a future free from violence, something we all deserve.

Regards,



Vickie Sterling
Executive Director
Women's Freedom Center



Photo credit: Ollie Fearing

Chester Historic Preservation Committee

The Chester Historic Preservation Committee (CHPC) entered its fourth year of advisory work to address the value, condition, and present and future uses of the seven historic buildings owned by the Town of Chester: Jeffrey Barn on Route 103, Hearse House, Public Tomb, Academy Building/Central School, Whiting Library, Town Hall, and District No. 2 Firehouse/Yosemite Firehouse. The committee views historic structures as assets and important landmarks of Chester's cultural, artistic, historic, and

architectural heritage. Many of the buildings already house essential services in the life of the town and its residents. Others have potential that can be of future benefit to citizens, businesses, and visitors. All of them need regular maintenance and improvements to their appearance, function, and accessibility. By making researched, realistic suggestions for repairs and changes and by working with the Town to make those improvements, CHPC acts to garner public support for those plans and the private and public funding that make them possible. Covid-19 hampered in-person meetings and work activities during the year, but some progress was still made.

Jeffrey Barn on Route 103, northwest of the Stone Village. The Select Board has taken on the task of finding a solution for the decaying former dairy barn, whose large size, sawn-rather-than-hand-hewn timbers, need for extensive repair, lack of accompanying land, and proximity to a Town well field restrict potential uses and buyers.

Hearse House Museum. This unheated seasonal museum is regularly open to the public during good weather from Memorial Day through Columbus Day for self-guided tours. Photographs of the museum's interior and all the informative texts are available on the Town's website under History and linked to that website from QR codes on the museum displays. Adjustments still need to be made to one sliding door affected by frost heaves, and both doors need weather stripping to discourage dirt and vermin. A fire extinguisher needs to be installed inside. Although it is a difficult structural problem to solve, a gutter and downspout should be added at the entrance to prevent splashing inside or onto the doors.

Public Tomb. One dropped slate still needs to be re-attached and is scheduled to be re-positioned when roofers do work on the nearby Academy Building.

Academy Building/Central School. The Town received a grant to replace the slate roof on the west side of the building. That work should be done in 2021. Fallen plaster over the main stairway to the second floor and at the landing upstairs is scheduled to be repaired in 2021. Interior improvements will be addressed after the roof and plaster repairs are completed.

Whiting Library. The handicapped parking spot along Main Street still needs to be relocated toward the driveway for better curb access.

Town Hall. Funding for both noise-abatement panels and acoustical window shades in the Auditorium was approved, and those solutions should be installed in 2021. Minor changes to the first floor will be considered after the Town EMS building is finished and the Police Department has moved into its new headquarters.

Fire District No. 2/Yosemite Firehouse. Improvements continued slowly but surely to the historic building, which on March 16, 2020, was accepted onto the National Register of Historic Places. On July 25 the slate roof was repaired.



In late November temporary cribbing, new beams and supports, and then plywood sheathing and new clapboards were installed at the southern entrance to stabilize that façade.



Representatives from the Town, State, and CHPC have met with the architect and have preliminary conceptual agreement on a desired layout for the future museum and its surrounding access and parking. The roof repair and façade stabilization projects were essential steps to further rehabilitation of the building. A grant application, with a due date in January 2021, will seek funding to repair the windows. Those repairs are the next step in the rehabilitation process.

Meanwhile CHPC continues to solicit memorabilia, equipment, and information concerning Yosemite and firemen associated with the building. Anyone with pertinent items, photos of previous Fire Chiefs and facts about them, or other information about the old fire department is urged to contact CHPC Chair Lillian Willis at 802-875-1340 or lbwillisct@comcast.net.

Summary. Progress on the Town's historic buildings in 2020 continued, albeit slowly, but the Town is annually allocating some funding in the budget for regular maintenance and renovation.

Chester Historic Preservation Committee

Kelly Arrison, Frank Bidwell, Ron Chute, John DesLauriers, Carolyn Frisa, Cynthia Prairie, Margie Straub, Lillian Willis; Advisor: Chris Curran.

FIREWORKS REPORT

American Legion Post 67 would like to thank the Town of Chester for its support of our annual fireworks display last year. Chester's fireworks have been in existence for over 20 years. Each year we have managed to raise the money necessary for this event.

The town looks forward to these fireworks each year and many of us plan our holiday picnics/parties around this event. The 2021 display is scheduled for Fourth of July weekend.

The total cost for this fireworks display is \$5,500. We are asking the town to consider continuing their support by donating \$2,500 again this year.

For individual donations checks can be sent to American Legion Post 67, PO Box 75, Chester, VT.

Thank you in advance for your consideration.
American Legion Post 67



PO Box 101 • Windsor, VT 05089 • 802-674-5101 • info@wcmntors.org • www.wcmntors.org

**Town Narrative - Chester
For July 1, 2019 - June 30, 2020**

For nearly 50 years, Windsor County Mentors has been creating and supporting mentoring relationships between caring adults and youth to help them thrive. By doing so, we create opportunities for the youth of Windsor County to realize their potential as healthy, responsible decision-makers. Mentoring offers vulnerable youth opportunities to share experiences with reliable adults to widen their vision of themselves, helping them to become confident, contributing members of their community.

