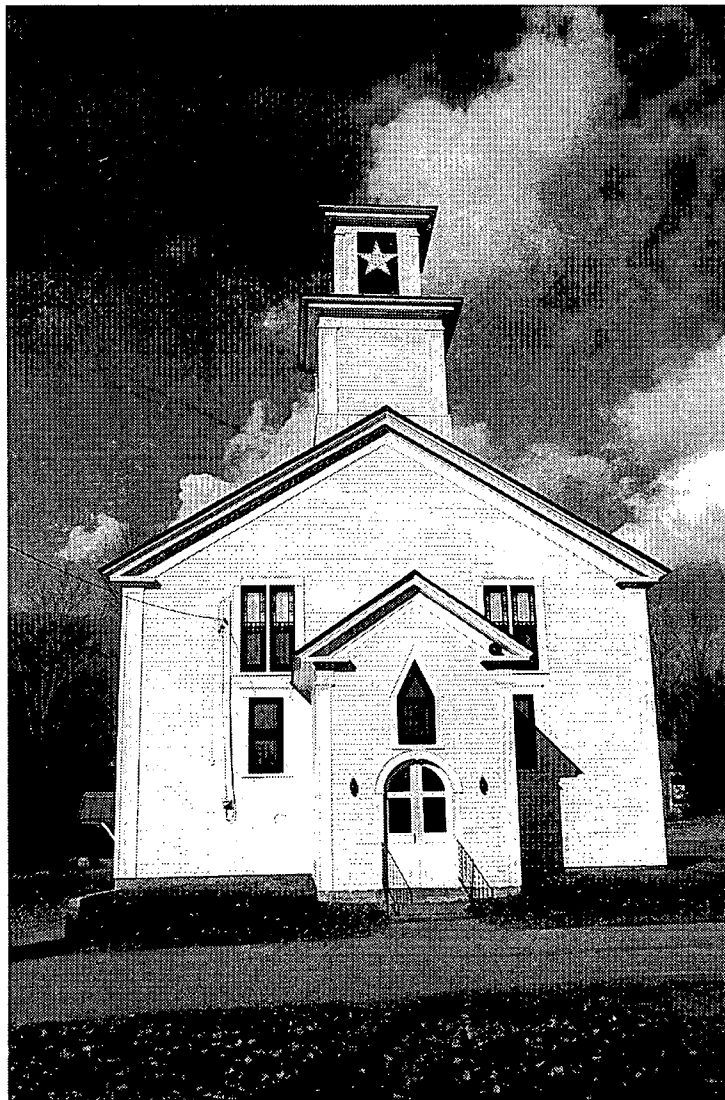


Town of  
ALBANY, VERMONT

2004  
ANNUAL REPORT  
For the Year Ending December 31, 2004



*Methodist Church*

# AUDITOR'S REPORT

## Liabilities:

Orleans County Sheriff's Department	\$ 1,665.50
2004 Road Funds	<u>40,609.75</u>

Total Liabilities	\$ 42,275.25
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## Assets:

Delinquent Taxes	\$ 24,605.66
Cash on Hand	<u>287,413.27</u>

Total Assets	\$312,018.93
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Assets Less Liabilities 1/1/2004	\$301,103.36
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Assets Less Liabilities 1/1/2005	\$269,743.68
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Decrease in Assets	\$ 31,359.68
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We the Auditors of the Town of Albany having examined the financial records of the Town of Albany, find them in good order according to our abilities.

s/Beverly Potter  
s/Alden Sheehan  
s/ Gary Heath Mason

# OFFICERS ANNUAL REPORT

## TOWN OF ALBANY

For the year ending December 31, 2004

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## TOWN OFFICERS

Moderator.....	Marcellus Cubit
Town Clerk/Treasurer.....	Debra Ann Geoffroy
Assistant Clerk/Treasurer.....	Gloria Chicoine
Selectboard.....	Jonathan Rowell, 2005 Anthony Daniels, 2006 Andrew Bedard, 2007
Road Commissioner.....	Gary Mason
School Directors.....	Eric Oberg, 2005 Susan Brown, 2006 Amy Morley, 2007
Listers.....	Francis Whitcomb, 2005 Carolyn Tremblay, 2006 Susan Richardson, 2007
Auditors.....	Beverly Potter, 2005 Gary Heath Mason, 2006 Alden Sheehan, 2007
First Constable.....	Paul Martin
Second Constable.....	Travis Martin
Town Agent.....	Steve Pitkin
Town Grand Juror.....	Francis Whitcomb
Delinquent Tax Collector.....	Debra Ann Geoffroy
Director of Union School.....	Anthony Daniels
Justices of the Peace.....	Thomas Chaffee, Carl Chaffee Marvin Cubit, Sr., Francis Whitcomb & Cathy Wilder

**APPOINTEES:**

Sexton: Town Cemeteries.....	John Gile
Fence Viewers.....	Stuart Hale, Anthony Daniels & Jonathan Rowell
Town Fire Warden.....	Gary Heath Mason
Tree Warden.....	Wayne Sweeney
Pound Keeper.....	Paul Martin
Inspector of lumber, shingles & wood.....	Colleen Goodridge
Town Service Officer.....	Anthony Daniels
Town Health Officer.....	Susan Brown
Planning Commission.....	Paul Daniels, Francis Whitcomb, Steve Nitkin Angela Ross, Dale Sweeney, Roger Sanville Betsy Inkel, Donald Peters & Gerard Peters

DEPARTMENT OF FINANCE & INFORMATION SUPPORT  
MONTPELIER, VERMONT

In accordance with the provisions of Title 32, V.S.A., Section 166, I hereby transmit to you a statement of the monies paid your municipality by the State of Vermont for the year 2004.

SCHOOL

State Aid To Education	\$869,474.00
Special Education Aid	141,780.00
Lunch & Break Reimb.	35,772.71
After School Snack Reimb.	2,397.00
Tres-04-TLC-Pl6	1,610.00
Voucher # 102 Lab	275.00
MRS Refund	255.54

TOWN

Highway Aid	\$107,440.90
Paving Reimb.	49,027.67
Homeland Security, Fire Department	26,035.88
Hold Harmless Payment, Current Use	24,839.00
Grand List Maintenance	4,739.00
Civil Fines Reimb.	2,150.00
Fish & Wildlife, River Streambank	288.00
PILOT Payment	135.00

## WARNING

### TOWN MEETING 2005

The legal voters of the Town of Albany are hereby notified and warned to meet at the Albany Town Hall, Tuesday March 1, A.D. 2005 at 10:00 A.M. E.S.T. to act on the following articles to wit:

- Art. 1. To elect a Moderator for the ensuing year.
- Art. 2. To elect a Town Clerk for a term of 1 year.
- Art. 3. To elect a Town Treasurer for a term of 1 year.
- Art. 4. To hear and dispose of the Auditor's Report.
- Art. 5. To see if the Town will vote to have its taxes collected by the Town Treasurer.
- Art. 6. To elect a Road Commissioner for a term of 1 year.
- Art. 7. To elect a Delinquent Tax Collector for a term of 1 year.
- Art. 8. To elect all other officers required to be elected at the Annual Town Meeting.

SELECTPERSON: FOR A THREE YEAR TERM.

LISTER: FOR A THREE YEAR TERM.

AUDITOR: FOR A THREE YEAR TERM.

1<sup>ST</sup> CONSTABLE: FOR A ONE YEAR TERM.

GRAND JUROR: FOR A ONE YEAR TERM.

TOWN AGENT: FOR A ONE YEAR TERM.

- Art. 9. To see if the Town will raise the sum of \$55,000.00 to defray all other expenses of the Town not otherwise provided for.
- Art. 10. To see if the Town will raise the sum of \$135,000.00 for the maintenance of Class 2 & 3 Town Highways within the Town.
- Art. 11. To see if the Town will raise the sum of \$10,000.00 for the purpose of Blacktop Within the Town.
- Art. 12. To see if the Town will raise the sum of \$6,000.00 for the summer maintenance Of Class 4 roads within the Town.
- Art. 13. To see if the Town will raise a tax, and how much, for the Albany Volunteer Fire Department.
- Art. 14. To see if the Town will raise the sum of \$3,500.00 for the maintenance of the

The Town Cemeteries and the Albany Village Cemetery.

- Art. 15. To see if the Town will authorize the Selectboard to borrow money in anticipation of Taxes.
- Art. 16. Shall the Town of Albany assess a tax in the amount of \$6,955.00 for the Orleans County Sheriff's Department.
- Art. 17. Will the Town raise the sum of \$3,000.00 to finance Recycling and Solid Waste Educational Material.
- Art. 18. To see how much if any, the Town will appropriate for the observance of Memorial Day.
- Art. 19. To see if the Town will appropriate the sum of \$3,200.00 for the Albany Town Library.
- Art. 20. To see if the voters of the Town will raise the sum of \$65,000.00 towards the purchase of a New Grader.
- Art. 21. To see if the voters of the Town of Albany will vote to purchase the Sweeney store lot for the Purpose of a new Town Office building and Fire Station. A Purchase and Sales Agreement has Been obtained for this lot.
- Art. 22. Will the Town raise a tax for the support of Local Ambulance Services, if so, how Much, and for which ones.
- Art. 23. To see if the Town will vote the sum of \$7,291.55 for appropriations as requested, and direct the Selectmen to assess a tax sufficient to meet the same.

PLACE	2005 Request	2004
Area Agency on Aging for Northeastern VT	\$ 200.00	\$ 200.00
VT Center for Independent Living	140.00	100.00
Northeastern VT Development Association	352.80	352.80
Northeast Kingdom Human Services, Inc.	882.00	882.00
Orleans Essex VNA & Hospice, Inc.	2,500.00	2,000.00
Northeast Kingdom Learning Services, Inc.	200.00	200.00
Orleans County Court Diversion	75.00	75.00
STEP O.N.E.	350.00	300.00
Lake Region Senior Center	200.00	200.00
Orleans County Citizen Advocacy Program	300.00	300.00
VT Green Up, Inc.	50.00	50.00
Northern VT Chapter, American Red Cross	200.00	200.00
North Country Animal League		400.00
Orleans County Historical Society	275.00	225.00
Frontier Animal Society of Vermont	500.00	500.00

Northern VT Resource Conservation & Deve. Council	75.00	50.00
Rural Community Transport	441.75	214.00
Coutts-Moriarty 4-H Camp, Inc.	200.00	200.00
VT Association for the Blind & Visually Impaired	100.00	.00
Vermont's Painted Theater Curtains	250.00	.00
	<u>\$7,291.55</u>	<u>\$6,448.80</u>

Art. 24. To see where the voters of the Town of Albany wish to hold future Town & School Meetings.

Art. 25. Shall the voters of the Town of Albany authorize the Selectboard to enter into an agreement to Join the Northeast Kingdom Waste Management District?  
(voting done by Australian Ballot. Polls open from 10:00 A.M. to 7:00 P.M.)

Art. 26. To transact any other business that may legally come before said meeting.

Art. 27. To adjourn.

Dated at Albany, Vermont, January 26, 2005.

Anthony Davis  
Jonathan Powell  
Andrew Belod

Selectboard, Town of Albany

I hereby certify the above warning was duly recorded in the records of the Town of Albany previous to the posting and publication thereof.

