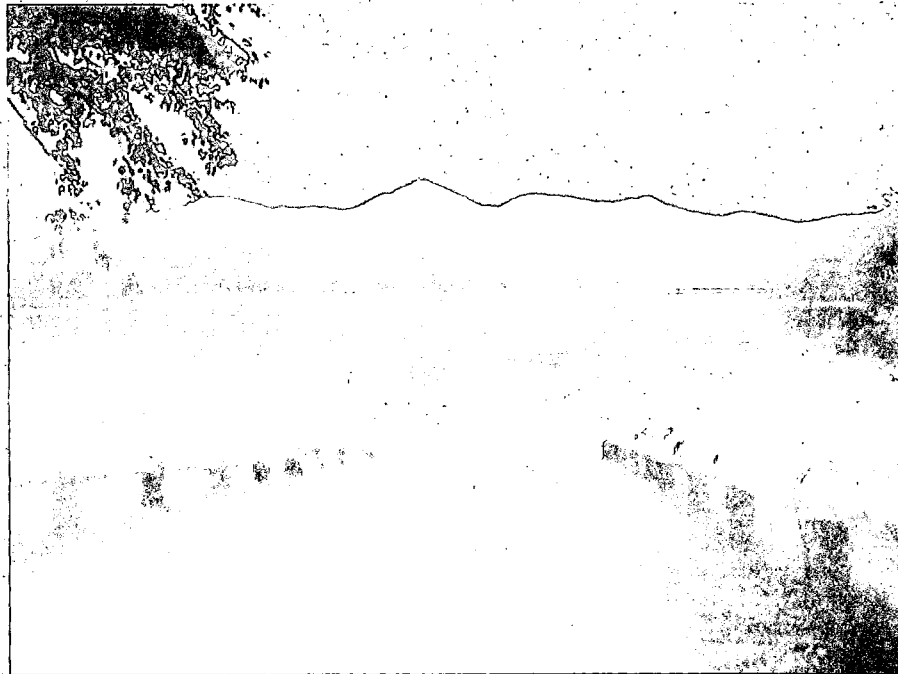


110th Annual Report of
Chittenden, Vermont

For the fiscal year ended
June 30, 2003



Financial Reports
July 1, 2002 - June 30, 2003

&

Proposed Budgets
July 1, 2004 - June 30, 2005

COVER



*Looking north across Chittenden Meadows circa 1890, site today
of Chittenden Reservoir. Photo from collection of the
Chittenden Historical Society*

Chittenden Reservoir is a gem. It's one of our town's defining features, a hub for recreational activities year-round and a place of awesome natural beauty and serenity.

It is not, however, a natural wonder. It wasn't here when the town was chartered in 1780. In fact, it's only about 100 years old. The reservoir, which covers about 750 acres, was formed by the building of Chittenden Dam in the early 1900s. The land there formed a natural basin, fed by numerous streams draining off the mountains, creating a watershed of about 17 square miles.

Today we associate the dam with Central Vermont Public Service Corporation (CVPS), but the Vermont Marble Company actually built the first dam at the site, in the 1890s. The marble company generated most of its own power, using the dam for water storage to supplement its needs.

Marble company executives, and others, saw the potential for power generation if the area, known as Chittenden Meadows, or the Big Meadow property, were flooded -- electricity to fuel Rutland's booming industries, to run trolleys to Fair Haven, to provide more power to the marble company.

Predictable land speculation ensued and in 1900 was born the Chittenden Power Company, one of the many predecessor companies to today's CVPS. Construction of the dam began in 1901, using plans drawn up by Vermont Marble, and the site began generating power the next year. At the time, it was one of the largest dams in the country.

Vermont Marble's financial and engineering support in the early days of Chittenden Dam give that company the right to call on CVPS for water when needed to this day.

Cover photo by Joan Spaulding

DEDICATION



*The Reibers and friend at Paul's swearing in last October.
From left: Lee, Paul, Sandi, Abbi, Governor Douglas.*

Town Meeting won't be quite the same this year. For the first time in 20 years, Paul Reiber will not be wielding the gavel as Town Moderator. We shall miss his humble demeanor, his wry little smile, his control of the room -- in short, his Presence. No matter how controversial or divisive the subject, Paul always kept the proceedings civil. His own opinions never figured into the debate, but he made sure that everyone else was recognized. He has always been a gentleman to the core. For this and more, we dedicate this year's Town Report to Paul Leslie Reiber III.

Last October, Paul became the newest justice on the five-member Vermont Supreme Court. In terms of participation, Montpelier's gain is Chittenden's loss as Supreme Court Justices cannot hold an elective office. We'll have another fine Moderator in due course, but there can only be one Paul Reiber.

His new job will have Paul spending much time in Montpelier, but happily, the Reibers are staying right here in town. Born in Pittsburgh 56 years ago, Paul graduated from Hampden-Sydney College in Virginia, earned his law degree at Suffolk University in Boston. He and Sandi met when they were both working at a Nantucket restaurant one summer -- Paul the *sous chef*, Sandi a waitress. They married in 1973, moved to Vermont three years later, and in 1980, to Chittenden. He's been Town Moderator since 1985, and has also been our Grand Juror and Trustee of Public Funds.

Before leaving for the Bench, Paul was a partner at the Rutland law firm of Reiber, Kenlan, Schwiebert & Facey, where he practiced principally civil litigation. He has also served on the Judicial Nominating Board and other state and legal bodies.

Paul is passionate about the law, judicial process, and the Boston Red Sox. More than anything, he loves his girls -- Sandi and daughters Lee (a student at U.Conn. Law School) and Abbi (a freshman at Rutland High School). He sings in the Trinity Episcopal Church choir, likes traveling, getting together with family, bicycling, X-C skiing and a whole lot more. Besides being great fun, he is essentially apolitical, thoughtful, and above all, wise.

We're proud to call you friend and neighbor, Paul. For all you've done for Chittenden, and all you will do for Vermont, we give our thanks with this dedication.

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^The original and full copies of these reports are available at the Town Office.

AUDITORS' REPORT

The Chittenden Auditors have examined the accounts and records of the Town of Chittenden for the fiscal year ended June 30, 2003. In accordance with the Vermont Statutes and with guidance from the Vermont League of Cities and Towns, the Auditors conclude that the figures presented with these reports and budgets accurately reflect the transactions of the Town for fiscal 2003 and that town monies are being accurately and honestly handled and recorded.

The auditors believe that to improve performance for the Town in general, the following areas should be addressed:

- ☐ A periodic professional audit of town accounts.
- ☐ Continuation of Selectboard review of Town Ordinances.
- ☐ Implementation of tax mapping to improve the accuracy of the Grand List.
- ☐ Creation of procedures manuals and guidelines for efficient conduct of town business by the Town Clerk and Treasurer.

We are proud to report the award of a Certificate of Merit to the 2002 Chittenden Town Report by the James P. Taylor Town Report program, which is sponsored by UVM Extension and the Vermont Institute for Government. The award recognizes the superior quality of our report's content and presentation.

The work of the Auditors includes audit of the town accounts and the preparation of the Town Report. Persons interested in continuing this work are welcome to contact one of the auditors for more information, or to notify a Selectboard member to indicate interest.

The current Auditors would like to thank the Town Clerk and Treasurer, her Assistant, the Selectboard and town officers and employees, town organizations, the Chittenden School Board, Principal Karen Prescott, and the Rutland Northeast Supervisory Union for their contributions of the information necessary for the compilation of this Town Report.

Respectfully submitted,

Winifred Denis
Reggi Ann Dubin

TOWN OF CHITTENDEN
WARNING

The legal voters of the Town of Chittenden are hereby warned to meet at the Barstow School Community Room on Monday evening, March 1, 2004, at 7:00 p.m., and on Tuesday, March 2, 2004, from 10:00 a.m. to 7:00 p.m. at the Town Hall to vote by Australian Ballot on the following matters, namely:

- 1) To choose all necessary Town Officers.
- 2) To hear the Town Officers' report and take action thereon.
- 3) Shall the Town vote a tax for the period July 1, 2004, to June 30, 2005; (Fiscal Year 2005) with said tax to be paid in two equal installments on September 1, 2004, and February 1, 2005.
- 4) To see if the Town will appropriate the sum of two hundred and fifty-four thousand, seven hundred and eighty dollars (\$254,780.00) to defray the general expenses of the Town for the 2004-2005 fiscal year. The amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants and other incomes.
- 5) To see if the Town will appropriate the sum of three hundred and twenty thousand, nine hundred dollars (\$320,900.00) to defray the highway expenses of the Town for the 2004-2005 fiscal year. The amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants and other incomes.
- 6) To see if the Town will appropriate the sum of four thousand dollars (\$4,000) to defray the cemetery expenses of the Town for the 2004-2005 fiscal year.
- 7) Shall the Town vote to have all taxes paid into the treasury as provided by Vermont State laws?
- 8) Shall the Town vote to appropriate the sum of thirty-eight thousand dollars (\$38,000.00) to the Chittenden Volunteer Fire Department and First Response, with said funds to be raised by taxes?
- 9) Shall the Town vote to appropriate the sum of nine thousand, five hundred dollars (\$9,500.00) for the Town Library with said funds to be raised from taxes?
- 10) The following Organizations have petitioned for funds, which will be added to the General Fund Amount to be raised from taxes, when voted in the affirmative:
 - a) \$ 600.00 Southwestern Vermont Council on Aging
 - b) \$ 180.00 Retired and Senior Volunteer Program
 - c) \$1,230.00 Rutland Mental Health Services
 - d) \$1,680.00 Rutland Area Visiting Nurse Association & Hospice
 - e) \$ 100.00 Green-Up Vermont
- 11) Shall the Town vote to appropriate up to \$1,000.00 to the Barstow Boosters for the support of non-school sponsored recreational activities, [if equal funding is provided by the Town of Mendon], with said funds to be raised from taxes?
- 12) Shall the Town vote to appropriate the sum of fifty-two thousand dollars (\$52,000) for the 4% discount allowance on the property tax payments received in full by September 1, 2004, with funds to be raised by taxes?
- 13) Shall the Town of Chittenden vote to allow the use of voting machines to count ballots?
- 14) Shall the Town of Chittenden vote to approve tax mapping for the town, the amount not to exceed \$20,000, with monies to come from the A. Johnson Timber Fund?

15) Shall the Town vote to authorize the Selectboard to appropriate the sum of up to eighty-five thousand dollars (\$85,000.00) for the purchase of a dump truck, with monies to come from the Equipment Replacement Fund?

Dated at Chittenden, Vermont, January 23, 2004

CHITTENDEN BOARD OF SELECTMEN:

Robert E. Bearor, Chair	2004	Donnaleen Farwell	2006
Bernard M. Congdon, Jr.	2005	David J. Sargent	2005
Wendell Smith, Jr.	2004		

♦ ♦ ♦ ♦ ♦

CHITTENDEN TOWN SCHOOL DISTRICT
WARNING

The legal voters of the Chittenden Town School District are hereby notified and warned to meet at the Community Hall at Barstow School on Monday, March 1, 2004 at 7:00 p.m. to transact any business not involving voting by Australian ballot.

ARTICLE I. To have presented by the Board of School Directors of the Chittenden Town School District its estimate of expenses for the ensuing year.

ARTICLE II. To transact any other business proper to be done when met.

The meeting shall then be recessed to Tuesday, March 2, 2004 in order to vote on the following article by Australian ballot. The polls will be open from 10:00 AM to 7:00 PM at the South Chittenden Town Hall.

ARTICLE III. To elect School District Officers:
A Moderator
A School Director for a term of (3) years.

ARTICLE IV. To see if the District will appropriate the sum of \$2,274,720 (two million, two hundred seventy four thousand, seven hundred and twenty dollars) for the 2004-2005 school year. The amount of such sum to be raised by taxes reduced by special education revenues, state aid and other incomes.

ARTICLE V. To see if the District will authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the district.

Dated at Chittenden, Vermont, January 20, 2004

CHITTENDEN BOARD OF SCHOOL DIRECTORS

John Sampson, Chair	2005
Lynn Farwell, Clerk	2006
Jeffrey Spaulding	2004

MINUTES OF CHITTENDEN TOWN MEETING
March 3, 2003

Before the meeting began, State Representative Harry Chen addressed the audience on the issue of property tax reform. He spoke about the current law, the House proposal and the Senate proposal and how they would impact tax payers. A handout was available showing how the Senate and House plans would work. Representative Chen requests input from the community on these proposals.

After welcoming the town residents and guests, Moderator Paul Reiber opened the meeting at 7:15 PM.

Robert Bearor made a motion to dedicate the meeting to Harriet Thorne. Motions was seconded by Donnaleen Farwell and it passed unanimously.

Paul Reiber read the Selectmans' portion of the Town warning..

ARTICLE I To choose all necessary Town Officers

ARTICLE II To hear the Town Officers' report. William Bastick made a motion to accept the Town report. Robert Baird seconded the motion. Wendell Smith noted a correction to the budget amount for 7/1/01-6/30/02 on page 21 of the Town Report. The printed amount is \$163,900 but the correct amount should be \$152,560. There were no further comments and the motion passed unanimously.

ARTICLE III To set billing dates for taxes

ARTICLES IV & V Budgets

ARTICLES VI Cemetery Expense

ARTICLE VII Taxes to Treasury

ARTICLE VIII Fire Department.

ARTICLE IX Library. Luvia Webster highlighted services offered by the Chittenden Public Library. She said they would be unable to pay the librarian's salary if the requested increase was not approved.

ARTICLE X Petitioned funding. Winnie Denis commented that the town has been helped by all of the organizations requesting funding.

ARTICLE XI Barstow Boosters

ARTICLE XII Discount & Funding

ARTICLE XIII. Purchase of Copier/Printer. Roberta Janoski explained that the copier currently in the town office is over 10 years old and has been giving them problems. Because of the age of the copier, the town is no longer able to get a service contract.

There were no further comments or questions on any of the articles. The meeting adjourned at 7:35 PM.

OFFICIAL ANNUAL TOWN MEETING BALLOT

MARCH 4, 2003

INSTRUCTIONS TO VOTERS: To vote for a person whose name is printed on the ballot, mark a cross (X) in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate box.

For Moderator for 1 year
Vote for not more than ONE
PAUL L. REIBER 257 ☐
..... WRITE-IN ☐

For Selectman for 2 years
Vote for not more than ONE
DAVID J. SARGENT 234 ☐
..... WRITE-IN ☐

For Selectman for 3 years
Vote for not more than ONE
DONNALEEN FARWELL 219 ☐
..... WRITE-IN ☐

For Road Commissioner for 1 year
Vote for not more than ONE
MERRITT WHEELER, JR. 233 ☐
..... WRITE-IN ☐

For Lister for 3 years
Vote for not more than ONE
GEORGE CASEY 17 WRITE-IN ☐

For Town Clerk for 3 years
Vote for not more than ONE
ROBERTA JANOSKI 259 ☐
..... WRITE-IN ☐

For Town Treasurer for 3 years
Vote for not more than ONE
ROBERTA JANOSKI 258 ☐
..... WRITE-IN ☐

For Cemetery Commissioner for 3 years
Vote for not more than ONE
ROBERT BEARD 29 WRITE-IN ☐

For Delinquent Tax Collector for 1 year
Vote for not more than ONE
ROBERTA JANOSKI 253 ☐
..... WRITE-IN ☐

For Town Agent for 1 year
Vote for not more than ONE
GEORGE BUTTS 242 ☐
..... WRITE-IN ☐

For Auditor for 3 years
Vote for not more than ONE
..... WRITE-IN ☐

For Auditor for 2 years
Vote for not more than ONE
..... WRITE-IN ☐

For Grand Juror for 1 year
Vote for not more than ONE
..... WRITE-IN ☐

For Trustee of Public Funds for 1 year
Vote for not more than ONE
PAUL REIBER 10 WRITE-IN ☐

ARTICLE 3
Shall the Town vote a tax for the period July 1, 2003, to June 30, 2004, (Fiscal Year 2004) with said tax to be paid in two equal installments on September 1, 2003 and February 1, 2004.
YES ☐ 240 NO ☐ 22

ARTICLE 4
To see if the Town will appropriate the sum of two hundred and forty-eight thousand, four hundred and fifty dollars (\$248,450.00) to defray the general expenses of the Town for 2003-2004 fiscal year. The amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants and other incomes.
YES ☐ 217 NO ☐ 49

ARTICLE 5
To see if the Town will appropriate the sum of three hundred and thirteen thousand, six hundred dollars (\$313,600.00) to defray the highway expenses of the Town for the 2003-2004 fiscal year. The amount of such sum to be raised by taxes to be reduced by receipts, state aid, grants and other incomes.
YES ☐ 214 NO ☐ 50

ARTICLE 6
To see if the Town will appropriate the sum of four thousand dollars (\$4,000.00) to defray the cemetery expenses of the Town for the 2003-2004 fiscal year.
YES ☐ 222 NO ☐ 45

ARTICLE 7
Shall the Town vote to have all taxes paid into the treasury as provided by Vermont State laws?
YES ☐ 252 NO ☐ 14

ARTICLE 8

Shall the Town vote to appropriate the sum of thirty-eight thousand dollars (\$38,000.00) to the Chittenden Volunteer Fire Department and First Response, with said funds to be raised by taxes?
YES ☐ 230 NO ☐ 37

ARTICLE 9

Shall the Town vote to appropriate the sum of nine thousand, five hundred dollars (\$9,500.00) for the Town Library with the said funds to be raised from taxes?
YES ☐ 187 NO ☐ 79

ARTICLE 10

The following organizations have petitioned for funds, which will be added to the General Fund Amount to be raised from taxes, when voted in the affirmative.
YES NO
☒ ☐ a) \$600.00 Southwestern
219 46 Vermont Council on Aging
☒ ☐ b) \$180.00 Retired and
224 41 Senior Volunteer Program
☒ ☐ c) \$1,230.00 Rutland Mental
198 66 Health Services
☒ ☐ d) \$1,680.00 Rutland Area
226 42 Visiting Nurse Association & Hospice

ARTICLE 11

Shall the Town vote to appropriate up to one thousand dollars (\$1,000.00) to the Barstow Boosters for the support of non-school sponsored recreational activities, if equal funding is provided by the Town of Mendon?
YES ☐ 174 NO ☐ 99

ARTICLE 12

Shall the Town vote to appropriate the sum of forty-eight thousand dollars (\$48,000.00) for the 4% discount allowance on the property tax payments received in full by September 1, 2003, with funds to be raised by taxes?
YES ☐ 202 NO ☐ 63

ARTICLE 13

Shall the Town of Chittenden vote to appropriate the sum not to exceed six thousand, five hundred dollars (\$6,500.00) to purchase a copier/printer for the Town Office?
YES ☐ 183 NO ☐ 87

MINUTES OF THE CHITTENDEN SCHOOL TOWN MEETING

March 3, 2003

After a short recess, the school portion of the town meeting was called to order at 8:50 PM by Moderator Paul Reiber. School Board members Jane Munroe, Jeff Spaulding and John Sampson were introduced.

Articles I-V were read and there were no comments.

Having finished her term on the School Board, Jane Munroe was presented with a gift from the other Board members for her years of service.

Jeff Spaulding gave a slide presentation on Act 60 and explained that Chittenden taxes had dropped a lot in the first years of Act 60, but this year taxes will increase to approximately the same rate they were before Act 60. He explained how there are three things that drive Act 60. The first is the stateside and local tax rates, the second is the CLA (Common Level of Appraisal) and the third is changes in per pupil spending. Of the 251 school districts, only 16 are spending right around the block grant. Barstow is spending slightly above the average. At this point in time about 75% of Chittenden property owners get income relief from Act 60 that was not available before Act 60. There was some discussion between the audience and Jeff Spaulding regarding the effect the proposals Representative Chen spoke of before the School meeting would have on Chittenden.

John Sampson did a slide presentation on the renovations done to Barstow School. Approximately \$265,000 was saved on the cost of the renovations. Some things weren't addressed but need to be. The most important one is the replacing of old windows. It is projected that 3700 gallons of heating fuel each year will be saved once the windows are renovated. If this is done now while we have a current project still going on, the state will continue to fund 30% of the eligible costs. The remaining 70% would be funded by a bond repaid over 20 years. There was some discussion on whether or not the town would need to vote on this but it was determined that it wasn't necessary. The School Board will go ahead with the project.