WCM offers both school- and community-based mentoring partnerships, free of charge, to any Windsor County child between 5 and 18 who could benefit from a long-term, trusting relationship with an adult in their community.

In FY 2020, WCM served and supported 42 school- and community-based mentorships, with children from 16 towns (including one mentorship in Chester). Collectively, these mentors volunteered over 1900 hours. Our mentees were distributed among 16 Windsor County public schools.

Our surveys demonstrate the positive effects of mentoring:

- Mentors (96%) would recommend mentoring to a family member, friend, or colleague.
- Mentee parents (100%) said their child is hopeful about his/her future.
- Mentees (82%) reported having a mentor has made a difference in his/her life.

WCM employs three regional outreach coordinators around Windsor County, assuring that we are able to grant each town the attention it deserves.

Financial support from Windsor County towns helps ensure the well-being of children and their families.

For more information on our mentorships, find us on Facebook, visit our website www.wcmntors.org, or contact us at ProgramsWC@outlook.com 802-674-5101. WCM thanks the voters of Chester for their support for the children of Windsor County.

Matthew Garcia
Executive Director



Proudly Sponsored by Southwestern Vermont Council on Aging

Serving Bennington, Windham and Windsor Counties
160 Benmont Ave., Suite 90 Bennington, VT 05201
802-772-7875

Chester Annual Town Report – FY 2020

Green Mountain RSVP (GMRSVP), an AmeriCorps Seniors program, is for people age 55 and older who want to volunteer in their community. We help local non-profit organizations by recruiting and matching volunteers to meet community needs. Your town's funds help us to continue to support and develop programs for seniors who wish to volunteer. Our staff and administrative costs are covered by federal funds from the AmeriCorps Seniors Program. Our program covers Bennington, Windham, and Windsor Counties.

14 volunteers live in Chester and 10 served the Chester/ Andover area

6 Volunteers worked at the Chester Andover Family Center and were instrumental in keeping the Thrift Store and food shelf open to local residents during the early months of the pandemic.

3 Bone Builder instructors from Andover and Weston held BB classes at the Andover Community Church to an average class of 15 people from surrounding towns. They have redirected their energy to making masks for community members and schools.

1 Driver for Meals on Wheels of Greater Springfield Area who continues to serve during the pandemic. GMRSVP provided masks and will be recruiting for more volunteers as some that quarantined in the spring will not return.

During the current and unprecedented times, GMRSVP has not seen any increases in funding through any of the stimulus packages provided by the federal or state entities. Our program did not meet the criteria or apply for any of the other funding opportunities. 38% of our volunteers continue to serve during COVID-19 and we are pivoting our programming to continue to serve the community, focusing on addressing social isolation, wellness, and food insecurity. We look forward to all our volunteers returning to service once deemed safe to.

Contact Volunteer Coordinator, Corey Mitchell in our Windsor County office at (802)674-4547 to learn how you can volunteer in Chester.



ANNUAL REPORT

SENIOR SOLUTIONS (COUNCIL ON AGING FOR SOUTHEASTERN VERMONT, INC.)

Senior Solutions -- Council on Aging for Southeastern Vermont, Inc. -- has served the residents of Chester and Southeastern Vermont since 1973. We have offices in Springfield (main office), White River Junction and Brattleboro. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Our mission and vision have guided us through the COVID crisis. All of our programs except group wellness activities and group dining have remained operational subject to reasonable precautions. When recommendations were made that older adults limit their contact with others, we immediately began to recruit volunteers and have been amazed at the outpouring of support. We rapidly built a new cohort of volunteers helping people with groceries, food distributions and other needs. We have been closely collaborating with local community and Mutual Aid groups to help assure needs are being met in local communities.

Most of our services are available to all older adults regardless of income, though we target our resources to those with the greatest social and economic needs. Supporting caregivers is an important part of our work. We help them assess needs and options, connect with resources and local programs and provide short-term relief (respice) for those who are caring for loved ones.

The population of older adults is increasing, as are many costs associated with providing services. Unfortunately, our state and federal funding has not kept up. We continually seek funding from new sources to enable us to do more for people. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. Financial support from the towns we serve is critical.

We work to develop programs to meet evolving interests and needs. This past year our Friendly Visitor and Vet to Vet volunteer visitor programs grew significantly. We offered the HomeMeds program that screens older adults for medication problems such as drug interactions or harmful side effects and our popular aquatics program for arthritis. We train volunteer instructors in Tai Chi for falls prevention and counselors in our PEARLS home-based program for people with mild depression. We provide financial support for training of volunteers interested in teaching classes in their community or starting new evidence-based wellness programs. Wellness programs are available to anyone 60 and over in Chester or in our region.

This is a summary of services provided to Chester residents in the last year (07-01-19 through 06-30-20).

Information and Assistance: 263 Calls and Office Visits. Our HelpLine (1-802-885-2669 or 866-673-8376 toll-free) offers information, referrals and assistance to seniors, their families and caregivers to problem-solve, plan, locate resources and obtain assistance with benefits and completing applications.

Callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Extensive resources are also on our web site at www.seniorsolutionsVT.org.

