

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF ACCOUNTANCY
Location: 89 Main Street, 3rd Floor, Montpelier, VT 05602**

Approved Minutes

October 25, 2016

Members present: Joshua Partlow, Thomas Shortle, Steve Love, John Borch and Danny Coane

Staff present: Gabriel Gilman and Aprille Morrison

1. The Chair called the meeting to order at 9:09 am.
2. **Approval of the Minutes of the September 20, 2016 meeting.** Mr. Shortle made a motion to approve the minutes as presented. Mr. Borch seconded the motion. Motion passed.
3. **Reports/Follow-up cases.** Case Managers Report by Carla Preston

Ms. Preston informed the Board they currently have fifteen (15) pending cases. One (1) is on hold, two (2) the Investigative Team has recommended closing, two (2) are ready for Investigative Team meeting, eight (8) are under investigation, and two (2) are pending charges being filed.

4. **Hearings/Stipulations/Concluded Investigations:** None
5. **Correspondence/Discussion items**

Budget Discussion. Mr. Benjamin was not available to the Board this morning. The budget discussion will be held at the November 22nd meeting.

OPR Retreat. Mr. Love and Mr. Coane attended the OPR Board member retreat on Monday, October 24th, and reported to the Board on the items discussed.

NASBA Photograph Requirement. As the Board does not use this as a verification method Mr. Shortle made a motion to remove the requirement for initial applications for licensure. Mr. Borch seconded the motion. Motion passed. Ms. Morrison will inform Ms. Buchanan from NASBA of the change.

Licensing Questions. Charlene Melhem from Ernst and Young sent Ms. Morrison a list of licensure questions regarding CLEP and IQEX qualifications. After discussion the Board members present requested Ms. Morrison respond.

Administrative Rules Review and Revisions. Mr. Partlow had reached out to NEPR and AICPA with a draft of the proposed changes in the Administrative Rules. A response was received on Monday, October 24th. The Board will allow Mr. Gilman and themselves to review the suggested changes, and possible incorporation of those changes, and discuss at the November meeting.

6. **Licensing – Review the following applications for licensure**

Mr. Shortle made a motion to approve the following applicants for licensure. Mr. Coane seconded the

motion. Motion passed.

Rebecca Fishkin – Endorsement Thomas Passburg – Exam Marija Zagarins – Exam

Oliver Chase – Exam Amity Baker – Exam Jesse Smith – Score Transfer

Adam Randolph – Exam Joshua Horton – Endorsement Jennifer Meyer – Endorsement

Sarah Gyselinck – Endorsement D’Arcangelo & Co., LLP – Firm

The Board did not approve the application for examination of Jinwoo Yu as she does not meet the educational credit hour requirement. Ms. Morrison will reach out to Ms. Yu.

7. The next regularly scheduled meeting is scheduled for Tuesday, November 22.
8. **Adjourn.** Mr. Borch made a motion to adjourn the meeting at 10:43 am. Mr. Coane seconded the motion. Motion passed.