

WILLISTON, VERMONT  
2017  
ANNUAL REPORT  
JULY 1, 2016 – JUNE 30, 2017





Longtime Williston resident William White served as the devoted custodian and winder of the Town Clock for 20 years, before retiring last December. The clock, housed in the Federated Church tower was installed in 1900 and has kept time for generations of residents. A machinist by trade, William connected a bicycle to replace the hand crank used to raise the combined 2,000 pounds of weight required to keep the clock ticking and bell chiming week by week. He served as a meticulous steward, keeping the clock in pristine condition and ensuring that it kept good time in a role that takes place behind the scenes in service to our Town. William also served on the Town Zoning Board from 1970 to 1997. This annual report is therefore dedicated to William for his 47 years of service to the Town of Williston, and a job well done.

*On the Front Cover: The town Snow Removal Team in Action (photo by Trevor Patterson)*

*On the Back Cover: The nearly completed new water tank built by the Town and Champlain Water District (photo by Bruce Hoar)*

IN MEMORIAM  
Calendar Year 2017

**Kermit LaClair**

First Constable  
2000 – 2011

Died: January 1, 2017

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**Abbott Brayton**

Trustee of Public Funds  
2001 – 2004  
2006 – 2007

Died: January 12, 2017

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**Douglas Lawson**

Selectboard  
1978 & 1985-1992  
Old Brick Church Trustee  
1976 – 1980  
Parks & Recreation Committee  
1977  
Lake Iroquois Committee  
1977  
Chittenden Regional Commission  
1980  
Metropolitan Planning Commission  
1987-1990  
Chittenden County Solid Waste Commission  
1989-1991  
Circumferential Highway Committee  
1990-1991

Died: January 17, 2017

# IN MEMORIAM

## James Mahan

Town Auditor  
1972-1981

Died April 15, 2017

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## Delmer Borah

Selectboard  
2000 – 2002  
Parks and Recreation Committee  
1970 – 1971  
1973 – 1977

Died May 4, 2017

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## Ellen Griffin

Trustee of Public Funds  
1977 – 1979  
Cemetery Commission  
1974

Died June 3, 2017

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## Lynwood Osborne

Williston Fire Department  
1949 - 2013  
Cemetery Commission  
1962 – 2000  
2008 – 2012

Died July 28, 2017

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## Ruth Stokes

Williston School Board  
1976 – 1986  
Justice of Peace  
1986 – 2055  
2008 - 2013

Died October 16, 2017



**2016 ANNUAL TOWN REPORT  
JULY 1, 2016– JUNE 30, 2017**



TOWN MEETING

MONDAY, MARCH 5, 2018 – 7:00 PM  
WILLISTON CENTRAL SCHOOL AUDITORIUM

INFORMATION MEETING

TOWN BUDGET  
IMMEDIATELY FOLLOWING THE ANNUAL MEETING

VOTING  
AUSTRALIAN BALLOT

TUESDAY, MARCH 6, 2018 7:00 A.M. – 7:00 P.M.  
WILLISTON CENTRAL SCHOOL DINING ROOM



The online voter registration page can be found at <http://olvr.sec.state.vt.us>  
and the My Voter Page login can be found at <http://mvp.sec.state.vt.us>.

# 2017 ANNUAL TOWN REPORT

## TABLE OF CONTENTS

<b>I. GENERAL INFORMATION</b>		<b>IV. REPORTS OF TOWN DEPARTMENTS AND OUTSIDE AGENCIES</b>	
In Memoriam	1	Abstract of 2017 Annual Meeting	55
General Information	5	Town Manager	58
Monthly Meeting Schedule	6	Town Selectboard	59
Directory of Services	7	Town Clerk/Treasurer	60
Senior Citizen Services	8	Public Works	61
Town and School District Elected Officials	9	Recreation & Parks	63
Appointed Officials	10	Police Department	65
Fee Information	13	Community Justice Board	66
<b>II. PROPOSED TOWN BUDGET</b>		Fire Department	67
Town Meeting Warning	14	Lister's & Assessor	70
Champlain Valley School District Warning	16	Dorothy Alling Memorial Library	71
List of Candidates for Election	18	Development Review Board	73
Proposed Budgets FY 2019	19	Historic & Architectural Advisory Committee	75
Overview of Tax Rate	20	Planning Commission	76
Municipal Tax Rate History	21	Conservation Commission	77
Chart of Proposed Revenue & Expenditures	22	Town Health Officer	80
Summary of Proposed Budget	23	Social Service Organizations Committee	81
Details of Proposed Town Budget FY 19:		Cemetery Commission	82
General Fund	24	Lake Iroquois Association	83
Water Fund	33	Trustees of the Old Brick Church	84
Sewer Fund	35	Sustainable Williston	85
Stormwater Utility	37	Legislative Report	86
Capital & Equipment Fund Expenditures	38	Vermont League of Cities & Towns	88
<b>III. ANNUAL FINANCIAL REPORTS</b>		Chittenden Country Reg. Planning Commission	89
Independent Auditor's Report	40	Green Mountain Transit	91
Balance Sheet – General Funds	42	Chittenden Solid Waste District	92
Revenue/Expenditures/Changes- General Fund	43	Winooski Valley Park District	94
Net Position – Proprietary Funds	44	Visiting Nurse Association	96
Revenue/Expenditure/Changes Proprietary Funds	45	Vermont Department of Health	98
Balance Sheet – Other Funds	46	<b>V. REPORTS OF SCHOOL DISTRICT</b>	
Revenues/Expenditures/Changes – Other Funds	47	Abstract of 2017 Annual Meeting	99
Balance Sheet – Special Revenue Funds	48	Superintendent of Schools	101
Rev./Exp./Changes–Special Revenue Funds	49	CVSD Board of Educators	102
Capital Project Funds	50	CVSD Proposed Budget Summary	104
Revenues/ Expenses/Changes – Capital Projects	51		
Property Tax Billing & Receivables	52		
Statement of Long Term Indebtedness	53		
Listing of Employee Wages	54		

## GENERAL INFORMATION



Date of Incorporation	June 7, 1763
Total Area	30.4 Square Miles
County	Chittenden
Population	9578 (U.S. Census 2016 Estimate)
Housing Units	3882 (Approximate 2017 Grand List)
Registered Voters	9037 (November 2017)

## Williston Representatives to the Vermont Legislature

Terry Macaig	Chittenden-2	878-3872	<a href="mailto:macaig@msn.com">macaig@msn.com</a>
Jim McCullough	Chittenden-2	878-2180	<a href="mailto:jim_mccullough@myfairpoint.com">jim_mccullough@myfairpoint.com</a>

## Vermont Senators Representing Chittenden County

Virginia "Ginny" Lyons	Williston	863-6129	<a href="mailto:senatorginnylyons@gmail.com">senatorginnylyons@gmail.com</a>
Debbie Ingram	Williston	879-0054	<a href="mailto:debingram@comcast.net">debingram@comcast.net</a>

Town of Williston Web Site: <http://www.town.williston.vt.us>

*Log on for up to date information on meetings and events, download a form and more....*

## Neighbors are talking on Front Porch Forum

Have you joined our local Front Porch Forum? FPF helps neighbors connect and build community by hosting a statewide network of online local forums. More than half of Vermont households participate with hundreds more joining every month. People use their FPF to find lost animals, offer assistance to neighbors, organize local projects, share crime reports, draw crowds to events, highlight small businesses, seek contractor recommendations, and much more. FPF started 10 years ago and remains a free service. Learn more at <http://frontporchforum.com>

As one of our FPF members posted to her neighbors yesterday:

*"Town Meeting is coming. Attend selectboard meetings. Be informed. Participate."*

## MONTHLY MEETING SCHEDULE

### CONSERVATION COMMISSION

1st & 3rd Wednesday    7:00 AM    Town Hall Annex

### DEVELOPMENT REVIEW BOARD

2nd & 4th Tuesday    7:00 PM    Town Hall Meeting Room

### DOROTHY ALLING MEMORIAL LIBRARY TRUSTEES

3rd Monday    7:00 PM    Dorothy Alling Memorial Library

### HISTORIC AND ARCHITECTURAL ADVISORY COMMITTEE

1st & 3rd Monday    6:15 PM    Town Hall Annex

### LAKE IROQUOIS RECREATION DISTRICT

1<sup>ST</sup> Monday    4:30 PM    Town Hall Annex

### PLANNING COMMISSION

1st & 3rd Tuesday    7:00 PM    Town Hall Annex

### RECREATION COMMITTEE

2nd Thursday    7:00 AM    Town Hall Annex

### SELECTBOARD

1st & 3rd Tuesday    7:00 PM    Town Hall Meeting Room

### CHAMPLAIN VALLEY SCHOOL DISTRICT BOARD OF EDUCATORS

2nd Wednesday    7:00 PM    Champlain Valley Union High School

### BUSINESS HOURS

MONDAY – FRIDAY 8:00 A.M. – 4:30 P.M.

***Town Clerk & Treasurer***

***Planning/Zoning***

***Town Manager***

***Public Works & Recreation***

***LISTERS:***

MONDAY – FRIDAY

9:00 A.M. – 1:00 P.M.

***LIBRARY:***

MONDAY & WEDNESDAY

10:00 A.M. – 8:00 P.M.

TUESDAY, THURSDAY & FRIDAY

10:00 A.M. – 6:00 P.M.

SATURDAY

10:00 A.M. – 3:00 P.M.

***LANDFILL DROP OFF:*** MONDAY – SATURDAY 8:00 A.M. – 3:30 P.M.

# TOWN OF WILLISTON DIRECTORY OF SERVICES

## TOWN DEPARTMENTS

Town Manager	878-0919
Town Clerk/Treasurer	878-5121
Public Works	878-1239
Police Department (non-emergency)	878-6611
Fire Department (non-emergency)	878-5622
Planning & Zoning	878-6704
Recreation & Parks	876-1160
Assessor/Listers	878-1091
Dorothy Alling Mem. Library	878-4918
Schools: Williston Central	878-2762
Allen Brook	878-2762
CVU High School	482-7100

<i>If you have questions regarding...</i>	<i>Call</i>	<i>Telephone</i>
Animal Control	Police	878-6611
Bicycle Registration	Police	878-6611
Brick Church Rental	Town Clerk	878-5121
Building Permits	Planning/Zoning	878-6704
Burning Permits	Fire Department	878-5622
DARE Program	Police	878-6611
Dog Licenses	Town Clerk	878-5121
Elections	Town Clerk	878-5121
Landfill	CSWD	872-8100
Land Records	Town Clerk	878-5121
Marriage Licenses	Town Clerk	878-5121
Motor Vehicle Renewals	Town Clerk	878-5121
Passports	Town Clerk	878-5121
Streets & Sidewalks	Public Works	878-1239
Tax Assessments	Assessor	878-1091
Tax Billing	Town Treasurer	878-5121
Voter Registration	Town Clerk	878-5121
Vital Records	Town Clerk	878-5121
Water/Sewer Department		
Billing	Public Works	878-1239
General	Public Works	878-1239
Weekend/Holidays	Pager	657-9702
Emergency	Police	878-6611

## SERVICES AVAILABLE TO SENIOR CITIZENS

Williston provides a variety of services and opportunities for residents 55 and over. Some, such as the walking path, are noted in other parts of this report. Others listed below. Those with an \* receive some financial support from the town.

### TRANSPORTATION:

\**SSTA*'s mission is to provide accessible transportation for people who have specialized mobility needs. Call 878-1527 at least 24 hours ahead of time to schedule your ride. There is a suggested donation of \$2.50 for each one way trip.

### HOUSING

*Whitney Hill Homestead*, a 44-unit, independent-living, mixed income facility, located in the heart of the village. 878-0997

*Williston Woods*, a 116-unit, owner occupied, mobile home Co-op, located 2 miles north of the village off North Williston Road. 879-4797

*Eagle Crest*, a 60-unit, independent-living, mixed income facility, located in Blair Park near Taft Corners. 878-0524

*Falcon Manor*, a 60-unit independent-living, mixed income facility, located in Blair Park near Taft Corners. 878-0524

*Taft Farms Independent Living Center*, a 65-unit, independent-living, mixed income facility, located off Route 2 near Taft Corners. 879-3333

### SOCIAL

\**Williston Senior Citizens*, formed more than 20 years ago, meets the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month for a noon potluck at Masonic Temple on Bishop Avenue. All are welcome for good meals, fellowship and entertainment. 878-0997

*Green Mountain Passport* available for \$2.00 at the Town Clerk's Office and allows entry to all Vermont State Parks. Must be 62.

\**Lake Iroquois Recreation District* offers discount season passes to seniors. Passes available at the Town Clerk's Office.

\**Recreation & Parks Department* offers various exercise and activity programs. Call 876-1160 for a list of what programs are being offered and the locations.

### EMERGENCY/MEDICAL

\**Williston Fire* provides rapid access to emergency medical care – Call **911** in case of emergency

\**Agency on Aging* is a resource for information about services available. Operates meal sites throughout the region. Call for a schedule or information. 865-0360

*Vermont Center for Independent Living* is a resource for seniors and others in need of some assistance such as equipment, counseling, referrals, living independently. Toll-free and TYY (800) 639-1522.

## LISTING OF TOWN AND SCHOOL DISTRICT ELECTED OFFICIALS

*(All terms expire in March, unless noted otherwise)*

<u>Position</u>	<u>Elected Official</u>	<u>Term Expires</u>
Champlain Water District	Liz Royer	2020
First Constable	Michael Sinopoli	2018
Justice of the Peace	<div> <div> Deb Beckett Debbie Ingram Tony Lamb Ginny Lyons Jim McCullough Ginger Morton Chris Roy Gordon St. Hilaire </div> <div> Joshua Diamond Ted Kenney Joy Limoge Terry Macaig Andy Mikell Ben Rose Carter Smith </div> </div>	February 1, 2019
Library Trustees	<div> Jeff Dannies Kristin M. Caterer Karla Karstens Jude Hersey Stephen Perkins Brian Goodwin Barbara Mieder </div>	<div> 2018 2019 (<i>resigned</i>) 2019 2020 2021 2022 2022 </div>
Listers	<div> Charles Coney Lauren Koumjian Yandell Harold Cort Linda Levitt </div>	<div> 2018 (<i>resigned</i>) 2018 (<i>appointed</i>) 2019 2020 </div>
Moderator	Tony Lamb	2018
School Director CVUHS <i>(Dissolved Dec. 2017)</i>	<div> Catherine Keim Erin Brady Polly Malik </div>	<div> 2018 2019 2019 </div>
School Director WSD <i>(Dissolved Dec. 2017)</i>	<div> Karen Maklad Brendan McMahon Amanda Marvin Kevin Mara </div>	<div> 2018 2018 2019 2019 </div>
School Director CVSD	<div> Kevin Mara Brendan McMahon Amanda Marvin Erin Brady </div>	<div> 2018 2018 2019 2020 </div>
Selectboard	<div> Joy Limoge Terry Macaig Ted Kenney Theresa Zittritsch Jeff Fehrs </div>	<div> 2018 2018 2019 2019 2020 </div>
Town Clerk	Deb Beckett	2020
Town Treasurer	Deb Beckett	2020



## LISTING OF TOWN APPOINTED OFFICIALS

<u>Position</u>	<u>Appointed Official</u>	<u>Term Expires</u>
Animal Control Officer	Vacant	
Asst. Town Clerk & Treasurer	Sarah Mason	2020
Asst. Town Clerk	Jennifer Munson	2020
	Cindy Thurston	2020
	Samantha Ford	2020
	Elaine Pellechia	2020
Cemetery Commission	Hazel Winter	2018
	Ginger Isham	2019
	Don Thurston	2020
	Jack Price	2021
	Bea Harvey	2022
Channel 17 Advisory Board	Ginny Lyons	Indef
Chittenden Solid Waste District	Craig Abrahams`	2019
	Caylin McCamp (alternate)	2019
Conservation Commission	Carl Runge	2018
	Jude Hersey	2019
	Anthony Jordick	2019
	Kim Coleman	2019
	Gary Hawley	2020
	Eric Howe	2020
	Jean Kissner	2020
Development Review Board	John Hemmelgarn	2018
	Brian Jennings	2018
	Scott Rieley (Chairman)	2018
	David Saladino	2019
	Peter Kelley	2019
	John Bendzunas	2019
	David Turner	2020
	Michael Alvanos (Alternate)	
Emergency Preparedness Coordinator	Ken Morton, Jr. Fire Chief	Indef
Forest Fire Warden	Ken Morton, Jr	2022
Health Officer	Cindy Thurston	2020
Deputy Health Officer	Terry Macaig	2020
Green Mountain Transit	Chapin Kaynor	2020
	Amy Brewer (alternate)	2020

## LISTING OF TOWN APPOINTED OFFICIALS

<u>Position</u>	<u>Appointed Official</u>	<u>Term Expires</u>
Historical & Architectural Advisory Committee (HAAC)	Emily Morton	2018
	Doug Goulette	2018
	Mary Jo Childs	2018
	Joy Peterson	2019
	Elizabeth Jordon-Shook	2019
	Karen Fragnoli-Munn	2020
	Brian Forest	2020
Lake Iroquois Beach Commission	Hans Dyhrman	2018
Old Brick Church Trustees	Joy Peterson	2018
	Barrett Peterson	2019
	Jack Price	2020
	Alice Beisiegel	2021
	Carol West	2022
Planning Commission	Paul Laska	2018
	Meghan Cope	2018
	Benjamin King	2019
	Kevin Batson	2019
	Michael Alvanos	2020
	Jake Mathon (chair)	2020
	Cate Lamar	2020
Recreation Commission	Michael Clauss	2018
	Danielle Doucette	2018
	Robert Metz (chair)	2019
	Nicole Morris	2019
	Eric Kelley	2020
	Carolyn Tesini	2020
	Tim Armstrong	2020
Regional Planning Commission	Chris Roy	2018
	Debbie Ingram (1 <sup>st</sup> Alternate)	2018
Regional Planning Commission (TAC)	Bruce Hoar	2018
	Lisa Schaeffler (Alternate)	2018
Regional Planning Commission (PAC)	Ken Belliveau	2019
	Matt Boulanger (Alternate)	2019
Social Services	Dawn Philibert	Indef
	Ken Stone	Indef
	Ken Sassorossi	Indef
	Alice Fothergill	Indef
	Cindy Provost	Indef
	Michelle Desautels	Indef
	Ruth Skiff	Indef
Town Manager	Richard McGuire	2019

## LISTING OF TOWN APPOINTED OFFICIALS

<u>Position</u>	<u>Appointed Official</u>	<u>Term Expires</u>
Town Service Officer	Dawn Philibert	2018
Tree Warden	Bruce Hoar	2018
Winooski Valley Park Dist. Rep	Rita Dessau	2018
Zoning Administrative Officer	Ken Belliveau	Indef
Housing Trust Fund Task Force	Ted Brady	Indef
	Jeff Fehrs	Indef
	Debbie Ingram	Indef
	Ben King	Indef
	Charlie Magill	Indef
	Kenn Sassorossi	Indef

## LISTING OF VOLUNTEER COMMITTEE OFFICIALS

Board of Friends of the Library	Jane Petrillo	Indef
	Ann Park	Indef
	Joanne Arsenault	Indef
	Esther Perelman	Indef
	Barbara Meider	Indef
Sustainable Williston	Chapin Kaynor	
	Deborah Miuccio	
	Dennis Bates	
	Reed Carr	
	Ben Rose	
	Lori Fisher	
	Ken Stone	
	Don Taylor	
	Linda Birkenbach	
	Lynn Blevins	
	Brian Forrest	
	Marcy Kass	
	Caylin McCamp	
	Scott McCamp	
	Melinda Petter	
	Colleen Whitcomb	

## WHAT... WHEN...AND HOW MUCH...

### PROPERTY TAX INFORMATION

Property Taxes are due in three (3) installments:

August 15 \* November 15 \* February 15

*A 1% interest charge is assessed on the 16<sup>th</sup> of each month for late payments for the first three (3) months and 1 1/2 % after three (3) months.*

**IMPORTANT:** *a 1% penalty is assessed on any unpaid balances after the final installment due date of February 15<sup>th</sup>.*

#### Selected Town Clerk Fees

Certified Copy of a Vital Record	\$10.00
Document Recording (per page)	\$10.00
Mylar Recording	\$15.00
Motor Vehicle Registration Renewal	\$ 3.00
Green Mtn. Passport for Seniors	\$ 2.00
 Marriage License	 \$60.00
 Notary Public Services	 No Fee
 Passport Processing Fee	 \$25.00
Passport Photo	\$12.00
 Catering Permit	 \$10.00
 Dog License	
Spayed or Neutered	\$13.00
Not Spayed or Neutered	\$17.00
After April 1 (Spayed)	\$17.00
After April 1 (Not Spayed)	\$23.00
<i>Current Rabies Certificate Required</i>	

#### Williston Planning & Zoning Fees

Administrative Permits		
Simple Administrative Permit		\$30.00
Sign Permit with Master Sign Plan		\$30.00
Sign Permit – Other		\$60.00
Major Administrative Permit <i>minimum</i>		\$30.00
<i>(\$5.00 per \$1000 of construction costs)</i>		
Boundary Line Adjustment		\$30.00
Home Business Permit		\$75.00
Recording of Administrative Permits		\$10.00
Administrative Certificates		
Certificate of Compliance – Residential		\$35.00
Certificate of Compliance – All Other		\$60.00
Temporary Certificate of Compliance		\$60.00
Zoning Compliance		\$30.00
Miscellaneous		
Peddler License:	Per Year	\$75.00
	Per Quarter	\$25.00
Special Events Permit		\$10.00

#### Lake Iroquois Beach Permit

Lake Iroquois is open to the residents of Williston, Hinesburg, Richmond and St. George, as well as the general public. Seasonal Permits are available for sale at the Town Clerk's office or at the beach.



**OFFICIAL TOWN WARNING  
TOWN OF WILLISTON  
MARCH 5 & MARCH 6, 2018**

*Please note the Starting Time*  
**Town Meeting Activities** (Mar 5, 2018)  
7:00: Official Town Meeting  
  
**Following Official Meetings:**  
Town Budget Presentation/Hearing

**The legal voters of the Town of Williston are hereby notified to meet at the Williston Central School Auditorium in Williston, Vermont at 7:00 PM on Monday, March 5, 2018 for the Annual Town Meeting. Following the meeting, the Town budget will be reviewed and there will be an opportunity for questions and comments.**

- Article 1:** To elect a Moderator
- Article 2:** Shall the voters authorize that current taxes be paid to the Town Treasurer in three equal installments with due dates of August 15, November 15 and February 15 as authorized by 32 V.S.A. § 4871?
- Article 3:** To hear and act upon reports of the several town officers.
- Article 4:** Shall the voters adopt a resolution in support of the state working towards implementing their Comprehensive Energy Plan, supporting development of renewable resources and ensuring that the phasing out of the fossil fuel infrastructure is fair and equitable and in addition, encouraging the Town's continuing efforts to implement energy efficiency measures and preserving town lands for future generations?
- Article 5:** To transact any other business proper to be brought before said meeting.

**The legal voters of the Town of Williston are hereby notified to meet on March 6, 2018, at Williston Central School front dining room at 7:00 AM at which time the polls will open until 7:00 PM, at which time the polls will close, to vote by Australian ballot upon the following articles:**

<b>Article 6:</b>	Shall the voters adopt a budget for operating and capital expenses of \$11,111,035 for the year beginning July 1, 2018 and ending June 30, 2019?
<b>Article 7:</b>	Shall the voters authorize withdrawing as a member of the municipal district known as the Winooski Valley Park District?
<b>Article 8:</b>	Shall the voters authorize the purchase of the solar panels located on Town property behind the Town Hall for an expenditure not to exceed \$345,000 and to pay for the purchase using \$200,000 from the General Fund Balance, \$125,000 from funds remaining from the Public Works Facility project, and \$20,000 in net metering credits?
<b>Article 9:</b>	Shall the Town of Williston enter into an agreement for the formation of a union municipal district to be known as the Chittenden County Public Safety Authority, for the purpose of providing regional emergency dispatch?"
<b>Article 10:</b>	To elect for the Selectboard one member for a term of two years beginning March, 2018.
<b>Article 11:</b>	To elect for the Selectboard one member for a term of three years beginning March, 2018.
<b>Article 12:</b>	To elect for the Board of Listers one member for a term of three years beginning March, 2018.

<b>Article 13:</b>	To elect for the Library Board of Trustees one member for a term of five years beginning March, 2018.
<b>Article 14:</b>	To elect for the Library Board of Trustees one member for a term of one year beginning March, 2018.
<b>Article 15:</b>	To elect a First Constable for a term of one year beginning March, 2018.
<b>Article 16:</b>	To elect two Champlain Valley School District directors for a term of three years beginning March, 2018.

**HOW TO REGISTER TO VOTE:** There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to [olvr.sec.state.vt.us](http://olvr.sec.state.vt.us).

**REQUEST EARLY or ABSENTEE BALLOTS:** You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at [mvp.sec.state.vt.us](http://mvp.sec.state.vt.us).

Dated this 23rd day of January 2018  
Williston Selectboard

/s/ Terry Macaig, /s/ Ted Kenney /s/ Joy Limoge

**WARNING**  
**CHAMPLAIN VALLEY SCHOOL DISTRICT ANNUAL MEETING**  
**FEBRUARY 22, 2018 AND MARCH 6, 2018**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at the Champlain Valley Union High School Room 140/142 in the Town of Hinesburg at six o'clock in the evening (6:00p.m.) on February 22, 2018, to transact any of the following business not involving voting by Australian ballot, and to conduct an informational hearing with respect to Articles of business to be considered by Australian ballot on March 6, 2018.

ARTICLE I: To elect a moderator, clerk and treasurer.

ARTICLE II: To hear and act upon the reports of the school district officers.

ARTICLE III: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year?

ARTICLE IV: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to provide a mailed notice of availability of the Annual Report to residents in lieu of distributing the Annual Report?

ARTICLE V: Shall the voters of the Champlain Valley School District confirm and ratify the creation of a capital reserve fund as of July 1, 2017 into which have been deposited capital reserve fund balances transferred from the Champlain Valley School District forming School Districts?

ARTICLE VI: To establish the date of the Champlain Valley School District Annual Meeting of March 4, 2019 at 5pm at CVU High School and recessed and opened back up at Australian ballot voting on Town Meeting Day.

ARTICLE VII: To transact any other business proper to come before the meeting.

**BALLOT QUESTIONS**

The legal voters of the Champlain Valley School District, are hereby notified and warned to meet at their respective polling places on Tuesday, March 6, 2018, at seven o'clock in the forenoon (7:00a.m.), at which time the polls will open, and seven o'clock in the afternoon (7:00p.m.), at which time the polls will close, to vote by Australian ballot on the following articles of business:

ARTICLE VIII: Shall the voters of the Champlain Valley School District approve the expenditure by the Board of School Directors of the sum of Seventy-Six Million, Eight Hundred Thirty-Eight Thousand, Forty-One Dollars (\$76,838,041) which is the amount the Board of School Directors has determined to be necessary for the ensuing fiscal year commencing July 1, 2018? It is estimated that the proposed budget, if approved, will result in education spending of Fifteen Thousand, Seven Hundred Forty-Nine Dollars (\$15,749) per equalized pupil. This projected spending per equalized pupil is 2.3% higher than spending for the current year.

ARTICLE IX: Shall the voters of the Champlain Valley School District authorize the Board of School Directors to allocate its current fund balance, without effect upon the District tax levy, as follows: assign, Seven Hundred Fifty Thousand Dollars (\$750,000) of the school district's



current fund balance as revenue for the 2018-2019 operating budget, and assign the remaining balance One Million, Six Hundred Twenty-Five Thousand, Eight Hundred Seventy-Seven Dollars (\$1,625,877) as revenue for future budgets?

ARTICLE X: Shall the voters of the Champlain Valley School District authorize the Board of Directors to borrow money by issuance of notes not in excess of Four Hundred Eighty-Five Thousand Dollars (\$485,000) for the purpose of purchasing six (6) school buses?

ARTICLE XI: Shall Eight Hundred Nineteen Thousand, Six Hundred Sixty-Five Dollars (\$819,665) of unexpended proceeds of the former Shelburne Town School District's July 1, 2016 School Building Improvement Bond be used to make mechanical, electrical and structural upgrades and repairs to Allen Brook, Charlotte Central, Hinesburg Community and Shelburne Community schools?

#### **POLLING PLACES**

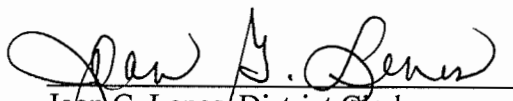
Charlotte	Charlotte Central School – Multi Purpose Room
Hinesburg	Hinesburg Town Hall – Upstairs
Shelburne	Shelburne Town Center – Gymnasium
Williston	Williston Central School – Dining Room
St. George	St. George Town Hall/ Red Schoolhouse

Ballots shall be transported and delivered to the Champlain Valley Union High School in the Town of Hinesburg and there commingled and counted by members of the Boards of Civil Authority of several towns under the supervision of the Clerk of the Champlain Valley School District.

The legal voters of the Champlain Valley School District are further notified that voter qualification, registration and absentee/early voting relative to said annual meeting shall be as provided in Section 706u of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

Adopted and approved at a duly noticed, called and held meeting of the Board of School Directors of the Champlain Valley School District on January 23, 2018. Received for record and recorded in the records of the Champlain Valley School District on January 24, 2018.