Medicare Assistance: 83 Calls and Office Visits. residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, “boot camps” for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan.

In-Home Social Services: We provided 52 elder residents with in-home case management or other home-based assistance for 449 hours to enable them to remain living safely in their homes. Often minimal services can prevent nursing home placement. A case manager works with an elder in their home to create and monitor a plan of care, centered on the elder’s personal values and preferences. Many people would not be able to remain in their homes but for the services of Senior Solutions. Senior Solutions also investigates reports of self-neglect and provides assistance to those facing challenges using a community collaboration approach.

Nutrition services and programs: 34 Chester seniors received 4,700 home-delivered meals through Meals and Wheels of Greater Springfield Inc. We also supported community meals available to Chester residents through Meals and Wheels of Greater Springfield Inc. and other meal sites in our region. Senior Solutions administers federal and state funds that are provided to local agencies to help operate senior meals programs, and provides food safety and quality monitoring and oversight. Unfortunately, these funds do not cover the full cost of providing meals, so local agencies must seek additional funding. Senior Solutions does not use Town funds to support the senior meals program or benefit from any funds given by the Town to support local Meals on Wheels. Senior Solutions provides the services of a registered dietician to older adults and meal sites. Assistance is also provided with applications for the 3SquaresVT (food stamp) program.

Caregiver Respite: Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

Transportation: Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements can be made for non- Medicaid seniors who require medical transportation.

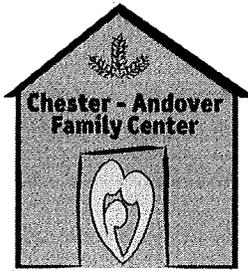
Volunteer Visitors: Senior Solutions recruits, screens, trains and supports volunteers of all ages who visit with isolated older adults and veterans and assist with shopping and chores. 10 Chester residents received services from a volunteer.

Special Assistance: Senior Solutions provides flexible funds that can help people with one-time needs when no other program is available. 12 Chester residents received special assistance.

Other Services: Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities, and home-based mental health services.

Our agency is enormously grateful for the support of the people of Chester.

Submitted by Carol Stamatakis, Executive Director.



Chester-Andover Family Center

Our Mission: *The Chester -Andover Family Center makes a difference in our community by providing resources for financial assistance, supplemental nutritional food, affordable clothing and household goods.*

P. O. Box 302
908 VT Route 103 South
Chester, VT 05143

Telephone: (802) 875-3236
Email: cafc302@gmail.com
Website: www.chester-andoverfamilycenter.org

The Chester-Andover Family Center

Board of Directors

2020

Stephanie Mahoney-
President

Kris Winnicki- Vice
President

Mariette Bock- Treasurer

Suellen Slater- Assistant
Treasurer

Suellen Slater- Secretary

David Carey

Jean Farrell

Melissa Howe

- **History:** The Family Center has been providing relief from hunger and financial stress for the most vulnerable residents of Chester and Andover for thirty-two years. We are a 501(c)(3) non-profit organization, staffed by volunteers.
- **Partners:** Neighborhood Connections offers our financial assistance recipients counseling, assistance with budgeting, and referral to other sources of assistance. We also partner with the Vermont Foodbank, Healthy Harvest Network, Hunger Council of the Windham Region, Chester Helping Hands and other hunger relief and service organizations.
- **Thrift Shop:** We provide affordable, quality clothing, small housewares and linens. Thrift Shop income supports the Food Shelf, our Financial Assistance Program and operating expenses.
- **Food Shelf:** Over one hundred fifty households are enrolled to receive nutritious, supplemental food. Food is purchased from the Vermont Foodbank, area grocery stores, and local growers. Individuals and organizations donate money, shelf-stable food and fresh produce.
- **Financial Assistance Program:** The Family Center provides financial assistance for utilities, heating fuel, rent and transportation (gas cards).
- **Gratitude:** The Chester-Andover Board of Directors acknowledges and thanks our donors, the community and our volunteers who donate resources and time in support of our mission.

Southeastern Vermont Community Action (SEVCA)

Southeastern Vermont Community Action is an anti-poverty, community-based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to *empower and partner with individuals and communities to alleviate the hardships of poverty; provide opportunities to thrive; and eliminate root causes of poverty.* SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Family Services (crisis resolution, fuel, utility, housing and food assistance), Micro-Business Development, Vermont Matched Savings (asset building & financial literacy), Ready-for-Work (workforce development), Volunteer Income Tax Assistance, VT Health Connect Navigation, Thrift Stores, and a Community Solar program.