There were no further questions or comments from the audience and the meeting was adjourned at 9:20 PM.

Town of Chittenden, VT	
OFFICIAL TOWN SCHOOL DISTRICT MEETING BALLOT -- MARCH 4, 2003	
INSTRUCTIONS TO VOTERS To vote for a person whose name is printed on the ballot, mark a cross (X) in the square at the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate box.	
For Moderator for 1 year Vote for not more than ONE PAUL L. REIBER <input checked="" type="checkbox"/> <u>259</u> WRITE-IN <input type="checkbox"/>	ARTICLE IV To see if the District will appropriate the sum of \$2,109,449 for the 2003-2004 school year. The amount of such sum to be raised by taxes reduced by special education revenues, state aid and other incomes. YES <input checked="" type="checkbox"/> 186 NO <input type="checkbox"/> 86
For School Director, for 3 years Vote for not more than ONE LYNN FARGES <input checked="" type="checkbox"/> 77 WRITE-IN <input type="checkbox"/>	ARTICLE V To see if the District will authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the district. YES <input type="checkbox"/> 134 NO <input type="checkbox"/> 90

SELECTBOARD'S REPORT

The task of the Selectboard is to manage and protect the assets of the Town, for current residents and those of future generations. It is not a job we can do alone. In this year's Town Report, we would like to recognize some of those who have been particularly helpful this past year. Special thanks to:

- Our Town Office -- Town Clerk Roberta Janoski and her assistant, Karen Webster -- for the many services they provide in attending to the daily workings of our local government. Roberta has also done an outstanding job as Delinquent Tax Collector.
- Our Constables, Scott Poljacik and Harley Soulia, for the fine work they are doing in resolving the many dog-related issues we have had of late, as well as in connection with other types of complaints.
- Our Transfer Station attendants -- Elmer Wheeler, Jr., John Parker and Elmer Wheeler -- for the difficult job of running our landfill. The baler purchased last year has helped us improve our recycling of newspapers, magazines and cardboard, which are now producing some revenue for the Town.
- The new Rights-of-Way Committee, for its start on developing an inventory of public rights-of-way over roads no longer in daily use. With our population growing, interest in outdoor recreation increasing and private land becoming increasingly developed, it is important to know our Class 4 trails and rights-of-way and to preserve them as public resources.
- Our Listers -- George Casey, Reggi Dubin and Harley Soulia -- for the work they are doing to improve the quality of our Grand List and bring our assessments closer to market values. Their efforts will help hold down our property taxes and delay the need for a townwide reappraisal.
- Our Road Crew --- Merritt Wheeler, Jr., Elmer Wheeler and Dillon Broderick -- for maintaining our roads and coping with what the weather sends our way. We regret that the culvert at the foot of Mountain Top Road did not get done in 2003. It is a priority project for the current year.
- Bernie McGee, for his outstanding job -- at no charge to the Town -- in the increasingly complex position of Health Officer, not to mention his extensive service in connection with the Barstow construction project and historic-preservation endeavors.
- the Fire Department and First Response, for their endless hours of training, dedication and preparation to be there when we need them.
- Ralph Farwell, for his persistent labors to get our town structures up to OSHA and VOSHA standards.
- Linda Reis, for the extensive legal services she has provided for the town.
- John Cragin, for his donation of the land needed for new bridges on the Wildcat Road.
- Julie and Mark Fredette, for their donation of the land needed to help restore the old Congregational Church/Grange Hall.
- Walter O'Brien, for his home preparation of such great lunches for Chittenden's Seniors' group
- And special thanks to Paul Reiber, for his outstanding performance as Moderator the past 19 years, plus all the other services he has performed for the Town. We shall miss him at the gavel.

The above is by no means a complete list, but rather just a few of the many who help in our Town.

Chittenden Selectboard: Robert E. Bearor, Chair Donnaleen Farwell
Bernard Congdon David Sargent
Wendell H. Smith, Jr.

REPORT OF
TOWN CLERK/TOWN TREASURER
DELINQUENT TAX COLLECTOR

Another very busy year has gone by in the town office. We have purchased five new index card file cabinets and improved the filing system to make it easier for people to research our land records.

You will also see a change in the dog license forms this year. The license forms for all dogs registered last year are already printed out and all we need to do is enter the new rabies information and tag number. So far it seems to be making the process much easier and more efficient. We are exploring holding a rabies clinic here in town for those of you who would like to be able to have your dogs vaccinated and licensed all in the same day. If we are able to put it together, I will post notices around town letting you know the date and time.

On the March ballot, there will be a request in front of the voters to purchase a new town dump/plow truck. If approved, the funds for this truck would come from the town's Equipment Replacement Fund. There has been some confusion about how this fund works. The Equipment Fund is a reserve fund. The law states that the monies in a reserve fund can be used only for the intended purpose(s). It is my understanding that this fund was set up to purchase big-ticket items needed by the highway department. The highway budget each year includes money for this fund, the amount determined by an hourly rate charged for equipment we are now using. The goal is to build up enough money to purchase new equipment as it becomes necessary, rather than asking the people of Chittenden to raise such money all at once.

Another item on the ballot is tax mapping. This is a map that shows the acreage of each parcel of land within a town and how each property is laid out. It gives a more accurate reading of the lay of the land than anything we have today. I believe that the time has come for Chittenden to join the nearly 85 percent of Vermont towns that are already using this tool. We have sample maps from other towns in the office; please feel free to stop by to take a look at them. We do not need new taxes to raise the money to implement tax mapping. We propose using the funds in the A. Johnson Timber Account for this purpose, which is money we already have.

Researching the history of our town accounts is an ongoing project. This past year I was able to determine the principal amounts that established the Green Mountain National Forest accounts, and show the interest that has accumulated over the many years since they were first opened.

I am happy to report that delinquent taxes due are considerably less this year. We had our first tax sale last June and one property was purchased by the town. The sale will go through if the property is not redeemed by the owner within one year from the date of the tax sale. A second sale was set but the property owners were able to pay their delinquent taxes before the sale could proceed. The people on our delinquent tax list who did not go to tax sale are on payment plans and making progress reducing their debt to the town.

Both Karen Webster, Assistant Town Clerk and Treasurer, and I have attended workshops and seminars held around the state to help us keep current with the ever changing rules and regulations in our jobs so we can better serve the community. We are looking forward to the coming year.

Respectfully submitted,

Roberta Janoski

**TOWN OF CHITTENDEN
STATEMENT OF TAXES RAISED
Fiscal Year Ended June 30, 2003**

Grand List:		
Real Estate	(\$85,748,400 x 1%)	\$ 857,484.00
Personal Property		.00
Errors and Omissions		239.00
TOTAL GRAND LIST		\$ 857,723.00

Taxes Assessed & Billed:

Town Tax:		
General	(857,723 x 0.19)	\$ 162,967.37
Highway	(857,723 x 0.22)	188,699.06
Total Town	(857,723 x 0.41)	\$ 351,666.43
School Tax:		
Statewide	(857,723 x 1.09)	\$ 934,918.07
Local Share	(857,723 x 0.60)	514,633.80
Total School	(857,723 x 1.69)	\$ 1,449,551.87
TOTAL TAXES ASSESSED		\$ 1,801,218.30

Taxes Accounted for Collections:	
Real and Personal	\$1,643,112.22
Discount	45,536.36
Delinquent Tax to Tax Collector	112,569.72
TOTAL TAXES ACCOUNTED FOR	\$1,801,218.30

Delinquent Tax Collections

Town of Chittenden Policy

The purpose of this policy is to establish clear guidelines so that all delinquent taxpayers will be treated fairly and will know what to expect.

As soon as the warrant is received, the tax collector will send a notice to each delinquent taxpayer indicating the amount of taxes, penalty and interest owed.

Only arrangements that will pay the bill in full before the due date of next year's bill will be accepted.

If the tax is not paid in full within ten days of the notice, the tax collector will seek the authorization of the Selectboard to place a lien on the property.

Mortgage holders and lien holders will be notified of the delinquent taxes 30 days after the first notice has been sent to the taxpayer and again prior to tax sale.

Partial payments will be applied first to the interest portion of the total amount due, with the remainder applied to fees and principal.

If the amount due is less than \$500.00, and no satisfactory arrangements have been made in one month, or if the payment agreements have not been met, the Tax Collector will file a complaint with Small Claims Court, with costs and fees for filing to be paid by the taxpayer.

If the amount due is more than \$500.00, and no satisfactory payment arrangements have been made in one month, or if the agreed arrangements have not been met, the tax collector will begin the following actions to sell as much of the property as is necessary to pay the tax, costs and fees as allowed by law. The tax sale shall be conducted according to procedures specified in 32 V.S.A. Sect. 5252. The delinquent taxpayer will be charged for costs of preparing and conducting the sale, including legal fees to a maximum of 15% of the amount of delinquent taxes.

Each taxpayer has a right to apply for abatement of property taxes based on any of the grounds listed in 24 V.S.A. Sect. 1535.

TOWN OF CHITTENDEN DELINQUENT TAX STATEMENT
Fiscal Year ending June 30, 2003, plus Year-End Balance

TAX YEAR	BALANCE 7/1/2002	TO TAX COLLECTOR	7/1/02-6/30/03 COLLECTION	7/1/03-12/31/03 COLLECTION	TOTAL COLLECTED	ABATED	BALANCE 6/30/2003	BALANCE 12/31/2003
'1995	\$ 664.14		\$ 132.30		\$ 132.30		\$ 531.84	\$ 531.84
'1996	\$ 2,226.93		\$ 458.51	\$ 99.05	\$ 557.56		\$ 768.68	\$ 669.63
'1997	\$ 8,388.91		\$ 6,249.64		\$ 6,249.64	\$ 1,184.82	\$ 954.45	\$ 954.45 *
1/1/98-6/1/98	\$ 144.16		\$ 23.04	\$ 26.88	\$ 49.92	\$ 43.84	\$ 77.28	\$ 50.40 *
1998-1999	\$ 5,258.42		\$ 2,934.52	\$ 1,567.70	\$ 4,502.22	\$ 77.60	\$ 2,246.30	\$ 678.60 *
1999-2000	\$ 7,446.91		\$ 3,355.74	\$ 2,292.72	\$ 5,648.46		\$ 4,091.17	\$ 1,798.45 *
2000-2001	\$ 15,501.32		\$ 9,337.48	\$ 2,744.95	\$ 12,082.43	\$ 44.01	\$ 6,119.83	\$ 3,374.88
2001-2002	\$ 54,075.83		\$ 42,331.97	\$ 8,664.28	\$ 50,996.25	\$ 41.80	\$ 11,702.06	\$ 3,037.78
2002-2003		\$ 112,569.72	\$ 69,004.68	\$ 33,366.75	\$ 102,371.43		\$ 43,565.04	\$ 10,198.29
Total to Tax Collector	\$ 93,706.62	\$ 93,706.62						\$ 21,294.32^

NOTES:

* Previously abated amounts not accounted for in beginning balances

NAME	FY2002/2003	FY2001/2002	FY2000/2001	FY1999/2000	FY1998/1999	1/1/98-6/30/98	YR1997	YR1996	YR1995
Asma, Tom & Judy		\$ 929.95	\$ 1,302.40	\$ 1,129.14					\$ 3,361.49
Becker, Edward D	\$ 8.36								\$ 8.36
Biasuzzi, Jeffrey M.	\$ 367.50								\$ 367.50
* Finkle	\$ 252.00	\$ 250.80	\$ 264.00	\$ 585.48	\$ 618.80	\$ 38.08	\$ 721.14	\$ 618.80	\$ 475.49
Gaissert, Stephen	\$ 276.42								\$ 276.42
Greeno, Charles, Jr	\$ 2.28	\$ 5.30							\$ 7.58
** Hewitt, Edgar & Juc	\$ 577.50	\$ 574.74	\$ 605.00	\$ 56.58	\$ 59.80	\$ 3.68	\$ 69.69	\$ 50.83	\$ 2,054.17
Lurvey, Betty & Ror	\$ 147.39								\$ 147.39
Martin, Douglas	\$ 514.74								\$ 514.74
Mills, Thomas	\$ 412.42								\$ 412.42
Neville, Margaret C	\$ 12.20								\$ 12.20
Northeast Land & T	\$ 189.00								\$ 189.00
Nunn, Rosco	\$ 174.30	\$ 149.23							\$ 323.53
Panagini	\$ 1,727.75								\$ 1,727.75
Rousseau, Richard	\$ 8.76								\$ 8.76
Rutland County Gre	\$ 997.50	\$ 1,097.24	\$ 1,155.00						\$ 3,249.74
Sandillo	\$ 44.10	\$ 43.88	\$ 46.20			\$ 8.64	\$ 163.62		\$ 306.44
Senecal, Stuart	\$ 646.80								\$ 646.80
Shamrock Holdings	\$ 1,577.10								\$ 1,577.10
Titus, Richard D.	\$ 189.00								\$ 189.00
Westburg	\$ 329.82								\$ 329.82
TOTALS	\$ 8,454.94	\$ 3,051.14	\$ 3,372.60	\$ 1,771.20	\$ 678.60	\$ 50.40	\$ 954.45	\$ 669.63	\$ 19,534.80^

* Sold at tax sale June 2003

** Offered at tax sale June 2003

^ At press time, our tax administration computer program cannot reconcile the total delinquent tax receivable by year with the delinquent taxes due.
The discrepancy is \$1,759.52. We are working with the software provider to resolve this issue.

PLEASE NOTE: Figures represent payments made through December 31, 2003, taxes only; penalties and interest also apply.

TOWN OF CHITTENDEN SELECTMEN'S FUND^
STATEMENT OF RECEIPTS & DISBURSEMENTS
Fiscal Year Ended June 30, 2003

BEGINNING BALANCE July 1, 2002*		152,344
RECEIPTS		
TAXES		
2003 Current Real Estate Taxes	1,712,130	
Delinquent Real Estate Taxes	64,667	
Interest on Late Taxes & Delinquent Tax Penalties	26,122	
TOTAL TAXES	1,802,919	
LICENSES		
Dogs	1,602	
Marriages	255	
Beverages	235	
TOTAL LICENSES	2,092	
OTHER		
Fines	2,323	
Clerk Fee Income	2,283	
Copier	50	
Interest**	10,509	
Town Hall Rentals	675	
Current Use	10,122	
Revenue Sharing-Fish Hatchery	428	
PILT National Forest Payments	34,940	
PILOT State ANR Payments	311	
Transfer Station Stickers	3,040	
Transfer Station Fees	1,393	
Recycling Income	1,649	
Reappraisal funds, from State	5,208	
Miscellaneous	202	
Advance Tax Payments	4,040	
Transfer from Reappraisal Account	2,086	
Fees from Tax Sales	2,755	
TOTAL OTHER	82,014	
TOTAL RECEIPTS		1,887,025

^includes Selectmen's Checking and Saving and Delinquent Tax accounts

*includes \$5,096 owed to Reappraisal Account at 6/30/02

**includes interest from School & Church Lot account

DISBURSEMENTS

Selectmen's General Fund***	239,993	
School	1,446,634	
Highway	182,649	
Fire Department & First Response	38,000	
Cemeteries	4,000	
Library	5,000	
Other Voted Line Items	4,690	
Payroll Liabilities	4,483	
Loan to Highway Fund#	5,000	
Transfer to Reappraisal Account	10,032	
Transfer to Historic Preservation	500	
Prior Year Advance Tax Payments Applied	3,097	
Taxes Abated	50	
TOTAL DISBURSEMENTS		(1,944,128)
ENDING BALANCE June 30, 2003		95,241

***excluding voted line items

#repaid FY 2004

♦ ♦ ♦ ♦ ♦

SELECTMEN'S FUND REVENUE - ESTIMATE vs. ACTUAL, FY 2003

Estimate: 1,845,830
Actual: 1,887,025

♦ ♦ ♦ ♦ ♦

COMBINED BALANCE SHEET - ALL FUND TYPES**ASSETS**

	<u>2003</u>	<u>2002</u>
Selectmen's Funds	95,241	152,344
Highway & Equipment Funds	184,759	127,231
Other Accounts	563,452	524,743
Property Taxes Receivable	21,294	<u>96,288</u>
TOTAL ASSETS	864,746	900,606

LIABILITIES & FUND EQUITY

	<u>2003</u>	<u>2002</u>
Annual Fund Surplus	843,452	804,318
Deferred Revenue - Taxes	21,294	<u>96,288</u>
TOTAL LIABILITIES & FUND EQUITY	864,746	900,606

**TOWN OF CHITTENDEN SELECTMEN'S FUND
BUDGETS & EXPENDITURES**

	BUDGET	ACTUAL	BUDGET	PROPOSED
	7/1/02 - 6/30/03	7/1/02 - 6/30/03	7/1/03-6/30/04	BUDGET
				7/1/04-6/30/05
GENERAL GOVERNMENT				
Board of Selectmen	3,950	3,950	3,950	4,450
Town Clerk	11,500	11,343	11,800	11,800
Town Clerk Medical Insurance	2,000	2,000	2,100	2,210
Assistant Town Clerk	6,100	5,793	6,500	7,150
Treasurer	10,000	10,000	10,300	10,300
Assistant Treasurer	500	112	500	500
Selectmen's Secretary	1,700	1,632	1,700	1,700
Listers	6,000	5,108	6,000	6,200
Safety Officer	0	0	0	3,000
Transfer Station Attendants	10,000	8,544	10,000	10,000
Auditors	3,500	1,281	2,500	2,000
Professional Fees	5,000	0	5,000	8,500
Constables	3,000	778	3,000	3,000
Janitor	650	505	650	1,000
Office Heat	800	594	800	800
Hall Heat	2,500	1,776	2,500	2,500
Electricity	8,000	6,897	8,000	8,000
Telephone	2,200	1,223	2,000	1,500
Town Reports/Elections/BCA	5,000	1,829	4,000	5,000
TOTAL GEN'L GOVERNMENT	82,400	63,365	81,300	89,610
MISCELLANEOUS				
Town Officers' Expense	800	552	800	800
Transfer Station Operating Cost	65,000	59,385	65,000	60,000
Office Supplies & Equipment	2,200	1,954	2,500	2,500
Postage	1,200	1,761	1,700	2,500
Insurances	14,000	15,895	16,000	16,000
Town Property Maintenance	15,000	11,302	15,000	15,000
Dues	1,400		1,350	
Vt League Cities & Towns		1,042		1,104
Rut.Reg. Ch. of Commerce		200		220
Rut.Reg. Planning Comm.				500
Regional Ambulance Service	5,200	5,024	5,200	5,024
Solid Waste Comm. (SWAC)	2,700	1,684	2,700	2,222
County Tax	11,000	11,264	11,000	11,000
Copier Supplies & Maintenance	500	326	500	500
Advertising	1,000	1,759	1,500	2,000
Legal Fees	8,000	6,192	8,000	8,000
Law Enforcement - Sheriff's	5,000	4,067	5,000	5,500
Town Lawn Care	500	753	500	1,000
Dog Quarantine	300	0	300	300

	BUDGET	ACTUAL	BUDGET	PROPOSED BUDGET
	7/1/02 - 6/30/03	7/1/02 - 6/30/03	7/1/03-6/30/04	7/1/04 - 6/30/05
Town Share of Social Security & Medicare	4,500	4,313	4,500	4,500
Town Share of State Retirement	1,000	0	1,000	1,000
Signs	600	841	600	1,000
Computer, service and training	3,500	3,774	3,500	3,500
Historic Preservation	20,000	20,000	20,000	20,000
Miscellaneous	500	977	500	1,000
SUBTOTAL MISCELLANEOUS	163,900	153,065	167,150	165,170
TOTAL SELECTMEN'S BUDGET	246,300	216,430	248,450	254,780
UNBUDGETED DISBURSEMENTS				
Vt. State Treasurer - fees^	0	605	0	0
Clerk Fees^	0	2,735	0	0
Delinquent Tax Collector's Fees^	0	10,521	0	0
School & Church Lot interest#	0	7,344	0	0
Listers' Computer Expense%	0	2,358	0	0
TOTAL UNBUDGETED DISBURSEMENTS		23,563	0	0
VOTED LINE ITEMS				
Chittenden Volunteer Fire Dept	38,000	38,000	38,000	0
Cemeteries	4,000	4,000	4,000	0
Chittenden Public Library	5,000	5,000	9,500	0
SW Vermont Council on Aging	600	600	600	0
Barstow Boosters	1,000	1,000	1,000	0
RAVNA & Hospice	1,680	1,680	1,680	0
Rutland Mental Health Services	1,230	1,230	1,230	0
RSVP	180	180	180	0
New Copier	0	0	6,500	0
TOTAL VOTED LINE ITEMS	51,690	51,690	62,690	0
TOTAL SELECTMEN'S FUND	297,990	291,683	311,140	254,780