ATTEST:

  
Joan G. Lenes, District Clerk

  
David Connery, Chairperson

**LIST OF CANDIDATES FOR TOWN AND SCHOOL OFFICIALS  
TO BE VOTED ON MARCH 6, 2018**

ONE FIRST CONSTABLE FOR A TERM OF ONE YEAR

ONE LIBRARY TRUSTEE FOR A TERM OF 5 YEARS  
**CHARITY R. CLARK**

ONE LIBRARY TRUSTEE FOR A TERM OF 1 YEAR  
**DIANE DOWNER**

ONE LISTER FOR A TERM OF 3 YEARS  
**LAUREN KOUMJIAN**

ONE SELECTBOARD MEMBER FOR A TERM OF 3 YEARS  
**TERRY MACAIG**

ONE SELECTBOARD MEMBER FOR A TERM OF 2 YEARS  
**JOY LIMOGÉ**

TWO CHAMPLAIN VALLEY SCHOOL DISTRICT DIRECTORS FOR A TERM OF 3  
YEARS  
**JOSILYN ADAMS**  
**BRENDAN M. MCMAHON**

**TOWN OF WILLISTON  
PROPOSED BUDGETS**

**FOR THE FISCAL YEAR  
JULY 1, 2018 TO JUNE 30, 2019**

**TOWN OF WILLISTON**  
**OVERVIEW OF TAX RATE FOR FY 2019**  
**MUNICIPAL TAX RATE ONLY**

	<u>2018</u>	<u>2018</u>
General Government (net of other revenue)	6,474,691	6,613,480
Highway (net of other revenue)	1,442,840	1,463,405
Conservation Fund	40,000	60,000
Tax Stabilization	10,300	10,300
Sales Tax Revenue	(2,500,000)	(2,510,000)
Rooms, Meals & Alcohol Tax	<u>(342,000)</u>	<u>(360,000)</u>
Total to be Raised by Taxes	5,125,831	5,277,185
Actual/Estimated Grand List	19,409,700	19,550,000
Tax Rate per \$100 valuation	0.2650	0.2694

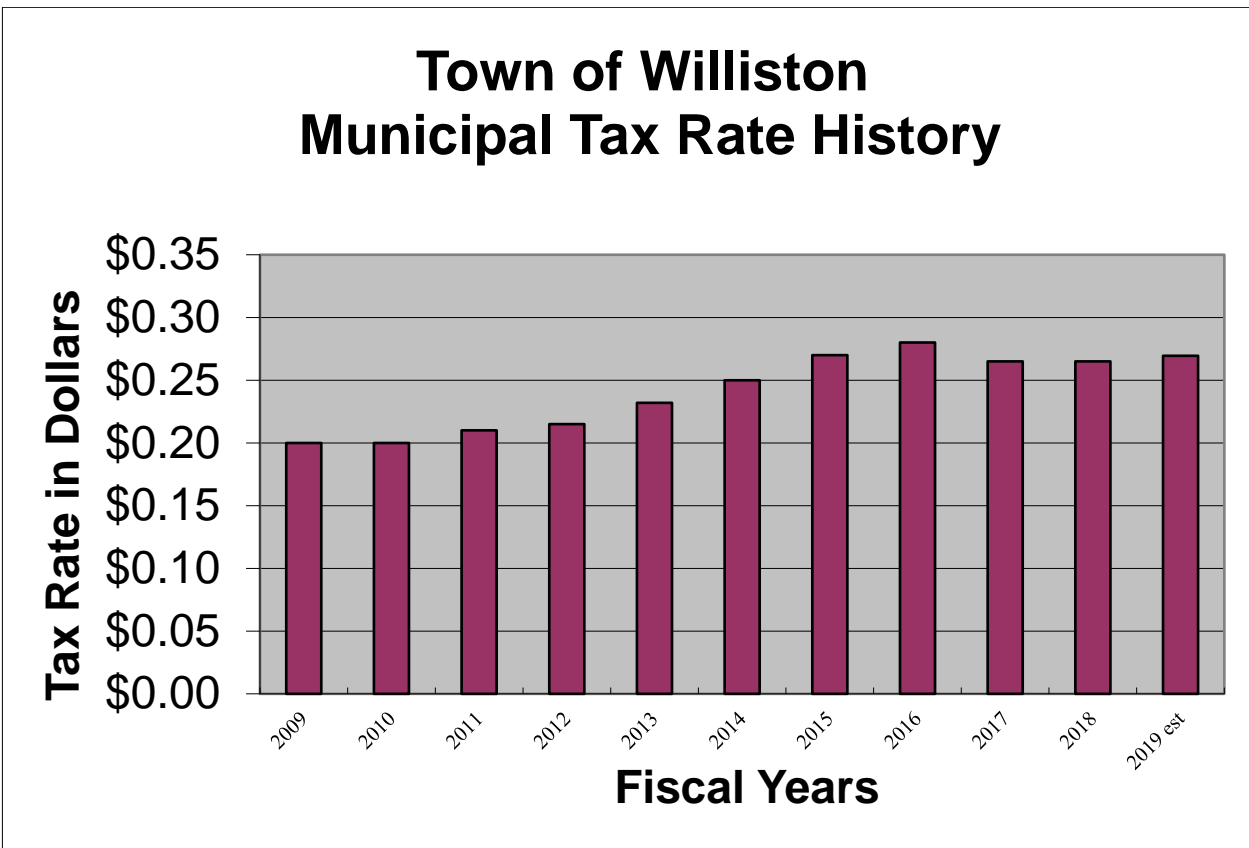
Please note: the municipal tax rate shown for FY 2019 is only an estimate  
The actual municipal tax rate will be set in early July.

You should receive your tax bill for municipal taxes by July 15, 2018. The first installment of 2019 taxes is due on August 15, 2018.

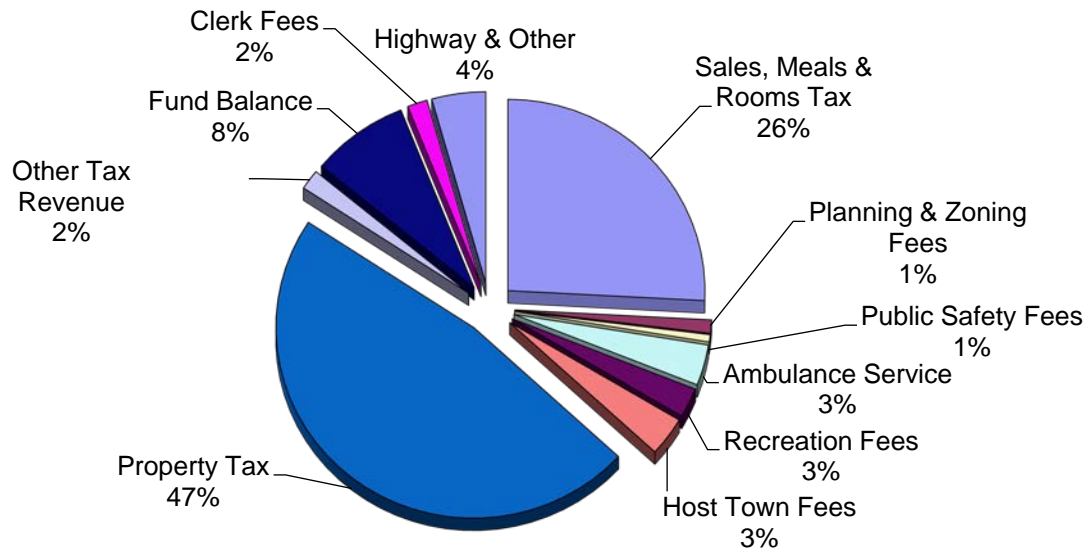
If your house is valued at:	<u>Your Municipal Taxes FY 2018</u>	<u>Your Municipal Taxes FY 2019</u>
\$ 100,000	\$ 265.00	\$ 269.40
\$ 150,000	\$ 397.50	\$ 404.10
\$ 200,000	\$ 530.00	\$ 538.80
\$ 250,000	\$ 662.50	\$ 673.50
\$ 300,000	\$ 795.00	\$ 808.20

## TOWN OF WILLISTON MUNICIPAL TAX RATE HISTORY

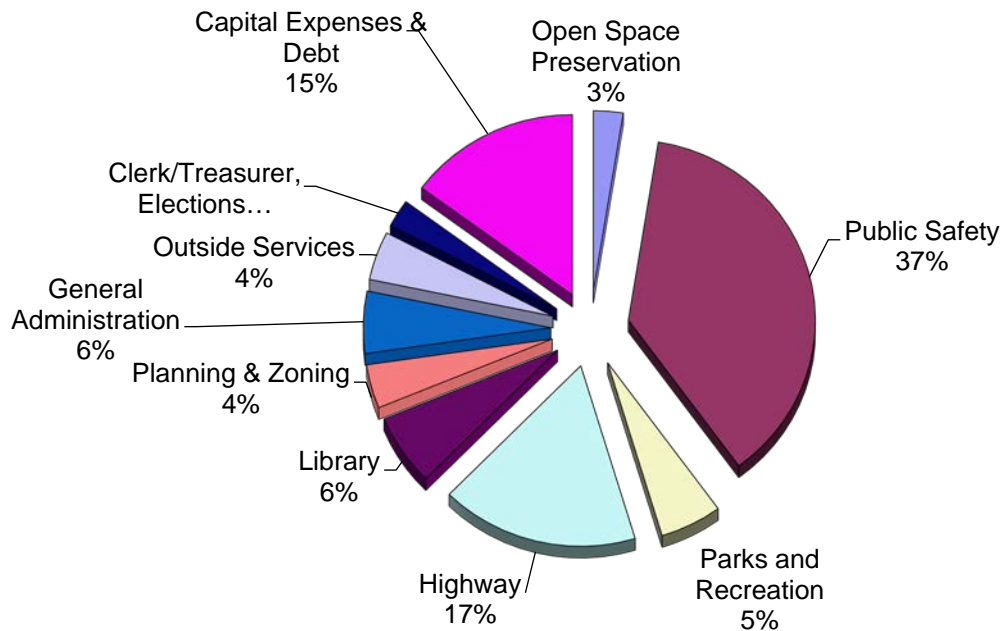
<u>Fiscal</u> <u>Year</u>	<u>Rate</u> <u>Charged</u>		<u>Grand</u> <u>List</u>
2009	\$ 0.20	\$	15,862,345
2010	\$ 0.20	\$	16,066,749
2011	\$ 0.21	\$	16,230,150
2012	\$ 0.215	\$	16,209,614
2013	\$ 0.232	\$	16,376,675
2014	\$ 0.250	\$	16,626,312
2015	\$ 0.270	\$	16,818,297
2016	\$ 0.280	\$	17,116,442
2017	\$ 0.265	\$	18,918,528
2018	\$ 0.265	\$	19,409,700
2019	\$ 0.2694	estimate	\$ 19,550,000



## Proposed Operating Revenue FY 2019 Town of Williston Municipal Budget



## Proposed Operating Expenses FY 2019 Town of Williston Municipal Budget



**TOWN OF WILLISTON**  
**GENERAL GOVERNMENT, OPERATING AND CAPITAL**  
**FY 2019 PROPOSED BUDGET**  
**SUMMARY**

	FY 2018	FY 2019
	<u>Budget</u>	<u>Proposed</u>
REVENUES		
Property Taxes	\$ 5,125,831	\$ 5,267,185
Other Tax Revenue	174,000	188,000
Sales, Rooms & Meals Tax	2,842,000	2,870,000
User Fees:		
Clerk	167,500	182,050
Planning & Zoning	115,000	125,000
Public Safety	66,500	68,500
Ambulance Service	315,000	382,600
Recreation	262,500	280,300
Highway	302,690	436,590
Interest and Other Revenue	49,500	53,500
Host Town Fees	375,000	367,500
Fund Balance	<u>818,440</u>	<u>889,810</u>
TOTAL REVENUES	\$ 10,613,961	\$ 11,111,035
EXPENSES		
Public Safety	\$ 3,961,955	\$ 4,153,540
Highway	1,745,530	1,896,995
General Administration	602,600	617,680
Planning & Zoning	435,519	436,510
Clerk/Elections	258,075	277,050
Outside Services	458,732	484,830
Parks & Recreation	571,200	594,660
Library	694,547	711,970
Capital Expenses & Debt	1,835,503	1,652,500
Open Space Preservation	<u>50,300</u>	<u>285,300</u>
TOTAL EXPENSES	\$ 10,613,961	\$ 11,111,035



**Town of Williston**
**Operating Budget FY 2019**

	FY 16 Actual	FY 17 Approved Budget	FY 17 Actual	FY 18 Approved Budget	FY 2019 Proposed Budget
<b>REVENUE</b>					
<b>TAX REVENUE</b>					
Property Taxes - Town, Highway, Capital	4,818,228	5,337,760	5,054,226	5,125,831	5,267,185
Interest on Taxes Due	54,633	45,000	63,415	50,000	55,000
Penalty on Taxes Due	5,991	5,000	5,678	5,000	5,500
Payments in Lieu of Taxes	117,376	100,000	120,759	119,000	127,500
Sales, Rooms, Meals & Alcohol Tax Revenue	2,930,257	2,810,000	2,988,137	2,842,000	2,870,000
<b>TOTAL TAX REVENUE</b>	<b>7,926,485</b>	<b>8,297,760</b>	<b>8,232,215</b>	<b>8,141,831</b>	<b>8,325,185</b>
<b>TAX RATE (Town, Highway &amp; Tax Stabilization)</b>	<b>0.2800</b>	<b>0.2820</b>	<b>0.2650</b>	<b>0.2650</b>	<b>0.2694</b>
<b>REVENUE FROM OTHER SOURCES</b>					
<i><b>Town Clerk Revenue</b></i>					
Recording Legal Documents	95,110	92,000	88,413	93,000	90,000
Copies of Vital Statistics	5,544	2,500	2,672	2,500	2,500
Issuing Licenses-Muni. Portion	51,201	40,000	61,233	45,000	62,000
Use of Town Copier	14,181	12,000	12,870	13,000	13,000
Vault Time	3,752	3,000	2,450	3,000	2,700
Miscellaneous	2,570	1,200	2,041	1,500	2,000
Alcohol Beverage Licenses	3,655	3,350	3,605	3,500	3,850
Dog Licenses & Fees	6,082	6,000	5,530	6,000	6,000
<b>TOTAL CLERK REVENUE</b>	<b>182,094</b>	<b>160,050</b>	<b>178,814</b>	<b>167,500</b>	<b>182,050</b>
<i><b>Planning &amp; Zoning Revenue</b></i>					
Planning Fees	25,005	20,000	46,795	25,000	30,000
Permits	113,526	90,000	181,231	90,000	95,000
<b>TOTAL PLANNING REVENUE</b>	<b>138,531</b>	<b>110,000</b>	<b>228,026</b>	<b>115,000</b>	<b>125,000</b>
<i><b>Public Safety Revenue</b></i>					
Miscellaneous	4,322	5,000	4,915	5,000	5,000
Court Fines	36,995	35,000	20,167	35,000	35,000
False Alarm Fees	26,673	16,250	19,725	20,000	20,000
Police Fees	1,060	5,000	3,568	3,500	3,500
Ambulance Revenue	296,295	308,600	339,498	315,000	382,600
Fire Fees	-	-	3,645	3,000	3,500
Program Fees	-	-	1,286	-	1,500
<b>TOTAL PUBLIC SAFETY REVENUE</b>	<b>25,082</b>	<b>45,000</b>	<b>392,804</b>	<b>381,500</b>	<b>451,100</b>
<i><b>Recreation Revenue</b></i>					
Day Camps	162,927	115,000	120,443	125,000	125,000
Contracted Camps	64,667	41,000	38,342	42,000	42,000
Youth Programs	43,616	41,800	45,359	42,000	42,000
Special Events	-	1,000	975	1,000	800
Field Use	10,267	6,000	8,042	7,000	7,000
Adult/Senior Programs	3,854	1,500	1,945	3,500	3,500
Contracted Programs	54,202	30,000	61,641	42,000	60,000
<b>TOTAL RECREATION REVENUE</b>	<b>339,533</b>	<b>236,300</b>	<b>276,747</b>	<b>262,500</b>	<b>280,300</b>
<i><b>Highway Revenue</b></i>					
State Aid	160,720	160,720	161,590	160,720	161,770
Rental of Highway Property	95,430	94,560	94,560	93,550	93,550
Right of Way Use Fee	17,640	13,200	6,420	14,920	14,920
Consulting Engineers	1,500	1,000	-	-	-
Stormwater Project Revenue	-	-	24,534	-	130,000
Miscellaneous	40,140	37,400	51,736	33,500	33,350
<b>TOTAL HIGHWAY REVENUE</b>	<b>315,430</b>	<b>306,880</b>	<b>338,840</b>	<b>302,690</b>	<b>433,590</b>

**Town of Williston**
**Operating Budget FY 2019**

	FY 16 Actual	FY 17 Approved Budget	FY 17 Actual	FY 18 Approved Budget	FY 2019 Proposed Budget
<b>Brick Church</b>					
Building Rental	4,875	3,500	2,625	4,000	3,000
<b>Other Revenue</b>					
From Reserves for Tax Reduction	-	400,000	-	400,000	400,000
From Reserves for Capital Projects	-	159,500	-	418,440	289,810
From Reserves for Environment Fund	-	-	-	-	200,000
Miscellaneous	8,875	1,100	4,729	1,100	1,100
Sale of Land and Misc. Equipment	2,858	-	-	-	-
Reimbursement for Town Services	26,400	26,400	26,400	26,400	26,400
Interest Earned on Investments	20,662	15,000	18,210	18,000	26,000
Transfer in From Host Town Fund for Capital P	455,590	463,780	463,780	375,000	367,500
TOTAL OTHER REVENUE	514,385	1,065,780	513,119	1,238,940	1,310,810
<b>Total Revenue from Other Sources</b>	1,519,931	1,927,510	1,930,975	2,472,130	2,785,850
<b>TOTAL REVENUE</b>	9,446,416	10,225,270	10,163,190	10,613,961	11,111,035

**EXPENDITURES**
**PUBLIC SAFETY**
**POLICE**
**Police Patrol Services**

Patrol Salary	639,090	749,550	699,580	749,550	807,370
Overtime	143,308	135,800	135,906	144,500	122,540
Parttime Officers' Salaries	-	5,000	-	5,000	-
Benefits	304,179	321,400	312,712	335,000	389,580
Vehicle Expense	13,303	19,000	10,340	17,000	15,000
Vehicle Fuel	30,199	52,000	24,305	52,000	45,000
Mileage	312	400	301	400	400
Training & Conferences	14,794	15,000	6,730	15,000	15,000
Equipment & Uniforms	18,442	20,000	21,336	20,000	22,000
TOTAL	1,163,627	1,318,150	1,211,210	1,338,450	1,416,890

**Police Investigation Services**

Investigation Salary	53,891	110,000	12,998	112,000	59,600
Investigation Overtime	6,126	7,000	384	7,000	1,000
Benefits	38,133	64,700	25,016	56,500	29,370
Chitt.Unit for Sp. Investigations	13,399	13,630	13,631	16,900	17,200
Investigation Expenses	1,464	5,000	1,284	5,000	5,000
TOTAL	113,013	200,330	53,313	197,400	112,170

**Police Communications**

Dispatch Salary	109,084	114,740	109,837	119,800	123,730
Benefits	33,999	45,520	40,758	53,400	56,210
Computer, Communications	29,789	38,000	35,548	37,420	37,420
Radio Repair	1,610	2,000	1,985	2,000	2,000
TOTAL	174,482	200,260	188,128	212,620	219,360

**Police Administration**

Administration Salary	179,761	182,660	179,386	183,800	183,800
Benefits	50,938	75,800	54,537	82,000	85,380
Office Supplies	10,357	14,500	8,013	14,500	12,500
Telephone & Postage	10,941	11,500	10,008	11,500	11,500
TOTAL	251,997	284,460	251,944	291,800	293,180

**Police Special Programs**

Community Support Services	-	-	-	-	15,000
Dog Control& Damage	2,279	2,500	2,023	2,700	2,700
Awards Program	883	750	-	750	750

**Town of Williston**
**Operating Budget FY 2019**

	FY 16 Actual	FY 17 Approved Budget	FY 17 Actual	FY 18 Approved Budget	FY 2019 Proposed Budget
Public Service Programs	628	1,000	742	1,000	<b>1,000</b>
<b>TOTAL</b>	<b>3,790</b>	<b>4,250</b>	<b>2,765</b>	<b>4,450</b>	<b>19,450</b>
<b><i>Police Building Maintenance</i></b>					
Inside Office Cleaning	13,262	14,750	13,554	15,250	<b>15,250</b>
Heating Fuel	3,654	5,800	3,979	5,800	<b>5,800</b>
Utilities	15,035	16,900	12,759	16,900	<b>16,000</b>
Property & Casualty Insurance	60,551	59,640	69,746	60,500	<b>63,250</b>
Building Maintenance	20,705	14,000	14,154	14,000	<b>16,000</b>
<b>TOTAL</b>	<b>113,207</b>	<b>111,090</b>	<b>114,192</b>	<b>112,450</b>	<b>116,300</b>
<b>TOTAL POLICE</b>	<b>1,820,116</b>	<b>2,118,540</b>	<b>1,821,552</b>	<b>2,157,170</b>	<b>2,177,350</b>
<b>FIRE, RESCUE &amp; AMBULANCE</b>					
<b><i>Administration</i></b>					
Administration Salary	126,198	125,100	128,064	127,610	<b>130,100</b>
Benefits	64,552	70,070	65,223	71,811	<b>73,400</b>
Subscription & Dues	1,168	1,200	2,330	1,300	<b>1,600</b>
Office Supplies	14,031	19,880	12,506	18,680	<b>21,330</b>
Office Equipment	10,464	16,700	23,544	11,900	<b>6,500</b>
Telephone & Postage	9,578	11,000	7,838	11,000	<b>8,120</b>
Recruiting/New Hire Physicals	4,663	9,000	8,483	9,000	<b>4,230</b>
Personnel Recognition	1,950	1,500	2,110	1,500	<b>1,500</b>
<b>TOTAL</b>	<b>232,605</b>	<b>254,450</b>	<b>250,098</b>	<b>252,801</b>	<b>246,780</b>
<b><i>Wages and Benefits, Fire</i></b>					
Career Firefighter Wages, including OT	293,438	308,470	337,002	318,570	<b>392,900</b>
Benefits, Career	138,264	154,540	154,560	151,050	<b>209,425</b>
On Call Firefighter Wages	72,348	100,000	73,609	100,000	<b>56,785</b>
Benefits, On Call	19,566	20,820	21,978	21,280	<b>11,815</b>
<b>TOTAL</b>	<b>523,616</b>	<b>583,830</b>	<b>587,149</b>	<b>590,900</b>	<b>670,925</b>
<b><i>Wages and Benefits, Rescue</i></b>					
Career Rescue Wages, including OT	293,438	308,470	301,733	318,570	<b>392,900</b>
Benefits, Career	138,264	154,540	154,560	151,050	<b>209,425</b>
On Call Rescue Wages	76,859	95,000	73,609	95,000	<b>56,785</b>
Benefits, On Call	16,051	19,780	17,853	20,000	<b>11,815</b>
<b>TOTAL</b>	<b>524,613</b>	<b>577,790</b>	<b>547,755</b>	<b>584,620</b>	<b>670,925</b>
<b><i>Equipment &amp; Maintenance</i></b>					
Vehicle Fuel	14,707	27,030	14,878	21,780	<b>22,430</b>
Equipment Maintenance	67,146	51,000	62,835	57,000	<b>58,050</b>
Firefighting Equipment	46,929	44,000	47,729	47,400	<b>37,400</b>
Rescue Equipment	15,412	17,000	11,105	14,000	<b>12,120</b>
<b>TOTAL</b>	<b>144,194</b>	<b>139,030</b>	<b>136,547</b>	<b>140,180</b>	<b>130,000</b>
<b><i>Operations</i></b>					
Training & Conferences, Fire	7,876	6,000	7,510	6,550	<b>7,650</b>
Training & conferences, Rescue	10,201	11,200	9,341	11,600	<b>11,530</b>
Communications	5,094	7,360	6,231	7,860	<b>7,860</b>
Dispatch Services	50,048	53,990	52,413	53,990	<b>55,930</b>
Fire Prevention	2,078	2,500	2,801	2,500	<b>2,500</b>
Ambulance Billing Fees	22,828	24,260	25,175	24,500	<b>27,040</b>
Ambulance Agency Assessment	-	-	9,778	-	<b>12,220</b>
Rescue Medical Supplies	18,144	17,000	17,937	17,340	<b>20,670</b>
<b>TOTAL</b>	<b>116,269</b>	<b>122,310</b>	<b>131,186</b>	<b>124,340</b>	<b>145,400</b>
<b><i>Facilities</i></b>					
Heating Fuel	11,427	13,000	10,594	13,680	<b>12,380</b>

**Town of Williston**
**Operating Budget FY 2019**

	FY 16 Actual	FY 17 Approved Budget	FY 17 Actual	FY 18 Approved Budget	FY 2019 Proposed Budget
Utilities	16,162	19,110	13,755	19,110	17,000
Property & Casualty Ins.	29,882	29,900	33,350	30,500	32,020
Station Maintenance	29,030	28,230	36,713	44,650	45,660
	86,502	90,240	94,412	107,940	107,060
<b>TOTAL FIRE AND RESCUE</b>	1,627,798	1,767,650	1,747,147	1,800,781	1,971,090
<b>EMERGENCY PREPAREDNESS</b>					
Training	-	1,000	838	1,000	2,100
Supplies & Operation	1,547	3,000	2,218	3,000	3,000
<b>TOTAL</b>	1,547	4,000	3,056	4,000	5,100

**TOTAL PUBLIC STAFETY**

	3,449,460	3,890,190	3,571,755	3,961,951	4,153,540
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**PUBLIC WORKS**
**Road Maintenance**
**Summer Maintenance**

Summer Maintenance Salary	128,793	138,980	127,723	143,250	179,000
Benefits	58,896	61,140	71,308	74,700	92,990
Uniforms	4,226	4,760	3,612	5,430	3,080
Consulting Engineers	575	2,500	2,860	2,500	2,500
Garage Operations	8,528	6,500	10,952	5,120	9,700
Property & Casualty Insurance	13,121	11,620	11,389	11,850	12,440
Gravel & Other Materials	270	4,500	4,465	4,500	4,500
Chloride	-	10,880	7,557	10,880	11,040
Maintenance	6,482	41,000	23,291	38,000	51,000
Highway Line Striping	22,379	21,000	10,842	21,000	21,000
Equipment Operation & Repair	4,222	4,820	9,277	4,950	5,150
Vehicle Fuel	7,713	9,430	5,653	8,470	8,900
Retreatment	413,649	440,000	440,148	450,000	460,000
Sidewalks	795	4,500	9,039	5,000	5,000
Misc. & Tools	35,813	2,850	4,370	3,500	2,930
Street Signs	10,668	5,500	9,747	5,500	5,500
Emergency Expenses	32,405		126,106		-
Landscaping	14,849	26,000	22,452	26,000	26,000
	730,978	795,980	900,791	820,650	900,730

**Winter Maintenance**

Winter Maintenance Salary	126,112	137,980	141,937	143,250	178,000
Overtime	21,001	42,680	32,953	41,280	44,860
Benefits	64,090	69,680	69,895	83,590	101,890
Uniforms	4,226	4,760	3,612	5,430	3,080
Training and Conferences	986	2,500	2,276	2,500	2,500
Equipment Rental	28,050	71,330	57,858	54,700	54,760
Garage Operations	8,528	6,500	10,952	5,120	9,700
Property & Casualty Insurance	11,509	11,620	11,509	11,850	12,440
Patch	2,105	3,500	2,333	2,500	2,500
Salt	110,586	140,000	112,857	145,000	145,000
Sand	3,062	11,470	9,687	11,470	11,470
Equipment Operation & Repair	13,021	15,000	14,109	14,850	15,450
Vehicle Fuel	7,713	28,280	13,568	25,400	26,740
Misc. & Tools	3,408	2,930	1,748	3,500	2,930
<b>TOTAL</b>	404,396	548,230	485,294	550,440	611,320

**Highway General**

Salaries, Administration	70,372	73,170	84,793	73,950	76,610
Discretionary Wages	1,160	15,000	2,550	14,000	14,000
Benefits	28,781	36,670	28,763	38,750	42,400

**Town of Williston****Operating Budget FY 2019**

	FY 16 Actual	FY 17 Approved Budget	FY 17 Actual	FY 18 Approved Budget	FY 2019 Proposed Budget
Admin. Office Maintenance	15,158	20,830	15,420	20,830	17,090
Street Lights	41,236	42,010	38,661	42,010	41,280
New Equipment Purchase-see also capital budg	2,000	2,000	1,800	2,000	2,000
Stormwater Fees for Roads	132,193	130,310	132,376	132,000	133,430
<b>TOTAL</b>	<b>290,900</b>	<b>319,990</b>	<b>304,363</b>	<b>323,540</b>	<b>326,810</b>

***Buildings and Grounds***

Cemetery Support	28,000	25,000	25,000	28,000	32,420
Clock Winding	600	600	600	600	600

***Old Brick Church***

Janitor, Old Brick Church	2,135	2,940	2,135	3,110	3,110
Benefits	420	420	420	620	600
Property & Casualty Insurance	3,680	4,240	3,680	4,300	6,675
Heating Fuel, Brick Church	1,233	2,000	1,682	1,670	2,000
Utilities, Brick Church	1,786	1,420	1,786	1,600	1,730
Maintenance, Brick Church	4,746	11,000	4,746	11,000	11,000
	14,000	22,020	14,449	22,300	25,115

***TOTAL Buildings & Grounds***

	42,600	47,620	40,049	50,900	58,135
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**TOTAL HIGHWAY**

	1,468,874	1,711,820	1,730,497	1,745,530	1,896,995
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**GENERAL ADMINISTRATION*****Selectboard***

Salaries	5,565	5,620	5,615	5,680	5,800
Benefits	426	450	429	450	460
Discretionary Fund	5,640	2,500	4,300	2,500	4,500
Regular Expenses	4,176	12,700	13,463	12,000	12,000
	15,807	21,270	23,807	20,630	22,760