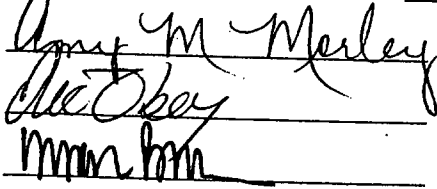
ATTEST: Debra Ann Seffroy  
Clerk, Town of Albany

## TOWN SCHOOL DISTRICT WARNING

The legal voters of the Town School District of Albany, Vermont are hereby notified and warned to meet at the Albany Town Hall in Albany, Vermont, on Tuesday, March 1, 2005 at one o'clock in the afternoon to transact the following business, namely:

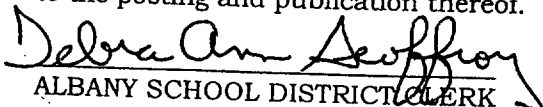
1. To elect a moderator.
2. To hear and act upon the report of the district officers.
3. To elect the following district officers as provided by Statute:
  - a. one school director for a term of three years to succeed Eric Oberg whose term expires.
4. To see if the District will vote to authorize the Board of School Directors to borrow money to pay indebtedness and current expenses of the District.
5. To see what salaries the electorate shall authorize in payment of the school directors.
6. Shall the electorate allow the School District to retain the Reserve fund of \$56,000 to offset future costs of Lake Region Union High School.
7. To see what sums of money the electorate shall appropriate for the support of schools for the fiscal year ensuing. The electorate shall express in its vote the specific amounts voted for deficit, if any, for current expenses, capital improvement or other lawful purposes, such vote being in accordance with Section 428 of Vt. Statutes Annotated.
8. To see if the voters will add Five Thousand Dollars (\$5,000) to the Capital Reserve Fund established at the March, 1999 Annual Meeting. Such additional funds to be used for future exterior maintenance of the school.
9. To see if the voters will authorize Ten Thousand Dollars (\$10,000) to the Reserve Fund to be used for replacement, when deemed necessary, of the existing school bus.
10. To transact any other business proper to come before said meeting.
11. To Adjourn.

Dated at Albany, Vermont this 25<sup>th</sup> day of January, 2005.

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ALBANY BOARD OF DIRECTORS

I hereby certify the above warning was duly recorded in the records of the Albany School District previous to the posting and publication thereof.

  
ALBANY SCHOOL DISTRICT CLERK

# SELECTBOARD'S REPORT

## General Orders

School Tax	\$ 700,774.00
Appropriations, Dues & Taxes	40,940.27
Salaries & Social Security	30,364.87
Administrative Expense	14,063.45
Insurance	12,516.00
Recycling & HHW Days	3,023.89
Utilities	1,828.87
Miscellaneous	1,664.93
Town Office Design Work, Black River Design	1,597.18
Town Hall & Library	1,554.36
Flood Hazard Area Regulations, NVDA	800.00
Total	\$ 809,127.82

## Summer Road Orders

Paving	\$ 61,284.89
Trucks	42,950.00
Labor	28,845.75
Equipment Rental	12,375.00
Gravel	11,520.50
Chloride	8,324.40
Winter Sand	2,851.59
Fuel & Lubricant	1,532.45
Sanders	1,191.62
Grader & Loader	1,169.52
Culverts	464.92
Road Signs	428.61
Roadside Mower	319.14
Utilities	312.29
Plows	218.58
Town & Gravel Pit Garages	136.44
Chainsaws	6.00
Total	\$ 173,931.70

## Winter Road Orders

Trucks	\$ 52,774.90
Labor	37,030.09
Chloride Tank	12,500.00
Sanders, Plows & Chains	6,474.72
Sand Shed	3,911.55
Winter Sand	2,800.00
Gravel	2,668.00
Sand Screen	1,652.25
Culverts	1,299.40
Grader & Loader	1,293.77
Backhoe Use	1,250.00
Salt	944.53
Utilities	682.83
Fuel & Lubricant	650.58
Town & Gravel Pit Garages	596.98
Equipment Rental	450.00
Boundry Line Agreements	375.00

Culvert Thawer

24.43

Total

\$ 127,323.13

## ROAD SUMMARY

## Available Road Funds

Town Highway Tax	\$ 140,991.22
State of VT, Highway Fund	107,440.90
State of VT, Paving Money	49,027.67
Plowing, Town of Lowell	1,200.00
Grader & Loader Use	630.00
Over Weight Permits	110.00
Sanding	100.00
2003 Road Surplus	42,364.79

Total Available Road Funds for 2004 \$ 341,864.58

## Total Road Expenses

Summer Road Orders	\$ 173,931.70
Winter Road Orders	127,323.13

Total Road Expenses for 2004 \$ 301,254.83

2004 Road Surplus \$ 40,609.75

## 2003 - 2004 COMPARISONS

	2003	2004
Roadside Mower	\$ 113.67	\$ 319.14
Loader & Grader	5,246.97	2,463.29
Fuel & Lubricants	2,006.31	2,188.03
Winter Sand	6,081.38	5,651.59
Plows, Sanders & Chains	1,961.91	7,884.92
Blacktop	10,000.00	61,284.89
Culverts	3,554.26	1,764.32
Gravel	11,699.60	14,188.50
Chloride	9,262.45	8,324.40
Road Signs	222.80	428.61
Town & Gravel Pit Garage Supplies	1,550.64	733.42
Sand Shed	64,929.23	3,911.55
Chloride Tank	.00	12,500.00
Sand Screen	.00	1,652.25
Salt	924.36	944.53

The equipment fund CD balance as of January 5, 2004 was \$2,410.66. This fund earned \$31.80 in interest during 2004. As of January 4, 2005 the balance in the equipment fund CD is \$2,442.46.

## BLACKTOP MONEY MARKET ACCOUNT

Balance as of January 1, 2004 \$ 10,006.16

Income: Community National Bank, Interest 50.28

Total Funds as December 31, 2004 \$ 10,056.44

# BRIDGE JOB MONEY MARKET ACCOUNT

This fund was opened on November 28, 2000. The money in this fund is what was raised over a 3 year period for the replacement of the Town Farm Road Bridge. Also in this fund is the money that was raised for the Water Street Bridge replacement. To date the State of VT has not billed the Town of Albany for our 5% share of the Water Street Bridge Replacement. Raised for this project was \$11,000.00 as voted. The amount raised for the Town Farm Road Bridge Replacement was \$13,333.33 a year for 3 years. 2002 was the last year to raise money for this project.

Balance as of January 5, 2004	\$ 53,005.62
Income: Community National Bank, 2004 Interest	<u>406.80</u>
Balance of funds as of January 4, 2005	\$ 53,412.42

## GENERAL FUND SUMMARY

The Town raised \$55,000.00 in tax dollars for the General Fund in 2004. Breakdown of 2004 General Fund Expenditures.

Salaries	\$ 18,407.13
Social Security, town share	7,008.77
Appropriations & Dues	9,655.00
Town Hall & Library, fuel, supplies & water rent	1,554.36
Administration Expense	14,049.80
Insurance	12,516.00
Electric, Town Hall & Fire Station	764.29
Telephone, Clerk's Office	1,011.58
Rubbish Removal, Clerk's Office	53.00
Town Office Project, Black River Design	1,587.18
Joseph Mandigo Estate Costs	135.00
Lister Mileage	172.25
Flood Hazard Area Regulations, NVDA	800.00
Purchase & Sales Agreement Deposit	<u>500.00</u>
Total Expenditures	\$ 62,224.36
Total Over Budget	\$ 7,224.36

## TOWN'S FIXED ASSETS

Town Hall Building & Land  
 Town Gravel Pit, Land & Garage  
 Town Garage, Sand Shed & Land  
 Grader, Loader, Roadside Mower, Plows & Sanders  
 Fire Station Building, Trucks & Equipment  
 Land near Hartwell Pond  
 Ball Park

## REAPPRAISAL ACCOUNT REPORT

Funds: Balance as January 1, 2004	\$ 5,377.60
Income: State of Vt, Grand List maintenance	<u>4,739.00</u>
Total Funds	\$ 10,116.60
Expenses: Town of Albany General Fund, reimb. of reappraisal expenses	<u>6,158.44</u>
Balance of Funds as of December 31, 2004	\$ 3,958.16

# MEMORIAL DAY REPORT

No Report submitted by Historical Society

## VCPD GRANT #0144/951G/11A

### BLOCK GRANT

Beginning Balance as of 1/1/04	\$ 11,862.32
Income: NECKA, yearly lease payment	2,197.50
Community National Bank, interest for 2004	<u>37.28</u>
Total Funds	\$ 14,097.10
Expenses: DHCA, yearly payment	\$ 1,133.37
VT Museum & Gallery, Town Hall Curtains	<u>2,000.00</u>
Total Expenses	\$ 3,133.37
Balance as of 12/31/04	\$ 10,963.73

### TOWN RECEIPTS

January 1, 2004 to December 31, 2004

Beginning Cash on Hand 1/1/04	\$ 276,302.45
Received from:	
STATE OF VERMONT	
Highway Aid	\$ 107,440.90
Paving Money	49,027.67
Current Use Payment	24,839.00
Civil Fines Reimb.	2,150.00
Fish & Wildlife	288.00
PILOT Payment	<u>135.00</u>
	\$ 183,880.57
TOWN TREASURER	
2004 Taxes	\$ 868,569.55
Dog Licenses	<u>992.00</u>
	\$ 869,561.55
DELINQUENT TAX COLLECTOR	
2003 Delinquent Taxes	\$ 26,239.04
2004 Delinquent Taxes	22,732.81
Penalty on Delinquent Taxes	3,849.24
Interest on Delinquent Taxes	<u>2,263.82</u>
	\$ 55,084.91

# MISCELLANEOUS

Appraisal Account, reimb. general fund for 2002 re-appraisal expenses	\$ 6,158.44
Community National Bank, checking account interest	2,209.62
VT PACIF, W.C. Audit refund	1,724.03
Town of Lowell, plowing	1,200.00
Loader & Grader Use	630.00
Town Hall Use	490.00
Over Weight Permits	110.00
Overpayment of taxes	154.65
Sanding	100.00
Liquor Licenses	100.00
Carolyn Tremblay, office supplies reimb.	58.00
IRS, recording fees	14.00
USPS, reimb of ORV postage	13.65
copies of checklist	3.70
Interest on Cemetery funds	.34
	<u>\$ 12,966.43</u>
Total Receipts	\$1,121,493.46
Total Receipts, plus cash on hand 1/1/04	\$1,397,795.91
Disbursements:	
Selectboard's General Orders	\$ 809,127.82
Selectboard's Summer Road Orders	173,931.70
Selectboard's Winter Road Orders	<u>127,323.13</u>
Total Orders Paid	\$1,110,382.65
Ending Cash on hand as of 12/31/04	\$ 287,413.26

## TREASURER'S REPORT

Grand List for 2004	\$463,482.00
Tax Rate for 2004	
Homestead Rate	1.9277
Non Residential Rate	2.0495
Total Town, School & County Taxes	\$916,716.03
Rates and Taxes Assessed	
Municipal Tax .4643	\$215,281.06
Homestead School Tax 1.4634	403,599.87
Non Residential School Tax 1.5852	<u>297,835.10</u>
Total Tax	\$916,716.03
Total Tax to be accounted for	<del>\$916,716.03</del>
Plus Current Use & PILOT Payments	<u>24,974.00</u>
Grand Total	\$940,690.03

# TREASURER'S TAX ACCOUNT

## Collected by Treasurer:

Real Estate	\$868,569.55
Current Use/PILOT	24,974.00
Lease Land Credits	98.00
Other Credits	<u>710.01</u>

Total Taxes Collected by Treasurer	\$894,351.56
Delinquent Tax	<u>47,338.47</u>
Total Tax to be accounted for	\$941,690.03
Tax Collected by Collector	\$ 22,732.81
Tax collected by Treasurer	<u>\$894,351.56</u>
Total 2004 Taxes collected	\$917,084.37
Total Delinquent tax as of 12/31/04	<u>24,605.66</u>
Total 2004 taxes to be accounted for	\$941,690.03

## TREASURER'S SUMMARY

### SALARIES & SOCIAL SECURITY

Brian Mason, truck driver/laborer	\$ 34,105.09
Gary Mason, Road Commisioner	22,420.75
Debra Ann Geoffroy, Town Clerk/Treasurer	10,800.00
Wayne Sweeney, truck driver/laborer	9,350.00
Debra Ann Geoffroy, Delinquent Tax Collector	2,647.22
John Gile, Sexton	2,301.75
Carolyn Tremblay, Lister	2,035.25
Gloria Chicoine, Ass't Clerk/Treasurer	1,963.50
Francis Whitcomb, Lister	710.00
Susan Richardson, Lister	605.50
Wayne Sweeney, Selectperson	350.00
Anthony Daniels, Selectperson	350.00
Jonathan Rowell, Selectperson	350.00
Jonathan Rowell, Town Hall Janitor	311.00
H. Jane Rayner, Ballot Clerk	202.50
Carolyn Tremblay, Ballot Clerk	178.88
Paul Martin, Constable	175.00
Beverly Potter, Auditor	125.00
Alden Sheehan, Auditor	125.00
Gary Heath Mason, Auditor	125.00
Community National Bank, Soc. Sec., Town Share	7,008.77