^Paid out of fee and license revenues

#paid to school and churches in Town from interest on Gospel lot sale proceeds

%paid out of reappraisal funding from State of Vermont

INVENTORY OF TOWN'S FIXED ASSETS

Town Office

Three computers • copier/printer • fax machine • three printers • six file cabinets (three of them fireproof) • electric typewriter (replacement) • two large and two small tables • metal storage cabinet • coat rack • adding machine • tape recorder • metal desk • air conditioner • five framed photographs • miscellaneous chairs

Town Garage

Truck, 2002 Ford F-550 4x4 • Truck, 1997 International • Truck, 1996 International with wing • four graders (one used for parts) • loader • tractor • chipper • chain saw • weed eater • York rake • miscellaneous tools • air compressor • welder • two 20-ton hydraulic jacks • pressure washer • power broom • roadside mower • tractor loader • culvert thawer • pole saw • tow-behind sweeper

Constable

Two programmable mobile radios • UHF radio and antenna • MPH mobile moving radar unit • two portable blue lights, one single strobe light • 38 caliber Smith & Wesson pistol • one set of handcuffs • two badges marked First Constable • three badges marked Second Constable

Properties

Michigan Brook wood lot, approximately 100 acres • Lead Mine wood lot, approximately 100 acres • Mount Carmel wood lot, approximately 100 acres • North Chittenden Grange Hall • South Chittenden Town Hall • Town Office • Town Garage (Silver-McPhee Building) • recycling buildings • transfer station complex

TOWN OF CHITTENDEN HIGHWAY FUND^o
STATEMENT OF RECEIPTS & DISBURSEMENTS
Fiscal Year Ended June 30, 2003

BALANCE JULY 1, 2002		\$ 23,415
RECEIPTS		
Taxes	\$182,649	
State Aid	67,380	
Grants	79,292	
Sand	990	
Interest	49	
Loan from Selectmen's Fund [^]	5,000	
Miscellaneous	12	
TOTAL RECEIPTS		335,372
DISBURSEMENTS		
Highway Fund Expenses	\$ 356,133	
Payroll Liabilities	1,150	
TOTAL DISBURSEMENTS		(357,283)
BALANCE JUNE 30, 2003		\$ 1,504

^oincludes Highway checking and savings accounts
[^]repaid FY 2004

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HIGHWAY FUND REVENUE - ESTIMATE vs. ACTUAL, FY 2003

Estimate: \$256,079*

Actual: \$335,372

*Does not include Grants

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BRIDGE REPLACEMENT FUND

First Brandon National Bank	
Balance July 1, 2002	\$ 30,136
Interest	551
Annual Funding, from Highway	15,000
State Grant	4,635
Balance June 30, 2003	\$ 50,322

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SCHOOL & CHURCH LOT ACCOUNT

First Brandon National Bank	Certificate of Deposit
Balance July 1, 2002	\$ 57,000
Interest	7,757
Transferred to General Fund for payment to school & churches	(7,757)
Balance June 30, 2003	\$ 57,000

**TOWN OF CHITTENDEN HIGHWAY FUND
BUDGETS & EXPENDITURES**

	BUDGET 7/1/02-6/30/03	ACTUAL 7/1/02-6/30/03	BUDGET 7/1/03-6/30/04	BUDGET 7/1/04-6/30/05
GENERAL EXPENSES				
Road Commissioner	24,000	24,636	26,000	26,500
Labor	30,000	29,933	40,000	40,000^
Contractors/Rental Equipment*	25,000	63,862	30,000	30,000
Road Commissioner's Truck	4,000	300	500	300
TOTAL	83,000	118,731	96,500	96,800
Town Equipment Replacement Fund				
Brush Saw/Weeder	1,000	400	1,000	1,000
Graders	4,500	3,000	4,500	4,500
Chipper	1,500	150	1,500	1,000
Loader	5,500	5,100	5,500	6,000
Trucks	25,000		40,000	40,000
Truck C-9		12,420		
Truck C-10		21,370		
Truck C-11		17,820		
Tractor	2,500	2,790	3,500	3,500
TOTAL EQUIPMENT	40,000	63,050	56,000	56,000
Highway Operating Expense	21,000		25,000	30,000
Miscellaneous Highway		2,189		
Grader Repairs		220		
Loader Repairs		371		
Truck Repairs: C-9		1,434		
C-10		3,572		
C-11		566		
Plow and Sander Repairs		1,273		
Tractor Repairs		225		
Chain/Weed/Brush Repairs		99		
Diesel Fuel		4,541		
Garage Fuel		3,877		
Telephone		1,705		
Electric		1,176		
Line Marking		1,177		
TOTAL HIGHWAY OPERATING EXPENSE		22,425		
Materials				
Salt	14,000	13,785	16,000	16,000
Chloride	500	424	3,000	1,000
Winter Sand**	25,000	25,940	25,000	26,000
Gravel	15,000	14,919	15,000	15,000
Cold Patch	600	400	600	600
Culverts*	3,000	32,753	3,000	3,000
Paving	40,000	42,842	45,000	45,000
Small Tools & Supplies	2,000	623	1,000	2,000
Bridge Repair	5,000	-	5,000	5,000
TOTAL MATERIALS	105,100	131,686	113,600	113,600

	BUDGET 7/1/02-6/30/03	ACTUAL 7/1/02-6/30/03	BUDGET 7/1/03-6/30/04	BUDGET 7/1/04-6/30/05
Withholdings				
Town Share of Social Security & Medicare	4,200	4,174	6,500	6,500
Town Share of State Retirement	1,000	1,067	1,000	3,000
TOTAL WITHHOLDINGS	5,200	5,241	7,500	9,500
BRIDGE REPLACEMENT FUND	15,000	15,000	15,000	15,000
TOTAL EXPENSES	269,300	256,133	313,600	320,900

*actual includes portion of \$79,292 grant from State of Vermont

^includes medical insurance

**actual includes \$990-worth sold for private use

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**TOWN OF CHITTENDEN EQUIPMENT FUND
STATEMENT OF RECEIPTS & DISBURSEMENTS**

Fiscal Year Ended June 30, 2003

BEGINNING BALANCE July 1, 2002 **73,680**

RECEIPTS

Replacement Deposits:	Graders	3,000		
	Brush Saw/Weeder	400		
	Chipper	150		
	Loader	5,100		
	Trucks	51,610		
	C-9	12,420		
	C-10	21,370		
	C-11	17,820		
	Tractor	2,790		
Total Replacement Deposits			63,050	
Interest			1,576	
Transfer from Highway Fund^			1,680	
TOTAL RECEIPTS				66,306

DISBURSEMENTS

Significant Repairs				
	Sweeper	(1,495)		
	Trucks	(1,146)		
	Mower	(4,400)		
Total Significant Repairs			(7,041)	
TOTAL DISBURSEMENTS				(7,041)
CLOSING BALANCE JUNE 30, 2003				132,945

^owed to Equipment Fund by Highway Fund at 6/30/02

STATEMENT OF INDEBTEDNESS & LEGAL LIABILITIES

The Town of Chittenden had no outstanding indebtedness and was not a party to any lawsuits on June 30, 2003.

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VERMONT COMMUNITY DEVELOPMENT ACCOUNT

Charter One Bank	
Balance July 1, 2002	\$ 35,357
Interest	401
Balance June 30, 2003	\$ 37,758

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REAPPRAISAL ACCOUNT

First Brandon National Bank	
Balance July 1, 2002	\$ 5,019
State funding toward future reappraisal*	\$ 10,033
interest	10
TOTAL RECEIPTS	\$ 10,043

Transferred to Selectmen's Fund for Listers' Computer	(\$ 2,086)
Balance June 30, 2003	\$ 12,976

*for FY 2002 and FY 2003, less \$272 for Listers' computer

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HISTORIC PRESERVATION ACCOUNT

First Brandon National Bank	
Balance July 1, 2002	\$ 50,826
Taxes	\$ 20,000
Interest	946
Transfer from General Fund	500
Donations	200
TOTAL RECEIPTS	\$ 21,646
Grange Hall	(\$ 5,398)
Stage Curtain	(1,400)
TOTAL DISBURSEMENTS	(\$ 6,798)
Balance June 30, 2003	\$ 65,673

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RECORDS PRESERVATION ACCOUNT

First Brandon National Bank (Opened July 26, 2002)	
Recording Fees	\$ 17,457
Records Preservation Fees	2,285
TOTAL RECEIPTS	\$ 19,742
to Recording Clerk	(\$16,684)
Records Preservation expense	(811)
TOTAL DISBURSEMENTS	(\$ 17,495)
Balance June 30, 2003	\$ 2,247

TOWN OF CHITTENDEN - TIMBER ACCOUNTS

GREEN MOUNTAIN NATIONAL FOREST #1

Chittenden Bank	Certificate of Deposit
Principal*	\$ 15,889
Prior Years' Interest	35,271
Balance July 1, 2002	\$ 51,160
Interest FY 2003	2,562
Balance June 30, 2003	\$ 53,722

GREEN MOUNTAIN NATIONAL FOREST #2

Factory Point National Bank	Certificate of Deposit
Principal*	\$ 10,000
Prior Years' Interest	25,362
Balance July 1, 2002	\$ 35,362
Interest FY 2003	639
Balance June 30, 2003	\$ 36,001

GREEN MOUNTAIN NATIONAL FOREST #3

Factory Point National Bank	Savings Account Escrow
Principal*	\$ 17,442
Prior Years' Interest	6,713
Balance July 1, 2002	\$ 24,155
Interest FY 2003	175
Balance June 30, 2003	\$ 24,330

*principal not spendable

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TIMBER SALE - A. JOHNSON CO. Town Lot/Middle Road

Charter One Bank	Money Market Account
Balance July 1, 2002	\$ 18,630
Interest FY 2003	200
Balance June 30, 2003	\$ 18,830

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LYME TIMBER SALE ACCOUNT #1

Factory Point National Bank	Certificate of Deposit
Balance July 1, 2002	\$ 87,882
Interest FY 2003	1,316
Balance June 30, 2003	\$ 89,198

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LYME TIMBER SALE ACCOUNT #2

Key Bank	Certificate of Deposit
Balance July 1, 2002	\$102,197
Interest FY 2003	1,023
Balance June 30, 2003	\$ 103,220

**TOWN OF CHITTENDEN CEMETERY FUND
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

Fiscal Year Ended June 30, 2003

Checkbook-First Brandon National Bank		
BEGINNING CASH BALANCE July 1, 2002		\$ 7,375
RECEIPTS: Taxes	\$ 4,000	
Bond Interest	60	
TOTAL RECEIPTS		\$ 4,060
DISBURSEMENTS: Lawn Care	(\$ 2,370)	
Marble Posts	(606)	
TOTAL DISBURSEMENTS		(\$ 2,976)
CHECKBOOK BALANCE June 30, 2003		\$ 8,459

STATEMENT OF CEMETERIES TRUST FUNDS AND SAVINGS

Fiscal Year Ended June 30, 2003

Perpetual Care Savings-First Vermont Bank		
Balance July 1, 2001		\$ 20,893
CD Interest	408	
Savings Bond Interest	125	
Balance June 30, 2002		\$ 21,426

Certificate of Deposit-First Vermont Bank		
Balance July 1, 2001		\$ 15,000
Interest	408	
Transferred to Perpetual Care Savings	(408)	
Balance June 30, 2002		\$ 15,000

FUND BALANCE:	\$1,000 Savings Bond	\$ 1,000
	\$500 Savings Bond	500
	Perpetual Care Savings	21,426
	Certificate of Deposit	15,000
TOTAL TRUST FUND AND SAVINGS		\$ 37,926

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TOWN PLANNING FUND

First Brandon National Bank		
Balance July 1, 2002		\$ 15,379
Interest		247
Balance June 30, 2003		\$ 15,626

**TRANSFER STATION
REVENUES AND EXPENSES
Fiscal Year Ended June 30, 2003**

REVENUES

Transfer Station Stickers	\$ 3,040	
Transfer Station Fees	1,392	
Recycling	1,649	
TOTAL REVENUES		\$ 6,081

EXPENSES

Labor	\$ 8,544	
Town Share of Social Security & Medicare	647	
General Hauling	47,706	
Hazardous Waste	1,701	
SWAC dues	1,684	
Miscellaneous	8,937	
Used Baler	\$ 5,555	
Forklift	1,500	
Other	1,882	
TOTAL EXPENSE		\$ 69,219

RECYCLING: The Transfer Station recycles newspapers, magazines, heavy cardboard and steel cans.

HAZARDOUS WASTE: The next hazardous waste collection at the Chittenden Transfer Station will be on Saturday, April 10, 2004, from 1:30pm to 3:00pm. Hazardous waste may also be taken to the Rutland County Solid Waste Facility on Gleason Road. There is a nominal fee for disposal of some items.

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DOG REPORT

Year Ended June 30, 2003

	AMOUNT
9 Males @ 10.00	\$ 90.00
4 Males @ \$12.00	48.00
6 Females @ 10.00	60.00
5 Females @ \$12.00	60.00
59 Neutered Males @ 6.00	354.00
26 Neutered Males @ 8.00	208.00
89 Spayed Females @ 6.00	534.00
31 Spayed Females @ 8.00	248.00
 229 Total Dogs	 \$1,602.00
Less Clerk's fee at \$2.00 per dog	458.00
Less \$229 due State of Vermont for Rabies program	229.00
 TOTAL TO TOWN	 \$ 915.00

LISTERS

The total listed value of real estate in Chittenden for purposes of taxation in 2003 was \$86,567,200, an increase of \$794,900, or .93 percent, over the previous year.

Three Chittenden property owners put an additional 412 acres into the State's current-use program last year, raising the total acreage in current use by 11.45 percent, to 4,010 acres. Almost 25 percent of the privately owned land in Chittenden is now in current use. Additionally, we had 18 exempt or otherwise non-taxable parcels within the Town, including the School, Churches, Fire Department and land and buildings owned by the Town, State and Federal governments.

During the 2002-2003 property year, 66 property transfers were filed, including several to clarify title or other housekeeping matters that involved no payment.

There were 196 changes of either appraisal or parcel ID. They included eight new homes/camps; many additions, new barns/garages and other outbuildings; corrections to specific parcels; and many corrections of parcel identification numbers.

In 2003, the Board of Listers heard 13 grievances, all of which were resolved.

Real Estate market values in our town have continued their steep rise. The combination of people wanting to be away from cities, low mortgage rates, our outstanding school, first-rate recreational opportunities and the strong sense of community here have made Chittenden particularly desirable. Properties in town have been selling for around 30 percent above their values on our Grand List. Sales of raw land have been particularly high. Here are a few examples from just the past few months:

- \$ 22,500 for 1.76 acres on Blue Ridge Drive
- 52,000 for 2.5 acres in Smith Farm
- 31,000 for 3.24 acres on Middle Road
- 85,000 for 10 acres on Powerhouse
- 100,000 for 25 acres on Dam Road
- 400,000 for 190 acres on Middle Road

One result of these sales, combined with rising prices for homes of all sizes, is that the State's ratings of the validity of our Grand List relative to the market deteriorated further in 2003. What's called the Common Level of Appraisal (CLA) fell from 88.72 percent in 2002 to 82.38 percent in 2003 and the Coefficient of Dispersion (COD) rose from 14.65 percent to 17.34 percent.

The State will require a reappraisal if a town's CLA is less than 80 percent or its COD is more than 20 percent. We'll break through those levels in 2004, but with the land review we are doing this year, plus other adjustments, our Grand List values will be closer to the market in 2005. We hope the voters will approve tax mapping, which will enable us to improve the accuracy of our Grand List, making property taxation more fair to all real estate owners in Chittenden. We expect that these moves will enable us to delay the need for townwide reappraisal by four-to-five more years.

Furthermore, because the State raises our homestead education tax rate when our CLA falls, raising our CLA by getting listed values closer to the market should reduce that component of our education tax rate going forward. We urge you to keep in mind that Listers do not set taxes, and that a higher assessment, in and of itself, would not affect the property tax you pay. If Town and School budgets stayed the same and there were a larger Grand List, the tax rate would be lower but everyone would pay the same amount. When taxes go up or down, it is because the town/school need to raise more or less money.

We would like to thank property owners, contractors and others with whom we have worked for their cooperation and assistance in helping us fulfill the Listers' responsibilities.

Board of Listers: George C. Casey
 Reggi Ann Dubin
 Harley A. Soulia

ROAD COMMISSIONER

2003 started slowly for the highway crew. The snow didn't come too heavy or too often so we didn't do a ton of plowing, but there was still plenty of sanding and general road maintenance.

Fortunately, we had no major flooding last year. We didn't get a paving grant so we paved in small sections: a stretch by the Post Office, on Holden Road below the fish hatchery, on Mountain Top Road and elsewhere. We ditched along a big stretch of Chittenden Road and dug out some rocks there as well.

There was maintenance to be done on the two big culverts we put in the year before on Wildcat and Chittenden Road. We also dug out and refilled another 200 feet of Casey Road; did some grading and graveled part of Middle, Wildcat, and the north end of Mountain Top roads.

Because of lack of help, not much was done over the summer. By bringing over an old shed from the Grange Hall, we got a new salt shed, and we took the body off C-9, our 1986 International, and mounted a sander on it instead.

Winter, and lots of deep freeze, came early again this year. We're glad we have the new furnace for the garage we got in late 2002. We're out plowing and sanding in the early morning hours and spend other time maintaining our winter equipment.

Dillon Broderick joined us in November and is a productive addition to our crew. Elmer continues to makes a huge contribution. We'll all keep working to keep our roads and culverts in good shape.

Merritt Wheeler, Jr.

Chittenden Roads for which we receive State Aid, by classification:

10.780 mi	Class 2
18.962	Class 3
.142	State Highway

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RIGHTS-OF-WAY COMMITTEE

Last May, the Selectboard established the Chittenden Rights-of-Way Committee to document the status of important town assets -- our public rights-of-way.

Chittenden's greatest assets are its rural nature, recreational opportunities and Barstow School. With the population growing, interest in outdoor recreation rising, and private land becoming increasingly developed, preserving our Class 4 trails and rights-of-way as public resources has become very important. They allow our residents and others to move about freely in recreational, transportation, and commercial pursuits. They are important as access for logging and as links to other trail systems. Many of Chittenden's older rights-of-way have historical and archeological value as well.

The Committee's mission is to locate our old roads and clarify their status: are they still public rights-of-way? or have they been legally discontinued?

The Committee identified 20-plus unmaintained roads whose status was uncertain. We hired a gentleman who specializes in land-record research to help with the work and teach us locally to do more of it ourselves. The Planning Commission has agreed to fund the major portion of his work.

Because of its length and historical importance, the Green Road, which runs east-west from Pittsfield to Pittsford, became the priority project. We expect the first report on this road in March.

Additionally, we have found documentation for the legal discontinuance or reclassification of nearly a dozen of the other identified old roads.

The land-record research is slow and meticulous but we have made good progress in a short period of time. We are committed to pursuing this important work and properly documenting it for future generations.

The Rights-of-Way Committee meets every four-to-eight weeks; meetings are warned appropriately. For further information, contact Wendell Smith (483-9325) or Bernie McGee (483-6697).

CHITTENDEN VOLUNTEER FIRE DEPARTMENT

The Fire Department had a very busy year in 2003.

After a year off to accommodate Barstow renovations, the annual Firemen's Auction proved to be very successful, and we thank all who support the Fire Department through this fund raiser.