In the community of Chester we have provided the following services during FY2020:

- Weatherization:** 4 homes (6 people) were weatherized at a cost of \$78,519
- Emergency Heating System Replacement:** 8 homes (11 people) received heating system repairs or replacements at a cost of \$22,995
- Emergency Home Repair:** 2 homes (2 people) received services to address health and safety Risks, repair structural problems, and reduce energy waste, valued at \$21,255
- Head Start:** 19 families (75 people) received comprehensive child development and family support services valued at \$309,225
- Vermont Matched Savings:** 1 household (4 people) earned \$2,000 in matched savings, received \$2,000, and received financial literacy education services valued at \$1,507
- Micro-Business Development:** 1 household (2 people) received counseling, technical assistance and support to start, sustain or expand a small business, valued at \$2,040
- Ready-for-Work:** 1 participant (3 in household) received job readiness education and support valued at \$814
- Tax Preparation:** 9 households (9 people) received tax credits & refunds totaling \$42,586 and services valued at \$1,907
- Family Services:** 36 households (76 people) received 198 services valued at \$1,620 (crisis resolution, financial counseling, nutrition education, forms assistance, referral to and assistance with accessing needed services)
- Fuel & Utility Assistance:** 33 households (71 people) received 127 assists valued at \$43,623
- Housing Assistance:** 3 households (5 people) received 8 assists valued at \$7,730
- Thrift Store Vouchers:** 7 households (23 people) received goods and services valued at \$1,055
- Solar Energy Assistance:** 3 households (6 people) received a total of \$969 in energy credits on their electric bill to reduce their energy burden

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private and town funds allow us to not only maintain, but increase and improve service. We thank the residents of Chester for their support.

Stephen Geller, Executive Director
Southeastern Vermont Community Action (SEVCA)
91 Buck Drive
Westminster, VT 05158
(800) 464-9951 or (802) 722-4575
sevca@sevca.org
www.sevca.org

COMMUNITY CARES NETWORK
OF
CHESTER/ANDOVER, INC.

Community Cares Network of Chester/Andover, Inc. endeavors to help the senior citizens of Chester and Andover to stay in their own homes safely through our director, our board, and a network of volunteers. We work with other community services, including Senior Solutions; Visiting Nurses & Hospice of VT and NH; and the Chester/Andover ministerium. We served over 75 clients in 2020.

In this pandemic year, CCN, INC.'s usual activities: providing transportation to doctor and hospital appointments, assisting with record keeping, friendly visits and check-ins, shopping, helping people get to the Chester/Andover Family Center, and miscellaneous services, have had to be adjusted as we found different ways to serve the senior citizens of our community. While adhering to the guidelines put in place by the state, and by health officials, including masks for everyone, we have been able to get seniors to doctor appointments, and pharmacies, as well as helping them to get groceries. We have been able to make connections for them. We are also keeping in contact with our clients by telephone during this difficult time.

Some of the activities CCN, INC. sponsors needed to be cancelled, including a low-impact exercise group for senior citizens, collaborative information meetings for seniors with the Rescue Squad, and our spring fund raiser. We were able to figure out a way to do our fall apple pie fund raiser in a safe manner.

We are grateful for our volunteers, and other members of the community who enable us to be of service to our senior citizens.

Respectfully submitted by
The Community Cares Network of Chester/Andover, Inc. Board
Deborah Armstrong, Director
David Armstrong
Erron Carey
Jacquelyn Griswold
Kathy Jo Martens

Health Care & Rehabilitation Services
Narrative Report for FY20 for Town of Chester

Health Care and Rehabilitation Services (HCRS) is a comprehensive community mental health provider serving residents of Windsor and Windham counties. HCRS assists and advocates for individuals, families, and children who are living with mental illness, developmental disabilities, and substance use disorders. HCRS provides these services through outpatient mental health services, alcohol and drug treatment program, community rehabilitation and treatment program, developmental services division, and alternatives and emergency services programs.

During FY20, HCRS provided 4785 hours of services to 108 residents of the Town of Chester. The services provided included all of HCRS' programs resulting in a wide array of supports for the residents of Chester.

Anyone with questions about HCRS services should contact George Karabakakis, Chief Executive Officer, at (802) 886-4500.



Windham & Windsor Housing Trust (WWHT) is a non-profit organization founded in 1987, serving the residents of Windham and southern Windsor County. We provide housing for residents of low and moderate incomes, preserve and revitalize neighborhoods, help residents acquire their own homes, and generally improve the social, economic, and cultural health of communities of Windham and southern Windsor County.

WWHT's mission is to strengthen the communities of Southeast Vermont through the development and stewardship of permanently affordable housing and through ongoing support and advocacy for its residents.

The organization applies mission to practice through three branches: Homeownership, Housing Development, and Property Management. In 2020, the **Homeownership's** Home Repair Program assisted 43 homeowners by providing low cost loans to make critical repairs. The one-to-one counseling assisted 54 clients by navigating them through the purchase process to closing on their new home. The Shared Equity program has 135 homes currently and provides grants to income-eligible homebuyers to subsidize the purchase of single-family homes which lowers the cost to the homebuyer. Beyond these standard programs, the Homeownership department has acted quickly to administer the State's COVID Relief Funded Rehousing Recovery Program. This program granted funding for the rehab of 60 privately owned apartments which were formerly offline to bring them back on the market before the close of the year to provide safe and affordable housing. The newly rentable apartments are spread across the whole of Windham and Windsor Counties.

