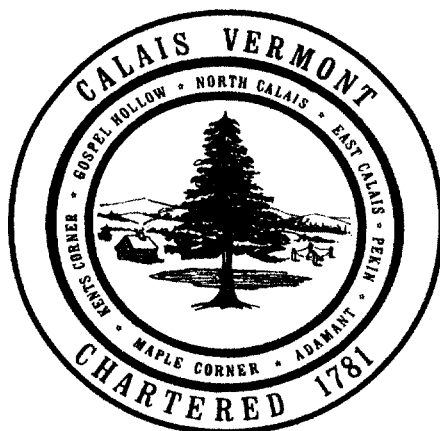


**Town of**  
**CALAIS**  
**Vermont**

**Chartered August 15, 1781**



**ANNUAL REPORT**

**Report of the Town Officers**  
**For the year ending June 30**  
**2003**

**PLEASE BRING THIS BOOK TO TOWN MEETING**  
**TUESDAY, MARCH 2, 2004**  
**SCHOOL DISTRICT MEETING**  
**TUESDAY, MARCH 2, 2004**

## OFFICE HOURS – TOWN CLERK

Monday .....	8:00-5:00
Tuesday .....	8:00-5:00
Thursday .....	8:00-5:00
Saturday .....	8:00-Noon

Mailing address for the town office is 668 West County Road, Calais, Vermont 05648-7566. The office is in the home of the town clerk, located .7 miles north of the Maple Corner Store. (It's the SECOND red house AFTER the red barn with the cow painted on it!)

Hopefully, we will be moving to the new office this summer, and I will publicize the new telephone number and changes to the office hours, if any.

EVA M. MORSE, *Town Clerk*

## ANIMAL LICENSES

All dogs and wolf-hybrids six (6) months and older must be licensed by April 1, 2004. After April 1, there is a late fee of 50% of the registration fee added. The animal shall wear a collar with the license tag attached to it.

Neutered males/spayed females ..... \$5.00

Males or females not altered ..... 9.00

(These fees include the \$1.00 per dog that is assessed by the State of Vermont for use in its rabies control program.)

Spaying and neutering certificates from a veterinarian must be presented when the animal is registered for the first time, or when a previously registered animal changes its "status."

A current rabies vaccination certificate from a veterinarian must also be filed or be on file with the town clerk from a previous registration. Current rabies vaccination means that:

1. A dog or wolf-hybrid less than a year of age has been vaccinated;
2. A dog or wolf-hybrid of one or more years, but less than two years, has been vaccinated within the preceding 12 months;
3. A dog or wolf-hybrid of two or more years has been vaccinated within the preceding 24 months.

## NOTICE – RABIES CLINICS

Please get your pets their rabies shots. Vermont law now requires that all dogs, cats, ferrets and wolf-hybrids have up-to-date rabies shots. There have been several rabid animals found in town, which means that pets and people are at risk. **THERE IS NO CURE FOR RABIES!** The only solution is to prevent it by immunizations and by reporting any unusual animal behavior. Protect your pets, your kids, and yourselves!

There will be two rabies clinics for Calais this year. The first will be at the Fire Station in East Montpelier (across from WEC) on Thursday, March 11, from 6:30 p.m. to 8:30 p.m. The second will be at the Fire Station in Hardwick on Saturday, March 27 from 10:00 a.m. to 2:00 p.m.

Other shots will be available. The town clerk will attend both clinics to license your dogs, if you so choose.

## **TOWN OFFICERS - 2003**

Gus Seelig ..... Town Moderator  
Gus Seelig ..... School Moderator  
Eva M. Morse ..... Town Clerk and Treasurer

## **SELECTMEN**

Paul W. Hannan (3-yr. term) ..... Term expires 2004  
Carl "Cy" Lamberton (2-yr. term) ..... Term expires 2004  
Randall M. Fitch (2-yr. term) ..... Term expires 2005  
Nedene Martin (3-yr. term) ..... Term expires 2005  
Robert A. Withey (3-yr. term) ..... Term expires 2006

## **SCHOOL DIRECTORS**

Charlotte Hanna Bassage (3-yr. term) ..... Term expires 2004  
Stephen Duke (2-yr. term) ..... Term expires 2004  
Wayne A. Lamberton (3-yr. term) ..... Term expires 2005  
Michael R. Loignon (2-yr. term) ..... Term expires 2005  
Richard B. Kehne (3-yr. term) ..... Term expires 2006

## **LISTERS**

A. Richard Purchase II ..... Term expires 2004  
Eva M. Morse ..... Term expires 2005  
Gary "Dan" Martin ..... Term expires 2006

## **AUDITORS**

Jill C. Schultz ..... Term expires 2004  
Patricia A. Toby ..... Term expires 2005  
Jo-Anne S. Balentine ..... Term expires 2006

\*\*\*\*\*

Stuart Savage, U-32 School Board ..... Term expires 2006  
\* Donald H. Singleton, Jr. .... Road Commissioner  
\* Adeline Altman ..... Town Service Officer  
\* Muriel Bushway ..... Health Officer  
\* Fred Bushway ..... First Constable  
\* Wilson Hughes ..... Second Constable  
Lesley J. Fitch ..... Delinquent Tax Collector  
Gloria K. Rice ..... Town Grand Juror  
Kristina Bielenberg ..... Town Law Agent  
\* Laurie Singer ..... Truant Officer  
Eva M. Morse ..... Agent to Convey Real Estate  
\* Frederick Bushway ..... Pound Keeper  
\* Robert Cleary ..... Inspector of Lumber  
\* John Meyer ..... Tree Warden

- \* Gregory Pelchuck ..... Weigher of Coal
- \* Michael Garand ..... Fire Warden
- \* Board of Listers ..... Fence Viewers
- William Powell ..... Energy Coordinator
- \* Toby Talbot ..... Sewerage Officer
- \* Rick DeWolfe ..... E-911 Coordinator

## **TRUSTEES OF PUBLIC FUNDS**

- Steve Gallagher ..... Term expires 2004
- Stanley H. Fitch ..... Term expires 2005
- George D. Morse ..... Term expires 2006

## **CEMETERY COMMISSIONERS**

- John Simanskas ..... Term expires 2004
- Arnold Gilman ..... Term expires 2005
- Cornelia Carey ..... Term expires 2006
- (Vacancy) ..... Term expires 2007
- Peter J. Morse ..... Term expires 2008

## **\*DEVELOPMENT REVIEW BOARD**

- |                                 |                           |
|---------------------------------|---------------------------|
| ('04) Charles Storrow, Chairman | ('05) Eva M. Morse, Admr. |
| ('04) Warren Coleman            | ('06) A. Richard Purchase |
| ('04) Stephanie Kaplan          | ('06) Margaret Bowen      |
| ('05) Ruth Porter               | ('06) Wally Roberts       |

ALTERNATES: Kristina Bielenberg, Barbara Weedon, Jim Clark

## **\*PLANNING COMMISSION**

- |                                |                       |
|--------------------------------|-----------------------|
| ('04) Peter Harvey             | ('05) Conrad Smith    |
| ('04) Catherine Kashanski      | ('06) Rhonda Shippee  |
| ('04) Daniel Smith             | ('06) Anne Winchester |
| ('04) Alden Belcher            | ('07) Scott Bassage   |
| ('07) Jonathan Lange, Chairman |                       |

## **JUSTICES OF THE PEACE**

- |                       |                |
|-----------------------|----------------|
| Jamison Cherington    | Olivia Gay     |
| Cornelia Emlen        | Eva M. Morse   |
| Randall M. Fitch      | John Simanskas |
| Donald Singleton, Jr. |                |

## **\*CONSERVATION COMMISSION**

('04) Stratton French	('06) Christine Shaw
('04) Eric Sorenson	('07) David Webb
('05) Dillion Teachout	('07) Nick Emlen, Chairman
('06) Greta Lowther	

\*Rhonda Shippee ..... Delegate to CVRPC  
\*Rick DeWolfe ..... Alternate Delegate to CVRPC  
\*James Chamberlin ..... Delegate to CVSWMD  
\*Robin Chase ..... Delegate to CVRLF

## **\*DESIGN REVIEW COMMITTEE**

('04) Syver Rogstad	('07) John McCullough, Chair
('06) Carolyn Balentine	('07) David Schutz
('06) Kurt Janson	

## **\*HISTORICAL PRESERVATION (new)**

Carla Straight	David Schutz
Wayne Whitelock	Peter Harvey
Peter Morse	Margaret Bowen
John McCullough	

## **\*TOWN OFFICE BUILDING COMMITTEE**

Donna Fitch, Chair	Lester Toby
James Clark	Peter Backman
Walter Balentine	William Powell
Richard Quelch	

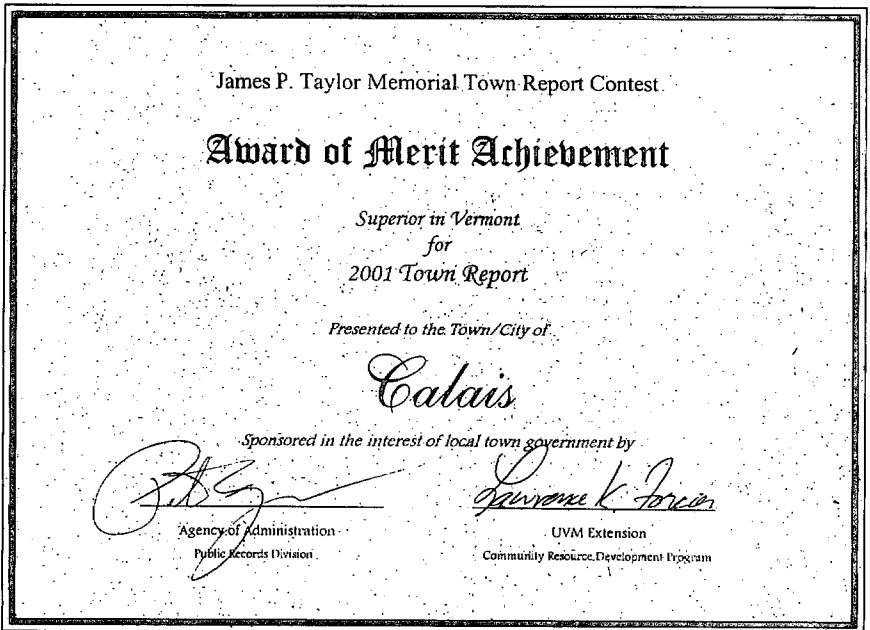
\*Appointed; all others elected.

# AUDITOR'S REPORT

To the Citizens of Calais:

We have examined the various town and school district accounts and have found them to be correct, to the best of our knowledge and abilities, as of June 30, 2003.

Patricia A. Toby  
Jo-Anne S. Balentine  
Jill C. Schultz  
AUDITORS



# **NOTICE TO VOTERS BEFORE ELECTION DAY**

## **CHECKLIST POSTED:**

By Sunday February 1, 2004, (or 30 days before your town meeting). The Town Clerk must post the checklist. Make sure your name is on it. If your name is not on it, you must complete an application to the checklist. (Available online at <http://www.sec.state.vt.us>, click on Elections or from your town clerk.)

## **REGISTER TO VOTE:**

Deliver your application to the checklist to your Town Clerk's office no later than 12:00 noon on Monday, February 23, 2004 (or the second Monday before your town meeting), or mail to the Department of Motor Vehicles with a postmark before the deadline.

## **EARLY OR ABSENTEE BALLOTS:**

You, or a family member on your behalf, may request an early or absentee ballot from your Town Clerk by telephone, mail or e-mail at any time up until 5 p.m. or closing of the Town Clerk's office on the day before the election, March 1, 2004. An authorized person can apply for you to get a ballot only in person or in writing.

You can also go to the Town Clerk's office and vote your ballot while at the office. Or, you can pick up your ballot at the Town Clerk's Office and take it home to vote. (You cannot pick up a ballot for your spouse or anyone else.)

If you take your ballot or have a ballot sent to you, you must return the ballot to the Town Clerk's office or to the polling place not later than 7 p.m. on the day of the election.

If you are ill or disabled, you can request that a pair of justices of the peace deliver a ballot to you. You can request assistance in reading or marking your ballot from the justices. They must return the ballot to the Town Clerk for you.

**SAMPLE BALLOTS POSTED:** Saturday, February 10, 2004.

## **ON ELECTION DAY**

- If your name was dropped from the checklist in error, explain the situation to your town clerk and ask that it be put back on.
- If the problem isn't cleared up to your satisfaction, have the town clerk, a selectman or other members of the board of civil authority call an immediate meeting of the members of the board who are present at the polls. They should investigate the problem and clear it up.
- If you are still not satisfied, you may take a brief written request to a superior

court judge, who will rule on your request before the polls close that day. Call the Secretary of State's Office at 1-800-439-VOTE for more information.

- If you have physical disabilities, are visually impaired or can't read, you may bring the person of your choice to assist you or you can request assistance from two election officials.
- If you cannot get from the car into the polling place, two election officials may bring a ballot to your car.

#### **THE FOLLOWING ARE PROHIBITED BY LAW:**

- Do Not knowingly vote more than once, either in the same town or in different towns.
- Do Not mislead the board of civil authority about your own or another person's eligibility to vote. You can only register to vote and remain on the checklist in the town of your principal dwelling place.
- Do Not display any campaign literature, stickers, buttons, etc. within the building containing a polling place. However, a voter may bring a small card or paper into the polling place for his or her own use in remembering candidates so long as it is not publicly displayed.
- Do Not solicit votes or otherwise campaign within the building containing a polling place.
- Do Not interfere with the progress of a voter going to and from the polling place. This includes not socializing in a manner that will disturb other voters.

#### **FOR HELP OR INFORMATION**

Call the Secretary of State's Office  
1-800-439-VOTE (-8683) (Accessible by TDD)



**NAMES TO BE PRINTED**  
**ON THE AUSTRALIAN BALLOT FOR BOTH**  
**TOWN AND SCHOOL DISTRICT OFFICERS**

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PLEASE NOTE: Voting for all of the following officers will take place at the Calais Town Hall on Tuesday, March 2, 2004, between 9:00 a.m. and 7:00 p.m. Absentee ballots will be available, and can either be mailed to you or you can stop by the town office during regular hours (see inside front cover) and vote there. Also, you have the option of taking your ballots with you, and returning them to me later, but you CANNOT take a ballot for anyone else. Ballots must be returned by 7:00 p.m. on Town Meeting Day. The same is true for voting on the U-32 questions and if you have chosen to participate in the Presidential Preference Primary. You must declare whether you want a Republican ballot or a Democratic ballot for the Presidential Preference Primary. You do NOT have to take this ballot unless you want to, but you will have to declare for one or the other if you want one!

**OFFICE FILED FOR:**

School Director, local, 3-year term.....	Charlotte Hanna Bassage
School Director, local, 2-year term.....	Bill Bates
	Stephen M. Duke
Selectman, 3-year term.....	Richard DeWolfe
	Paul Hannan
Selectman, 2-year term.....	Carl "Cy" Lamberton
Lister, 3-year term.....	A. Richard Purchase II
Auditor, 3-year term.....	Jill C. Schultz

## WARNING

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The citizens of the Town of Calais who are legal voters in Town Meeting are hereby notified and warned to meet at the Town Hall on Tuesday, the 2nd day of March, A.D. 2004 at 10:00 a.m. to transact the following business: (Polls will be open for voting on Article 2 of the Town Warning, Article 7 of the Calais Town School District Warning, the U-32 balloting, and the ballot for the Presidential Preference Primary, between the hours of 9:00 a.m. and 7:00 p.m.)

- ARTICLE 1. To choose a moderator.
- ARTICLE 2. To elect by Australian ballot all town and school officers so required, including two members of the selectboard, an auditor, a lister, and two school directors for the local school board.
- ARTICLE 3. To see if the town will vote to accept the reports of the several officers, as printed in the town report.
- ARTICLE 4. To elect all other necessary officials for the year ensuing, including a collector of delinquent taxes, a law agent, a town grand juror, an energy coordinator, a trustee of public funds, two cemetery commissioners, and an agent to convey real estate.
- ARTICLE 5. To see if the town will vote to have all taxes paid into the Treasurer, as provided by law, and if so, will the town vote to collect the town's share of the taxes on real property thirty (30) days after the tax bills are mailed, but not earlier than August 1, 2004, and to collect the school's share of the taxes on real property AND the statewide property tax on November 16, 2004. Also, to see if the town will fix the amount of discount, if discount is to be allowed.
- ARTICLE 6. To see if the town will vote to authorize the selectboard to borrow money in anticipation of taxes by issuance of notes payable not later than June 30, 2005 and also to borrow money if needed to pay current expenses of the town and town school district.
- ARTICLE 7. To see what sum of money the town will vote to raise to pay the current expenses and indebtedness of said town.
- ARTICLE 8. To see if the town will appropriate the sum of \$35,000.00 to be added to the Highway Equipment Fund.

ARTICLE 9. To see if the town will vote to authorize the selectboard to purchase a York rake at a cost of approximately \$6,000.00.

ARTICLE 10. To see if the town will appropriate the sum of \$6,000.00 for the use of the Woodbury Fire Department for its truck replacement fund.

ARTICLE 11. To see if the town will appropriate the sum of \$4,000.00 for the ensuing tax year, to be transferred to the reserve fund established pursuant to 24 V.S.A. §2804 for conservation and other lawful purposes of the fund.

ARTICLE 12. To see if the town will appropriate the sum of \$2,500.00 for the use of the Calais Swim Program.

ARTICLE 13. To see if the town will appropriate the sums of money requested by various groups in Calais and the Central Vermont area, as follows:

Battered Woman Services and Shelter.....	\$ 700.00
Central Vermont Adult Basic Education .....	1,000.00
Central Vermont Council on Aging .....	799.00
Central Vermont Community Action Council .....	300.00
Central Vermont Economic Development Council.....	500.00
Central Vermont Home Health & Hospice .....	2,000.00
Community Connections .....	1,000.00
Family Center of Washington County .....	500.00
GMTA (was Wheels Transportation Services) .....	100.00
Kellogg-Hubbard Library (operating expenses).....	9,675.00
Montpelier Senior Center .....	200.00
No. VT Resource Conservation & Development Council ..	50.00
Old West Church Association .....	100.00
Onion River Arts Council .....	200.00
Peoples Health & Wellness Clinic .....	950.00
Project Graduation, U-32 .....	200.00
Retired Senior Volunteer Program .....	200.00
Sexual Assault Crisis Team .....	150.00
Twin Valley Senior Center .....	400.00
Vermont Cares .....	200.00
Vermont Center for Independent Living .....	415.00
Washington County Diversion Program .....	150.00
Washington County Youth Service Bureau .....	500.00
Woodbury/Calais Foodshelf .....	450.00

ARTICLE 14. To see if the town will appropriate the sum of \$1,690.00 as a one-time request, for purposes of updating the veteran's memorial

at Memorial Hall to include the names from World War II, the Korean War, the Viet Nam War, and the Gulf War.(\$1,655.00 has been received from the proceeds of the 2003 "Men of Maple Corner" calendar)

ARTICLE 15. To transact any other business that may legally come before the meeting.

ARTICLE 16. To adjourn the meeting.

Dated this 26th day of January, 2004.

Robert A. Withey  
Randall M. Fitch  
Carl H. Lamberton  
Paul Hannan  
Nedene Martin

Reasonable accommodations shall be provided to ensure that this meeting is accessible to all individuals, regardless of disability. Please contact Eva Morse, Town Clerk, by February 21 (223-5952).

Filed in Calais Town Clerk's Office on January 27 A.D. 2004 at 8:05 a.m. and duly recorded before posting.

Attest, Eva M Morse, Town Clerk

## **TOWN MEETING LUNCH**

Historic Kents Corner, Inc., wishes to announce that this year they will be serving a special Town Meeting Luncheon consisting of a variety of main dishes, salads, homemade breads, desserts and beverages. The luncheon will be held downstairs at the Town Hall.

The cost of the meal will be \$5.00 for adults and \$2.00 for children. They look forward to seeing everyone on Tuesday, March 2!

## TOWN MEETING 2003

The 2003 Town Meeting was called to order at the Town Hall on Tuesday, March 4, 2003 at 10:00 a.m. by Moderator Gus Seelig. Ballot boxes were opened by the Town Clerk at 9:00 a.m. and remained open until 7:00 p.m. for voting for town officers under Article 2 of the Town Warning, Article 17 of the School District Warning, for bond questions under Articles 15, 16 and 17 of the Town Warning, and for casting ballots for U-32 questions.

- Art. 1. Elected Gus Seelig as Moderator by unanimous vote.
- Art. 2. Officers elected by Australian ballot: Selectman: (3-year term), Robert Withey, 361 yotes, over Denise Wheeler, 314 votes; Selectman, (2-year term): Randall Fitch, 430 votes, over Dorothy Naylor, 261 votes; Auditor, 3-year term): Jo-Anne Balentine, 563 votes; Lister, (3-year term): Gary "Dan" Martin, 534 votes; Elementary School Directors, (3-year term): Richard Kehne, 519 votes, and (2-year term): Michael Loignon, 515 votes; and U-32 School Director, (3-year term): Stuart Savage, 573 votes.
- Art. 3. Accepted annual reports.
- Art. 4. Officers elected from the floor: Lesley Fitch, Delinquent Tax Collector; Kristina Bielenberg, Law Agent; Gloria Rice, Town Grand Juror; Eva Morse, Agent to Convey Real Estate; William Powell, Town Energy Coordinator; George Morse, Trustee of Public Funds (3-year term); Peter Morse, Cemetery Commissioner (5-year term).
- Art. 5. Voted to pay taxes to Treasurer as provided by law, with no discount. Town taxes will be due 30 days after the bills are mailed, but no earlier than August 1, 2003, and the school taxes will be due on November 13, 2003.
- Art. 6. Authorized the selectmen to borrow money to pay current expenses.
- Art. 7. Approved town budget (highways, selectmen, cemeteries) of \$651,271.00, with \$482,793.00 to be raised from taxes.
- Art. 8. Approved \$35,000.00 appropriation for the Highway Equipment Fund.
- Art. 9. Approved \$6,000.00 appropriation for the Woodbury Fire Department's Truck Fund.
- Art. 10. Authorized the town clerk to approve applications to the checklist, pursuant to Title 17 V.S.A. §2144(b). (NOTE: Vermont state law now **REQUIRES** that the town clerk process applications.)
- Art. 11. Approved \$4,000.00 appropriation for the Conservation Reserve Fund.
- Art. 12. Approved \$2,400.00 appropriation for the Calais Swim Program.
- Art. 13. Approved \$11,066.00 as the final appropriation for the Kellogg-Hubbard Library addition/renovation project.
- Art. 14. Approved the following appropriations:

Battered Woman Services & Shelter .....	\$ 700
Central VT Adult Basic Education .....	1,000
Central VT Council on Aging .....	799
Central VT Community Action Council .....	300
Central VT Crime Stoppers .....	0

Central VT Economic Development Corporation .....	150
Central VT Home Health & Hospice .....	2,000
Family Center of Washington County .....	500
Kellogg-Hubbard Library (operating budget) .....	7,500
Montpelier Senior Center. ....	200
Northern VT Resource Cons. & Dev. Council .....	50
Old West Church Association. ....	100
Onion River Foodshelf (Marshfield) .....	200
People's Health & Wellness Clinic. ....	950
Project Graduation, U-32 .....	200
Retired Senior Volunteer Program .....	200
Sexual Assault Crisis Team .....	200
Twin Valley Senior Center .....	400
Vermont Cares .....	200
VT Center for Independent Living .....	415
Washington County Diversion Program .....	150
Washington County Youth Service Bureau .....	500
Wheels Transportation Services .....	350
Woman Centered .....	250
Woodbury/Calais Foodshelf .....	550

(Screening Committee: Hugh Weedon, Gus Seelig, Joan Harding, and  
Sharlotte Hanna)

- Art. 15. Approved bonds of \$73,639.00 be issued for purchase of town's portion of new fire truck for East Montpelier Fire Department by vote of 578 to 111.
- Art. 16. Approved bonds of \$200,000.00 be issued to construct a municipal office building at Gospel Hollow, by vote of 445 to 237.
- Art. 17. Defeated a bond issue in the amount of \$180,000.00 for purposes of purchasing the Moscow Mills property and Power House lot in East Calais and renovating the Grist Mill for use as a municipal office building, by vote of 211 to 465.
- Art. 18. Approved appropriation of \$760.00 to create and host a Town of Calais web site.
- Art. 19. Approved \$60,000.00 appropriation for purchase a new truck, to replace the 1994 truck.
- Art. 20. Adopted the following resolution: Be it resolved that the citizens of the Town of Calais urgently call upon our municipal leaders, state legislators, governor, and Congressional delegation to put Vermont in the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont's homes, businesses, public buildings, and transportation systems, and to encourage expansion of the renewable energy industry in the State of Vermont.

Art. 21. Thanked Cy Lamberton and Randy Fitch for working most of the weekend to repair the water lines servicing the town hall.

Approved an "advisory" motion for the selectmen to consider an appropriation of \$200.00 for the Onion River Arts Council, as they did not forward a request to the town in a timely manner.

Donations were requested for the Calais/Woodbury Foodshelf.

Appreciation expressed to all that worked so hard on the two town bond votes for the new municipal office building.

Announced that May 3 will be Green Up Day.

Road Commissioner and his crew given expression of gratitude for maintenance of roads this winter.

Watershed walk will be the weekend of May 10.

Motion to endorse the following resolution was approved by a voice vote: The voters of Calais support continued inspections in Iraq and believe we should avoid military conflict.

Art. 22. Adjourned the meeting at 12:30 p.m. Buffet style lunch was served downstairs by members of the Historic Kents Corner, Inc. and the Ladies Home Mission, which was appreciated by all.

EVA M. MORSE, Town Clerk

## NOTICES

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## TAXES

Collection dates for property taxes will be established at the annual meeting on March 2. In 2003, there were two installments, which were NOT equal. The due dates, as voted at town meeting, were August 1 for the town tax (the smaller of the two) OR not less than thirty days after the bills are mailed, and November 13 for the school tax. The actual date for the town tax was September 2. Payments must be postmarked on or before the due date to avoid delinquency charges. Interest is assessed immediately, once the due date has passed, at the rate of 1% per month on-the unpaid balance. In addition, there is a onetime charge of 8%, payable to the collector of delinquent taxes. TAX BILLS ARE SENT ONLY ONCE (BOTH AMOUNTS ARE ON THE SAME DOCUMENT) TO THE OWNER OF RECORD AS OF APRIL 1ST. YOU NEED THIS BILL (OR A COPY) TO FILE FOR YOUR ACT 60 CLAIM, SO PUT IT IN A SAFE PLACE!! IF YOUR LENDING INSTITUTION PAYS YOUR TAXES FOR YOU FROM YOUR ESCROW ACCOUNT, SEND THEM A COPY OR EVEN THE ORIGINAL, BUT SAVE A COPY FOR YOURSELF! !

All of the information you need to file your Act 60 claim is on that bill. I can make copies, but they usually have to be done by hand, and there is a \$2.00 charge, so put your bill away where you can find it, PLEASE.

## ZONING

The Town of Calais has adopted zoning bylaws and subdivision regulations, along with a Sewage Ordinance. Toby Talbot has been appointed as Sewerage Officer, and his telephone number is 223-3942. If you are planning a project (other than that which involves a septic system or an addition that would place an additional burden on an existing system) and are unsure as to whether or not a permit will be required, contact Toby for assistance.

## DRIVEWAY PERMITS

Property owners are required by law to obtain a permit from the town before they build a new driveway that enters a town road, or change the use of an existing drive, such as using a woods road to access a new home. The purpose of this is to enable the town to make sure that driveways provide the best possible visibility for drivers and that they do not create an improper water flow pattern which can cause road washouts and icy spots in wintertime. On Route 14, permits must be obtained from the District Highway Office.



## **WINTER PARKING ORDINANCE**

The town's parking ordinance is intended to keep the roads open for everyone's convenience. When vehicles are left so as to interfere with snow removal, it can be both dangerous and inconvenient for you and your neighbors. Vehicles which are in violation may be removed by the town at the owner's expense. This ordinance also covers depositing snow in the highway.

Beginning on page     of this report, you will find several ordinances which might affect you or your property. Please save them for future reference. If you have questions, call the town office or a selectman - we'll try to help you.