We conducted a "live burn" training session by burning a house this past summer that allowed us to work on such skills as interior attack and extinguishment, roof ventilation, and the use of a thermal imaging camera. Also we were able to work with surrounding towns for mutual aid purposes.

Through the help of a grant, we installed a "dry hydrant" on Holden Road, opposite the Town Office. Providing we can get grants, our goal is to install two more dry hydrants this summer, one on Sugar House Lane and the other on Wildcat Road

Finally, we were able to purchase a thermal imaging camera, upgrade our mobile radios in our trucks, and purchase six hand lights.

All achievements were accomplished by getting a grant through the Homeland Security grant.

The Fire Department responded to the following alarms during the past year:

4 Chimney Fires	4 Car Accidents
4 Fire Alarm Activation	3 False Alarms
5 Brush Fires	1 Downed Power Line
1 Vehicle Fire	1 Search and Rescue
2 Mutual Aid	

The Fire Department reminds you that **all house numbers need to be kept clear** of snow and brush to be able to locate your house quicker in an emergency. To get a number, ask for one at the Town Office. Also, house numbers should be out near the road if your house sets back from the road more than 50 feet.

In December, the Fire Department held its annual election of officers and they are as follows: Chief, Scott Poljacik; First Assistant Chief, Gary Rowe; Second Assistant Chief, Ben West; First Captain, Charlie Parker; Second Captain, Rusty Chapin; First Lieutenant, Dan Brown; Second Lieutenant, Mark Hayes; Secretary, Ed Elliott; Treasurer, Ron Robbins; USFA Rep., Gary Rowe; USFA Alt. Rep., Ben West.

To call in a fire.....911

The officers and members would like to thank you for your continued support.

Respectfully Submitted,
Scott Poljacik, Chief
Chittenden Volunteer Fire Department

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ENHANCED 9-1-1

Residents are reminded to be certain their 911 addresses [green plaques with white numbers] are clearly posted on businesses and homes *where they can be visible to responders even at night*. Enhanced 911 operates nine call-answering points, and in 2003 received 174,127 calls with an average time to answer of five seconds. Chittenden's registered 9-1-1 Coordinator is Karen Webster, who may be reached at the town offices, 483-6647.

CHITTENDEN VOLUNTEER FIRE DEPARTMENT

RECEIPTS, 2003

TOWN FUNDS	\$38,000
AUCTION PROCEEDS	7,816
GRANTS	2,500
DONATIONS	3,725
COIN DROPS	2,359
MISCELLANEOUS	<u>1,162</u>

TOTAL RECEIPTS: \$55,562

DISBURSEMENTS, 2003

THERMAL IMAGING CAMERA AIRPACK	\$ 12,942
DRY HYDRANT	2,110
INSURANCE	15,844
SIX-WHEELER	11,228
MAINTENANCE – VEHICLES AND EQUIPMENT	774
STATION FUEL	1,801
DONATIONS	2,050
AUCTION EXPENSES	1,070
TELEPHONES	845
DUES	442
ELECTRICITY	992
GAS, OIL AND FOOD	863
DISPATCH FEES	800
TRAINING	903
SUPPLIES	286
EQUIPMENT	2,568
FIRE-PREVENTION-WEEK SUPPLIES	352
MISCELLANEOUS	849
FIRST-RESPONSE SUPPLIES	854
FIRST-RESPONSE DUES	63
FIRST-RESPONSE MISCELLANEOUS	<u>157</u>

TOTAL DISBURSEMENTS: \$57,793

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FOREST FIRE WARDEN

Gratefully, once again, Chittenden had no major forest fires during 2003 forest-fire season.

Respectfully submitted,
Don Cochrane, Forest Fire Warden

CHITTENDEN FIRST RESPONSE

Chittenden First Response has completed its twenty-second year of service to our community. Our coverage area is all of Chittenden and East Pittsford. We responded to 55 calls during the past year. The calls were for automobile accidents, medical emergencies and standby for fire calls.

We currently have nine members. Emergency Care Attendants: Lena McKirryher, Sherry LaPorte, Scott Poljacik, Ben West and Regina West; Emergency Medical Technicians: Craig Bowman, Richard Bowman, and Mark Hayes; and an Emergency Medical IV Technician, Jan Sotirakis.

Our special thanks to Mandy Rigler, who resigned this year after many years of service to our squad. She will be greatly missed.

We would like to thank you for your support this past year. We are continuously training and upgrading our equipment. We continue in our efforts to recruit new members. If you are interested in joining us, please contact Sherry LaPorte at 483-6042.

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HEALTH OFFICER

This past year has seen several new septic systems, as well as repair and replacement of existing systems, most of which were typical conventional ones. However, we have also had to address some rather challenging conditions and systems that required cooperation among landowners, contractors, and engineers to reach solutions. All worked out and we are hoping they are good systems.

I continue to get requests to certify septic systems that were installed without permits and/or permits that were never finally approved after field inspection. Such certification must be done to accommodate real-estate sales, refinancing, subdividing, etc., and this process creates a difficulty for owners involved. I strongly encourage getting final approval at the time a septic system is installed.

Even though this year seemed to have had more challenges than in previous years, most everyone is cooperating and helping, and in my opinion, everything is going quite well. I appreciate it and thank you.

Respectfully submitted,
Bernard E. McGee

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CEMETERY COMMISSION

There are two special items to report regarding Chittenden's cemeteries in 2003.

1. Baird Cemetery The fence that was damaged along the highway was removed, and fill from highway ditching was placed to form a slope easier to mow. The old slope was steep and stony—difficult to maintain. A good cover of grass has been established and a new fence will be erected in 2004.

2. Horton Cemetery We are in the process of obtaining a gift of land adjoining this cemetery from the Dave Sargent family. We hope to have premarked burial lots ready for sale by the summer of 2004.

Commissioners: Bob Bearor
George Butts
Newton Wetmore

CHITTENDEN PUBLIC LIBRARY

Revenues

Town Grant	\$5,000.00
Freeman Grant, Year 1	5,000.00
Book Fair	704.50
Grace Sargent Memorial	890.00
Dept of Libraries Summer Reading	
Grant (2002 and 2003)	<u>200.00</u>
Total Revenues:	<u>\$11,794.50</u>

Expenses:

Librarian's salary	\$4,788.89
Program Expenses	895.54
Payroll Taxes	854.86
Workers Comp. Premium	246.00
Books Purchased	1,858.75
Post Office Box Rental	68.00
Copier/mailling supplies (toner, paper	
labels, etc.	448.98
Postage	398.77
Miscellaneous	<u>68.50</u>
Total Expenses	<u>\$9,628.29</u>

First and foremost, we would like to thank the voters for approving an increase in our annual funding from \$5,000 to \$9,500 a year. We received our first increased check this fall. The money will be put to good use by continuing to purchase books from the New York Times Best-Seller list, books on tape, large-print books and more.

We have a brand-new children's books section thanks to the generous donations we received in memory of Grace Sargent.

Our new telephone number is 773-3531. To meet the Department of Libraries' minimum standards, we had to have a telephone separate from the school. You may also contact us for activities and information on our own website, <http://www.geocities.com/chlibrary03>.

Your library provides a book discussion group, and we also have individuals willing to read to others, if needed. Vermont on-line and internet access are also available

Respectfully submitted,

Library Trustees: Luvia Webster, Chair
Kathy Peterson, Treasurer
Marilyn Case
John R. (Bob) Ross
Sally Stacom
Gail Weikel

CHITTENDEN HISTORICAL SOCIETY

The year 2003 was another eventful one for the Chittenden Historical Society.

Work on our historic *stage curtain* continued. This gem, which once graced the stage on the second floor of the South Chittenden Town Hall, is one of 118 found throughout the state in recent years. While most of the curtains portray landscape scenes, ours is unique in that (1) it features a Civil War battle scene, and (2) the scene has been painted over the original design, the subject of which is unknown. The Vermont Historical Society secured a federal grant to help stabilize the curtains under the government's "Save America's Treasures" program. The Vermont Museum and Gallery Alliance brought professional textile conservators to Chittenden to work with local volunteers on our curtain late in 2002. Last Spring they came back and did more cleaning and stabilization of the fabric. The curtain, which is too fragile to be on continual display, is now safely stored back in its original location. We've made a very large blow-up of the piece that will be framed and hang in the Town Hall.

After a year off, the Society again participated in the annual *Vermont History Expo*, held in Tunbridge. This time we worked with Pittsford to develop a joint exhibit under the heading "The Civil War: The Home Front." To set the scene, Fran Wheeler made a diorama depicting a kitchen/sitting room of the era—replete with stone fireplace and dolls representing women and children working for the war effort. Fran made all the dolls' period clothing and studied up on the intricacies of rolling bandages in the 19th century. The large visuals used also came from Chittenden—representations of our stage curtain, a classic photo of the Women's Relief Corps and another of Civil War veterans by the monument shortly after its dedication in 1912. Pittsford contributed period furniture, letters and artifacts from the period to the exhibit.

The summer camp sponsored by the Green Mountain National Forest Service and the Hayes Foundation worked again at what is believed to be the Green Tavern site on the old Green Road. *Relics and Ruins 2003: Pits, Pots & Predators*, was another great success, giving 18 students, grades five through nine, the opportunity to learn about the archeology, daily living, habitat and wildlife of New Boston, an early settlement north of the Mountain Top area.

The Society was delighted to be part of a unit entitled *Schools Long Ago*, run early in the year by second-grade teacher—and former Chittenden resident—Sue Boyer. For six weeks last fall, Sue took small groups of kids from kindergarten through second grade to the Town Hall, which served as a schoolhouse for the south side of town before Barstow opened in 1933. (The schoolhouse for North Chittenden was on Saw Mill Hill, in the house currently owned by Bernard and Reta Brothers.) In their quarter-hour visit, the kids got to ask all kinds of questions about life and school back when, and got a sort of slice of life 75 years ago. Historical Society President Bob Muzzy was at all but one of the sessions and those in the first group were treated to the recollections of Louise (Greeno) Boynton, who lived in the New Boston area growing up and came to school in the Town Hall via horse and buggy on snowy days.

If you are interested in our local history, the Chittenden Historical Society meets on the second Thursday of every month except January and February at 7:30 in the Town Hall. Everyone is welcome to attend. For more information contact Bob Muzzy at 483-2366, or Fran Wheeler at 483-9563.

HISTORIC BUILDINGS PRESERVATION COMMITTEE

The Chittenden Selectboard created the Historic Buildings Preservation Committee (HBPC) to manage efforts under way to preserve the town's historic properties. The HBPC meets on alternate Sunday evenings at the Town Hall. All are welcome to attend.

Currently, the HBPC is planning major renovations for the North Chittenden Grange Hall. This historic structure was built around 1800 as a Congregational Church and subsequently became a Grange Hall.

Successful completion of the project requires overcoming several obstacles relating to the condition of the building, its location, and state mandates. Most of these issues are in the process of being resolved, which will enable site work to begin this year. These challenges include:

Need for Additional Property: The North Chittenden Grange Hall sits on a small parcel of land with no existing water or septic hook-up. In 2002, the HBPC submitted a septic and water plan which was approved by the State of Vermont. The HBPC has been working with adjacent property owners Julie and Mark Fredette on the donation of a small piece of land needed for the project. The voluminous paperwork is finally complete and we expect to complete the transfer in the near future. We can begin scheduling site work as soon as the Town of Chittenden gains legal title to the land.

Structural Engineering: The Grange Hall initially sat upon a laid stone foundation. During the mid-1980s, a few Chittenden residents excavated a basement and poured concrete walls with footings. While they have contributed to saving the building, the construction methods employed will not ensure its structural integrity during public gatherings. Structural engineering plans have been developed that call for clear spanning steel beams to support the floor of the main level.

Architectural Issues: A preliminary set of architectural plans, developed in 2003, outline how the building will be restored to its original appearance, complete with the elongated windows removed during the early twentieth century. The architectural plans call for a small addition, consistent with the building's Greek Revival style, to be constructed on the side of the building hidden from public view. The addition provides for two emergency exits, handicapped accessible entries and bathrooms on both levels, an interior stairway, space for storage, and heating and cooling systems. In 2003, The Department of Labor and Industry gave tentative approval to the plans.

Driveway and Parking: There is a right-of-way to adjacent lands through the Grange Hall property. To enhance driver safety, allow for additional on-site parking, and create a front lawn with scenic vistas, the driveway will be moved back to its original deeded location, along the western edge of the property.

Once restored, the Grange Hall will serve the Chittenden community in many ways, providing an ideal spot for public gatherings, community suppers, senior citizens, youth groups, as well as a variety of other potential uses. We are working closely with Chittenden's Seniors Group and the Southwestern Vermont Council on Aging to assure that the building is designed to meet the needs of senior citizens.

The project will be funded by \$29,000 secured through three grants, \$160,000 approved by the voters of Chittenden in 2001, and \$6,000 approved by voters in 1998. To be cost effective, the HBPC will work to ensure that the restoration project follows a logical progression, as limited available funds offer little margin for error. Volunteer support and donated services will help hold down project costs. The HBPC asks Chittenden residents with trade skills to assist in saving this valuable 200-year-old building.

During 2004, the HBPC also plans to become involved in the initial stages of planning for renovations to the South Chittenden Town Hall. While long-term planning goes on, a bathroom renovation using volunteer labor will be done in the upcoming months.

The Grange Hall has been around for 200 years, the Town Hall for about 105. It is going to take a while to restore them to the condition we all want to see. We appreciate everyone's support and understanding as we move forward in these endeavors.

CHITTENDEN COMMUNITY ASSOCIATION

The Chittenden Community Association is a non-profit organization that performs various services to benefit the community. Its principal efforts are:

- planting and tending to flowers in public places around town;
- food boxes for Chittenden families that could use a little help around the holidays;
- and contributions when fire or other emergencies create special needs.

The Community Association is not a membership organization but rather committed individuals who volunteer their time to help their neighbors. Everyone in town is welcome to participate.

Five people worked on flowers in 2003 and nearly 18 were physically involved in the Christmas effort. Their hard work, along with financial contributions from more than 60 residents and second homers, enabled us to provide thirteen local households with holiday boxes brimming with flour, sugar, cheese, canned vegetables, potatoes, onions, cereals, soups, spaghetti and sauce, candy canes and tinned hams. Local producers and other residents donated turkeys, maple syrup, jellies, pancake and cookie mixes, cookie cutters, bread, adult and children's books and various home-baked goodies, as well as miscellaneous canned goods. Additionally, parishioners from St. Roberts provided a variety of festive gifts that added a wonderful holiday touch to all the boxes.

A plant sale in the spring provides most of the funding needed for the flowers. For the holiday effort, we rely on the generosity of our neighbors.

For further information about the Chittenden Community Association, please call Reggi Ann Dubin, 483-6161, or Cindy White, 483-9443.



CHITTENDEN BONE BUILDERS

Bone Builders is a strength-building program focused on using free weights to build bone density and thus reduce and/or reverse the effects of Osteoporosis (brittle bone disease), a serious medical condition that affects more than 25 million Americans. The program of exercises performed was designed by Dr. Miriam Nelson of the Tufts University Nutrition and Exercise Physiology Laboratory. Her book *Strong Women Stay Young* has been called "an essential tool...reverses bone loss and improves energy and balance."

The Bone Builders program in Rutland County is sponsored by the Retired and Senior Volunteer Program (RSVP), which provides weights for the several class sites around the county and training for volunteer instructors who teach at each location. In Chittenden, we now have six trained instructors in our classes. Since the program began in March 2002, we have had a total of 40 participants, men and women, ages mid-40s to early-90s. Class size averages 12-15. Each person progresses at her/his own pace and in addition to building strength, the classes provide a good time for all.

Participants in the Bone Builders classes wish to thank the Chittenden Selectboard for the use of the South Chittenden Town Hall for our activities. New members are always welcome. It's all free and there are no entry requirements. All you have to do is show up. Classes are held Mondays from 10am to 11am, and Tuesdays and Thursdays from 6pm to 7pm.

For more information, call:

Kathy Maher	483-6295
Alison Briggs	775-8088
Reggi Dubin	483-6161

TOWN OF CHITTENDEN
Vital Statistics 2003

BIRTHS

Date	Name of Child and Parents
February 6, 2003	Camden Allen Richardson Son to Allison and Seth Richardson
February 28, 2003	Hannah Grace Solimano Daughter to Cara and Michael Solimano
June 8, 2003	Isabel Jean Crossman Daughter to Melissa and Robin Crossman
June 29, 2003	Colby Dana Atwood Son to Jillian Greeno and Dana Atwood
July 14, 2003	John Aya Ramsey Truex Son to Elizabeth Truex and Bradley James Wetmore
August 20, 2003	Benton Joseph Dorn-Calder Son to Martha Dorn and Joseph Wayne Calder
November 14, 2003	Gracie Elizabeth Stahura Daughter to Elizabeth and Peter Stahura
November 17, 2003	Reid Benham Dutton Son to Bonny Jane Dutton
November 26, 2003	Phoenix Bain Drake Son to Jessica Lee Griffin and Brandon Edward Drake

DEATHS

Date of Death	Name of Decedent	Age	Residence
January 2, 2003	Joseph Martin Bizon	61	Chittenden
April 13, 2003	Kenneth J. Reilly	81	Chittenden
November, 2003	Bertha L. Elliott	87	Chittenden

MARRIAGES

Date of Marriage	Name of Contracting Parties	Residence Listed
March 7, 2003	Gregory N. Newton Kimberly Sue Briggs	Chittenden Rutland
March 15, 2003	Jeffrey Young Fitz-Gerald Wendi Jo Daniels	Chittenden Chittenden
April 10, 2003	Jason Brian Willis Kimberly Lynn Milaney	New Jersey Connecticut
May 23, 2003	Mark Edward Gordon Panagini Allison M. Battles	Chittenden Rutland
June 14, 2003	Frank Michael Hertz Kathryn Vivian Snipes	Massachusetts Massachusetts
June 22, 2003	Martin P. Hussey Janice Paula Pollio	Chittenden Chittenden
June 28, 2003	Robert G. Palko Katherine M. Kubik	Chittenden New York
August 23, 2003	Alexander Worthington Volz Abbe Le Clark	California California
September 13, 2003	Paul Louis Oliveira Miriam Elizabeth Valenzuela	Massachusetts Massachusetts
September 27, 2003	Kenneth William Gilmore, Jr. Barbara Lynn Kasper	Chittenden Chittenden
September 27, 2003	Glenn Coburn Ratcliffe Melissa Lee Johnson	Massachusetts Massachusetts
October 26, 2003	John Parker Williams Mary Ann Howell	Chittenden Chittenden
October 27, 2003	Anthony M. Rodriguez Terrilee Therrien	Massachusetts Massachusetts

CIVIL UNIONS

Date	Name of Contracting Parties	Residence Listed
July 30, 2003	Heidi Leah Gerber Janet Elissa Saadian	Maryland Maryland

ORDINANCES AND POLICIES IN TOWN CLERK'S OFFICE

ORDINANCES

Animal Ordinance 8/27/01
Building 1992
Dumping 6/30/80
Dumping Amendment 5/28/84
Dumping Amendment 6/18/90
Dumping 6/27/83
Interim Zoning 1/3/73
Naming and Numbering 12/9/96
Road Standards 11/26/84
Sewage 4/24/85
Sewage, On-site Disposal 3/6/89
Traffic Amendment 8/1/55
Traffic 1/26/76
Traffic 7/28/75
Traffic 7/30/73
Traffic 8/1/55
Trailer Park 3/6/89
Transfer Station Amendments 1992
Transfer Station 8/25/97

POLICIES

Alcohol and Drug 3/14/94
Bad Check Policy 1992
Coin Drops (State Regs)
Delinquent Tax Collections - set by Tax Collector
Firearms, etc. (Suggested 1975)
Overweight Trucks 8/24/98
Pefrmission for Town Use Agreement 7/13/98
Shows and Concessions 1987
Town Highways Snowmobiles 3/24/97
Transportation and Construction (Suggested)

BACK AT THE STATE HOUSE

Representative Harry Chen

I am proud of all we accomplished last session, particularly in the areas of job creation, property tax reform, farm relief and balancing the budget. We achieved this without increasing taxes or sacrificing services to our most vulnerable. My goal is to continue working with other legislators and Governor Douglas to improve Vermont. That being said, we have much yet to do over the coming months.