### ASSESSMENTS & APPROPRIATIONS

Albany School District	\$700,774.00
Albany Fire Department	15,000.00
Orleans County Treasurer	7,362.97
Orleans County Sheriff's Department	6,613.50
Albany Town Library	2,600.00
Orleans Essex VNA & Hospice Inc.	2,000.00

Northeast Kingdom Human Services, Inc.	882.00
VT League of Cities & Towns	860.00
Barton Ambulance Service	500.00
Orleans Ambulance Service	500.00
Glover Ambulance Service	500.00
Frontier Animal Society of VT	500.00
North Country Animal League	400.00
Northeastern Vermont Development Association	352.80
STEP O.N.E.	300.00
Orleans County Citizen Advocacy Program	300.00
Albany Cemetery Association	260.00
Orleans County Historical Society	225.00
Rural Community Transport	214.00
Coutts Moriarty 4-H Camp, Inc.	200.00
Northern Chapter American Red Cross	200.00
Lake Region Senior Center	200.00
Northeast Kingdom Learning Service, Inc.	200.00
Area Agency on Aging	200.00
Merorial Day-2004	150.00
VT Center for Independent Living	100.00
St. John of the Cross Cemetery	100.00
Orleans County Court Diversion	75.00
Northern VT Resource Conservation Development Council	50.00
VT Green Up, Inc.	50.00
VT Assessors & Listers Association	45.00

#### ADMINISTRATIVE EXPENSE

Philip Rowell, office rent	\$ 4,800.00
IKON, new copier	1,937.00
Joseph J. Marotti Co., Inc., land records	1,595.72
USPS, Town & Lister envelopes	1,050.00
National Business Furniture, fire proof file cabinet	934.00
Staples, Office supplies	922.10
VT Electric, Town Hall & Fire Station	764.29
Verizon, office phone	586.95
The Chronicle, Inc., advertising	437.13
Front Desk, file cabinets	434.00
AT&T, office phone	424.63
USPS, Town report postage	332.00
Global Net, office internet service	179.40
IDA, dog licenses & tags	169.73
VPOR, 1 year subscription	132.50
Newport Daily Express, advertising	123.03
Community National Bank, checks	120.88
IKON, copier service contract	108.12
Schwaab, office stamps	98.50
USPS, certificate of mailing	96.90
NEMRC, officer meeting	95.00
VLCT, officer meeting	90.00
VT Institute for Government, officer meeting	80.00
Derby Port Press, JP Ballots	71.00
Derby Port Press, town report covers	63.00
Diamond Rubbish Removal, town office	53.00
Costco, yearly membership	45.00
VT Offender's Work Program, office supplies	42.61

Putney Press, VT Government directory	33.70
USPS, certified, return receipt mailing	27.90
VMCTA, yearly membership	20.00
USPS, express mailing of ORV	13.65
VT Department of Health, engraved paper	10.00

#### TOWN HALL & LIBRARY

Freds Plumbing & Heating, fuel	\$ 1,380.57
J.B. Colton Co. supplies	108.79
Albany Village Water Supply Company, water rent	65.00

#### RECYCLING & HAZARDOUS WASTE

New England Waste Service, HHW Days	\$ 1,485.83
Town of Irasburg, Albany 1/3 share	1,538.06

#### MISCELLANEOUS

VLCT PACIF, yearly insurance premium	\$ 12,516.00
Black River Design, town office design	1,597.18
NVDA, flood hazard area regulations	800.00
VT Life Real Estate, deposit for purchase & sales agreement	500.00
Tax overpayments	228.33
Earl Kinsey, Rowell Cemetery work	200.00
Listers, mileage reimb.	172.25
Gary Mason Excavating Inc., Stone wall, Center Cemetery	200.00
Joseph Mandigo Estate, expenses	135.00
John Gile, paint for cemetery fence	127.85
Oasis Pet Resort, stray dog fee	87.50
Town Clerk, IRS recording fee	14.00

#### 2004 DELINQUENT REAL ESTATE TAXES

AS OF 12/31/2004

Beaudry, Tara Lynn	\$ 210.12
Beaudry, Zachariah	233.64
Bishop, Dennis & Dominie	1,923.13
Brewster, Robert, Sr. & Lisa	1,046.86
Buckman, Frank A. & Bonie M. MacGregor	2,239.74
Cononi, Shirley S.	897.68
Croteau, David & Cynthia ***	582.17
Drudi, Thomas & Debra	1,260.44
Fromm, Neil & Keenan Kuiper	951.75
Gordon, Robert & Lynn	923.37
Mandigo, Joseph	176.26
Minnicucci, Charles J. ***	1,957.28
Pothier, Lawrence & Elizabeth	1,246.09
Powell, Wm. Scott & Cora	571.92

Rienecker, Robert	2,951.28
Rupert, Richard & Nicole	1,393.11
Seguin, Jamie ***	533.97
Sweeney, Matthew	12.30
Walsh, Brady P. & Ellen M.	754.21
Wells, Arland	1,299.69
Wells, arland	524.63
Wells, Gene	84.03
Wells, Gene	34.84
Wells, Michael ***	1,330.12
Williams, Stacey	1,100.72
Young, Milo & Barbara	366.27
TOTAL DELINQUENT TAX AS OF 12/31/04	\$ 24,605.66

\*\*\* All or part payment made after 12/31/04

## ALBANY TOWN PLANNING COMMISSION

### REPORT - 2004

#### BOARD OF ADJUSTMENT

The Commission worked with NVDA to study, hold hearings, and enact Flood Hazard Area Regulations for the Town.

Tony Daniels was appointed by the Commission to be "Administrative Officer of the Board of Adjustment." The Planning Commission members are also the Board of Adjustment.

#### TOWN CLERK'S OFFICE/FIRE HOUSE PROJECT

During the year, the Commission has met 5 times to discuss, research, and examine possible sites for a new Town Clerk's Office/Fire House combined Building.

The present office building is old, small, no longer has adequate work and storage space and, lacks a Fire Proof Vault for Town Records. The present Fire House is an old building, and is barely large enough for trucks and equipment storage.

The Commission has examined sites within the Village and discussed their costs and possibilities. We have decided that the best available location for a combined T.C. Office/Fire House building is on the old Pierce Store lot, owned by the Sweeneys, across RT 14 from the Town Hall and adjacent to the Post Office. This site has 2 acres with adequate septic, an excellent central location and is for sale for \$75,000.00. The Town has an option to buy the lot and it is so warned by Article in the Town Report.

The Commission has met with John Rahill of Black River Design to study and discuss proposed designs of site and buildings.

The Commission is in the process of finding a Grant Administrator, and will hire one if the Town's citizens approve the purchase of the lot. We will then apply for municipal grants, hoping that this project will be fully funded.

There is a possibility that a new Post Office would be incorporated into the design. If not, the present P.O. would remain and share a parking lot with T.C. Office. As of Feb. 1st, the USPS has not informed us what they want to do.

The Albany Planning Commission hopes that you will support this important Town Project.

Francis Whitcomb, Chairman

**ENROLLMENT**

<b>GRADE</b>	<b>ENROLLMENT <u>2003-2004</u></b>	<b>ENROLLMENT <u>2004-2005</u></b>
K-6	103	87
7-8	20	20
9-12 (Lake Region)	50	44

**STAFF 2004-2005**

JILL CHAFFEE, Principal  
University of Dayton

WENDY MILLETT, Kindergarten & Grade 4  
St. Lawrence University

SUSANNAH BORST, Grade 1  
University of Maine

VALERIE MORRISON, Grade 2  
Johnson State College

DEBORAH SMITH, Grade 3  
University of Vermont

CLAUDETTE ALLEN, Grade 4  
Johnson State College

THOMAS STELTER, Grade 5  
University of Cincinnati

ALEXANDER KEPLER, Grade 6  
Lyndon State College

CLARA ROLLINS, Grade 7  
Lyndon State College

ANGELIQUE ZABALETA, Grade 8  
Worcester State College

PETER AUCLAIR, Physical Education  
Castleton St. College

GARY MATTHEWS, Instrumental Music  
Johnson State College

BARBARA WILLETT, Vocal Music  
Castleton State College

GERALD TREVITS, Art  
Ithaca College

BARBARA HIGGINS, Nurse  
Goshen, N.Y.

MARY PETERS, Special Educator  
University of Vermont

RITA NILES, Secretary  
SUSAN OCKER, Library Tech.  
GEORGETTE ROWELL, Aide  
ROXANNE BEDARD, Paraprofessional  
DEANA COWLES, Paraprofessional  
PAMELA VIENS, Paraprofessional  
TRINA NEWLAND, Paraprofessional  
BILLIE JEAN RIVERS, Hot Lunch Cook/Agent  
MAVENE WATERHOUSE, Hot Lunch Assistant  
JEFF POTTER, Custodian  
PAUL COTE, Assistant Custodian  
RICHARD DAVIS, Bus Driver

ALBANY SCHOOL DISTRICT					
BUDGET 2005-06					
Explanation of columnar headings:					
Actual 2003-04 represents income and expenses last year.					
Budget 2004-05 represents the current budget.					
Estimated 2004-05 are projections of what will happen this year.					
Proposed 2005-06 is our budget for the coming year.					
BUDGET RECEIPTS					
	ACTUAL	BUDGET	ESTIMATED	PROPOSED	
	2003-04	2004-05	2004-05	2005-06	
Property Taxes	\$705,066	\$717,679	\$700,774	\$812,045	
Carry Forward	152,545	11,904	44,360	27,838	
Tuition Income	30,607	22,000	21,600	15,000	
Facility Rent	2,698	3,000	2,800	2,800	
Interest Earned	14,839	18,000	20,000	20,000	
Miscellaneous/Refunds	4,535	0	0	0	
General State Aid	673,969	941,154	967,228	853,737	
Special Ed Aid	60,729	64,000	140,711	119,000	
EPSDT Support	3,451	0	2,834	0	
Federal Titles	78,805	51,000	60,695	55,000	
TOTAL RECEIPTS	\$1,727,244	\$1,828,737	\$1,961,002	\$1,905,420	4.19%
BUDGET EXPENSES					
Direct Instruction					
Salaries	\$359,645	\$385,788	\$370,923	\$388,548	
Benefits	26,598	29,745	32,521	34,362	
Health/Dental	66,843	70,245	67,215	75,342	
Conferences/Tuition	4,496	9,000	6,500	8,000	
Music/Art/Physed Assess.	59,364	56,753	54,790	57,530	
Technology Support	22,475	24,000	24,549	26,000	
Summer School	0	600	0	600	
Repairs	80	800	800	800	
Field Trips/ Speakers	1,706	2,500	2,500	2,500	
Assessment Materials	1,469	2,200	1,900	2,100	
Supplies	16,716	16,000	18,200	19,000	
Books	6,958	8,600	8,600	9,839	
AV/Software	3,021	4,500	4,500	4,500	
Computer Equipment	5,590	12,500	12,500	15,700	
Other Equipment	1,485	5,000	5,000	5,000	
Refund of Overpayment	0	0	8,322	0	
TOTAL DIRECT INSTRUCTION	\$576,446	\$628,230	\$618,820	\$649,820	