# TREASURER'S REPORT

Estimated and Actual Receipts for July 1, 2002-June 30, 2003  
and Budgeted and Proposed for July 1, 2003-June 30, 2005

	Budgeted 2002-03	Actual 2002-03	Budgeted 2003-04	Proposed 2004-05
<b>TAXES:</b>				
Real Estate Taxes.....	\$2,365,460.00	\$2,288,575.49	\$2,431,539.00	\$ 598,558.00*
Delinquent Taxes.....	102,024.00	134,207.47	185,000.00	63,050.00*
	<u>\$2,467,484.00</u>	<u>\$2,422,782.96</u>	<u>\$2,616,539.00</u>	<u>\$ 661,558.00*</u>
<b>HIGHWAY FUNDS:</b>				
State Aid.....	\$ 133,710.00	\$ 146,758.88	\$ 138,000.00	\$ 146,000.00
Misc. Credits.....	500.00	624.50	500.00	500.00
	<u>\$ 134,210.00</u>	<u>\$ 147,383.38</u>	<u>\$ 138,500.00</u>	<u>\$ 146,500.00</u>
<b>LICENSES &amp; FEES:</b>				
Dog Licenses.....	\$ 1,800.00	\$ 1,625.00	\$ 1,800.00	\$ 1,800.00
Liquor Licenses.....	135.00	230.00	135.00	230.00
Zoning Permit Fees.....	400.00	275.00	400.00	400.00
Planning Commission Fees.....	50.00	.00	.00	.00
Traffic Fines.....	3,500.00	4,930.00	5,000.00	6,000.00
	<u>\$ 5,885.00</u>	<u>\$ 7,060.00</u>	<u>\$ 7,335.00</u>	<u>\$ 8,430.00</u>
<b>CEMETERY INCOME:</b>				
General Cemetery Funds.....	\$ 6,000.00	\$ 21,487.45	\$ 6,000.00	\$ 6,000.00
Interest & Dividends.....	350.00	212.04	300.00	300.00
Cemetery Endowments.....	900.00	2,425.00	1,000.00	1,000.00
	<u>\$ 7,250.00</u>	<u>\$ 24,124.49</u>	<u>\$ 7,300.00</u>	<u>\$ 7,300.00</u>
<b>OTHER INCOME:</b>				
Reappraisal Fund.....	\$ 5,424.00	\$ 5,622.00	\$ 5,424.00	\$ 5,600.00
Interest Earned.....	12,000.00	9,591.26	12,000.00	12,000.00
School Tax Collection.....	2,300.00	2,300.00	2,300.00	2,300.00
Short Term Loans.....	40,000.00	.00	.00	300,000.00
Land Use Penalties.....	1,000.00	927.40	1,000.00	.00
Capital Improvement Loans.....	.00	73,639.00	60,000.00	.00
Green-Up Day Reimbursement.....	200.00	70.40	200.00	70.00
PILOT Funds.....	400.00	637.00	400.00	600.00
Fish & Wildlife Fund.....	743.00	782.00	743.00	782.00
Swim Program Fees.....	300.00	888.69	400.00	400.00
Reimbursement, New Office Expenses..	.00	11,097.51	.00	.00
Town Office Fund Transfer.....	.00	.00	(10,403.67)	.00
Bond Issue, New Town Office.....	.00	.00	.00	200,000.00
Central VT Revolving Loan Fund.....	.00	132,749.00	42,251.00)	.00
Planning Grant, State of Vermont....	.00	7,200.00	.00	.00
Grants for Agreement re				
Purchase of Moscow Mills.....	.00	700.00	.00	.00
Conservation Commission, for use				
of Lakes & Ponds Group.....	.00	1,500.00	.00	.00
Grant for Lakes & Ponds Group.....	.00	488.00	.00	.00
CVRLF, Reimbursement for Legal Fees.	.00	130.00	.00	.00
	<u>\$ 62,367.00</u>	<u>\$ 248,322.26</u>	<u>\$ 82,467.00</u>	<u>\$ 521,752.00</u>
	<u>\$2,677,196.00</u>	<u>\$2,849,673.09</u>	<u>\$2,852,141.00</u>	<u>\$1,345,590.00</u>

\*These numbers do NOT include any information in regards to school tax collections.

# TREASURER'S REPORT

Estimated and Actual Disbursements for July 1, 2002 - June 30, 2003  
and Budgeted and Proposed for July 1, 2003 - June 30, 2005

	Budgeted 2002-03	Actual 2002-03	Budgeted 2003-04	Proposed 2004-05
<b>HIGHWAYS:</b>				
Wages.....	\$ 140,000.00	\$ 128,705.74	\$ 132,900.00	\$ 137,000.00
FICA, Medicare.....	10,700.00	10,201.06	10,100.00	11,000.00
Insurance.....	45,000.00	42,428.62	45,000.00	55,000.00
Gas, Oil, Diesel Fuel.....	20,000.00	21,653.98	20,000.00	22,000.00
Equipment Repairs, Maintenance.....	25,000.00	21,336.12	23,000.00	25,000.00
Equipment Hired.....	7,000.00	6,406.32	7,000.00	7,000.00
Sand & Gravel.....	110,000.00	126,230.60	126,000.00	126,000.00
Chloride & Salt.....	18,000.00	23,722.73	27,000.00	28,000.00
Bridges & Culverts.....	4,000.00	3,833.67	4,000.00	4,000.00
Garage & Maintenance.....	1,500.00	847.35	1,500.00	3,300.00
Utilities.....	2,000.00	1,752.68	2,000.00	2,000.00
Uniforms.....	3,500.00	2,936.34	3,000.00	3,000.00
Trash Removal.....	500.00	354.43	500.00	300.00
Welding Supplies, Small Tools.....	1,500.00	2,136.85	2,000.00	2,100.00
Roadside Mowing & Ditching.....	10,000.00	11,800.00	10,000.00	12,000.00
Guard Rails.....	7,500.00	.00	7,500.00	7,500.00
Miscellaneous.....	500.00	788.63	500.00	800.00
	\$ 406,700.00	\$ 405,207.53	\$ 422,000.00	\$ 446,400.00
<b>DEBT SERVICE:</b>				
Short Term Debt (Principal).....	\$ 40,000.00	\$ .00	\$ .00	\$ 300,000.00
Short Term Debt (Interest).....	1,200.00	.00	.00	3,500.00**
Long Term Debt (Principal).....	28,758.00	28,759.00	51,587.00	60,379.00
Long Term Debt (Interest).....	10,270.00	10,208.24	7,105.00	8,568.00**
	\$ 80,228.00	\$ 38,967.24	\$ 58,692.00	\$ 372,447.00
<b>CEMETERIES:</b>				
Labor, Equipment, Supplies.....	\$ 13,000.00	\$ 14,930.67	\$ 13,500.00	\$ 13,500.00
<b>FIRE COSTS:</b>				
East Montpelier Fire Dept.....	\$ 30,774.00	\$ 30,773.75	\$ 29,325.00	\$ 33,813.00
Woodbury Fire Dept.....	11,392.00	11,390.00	14,033.00	11,758.00
Dispatching (WFD).....	1,649.00	1,648.96	1,649.00	1,649.00
	\$ 43,815.00	\$ 43,812.71	\$ 45,007.00	\$ 47,220.00**
<b>SALARIES:</b>				
BCA Meetings.....	\$ 200.00	\$ 70.00	\$ 200.00	\$ 200.00
Town Clerk & Treasurer.....	28,320.00	28,320.00	29,450.00	30,300.00
Selectmen.....	2,500.00	2,500.00	2,500.00	2,500.00
Listers.....	2,000.00	2,810.00	2,500.00	3,500.00
Town Meeting.....	70.00	70.00	70.00	70.00
Auditors.....	800.00	742.50	800.00	800.00
Primary Election.....	1,000.00	999.04	.00	1,100.00
General Election.....	1,200.00	1,193.50	.00	1,400.00
Clerical Assistance, Office.....	1,500.00	1,512.50	1,500.00	2,500.00
Secretary for DRB, Selectmen.....	.00	.00	1,500.00	2,000.00
Special Election (Zoning).....	.00	.00	1,000.00	.00
	\$ 37,590.00	\$ 38,217.54	\$ 39,520.00	\$ 44,370.00**

\*\*Items are part of selectman's budget.

	Budgeted 2002-03	Actual 2002-03	Budgeted 2003-04	Proposed 2004-05
<b>OFFICE EXPENSES:</b>				
Town Reports, Postage.....	\$ 3,000.00	\$ 3,217.54	\$ 3,200.00	\$ 3,300.00
Use of Space for Office/Storage....	3,200.00	3,200.00	6,000.00	.00
Vital Records Report.....	100.00	54.00	100.00	100.00
Printing, Forms.....	500.00	593.00	500.00	500.00
Lister's Supplies.....	400.00	503.30	400.00	600.00
Postage.....	2,000.00	2,209.26	2,000.00	2,300.00
Supplies.....	1,400.00	1,344.76	1,400.00	1,400.00
Land Record Books.....	600.00	997.69	1,000.00	1,200.00
Microfilming Land Record Books.....	90.00	45.00	140.00	140.00
Ads (Selectmen).....	700.00	880.95	800.00	900.00
Equipment Repairs, Copier Contract..	1,000.00	913.10	1,000.00	1,200.00
Record Restoration.....	750.00	342.00	750.00	750.00
Computer Supplies.....	250.00	220.00	300.00	300.00
Telephone/Town Share.....	520.00	520.92	520.00	520.00
Operating Expenses/New Town Office..	.00	.00	.00	3,000.00
	\$ 14,510.00	\$ 15,041.52	\$ 18,110.00	\$ 16,210.00**
<b>TAXES:</b>				
Washington County Tax.....	\$ 11,187.00	\$ 11,187.00	\$ 10,922.00	\$ 10,655.00
FICA & Medicare.....	5,750.00	6,210.03	5,500.00	6,500.00
	\$ 16,937.00	\$ 17,397.03	\$ 16,422.00	\$ 17,155.00**
<b>INSURANCE:</b>				
Workmen's Compensation.....	\$ 6,666.00	\$ 7,735.00	\$ 8,807.00	\$ 9,362.00
Health Insurance.....	4,200.00	4,528.97	4,886.00	5,000.00
Retirement Fund.....	7,750.00	7,558.76	8,500.00	8,500.00
Flood Insurance.....	.00	300.00	300.00	300.00
Public Official's Bond.....	62.00	.00	.00	.00
Public Official's Liability.....	2,013.00	2,113.00	2,013.00	2,013.00
Disability Insurance.....	240.00	234.60	240.00	240.00
Constable & Town Hall Insurance....	1,485.00	1,481.00	1,792.00	2,323.00
	\$ 22,416.00	\$ 23,951.33	\$ 26,538.00	\$ 27,738.00**
<b>OTHER OPERATING EXPENSES:</b>				
Legal Fees.....	\$ 8,000.00	\$ 7,326.85*	\$ 10,000.00	\$ 8,000.00
*(Still Brook Litigation).....		( 2,313.48)		
(Low Appeal).....		( 2,755.73)		
(Thompson Appeal).....		( 455.00)		
(Public Records Request).....		( 1,033.04)		
(Highway Policy).....		( 274.60)		
(Carriveau).....		( 50.00)		
(Shortt Cemetery Land Acquisition)		( 315.00)		
(VCDP/reimbursed).....		( 130.00)		
Town Hall Utilities.....	1,800.00	2,292.85	1,800.00	2,500.00
Dues: CVRPC.....	1,300.00	1,299.65	1,300.00	1,300.00
VLCT.....	994.00	994.00	1,274.00	1,365.00
CVSWMD.....	3,211.00	3,210.90	3,276.00	3,276.00
CVSPAB.....	.00	.00	.00	50.00
CVHS Contract, Dog Expenses.....	800.00	500.00	850.00	850.00
Tax Collector's Supplies.....	150.00	176.00	150.00	150.00
Map Maintenance.....	500.00	.00	500.00	500.00
Ads: DRB.....	600.00	399.00	600.00	600.00
Planning Commission.....	400.00	155.80	200.00	200.00
Sheriff's Patrol.....	2,500.00	899.60	2,500.00	2,500.00
Barre Town, Ambulance Service.....	29,000.00	29,815.00	32,109.00	35,100.00
East Calais Street Lights.....	1,162.00	1,063.60	1,200.00	1,200.00
Contracts: NEMRC & PVR.....	930.00	1,095.00	930.00	1,100.00
Conservation Commission.....	200.00	50.00	200.00	200.00
Recycling, Rubbish Removal.....	50.00	50.17	100.00	100.00
Town Hall Maintenance.....	200.00	83.95	800.00	500.00
Town Hall Janitor.....	200.00	.00	200.00	200.00
E-911 & Traffic Signs.....	500.00	167.00	500.00	.00
Green-Up Day.....	200.00	170.01	200.00	200.00
Drug Testing Contract.....	300.00	.00	.00	.00
Tax Abatements.....	200.00	.00	1,300.00	200.00
Educational Training.....	200.00	60.00	500.00	500.00
Rewrite of Zoning Ordinance.....	.00	.00	2,000.00	2,000.00
Planning Commission Expenses.....	.00	489.06	100.00	250.00
Professional Audit/Office Bond.....	.00	.00	.00	1,500.00
Town Website.....	.00	.00	.00	400.00
New Office Equipment.....	.00	.00	.00	6,000.00
	\$ 53,397.00	\$ 50,298.44	\$ 62,589.00	\$ 70,741.00**

	Budgeted 2002-03	Actual 2002-03	Budgeted 2003-04	Proposed 2004-05
<b>TOWN MEETING APPROPRIATIONS:</b>				
Battered Woman Services & Shelter...	700.00	700.00	700.00	700.00
Central VT Adult Basic Education...	1,000.00	1,000.00	1,000.00	1,000.00
Central VT Council on Aging.....	799.00	799.00	799.00	799.00
Central VT Community Action Council	300.00	300.00	300.00	300.00
Central VT Crime Stoppers.....	.00	.00	250.00	.00
Central VT Economic Dev. Council...	500.00	.00	500.00	300.00
Central VT Home Health & Hospice...	2,000.00	2,000.00	2,000.00	2,000.00
Community Connections.....	.00	.00	.00	1,000.00
Conservation Fund.....	4,000.00	4,000.00	4,000.00	4,000.00
E.M.F.D., Equipment Fund.....	6,400.00	6,400.00	.00	.00
E.M.F.D., Special Articles.....	3,150.00	3,150.00	.00	.00
Family Center of Washington County..	500.00	500.00	500.00	500.00
GMTA (Was Wheels Trans. Services)...	350.00	350.00	350.00	100.00
Kallogg-Hubbard Library (operating)	3,730.00	2,900.00	9,174.00	9,675.00
Kallogg-Hubbard Library (building)...	11,066.00	11,066.00	11,066.00	.00
Montpelier Senior Center.....	200.00	200.00	200.00	200.00
No. VT Resource Conservation & Development Council.....	50.00	50.00	50.00	50.00
Old West Church Association.....	100.00	100.00	100.00	100.00
Union River Arts Council.....	200.00	200.00	.00	200.00
Union River Foodshelf (Marshfield)...	200.00	200.00	200.00	.00
Peoples Health & Wellness Clinic...	950.00	950.00	950.00	950.00
Project Graduation, U-32.....	200.00	200.00	200.00	200.00
Retired Senior Volunteer Program...	200.00	200.00	200.00	200.00
Sexual Assault Crisis Team.....	100.00	100.00	200.00	150.00
Twin Valley Senior Center.....	400.00	400.00	400.00	400.00
Vermont Cares.....	.00	.00	200.00	200.00
VT Center for Independent Living...	415.00	415.00	415.00	415.00
Washington Cty. Diversion Program...	150.00	150.00	150.00	150.00
Washington Cty. Youth Service Bureau	500.00	500.00	500.00	500.00
Wincooski Natural Resource Conservation District.....	100.00	.00	.00	.00
Woman Centered.....	200.00	200.00	250.00	.00
Woodbury/Calais Foodshelf.....	450.00	450.00	350.00	450.00
Woodbury Fire Dept. Equip. Fund....	5,000.00	5,000.00	6,000.00	6,000.00
	<u>43,910.00</u>	<u>\$ 42,480.00</u>	<u>\$ 41,204.00</u>	<u>\$ 30,739.00</u>
<b>OTHER DISBURSEMENTS:</b>				
Taxes to School District.....	\$1,885,496.00	\$1,885,271.00	\$2,009,439.00	\$(not available)
Endowment Funds to Trustees.....	1,500.00	2,425.00	1,000.00	2,000.00
State Funds to CVRLF, Req. #1-4....	.00	132,615.81	( 42,254.19)	.00
Dog Fees to State (Rabies Fund)....	400.00	331.00	.00	380.00
Equipment Fund Transfer.....	30,000.00	.00	35,000.00	35,000.00
Calais Swim Program.....	1,275.00	1,275.00	2,400.00	2,500.00
Payment on Grader, Previously Paid from Equip. Fund (inc. interest)	25,772.00	25,772.00	.00	.00
New Town Office Expense.....	.00	9,579.51	.00	210,400.00
New Truck.....	.00	.00	60,000.00	.00
Websites.....	.00	.00	760.00	.00
Lakes & Ponds (Paid by Grant).....	.00	597.88	.00	.00
Survey & Dred: Shortt Cemetery Addition from Dennis Hudson.....	.00	569.26	.00	.00
York Rake.....	.00	.00	.00	6,000.00
Contribution towards updating Veteran's Monument at #10 Pond...	.00	.00	.00	1,690.00
Lavake Ainsworth Cemetery Fund....	300.00	112.84	300.00	300.00
Partial Payment, EMFD Truck.....	.00	23,000.00	(50,639.00)	.00
Payment on Blacktop Loan due 7/2...	.00	29,399.11	.00	.00
County Tax, 03-04, due .....	.00	10,992.00	.00	.00
	<u>\$1,944,743.00</u>	<u>\$2,121,940.41</u>	<u>\$2,109,279.00</u>	<u>\$ 259,070.00</u>
	<u>\$2,677,156.00</u>	<u>\$2,769,764.42</u>	<u>\$2,852,141.00</u>	<u>\$1,345,590.00 (see note)</u>

#### RECONCILIATION

Balance of Funds on July 1, 2002.....	\$ (46,006.06)
Receipts, 7/1/02 to 6/30/03.....	2,849,673.09
Disbursements, 7/1/02 to 6/30/03.....	2,769,764.42

Balance of Funds on July 1, 2003.....\$ 33,902.61

Note: These figures do not include any of the school's transactions, as those number are not available at this time and will probably not be available until late summer. See attached letter with school director's report.)

# FY 2004 TOWN AND SCHOOL BUDGETS AND TAX REQUESTS

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Total Highway Budget.....	\$ 446,400.00
Total Selectmen's Budget.....	235,502.00
Total Cemetery Budget.....	<u>13,500.00</u>

Total FY 2004 Budget Requests, TOWN PORTION ONLY ...\$ 695,402.00\*

Deductions:

Highway Credits.....	\$ 146,500.00
Cemetery Funds .....	6,000.00
Licenses & Fees .....	8,430.00
Interest .....	12,000.00
Miscellaneous .....	<u>3,752.00</u>

Total Deductions.....	<u>\$ 176,682.00</u>
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FY 2004, Total to be Raised from Taxes .....	\$ 518,720.00
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Special Requests on Warning:

Articles 8, 9, 10, 11, 12, 13, 14 .....	\$ 74,239.00
Payments, Capital Expenditures. ....	60,379.00
Total Committed Funds .....	<u>\$134,618.00</u>
Tax Effort Proposed for Town .....	\$ 653,338.00
**Estimated 2004 Tax Rate, TOWN ONLY .....	.695

\*\*\*\*\*

Total Budget Requested by U-32.. .....	\$1,626,734.00
Total Budget Requested by Elementary School .....	<u>1,267,825.00</u>
	<u>\$ 2,894,559.00</u>

**Note: An estimate of how much of these total budgets will be raised from taxes is not available and will probably not be until late summer. You can thank Act 68 for this.**

\*This is the amount that the selectmen will be requesting in Article 7, which is the total budget. This is NOT the amount of taxes to be raised.

\*\*These figures are for comparison figures only. AS a rule, the grand list increases each year, and these increases will serve to lower the final tax rate.

## HISTORICAL BREAKDOWN OF TAX RATES (After ACT 60)

Year	Grand List	Tax Rate	Local Schools	Statewide Tax	Highways	All Others
1999	\$750,608.03	2.62	.705 (27.0%)	1.225 (47.0%)	.295 (11.0%)	.395 (15.0%)
2000	760,248.44	2.76	.870 (31.5%)	1.225 (44.5%)	.295 (11.0%)	.370 (13.0%)
2001	916,572.35	2.38	.770 (32.5%)	1.020 (43.0%)	.295 (12.5%)	.295 (12.0%)
2002	928,109.29	2.63	.970 (37.0%)	1.070 (41.0%)	.295 (11.0%)	.295 (11.0%)
2003	941,273.24	2.72	.985 (36.0%)	1.115 (41.0%)	.300 (11.0%)	.320 (12.0%)
2004 Est.	941,273.24	*	*	*	*	*

## CAPITAL IMPROVEMENT LOANS

Year of Purchase	Original Note	Expenditures For	Bal. Due 7/1/2003	To be Paid 2003-04	2004-05 Projected Payments
1995.....	\$ 53,300	Fire Truck - EMFD	\$ 6,660	\$ 3,330	\$ 3,330
1997.....	142,000	Grader	47,086	22,831	24,255
2002.....	178,000	Paving County Road	152,572	25,428	25,428
2003.....	73,639	Fire Truck - EMFD	73,639	7,364	7,364
			<u>\$279,957</u>	<u>\$ 58,953</u>	<u>\$ 60,377</u>
<b>Payments from Equipment Fund: (not including interest)</b>					
2000.....	\$ 47,030	Truck	\$ 18,812	\$ 9,406	\$ 9,406
2001.....	47,000	Truck	28,200	9,400	9,400
2004.....	60,000	Truck			12,000
			<u>\$ 47,012</u>	<u>\$ 18,806</u>	<u>\$ 30,806</u>

\*Numbers not available, due to ACT 68.

**TOWN TREASURER'S REPORT**  
**COMPARATIVE BALANCE SHEETS FOR THE FISCAL YEAR**  
**ENDED JUNE 30, 2003**

**General Funds**

	FY Ended 6-30-02	FY Ended 6-30-03
Current Assets:		
Cash on hand and invested.....	\$(46,006.06)	\$ 33,902.61
Delinquent taxes receivable.....	38,325.72	65,649.66
Common stock .....	75.00	75.00
Due from Cemetery Endowment Fund.....	13,556.78	.00
Due from Town Office Fund .....	1,518.00	.00
Due from State of VT, Planning Grant .....	7,200.00	.00
Prepaid Blacktop Loan, due 7/2 .....	31,400.14	29,399.11
Prepaid County Tax, due 7/6 .....	.00	10,992.00
Total Assets .....	\$ 46,069.58	\$140,018.38
Current Liabilities & Fund Reliance		
Encumbered Funds:		
Lavake Ainsworth Fund .....	\$ 204.04	.81
Pond & Lakes Grants .....	.00	1,390.12
EMFD, Bal. Due for Truck .....	.00	50,639.00
Equipment Fund, 2002-03 .....	.00	30,000.00
Town Hall Fund .....	3,158.44	3,158.44
Reappraisal Fund .....	15,867.05	21,489.05
Swim Program .....	1,645.23	87.67
Prepaid Real Estate Taxes .....	13,564.37	14,162.40
Office Funds .....	.00	10,403.67
Total Liabilities .....	\$ 34,439.13	\$131,331.16
Fund Balance .....	11,630.45	8,687.22
Total Liabilities & Fund		
Balance .....	\$ 46,069.58	\$140,018.38
HIGHWAY EQUIPMENT FUND		
Balance as of July 1, 2002.....		\$ 1,319.34
Receipts for 2002-03:		
2002-03 Appropriation.....	\$30,000.00	
Interest Earned .....	163.33	
		30,163.33
Payments for 2002-03:		
'98 Truck (inc. interest/269.44)	\$10,351.04	
'00 Truck (inc. interest/754.16)	10,160.16	
'01 Truck (inc. interest/1012.41)	10,412.41	
		30,923.61
Balance as of June 30, 2003.....		\$ 559.06



## DOG LICENSES

License Year				
2002	2003	TOTAL		
	10	10	Licenses @ \$3.00 .....	\$30.00
5	169	174	Licenses @ \$5.00 .....	870.00
38	72	110	Licenses @ \$7.00 .....	770.00
4	39	43	Licenses @ \$9.00 .....	387.00
<u>8</u>	<u>14</u>	<u>22</u>	Licenses @ \$13.00 .....	<u>286.00</u>
55	304	359		\$2,343.00
		359	Licenses @ \$2.00 (fees) .....	-718.00
Net amount credited to General Fund .....				<u>\$1,625.00</u>

I hereby certify that the foregoing is a true statement of my Dog License Account, from July 1, 2002 through June 30, 2003.

EVA M. MORSE, Town Clerk

## DOGS

Before a person shall be entitled to obtain a license for a spayed female or a neutered male dog, he shall exhibit to the town clerk a certificate signed by a duly licensed veterinarian showing that the female or male dog has been sterilized.

**DOGS CAN STILL BE LICENSED THROUGH THE MAIL, but:** the tags will not be sent that way, due to the difficulty (and extra expense) involved in getting them to you safely. The automatic mail sorters do not like lumpy envelopes! Send a check for the license if you wish, and I will hold the tags at the office until you stop by and pick them up, or arrange for someone else to do so on your behalf. Full details in regard to licensing requirements are inside the front cover of your town report.

There will be a rabies clinic (for both cats and dogs) this year. It will be held at the Hardwick Fire Station on March 27, from 10:00 a.m. to 2:00 p.m. Other vaccinations will also be available. The Town Clerk will be at the clinic to issue your 2004 licenses if you choose.

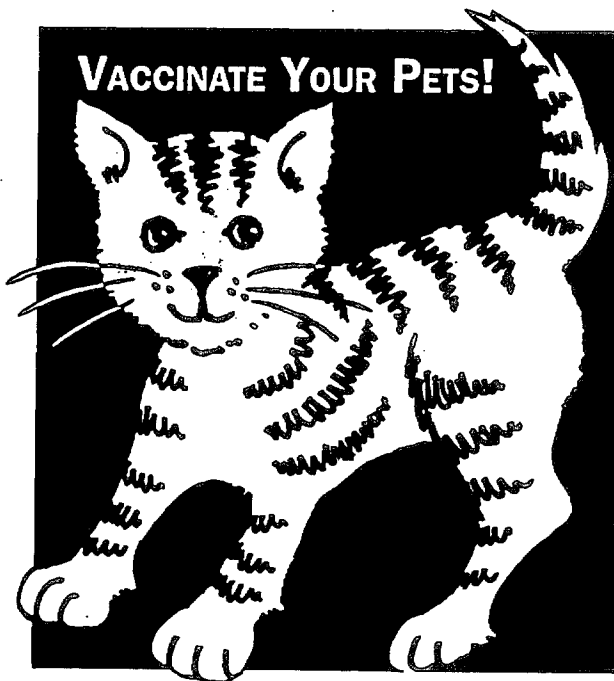
There will be two rabies clinics for Calais this year. The first will be at the Fire Station in East Montpelier (across from WEC) on Thursday, March 11, from 6:30 p.m. to 8:30 p.m. The second will be at the Fire Station in Hardwick on Saturday, March 27 from 10:00 a.m. to 2:00 p.m.

Other shots will be available. The town clerk will attend both clinics to license your dogs, if you so choose.

**EVEN THOUGH IT IS NOT NECESSARY (YET) TO REGISTER CATS, IT IS VERY IMPORTANT THAT THEY RECEIVE VACCINATIONS AGAINST RABIES, AND STATE LAW NOW REQUIRES IT.**

# RABIES ALERT

Rabies is a disease that can kill animals and people.



- \* Vermont law requires rabies shots for all CATS and DOGS.
- \* Rabies shots help protect pets and pet owners from rabies.
- \* Enjoy wildlife from a safe distance. Remember, rabid animals have been found in all Vermont counties.



Questions? Call the Vermont Rabies Hotline  
**1-800-4-RABIES (472-2437)**

Vermont Department of Health • Health Surveillance Division  
P.O. Box 70, Burlington, VT 05402 • 863-7240 or 1-800-640-4374

## 2003 CEMETERY REPORT

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General maintenance took place in all of the Calais cemeteries in 2003. Because of time and budget concerns, we were unable to work on the fence at the Old West Church.

In 2004, the Cemetery Commission will:

- Inventory, prioritize and estimate expenses for repairs and projects in each cemetery;
- Develop a plan for upgrading Calais' cemeteries based on priorities;
- Reassess plot and burial fees;
- Draw up plot plans for the Hudson property;
- Draw up a deed for the Connolly property for the Connolly's approval and then proceed with drawing up plots plans.

On behalf of the Town of Calais, the Cemetery Commission thanks both the Connolly and Hudson families for their donations of property for Calais' cemeteries.

Cornelia Carey  
Arnold O. Gilman  
Peter Morse  
John Simanskas  
Donald H. Singleton, Jr.

Cemetery Commissioners

### NOTICE

It is our policy, for the protection of the burial grounds, to close the gates for graveside services on October 31. Opening dates shall not be earlier than May 1. This policy includes cremations.