Housing Development: In order to meet the diverse housing needs of a community, WWHT develops affordable rental housing opportunities. This takes the form of both rehabilitation of existing housing and the construction of new apartments. 2020 brought progress towards the planned development in downtown Bellows Falls. This project, the Bellows Falls Garage, will introduce 27 new apartments to Downtown Bellows Falls, and contribute to the revitalization of this historic Vermont village. In 2021, WWHT is planning the rehabilitation of 26 apartments in Brattleboro and Windsor, comprising some of the oldest buildings in our portfolio. Breathing new life into these apartments will allow us to serve our residents into the coming decades. Alongside these projects, with the help of COVID Relief Funds, the Housing Trust has purchased the former Dalem's Chalet in West Brattleboro. In partnership with Groundworks Collaborative, the Chalet will provide permanent supportive housing to people in our community experiencing chronic homelessness.

Property Management: WWHT owns 867 residential properties and 16 commercial properties with rental apartments housing over 1500 tenants. We manage the rental properties in and near Brattleboro and contract with Stewart Property Management Services for the properties in northern Windham and Windsor Counties. WWHT takes pride in the appearance of our multi-family housing and is committed to providing the staff and financial resources necessary to ensure long-term health and safety for our residents as well as preservation of property values. This includes helping tenants access rent relief funding through the State. This year, over \$107,000 of rental relief was accessed. Although WWHT is a non-profit, we pay local property taxes on our rental properties and our shared-equity homeowners pay property taxes to the Towns and Villages.

For more information, please visit us on the web at www.homemattershere.org



Chester Townscape
P.O. Box 561, Chester, VT 05143
www.chestervt.gov/chester-townscape
FOR 2020 TOWN OF CHESTER ANNUAL REPORT
CHESTER TOWNSCAPE

In 2020, Chester Townscape [CT] celebrated its 7th Anniversary. This year, we had 24 members. We are an all-volunteer group of highly motivated and active individuals dedicated to enhancing Chester's appearance and cultural vitality for its residents, businesses, and visitors. Each year CT provides seasonal landscaping and maintenance, as well as decorations for public buildings and properties throughout town. The very popular Walking Tour brochure of Chester Village, developed by CT members, that promotes Chester's historic appeal continues to be distributed free of charge. We also continue to maintain the Information Booth and Gazebo gardens that we created in 2019.

One of 26 bridge boxes in the Town of Chester planted and maintained by Chester Townscape members and watered with assistance from volunteers



Summer planters at the North end of the Village Green



3 of 6 planters that beautify the South end of the Village Green



Chester Beautification. Funds necessary to purchase the flowers, as well as the Fall and Winter enhancements, are raised by Chester Townscape through a Spring Tree & Shrub Sale, a direct-mail campaign, and a Fall Bulb Sale. We are grateful to everyone that supported us in this challenging year.

In Summer, a consistent look is displayed by the bridge boxes, whiskey barrels and pots seen in many prominent locations. These are planted and distributed by CT volunteers. Many thanks to our watering helpers who provided some welcome relief to the watering task this year.



CT refreshed the School Street Pocket Park this year. The trees and shrubs were trimmed, the beds were weeded and mulched. Plants were fertilized in the Fall, and 400 daffodil bulbs were planted along the rock border with the river.

The spectacular array of flowers which cascaded from 26 planters placed on various Chester bridges were as stunning as in years past and delighted both residents and visitors. Along the Brookside Cemetery wall, the 1,500 new daffodils bulbs planted last Fall were sensational. Following the daffodil bloom along the Brookside Cemetery wall, CT volunteers planted, watered, and fertilized alternating begonias and sunpatiens that flourished and bloomed well into the Fall. This year, Mexican Sunflowers were planted along the fence at the Chester-Andover Family Center creating a colorful welcome for those entering Chester from the East.



Spring daffodils (left), sunpatiens and begonias (right) bloomed this Summer along the Brookside Cemetery



Summer plantings were followed in Fall by ornamental kale and pumpkins at various locations. Winter saw green boughs placed in the whiskey barrels and window boxes with wreaths hung in public locations.

The Village Green gazebo was beautifully decorated by CT volunteers. We acknowledge Chester Helping Hands for the donation and installation of the sleigh and reindeer on the Village Green this year.



Community Support. 300 tulip bulbs were donated to Chester Townscape this Spring by Julie and Frank Kelley. After some discussion, it was suggested that the bulbs be planted at Chester Andover Elementary School by students at CAES with assistance from Chester Townscape. After receiving permission from the school, Chester Townscape volunteers prepared the soil along the fence to the left of the driveway. Julie and Frank conducted lessons with their students to understand bulb structure and function and to learn the proper way to plant the bulbs. On October 29, 2020, under cold conditions and rainy skies, the tulip bulbs were planted by 3rd grade students and by 5/6th grade students. Masks, gloves, and social distancing guidelines were followed. The students were supervised by their teachers and Chester Townscape members. The next generation of gardeners did a fine job planting and worked cooperatively to get a big job finished in a short period of time. Now we must wait until Spring to see the results of our labor. Chester Townscape looks forward to the opportunity to work with the students on other projects in the future.



Helping plant tulip bulbs with
CAES students

This Spring we were saddened to lose one of our original members, Suzy Forlie. A fitting tribute to Suzy is this granite bench – created and installed, with the Town’s donation of materials and their transportation, by Landscape Architect Scott Wunderle, with help from his son, Tuck. The bench is located across from the Hearse House and beside the Public Tomb. Suzy was instrumental in the rehabilitation project of these two buildings, and she is deeply missed.