***Town Manager's Office***

Manager's Salary	76,357	76,970	78,949	77,740	80,230
Manager's Staff Salary	21,029	31,520	21,271	76,426	61,030
Benefits	30,807	33,070	31,004	63,174	44,230
Mileage	558	600	581	650	700
Training & Conferences	3,283	5,300	3,000	5,300	7,800
Office Supplies	2,500	5,000	2,038	5,000	3,000
Telephone & Postage	2,172	2,600	2,297	2,860	2,860
Property & Casualty Insurance	4,565	4,570	4,753	4,660	4,900
Building Maintenance	13,418	18,350	15,480	14,650	15,900
Town Report	1,552	2,200	2,534	2,400	3,100
Accrued Sick & Vacation	-	10,000	8,642	5,000	10,000
Salary Discretionary	10,340	48,000	18,840	51,750	51,750
Other Expenses	1,713	-	5,045	-	-
<b>TOTAL</b>	<b>168,294</b>	<b>238,180</b>	<b>194,434</b>	<b>309,610</b>	<b>285,500</b>

***Finance***

Wages	69,748	73,420	78,717	79,290	96,820
Benefits	31,472	30,050	35,056	37,828	46,380
Audit Fees	15,022	17,920	17,107	19,000	19,760
	116,242	121,390	130,880	136,118	162,960

***Board of Listers***

Listers' Salaries	3,845	1,100	753	1,100	1,100
Assistant Assessor's Salary	29,303	27,630	28,422	28,180	29,230
Clerical Salary	14,796	15,000	13,118	16,000	17,450
Benefits	4,065	4,000	3,480	4,100	4,050
Mileage	-	200	-	260	260

**Town of Williston****Operating Budget FY 2019**

	FY 16 Actual	FY 17 Approved Budget	FY 17 Actual	FY 18 Approved Budget	FY 2019 Proposed Budget
Professional Services	-	1,050	140	1,050	<b>1,050</b>
Contracted Assessor	18,200	18,700	20,526	19,000	<b>20,560</b>
Service Contracts	3,845	4,900	5,189	5,000	<b>5,250</b>
Office Supplies	551	1,000	554	1,000	<b>800</b>
Office Equipment	399	500	399	200	<b>1,350</b>
Telephone & Postage	41	350	247	350	<b>360</b>
Tax Maps	-	3,500	-	3,500	<b>3,500</b>
<b>TOTAL</b>	<b>75,046</b>	<b>77,930</b>	<b>72,828</b>	<b>79,740</b>	<b>84,960</b>
<i><b>Technology</b></i>					
Computer Equipment	2,499	3,500	2,710	3,500	<b>3,000</b>
Computer Applications	8,836	18,000	15,594	18,000	<b>23,500</b>
	<b>11,335</b>	<b>21,500</b>	<b>18,304</b>	<b>21,500</b>	<b>26,500</b>
<i><b>Legal Services</b></i>					
Legal Settlement					
Legal Services	25,394	35,000	24,631	35,000	<b>35,000</b>
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>412,118</b>	<b>515,270</b>	<b>464,884</b>	<b>602,598</b>	<b>617,680</b>

**PLANNING & ZONING*****Planning***

Department Salary	215,715	230,270	220,725	232,790	<b>229,000</b>
Benefits	83,478	96,220	84,966	95,347	<b>100,100</b>
Building Maintenance	11,233	17,470	11,734	20,830	<b>13,730</b>
Property & Casualty Ins.	3,361	3,360	4,022	3,430	<b>4,220</b>
Mileage	640	600	483	600	<b>600</b>
Training & Conferences	1,033	2,000	1,572	1,800	<b>1,800</b>
Subscriptions & Dues	1,281	1,200	1,131	1,300	<b>1,300</b>
Professional Services	102	4,000	546	9,000	<b>9,000</b>
Misc. Planning Studies	1,955	5,000	1,790	5,000	<b>5,000</b>
Advertising	4,599	3,500	4,036	4,500	<b>4,500</b>
Office Supplies	4,587	4,000	2,627	4,000	<b>4,000</b>
Equipment	1,464	3,000	2,823	1,000	<b>1,500</b>
Printing	2,679	2,600	2,047	2,600	<b>2,600</b>
Telephone & Postage	1,926	1,800	1,670	1,800	<b>1,800</b>
GIS Data Management	3,938	3,700	3,602	4,200	<b>6,850</b>
	<b>337,991</b>	<b>378,720</b>	<b>343,774</b>	<b>388,197</b>	<b>386,000</b>

***Conservation***

Conservation Salary	14,793	21,410	19,411	21,200	<b>21,010</b>
Benefits	5,317	13,170	6,123	8,120	<b>8,000</b>
Training, Conferences, Dues	493	700	757	700	<b>700</b>
Match for Grants and Studies	1,000	1,000	650	1,000	<b>1,000</b>
Office Supplies, Mailings, Ads	446	400	593	400	<b>400</b>
Mileage, Conservation & Trails	465	600	460	400	<b>400</b>
Conservation and Trails Intern	3,145	4,500	4,238	3,500	<b>3,000</b>
Trail Maintenance & Repair	6,694	8,000	8,430	12,000	<b>16,000</b>
<b>TOTAL</b>	<b>32,352</b>	<b>49,780</b>	<b>40,662</b>	<b>47,320</b>	<b>50,510</b>

**TOTAL PLANNING AND ZONING**

	<b>370,343</b>	<b>428,500</b>	<b>384,436</b>	<b>435,517</b>	<b>436,510</b>
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**CLERK/TREASURER*****Records, Permits, Licenses, Cash Receipts, Cash Management***

Town Clerk/Treasurer's Salary	50,421	51,700	53,335	53,250	<b>54,000</b>
Town Clerk's Staff Salary	92,816	92,190	97,827	94,955	<b>99,800</b>
Benefits	55,587	60,140	56,708	58,446	<b>62,000</b>
Mileage	199	600	252	500	<b>500</b>

**Town of Williston****Operating Budget FY 2019**

	FY 16 Actual	FY 17 Approved Budget	FY 17 Actual	FY 18 Approved Budget	FY 2019 Proposed Budget
Training & Conferences	1,649	2,900	2,653	2,200	2,300
Equipment Rental, Service Contracts	3,499	4,500	3,656	-	4,000
Property & Casualty Insurance	4,565	4,570	4,753	4,660	4,900
Building Maintenance	13,418	18,350	14,726	14,650	15,000
Office Supplies	8,661	10,000	9,716	10,000	10,000
Office Equipment	-	3,000	4,812	7,500	4,500
Telephone & Postage	6,970	6,500	7,738	7,000	7,800
<b>TOTAL</b>	<b>237,785</b>	<b>254,450</b>	<b>256,176</b>	<b>253,161</b>	<b>264,800</b>

***Elections***

Town Meeting Salary	2,070	900	1,304	1,000	1,000
General Election Salary	-	2,500	3,857	-	3,150
Ballot Printing	2,506	5,000	4,618	3,000	5,000
Postage	205	2,000	720	170	2,200
General Election Expense	103	220	-	100	250
Town Meeting Expenses	314	630	-	650	650
<b>TOTAL</b>	<b>5,198</b>	<b>11,250</b>	<b>10,499</b>	<b>4,920</b>	<b>12,250</b>

**CLERK/TREASURER TOTAL**

<b>242,983</b>	<b>265,700</b>	<b>266,675</b>	<b>258,081</b>	<b>277,050</b>
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**OUTSIDE SERVICES*****Regional Services***

Chitt.Co. Regional Planning	21,907	22,110	22,108	21,670	22,090
Winooski Valley Park Dist.	32,000	30,760	30,754	31,970	32,290
Greater Burlington Inds.Corp.	2,000	2,000	2,000	2,000	2,000
County Tax	82,388	80,110	86,880	82,520	92,000
Vt. League of Cities & Towns	10,282	10,520	10,518	10,900	11,140
Williston Federated Church				-	25,000
Lake Iroquois	5,000	20,000	-	20,000	15,000
<b>TOTAL</b>	<b>153,577</b>	<b>165,500</b>	<b>152,260</b>	<b>169,060</b>	<b>199,520</b>

***Social Service Organizations***

Social Service Organizations	26,270	27,060	27,060	27,890	28,750
Residents Assistance	1,012	1,000	765	1,000	1,000
<b>TOTAL</b>	<b>27,282</b>	<b>28,060</b>	<b>27,825</b>	<b>28,890</b>	<b>29,750</b>

***Transportation Services***

GMT Bus Service	175,210	180,320	180,324	185,592	191,000
GMT ADA program	24,812	26,850	26,848	26,830	16,000
SSTA Project - Grant match	11,301	17,000	6,697	16,000	16,000
<b>TOTAL</b>	<b>211,323</b>	<b>224,170</b>	<b>213,869</b>	<b>228,422</b>	<b>223,000</b>

***Health***

Department Salary & Mileage	600	600	600	600	600
Visiting Nurse Assoc.	29,000	29,870	29,870	30,766	30,760
Employee Health & Safety Programs	41	600	240	1,000	1,200
<b>TOTAL</b>	<b>29,641</b>	<b>31,070</b>	<b>30,710</b>	<b>32,366</b>	<b>32,560</b>

**TOTAL OUTSIDE SERVICES**

<b>421,823</b>	<b>448,800</b>	<b>424,664</b>	<b>458,738</b>	<b>484,830</b>
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**PARKS AND RECREATION*****Recreation Services***

Administrative Salaries	61,850	56,070	57,103	57,770	69,440
Day Camp Wages	98,052	84,000	75,637	84,000	84,000



**Town of Williston**
**Operating Budget FY 2019**

	FY 16 Actual	FY 17 Approved Budget	FY 17 Actual	FY 18 Approved Budget	FY 2019 Proposed Budget
Program Wages, Seasonal	3,593	7,500	5,343	7,500	7,500
Benefits	35,117	30,450	26,272	31,475	35,040
Training & Conferences	2,266	2,500	2,328	2,500	2,500
Property & Casualty Insurance	2,453	2,450	3,449	2,500	3,730
Office Supplies	8,662	2,000	1,571	2,000	2,000
Telephone & Postage	1,072	1,400	460	1,400	1,400
Marketing/Software		9,000	8,928	9,560	9,700
Day Camp Supplies	42,132	39,270	36,885	36,000	36,000
Contracted Camp Expenses	53,706	34,000	34,029	34,000	34,000
Youth Program Supplies	27,940	30,000	30,174	30,000	30,000
Adult/Senior Program Expense	10,450	2,500	675	23,300	12,300
Contracted Program Expense	53,514	27,000	60,664	35,000	54,000
Special Events	11,808	12,200	10,667	12,000	11,000
Program Grants	10,640	5,630	6,052	3,580	3,590
School Use Fees	124,960	124,960	124,960	124,960	124,960
<b>TOTAL</b>	<b>548,215</b>	<b>470,930</b>	<b>485,197</b>	<b>497,545</b>	<b>521,160</b>
<b><i>Park Maintenance</i></b>					
Maintenance Salary	6,815	12,920	15,530	14,980	14,200
Park Admin. Salary	12,566	12,860	13,165	13,250	13,750
Benefits,	3,437	3,860	3,804	4,136	4,050
Equipment Rental	1,798	3,300	2,977	3,300	3,500
Utilities	1,738	3,650	7,965	5,000	5,000
Other & New Equipment	1,853	6,000	6,451	3,000	3,000
Maintenance & Upgrades	29,155	33,000	27,154	30,000	30,000
<b>TOTAL</b>	<b>57,362</b>	<b>75,590</b>	<b>77,046</b>	<b>73,666</b>	<b>73,500</b>
<b>TOTAL PARKS AND RECREATION</b>	<b>605,577</b>	<b>546,520</b>	<b>562,243</b>	<b>571,211</b>	<b>594,660</b>
<b>LIBRARY</b>					
<b><i>Library Collections</i></b>					
Department Salary	271,758	276,110	284,031	300,182	310,740
Benefits	61,439	64,980	61,519	76,900	79,670
Training & Conferences	1,621	2,100	2,100	3,000	2,870
Travel & Fees	1,852	2,000	1,969	2,000	2,300
Books	68,390	68,600	68,716	74,500	77,050
Bookmobile	3,260	3,220	3,299	2,710	2,350
Office Supplies	8,000	7,800	7,612	8,100	8,100
Telephone	910	1,100	981	1,100	1,100
Postage	2,491	3,600	1,768	3,000	3,000
	<b>419,720</b>	<b>429,510</b>	<b>431,995</b>	<b>471,492</b>	<b>487,180</b>
<b><i>Building Overhead</i></b>					
Janitorial Services	8,956	9,300	9,248	9,300	9,300
Town Custodial Services, incl. benefits	4,831	5,720	4,827	6,740	6,740
Heating Fuel	3,310	4,200	3,350	4,110	3,450
Utilities	7,010	8,200	7,699	8,510	8,030
Maintenance & Repairs	12,900	12,520	11,274	14,220	13,220
Land Rental	29,750	29,750	29,750	29,750	29,750
Property & Casualty Insurance	11,242	12,000	12,419	12,000	13,430
	<b>77,999</b>	<b>81,690</b>	<b>78,567</b>	<b>84,630</b>	<b>83,920</b>
<b><i>Special Programs</i></b>					
Program Wages	44,736	46,410	43,094	46,340	49,070
Benefits	14,521	16,030	14,577	15,020	15,500
Program Presenters and Materials	11,396	12,000	11,527	15,000	15,000
<b>TOTAL</b>	<b>70,653</b>	<b>74,440</b>	<b>69,198</b>	<b>76,360</b>	<b>79,570</b>
<b><i>Comptuer/Reference Services</i></b>					
Wages	27,530	26,670	26,519	27,200	28,220

**Town of Williston****Operating Budget FY 2019**

	FY 16 Actual	FY 17 Approved Budget	FY 17 Actual	FY 18 Approved Budget	FY 2019 Proposed Budget
Benefits	14,042	14,440	14,578	15,849	<b>14,080</b>
System & Equipment Maintenance	15,021	15,140	15,107	19,015	<b>19,000</b>
	56,593	56,250	56,204	62,064	<b>61,300</b>
<b>TOTAL LIBRARY</b>	624,965	641,890	635,964	694,546	<b>711,970</b>

**CAPITAL EXPENSES***Capital Projects*

Capital Projects - Operating Budget	-	87,000	-	85,500	<b>184,000</b>
Capital Equipment - Operating Budget	84,451	80,040	44,300	332,940	<b>105,810</b>
Capital Projects - Host Town Funded	110,900	70,280	70,280	63,100	-
Capital Equipment - Host Town Funded	344,690	393,500	393,500	311,900	<b>367,500</b>
<b>TOTAL</b>	540,041	630,820	508,080	793,440	<b>657,310</b>

*Debt Service*

Sidewalk Bond, Principal	80,000	80,000	80,000	80,000	<b>80,000</b>
Sidewalk Bond, Interest	21,006	13,000	13,003	9,177	<b>6,010</b>
PS Building, Principal	325,000	325,000	325,000	325,000	<b>320,000</b>
PS Building, Interest	152,241	137,640	135,354	122,890	<b>99,550</b>
Fire Engine,09, Principal	50,000	50,000	50,000	50,000	<b>45,000</b>
Fire Engine,09, Interest	7,302	5,770	5,635	4,180	<b>2,570</b>
Ambulance Lease, Principal	32,537	33,860	33,855	-	-
Ambulance Lease, Interest	2,689	1,370	1,371	-	-
Library Roof, Principal	20,000	20,000	20,000	20,000	<b>20,000</b>
Library Roof, Interest	3,471	3,160	3,160	2,800	<b>2,410</b>
PW Facility Principal	240,000	240,000	240,000	240,000	<b>240,000</b>
PW Facility Interest	157,270	153,980	153,984	149,787	<b>141,420</b>
Ambulance #2, Principal	27,727	28,480	28,480	29,240	<b>30,030</b>
Ambulance #2, Interest	3,951	3,200	3,197	2,430	<b>1,650</b>
Fire Engine,17, Principal					-
Fire Engine,17, Interest				6,553	<b>6,550</b>
<b>TOTAL</b>	1,123,194	1,095,460	1,093,039	1,042,057	<b>995,190</b>

**TOTAL CAPITAL EXPENSES**

1,663,235	1,726,280	1,601,119	1,835,497	<b>1,652,500</b>
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**OPEN SPACE PRESERVATION**

Tax Stabilization	10,270	10,300	9,463	10,300	<b>10,300</b>
Environmental Reserve Fund(Conservation)	140,000	40,000	40,000	40,000	<b>260,000</b>
Housing Trust Fund					<b>15,000</b>

**TOTAL OPEN SPACE PRESERVATION**

150,270	50,300	49,463	50,300	<b>285,300</b>
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**GRAND TOTAL**

9,409,648	10,225,270	9,691,700	10,613,969	<b>11,111,035</b>
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**Town of Williston - Water Department**  
**Operating Budget FY 2019**

	FY 2016 Actual	FY 2017 Approved Budget	FY 2017 Actual	FY 2018 Approved Budget	FY 2019 Proposed Budget
<b>REVENUE</b>					
Basic User Charge	75,708	77,530	76,188	79,060	81,880
User Receipts	907,255	924,270	976,160	1,008,095	1,068,210
User Penalties	13,991	12,040	13,404	12,470	13,420
Sale of Meters	18,329	20,000	15,020	11,250	15,630
Misc. Labor & Materials	1,558	250	277	250	250
Hook On Fee	43,551	48,880	75,462	29,930	42,840
Water Sold from Hydrants	5,052	3,810	11,538	4,250	4,970
Fund Balance for Capital Projects	-	-	-	-	-
Interest Earned	1,256	1,240	2,014	1,000	2,000
<b>TOTAL REVENUE</b>	<b>1,066,700</b>	<b>1,088,020</b>	<b>1,170,063</b>	<b>1,146,305</b>	<b>1,229,200</b>
<b>EXPENDITURES</b>					
	4.30	4.55		4.70	4.84
<i><b>Wages and Benefits</b></i>					
Department Salary	71,702	76,700	81,160	80,040	80,260
Town Manager Salary	8,119	8,080	7,565	8,155	8,275
Clerical Salary	26,856	27,400	25,523	29,095	29,540
Overtime	4,762	4,210	5,115	4,330	4,340
Director's Salary	29,741	29,580	27,882	30,430	30,950
Vermont Muni. Retirement	66,643	73,900	62,306	78,625	79,430
Uniforms	2,565	3,510	1,636	3,510	1,300
Vehicle Expense	1,883	1,830	1,883	1,830	1,830
Training & Conferences	891	2,000	1,351	2,000	2,000
<b>TOTAL</b>	<b>213,161</b>	<b>227,210</b>	<b>214,421</b>	<b>238,015</b>	<b>237,925</b>
<i><b>Outside Services</b></i>					
Audit Fees	1,554	1,650	1,800	2,100	1,800
Legal Services	250	500	-	500	500
Consulting Engineers	7,122	2,500	-	1,500	1,500
Workers Compensation Ins.	875	3,620	3,421	3,670	3,760
Unemployment Insurance	-	250	-	260	270
Building & Equipment Ins.	5,728	8,030	6,479	8,400	6,800
<b>TOTAL</b>	<b>15,529</b>	<b>16,550</b>	<b>11,700</b>	<b>16,430</b>	<b>14,630</b>
<i><b>Building &amp; Office</b></i>					
Heating Fuel	137	400	43	330	330
Utilities	679	770	618	1,540	1,540
Building Maintenance & Repairs	838	250	4,096	250	1,050
Computer Equipment	695	1,500	1,316	1,465	1,470
Office Supplies	2,721	3,500	1,520	3,500	3,000
Telephone & Postage	5,471	6,180	6,889	7,000	6,000
Rent, Public Works Building	31,810	31,520	31,520	31,185	30,740
<b>TOTAL</b>	<b>42,351</b>	<b>44,120</b>	<b>46,002</b>	<b>45,270</b>	<b>44,130</b>
<i><b>Maintenance</b></i>					
Service Maintenance/Repairs	1,120	10,000	60	6,000	10,000
Service Maintenance/Supplies	4,644	6,000	9,058	6,000	6,000
Oak Hill System Maintenance	5,583	4,000	4,429	4,000	4,000
Main Repair and Maintenance	1,488	40,000	47,296	40,000	40,000
Hydrant Maintenance	21,861	4,000	15,534	10,500	15,000
Vehicle Operation & Maintenance	1,440	1,200	2,631	1,200	1,200
Vehicle Fuel	2,494	3,970	2,511	3,920	3,920
<b>TOTAL</b>	<b>38,629</b>	<b>69,170</b>	<b>81,519</b>	<b>71,620</b>	<b>80,120</b>
<i><b>Water Service &amp; Other</b></i>					
Discretionary Fund	450	6,500	1,385	4,500	4,500
Meters	31,148	32,530	33,248	32,530	34,270

**Town of Williston - Water Department**  
**Operating Budget FY 2019**

	FY 2016 Actual	FY 2017 Approved Budget	FY 2017 Actual	FY 2018 Approved Budget	FY 2019 Proposed Budget
Purchased Water	473,402	501,830	504,903	505,430	<b>541,530</b>
Reimbursement for Town Services	8,800	8,800	8,800	8,800	<b>8,800</b>
Capital Savings (Depreciation)	170,711	111,940	197,337	112,775	<b>100,810</b>
Permits & Compliance	13,341	12,320	13,963	12,040	<b>14,000</b>
<b>TOTAL</b>	<b>697,852</b>	<b>673,920</b>	<b>759,636</b>	<b>676,075</b>	<b>703,910</b>
<i>Debt Service</i>					
Water Tank Land Principal	40,000	40,000	40,000	40,000	40,000
Water Tank Land Interest	5,054	4,300	4,035	3,635	2,975
Water Tank			-	33,760	33,760
<b>TOTAL</b>	<b>45,054</b>	<b>44,300</b>	<b>44,035</b>	<b>77,395</b>	<b>76,735</b>
<i>Capital Expenditures from Operating Budget</i>					
Vehicle Replacement Fund	8,824	7,450	7,450	9,030	<b>7,900</b>
Meter Reading System	2,500	2,500	2,500	1,270	<b>2,500</b>
New Vehicle/Backhoe	2,800	2,800	2,800	4,700	<b>1,350</b>
Chamberlin Lane Waterline					<b>20,000</b>
Hydrant Replacements					<b>40,000</b>
Oak Hill Pump Station Fence				6,500	
	14,124	12,750	12,750	21,500	<b>71,750</b>
<b>TOTAL WATER EXPENDITURES</b>	<b>1,066,700</b>	<b>1,088,020</b>	<b>1,170,063</b>	<b>1,146,305</b>	<b>1,229,200</b>

**Town of Williston - Sewer Department**  
**Operating Budget FY 2019**

	FY16 Actual	FY 17 Approved Budget	FY17 Actual	FY 18 Approved Budget	FY 19 Proposed Budget
<b>REVENUE</b>					
Basic User Charge	157,199	156,360	153,833	157,080	<b>161,880</b>
User Receipts	1,168,613	1,152,120	1,207,457	1,164,330	<b>1,229,960</b>
User Penalties	10,553	11,100	11,095	10,650	<b>10,900</b>
Misc. Revenue	32	1,000	-	-	-
Hook On Fees	45,519	55,500	84,534	33,980	<b>48,650</b>
Allocation Charge 90	42,138	43,520	35,354	43,520	<b>40,350</b>
Allocation Charge 99	330	370	362	370	<b>370</b>
Allocation Charge 2005	113,246	27,490	199,950	25,850	<b>25,060</b>
Private Pump Station Payments	9,125	8,180	7,300	7,150	<b>7,170</b>
Interest Earned	7,708	4,790	7,977	5,000	<b>14,000</b>
From Reserves	-	300,000	64,060	290,140	<b>244,245</b>
<b>TOTAL</b>	<b>1,554,462</b>	<b>1,760,430</b>	<b>1,771,922</b>	<b>1,738,070</b>	<b>1,782,585</b>
Rate per 1,000 gallons		6.48		6.48	<b>6.68</b>
<b>EXPENDITURES</b>					
<i><b>Wages &amp; Benefits</b></i>					
Department Salary	71,702	76,700	75,327	80,040	<b>80,260</b>
Town Manager Salary	8,118	8,080	7,565	8,155	<b>8,275</b>
Clerical Salary	26,856	27,400	25,523	29,095	<b>29,540</b>
Overtime	4,762	4,210	4,843	4,330	<b>4,340</b>
Superintendent Salary	29,741	29,580	27,882	30,430	<b>30,950</b>
Employee Benefits	66,643	73,900	65,008	78,625	<b>79,430</b>
Uniforms	2,484	3,510	1,639	3,510	<b>1,300</b>
Vehicle Expense	1,883	1,830	1,800	1,830	<b>1,830</b>
Training & Conference Fees	571	2,000	727	2,000	<b>2,000</b>
<b>TOTAL</b>	<b>212,760</b>	<b>227,210</b>	<b>210,314</b>	<b>238,015</b>	<b>237,925</b>
<i><b>Outside Services</b></i>					
Audit Fees	2,128	1,650	1,800	2,100	1,800
Legal Services	-	500	983	500	500
Consulting Engineers	5,398	2,500	-	1,500	1,500
Workers Compensation Ins.	875	3,870	3,425	3,930	4,030
Building & Equipment Liab. Ins.	10,170	8,030	11,679	8,400	6,800
Private Pump Station Maintenance	8,710	8,180	7,300	7,150	7,170
<b>TOTAL</b>	<b>27,281</b>	<b>24,730</b>	<b>25,187</b>	<b>23,580</b>	<b>21,800</b>
<i><b>Building &amp; Office</b></i>					
Heating Fuel	137	400	43	330	<b>330</b>
Building Maintenance & Repair	680	250	8,458	250	<b>1,050</b>
Utilities	1,131	770	618	1,540	<b>1,540</b>
Computer Equipment	520	1,500	1,316	1,465	<b>1,470</b>
Office Supplies	2,719	3,500	1,484	3,500	<b>3,000</b>
Telephone & Postage	5,471	6,180	4,260	7,000	<b>6,000</b>
Rent, Public Works Building	31,810	31,520	31,520	31,185	<b>30,740</b>
<b>TOTAL</b>	<b>42,469</b>	<b>44,120</b>	<b>47,699</b>	<b>45,270</b>	<b>44,130</b>

**Town of Williston - Sewer Department**  
**Operating Budget FY 2019**

	FY16 Actual	FY 17 Approved Budget	FY17 Actual	FY 18 Approved Budget	FY 19 Proposed Budget
<b><i>Other Maintenance</i></b>					
Vehicle Operation & Maintenance	1,492	1,200	2,115	1,200	<b>2,000</b>
Vehicle Fuel	2,494	3,970	2,511	3,920	<b>3,920</b>
Pump Repair & Maint.	22,063	20,000	25,557	20,000	<b>25,000</b>
Small Repairs & Maint.	2,230	1,000	993	1,500	<b>1,500</b>
Services Materials	2,798	1,800	1,952	2,000	<b>2,000</b>
<b>TOTAL</b>	<b>31,076</b>	<b>27,970</b>	<b>33,128</b>	<b>28,620</b>	<b>34,420</b>
<b><i>Sewer Service</i></b>					
Maintenance of Line	14,638	15,000	4,664	15,000	<b>15,000</b>
Electricity for Pump Stations	48,593	49,570	44,634	53,990	<b>53,990</b>
Telemetry System	6,799	6,000	6,541	7,250	<b>7,250</b>
<b>TOTAL</b>	<b>70,029</b>	<b>70,570</b>	<b>55,839</b>	<b>76,240</b>	<b>76,240</b>
<b><i>Other Expenditures</i></b>					
Discretionary Fund	450	6,500	-	4,500	<b>4,500</b>
Reimbursement for Town Serv.	8,800	8,800	8,800	8,800	<b>8,800</b>
Capital Savings (Depreciation)	366,128	9,110	-	-	<b>-</b>
Treatment	599,293	636,450	611,766	653,010	<b>699,800</b>
Additional Capacity	100,000	100,000	100,000	100,000	<b>100,000</b>
<b>TOTAL</b>	<b>1,074,671</b>	<b>760,860</b>	<b>720,566</b>	<b>766,310</b>	<b>813,100</b>
<b><i>Capital Expenditures from Operating Budget</i></b>					
Vehicle Replacement Fund	8,824	7,450	7,450	9,030	7,900
Meter Reading System		2,500	2,500	1,270	2,500
Pump Station Upgrades	295	175,000	304,312	175,000	175,000
Treatment Plant Upgrade	33,942	279,490	283,024	279,490	278,650
New Vehicle/Backhoe		2,800	2,800	4,700	1,350
Infrastructure Study		30,000	30,000		
Sewer Service Plan		25,000	25,000		
River Cove Roof				9,000	
	<b>43,060</b>	<b>522,240</b>	<b>655,086</b>	<b>478,490</b>	<b>465,400</b>
<b><i>Debt Service</i></b>					
Pump Station Upgrade Bond	53,115	82,730	24,104	81,545	<b>89,570</b>
<b>TOTAL</b>	<b>53,115</b>	<b>82,730</b>	<b>24,104</b>	<b>81,545</b>	<b>89,570</b>
<b>TOTAL SEWER EXPENDITURES</b>	<b>1,554,462</b>	<b>1,760,430</b>	<b>1,771,922</b>	<b>1,738,070</b>	<b>1,782,585</b>