In contrast to the recent frigid weather, things are heating up at the State House. Education funding continues to be an issue despite the \$50 million in tax relief; property taxes are still too high. We will work to reduce them further this session and examine the underlying causes, the property assessment process, the common level of appraisal and the high cost of education. A reminder here: residents must file a Declaration of Vermont Homestead form before April 15, 2004 to ensure accurate calculation of taxes and income sensitivity payment.

I am encouraged by the Governor's tax proposal. He proposes eliminating the capital gains exemption and a corporate tax loophole. He proposes using the additional revenue to reduce individual and corporate income taxes. I believe the reduction in corporate income tax merits some discussion.

Environmental issues will attract attention this session. The Conference Committee will continue work on consensus permit reform, while a new issue this year is stormwater runoff. The issue is complex and sometimes contentious; we must work for a collaborative solution that protects the environment while not unduly hindering development.

Many are unhappy with the Governor's recently released Energy Policy. The concerns relate to failure to follow the required process for community input and overwhelming emphasis on electricity. It is shortsighted to minimize renewable energy, alternative energy and energy conservation in any plan. The plan does little to address our long-term energy concerns and would likely increase energy costs for most Vermonters.

Healthcare was noticeably absent last session. We did tighten up the Certificate of Need process. I plan to attack the problem with some basic principles in mind. They are: expanded access, health promotion, consumer choice, cost containment without sacrificing quality and fair reimbursement for providers.

The Vermont economy is looking much better this year. Our jobless rate is among the lowest in our nation. The economists have upgraded our revenue estimates. Taken with the state's small surplus, Vermont is in much better shape than most states. This year's budget will still be difficult because of upward pressures based on current programs and continuing uncertainty in the economy. Our priorities will be to control spending while maintaining essential services.

Other issues up for discussion this year are genetically engineered crops, the right to farm, workers' compensation and school choice. I'd like to see some initiatives that facilitate healthy lifestyles in our youth. The benefits we will likely reap in terms of future productivity and reduced healthcare expenses make this a worthy investment.

Thanks again for your continuing support. I was energized by my first legislative session. I look forward to a productive second year and welcome any input from my constituents. Please contact me at the State House at 800-322-5616, at home at 802-7751695, or via email at harrylc@sover.net.

REPORTS OF SOCIAL SERVICE & OTHER ORGANIZATIONS

In an effort to save both dollars and trees, the following information is provided to make residents aware of the services and organizations whose activities are available to or affect Chittenden. Full reports as provided by the organizations are available on file in the Town Clerk's office. For more comprehensive information or to avail yourself of their services, please contact them directly.

◇ ◇ ◇ ◇ ◇

Community Care Network/Rutland Mental Health Services (CCN)

78 South Main, [P.O. Box 222], Rutland, VT – Telephone: 775-8224

Regardless of an individual's ability to pay, CCN provides quality services in individual counseling for children, adults and families; substance abuse treatment; and emergency/crisis services. With financial support from 27 towns, Rutland Mental Health Services provided 526 hours of services to 20 Chittenden residents receiving 502 visits during Fiscal Year 2003.

◇ ◇ ◇ ◇ ◇

Regional Ambulance Service (RAS) EMERGENCY: 773-1700

275 Stratton Road, Rutland, VT 05701 – Telephone: 773-1746

RAS provides trained ambulance and paramedic services to 12 communities and responded to 6,754 ambulance calls in 2003. Funding from Towns has remained at a per capita rate of \$4.25, the same for 19 years, thanks to outside contributions. Monthly C.P.R. classes for the public and advanced critical care, life support, trauma, and other program education for RAS employees takes place at their offices. The full report is available in the RAS 2003 Annual Report in the Town Office.

◇ ◇ ◇ ◇ ◇

Retired and Senior Volunteer Program

39 East Center Street, Rutland, VT 05701 – Telephone: 775-8220

Providing superior volunteer capabilities, RSVP matches volunteers' personal interests and life experiences with much needed services in the region. Programs include an osteoporosis exercise program, literacy enhancement, skill education, and much more. Fifteen Chittenden residents donate their services in many capacities from health organization assistance, school support, tutoring, clerical services, to wildlife presentations. To participate or take advantage of RSVP's services, call the number above. Full report available in the RAS 2003 Annual Report in the Town Office.

Rutland Area Visiting Nurse Association & Hospice (RAVNAH)
7 Albert Cree Drive, [PO Box 787], Rutland, VT 05701 – Telephone: 775-0568

RAVNAH continues to provide essential services to our community and has achieved many successes, among them over 1,200 hours of volunteer service in their Hospice program, implementation of cost savings in pharmaceuticals and major immunization programs. In 2003 RAVNAH provided 653 visits to 28 Chittenden residents.. For more details, see the 20-page report available in the Town Clerk's office.



Rutland County Women's Network & Shelter
Rebecca Roguen, Assistant Director, Telephone: 775-6788

This 24-year old non-profit agency works within Rutland County, providing safety and support services to victims of domestic violence and sexual assault, serving men, women and children who live in danger. For Fiscal Year 2003, the shelter gave counseling and other support services to more than 3,400 people, including 27 in Chittenden. Among the services it offers are a **24-hour crisis line, 775-3232**, for domestic violence and rape; counseling; support groups; help with relocation; and family-court advocacy.



Rutland Regional Planning Commission, RRPC
The Opera House, P.O. Box 965, Rutland, VT 05702 – Telephone: 775-0871

Working with 27 communities, RRPC provides technical assistance, tools, support and cooperation in community development issues. Town planning, transportation now and in the future, watershed planning, emergency management initiatives are just a few of its focal areas. Additional activities include education, training and information distribution programs for municipal officials, assistance with grant applications, as well as some funding related to these areas.



Solid Waste Alliance Communities (SWAC)
Pam Clapp, Telephone: 1-518-854-9702

Ten towns, including Chittenden entered into a Interlocal Contract through SWAC to fund services and programs in carrying out the Town's responsibilities for municipal solid-waste management. In 2003, SWAC wrote and received grants to reduce costs of various programs, and submitted a Solid Waste implementation plan as mandated by the State. SWAC also coordinated paper recycling pickups, which provide some income for Chittenden. Citizen participation is a major role in SWAC's success.

Southwestern Vermont Council on Aging

East Ridge Prof. Bldg., 1085 US Rte. 4, Unit 2B, Rutland, VT 05701-9039 – Telephone: 786-5991

Forty Chittenden residents availed themselves of the extensive support programs of this organization, which addresses needs of our elder residents. In 2003, it funded such food programs as Meals on Wheels and regular luncheon programs; provided case managers to assist in the use of programs like fuel assistance, SSI, Medicaid, Medicaid waiver and food stamps; and helped to implement details of independent living for those who wished to do so. Other services include Senior HelpLine (number above), health benefit counseling (SHIP program), legal service support, nutrition education and counseling, dispensing of services of Senior Companions who work one-on-one with elders, clinical support for mental health issues frequently related to depression, and transportation assistance.



Vermont Department of Health

Rutland District Office, Telephone: 786-5811

The Vermont Department of Health works to protect and improve the health of all citizens. Some of the essential services available to residents of Chittenden are development of bioterrorism emergency preparedness, the WIC program (supplemental nutrition program for women, infants and children that served 26 Chittenden residents in 2003), West Nile virus surveillance. Additionally, this organization is addressing expansion of substance abuse prevention and treatment, access to health care, and development of statewide plans for chronic diseases such as asthma and diabetes. Visit its web site at www.healthyvermonters.info for more information, updates, and health-related publications.



George D. Aiken Resource

Conservation And Development Council, Inc.

22 No. Main Street, Suite 2, Randolph, VT 05060, Tel. (802) 728-9526

With regard to natural resource conservation and rural development projects, this organization provides assistance to towns, school districts, fire departments, watershed groups and nonprofit groups in 6 southern Vermont counties. In 2003 the Council awarded the Chittenden Volunteer Fire Department a \$2,500 Dry Hydrant grant, developed a water-supply plan for firefighting, and provided a consultant to help the fire department address fire insurance issues [see report of Chittenden Volunteer Fire Department].



ADDITIONAL GENERAL REPORTS

Other general reports that were provided as a courtesy to the town are on file in the Town Clerk's office. Among them are Rutland County Proposed Budget for Fiscal 2004-2005, Rutland Natural Resources Conservation District, Rutland Region Transportation Council; ARC (advocacy for citizens with developmental disabilities and their families), Rutland West Neighborhood Housing Services, Vermont Association for the Blind & Visually Impaired, and the Vermont League of Cities and Towns.

ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

P. O. BOX 639
SHELBURNE, VERMONT 05482

TELEPHONE (802) 985-8992

(800) 540-8992

FAX (802) 985-9442

LOCATED AT:
2834 SHELBURNE ROAD

DAVID H. ANGOLANO, CPA
HEATHER L. ANGOLANO, CPA
DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
Chittenden Town School District

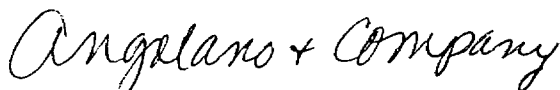
We have audited the accompanying general-purpose financial statements of Chittenden Town School District, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of Chittenden Town School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the General Fixed Assets Account Group which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except for the effects on the general-purpose financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Chittenden Town School District, Vermont, as of June 30, 2003, and the results of its operations and the cash flows of its nonexpendable trust fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 15, 2003 on our consideration of Chittenden Town School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.



Angolano & Company
Shelburne, Vermont
Firm Registration Number 92-0000141

July 15, 2003

Chittenden Town School District
2004 – 2005 Budget
Report of the School Directors

The following table presents a summary of next year's budget and a comparison with the budget for the current year:

	2004 – 2005	2003 – 2004 Budget		
	Budget	Amount	% Change	% of Increase
Barstow Assessment	1,261,168	1,179,795	6.90%	3.86%
High School Tuitions	618,103	584,956	5.67	1.57
Special Education	291,464	248,469	17.30	2.04
Supervisory Union	67,709	62,402	8.51	.25
High School Bus	27,925	25,477	9.61	.12
Interest Expense	200	200	.00	.00
Other	8,150	8,150	.00	.00
Total Expense	<u>2,274,720</u>	<u>2,109,449</u>	7.83	<u>7.83%</u>

The largest contributor to the increase in the Chittenden School Budget was our assessment from Barstow. Barstow's budget increased 5.99% for the 2005 school year, however, Chittenden's share of the Barstow budget increased from 52% to 53% based on our percentage of students. So that's why the increase in the Barstow assessment is 6.90% instead of 5.99%. The Barstow Budget is presented elsewhere in this Town Report.

The increase in the high school tuition bills reflects an increase in the Stafford bill. Some of this is the way Tech Center amounts are presented in the budget under Act 68 (this is the first year of Act 68). The expense for the Stafford includes \$26,040, which is also in the revenue section, an amount that wasn't in either expenses or revenues under Act 60. Otherwise, the number of high school students is about the same for next year, around 78 (our high, a couple of years ago, was about 100).

Special education expenses represent the second highest component of the increase in next year's budget. There is a special section in the "Report of the School Directors" for Barstow's budget that includes all the special education costs for Barstow and the high school students of the two towns.

We leased a bus for school years 2002 and 2003. After the two-year lease, we owned the bus, so there is no lease expense for either school year 2004 or 2005. That bus should last us several more years, even though we got it used.

Act 68 has a tremendous positive impact for Chittenden. We estimate that the homestead tax rate to go down from \$1.97 last year to \$1.66.

Board of School Directors:
John Sampson, Chair
Lynn Farwell, Clerk
Jeff Spaulding

CHITTENDEN TOWN SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN GENERAL FUND BALANCE
2002-2003 ACTUAL AND BUDGET
2003-2004 BUDGET AND PROJECTION
2004-2005 BUDGET

	2002-2003 Actual	2002-2003 Budget	2003-2004 Budget	2003-2004 Projection (as of Jan 04)	2004-2005 Budget
FUND BALANCE, Beginning	119,231	88,462	49,301	166,486	119,015
REVENUES					
Endowment Income	3,808	4,000	4,000	4,000	4,000
Interest Income	10,570	1,000	1,000	1,000	2,000
National Forest	15,136 (c.)	20,000	16,000	20,000	15,000
Special Education	131,402 (a.)	127,632	115,667	115,667	168,000
Transportation	32,526	32,525	32,525	32,525	35,000
Gospel Lots	0	0	0	0	0
Tuition Refunds	9,715	0	0	0	0
Total Other Revenues	322,387	273,619	218,493	339,678	343,015
General State Support Grant	1,258,251 (b.)	1,257,248	1,241,922	1,241,922	
Local Share Tax	513,328 (b.)	514,673	598,792	598,792	
Capital Debt (Rutland High School)	0	0	0	0	
Amount Due From Education Fund	28,125 (b.)	27,780	50,242	50,242	
Homestead Revenue to School					887,760
General State Support Grant/ Education Spending From State					362,091
Non-Residential Property Tax					655,814
Grant for Tech Centers					26,040
State Adjustments	0	0	0	0	0
Total Revenues	2,122,091	2,073,320	2,109,449	2,230,634	2,274,720
EXPENDITURES					
Bus					
Bus Driver	13,735	12,500	13,000	14,250	14,750
Bus Supervisor	1,500	1,500	1,500	1,500	1,500
Substitutes		500	500	500	500
Lease (2001 & 2002 = 11,613)		0	0	0	0
Gasoline	1,563	3,000	3,000	3,000	3,000
Bus Repair	2,790	5,000	5,000	5,000	5,000
Bus Rental		500	500	500	500
Bus Insurance	744	850	850	1,200	1,300
FICA	1,046	907	952	952	1,200
UCI	629	175	175	175	175
Total Bus	22,007	24,932	25,477	27,077	27,925
Other					
School Board	1,800	1,800	1,800	1,800	1,800
School Board Expense	2,826	2,000	2,000	2,000	2,000
Adult Diploma	0	0	0	0	0
Bank Charges	0	150	150	150	150
Interest Expense	441	200	200	200	200
Election	0	500	500	500	500
Treasurer	1,200	1,200	1,200	1,200	1,200
Audit	900	2,500	2,500	2,500	2,500
Special Ed (HS & Admin only)	84,881	82,756	82,772	82,772	109,529
Barstow Special Ed Assessment	152,068	152,068	165,697	165,697	181,936
Other Barstow Assessment	1,110,140	1,110,139	1,179,795	1,179,795	1,261,168
Total Barstow Assessment	1,262,208	1,262,207	1,345,492	1,345,492	1,443,104
Rutland High School	427,820	516,800	494,000	425,000	431,200
Rutland Vo-Tech (6 Semester Average)	0	0	22,682	22,483	42,787
Success	27,944	29,172	0	0	0
Proctor High School	33,340	58,345	36,674	75,015	82,517
Otter Valley Union High School	0	0	0	25,500	27,000
Private High School	29,123	23,143	31,600	31,028	34,600
Sectarian Private Schools	0	0	0	0	0
Mill River Union High School	0	6,500	0	6,500	0
Rutland Northeast Supervisory Union	61,116	61,115	62,402	62,402	67,709
Total Expenditures	1,955,605	2,073,320	2,109,449	2,111,619	2,274,720
FUND BALANCE, Ending	166,486	0	(0)	119,015	0

**CHITTENDEN TOWN SCHOOL DISTRICT
COMBINED STATEMENT OF FUND BALANCE
JUNE 30, 2003, 2002 and 2001**

	2003 (Audited)	2002 (Audited)	2001 (Audited)
ASSETS			
Checking	164,361	16,275	140,364
Lease Obligation	0	0	11,032
Prepaid Expenses	104,633	104,633	104,633
Accounts Receivable	31,994	37,923	20,995
TOTAL ASSETS	<u>196,355</u>	<u>158,831</u>	<u>277,024</u>
LIABILITIES AND FUND BALANCE			
LIABILITIES			
Accounts Payable - Town	0	0	755
Accounts Payable - Other	29,384	39,600	7,233
Borrowed Funds	0	0	0
Lease Obligation	0	0	11,032
Total Liabilities	<u>29,869</u>	<u>39,600</u>	<u>19,020</u>
FUND BALANCE			
Bus Fund	0	0	0
General Fund	166,486	119,231	258,004
Total Fund Balance	<u>166,486</u>	<u>119,231</u>	<u>258,004</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>196,355</u>	<u>158,831</u>	<u>277,024</u>

**CHITTENDEN TOWN SCHOOL DISTRICT
COMBINED STATEMENT OF CHANGES IN FUND BALANCE
July 1, 2002 to June 30, 2003**

	General Fund
Fund Balance: July 1, 2002	<u>119,231</u>
Revenues	2,002,861
Expenditures	<u>(1,955,606)</u>
Net Increase in Fund Balance	<u>47,255</u>
Fund Balance: June 30, 2003	<u>166,486</u>

**CHITTENDEN TOWN SCHOOL DISTRICT
STATEMENT OF INDEBTEDNESS AND LEGAL LIABILITIES
June 30, 2003**

The following is a summary of general obligation bonds and notes:

Vermont Municipal Bond Bank, Bond Payable, interest at 4.196% and paid semi-annually, principal of \$50,000 due December 1st of each year until 2012, then \$45,000 of each year until 2022, originally borrowed \$950,000 on July 31, 2002.

Principal Balance Outstanding: \$950,000

There are no outstanding legal liabilities of the school district.

Three Prior Years Comparisons

ESTIMATES
ONLY

District: Chittenden County: Rutland		LEA: 048 S.U.: Rutland Northeast			
Expenditures		FY2002	FY2003	FY2004	FY2005
Budget (local budget approved in prior years)		860,349	811,114	763,957	831,616
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005		not applicable	not applicable	not applicable	not applicable
S.U. assessment (included in local budget)		146,992	143,871	145,174	177,238
Deficit (if included in local budget)		-	-	-	-
Block grant paid by State to tech center in prior years		46,308	46,365	37,300	not applicable
1. Separately warned article passed at town meeting		+	+	-	-
2. Separately warned article passed at town meeting		+	+	-	-
3. Separately warned article passed at town meeting		+	+	-	-
Act 144 Expenditures, (excluded from "Education Spending")		-	-	-	-
Act 68 local adopted budget		906,657	857,479	801,257	831,616
+ Union school or joint school district assessment		1,255,591	1,262,207	1,345,492	1,443,104
+ Deficit if not included in budget or revenues		+	+	+	+
+ Special programs expenditures (if not included in local budget)		+	+	+	+
Gross Act 68 Budget		2,162,248	2,119,686	2,146,749	2,274,720
Act 144 expenditures (if any - excluded from "Education Spending")		-	-	-	-
Revenues					
+ Local revenues (categorical grants, donations, tuition, surplus, etc., including Act 144 revenues)		391,430	273,618	218,493	343,015
+ Capital debt aid		+	+	+	+
+ Special program revenues (if not included in local budget)		+	+	+	+
- Deficit if not included in budget or expenditures		-	-	-	-
- Act 144 revenues		391,430	273,618	218,493	343,015
Total revenues		391,430	273,618	218,493	343,015
- Fund raising (if any)		-	-	-	-
Adjusted local revenues		391,430	273,618	218,493	343,015
Education Spending (Act 68 definition)		1,770,818	1,846,068	1,928,256	1,931,705
Equalized Pupils		241.01	234.39	226.19	218.27
Education Spending per Equalized Pupil		7,347	7,876	8,525	8,850
Excess Spending per Equalized Pupil (if any)		not applicable	not applicable	not applicable	not applicable
Per pupil figure used for calculating District Adjustment		not applicable	not applicable	not applicable	not applicable
District spending adjustment (minimum of 100%) (\$8,850 / \$6,800)		not applicable	not applicable	not applicable	not applicable
Anticipated homestead tax rate, equalized (130.147% x \$1.10)		not applicable	not applicable	not applicable	not applicable
Household Income Percentage for income sensitivity (130.147% x 2.0%)		not applicable	not applicable	not applicable	not applicable
* Act 68, as currently written, uses this tax rate to calculate the town's state tax liability and WILL NOT be the actual tax rate reflected on individual tax bills.					