	ACTUAL	BUDGET	ESTIMATED	PROPOSED
	2003-04	2004-05	2004-05	2005-06
Secondary				
Lake Region Assessment	\$433,936	\$480,223	\$479,443	\$439,749
Special Education				
OCSU Services	\$96,418	\$117,843	\$131,368	\$104,562
Individual Aides	39,278	24,553	96,017	104,000
Tuition/Transportation	19,871	3,000	15,000	15,000
TOTAL SPECIAL ED	\$155,567	\$145,396	\$242,385	\$223,562
Co-Curricular Activities				
Salaries	\$5,250	\$6,250	\$5,400	\$5,600
Benefits	402	478	413	428
Officials	375	600	600	600
Supplies and Equipment	405	800	800	800
TOTAL CO-CURRICULAR	\$6,432	\$8,128	\$7,213	\$7,428
Guidance				
Salaries and Benefits	\$13,746	\$14,262	\$162	\$18,000
Outside Services	150	0	17,930	0
Supplies and Materials	733	850	700	750
TOTAL GUIDANCE	\$14,629	\$15,112	\$18,792	\$18,750
Nurse Services				
Salaries/Benefits	\$0	\$0	\$14,879	\$19,389
OCSU Assessment	15,623	17,505	5,973	6,347
	\$15,623	\$17,505	\$20,852	\$25,736
Education Media				
Salaries/Benefits	\$14,977	\$16,594	\$16,359	\$16,895
Consultants	0	400	400	400
Supplies	609	750	750	750
Books and Periodicals	4,133	4,000	4,000	4,000
AV/Software	467	3,000	3,000	500
Equipment	1,154	750	750	1,235
TOTAL MEDIA	\$21,340	\$25,494	\$25,259	\$23,780

	ACTUAL 2003-04	BUDGET 2004-05	ESTIMATED 2004-05	PROPOSED 2005-06	
Board of Education					
Salaries	\$2,400	\$2,400	\$2,400	\$2,400	
Benefits	184	184	184	184	
Conferences	0	200	100	100	
Contract Services	95	4,000	4,000	2,200	
Liability Insurance	1,349	1,500	1,581	1,650	
Communications	411	600	800	800	
Advertising	2,669	900	1,500	1,500	
Supplies	919	1,200	1,200	1,200	
Dues & Fees	1,175	1,100	1,050	1,100	
TOTAL BOARD	\$9,202	\$12,084	\$12,815	\$11,134	
Central Office					
Assessment	\$37,139	\$45,166	\$45,166	\$41,921	
Office of the Principal					
Principal Salary	\$55,318	\$57,808	\$57,808	\$60,120	
Clerical Salary	16,085	16,676	17,443	18,321	
Benefits	6,378	6,705	6,591	6,876	
Health/Dental	13,364	14,559	15,433	16,015	
Conferences/Tuition	808	1,200	1,200	1,200	
Repairs	5,100	6,000	5,000	5,000	
Communications	1,496	4,500	2,800	3,500	
Supplies	3,240	2,600	3,100	3,100	
Equipment	4,959	11,000	13,000	6,000	
Dues & Fees	604	750	750	750	
TOTAL PRINCIPAL	\$107,352	\$121,798	\$123,125	\$120,882	
Fiscal Services					
Revenue Note	\$11,826	\$12,000	\$17,827	\$17,827	

	ACTUAL	BUDGET	ESTIMATED	PROPOSED	
	2003-04	2004-05	2004-05	2005-06	
Operation of Plant					
Salaries	\$27,303	\$29,093	\$28,999	\$30,839	
Benefits	4,002	4,593	5,112	5,431	
Health/Dental	9,287	9,835	5,175	275	
Trash Collection	1,770	1,700	1,700	1,800	
Care of Grounds	1,080	1,300	1,100	1,300	
Repairs/Maintenance	17,227	9,000	15,000	15,000	
Property Insurance	3,634	4,000	4,000	4,000	
Supplies	4,589	4,000	9,000	9,000	
Utilities	17,824	24,000	22,000	24,000	
Equipment	514	6,840	6,840	9,000	
Dues & Fees	125	200	200	200	
TOTAL OPERATIONS	\$87,355	\$94,561	\$99,126	\$100,845	
Student Transportation					
Salaries	\$10,054	\$11,928	\$10,746	\$11,274	
Benefits	1,641	1,812	1,389	1,458	
Bus Insurance	1,126	1,200	2,476	2,700	
Bus Contract	67,941	73,000	74,000	76,500	
Repairs	3,049	3,000	4,000	4,000	
Supplies	2,608	2,100	3,000	3,000	
TOTAL TRANSPORT.	\$86,419	\$93,040	\$95,611	\$98,932	
Debt Service					
Principal Payment	\$65,000	\$65,000	\$65,000	\$65,000	
Interest	49,618	50,000	46,730	45,055	
TOTAL DEBT SERVICE	\$114,618	\$115,000	\$111,730	\$110,055	
TOTAL EXPENSES	\$1,677,884	\$1,813,737	\$1,918,164	\$1,890,420	
Capital Reserve	\$5,000	\$15,000	\$15,000	\$15,000	
TOTAL EXPENSES	\$1,682,884	\$1,828,737	\$1,933,164	\$1,905,420	4.19%

			ALBANY SCHOOL DISTRICT				
			REPORT OF RESERVE FUNDS				
		Received	Interest	Received		Balance	
	June 30, 2003	2003-04	Earned	2004-05	Spent	Dec. 31, 2004	
Lake Region Assessment Fund	\$ 85,759.73	\$ -	\$ 2,898.68	\$ -	\$ -	\$ 88,658.41	
Exterior Maintenance Fund	\$ 19,387.27	\$ 5,000.00	\$ 824.29	\$ 5,000.00	\$ -	\$ 30,211.56	
School Bus Replacement Fund	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	

## PRINCIPAL'S MESSAGE

The 2004-2005 school year at Albany Community School has been a positive and productive one. Children are actively engaged in learning during the regular school day. Again this year we have the ELF Program and our intramural sports teams. Starting on January 18 we will have an After School Program for three days a week. Daily I walk through each classroom and am proud of the quality and expertise of our teaching staff as well as the dedication of our support staff. My heart-felt gratitude goes out to you for the continued support of our school through not only the passing of the school budget but the time many of you spend in the school volunteering to work with our children. It makes a difference--YOU make a difference.

Our current attendance roster has 107 students. Our largest class is the 4th grade class with 17 students. In the fall Mrs. Angelique Zabaleta headed the 8th grade classroom. We had a student from Lyndon State College, Frank Daignault. He worked with Peter Auclair in Physical Education. Frank will continue to work with our middle school children this spring teaching health education.

ACS was awarded a Reading First Grant through the Vermont State Department of Education. Targeted grades for this grant are K-3. Grades 4 and 5 are also instituting this reading program. The grant lasts for a total of five years. We should be seeing reading score improvements in our state assessment results in the near future.

The supervisory union continues to update core curricula. This year our focus has been on the health curriculum. As noted above, Frank will be instructing our middle grade students (part-time) as well as each classroom teacher. Peter Auclair also covers a number health-related issues in physical education.

Nature Trail Days continue to grow. If you have not taken the time to walk our trail, please do. If you do not want to walk it on your own, we have plenty of students who would love to "show off" their contributions to this very worthwhile project. We will, again, have our annual Walk-a-Thon in the Spring along with our annual "Community Invitational Walk".

Any suggestions for our monthly newsletter is welcomed. This up-coming summer we are planning to offer our Reading Camp and Math Camp. Last year's camps were very successful. Literature will be sent home in April with more details about the summer camps.

Please feel free to stop in any time and see what your tax dollars are doing. I welcome the opportunity to speak with each of you.

Respectfully submitted,

Jill Chaffee

EXHIBIT A				
ORLEANS CENTRAL SUPERVISORY UNION				
Fund Balance Report				
6/30/2004				
FUND	BALANCE	RECEIPTS	EXPENSES	BALANCE
	7/1/2003			6/30/2004
Central Office	(\$10,629)	\$409,873	\$400,699	(\$1,455)
Nurse	9,772	48,769	56,071	2,470
Nurse Reserve	1,164	0	0	1,164
Health Grant	0	1,000	0	1,000
Music	6,953	108,310	94,643	20,620
Art-Trevits	2,909	58,131	57,907	3,133
EPSDT-Nurse	34,551	61,726	71,078	25,199
Physed--Auclair	1,030	33,415	34,035	410
Art-Woodard	(80)	28,386	28,136	170
Sped/Kindergarten	1,524	20,995	20,961	1,558
Summer School	4,220	0	0	4,220
Title IIA--CSR	0	275,923	275,923	0
Title IID--Tech 2003	(6,355)	6,355	0	0
Title IID--Tech 2004	0	90,000	7,825	82,175
Title IID--4263	0	35,484	32,275	3,209
Title IV-Drug Free	7,055	34,644	36,084	5,615
Title V	2,459	31,073	25,350	8,182
Goals 2000 FY01	199	0	0	199
Title IID--GL/IR	0	18,000	22,945	(4,945)
Tobacco Grant	0	7,434	7,434	0
Standards Board	975	700	146	1,529
Alternative Prog.	(1,744)	81,399	82,598	(2,943)
Mainstream	(6,599)	496,378	494,667	(4,888)
EEE	26,823	90,950	107,986	9,787
COFEC Building	0	3,200	46,046	(42,846)
Care/Custody	(50,134)	125,059	74,946	(21)
BEST Grant	5,039	0	4,658	381
EEI	0	30,000	30,000	0
Project Onward	25,291	0	10,403	14,888
Donation-SPED	1,039	264	0	1,303
IDEA-B	0	217,269	217,269	0
Title I	0	670,987	668,996	1,991
Alt. Program Grant	(500)	500	0	0
Medicaid	2,193	157,946	117,871	42,268
Special Ed Transfer	(106,485)	106,485	212,105	(212,105)
Fund 8--Misc.	(62,054)	314,630	243,680	8,896
Substitute Employees	(3,845)	0	15,207	(19,052)
TOTAL	(\$115,229)	\$3,565,285	\$3,497,944	(\$47,888)

ORLEANS CENTRAL SUPERVISORY UNION				
ESTIMATE OF FINANCIAL OPERATIONS				
	BALANCE	PLANNED	PLANNED	BALANCE
	7/1/2004	RECEIPTS	EXPENSES	7/1/2005
CENTRAL OFFICE	\$ (1,455)	\$ 471,587	\$ 460,565	\$ 9,567
SCHOOL NURSE	\$ 3,634	\$ 56,940	\$ 60,437	\$ 137
MUSIC PROGRAM	\$ 20,620	\$ 82,990	\$ 103,645	\$ (35)
SPECIAL ED PROGRAMS	\$ 1,956	\$ 754,006	\$ 719,942	\$ 36,020
COFEC BUILDING	\$ (42,846)	\$ 220,420	\$ 249,999	\$ (72,425)
PRELIMINARY BUDGETS 2005-06				
CENTRAL OFFICE	\$ 467,981			
SCHOOL NURSE	\$ 61,925			
MUSIC PROGRAM	\$ 106,604			
SPECIAL ED PROGRAMS	\$ 737,451			
COFEC BUILDING	\$ 227,126			
	ACTUAL	ESTIMATED	ESTIMATED	
SPECIAL EDUCATION AID	2003-04	2004-05	2005-06	
ALBANY	\$ 60,729	\$ 140,711	\$ 119,000	
BARTON	\$ 156,538	\$ 282,577	\$ 340,000	
BROWNINGTON	\$ 140,527	\$ 190,000	\$ 150,000	
GLOVER	\$ 107,487	\$ 105,000	\$ 102,000	
IRASBURG	\$ 141,375	\$ 180,000	\$ 160,000	
ORLEANS	\$ 181,623	\$ 150,000	\$ 145,000	
WESTMORE	\$ 13,357	\$ 19,000	\$ 16,000	

## Three Prior Years Comparisons - Format as Provided by DOE

ESTIMATES  
ONLYDistrict: **Albany**  
County: **Orleans**LEA: **002**  
S.U.: **Orleans Central**