Calais Board of Cemetery Commissioners

## CEMETERY EXPENSES

2002-2003 FY

Equipment Hired ..... \$ 4,270.00

Labor:

Wyatt Healey ..... \$4,930.00

Dale Blair ..... 2,740.00

Donald Singleton Jr. .... 610.00

Calem Romasco ..... 660.00

Total Labor ..... 8,940.00

FICA Taxes ..... 683.91

Miscellaneous:

Fencing Materials ..... \$ 825.41

Paint ..... 163.46

C. V. Landfill ..... 21.00

Grass Seed, Fertilizer ..... 26.89

Total ..... 1,036.76

Total Expenditures ..... \$14,930.67

## LAVAKE AINSWORTH CEMETERY

Equipment Hired ..... \$ 173.00

FICA Taxes ..... 14.54

Labor:

Wyatt Healey ..... 190.00

Total Expenditures ..... \$ 377.54

# CEMETERY ENDOWMENT FUNDS

JULY 1, 2002 TO JUNE 30, 2003

Balance in Bank, June 30, 2002 ..... \$ 99,975.41

During FY 2002-03, Funds were Received for Perpetual Care as Follows:

## FAIRVIEW CEMETERY:

Arthur K. Davis ..... \$ 300.00  
Priscilla Backman ..... 500.00  
Joe Sicely ..... 325.00

## JANES CEMETERY:

Seward & Susan Weber ..... 300.00  
Michael & Ulrica Hudson ..... 300.00  
G. Douglas & Debbie Grout ..... 150.00

## ROBINSON CEMETERY:

Richard Baldwin Sr. .... 300.00  
Floyde & Beatrice Fitch ..... 250.00

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\$ 2,425.00

Interest Added ..... 2,351.00

Total Funds Available ..... \$ 104,751.41

Paid for care in Cemeteries FY 2001-02 ..... 13,556.78

Paid for care in Cemeteries FY 2002-03 ..... 7,930.67

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\$ 83,263.96

## Assets:

Northfield Savings Bank ..... \$ 83,263.96

GEORGE D. MORSE

STANLEY H. FITCH

STEVE GALLAGHER

*Trustees of Public Funds*

## LAVAKE AINSWORTH CEMETERY

Balance in bank, July 1, 2002 ..... \$ 4,770.08

Carryover from 2001-2002 ..... 204.04

Receipts for 2002-03 FY ..... 112.84

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Available for Work in Cemetery 02-03 FY ..... \$ 5,086.96

Disbursements for Work Performed at Cemetery ..... 316.07

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Balance on Hand for Cemetery Care 2003-04 FY ..... \$ 4,770.89

**STATEMENT OF TAXES RAISED**  
**2002-03 FISCAL YEAR**

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**Grand List:**

Real Estate, \$92,810,929.00 listed at 1% .....	\$ 928,109.29
Total Grand List For Tax Purposes .....	\$ 928,109.29

**Taxes Billed:**

(Town) Real Estate, \$928,109.29 x .59 .....	\$ 547,584.48
(Local School) Real Estate, \$ 928,109.29 x .97 .....	900,266.01
(Statewide) Real Estate, \$928,109.29 x 1.07 .....	993,076.94
Total Taxes .....	\$2,440,927.43

**Accounted For As Follows:**

Collections Paid to Town by Treasurer .....	\$2,277,466.69
Delinquent Taxes, Town Portion .....	25,727.17
Delinquent Taxes, School Portion .....	137,733.57
Total .....	\$2,440,927.43

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**STATEMENT OF DELINQUENT TAXES FOR**  
**FY ENDED JUNE 30, 2003**  
**Real Estate and Personal Property Taxes**

---

<b>Year</b>	<b>Received For Coll.</b>	<b>Collected FY 2002-03</b>	<b>Balance Due</b>
1998 .....	\$ 28.42	\$ -	\$ 28.42
1999 .....	\$ 1,684.24	\$ 405.26	\$ 1,278.98
2000 .....	\$ 8,631.12	\$ 2,297.77	\$ 6,333.35
2001 .....	\$ 27,981.94	\$ 19,063.83	\$ 8,918.11
2002 .....	\$161,531.41	\$ 112,440.61	\$ 49,090.80
Total .....	\$ 199,857.13	\$ 134,207.47	\$ 65,649.66

## **CURRENT PROCEDURES FOR DELINQUENT TAX COLLECTING**

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1. When a warrant for collection of delinquent taxes is received, the Collector of Delinquent Taxes will send a notice to each delinquent taxpayer itemizing the tax, penalty, and interest due, and including an explanation of how payments will be credited.
2. Within ninety days of the date the tax was due, the taxpayer must pay the account in full or send to the Collector of Delinquent Taxes a partial payment, accompanied by a written schedule of monthly payments that will be made to ensure that the entire account will be cleared before the first property tax due date of the following year.
2. The town of Calais will accept partial payments on delinquent tax accounts only if the taxpayer provides a written schedule of monthly payments, as described above.
3. At any time beginning ninety days from the date of the delinquency, tax accounts on which no payment has been made, on which the payment schedule described above has not been received by the Collector, or on which the monthly payment schedule is not faithfully adhered to, may be given to an attorney for further action.
4. After an account has been given to an attorney for further action, partial payments will not be accepted and full payment of the entire amount owing, including costs and fees, will be required in order to avert tax sale.
5. When an account is turned over to an attorney, the following actions will begin, to sell as much of the property as is necessary to pay the tax, interest, penalty, costs and fees:
  - a. Notice will be mailed to the taxpayer of the tax sale decision, the date on which the sale will take place, and the costs to expect.
  - b. Notice of the pending sale will be sent to all mortgage holders and lien holders noted in the records of the Town Clerk, and the pending sale will be publicly posted and advertised as required by law.
  - c. If full payment has not been received as of the close of the business day prior to the scheduled date of tax sale, the tax sale will proceed according to the procedures in law.
  - d. Costs of preparing and conducting the sale, including legal fees of no more than 15% of the amount of the delinquent tax, will be charged to the delinquent taxpayer.

**GRAND LISTS AND TAX EFFORTS VOTED FOR  
FY 2002-03, FY 2003-04 and Proposed FY 2003-04**

	2002-03	2003-04	Proposed 2004-05
Grand List.....	\$928,109.29	\$941,273.24	\$941,273.24
Tax Rates: Town.....	.50	.62	.695
Local Schools .....	.97	.985	( * )
Statewide School .....	1.07	1.115	( * )
Tax Efforts For:			
Selectmen .....	177,107.00	191,793.00	211,320.00
Highways .....	272,490.00	283,500.00	299,900.00
Woodbury Fire Department .....	5,000.00	6,000.00	6,000.00
E. Montpelier Fire Dept. ....	9,550.00	0.00	0.00
Cemeteries .....	7,000.00	7,500.00	7,500.00
Paving County Road.....	25,428.00	25,428.00	25,428.00
Capital Expenditures:			
Fire Truck, EMFD .....	3,330.00	3,330.00	3,330.00
Fire Truck #2, EMFD .....	0.00	0.00	7,364.00
1997 Grader .....	21,486.00	22,829.00	24,255.00
1998 Truck .....	10,082.00**		0.00
2000 Truck .....	9,406.00**	9,406.00**	9,406.00**
2001 Truck .....	9,400.00**	9,400.00**	9,400.00**
2004 Truck .....	0.00	0.00	12,000.00**
Highway Equipment Fund .....	30,000.00	35,000.00	35,000.00
Calais Conservation Commission .....	4,000.00	4,000.00	4,000.00
Local School Taxes .....	896,742.00	924,958.00	( * )
Statewide Property Taxes .....	988,559.00	1,047,755.00	( * )
Calais Swim Program .....	1,275.00	2,400.00	2,500.00
Battered Woman Services & Shelter. ....	700.00	700.00	700.00
Central VT Adult Basic Education .....	1,000.00	1,000.00	1,000.00
Central VT Council on Aging .....	799.00	799.00	799.00
Central VT Comm. Action Council .....	300.00	300.00	300.00
Central VT Econ. Dev. Corp.....	0.00	150.00	500.00
Central VT Home Health & Hospice ...	2,000.00	2,000.00	2,000.00
Family Center, Wash. County .....	500.00	500.00	500.00
GMTA (was Wheels) .....	0.00	0.00	100.00
Kellogg-Hubbard Library (Operating) .	2,900.00	7,500.00	9,675.00
Kellogg-Hubbard Library (Building) ..	11,066.00	11,066.00	0.00
Montpelier Senior Center. ....	200.00	200.00	200.00
No. VT Resource Conservation &			
Development Council .....	50.00	50.00	50.00
Old West Church Association. ....	100.00	100.00	100.00
Onion River Arts Council.....	200.00	0.00	200.00



Onion River Foodshelf.....	200.00	200.00	0.00
Peoples Health & Wellness Clinic .....	950.00	950.00	950.00
Project Graduation (U-32).....	200.00	200.00	200.00
Retired Senior Volunteer Program .....	200.00	200.00	200.00
Sexual Assault Crisis Team.....	100.00	200.00	150.00
Twin Valley Senior Center.....	400.00	400.00	400.00
Vermont Cares.....	0.00	200.00	200.00
VT Center for Independent Living .....	415.00	415.00	415.00
Wash. County Diversion Program .....	0.00	150.00	150.00
Wash. County Youth Service Bureau .....	500.00	500.00	500.00
Wheels Transportation Services .....	350.00	350.00	0.00
Woman Centered.....	200.00	250.00	(disbanded)
Woodbury/Calais Foodshelf.....	450.00	550.00	450.00
Website .....	0.00	760.00	(budget item)
.....	2,465,747.00	2,584,183.00	646,336.00*

\*Numbers for total school tax efforts are not available. See letter from Calais School Board which is an attachment to their report.

\*\*These items will be paid from the Equipment Fund and will not be reflected in the totals here nor in the tax rates.

# REPORT OF VITAL STATISTICS

Filed in Town Clerk's Office for Calendar Year 2003

## BIRTHS

Name of Child	Sex	Date of Birth	Parents
Beauregard, Alaina Lexie	F	October 17, 2003	Alan & Carolyn (Cliche) Beauregard
Buchovecky, Anya Alyse	F	August 2, 2003	Eric & Elizabeth (Grant) Buchovecky
Burnett, Maya Noel	F	May 28, 2003	Frank & Matoaka (Thompson) Burnett
Clark, Samuel Gavin	M	September 13, 2003	Brian & Barbara (McAndrew) Clark
Conley-Lowry, Syllas Ray	M	June 8, 2003	Jason & Megan (Conley) Lowry
Dunham, Seth Hunter	M	January 23, 2003	Gary & Cheryl (Boissonnault) Dunham
Fair, Maxwell Connor	M	June 26, 2003	Donald & Renee (Mitchell) Fair, II
Fannon, Aine Lucy	F	March 21, 2003	James & Sharon (Winn) Fannon III
Giammusso, Isabel Celia Boutoureira	F	August 7, 2003	Michael & Laura (Boutoureira) Giammusso
Higgins, Koa Lani	M	December 6, 2003	Ira & Kristin (Konopa) Higgins
Hudson, Nolan Michael Wyche	M	March 9, 2003	Michael & Ulrica (Thomason) Hudson
Kellington, Owen Chase	M	February 5, 2003	Kim & Elizabeth (Witzel) Kellington
Lamery, Isaac Robert	M	June 22, 2003	Robert & Rebecca (French) Lamery
Morrie, Paige Madison Lee	F	September 12, 2003	Adam & Heather (Thayer) Morrie
O'Riordan, Jackson James	M	July 22, 2003	James & Pamela (DeAndrea) O'Riordan
Patrissi, Aiden Brennan	M	April 1, 2003	Jason & Judith (Cernese) Patrissi
Proulx, Addison Michael	M	September 7, 2003	Michael & Karlyn (Robinson) Proulx
Quelch, Kyler Richard	M	August 10, 2003	Richard & Yvonne (Lamberton) Quelch
Roberts, Lucas David	M	September 2, 2003	David & Karie (Morse) Roberts
Root, Walker Haskins	M	August 15, 2003	Timothy & Buffy (Haskins) Root
Sterling, Frank J.	M	June 12, 2003	Frank & Bunny (Salls) Sterling Jr.
Thamert, Bryce	M	June 19, 2003	Timothy & Kerry (Hazard) Thamert
Thompson, Cameron	M	January 12, 2003	Cameron & Regina (Brigitte) Thompson
Tuller, Erika Whitney	F	February 6, 2003	Christopher & Debbie (Barcomb) Tuller
Tuller, Patrick Robert	M	February 6, 2003	Christopher & Debbie (Barcomb) Tuller
Van Houten Sheckel, Silas Markab	M	February 22, 2003	Paul & June (Van Houten) Sheckel
Voyer, Faith Lynn	F	February 18, 2003	Ian & Tara (Huckins) Voyer

## MARRIAGES

Groom	Residence	Bride	Residence	Date of Wedding
Bolduc, Justin J.	Calais	Singleton, Michelle M.	Calais	September 20, 2003
Davison, James F. Jr.	Calais	Dunster, Denise E.	Calais	October 5, 2003
Dryfoos, Richard L.	Northfield	Notch, Jeannie K.	Northfield	October 4, 2003
Duell, Christopher J.	Calais	Thibault, Zarabeth M. S.	Calais	June 20, 2003
Emigh, Aren W.	Brighton MA	Scanlan-Fowles, Annie	Brighton MA	August 16, 2003
Hickman, Troy V.	Portland OR	Smith, Selina H.	Portland OR	August 23, 2003
LoGreco, Peter	Los Angeles CA	McLean, Sienna	Los Angeles CA	September 13, 2003
McLane, Brendan N.	Montpelier	Quinn, Pamela A.	Montpelier	September 13, 2003
Moses, Charles F.	Calais	Levangie, Lisa E.	Calais	July 19, 2003
Pettit, Charles J.	Calais	Frost, Gretchen M.	Calais	September 13, 2003
Pope-Howe, Hans B.	Calais	Saggerson, Sarah E.	Cabot	June 14, 2003
Sylvester, Matthew A.	Calais	Brown, Deborah J.	Calais	July 19, 2003

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## CIVIL UNIONS

Party A	Residence	Party B	Residence	Date of Union
Cowan, Avril	Leola PA	Leiner, Elizabeth	Leola PA	June 28, 2003

## DEATHS

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Name	Age	Sex	Date of Death	Residence
Bessette, Stella M.	79	F	March 1, 2003	Calais
Esquibel, Dana M.	36	M	July 5, 2003	Calais
Gallagher, Geraldine B.	74	F	September 23, 2003	Waterbury
Garcia, Laura R.	88	F	July 7, 2003	Calais
Gerrish, Shirley K.	75	F	November 30, 2003	Calais
Grout, George D.	79	M	March 13, 2003	Calais
Levin, G. Roy	72	M	July 22, 2003	Calais
Luce, Carlyle G.	64	M	October 22, 2003	Calais
Persons, Kathleen M.	77	F	October 31, 2003	Calais
Plattner, Walter	82	M	December 8, 2003	Calais
Stranahan, Millard	71	M	November 6, 2003	Calais
Weedon, Hugh H.	75	M	September 2, 2003	Calais

## BURIAL PERMITS

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Name	Age	Sex	Date of Death	Residence
Babcock, Dorothy C.	84	F	January 7, 2003	Montpelier
Camp, Harold N.	78	M	December 1, 2002	Marshfield
Converse, Alice G.	92	F	July 31, 2003	Northfield
Hall, Albert E. Jr.	61	M	May 23, 2003	Barre
LaRock, Dennis	--	M	--	Salt Lake City UT
Millard, Alice	71	F	July 5, 2003	Craftsbury
Rose, Rachel D.	95	F	November 3, 2003	Berlin
Sicely, Paula S.	28	F	March 8, 2003	Barre Town

## SELECTBOARD REPORT

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At the Calais Town Meeting of March, 2003, the voters of Calais indicated their will on several issues facing the town. With your direction, interest and participation, the selectboard has been very busy. In the last year, the road crew has worked very hard on maintaining and keeping open nearly 73 miles of town roads. In addition to winter plowing, they have replaced many culverts, utilizing a rented backhoe, continued roadside mowing and, brush removal, completed resurfacing of several gravel roads, and improved drainage at the town garage. The 1994 International truck was replaced in late fall.

At town meeting, the voters selected the Gospel Hollow site for the Town Office Building, with a vote of 445-237. Since that time, the selectboard has appointed a town office building committee, with Donna Fitch as chair, and received approval for all required permits. The construction contract was awarded to Blue Ridge Construction Corp., and John McCullough is responsible for the design. A construction timetable was established, with a one-point contact with the builder (Jim Clark), and work has begun!

We are pleased to provide the following details of our other activities this past year:

1. Appointed Paul Hannan to fill the selectboard vacancy created by the resignation of Gregory Johnson;
2. Served as financial agent for the Central Vermont Revolving Loan Fund;
3. Interviewed and made numerous appointments to town boards and positions, such as the Development Review Board, the Planning Commission, the Conservation Commission, the Design Review Committee, the Historic Preservation Commission, delegates to regional bodies, the State Police Advisory Board, and the Town Office Committee, along with the regular appointments that are required to be made each spring; (These names can be found in the front of your town report).
4. Supported funding (federal) for the Plainfield Health Center;
5. Approved bonding for a loan to finance a new fire truck for the East Montpelier Fire Department (per vote of town) and signed contracts with both them and the Woodbury Fire Department for services to the town;
6. Achieved settlement of the Stillbrook Road court case after 8 years;
7. Implemented a 4-day/40 hour summer work week for the road department;
8. Approved the annual state financial plan for town highways; awarded a bid for roadside mowing; patched the cracks on the County Road; awarded a bid for the new truck; refinanced loans on highway equipment and the blacktopping of the Country road at a lower rate; reappointed Donald Singleton, Jr. as road commissioner; revised personnel policies for town highway employees; modified the Batten Road street light, and inspected and approved several road cut applications;
9. Participated in Vermont's Green-Up Day, with Fletcher Dean as chairman;
10. Approved the renewal of three liquor licences/tobacco licenses for the three stores in town and approved a new liquor license for the Farmhouse Cafe;

11. Gained funding through CVRPC for the study of safety issues on intersections of Route 14 at Marshfield Road and Lightening Ridge/Max Gray Roads, with Rick DeWolfe as chairman;

12. Began update of Vermont Rapid Response Plan for Calais, with Toby Talbot taking the lead;

13. Made available (at cost) a disk containing the list of registered Calais voters, along with mailing labels, due to efforts by Peter Harvey and the town clerk;

14. Established an official town website, with Nedene Martin as the contact person, and assisted by Rolf Mueller;

15. Reviewed and approved the Calais Town Plan on June 30, 2003;

16. Approved several highway permits for Washington Electric Cooperative and Verizon;

17. Represented the town at the annual meeting of the Vermont League of Cities and Towns;

18. Established and adopted an ordinance for speed limits on Route 14, consistent with state limits to share revenues;

19. Set tax rates for 2003-04;

20. Held public meetings with the Vermont State Police, the Washington County Sheriff, Home Share Vermont, the Plainfield Health Center, the Barre Town EMS, Representatives to the Vermont General Assembly from our district, Curtis Pond Dam Representatives, the Planning Commission, the Development Review Board, the Greensboro Town Clerk, the Central Vermont Solid Waste Management District, the Central Vermont Community Mobile Outreach Unit, Dubois & King, the State of Vermont Department of Dam Safety and the Central Vermont Revolving Loan Fund;

21. Began reviewing a curb-cut (access) ordinance; Rick DeWolfe will pick up on this in 2004;

22. Approved the requests from the Cemetery Commissioners to acquire additional land at the Shortt Cemetery and the Fairview Cemetery;

23. Approved participation in Barre Town's EMT paramedic service;

24. Approved a request from the Conservation Commission to participate in the acquisition by the Vermont Land Trust of a conservation easement on a 99.5 acre parcel of land owned by Rosemary Wheelock;

25. Approved requests from the Mountain Tamers Snowmobile Club to use specific plowed highways for access to their trails;

26. Reviewed domestic animal complaints;

27. Received and accepted the Proposed Zoning Regulations on November 10, 2003 from Jonathan Lange, Chairman of the Planning Commission, and began a review of their recommendations;

28. Reviewed and developed a budget for the 2004-5 fiscal year, to be submitted to the voters.

While we have tried to keep control of costs and economize in each area of service, the proposed town budget has been increased. Most of the increases reflect items that are not within our control, such as health insurance premiums and

the insurances for the town buildings and highway equipment, along with worker's compensation, which continues to climb. Increases in energy costs, repair of equipment, overdue garage maintenance, the increased cost of chloride and salt, combined with weather related road/ ditch maintenance make up most of the balance.

We have a number of boards and offices in town. Each March, following Town Meeting, the Selectboard makes appointments to these positions. We would like to acknowledge the services of all the members of these boards and offices during the past year...Thank you!

We ask that all townspeople who have an interest in serving the town to submit their name and background information to the Town Clerk. The positions available include: 3 positions on the Planning Commission, 3 positions on the Development Review Board, 3 positions on the Conservation Commission, a clerk for the Development Review Board, 2 vacancies on the Design Review Committee and the offices of Town Service Officer, First and Second Constables, Pound Keeper, Inspector of Lumber, Tree Warden, Weigher of Coal, Fence Viewers, Sewage Officer, and E-911 Coordinator. A complete list of appointive town positions is available in the first few pages of the town report or from the Town Clerk, Eva Morse.

We want to welcome the new Calais residents that joined our town in 2003 and express our sympathies to the friends and families of the members who passed on during this past year.

The Selectboard meetings have been very well attended over the past year. We appreciate the support shown by all the people of the town towards the democratic form of government and value all of the input we have received on the many topics that we have discussed. We eagerly look forward to another exciting year for Calais and hope that we continue having this level of involvement with at least two meetings a month, on the second and last Monday of each month, beginning at 7:00 p.m. at the Town Hall.

Finally, we would like to sincerely thank again, our Road Commissioner and his hardworking crew; our town clerk, Eva Morse; Rose Pelchuck, who has volunteered to assist Eva by taking our minutes; our school board members: our appointed and elected town officers; town commissions and boards, our volunteers and our participating citizens for their work, interest, and support!

Respectfully,

Robert A. Withey, Chair

Randall M. Fitch, Vice-Chair

Paul Hannan

Carl "Cy" Lamberton

Nedene Martin

## NEW TOWN OFFICE

Construction began on the new Calais Town Office Building in Gospel Hollow last fall. Ty Rolland of Blue Ridge Construction in East Montpelier was selected by a competitive bid process to be the general contractor. The heavy snow in December and the extreme cold in January have slowed progress, but as of this writing (January 27) about 75% of the site work has been completed. The wells have been drilled, most of the concrete has been poured and framing has started. If the weather cooperates, the entire building shell should be up by Town Meeting Day, and the public is invited to tour the new office. Final site work, which includes the parking lot surface, utilities (buried under Pekin Brook Road) and landscaping is expected to be done by June.

Town Office Building Committee  
Donna Fitch, Chair, Peter Backman,  
Walter Balentine, Jim Clark, Bill Powell,  
Lester Toby, Richard Quelch,  
John McCullough, Designer, Paul Hannan,  
Selectboard Representative



January 8, 2004

**TO THE CALAIS SELECT BOARD,**

It has been 86 years since World War One ended and the monument at North Calais was updated to list the veterans from our town. I have taken it up as a cause I would like to see completed that the names of our Calais veterans be updated and added to this granite and bronze memorial stone.

The Women's Relief Corps who own the property has stated that they would like to have an identical plaque put into the existing stone on the back face of it, identical in style to the plaque on the front. I have been working with Peter Burke from Cochran's Inc. in Barre, and he has presented \$3,345 as an estimate.

I have compiled the veterans names from World War Two, Korea, Viet Nam and Dessert Storm. When this idea was brought forth, the war in Iraq had not begun and now we find, as designed, there is not room for Iraq and this should be considered as another project as we learn more about this war. The Men of Maple Corner calendar sales have set aside \$1,655.41 in a special savings account for this monument. This leaves me with about half of what is needed to complete the project, \$1689.59 less shipping. A local stone worker has volunteered his services free of charge to carve the stone out and install the new plaque. I would therefore like to request the Town of Calais to vote on whether or not the taxpayers be willing to fund the remainder of the project.

There are many of us living here today who have friends and loved ones whose names are etched only in our hearts. It is time to put the names of these brave men and women out into the world where all of them may be honored.

Thank you for your consideration.

Very truly yours,  
Dorothy Gardner Singleton  
1573 Singleton Road  
East Calais, VT 05650  
phone:229-0861

# HIGHWAY CAPITAL BUDGET FOR 2004

A	B	C	D	E	F	G	H	I	J	K	L	M
Machinery	Life Left	Funding Source	FY 03-04 Cost	Amount Funded yr	FY 04-05 Cost	Amount Funded yr	FY05-06 Cost	Amount Funded yr	FY 06-07 Cost	Amount Funded yr	FY 07-08 Cost	Amount Funded yr
1												
2												
3	5	5 yr equipment fund	\$60,000	\$12,000		\$12,000		\$12,000		\$12,000		\$12,000
4	3	5 yr equipment fund		\$10,412		\$10,412					\$60,000	
5	2	5 yr equipment fund		\$10,160		\$10,160	\$50,000	\$10,412		\$10,412		\$10,412
6	2	5 yr equipment fund					\$65,000	\$12,200		\$12,200		\$12,200
7	5	operating fund		\$25,771		\$25,771						
8	1	operating fund										
9	6	Cat Loader 1989										
10		Backhoe										
11		Paving Jobs										
12	5	County Road		\$25,714		\$25,714		\$25,714		\$25,714		\$25,714
13	3	School ( 3/10th mile )								\$20,000		
14	3	Marshfield Rd (1/2 mi)										
15		Buildings										
16	28	Town Garage										
17		Highway Equipment Fund	\$'s in fund				\$'s in fund		\$'s in fund			
18		Used to offset large purchases	\$35,000	\$35,000	\$37,428	\$37,428	\$39,856	\$39,856	\$40,244	\$40,244	\$40,632	\$40,632
19		Totals Capital	\$60,000	\$32,572		\$32,572	\$115,000	\$34,612		\$34,612	\$60,000	\$34,612
20		Totals operating		\$25,714		\$25,714		\$25,714		\$45,714		\$25,714
21		Totals from Equipment Fund	\$60,000	\$32,572		\$32,572	\$115,000	\$34,612		\$34,612	\$60,000	\$34,612
22												
23		General Capital Budget Notes:										
24		These projections are a way of looking at and bugeting for future town needs.										
25		Each budget is for a five year period.										
26												
27		Notes for Highway Capital Budget, Column by Column.										
28		Machinery: A master list of major peices of equipment that the town owns.										
29		Life left: The number of years left before replacement or upgrading is necessary.										
30		Funding Source: Shows how the slectboard proposes to pay for new equipment purchases.										
31		FY: Indicates the fiscal year in which the slectboard plans to buy the equipment indicated.										

# **ANIMAL NUISANCE CONTROL ORDINANCE**

**The Calais Board of Selectmen adopted an Animal Nuisance Control Ordinance on August 30, 1999 pursuant to Vermont Statutes Annotated, Title 24 Section 1971, 1972, and 1973. The following is a summary of the ordinance:**

## **Section 1. Purpose**

The purpose of this ordinance is to protect the health and general welfare of the residents of the Town of Calais.

## **Section 2. Definition**

- A. The definition of public nuisance is any continuing or repeated conduct which endangers life, health or property or intrudes on the free use of public lands in the Town of Calais.
- B. Enumeration of Nuisance:
  - 1. Vicious Dog: One which causes fear of bodily injury by attacking or threatening to attack a person or another domestic animal not on the owner's property or a dog that is diseased and dangerous to public health.
  - 2. Nuisance Dog: One which is allowed or permitted to damage the property of anyone other than its owner; or a dog maintained in unsanitary conditions; or a dog allowed or permitted to bark in an excessive fashion; or a dog that repeatedly leaves the owner's property to chase or snap at pedestrians, dogs walked on leash, bicycles or vehicles.
- C. Animal Control Officer: The person or persons appointed by the Board of Selectmen to police and enforce this ordinance.
- D. Dog: Any animal of the canine species including wolf-hybrids.
- E. Owner: Any person who owns, harbors, or permits a dog to be or remain on premises owned or occupied by them.

## **Section 3: Licensing Dogs**

It shall be the duty of every person owning, keeping or harboring a dog over six months of age, within the Town of Calais, to procure a license and cause the dog to wear a collar with the license tag attached.

## **Section 4. Animal Control Officer Duties**

The duties of the animal control officer are to investigate complaints of nuisances and to enforce the provisions of this ordinance.

## **Section 5. General Violation**

Any dog allowed to become or remain a public nuisance and an owner of a dog deemed a public nuisance is guilty of a violation of this ordinance.

## **Section 6. Enforcement**

- A. The animal control officer may take the following steps if a dog constitutes a public nuisance:
  - 1. Impound an unlicensed dog by virtue of this ordinance.
  - 2. After six business days, if impossible to determine owner, the dog shall be taken to the Humane Society or disposed of in a humane manner.
  - 3. If owner is located and wishes to reclaim the dog, license and evidence of anti-rabies inoculation must be obtained and a penalty of \$20.00 plus any charges incurred must be paid.
- B. Failure to pay penalty and cost assessed or file an appeal in a timely manner may cause the Town of Calais to initiate collection action in Court.

## **Section 7. Procedure for Owner to Appeal**

A person receiving Notice of Violation may:

- 1. Request a hearing in writing no later than 21 days after date of mailing Notice.
- 2. If no request is received a penalty not to exceed \$500.00 plus charges shall be payable within 35 days following date of mailing of Notice.
- 3. If request is made, the Calais Board of Selectmen shall hold a hearing within 14 days of receipt. The decision shall be delivered or mailed to respondent and shall be effective 5 days following mailing or delivery.

## **Section 8. Restitution**

In certain cases restitution may be made.

## **Section 9. Other Animals**

Vermont Department of Agriculture mandates rabies vaccinations of all dogs, cats, ferrets and wolf-hybrids.

## **Section 10. Savings**

Nothing herein shall be construed to limit, supersede, repeal or annul any other law, ordinance or regulation related to nuisance.

## **Section 11. Separability**

Each separate provision of the ordinance shall be deemed independent.

A complete text of the ordinance may be examined at the office of the Calais Town Clerk during regular office hours.

# **TOWN OF CALAIS SEWAGE ORDINANCE SEWERAGE OFFICER IS TOBY TALBOT (223-3942)**

## **Section 1. Introduction and Purpose**

This document describes Calais' best efforts to regulate waste disposal in order to ensure public health and safety and to prevent the creation of a health hazard or nuisance, or contamination of ground or surface water in the town of Calais due to improper disposal of sewage. The ordinance describes three types of waste disposal permits, duties of the Calais sewage officer, the permit application process, sewage disposal system standards, requirements for systems which fail, and Enforcement actions which the town may take.

This ordinance is adopted under 24 V.S.A. Chapters 59 and 102. The ordinance partially implements the Calais town plan adopted in 1998. This is a civil and not a criminal ordinance.