In Appreciation. CT is grateful for the support received from many individuals in our town: All our watering partners, the Town of Chester for its support and collaboration in our projects, Chester Historical Society for maintaining the perennial gardens at the Academy Building, and Green Mountain Union High School for the beautiful seasonal plantings at the school entrance. We want to thank Sarah Yake of Salon 2000 for the winter decorations to the Depot gazebo. We also thank all the homeowners and businesses that beautifully decorated their homes and establishments making Chester a “winter wonderland” this year.

For Information. The Chester contacts for the flowers and beautification programs may be found on the Town of Chester website at www.chestervt.gov/chester-townscape. Support for CT’s projects comes from private donations and grants. Contributions to Chester Townscape, a subcommittee of the tax-exempt 501 (c) (3) Chester Community Alliance, Inc. [CCA], may be sent to CCA at PO Box 561, Chester, VT 05143, with the pertinent Chester Townscape project noted in the memo line.

Respectfully submitted,

2020 Chester Townscape Committee

Mary Bittner, Mariette Bock, David Carey, Nancy Chute, Jane Davis, Nancy Dourney, Carol Gilbert, Judy Hallberg, Cheryl LeClair, Barb LeMire, John McAveeney, Chris Meyer, Polly Montgomery, Evan Parks, David Pride, Nancy Rugg, Lynn Russell, Rosann Sexton, Tory Spater, Stu Stocker, Margie Straub, Ann Summers, Barb Westine, and Lillian Willis

2020 TOWN MEETING MINUTES

Moderator William Dakin called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited. Moderator Dakin asked if there was any objection to nonvoters speaking. There was no objection. Moderator Dakin introduced the Selectboard, Lee Gustafson, Ben Whalen, Leigh Dakin, Heather Chase and Arne Jonynas, Town Manager David Pisha and Town Clerk Deborah Aldrich and read the warning.

The Legal Voters of the TOWN OF CHESTER are hereby notified and warned to meet at the Chester Town Hall, Second Floor in said Town of Chester on Monday, March 2, 2020, at 6:00 pm., to act on the following Articles. Voting on Article 1 and 2 will be by Australian ballot on March 3, 2020, from 9:00 a.m. to 7:00 p.m. at the Chester Town Hall Second Floor.

ARTICLE 1: To elect Town Officials for the ensuing year as provided by the Public Laws of Vermont. (Australian Ballot).

ARTICLE 2: Shall general obligation bonds or notes of the Town of Chester in an amount not to exceed One Hundred Fifty Seven Thousand Five Hundred Dollars (\$157,500), subject to reduction from the receipt of available state and federal grants-in-aid, as well as any trade in value, be issued for the purpose of purchasing a backhoe for the Highway Department? Said backhoe to be financed for a term of 10 years. (Australian Ballot)

Alison Clarkson, State Senator, spoke and encouraged people to participate in the census and discussed accomplishments made in Montpelier; Minimum wage, Marijuana, Act 250 Reform, Housing, Relaxing Permitting, Economic Development, Student Debt, Under Pay in VT, EMS Volunteers, Criminal Justice Reform.

Tom Bock, State Representative, complimented the Town on the beautiful work on the upstairs. Representative Bock advised that his Town Meeting Report and a bulletin from Dept of Health was in the hallway.

ARTICLE 3: To see if the Town will vote to accept gifts and trust funds for perpetual care of cemetery lots in accordance with conditions of said gifts and trusts as follows: Robert and Carol Ploof, \$250.00; Linda Morton, \$250.00; George and Elizabeth Hazen, \$250.00; Ronald P. and Adrienne M. Farrar, \$250.00; Robert Gosselin, \$250.00. **Carla Westine moved Article 3 as written. Seconded by Nora Ellen Spaulding. Article 3 voted in the affirmative.**

ARTICLE 4: To see if the Town will vote to raise \$3,351,306.26 to be paid to the Chester Town Treasurer on September 15, 2020, to pay current expenses and any part of the Town's indebtedness. **Nora Ellen moved Article 4 as written. Seconded by Carla Westine. Town Manager David Pisha presented a power point explaining the budget. (Copy attached.) The 2020 budget is up by \$263,000.00. Peter Hudkins asked if this number includes all the numbers, such as do the Fire, Police and all departments show capital money transfers? Town Manager Pisha replied that all departments expenditures show in their budgets. The Police Departments, capital money transfer, will show next year. Each department going forward, will show these transfers. Chairman Arne Jonynas advised this is the first year you are seeing it. Charles Giurtino asked where the town was at with the gravel pit. Chairman Jonynas explained that there was an Act 250 Hearing last week. The Commission has ten days to respond with merits. Depending on their response,**

will determine what the next step is, hopefully in the spring the Town will be able to get started. Tom Hildreth asked if the Town would be publishing the detailed plan. Town Manager Pisha replied yes. Hours of operation, on the application, are from 7:00 a.m. to 4:00 p.m., Monday thru Friday. There are plans to keep the trucks back up alarm's quieter, a stipulation for crushing only happening when school is not in session, two to three weeks during the summer. The extraction area is limited to five acres. Townshend Gilbert asked if the Public Works had a base line for budgeting and if the Town was taking climate change into consideration. Town Manager Pisha replied yes. Mr. Gilbert advised that the Board should consider having a cubic yardage amount in reserve instead of a dollar amount.