SCHOOL LEGAL NOTICES - TOWN OF CHITTENDEN

School Board - The school boards welcome your input on all issues. The Chittenden school board meets on the third Monday of each month at 6:30 PM at the school. The Barstow school board meets on the third Monday of each month at 7:00 PM at the school. Please call the Barstow School in advance in order to assure time for you on the agenda and to see if there have been any postponements or cancellations.

Equal Opportunity - The Rutland Northeast Supervisory Union insures equal employment and educational opportunities regardless of race, color, handicap, national origin, or sex.

Students with Disabilities - The Rutland Northeast Supervisory Union is required by federal laws IDEA-B (Formerly EHA-B) and Section 504 and state regulations to identify and locate all persons with disabilities between the ages of birth and 21 who may be in need of regular education, special education services or accommodations in accessing public education. If you know of any individual residing in the town of Chittenden who you suspect of having such needs, but who is not currently receiving them, please contact the special education coordinator, Michele LaRouche, at (802) 247-5757 or the school principal for your town.

Records Review - As provided under federal and state laws and regulations, all parents and legal guardians are hereby notified that the school records for their children are available for inspection. Please contact your school and set up an appointment if you wish to exercise this right.

Asbestos - The Asbestos Hazard Emergency Response Act [40 CFR 763.93 (g) (4)] requires that written notice be given that the following schools have Management plans for the safe control and maintenance of asbestos-containing materials found in their buildings. These Management Plans []are available and accessible to the public at the administrative offices of each facility listed below. Please contact the building Principal if you wish to read this plan.

1. James Ashby (designated person)
Barstow School
223 Chittenden Road
Chittenden, VT 05737 Phone: 773-3763
2. Brenda Fleming (designated person)
Rutland Northeast Supervisory Union
49 Court Drive
Brandon, VT 05733 Phone: 247-5757

Audit Reports - Certified Public Accountants audit reports are available for public inspection. Call the RNESU business office at (802) 247-5757.

BARSTOW MEMORIAL SCHOOL
PRINCIPAL'S LETTER
2003-2004

Thanks to the support of the Chittenden and Mendon communities, Barstow Memorial School continued to upgrade the facility this year by installing energy efficient storm windows and applying much needed exterior paint. We've especially appreciated the addition of the storm windows with the recent cold spell that we've experienced. What a difference!

I am pleased to report that we have met or exceeded our 2000-2003 Action Plan goals. In addition, assessment data show that our students continue to perform well above state and national averages. In recognition of exemplary elementary- and middle-school performance on statewide assessment results, Barstow was again recognized by the Vermont Business Roundtable as a Medallion School. This is the third consecutive year that Barstow has received this recognition. An honor such as the Medallion Award validates the hard work of our students and faculty.

A new Action Plan for 2003-2006 was developed this year with emphasis on areas of need such as reading analysis and interpretation; writing strategies; proficient use of technology; mathematical concepts and problem solving; and social/emotional competence. Progress toward meeting these goals will be reviewed annually in an effort to assist our students in achieving the high expectations set in Vermont's Framework of Standards and Learning Opportunities. Throughout the 2002-2003 school year, attendance for all students in grades K-8 averaged 86 percent, with two student suspensions.

On behalf of our students and staff, I'd like to thank you for your continued support of our school. It is evident that the communities of Chittenden and Mendon take pride in their school and place great value on the education of their children.

Respectfully submitted,
Karen E. Prescott

Frederic Duclos Barstow Memorial School
2004 – 2005 Budget
Report of the School Directors

The following table is a summary of the changes for next year's budget as compared to both the original budget for the 2003 -2004 school year, and what we project to be the actual costs for this year.

Budget Analysis:

<u>Budget Item</u>	<u>2004-2005</u>		<u>2003-2004 Budget</u>		<u>2003-2004 Projection</u>		
	<u>Budget</u>	<u>Amount</u>	<u>% Change</u>	<u>% of Increase</u>	<u>Amount</u>	<u>% Change</u>	<u>% of Increase</u>
Contract Salaries	1,166,438	1,114,331	4.68%	2.00%	1,128,098	3.40%	1.44%
Other Salaries	317,979	298,609	6.49	.74	302,975	4.59	.56
Total Salaries	1,484,417	1,412,940	5.06	2.75	1,431,073	3.73	2.00
Benefits	392,776	381,556	2.94	.43	350,065	12.20	1.60
Board	17,623	18,835	-6.43	-.05	18,838	-6.43	-.05
Transportation	54,142	57,929	-6.54	-.15	60,996	-11.24	-.26
Maintenance	143,456	124,022	15.67	.75	144,712	-5.01	-.28
Instructional	140,386	118,379	18.59	.85	126,294	17.01	.77
Special Education	343,275	318,649	7.73	.95	361,000	-4.91	-.66
Bond	183,175	171,102	7.06	.46	174,402	5.03	.33
Total Expenses	2,759,246	2,603,412	5.99	5.99%	2,667,377	3.44	3.44%

Negotiations: In matters related to controlling the costs of education, taxpayers frequently site professional salaries, benefits and special education as areas of major concern. Barstow teachers' salaries are negotiated at the supervisory union level. Representative school directors from districts within Rutland Northeast Supervisory Union (RNESU) will start negotiating the next contract with representatives from the two teachers' unions later in 2004. Tentatively, all RNESU directors will meet February 26 and discuss their ideas with the Board Negotiating Team. Then at the March RNESU full Board meeting, the Negotiating Team will present to the directors the approach they plan to take in negotiations. Although both meetings are open to the public, negotiating strategies will be held in executive session so individuals should make their views clear to their own district's directors.

Building Bond: Last year, at both Town Meetings, the Directors presented their plan to issue a small additional bond that was within the amount approved by the Department of Education, to take care of items that were not in the original project, but came to light as workers more carefully inspected the building as the project was underway. That accounts for the increase in the amount of the Bond payment in next year's budget. In subsequent years, the amount of the bond payment will decline slowly as smaller interest payments are due on a decreasing principal balance. The second bond also received a 30% match from the State.

Building Maintenance: The building renovations included better windows and a heating/ventilation system that controls the flow of heat via computerized sensors. While we need to pay a service contract for this system, the Board expects that the reduced heating costs will far exceed the service contract. Before the renovation, Barstow's heating fuel costs exceeded Otter Valley's. The largest line item increase for building maintenance, however, was for insurance.

Transportation: The decrease in this line item was due to the termination of the handicapped bus lease, offset in part by an increase in insurance.

Special Education: Special education costs are impacted directly by the number of students served under federal and state programs. The following table presents number of students, total costs and total federal/state revenues for the designated years. In 1999, Mendon & Chittenden withdrew from the RNESU special education pool, which combined all RNESU special education costs and then allocated those costs to the towns based on total student enrollment (i.e. not for the actual cost of special education students for that town). RNESU still provides the services, but the two towns are now billed for their direct special education expenses. Even with the large increases in our special education budget in the subsequent years, the fact that the two towns are not in the pool will save \$262,044 next year. The table below follows presentations in the Barstow and Town School District budgets: the Barstow budget contains the direct expenses for their students and the budgets for the two towns includes direct expenses for their high school students and administrative expenses for all students.

Special Education Information

School Year Ending:	<u>Expenses</u>				<u>Federal & State Revenues *</u>			
	2003 <u>Actual</u>	2004 <u>Budget</u>	2004 <u>Projected</u>	2005 <u>Budget</u>	2003 <u>Actual</u>	2004 <u>Budget</u>	2004 <u>Projected</u>	2005 <u>Budget</u>
Direct Expenses:								
Barstow (K-8)	301,601	318,649	361,000	343,275				
Chittenden (High School)	49,954	50,000	50,000	74,804				
Mendon (High School)	67,942	72,350	120,700	234,309				
Administrative Expenses								
Chittenden	34,927	32,772	32,772	34,725	131,402	115,667	115,667	168,000
Mendon	29,055	30,118	30,118	31,864	139,798	153,879	153,879	265,496
Total Special Education Expenses	<u>483,489</u>	<u>503,889</u>	<u>594,590</u>	<u>718,977</u>	<u>271,200</u>	<u>269,546</u>	<u>269,546</u>	<u>433,496</u>

Number of Students:

Barstow (K-8)
Chittenden (High School)
Mendon (High School)

Total Number of Students

*Revenues for Barstow are sent to the two towns

Revenues as a Percent of Expenses

56.09% 53.49% 45.33% 60.29

Requirements: The Vermont Department of Education has an excellent website, including information on Special Education for both Federal and State programs. (www.state.vt.us/educ/cses/index.htm) Students eligible for special education services must have a disability (such as autism, attention deficit disorder, learning impairment emotional disorder, developmental delay, as examples), which is both adverse to learning and requires specialized instruction. There is a formal structure for evaluating the student and formulating an educational plan for that student. Special education costs, therefore, are directly linked to the level of services required to implement that educational plan.

Funding: What some refer to as government educational mandates are to others the minimum level of service that our legislators feel this country should provide to both regular and special education students and that this level of service represents the social conscience of our nation. As much as all would like to see both regular and special education costs fully funded from federal and state sources, there is one strong and overriding reason for keeping much of the funding at the local level. Local funding provides the greatest measure of cost control, a control that has not yet been matched by any other expense/funding scheme.

Expenses & Cost Containment: In Vermont, special education programs are administered at the supervisory union level (60 in VT). Administrators at the supervisory union hire and supervise the staff required to implement the educational plans for each student mentioned earlier. They also submit reports to the State on special education costs, which are used to allocate a fixed pool of revenues to all the towns. There is both an art and skill to filing these reports so that our towns obtain the greatest share possible from that limited pool.

School Board directors are not completely helpless when it comes to controlling special education costs. Nearly all of Barstow's directors are also on the RNESU Board. Each year that Board closely examines the special education budget, which is prepared by the special education staff, the superintendent and the business manager. The Board often asks those administrators to consider alternative programs. Local districts have worked together to provide joint programs resulting in efficiencies. The best strategy is to hire competent staff, and RNESU has the best.

For the latest year available (2001), the average special education cost per student (all students) statewide was \$1,365. The per student costs for Chittenden & Mendon were \$978 and \$896, respectively.

Board of School Directors:

John Sampson, Chair (Chittenden)
Lynn Farwell (Chittenden)
Jeff Spaulding (Chittenden)

Harry Chen (Mendon)
Dave Doenges (Mendon)
Cort Corsones (Mendon)

ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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LOCATED AT:
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DAVID H. ANGOLANO, CPA
HEATHER L. ANGOLANO, CPA
DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
F.D. Barstow Memorial School

We have audited the accompanying general-purpose financial statements of F.D. Barstow Memorial School, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of F.D. Barstow Memorial School's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

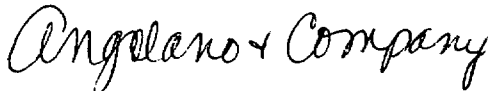
The general-purpose financial statements referred to above do not include the General Fixed Assets Account Group which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

The general-purpose financial statements referred to above do not include the fixed assets in its Proprietary Fund which should be included in order to conform with generally accepted accounting principles. Purchases of fixed assets are charged to current operations and are not depreciated over their estimated useful lives as required by generally accepted accounting principles. The amounts that should be recorded as fixed assets and charged as depreciation expense in the Proprietary Fund is not known.

In our opinion, except for the effects on the general-purpose financial statements of the omissions described in the preceding paragraphs, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of F.D. Barstow Memorial School, Vermont, as of June 30, 2003, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 17, 2003 on our consideration of F.D. Barstow Memorial School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of F.D. Barstow Memorial School, Vermont taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of F.D. Barstow Memorial School. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, except for the effects on the general, special revenue, and capital projects funds of the omissions described in the preceding paragraphs, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.



Angolano & Company
Shelburne, Vermont
Firm Registration Number 92-0000141

July 17, 2003

BARSTOW MEMORIAL SCHOOL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN GENERAL FUND BALANCE
2002-2003 BUDGET AND ACTUAL
2003-2004 BUDGET AND PROJECTION
2004-2005 BUDGET

	Budget 2002 - 2003	Actual 2002 - 2003	Budget 2003 - 2004	Projection 2003 - 2004	Budget 2004 - 2005
REVENUE					
Beginning General Fund Balance (Deficit)	10,223	12,116	(12,783)	18,624	(18,181)
Assessment - Chittenden	1,262,207	1,262,208	1,345,492	1,345,492	1,443,042
Assessment - Mendon	1,119,316	1,119,316	1,241,993	1,241,993	1,279,678
Tuition Receipts	6,250	0	3,710	18,087	29,707
Interest Income	0	6,773	0	0	0
Enrichment Fund	25,000	25,000	25,000	25,000	25,000
Prior Year Refund	0	556	0	0	0
TOTAL REVENUE	2,422,997	2,425,968	2,603,412	2,649,197	2,759,246
EXPENDITURES					
School Board	298,107	314,072	337,484	379,835	360,898
Instruction & Administration	1,275,285	1,272,991	1,266,142	1,283,757	1,348,610
Instructional Support	45,572	44,579	48,310	48,310	51,460
Student Support	74,828	75,391	78,815	78,815	79,200
Health Services	500	569	1,250	1,250	1,250
Food Services	6,000	8,578	7,000	8,600	8,600
Transportation	107,173	106,594	105,229	108,296	108,194
Buildings & Grounds	166,712	210,008	206,523	234,046	225,086
Employee Benefits	310,574	315,113	381,556	350,065	392,773
Loan Payments	138,246	59,449	171,102	174,402	183,175
TOTAL EXPENDITURES	2,422,997	2,407,344	2,603,412	2,667,377	2,759,246
EXPENDITURE BREAKDOWN					
SCHOOL BOARD					
Expenses	2,200	2,565	2,200	2,200	2,200
Expenses - 504 P/R	0	2,871	7,200	7,200	7,488
Expenses - 504	385	80	385	385	385
Employee Advertising	3,000	3,662	3,000	3,000	3,000
Employee Testing	150	168	150	150	150
VSBA Dues	1,400	1,200	1,400	1,400	1,400
Special Education	286,922	301,602	318,649	361,000	343,275
Legal Services	2,500	125	2,500	2,500	500
Audit Fees	1,550	1,800	2,000	2,000	2,500
TOTAL SCHOOL BOARD	298,107	314,072	337,484	379,835	360,898

BARSTOW MEMORIAL SCHOOL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN GENERAL FUND BALANCE
2002-2003 BUDGET AND ACTUAL
2003-2004 BUDGET AND PROJECTION
2004-2005 BUDGET

	<u>Budget</u> <u>2002 - 2003</u>	<u>Actual</u> <u>2002 - 2003</u>	<u>Budget</u> <u>2003 - 2004</u>	<u>Projection</u> <u>2003 - 2004</u>	<u>Budget</u> <u>2004 - 2005</u>
INSTRUCTION & ADMINISTRATION					
Teachers	984,079	970,197	988,766	1,002,532	1,037,338
Athletic Program - Salaries	9,500	11,840	13,200	13,200	14,300
Teacher Aides	29,804	40,581	28,315	30,664	35,281
Summer School	0	0	3,400	3,400	3,400
Teacher Substitutes	13,500	20,140	15,000	16,500	15,000
Teaching Supplies	17,725	10,070	16,735	16,735	15,935
Office Supplies	14,000	17,815	13,000	13,000	13,800
Textbooks	8,979	6,056	5,352	5,352	6,241
Periodicals	5,879	4,014	2,234	2,234	2,493
Learning Resources	7,120	4,867	3,685	3,685	5,531
Educational Technology	13,438	25,095	4,000	4,000	7,410
Instructional Equipment	5,122	1,549	760	760	12,444
Instructional Equipment Repair	1,960	2,292	710	710	500
Student Furniture	4,250	1,566	600	600	1,190
Graduation Expenses	750	1,125	750	750	750
Enrichment Fund	25,000	28,225	25,000	25,000	25,000
Athletic Program - Expenses	6,150	3,781	3,000	3,000	2,500
Tuition Reimbursement	15,000	12,957	20,000	20,000	20,000
Instructional Staff Improvement	3,000	1,260	3,000	3,000	3,000
Library Books	0	2,362	3,500	3,500	5,406
Audio Visual	500	399	500	500	500
Travel	1,740	112	257	257	1,190
Principal	71,000	71,775	73,928	73,928	75,887
Principal Secretary	22,725	23,100	23,793	23,793	24,423
Summer Clerical	1,262	949	1,262	1,262	1,295
Principal Substitute Secretary	357	709	350	350	350
Assistant Principal	2,400	2,400	2,400	2,400	3,200
Principal Support	0	0	1,000	1,000	3,000
HS Sped Travel	1,200	0	1,200	1,200	1,200
Enrichment P/R	0	0	600	600	600
Postage	2,000	813	2,000	2,000	2,000
Printing	0	1,634	1,000	1,000	1,000
Administration Travel p/r	400	150	400	400	400
Administration Travel	750	53	750	750	750
Headmaster Dues	400	725	400	400	400
Miscellaneous Administration Expense	1,200	527	1,200	1,200	800
Field Trip Travel	1,755	2,549	1,755	1,755	1,755
Hulbert Travel	0	0	0	0	0
Athletic Travel	2,341	1,306	2,341	2,341	2,341
TOTAL INSTRUCTION & ADMINISTRATIVE	1,275,285	1,272,991	1,266,142	1,283,757	1,348,610
INSTRUCTIONAL SUPPORT					
Librarian	44,012	42,854	46,750	46,750	49,900
BCBC	0				
Homework Club	1,560	1,725	1,560	1,560	1,560
TOTAL INSTRUCTIONAL SUPPORT	45,572	44,579	48,310	48,310	51,460

BARSTOW MEMORIAL SCHOOL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN GENERAL FUND BALANCE
2002-2003 BUDGET AND ACTUAL
2003-2004 BUDGET AND PROJECTION
2004-2005 BUDGET

	Budget 2002 - 2003	Actual 2002 - 2003	Budget 2003 - 2004	Projection 2003 - 2004	Budget 2004 - 2005
STUDENT SUPPORT					
Nurse Salary	33,800	33,800	36,700	36,700	36,000
Guidance Salary	41,028	41,591	42,115	42,115	43,200
TOTAL STUDENT SUPPORT	<u>74,828</u>	<u>75,391</u>	<u>78,815</u>	<u>78,815</u>	<u>79,200</u>
HEALTH SERVICES					
Physical Therapy	0	0	50	50	50
Supplies	500	569	1,200	1,200	1,200
TOTAL HEALTH SERVICES	<u>500</u>	<u>569</u>	<u>1,250</u>	<u>1,250</u>	<u>1,250</u>
FOOD SERVICE					
Cook Salaries	0	2,057	4,000	4,000	4,000
Other Cook Salaries	3,000	2,850	0	0	0
Propane Gas				600	600
Hot Lunch	3,000	3,671	3,000	4,000	4,000
TOTAL FOOD SERVICE	<u>6,000</u>	<u>8,578</u>	<u>7,000</u>	<u>8,600</u>	<u>8,600</u>
TRANSPORTATION					
Bus Driver Salaries	47,607	48,673	45,300	45,300	52,052
Bus Driver Substitute Salaries	2,000	632	2,000	2,000	2,000
Bus Driver Extra	0	0	0	0	0
Physicals	350	363	500	500	0
Licensing	0	130	0	0	0
Bus Driver In-Service	500	0	500	500	500
Maintenance	15,500	13,984	15,500	15,500	15,500
Tires	2,500	1,668	2,500	2,500	2,500
Lubricants	500	687	750	750	750
Bus Insurance	3,800	6,698	3,800	5,867	7,040
Supervisor Travel	200	262	200	200	200
Lease	26,716	25,553	26,679	26,679	19,151
Gasoline	500	83	500	500	500
Diesel Fuel	7,000	7,863	7,000	8,000	8,000
TOTAL TRANSPORTATION	<u>107,173</u>	<u>106,594</u>	<u>105,229</u>	<u>108,296</u>	<u>108,194</u>
BUILDING & GROUNDS					
Telephone	5,500	5,227	6,100	6,100	6,100
Electricity	25,000	31,788	27,000	27,000	27,000
Heat	25,000	24,469	32,000	32,000	32,000
Custodial Salaries	62,290	68,387	78,501	74,819	75,430
Substitute Salaries	4,000	5,505	4,000	4,000	2,000
Mosing				4,200	4,200
Other Maintenance Salaries	0	330	0	0	0
Water Testing	400	673	600	600	600
Building Repair, General	6,500	26,499	17,200	20,700	13,100
Custodial Supplies	12,000	14,692	14,000	14,000	14,000
Contracted Services	9,100	8,337	11,200	11,400	20,592
Upkeep of Grounds	4,000	6,215	4,000	4,000	4,000
Equipment Repair	5,472	5,563	5,472	5,472	5,472
New Equipment	2,100	1,558	1,100	14,345	2,100
Property Insurance	5,350	10,764	5,350	15,410	18,492
TOTAL BUILDING & GROUNDS	<u>166,712</u>	<u>210,008</u>	<u>206,523</u>	<u>234,046</u>	<u>225,086</u>