## **Section 2. Permits and Procedure**

- (a) Sewage Officer: Annually, the selectboard shall appoint a sewage officer to administer the provisions of this ordinance.
- (b) Construction Permit: See section 3 (b) for a description of who must apply for a construction permit. An application for a construction permit shall be made to the sewage officer and shall contain soil and site information equivalent to that required under the Vermont Department of Environmental Conservation Small Scale Wastewater Treatment and Disposal Rules, effective August 8, 1996. Technical information and the septic system design for the application shall be prepared by a professional Vermont-licensed engineer or Type B certified site technician. The sewage officer shall issue a construction permit if the proposal complies with the standards of the Small Scale Wastewater Treatment and Disposal Rules, effective August 8, 1996. The sewage officer may accept a state permit issued under the Small Scale Wastewater Treatment and Disposal Rules, in lieu of soil and site information and shall issue a construction permit based on the state permit as soon as practical. Innovative sewage disposal systems which have received an Innovative Systems Permit from the Department of Environmental Conservation may be granted a construction permit. If the sewage office has not acted to issue or deny the permit within 30 days of receipt of a complete application, the permit shall be considered to be granted. A construction permit shall be valid for two years from the date of issue.
- (c) Disposal System Use Permit: See section 3 (a) for a description of who must apply for a disposal system use permit. No person shall use a sewage disposal system built, altered or repaired following receipt of a construction permit, without obtaining a disposal system use permit issued by the sewage officer.

The sewage officer shall issue the disposal system use permit upon certification by a professional Vermont-licensed engineer or Type B certified site technician that he or she has inspected the system and that the system has been installed as approved in the construction permit. If the installed system varies from the approved design the engineer or technician shall, in writing, describe the changes, explain why the changes were necessary and certify that the system is in compliance with the standards of the Small Scale Wastewater Treatment and Disposal Rules, effective August 8, 1996. In this case, the sewage officer may either issue a disposal system use permit or may require that the applicant reapply for a construction permit.

- (d) **Minor Permit:** In certain circumstances, a minor permit may be issued in lieu of construction and disposal system use permits; see section 3 (c) for a description of who may apply for a minor permit. The sewage officer shall issue a minor permit if the sewage officer determines that the proposed system meets the standards established in the Small Scale Waste Water Treatment and Disposal Rules of the Department of Environmental Conservation.
- (e) **Notice to Sewage Officer:** The applicant shall provide the sewage officer with at least 48 hours notice before covering a system with soil. The sewage officer may inspect the system at any time during the installation process and, again, before it is covered with soil. This subsection applies to applicants who have received a construction permit or a minor permit.
- (f) **Application Fees:** Application fees for permits shall be established by the selectboard.

### **Section 3. Applicability of the Ordinance**

- (a) A disposal system use permit is required for any structure for which the useful occupancy requires running water. However, a disposal system use permit is not required if:
  - 1. The sewage officer has granted a minor permit;
  - 2. The structure is connected to a municipal sewer; or
  - 3. The sewage disposal system was operating at the time of passage of this ordinance.
- (b) Unless a minor permit has been issued a construction permit is required before commencement of:
  - 1. The building, altering or repairing of a sewage disposal system,
  - 2. Construction on a project which involves or affects any portion of existing or proposed sewage disposal facilities. Construction means foundation work, site work and the construction, reconstruction, conversion, structural alteration, relocation or enlargement of a structure if the construction affects the sewage disposal facilities, and
  - 3. The altering of a structure so as to change the use. Change of use includes addition of bedrooms, conversion of seasonal dwelling to year-round use, conversion of a single-family residential structure to multiple family use, conversion of a residential structure to commercial or industrial use, and

any other conversion which may require expansion or change to the sewage disposal system.

- (c) A minor permit may be issued by the sewage officer in lieu of a construction permit and a disposal use permit if a property owner proposes to:
  - (1) build a structure which requires disposal of wastes which could potentially create a health hazard, a nuisance or water pollution provided that the proposed use will not put the wastes or wastewater into the ground or the surface water, or
  - (2) make a minor modification to an existing system. A minor modification is generally work on or replacement of the septic tank or the piping between the septic tank or the pump chamber and the structure.

#### **Section 4. Health hazards, Nuisances and Polluting Systems**

If a system existing at the time of passage of this ordinance, or a system which was later constructed, modified, altered or repaired, is determined to be creating a health hazard, creating a nuisance or polluting surface or ground water, the property owner shall upgrade the system to meet the standards of this ordinance to the extent feasible within a reasonable time after becoming aware of the problem but no more than 60 days after receiving notice of the sewage officer's determination. However, the sewage officer may extend the 60 day requirement if extenuating circumstances require a longer period for completing the upgrade or if the property owner has taken appropriate action to stop creating the health hazard, nuisance or pollution.

#### **Section 5. Appeals**

An applicant or other person aggrieved by a decision of the sewage officer may appeal the decision in writing to the selectboard within 30 days. The selectboard shall hold a hearing within 30 days of receipt of the appeal and shall render a decision within 15 days of the close of the hearing. Appeal from a decision of the selectboard shall be to Superior Court.

#### **Section 6. Enforcement**

- (a) If a person fails to comply with this ordinance, the sewage officer may issue a written order for the person to comply within a specified period of time. In appropriate situations, the sewage office need not issue such an order and may seek judicial enforcement without having done so.
- (b) A person who violates any provision of this ordinance or who neglects or refuses to comply with an order of the sewage officer shall be subject to a civil penalty of \$100. Each day that a violation or such neglect or refusal continues shall constitute a separate violation.
- (c) The Sewage Officer or selectboard may, on behalf of the Town, initiate enforcement of this ordinance for the imposition of penalties, for injunctive re-

lief, including action to prevent, remove or destroy conditions which may threaten health or pollute waters, or for an order that a civil ordinance violation cease, as provided for in 24 V.S.A. § 1974a.

- (d) The person who caused the violation or who neglected or refused to comply with an order of the sewage officer shall be liable for expenses incurred by the town under subsection (c) of this section. Expenses shall constitute a lien upon the property affected by the order.
- (e) The sewage officer is authorized to enter into discussion or mediation with the applicant regarding settlement before, or after, judicial enforcement has been initiated. However, no final decision shall be taken without approval of the selectboard.

## **Section 7. Revocation of Permits**

- (a) A permit may be revoked by the selectboard for any of the following reasons:
  - 1. False, fraudulent or misleading information in the permit application.
  - 2. Installation of a system which does not comply with the conditions of the permit.
  - 3. Alteration of the proposed disposal system site or replacement areas, including effluent dispersion areas, so that the proposed system does not comply with this ordinance.
  - 4. Information which shows the proposed system will not comply with this ordinance, including but not limited to, insufficient isolation distances to water supplies.
  - 5. Failure to comply with this ordinance or any terms or conditions of permits issued under this ordinance.
- (b) If the sewage officer determines that a permit should be revoked, the officer shall submit a written petition to the selectboard which briefly describes the basis for revocation and shall deliver a copy to the permit holder in person or by certified mail. The copy delivered to the permit holder must contain a date for a hearing before the selectboard (obtained from the Town clerk) and the text of this section of the ordinance. If the sewage officer files and delivers such a petition, all work on the system, or any use of the constructed system, shall cease within 24 hours unless two members of the selectboard state in writing that the work or use may continue until the scheduled hearing. A person other than the sewage officer may similarly file and deliver a petition which shall include the name and address of the petitioner, the petitioner's interest in the matter and a brief statement outlining the basis for revocation.
- (c) The selectboard shall hold a hearing within thirty days of receipt of the revocation petition and render a decision within fifteen days of the conclusion of the hearing. If the selectboard revokes a permit, the sewage officer shall send



and give the permit holder written notice of revocation within 72 hours. All work on the system and any use of the system shall cease immediately upon notification of the revocation.

#### **Section 8. Severability and Limits of Liability**

- (a) If any portion of this ordinance is held unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall remain in effect.
- (b) Approval of any sewage disposal system design and installation by the granting of a permit under this ordinance shall not imply that the approved system will be free from malfunction. The provisions of this ordinance shall not create liability on the part of the town, of any town official, or employee for the sewage disposal system.

Adopted by the Calais Board of Selectmen at their regular meeting of June 26, 2000.

## PARKING AND SNOW REMOVAL ORDINANCE

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Pursuant to authority vested in the town of Calais and its Selectmen pursuant to 23 V.S.A. §1753 and 24 V.S.A. §§2291, 1971 and 1974, the following ordinance is hereby adopted and enacted by the Town of Calais:

Parking of motor vehicles on the public highways of the Town of Calais between the hours of 1:00 a.m. and 7:00 a.m. is hereby prohibited between November 1 and April 1 of each and every year.

Parking of motor vehicles on TH #67 between its junctions with Vermont Route 14 and State Aid Highway #4 is hereby prohibited at all times excepting only Sundays between 8:00 a.m. and 12:00 noon.

Parking of motor vehicles on the southerly side of State Aid Highway #2 from its junction with West County Road to the driveway now or formerly of Redmond is hereby prohibited at all times

Motor vehicles parked on the public highways of the Town of Calais in violation of the above prohibitions shall be towed. Reasonable towing charges together with storage charges at the rate of \$2.00 per day shall constitute a lien against the vehicle and/or its owner, which the owner thereof shall be required to pay.

No person, partnership or corporation shall throw, shovel, deposit or cause to be thrown, shoveled, propelled or deposited snow or ice from private property onto the travelled portion of any public highways.

Anyone found to violate this ordinance may be fined no more than \$50.00. This ordinance shall replace the Parking and Snow Removal Ordinance dated Aug. 10, 1992.

Adopted this 30 day of June, 1997.

CALAIS BOARD OF SELECTMEN  
CARL H. LAMBERTON  
DONALD SINGLETON SR.  
PETER BACKMAN  
DONNA FITCH  
RANDALL M. FITCH

Calais Town Clerk's Office, June 30, 1997 at 8:30 p.m. the above ordinance was filed.

ATTEST: EVA M. MORSE *Town Clerk*

**TOWN OF CALAIS ORDINANCE**  
**Erection of Fences, Walls, and Signs, and Planting**  
**of Ornamental Trees and Shrubbery Within the**  
**Town Highway Right-of-Way**

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Pursuant to the authority vested in the Town of Calais and its selectmen pursuant to 24 V.S.A. §872 and Chapter 59 and 19 V.S.A. Chapter 11, the following ordinance is hereby adopted by the Town of Calais:

No person shall erect, cause, or permit to be erected any fence or wall which is above the level of the adjacent travelled portion of a town highway or sign or plant ornamental trees or shrubs within 24 feet of the center line of a town highway without a permit therefore from the selectmen. The selectmen may condition the issuance of such a permit on such terms and conditions as they deem appropriate for the public safety and convenience in travelling upon, maintaining, and plowing such highways.

No person shall erect or maintain any structure, fence, wall, or sign, or plant any ornamental trees, shrubs, or other obstruction within 24 feet of center line of a town highway which impairs the safety of persons travelling on said highways.

Any person found to be in violation of this ordinance by the selectmen shall remove or cause to be removed the violating fence, wall, sign, shrub, tree, or other obstruction within ten days of written notice of violation unless such person files with the town clerk a written request for appeal of the selectmen's determination within such time. The appeals will be heard by the selectmen at a regular or special meeting of the board and written notice of the decision of the board on appeal shall be provided to such person. If the decision on appeal is adverse to the appealing person, he or she shall remove the violation within ten days of such notice.

Nothing in this ordinance shall be construed to prevent the erection of mail and newspaper boxes, temporary signs, or fences used for agricultural purposes which do not impair the public safety or convenience within the bounds of the town highway, nor shall this ordinance, any permit issued by the selectmen, or any forbearance of the selectmen to notify a violator be construed to confer upon any person a right to seek payment for structures, fences, walls, signs, or ornamental trees or shrubs within the town highway right-of-way which are injured or damaged by the maintenance or plowing of such highways.

This amendment shall take effect sixty days from the date hereof.

Dated this 27th day of April, 1987.

LESTER G. TOBY  
RALPH W. HOWE  
ARTHUR ARMSTRONG  
*Board of Selectmen*

## **REPORTS FROM SERVICE ORGANIZATIONS**

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Last year, Calais voters approved an amount of money totaling \$17,864 for 24 non-profit groups which provide services to Calais residents. For 2004, 24 groups are requesting \$20,739. To raise this amount will require approximately .022 on the tax rate, based on the 2003 grand list.

Following are some of the services provided by these organizations, as well as information on how to contact them. If you would like to make a donation to any of them, a phone call to them would be all that is necessary to obtain their addresses.

### **BATTERED WOMEN'S SERVICES & SHELTER**

Services are provided to all victims of domestic violence (male as well as female) in addition to providing a safe haven for up to four women and six children for stays of up to five weeks. Counseling, emotional support, referrals to legal and social services are some of the services that are available. The number for the Hotline is 223-0023.

2003 Appropriation \$700

2004 Request \$700

### **CENTRAL VERMONT ADULT BASIC EDUCATION**

Adults in Calais who want help with learning basic reading, writing, math and English as a second language may receive that help through a free program of instruction provided by Central Vermont Adult Basic Education. Men and women 16 years of age and over who are enrolled in the program also have the opportunity to study for their high school equivalency (GED) exam, the adult diploma program, beginning computer skills, their commercial driving license (CDL) and many other offerings. For more information about these services, you may contact the office at 476-4588.

### **CENTRAL VERMONT COMMUNITY ACTION COUNCIL**

For 40 years, CVCAC has served low-income residents of Lamoille, Orange and Washington counties with programs and services designed to help families work toward better lives. This year, they provided assistance through Head Start, Farmworkers, Community Economic Development, the Child Care Food Program, Weatherization, Family Economic Development, and Emergency Services. The central office can be reached by calling 479-1053.

2003 Appropriation \$300

2004 Request \$300

## **CENTRAL VERMONT COUNCIL ON AGING**

The Central Vermont Council on Aging is a private, non-profit corporation dedicated to supporting senior citizens age 60 and older to remain as independent as possible. They operate a variety of programs and services either directly or indirectly through contracts with local providers. Services include individual and systems advocacy, nutrition (both community meals and home delivered meals), transportation, volunteer programs, legal services, and Senior Center programs. For more information, call 479-0531.

2003 Appropriation \$799

2004 Request \$799

## **CENTRAL VERMONT ECONOMIC DEVELOPMENT COUNCIL**

The economy in Vermont and nationally has struggled for the past year. Central Vermont has not been immune from this trend. Notably Bombardier has mothballed the Barre Town plan due to a lack of work. They are negotiating a number of contracts, but the work - if contracted - is several years out. On the plus side there are 800 more people working in Central Vermont than there were a year ago, according to statistics from the Department of Employment and Training. Housing continues to be an issue in Central Vermont. CVEDC has approved several loans in the past year, and have assisted several businesses with VEDA financing. We continue to work with area organizations on a variety of projects which include filling empty buildings with tenants. Our website continues to grow and we encourage you to visit the site at [www.central-vt.com/cvedc](http://www.central-vt.com/cvedc). A commercial/industrial sites data base has been added.

2003 Appropriation \$150

2004 Request \$500

## **CENTRAL VERMONT HOME HEALTH & HOSPICE**

Central Vermont Home Health & Hospice, Inc. is a 92-year-old non-profit agency governed by a local, voluntary Board of Directors. The agency serves the residents of 23 Central Vermont towns in the comfort and privacy of their own homes. Home care services include skilled nursing with psychiatric, maternal child health, high-tech nursing care, home health aide service, rehabilitation therapies, medical social services, and hospice care for the terminally ill. It also delivers long term care services at home, including homemaker service, attendant care, respite care, and private duty nursing and aide care. Its mission is to provide these services to all Central Vermonters with medical needs regardless of ability to pay. Other services include flu vaccinations, health screening clinics, childbirth classes, and bereavement services. For more information, contact them at 223-1878.

2003 Appropriation \$2,000

2004 Request \$2,000

## CALAIS COMMUNITY CONNECTIONS

Community Connections is a bridge between schools and communities in Central Vermont. Funded by a federal 21st Century Community Learning Center grant, Community Connections has provided high quality out-of-school time programs for youth and adults at learning centers in Berlin, Calais, East Montpelier, Middlesex, Worcester, and Montpelier for the past 2 1/2 years. Each learning center offers a balance of educational, enrichment, and life-skill building programming. Last year, 908 elementary school children, 755 middle and high school youth, and 438 adults participated in 514 different Community Connections activities, ranging from reading and homework help, to theater, computers, cooking, snowboarding, canoeing, rock climbing, Spanish, guitar, Lego league, knitting, painting, field trips, summer camp and more.

In addition to out-of-school time programming, Community Connections spearheads key youth-mentoring initiatives. Community Connections collaborates with the Central Vermont New Directions Coalition to run the Girls First/Boyz First! Mentoring Program. Last year, 31 youth between the ages of ten and fourteen were matched with community volunteers and met regularly once each week. Community Connections' Youth Outreach Coordinator works with out-of-school youth, and those who are at risk of dropping out of school, exploring alternative education options and employment opportunities, and guiding them in making healthy life choices.

The Calais Community Connections program continues to flourish. Summer programs ran for four weeks and included programming for most Calais students who attended summer school. Three days a week, between 12 and 16 students attend homework club and tutoring where they receive academic support. Academic, enrichment and recreational activities happen after school throughout the year. Some of the most popular activities are Lego robotics, bead making, knitting, and Thai dance. Community education programs are equally popular, with more than 72 adults participating in evening and weekend programs, such as movie night, evening stargazing, and a family sleigh ride. We are beginning a series of free community forums open to community members who want to discuss important topics affecting our families, such as substance abuse and the effects of media on children. It's the goal of Community Connections to ensure that programs are accessible to all families. Demonstration of the program's popularity is the fact that more than 81% of all Calais Elementary School students participated in after school and summer programming last year.

We appreciate Calais' commitment to the provision of quality out-of-school time programming. For more information, please contact Kim McKellar, Community Connections Coordinator, at 229-0553 ext. 317, or via email at [kimmc@sover.net](mailto:kimmc@sover.net).

2004 Request 1,000

## **FAMILY CENTER OF WASHINGTON COUNTY**

The Family Center of Washington County fosters the positive growth and development of young children and their families. The Family Center's array of services includes: preschool and after school child care programs, playgroups for children from birth to five, parent education and outreach activities - for mothers and fathers, training for child care providers, assistance to parents in finding and paying for child care, planning and coordinating the Central Vermont Early Childhood Council's region-wide program for parents as first teachers of their children. For more information call 828-8765.

2003 Appropriation \$500

2004 Request \$500

## **GMTA**

Green Mountain Transit Agency, (GMTA) replaced WHEELS as that local public transportation provider in Calais, and all of Washington County following a bankruptcy filing on April 7, 2003. GMTA is currently performing all the former services of WHEELS, as well as some additions and improvements. GMTA currently operates six regular routes in Central Vermont, six days a week. GMTA also provides other, non-fixed route services benefiting the citizens of Calais. They include the Ticket to Ride voucher system, Medicaid and non-Medicaid medical transportation, PATH authorized travel, and institutional reimbursed transit. These supports are vital to travel, and institutional reimbursed transit. These supports are vital to transit dependent Calais citizens, who disproportionately include persons with disabilities, low-income residents, and seniors. Additionally, GMTA transports a number of Calais residents to the Twin Valley Senior Center three days each week. Call Steve Maglione at 279-0397 for further information.

2004 Request \$100

## **"GREEN UP VERMONT" Green Up Day, May 1, 2004**

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501c(3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to

make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique annual Vermont tradition of, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.

### **KELLOGG-HUBBARD LIBRARY - SEE PAGE 73**

2003 Appropriation \$7,500

2004 Request \$9,675

### **MONTPELIER SENIOR CENTER**

The Montpelier Senior Center is located at 53 Barre Street in Montpelier, and welcomes anyone 55 years of age or over to join and participate in its programs and activities. Many activities are offered, and include painting, pool, body toning, line dancing, bowling, swimming, yoga, Tai Chi, strong living programs, and their computer lab is on-line with usage and printing free to their members. They sponsor health clinics bimonthly, foot and massage clinics monthly, and a variety of day trips and overnight excursions. They also have monthly socials and weekly dancing. For more information, call them at 223-2518.

2003 Appropriation \$200

2004 Request \$200

### **NORTHERN VERMONT RESOURCE CONSERVATION AND DEVELOPMENT AREA**

The purpose of this organization is to help people develop, care for, and appreciate their natural resources in a way that will enrich their community and better their lives. The program consists of area people working together to help each other. Initiation, sponsorship, planning and implementation of various natural resources projects are done at the local level. If you would like to know more about them, contact their office in Berlin at 828-4595.

2003 Appropriation \$50

2004 Request \$50



## **OLD WEST CHURCH ASSOCIATION**

The Old West Church is the oldest public meeting house in Calais. Built as a community effort to be used by multiple religious and civic groups, it has been preserved over the years in its original form and condition by the descendants of those who built it. In securing grants or matching funds for this preservation, one of the questions that often disqualifies it is "Are public funds available or allocated?" This small amount will assist us as we continue to secure grants, matching funds, and donations from various governmental and private sources to finance the preservation and maintenance of the Old West Church. The Church is always open to the public. For more information on how you can become involved, contact Wayne Whitelock at 456-8129.

2003 Appropriation \$100

2004 Request \$100

## **ONION RIVER ARTS COUNCIL**

The Onion River Arts Council provides assistance to schools for artists, residency fees and free admission to events for low income residents. ORAC plans with individuals and organizations, government and businesses, to most effectively develop and share the cultural resources of our community. Their office is in Montpelier and can be reached by calling 299-9408.

2004 Request \$200

## **PEOPLES HEALTH & WELLNESS CLINIC**

The People's Health & Wellness Clinic is staffed by over 75 volunteer professionals, medical doctors, chiropractors, naturopaths, massage therapists, mental health counselors, nurses, receptionists, and others from Central Vermont who give of their valuable time and expertise to provide health care to those who might otherwise go without treatment. In addition to the one paid director, part-time administrative assistant, and part-time case manager, the board of directors and committee members maintain the mission and quality of care of the Clinic. In addition, health education workshops, one-on-one consultations, and handout information are given to assist patients in understanding their symptoms, conditions and lifestyles. For information on scheduling an appointment or volunteering, call weekdays from 10 a.m. to 5 p.m. at 479-1229.

2002 Appropriation \$950

2003 Request \$950

## **PROJECT GRADUATION**

The graduating class of U-32 was transported by bus to The Edge Health Club in Williston, (a facility similar to Wedgewood in Berlin) where they spent the evening taking advantage of the many activities offered, such as tennis, swimming, and the like, along with music for listening and for dancing, and LOTS and LOTS of food! Such a good time was had by all that it is hoped that the class of 2004 will be able to go as well. Further information can be obtained by calling Jane Tolassi at 229-0321, EXT 2127. This program has been successful in the past, and hopes to protect those involved and others driving in the region on graduation night from the tragedy of drunk driving. With your assistance and that of the community it should continue to do so.

2003 Appropriation \$200

2004 Request \$200

## **RETIRED SENIORS VOLUNTEER PROGRAM**

The purpose of the RSVP program is to meet community needs by providing service opportunities to persons 55 years of age and over. Volunteers are essential to the delivery of services in the area they serve. Older Vermont citizens, with their years of experience, are crucial to helping meet community needs. Where would the hospitals, the American Red Cross, the schools, food pantries and many others be without the services of volunteers? Anyone wishing to know more about the program can call 828-4770.

2003 Appropriation \$200

2004 Request \$200

## **THE HEALTH CENTER, PLAINFIELD**

The Health Center is in its 30th year of operation, serving the towns of Calais, Cabot, East Montpelier, Marshfield, Plainfield, Woodbury, and surrounding areas. They have grown steadily over the years and now provide over 6,000 active patients with medical, dental, and psychological care, together with medical laboratory, pharmaceutical dispensing, and registered dietitian services. They have been in their present facility since 1978, while their professional staff has grown from two physicians and one dentist, with a total staff of eleven, to four doctors, three dentists, three physician assistants, a dietitian, a dental hygienist, and two psychologists, with a total staff of over thirty five persons. The Center is open 60 hours a week including three evenings and Saturdays mornings.

## **SEXUAL ASSAULT CRISIS TEAM**

As an organization, they continue to offer a full range of services to male and female victims of sexual violence. Working on their seventeenth year of serving the community of Washington County, their program continues to grow to meet the requests for expanded services. Your support allows every victim - male or female - to receive assistance in the middle of the night, when one needs to hear a human voice, have a rape exam, or receive other support services. To volunteer, or to receive more information, call 479-5577.

2003 Appropriation \$200

2004 Request \$150

## **TWIN VALLEY SENIOR CENTER**

Calais is one of the six towns which are served by the Twin Valley Senior Center. The Center is located at the Old Schoolhouse Common in Marshfield. Meals are served on Mondays, Wednesdays, and Fridays. Door-to-door pickup is available to seniors who need help getting to the Center. In addition to the hot meals and fellowship offered at the Center, Meals on Wheels and monthly shopping trips are also provided. Entertainment, workshops, and education are offered on a regular basis, and a monthly schedule is yours for the asking. For more information you can contact the Director, Marcy Morse, at 223-5872.

2002 Appropriation \$400

2003 Request \$400

## **VERMONT CARES**

These funds will be used for support services to individuals and families living with HIV/AIDS as well as education and prevention services for any residents of Calais who are in need. The mission of Vermont CARES is to "improve the quality of life, create compassionate communities, and prevent the spread of HIV by working with people affected by HIV/AIDS as catalysts for social and individual change." In order to accomplish this mission, it is vital to have the support of the communities in which they serve. Further information may be had by calling 863-2437

2003 Appropriation \$200

2004 Request \$200

## **VERMONT CENTER FOR INDEPENDENT LIVING**

The Vermont Center for Independent Living is a private, not-for-profit organization of Vermonters with disabilities working together for dignity, independence, and civil rights. VCIL's office is located in downtown Montpelier. That office houses their resource library and their toll-free information line which provides answers to related questions from every Vermont community. Locally-based peer counselors are available to people with disabilities in every town in Vermont. Call them at 229-9501 or 1-800-639-1522 Voice/TDD.

2003 Appropriation \$415

2004 Request \$415

## **WASHINGTON COUNTY DIVERSION PROGRAM**

Washington County Diversion is a program which offers an alternative to court for certain first-time offenders. Clients are held accountable for their crimes by completing a custom-designed contract which may include apologies, monetary restitution or charitable donations, and/or volunteer community service, as well as other requirements as deemed appropriate. The low risk of reoffending, coupled with the economical per case cost (as compared with other court-related programs) has proven Court Diversion's worth, and given them a solid reputation in Vermont's criminal justice system during their 20 years of existence. Diversion is tough on crime and beneficial to our community.

2003 Appropriation: \$150

2004 Request \$150

## **WASHINGTON COUNTY YOUTH SERVICE BUREAU**

WCYSB services include providing shelter and counseling to runaway and homeless youths and their families; counseling and support groups for pregnant teens and teenage parents; alcohol and drug abuse education, support, counseling, intervention, and treatment programs; in-home assistance to families in danger of having their children placed in state custody; education and support groups for youths who have experienced trouble at home or at school due to alcohol and drug abuse, either by themselves or by their parents; educational programs at area schools on alcohol and drug abuse; and recreational and community service opportunities for young people. They can be contacted at 229-9151.

2003 Appropriation \$500

2004 Request \$500

## **WOODBURY/CALAIS FOODSHELF & ELDER CARE**

The Foodshelf is a non-profit community organization sponsored by the Congregational Church in South Woodbury, serving Woodbury and Calais. The Foodshelf itself is located in the basement of the Town Clerk's Office in South Woodbury, and is open for two hours once a month and as needed in emergencies, with dates and times posted in the Calais Elementary School Newsletter. It uses community donations to purchase food at substantial savings. All donations are tax exempt and they also accept nonperishable food. If you have time and would like to volunteer, please call Carolyn Ray or Kym Williams in Woodbury or Georgia Myer in Calais.

2003 Appropriation \$450

2004 Request \$550

## **ADAMANT COMMUNITY CLUB**

A former one-room schoolhouse, the Adamant Community Club is a treasure in the heart of Adamant village. Built in 1894, area students attended class there for the next fifty or sixty years. In April of 1962, the town gave the building to a group of local residents for the purpose of having a social, educational and recreational meeting place and it continues in that role today. This charming building, equipped with a kitchen, comfortably holds fifty people and is available for rent (closed in winter). For membership or rental information, contact Betsy Barstow at 223-3311 or Rose Pelchuck at 454-7377.

## **The CALAIS LADIES HOME MISSION**

The Ladies Home Mission has been in existence since the 1800's. The Mission has - until 1999 - sponsored the town meeting dinner. It supports the local churches. They are involved in the fall foliage weekend. They sponsor two children to attend camp in the summertime. The Mission makes up food boxes for shut-ins during the holidays and also ties quilts for those requiring that service. There is a small fee for tying quilts, unless you are over 65, in which case the service is free. The Mission meets at the Town Hall on the second Tuesday of each month at 10:00 a.m. from May until December. Anyone that is interested in more information may call Shirley Luce at 456-8832, Averil Dunham at 456-1562, or Patricia Luce at 229-6167.

## **CUTLER MEMORIAL LIBRARY**

Calais residents are always welcome at the Library. They can be reached at 454-8504. and are open Tuesdays and Thursdays from 1:00 - 8:00, Saturdays 10:00-1:00, and Sundays from 1:00-5:00.

Suzy Shedd, Librarian

## **CALAIS NEIGHBORS HELPING NEIGHBORS**

We provide an avenue for individuals to come together and offer support when townspeople are in need. In addition to the Holiday Fund, over the course of the year CNHN attempted to address both housing and childcare crises. We need more people to call upon. If you are interested, come to our next meeting! For information, call Alexandra Altman at 456-8945.

## CALAIS CONSERVATION COMMISSION

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The conservation commission worked on several new and ongoing projects in 2003. In September a group of twelve community volunteers built a nature trail and outdoor classroom area at the Calais Elementary School. The trail runs through the woods beyond the perimeter of the school's athletic fields and leads to a variety of habitats including a brook, wetland and pond. School groups will use the trail and outdoor classroom for a wide range of science studies. Special thanks to Mary Azarian for offering the use of her land for this project.