Derek Suursoo advised that he was looking for the balance sheet and could not find one in the Town Report. Town Manager Pisha advised he would have one available at Town Hall.

Deb Epler asked the Board to monitor Departments more closely. Mrs. Epler also asked if the employees contribute to their health benefits. Town Manager Pisha advised that the Selectboard does watch the budgets of each Department closely. Town Manager Pisha advised that the employees have a health plan only, no vision, no dental and the health plan is at no cost to the employee. Every year the cost is looked at. MVP is up 6% this year. Cost has been kept at where it was in 2008. Charles Guirtino asked if there had been discussion to have employees pay copays. Chairman Jonynas advised that the Selectboard has had discussions for the last few years. It is getting harder and harder to keep the health cost down and it is a national problem. We value our employees and their hard work.

Peter Hudkins asked what the percentage increase in taxes was going to be. Town Manager Pisha advised six cents, 8 or 9% increase. Mr. Hudkins asked how the Selectboard would get that down to 3%? Chairman Jonynas advised that you can pay for it now or in a couple of years. We have been having meetings about the budget for months.

William Lindsay asked where money, in the amount of \$71,000.00, from the Hurricane Irene Fund, had been spent? Town Manager Pisha advised on the gravel project.

Article 4 passed in the affirmative.

ARTICLE 5:

To see if the Town will vote to expend from the Capital Budget Reserve Fund, \$452,074.84 to be allocated as follows: \$35,000 to be used for the purchase of air paks (\$22,500) and turnout gear (\$12,500) for the Fire Department; \$5,000 to be used to purchase signage for the town; \$60,000 to be used as grant matching funds for repairs to Route 35; \$15,650 as payment on the Backhoe loan (see article 2); \$32,375 as payment on the Loader loan for the Highway Department (loan previously approved); \$96,000 for repairs to Palmer Bridge to be financed over a period of 4 years with each payment being \$25,795; and \$278,254.84 as a transfer to the Bond Plan; all as indicated on the Capital Budget Program schedule and less any grant funds that may be received.

Amber Wilson moved Article 5 as written. Seconded by Julie Hance. Article 5 voted in the affirmative.

ARTICLE 6:

To see if the Town of Chester will vote to approve the purchase of a dump truck for the Highway Department in an amount not to exceed \$140,000, less any trade in. Said dump truck to be financed for a term of 5 years beginning in 2021, as illustrated in the Capital Plan. **Julie Hance moved Article 6 as written. Seconded by Nora Ellen Spaulding. Article 6 voted in the affirmative.**

- ARTICLE 7:** To see if the Town of Chester will vote to approve the purchase of a police cruiser for the Police Department in an amount not to exceed \$52,000, less any trade in. Said cruiser to be financed for a term of 4 years beginning in 2021, as illustrated in the Capital Plan. **David Leibtag moved Article 7 as written. Seconded by Nora Ellen Spaulding. Article 7 voted in the affirmative.**
- ARTICLE 8:** To see if the Town of Chester will vote to approve the borrowing of \$100,000 for the purpose of paving Sylvan Road, Peck Road and Elm Street. Said paving to be financed for a term of 4 years beginning in 2021, as illustrated in the Capital Plan. **Julie Hance moved Article 8 as written. Seconded by Kristine Winnicki. Article 8 voted in the affirmative.**
- ARTICLE 9:** Shall the Town of Chester appropriate the sum of \$4,000 (four thousand dollars) to Meals on Wheels of Greater Springfield, Inc. for continued support and services to the citizen of the Town of Chester in accordance with 24 V.S.A. § 2691. **Bill Lindsay moved Article 9 as written. Seconded by Nora Ellen Spaulding. Article 9 voted in the affirmative.**
- ARTICLE 10:** Shall the Town appropriate the sum of \$2500 (two thousand five hundred dollars) to support the Chester Fireworks for Independence Day, in accordance with 24 V.S.A. § 2691. **David Liebtag moved Article 10 as written. Seconded by Kathleen Guirtino. Article 10 voted in the affirmative.**
- ARTICLE 11:** Shall the Town appropriate the sum of THIRTEEN THOUSAND EIGHT HUNDRED AND SEVEN DOLLARS (\$13,807) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse Association & Hospice of VT and NH, in accordance with 24 V.S.A. §2691. **Tony Weinberger moved Article 11 as written. Seconded by Gladys Collins. Tony Weinberger advised that the Visiting Nurses report could be found on page 116 of the Town Report. Article 11 voted in the affirmative.**
- ARTICLE 12:** Shall the Town appropriate the sum of THREE THOUSAND AND FORTY-FOUR DOLLARS (\$3,044) to help support outpatient, mental health and substance abuse services by the staff of Health Care and Rehabilitation Services, Inc, in accordance with 24 V.S.A. §2691. **Kathy Pellet moved Article 12 as written. Seconded by Peter Hudkins. A Representative from HCRS explained what HCRS does and that 110 Chester residents were served by HCRS last year. Article 12 voted in the affirmative.**
- ARTICLE 13:** Shall the Town appropriate the sum of THREE THOUSAND FORTY DOLLARS (\$3,040) to Southeastern Vermont Community Action (SEVCA) to assist Chester in responding to the emergency needs of the community and providing all available and applicable services to families and individuals in need, in accordance with 24 V.S.A. §2691. **Kathy Pellet moved Article 13 as written. Seconded by Peter Hudkins. Article 13 voted in the affirmative.**