	FY 16 Actual	FY 17 Proposed	FY 17 Actual	FY 18 Proposed	FY 19 Proposed
<b>STORMWATER</b>					
<b>REVENUE</b>					
User Receipts	691,364	743,380	795,928	710,600	713,350
Interest, Penalty Late Payments	10,170	5,500	4,397	4,610	5,270
Interest on Investments	334	1,000	848	670	900
State Grant Utility Incentive	-	-	-	-	25,000
<b>TOTAL</b>	<b>701,868</b>	<b>749,880</b>	<b>801,173</b>	<b>715,880</b>	<b>744,520</b>
<b>EXPENDITURES</b>					
<i><b>Administration</b></i>					
Stormwater Coordinator	58,542	56,680	57,436	57,820	58,970
Public Works Director	29,741	29,580	27,882	30,731	30,950
Clerical Support	26,857	27,400	25,523	29,524	30,425
Admin Training	2,410	2,500	2,011	2,500	2,500
Town Manager	8,119	8,080	7,565	8,237	8,440
Discretionary Wages	200	5,000	-	3,000	3,000
Benefits	37,961	48,890	52,863	47,120	48,800
<b>TOTAL ADMINISTRATION</b>	<b>163,829</b>	<b>178,130</b>	<b>173,279</b>	<b>178,932</b>	<b>183,085</b>
<i><b>Outside Services</b></i>					
Audit Fees			1,800	-	1,800
Consulting Services	895	15,000	11,375	10,000	10,000
Billing Services	250	1,000	-	500	500
Workers Comp Insurance	5,096	9,140	2,598	13,720	5,380
Property & Casualty	2,048	3,390	4,643	3,460	4,875
State Monitoring Fees	22,915	10,670	11,248	28,770	30,000
<b>TOTAL OUTSIDE SERVICES</b>	<b>31,204</b>	<b>39,200</b>	<b>31,664</b>	<b>56,450</b>	<b>52,555</b>
<i><b>Building and Office</b></i>					
Computer Equipment	97	3,000	3,150	1,000	1,000
Office Supplies	1,399	2,000	1,384	2,000	2,000
Telephone and Postage	4,141	5,500	2,884	5,500	5,500
Town Services	8,800	8,800	8,800	8,800	8,800
Rent of PW Building	31,810	31,520	31,520	31,520	30,740
<b>TOTAL BUILDING AND OFFICE</b>	<b>46,247</b>	<b>50,820</b>	<b>47,738</b>	<b>48,820</b>	<b>48,040</b>
<i><b>Maintenance Wages</b></i>					
Staff	61,314	66,490	38,906	70,850	-
Project Labor			-	-	110,000
Benefits	24,153	29,930	8,520	33,010	-
Uniforms	225	2,380	223	2,710	1,550
Training	530	750	554	750	750
<b>TOTAL MAINTENANCE WAGES</b>	<b>86,222</b>	<b>99,550</b>	<b>48,203</b>	<b>107,320</b>	<b>112,300</b>
<i><b>Maintenance Operations</b></i>					
Garage Operation	4,624	5,400	5,674	5,400	7,000
Equipment Operation & Repair	4,223	4,820	5,798	4,950	20,000
Stormwater Management, Incl. sweepin	32,981	46,540	32,427	30,000	40,000
Culverts	4,048	6,000	1,541	6,000	5,000
Fuel	3,856	9,430	5,653	8,470	-
Misc. & Tools	1,768	1,430	1,150	1,460	-
<b>TOTAL MAINTENANCE OPERATIONS</b>	<b>51,499</b>	<b>73,620</b>	<b>52,244</b>	<b>56,280</b>	<b>72,000</b>
<i><b>Capital Improvements</b></i>					
Capital Savings	295,716	158,880	441,540	114,118	209,540
Retriever	-	-	-	-	12,000
Flow Restoration	1,272	98,680	6,506	98,960	-
Watershed Improvements, '17	25,878	51,000	-	55,000	55,000
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>322,866</b>	<b>308,560</b>	<b>448,046</b>	<b>268,078</b>	<b>276,540</b>
<b>STORMWATER TOTAL</b>	<b>701,868</b>	<b>749,880</b>	<b>801,173</b>	<b>715,880</b>	<b>744,520</b>

Town of Williston - Capital & Equipment Projects Budget						
Capital Project Expenditures FY 2019						
Funding Sources						
Project	Town Operating	Host Town Fund	Impact Fees	Fund Balance	Grants&Other	Total
Town Green Gazebo				36,000		36,000
Town Hall Steeple				6,000		6,000
Epoxy Floors Fire Station				20,000		20,000
Building Contingency Fund				10,000		10,000
Allen Brook Park			60,000	60,000		120,000
Recreation Path Williston Community Park				13,000		13,000
Rink & Warming Hut Lights				16,000		16,000
Allen Brook Nature Trail Boardwalk				3,000		3,000
Allen Brook Nature Trail Connection				20,000	25,000	45,000
Brownell Mountain Trailhead					5,000	5,000
Minor Transportation Improvements			20,000			20,000
Sidewalks & Paths			15,710			15,710
<b>Total Projects</b>	-	-	<b>95,710</b>	<b>184,000</b>	<b>30,000</b>	<b>309,710</b>
Capital Equipment Expenditures FY 2019						
Funding Sources						
Project	Town Operating	Host Town Fund	Impact Fees	Fund Balance	Grants&Other	Total
Highway Replacement Truck Savings		101,190		8,810		110,000
Large Highway Equipment Savings		36,275				36,275
Highway Pickup Savings		10,565				10,565
Buildings/Grounds Mower Savings		8,940				8,940
Retriever				12,000		12,000
Portable Traffic Signals				14,000		14,000
Recreation Pickup Savings		3,000				3,000
Recreation & Parks Mower Savings		5,450				5,450
Skate Park Equipment					50,000	50,000
Chief Vehicle Savings		3,330				3,330
Police Cruiser Savings		101,000				101,000
Police Technology Savings		5,550				5,550
Traffic Safety Equipment Savings		8,500				8,500
Fire 4x4 Vehicle Savings		10,000				10,000
Fire Utility Truck Savings		6,450				6,450
Rescue Defibrillator Savings		17,000				17,000
Hydraulic Tools Savings		26,000				26,000
Fire File Server/Technology		6,000				6,000
Portable Radios Savings				29,000		29,000
Compressor Savings		5,000				5,000
Breathing Apparatus Savings				36,000		36,000
Ambulance Stretchers		5,750				5,750
Bookmobile Savings		7,500				7,500
Town Hall/Annex File Server Savings				6,000		6,000
Total Equipment	\$ -	\$ 367,500	\$ -	\$ 105,810	\$ 50,000	\$ 523,310
<b>Grand Total</b>	<b>\$ -</b>	<b>\$ 367,500</b>	<b>\$ 95,710</b>	<b>\$ 289,810</b>	<b>\$ 80,000</b>	<b>\$ 833,020</b>



# **TOWN OF WILLISTON FINANCIAL REPORT**

**For the Fiscal Year Ending  
June 30, 2017**

*A summary of the audited financial statements, prepared by Town staff, is presented on the following pages. A complete audit report is available for viewing on the Town's website, [www.town.williston.vt.us](http://www.town.williston.vt.us), and at the Town Clerk's office.*

# FOTHERGILL SEGALE & VALLEY

*Certified Public Accountants*



John E. (Jeff) Fothergill, CPA  
Michael L. Segale, CPA  
Sheila R. Valley, CPA  
Teresa H. Kajenski, CPA  
Donald J. Murray, CPA

## INDEPENDENT AUDITOR'S REPORT

To the Selectboard  
Town of Williston, Vermont

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Williston, Vermont, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town, as of June 30, 2017, and the respective changes in financial position, and, where applicable, cash flows, and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 3-11, and the pension related schedules on Schedule 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 10, 2018 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Respectfully submitted,

*Fothergill Segale & Valley, CPAs*

FOTHERGILL SEGAL & VALLEY, CPAs  
Montpelier, Vermont  
Vermont Public Accountancy License #110

January 10, 2018

TOWN OF WILLISTON, VERMONT  
BALANCE SHEET - GOVERNMENTAL FUNDS  
AND RECONCILIATION TO STATEMENT OF NET POSITION  
JUNE 30, 2017

	General Fund	Community Development Fund	Other Governmental Funds	Total Governmental Funds
<u>ASSETS</u>				
Assets:				
Cash	\$ 3,702,381	\$ 0	\$ 3,121,983	\$ 6,824,364
Receivables	1,401,456	71,906	196,473	1,669,835
Loans Receivable	0	1,395,900	0	1,395,900
Prepaid Expenses	114,702	0	0	114,702
Due From Other Funds	0	0	789,809	789,809
Total Assets	<u>\$ 5,218,539</u>	<u>\$ 1,467,806</u>	<u>\$ 4,108,265</u>	<u>\$ 10,794,610</u>
<u>LIABILITIES</u>				
Liabilities:				
Accounts Payable	\$ 614,053	\$ 71,906	\$ 0	\$ 685,959
Accrued Payroll and Benefits Payable	105,912	0	0	105,912
Unearned Revenue	177,557	0	103,698	281,255
Due to Proprietary Funds	128,553	0	0	128,553
Due to Agency Funds	5,209	0	0	5,209
Due to Other Funds	758,964	0	30,845	789,809
Total Liabilities	<u>1,790,248</u>	<u>71,906</u>	<u>134,543</u>	<u>1,996,697</u>
Deferred Inflows of Resources:				
Unavailable revenue - community development	0	1,395,900	0	1,395,900
Unavailable revenue - taxes	320,404	0	0	320,404
Total Deferred Inflows of Resources	<u>320,404</u>	<u>1,395,900</u>	<u>0</u>	<u>1,716,304</u>
Fund Balances:				
Nonspendable - prepaids	114,702	0	0	114,702
Nonspendable, restricted - Cemetery	0	0	127,028	127,028
Restricted	0	0	2,338,109	2,338,109
Committed	0	0	732,787	732,787
Assigned	818,440	0	775,798	1,594,238
Unassigned				
General Fund	<u>2,174,745</u>	<u>0</u>	<u>0</u>	<u>2,174,745</u>
Total Fund Balances	<u>3,107,887</u>	<u>0</u>	<u>3,973,722</u>	<u>7,081,609</u>
Total Liabilities, Deferred Inflows, and Fund Balances	<u>\$ 5,218,539</u>	<u>\$ 1,467,806</u>	<u>\$ 4,108,265</u>	
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:				
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds.				31,127,662
Net Pension Liability and Deferred Outflows Related to the Pension Plan are not Due and Payable in the Current Period and Therefore are not Reported as Liabilities and Assets in the Funds.				(485,608)
Other Assets are not Available to Pay for Current-Period Expenditures and, Therefore, are Deferred in the Funds.				1,716,304
Long-Term and Accrued Liabilities are not Due or Payable in the Current Period and, Therefore, are not Reported in the Funds.				(8,586,465)
Net Position of Governmental Activities				<u>\$ 30,853,502</u>

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2017

	General Fund	Community Development Fund	Other Governmental Funds	Total Governmental Funds
Revenues:				
Property Taxes	\$ 4,959,987	\$ 0	\$ 0	\$ 4,959,987
PILOT	120,759	0	0	120,759
Interest and Penalties on Property Taxes	36,262	0	0	36,262
Sales and Meals Taxes	2,988,137	0	0	2,988,137
Investment Interest	18,868	0	7,801	26,669
Licenses, Permits and Fees	461,651	0	479,714	941,365
Intergovernmental Revenues	161,590	509,210	451,151	1,121,951
Charges for Services	823,115	0	2,956	826,071
Donations	0	0	51,021	51,021
Other Revenues	4,729	0	99,495	104,224
Total Revenues	<u>9,575,098</u>	<u>509,210</u>	<u>1,092,138</u>	<u>11,176,446</u>
Expenditures:				
Current:				
General Government	1,533,015	509,210	103,023	2,145,248
Public Safety	3,554,857	0	121,960	3,676,817
Public Works	1,693,437	0	131,222	1,824,659
Culture and Recreation	1,217,233	0	25,149	1,242,382
Cemetery	0	0	43,093	43,093
Debt Service:				
Principal	777,330	0	0	777,330
Interest	315,710	0	15,710	331,420
Capital Outlay	81,915	0	674,963	756,878
Total Expenditures	<u>9,173,497</u>	<u>509,210</u>	<u>1,115,120</u>	<u>10,797,827</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>401,601</u>	<u>0</u>	<u>(22,982)</u>	<u>378,619</u>
Other Financing Sources/(Uses):				
Transfers In	0	0	399,584	399,584
Transfers Out	(65,000)	0	(334,584)	(399,584)
Total Other Financing Sources/(Uses)	<u>(65,000)</u>	<u>0</u>	<u>65,000</u>	<u>0</u>
Net Change in Fund Balances	336,601	0	42,018	378,619
Fund Balances - July 1, 2016	<u>2,771,286</u>	<u>0</u>	<u>3,931,704</u>	<u>6,702,990</u>
Fund Balances - June 30, 2017	<u>\$ 3,107,887</u>	<u>\$ 0</u>	<u>\$ 3,973,722</u>	<u>\$ 7,081,609</u>

TOWN OF WILLISTON, VERMONT  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
JUNE 30, 2017

	Water Fund	Meadowridge Sewer Fund	Sewer Fund	Stormwater Fund	Total
<b>ASSETS</b>					
Current Assets:					
Cash and Cash Equivalents	\$ 1,075,063	\$ 28,660	\$ 3,107,320	\$ 721,821	\$ 4,932,864
Accounts Receivable	151,798	0	246,214	108,059	506,071
Due From Other Funds	36,874	4,986	9,756	76,937	128,553
Loans Receivable - Current Portion	0	24,153	1,854	0	26,007
Total Current Assets	1,263,735	57,799	3,365,144	906,817	5,593,495
Noncurrent Assets:					
Loans Receivable - Noncurrent Portion	0	339,402	0	0	339,402
Prepaid Capacity Rights, net of amortization	0	0	2,032,491	0	2,032,491
Land	383,099	0	0	0	383,099
Equipment and Vehicles	131,315	0	741,285	0	872,600
Infrastructure and Lines	12,359,650	500,746	14,332,950	154,527	27,347,873
Accumulated Depreciation	(5,057,629)	(56,167)	(4,350,436)	(9,555)	(9,473,787)
Total Noncurrent Assets	7,816,435	783,981	12,756,290	144,972	21,501,678
Total Assets	9,080,170	841,780	16,121,434	1,051,789	27,095,173
<b>DEFERRED OUTFLOWS OF RESOURCES</b>					
Pension related	42,402	0	44,518	48,980	135,900
Total Assets Plus Deferred Outflows of Resources	9,122,572	841,780	16,165,952	1,100,769	27,231,073
<b>LIABILITIES</b>					
Current Liabilities:					
Accounts Payable	0	0	26,508	0	26,508
Unearned revenue	0	0	0	7,332	7,332
Accrued interest	455	1,688	19,500	0	21,643
Long Term Debt, Current	40,000	18,114	18,942	0	77,056
Total Current Liabilities	40,455	19,802	64,950	7,332	132,539
Noncurrent Liabilities:					
Long Term Debt, Noncurrent	200,000	319,514	1,297,400	0	1,816,914
Net Pension Liability	64,514	0	67,798	74,585	206,897
Accrued Vacation	2,023	0	2,023	1,891	5,937
Total Noncurrent liabilities	266,537	319,514	1,367,221	76,476	2,029,748
Total Liabilities	306,992	339,316	1,432,171	83,808	2,162,287
<b>NET POSITION</b>					
Investment in Capital Assets, Net of Related Debt	7,576,435	106,951	9,407,457	144,972	17,235,815
Restricted	0	0	2,032,491	0	2,032,491
Unrestricted	1,239,145	395,513	3,293,833	871,989	5,800,480
Total Net Position	\$ 8,815,580	\$ 502,464	\$ 14,733,781	\$ 1,016,961	\$ 25,068,786

TOWN OF WILLISTON, VERMONT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN NET POSITION - PROPRIETARY FUNDS  
YEAR ENDED JUNE 30, 2017

	Water Fund	Meadowridge Sewer Fund	Sewer Fund	Stormwater Fund	Total
Operating Revenues:					
User Fees	\$ 1,052,348	\$ 0	\$ 1,361,290	\$ 800,325	\$ 3,213,963
Sale of Meters	15,020	0	0	0	15,020
Intergovernmental	19,200	0	0	64,600	83,800
Miscellaneous	25,220	0	18,395	0	43,615
	<u>1,111,788</u>	<u>0</u>	<u>1,379,685</u>	<u>864,925</u>	<u>3,356,398</u>
Total Operating Revenues					
Operating Expenses:					
Wages and Benefits	222,512	0	219,656	221,482	663,650
Repairs and Supplies	9,118	0	40,427	52,244	101,789
Building and Equipment	46,002	0	47,699	47,738	141,439
Insurance	9,900	0	15,104	7,241	32,245
Purchased Water	504,903	0	0	0	504,903
Sewer Treatment	0	0	624,486	0	624,486
Stormwater	0	0	0	74,582	74,582
Purchase of Meters	33,248	0	0	0	33,248
Plant repairs	72,401	0	338,863	0	411,264
Depreciation	212,240	10,212	260,755	4,711	487,918
Amortization of Capacity Rights	0	0	60,103	0	60,103
Other Expenses	49,152	0	11,586	24,424	85,162
	<u>1,159,476</u>	<u>10,212</u>	<u>1,618,679</u>	<u>432,422</u>	<u>3,220,789</u>
Total Operating Expenses					
Operating Income/(Loss)	<u>(47,688)</u>	<u>(10,212)</u>	<u>(238,994)</u>	<u>432,503</u>	<u>135,609</u>
Nonoperating Revenues/(Expenses)					
Investment Income	2,879	35	9,487	848	13,249
Gain on sale of asset	0	0	52,010	0	52,010
Donated assets	0	0	225,000	0	225,000
Loan interest expense	(4,035)	(7,019)	(23,464)	0	(34,518)
Hook On Fees and Allocation Charges	75,462	0	330,349	0	405,811
	<u>74,306</u>	<u>(6,984)</u>	<u>593,382</u>	<u>848</u>	<u>661,552</u>
Total Nonoperating Revenues/(Expenses)					
Change in net position	26,618	(17,196)	354,388	433,351	797,161
Net Position - July 1, 2016 (RESTATED)	<u>8,788,962</u>	<u>519,660</u>	<u>14,379,393</u>	<u>583,610</u>	<u>24,271,625</u>
Net Position - June 30, 2017	<u>\$ 8,815,580</u>	<u>\$ 502,464</u>	<u>\$ 14,733,781</u>	<u>\$ 1,016,961</u>	<u>\$ 25,068,786</u>

TOWN OF WILLISTON, VERMONT  
COMBINING AND INDIVIDUAL BALANCE SHEETS - ALL NONMAJOR FUNDS  
JUNE 30, 2017

	Special Revenue Funds	Capital Projects Funds	Permanent Fund Trustees of Public Funds Fund	Total
<b>ASSETS</b>				
Cash	\$ 1,076,027	\$ 1,890,007	\$ 155,949	\$ 3,121,983
Receivables	196,473	0	0	196,473
Due from Other Funds	<u>92,203</u>	<u>697,606</u>	<u>0</u>	<u>789,809</u>
Total Assets	<u>\$ 1,364,703</u>	<u>\$ 2,587,613</u>	<u>\$ 155,949</u>	<u>\$ 4,108,265</u>
<b>LIABILITIES AND FUND BALANCES:</b>				
Liabilities :				
Unearned Revenue	\$ 103,698	\$ 0	\$ 0	\$ 103,698
Due to Other Funds	<u>165</u>	<u>2,910</u>	<u>27,770</u>	<u>30,845</u>
Total Liabilities	<u>103,863</u>	<u>2,910</u>	<u>27,770</u>	<u>134,543</u>
Fund Balances:				
Nonspendable - Cemetery	0	0	127,028	127,028
Restricted	485,042	1,851,916	1,151	2,338,109
Committed	0	732,787	0	732,787
Assigned	<u>775,798</u>	<u>0</u>	<u>0</u>	<u>775,798</u>
Total Fund Balances	<u>1,260,840</u>	<u>2,584,703</u>	<u>128,179</u>	<u>3,973,722</u>
Total Liabilities and Fund Balances	<u>\$ 1,364,703</u>	<u>\$ 2,587,613</u>	<u>\$ 155,949</u>	<u>\$ 4,108,265</u>



TOWN OF WILLISTON, VERMONT  
 COMBINING AND INDIVIDUAL SCHEDULES OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCES - ALL NONMAJOR FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2017

	Special Revenue Funds	Capital Projects Funds	Permanent Fund Trustees of Public Funds Fund	Total
Revenues:				
Investment Interest	\$ 2,999	\$ 4,589	\$ 213	\$ 7,801
Licenses, Permits and Fees	328,026	151,688	0	479,714
Intergovernmental Revenues	451,151	0	0	451,151
Charge for Services	2,956	0	0	2,956
Other Revenue	5,342	94,153	0	99,495
Donations	51,021	0	0	51,021
Total Revenues	841,495	250,430	213	1,092,138
Expenditures:				
Current Expenditures				
General Government	103,023	0	0	103,023
Public Safety	121,960	0	0	121,960
Public Works	124,147	7,075	0	131,222
Culture and Recreation	25,149	0	0	25,149
Cemetery	43,093	0	0	43,093
Debt Service Interest	0	15,710	0	15,710
Capital Outlay	343,630	331,333	0	674,963
Total Expenditures	761,002	354,118	0	1,115,120
Excess (Deficiency) of Revenues Over Expenditures	80,493	(103,688)	213	(22,982)
Other Financing Sources/(Uses):				
Transfers in	65,000	334,584	0	399,584
Transfers out	(334,584)	0	0	(334,584)
Total Other Financing Sources (Uses)	(269,584)	334,584	0	65,000
Net Change in Fund Balances	(189,091)	230,896	213	42,018
Fund Balances - July 1, 2016	1,449,931	2,353,807	127,966	3,931,704
Fund Balances - June 30, 2017	\$ 1,260,840	\$ 2,584,703	\$ 128,179	\$ 3,973,722

TOWN OF WILLISTON, VERMONT  
COMBINING AND INDIVIDUAL BALANCE SHEETS - SPECIAL REVENUE FUNDS  
JUNE 30, 2017

	Conservation Fund	Host Town Fund	Cemetery Fund	Reappraisal Fund	Recreation Path Fund	Agriculture Mitigation Fund	Records Restoration Fund	Grant Fund	Total
<u>ASSETS</u>									
Cash	\$ 302,312	\$ 412,668	\$ 7,922	\$ 227,505	\$ 40,803	\$ 1,875	\$ 82,942	\$ 0	\$ 1,076,027
Receivables	0	7,024	0	0	0	0	0	189,449	196,473
Due From Other Funds	0	53,959	15,116	0	0	0	1,827	21,301	92,203
TOTAL ASSETS	<u>\$ 302,312</u>	<u>\$ 473,651</u>	<u>\$ 23,038</u>	<u>\$ 227,505</u>	<u>\$ 40,803</u>	<u>\$ 1,875</u>	<u>\$ 84,769</u>	<u>\$ 210,750</u>	<u>\$ 1,364,703</u>
<u>LIABILITIES AND FUND BALANCES</u>									
Liabilities:									
Unearned Revenue	\$ 0	\$ 0	\$ 2,534	\$ 0	\$ 0	\$ 0	\$ 0	\$ 101,164	\$ 103,698
Due To Other Funds	165	0	0	0	0	0	0	0	165
Total Liabilities	<u>165</u>	<u>0</u>	<u>2,534</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>101,164</u>	<u>103,863</u>
Fund Balances:									
Restricted	0	0	20,504	227,505	40,803	1,875	84,769	109,586	485,042
Assigned	302,147	473,651	0	0	0	0	0	0	775,798
Total Fund Balances	<u>302,147</u>	<u>473,651</u>	<u>20,504</u>	<u>227,505</u>	<u>40,803</u>	<u>1,875</u>	<u>84,769</u>	<u>109,586</u>	<u>1,260,840</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 302,312</u>	<u>\$ 473,651</u>	<u>\$ 23,038</u>	<u>\$ 227,505</u>	<u>\$ 40,803</u>	<u>\$ 1,875</u>	<u>\$ 84,769</u>	<u>\$ 210,750</u>	<u>\$ 1,364,703</u>

TOWN OF WILLISTON, VERMONT  
COMBINING AND INDIVIDUAL SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -  
SPECIAL REVENUE FUNDS  
FOR THE YEAR ENDED JUNE 30, 2017

	Conservation Fund	Host Town Fund	Cemetery Fund	Reappraisal Fund	Recreation Path Fund	Agriculture Mitigation Fund	Records Restoration Fund	Grant Fund	Total
<b>Revenues:</b>									
Investment Interest	\$ 891	\$ 1,240	\$ 6	\$ 534	\$ 102	\$ 5	\$ 221	\$ 0	\$ 2,999
Licenses, Permits and Fees	0	301,240	0	0	0	0	26,786	0	328,026
Intergovernmental Revenues	0	0	0	35,666	0	0	0	415,485	451,151
Charge for Services	0	0	2,956	0	0	0	0	0	2,956
Other Revenue	0	0	0	0	0	0	0	5,342	5,342
Donations	0	0	5,500	0	0	0	0	45,521	51,021
<b>Total Revenues</b>	<b>891</b>	<b>302,480</b>	<b>8,462</b>	<b>36,200</b>	<b>102</b>	<b>5</b>	<b>27,007</b>	<b>466,348</b>	<b>841,495</b>
<b>Expenditures:</b>									
<b>Current</b>									
General Government	8,165	3,997	0	58,677	0	0	29,909	2,275	103,023
Public Safety	0	0	0	0	0	0	0	121,960	121,960
Public Works	0	255	0	0	0	0	0	123,892	124,147
Culture and Recreation	0	0	0	0	0	0	0	25,149	25,149
Cemetery	0	0	43,093	0	0	0	0	0	43,093
Capital Outlay	0	171,759	0	0	0	0	0	171,871	343,630
<b>Total Expenditures</b>	<b>8,165</b>	<b>176,011</b>	<b>43,093</b>	<b>58,677</b>	<b>0</b>	<b>0</b>	<b>29,909</b>	<b>445,147</b>	<b>761,002</b>
<b>Excess/(Deficiency) of Revenue Over Expenditures</b>	<b>(7,274)</b>	<b>126,469</b>	<b>(34,631)</b>	<b>(22,477)</b>	<b>102</b>	<b>5</b>	<b>(2,902)</b>	<b>21,201</b>	<b>80,493</b>
<b>Other Financing Sources/(Uses):</b>									
Transfers In	40,000	0	25,000	0	0	0	0	0	65,000
Transfers Out	0	(334,584)	0	0	0	0	0	0	(334,584)
<b>Total Other Financing Sources/(Uses)</b>	<b>40,000</b>	<b>(334,584)</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(269,584)</b>
<b>Net Change in Fund Balance</b>	<b>32,726</b>	<b>(208,115)</b>	<b>(9,631)</b>	<b>(22,477)</b>	<b>102</b>	<b>5</b>	<b>(2,902)</b>	<b>21,201</b>	<b>(189,091)</b>
<b>Fund Balances - July 1, 2016</b>	<b>269,421</b>	<b>681,766</b>	<b>30,135</b>	<b>249,982</b>	<b>40,701</b>	<b>1,870</b>	<b>87,671</b>	<b>88,385</b>	<b>1,449,931</b>
<b>Fund Balances - June 30, 2017</b>	<b>\$ 302,147</b>	<b>\$ 473,651</b>	<b>\$ 20,504</b>	<b>\$ 227,505</b>	<b>\$ 40,803</b>	<b>\$ 1,875</b>	<b>\$ 84,769</b>	<b>\$ 109,586</b>	<b>\$ 1,260,840</b>

TOWN OF WILLISTON, VERMONT  
COMBINING AND INDIVIDUAL BALANCE SHEETS - CAPITAL PROJECTS FUNDS  
JUNE 30, 2017

	Bridge Fund	Recreation Fund	Road Improvement Fund	Road Improvement Taft Corners Fund	Sidewalk Project Fund	Public Works Building Fund	Equipment Replacement Fund	Total
<u>ASSETS</u>								
Cash	\$ 12,406	\$ 302,869	\$ 18,883	\$ 635,300	\$ 233,966	\$ 0	\$ 686,583	\$ 1,890,007
Due From Other Funds	0	0	0	10,080	0	653,728	33,798	697,606
TOTAL ASSETS	\$ 12,406	\$ 302,869	\$ 18,883	\$ 645,380	\$ 233,966	\$ 653,728	\$ 720,381	\$ 2,587,613
<u>LIABILITIES AND FUND BALANCES</u>								
Liabilities:								
Due To Other Funds	\$ 0	\$ 0	\$ 0	\$ 0	\$ 2,910	\$ 0	\$ 0	\$ 2,910
Total Liabilities	0	0	0	0	2,910	0	0	2,910
Fund Balances:								
Restricted	0	302,869	18,883	645,380	231,056	653,728	0	1,851,916
Committed	12,406	0	0	0	0	0	720,381	732,787
Total Fund Balances	12,406	302,869	18,883	645,380	231,056	653,728	720,381	2,584,703
TOTAL LIABILITIES AND FUND BALANCES	\$ 12,406	\$ 302,869	\$ 18,883	\$ 645,380	\$ 233,966	\$ 653,728	\$ 720,381	\$ 2,587,613

TOWN OF WILLISTON, VERMONT  
COMBINING AND INDIVIDUAL SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - CAPITAL PROJECTS FUNDS  
FOR THE YEAR ENDED JUNE 30, 2017

	Bridge Fund	Recreation Fund	Road Improvement Fund	Road Improvement Taft Corners Fund	Sidewalk Project Fund	Public Works Building Fund	Equipment Replacement Fund	Total
Revenues:								
Investment Interest	\$ 33	\$ 727	\$ 35	\$ 991	\$ 683	\$ 0	\$ 2,120	\$ 4,589
Licenses, Permits and Fees	0	93,106	0	58,582	0	0	0	151,688
Other Revenue	0	0	0	0	0	0	94,153	94,153
Total Revenues	33	93,833	35	59,573	683	0	96,273	250,430
Expenditures:								
Current								
Public Works	0	0	0	253	2,522	4,300	0	7,075
Debt Service Interest	0	15,710	0	0	0	0	0	15,710
Capital Outlay	0	48,820	0	0	0	0	282,513	331,333
Total Expenditures	0	64,530	0	253	2,522	4,300	282,513	354,118
Excess/(Deficiency) of Revenue Over Expenditures	33	29,303	35	59,320	(1,839)	(4,300)	(186,240)	(103,688)
Other Financing Sources/(Uses) Transfers In	0	0	0	0	0	0	334,584	334,584
Net Change in Fund Balance	33	29,303	35	59,320	(1,839)	(4,300)	148,344	230,896
Fund Balances - July 1, 2016	12,373	273,566	18,848	586,060	232,895	658,028	572,037	2,353,807
Fund Balances - June 30, 2017	\$ 12,406	\$ 302,869	\$ 18,883	\$ 645,380	\$ 231,056	\$ 653,728	\$ 720,381	\$ 2,584,703