Members of the Calais road crew, the East Montpelier road crew and the conservation commission took part in a workshop on maintenance and engineering controls around erosion sensitive areas, offered by Hank Lambert from the Vermont Better Back Roads program. The event included a slideshow followed by discussion of specific issues on Calais roads. The group made a site visit to No. 10 Pond to look at recent culvert work by the road crew and brainstorm methods for improving the buffer between the pond and the road.

Twenty-seven local volunteers led by Charles Woodard participated in Watershed Walk Day in May. They gathered at the Calais town hall to launch a survey of streams that run throughout town into the Kingsbury Branch of the Winooski River. The purpose of the day was to support the ongoing efforts of the Calais Lakes & Ponds Working Group to assess the health of Calais' surface waters in accord with the water quality goals established in our Town Plan. The group split into nine teams to walk different watersheds. Each team recorded its observations of waterbed and stream bank conditions using a common format that came from two evening trainings for the volunteers led by Susan Warren from the state Water Quality Division. All of the collected information including maps and narratives is available for review, and will be summarized on a single map of Calais for display at town meeting. Not all streams in town were surveyed and the Working Group plans to conduct a second watershed walk in 2004 to complete the project. Volunteers welcomed - the more the merrier.

Another group of volunteers led by Noreen Bryan recently completed the Curtis Pond Watershed Survey report as part of the larger effort to survey all of the lakes and ponds located in Calais. The report combines data gathered during the summers of 2001, 2002 and 2003 under guidelines developed by the Vermont Agency of Natural Resources with data gathered in earlier years by volunteers in the Vermont Lay Monitoring Program. The survey is a work in progress. The main goal is to develop an understanding of the health of the pond and establish a baseline against which future changes can be compared. Future reports on Bliss and Nelson Ponds are currently in progress.

In October the commission hosted the second annual Town Forest Trek. Organized as part of Fall Foliage Weekend, the event was held at Old West Church and Bliss Pond Town Forest. Participants enjoyed talks about Vermont Town Forests by DVM professor Robert McCullough, and about the history of the Calais poor farm (formerly located on what is now Bliss Pond Forest) by local historian Westin

Cate. Susan Sawyer of YINS also led a nature walk through the forest's rare cedar swamp. The Trek is intended to raise awareness and appreciation of Calais' three town forests, and the commission plans to hold another in the fall of 2004.

The conservation commission recommended and the select board approved the use of \$3,025 from the town conservation fund to help conserve 99 acres belonging to Rosemary Wheelock on Collar Hill Road. In addition to donating the easement, Mrs. Wheelock contributed \$2,500 toward the costs of the transaction, and the Vermont Land Trust put it all together with an additional \$5,175 grant from the Freeman Foundation. The land consists of approximately 80 acres of forest and 20 acres of meadow with views of the Worcester range. It abuts the land conserved by the Cherington family in 1997. The easement allows farming, forestry and trail uses. Active forest management will continue under the current use program. We are grateful to Rosemary for helping the town to meet its conservation goals with her donation.

Many thanks to outgoing member Eric Sorenson who contributed greatly to the commission with his expertise and dedication over a period of nine years. Eric continues his involvement through subcommittee work. The commission meets on the last Wednesday of each month at 7:00 pm. Public attendance and participation are welcomed. If you are interested in taking part in any of these projects, please contact Nick Emlen, Chair, at 229-4919.

CONSERVATION FUND

Beginning balance on July 2, 2002.....	\$ 37,226.80
Receipts: Tax Funds for FY 02-03..	\$4,000.00
Interest earned form 7/1/02 to 6/30/03...	540.02
	<u>+ 4,540.02</u>
Expenditures:	
Lakes & Ponds Study.....	\$1,500.00
	<u>- 1,500.00</u>
Balance on June 30, 2003.....	\$ 40,266.82



# **CALAIS HISTORICAL SOCIETY**

## **REPORT FOR THE YEAR 2003**

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Thank you to Annie's Naturals and Maple Corner Community Center for generous donations that support our Oral History collection, Photographs project, and Artifacts Preservation!

What else do Calais Historians do? Here's a sampling!

### **2003 CHS Member Programs:**

- Sugar-on-snow party
- Lovel Kelton, local building framer
- Wool to finished quilt demonstration
- Adamant granite quarries
- Mystery Calais photograph puzzle
- Ice cream social/Birthday party for Robinson Saw Mill

### **Town-wide History involvement:**

- Select Board appointments to the first Calais Historic Preservation Commission
- Assistance offered in planning town records archives for new town clerk's office
- Calais History Day displays at the town hall

### **Specific Historic Site groups & events:**

- Robinson Saw Mill exhibit at Vermont History Expo
- Men of Maple Corner Calendar
- Mrs. Appleyard Festival at Kents' Corner

New members are welcome - come join the fun!

2004 dues: \$10 per person, \$8 senior/student, \$25 family, payable to Calais Historical Society, P.O. Box 104, East Calais, VT 05650, or in person at our April through November meetings.

Respectfully Submitted,  
Carla Straight, *President*

## CALAIS PLANNING COMMISSION

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One thing your Planning Commission has learned this year – responsible change takes time and careful attention! Last year at this time we thought there would be final draft of a new zoning ordinance to put before the town for a vote in the spring or summer of the year. That didn't happen. Instead, we needed to keep plugging away, without the help of consultants, to craft a fair and useful document we were proud to present to the town. It has been quite a year.

Finally now, we have completed comprehensive new “Land Use and Development Regulations” with an accompanying “Official Zoning District Map”. These are up-to-date and inclusive. They have helpful charts and a logical flow of information. On November 10th, 2003 we transmitted them to the Selectboard for review and subsequent town vote in the coming year.

On the way to this, your Planning Commission followed the modified Town Plan through to its re-adoption by the Selectboard on June 30th, 2003. We presented a draft of proposed “zoning regs.” at a public hearing on October 14th, and made appropriate changes based on the feedback. We also developed a zoning permit application form which is instructive, clear and provides the needed information. This was turned over to the Zoning Administrator in April, and an application fee schedule was proposed to the Selectboard at their request. On another front, we've been monitoring traffic studies by the Central Vermont Regional Planning Commission concerning two dangerous intersections on Route 14.

Why have we done all this? Partly to respond to the way the town and its people have changed and are changing. But, overall, I come back to Robert Frost's poem, Mending Walls. We've put our back to the task, using paper and words instead of stones, because we believe the old saying, “Good fences make good neighbors.” And many, many of the folk of this town have helped with insights, questions, complaints, suggestions and encouragement. We are thankful for such “good neighbors”!

Respectfully submitted,  
Jonathan Lange, *Chair*

## **CALAIS SWIM PROGRAM**

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The Calais Swim Program had another successful season with 50 residents and 24 nonresidents participating in the program. Eileen Hee has been the swim instructor since 1999. Becca Pelham and Hanna Woodard were the swim assistants this year.

Eileen, a certified American Red Cross instructor, taught the children using the nationally recognized American Red Cross method and certificate program. Every child who participates receives a Calais Swim Program certificate of accomplishment and an American Red Cross certificate if they have passed the requirements in their level.

The swim committee organized a day in early June to put in the raft and dock system at the Curtis Pond Swim area. Community members helped haul the dock and raft into place for the season. The committee and swim staff are responsible for the general cleanliness of the public swim area, maintaining a porta john and garbage removal. Community members hauled the dock and raft out the weekend after Labor Day.

Numerous children in the area have learned to swim in the Calais Swim Program since it began over 30 years ago by Marcy Bayne. The programs success is dependent on the continued involvement of the community.

Anyone interested in taking part on the committee should contact the following members: Sue Killoran, 229-4848; Eileen Hee, 223-1532; or Peter Harvey, 229-4026. Members assist in putting in/hauling out the dock system in June and September, updating and distribution of registration forms, collecting registration forms and money.

Registration forms will go home with each child from school in the spring. Extra forms will be available in the three local stores located in: Maple Corner, East Calais and Adamant. Fees this year will remain the same.

**RESIDENTS \$8 PER SESSION  
NON-RESIDENTS \$17 PER SESSION  
DATES TO BE ANNOUNCED**

## OLD WEST CHURCH ASSOCIATION

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For 180 years the Old West Church has been a distinctive community landmark in the Calais Historic District, standing at the south end of the second oldest historic district in the State of Vermont. Framed in 1824 by Lovel Kelton for use by multiple religious and civic groups, it is the oldest public meeting house in Calais, preserved in its original form and condition by the descendants of those who built it. Old West Church Association, Inc. continues that tradition by conserving this architectural and programmatic witness to the living history of the community.

The Old West Church is open to the public. The Summer Homecoming, the Fall Foliage Festival, and the Christmas Eve Candlelight services are held annually. Concerts, weddings, recitals, plays, baptisms, funerals, and other special events are held each summer. Over 420 tourists signed the church register this past year and over 2,100 residents and visitors attended the various events. The adjacent graveyard remains a favorite destination for history students and genealogy mavens.

This year's activities included the 5th Annual Vermont Folklife Center Benefit Concert: *A Tapestry of Tradition*, with Deborah Flanders, Pete Sutherland, Margaret MacArthur, John Roberts & Tony Barrand, Atwater-Donnelly, and Michele Choiniere. The Village Harmony Singers with Larry Gordon, offered a shape-note, gospel, and international concert. David Connor preached at the annual "Home Coming" with special music directed by June Morse. An Annual Meeting and a Pot Luck Dinner at the Fitch's residence followed the service.

The **Mrs. Appleyard Festival** included tours of the Old West Church and the Fall Foliage Festival, *Calais, An Eye Catcher!* once again presented fine arts, graphic arts, crafts, textiles, and a musical program presented by local artists. The Old West Church Christmas Eve Candle Light Service conclude the season with a maximum-capacity congregation.

A grant received from the Freedman Foundation through the Preservation Trust of Vermont, has funded a program to provide handicapped access. John McCullough's design for a handicapped access ramp is pending design review and approval.

I want to thank all the many people of Calais who have made these activities possible. It is our hope that the Old West Church will continue to serve the needs of our community in the coming years, standing straight and true, symbolizing the aspirations of previous generations, inspiring the next.

For information regarding the use of the Old West Church please call Elaine Fitch at 802-223-5617.

Respectfully Submitted.

The Reverend Dr. Wayne R. Whitelock,  
President, Old West Church Association, Inc.  
P.O. Box 200, Calais Vermont 05648  
Telephone: 802-456-8129

## CENTRAL VERMONT REGIONAL PLANNING COMMISSION CENTRAL VERMONT

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The Central Vermont Regional Planning Commission (CVRPC) is a consortium of 23 towns and cities in Washington County and western Orange County. CVRPC provides a forum in which municipalities work together to address regional issues and opportunities. It also offers its member communities professional assistance with local planning efforts through its experienced and knowledgeable staff.

This past year, the Commission focused on quality of life issues that are addressed in the Regional Plan and worked on the update of the Regional Transportation Plan that also serves as the transportation element of the Regional Plan. With the completion of the revisions to these Plans, both documents were adopted by the Commission. In addition, the Commission's Transportation Advisory Committee annually evaluates the regional inter-modal transportation needs and problems and makes recommendations to the State Transportation Agency on projects that should be included in the Agency's five year capital program. The Commission is also involved in the review of regionally significant Act 250 development projects and the local designation of village and growth centers. The Commission continues to work on the development of regional and local pre-disaster mitigation plans, approved 8 town plans during the year, and was awarded an EPA Brownfields grant to identify and assess potential brown fields sites.

CVRPC assisted the Town with review and approval of the Town Plan, zoning bylaws, revisions to the zoning map and development of the metes and bounds zoning map, development of a map of impervious surfaces, and worked on the traffic study for the VT 14 and East Calais Village intersection.

CVRPC continues to work with local officials to provide GIS mapping, including planning maps for a variety of projects and municipal plans, bicycle path suitability maps, and maps of the region's natural resources. CVRPC provides model bylaws, such as the telecommunication facilities bylaws that can be used as a stand-alone ordinance or as an amendment to existing zoning bylaws. CVRPC continues to maintain its web-based planning tools that can guide officials in updating town plans and zoning ordinances and finding additional resources related to planning.

Thank you for your continued support. We look forward to another year of serving our member communities and the Central Vermont Region.

Susan M. Sinclair, *Executive Director*

Rhonda Shippee, *Commissioner*

## CENTRAL VERMONT SOLID WASTE MANAGEMENT DISTRICT

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The Central Vermont Solid Waste Management District provides leadership, education, and services for residents and businesses in reducing and managing their solid waste in order to protect public health and the environment to the greatest extent feasible.

From July 1, 2002 through June 30, 2003, the District worked toward achieving both measurable results, such as increased recycling and resident participation rates, as well as the kinds of qualitative results that grow out of hands-on educational workshops and one-on-one interactions.

The District board of supervisors and staff also developed the District's new Solid Waste Implementation Plan during this time frame, and submitted it to the state. This document will guide the District's work for the next 10 years, and sets a new tone for District programming. From this point forward, we will be striving to develop and implement a philosophy and programming which leads to a Zero Waste region. Our hope is that we will no longer produce "trash" which needs to be disposed of, but will instead utilize it as resources for the production of something new. For example, business and residential food and yard waste will no longer be seen as "waste," but rather as the raw materials for compost, improving the soil throughout the region and increasing the health of our agricultural economy.

We are excited about the possibilities, and we encourage you to review our Plan for yourself. It's available on our website: [www.cvswwmd.com](http://www.cvswwmd.com) under the Member Town Info. link.

Here are some of the highlights of the District's program work. Please contact us for more information about specific programs and services-802-229-9383. Please call for a copy of our complete FY 2003 Annual Report.

- **Illegal Dumping Prevention**-Three new illegal dump sites were cleaned and adopted through the Adopt-A-Site program, bringing the total number of sites member communities have worked on to 38. Work at new sites and maintenance of existing sites yielded 2.8 tons of trash, 9 electronic components, 12 yards of metal, 146 tires, and one gallon of household hazardous waste. The cleanups cost \$1,110 and were undertaken by 108 volunteers in 151 volunteer hours.
- **Illegal Burning Prevention**-Burning garbage, tires and treated wood in barrels, wood stoves and open piles is dangerous to humans and the environment. The District's approach to this persistent problem is education first. Information was distributed throughout member communities via point-of-purchase displays, radio and print ads. fliers, and at home shows.

- **Recycling Depots**-During FY 2003, more than 770 tons of recyclables were collected at 9 District staffed and volunteer depots, in addition to 71 tires, 425 tons of metal, 411 tons of cardboard, and 391 appliance freon units. In addition, the District was responsible for managing the trash collected at three of the depots; it totaled 1, 168 tons.
- **Hazardous Waste**-392 households and 30 businesses utilized the nine collections held May through October 2003-104 more households and 18 more businesses than last year. Hazardous wastes collected included: 17,239 lbs. of paint products; 518 lbs. of household products; 11 mercury thermometers; 3.5 lbs. of mercury; 585 lbs. of pesticides; 5462 feet (more than one mile!) of fluorescent bulbs; 92 lbs. of asbestos; 3,715 lbs. of flammable liquids; 240 lbs. of acids, bases and reactives; 204 lbs. of oily solids; 1241 lbs. of ballasts; and 41 propane tanks.
- **Non-Toxics Education**-210 families in 13 elementary schools throughout the District took part in the eight-week DeTox Family Program for parents and school staff. The program aims to help reduce the use of toxic products in the home and in schools. 73% of follow-up survey respondents indicated they use fewer hazardous products now, as a result of the program.
- **Art & the 3Rs Workshops**-Education staff led 19 Art & the 3Rs Workshops in nine District communities via community centers, alternative education programs, Community Connections, school-based Green Up Day celebrations, Studio Place Arts in Barre, and the Washington County Youth Service Bureau Teen Center.
- **Clothing Drop 'N Swap**-This biannual event diverts tons of clothing from disposal; about 1,000 District residents take part in each event.
- **Junk Car Assistance**- The District offers assistance with the free removal of junk cars from member towns. We helped 51 residents recycle 66 vehicles in FY 2003.
- **Green Up Day Grants**-18 member communities requested and received reimbursement for Green Up Day activities in FY 2003. The average reimbursement per town was \$266.52.
- **Computer Collections**-The District collected 36,894 lbs. of computer equipment for recycling through an on-going collection at the Barre Town Recycling Depot and three special collections held in conjunction with satellite household hazardous waste collections.

## EAST MONTEPELIER FIRE DEPARTMENT AND FAST SQUAD

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We again thank the voters of Calais and East Montpelier for their support of our request for a new engine. It was delivered to us on Dec. 21, 2003 and we have proudly put it into service. It went on its' first fire call 30 minutes after we took delivery. We welcome you to stop by and see it.

The year 2003 was another busy year for the East Montpelier Fire Department.  
Call Breakdown for 2003

The Total Number of Fire Calls for 2003, is 273

This is an increase of just over 6% from the previous year. The significance of this number is that again this is the most calls that the East Montpelier Fire Department has responded to in any given year.

A Breakdown is as follows

Type of Call	E. Montpelier	Calais	Mutual Aid	Total
Medical Calls	87	45	3	135
MVA	32	19	5	56
Structure Fire	3	9	11	23
Investigations	7	2	0	9
Wildland Fires	5	3	1	9
Carbon Monoxide	6	1		7
Alarm Activations	3	3		6
Power Lines	5	0	0	5
Vehicle Fires	4	1	0	5
Mutual Aid Cover	0	0	4	4
Traffic Control	3	0	0	3
Other	3	0	0	3
False Alarms	1	1	1	3
Animal Rescue	2	0	0	2
Hazardous Materials	2	0	0	2
Trash Fires	1	0	0	1
<b>Total</b>	<b>164</b>	<b>84</b>	<b>25</b>	<b>273</b>

We received a grant from Homeland Security funds and have used it to upgrade our Jaws of Life, added new airbags for rescue lifting and have installed an air refill station for our firefighter air tanks.

We continue with our extensive training schedule with training in hazardous materials awareness, vehicle extrication and many of our members are taking Firefighting 1 class through the state fire training council.

Please take the time to make sure your Smoke and Carbon-Monoxide Detectors are in good working order and have the batteries replaced every 6 months to ensure the safety of your family!

As always, we thank you for your continued support.

Respectfully submitted,

Ty Rolland, President.

Tom Brazier, Chief.



## ENHANCED 911 BOARD REPORT

### Statewide System Operations - Jan 1 2003 to Nov 30 2003

Total Calls Handled System-wide	Wire-line 113,763	Wireless 60,374
Total Abandoned Calls System-wide	Wire-line 15,464	Wireless 3,656
Average Call Answer Time System-wide	5 Seconds	
Average Call Duration System-wide	1 Minute 54 Seconds	

The Vermont E-911 system continues to perform within established benchmarks.

The Enhanced 911 Board operates ten 911 call answering points, known as Public Safety Answering Points (PSAP). They are located at the Springfield Police Department, the Hartford Police Department, the Montpelier Police Department, the Lamoille County Sheriff's Office, the Saint Albans Police Department, the Shelburne Police Department, and the State Police Barracks at Williston, Rutland, Rockingham and Derby to be operational by Jan 2004.

#### E9-1-1 Address Confidentiality

In 1996, the General Assembly passed a law requiring Towns that created new street addresses for enhanced 9-1-1 to provide a confidentiality option to residents.

This option allows residents to prevent their names from being linked with their new street addresses in municipal public records, such as the Grand List. If you choose to exercise this option, you are required by law to provide the Town Clerk with an alternate mailing address, such as a Post Office box. Copies of the "Confidentiality Option Form" and instructions are available at your Town Office or on the internet @ [www.state.vt.gov/e911](http://www.state.vt.gov/e911). Your Confidentiality Option Form is not a public record and is exempt from disclosure under the Public Records Law. Town officials are required to preserve your privacy.

## EMERGENCY SERVICES REPORT

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Call volume decreased this year to 2970 calls, compared to 3187 calls for service in 2001/2002. Barre Town EMS continues to grow in other areas of calls for service, especially in the area of emergency long-distance transfers, an almost 50% increase. Non-emergency calls decreased 27% from 1401 to 1012; emergency calls increased from 1787 to 1960. The decrease in non-emergency calls is due to a new district-wide policy that assigns patients to a transport service based on the patient's place of residence, not to ambulance availability as in the past. Mutual aid responses increased 25% this year from 140 to 204 calls; this may be indicative of difficulties that smaller volunteer services continue to have in recruiting daytime coverage.

EMS responded to 61 calls in Calais this year. There were 15 patients not transported, usually from minor motor vehicle accidents. There were 12 motor vehicle accidents and 2 alarms. Another important statistic was the 18 serious/critical medical patients that were transported, nearly one-third of the total run volume.

The feasibility study for a critical care transport service was finished in 2002, and indicated that it could become a viable and much needed service to the area. The MICU began service to CVMC the last week of April 2003. This type of service involves the use of advanced life support equipment and specially trained personnel. A critical care nurse, critical care paramedic, and an EMT driver staff the unit. The ambulance is staffed part-time 8 a.m. to 8 p.m., Monday through Friday. The hiring of additional nurses and medics will help to expand MICU coverage to 24-hour in the near future.

Beginning February 2, 2004, Barre Town EMS will utilize three existing full-time personnel currently licensed at the EMT-Paramedic level. These Paramedics will seek to gain on-line privileges for all the member towns in our service area following Vermont EMS District 6 policy, as a means of establishing the minimum requirements needed to practice as Paramedic in the district.

The Paramedics will accomplish this training utilizing the Paramedic Privileges Program, as outline in the Vermont EMS District 6 Policy. This program will provide a means toward introducing the Paramedic to District 6 Protocols, quality management review and additional experience in a rural Paramedic system.

Initially, all three Paramedic interns will be dispatched from the East Barre station. A Paramedic intern will be assigned to each shift, and will respond to any request for a Paramedic within the service area. Currently, each station has a territorial assignment; therefore, if the Paramedic from East Barre must respond in the Berlin area, then at a minimum, the Berlin crew would respond to stage in a central location for service area-wide coverage until both stations could again be fully staffed by another EMT/Paramedic coverage crew.

In summary, the Paramedics will practice safe and effective Paramedicine in the best interest of the patients while working within District 6 protocols and consulting with medical direction where appropriate and per the protocols.

Respectfully submitted, David Jennings, EMS Director

# KELLOGG-HUBBARD LIBRARY ANNUAL REPORT

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**Thank you, Calais!** Thanks to all the people of Calais for being such great friends and patrons of the Kellogg-Hubbard and the Van Go Bookmobile. As part of the Kellogg-Hubbard's legal service area (Montpelier, East Montpelier, Middlesex, Calais, Worcester, and Berlin) you have free access to all the books, magazines, audio cassettes, CDs, videos, children's materials, computers and family educational programs in what we believe is one of the best and busiest libraries in Vermont. A special thanks goes to Jody Gladding, library trustee and Calais representative to the library board for her hard work on behalf of her town and the library. Our gratitude also goes to Calais authors Ron Padgett, Geof Hewitt, Andrew Nemethy, Rita Murphy, Howard Norman and Eric Zencey for the readings they did at the Maple Corner Community Center to benefit the Library. Finally, heartfelt thanks to library volunteers from Calais: Joan Neale, Erika Mitchell, and Cindy and Eliza Gardner-Morse for all their help.

**Circulation Statistics:** More people are using the Kellogg-Hubbard than ever before in its history. Even for this busy library, 2003 has been an amazing year. The total number of items borrowed continues to grow: **2000:** 172,643 **2001:** 192,215 **2002:** 221,296 **2003** (projected): **260,460**

**Calais Statistics:** As of December 1, 2003, 554 residents of Calais had library cards and had borrowed over 26,306 items from the library. If each person had had to buy the materials they borrowed, it would have cost \$657,650.00. Sharing these wonderful resources in a library setting makes financial sense for all of us. As one resident said, "Where else could you walk into a building and walk out with an armload of wonderful books - for free?"

**2004 Funding Formulas:** Our fiscal request to each municipality in our service area is based upon that town's library use. While libraries in Vermont get an average of 69.5% of their operating income from tax support, the Kellogg-Hubbard only requests 19% from our towns. Also, in order to help relieve the tax burden on the towns that fund the library, we will be charging all patrons who do not live in our legal service area an annual fee to use the library. The anticipated income from this new charge is being deducted from our municipal requests. We have some challenging years ahead of us. The Board is making every effort to find new funding sources. Your generosity to our fundraising appeals has been heartening!

**Van Go Bookmobile:** The Kellogg-Hubbard Library has partnered with U-32, Community Connections, and with other agencies to offer this great service to Calais residents who find it difficult to come to Montpelier for library services. In addition to its public stops at the Maple Corner Store and the East Calais Post Office, the Van Go also goes to daycare and senior centers. For more information on the schedule, call 223-4665.

**Highlights of 2003:** An East Calais resident signed up for a library card and became our 10,000th library patron since 2001! The library's catalog is now on the web! If you're on the Internet, go to our website at [www.kellogghubbard.lib.vt.us](http://www.kellogghubbard.lib.vt.us) and click on "Check our catalog". This year, family programs have been a big hit, thanks to the hard work of Ellen Miles, Sarah Severns and Ali White who coordinated our First Wednesdays Series. Finally, we have to thank the anonymous "angel" who left a harp on our doorstep last January. It made newspapers all over the country and netted the library \$3,000 from its raffle. Someone was looking out for us.

Respectfully submitted, Hilari Farrington, Director

**COMMUNITY CAPITAL of Central Vermont**  
***formerly known as Central Vermont Revolving Loan Fund***  
**2003 Annual Report for the Town of Calais**

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COMMUNITY CAPITAL of Central Vermont (COMMUNITY CAPITAL), formerly known as the Central Vermont Revolving Loan Fund, offers flexible and affordable financing to startup and growing businesses that are unable to obtain full financing from traditional sources. COMMUNITY CAPITAL'S mission is "to contribute to a strong Central Vermont community by helping small businesses prosper through the provision of flexible financing and ongoing technical assistance."

During the calendar year 2003, 108 individuals inquired about financing opportunities through the fund. Eighteen (18) submitted applications for consideration by the Loan Committee. A total of eleven (11) loans were approved and disbursed to eleven (11) businesses totaling \$258,558, which in turn leveraged \$617,450 in other funding. Three (3) of the loans were made to start up businesses. Businesses supported this year were located in Barre City, Waterbury, East Montpelier, Montpelier, Berlin, Middlesex, Washington, and Williamstown.

COMMUNITY CAPITAL offers a variety of loan products and services, including an Amortizing Loan product (max. \$50,000), Line of Credit product (max. \$25,000), a Microcredit program for businesses and individuals located in Middlesex, Plainfield, or Barre City (max. \$5,000); and a Post-Loan Technical Assistance program which offers COMMUNITY CAPITAL Borrowers industry and sector-specific technical assistance to help them start and/or grow their business.

COMMUNITY CAPITAL is supported by grants from the Vermont Community Development Program, the US Department of Housing and Urban Development, the US Department of Treasury, the Northfield Savings Bank, and contributions made by private individuals in the community committed to COMMUNITY CAPITAL'S mission. The most recent grant from the Vermont Community Development Program was sponsored by the Town of Calais.

Businesses operating in the Central Vermont area are eligible to apply for financing. COMMUNITY CAPITAL is operated in partnership with the Central Vermont Community Action. Interested parties are encouraged to call Emily Kaminsky, Fund Manager, at 479-1053 to request a loan application and further information.

## VERMONT LEAGUE OF CITIES AND TOWNS

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The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its website at [www.vlct.org](http://www.vlct.org).

## DEVELOPMENT REVIEW BOARD ACTIVITY IN 2003

Under the town's zoning regulations the Development Review Board (DRB) is charged with determining the following types of zoning matters: (1) requests for variances from one or more of the zoning regulation's requirements, (2) applications for conditional use approval, i.e., commercial and other types of projects that require review by the DRB under specified criteria, (3) design review for projects in the Kent's Corner-Old West Church Historic District, (4) major subdivision review (to qualify as a major subdivision a project has to involve the subdivision of land into five or more lots over a period of eight years), (5) review of access for development on properties without frontage on a public highway, and (6) appeals from decisions of the Zoning Administrator concerning enforcement issues.

The Calais Development Review Board (DRB) had a busy 2003. During the year we met 16 times and considered 12 applications for variances, 5 applications for conditional use approval, and 2 requests for design review approval. Of those 19 applications two variance applications were denied and the rest were approved, often with conditions.

The DRB does not meet on a set schedule since it meets in reaction to the filing of applications. A notice for any meeting at which an application will be heard is always published in the Times-Argus, as well as being posted at the General Stores and the Post Offices in Calais.

Respectfully submitted,  
Calais Development Review Board

Charles Storrow, *Chair*  
Margaret Bowen  
Warren Coleman  
Stephanie Kaplan  
Ruth Porter  
Rick Purchase  
Wallace Roberts

## ALDRICH MEMORIAL ASSOCIATION

As president of the Association, I would like to thank all those of you who donated money to us through the fund set up in memory of Laura Garcia. A long-time resident of the Kents Corner area, Laura had a front yard view of our pond and sawmill, with its attendant wildlife. Your contributions will help in preserving this unique area.

PETER MORSE  
*President*

## WOODBURY FIRE CHIEF'S REPORT

During 2003, the Woodbury Volunteer Fire Department responded to 66 calls for emergency assistance. There were 27 calls in Woodbury. 36 calls in Calais. Last year's calls break down as follows;

	Calais	Woodbury
Chimney fires	5	2
Structure fires	4	1
Auto Accidents	16	9
Vehicle fires	1	0
Grass/woods fires	1	2
Outside burning	1	0
False alarm	6	3
Ambulance assist.	0	3
Rescue	1	1
Hazardous condition	1	4
Fuel leak	0	2
Total	36	27
Mutual aid:	Hardwick 1	East Montpelier 2

The fire department assisted with the rescue of a person from Woodbury Lake. Two dogs were rescued from the ice on North Montpelier pond. Twenty-five of our calls were for motor vehicle accidents. We had a fourwheeler that hit some trees, a motorcycle that crashed through a fence and had to use Hardwick's "jaws of life" rescue tool to remove a victim from a car.