BARSTOW MEMORIAL SCHOOL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN GENERAL FUND BALANCE
2002-2003 BUDGET AND ACTUAL
2003-2004 BUDGET AND PROJECTION
2004-2005 BUDGET

	Budget 2002 - 2003	Actual 2002 - 2003	Budget 2003 - 2004	Projection 2003 - 2004	Budget 2004 - 2005
EMPLOYEE BENEFITS					
Health Insurance - Teachers	157,941	172,046	203,744	170,131	190,887
FICA - Teachers	56,160	57,301	62,967	62,967	70,649
Municipal Retirement	6,175	8,608	6,397	6,397	7,178
Workers Comp. Insurance - Teachers	9,000	8,703	6,500	9,080	10,188
Unemployment Insurance - Teachers	3,000	3,327	5,000	5,000	5,610
Long-Term Disability	700	765	700	700	785
Dental Insurance	8,000	8,475	9,800	9,343	10,483
FICA - Librarian	2,882	3,183	3,231	3,231	3,625
Other Benefits - Librarian	10,019	9,378	12,925	12,925	14,502
Dental Librarian	0	283	0	0	0
FICA - Nurse	2,533	2,586	2,840	2,840	3,187
Other Benefits - Nurse	1,604	1,507	2,069	2,069	2,322
UCI Nurse	0	0	21	21	24
Dental Nurse	0	260	0	0	0
FICA - Guidance	3,304	2,869	3,704	3,704	4,156
Other Benefits - Guidance	10,052	0	12,967	12,967	14,549
UCI Guidance	0	135	148	148	166
Dental Guidance	0	283	0	0	0
Health Insurance - Clerical	4,023	3,559	5,189	5,189	5,822
FICA - Clerical	1,801	1,733	2,019	2,019	2,266
Unemployment Insurance - Clerical	102	135	102	102	114
Health Insurance - Custodial	22,609	15,311	29,166	29,166	32,724
FICA - Custodial	5,322	5,577	5,967	5,967	6,695
Unemployment Insurance - Custodial	204	360	204	204	229
FICA - Bus Driver	3,866	4,087	4,335	4,335	4,864
Health Insurance - Bus Driver	0	135	148	148	166
Health Insurance - Bus Driver	0	3,559	0	0	0
Unemployment Insurance - Bus Driver	102	405	102	102	114
Dental - Bus Driver	374	386	458	458	514
FICA - Cooks	87	153	97	97	109
FICA - Other	0	0	42	42	47
Municipal Retirement - Cooks	714	0	714	714	801
TOTAL EMPLOYEE BENEFITS	310,574	315,113	381,556	350,065	392,773
LOAN PAYMENTS					
Principal					
Interest	138,246	59,449	171,102	174,402	183,175
TOTAL LOAN PAYMENTS	138,246	59,449	171,102	174,402	183,175
TOTAL EXPENDITURES	2,422,997	2,407,344	2,603,412	2,667,377	2,759,246
ENDING GENERAL FUND BALANCE (DEF)	0	18,624	(0)	(18,181)	0

Barstow Teacher Salaries

In June 2000, the Board and Teachers settled on a five-year contract, beginning July 1, 2000. While the new contract still has a matrix (below) of salaries, the way teachers advance on the matrix is different. The "Step" is the teachers' years of service at the start of the school year. Formerly teachers moved across the columns by accumulating graduate credits. Now teachers develop a plan, with the principal, for compiling a portfolio of achievements for moving to the next column. The completed portfolio is reviewed and approved by a Moveover Panel comprised of the principal, a teacher and a Board member. Components of the portfolio must directly relate to the goals of the school. Costs are similar, except that the Board will fully fund the cost of obtaining a master's degree (80% in prior contract). The table below presents the salaries for the 2004-2005 school year and where Barstow teachers are distributed on the matrix. Four of the positions below are part-time: [B-8 (.80), C-7 (.44), C-9 (.50), and F-20 (.44)]

<u>Step</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
0	32,000	32,750	33,500	34,250	35,000	35,750
1	32,500	33,250	34,000 1	34,750	35,500	36,250
2	33,000 1	33,800	34,700	35,775	36,750	37,550
3	33,450	34,300	35,350	36,750	37,975	38,800
4	33,850 1	34,750	35,950	37,675	39,100	40,000
5	34,200	35,150	36,500	38,550	40,200	41,150
6	34,500 1	35,500	37,000 1	39,375	41,250	42,250
7	34,750	35,800	37,450	40,150	42,250	43,300
8		36,000 1	37,854	40,875	43,200	44,300
9			38,000 2	41,550	44,100	45,250
10				42,175	44,950	46,150
11				42,750	45,750	47,000
12				43,275	46,500	47,800
13				44,000 2	47,200	48,550
14					47,850	49,250
15					48,450	49,900
16					49,000	50,500 1
17					49,500	51,505
18					50,500 5	51,550
19						52,250
20						54,000 8

2003 STUDENT ASSESSMENT RESULTS

Terra Nova Assessment

The *Terra Nova Multiple Assessment* is a norm-referenced, standardized test, in its fourth year of use in Rutland Northeast. A great advantage of this test is that it allows citizens to see how Rutland Northeast achievement test scores compare to the nation. Further, you can see whether a group of students is improving as compared to the nation.

In looking at the scores for your school, the national average is 50. If your grade level scores increase as you read across a line, that means that class of students improved, as compared to the national average, as they moved from one grade to the next. The **bold** printed number is the grade the students were in when tested in Spring, 2003. The regular print numbers are the grade levels for earlier year scores. A score of 60 for a grade level grouping is excellent and a score of 70 or above is exceptional.

Cautions: Standardized tests are important but they do not measure all the important things that we teach. They also do not test the various skills and talents of individual students. Further, attitudes, behaviors, school tone and the like are not well represented by standardized tests.

Also, year-to-year comparisons become less reliable as the number of children tested within a grade level goes down. Twenty is about the lowest stable class size and classes of less than ten show erratic score patterns.

BARSTOW

TerraNova Scores - Total Reading MNCE

Grade	Class Year	Spring 00	Spring 01	Spring 02	Spring 03
3	Class of 2012				65.9
3, 4	Class of 2011			62.8	
3, 4, 5	Class of 2010		68.6		74.2
3, 4, 5, 6	Class of 2009	66.9		75.2	69.5
3, 4, 5, 6, 7	Class of 2008		68.3	69.7	68.4

TerraNova Scores - Total Language MNCE

Grade	Class Year	Spring 00	Spring 01	Spring 02	Spring 03
3	Class of 2012				64.6
3, 4	Class of 2011			60.4	
3, 4, 5	Class of 2010		65.3		65.1
3, 4, 5, 6	Class of 2009	61.5		68.6	69.8
3, 4, 5, 6, 7	Class of 2008		67.2	70.3	65.5

TerraNova Scores - Total Math MNCE

Grade	Class Year	Spring 00	Spring 01	Spring 02	Spring 03
3	Class of 2012				70.0
3, 4	Class of 2011			61.9	
3, 4, 5	Class of 2010		68.2		68.5
3, 4, 5, 6	Class of 2009	64.4		66.8	68.9
3, 4, 5, 6, 7	Class of 2008		61.4	72.1	64.4

New Standards Reference Examination

The New Standards Reference Examination is required by the State of Vermont and is administered in reading and mathematics in grades 4, 8, and 10.

The test results indicating the percent of students who "mastered" the examinations are available on the state education department's site and are not reported here. State mastery levels are not consistent from grade to grade or from year to year due to changes in test forms.

The scores below show how local students scores in relation to national averages over the past four years. The national average is set at 50, a score of 60 is excellent and a score of 70 is exceptional.

Cautions: Remember that each fourth grade class is different. These tests do not compare the same students over time like the TerraNova tests. Thus, scores will not always show a consistent pattern. Twenty is about the lowest stable class size and classes of less than ten show erratic score patterns.

New Standards Reference Exam -- MNCE

Grade 4	N*	Spring 2000	N*	Spring 2001	N*	Spring 2002	N*	Spring 2003
Reading	35	72	32	77	26	77	30	86
Math	35	81	31	76	26	78	30	87
Grade 8	N*	Spring 2000	N*	Spring 2001	N*	Spring 2002	N*	Spring 2003
Reading	32	70	36	68	39	75	40	80
Math	32	78	36	76	39	81	39	92

*N = Number of Students Tested

Vermont Developmental Reading Assessment

The Vermont Developmental Reading Assessment is required by the State for students in Grade 2. It is a performance-based test that reports the percentage of students who met the state's second grade standard for reading. National norms are not provided for this test.

Vermont Developmental Reading Assessment

% Passing	
Barstow	State
83%	82%

SUPERINTENDENT OF SCHOOLS
Barstow Joint School District

Next school year brings the beginning of Act 68, the new state aid formula. This law, passed with broad bipartisan support, is seen by most folks as a significant improvement to Act 60. While exact numbers are not available as this report goes to press, early estimates show significant decreases in your school property taxes. However, the law now places technical (vocational) education costs in your local town school budget. This makes your town school budget appear to increase more than it actually does. Please rest assured that we get other revenues from the state to offset these vo-tech costs.

Across the state, school enrollments are going down and this remains a concern for us. However, families moving into Chittenden and Mendon plus a few tuition students have kept your numbers stable. I think that Barstow is a draw for parents. Rutland Northeast schools are very close to state averages on teacher to student ratios.

Blue Cross/Blue Shield rates went up 9.75%. This is a lower level of increase than in earlier years but is still a serious problem. Many of us are disappointed that the federal and state governments have not moved on this nationwide crisis. Comprehensive health care reform is beyond the scope of school districts, businesses and most citizens to solve. For your information, our employees must pay deductibles as well as co-pay 20% of their medical expenses.

As part of our goals, we have expanded our early education programs. Money spent in the early years is returned four-fold in later school and adult years. We now have solid options available to students throughout the supervisory union. Barstow has expanded their capability in the past two years.

Another major goal is the implementation of the new federal education law. While the intentions were certainly noble, the law is drastically underfunded. What this means is an "unfunded mandate" where the costs are passed on to state and local governments. Despite Vermont's scoring an average of thirty percentile points higher than the nation (and our lead is increasing) on state tests, every school in the state will ultimately be declared a "failure" due to flaws in the law. We continue to work with our state and federal governments on these issues. The Rutland Northeast board asked us to look at whether we should reject the federal money because the costs outweigh the benefits.

We can take justifiable pride in many of our stellar student performances such as Odyssey of the Mind. They match the best in the nation. At the same time, we are just as concerned with giving the best opportunities to all children regardless of their unique needs.

In inservice, we have concentrated on improving our classroom assessment practices. We have good performance on our commercial standardized tests and our students consistently score above the national averages at all grade levels. In fact, Barstow is consistently in the top ten, if not the top five, schools across the state.

The Barstow board meets on the third Monday at 7:00pm at the school. Both the Mendon and Chittenden boards meet at the school immediately prior to the Barstow board meetings. We welcome your participation. If you have any questions, please feel free to contact me or any of your board members.

Respectfully Submitted,

William J. Mathis
Superintendent of Schools

ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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DAVID H. ANGOLANO, CPA
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DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
Rutland Northeast Supervisory Union

We have audited the accompanying general-purpose financial statements of Rutland Northeast Supervisory Union, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of Rutland Northeast Supervisory Union's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the General Fixed Assets Account Group which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except for the effects on the general-purpose financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Rutland Northeast Supervisory Union, as of June 30, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 22, 2003 on our consideration of Rutland Northeast Supervisory Union's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of Rutland Northeast Supervisory Union taken as a whole. The schedules listed in the table of contents are presented for purposes of additional analysis and is not a required part of the general-purpose financial statements of Rutland Northeast Supervisory Union. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Angolano & Company

Angolano & Company
Shelburne, Vermont
Firm Registration Number 92-0000141

July 22, 2003

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**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 BUDGET WORKSHEET**

ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED
EST. FUND BALANCE FWD.	34,984.77	23,811.96	8,000.00	29,114.94
ASSESSMENTS	722,030.71	769,746.16	773,912.68	787,455.96
INTEREST INCOME	15,324.33	6,293.01	10,000.00	6,000.00
GRANT REIMBURSEMENTS (TITLE 1 & CSR)	8,015.00	8,015.00	37,531.00	35,215.00
PRIOR YEAR REFUNDS	0.00	1,434.63	0.00	0.00
TOTAL REVENUES	780,354.81	809,300.76	829,443.68	857,785.90

EXPENDITURE RECAP

TOTAL PUPIL SUPPORT	23,395.97	17,802.30	28,400.00	28,400.00
TOTAL CURR & STAFF DEVEL	197,900.41	199,385.60	238,775.47	247,630.39
TOTAL BOARD EXPENSES	6,928.54	14,674.61	12,700.00	20,500.00
TOTAL SUPTS. OFFICE	156,421.44	161,390.25	166,717.87	171,407.42
TOTAL FRINGE BENEFITS	105,142.55	101,314.19	109,911.71	119,104.96
TOTAL BUSINESS OFFICE	182,375.83	184,240.74	192,227.03	198,618.85
TOTAL MAINT./REPAIRS	86,014.47	93,378.13	80,711.60	72,124.27
GRAND TOTALS	758,179.21	772,185.82	829,443.68	857,785.90

**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 BUDGET WORKSHEET**

ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED
PUPIL SUPPORT				
BB PATH ADVANCE	457.40	733.70	400.00	400.00
STANDARDIZED TESTING	22,938.57	17,068.60	28,000.00	28,000.00
TOTAL PUPIL SUPPORT	23,395.97	17,802.30	28,400.00	28,400.00
CURR & STAFF DEVEL.				
SECRETARY	22,088.30	22,972.18	23,680.94	24,370.77
TECHNOLOGY	34,284.84	35,100.00	57,440.80	63,448.00
CURRICULUM FICA	10,334.81	10,829.61	12,643.14	13,350.16
CURRICULUM HEALTH	26,293.00	20,294.25	29,593.73	28,433.90
CURRICULUM DENTAL	658.13	1,045.08	1,478.68	1,606.78
CURRICULUM WORKERS COMP	0.00	0.00	743.71	506.08
CURRICULUM UNEMPLOYMENT	213.13	233.20	304.00	128.00
CURRICULUM RETIREMENT	3,290.73	3,533.83	4,599.61	4,961.79
DIRECTOR SALARIES	65,865.54	68,500.12	70,555.11	72,671.76
TUITION/WORKSHOP REIMBURSEMENT	4,656.42	3,675.38	7,500.00	7,500.00
TRAVEL- C & SD OFFICE	2,797.37	4,061.47	4,000.00	4,000.00
DUES	615.78	335.00	500.00	500.00
DISTRICT FESTIVALS	1,274.44	0.00	500.00	500.00
CURRICULUM DEVELOPMENT	218.13	0.00	250.00	250.00
IN-SERVICE - INSTRUCT STAFF	0.00	0.00	500.00	500.00
MEDIA CLERK	14,518.08	16,936.58	13,613.00	14,021.39
DISTRICT MULTI MEDIA SUPPLIES	10,791.71	11,868.90	10,892.75	10,892.75
TOTAL CURR & STAFF DEVEL	197,900.41	199,385.60	238,775.47	247,630.39
BOARD EXPENSES				
EXECUTIVE COMMITTEE HONORARIA	700.00	2,400.00	3,600.00	3,600.00
MANDATORY EMPLOYMENT TESTING	648.00	552.00	900.00	900.00
EXECUTIVE COMMITTEE EXPENSE	1,567.90	837.35	1,100.00	1,100.00
LEGAL SERVICES	1,445.96	2,417.26	2,000.00	2,000.00
DUE PROCESS INSURANCE COVERAGE	0.00	0.00	0.00	0.00
EMPLOYEE ASSISTANCE PLAN	0.00	1,318.00	1,700.00	6,000.00
NEGOTIATING EXPENSES/PORTFOLIO TRAINING	330.11	0.00	500.00	4,000.00
COMMUNITY SURVEY/WEB DESIGN	236.57	0.00	0.00	0.00
DISTRICTS FIXED ASSET INVENTORY	0.00	5,050.00	0.00	0.00
AUDIT	2,000.00	2,100.00	2,900.00	2,900.00
TOTAL BOARD EXPENSES	6,928.54	14,674.61	12,700.00	20,500.00
SUPERINTENDENT'S OFFICE				
SUPERINTENDENT SALARY	91,324.74	94,977.74	97,827.18	100,762.00
PERSONNEL OFFICER	27,301.56	28,393.56	29,245.35	30,122.71
SUPERINTENDENT ADMIN ASST	27,301.56	27,655.29	29,245.35	30,122.71
SUPT OFFICE - SUBSTITUTES	0.00	1,436.00	500.00	500.00
SUPERINTENDENT PROFESSIONAL DEV.	746.50	1,387.95	1,200.00	1,200.00
SUPERINTENDENT - TRAVEL & WORKSHOPS	4,165.69	3,890.77	4,000.00	4,000.00
SUPERINTENDENT DUES	1,281.00	539.94	700.00	700.00
GRANT WRITING COSTS	0.00	0.00	0.00	0.00
VSA SERVICE FEE	3,104.00	3,109.00	3,100.00	3,100.00
PUBLICATIONS	1,196.39	0.00	900.00	900.00
TOTAL SUPT'S. OFFICE	156,421.44	161,390.25	166,717.87	171,407.42