**TOWN OF WILLISTON  
PROPERTY TAX BILLING AND RECEIVABLE RECONCILIATION  
FOR THE PERIOD JULY 1, 2016 – JUNE 30, 2017**

Property taxes were assessed, collected and accounted for as follows:

**Taxes Billed:**

Town, Highway, Conservation	\$ 4,992,810	\$ 0.2645
Tax Stabilization	\$ 9,482	\$ 0.0005
Municipal Grand List	\$18,876,407	
Homestead Education	\$ 13,577,382	\$ 1.4235
Homestead Grand List	\$9,538,028	
Non-Residential Education	\$ 13,790,918	\$ 1.4768
Non-residential Grand List	\$9,338,379	

**Total Billed:** **\$ 32,370,592**

Billing Adjustments & Abatements	\$ (42,791)
Penalty & Interest Added	\$ 70,733
Total Taxes, Penalty and Interest Billed	\$ 32,398,534
State Payments to Education	\$ (3,267,692)
Education Taxes sent to Schools	\$ (20,630,355)
Taxes to State Education Fund	\$ (3,441,086)
State Payments to Town	\$ 31,086
Deferred Taxes	\$ ( 94,239)
<b>Total Tax Revenue FY2017:</b>	<b>\$ 4,996,248</b>
<i>(including penalties and interest)</i>	

**DELINQUENT TAX SUMMARY  
AS OF JUNE 30, 2017**

<b>Tax Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Penalty</b>	<b>Total</b>
2011/2012	1,100.16	757.07	3.67	1,860.90
2012/2013	8,289.39	4,985.41	69.24	13,344.04
2013/2014	11,523.78	7,357.87	99.55	18,981.20
2014/2015	16,721.09	7,227.46	167.23	24,115.78
2015/2016	49,539.79	14,132.06	495.35	64,167.20
2016/2017	176,534.42	19,635.04	1,765.32	197,934.78
<b>Totals</b>	<b>\$263,708.63</b>	<b>\$54,094.91</b>	<b>\$2,600.36</b>	<b>\$320,403.90</b>

**TOWN OF WILLISTON**  
**STATEMENT OF LONG TERM INDEBTEDNESS**  
**AS OF JUNE 30, 2017**

Payable to:	Purpose	Issue Date	Issue Amount	Maturity Date	Interest Rate	Balance 06/30/16	Additions	Deletions	Balance 06/30/17
<b>TOWN</b>									
Bond Payable									
US Bank	Sidewalk Project	7/15/05	1,600,000	12/1/25	3.79%	800,000	-	80,000	720,000
US Bank	Public Safety Bldg	7/15/05	3,300,000	12/1/25	3.79%	1,650,000	-	165,000	1,485,000
US Bank	Public Safety Bldg	7/20/06	1,350,000	12/1/26	4.44%	720,000	-	70,000	650,000
US Bank	Public Safety Bldg	07/26/07	1,800,000	12/01/27	4.5%	1,080,000	-	90,000	990,000
US Bank	Fire Engine	07/21/09	485,000	11/15/19	3.1%	185,000	-	50,000	135,000
US Bank	Library Roof	08/12/12	200,000	11/15/22	2.4%	140,000	-	20,000	120,000
US Bank	Public Works Bldg	07/11/13	4,800,000	11/15/33	3.955%	4,320,000	-	240,000	4,080,000
						8,895,000	-	715,000	8,180,000
Lease Notes Payable									
TD Equipment Financing	Ambulance '10	6/15/2010	219,584	7/1/2016	4.05%	33,855	-	33,855	0
TD Equipment Financing	Ambulance '14	6/19/2014	205,000	6/17/2020	2.70%	118,598	-	28,480	90,118
<b>UTILITY FUNDS</b>									
<b>Total Town Debt</b>						<b>9,047,453</b>	<b>-</b>	<b>777,335</b>	<b>8,270,119</b>
State Revolving Loan Fund	Sewer Pumps '12	06/30/12	311,231	06/30/24	2.0%	231,224	-	11,554	219,670
State Revolving Loan Fund	Meadowridge	06/30/12	478,353	06/30/24	0.0%	355,387	-	17,759	337,628
US Bank	Water TowerLand	11/7/12	400,000	11/15/22	2.4%	280,000	-	40,000	240,000
State Revolving Loan Fund	Sewer Pumps '14	5/5/2014	843,259	7/1/2034	2.0%	731,821	-	32,040	699,780
State Revolving Loan Fund	Sewer Pumps '15	11/1/2016	178,673	11/1/2035	2.0%	170,479	-	7,016	163,463
State Revolving Loan Fund	Sewer Pumps '17	5/16/2017	267,392	6/1/2038	2.0%	266,109	-	-	266,109
<b>Total Utility Debt</b>						<b>2,035,020</b>	<b>-</b>	<b>108,370</b>	<b>1,926,650</b>
<b>Total ALL Debt</b>						<b>11,082,473</b>	<b>-</b>	<b>885,704</b>	<b>10,196,769</b>

**TOWN OF WILLISTON  
LISTING OF EMPLOYEE WAGES  
AS OF JUNE 30, 2017**

<u>Positions</u>	<u>Grade</u>			
Town Manager	13	\$	75,816 -	\$ 108,930
Chief of Police	11	\$	63,794 -	\$ 91,686
Director of Public Works	11	\$	63,794 -	\$ 91,686
Fire Chief	11	\$	63,794 -	\$ 91,686
Finance Director	11	\$	63,794 -	\$ 91,686
Planning Director & Zoning Admin.	10	\$	58,552 -	\$ 84,115
Library Director	9	\$	53,810 -	\$ 77,293
Asst. Director, Public Works	9	\$	53,810 -	\$ 77,293
Recreation Director	9	\$	53,810 -	\$ 77,293
Town Clerk/Treasurer	8	\$	49,234 -	\$ 70,720
Stormwater Coordinator	8	\$	49,234 -	\$ 70,720
Highway Foreman	7	\$	45,115 -	\$ 64,854
Water/Sewer Foreman	7	\$	45,115 -	\$ 64,854
Senior Planner	7	\$	45,115 -	\$ 64,854
Assistant Librarian, pt	7	\$	45,115 -	\$ 64,854
Youth Services Librarian	6	\$	41,579 -	\$ 59,758
IT Reference Librarian	6	\$	41,579 -	\$ 59,758
Conservation Planner	5	\$	38,293 -	\$ 55,078
Technical & Reference Librarians(4), pt	5	\$	38,293 -	\$ 55,078
Assistant to Assessor, pt	5	\$	38,293 -	\$ 55,078
Assistant Foreman, Highway	5	\$	38,293 -	\$ 55,078
Administrative Assistants (6)	4	\$	35,464 -	\$ 51,002
Assistant Town Clerk (2)	4	\$	35,464 -	\$ 51,002
Assistant Town Treasurer	4	\$	35,464 -	\$ 51,002
Highway Maintenance Worker I (5)	3	\$	32,739 -	\$ 47,008
Water/Sewer Technician(3)	3	\$	32,739 -	\$ 47,008
Building & Grounds Maintenance(2), pt	2	\$	28,683 -	\$ 41,226

Police Positions

Police Sergeant(5)	51,730 -	75,380
Police Officers (9)	44,554 -	64,896
Police Dispatcher(2)	38,293 -	55,078
Reparative Board Director	49,400	

Fire/EMT Positions

Fire/EMT Captain (1)	46,509 -	68,474
Fire/EMT Lieutenant (2)	44,247 -	64,459
Fire/EMT Senior Firefighter (1)	41,443 -	60,375
Career Firefighters/EMT (5)	39,174 -	57,069

Part-time Positions

	<u>Hourly Rate</u>	
Library Students (4) and Substitutes(4+)	10.00 -	13.13
Summer Recreation Staff (25+/-)	9.60 -	13.00
On Call Fire/Rescue (30+/-)	10.58 -	19.16

Elected Positions

Listers(3)	\$ 15.13
BCA/Elections	\$ 9.00
Selectboard Chair	\$1,375/year
Selectboard(4)	\$1,060/year



## **Town of Williston Annual Town Meeting Abstract March 6 & 7, 2017**

The legal voters of the town of Williston met at the Williston Central School in Williston, Vermont at 7:00 PM on Monday, March 6, 2017 for the Annual Town Meeting.

179 voters were present at this meeting.

Williston Boy Scout Troop 692 presented the colors and lead the meeting in the Pledge of Allegiance.

Selectboard Chair, Terry Macaig called the meeting to order at 7:00 and introduced the members of the Selectboard, Debbie Ingram and Jeff Fehrs, Ted Kenney and Joy Limoge.

Tony Lamb was recognized for his many years of service to the Town of Williston and that the 2016 Town Report is dedicated to him.

Terry also expressed thanks to the entire Town Staff and the multitude of volunteers who contribute many, many hours to help make Williston a great place to live.

Article 1: Anthony Lamb was unanimously elected moderator for the ensuing year on a motion by Jim McCullough and seconded by Dennis Lalancette.

Article 2: On a motion by Dennis Lalancette seconded by Charlie Magill, it was unanimously voted that current taxes will be paid to the Town Treasurer in three equal installments with due dates of August 15, November 15 and February 15 as authorized by 32 V.S.A. §4871

Article 3: A motion was made by Carl Fowler and seconded by Dennis Lalancette to approve the reports of the several town officers.

Rick McGuire, Town Manager, highlighted the major accomplishments of the past year. He recognized and thanked Susan Lamb for her 21 years of service to the Town as Finance Director and wished her well in her retirement. He then introduced Jennifer Kennelly as the new Finance Director.

Other accomplishments included the addition of solar panels on the Town Public Works garage, the Talcott Road culvert repairs, the implementation of the Heart Safe Community Program as well as the establishment of the Emergency Alert System.

The motion passed unanimously and the reports of the several town officers accepted.

Article 4: To transact any other business proper to be brought before the meeting.

A motion was made by Barbara Green and Seconded by Carl Fowler to approve the following resolution: "The Citizens of Williston, Vermont, support the efforts of our State and Federal Legislators regarding proposed laws that require the disclosure of federal tax returns before a presidential candidates name can be placed on the Primary and General Election ballots; and we request that our local officials convey our support to the appropriate persons in our State and Federal Legislatures."

Moderator Tony Lamb explained that this resolution does not actually fall into the scope of germaneness and as such cannot be acted upon. He further noted that State Statutes does allow for public questions but in order for something to be germane it has to be something that the Town has the authority to do it, make it, fix it or pave it.

He noted that this would also set precedent for future public questions and then ruled that this resolution was not germane and therefore could not be acted upon. He did point out that his ruling could be appealed.

A motion was made by Barbara Green and Seconded by Carl Fowler to appeal the decision of the moderator.

Barbara Green noted that resolution is germane as it co-sponsored by two members of the Selectboard, Sen. Ingram and Rep. Macaig and that the people of Williston elected them. It was also noted that there may be times when federal issues are relevant at the State and local levels.

Jim McCullough challenged the ruling and stated that this is doable and we can send a message to our representatives in the State House.

Carl Fowler challenged the ruling noting that the resolution is only advisory.

Bret Powell stated that the resolution is not germane and urged that the ruling of the Moderator be upheld. He noted that as individuals we can contact our State and Federal representatives and express our opinions. He noted that the U.S. Constitution states that the only one qualification for President is being U.S. born.

The motion was called and the decision of the Moderator was overruled by a vote of 96 to 73.

Discussion of the resolution followed.

Phil Laughlin spoke in support of the resolutions stating, "I support this proposed resolution and proposed legislation of House Bill H.243 and Senate Bill S.77. Transparency in government and accountability by our elected representatives is essential to the democratic process. Setting clear standards of high order for our elected officials sends a message of expectations and also frees them to focus their energies on the purposes defined by their office. Transparency promotes confidence in our leadership and also strengthens our world image as a champion of government representative of the people."

Paul McGrevich (?) stated that the U.S. Constitution clearly defines who is eligible to run for president of the United States and it is not up to the voters of Williston, Vermont to say otherwise. We can take action individually by contacting our representatives and letting them know where we stand. He then urged that the Town not take a position on this and that we oppose this resolution.

Barbara Green did note that this issue may be subject to a constitutional challenge down the road and that there is a bill in Congress addressing this. She added that transparency is the issue and it is very pertinent. She urged people to vote in favor noting that this is strictly advisory.

The question was called and the motion passed by a standing vote of 108 in favor to 70 opposed.

A motion was made by Dennis Lalancette and seconded by Amanda Marvin and unanimously approved to adjourn the meeting until 7:00 AM at which time the polls will be open to vote by Australian Ballot. The meeting adjourned at 7:50 PM.

### **March 7 Voting by Australian Ballot**

1257 voters cast ballots

Article 5: Shall the voters adopt a budget for operating and capital expenses of \$10,613,961 for the year beginning July 1, 2017 and ending June 30, 2018?

Yes	748
No	259

Article 6: To elect for the Williston Town Selectboard one member for a term of two (2) years beginning March, 2017.

David Cranmer	546
Theresa Zittritsch	605 (elected)

Article 7: To elect for the Williston Town Selectboard one member for a term of three (3) years beginning March, 2017.

Orlando Bru	422
Jeff Fehrs	743 (elected)

Article 8: To elect for the Board of Listers one member for a term of three (3) years beginning March, 2017.

Linda Levitt	1010 (elected)
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Article 9: To elect for the Library Board of Trustees one member for a term of five (5) years beginning March, 2017.

Brian Goodwin	1046 (elected)
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Article 10: To elect for the Library Board of Trustees one member for a term of five (5) years beginning March, 2017.

Barbara Mieder	1034 (elected)
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Article 11: To elect a First Constable for a term of one year beginning March, 2017.

Michael Sinopoli	1003 (elected)
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Article 12: To elect a representative to the Champlain Water District for a term of three (3) years beginning March, 2017.

Liz Royer	1009 (elected)
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Article 13: To elect a Town Clerk for a term of three (3) years beginning March, 2017.

Deborah Beckett	1087 (elected)
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Article 14: To elect a Town Treasurer for a term of three (3) years beginning March, 2017.

Deborah Becket	1097 (elected)
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/s/Anthony Lamb, Moderator

/s/Deborah Beckett, Town Clerk

/s/ Andrew Mikell, Chair Board of Civil Authority

## TOWN MANAGER

As the term “fake news” has taken on new meaning and general confidence in a number of important institutions declines, local government continues to provide many important services we have all come to rely on. Whether it is a medical emergency, a book you want to borrow from the library or safe passage on your way to do errands, your local government works tirelessly to provide a wide range of services. In fact, you might be surprised at the wide range of services offered. Did you know that you can take a class in CPR and First Aid (Fire Department) or yoga (Recreation)? Perhaps you are interested in getting your vehicle identification number verified (Police) or adding an addition to your home (Planning). These are all services provided by the Town of Williston in addition to the services you may be more familiar with. And as far as fake news, perhaps we should follow the advice of American writer and humorist, Mark Twain, “*Get your facts first, then you can distort them as you please.*”

This past year, the Town received designation as a “HeartSafe Community”. This program recognizes communities who meet specific criteria designed to increase the potential for saving victims of cardiac sudden arrest. As part of this program a number of portable defibrillators have been installed in numerous locations around the community and we have stepped up efforts to train Town employees and residents in CPR. This program has already proven its worth. Within a two-week period, the lives of two individuals were saved through the efforts of two residents using CPR techniques in combination with quick responses from our EMS personnel in the Fire Department.

Several employees marked service milestones: Three employees retired. Carol Daigle, Administrative Assistant (Planning Department); Stephen LaTulippe Community Justice Board Director (Police Department); and Todd Shepard, Chief (Police Department). All three had a major positive impact on their fellow employees and were recognized for their hard work and dedication to the Town of Williston.

One employee celebrated thirty years of service to the Town: Debbie Roderer. She has worked as Assistant Library Director and is known for her professionalism and dedication. A second employee, Aaron Ciosek started work in the Water/Sewer Department in 2002 and now has 15 years of exemplary service. He currently holds the position of Foreman.

Joining our dedicated full-time employees in fiscal year 2017 were the following individuals: Daniel Macaig (Police), Emily Heymann (Planning) and Gabriel Cummings (Fire).

It is the responsibility of the Selectboard, the Town Manager and support staff to take the input provided by Williston residents and translate it into services, policies and procedures that meet the needs of this community. The input citizens provide during the year is extremely important in determining the future direction of the community. This input can take many forms, ranging from a simple telephone call or letter to more active involvement including participating on an elected or appointed Board or Commission. If you have a concern or question, please contact someone on the Selectboard or town staff. Your input is important.

Respectfully submitted,  
Richard McGuire,  
Town Manager

## SELECTBOARD

2017 was another year of solving budget challenges and maintaining the tax rate at the lowest amount possible while preserving essential services. Thanks to the diligence and innovativeness of our Town Manager, Finance Director, town department directors and staff, we were able to stay within budget and fulfill the town's obligations to its citizens. As a result, we were able to maintain the tax rate for 2018 at the same level. The information listed below is not all-inclusive. Please visit the town website at <http://town.williston.vt.us> for updated information and quarterly reports on department activities.

This past year was one of many accomplishments. Several ordinances were amended and adopted including a speed limit reduction on Oak Hill Road, water and sewer ordinance revisions, a housing trust fund ordinance and a transportation impact fee study. Policies adopted included a Local Emergency Operations Plan. Energy conservation projects on town buildings have continued. The Planning Commission presented an updated Comprehensive Town Plan for hearings and it was adopted by the Selectboard. A retreat was held with Department heads and the planning commission to discuss updating the Town plan and demographics associated with it and managing residential growth and development.

We spent a great deal of time on stormwater issues and approved an Agricultural Stormwater Grant Policy as well as approving stormwater agreements with the 18 neighborhoods with expired permits. The Selectboard chose not to revise the Residential Expired Stormwater Permit Policy as it believes the existing Policy provides the fairest way to fund the necessary stormwater improvements in residential neighborhoods prior to transferring the responsibility for the permits to the Town.

Town infrastructure continues to be improved. An affordable housing trust fund task force examined the possibility of establishing a trust fund to promote affordable housing development and submitted its report which was adopted. A committee was formed to study the proposed purchase of Catamount Community Forest. In collaboration with the Chittenden County Regional Planning Commission, a "scoping study" to evaluate alternatives to improve vehicle, pedestrian, and bicycle capacity and safety on No. Williston Road. We agreed to purchase (for \$1.00) the 29-acre Jacob property located along the Winooski River. Along with four other communities, we agreed to participate in the Community Outreach Program which will assist the Police and Fire Departments by providing community members with mental health related needs. Along with the Conservation Commission, we approved the agreement allowing the use of public land by the Williston Hill Hawks and the Vermont Association of Snow Travelers.

The Selectboard is committed to enhancing Williston's strong sense of community. We could not do that without the competent staff in each of our Departments and in the Town Clerk's Office. Each Town employee works quietly behind the scenes to keep Williston running smoothly. Town Manager, Rick McGuire is primarily responsible for carrying out the policies and directives of the Selectboard. He is the primary contact with Town staff and the public. Thank you to Rick for his 19 years as Town manager.

The Williston in Bloom Program continues. Our citizens made the Town beautiful once again through their financial and labor contributions. We are grateful to businesses and to all citizens who work to make our town beautiful during the spring, summer and fall. Volunteers also put in countless hours on committees, commissions and programs. Our strong planning, development review, recreation, conservation, library, sidewalk and other programs only happen because of the great people who volunteer in our community. We encourage members of the community to stay involved and welcome input as we address different issues. We continue to listen to each of you. Please consider serving on town boards and commissions. It is a great way to serve your community and to learn more about the great Town of Williston.

Williston Selectboard: Terry Macaig-Chair, Jeff Fehrs-Vice-chair, Ted Kenney, Joy Limoge and Terri Zitttrisch

## TOWN CLERK & TREASURER

The Clerk & Treasurer's office has been a hub of activity over the past year with land records, passports and general day to day activities. We had the opportunity to focus on projects including the renovation of the annex vault and adding some much-needed shelving. We were also able to inventory and re-organize many of the town records and documents as part of our on-going restoration and preservation program.

It was an off-year for elections with only the Town Meeting and local elections taking place. Terry Zittrich was elected to the Selectboard along with Jeff Fehrs being re-elected. At Town Meeting voters approved a resolution that "The Citizens of Williston, Vermont, support the efforts of our State and Federal Legislators regarding proposed laws that require the disclosure of federal tax returns before a presidential candidate's name can be placed on the Primary and General Election ballots; and we request that our local officials convey our support to the appropriate persons in our State and Federal Legislatures."

Throughout the year we registered 659 dogs which was a 3% decline from the previous year. Unfortunately too many people are not registering their dogs. State law requires that all dogs be registered in the town in which they reside. It makes it much easier to locate the owners of a dog that has gotten loose and in the event of a dog bite it can be easily determined that the dog is up to date with the rabies vaccine. Unregistered dogs that are picked up are taken to the pound and the owners are responsible for not only impound fees but also fines to the Town. The 2018 Dog Licenses are available at the Town Clerk's Office.

### *Statistical Information for Calendar Year 2017*

Birth	65	U.S. Passports	1962
Marriage	63	Passport Pictures	1675
Deaths	43	DMV Renewals	84
Vault Usage Hours	2193	Green Mountain Passports	79
Pages Recorded	9694	Dog Licenses	659
Documents Recorded	3166	Voters Added	471
Property Transfers	375	Voters Removed	138

As always, do not hesitate to contact us should you have any questions.

Williston Town Clerk & Staff

Deb Beckett, CMC/CVC/CVT, Town Clerk/Treasurer	Sarah Mason, Assistant Town Clerk & Treasurer
Jennifer Munson, Assistant Town Clerk	Cindy Thurston, Assistant Town Clerk

### ***The New Vital Records Law (Act 46) and What It Means for You***

*The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate.*

***The changes go into effect on July 1, 2018.***

*The most notable changes are:*

- *Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate.*
- *An individual must complete an application and show valid identification*
- *Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.*

*For text of Act 46, go to*

<https://legislature.vermont.gov/assets/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

## PUBLIC WORKS DEPARTMENT

The Public Works Department provides the following community services to the Town: street and highway maintenance, stormwater system maintenance, water and sewer system operation and maintenance, helps with parks maintenance, including management of the Lake Iroquois Beach on behalf of the Lake Iroquois Recreation District, public building maintenance and construction management and inspection oversight. Public Works has maintenance responsibility of approximately 74 miles of public streets and their related infrastructure. The water system serves a year-round population of approximately 7,805 users with a total system demand of approximately 598,914 gpd. The sewer system serves a year-round population of approximately 6,648 users with a total sewage flow to the treatment plant of approximately 504,453 gpd.



The FY19 proposed highway budget as submitted to the Town Manager and Selectboard reflects an increase mostly caused by a change in the way we will be billing for our stormwater service work done by the department. In past budgets 20% of the cost from our highway general fund was charged to stormwater. We will now be billing stormwater based on actual work done by the highway department and this will come back to highway as revenue. The other minor increases suggested will allow Public Works to complete its core mission while being responsible to the residents we serve. The water system operating budget shows a slight increase since FY18. The increase is due largely to having to increase the amount of money that we need to put into our capital savings and an increase in the wholesale rate by our water supplier Champlain Water District.

The sewer operating budget shows slight increase due to increase from the sewer treatment plant and also due to ongoing increases in operating cost. We are also trying to get to a point with the rates so we do not need to use the fund balance to keep the rates stable. However as of now we continue to use the Sewer Fund balance to help offset a larger rate increase.

The stormwater operating budget shows a difference because of the way we are handling in house work as described above. We have a slight increase in revenue because of new properties that are being built.



Listed below are some of the major projects completed by Public Works in FY 17:

- Pump Station upgrades and rehabilitation on Blair Park and Taft's Farm.
- Portions of the following Town highways were resurfaced this year: Marshall Avenue, Terrace Drive, Van Sicklen Road, Sunrise Drive, Shirley Circle, South Road and River Cove Road.
- Design and permit efforts are ongoing in developing a Grid Street between Williston Road and Trader Lane near Taft Corners.
- Sewer line upgrade under Route 2A.
- Awarded contract for ongoing work on stormwater project in Lamplight Neighborhood.
- Reached agreements for Neighborhood Stormwater projects to help with permitting issues.
- Construction of a temporary bridge on Marshall Avenue at the Williston/South Burlington Town Line.



We would like to take this opportunity to recognize all the staff of the Public Works Department (Highway, Water & Sewer and Stormwater) for all their efforts and commitment to making this a better community for our residents. They are an extremely dedicated group, always willing to assist and carry a positive attitude in their work efforts.

We welcome community input and suggestions on how better to serve the citizens of Williston. The Public Works Office is located at the Town Hall Annex with office hours Monday – Friday from 8:00am – 4:30pm. Feel free to contact us at 878-1239 if you have questions or concerns, or visit the Town's website at [www.town.williston.vt.us](http://www.town.williston.vt.us).

Respectfully Submitted,  
Bruce K. Hoar  
Public Works Director



## **WILLISTON RECREATION & PARKS DEPARTMENT**

The Recreation and Parks Department continues to serve the recreation needs of a growing population in Williston. Through a diverse program offering and the development and maintenance of recreation facilities, the Recreation and Parks Department offers Williston residents of all ages a wide range of choices for their active and passive leisure time.

In 2017 the department saw a continued growth in its offerings by reaching out to individuals and businesses within the community. With that brought a variety of new programs for all ages. We are thankful for the businesses in town that are working with us to bring quality programs to the residents of Williston. In 2017, we worked with 7 businesses in town to offer programming in their space. We also want to thank the many instructors that have worked with us this past year to bring new offerings to the community. 20 new programs and 7 new camps were offered this year.

We continue to distribute two program guides- Spring/Summer and Fall/Winter, through The Observer in mid-August and mid-February.



### **Program Highlights:**

- There was over 2,500 people who took part in a Recreation Program this year. Over 2,250 were residents and over 300 were non-residents.
- 1,019 children participated in Youth Sports Programs. 844 children were in 8 weeks of the 3 day camps and 299 children took part in the Enrichment Camps. 114 children took part in After-School Activities
- 142 Adults and seniors took part in a fitness or educational program this year with the department.
- July 4<sup>th</sup> activities were a great success with two days of beautiful weather.
- 60+ volunteers have giving their time to coach in one or more of our youth sports leagues.

We want to thank all the parents and community members that volunteered to coach in our youth sports programs. The programs and the quality of them depends on these volunteers.

## Parks & Facilities:

The four active parks in town include Williston Community Park, Allen Brook Community Park, Rossignol Park and Brennan Park. Improvements in the parks this year included; all dog waste stations were changed and updated and 2 new ones were added at Allen Brook Park. Restroom lights at WCP were changed over to LED and sensed to come on when there are users in the restrooms, saving electricity. **Rossignol Park**; resurfaced the tennis courts, added a gate to the tennis courts to make them ADA accessible, put in a picnic shelter with 3 new picnic tables, made the entrance to the playground ADA accessible and added fencing to allow for ADA parking in the park. **Brennan Park**; Added a 5-12 year old Climbing Structure to the existing playground area and fixed up the area to make it more safe for playing.



The department worked with 12 outside organizations, youth leagues and the school to schedule athletic fields from April through October. The busiest seasons for the fields are Spring and Fall. The department mows and lines all fields for the user groups. Regular maintenance happens in all four parks and the Community Gardens each year. A yearly fertilization and over seeding plan is utilized at Williston Community Park and Allen Brook Park.

The Recreation and Parks Department welcomes your comments. If you are interested in offering a program please feel free to contact us- [recreation@willistonvt.org](mailto:recreation@willistonvt.org) or 876-1160. Be sure to like us on Facebook, sign up for the monthly E-Rec Newsletter or visit the website- [www.willistonrec.org](http://www.willistonrec.org).

Respectfully Submitted,  
Todd Goodwin  
Recreation & Parks Director

Recreation Committee:  
Bob Metz, Eric Kelly, Nicole Morris, Carolyn Tesini  
Michael Clauss, Tim Armstrong, and Danielle Doucette



## POLICE DEPARTMENT

The Williston Police Department is comprised of 14 full-time officers, to include the Chief of Police, four patrol Sergeants and nine patrol officers. Also included within the Williston Police Department is our public safety communication staff, which includes two full-time dispatchers and two part-time dispatchers. They are responsible for handling all police emergency and non-emergency calls, as well as providing dispatching for the Chittenden County Sheriff Department and dealing with the public at large.



*Williston's new Police Chief Patrick Foley (center) with Sergeant Brian Claffy (right) and Officer Eric Shepard. Claffy and Shepard received the New England Association of Chiefs of Police Medal of Valor Award for their actions taken at the fatal motor vehicle collision on Interstate 89, October 2016.*

The Police Department handled 8,151 calls for services in 2017, which included 350 arrests. A breakdown of some of these arrests showed that 79 were for driving with a criminally suspended license and 56 were arrested for shoplifting. There were 34 individuals arrested for first offense, driving under the influence and another 13 arrested for second and subsequent offense for driving under the influence. Nine individuals were arrested for burglary and eight for domestic assault.

During 2017, the Police Department issued 1,055 traffic tickets, some of the violations were; 181 for speeding, 57 for operating after suspension, first offense and another 50 for operating after suspension, second offense, 79 for operating without insurance, 69 for parking in a handicapped parking space, 55 operating without a license, 42 operating an unregistered vehicle, 136 tickets were issued for vehicles not being inspected and 42 for using a portable electronic device. During 2017, the Department also investigated 559 motor vehicle crashes, with 35 crashes resulting in injuries, another 41 were reported as a "hit & run" and the final 483 were reported as only property damage. The month of December had the highest number of crashes with 73 followed by October with 57 and August with 56. The top four locations for these crashes are; Harvest Ln. with 73, St George Rd. 39, Essex Rd. 28 and Boxwood St. 23.

All Department personnel continue to receive quality law enforcement training, to include the mandatory 25 hours each year as required by the Vermont Criminal Justice Training Council. Some of the officers also attended a class on counter ambush tactics which was held at the annual Vermont Police Association conference in November. Six officers attended a day-long training on dealing with people having a mental health crisis. The Department began carrying AED's, Automatic Electronic Defibrillators, in our cruisers in an effort to be a heart safe community. The AED's were donated to the department by the Williston Fire Department.