Working with the Vermont Rural Fire Protection Task Force two dry hydrants have been installed. The Calais hydrant was installed in the Pekin brook at the Peck Hill Rd intersection. The Woodbury hydrant was installed in Woodbury Lake on Herricks Cove Rd.

The Woodbury Fire Department was approved for a Fire Act Grant from FEMA. The Department of Home Land Security Assistance to Firefighters Grant will be received in 2004. The money has to be used for equipment that was approved in the grant and requires a 10% match from the fire department. The grant in the amount of \$105,390 cannot be used for the normal operating budget of the department.

I would like to thank the men from Maple Comers for their generous donation to our truck replacement fund.

The Woodbury Fire Department continues to look for new members to join the organization. At this time the department needs 8 more firefighters to meet our staffing needs. We provide the training. If you are interested in joining the department, please call me at 456-7061 or see any firefighter.

DANA HUOPPI  
*Fire Chief*

## CALAIS TOWN SCHOOL DISTRICT WARNING

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The legal voters of the Calais Town School District are hereby warned to meet at the Calais Town Hall in the Town of Calais on Tuesday, March 2, 2004 after lunch. (16 VSA Section 422):

The legal voters of Calais Town School District are further notified and warned to meet at the Town Hall in Town of Calais on Tuesday, March 2, 2004, between the hours of 9:00 AM, at which time the polls will open, and 7 PM, at which time the polls will close to vote by Australian ballot upon the following Article 7 (16 VSA Section 423):

ARTICLE 1. To elect a Moderator for the year ensuing [16 VSA Section 562 (2)].

ARTICLE 2. To review the annual school reports.

ARTICLE 3. To see what sum of money the Calais Town School District will adopt as a budget to support the Calais Elementary School for the 2004-2005 school year.

ARTICLE 4. Shall the audited fund balance as of June 30, 2004 be held in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of funding operations and/or capital improvements [24 VSA Section 2804]?

ARTICLE 5. Will the School District authorize the Board of Directors to borrow money by issuance of bonds and notes, not in excess of anticipated revenue for the school year [16 VSA Section 562(9)]?

ARTICLE 6. To authorize the Calais School Directors to receive donations for the benefit of the Calais Elementary School and expend said funds pursuant to the limitations expressed by the donor.

ARTICLE 7. To elect the following School Directors by Australian ballot [16 VSA Section 423]:

One (1) School Director

Two (2) Year Term

One (1) School Director

Three (3) Year Term

ARTICLE 8. To transact any other business that may legally come before the meeting.

The legal voters of Calais Town School District are further notified that voter qualification, registration, and absentee voting relative to said annual meeting shall be as provided in Section 553 of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

### SCHOOL DIRECTORS

CHARLOTTE HANNA-BASSAGE, *Chair*

RICHARD B. KEHNE, *Vice Chair*

WAYNE LAMBERTON, *Clerk*

STEPHEN DUKE

MICHAEL R. LAIGNON

Calais Town Clerk's Office, January 20 A.D. 2004 at 2:20 p.m. received the above for record, and duly recorded before posting.

Attest, EVA M. MORSE, Town Clerk



# CALAIS SCHOOL DIRECTORS' REPORT

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## Budget Request

The Calais school board respectfully requests the residents of the Town of Calais to fund planned expenditures for 2004-05 of \$1,267,825. This is a reduction of \$12,234, or about 1%, under the current year's spending.

## Act 68

The good news is that property taxes will be going down because Act 68 changed the revenue stream to support education, shifting away from the property tax and toward the sales tax, as well as separating residential property from business and second home property.

New reporting requirements are part of Act 68. From now on, our local tax effort for our schools will combine the amount to be raised in local taxes for the elementary school and U-32. There should be no change in Calais property taxes next year as a result of spending at U-32, and as mentioned above, spending is going down at the elementary school.

The Department of Education has informed all Vermont towns that we cannot estimate tax rates because of the uncertainty in determining the new homestead grand list (see Attachment). So although we try to predict the tax rate for schools every year in this Town Report, we cannot do so this year. This is extremely frustrating.

## Enrollment

The reduction in the tax rate will not be permanent. Because the elementary school enrollment is forecast to go down slightly for the next few years, we will see a corresponding decline in revenue from the state block grant. We plan to use savings from next year to offset future shortfalls, and will consider expense reductions two and three years from now.

	Enrollment Projection
2003 (actual)	119
2004	124
2005	114
2006	118
2007	124

## School quality

The academic performance of Calais students continues its steady increase. (The Times Argus compared Calais school scores to others schools in an article

dated 12/8/03. Copies of the article are available from the TimesArgus.com or from the school.) Each year the school's action plan translates achievement scores into concrete plans for improvement the following year.

Our overall performance as a school is affected by the No Child Left Behind Act (NCLB). NCLB requires every school to make annual yearly progress as measured by test scores. Schools like Calais that are already doing relatively well, and which have small classes that can vary significantly from year to year in their composition of students, may have trouble showing gains every year. As a result, at some point Calais may be labeled as a failing school for not making "adequate annual progress" as required by NCLB.

One way around this is to use the supervisory union instead of individual schools as the unit of measurement. However, if one school within the supervisory union fails to make "adequate annual progress" the entire supervisory union will be labeled as failing. We do not yet know how the law will accommodate small schools like ours, but the potential implications are significant.

The board encourages all community members to learn about NCLB, and to keep current on how this legislation impacts Calais.

### **School Choice**

Calais is prepared for any legislation that opens the options for school choice at the elementary level. Policies are in place and the board has discussed possible impacts.

### **Special Thanks**

The board joins Mrs. Singer and our entire community in thanking Jean Peterson and Carolyn Balentine for their many years of work with Calais children. They have both given countless children the special gift of a positive start in school. Enjoy your retirements Carolyn and Jean.

Respectfully submitted,

Charlotte Hanna Bassage, Chair  
Stephen Duke  
Richard Kehne  
Wayne Lamberton  
Michael Loignon

## VERMONT DEPARTMENT OF EDUCATION SCHOOL FINANCE TEAM

January 12, 2004

We have received questions regarding the reporting requirements for the prior three years as required by Act 68, as well as those for the coming year. These reporting requirements can be found in 16 V.S.A. § 563(11) as amended by Act 68 and are to be reported in a format prescribed by the Commissioner of Education. Currently, the Legislature is considering amendments to Act 68 in House bill H. 540. This bill is expected to be considered by the full House this week.

The form I provided (EdSpnd prior years vO3.xls) was developed to meet the reporting requirements of 16 V.S.A. § 563(11). Currently, H. 540 does not change the reporting requirements. The only effect H. 540 will have on the form will be on the equalized tax rates. The form uses an equalized base rate for homesteads of \$1.10; H. 540 recommends an equalized base rate of \$1.05.

We have also received many questions about how to estimate actual tax rates. As Act 68 is currently written pending amendments, a business manager can only calculate an education spending level per equalized pupil, an equalized homestead tax rate, and with the recent release of equalized homestead grand lists, a homestead tax liability for a district. There is currently no way to make a good estimate of an actual homestead tax rate as the law currently reads. Let me say that again - an estimate of the actual homestead tax rate cannot be made at this time.

Legislators are aware this is a major problem which needs to be addressed immediately. H. 540 addresses this problem by having the State set homestead and non-homestead tax rates rather than tax liabilities. This will be done by taking the equalized homestead and non-homestead rates and dividing by the most recent common level of appraisal (CLA). The result will be the actual tax rates taxpayers will see on their tax bills. There is also a provision in H. 540 for towns undergoing a town-wide reappraisal (sec. 9).

If H. 540 is enacted into law as we expect, the transition equalized homestead grand list just released by Property Valuation and Review will be repealed. The State will not be able determine what a district owes the education fund until education grand lists are submitted to the Tax Department in August. This means business managers will no longer be able to calculate property tax liabilities nor will they be able to show education revenues from homestead and non-homestead property tax dollars until then.

A link to H. 540 follows:

<http://www.leg.state.vt.us/docs/legdoc.cfm?URL=/docs/2004/bills/intro/H-540.htm>

Please contact me if you have questions.

Brad James

Education Finance Manager

Vermont Department of Education

## CENTRAL VERMONT STATE POLICE COMMUNITY ADVISORY BOARD

In 2003, the Selectmen appointed Richard Quelch, Robert Withey, and Wayne Whitelock to represent Calais on the Central Vermont State Police Community Advisory Board. This board works with the personnel of the Middlesex Barracks to: (1) Provide a voice for concerns related to law enforcement and public safety; (2) Give recommendations and information on how to best serve the represented towns; (3) Be a conduit for information exchange between the represented towns and the Middlesex Barracks; and (4) Provide community advocacy on behalf of the Vermont State Police.

The Vermont State Police at Middlesex provide a full range of law enforcement functions to nearly 30,000 residents in 18 Central Vermont towns in Washington and Orange Counties. In addition, the Interstate 89 corridor cuts through the middle of the Middlesex coverage area, carrying thousands more to the area for work and leisure. The challenges of delivering effective law enforcement services to such a dynamic region are many; however, thoughtful community dialogue will assist us in providing the most efficient and effective law enforcement service to Central Vermont.

Vermont is often hailed as one of the safest states in the country when its crime statistics are ranked and compared with other states. There is a great deal of truth to this long held belief, particularly when one considers the overall quality of life here in Vermont. Most Vermonters would be surprised to learn, however, that this measure of crime is based only on eight criminal categories: murder and non-negligent manslaughter; forcible rape; robbery; aggravated assault; burglary, larceny-theft; motor vehicle theft; and arson. This simplistic view of crime creates many common misperceptions about the role of law enforcement in Vermont. Drunken driving, illegal drug activity, simple assault, disorderly conduct, vandalism, and a host of other criminal activity in our communities are not included in the crime index. Traffic related incidents and a variety of other miscellaneous events encompass the greatest percentage of our overall requests for service.

In partnership with the newly formed Central Vermont State Policy Community Advisory Board, we hope to explore innovative ways to be more responsive to the public safety concerns of the citizens we serve. Moreover, we encourage residents to talk about public safety issues with their community advisory board member(s) town selectboards, and elected representatives. The statistical data provided for 'your town on the following page is intended to provide a framework on which to base future discussions about public safety and police service in the towns served by the Vermont State Police at Middlesex.

Respectfully Submitted

Lieutenant David T. Harrington

Vermont State Police - Middlesex Station

Wayne Whitelock

## Town of Calais

In 2003, the Vermont State Police responded to a total of 158 documented incidents in the Town of Calais.

Each incident will generate one or more Vermont Incident Based Reporting System (VIBRS) codes that are used to track criminal activity, traffic accidents/complaints, or other police provided services and investigations. It should be noted that an incident may involve, for example, a traffic accident investigation that results in the arrest of the operator for DUI. In this example, the one incident has two components (accident and DUI) but is reported as one incident in the DUI Incident column. The incident totals are shown in Table 1 and assembled into five categories: Violent Crime, Property Crime, Other Crime, Traffic Incidents, and Miscellaneous.

Table 1 Incident totals in Calais

Violent Crime				Property Crime				Other Crime		Traffic Incidents			Miscellaneous			
Murder/Manslaughter	Sexual Assault	Robbery	Assault(aggravated/simple)	Burglary	Larceny/theft	Motor Vehicle Theft	Other Property Crime	Illegal Drug Incidents	Disorderly Conduct/Other	Fatal Crashes	Accident Investigation	Motor Vehicle Complaints	DUI Incidents	Death Investigation	Runaway Juveniles	Assistance/Service Calls
0	0	0	10	11	5	0	13	3	19	0	13	13	5	0	2	64

In Table 2, the incident totals for each category are reflected as a percentage of the total incidents for the town (row #1). The Vermont State Police incident totals for each category are reflected as a percentage of the total for all 18 towns (row #2). Compare the town and VSP total percentages to determine if the town category is above/below the combined total of all 18 towns.

Table 2 Category percentage totals

Category	Violent Crime	Property Crime	Other Crime	Traffic Incidents	Miscellaneous
1. Calais	6.3%	18.4%	13.9%	19.6%	41.8%
2. VSP total	2.7%	14.1%	12.5%	23.4%	47.2%

- ❖ The 158 incidents in Calais represent 3.87% of the total incidents for all 18 towns within the Vermont State Police coverage area.
- ❖ Calais has a resident population of 1,529 (2000 est.), which is 5.24% of the total resident population served by troopers at the Middlesex station.

**DESCRIPTION  
REVENUES:**

	BUDGET 2003	ACTUAL 2003	BUDGET 2004	PROJ. 2004	REQUESTED BUDGET 2005	VARIANCE BUDGET 04-05
<b>LOCAL</b>						
PROPERTY TAXES-ELEMENTARY	\$372,522	\$372,455	\$416,809	\$402,642	\$0	(\$416,809)
EARNINGS ON INVESTMENTS-Net	\$9,000	\$860	\$9,000	\$2,322	\$3,000	(\$6,000)
TUITION FROM INDIVIDUALS	\$0	\$100	\$0	\$0	\$0	\$0
MISC INC-PURCHASE DISC & Erate	\$1,907	\$1,907	\$1,907	\$1,907	\$1,963	\$56
MISCELLANEOUS INCOME-AM PROGRAM	\$992	\$2,576	\$992	\$992	\$992	\$0
FUND BALANCE-DECREASE(INCREASE)	\$0	\$0	\$0	\$0	\$0	\$0
<b>SUBTOTAL LOCAL REVENUES</b>	<b>\$384,421</b>	<b>\$377,888</b>	<b>\$428,708</b>	<b>\$407,863</b>	<b>\$5,955</b>	<b>(\$422,753)</b>
<b>STATE</b>						
GENERAL STATE AID-ELEM.	\$601,462	\$601,518	\$592,564	\$609,237	(\$0)	(\$592,564)
GENL STATE AID-SHARING POOL	\$75,241	\$75,256	\$75,262	\$72,756	\$0	(\$75,262)
HOMESTEAD REVENUES TO SCHOOL	\$0	\$0	\$0	\$0	\$505,518	\$505,518
EDUC. SPENDING REVENUES FROM STATE	\$0	\$0	\$0	\$0	\$422,734	\$422,734
NONRESIDENTIAL PROPERTY TAX REVENUE	\$0	\$0	\$0	\$0	\$194,835	\$194,835
STATE AID TRANSPORTATION	\$29,241	\$37,404	\$29,835	\$29,835	\$30,102	\$267
CAPITAL DEBT REIMBURSEMENT	\$4,333	\$4,329	\$28,029	\$2,072	\$0	(\$2,072)
SMALL SCHOOLS GRANT	\$27,607	\$27,719	\$28,029	\$28,029	\$22,423	(\$5,606)
MAINTSTREAM BLOCK GRANT	\$74,893	\$74,893	\$75,754	\$75,754	\$73,546	(\$2,208)
INTENSIVE REIMBURSEMENT	\$46,812	\$40,360	\$38,486	\$38,219	\$3,344	(\$35,142)
EEE	\$10,076	\$10,057	\$9,343	\$9,368	\$9,368	\$19
<b>SUBTOTAL STATE REVENUES</b>	<b>\$869,685</b>	<b>\$871,598</b>	<b>\$881,351</b>	<b>\$885,270</b>	<b>\$1,281,870</b>	<b>\$410,518</b>
<b>TOTAL REVENUES-ELEMENTARY</b>	<b>\$1,254,086</b>	<b>\$1,249,484</b>	<b>\$1,280,059</b>	<b>\$1,273,133</b>	<b>\$1,287,825</b>	<b>(\$12,234)</b>
<b>EXPENSE SUMMARY:</b>						
INSTRUCTIONAL SERVICES	\$519,737	\$511,174	\$529,929	\$525,236	\$577,791	\$47,862
GUIDANCE SERVICES	\$17,443	\$20,683	\$22,590	\$19,341	\$20,328	(\$2,262)
HEALTH SERVICES	\$16,272	\$17,129	\$17,467	\$17,604	\$18,515	\$1,048
CURRICULUM SERVICES	\$6,474	\$6,474	\$6,889	\$6,889	\$6,840	(\$49)
SCHOOL LIBRARY SERVICES	\$55,296	\$48,934	\$52,467	\$52,681	\$55,022	\$2,555
TECHNOLOGY SERVICES	\$26,342	\$38,315	\$36,493	\$36,493	\$33,856	(\$2,637)
BOARD OF EDUCATION SVCS.	\$9,094	\$4,762	\$8,854	\$8,854	\$6,854	(\$2,000)
OFFICE OF SUPERINTENDENT	\$15,042	\$15,042	\$16,478	\$16,478	\$16,760	\$282
OFFICE OF THE PRINCIPAL	\$106,987	\$104,004	\$110,169	\$110,230	\$114,718	\$4,549
FISCAL SERVICES	\$13,192	\$13,192	\$12,852	\$12,852	\$13,042	\$190
AUDITING SERVICES	\$1,900	\$1,900	\$1,957	\$1,957	\$2,600	\$643
OPERATION AND MAINT.PLANT	\$120,615	\$117,172	\$119,235	\$123,509	\$129,242	\$10,007
STUDENT TRANSPORTATION SV	\$65,567	\$65,068	\$66,358	\$66,358	\$66,938	\$580
DEBT SERVICE	\$56,210	\$56,210	\$53,883	\$53,883	\$51,520	(\$2,363)
INSTRUCTIONAL SVC-SP ED.	\$201,460	\$186,105	\$187,167	\$186,672	\$118,890	(\$68,277)
EEE & PRESCHOOL	\$18,655	\$18,676	\$28,894	\$28,913	\$28,746	(\$148)
<b>SUBTOTAL EXPENSES</b>	<b>\$1,250,288</b>	<b>\$1,224,820</b>	<b>\$1,274,882</b>	<b>\$1,268,150</b>	<b>\$1,261,882</b>	<b>(\$9,020)</b>
<b>TRANSFER TO OTHER FUNDS</b>	<b>\$3,800</b>	<b>\$3,800</b>	<b>\$8,377</b>	<b>\$8,377</b>	<b>\$6,163</b>	<b>(\$2,214)</b>
<b>TOTAL EXPENSES</b>	<b>\$1,254,088</b>	<b>\$1,228,620</b>	<b>\$1,283,259</b>	<b>\$1,276,527</b>	<b>\$1,268,045</b>	<b>(\$12,234)</b>

Detailed budget information is available at Calestis Elementary School. Please contact Christine Kline, Admin. Asst. at 454-7777.

# **Calais Elementary School Significant Changes Budget 2005 vs. 2004**

**Negotiated Items & Staffing Changes**  
 Salary increases @ 4.5% Prof, 4.5% ESP, 3.5% & 4.5% Admin  
 Horizontal Movement Cost  
 Mentor Stipend  
 Health Insurance-Inflation @12.5% with current enrollment  
 Other Benefits-(Dental & Disability)  
 Career Change Option-Additional Cost  
 Reduction of 1 FTE Paraeducator  
 Reclass of Paraeducator from SPED to Regular Ed 1.4FTE  
 Reclass of Paraeducator from SPED to Regular Ed 1.4FTE  
 Technology Staffing Changes  
 Workers Compensation Insurance-Based on current costs  
 Staffing Changes FY 04 Impact on Budget 05

## **Final      Entire Budget                  % Increase**

\$28,990	2.26%	Includes an additional student day(179 to 180)
\$2,186	0.17%	
\$431	0.03%	
\$7,126	0.56%	
\$155	0.01%	
\$6,120	0.48%	
(\$26,147)	-2.04%	
\$24,401	1.91%	
(\$24,401)	-1.91%	
(\$2,978)	-0.23%	
(\$766)	-0.06%	
(\$3,470)	-0.27%	

	BUDGET	BUDGET
	FY2003-2004	FY2004-2005
<b>\$11,646</b>	<b>\$911,307</b>	<b>\$922,953</b>
<b>0.91%</b>		

## **Subtotal Salary And Benefits**

Instructional Books & Supplies & Copier Costs  
 Library- Supplies  
 WCSU Assessments  
 BOD-Legal Services  
 Principal -Dues & Fees  
 Auditing Services  
 Operation of Plant-Insurance, Repairs, Supplies, Etc.  
 Student Transportation  
 Debt Service  
 Building Improvement Fund  
 SPED  
 EEE Grant  
 Miscellaneous Increases

(\$1,946)	-0.15%
\$25	0.00%
\$1,459	0.11%
(\$2,000)	-0.16%
\$150	0.01%
\$643	0.05%
\$6,814	0.53%
\$580	0.05%
(\$2,363)	-0.18%
(\$2,214)	-0.17%
(\$25,047)	-1.96%
\$19	0.00%
\$0	0.00%

	BUDGET	BUDGET
	FY2003-2004	FY2004-2005
<b>(\$23,880)</b>	<b>\$368,752</b>	<b>\$344,872</b>
<b>-1.87%</b>		

## **Subtotal Nonsalary Items**

## **Subtotal of Budget Draft Changes**

<b>(\$12,234)</b>	<b>\$1,280,059</b>	<b>\$1,267,825</b>
<b>-0.96%</b>		

DESCRIPTION	BUDGET 2003	ACTUAL 2003	BUDGET 2004	PROJ. 2004	REQUESTED BUDGET 2005
<b>REVENUES</b>					
PROPERTY TAXES-ELEMENTARY	\$372,522	\$372,455	\$416,809	\$402,642	\$0
EARNINGS ON INVESTMENTS-Net	\$9,000	\$860	\$9,000	\$2,322	\$3,000
TUITION FROM INDIVIDUALS	\$0	\$100	\$0	\$0	\$0
MISC INC-PURCHASE DISC & Erate	\$1,907	\$1,907	\$1,907	\$1,907	\$1,963
MISCELLANEOUS INCOME-AM PROGRAM	\$992	\$2,576	\$992	\$992	\$992
GENERAL STATE AID-ELEM.	\$801,462	\$801,518	\$576,534	\$592,851	\$0
GENERAL STATE AID-PRESCHOOL	\$0	\$0	\$16,030	\$16,386	(\$0)
GENL STATE AID-SHARING POOL	\$75,241	\$75,256	\$75,262	\$72,756	\$0
HOMESTEAD REVENUES TO SCHOOL	\$0	\$0	\$0	\$0	\$505,518
EDUC. SPENDING REVENUES FROM STATE	\$0	\$0	\$0	\$0	\$422,734
NONRESIDENTIAL PROPERTY TAX REVENUE	\$0	\$0	\$0	\$0	\$184,835
SMALL SCHOOLS GRANT	\$27,607	\$27,719	\$28,029	\$28,029	\$22,423
STATE AID TRANSPORTATION	\$29,241	\$30,904	\$29,835	\$29,835	\$30,102
CAPITAL DEBT REIMBURSEMENT	\$4,333	\$4,329	\$2,072	\$2,072	\$0
TRANSPORTATION AID PY	\$0	\$6,500	\$0	\$0	\$0
MAINSTREAM BLOCK GRANT	\$74,893	\$74,893	\$75,754	\$75,754	\$73,546
INTENSIVE REIMBURSEMENT	\$46,812	\$40,380	\$38,486	\$38,219	\$3,344
EEE	\$10,076	\$10,097	\$9,349	\$9,368	\$9,368
FUND BALANCE-DECREASE(INCREASE)	\$0	\$0	\$0	\$0	\$0

TOTAL REVENUES \$1,254,088 \$1,249,494 \$1,280,059 \$1,273,133 \$1,267,825

NOTE: The Tax Rate is unknown at the time of printing this report.

**EXPENSES**

**INSTRUCTIONAL SERVICES**

SALARIES-REGULAR-PROFESS.	\$398,285	\$391,106	\$394,928	\$393,926	\$413,953
SALARIES-REGULAR-TECH.	\$0	\$0	\$0	\$0	\$22,297
SALARIES-TEMPORARY	\$7,930	\$5,409	\$6,930	\$6,930	\$7,000
SALARIES-TEMP-EARLY AM SU	\$3,200	\$3,360	\$3,200	\$3,200	\$3,200
HEALTH BENEFITS	\$40,849	\$45,774	\$52,709	\$49,130	\$57,826
SOCIAL SECURITY/MEDICARE	\$24,162	\$22,561	\$23,899	\$23,787	\$26,710
RETIREMENT CONTRIBUTIONS	\$3,682	\$3,631	\$3,706	\$3,706	\$3,892
SEC 125 BENEFIT	\$340	\$340	\$306	\$306	\$432
WORKMENS COMPENSATION	\$3,281	\$4,130	\$4,231	\$4,231	\$4,163
UNEMPLOYMENT COMPENSATION	\$0	\$1	\$0	\$0	\$0
TUITION REIMBURSEMENT	\$7,500	\$2,472	\$7,500	\$7,500	\$7,500
DENTAL BENEFITS	\$2,839	\$2,839	\$2,735	\$2,735	\$2,819
DISABILITY BENEFITS	\$1,722	\$1,661	\$1,830	\$1,830	\$1,990
PROFESSIONAL-EDUCATION SVC-FIELD TRIPS	\$1,200	\$1,260	\$1,200	\$1,200	\$1,500
OTHER PROFESS.SERVICE-ELF	\$2,200	\$0	\$1,900	\$1,900	\$1,900
RENTALS AND LEASES& REPAIR-COPIER	\$6,200	\$5,455	\$6,200	\$6,200	\$5,500
TUITION TO OTHERS	\$0	\$1,392	\$0	\$0	\$0
GENERAL SUPPLIES-CLASSROOM	\$14,027	\$18,465	\$9,900	\$9,900	\$10,446
GENERAL SUPPLIES-PAPER & TESTING	\$0	\$0	\$1,663	\$1,663	\$1,663
GENERAL SUPPLIES-CLASSROOM EQUIP	\$520	\$0	\$1,392	\$1,392	\$0
BOOKS AND PERIODICALS	\$3,240	\$518	\$4,700	\$4,700	\$4,000
DUES & FEES-CULTURAL	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000

TOTAL INSTRUCTIONAL SERVICES \$519,737 \$511,174 \$529,929 \$525,236 \$577,781

**GUIDANCE SERVICES**

SALARIES-REGULAR-PROFESS.	\$15,514	\$15,788	\$16,449	\$14,336	\$14,981
HEALTH BENEFITS	\$0	\$3,415	\$3,839	\$2,864	\$3,184
SOCIAL SECURITY/MEDICARE	\$1,187	\$596	\$1,258	\$1,097	\$1,146
SEC 125 BENEFIT	\$0	\$34	\$34	\$34	\$36
WORKMENS COMPENSATION	\$122	\$155	\$173	\$173	\$141
TUITION REIMBURSEMENT	\$320	\$350	\$320	\$320	\$320
DENTAL BENEFITS	\$0	\$127	\$127	\$127	\$130
GENERAL SUPPLIES	\$300	\$200	\$390	\$390	\$390

TOTAL GUIDANCE SERVICES \$17,443 \$20,663 \$22,580 \$19,341 \$20,328

**HEALTH SERVICES**

SALARIES-REGULAR-PROF OTH	\$13,623	\$13,919	\$14,504	\$14,817	\$15,484
SOCIAL SECURITY/MEDICARE	\$1,042	\$988	\$1,110	\$1,134	\$1,165
SEC 125 BENEFIT	\$0	\$0	\$0	\$0	\$0
WORKMENS COMPENSATION	\$107	\$136	\$153	\$153	\$146
OTHER PROFESSIONAL SVCIC	\$1,000	\$1,050	\$1,200	\$1,200	\$1,200
GENERAL SUPPLIES	\$500	\$1,036	\$500	\$500	\$500
TOTAL HEALTH SERVICES	\$18,272	\$17,128	\$17,467	\$17,804	\$18,515