## Expenditures

		FY2003	FY2004	FY2005	FY2006
1.	Budget (local budget, excluding special programs reported in line 3, full tech expenditures, and any Act 144 expenditures)	\$1,538,180	\$1,651,107	\$1,828,737	\$1,905,420
2.	Block grant paid by State to tech center in prior years under Act 60	\$7,625	\$8,565	not applicable	not applicable
3.	Special revenue program expenditures (federal dollars, restricted grants, etc)				
4.					
5.	Locally adopted or warned budget	\$1,565,785	\$1,657,872	\$1,828,737	\$1,905,420
6.	1. Separately warned article passed at town meeting	-	-	-	-
7.	2. Separately warned article passed at town meeting	-	-	-	-
8.	3. Separately warned article passed at town meeting	-	-	-	-
9.	Act 68 locally adopted or warned budget	\$1,565,785	\$1,657,872	\$1,828,737	\$1,905,420
10.	Union school or joint school district assessment	-	-	-	-
11.	Prior deficit reduction if not included in budgets	-	-	-	-
12.	Gross Act 68 Budget	\$1,565,785	\$1,657,672	\$1,828,737	\$1,905,420
13.	S.U. assessment (included in local budget) - informational data	-	-	-	-
14.	Prior deficit reduction (if included in local budget) - informational data	-	-	-	-

## Revenues

15.	Local revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$302,923	\$380,284	\$266,772	\$344,638
16.	Capital debt aid	\$12,135	-	-	-
17.	Special program revenues (if not included in local budget; included in FY2006)	-	-	-	-
18.	Prior deficit reduction if included in revenues	-	-	-	-
19.		\$315,058	\$380,284	\$266,772	\$344,638
20.	Total revenues	\$315,058	\$380,284	\$266,772	\$344,638
21.	Fund raising, if any (included in line 15)	-	-	-	-
22.	Adjusted local revenues	\$315,058	\$380,284	\$266,772	\$344,638
23.	Education Spending (Act 68 definition)	\$1,250,727	\$1,277,388	\$1,561,965	\$1,560,782
24.	Equalized Pupils	153.39	159.93	169.65	169.32
25.	Education Spending per Equalized Pupil	\$8,154	\$7,987	\$9,207	\$9,218
25a.	Less eligible construction costs (or P&I) per equalized pupil	not applicable	not applicable	not applicable	not applicable
26.	Excess Spending per Equalized Pupil over threshold (if any)	not applicable	not applicable	not applicable	not applicable
27.	Per pupil figure used for calculating District Adjustment	not applicable	not applicable	not applicable	not applicable
28.	District spending adjustment (minimum of 100%) (\$9,218 / \$9,975)	not applicable	not applicable	not applicable	not applicable
29.	Anticipated homestead tax rate, equalized (132.158% x \$1.02)	\$1,778	\$1,630	\$1,422	\$1,348
30.	Common Level of Appraisal (CLA)	88.57%	103.43%	97.15%	89.87%
31.	Estimated homestead tax rate, actual (\$1,348 / 89.87%)	\$1,559	\$1,553	\$1,463	\$1,500
32.	Household Income Percentage for income sensitivity (132.16% x 1.85%)	3.23%	2.96%	2.57%	2.44%

The projected base education spending amount of \$9,975 is subject to Legislative approval.

The base education homestead tax rate of \$1.02 and the income percentage cap of 1.85% are based on the recommendation of the Governor's Office and are subject to Legislative approval.

## ALBANY TOWN LIBRARY

Our library has continued to grow and serve our community in many ways. We provide books to those who are unable to come into the library. We also provide inter-library loan services to accommodate special requests for books which our library does not have. We are looking for volunteers who would like to help in the library. Just stop by and let us know what you would like to do.

We are asking the town for \$3200.00 this year. This is an increase of \$600.00. This additional \$600.00 would enable us to have a phone at the library. We are currently one of a very few libraries in Vermont that does not have a phone. We would also be able to offer internet access once we had a phone line installed.

Storytime is now on Thursdays at 3:15pm. All children and their parents/caregivers are welcome to come. We have lots of new books, magazines, and videos available. Please feel free to come in and check out what your library can provide for you.

Submitted,  
Carol Rowell  
Treasurer

### LIBRARY HOURS:

TUESDAY: 12:00am - 4:30pm

6:00pm- 8:00pm

THURSDAY: 12:00pm - 4:30pm

## ALBANY VOLUNTEER FIRE DEPARTMENT

### INCOME:

Cash on hand January 1, 2004	\$15,147.70
Town of Albany- taxes for 2004	15,000.00
Labor Day- dinner, donations, pony rides, coin drop, plus start up cash	3,098.85
Donations	2,685.00
Shania Twain Raffle	520.00
Homeland Security Grant	26,035.88
N.E.I Mutual Aid- refund on 2004 dues	100.00
Sale of overhead door	375.00
Bottle and can return fund	57.40
Sale of 1980 van	<u>700.00</u>
Total Income	\$63,719.83

### EXPENSES:

Vermont State Firefighters Assoc.	\$147.00
Fed Ex	55.00
Ultramar Energy Inc.	1,489.11
Bob's Quick Stop	558.20
Lamarche Albany Market	788.90
Larry Burdick- CPR training materials	230.00
Northeast International Mutual Aid- dues and fire school	560.00
Park View Garage Inc.	1,124.33
Desmarais Equipment Inc.	392.67
Jonathan Rowell- Shania Twain tickets	384.80
Frontline Fire and Rescue Equipment	2,429.90
Ed Eaton Fire Truck Repair	29.95
Albany Auto Repair	144.00
Radio North	1,008.63
Start up cash for Labor Day	300.00
Phillip Rowell- repair priming pump on pumper	36.50
Janet Nelson- rolls for Labor Day	72.50
Chief Supply Inc.	46.98
Brian Mason- Labor Day supplies	33.06
Albany Methodist Church	50.00
Galluping Acres	250.00
Ray's Market	972.97
Vermont Fire Extinguisher	82.10
Roberts Co. Inc.	226.56
Bond Auto Parts	183.59
Clark Communication Electronics	748.00
City of Newport Fire Dept.- new 1985 van	6,000.00
Galls Inc.	1,152.54
Vermont Dept. of Motor Vehicles	10.00
Irasburg Fire Dept.- share on maintenance of air compressor	109.00
Bear Graphics	500.00
Bumwraps	610.00
Pick and Shovel	76.99
Reynolds and Son- seven new airpacks(SCBA)	26,426.42
Sanel Auto Parts	40.11

Charlmont Restaurant	60.00
Green Mountain Trading Post	4.00
Earl Kinsey- materials for new door	249.38
North Country Dialysis Fund	100.00
Collette Plumbing + Heating Co.	125.00
Center Fire Sales	<u>1,632.84</u>
Total Expenses	\$49,441.03
 Total Income	 \$63,719.83
Minus Total Expenses	<u>\$49,441.03</u>
 Cash on Hand December 31, 2004	 \$14,278.80

The Albany Vol. Fire Dept. appreciates all of your continued support. Your fire department could not survive without it.

On February 28, 2004, we participated in a CPR course. Seven members of your department took advantage of the training, and they all passed. On April 17 and 18, 2004, eight members of your department spent their weekend at the annual regional fire school in Charleston, VT. A variety of courses were held and much was learned during these two days. The people of Albany should be proud of these men and women. Not only are they willing to drop what they are doing at a moments notice, they also spend some of their free time learning what to do in case you ever need their assistance.

On October 6, 2004, six members of your department took time off from work to spend the day with our children at the Albany Community School during fire prevention week. This program is very important towards preventing fires and fire related deaths. Never say never! Tragedy can happen here in Albany too.

Your fire department was successful in receiving one grant in 2004. The money was spent on seven new Self Contained Breathing Apparatus(SCBA) units. Your department now has eight modern units(one SCBA was received in 2003) to help increase firefighter safety. The SCBA units also give us the ability to enter a smoke filled building if needed.

To help transport equipment more efficiently, your department purchased a larger utility van from the City of Newport Fire Dept. Now all three of your station bays are solid full! This old fire house is becoming inadequate for future progress. Other purchases in 2004 include a 3000 gallon port-a-tank, foam-pack, and multi-gas meter. The gas meter comes in handy for those carbon monoxide calls we receive.

Your fire department responded to 22 emergency calls in 2004.

For first responder news, an ambulance responded to Albany for 44 medical emergencies in 2004.

In closing, we would like to mention your fire department is in need of more volunteers- male or female. No job is too small. Any help is appreciated. It takes many talents to keep any organization going. Please contact a member if interested. If not you, than who?

Jonathan "Tim" Rowell, Chief  
Albany Vol. Fire Dept.

Gary H. Mason, Sec/Treas.  
Albany Vol. Fire Dept.

# VITAL STATISTICS

## BIRTHS

Name	Date	Parents
Carson A. Young	Feb. 20	Kyle H. Young Katherine M. Poston
Kaleb R. Colaceci	Mar. 25	Robert J. Colaceci Angela J. Tourangeau
Mariah M. Byers	June 10	Chad S. Byers Beth A. Barry
Mya R. Peters	Aug. 28	Bernard E. Peters, II Amber M. Geoffroy
Ashley R. Powell	Sept. 29	William S. Powell Cora M. Willis
Amy P. Amato	Oct. 6	Sara E. Amato

## DEATHS

Name	Date	Age
Raleigh N. True	Feb. 27	83
Rudolph L. Brow	Oct. 21	69
Judith G. Unkert	Nov. 1	64
Helen Kinsey	Nov. 7	56
Doris S. Cubit	Dec. 15	87
Aaron F. Horner, Jr.	Dec. 31	67

## MARRIAGES

Names	Date
Timothy W. Whitney Diana M. Sabot	Mar. 6
Alan P. Dion, II Lisa M. Glover	June 19
James T. West Nancy J. Strong	July 4
Benjamin C. McAllister Angela M. Locke	July 10
Dusty C. Warner Ann M. Pothier	Aug. 7
Gary W. Sutton Sherrie L. Bullard	Dec. 10
Richard G. Spaulding Lisa A. Dunlavey	Dec. 30

## CIVIL UNION

Leanne M. Kinsey Lisa M. Hopkins	Jan. 17
-------------------------------------	---------

**TOWN INFORMATION**

**IN CASE OF EMERGENCY CALL**

**911**

**DATES TO REMEMBER FOR 2005**

**March 1**

**Town Meeting**

**March 1**

**School Meeting**

**April 1**

**Listing Begins**

**April 1**

**Dog Licenses Due**

**May 30**

**Memorial Day**

**October 10**

**Taxes Due**

**TOWN CLERK'S OFFICE HOURS**

**TUESDAY & THURSDAY 9:00 A.M. TO 4:00 P.M.**

**WEDNESDAY 9:00 A.M. TO 7:00 P.M.**

**SATURDAY'S WHEN REQUIRED**

**REGULAR SELECTBOARD MEETING'S**

**HELD EVERY 2ND TUESDAY OF THE MONTH**

**AT THE TOWN CLERK'S OFFICE**

**7:00 P.M.**

**TOWN CLERK'S OFFICE PHONE # 755-6100**

# Irasburg, Albany and Lowell Recycling Center

Saturdays: 8:30 AM - 1:00 PM

Recycling trailer next to Town Shed/Fire Dept.

Items we accept and instructions on preparations ;

**Cardboard** ; Clean, dry and cut down to fit into 4x4 bins !

**Glass jars and bottles** ; Clean and dry with labels removed if possible. No covers.

**Colored Glass** ; Clean and dry with labels removed if possible.

**Magazines** ; Clean and dry.

**Junk Mail** ; Plastic windows removed.

**Tin Cans** ; Clean and dry with paper labels removed .

**Newspapers** ; Clean and dry .

**Paper Bags** ; Folded .

**Plastics** ; Clean and dry with labels removed if possible. Please check recycling triangles to make sure they contain either a 1 or 2 .  
No other numbers are accepted ! No covers ! No oil or antifreeze containers !

**Boxboard** ; Clean and dry. Flattened with any plastic windows removed.

Please have your items separated !