In September, Sergeant Brian Claffy and Officer Eric Shepard received the New England Association of Chiefs of Police Medal of Valor Award for their actions taken at the fatal motor vehicle collision on Interstate 89, October 2016. Also, Chief Todd Shepard retired from the Williston Police Department and Patrick T. Foley was sworn in as the new Chief of Police on October 16, 2017.

On behalf of all the officers and dispatchers, I wish to thank the citizens and business community for your support of the Williston Police Department this past year. The Department will continue to provide professional and dedicated services to the Town and citizens of Williston.

Respectfully submitted,  
Patrick T. Foley, Chief of Police

## COMMUNITY JUSTICE BOARD

The Williston Community Justice Center continues to provide meaningful support and services throughout the Williston, Richmond, Huntington, Hinesburg, St. George and Bolton communities, focusing on and maintaining healthy and restorative ways of living and being in shared community. The WCJC is proud to share that we are operating with 2 staff members (Director and Restorative Justice Specialist), and are at full volunteer capacity with 30 members who average 35-40 hours per month towards the services provided. It is with great pride and honor that we share that our center successfully completed over 100 cases this past year, while increasing our volunteer membership, community presence, as well as conducting and participating in community outreach efforts, focusing on increased contact and participation with direct victims and affected parties of crime.

“The Williston Community Justice Center is committed to promoting and advancing the well-being and safety of our community by providing resources for positive change and repairing damaged relationships through collaborative restorative processes”.

Many efforts to share the values, practice and principals of restorative justice have been put fourth this past year, to help raise awareness of the amazing community work and transformative experiences, which are being carried out throughout the center. The WCJC has teamed up with local neighborhood and housing associations, community based non-profits, law enforcement agencies, divisions of the court system and probation & parole, DCF, as well as our local schools and academic cites to build engaging and meaningful relationships, in order to maintain and strengthen our collaborative approaches to restorative justice.

With the changing demographics of Williston, and our surrounding service areas, the WCJC has seen an increase in cases involving youth, those suffering from substance abuse and alcoholism, mental health concerns, as well as the vast majority of referrals who share that they are poverty-stricken and underserved by social service resources.

The WCJC strives to educate, hold accountable and assist responsible parties with making meaningful repair for the harm and use of valuable resources their actions have caused, without shame or blame, and always without judgement or bias. Our center prides itself on the out-of-the-box approaches and creative contracts which oftentimes highlight the ways in which responsible parties have valuable purpose and meaning within our community.

Our center worked diligently this past year to increase our membership and to change our by-laws in order to better reflect the needs of our communities, specifically focusing on youth, and were successful in the creation of a youth panel. This panel is comprised of 10 youth members within our community, who serve as volunteers providing a restorative lens to their peers for actions and harm done throughout the community. This panel came about as a result of increased juvenile activity involving bullying, harassment and sexting infractions of the law. Additionally, the WCJC has hosted a number of student interns from the Williston Central School, Champlain Valley Union High School, Saint Michaels College and the University of Vermont.

As always, the WCJC welcomes you to come visit our site, which is housed in the Williston Police Department to learn more about the work we do, they ways in which we share community responsibility, and how you can participate or be served by the services provided by the Williston Community Justice Center. We can be reached at **764-1151**, or by visiting the town web site at **[www.town.williston.vt.us](http://www.town.williston.vt.us)**



## FIRE DEPARTMENT



The Williston Fire Department is a combination (career and call staff) fire department providing Fire and EMS services, including ambulance transport. There are a total of 35 personnel on the roster including 7 Firefighters, 18 Firefighter/EMTs, 6 EMTs, 2 Chief Officers, and 2 Dispatchers. These dedicated men and women are proud to provide protection to you and your family, 365 days per year. We currently operate with 9 full-time career shift personnel who are assigned into three groups, each working 24 hours on duty, then 48 hours off-duty. The Department is dispatched by the Shelburne Police Department and responded to 1,852 calls for service (813 fire calls and 1039 EMS) in FY17.



The Fire Department is committed to educating residents of all ages on fire safety and prevention. We hold several events throughout the year, both at our station and in the community, which provide opportunities for us to interact with those we serve. Open houses and station tours allow us to meet with members of our community on an individual level, as well as provide information about programs such as the Vial of Life, smoke and carbon monoxide detector updates, and how to practice fire drills with your family. Time spent with children at the library, schools and daycares provides invaluable fire prevention education and allows the children to see firemen in a safe and relaxed environment.

Educating others about fire safety and prevention is one of the most important aspects of our job.

The needs of the Fire Department evolve as the Town continues to see growth in residential housing, commercial businesses, and its daytime population. Williston hosts over 20,000 people each weekday, and the Fire Department continues to see an increase in call volume relative to the expanding population. That call volume continues to rise each year, with EMS up 13% from 2015. EMS calls demand a swift and timely response, as well as the most staffing and resources. One transport to the hospital can take over two hours of staff time to complete. As volunteer call staff become harder to obtain (and retain), we must look to the future and staff our station to meet the needs of the community. I have proposed adding three full-time career positions by FY19, which will provide a total of four career personnel per shift and meet the minimum staffing required for both the engine and the ambulance.

In order to maintain the quality of life that we have grown accustomed to in Williston, it means being fiscally responsible and aware of the needs of our community now, in the near future, and in the distant future. It means funding, and setting aside the funds, needed to maintain our investments and, most importantly, our residents. We appreciate the support that we receive from our residents, and we look forward to serving you in the coming year.

## **EMERGENCY MEDICAL SERVICES**

The Williston Fire Department is pleased to be able to provide a high-quality transport ambulance service for medical emergencies in Williston and to neighboring communities on a mutual aid basis. The Town's transport ambulance, now entering its ninth year of service, continues to be a huge success. In September 2017 we became a licensed Paramedic service, and we currently have two certified Paramedics on our career staff. If the future hires are allowed, we will be able to offer residents Paramedic service 24/7. Call staff EMT's sign up for duty slots and remain at the Fire Station for the duration of their 12-hour shift. Our facility contains a dormitory, allowing for personnel to remain in the building where our two ambulances are housed.

The world of EMS has seen significant changes over the past few years. The medications offered, and the protocols for service, have changed dramatically as the VT EMS system considers new and improved ways to provide safe, effective care in the field. Training has always been a vital piece of the EMS service however, there has been an increased demand recently as new things are offered. We provide in-house training every Monday evening, as well as numerous training opportunities throughout the week, for both Fire and EMS staff. The Department devoted 1,146 hours to training this past year, which does not include hours for off-site trainings and conferences. I am proud of the time that the staff devotes to training, as it indicates that they take their jobs seriously and strive to provide quality service to their patients.



The greatest hurdle in EMS continues to be obtaining and retaining certified, experienced call staff. Twenty years ago, an EMT would need approximately six months to become certified, and would then serve an average of eight years with a Department. Today, it takes approximately two years to become certified as an Advanced EMT (AEMT), and the average length of service with a Department is less than three years. This is primarily because our EMS call staff is made up of young adults between 20-25 years old, most of them college students. This population is the most mobile, as they are here for a short time, graduate and tend to move on in pursuit of careers, families, etc. We invest a significant amount of time and expense to train our EMTs, and while we are proud of the quality candidates whom we have prepared for an EMS career, we get very little long-term service for our investment. The Department, as a result, has had to consider new methods of recruitment, incentives for retention, and an evolution of our career staff, in order to provide the level of quality and professional care that residents are entitled to.



## **FIRE**

The Williston Fire Department provides traditional fire services including fire suppression, smoke, carbon monoxide and building alarms, hazardous condition management, vehicle accident response, mutual aid response to neighboring Towns, and other responses as needed. The Department responded to 859 fire calls this past year, with motor vehicle accidents continuing to be a large majority of our call volume, along with smoke and carbon monoxide alarms. This number also includes the 102 calls for

service to fulfill burn permit requests.

All of our Firefighters are trained to the minimum level of Firefighter I which consists of 208 hours of coursework. We have 23 Firefighters trained to the level of Firefighter II, which requires an additional 244 hours of training. All nine of our career staff members are dually certified as Firefighter II and AEMTs, and a majority have taken specialized training in the Urban Search and Rescue program, which includes structural collapse, rope, swift water and confined space rescue. Annual CPR certification is provided in-

house (as well as to the community), and staff members are encouraged to participate in other specialized training classes outside the Department, in addition to the regular 20+ hours of fire training provided each month.

We also provide a number of services to the community. We provide detector installation and battery changes for residents who cannot safely reach their detectors. Five members of our career staff are certified car seat technicians, which is a very popular program that includes free installations offered every Friday between 1:30-3:00pm. We provided 81 car seat installations this past year (not including those we did at open houses), and we expect this number to grow as other public service agencies in neighboring communities have discontinued this service.

### **EMERGENCY PREPAREDNESS**

Emergency preparedness and assistance is offered to members of the community when unique and large-scale events occur. Weather-related emergencies remain one of our largest demands, as these types of emergencies require significant manpower and services related to road closures/redirection.



### **IN SUMMARY**

Your Fire Department is a 24-hour service-based organization offering all aspects of emergency services. We pride ourselves in the quality and professionalism of our staff, and we train hard to maintain that standard of quality. I again express my gratitude to all of the personnel under my command for the generosity of their time and considerable skills. I would also like to thank their families, and their supportive employers, who share our most valuable resource – our Firefighters and EMTs.

I also express my gratitude to the residents of Williston, who continue to show us their support and care throughout the year. We look forward to the coming year, and to the opportunity to serve you.

Respectfully submitted,

Kenneth N. Morton, Jr.  
Fire Chief

## **LISTER'S & ASSESSOR'S OFFICE**

The Town of Williston Listers and Assessors office is responsible for maintaining the Grand List on an annual basis. The Grand List is utilized for setting the Municipal and Education Tax Rates. Each year the office continues to update individual assessments as a result of new building permits and on-going construction projects. Additionally, new subdivisions are added as they are processed through the approval process. The Listers Office is also responsible for maintaining the tax maps which are a valuable tool in Listing, Zoning, Planning and Public Works. We are participating in the state-wide tax mapping effort for the 2018 tax maps.

The final Grand List for 2017 is \$1.948 billion, an increase of 2.6% from 2016, which was a town-wide re-appraisal year. Major increases occurred in the utilities category, which included a large solar array site.

The Listers want to remind property owners the Vermont Homestead Declaration needs to be filed annually. The form number, HS122, remains the same for 2018. It can be filed with the Vermont state income taxes or on-line at the State of Vermont tax department website ([www.vermont.gov](http://www.vermont.gov)). The HI144 (Household Income) also needs to be filed in order to receive a property tax adjustment payment from the State of Vermont. There were a small percentage of property owners who did not file the HS122 in 2017 as was the case in 2016.

The Listers and Assessor's office is going to be converting to digital storage of records in 2018. A new filing system will be put in place and access to all Lister records will be available via the public inquiry data base in the Town Clerks office.

We would like to welcome Lauren Yandell as a Lister. Lauren was appointed in November of 2017 to replace Charles Coney who is no longer a resident of Williston.

We want to thank Charlie for his many years of service to our board and staff. We will especially miss his expertise of financial management. Most of all his great sense of humor, calm demeanor and his willingness to cover our office when needed will be missed.

The hours for the Listers Office are Monday through Friday 9:00am to 1:00 pm. Also there is more information on the Williston Town Website.

### **Listers**

Harold Cort, Chair  
Linda Levitt  
Lauren Koumjian Yandell

### **Assessor**

Bill Hinman

### **Office**

Debbie Greer  
Dick Ransom



## DOROTHY ALLING MEMORIAL LIBRARY

*"We must find time to STOP and THANK the people who make a difference in our lives."* - John F. Kennedy

Thank you to the voters who approved a budget that supported the additional hours for a staff member to become full time. Williston and St. George continue to grow and those new to the community quickly realize what a marvel they have in our wonderful library. The additional hours have improved the efficiency and productivity of the staff which increases the level of service to those visiting the library, both long-term patrons and those new to the community.

### 2017 Statistics

The library loaned 129,558 items and had 63,930 patron visits, each an increase over last year. Computer usage is trending down, but wifi use is going up, with 11,750 users (a 29% increase over last year). Program attendance (11,383 attendees) is up for the 467 programs, of which 101 were co-sponsored with other community non-profits. The summer reading programs continues successfully also, with 411 readers logging 18,259 half-hour reading periods. The Bookmobile was busy during the summer (33 evening visits), and through the year to daycares (33 visits) and Senior Centers (24 visits). The library answered reference questions, proctored exams, provided Notary services, hosted AARP sponsored Tax preparers, and fielded technology questions. Fifty different groups held a total of 102 meetings at the library. Each month visual displays showcased the many talented area artists and highlighted local hobbyists and organizations. Many dedicated volunteers - adult, students, dogs, and cats - help with programs or behind the scenes each week.

We would also like to thank Marti Fiske and her staff: Debbie, Jill, Kathy, Kim, Kristina, Sarah, and Allison for all they do to keep the library humming like a well-oiled machine. Each staff member has their particular responsibility but they never hesitate to lend a hand when needed or provide feedback and support if called on. You sense the competence, collegiality and warmth of the staff as soon as you walk in the door and are pleasantly greeted by whoever is working at the front desk, standing ready to answer a reference question, collect returned books, or provide directions for wifi access.



Thanks also to the volunteers that work at the library, the teen employees, and the Friends of the Library who generously give their time and expertise. Each group supports the mission of the library and adds to the positive atmosphere present. The Fourth of July Book Sale, sponsored by the Friends, provides additional financial support for special programs and helps point a spotlight on the wonderful work done at the library.

Kudos also to those who plan and run the many programs at the library. The Tuesday afternoon programs for the school children continue to be a big hit, and the Eclipse Party was a once (or twice) in a lifetime experience – one that over 400 people enjoyed!



The Peace Project, the Daniel Webster program, income tax assistance, the summer reading program, senior communities outreach, current events and parenting advice enable the community to come together in many different ways.



Finally, three cheers and a huge THANK YOU to the Williston and St. George community members. In an age of increased technology use and immediacy, you take time to slow down, be present, and enjoy all the library has to offer. Your feedback and ideas keep our library current, fun and relevant. Your support and patronage show the love you have for the Dorothy Alling Memorial Library.

As we look to the future, we hope to respond to the faith you have in us by continuing to be the very best library we can be – to return your trust and affection many times over.

***Gracias, Merci, Danke, Asante – Thank you!***

## **DEVELOPMENT REVIEW BOARD**

The town's Development Review Board (DRB) is responsible for the review and approval of proposals for new and expanded development in the town. The decisions made by the DRB affect almost all aspects of what gets built and developed in Williston, and these decisions often have long lasting effects that can affect the town for years and decades to come. The board is responsible for reviewing complex of development proposals spanning residential, commercial, industrial and institutional uses. The DRB also hears appeals of decisions made by the town's Zoning Administrator in cases where there is disagreement over the administration of the town's zoning bylaw between an applicant and the Administrator. The DRB receives input and recommendations from the town's Conservation Commission and the Historic and Architectural Advisory Committee as well as the staff from the town's planning office and other town departments. The work of the DRB and the application of the town's development regulations is one of the most important aspects of implementing the town's comprehensive plan.

The DRB is made up of seven members and an alternate. The members of this board are all volunteers from the town, and most of the board's members have served on the board for a number of years providing consistent leadership and oversight over the town's development review process.

This past year was once again, a busy year for development activity in Williston and the DRB. A total of 81 new dwellings were constructed this year, down from over 30 in FY 2016, along with significant amounts of other construction activity all reviewed by the DRB. In fiscal year 2017, the DRB held 23 meetings and reviewed 32 applications for some type of development approval. The DRB normally meets on the second and fourth Tuesdays of each month in the town hall meeting room at 7:00 PM, and the meetings are open to the public and participation is welcomed.

### **Growth Management**

Williston utilizes a residential growth management system for managing the pace of new residential development, a system it has used for over 25 years in one form or another. This is an important part of Williston's review and permitting of new houses and apartments because of the level of interest and desirability of living in Williston. The growth management system was designed to help the town manage levels of new growth activity in order to insure that essential public services and infrastructure is in place when new development occurs. Once each year in March, the DRB holds a public hearing where residential proposals initially heard during the previous calendar year are considered for growth management allocation.

In FY 2017, there were nine projects seeking residential growth management allocation for a total of 140 dwelling units of allocation: 21 units in the town's growth center in the Taft Corners area including Cottonwood Crossing and Finney Crossing, 113 units in the town's municipal sewer service area, and 5 units in the rural part of town outside of the town's sewer service area. The DRB actually approved the allocation of 48 units for potential new housing construction.

### **Zoning Administration – Yearly Activity**

The review of development proposals by the DRB is one of the most important parts of the development approval process for the town, and this review is conducted with assistance for the planning and zoning office staff in consultation with other town advisory boards. The planning staff and Zoning Administrator work with applicants in preparing their plans and proposals for Discretionary Permit review by the DRB. The Zoning Administrator reviews all administrative permits requests after DRB approval and for compliance with town regulations, and coordinates zoning enforcement activities. The DRB performs all of the regulatory review functions for Discretionary Permits including the Pre-Application review, review under the town's residential growth management system, and Discretionary and Final Permit applications.

Below is a summary of the permit activity processed by the DRB and planning staff in Williston in FY 2017. Development activity in Williston remains slower than the peak years of the 2000's, but there is a continued amount of new building construction, renovation or expansion of a number of commercial and industrial properties in FY 2017.

- **DRB Review**

In FY 2017 the DRB considered 50 applications for discretionary permit approval. The DRB also considered four master sign plan proposals and nine growth management allocation requests. The DRB also issued six certificates of appropriateness for proposals in the historic town village, and heard no appeals of actions by the administrator. There were no requests for variances.

- **New Single Family Homes**

A total of 9 permits for new single family homes were issued in FY 2017. This roughly the same amount as FY 2016 when 16 new single family homes were built. The trend in new housing construction in Williston is weighted towards fewer single family dwellings and more dwellings in attached building.

- **New Attached Houses and Condominiums**

A total of 72 new attached dwelling units were issued permits in FY 2016. This compares with 29 units in FY 2016 and 93 units permitted in FY2015, down significantly. These units are primarily due to the continued build out of the Finney Crossing Development in the Taft Corners area.

- **Other Permits**

There were an additional 275 administrative permits issued in FY 2017. These included commercial construction, change in uses of existing buildings, additions, renovations, and site improvements; several barns; repairs, renovations and additions to existing homes; solar panels; signs; pools; home businesses; and new private roads. The Zoning Administrator also issued five special events permits as well.

- **Permit Applications / Construction Value**

The number of permits issued each varies from year to year; but tends to range between 250-350 permits issued each year. There were a total of 275 Administrative/building permits issued in FY 2017; significantly fewer than the 335 permits in FY 2016, but in line with the 257 permits issued in FY 2015. The estimated cost of total construction rose to \$35 million compared to \$18 million in FY 2016, \$24 million in FY 2015, and \$44 million in FY 2014 (see table below). The value of new construction spiked upwards this past year after a much lower level in FY 2016. The value of construction in FY 2017 was driven in part by the build out of the Finney Crossing development as well as the construction of the Kismet building and an assisted living facility both in Blair Park.

**Estimated Value of Construction, FY 2013 - 2017**

FY 2017	\$ 35 million
FY 2016	\$ 18 million
FY 2015	\$ 24 million
FY 2014	\$ 44 million
FY 2013	\$ 33 Million

People interested in speaking with the staff from the town Planning office can reach them at (802) 878-6704, or in the Planning office located in the Town Hall Annex building at 7878 Williston Road with any questions or issues they would like to discuss.

By Kenneth Belliveau, AICP, Planning Director and Zoning Administrator



## HISTORIC & ARCHITECTURAL ADVISORY COMMITTEE

The Historic and Architectural Advisory Committee (HAAC) in Williston is involved in some of the oldest and also some of the newest development in town and serves two equally important functions in that regard:

1. HAAC members provide advisory comment to the Development Review Board and the Zoning Administrator for site plans and remodeling projects that are proposed in the Design Review District in Williston, which encompasses the town's designated Growth Center as well as sites with frontage along Routes 2 and 2A, Marshall Avenue, and Industrial Avenue.
2. The HAAC also serves the same advisory function for projects in the Village Zoning District. Within the Williston Village Historic District, the HAAC also advises the DRB on the issuance of Certificates of Appropriateness (COA) for work proposed on some of Williston's most historically valuable properties.



The HAAC is made up of seven (7) members and is currently chaired by Doug Goulette. The members of this board are all volunteers, and the board's members bring their diverse backgrounds and qualifications as architects, engineers, long-time residents, and historic preservationists to their work.

In FY17, the HAAC held 11 meetings and reviewed 4 applications for COA's as well as 1 advice item for other projects in the Village. These applications included several projects on historic homes in the village as well as one new single-family home and one new duplex. The HAAC also provided important input and comment on 4 projects in the Design Review District, including the Finney Crossing, Cottonwood Crossing, and Maple Tree Place projects.

The HAAC participated in the development of Williston's 2016-2024 Comprehensive Plan, which contains goals and objectives for land use and community design in Williston Village. The HAAC also continued their work on a draft Williston Village Master Plan, which will lay out priorities for the future of this important part of town, including development rules, how the streets look and function, and how to bring enhance the Village's vibrant place within the Williston community. The HAAC will continue this effort through the end of FY18.

The board normally meets as needed on the first and third Mondays of each month in the Planning and Zoning conference room in the Town Hall Annex at 6:15 PM, and the meetings are open to the public.

People interested in a project under review by the HAAC may with the staff from the town planning office about their concerns and can reach them at (802) 878-6704, or in the planning office located in the Town Hall Annex building at 7878 Williston Road.

Respectfully submitted on behalf of the FY 2017 HAAC members: Doug Goulette, Joy Peterson, Mary Jo Childs, Liz Jordan-Shook, Brian Forrest, Karen Fragnoli-Munn, and Emily Morton.

By Kenneth Belliveau, AICP, Planning Director and Zoning Administrator

## **PLANNING COMMISSION**

The Williston Planning Commission is the town's primary policy planning group. The commission is comprised of seven dedicated citizen volunteers all appointed by the Selectboard. The Planning Commission plays a central role in the development of the town's policies and regulations governing land use and development, and setting town priorities for important public infrastructure such as transportation projects. Chief among the commission's responsibilities is the development and implementation of the town's comprehensive plan, which contains a set of policy statements of the town's long range goals, objectives and policies concerning the future development of the town. The Planning Commission is also responsible for developing the tools (regulations) for implementing the town plan, including the town's zoning and subdivision regulations, and the prioritization and funding of the towns' infrastructure, such as transportation improvements, and water and sewer services. The Planning Commission receives staff support from the town planning office and works closely with other town staff in completing its work and recommendations for consideration by the Selectboard.

The Planning Commission is made up of seven members appointed by the Selectboard, all volunteers from Williston and is chaired by long time commission member Jake Mathon. The Planning Commission meets on the first and third Tuesday evening at 7 PM in the conference room of the planning and zoning office located in the Town Hall Annex Building at 7878 Williston Road. In FY 2017 the Planning Commission met 24 times. Collectively the commission strives to be mindful of the town's past and traditions while also bringing new ideas and energy onto the commission. The public is encouraged to check with the town's planning office for the most current schedule and agenda of the Planning Commission.

The Planning Commission spent the vast majority of its time and energy in FY 2017 working on the town's update to the Comprehensive Plan (town plan). The process of updating the town plan began in early 2015, and that work continued all through the fiscal year. This included a joint meeting with the Selectboard in August 2016. This version of the town plan was intended to be a focused update, reaffirming the town's commitment to concentrating new growth and development in the Taft Corners area, and preserving the rural character of the bulk of the town's land area. Updated sections involved paying particular attention to updating the transportation chapter, updating a range of demographic information about the town, and adding a new chapter discussing economic development. The commission also provided input into the town's capital budget and the annual sewer allocation process. The Planning commission held two public hearings about the proposed plan, and a draft of plan was submitted to the Selectboard in December 2016. It is anticipated that the plan will be finalized during the summer of 2017.

The Planning Commission also began work on revising the town's residential growth management regulations. This work was identified as the commission's top priority in the proposed update to the town plan. In addition, the commission made recommendations to the Selectboard regarding the town's capital improvement budget and the annual sewer allocation schedule.

People interested in speaking with the staff from the town Planning office can reach them at (802) 878-6704, or in the Planning office located in the Town Hall Annex building at 7878 Williston Road with any questions or issues they'd like to discuss.

Respectfully submitted on behalf of the Planning Commission: Jake Mathon, Chairman; Vice Chairman; Kevin Batson, Michael Alvanos, Meghan Cope, Benjamin King, Paul Laska and Cate LeMar.

By Kenneth Belliveau, AICP, Planning Director

## WILLISTON CONSERVATION COMMISSION

The Williston Conservation Commission (WCC) is a seven member volunteer board, which meets on the first and third Wednesdays of each month at 7AM in the Town Hall Annex. The meetings are open to the public. All are invited to these meetings and public input is welcome. The Town provides one full time staff conservation planner and one summer intern to staff the WCC and implement WCC-related projects. Inquiries about the work of the WCC can be made through the Williston Planning and Zoning Office.

One primary function of the WCC is to advise the Development Review Board on development projects that have the potential to impact significant natural resources, particularly on lands greater than 10.5 acres in the Agricultural/Rural Zoning District. Significant natural resources include streams, wetlands, floodplains, watershed corridors, farmland of local importance, significant wildlife habitat areas, unique natural communities, rare/threatened/endangered species, country parks, paths, and trails. During FY17, the Conservation Commission reviewed 7 pre-applications and 8 discretionary permit applications, and prepared findings and recommendations for each.

The Commission also works on the acquisition and protection of parcels where valuable natural resources are present by supporting the Environmental Reserve Fund (ERF). Since the program's inception in 1989, the ERF has helped to conserve 1830 acres in Williston. The ERF is a powerful leveraging tool resulting in a \$1.8 million investment for a total value of \$3.6 million over the life of the fund. The Selectboard appropriated \$40,000 to the ERF in FY17, which had a fund balance of \$302,147 on June 30, 2017.

In FY17, the Town began working with the Trust for Public Land to conserve 366 acres of open space owned by Jim and Lucy McCullough and currently being operated as the Catamount Outdoor Family Center, as well as 17 acres of adjoining land donated by generous neighbors Steve and Debra Page. The



*Lucy McCullough leads a group outing at Catamount Outdoor Family Center.*

McCullough property has long been considered a high priority for conservation. It is one of the largest areas of contiguous open space remaining in the Town, much of it forested. As such it has very high value as wildlife habitat. Furthermore, it

has an active and extensive trail network for walking, mountain biking and cross-country skiing, making it a popular recreational destination for both Williston residents and out-of-town visitors. The proposed Catamount Community Forest will be owned by the Town and an easement co-held by Vermont Land Trust and Vermont Housing & Conservation Board will safeguard the property's natural resources and protect its function as a recreational hub for generations to come. This is by far the largest conservation



project the Town has undertaken, in terms of the acreage of land and the overall cost of the acquisition. Over the course of the winter and spring, the WCC and planning staff working with the Trust for Public Land conducted community outreach and applied for grants. As of the end of FY 17, the Town has received \$800,000 in grant funding. In June 2017, the Selectboard was in the process of appointing a Catamount Community Forest Study Committee to assess what this acquisition would mean for the Town and to develop a plan to manage the property for multiple uses.

The WCC has also continued to maintain and manage the town's growing network of country parks and trails, which includes 290 acres of parkland, 280 acres of conservation areas, and 12 miles of trails. In summer 2016, conservation intern Dan Kelly worked with local volunteers and town staff to maintain Williston parks and trails by improving tread, clearing trails, re-designing and re-distributing trail maps, posting "No Hunting" signs, and marking park boundaries. Working with a dedicated group of local residents and trail builder Keegan Tierney, Melinda and Dan organized a successful project to rebuild and relocate a footbridge on the Allen Brook Nature Trail that was damaged by beaver activity. The WCC also leveraged partnerships with Youthbuild, Winooski Valley Park District, the Vermont Youth Conservation Corps, and the local VAST chapter Williston Hill Hawks to complete other needed trail improvements.



*Youthbuild Crew at Mud Pond Conservation Area*



*Restored boardwalk at Mud Pond Conservation Area*

The WCC conducted its tenth year of stream sampling along the Allen Brook, and the conservation planner prepared a report summarizing (2007-2016) analytical results. Water quality sampling along the stream provides valuable data used by the Town to target problem areas and track improvements and declines in water quality over time. The stream was sampled at 8 locations from the rural headwaters to the confluence with the Muddy Brook. The parameters sampled in summer 2016 included Total Phosphorus (TP), E. coli, Turbidity (NTU), and temperature. Sampling is expected to continue next year, pending continued funding from the VT DEC LaRosa Laboratory Partnership Grant Program, which is valued at approximately \$10,880 in laboratory services annually. Additionally, the WCC worked with the US Fish and Wildlife Service to perform monitoring and maintenance of existing stream buffer restoration projects.



In FY 17, the Conservation Commission received a \$4,800 grant from the Department of Fish and Wildlife to develop an interpretive exhibit focusing on the Allen Brook. The exhibit will consist of 6 signs placed in strategic locations in and around the community park and on the nature trail. The signs will each highlight a specific aspect of the Allen Brook and serve to engage and inform the community about protecting this watershed.

In FY17, the WCC and Planning staff continued to work with the Public Works office on refining the town's strategy on stormwater issues and on implementing the Williston Town Wide Watershed Improvement Plan. Notably, the Planning Office issued 22 permits for stormwater improvement projects.

Respectively submitted by Ken Belliveau, Planning Director on behalf of the Williston Conservation Commission:

Anthony Jordick, Chair  
Kim Coleman, Vice Chair  
Carl Runge, Treasurer  
Jean Kissner

Jude Hersey  
Gary Hawley  
Eric Howe

## TOWN HEALTH OFFICER REPORT OF ACTIVITIES

During the course of fiscal year 2017 we traveled approximately 45 miles, conducted 9 site visits and spent in excess of 30 hours in connection with our duties. Activities in which Cindy Thurston, Deputy Health Officer, and I have been involved are as follows:

### RABIES:

- Bites to humans included 10 dogs and 3 cats. No wild animals were reported as being tested and found positive for rabies.