	REQUESTED				
	BUDGET 2005				
DESCRIPTION	BUDGET 2003	ACTUAL 2003	BUDGET 2004	PROJ. 2004	BUDGET 2005
<b>CURRICULUM SERVICES</b>					
SUPERVISORY UN SERV-CURRICULUM	\$6,474	\$6,474	\$6,889	\$6,889	\$6,840
<b>TOTAL CURRICULUM SERVICES</b>	<b>\$6,474</b>	<b>\$6,474</b>	<b>\$6,889</b>	<b>\$6,889</b>	<b>\$6,840</b>
<b>SCHOOL LIBRARY SERVICES</b>					
SALARIES-REGULAR-PROFESS.	\$28,393	\$28,580	\$28,780	\$30,159	\$31,518
SALARIES-REGULAR-TECH.	\$11,736	\$7,810	\$7,987	\$7,787	\$8,151
SUMMER PROGRAM	\$540	\$272	\$314	\$314	\$314
HEALTH BENEFITS	\$3,693	\$3,850	\$4,295	\$4,295	\$4,776
SOCIAL SECURITY/MEDICARE	\$3,070	\$2,391	\$2,912	\$2,927	\$3,059
RETIREMENT BENEFITS	\$489	\$0	\$0	\$0	\$0
SEC 125 BENEFIT	\$68	\$34	\$34	\$34	\$36
WORKMENS COMPENSATION	\$315	\$400	\$401	\$401	\$377
TUITION REIMBURSEMENT	\$480	\$160	\$480	\$480	\$480
DENTAL BENEFITS	\$191	\$191	\$191	\$191	\$194
DISABILITY BENEFITS	\$81	\$49	\$43	\$43	\$44
GENERAL SUPPLIES	\$930	\$380	\$550	\$550	\$575
BOOKS AND PERIODICALS	\$3,800	\$3,849	\$3,900	\$3,900	\$3,900
AUDIOVISUAL MATERIALS	\$1,450	\$1,188	\$1,600	\$1,600	\$1,600
<b>TOTAL SCHOOL LIBRARY SERVICES</b>	<b>\$65,268</b>	<b>\$48,834</b>	<b>\$52,467</b>	<b>\$52,881</b>	<b>\$55,022</b>
<b>TECHNOLOGY SERVICES</b>					
SALARIES-REGULAR-TECH.	\$0	\$0	\$12,012	\$12,012	\$9,406
SALARIES-TEMPORARY	\$0	\$1,000	\$1,000	\$1,000	\$1,000
HEALTH BENEFITS	\$0	\$0	\$0	\$0	\$0
SOCIAL SECURITY/MEDICARE	\$0	\$77	\$995	\$995	\$796
RETIREMENT BENEFITS	\$0	\$0	\$0	\$0	\$0
SEC 125 BENEFIT	\$0	\$0	\$34	\$34	\$0
WORKMENS COMPENSATION	\$0	\$0	\$130	\$130	\$98
TUITION REIMBURSEMENT	\$0	\$0	\$300	\$300	\$300
DENTAL BENEFITS	\$0	\$0	\$95	\$95	\$0
DISABILITY BENEFITS	\$0	\$0	\$59	\$59	\$49
OTHER PROFESSIONAL SERVICES	\$1,830	\$589	\$1,830	\$1,830	\$1,830
SUPERVISORY UNION SVCS	\$9,118	\$9,118	\$2,130	\$2,130	\$2,469
REPAIRS & MAINTENANCE	\$0	\$0	\$0	\$0	\$0
COMMUNICATION-INTERNET & TELEPHONE	\$6,896	\$4,642	\$9,668	\$9,668	\$9,668
TRAVEL	\$0	\$0	\$240	\$240	\$240
GENERAL SUPPLIES	\$1,500	\$725	\$1,500	\$1,500	\$1,500
COMPUTER SOFTWARE	\$2,000	\$1,382	\$1,500	\$1,500	\$1,500
EQUIPMENT	\$5,000	\$20,784	\$5,000	\$5,000	\$5,000
<b>TOTAL TECHNOLOGY SERVICES</b>	<b>\$26,342</b>	<b>\$38,315</b>	<b>\$36,493</b>	<b>\$36,493</b>	<b>\$33,856</b>
<b>BOARD OF EDUCATION SVCS.</b>					
SALARIES-REGULAR-ADMIN.-BOO	\$581	\$581	\$581	\$581	\$581
SALARIES-REGULAR-CLERICAL	\$600	\$390	\$600	\$600	\$600
SOCIAL SECURITY/MEDICARE	\$43	\$73	\$43	\$43	\$43
OFFICIAL SVC TAX COLLECT.	\$2,300	\$2,300	\$2,300	\$2,300	\$2,300
LEGAL SERVICES	\$4,000	\$0	\$4,000	\$4,000	\$2,000
FIDELITY BOND PREMIUMS	\$80	\$100	\$100	\$100	\$100
COMMUNICATIONS	\$480	\$248	\$100	\$100	\$100
DUES & FEES	\$1,050	\$1,090	\$1,150	\$1,150	\$1,150
<b>TOTAL BOARD OF EDUCATION SVCS.</b>	<b>\$8,094</b>	<b>\$4,782</b>	<b>\$8,854</b>	<b>\$8,854</b>	<b>\$8,854</b>
<b>OFFICE OF SUPERINTENDENT</b>					
SUPERVISORY UN SERV-SUPT	\$15,042	\$15,042	\$16,478	\$16,478	\$16,760
<b>TOTAL OFFICE OF SUPERINTENDENT</b>	<b>\$15,042</b>	<b>\$15,042</b>	<b>\$16,478</b>	<b>\$16,478</b>	<b>\$16,760</b>
<b>OFFICE OF THE PRINCIPAL</b>					
SALARIES-REGULAR-ADMIN.	\$62,280	\$85,283	\$65,159	\$65,215	\$87,693
SALARIES-REGULAR-CLERICAL	\$24,323	\$23,184	\$24,372	\$24,372	\$25,470
HEALTH BENEFITS	\$3,559	\$3,872	\$4,236	\$4,236	\$4,785
SOCIAL SECURITY/MEDICARE	\$8,625	\$8,719	\$8,849	\$8,854	\$7,127
RETIREMENT CONTRIBUTIONS	\$973	\$0	\$0	\$0	\$0
SEC 125 BENEFIT	\$68	\$88	\$88	\$88	\$72

DESCRIPTION	BUDGET 2003	ACTUAL 2003	BUDGET 2004	PROJ. 2004	REQUESTED BUDGET 2005
WORKMENS COMPENSATION	\$688	\$845	\$921	\$921	\$854
TUITION REIMBURSEMENT	\$1,200	\$1,169	\$1,200	\$1,200	\$1,200
DENTAL BENEFITS	\$636	\$636	\$636	\$636	\$648
DISABILITY BENEFITS	\$315	\$318	\$328	\$328	\$339
COMMUNICATIONS-POSTAGE	\$1,800	\$485	\$1,800	\$1,800	\$1,800
ADVERTISING	\$2,000	\$312	\$2,000	\$2,000	\$2,000
TRAVEL	\$500	\$0	\$500	\$500	\$500
GENERAL SUPPLIES	\$1,542	\$688	\$1,800	\$1,800	\$1,800
DUES & FEES	\$700	\$845	\$700	\$700	\$850
<b>TOTAL OFFICE OF THE PRINCIPAL</b>	<b>\$106,987</b>	<b>\$104,004</b>	<b>\$110,189</b>	<b>\$110,230</b>	<b>\$114,719</b>
<b>FISCAL SERVICES</b>					
SUPERVISORY UN SERV	\$13,192	\$13,192	\$12,852	\$12,852	\$13,042
<b>TOTAL FISCAL SERVICES</b>	<b>\$13,192</b>	<b>\$13,192</b>	<b>\$12,852</b>	<b>\$12,852</b>	<b>\$13,042</b>
<b>AUDITING SERVICES</b>					
AUDIT SERVICES	\$1,900	\$1,900	\$1,957	\$1,957	\$2,600
<b>TOTAL AUDITING SERVICES</b>	<b>\$1,900</b>	<b>\$1,900</b>	<b>\$1,957</b>	<b>\$1,957</b>	<b>\$2,600</b>
<b>OPERATION AND MAINT. PLANT</b>					
SALARIES-REGULAR-SERVICE	\$59,858	\$80,388	\$61,514	\$61,726	\$64,493
SALARIES-TEMPORARY-SUMMER HELP	\$100	\$528	\$891	\$891	\$900
HEALTH BENEFITS	\$0	\$0	\$0	\$0	\$0
SOCIAL SECURITY/MEDICARE	\$4,571	\$4,813	\$4,774	\$4,789	\$5,003
RETIREMENT BENEFITS	\$2,182	\$0	\$0	\$0	\$0
SEC 125 BENEFIT	\$68	\$68	\$68	\$68	\$72
WORKMENS COMPENSATION	\$489	\$595	\$857	\$857	\$818
DISABILITY BENEFITS	\$284	\$314	\$297	\$297	\$310
SEWAGE MAINTENANCE	\$1,800	\$2,379	\$1,800	\$1,800	\$2,300
SECURITY SERVICES	\$150	\$1,121	\$741	\$741	\$1,000
DISPOSAL SERVICES	\$2,595	\$1,764	\$1,800	\$1,800	\$1,800
SNOW PLOWING SERVICES	\$800	\$585	\$1,200	\$1,200	\$900
REPAIRS AND MAIN-BUILDING	\$5,472	\$8,312	\$5,472	\$6,112	\$11,172
REP AND MAIN-WATER/LIGHTS	\$1,700	\$728	\$1,700	\$1,060	\$1,200
OTH PURCH PROPERTY-WATER	\$3,000	\$2,908	\$3,000	\$3,000	\$3,000
INSURANCE	\$3,152	\$3,383	\$3,586	\$5,133	\$5,441
TRAVEL	\$250	\$203	\$300	\$300	\$300
GENERAL SUPPLIES	\$6,131	\$6,718	\$6,500	\$6,500	\$6,800
ELECTRICITY	\$15,435	\$13,995	\$15,435	\$15,435	\$15,435
OIL-HEATING	\$4,000	\$2,800	\$4,000	\$4,000	\$4,000
OTHER ENERGY-WOOD CHIPS	\$6,000	\$3,813	\$5,000	\$5,000	\$4,000
EQUIPMENT-PLAYGROUND	\$2,500	\$2,377	\$0	\$0	\$0
EQUIPMENT	\$500	\$0	\$500	\$3,000	\$500
<b>TOTAL OPERATION AND MAINT. PLANT</b>	<b>\$120,815</b>	<b>\$117,172</b>	<b>\$119,235</b>	<b>\$123,509</b>	<b>\$129,242</b>
<b>STUDENT TRANSPORTATION SV</b>					
STUDENT TRANSPORTATION SV	\$63,567	\$63,567	\$64,858	\$64,858	\$65,438
DUES & FEES-FIELD TRIPS	\$2,000	\$1,501	\$1,500	\$1,500	\$1,500
<b>TOTAL STUDENT TRANSPORTATION SV</b>	<b>\$68,567</b>	<b>\$68,068</b>	<b>\$68,358</b>	<b>\$68,358</b>	<b>\$68,938</b>
<b>TRANSFER TO OTHER FUNDS</b>					
FUND TRANS-FOOD SERVICES	\$3,800	\$3,800	\$3,800	\$3,800	\$3,800
FUND TRANS-BUILDING IMPROVEMENT	\$0	\$0	\$4,577	\$4,577	\$2,363
<b>TOTAL TRANSFER TO OTHER FUNDS</b>	<b>\$3,800</b>	<b>\$3,800</b>	<b>\$8,377</b>	<b>\$8,377</b>	<b>\$6,163</b>
<b>DEBT SERVICE</b>					
INTEREST-NEW BUILDING	\$21,210	\$21,210	\$18,883	\$18,883	\$18,520
PRINCIPAL-BUILDING BOND	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
<b>TOTAL DEBT SERVICE</b>	<b>\$56,210</b>	<b>\$56,210</b>	<b>\$53,883</b>	<b>\$53,883</b>	<b>\$51,520</b>
<b>INSTRUCTIONAL SVC-SP ED.</b>					
SALARIES-REGULAR-PROFESS.	\$53,850	\$53,115	\$45,854	\$45,481	\$47,811
SALARIES-REGULAR-TECH.	\$83,513	\$77,296	\$81,966	\$81,899	\$42,823
SALARIES-TEMPORARY	\$450	\$0	\$450	\$450	\$450
HEALTH BENEFITS	\$7,930	\$8,052	\$8,268	\$8,268	\$3,202
SOCIAL SECURITY/MEDICARE	\$10,527	\$9,327	\$9,797	\$9,762	\$6,937

**DESCRIPTION**

**BUDGET 2003    ACTUAL 2003    BUDGET 2004    PROJ. 2004    REQUESTED BUDGET 2005**

RETIREMENT BENEFITS	\$2,898	\$0	\$0	\$0	\$0
SEC 125 BENEFIT	\$204	\$238	\$238	\$238	\$144
WORKMENS COMPENSATION	\$1,107	\$1,278	\$1,338	\$1,338	\$840
UNEMPLOYMENT COMPENSATION	\$1,575	\$0	\$1,575	\$1,575	\$1,575
TUITION REIMBURSEMENT	\$1,500	\$444	\$1,500	\$1,500	\$1,500
DENTAL BENEFITS	\$382	\$381	\$288	\$288	\$282
DISABILITY BENEFITS	\$583	\$807	\$580	\$580	\$382
OTHER PROFESSL SERVICES	\$25,000	\$24,378	\$25,000	\$25,200	\$0
SUPERVISORY UN SERV-SPED	\$8,972	\$8,972	\$9,148	\$9,148	\$10,012
TRAVEL	\$0	\$160	\$0	\$0	\$200
GENERAL SUPPLIES	\$1,889	\$1,889	\$1,889	\$1,889	\$1,302
BOOKS & PERIODICALS	\$0	\$0	\$0	\$0	\$320
MISCELL-CONTINGENCY	\$1,500	\$0	\$1,500	\$1,300	\$1,500
<b>TOTAL INSTRUCTIONAL SVC-SP ED.</b>	<b>\$201,480</b>	<b>\$188,105</b>	<b>\$187,187</b>	<b>\$186,672</b>	<b>\$118,890</b>
<b>EEE &amp; PRESCHOOL</b>					
OTHER PROFESSIONAL SERVIC	\$10,078	\$10,087	\$9,349	\$9,368	\$9,368
SUPERVISORY UN SERV-EARLY ED PROG	\$8,578	\$8,578	\$19,545	\$19,545	\$19,378
<b>TOTAL EEE &amp; PRESCHOOL</b>	<b>\$18,655</b>	<b>\$18,676</b>	<b>\$28,894</b>	<b>\$28,913</b>	<b>\$28,746</b>
<b>TOTAL EXPENSES</b>	<b>\$1,254,088</b>	<b>\$1,228,820</b>	<b>\$1,280,059</b>	<b>\$1,276,627</b>	<b>\$1,267,825</b>
<b>NET PROFIT(LOSS)</b>	<b>(\$0)</b>	<b>\$20,874</b>	<b>\$0</b>	<b>(\$3,394)</b>	<b>(\$0)</b>

**ANGOLANO & COMPANY**

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**Independent Auditors' Report**

To The School Board  
Calais School District

We have audited the accompanying general-purpose financial statements of Calais School District, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of Calais School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Calais School District, Vermont, as of June 30, 2003, and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 24, 2003 on our consideration of Calais School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of Calais School District, Vermont taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of Calais School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

*Angolano & Company*

Angolano & Company  
Shelburne, Vermont  
Firm Registration Number 92-0000141

July 24, 2003

Calais School District  
Combined Balance Sheet  
All Fund Types and Account Groups  
June 30, 2003

EXHIBIT I

	Governmental Fund Types		Proprietary Fund Type	Fiduciary Fund Type	Account Groups		Totals
	General Fund	Special Revenue Funds	Enterprise Fund	Agency Fund	General Fixed Assets	General Long-Term Debt	(Memorandum Only)
<b>ASSETS:</b>							
Current Assets:							
Cash	\$ 147,043			\$ 4,954			\$ 151,997
Accounts Receivable - State	27,219		\$ 803				28,022
Accounts Receivable - Other LEAs	128						128
Accounts Receivable - Other			98				98
Due From Other Funds	4,281	\$ 2,500					6,781
Inventory	-	-	1,459	-	-	-	1,459
Total Current Assets	<u>178,651</u>	<u>2,500</u>	<u>2,380</u>	<u>4,954</u>	<u>\$ -</u>	<u>\$ -</u>	<u>188,485</u>
Other Assets:							
Fixed Assets			5,090		1,083,902		1,088,992
Amount to be Provided for:							
Accrued Vacation and Leave Time	-	-	-	-	-	927	927
Retirement of Long-Term Debt	-	-	-	-	-	290,000	290,000
Total Other Assets	<u>-</u>	<u>-</u>	<u>5,090</u>	<u>-</u>	<u>1,083,902</u>	<u>290,927</u>	<u>1,379,919</u>
<b>TOTAL ASSETS</b>	<u>\$ 178,651</u>	<u>\$ 2,500</u>	<u>\$ 7,450</u>	<u>\$ 4,954</u>	<u>\$ 1,083,902</u>	<u>\$ 290,927</u>	<u>\$ 1,568,384</u>
<b>LIABILITIES &amp; FUND EQUITY:</b>							
Liabilities:							
Accounts Payable - Other LEAs	\$ 28,150						\$ 28,150
Accrued Expenses						\$ 927	927
Accounts Payable - Other	25,538	\$ 2,500					28,038
Due to Other Funds	2,500		\$ 4,281				6,781
Deferred Revenue	1,883						1,883
Amount Held for Agency Funds	-	-	-	\$ 4,954	-		4,954
Bond Payable	-	-	-	-	-	290,000	290,000
Total Liabilities	<u>58,069</u>	<u>2,500</u>	<u>4,281</u>	<u>4,954</u>	<u>\$ -</u>	<u>290,927</u>	<u>358,711</u>
Fund Equity:							
Investment in Fixed Assets					1,083,902		1,083,902
Fund Balances:							
Reserved	122,582						122,582
Retained Earnings	-	-	3,189	-	-	-	3,189
Total Fund Equity	<u>122,582</u>	<u>-</u>	<u>3,189</u>	<u>-</u>	<u>1,083,902</u>	<u>-</u>	<u>1,209,673</u>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<u>\$ 178,651</u>	<u>\$ 2,500</u>	<u>\$ 7,450</u>	<u>\$ 4,954</u>	<u>\$ 1,083,902</u>	<u>\$ 290,927</u>	<u>\$ 1,568,384</u>

The accompanying notes are an integral part of these financial statements

Calais School District  
Combined Statement of Revenues, Expenditures  
and Changes in Fund Balances  
All Governmental Fund Types  
For The Year Ended June 30, 2003

EXHIBIT II

	General Fund	Special Revenue Funds	Debt Service Fund	Totals (Memorandum Only)
<b>REVENUES:</b>				
Property Taxes	\$ 896,741			\$ 896,741
Tuition from Individuals	100			100
Investment Income	860			860
Miscellaneous	4,482			4,482
Private		\$ 3,500		3,500
State	<u>2,110,313</u>	<u>-</u>	<u>-</u>	<u>2,110,313</u>
<b>TOTAL REVENUES</b>	<u>3,012,496</u>	<u>3,500</u>	<u>\$ -</u>	<u>3,015,996</u>
<b>EXPENDITURES:</b>				
Direct Services	2,478,957	3,500		2,482,457
Support Services:				
Students	37,792			37,792
Instructional Staff	93,723			93,723
General Administration	19,804			19,804
Area Administration	104,004			104,004
Fiscal Services	15,092			15,092
Operation & Maintenance of Building	117,172			117,172
Transportation	65,068			65,068
Debt Service:				
Interest Charges			21,210	21,210
Principal Retirement	<u>-</u>	<u>-</u>	<u>35,000</u>	<u>35,000</u>
<b>TOTAL EXPENDITURES</b>	<u>2,931,612</u>	<u>3,500</u>	<u>56,210</u>	<u>2,991,322</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	80,884	-	(56,210)	24,674
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfers In (Out)	<u>(60,010)</u>	<u>-</u>	<u>56,210</u>	<u>(3,800)</u>
<b>EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	20,874	-	-	20,874
<b>FUND BALANCE, JULY 1, 2002</b>	<u>101,708</u>	<u>-</u>	<u>-</u>	<u>101,708</u>
<b>FUND BALANCE JUNE 30, 2003</b>	<u>\$ 122,582</u>	<u>\$ -</u>	<u>\$ -</u>	<u>122,582</u>

The accompanying notes are an integral part of these financial statements.

**CALAIS ELEMENTARY SCHOOL  
FISCAL YEAR 2003-2004 CHANGES FROM BUDGET**

	<u>Budget</u>	<u>Projected</u>
Revenues-Without Fund Balance	\$1,280,059	\$1,273,133 Interest Income Shortfall
Expenditures	\$1,280,059	\$1,280,059
Salary and Benefits-Staffing Turnover		(\$3,470)
Health Insurance		(\$4,128)
Property & Related Insurance		\$1,547
Playground Equipment		\$2,500
EEE Grant		\$19
Total Expenditures	\$1,280,059	\$1,276,527
Fund Balance-Increase(Decrease)	\$0	(\$3,394)
<b>FUND BALANCE SUMMARY</b>		
Beg. Fund Balance After Audit 7/1/03	\$122,582	
Proj. Decrease-Current Year Operations	(\$3,394)	
Projected Fund Balance 6/30/04	\$119,188	
Less usage for Budget FY 2004-2005	\$0	
Reserved Fund Balance 6/30/04	\$119,188	
	=====	

# Three Prior Years Comparisons

## PRELIMINARY

District: **Calais**  
County: **Washington**

LEA: **039**  
S.U.: **Washington Central**

### Expenditures

	FY2002	FY2003	FY2004	FY2005
Budget (local budget approved in prior years)	1,233,431	1,254,086	1,280,059	1,267,825
82% of base payment per FTE paid by the State on behalf of the district	2,480,099	2,649,721	2,681,054	2,717,963
S.U. assessment (included in local budget)	60,380	61,375	62,042	62,042
Deficit (if included in local budget)	-	-	-	-
Block grant paid by State to tech center in prior years	10,896	11,633	14,060	14,060
1. Separately warned article passed at town meeting	-	-	-	-
2. Separately warned article passed at town meeting	-	-	-	-
3. Separately warned article passed at town meeting	-	-	-	-
Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-
Act 68 local adopted budget	1,244,327	1,265,719	1,294,119	1,267,825
Union school assessment	1,613,832	1,733,581	1,737,576	1,727,030
Deficit if not included in budget or revenues	-	-	-	-
Special programs expenditures (if not included in local budget)	2,858,159	2,999,300	3,031,695	2,994,855
Gross Act 68 Budget	-	-	-	-
Act 144 expenditures (if any - excluded from "Education Spending")	-	-	-	-

Revenues				
Local revenues (categorical grants, donations, tuition, etc., including Act 144 revenues)	373,689	345,250	348,569	276,892
Capital debt aid	4,381	4,329	2,072	-
Special program revenues (if not included in local budget)	-	-	-	-
Deficit if not included in budget or expenditures	-	-	-	-
Act 144 revenues	378,060	349,579	350,641	276,892
Fund raising (if any)	-	-	-	-
Adjusted local revenues	378,060	349,579	350,641	276,892

Education Spending (Act 68 definition)	2,480,099	2,649,721	2,681,054	2,717,963
Equalized Pupils	290,131	282,611	273,571	284,339
Education Spending per Equalized Pupil	8,548	9,376	9,800	10,280
Excess Spending per Equalized Pupil (if any)	-	-	-	-
Per pupil figure used for calculating District Adjustment	-	-	-	-
District spending adjustment	-	-	-	-
Anticipated homestead tax rate, equalized	-	-	-	-
(151.176% x \$1.10)	-	-	-	-
Household Income Percentage for income sensitivity	-	-	-	-
(151.176% x 2.0%)	-	-	-	-

Equalized Pupils	290,131	282,611	273,571	284,339
Education Spending per Equalized Pupil	8,548	9,376	9,800	10,280
Excess Spending per Equalized Pupil (if any)	-	-	-	-
Per pupil figure used for calculating District Adjustment	-	-	-	-
District spending adjustment	-	-	-	-
Anticipated homestead tax rate, equalized	-	-	-	-
(151.176% x \$1.10)	-	-	-	-
Household Income Percentage for income sensitivity	-	-	-	-
(151.176% x 2.0%)	-	-	-	-



# **CALAIS ELEMENTARY PERSONNEL DIRECTORY**

**2003 - 2004**

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<b><u>Administration</u></b>	<b><u>Position</u></b>	<b><u>Time in Position</u></b>
Laurie Singer	Principal (261 days/year)	1.0
Christine Klaine	Administrative Assistant (200 days/year)	1.0
<b><u>Core Staff</u></b>		
Beth Parker	Prekindergarten (3 half days)	0.15
Jean Peterson	Kindergarten	0.7
Ann Moulton	1st Grade Teacher	1.0
Cynthia Martin	2nd Grade Teacher	1.0
Deborah Grout	3rd Grade Teacher	1.0
Pat Riggen	4th Grade Teacher	1.0
James Tierney	5th Grade Teacher	1.0
Carol Wells	6th Teacher	1.0
<b><u>Specials Teachers</u></b>		
John Fish	Physical Education (3 days/week)	0.6
Steve Owens	General Music / Instrument Teacher (3 days/week)	0.6
Heidmarie Holmes Heiss	Art Teacher (2 days/week)	0.4
Sharon Spiegel	Spanish Teacher (2 days/week)	0.4
<b><u>Health Services</u></b>		
Muriel Bushway	Nurse (2 days/week)	0.4
<b><u>Guidance Services</u></b>		
Sharon Grossi	School Counselor (2 days/week)	0.4
<b><u>Custodial and Maintenance</u></b>		
George Balentine	Custodian	1.0
Richard Rowell	Custodian (241 days / year)	1.0
Guyla Mason	Custodian	0.3
<b><u>Kitchen Staff</u></b>		
Nancy Pulsifer	Hot Lunch Cook/Agent	1.0
<b><u>Library</u></b>		
Karen Zaur	Librarian (3 days/week)	0.6
Monie Hudson	Library Aide (3 hours/day)	0.43

# CALAIS ELEMENTARY PERSONNEL DIRECTORY

2003 - 2004

## Special Education Teachers

Sue Anne Mayette	Speech & Language	0.6
Abby Colihan	Special Ed. Teacher	0.6

## Special Education Teaching Assistants

Carolyn Balentine	Teaching Assistant	1.0
Olivia Bravakis	Teaching Assistant	.86
Paige Montague	Teaching Assistant	.93
Barbara Zeilenga	Teaching Assistant	1.0

## Title 1 Teaching Assistants (federally funded)

Monie Hudson	Teaching Assistant (4 hours/day)	.57
Joyce Kahn	Teaching Assistant	.93
Abby Colihan	Reading Teacher	0.2

## CALAIS ELEMENTARY ENROLLMENT

(Totals as of October 1 of each year)

Year	PreK	K	1	2	3	4	5	6	Total
1991		21	33	29	28	22	22	19	174
1992		28	20	35	27	29	24	21	184
1993		22	29	20	35	28	27	29	190
1994		21	21	27	17	34	33	27	180
1995		13	24	24	27	15	33	29	165
1996		24	11	24	23	28	16	33	159
1997		10	26	13	23	24	29	16	141
1998		11	19	25	16	23	26	31	151
1999		15	17	17	25	19	22	25	140
2000	1	10	16	19	16	23	19	22	126
2001	8	14	11	22	14	14	23	18	123
2002	12	12	15	13	22	16	15	22	127
2003	13	12	14	14	14	23	15	16	121

\* \* \* \* \*

### SCHOOL BONDS

Balance on June 30, 2002 .....	\$325,000.00
Payments during 2002-03 FY .....	<u>-35,000.00</u>
	\$290,000.00

## PRINCIPAL'S REPORT

Every year there is something special that takes place within the Calais Elementary School building that supports our vision to have student learning embrace the concept of diversity. This fall we were incredibly fortunate to host a visiting teacher from Thailand. Her formal name is Siriluk Waranonwanit, but at school she is called Kru Si, which means Teacher Si. This incredible young woman has opened the eyes of the Calais school community to a world far removed from VT. Our children have learned how to count and greet each other in Thai, perform Thai dances and have created artwork that reflects the Thai culture. Additionally, she shared many of her homeland's customs and traditions with us in classes and during assemblies. Kru Si also offered the adults in the community an opportunity to learn about her homeland by instructing them in Thai cooking classes.

A second opportunity to expose students to the diversity surrounding them occurred in October. Calais parent and resident Deborah Gale, brought a program called RER (Reading to End Racism) to our school. Each class hosted a guest reader who read aloud to them and then led a discussion. Readers then used the book as a shared experience to study the harm racism causes and to develop skills to counter racism in order to create a safe learning environment for all. Students in all grade levels expressed thoughtful comments and asked pointed questions about racism and extended the discussions to include the ways in which classmates often feel out of place because of how they look, speak or dress.

Awareness of diversity in our world is just one of the ways we prepare children for the future. With the advent of the No Child Left Behind Act (NCLB), we know that we must work harder to meet the needs of those learners who are not achieving the standards we set for students. In this report, I will relate how our school's yearly action plan, curriculum work, and professional development initiatives are supporting our ability to educate Calais students in ways that go beyond state assessments, while providing students with a well rounded education that also meets the requirements of NCLB.

### **Calais Elementary Action Plan Goals and Results**

This year's action plan included four areas of focus: curriculum, school climate, professional development and technology. Within each area, we identified needs, measurable performance goals, activities to meet the goal, a timeline, professional development needs, and resources. The following is an overview of the established action plan and its results:

#### ***CURRICULUM***

1. Students will improve their ability to write effectively using appropriate writing conventions. The goal determined that student scores in writing would be higher than the State level scores on the NSRE (New Standards Reference Exams) in the two area of writing assessed. This goal was met in both the writing effectiveness and conventions sections of the assessment. 94% of Calais 4th graders met or surpassed the standard in writing effectiveness (organization, use of details, use of vocabulary, etc.), compared with 60% of the 4th graders statewide. In writing

conventions (mechanics of writing, such as grammar, editing, etc.), 77% of Calais 4th graders met the standard compared to 62% of the 4th graders statewide.

Result: The standardized assessments (Stanford 9's) taken by students in grades 3, 5, and 6 took had varying results on the language section. Grade 6 scores improved by 10 percentage points while the scores in grades 3 and 5 dropped 4-5 points. As a result, teachers in grades K-6 have spent time this fall integrating grammar, usage and mechanics into the literacy program more consistently in developmentally appropriate ways. Students will also have at least 45 (or developmentally appropriate) of direct writing instruction each day.

2. Students will improve in the area of reading analysis and interpretation. The goal in this category stated that students' scores in this area of the NSRE would improve to a point that scores were equal to or surpassed the scores at the State level. Calais 4th graders achieved this goal with 88% meeting or surpassing the standard compared to 70% of the 4th graders meeting the standard statewide.

Result: While the area of analysis and interpretation showed considerable improvement on the NSRE, the classroom teachers are continuing to integrate reading comprehension strategy instruction into their daily literacy lessons, as well as instruction in the use of similar graphic organizers as reading tools. A continued area of focus is reading in the content areas, such as science and social studies, to ensure student success in reading non-fiction material.