**You are responsible for putting your items in the proper bins.** Someone is available to help you !

**Your items will be returned to you if you do not have them properly cleaned and prepared !**

LANCE A. BOWEN  
SHERIFF



TEL: (802) 334-3333  
1 800-340-3334  
FAX: (802) 334-3307

**ORLEANS COUNTY SHERIFF'S DEPARTMENT**  
255 MAIN ST  
NEWPORT, VT 05855

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**ORLEANS COUNTY SHERIFF'S DEPARTMENT**  
**2004 REPORT**

The Orleans County Sheriff's Department provided patrol services to your Town during 2004. Through your financial support, the Sheriff's Department provided 206.75 hours of patrol in the Town of Albany and documented the following statistics:

1. Calls for Service: 30
2. Motor Vehicle
  - a. Warnings: 42
  - b. VT Traffic Complaints: 44
3. Arrests: 5

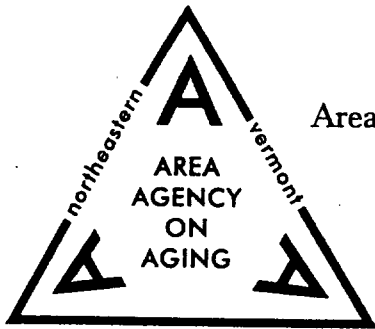
The Sheriff's Department is requesting a 4.4% increase for 2005. The added funding will cover our rising costs for health insurance, liability insurance, worker's compensation, gasoline and a cost of living adjustment in Deputies salaries.

We now have a certified "DARE" Officer available to provide an anti-drug program in schools throughout the County. We are also continuing the Child Identification Program and job shadowing experience for our youth. Interested students should contact their guidance counselors to make arrangements.

I appreciate your support and look forward to serving your community in 2005.

Respectfully submitted,

Lance A. Bowen  
Sheriff



Area Agency on Aging for Northeastern Vermont

1161 Portland Street  
St. Johnsbury, Vermont 05819-2064



*Advocacy. Action. Answers on Aging.*

November 8, 2004

Board of Selectmen  
Town of Albany  
PO Box 284  
Albany, VT 05820

Dear Members of the Board:

On behalf of the Area Agency on Aging for Northeastern Vermont I would like to thank you for your town's past financial support; it has been greatly appreciated. Because we are a community-based, private, non-profit organization serving older adults, we depend on the support of local groups. Albany's continued financial assistance remains vital to our future, and we are again asking for an appropriation from the town.

The mission of the Area Agency on Aging is to help any person 60 and over maintain a healthy, active life and remain independent in their own homes and communities for as long as possible. Our professional advocates and case managers work closely with seniors to determine how to best meet their individual needs, which may include; offering assistance with Social Security, Medicaid, Food Stamps, fuel assistance, in-home services and many others. There is no charge for services provided by the Agency.

Your past funding has allowed us to provide important services to Albany seniors such as support of senior meal sites, delivery of meals to the homebound, health insurance counseling, transportation for medical and other appointments, legal services and companionship through the Senior Companion Program.

Despite cost increases, we feel we can maintain our current services in the coming year with a level-funding request, which would be \$200.00 from Albany.

Wording for the warning article for the town meeting might be:  
Shall the town vote to appropriate the sum of \$200.00 to assist the Area Agency on Aging for Northeastern Vermont in providing services to senior citizens in the ensuing year.

If you would like any additional information, please call me at (800) 642-5119.

Albany's continued commitment to the Area Agency on Aging is most welcome!

Sincerely,

Kenneth E. Gordon, MSW  
Executive Director

Area Agency on Aging for Northeastern Vermont Budget Summary		
Revenue	Fiscal 2005 Budget	Fiscal 2004 Actual
Title III B	\$ 298,900	\$ 248,606
Title III C1	\$ 224,649	\$ 183,159
Title III C2	\$ 137,228	\$ 144,258
Title III D	\$ 26,294	\$ 16,807
Title III E	\$ 77,077	\$ 128,546
Title III G	\$ 3,970	\$ 4,588
Senior Companion	\$ 10,000	\$ 10,000
USDA	\$ 77,591	\$ 77,153
DSW Energy	\$ 15,000	\$ 15,000
Fd Stmp Outreach	\$ 30,709	\$ 29,288
Beneficiary Services	\$ 167,867	\$ 169,581
Medicaid Waiver	\$ 134,219	\$ 136,700
Coalition	\$ 15,185	\$ 12,953
Dementia Resptie	\$ 56,101	\$ 51,696
HASS		\$ 18,545
Americorp	\$ 14,500	\$ 14,500
General Fund	\$ 214,817	\$ 202,000
Special Services	\$ 3,701	\$ 2,467
Transportation	\$ 47,829	\$ 59,362
Participant Contributions	\$ 25,200	\$ 29,287
Town Funds	\$ 46,000	\$ 41,107
United Way	\$ 1,500	\$ 1,650
Community Donations	\$ 12,000	\$ 11,572
Other Revenue	\$ 14,000	\$ 13,896
Total Revenue	\$ 1,654,338	\$ 1,622,721
Expenses		
Personnel	\$ 590,449	\$ 571,103
Fringe	\$ 219,697	\$ 200,487
Travel	\$ 67,200	\$ 69,747
Consumables	\$ 18,500	\$ 27,818
Rent/Util.	\$ 54,874	\$ 52,146
Telephone and Postage	\$ 32,828	\$ 35,672
Equipment	\$ 10,000	\$ 16,198
Insurance	\$ 7,626	\$ 7,016
Audit	\$ 5,000	\$ 5,000
Raw Food	\$ 10,000	\$ 9,649
Training	\$ 12,000	\$ 11,868
Other	\$ 106,618	\$ 120,348
Grants/Contracts	\$ 514,546	\$ 489,162
Total Expenses	\$ 1,649,338	\$ 1,616,214
Change in Net Assets	\$ 5,000	\$ 6,507

# SAMS2000 Agency Summary Report

## - SERVICES FOR THE TOWN OF ALBANY

		Consumers/ Consumer Groups	Hours
Agency:	<b>Northeastern Vermont Area Agency on Aging</b>		
	<b>Agency: Northeastern Vermont Area Agency on Aging</b>		
Service:	<b>Case Management</b>		
	Subtotal for Service:	8 / 0	69.00
Service:	<b>Congregate Meals</b>		
	Subtotal for Service:	2 / 0	2.00
Service:	<b>Home Delivered Meals</b>		
	Subtotal for Service:	5 / 0	5.00
Service:	<b>Nutrition Counseling</b>		
	Subtotal for Service:	1 / 0	3.00
	Subtotal:	10 / 0	79.00
	Total:	10 / 0	79.00
Grand Total:		10 / 0	79.00

## **THE VERMONT CENTER FOR INDEPENDENT LIVING**

### **SUMMARY FOR THE TOWN OF ALBANY ANNUAL REPORT**

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private non-profit organization, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2003 through September 30, 2004, VCIL responded to over **2,000** requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to **355** individuals to help increase their independent living skills and life opportunities; provided **401** households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over **345** with personal assistance and/or assistive technology; provided communications equipment to **76** Deaf, hard-of-hearing or speech-impaired individuals through the Vermont Equipment Distribution Program, and delivered meals to almost **555** Vermonters through VCIL's Meals on Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is located in Montpelier with three regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses a disability resource library and the toll-free information line, through which answers to disability-related questions are provided to callers from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY **2004**, VCIL provided direct services to **4** residents of the Town of **Albany** utilizing the following services/programs:

Home and Community Access Program  
Sue Williams Freedom Fund

**To learn more about VCIL, call toll-free at 1-800-639-1522**

### Report to the Voters of Albany:

In 2004 Northeastern Vermont Development Association (NVDA) continued to serve as both the regional planning commission and the economic development corporation of the Northeast Kingdom. For 54 years, we've been carrying out our mission of putting planning into practice, while creating economic opportunities that complement the quality of life in Caledonia, Essex and Orleans counties.

NVDA provides planning assistance to each of our member communities. Assistance often takes the form of transportation planning, traffic counts - including recent counts in Albany - GIS mapping, bridge and culvert inventories, certification of town plans, and interpretation of planning and zoning issues and state laws. NVDA also has highly capable grant writers and administrators on staff, giving each community greater access to funds for infrastructural and facility improvements.

FEMA recently announced that all communities would have to have a Pre-Disaster Mitigation Plan in place in order to remain eligible for funding. In response, NVDA sent representatives to all 55 Northeast Kingdom towns to work with local first responders to ensure that each community would remain eligible for FEMA relief funds in the face of a natural or man-made disaster. This work included preparing data collection maps for Albany. In addition, our staff assisted the Town of Albany to adopt flood hazard regulations.

In 2004, NVDA saw several significant economic developments. The first was the opening of Dirigo Paper Company, which opened in Gilman - the location of the now-defunct American Paper Mills of Vermont. NVDA helped put together a multi-million-dollar financing package that would allow the start-up specialty paper producer to open and put more than 90 individuals back to work.

Another highlight was the completion of the Charles E. Carter Business Resource Center in the St. Johnsbury-Lyndon Industrial Park. This facility now has a number of tenants, pushing the employee count in the industrial park to nearly 600.

There are several pieces of land pending sale in the St. Johnsbury-Lyndon Industrial Park. These sales will mean the establishment of new businesses in the area, with employees coming from throughout the Northeast Kingdom. There is also activity in the Hardwick Industrial Park, with one business planning an expansion and a new business that is scheduled to start up next spring.

NVDA has become more aggressive in recruiting Canadian companies to the area. Ongoing negotiations have yielded some very strong prospects from some Quebec-based companies. Our staff has also worked with a number of local businesses, either by providing capital from our revolving loan fund or coordinating specialized, confidential technical assistance. Our dynamic partnership with the Small Business Development Center allows us to provide continuous service to entrepreneurs. We've made more than 150 referrals to the SBDC in 2004.

We look forward to working with your community in 2005 and appreciate your much-needed support.

Sincerely,

Steve Patterson, Executive Director

# Northeast Kingdom Human Services, Inc. 2003 Annual Report Summary



Northeast Kingdom Human Services, Inc.

## Mental Health Services

154 Duchess Avenue  
P.O. Box 724  
Newport, VT 05855-0724

Voice  
802.334.6744

Fax  
802.334.7455

[www.nkhs.org](http://www.nkhs.org)

Northeast Kingdom Human Services, Inc., is a private not-for-profit organization serving Essex, Caledonia and Orleans Counties. It is organized and directed by local citizens who believe that human services should be cost effective and responsive to the needs of our local communities.

The State of Vermont contracts with NKHS to provide a broad range of services to individuals with severe and persistent mental illness, children with severe emotional disturbance and their families, and individuals with developmental disabilities, including mental retardation and autism. Services are also offered to individuals with alcohol and drug problems by the Tri-County Substance Abuse Program, a division of NKHS.

NKHS also provides emergency 24 hour, outpatient services to individuals, children and families. NKHS provides the services on a sliding fee scale based on the person's ability to pay. However, no one is refused services for lack of ability to pay.

Your appropriation is especially important to the delivery of our programs and services because it demonstrates community support and financial assistance. We greatly appreciate your interest and support.

## FY 2004 SUMMARY OF SERVICES FOR THE TOWN OF ALBANY

2000 Census\* Count for you town: **840**      Persons served: **34**

Our request for support at \$1.05 per capita = **\$882.00**

Thank you for your support.

  
Eric Grims  
Executive Director

  
Leonard Wellman  
President, Board of Directors

\* US Census Bureau

Northeast Kingdom Human Services, Inc.



Affiliated with  
the United Way

## **SERVICE REPORT FY 2004**

### **ORLEANS ESSEX V.N.A. and HOSPICE, INC.**

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As a not-for-profit agency, we are locally controlled by a Board of Directors selected from the towns we serve. Our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

#### **SUMMARY OF SERVICES:**

Total Agency Visits FY 2004 .....	41,027
Total Visits FY 2004 - Town of Albany.....	1,457
Total Visit Hours - Town of Albany.....	2,790
Total Agency Hours FY 2004 .....	48,130

During Fiscal Year 2004, individuals served without reimbursement amounted to \$179,141 of uncompensated care provided throughout the 24 communities. 4.45% of the total free care was provided to individuals in your community; this translates to a total of \$7968.00 in uncompensated services. In Albany, home based services were provided to 27 individuals for a total 1457 multi-disciplinary visits. 4 residents received services through Agency-sponsored wellness programs.