- ARTICLE 14:** Shall the Town of Chester appropriate the sum of NINE HUNDRED DOLLARS (\$900) to the Women’s Freedom Center for general budget support to provide services to women and their children who are experiencing emotional, physical and/or sexual abuse and are residents of the Town, in accordance with 24 V.S.A. §2691. **Robert Neid moved Article 14 as written. Seconded by David Liebttag. Article 14 voted in the affirmative.**
- ARTICLE 15:** Shall the Town raise and appropriate the sum of ONE THOUSAND TWO HUNDRED DOLLARS (\$1,200.00) for the support of Senior Solutions (formerly Council on Aging for Southeastern Vermont) for help to support seniors and their families who are trying to remain at home and not be placed in a nursing home, in accordance with 24 V.S.A. §2691. **David Lord moved Article 15 as written. Seconded by Townshend Gilbert. Jim Collins, representing Senior Solutions, thanked the people of Chester for their continued support. Article 15 voted in the affirmative.**
- ARTICLE 16:** Shall the Town of Chester appropriate the sum of \$2,250 (two thousand two hundred fifty dollars) for the support of the Current operated by Connecticut River Transit, Inc., to provide transit services to the residents of the Town of Chester, in accordance with 24 V.S.A. §2691. **Cathy Hasbrouck moved Article 16 as written. Seconded by Kathy Pellet. Article 16 voted in the affirmative.**
- ARTICLE 17:** Shall the Town of Chester appropriate the sum of \$800 (eight hundred dollars) to support Windsor County Mentors, for youth mentoring services provided to children in Windsor County, in accordance with 24 V.S.A. §2691. **Kari Storm moved Article 17 as written. Seconded by Carol Gilbert. Article 17 voted in the affirmative.**
- ARTICLE 18:** Shall the Town of Chester appropriate the sum of \$400 (four hundred dollars) to Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community of Chester through volunteer service, in accordance with 24 V.S.A. §2691. **Cathy Hasbrouck moved Article 18 as written. Seconded by Townshend Gilbert. Article 18 voted in the affirmative.**
- ARTICLE 19:** Shall the Town appropriate the sum of ONE THOUSAND EIGHT HUNDRED DOLLARS (\$1,800.00) toward the support of the Community Cares Network of Chester and Andover, Inc. a non-profit organization which provides services to senior citizens, helping them to stay in their homes longer safely, in accordance with 24 V.S.A. §2691. **David Liebttag moved Article 19 as written. Seconded by David Armstrong. Article 19 voted in the affirmative.**
- ARTICLE 20:** To see if the Town of Chester will appropriate the sum of THREE THOUSAND DOLLARS (\$3,000) to assist in the services of the Chester-Andover Family Center for individuals and families in need, in accordance with 24 V.S.A. §2691. **David Lord moved Article 20 as written. Seconded by Kristine Winnicki. Article 20 voted in the affirmative.**
- ARTICLE 21:** Shall the Town appropriate the sum of ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500) to Neighborhood Connections, Inc. to cover the cost of providing services in Chester in accordance with 24 V.S.A. §2691. (This article is by petition) **David Lord moved Article 21 as written. Seconded by Townshend Gilbert. Article 21 voted in the affirmative.**

ARTICLE 22: To see if the Town will authorize the Selectboard to borrow money in anticipation of taxes to pay current expenses and any part of the Town's indebtedness. **Julie Hance moved Article 22 as written. Seconded by Gladys Collins. Article 22 voted in the affirmative.**

ARTICLE 23: To act on the reports of the Town Officers for the year ending December 31, 2019. **Jim Collins moved Article 23 as written. Seconded by Carla Westine. Article 23 voted in the affirmative.**

ARTICLE 24: To transact any other business deemed proper when met, not including the expenditures of Town Funds or other business acted upon in the preceding Articles.

Peter Hudkins thanked Wanda Purdy for her 32 years of service as Lister to the Town of Chester.

Chairman Jonynas reminded everyone that Town Manager David Pisha is retiring after 11 years of service to the Town of Chester and thanked David for his many project accomplishments. There will be a luncheon on Friday, March 6th at the Town Hall.

Tony Weinberger pointed out on page 22, 2019 Vital Statistics, Statistical information should be for 2019, not 2018 and Sandra Walker's name is spelled wrong on page 2.

Julie Hance made a motion to adjourn. Seconded by Nora Ellen Spaulding. Meeting adjourned at 7:55 p.m.

A true record.

Deborah J. Aldrich, Town Clerk

William E. Dakin, Jr., Moderator

Arunas Jonynas, Selectboard Chairman

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