3. Students in late first grade through grade six will improve their reading fluency skills. Research has shown that students who read fluently greatly increase their comprehension skills. This year teachers have assessed students' fluency skills in order to create a baseline score for each child. At the end of the year, students will be assessed again in order to chart growth in the area of fluency.

Result: In order to help students improve in the area of fluency, teachers are using tools such as choral reading, Readers' Theater, and poetry during literacy periods. Teachers are also participating in fluency training this year during in-service days. A plan to involve more parents to read with their children is being developed.

4. Students will improve in the area of math skills, concepts, and problem solving. The goal was to improve the scores on the NSRE in math skills by 10%, have no students score in the lowest two categories in math concepts, and have at least 75% of the students score better than "Below the Standard" in the area of problem-solving. Calais 4th graders achieved this goal in math skills with 82% of the students achieving the standard. In math concepts we did not meet our goal with 24% of the students scoring in the "Below the Standard" category, however, no students scored in the "Little Evidence of Achievement" category. In problem-solving, we came close to achieving our goal with 71% of the students scoring between the "Nearly Achieved" to "Achieved with Honors" categories. However, Calais students achieved the best scores in the history of using the NSRE this past spring with 47% of the students achieving the standard in problem-solving.

Result: Our WCSU math expert, Kathy Topping, is continuing to work with teachers this year in the areas of math concepts and problem solving. Additionally, this year we piloted a program that allows students to be grouped more flexibly in grades 3-6 for those who may need an additional year in a grade level to repeat the

Everyday Math material. This grouping also allows more advanced students to accelerate in the Everyday Math program if appropriate. Additionally, those students who scored below the standard in math are receiving extra support.

5. Students' skills in science will improve. This past spring students in grade five took the VT PASS, a state-mandated science assessment, for the second year. The goal was for at least 65% of the students to achieve the standard on the VT PASS. While we improved greatly from the 2002 assessment where only 35% of the students achieved the standard, we did not quite make our goal. In the 2003 assessment, 57% of the fifth graders achieved the standard in science. The good news is that the other 44% of the students scored in the "Nearly Achieved" category and no students scored in the lowest two categories.

Result: As a faculty, we will continue to refine our science curriculum and eliminate possible gaps or re-arrange areas where the content is more developmentally suited for student success. Teachers will also continue to use and learn more about the Carolina Biological kits we are using for science instruction. These kits contain content rich, hands-on curriculum tools that match the material covered in the VT PASS.

6. Calais Elementary School's EST (Educational Support Team) process will be improved. The EST meets weekly to help teachers problem-solve ways to work with students who may be struggling academically, socially or behaviorally. While CES has followed an established process for the last several years, identifying ways to improve the process will enable the school to be more effective in meeting students' needs.

Result: The EST will review the current process, collect feedback from faculty, staff, and families on the efficacy of the process, and will study models from other schools for suggestions of improvement to be made to the existing process used by the team.

### *SCHOOL CLIMATE*

1. Students will develop and use social skills that display an awareness of the definitions of bullying and harassment and how to respond appropriately to occurrences of bullying and harassment. A baseline number of office referrals and reports to the guidance counselor and classroom teachers for bullying and harassment is being established this year to identify how extensive our program needs to be in this area.

Result: The school counselor will cover the themes of bullying and harassment in classes during the school year. Faculty and staff will reinforce these lessons throughout the school day when appropriate, particularly during morning or class meetings.

2. Students will be able to identify the many ways in which we are a diverse school community. A list of activities related to the theme of diversity is being maintained.

Result: CES has hosted a visiting teacher from Thailand this fall. We have also participated in a diversity program called Reading to End Racism. The student council continues to focus its themes for assemblies on diversity. The library continues to add to the collection of books on diversity. We will continue to keep our Spanish program in place, which focuses on immersion into the Spanish language and culture.

### *Professional Development*

1. Student learning will be enhanced by encouraging faculty and staff to use professional development opportunities related to curriculum and instruction. The goal was to keep a running tally of the number of courses, workshops, and/or conferences attended over the school year. Over the course of the year, faculty and staff attended over 70 courses, workshops and/or conferences.

Result: Teachers and instructional assistants have returned from trainings and courses and shared their new knowledge with the school community. New writing strategies, fluency strategies, differentiated instruction methods, and counseling are just some of the types of professional development topics we've heard about so far this year.

### *Technology*

1. Students' technology skills will be developed in an appropriate continuum. This goal was accomplished last fall, and we are now refining the continuum to be more age appropriate and to establish what skills will be taught at which grade level and by whom.

2. Faculty and staff will learn how to use and utilize our new mobile lab for instructional purposes.

Result: Faculty and staff members are attending trainings in the use of the mobile lab. Other teachers in the district and state who are using mobile labs for instruction will be invited to CES to share their expertise.

Overall, I feel positive about the attainment of the majority of our goals. By reviewing our progress, we can begin to chart the areas of focus for next year's plan. Thanks to action planning committee members Cynthia Martin, Pat Riggen, Rick Kehne and Charlotte Bassage for their efforts in creating this action plan. We will be drafting the '04-'05 action plan in April and welcome community members and parents to join us as committee members. If you are interested in being a member of this committee, please call me at 454-7777.

### **Playground Construction**

Our second phase of construction for the playground took place over the summer. Colorful new swings, two bouncing riders, a small green tunnel and a VW car now adorn the playground. We also lowered the climbing wall on one side, then removed the other wall and replaced it with a bright red slide. The last stage of construction will include some landscaping and the purchase of benches for the playground area. Additional smaller pieces of equipment will be added over the next several years. Huge thanks must go to the PTNO, many families and students who supported the fundraisers, and to the multitude of businesses and individuals who donated time, money, construction and landscaping supplies to make this project a reality. Thank you!

### **New Additions to Programs**

This fall, a group of parents, students, teachers and community members undertook the creation of an outdoor classroom and small nature trail. The trail begins to the north of the school building next to the Frank's farm and goes into the woods behind the school. Thanks to Mary Azarian, who owns the land in back of the school, the trail is allowed to continue down an embankment to the stream

below where students can study wildlife in the water. The trail comes back up behind the school and ends by the parallel bars on the playground. This spring we are hoping to make the trail more permanent. If you would like to help with this project, please let me know!

As mentioned in the action plan section of this report, this fall we purchased a mobile computer lab. We now have 12 wireless laptops that are available for classroom use. It is exciting to walk by a classroom and see an entire class on the computers completing research or working on a project. Faculty and staff are continuing to learn how to use the lab and we've even had Tim Flynn, our WCSU curriculum coordinator, here to assist a teacher and her students on the proper way to conduct a Webquest.

### ***Staffing Changes***

We had relatively few staff changes this past fall. Jodi Tierney, who was our class size reduction teacher last year in grade three, left us to join the staff at Berlin Elementary School. Jennifer Degen who was our guidance counselor for the past three years has moved on to open a private practice and in her place we welcome Sharon Grossi. Sharon is no stranger to us as she was our home school coordinator for the past two years. This has made the transition to Calais relatively easy for Sharon and we are very pleased that she is part of the Calais faculty. Our last change in staff was in our playgroup program. Katherine Harris-Vincent, who has run the program for the last several years, has stepped down and the program is now run by our very own pre-school teacher, Beth Parker. Thus, even though we had a few changes in staff, our newest members were simply returning to school in a different or additional capacity. We feel very fortunate to have experienced so little turnover and welcome Sharon and Beth in these new positions.

I do want to take some time to announce two changes in staff that will have a big impact on Calais Elementary School. Two icons of the staff, kindergarten teacher Jean Peterson (who has taught here for 30 years) and instructional assistant Carolyn Balentine (who has been assisting here for 26 years) will be leaving CES. Both are retiring and will leave tremendously large shoes to fill. No one prepares a kindergartener (and his or her family) for school like Jean and no one can offer more support in the classroom to both teachers and students than Carolyn. We all wish you the best of luck; you will be sorely missed in the fall.

### ***Special Thanks***

I want to thank the many people who help to make Calais Elementary School such a special place. From the parents and community members who run the ELF program, to the folks who come read to children each week, to those who join our action planning, PTNO, and Community Connections committees....we could not run these extras without you. I invite you all to visit the school and spend time with us to witness the learning and sense of community that exists at Calais Elementary School.

Respectfully submitted,  
LAURA SINGER  
Principal



## WASHINGTON CENTRAL SUPERVISORY UNION

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To the Residents of the Towns of Berlin, Calais, East Montpelier, Middlesex and Worcester:

In our capacity as public schools, the districts of the Washington Central Supervisory Union are required to locate, identify, and evaluate any child or student from birth and up who may require special education and related services in order to access and benefit from public education.

The Federal special education regulations define a **child with a disability**, as a child having mental retardation, a hearing impairment including deafness, a speech or language impairment, a visual impairment including blindness, emotional disturbance, an orthopedic impairment, autism, traumatic brain injury, a health impairment, a specific learning disability, deaf-blindness, or multiple disabilities, and who requires specialized instruction and related services.

If you know of a child who might have a disability as described, please contact the principal of your local district or contact Nancy Thomas, at 229-0553 ext. 303. if you live in the towns of Berlin, Calais, East Montpelier, Middlesex, or Worcester. Evaluations will be conducted in accordance with the procedures described in §§300.530-300.535 of the Federal Regulations for Special Education and in accordance with the State Regulations for Special Education outlining the procedures for special education evaluations.

## **SUMMARY REPORT OF THE FINANCIAL CONDITION OF THE WASHINGTON CENTRAL SUPERVISORY UNION**

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Submitted to the Town Auditors for the Towns of Berlin, Calais, East Montpelier, Middlesex and Worcester.

Pursuant to 16 V.S.A. §261(a)(10) on behalf of the Board of Directors of the Washington Central Supervisory Union, I hereby submit the following summary report of the financial operations of the supervisory union.

For the year ending June 30, 2003, the Washington Central Supervisory Union operated on approved general fund and special education budgets totaling \$1,003,666. The supervisory union ended fiscal year 2003 with a \$281,839 general fund balance and a \$50,000 special education fund balance.

For fiscal year 2004, the supervisory union budgets total \$1,003,666 and it is expected that the year will end in balance.

At this time, it is expected that the supervisory union general fund and special education budgets for fiscal year 2005 will total \$1,045,315.

The supervisory union does not receive state aid for special education or early education programs. Block grant, intensive reimbursement and extraordinary reimbursements are received by the town school districts based on their specific allocation formulas.

Respectfully submitted,  
**ROBBE BROOK**  
*Superintendent of Schools*

# **WASHINGTON CENTRAL SUPERVISORY UNION**

## ***Superintendent's Office Report January 19, 2004***

---

I am pleased to have this opportunity to report on the educational and financial status of Washington Central Supervisory Union (WCSU). WCSU is comprised of Berlin, Calais, Doty, East Montpelier, Rumney Elementary Schools and U-32 Middle and High School. As a supervisory union, our goal is to provide the highest quality educational opportunities for the 1,700 students we serve Pre-K through Grade 12.

To meet this goal, over the past few years, we have focused on: improving curriculum, instruction and assessments; enhancing school climate and safety; recruiting and retaining high caliber staff; integrating and expanding technology and providing educational and financial leadership to enhance educational opportunities and maximize cost efficiencies.

### ***Improving Curriculum, Instruction and Assessment***

- WCSU teachers and administrators are committed to ensuring all students receive high quality standards-based instruction. Under the leadership of Tim Flynn, Director of Curriculum, Instruction and Assessment, teachers have continued to work to develop curriculum and assessments in their classrooms and courses that align with the Vermont Standards.
- WCSU has a comprehensive PreK-12 Assessment System that includes local, state, and national assessments. These assessments provide data to assess how well students in WCSU are doing, identify areas we need to address, and most importantly guide our instruction to ensure increased outcomes and accountability.

### ***Student Achievement and Reporting Student Progress***

- Through concentrated and on-going efforts, all of our school and student assessments on the various state and national assessments are steadily improving. We are proud of the gains we have made, yet recognize there is still room for improvement. As a supervisory union our commitment is to continuous improvement.
- Annually each school prepares a School Report to provide parents and community members with school and student assessment results. These reports are mailed to all residents in late February and are available in each school.
- You may also view all WCSU student assessment results on the State website <http://maps.vcgi.org/schl rpt/>.

### *Strategic and Action Planning*

- WCSU, as well as each school, has developed a long-range strategic plan and an annual action plan. The purpose of these plans is to improve student performance, establish short and long-term goals and monitor our progress.
- School teams made up of staff, parents, community and school board members meet on a regular basis to review and revise school action plans. The teams review student performance and other school data to set targets and strategies to improve performance.
- Under No Child Left Behind (NCLB) each school must meet adequate yearly progress (AYP) and disaggregate students performance data for all major demographic groups.
- Every student in WCSU made AYP this year based on the State test data.

### *Professional Development*

- WCSU recognizes the importance of providing on-going quality professional development as a means to improve student learning. A Professional Development Council, comprised of teachers and administrators from each school, is responsible for planning professional development opportunities for all staff. The Council has created a three-year plan focusing on four main areas: literacy, school climate, collegiality, and standards-based instruction and assessment. Over the past year, teachers, support staff, administrators, and board members have participated in numerous professional development trainings, workshops and courses related to these, as well as other topics.

### *Special Services*

- We are pleased to welcome Nancy Thomas, a resident and former East Montpelier board member, as WCSU Director of Special Services. Under Nancy's leadership our schools provide a continuum of services to meet the needs of students with special needs. Our primary goal is to accommodate instruction within the classroom by working in collaboration with classroom teachers. In accordance with Act 117, each school has developed an Educational Support System and Educational Support Teams to provide early intervention and to ensure each student has the necessary support for academic success. There are approximately 181 students receiving special education services in WCSU.

### *Early Education Programs*

- WCSU is extremely proud of its comprehensive Early Childhood Education Programs. These programs currently serve 90 children in its Family, Infant and Toddler Program (FIT), an Early Education Initiative Program (EEI), an Essential Early Education Program (EEE) and Preschool Programs located at Berlin, East Montpelier, Doty and Calais Elementary School.

- In addition, all five elementary schools provide playgroups and home visits where appropriate. Much credit for these outstanding programs goes to Kate Rogers, Director of the Early Education Programs, for her expertise and commitment to young children, their families and the entire preschool staff.

#### *Medicaid Reimbursement and Grant Funds*

- WCSU continues to actively pursue obtaining Medicaid reimbursement and other grants. These funds allow us to provide additional learning opportunities for students and provide staff development opportunities for staff, while not placing additional burdens on our taxpayers. Some of the most significant grants we have received in the past year include: Consolidated Federal Grants, IDEA B Preschool Grant, technology and assessment grants and most significantly the 21st Century Community Connections Grant.
- Medicaid funds, Consolidated Federal Grant funds and funds from the Community Connections Grant, have allowed us to support literacy instruction, social skills training, home school coordinators, and to collaborate with the Montpelier School District to expand our before school, after school and summer school programs.
- In conjunction with Washington Central Friends of Education, we have received grants to support School-To-Work initiatives, Kidsnet (Service Learning), and a New Directions Grant to reduce drug and alcohol use among our youth.

#### *Fiscal Services*

- The financial status for all our schools and central office continues to be in excellent condition. We have continued to look for ways to maintain costs, while at the same time maintaining or enhancing programs. Much credit for this goes to Lori Bibeau, Business Administrator for WCSU, who manages and oversees all fiscal and business operations. Lori works closely with central office and school administrators, school directors and town officials to develop and monitor school and central office budgets and grant funds.
- This year was the first year of developing budgets under Act 68, the new school funding law. Although the equalized block grant per student will increase for FY '05 from \$5,800 to \$6,800, we have worked to scrutinize our budgets in an effort to reduce school spending to contain local taxes. Unfortunately, because we are in a transition year, we are not exactly sure how this will translate into tax rates.
- To further reduce costs, we participate in joint bidding and purchasing district-wide for fuel, supplies and technology, which has resulted in a significant cost saving.
- Lastly, it is important to note that, although the WCSU budget includes costs for district-wide programs and preschool, each elementary school receives revenues back for these programs.

## *Technology*

- Recognizing the importance of technology as both an instructional and administrative tool, this year, WCSU has placed a heightened focus on technology and allotted more resources to support technology planning, integration and expansion.
- Under the leadership of Dennis Beloin, Director of Technology at U-32 and WCSU, WCSU has created a vision for the use of technology, developed school and district technology plans to better utilize technology within our schools and supervisory union.
- Technology standards for staff have been developed, requiring all WCSU staff to exhibit proficiency on Level 1 standards by June '05. Additionally, a technology committee has begun identifying student expectations at all grade levels.
- WCSU schools and the central office are linked through a wide-area network (WAN). This network allows all our schools to share and track student and personnel information and has improved our financial and accounting systems.
- The WCSU web site ([www.wcsuonline.org](http://www.wcsuonline.org)) links to school web sites, school closing information and job recruiting postings. We encourage you to check out our web sites and give us feedback on how these sites can further meet the needs of our students and community.

## *WCSU District-Wide Committees*

- To work more efficiently as a PreK-12 educational system, we have established the following district-wide committees with representatives from each school: a WCSU Policy Committee, a WCSU Transportation Committee, a Blue Ribbon Teacher Evaluation Task Force, a WCSU Technology Committee, and a Central Office Facility Committee.
- Each committee meets on a regular basis and provides the boards with updates, draft policies, written reports and other information to assist them in programmatic and budgetary decisions. If you are interested in serving on any school or supervisory union committee, please let us know.

## *Central Office Facilities*

- In an effort to reduce supervisory union costs, WCSU has been exploring several options to house the central office administrative and fiscal staff. These include renovating a building on the U-32 campus, purchasing a facility and seeking out other potential lease properties. Ideally, the central office staff would like to be housed on the U-32 campus. However, in this particular instance, cost considerations and ways to reduce costs to taxpayers are a number one priority. At the time of this report, several options are still under consideration. Further information will be forthcoming and, if it appears a purchase is the most cost efficient, we will seek voter approval.

### *Quality Staff and Administrators*

- Recruiting and maintaining quality staff and administrators continues to be a top priority. WCSU currently employs 196 certified staff and 163 support staff - 96 of which hold a Master's degree.
- WCSU is fortunate to have such outstanding, committed and caring educators serving our youth. One hundred thirty-seven members of our staff have served in Washington Central Supervisory Union for 10 years or more.
- Credit for the many accomplishments of our supervisory union goes to the efforts and commitment of our outstanding professional and support staff, as well as to our administrative leadership team.

### *Parent and Community Involvement*

- Parent and community involvement is vital to quality schools and school improvement. WCSU is fortunate to have parents, community and board members who provide on-going commitment, involvement and support to our children and schools. It takes our combined efforts to meet the diverse and growing needs of all our students and provide them with the educational opportunities to become life-long learners and caring and responsible citizens.

We are truly fortunate to have such wonderful parents and community members supporting our schools and children. Thank you all for helping us meet the needs of our most precious resource- our children.

Respectfully submitted,  
Robbe Brook  
Superintendent of Schools

**Washington Central Supervisory Union**  
**Budget Summary**  
**Fiscal Year 2004-2005**

	<b>Budget 2004</b>	<b>Proposed Budget 2005</b>	<b>Increase (Decrease)</b>
<b>Anticipated Revenues:</b>			
Assessments	\$731,557	\$795,206	\$63,649
Earnings on Investments	\$20,000	\$20,000	\$0
State Placed Reimbursements	\$120,000	\$120,000	\$0
Early Education Program	\$72,109	\$70,109	(\$2,000)
<b>Total Anticipated Revenues</b>	<b>\$943,666</b>	<b>\$1,005,315</b>	<b>\$61,649</b>
Fund Balance Usage	\$60,000	\$40,000	(\$20,000)
<b>Total Source of Funds</b>	<b>\$1,003,666</b>	<b>\$1,045,315</b>	<b>\$41,649</b>

**Expenditures:**

Instructional Svcs-State Placed Students	\$120,000	\$120,000	\$0
Early Education Program	\$174,894	\$177,213	\$2,319
Special Area Admin. Services	\$138,217	\$140,847	\$2,630
Instruction Develop. Services	\$92,045	\$96,213	\$4,168
Technology	\$30,257	\$34,728	\$4,471
Superintendent's Office & Admin. Costs	\$212,567	\$223,539	\$10,972
Fiscal Services	\$201,106	\$206,541	\$5,435
Operation & Maintenance of Bldg.	\$34,580	\$46,234	\$11,654
<b>Total Expenditures</b>	<b>\$1,003,666</b>	<b>\$1,045,315</b>	<b>\$41,649</b>
<b>Total Use of Funds</b>	<b>\$1,003,666</b>	<b>\$1,045,315</b>	<b>\$41,649</b>



Washington Central Supervisory Union

Budget Summary  
Fiscal Year 2004-2005

NOTE: Special Svcs & Early Educ. Programs generate revenues which offset these costs. The revenues are in the respective school's budget.

BUDGET 2004-2005		(See Note***)								
School	ADM	ADM %	Administrative Assessment	Curriculum Assessment	Technology Assessment	Fiscal Services Assessment	Special Svcs Assessment	Early Educ. Assessment	Total Assessment	
Berlin	242	14.9%	\$35,025	\$14,293	\$5,159	\$27,254	\$20,923	\$29,164	\$131,818	
Calais	116	7.1%	\$16,760	\$6,840	\$2,469	\$13,042	\$10,012	\$19,378	\$68,501	
East Montpelier	215	13.2%	\$31,102	\$12,692	\$4,581	\$24,201	\$18,580	\$33,467	\$124,623	
Middlesex	140	8.6%	\$20,224	\$8,253	\$2,979	\$12,818	\$12,081	\$10,561	\$66,916	
Worcester	78	4.7%	\$11,198	\$4,569	\$1,849	\$8,713	\$6,690	\$14,534	\$47,353	
Union 32	841	51.5%	\$121,464	\$49,566	\$17,891	\$94,513	\$72,561	\$0	\$355,995	
Total	1632	100.0%	\$235,773	\$98,213	\$34,728	\$180,541	\$140,847	\$107,104	\$785,208	

\*\*\*Allocation based on purchased services.

		(See Note***)								
BUDGET 2003-2004		ADM	ADM %	Administrative Assessment	Curriculum Assessment	Technology Assessment	Fiscal Services Assessment	Special Svcs Assessment	Early Educ. Assessment	Total Assessment
School										
	Berlin	259	15.9%	\$34,519	\$14,433	\$4,463	\$26,924	\$19,164	\$34,492	\$133,995
	Calais	124	7.6%	\$16,478	\$6,889	\$2,130	\$12,852	\$9,148	\$19,545	\$67,042
	East Montpelier	236	14.5%	\$31,481	\$13,163	\$4,069	\$24,554	\$17,477	\$30,468	\$121,212
	Middlesex	153	9.4%	\$20,411	\$8,534	\$2,638	\$10,120	\$11,331	\$7,933	\$60,967
	Worcester	79	4.8%	\$10,478	\$4,381	\$1,354	\$8,172	\$5,817	\$10,347	\$40,549
	Union 32	800	49.0%	\$106,780	\$44,645	\$13,803	\$83,284	\$59,280	\$0	\$307,792
	Total	1850	101.1%	\$220,147	\$92,045	\$28,457	\$165,906	\$122,217	\$102,765	\$731,557

Increase  
(Decrease)

School Summary

Berlin	(\$2,177)
Calais	\$1,459
East Montpelier	\$3,411
Middlesex	\$5,949
Worcester	\$6,804
Union 32	\$48,203
Total	\$63,649

BUDGET SUMMARY				
U-32 DESCRIPTION	ACTUAL 2002-2003	BUDGET 2003-2004	PROJECTED 2003-2004	BUDGET 2004-2006
<b>REVENUES</b>				
TUITION	92,336	92,000	135,628	140,773
INVESTMENT INCOME	73,889	40,000	37,828	38,000
ASSESSMENTS	8,279,823	8,633,266	8,633,266	9,196,849
MISCELLANEOUS INCOME	31,104	53,140	65,040	53,640
TRANSFER FROM CONSTRUCTION FUND	276,629	0	253,090	0
SPECIAL EDUCATION INCOME	742,601	600,681	746,754	567,029
<b>SUBTOTAL REVENUES</b>	<b>\$9,496,382</b>	<b>\$9,419,087</b>	<b>\$9,871,606</b>	<b>\$9,996,291</b>
<b>FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>\$9,496,382</b>	<b>\$9,419,087</b>	<b>\$9,871,606</b>	<b>\$9,996,291</b>
<b>EXPENSES</b>				
BUSINESS ED.	120,796	122,972	122,435	127,876
DRIVER ED.	86,643	66,458	73,764	76,831
ENGLISH	646,230	661,200	655,469	686,281
ACTING, DANCE & VISUAL ARTS	192,805	205,489	206,994	219,576
FOREIGN LANGUAGE	205,580	214,487	218,303	231,830
TECHNOLOGY ED.	118,971	124,874	125,285	131,532
LIVING ARTS	97,794	98,858	92,085	94,791
MUSIC	183,390	191,225	182,855	182,019
PHYSICAL ED.	244,202	246,541	251,732	267,734
MATHEMATICS	512,160	539,487	522,300	551,363
SCIENCE	579,174	609,952	590,325	620,473
SOCIAL STUDIES	457,780	488,952	494,426	500,222
INSTRUCTIONAL-SCHOOLWIDE	179,601	183,597	201,541	288,111
OTHER INSTRUCTION-504	33,603	27,352	29,251	33,798
MIDDLESCHOOL PROGRAMS	23,611	24,450	24,450	27,075
CO-CURRICULAR ACTIVITIES	454,261	446,678	471,174	483,137
ALTERNATIVE PROGRAM	523	0	0	0
GUIDANCE SERVICES	345,475	345,631	347,929	364,560
HEALTH SERVICES	79,470	85,581	84,349	88,544
MEDIA SERVICE	94,689	82,174	82,382	81,807
SCHOOL LIBRARY SERVICES	186,318	188,687	190,036	202,839
TECHNOLOGY SERVICES	144,474	161,196	163,270	164,189
BOARD OF EDUCATION	33,459	35,126	35,126	35,126
OFFICE OF SUPERINTENDENT	145,580	151,425	151,425	171,030
OFFICE OF PRINCIPAL	688,859	677,082	712,857	698,792
FISCAL SERVICES	89,261	83,284	83,284	94,513
AUDITING SERVICES	2,600	2,730	2,730	3,700
OPERATION AND MAINTENANCE	944,674	843,015	870,983	918,698
STUDENT TRANSPORTATION SV	386,260	399,493	399,493	407,191
TRANSFERS TO OTHER FUNDS	1,133,305	856,676	1,109,766	978,738
SPECIAL EDUCATION	1,377,555	1,254,415	1,433,102	1,263,915
<b>TOTAL EXPENSES</b>	<b>\$9,789,103</b>	<b>\$9,419,087</b>	<b>\$9,929,121</b>	<b>\$9,996,291</b>

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Meetings:

Selectmen .....	2nd & last Mondays, 7 p.m., Town Hall
Planning Commission....	..... 1st & 3rd Tuesdays, 7:30 p.m., School
Zoning Board .....	As Necessary

A Calendar showing the above meetings and others is posted at the town office and at the General Stores/Post Offices every month, or call 223-5952.

See inside front cover and back cover for important information regarding office hours; dog licenses & rabies clinics; and telephone numbers for town officers and members of Legislature.

## NOTES

## TELEPHONE NUMBERS

Town Clerk/Treasurer – Eva M. Morse .....	223-5952
Road Commissioner – Donald Singleton, Jr. ....	229-0861
Calais Town Garage .....	456-7466
Calais Town Hall .....	456-1110
Fire Warden, Mike Garand (home) .....	454-7703
(work) .....	223-5870
Town Health Officer – Muriel Bushway .....	456-7090
Calais Elementary School .....	454-7777
Woodbury Fire Department, East Montpelier Fire Department, Medical Emergencies or Ambulance .....	911
First Constable – Fred Bushway .....	456-7090
Pound Keeper & Dog Officer - Fred Bushway .....	456-7090
Vermont State Police .....	229-9191
Selectmen:	
Carl "Cy" Lamberton .....	456-8949
Randall Fitch .....	229-9673
Robert Withey .....	456-8142
Paul Hannan .....	223-5528
Nedene Martin .....	456-7433
School Board:	
Wayne Lamberton .....	456-8972
Charlotte Hanna Bassage .....	456-8971
Stephen Duke .....	456-8853
Richard Kehne .....	454-8586
Michael Loignon .....	454-7256
School Board Member, U-32, Stuart Savage .....	456-7081
Delinquent Tax Collector – Lesley Fitch .....	229-9673
Washington Central Supervisory Union .....	229-0553

We have one representative in the State Legislature, who was appointed to fill the unexpired term of Tom Pelham. Her name is Heather Shouldice, and her address is 1441 Moscow Woods Road, E. Calais 05650, with a telephone number of 456-1397. Washington County Senators are Bill Doyle, Phil Scott and Ann Cummings. During the session, they all can be reached by calling the Sergeant at Arms at 828-2228 and they will deliver a message for you.

**For 911 numbers to be assigned, call either Donna Fitch or Rick DeWolfe**

**To reserve or rent:**

The Old West Church .....	Elaine Fitch .....	223-5617
Adamant Community Club .	Rose Pelchuck .....	454-7377
	Betsy Barstow .....	223-3311
Hall at #10 Pond .....	Peggy Bowen .....	456-7029
Maple Corner Comm. Center ..	Eileen Hee .....	223-1532
East Calais Comm. Center ...	Erlene Leonad .....	456-1336
	Bill or Muriel Hudson ....	456-8925

**Town of Calais  
668 West County Road  
Calais, VT 05648**

**First-Class Mail  
US Postage  
PAID  
Calais, VT  
Permit No. 2**

**State of Vermont  
State Library  
Montpelier, VT 05602**