**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 BUDGET WORKSHEET**

ACCOUNT NAME	2001/2002 ACTUAL	2002/2003 ACTUAL	2003/2004 BUDGET	2004/2005 PROPOSED
FRINGE BENEFITS SUP'T & BUS OFFICES				
HEALTH INSURANCE	67,997.11	64,079.70	66,851.32	75,207.89
SOCIAL SECURITY	20,759.59	22,244.51	23,506.15	24,510.92
ADMIN. INSURANCE	2,896.29	2,513.01	2,900.00	2,900.00
MUNICIPAL RETIREMENT	9,745.40	9,986.35	10,910.89	11,418.21
WORKMENS COMPENSATION	1,317.64	907.80	1,422.20	964.47
UNEMPLOYMENT COMPENSATION	428.91	418.70	486.40	204.80
DENTAL INSURANCE	1,652.56	1,004.56	2,334.75	2,408.67
CLERICAL IN-SERVICE/WORKSHOPS/CLASSES	345.05	159.56	1,500.00	1,500.00
TOTAL FRINGE BENEFITS	105,142.55	101,314.19	109,911.71	119,104.96
BUSINESS OFFICE				
POSTAGE	5,956.56	2,989.64	5,000.00	4,000.00
ADVERTISING	6,639.06	5,612.14	6,000.00	6,000.00
SUPPLIES	9,660.03	8,224.52	11,500.00	10,500.00
OFFICE EQUIPMENT PURCHASES	2,139.60	1,800.00	2,000.00	2,000.00
SOFTWARE/HARDWARE	4,415.20	5,998.98	4,000.00	4,000.00
BUSINESS MANAGERS SALARY	61,537.06	63,998.48	65,918.43	67,895.98
MANAGER SECRETARY SALARY	4,352.40	9,399.69	9,324.52	9,604.27
TUITION/DUES BUSINESS MGR.	887.19	895.58	1,000.00	1,000.00
ADMINISTRATIVE ASSISTANT	33,184.84	34,512.40	35,547.71	36,614.14
BOOKKEEPER SALARIES	26,837.44	21,817.52	22,242.51	22,909.79
BOOKKEEPER SALARIES	24,919.70	25,916.28	26,693.86	31,094.68
PRINTING	670.00	1,397.00	1,500.00	1,500.00
TRAVEL - OFFICE STAFF	1,176.75	1,678.51	1,500.00	1,500.00
TOTAL BUSINESS OFFICE	182,375.83	184,240.74	192,227.03	198,618.85
MAINT./OPERATIONS				
TELEPHONE	5,974.49	6,153.68	8,000.00	7,000.00
ELECTRICITY	8,532.52	8,861.60	9,000.00	9,000.00
LEASE/PURCHASE PAYMENT	32,100.00	32,100.00	1.00	0.00
PARKING LOT RESURFACING	0.00	0.00	0.00	0.00
HEAT	3,401.13	4,793.51	6,000.00	6,000.00
UPKEEP OF GROUND (PLOW/MOW)	2,970.60	3,511.00	2,500.00	3,500.00
WATER & SEWER	468.84	406.25	500.00	500.00
GARBAGE REMOVAL	1,097.40	1,172.16	1,100.00	1,100.00
CUSTODIAN SALARIES	6,476.04	7,744.50	7,438.50	8,536.76
CUSTODIAN FICA	495.27	592.43	569.05	653.06
CUSTODIAN HEALTH	0.00	0.00	1,569.41	1,765.58
CUSTODIAN DENTAL	0.00	0.00	102.76	102.76
CUSTODIAN UNEMPLOYMENT	0.00	54.80	56.53	25.60
CUSTODIAN WORKERS COMP	195.57	297.40	392.75	293.66
CUSTODIAN RETIREMENT	254.80	297.56	371.93	426.84
ASBESTOS MAINTENANCE	0.00	2,000.00	300.00	300.00
BUILDING REPAIRS	10,682.01	11,734.25	23,500.00	15,000.00
CUSTODIAL SUPPLIES	552.07	791.49	800.00	800.00
MAINT. CONTRACTS/EQUIP. REPAIR	11,600.05	11,229.21	16,500.00	14,000.00
INSURANCE - PROPERTY/LIABILITY	1,213.68	1,638.29	2,009.67	3,120.00
TOTAL MAINT./REPAIRS	86,014.47	93,378.13	80,711.60	72,124.27
GRAND TOTALS	758,179.21	772,185.82	829,443.68	867,785.90

**RUTLAND NORTHEAST SUPERVISORY UNION
2004-2005 ASSESSMENT CALCULATION**

TOTAL ASSESSMENT TO BE CALCULATED FY 2005

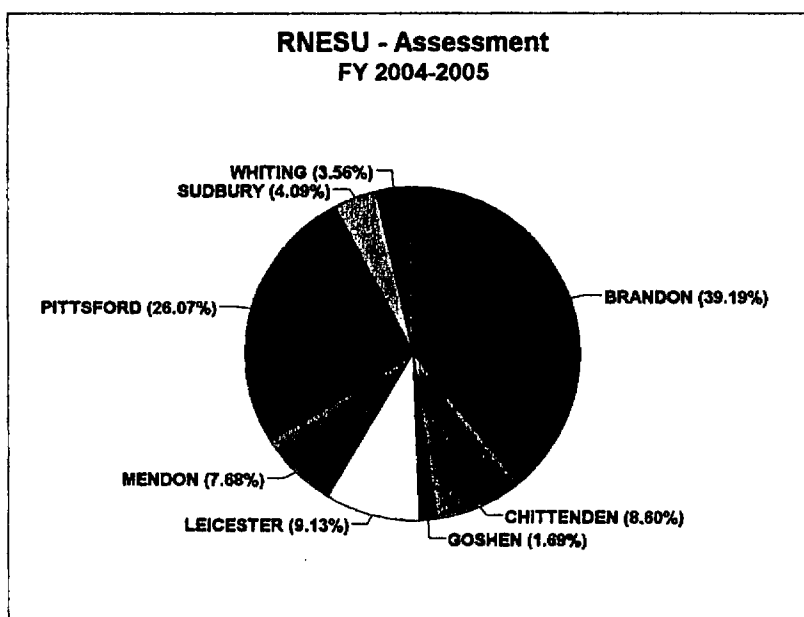
\$787,455.96

SCHOOL DISTRICT	40-DAY ADM-10/03	PERCENT	AMOUNT
BRANDON	708.51	39.19%	308,584.30
CHITTENDEN	155.46	8.80%	67,709.02
GOSHEN	30.47	1.69%	13,270.90
LEICESTER	165.01	9.13%	71,868.42
MENDON	138.86	7.68%	60,479.08
PITTSFORD	471.26	26.07%	205,252.49
SUDBURY	73.98	4.09%	32,221.23
WHITING	64.45	3.56%	28,070.54
	1808.00	100.00%	787,455.96

TOTAL ASSESSMENT CALCULATED FY 2004

\$773,912.68

SCHOOL DISTRICT	40-DAY ADM-10/02	PERCENT	AMOUNT	CHANGE	PERCENT
BRANDON	736.74	40.00%	309,554.99	(970.68)	-0.31%
CHITTENDEN	144.60	7.85%	60,756.37	6,952.64	11.44%
GOSHEN	33.91	1.84%	14,247.92	(977.02)	-6.86%
LEICESTER	173.22	9.40%	72,781.60	(913.18)	-1.25%
MENDON	134.80	7.32%	56,638.72	3,840.33	6.78%
PITTSFORD	475.55	25.82%	199,811.16	5,441.33	2.72%
SUDBURY	78.49	4.26%	32,979.03	(757.80)	-2.30%
WHITING	64.60	3.51%	27,142.89	927.65	3.42%
	1841.91	100.00%	773,912.68	13,543.28	1.75%

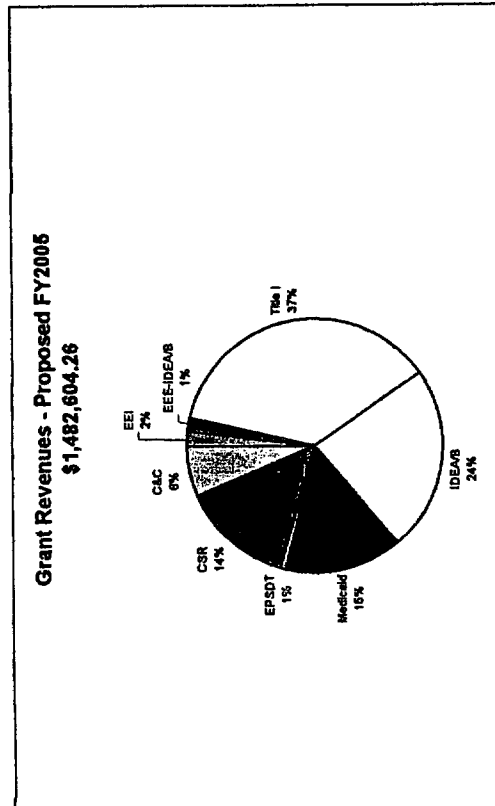
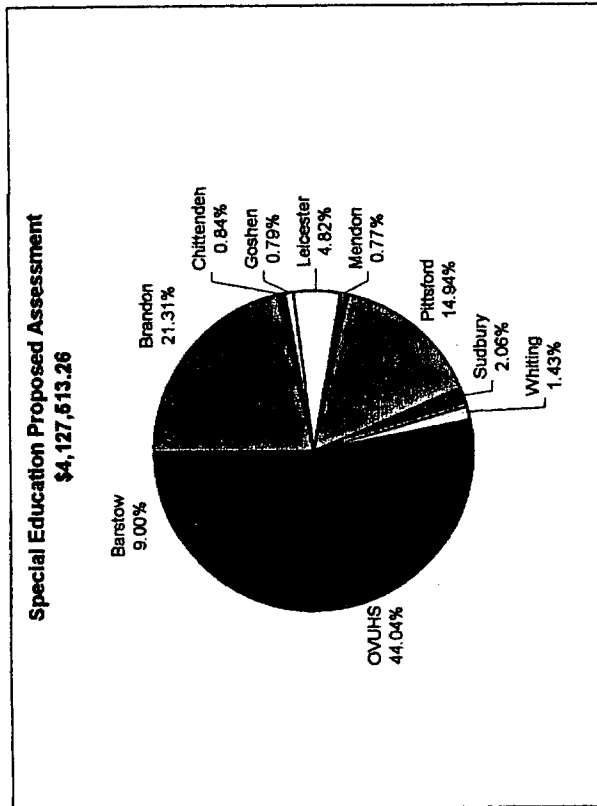


Rutland Northeast Supervisory Union
Proposed FY2005
Special Services Funding - Grant Revenues and Assessments

<u>Total Sped Assessments</u>	<u>FY2005 Proposed Total Assessments</u>
	\$4,127,513.26
Brandon	\$879,731.23
Chittenden	\$34,724.55
Goshen	\$32,467.98
Leicester	\$199,024.84
Mendon	\$31,864.17
Pittsford	\$616,769.81
Sudbury	\$86,070.02
Whiting	\$58,988.38
OVUHS	\$1,817,597.69
Barstow	\$371,274.60
	\$4,127,513.26

Grant Revenues:	
EEI	\$30,639.33
EEE-IDEA/B	\$20,876.00
Title I	\$646,807.48
IDEA/B	\$360,749.20
Medicaid	\$216,551.74
EPSDT	\$12,614.07
CSR	\$210,707.42
C&C	\$95,680.02
	\$1,482,604.26

Total Special Services	\$5,610,117.53
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RUTLAND NORTHEAST SUPERVISORY UNION
SUMMARY OF DISCIPLINE POLICY

(Annual Report required by Safe Schools Act, 16 VSA 165 (J))

The school is a community. It is responsible for education of those children who attend and, therefore, it must establish and enforce guidelines and procedures that provide for an orderly learning atmosphere. There must be a set of procedures for dealing with inappropriate student behavior; including ones for detention, suspension, and expulsion.

Principals and teachers shall have the authority to establish and enforce such rules and procedures as are consistent with state laws, regulations, local policies and board directives.

Among these actions are:

Immediate removal: A student may be summarily removed if there is an imminent danger to the student, other school personnel, or the school property. Due process rights will be accorded as soon as practical following the summary suspension.

Short Term Suspension: The Superintendent, principal, or a teacher (in the absence of the principal), may suspend a student from the school as a reasonable form of punishment, or for the purpose of securing or maintaining order in the school. Suspensions under this section shall not exceed 10 consecutive days. Due process rights are provided to the student.

Long Term Suspension: Long term suspension is defined as exclusion from school for ten days or more, but for a set period of time, not to exceed 90 days. Due process rights provided to the student are the same as those provided under expulsion.

Expulsion: The dismissal of a student for the remainder of the school year, or up to 90 days, (or in the case of a weapons violation, one year) shall occur only upon recommendation of the Superintendent of Schools and concurrence of a majority of the Board of School Directors. Due process rights shall be available to a student whose dismissal is under consideration.

Early Care and Educational Opportunities for Children	
Addison County Community Child Care Support Services	388-4304
Addison County Family, Infant, Toddler Project	388-1437, 1-800-639-1577
Addison County Headstart	388-9881
Addison County Parent/Child Center	388-3171
Addison County WIC/Well-Child Clinic	388-4644
Addison Social Rehabilitative Services (SRS)	388-4660
Addison Children's Upstream Services (CUPS)	382-8893, 388-3171
Rutland County Family, Infant, Toddler Project	747-0539, 1-800-974-2034
Rutland County Headstart	775-8225
Rutland County Parent/Child Center	775-9711
Rutland County WIC/Well-Child Clinic	786-5811
Rutland Children's Upstream Services (CUPS)	775-2395
Rutland Social Rehabilitative Services (SRS)	786-5817
Barstow Preschool serves <i>Chittenden and Mendon</i>	773-3763
Brandon Early Essential Education serves <i>Brandon, Leicester, Sudbury</i>	247-4354
Pittsford Early Essential Education serves <i>Pittsford, Chittenden, Mendon</i>	483-2062
Whiting Preschool serves <i>Leicester, Sudbury and Whiting</i>	623-7991
Child Care Resource and Referral	775-9711
Child Development Clinic	1-800-660-4427
Kids on the Move	775-7612
Smart Moves	247-9500
Prevent Child Abuse Vermont	1-800-244-5373

Information as required by 16 VSA 165 (2F)

rev. 1/2004



EARLY READING INSTRUCTION

Reading services in our elementary schools continue to include professional and paraprofessional services to children in the area of literacy as well as consultation to teachers. The early education and kindergarten programs provide a variety of experiences with reading and writing that will enable all students to become emergent readers and writers. Concepts about print, phonological awareness, environmental print reading, name and letter recognition are the focus of instruction. Summer services are available for students at-risk. Parent training and informational sessions are offered throughout the school year. Home/School Coordination Services are available to all schools.

Most of our primary grade teachers and special educators have taken extensive training in early literacy instruction, including Guided Reading and Writing. The goal of this program is to provide professional development for teachers and to help students become stronger readers and writers. The focus of instruction for teachers is assessment of children's strengths and needs, matching book levels to student's needs, teaching for strategies, and organization and management of the classroom using Guided Reading and Writing. Throughout the school year, consultation to teachers and direct service to children is provided. Most of our teacher and special educators have also taken extensive training in phonological awareness and have experience with various multi-sensory, sequential, systematic phonics programs. Extended-year services are also available for older students who may be at-risk.

Information as required by 16 VSA 165 (2E)

COMMUNITY SUPPORT SERVICES

AGENCY	PHONE	TYPES OF SERVICES
Addison Co Women in Crisis	388-4205	Assistance to women and families
Adult Education/Diploma	775-0617	For students 21 or older interested in pursuing an adult diploma
Boys & Girls Club of Rutland Co	773-1902	Teen drop-in center: mentoring
Brattleboro Retreat	800-345-5550	Support, treatment, counseling, respite services for teens
Counseling Service of Addison County	388-6751 388-7641	Individual, group, & family counseling, psychiatric evaluations,
Evergreen Center	775-4388	Drug & alcohol treatment
HerStory House	775-3232	Women's shelter, support for women & families dealing with domestic abuse
Infoline	747-9961	Listing of health and human services resources
Northeastern Family Institute	802-655-9013	Support, treatment, counseling, respite services for teens
Outright VT	800-452-2428	Support for gay, lesbian, and bisexual students
Police (Brandon)Police (Pittsford)	B: 247-5723 P: 773-9101	Law enforcement services
Police (VT State Police)	R: 773-9101 M: 388-4919	Law enforcement services
PRIME	773-4225 773-4365	Conflict mediation; respite for families. Some services provided at school.
Public Defenders Office	R: 773-5823 M: 388-4656	Support for students dealing with the legal system
Rape Crisis (Rutland County)	775-3232	Hot line & support for women dealing with issues related to sexual assault
Rape Crisis Hot Line (Addison County)	388-4205	Hot line & support for women dealing with issues related to sexual assault
Rutland Area Community Services	775-2381 775-1000	Individual, group, & family counseling, psychiatric evaluation & treatment
Rutland Area Prevention Coalition	775-4199x190	Countywide organization to coordinate substance abuse prevention programs
Rutland County Victim's Advocate	786-2531	Assistance to victims of crime
Rutland Reg. Board for Family Svcs.	776-4340 x116,117	Resources and Support for families
SRS: Department of Social & Rehabilitative Services	R: 786-5817 M: 388-4660	Child protective services & foster care placement
The Lund Family Center	802-864-7467	Parent/child center; teen pregnancy preparation
Vocational Rehabilitation	R: 786-5866 M: 388-4671	Provides support for people with disabilities to prepare them for work
VSAC	800-642-3177	Preparation for college & financial assistance
VT Dept of Employment & Training	786-5837	Assistance with job finding and job finding skills
VT Department of Health	786-5876	Pregnant teens; HIV testing; other health services
VT Parent Information Center	773-2023	Provides support & information to parents regarding educational issues

Information as required by 16 VSA 165 (2G)

R=Rutland, M=Middlebury

TOWN OFFICERS

Moderator – Town & School

Paul Reiber - 2004

Trustee of Public Funds

Paul Reiber - 2004

Selectmen

Robert E. Bearor - 2004

Bernard Congdon - 2005

David Sargent - 2005

Wendell Smith, Jr. - 2004

Donnaleen Farwell - 2006

Town Clerk

Roberta Janoski - 2006

Town Treasurer

Roberta Janoski - 2006

Town Service Officer

Roberta Janoski - 2004

Road Commissioner

Merritt Wheeler Jr. - 2004

Delinquent Tax Collector

Roberta Janoski - 2004

First Constable

Scott Poljacik

Second Constable

Harley A. Soulia

Listers

George C. Casey - 2006

Reggi Ann Dubin - 2005

Harley A. Soulia - 2004

Auditors

Winifred Denis - 2004

Reggi Ann Dubin - 2004

Planning Commission

Alan Arthur

Jim Edge

Jim Harrison

Bernard McGee

Michael Pluta

David Sargent

Town Agent

George Butts - 2004

Grand Juror

Paul Reiber - 2004

School Board

Lynn Farwell - 2006

John Sampson - 2005

Jeffrey Spaulding - 2004

School District Clerk

Roberta Janoski - 2006

School District Treasurer

Roberta Janoski - 2006

Public Library Trustees

Marilyn Case

Kathy Peterson

John R. Ross

Sally Stacom

Luvia Webster, Chair

Gail Weikel

Justices of the Peace

Marriner Bailey - 2005

Alison Briggs - 2005

Katherine Hall - 2005

Edward Holmquist - 2005

Linda Reis - 2005

David Sargent - 2005

Bradford White - 2005

Cemetery Commissioners

Robert E. Bearor - 2006

George Butts - 2005

Newton Wetmore - 2004

Animal Control Officers

Scott Poljacik, Harley A. Soulia

Civil Defense Chairman

Scott Poljacik

Energy Coordinator

Selectboard

Fence Viewer

George Butts

Health Officer

Bernard McGee

State Fire Warden

Don Cochrane

Tree Warden

George Butts

Weigher of Coals

George Butts

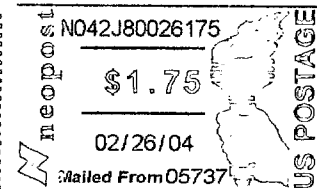
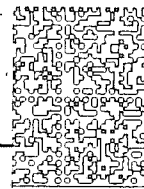
TOWN PHONE NUMBERS

Chittenden Fire Department & First Response	911
Don Cochrane, Forest Fire Warden	483-2311 or 483-6113
State Police	Emergency 911 Non-emergency 773-9101
Town Constables:	Scott Poljacik 775-6534 Harley A. Soulia 483-6405
Town Office	483-6647
Town Office Fax	483-2504
Town Office e-mail	<i>slabcity@together.net</i>
Town Garage	483-6151
Barstow School	773-3763 or 773-6926
Barstow Web Site	<i>www.barstow.k12.vt.us</i>

TOWN CALENDAR

Selectboard Meeting	Second and Fourth Monday of Month Town Hall, 6:15pm
Chittenden School Board	Third Monday of Month (except July) Barstow School, 6:30pm
Barstow School Board	Third Monday of Month (except July) Barstow School, 7:00pm
Town Office Hours	Mon/Tue/Th/Fri 1:30pm – 5:00pm Wednesday 1:30pm – 7:00pm
Planning Commission	First Monday of Month (except July & Sept.) Town Office, 7:00pm
Landfill Hours	Friday, 4:00pm to 6:00pm Saturday, 8:00am to 3:00pm
Dog Registration	By April 1 st , All dogs 6 months or older Rabies Certificate within last 24 months
Property Taxes	First Installment by Sept. 1, 2004 Second Installment by Feb. 1, 2005
Town Fiscal Year	July 1 - June 30

Town of Chittenden
Auditors
Post Office Box 89
Chittenden, VT 05737



*Please bring this report
to Town Meeting,
March 1, 2004*

*Department of Libraries
109 State St.
Montpelier, Vt. 05609-0601*