- 

### OTHER:

- Eight rental housing health code complaints were received and owners of one private house requested a health problem visit. The rental site visits were for tenant issues and a trash complaint. One of these required a letter of violation to be sent.
- Many thanks to the Williston Police Department for following up on animal bites.
- Williston residents should be aware that it is a violation of state law to burn trash or garbage either in-doors or out-doors. A violation may result in a fine up to \$500 and 80 hours of community service collecting trash or litter from a roadside or other public property.
- **While no wild animals tested positive for rabies this year, it is probable that the disease is still present in town. Please license and vaccinate your animals to prevent this fatal disease.**

Cindy Thurston, Deputy Health Officer, spent 6 hours of in-service training supplied by the Vermont League of Cities and Towns in coordination with the Vermont Department of Health.

As your Town Health Officer for the past 27 years it has been my pleasure to serve the town and provide for the public health. As of July 1, 2017, Cindy Thurston will take over the duties as Town Health Officer and I will be the Deputy Health Officer.

Submitted by:

Terence D. Macaig  
Town Health Officer

## SOCIAL SERVICE ORGANIZATIONS FUNDING COMMITTEE

The Social Services Organizations Funding Committee welcomed three new members this year; Ruth Skiff, Michelle Desautels, and Cindy Provost.

The Committee met in January 2018 to review the funding request applications submitted by social services organizations that serve Williston residents. The assistance provided to Williston residents from these organizations covers a wide range of services, including working towards the elimination of hunger, homelessness prevention, and life-saving counseling and addiction support services.

To continue these valuable services, the Committee makes the following recommendations for fiscal year 2019 funding.

Organization	Award	Williston Residents Served
Access CVU	\$1,500	48
AGE WELL (formerly CVAA)	\$1,300	270
American Red Cross	\$600	19
Childcare Resource and Referral	\$700	213
Chittenden Community Action	\$2,500	228
Chittenden Emergency Food Shelf	\$2,500	137
Committee on Temporary Shelter (COTS)	\$2,500	21 households
Habitat for Humanity	\$750	unknown
HomeShare Vermont	\$750	41
HOPE Works	\$500	27
Howard Center	\$4,270	494
Hunger Free VT	\$750	1,411 (eligible)
Lund Family Center	\$1,600	29
Steps to End Domestic Violence	\$2,300	Unknown (support provided anonymously)
VT Adult Learning	\$300	20
VT Association for the Blind	\$600	24
VT Cares	\$460	50
VT Center for Independent Living	\$600	8
Vermont Family Network	\$2,000	57
Williston Community Food Shelf	\$2,270	2,735
Total	\$28,750	

If you know, or are part of, a non-profit organization doing work on behalf of Williston residents, please visit the Social Organizations Committee link on the Town website for an application to be part of this funding in future years.

Williston Social Services Funding Committee:

Alice Fothergill	Michelle Desautels
Dawn Philibert	Cindy Provost
Ruth Skiff	Ken Stone
Ken Sassorossi	

## CEMETERY COMMISSION

For the 2016-17 season we had 32 burials including 25 cremations and seven full burials. With 11 of these being full military burials. Additionally, four lots were sold in the Deer View Cemetery and one in the Memorial Garden.

We had another busy year repairing sheds in both the Deer View and East Cemeteries. Cleaning and repairing the last few stones in Morse was completed this year along with the cleaning of the Chittenden Monument in the Chittenden Cemetery. Grinding stumps and mulching rounded out the routine maintenance tasks for this year. One of the biggest jobs of the 2017 season was preparing and seeding the lower sections of the East Cemetery. *(See photos)*

Training new and old members on lot layout and sales and planning for the future of all the cemeteries rounded out our year.

We want to thank all the people who helped us accomplish our many tasks. Cemetery Sexton, Bob Gokey, and his crew do a wonderful job keeping up the weekly mowing. Public Works Director Bruce Hoar and his staff who hydro seeded the sections in the heat of the summer.

We would also like to acknowledge the support of the Town Clerk's Office, and Town Manager's Office including Jennifer Kennelly, Lynne Keefe, and Rick McGuire. Additionally, we want to thank Justin Rainville for cleaning the Chittenden Monument for us. His generosity and expertise saved the Cemetery Commission a significant amount of time and money.

Next year we will focus on fixing the remaining sheds, cleaning and repairing stones, fixing or replacing the fence at Morse, and making sure the new grass is growing well this Spring.

Williston Cemetery Commissioners

Don Thurston, Chairman (863-5951)  
Bea Harvey (878-4291)  
Ginger Isham (878-4875)  
Jack Price (879-7603)  
Hazel Winters (879-0897)



## LAKE IROQUOIS ASSOCIATION

The Lake Iroquois Association (LIA) has spent this year on many projects that directly affect the water quality of the lake. An important project is the recent aquatic plant survey of Lake Iroquois and Sunset Lake, which was completed on September 12, 2017 by the Darrin Fresh Water Institute at Rensselaer Polytechnic Institute. This study, funded by the Richmond Conservation Commission, is key to identifying the native species that exist in the lake and to quantifying the Eurasian Watermilfoil (EWM) infestation. The study will be instrumental in determining control methods for combating Eurasian Watermilfoil (EWM) next year. Though the infestation this year appears to not have been as bad as last year, EWM continues to be a major concern. As an invasive, it has a very deleterious impact on the health of the lake ecosystem as well as interfering with recreational uses of the lake.

The Board of Directors of the LIA and volunteers of the association have been extremely busy with water quality related projects this year. An Ecosystem Restoration Program Grant (ERP) was awarded to the association this year for streambed restoration and runoff remediation of the stream paralleling Pine Shore Drive and emptying into the southern part of the lake. This stream has been identified as one of the worst for contributing nutrient laden sediment into the lake. The project is a collaboration between the LIA, the Pine Shore Drive Road Association, and the Town of Hinesburg. The first part of the project, streambed restoration was completed in August. Work was done by the Vermont Youth Conservation Corps and LIA volunteers. The second part which involves reshaping ditches and proper crowning of the road is expected to be completed by the end of October 2017. Detailed information and pictures of the project are available on the LIA web site.

The LIA also received an Aquatic Nuisance Control Grant again this year. This grant, funded by the Vermont Department of Environmental Conservation, supports the LIA Greeter Program and also provided funding for the Benthic mats (bottom barriers) that were placed at the fishing access. The mats prevent EWM and other weeds from re-infesting the channel which was cleared last year by the LIA using Diver-Assisted Suction Harvesting (DASH). Both of these efforts are part of the battle against invasives in the lake. Another addition to this effort was the LIA boat wash station which was set up this summer. Boats were washed entering the lake to prevent invasives (such as zebra mussels) from being carried in and they were washed coming out of the lake to prevent EWM from being carried to other water bodies. The boat wash station was funded by a grant from the Lake Champlain Basin Program. The Hinesburg Fire Department was a huge help in implementing the program by providing clean water for the pressure washer operation.

One thing that did not happen this summer was a decision concerning the application that LIA submitted last year to treat the EWM infestation with the herbicide, Sonar. As of this writing, the staff of the Vermont Department of Environmental Conservation is continuing to review comments that were received. Our hope is that some decision will be made by the end of this year. No matter the outcome the LIA continues to be dedicated to improving the water quality of Lake Iroquois and the surrounding ecosystem and combating invasives.

Much work is yet to be done on Lake Iroquois, and there is always room for more volunteers to help with projects. Don't hesitate to visit our website [www.lakeiroquois.org](http://www.lakeiroquois.org) and our Facebook page and volunteer some of your free time. Lake Iroquois is a great resource for our community. Let's work hard to keep it clean and healthy for generations to come.

Chris Conant  
President

## TRUSTEES OF THE OLD BRICK CHURCH

The Brick Church is a town –owned building and serves as a meeting place for community functions. Built in 1832, the Church served as the meeting house for the Congregational Society. For 67 years, the “Meeting House” was the devotional home for Williston’s most notable citizens, including the Chittenden family, the Spaffords, Millers and many others. Thirteen ministers served between 1832 and 1899. At the turn of the century, the Congregationalists joined with the Methodists and moved to the Federated Church, 300 yards to the east on Williston Road and the Brick Meeting House was closed. The period of vacancy of the building was prolonged. For almost 65 years, it languished in continuing deterioration. In 1965, ownership was given to the Town of Williston from the Federated Church and the building was accepted by the National Register as a historic site. Town funds renovated the cellar for community use, and Federal funding from Historic Sites restored the exterior and the sanctuary, while a grant from the Eva Gebhart-Gourgau Foundation enabled the restoration of the steeple to be completed. In June of 2008, a bolt of lightning directly hit the bell tower, setting it ablaze. Quick response by the Williston Fire Department saved the structure, but the water damage was extensive. An intensive effort was undertaken to restore this wonderful landmark, and through Williston Public Work’s coordination of many salvage, architectural and construction firms, the restoration was completed in time for that year’s annual Christmas Eve service.

During the 2017 calendar year, the meeting room was used on Sundays by the Christian Faith Assembly for devotional services. This cellar room was also used for rehearsal by the Town Band on a regular basis, as well as by the Williston Boy Scouts, Williston Recreation Dept., Senior Exercise Group, Tai Chi, Williston Central School and the Dorothy Alling Memorial Library. The room also saw use for a preschool graduation and a compost workshop. Other nonprofit organizations that used the room included Central Vermont Trout Unlimited and the Williston/Richmond Rotary Club.

The sanctuary was the site for two weddings, two memorial services, an Eagle Scout ceremony, and the Federated Church Christmas Eve service. The *Brick Church Music Series* also took place in the sanctuary, and was a great success in its winter programming.

Routine outside landscaping and interior painting was performed as scheduled maintenance, and the carpeting in the meeting room was replaced. Exterior improvements included restoration of the gothic style windows, cornice returns and flashing on the south-facing façade, all provided by Building Heritage, LLC.

Fees for use of the sanctuary are \$200.00 plus a \$50.00 damage deposit and \$10.00 key deposit. Wedding rehearsal fees are \$50, and the fee for sanctuary use for memorial services is \$50. The meeting room usage fee is \$50.00 with the same deposit due for damage and key loss. Applications for use of the Brick Church may be obtained at the Town Clerk’s office.

Respectfully submitted,

Carol West, Chair  
Joy Peterson

Alice Bieseigel  
Jack Price

Barrett Peterson

## SUSTAINABLE WILLISTON

Sustainable Williston is a group of volunteer town residents who work to make Williston more sustainable in areas like recycling, gardening, and renewable energy.

Sustainable Williston's ongoing Birth Tree Project has been celebrating the arrival of each newborn and newly-adopted child in the Williston community by offering a tree to the family to plant on their property. There was no event in 2017 so both 2017 and 2018 new arrivals will be celebrated in September, 2018.

In 2017, Sustainable Williston:

- Conducted a seed-starting workshop in May
- Contributed articles on local sustainability issues to the *Williston Observer's* monthly "Living Green" issue.
- Conducted "April Stools Day" pet waste cleanup on in Williston's park spaces to keep the watershed clean
- Composted waste from the annual July 3rd Ice Cream Social
- Participated in Planning Commission activities related to revision of the five-year Town Plan
- Hosted presentations on Vermont's new Community Energy Dashboard ([www.vtenergydashboard.org/](http://www.vtenergydashboard.org/)) and Stormwater Management
- Conducted "Sustainability Tours" in July and October showcasing actions by local residents and businesses related to stormwater, wind power, solar power (pool heaters, solar trackers, and rooftop panels), farming, gardening, and composting.
- Started monthly "Sustainable Williston Socials."

Luc Reid, the long-time coordinator and editor for Sustainable Williston moved away in the Fall of 2017. Plans for 2018 include many of the same activities plus expanded Green-Up Day participation and more projects to promote sustainable lifestyles.

The SustainableWilliston.org website has information about activities and provides links to resources for Williston Residents who want to live sustainably. Questions about Sustainable Williston can be directed to [info@SustainableWilliston.org](mailto:info@SustainableWilliston.org). You can follow Sustainable Williston on Twitter at [twitter.com/SustWilliston](https://twitter.com/SustWilliston) or find the group on Facebook at [facebook.com/SustainableWilliston](https://facebook.com/SustainableWilliston).

Sustainable Williston is open to all Williston residents. Meetings and special events are posted on the Sustainable Williston Web site. The regular schedule (subject to change, so check the website) is:

- 2<sup>nd</sup> Wednesday of each month: Sustainable Williston Social, 7:15 at the Vermont Tap House
- 4<sup>th</sup> Wednesday of each month: Sustainable Williston Meeting, 7:15 at the Dorothy Alling Memorial Library

Sustainable Williston is in the process of setting priorities for 2018. If you would like more information or have suggestions for projects, please attend a meeting, contact a member, or visit the website.



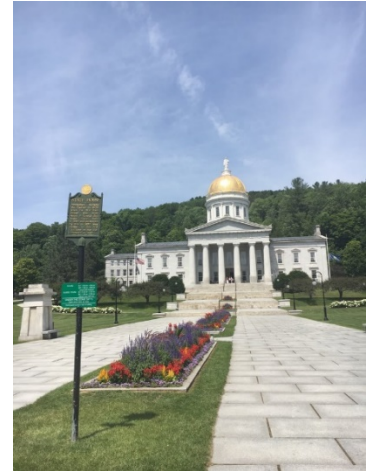
*Rain barrels & raised beds visited during the "Sustainability Tours" of 2017*



## 2016 LEGISLATIVE REPORT

Water, Water Everywhere But Not A Drop To.....

Jim McCullough continues to serve on the newly named House Fish, Wildlife and Natural Resources Committee and Terry Macaig serves on the House Corrections and Institutions Committee as Ranking member. Both committees work on water resources and other issues. Jim's committee is involved with policy and Terry's committee allocates bonded money to build or fix things that are expected to last at least 20 years. Cleaning up the waters of the state, especially Lake Champlain, were high priorities for both committees and \$50 million have been targeted for the biennium as a bridge for a long-term solution to our problems. A long-term funding source has not been identified by the panel consisting of Secretaries of several agencies appointed by the administration, identified by statute and required to bring forth a recommendation and proposed legislation. A long-term solution is critical as we cannot bond our way out of this problem. That will only place the burden on our children and grandchildren. Williston already pays for storm water clean-up and an equitable payment plan must be devised for the State of Vermont.



A balanced budget, without any new taxes or fees, was overwhelmingly passed by both the House and Senate which was subsequently vetoed by the Governor. The budget veto was ultimately sustained during the one-day veto session and a similar budget was passed and signed into law prior to July 1<sup>st</sup>.

Terry's committee faces a Herculean task of responding to Vermont's mental health care facilities' unmet needs now and in the future as well as corrections and Woodside youth facility plans. This is in addition to the on-going needs for the state's capital repairs and improvement annual budget.

Jim's committee faces water quality funding uncertainties and continuing changes needed in water quality and toxic chemicals policy.

***In the Senate: Senator Ginny Lyons*** 2017 was a challenging budget year but resulted in continued progress on affordable housing, water quality improvements, and the opiate addiction problems facing all of us. New treatment centers were opened for those with substance misuse. This did not require new tax dollars. Adding Heath professionals has reduced wait times and improved patient access to treatment. The Department of Health and medical community developed rules to help ensure that opioid drug prescriptions do not result in patient addiction. I will continue work on prevention and treatment of chronic health conditions including opiate addiction.

Prevention of adverse childhood experiences reduces physical, social, behavioral and mental health problems later in life. This summer and fall I worked with public health, child care, education, judicial, public safety, and health professionals to develop legislation aimed to improve health outcomes for kids. This is linked to improving the mental health system of care.. I continue work to integrate community services with health care, to help seniors stay at home, to help people find services they need when they are sick, or when family members requirespecial services. I look forward to passing legislation that helps reduce health care costs and builds resilient communities.

I chaired the working group to improve citizen participation in Public Utility Commission proceedings. The group's recommendations were passed into law last spring and should improve citizen access to Commission proceedings.



Williston's stormwater program is a leader in the state. I have introduced legislation on financing state water quality improvements. I look forward to working with the town to enhance the legislation and to improve Vermont's Clean Water Program. Quality improvement to surface waters of the state, including Lake Champlain is at a critical stage. This is a priority for the legislature.

Senate Finance and other committees plan to evaluate the effects of federal tax code changes on individuals, small businesses, health care, education, and others. I will continue my work to protect small businesses from unfair competition from large internet sales organizations. I have introduced legislation aimed to protect internet privacy, reduce prescription drug costs, improve primary care, or support cost effective energy. The hard work by local school districts results in economic benefit and educational quality. We will continue work for cost effective educational opportunities and health care. As always thank you for your good ideas and good will. You are what makes Williston a special place to live.

**Senator Debbie Ingram:** As one of your six Chittenden District State Senators, I serve on the Health and Welfare Committee and on the Education Committee. Both handled important legislation during the 2017 session. Health and Welfare shepherded a comprehensive Mental Health bill designed to fill in gaps in the system in order to better care for the increasingly high volume of patients. The bill addresses the number of beds needed to move patients more quickly out of emergency room treatment and the resources, including appropriations to raise the salaries of mental health care providers at agencies like Chittenden County's Howard Center, needed to ensure the stability and quality of this important workforce.

We also passed expanded access to telemedicine services, a bill which I introduced, by which health care providers in many fields, including counseling, physical therapy, and nutrition, can meet with patients through HIPAA-compliant video technology at remote sites. This use of technology will help patients like those in rural areas or those with mobility issues to access providers more quickly and easily.

The Education Committee spent much time traveling across the state to hear from school board members and school teachers and administrators about their experiences with 2014's Act 46, designed to encourage school districts to consolidate in order to realize efficiencies and cost savings and ultimately lower property taxes. From the information we gleaned, we made several revisions to the Act to make consolidation more achievable for more districts. As a result, since 2014, 139 school districts have merged into 34 unified districts, and almost 52,000 students, or 66% of Vermont's pupils, now attend schools in unified districts. Such consolidation is effective in keeping costs down while preserving the quality of instruction, the array of subjects offered, and local control of schools.

These are just a handful of highlights from a busy legislative session, and 2018 will be just as busy. My goal is to make the lives of my constituents, and all Vermonters, better.

Visit the General Assembly's web site <http://legislature.vermont.gov/> for up-to-the minute and archived actions.

Please remember to contact us with your concerns on, and support for, proposed legislation by phone, mail or email. It is our privilege to serve as your legislators.

<b>Representative Terry Macaig</b>	<a href="mailto:macaig@msn.com">macaig@msn.com</a>	<b>878-3872</b>
<b>Representative Jim McCullough</b>	<a href="mailto:jmccullough@leg.state.vt.us">jmccullough@leg.state.vt.us</a>	<b>598-4276</b>
<b>Senator Ginny Lyons</b>	<a href="mailto:Vlyons@leg.state.vt.us">Vlyons@leg.state.vt.us</a>	
<b>Senator Debbie Ingram</b>	<a href="mailto:Ingramdeb@comcast.net">Ingramdeb@comcast.net</a>	

## THE VERMONT LEAGUE OF CITIES & TOWNS

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 138 other municipal entities, including villages, solid waste districts, regional planning commissions, and fire districts.

Local governments in Vermont provide essential services to residents and visitors alike. From maintaining roads to providing safety services, recreational programs, water and sewer infrastructure, street lighting, and libraries, the work carried out by appointed and elected officials and community volunteers is both critical and challenging. The demands on local government are complex and require resources that are not always available in every city, town or village in the state.

VLCT is the only statewide organization devoted solely to delivering a wide range of services to local officials who serve municipalities of varying populations and geographic regions but face similar requirements with disparate resources. The organization provides legal, consulting, and education services to its members, offering important advice and responses to direct inquiries, as well as training programs on specific topics of concern to officials as they carry out the duties required by statute or directed by town meeting voters. VLCT represents cities and towns before the state legislature and state agencies, ensuring that municipal voices are heard collectively and loudly, and also advocates at the federal level, primarily through its partner, the National League of Cities.

VLCT offers opportunities to purchase risk management products and services that directly meet the specific and specialized needs of local government through the VLCT Employee Resource and Benefit (VERB) Trust and the VLCT Property and Casualty Intermunicipal Fund (PACIF).

During the 2017 calendar year, in addition to providing responses to more than 3,700 telephone inquiries, holding 16 training sessions, and following approximately 300 separate pieces of legislation, 13 summer study committees, and developing VLCT's legislative platform with five municipal policy committees, VLCT celebrated its 50<sup>th</sup> anniversary. Throughout the year, VLCT recognized local officials and employees who have served a number of communities for 50 years, and highlighted some of the many successes of the organization and local government during the last 50 years. It was also an important year to look ahead, to consider new ideas, and to think about new programs and ways of delivering services to members that will address their changing needs in the coming years. VLCT launched a new website in June 2017 that, despite a few initial glitches, has functioned well and serves as a better connection point for members, thanks to consistent updates, new information, and easier navigation tools. VLCT has also moved the majority of its mission-critical IT systems to the "cloud" in an effort to provide more security for member information, greater protection against hacking attempts, and greater redundancy of access that will help the organization remain operational following a disaster scenario. The move to the cloud also reduces the need to acquire, maintain, and replace costly capital equipment.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the continued progress being made in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit the VLCT website at [www.vlct.org](http://www.vlct.org).

## CHITTENDEN COUNTY REGIONAL PLANNING COMMISSION

The Chittenden County Regional Planning Commission (CCRPC) is a political subdivision of the State created by the municipalities of Chittenden County in 1966 for the development of policies, plans and programs that address regional issues and opportunities in Chittenden County. Its vision is to be a pre-eminent, integrated regional organization that plans for healthy, vibrant communities, economic development, and efficient transportation of people and goods while improving the region's livability. The CCRPC serves as the region's federally designated metropolitan planning organization (MPO) and is responsible to all citizens of the region to ensure the implementation of the best regional and transportation plan for Chittenden County. The CCRPC also provides technical and planning assistance to its member municipalities and the Vermont Agency of Transportation (VTrans).

The CCRPC appreciates the continued opportunity to work with its municipal members to plan appropriately for the region's future to protect and improve the special quality of life that is shared throughout Chittenden County. In FY17, the CCRPC invested about \$5.1 million in regional land use, transportation, emergency management, energy, natural resources, public engagement, public health, training, and technical assistance. The program leverages more than \$4.5 million in Federal and State investment with \$245,000 in municipal dues and another \$187,000 in local match for specific projects—**an 11:1 return on investment**. Williston's dues were \$22,108 in FY17 and \$21,667 in FY18.

### WILLISTON ACTIVITIES

In FY2017, the CCRPC provided direct assistance to Williston projects and initiatives including:

- **Mountain View Road Bike/Ped Scoping Study** – This scoping study evaluates potential bicycle and pedestrian improvements along Mountain View Road from VT Route 2A to North Williston Road. This study was originally completed in 2014. However, the CCRPC worked with Williston and Stantec in FY17 to make updates related to the design of the preferred alternative. The updated report was completed in June 2016. ([http://studiesandreports.ccrpcvt.org/wp-content/uploads/2017/01/MtnViewfeasibilityStudyFinal\\_022014.pdf](http://studiesandreports.ccrpcvt.org/wp-content/uploads/2017/01/MtnViewfeasibilityStudyFinal_022014.pdf)).
- **North Williston Road Scoping Study** – The purpose of this scoping study is to identify transportation and stormwater enhancements to accommodate the increased demand associated with nearby land development, growth in commuter traffic, demand for growing bicycle and pedestrian traffic and to ensure that North Williston Road is a resilient and safe corridor for all travelers. The Total FY17-FY18 budget for this project is \$50,513. In FY17, consultant costs for this project were approximately \$15,699.
- **Exit 12 Transportation Improvement District** – The CCRPC worked with VTrans, Williston and RSG on a study to investigate whether it is feasible to develop a transportation improvement district (TID) at the Exit 12 area as a mechanism to help pay for identified transportation projects that directly benefit proposed developments. The outcome of the study includes a description of a possible TID, a set of transportation improvements eligible for transportation impact fee investments, development of a proposed fee structure, and a final recommendation whether a TID is feasible at Exit 12. Total FY17 consultant costs for this project were approximately \$49,852.
- **Real-Time Traffic Information** – The CCRPC is working with VTrans and a consultant to plan, design and implement an advanced traffic monitoring system (ATMS) for five corridors in the county (including US Route 2A from Exit 12 to the 5 corners intersection) to collect travel times and average vehicle speeds through anonymously tracking Bluetooth (BT) devices carried by motorists (cell phones) and vehicles. This project is funded through a \$981,760 Federal Highway Administration grant.
- **FEMA Pre-Disaster Mitigation** – CCRPC staff worked with municipal staff to prepare the required update to Williston's All-Hazard Mitigation Plan and submit it to the Vermont Dept. of Emergency Management and Homeland Security for review and for final approval by FEMA.

- **Emergency Management – LEOP:** Staff offered assistance with the annual local emergency operations plan (LEOP) to ensure the municipality is prepared in the event of a disaster.
- **VTrans Better Roads Program & Municipal Roads General Permit** – The CCRPC applied for Category A funds through VTrans' Better Roads Program to conduct municipal road erosion inventories for the town of Williston in preparation of the state's Municipal Roads General Permit (MRGP). The CCRPC conducted the inventories in the summers of 2016 and early 2017 and prioritized the sites based on established criteria and in close consultation with the town.
- **Stormwater Planning** – Provided support to Williston by managing the **Chittenden County Stream Team** (<http://www.ccstreamteam.org/>) and **Chittenden County Regional Stormwater Education Program** (<http://www.smartwaterways.org>) to facilitate multi-municipal cooperation to comply with ANR MS-4 stormwater permit requirements for public education and involvement. In April 2017, these two efforts were merged under a single identity, **Rethink Runoff** (<http://rethinkrunoff.org/>).

**Williston Projects in the Transportation Improvement Program (TIP) include:**

- **Mountain View Road Shoulder Improvements** – \$3.5 million CIRC Alternatives Phase III project for shoulder improvements for bike/ped use. Project schedule to be determined.
- **US 2 Shared Use Path** – \$2.8 million Taft Corners to Williston Village CIRC Alternatives Phase III project. Project schedule to be determined.
- **US 2/Industrial Avenue Intersection** – \$6.6 million for reconstruction of intersection and resurfacing of US2 from S. Burlington line east 1.5 miles. Construction scheduled for FY2020 – FY2021.
- **US 2/Trader Lane Signal Traffic Signal** – \$705,000 for a CIRC Alternatives Phase II implementation project.
- **VT 2A Culvert** – \$387,500 for the replacement of a culvert South of Helena Drive. Construction scheduled to begin in FY2020.
- **VT 2A Infill Sidewalk, South of Taft Corners - West Side** – \$146,000 project funded with CCRPC sidewalk grants of \$75,000 in FY15 and \$41,866 in FY16. Construction scheduled to begin in FY2018.
- **VT 2A Paving** – \$2.3 million to pave 1.15 miles of VT2A 2.9 miles north of St. George line extending north 1.035 miles. Paving to be completed in 2017.
- **VT 2A Taft Corners Area Sidewalk/Shared Use Path** – \$450,000 CIRC Alternatives Phase III project to fill the gaps south of US 2 and between Knight Ln and O'Brien Ct. Schedule to be determined.
- **VT 2A/Industrial Avenue/Mountain View Road Intersection Improvements** – \$5 million CIRC Alternatives Phase III project for new two-way left-turn lane between Industrial Ave and River Cove Rd. Project schedule to be determined.
- **VT 2A/James Brown Drive Traffic Signal** – \$3.7 million signal project as part of CIRC Alternatives Phase 1 project. Construction scheduled for FY2018 – FY2019.
- **Williston Park and Ride** – \$3.5 million project to construct a replacement park and ride lot near I-89 Exit 12. Construction scheduled for FY2018.

For further information about the CCRPC please visit <http://www.ccrpcvt.org/> or contact CCRPC Executive Director, Charlie Baker, [cbaker@ccrpcvt.org](mailto:cbaker@ccrpcvt.org), 802-846-4490 x23.

## GREEN MOUNTAIN TRANSIT

**Name Change:** In 2016, CCTA (Chittenden County Transportation Authority) was rebranded to "GMT" to more accurately represent the fact that it serves Franklin, Grand Isle, Lamoille, and Washington counties as well.

**Ridership:** GMT provided 2.3 million fixed route trips in FY17 including 429,856 on the #1 (Williston) bus that travels from Burlington to Williston. Taking the bus is easy, saves money, reduces your carbon footprint, reduces road congestion, reduces stress from your commute, and connects you with others in your community from all walks of life. If you have not yet ridden the bus, give it a try.

**Fares:** The bus fare has remained at \$1.25 (exact change required) to go anywhere in the urban (Chittenden County) system. Ten-ride passes cost \$12 and discounted fares are available for those under 17, over 60, or persons with disabilities. GMT also offers several programs for seniors and persons with disabilities.

**Routes:** The #1 (Williston) and #1V (Williston Village) routes carry passengers between Burlington and Williston. The #10 (Williston/Essex) bus runs between Williston and Essex Junction, departing from the Amtrak station on the hour from 7AM – 7PM every day except Sunday, and the return trip departing from Walmart on the half-hour.

**Comprehensive System Analysis:** In 2017, GMT started a system-wide comprehensive service analysis called the "NextGen Transit Study." This study will recommend what changes, if any, should be made to the existing routes to better serve our customers. General themes of the study include simplifying service and providing more frequent service on many routes. Sunday service may be added on some routes that don't currently offer it.

**Rider Amenities:** The Downtown Transit Center in Burlington opened in October 2016 providing modern customer and driver facilities. The RouteShout 2.0 app can be used to see where your bus is on its route. Google Maps also shows GMT routes.

### Information:

For more information, visit [RideGMT.com](http://RideGMT.com), call 802-864-2282, or e-mail [info@RideGMT.com](mailto:info@RideGMT.com). You can also "Like" us on Facebook and download the free "RouteShout 2.0" app for your mobile devices.