Appropriation Request for 2005 .....\$2500.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,  
Nancy Warner  
Executive Director



"Learning Happens  
Everywhere"

## NORTHEAST KINGDOM LEARNING SERVICES, INC.

1 MAIN STREET, NEWPORT, VT 05855 • (802) 334-2839 / 334-3018 FAX  
364 RAILROAD STREET, ST. JOHNSBURY, VT 05819-1688 • (802) 748-5624 / 751-8071 FAX  
55 MAIN STREET, DERBY, VT 05829 • (802) 766-2517 / 766-2244 FAX  
BUSINESS OFFICE: 35 JR HIGH DRIVE, DERBY, VT 05829 • (802) 766-4757 / 766-2516 FAX

October 27, 2004

We are the Northeast Kingdom Adult Education and Literacy Program (formerly Adult Basic Education). We provide on-demand home and learning center educational services to Albany residents as well as to almost anyone in Caledonia, Essex or Orleans counties over the age of sixteen who wants to improve basic education skills. The program has full service learning centers in Newport and St. Johnsbury, part-time centers in North Troy, Island Pond, Hardwick, Canaan and Lyndonville and home tutors who travel everywhere in the three counties. As always, demand for adult basic education services remains very high. In 2004, we provided over 16,952 hours of direct instruction to 768 students. We are currently serving 388 adults who are working on a GED or high school diploma. Some of our other students are studying for the Commercial Driver's License or working to improve job readiness or job skills. Our Drop-Out Recovery program which allows adults to earn a competency based high school diploma at no additional cost to the high school continues to grow in popularity. We now have 15 people in the program and last year 3 earned their diploma. We also have seen an increase in G.E.D. testing. 39 students have completed their G.E.D. during the current year.

Your support of the Northeast Kingdom Adult Education and Literacy program will be helpful to us during the coming year. Our town monies are vital. Town funds are used for many program purposes. They have helped us pay the rent for our learning centers and offer our students higher quality and more comprehensive instructional resources. Over the years, town funds have helped us purchase workbooks, instructional supplies, computers, reference materials and instructional software. We hope you will continue your support of the Northeast Kingdom Adult Education and Literacy program.

We respectfully request an appropriation of \$200.00 for the coming year.

Thank you for your consideration.

Respectfully submitted,

William V. Crenshaw  
Executive Director



**NEKCA**

Northeast Kingdom Community Action, Inc.

**Orleans County Court Diversion  
Outreach Department**

70 Main Street

P.O. Box 346

Newport, VT 05855

Ph: 802-334-7316

800-639-4065

January 13, 2005

TO: Debra Geoffrey, Town Clerk, Town of Albany  
RE: Appropriations for 2005 Meeting

The Orleans County Court Diversion Program asks that you include the enclosed request in your Town Warning for 2005.

**Court Diversion is a community response to first-time juvenile and adult offenders. A Review Board comprised of community residents reviews cases after the offender has met certain program criteria. The Review Board designs a contract which specifies the conditions of the offender's participation. If the offender satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract typically includes an apology and restitution to the victim, community service and other remedial, educational, or corrective services. Approximately 87% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, and the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.**

**Three (3) Albany residents completed ten (10) hours of community service and made donations to community non-profit organizations in the amount of \$25.00.**

Your support at Town Meeting is vital to the continuation of the program.

Sincerely,

Stephanie R. Bowen  
Diversion Director

**NEKCA Administrative Office**

P.O. Box 346, 70 Main Street, Newport, VT 05855

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# STEP O.N.E.

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P. O. Box 1004 · Newport, Vermont 05855  
Telephone (802) 334-0148  
1-800-224-7837

December 3, 2004

## ALBANY TOWN MEETING REQUEST FOR YEAR 2005 APPROPRIATION - \$350.00

Step O.N.E. provides free services to victim/survivors of domestic and sexual violence in Orleans and northern Essex counties, 24 hours a day, 7 days a week.

People who have been battered, abused, or raped may call the hotline to speak with a trained advocate. Advocates are available to meet with individuals at the hospital or at a law enforcement agency to discuss safety options. Victim/survivors may also call to make an appointment to meet with an advocate in our Newport, Island Pond, or Canaan offices. Guidance is offered in accessing emergency safe housing, social services and other community resources. Support may be provided for victim/survivors during court appearances. Follow up, supportive listening, support groups, educational materials, and information is also offered. We also facilitate violence prevention presentations in schools focusing on bullying prevention and healthy relationships. For more information call (802) 334-0148 or 1-800-224-7837.

In 2004 Step O.N.E. provided thousands of units of service to victim/survivors of domestic and sexual violence in Orleans and northern Essex counties. Each new incident of violence requires a minimum of 6 hours of staff time to aid the victim/survivor.

We depend upon local support to provide the immediate help that victims and survivors need. It would be greatly appreciated if Albany residents would please appropriate \$350.00 (Three Hundred and Fifty Dollars) to help with the costs that Step O.N.E. is facing. On behalf of the victim/survivors of domestic and sexual violence, Step O.N.E. staff and volunteers thank you for your past contributions. We ask for your consideration of this year's request; please help us continue to provide free services.

Respectfully

Catherine Norton, MSW, Director of Step O.N.E. Programs



# NEKCA

Northeast Kingdom Community Action, Inc.

Step O.N.E.

P.O. Box 1004

Newport, VT 05855

Ph: 802-334-0148

Fax: 802-334-4073

NEKCA, INC.  
STEP O.N.E.  
AUDITED FINANCIALS  
SEPTEMBER 30, 2003

REVENUES

Grant	\$258,720
Donations	\$618
In-kind donations	\$1,276
Other	\$3,057
Total Revenues	\$263,671

EXPENDITURES

Salaries	\$165,999
Fringe benefits	\$48,054
Travel	\$5,249
Supplies	\$8,539
Training	\$1,071
Admin	\$3,425
Occupancy	\$11,010
Direct support	\$1,030
Grants & Contracts	\$4,276
Insurance	\$1,061
Inkind Expenses	\$1,276
Other costs	\$13,047
Total Expenses	\$264,037

CHANGE IN NET ASSETS (\$366)

NET ASSETS - 10/01/02 \$0

NET ASSETS - 9/30/03 \$ (366)

**Lake Region Senior Center  
2004 Financial Report  
01/01/04 to 12/31/04**

Balance Brought Forward 01/01/04 10442.39

**INCOME**

Appropriations 2004	5500.00
Area On Aging	5088.40
Dinners	16478.99
Donation	527.00
Fund Raisers	2194.38
Interest Inc	19.55

Total Income 29808.32

**Expenses**

Bank Charge	32.62
Donations	28.59
Equipment	1549.00
Flowers	7.30
Food Bank	167.01
Groceries	8229.50
Insurance	1206.00
Labor	106.00
Misc	669.14
Payroll	7339.47
Payroll Liabilities	1256.28
Postage and Delivery	78.45
Repairs	539.80
Supplies	29.01
Property Tax	1334.72
Electricity	543.11
Gas & Oil	1607.61
Telephone	802.39
Water & Sewer	388.00

Total Expenses 25914.00

Balance in Savings & Checking 12/31/04 14336.71

We derive our income from appropriation, donations and fund raiser. We receive appropriations from Albany, Brownington, Barton Town, Barton Village, Glover, Irasburg, Orleans and Westmore.

We want to thank the surrounding towns and villages as well as the individual people and organizations who have given us donations and the volunteers who have given their time to make the Lake Region Senior Center a success.

Our fiscal year runs January 1st to December 31st. We estimate our budget for the year 2005 to be \$27,000.00. Without the support of the surrounding towns and villages we would not be able to continue operating.

We serve from 25 to 50 dinners on Wednesdays and Fridays to seniors from Orleans and the surrounding towns and villages and we have a Birthday Dinner once a month with entertainment.

# Orleans County Citizen Advocacy



P.O. Box 247  
Glover, Vermont 05839  
(802) 873-3285

## Orleans County Citizen Advocacy

Orleans County Citizen Advocacy's mission is to bring community volunteers (called advocates) and people with developmental disabilities together in one-to-one relationships of friendship and advocacy. OCCA's goal is for people with disabilities to be valued, protected and accepted in their communities. The matches made by our Citizen Advocacy Coordinator, Ellen Bowen, grow to be enriching and important relationships, not only for the person with disabilities but also for the advocate.

Our non-profit organization operates with money raised at annual fundraisers, including the Echo Lake Road Race, the Northeast Kingdom Lakes Century Bike Tour, the Glover Day Barn Sale, from donations from businesses and individuals, and occasional grants. We do not receive federal or state funding. Town Meeting Day appropriations made in towns across Orleans County are one of our largest sources of revenue.

Since our part-time program began in 1989 almost 50 matches have been made, thanks to the generosity of people in our communities. We are so grateful for the generosity of voters in Orleans County at Town Meeting over the years, and look forward to your support again this year. Anyone interested in learning more about Citizen Advocacy can call Ellen at 873-3285.



## GREEN UP VERMONT

P.O. Box 1191  
Montpelier, Vermont 05601-1191  
(802)229-4586, or, 1-800-974-3259  
greenup@greenupvermont.org; fax 802-828-2660

October, 2004

**Executive Director**  
Melinda Vieux

**President**  
F. Sheldon Prentice

**Treasurer**  
G. Max Galvin

**Board Members**  
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Karin Caldwell  
Andrea Cohen  
Julia Quimby-Cohen  
Robert Davis  
Mark G. Hall  
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Kerrick Johnson  
Donald Knight  
Joe Kowalski  
John LaBarge  
Amy Noyes  
E. Hale Ritchie  
Larry Smith  
Janet Worn

**Honorary Board Members**  
Gov. James Douglas  
Hon. Howard Dean  
Hon. Philip Hoff  
Hon. F. Ray Keyser  
Hon. Madeline Kunin  
Hon. Thomas Salmon  
Hon. Robert Stafford

*Contributions to  
Green Up Vermont  
are tax deductible  
to the extent  
allowed by law.*



Dear Select Board:

Please consider Green Up Vermont's request for your community's financial support. Your contribution will help keep Green Up operating for our entire Vermont community.

We respectfully ask you to include the appropriate amount from the guide below in your budget for next year. The guide remains the same as in previous years.

For towns under 1,000 population . . . . .	\$ 50
For towns over 1,000 and under 2000 . . .	\$100
For towns over 2,000 and under 3000 . . .	\$150
For towns over 3,000 and under 4000 . . .	\$200
For towns over 4,000 population . . . . .	\$300

I thank you in advance for your favorable consideration.

Sincerely,

F. Sheldon Prentice  
President

P.S. Let us know if you would like to receive information via email.

Annual report:

**Green Up Vermont!**  
**Green Up Day, May 7, 2005 – 35<sup>th</sup> Anniversary!**

Thirty-four years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501(c)(3) organization that works to enhance our state's natural landscape and waterways and the livability of our communities by involving people in Green Up Day and raising public awareness about the benefits of a litter free environment

Well over 15,000 Vermonters participated in Green Up Day 2004, using over 35,000 Green Up bags, collecting hundreds of tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont

With your town's help, we can continue our unique annual Vermont tradition of, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 10 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.

[www.greenupvermont.org](http://www.greenupvermont.org)  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org)



8908181

*Together, we can save a life*

November, 2004

Dear Friends,

Your Northern Vermont Chapter faces an extremely urgent challenge as the year comes to a close, and I need your help.

Between now and December 31, we must have extra community support to raise the funds we need to start next year fully prepared to assist disaster victims in our community, providing CPR and first aid training, life-saving water training programs, youth programs, terrorism preparedness, service to military personnel overseas and more.

When an emergency strikes no matter the type, we must act quickly so that we'll be there when a family or individual is in need!