Williston's GMT commissioner is Chapin Kaynor. Williston's alternate commissioner is Amy Brewer. If you have suggestions, you may contact Chapin at [CKaynor@RideGMT.com](mailto:CKaynor@RideGMT.com) and Amy at [ABrewer@RideGMT.com](mailto:ABrewer@RideGMT.com). See you on the bus!



A passenger uses the bike rack available on all GMT buses & new bus with new logo design.





# CHITTENDEN SOLID WASTE DISTRICT

## CSWD CHITTENDEN Solid Waste District

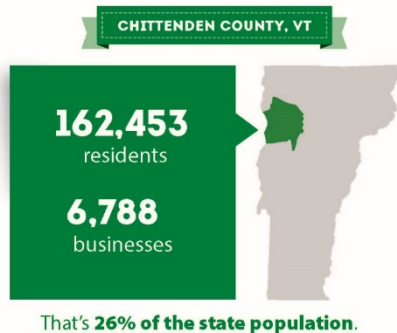
### Who we are

**We are a municipality** governed by a Board of Commissioners appointed by the 18 towns and cities of Chittenden County.

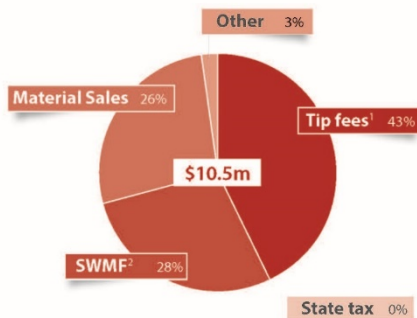
**Our mission** is to reduce and manage the solid waste generated by our members.

**Our vision** is for our community to fully participate in minimizing disposal and maximizing reuse and recycling.

### Who we serve



### How we're funded



<sup>1</sup>Tip fees are collected from recycling & compostables. <sup>2</sup>The Solid Waste Management Fee is assessed on each ton of trash generated in Chittenden County.

### What we do



1021 Redmond Rd, Williston, VT 05495 | Hotline: (802) 872-8111

[www.cswd.net](http://www.cswd.net)

# CSWD PROGRAMS

## *How we can help*

### RESIDENTS & COMMUNITIES

- Bins & brochures
- Stickers & posters
- Facility tours
- Workshops
- Community events
- Grants & funding

**Contact**  
[community@cswd.net](mailto:community@cswd.net)  
 (802) 872-8100 x234

### SCHOOLS

- Technical assistance
- Presentations
- Classroom tools
- Facility tours
- Stickers & posters
- Grants & funding

**Contact**  
[schools@cswd.net](mailto:schools@cswd.net)  
 (802) 872-8100 x211

### BUSINESSES

- Technical assistance
- Recycling support
- Food scrap tools
- Stickers & posters
- Facility tours
- Grants & funding

**Contact**  
[biz@cswd.net](mailto:biz@cswd.net)  
 (802) 872-8100 x208

### EVENTS

- Technical assistance
- Loaner bins
- Sort station signage
- Vendor support
- Waste Warrior volunteers
- Grants & funding

**Contact**  
[events@cswd.net](mailto:events@cswd.net)  
 (802) 872-8100 x239

## *Facilities*



### DROP-OFF CENTERS

Convenient, one-stop facilities for household quantities of recycling, food scraps, trash, and more—at a competitive price. *Owned & operated by CSWD.*

**Locations:**  
 Burlington, Williston, South Burlington, Essex, Milton, Richmond, and Hinesburg



### ENVIRONMENTAL DEPOT

Safe drop-off for almost all types of household hazardous waste. No charge for Chittenden County households. *Owned & operated by CSWD.*

**Location:**  
 1011 Airport Pkwy  
 South Burlington, VT 05403



### GREEN MOUNTAIN COMPOST

We turn community food scraps, leaves & yard debris into high quality compost products to improve soil in lawns and gardens. *Owned & operated by CSWD.*

**Location:**  
 1042 Redmond Rd  
 Williston, VT 05495



### MATERIALS RECOVERY FACILITY (MRF)

Blue bin recyclables are sorted and prepared for sale to processors. Accepts large loads of recycling. *Owned by CSWD; operated by Casella.*

**Location:**  
 357 Avenue C  
 Williston, VT 05495

## *Other programs*

### BIOSOLIDS

We oversee management of biosolids to ensure state and federal requirements are met.

### COMPLIANCE

We provide licenses and enforce local & state solid waste laws.

### SPECIAL PROJECTS

We investigate and develop recovery options for materials currently being sent to the landfill.

Visit the WVPD's Parks:



## WINOOSKI VALLEY PARK DISTRICT

Ethan Allen Homestead  
Burlington, Vermont 05408



Colchester Pond

Tel: (802) 863-5744 Email: [info@wvpd.org](mailto:info@wvpd.org) [www.WVPD.org](http://www.WVPD.org) Fax: (802) 865-0647

Natural Area

Delta Park

Derway Island

Nature Preserve

Donohue Sea Caves

Essex Overlook Park

Ethan Allen Homestead

Heineberg Wetlands

Macrae Farm Park

Mayes Landing

Muddy Brook Park

The Winooski Valley Park District's mission is to plan, acquire, and manage lands and waters within the boundaries of its member municipalities for purposes of conservation, preservation of natural areas, establishment of parks, and resource-based education and recreation. WVPD's 1,750 acre portfolio features over 13 miles of shoreline and offers 25 miles of trails in 18 parks throughout the Winooski River Valley. In Williston, this includes portions of Muddy Brook Wetland Reserve. Williston has been a supporting member for 30 years, and Rita Dessau is Williston's representative. Please visit [www.wvpd.org](http://www.wvpd.org) for trail maps and to learn more, or stop by WVPD's headquarters at the Ethan Allen Homestead in Burlington.

### **In Williston, the WVPD:**

- assisted at Allen Brook Park finishing the building of a bridge and a run off puncheon;
- trained and helped Williston's Conservation Intern with improving and repairing Williston trail network including: brush hogging a section of the Five Tree Connector Trail to Mud Pond, repairing a washed out puncheon section, and repairing a set of steps leading to a boardwalk at Mud Pond;
- worked with Environmental Planner Melinda Scott on a number of initiatives and met with Conservation Commission to discuss WVPD's role with the Town.

**New Park Acquisition:** WVPD has obtained a purchase option on the Rivers End Marina property at the Winooski river mouth, and is working with several conservation groups, Lake Champlain Land Trust, and the Burlington Conservation Board on the purchase.

- **Environmental Education:** The WVPD's Americorps Environmental Educator met with 692 people including 473 children (includes people from all of the WVPD's member towns), and served as the activities and curriculum coordinator, and head counselor for the S.O.L.E. Camp (Sustainable Outdoor Leadership Education Camp). The camp ran eight full weeks in the summer of 2017, with over 60 campers attending. The camp will continue in summer 2018 and has emerged as a highly popular and successful program. At the 31st Annual Conservation Field Day, WVPD had over 300 students attend, with 28 professionals leading engaging workshops. WVPD's Educator and Programs Director continued educational offerings to afterschool enrichment programs in several schools within WVPD member's towns. WVPD also hosted numerous school, college, youth and civic groups visiting the parks. Champlain College continues its multifaceted partnership with WVPD, including a full class conducting and reporting on a marketing project, and a communications intern working directly for WVPD.



- **Financial Sustainability:** Over the past three fiscal years, WVPD staff has increased the leveraged resources that help keep costs low for member towns. In FY17/18, a Pilot Project commenced providing fee-for-service project services for the City of South Burlington as a means to create new revenues. Volunteers from local schools and community organizations also contribute nearly 1,000 hours of labor annually to various WVPD parks and help complete projects such as removing invasive plant species, picking up trash, assisting with programs and events, and repairing trails. WVPD has received additional grants from the Department of Environmental Conservation to hire a greeter at Colchester Pond to help monitor for invasive aquatic plants; trails funding for the construction of a trail system at Wolcott Family Natural Area in Colchester; expanded a lease for the Burlington Forest Pre-School at the Ethan Allen Homestead; ran the S.O.L.E Camp and Winter Wonders Vacation Camp programs at capacity; and renegotiated its contract with L.L. Bean Outdoor Discovery School which provides fly fishing instruction and special programs at the Ethan Allen Homestead and other parks.
- **Activities for Residents, and Tourists:** WVPD's 18 regional parks offer nature trails, scenic overlooks and wildlife viewing, hiking trails, picnic facilities, cross-country skiing and snowshoeing trails, canoe/kayak launches, fishing accesses, and public garden plots. The Ethan Allen Homestead Museum (a partner organization) provides tours of Ethan and Fanny Allen's 1787 restored farmhouse, historic lectures, programs and hosts special events such as Citizenship Ceremonies, historic talks, fundraisers, and historic re-enactments.
- **Programs Offered by Others at WVPD Parks:** Many school groups, local Colleges and Universities, summer camps, and scout groups visit WVPD's parks as part of their curriculum. WVPD parks have also been the subject of numerous collegiate and post-graduate studies. The Burlington Area Community Gardens, the Vermont Community Garden Network, Visiting Nurses Association and New Farms for New Americans lead educational gardening programs at WVPD's Ethan Allen Homestead.

People need natural areas to stay in touch with the local landscapes that sustain them. In turn, natural areas need protection and management to assure people and wildlife can peacefully coexist. In an era of forest decline and water quality challenges, WVPD will continue to prioritize high value conservation properties for acquisition and management. Williston's annual support makes it possible for thousands of Vermonters and tourists to explore our ecologically-diverse system of natural areas embedded within the most developed county in Vermont. Thank You!



# Town of Williston

## VNA Request for Funding 2019

### Care Report for FY17

The VNA cared for **281** people in Williston during our past fiscal year (July 2016-June 2017) with the following services:

VNA Service	VISITS	HOURS
Nursing	2,880	
Physical Therapy	1,187	
Speech Therapy	42	
Occupational Therapy	297	
Social Work, Social Service	407	
Licensed Nursing Assistant		612
Homemaker		490
Waiver Attendant		1,106
Personal Care Attendant		2,695
<b>Total</b>	<b>4,813 visits</b>	<b>4,903 hours</b>

COST OF PROVIDING CARE	AMOUNT
Total cost of VNA services	\$1,001,308
Amount reimbursed by Medicare, Medicaid, private insurance, contracts and patient fees	\$949,631
<b>Remaining Balance</b>	<b>\$51,677</b>

The VNA requests annual contributions from each town and city in our two-county service area. Your contribution is critical to supporting the **\$1.57 million** in charitable care that we provided this year.

Last year, the VNA cared for over **5,897** people of all ages, regardless of their ability to pay. Your contribution helps ensure Williston residents can access innovative, high-value, compassionate care wherever they call home to keep them healthy, independent and active members of your community.

Our goal is to have each town and city alleviate 50% of the debt the VNA incurs. The town of Williston pledged \$30,766 for FY18. Thank you.

### FY19 Request

**For fiscal year 2019, the VNA is requesting a contribution of \$30,766.**



Visiting Nurse Association  
of Chittenden and Grand Isle Counties

## VNA Services in your Community

The Visiting Nurse Association of Chittenden and Grand Isle Counties (VNA) is a 111-year-old nonprofit home health agency caring for whole families with services that span a lifetime – from critically ill children to vulnerable young families to adults who need rehabilitation, long-term care, adult day services or end-of-life care.

In the past, many towns hired Town Nurses, who were responsible for providing care to residents. With support from the towns we serve, the VNA took on that role. The VNA cares for children, adults, seniors, and families, helping keep people where they most want to be – at home. The VNA provides medically necessary home and community-based care to individuals and families *regardless of their ability to pay*.

We help people live their fullest lives by providing innovative, high-value, compassionate care wherever they call home. In just the past year, **the VNA provided \$1.57 million in charitable care to our neighbors in need**; charitable care is health care provided for free or at reduced prices.

**The VNA offers the following programs and services:**

- Family and Children's Services, helping families learn to thrive through pregnancy and early childhood years.
- In-home nursing, physical, occupational, and speech therapy to help people regain independence after illness
- Private Care Services, offering support for everyday tasks to make living at home safe and comfortable
- Long-term in-home care, helping people live their best lives in the setting they prefer
- Adult Day Programs, helping older adults keep connected in a safe, stimulating, home-like environment
- Palliative care, Hospice and McClure Miller VNA Respite House, caring for people with serious illness and their families



**Photos by Daria Bishop**



## VERMONT DEPARTMENT OF HEALTH

**State of Vermont**  
**Department of Health**  
Burlington District Office  
108 Cherry Street, STE 102  
Burlington, VT 05402  
**<http://healthvermont.gov/>**

PHONE: 802-863-7323  
Fax: 802-863-7571  
Toll free: 888-253-8803

*Agency of Human Services*

### Vermont Department of Health Report for Williston, VT

Your local health district office is in Burlington District Office at the address and phone number above. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. For example, in 2017 the Health Department:

Supported healthy communities: The Health Department's 3-4-50 initiative aims to engage multiple sectors – business, education, municipalities – in implementing policies and strategies that will reduce the three (3) behaviors of tobacco use, physical inactivity and poor diet that lead to four (4) chronic diseases of cancer, heart disease and stroke, diabetes and lung disease that result in more than 50% of deaths in Chittenden County. The local office is working to get these sector partners to sign-on to 3-4-50 and make a commitment to take action that will help to reduce chronic disease in our state.

Provided WIC nutrition services and healthy foods to families: We served 2,554 pregnant women, infants and children to age five in Chittenden County with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month. 380 WIC families received \$11,400 in Farm to Family coupons to buy local fruits & vegetables.

Worked to prevent and control the spread of disease: In 2017, \$15,014,203 of vaccine for vaccine-preventable diseases was distributed to healthcare providers statewide.

Aided communities in addressing substance abuse and misuse: Regional Prevention Partnership grants work statewide to increase state and community capacity to prevent underage and binge drinking, reduce prescription drug misuse and marijuana use. Our staff have been working in partnership with Connecting Youth on policy and community level strategies. The Chittenden County Regional Planning Commission has been the fiscal agent for \$160,000 in funds and the back-bone staff supporting this effort locally.

**Emergency Preparedness:** For 2017-18, \$10,000 is funding training for Chittenden County Medical Reserve Corps (MRC) volunteers. The Chittenden County MRC is a group of health care and public health volunteers who are trained to provide support to the hospital, the Health Department, and communities. If you are interested in becoming an MRC volunteer, you can register at <http://www.oncallforvt.org/>

## **Town of Williston Annual School Meeting Abstract March 6 & 7, 2017**

The legal voters of the town of Williston met at the Williston Central School in Williston, Vermont at 7:00 PM on Monday, March 6, 2017 for the Annual Town & School Meeting.

179 voters were present at this meeting.

School Board Chair, Kevin Mara, opened the meeting at 7:55 PM and introduced the members of the School Board, Amanda Marvin, Erin Brady, Karen Maklad.

Article I: Anthony Lamb was unanimously elected moderator for the ensuing year on a motion by Jim McCullough and seconded by Carl Fowler.

Article II: On a motion by Dennis Lalancette and seconded by Joy Limoge, it was voted to accept the reports of the Town School District officers.

Kevin Mara gave an overview of the new Consolidated School District and explained that this is the last Annual Meeting of the Williston School District Board.

Greg Marino, District Principal, gave an overview of the points of pride in the Williston School District and explained that everything is all about the students and the people that work with those students every day.

Article III: Other Business

A motion was made by Carl Fowler, seconded by Dennis Lalancette to adjourn the meeting until 7:00 a.m. at which time the polls will be open to vote by Australian Ballot. The motion passed and the meeting was adjourned at 8:15 p.m.

### **March 7 Voting by Australian Ballot**

1257 voters cast ballots

Article IV: To elect for the Champlain Valley Union High School District No. 15, one (1) School Directors for a term of three (3) years (or until dissolved) beginning March 2017  
No Candidate

Article V: To elect one (1) Town School Board Director for a term of two (2) years (or until dissolved) beginning March, 2017.  
Kevin Mara 1010 (elected)

Article VI: To elect one (1) Town School Board Director for a term of three (3) years (or until dissolved) beginning March, 2017  
No Candidate

/s/Anthony Lamb, Moderator

/s/Deborah Beckett, Town Clerk

/s/Andrew Mikell, Chair Board of Civil Authority



# 2017 Annual Report

## Champlain Valley School District



The Champlain Valley School District's Annual Report including the proposed annual Budget and annual Report Card is available in the following ways:

- Posted on the web at [www.cvsdvt.org](http://www.cvsdvt.org),
- Upon request, a printed copy will be sent to you at your home address. Please call 985-1914, or
- A printed copy may be picked up at your local school or town office.

This report includes information that is no longer in the local annual Town Report.



Dear Families and Friends,

I am proud to share the Champlain Valley School District Annual Report with you the families and community members of Charlotte, Hinesburg, St. George, Shelburne and Williston. In these pages, you will find executive summaries, individual principal reports, and a compilation of student performance data, school improvement initiatives, demographic data, and the budgetary numbers that support our schools.

In this first full year of consolidation, the goal of the board was to ensure equity and autonomy across the district at a cost that our communities would support. To that end, we've developed a matrix that allows us to make standard comparisons of educational resources (number of teachers, para-educators, administrators, and other support personnel e.g.) to understand the differences that exist, to distinguish between what is merely a different way of doing things and what is either less effective or inequitable, and to determine what can be addressed in year one and what requires a multi-year plan. In this first year, we focused on class size, essential arts opportunities, administrator ratios, and our intervention framework. This work was done in collaboration with local school administration and resulted in a substantially equitable system that still allows for local autonomy. A wonderful outgrowth of this work was the development of a best practice framework for our intervention model that includes leadership and planning, direct instruction and support, and social emotional supports for all students.

The CVSD Leadership Team continues its work on personalizing instruction and making sure that the requirement that our students have a Personalized Learning Plan (PLP) results in authentic, student-centered plans that inspire and motivate our students to realize their full potentials and open the door for flexible learning pathways. Similarly, work continues around proficiency-based learning (Jeff Evans' Executive Summary) and ensuring all students succeed (Meagan Roy's Executive Summary). All CVSD professionals are invested in this important work.

And finally, it is with a good deal of gratitude and some wistfulness that we bid adieu to board members Erik Beal, Kevin Mara, and Joan Lenés. We will miss their leadership, wisdom and dedication. Erik's fiscal lens was tremendously helpful to the board as it transitioned from seven individual boards, each with their own budgets, to one single board and budget. Kevin's leadership as chair of the WSD board, Vice Chair of the CSSU board, and Merger Committee member was invaluable. Joan Lenés has served on the SCS board, the CVU board, the CSSU board, and the CVSD board for a quarter of a century. Her tenure was marked by an unfailing commitment to each and every student and a dogged determination to be of service. They will all be missed.

It is a privilege to serve as your superintendent and to work with an outstanding group of professionals and public servants.

Respectfully submitted,  
Elaine F. Pinckney  
Superintendent of Schools



## CVSD Board of Educators Annual Report



It has been another year of innovation and progress for our school district. As this letter is written, we stand in the middle of our first complete year as a consolidated district. This year can be summed up only partly in a short letter here. I encourage all to read through the entire report attached, attend Town Meetings, and ask questions about the part Champlain Valley School District (CVSD) plays in our community. Instead of the three “R’s” I will talk of the three “C’s” that lead the list of what CVSD has achieved in the past year: Consolidation, Construction, and Continuous Improvement.

### ***Consolidation***

The new Champlain Valley School District was officially formed in September 2016 and became fully operational on July 1, 2017. After the local school boards in Charlotte, Hinesburg, Shelburne, St. George, Williston, and for CVU completed normal operations and approved audits, the structure of the 34 board members on 7 CSSU school boards was consolidated into one 12-member CVSD Board.

Two long-time and highly-valued members of the central office leadership team, Bob Mason, Chief Operating Officer, and Cindy Koenemann-Warren, Human Resources Director, left the district in 2017 to pursue new adventures. We are extremely grateful for the many years of service from both Bob and Cindy. We are fortunate that our two new executive administrators Jeanne Jensen, COO, and Mark McDermott, HR Director, will continue to bring strong leadership and new perspectives to the district.

The administration is capitalizing on the opportunities of consolidation. They have created broader positions in facilities, optimized staffing responsibilities and reduced financial costs. The consolidation also brought the ability to move school administrators and faculty more easily across buildings allowing much needed flexibility across the district as opportunities arise.

Jeanne Jensen, COO, and the Finance Committee of the CVSD Board have developed a broad-reaching analysis of the consolidated budget. While this system is only in its early forms of application, it allows the committee to create a fiscally responsible budget while meeting the requirements of the education quality standards dictated by the state.

### ***Construction***

Nearly all of the construction in the \$9.2M Shelburne project is complete. All of the educational space has been redesigned and renovated in the C, D, and E wings. The D and E wings now have separate, closed space classrooms, a common space shared by groups of 4 classes each, and maker spaces shared by the entire wing. A new roof, new windows, and numerous small improvements all over the building are bringing light and energy to this school. Voters will be given a chance to vote on using some of the surplus from this job on urgent needs throughout the entire district, while finishing the last two projects in Shelburne, as well. Hats off to a facilities team that managed this project in a fiscally conservative manner making this possible.

Williston Town voters approved a \$19.85 million bond to renovate and repair Williston Central School in November 2016. Work in





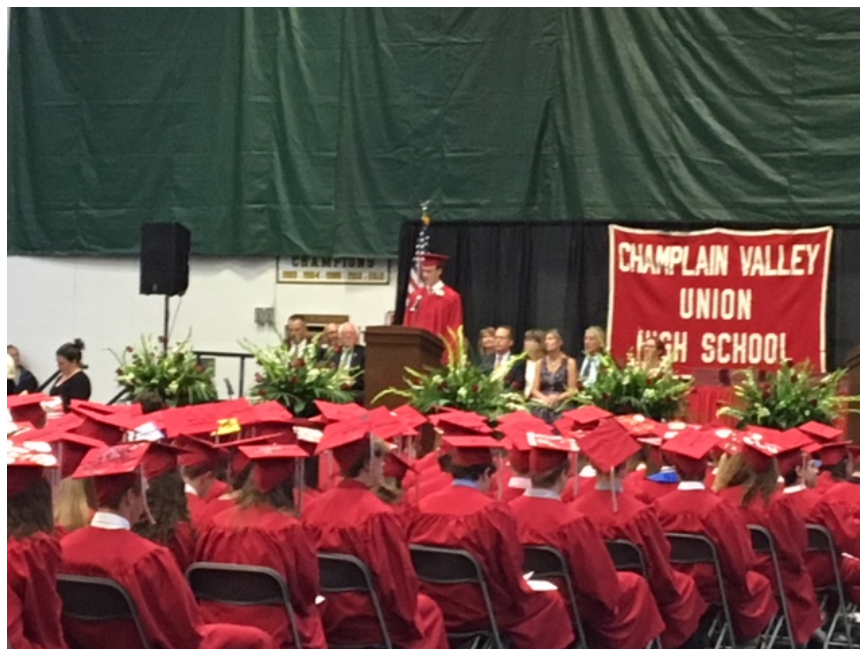
Williston is approximately 60% complete. The entire project is on target for completion for the start of school in September 2018. When finished, every classroom will have seen improvements, depending on need, in flooring, case work, ceilings, windows, lighting, and HVAC. Infrastructure updates include multiple roof surfaces, plumbing, electrical, windows and doors, security and fire systems, sprinklers, sidewalks, storm water improvements and more.

### ***Continuous Improvement***

This year has seen many initiatives come together and be implemented across the new district. 2017 brought Proficiency-Based Learning (PBL) to all schools in the district. This new initiative is being coordinated with district-wide coaches working across all of the buildings. Personalized Learning Plans (PLPs) are hitting their stride as well. As anyone with multiple children in the K-8 grades can see, the evolution of a rigorous curriculum in our district builds a better foundation for our students as they face the future. Concepts once taught to students at higher educational levels are now able to be taught to students earlier in their education with the appropriate prerequisites in place. The result? An ability to learn more concepts and styles at higher grades and to be ready for 21<sup>st</sup> century work and life. All of these efforts are being tightly coordinated through the regular Tuesday/Wednesday district-wide professional development times.

And finally, as you will see later in this annual report, all of the decisions brought to the Board, as well as all of the decisions made at the classroom and administrative level are deeply rooted in the CVSD Mission and Vision statement. One only needs to look to at one of my favorite days of the year, CVU graduation, to see the incredible progress that our children and friends make during their journey through CVSD. The comradery, knowledge, and poise of our young learners as they stand at this gateway to their future gives me great hope for the future, and immense pride to be a part of such an exemplary system preparing great citizens.

Respectfully Submitted,  
David Connery  
Chair, CVSD School Board



**Champlain Valley School District**  
**PROPOSED BUDGET INFORMATION**

**CVSD Board Budget Goals**

**Meet Educational Objectives**

- Ensure equity of resources across the schools
- Support academic success of all students
- Provide for innovative learning
- Support coordinated systems

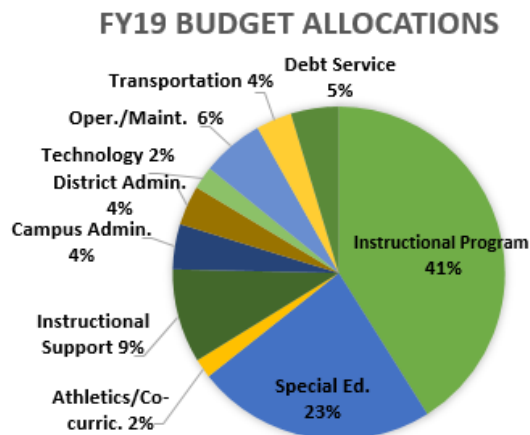
**Align with Community Input**

- Maintain current essential academic and non-academic programming for students
- Follow state guidelines for class sizes
- Maintain local school cultures
- Maintain level of academic excellence
- Identify cost saving efficiencies

**Meet Fiscal Objectives**

- Limit budget growth to no more than 2.3% of the 2017-2018 budget
- Meet Governor's challenge to limit per pupil spending growth to 2.5% in line with state's economic growth rate.

<b>FY18 Budget</b>	<b>\$75,144,760</b>
<b>FY19 Budget</b>	<b>\$76,838,041</b>
<b>Percent Increase</b>	<b>2.3%</b>



<b>Expense Changes FY18 to FY19</b>	
FY18 Budget	\$75,144,760
<b>FY18 to FY19 increases/decreases</b>	
Salary and Benefits	\$839,151
Special Education	\$51,213
Student Services (Medicaid)	\$84,000
Technology and Innovation	\$100,355
Utilities and Fuel	\$48,604
Supplies, Insurance, etc.	(\$52,595)
Consolidation Savings	(\$214,000)
<b>Operational Spending (1.2%)</b>	<b>\$856,728</b>
Debt Service (1.1%)	\$836,553
<b>CHANGE (2.3%)</b>	<b>\$1,693,281</b>
<b>FY19</b>	<b>\$76,838,041</b>

The proposed budget is increasing by 2.3% this year. A portion of that (1.1% of the 2.3%) is for debt service of construction projects. All other spending covers the increase of goods and services, such as energy costs and contractually obligated salary. These increases are partially offset by reductions in the cost of health care premiums, supplies, legal and auditing costs and insurance.

## ***BUDGET IMPLICATIONS***

### ***Homestead Tax Rate***

The forecasted state-wide homestead yield is \$9,842 which, based on the state's formula, produces a pre-CLA equalized homestead tax rate of \$1.60 (per \$100 of property value) for the CVSD towns. Adjusting for our 8¢ consolidation incentive, our equalized tax rate becomes \$1.52. Actual tax rates are adjusted further in each town for a statewide Common Level of Appraisal (CLA).

### ***Equalized Tax Rate***

<b>FY '18</b>	<b>FY '19</b>	<b>FY '19, After 8¢ Consolidation Incentive is Applied</b>
\$1.43	\$1.60	<b>\$1.52 = Adjusted Equalized Tax Rate</b>

### ***CLA and Actual Homestead Tax Rate with CLA Applied***

Adjusted Equalized Tax Rate = \$1.52	Common Level of Appraisal or CLA, issued 12/2017	Est. Actual Homestead Rate w/CLA Applied	Chg. From Previous Year
Charlotte	98.28%	\$1.5468	8.2%
Hinesburg	100.85%	\$1.5074	8.3%
Shelburne	95.83%	\$1.5863	7.6%
St. George	95.09%	\$1.5987	8.2%
Williston	95.26%	\$1.5958	11.9%

### ***Cost Per Equalized Pupil***

<b>FY '18 Cost per Equalized Pupil</b>	<b>FY '19 Cost per Equalized Pupil</b>	<b>Percent Change</b>
\$15,400	\$15,749	<b>2.3%</b>

### ***Property Tax Relief***

You may be eligible for an education property tax reduction that will be applied to your 2018-19 tax bill. To apply for tax relief contact the Vermont Department of Taxes at [www.tax.vermont.gov](http://www.tax.vermont.gov) or 802-828-2505.



## WHAT IS RABIES?



Rabies is a viral infection passed from animals to other animals or humans, usually through a bite. The virus affects the brain, and is nearly always fatal (causes death). Here's how we control rabies in animals and reduce transmission to people.



### 1. VACCINATE DOGS

Rabies shots protect dogs and people. Because dog vaccination is common in the United States, people don't get rabies from dogs like they do in countries where dogs are not vaccinated.

### 2. VACCINATE CATS

In the last 25 years, most of the rabid domestic animals in the US have been cats. Cats are almost 5 times as likely as dogs to get rabies - but you can prevent this by vaccinating them.



### 3. VACCINATE WILDLIFE

Many Vermont wildlife are vaccinated with an edible vaccine through a bait drop. Do not touch or feed wildlife.

### 4. PREVENTION IN PEOPLE



If you are bitten or scratched by an animal or find a bat in a room where you were sleeping, wash any wound thoroughly. Call your doctor and the health department. 1-800-4-RABIES. You may need to get post-exposure prophylaxis (PEP), a series of shots that keep the virus from making people sick.



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For more information:  
[www.vtvets.org](http://www.vtvets.org) 802-878-6888