Because you are a friend who has helped us in the past, I ask you to please consider a special year-end contribution of \$200, \$275 or \$350 to the Northern Vermont Chapter today.

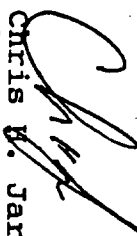
Your contribution will be a fitting way for you to conclude the holiday season of giving. And, of course, you can also receive a last minute tax deduction as an added benefit for your generosity.

Above all, your gift will help people, which I know is the reason you support the Red Cross. You care about your neighbors and it shows.

Your gift will enable us to help disaster victims by, first, supplying the most urgent needs -- food, clothing, shelter and a sympathetic ear. Then, once the emergency is over, our trained caseworkers help the victims get back on their feet. It's the kind of help I know you'd want if a tragedy struck your family.

Please -- if you can give -- take a moment now to send your \$200, \$275 or \$350 gift before December 31. Thank you so much.

With gratitude,

  
Chris W. Jarvis  
Chapter Chair

P.S. Top financial magazines such as *Kiplinger's Personal Finance* and

**Please include the following in your town report, if possible:**

The Orleans County Historical Society owns and operates the Old Stone House Museum, a regional history museum located in the Brownington Village Historic District. The Stone House and the Lawrence Barn are open for guided tours from May 15 through October 15. Orleans County residents receive a discount on Museum admissions. The Museum Visitors' Center, located in the historic home of Alexander Twilight, our nation's first African-American college graduate, is open year-round. The Prospect Hill Observatory, offering a spectacular view of the surrounding countryside, is open from May 1 to November 1. The Historical Society's research library and archives are available for use by appointment on a year-round basis.

This year, the Historical Society is pleased to announce a new "Town Days" program. Residents from every town in Orleans County will receive free admission to the Old Stone House Museum on their town's special days. Albany's "Town Days" will be Saturday and Sunday, June 11 and 12.

Museum events and activities for 2005 include: the Annual Collectors' Fair, the Antique Gas and Steam Engine Show, Heritage Craft Classes, concerts and traditional craft circles. In addition, more than 1200 schoolchildren will participate in educational programs offered by the Museum, such as: the Northeast Kingdom History Fair; planting, cultivation and seed saving in an heirloom vegetable garden; a history-based day camp; and two field days.

The Museum's largest annual event, Old Stone House Day, is scheduled this year for August 14. Among the day's highlights will be demonstrations of old-time skills, a farmers' market, live music, children's activities and the Museum's open house. As always, the event will be free and open to the public. For more information, please call 754-2022, visit our website at [www.oldstonehousemuseum.org](http://www.oldstonehousemuseum.org), or write: Old Stone House Museum, 109 Old Stone House Road, Brownington, VT 05860.



# Northern Vermont Resource Conservation & Development Council

*Rural Development ~ People Making Things Happen*

617 Comstock Rd., Suite 2  
Berlin, Vermont 05602-8498  
(802) 828-4595

November 19, 2004

Dear Board of Selectpersons, Town Clerks and Auditors:

On behalf of Northern Vermont Resource Conservation and Development (RC&D) Council, we hope this letter finds your community closing out a good 2004 and anticipating a hopeful 2005. We respectfully request your continued support by including an appropriation of \$75.00 in your 2005 Selectperson's budget. We acknowledge that this is a \$25 increase over last year, but it is the only increase we have requested in the last 14 years and we feel it is both necessary and reasonable. Being an organization with region-wide responsibility we are not able to petition each of the 113 towns within our area, so we ask that the small amount be included in the Selectboard's Budget.

The Northern Vermont Resource Conservation and Development Council is a 30 year old network of volunteers dedicated to identifying problems and designing solutions which fit the needs of its own communities. RC&D is a unique program that helps people care for and protect natural resources in a way that will improve the area's economy, environment and living standards. We serve our clients by coordinating and facilitating technical and financial assistance to local communities who initiate, sponsor, plan and implement projects.

Technical assistance through the RC&D is available, at no cost to the community. We would be happy to work with you on problems and challenges your community is facing and work together to find solutions. We are glad to be a part of the Rural Fire Protection Dry Hydrant Grant Program, Better Backroads Grant Program and Natural Resources Education initiatives which have had significant impact on communities in Northern Vermont this past year. Eligible projects cover many different areas including: community development; improvements to infrastructure and water quality; parks and recreation; and development of a diversified forest and agriculture industry. The RC&D can also assist with finding financial resources and grant requests to carry out planned projects.

Enclosed for reference and information is the Northern Vermont RC&D 2004 Annual Report and Budget, which describes the organization and its accomplishments.

Please consider this letter your invoice and feel free to contact us with your ideas. By working together we can arrive at solutions which will continue to improve our communities! For more information please call Beth Ann Finlay our Coordinator (802) 828-4595 or email: [beth\\_ann.finlay@vt.usda.gov](mailto:beth_ann.finlay@vt.usda.gov).

Respectfully Submitted,

*Christine Kaiser*

Christine Kaiser, Secretary-Treasurer

ENC: Annual Report & Budget  
Council Member List  
Invoice

**NORTHERN VERMONT RESOURCE CONSERVATION & DEVELOPMENT, INC.**  
 617 Comstock Road, Suite 2, Berlin, VT 05602-8498  
 (802) 828-4595 Fax (802) 223-6163

**2005 Budget**

<u>INCOME</u>	<u>RC&amp;D Council Administration</u>	<u>USDA Program Support</u>	<u>Total</u>
Interest	\$2,500		\$2,500
Member Dues (13 sponsors)	\$975		\$975
Town Contributions	\$3,000		\$3,000
Annual Meeting	\$200		\$200
Miscellaneous	\$350		\$350
Grant Administration/Project Management	\$59,975		\$59,975
<u>Management Sub Total</u>	<u>\$67,000</u>		<u>\$67,000</u>
Allocated Funds for Project Implementation	<u>\$574,844</u>		<u>\$574,844</u>
USDA Base Program Support (Overhead & Salaries)		<u>\$153,500</u>	<u>\$153,500</u>
<u>Total Income</u>	<u>\$641,844</u>	<u>\$153,500</u>	<u>\$795,344</u>
<u>EXPENDITURES</u>			
USDA Base Program Support (Overhead & Salaries)		\$153,500	\$153,500
Audit/CPA	\$3,300		\$3,300
Celebration Dinner & Annual Meeting	\$350		\$350
Council Member Training	\$250		\$250
D&O Insurance, et al	\$1,700		\$1,700
Dues			
National Association of Conservation Districts	\$125		\$125
National RC&D Association	\$400		\$350
New England RC&D Association	\$350		\$350
Vermont Alliance of Nonprofit Organizations (VANPO)	\$175		\$175
Vermont Trails & Greenways Council	\$25		\$25
VT Council on Rural Development	\$100		\$100
Miscellaneous	\$1,000		\$1,000
Equipment/Software - Maintenance	\$200		\$200
Meeting Expenses & Facilitation	\$100		\$100
Postage	\$200		\$200
Newsletter	\$425		\$425
Supplies - Council	\$200		\$200
Travel Council - RC&D National & New England	\$2,600		\$2,600
Grant Administration/Project Management	\$23,500		\$23,500
<u>Management Sub Total</u>	<u>\$35,000</u>	<u>\$153,500</u>	<u>\$188,450</u>
<u>Management Net Income/Expenditures</u>	<u>\$32,000</u>	<u>\$0</u>	<u>\$32,050</u>
RC&D Financial Assistance for Project Implementation			
Better Backroads	\$320,000		\$320,000
Derby - Coutts Moriarty Wastewater	\$1,367		\$1,367
North Country Farming Network	\$15,000		\$15,000
Rural Fire Protection	\$155,000		\$155,000
Vermont Forests Forever	\$8,602		\$8,602
Northern Forest Canoe Trail	\$4,844		\$4,844
Trails & Greenways Manual Update	\$6,000		\$6,000
<u>Projects Sub Total</u>	<u>\$510,813</u>		<u>\$510,813</u>
<u>Project Net Income/Expenditures</u>	<u>\$64,031</u>		<u>\$64,031</u>
<u>Total Expenditures</u>	<u>\$545,813</u>	<u>\$153,500</u>	<u>\$699,313</u>
<u>Total Net Income/Expenditures</u>	<u>\$96,031</u>	<u>\$0</u>	<u>\$96,081</u>



## **Rural Community Transportation, Inc.**



492 Bay Street - Suite 1  
Saint Johnsbury, Vt. 05819  
Ph (802) 748-8170 Fax: (802) 748-5275

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**"The Ruby in the Kingdom"**

November 8, 2004

Town of Albany Select Board  
980 Main Street  
PO Box 284  
Albany, VT 05820

Re: Town Funding

Ladies and Gentlemen:

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2005 for an appropriation in the amount of \$441.75. RCT has been providing service in your community for over eleven years and last year was the first time that we asked for assistance from appropriations within the local community. RCT must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly, handicapped and disabled through a volunteer service. RCT brings members in your community to dialysis. Between all of our programs, RCT provides over 205,000 rides per year. Most of these rides are provided with our volunteer drivers that are reimbursed \$0.375 per mile for the use of their vehicles.

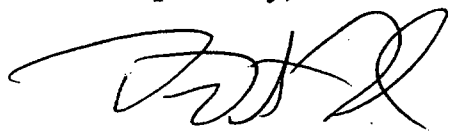
RCT's volunteer drivers transport people of all ages to school, adult-daycare services, senior meal sights and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical skills and regular appointments. We currently have people use our services for transportation to medical appointments throughout the Northeast Kingdom, Burlington, VT, Hanover, NH and other medical facilities. RCT has even helped provide transportation to a local family to be with their son who was in a special care cancer unit in New York City.

RCT has provided 34 Albany residents with 1,178 trips accumulating approximately 61,171 miles over the past year. With level funding from the state for over six years and the increasing request for our transportation services, RCT is respectfully requesting your help.

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in you community.

If you have further questions, please call me at (802) 748-8170. Thank you for your time and consideration..

Respectfully,

A handwritten signature in black ink, appearing to read 'D. Towle', with a stylized flourish at the end.

David A. Towle  
VT Rideshare Coordinator



# **Rural Community Transportation, Inc.**



492 Bay Street - Suite 1  
Saint Johnsbury, Vt. 05819  
Ph (802) 748-8170 Fax: (802) 748-5275

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**"The Ruby in the Kingdom"**

November 8, 2004

## **TOWN OF ALBANY STATISTICS**

People served in the past year: 34

Volunteer Driver Trips: 1,112

Taxi Trips: 66

Total Trips Provided: 1,178

Approximate Miles Traveled: 61,171

RCT Charges: \$21,082.00

Amount RCT is requesting: \$441.75

## Coutts-Moriarty Camp Inc.

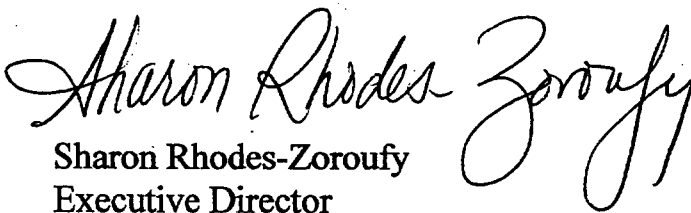
Coutts-Moriarty Camp, Inc. would like to thank the town of Albany for their appropriations. These funds were used solely for Albany Youth Scholarships. 2004 was our 74th year of camping and was a very successful season. We feel good about providing these youth with positive supportive residential and day camping experiences. "Camp truly gives kids a world of good," and friendships made at camp last a lifetime.

Over 775 youth attended camp this summer. Camp was filled and we had a waiting list of children wishing to attend. No camper was turned away because they could not afford to pay the registration fee.

Greater than 1/3 of the youth attending camp received scholarships in 2004. An estimated \$72,544 in camp scholarships was given, of which \$22,994 came from Coutts-Moriarty Camp's scholarship program. These funds come annually from many generous community members, local town support, alumni, local business and out of the area donors. In addition, more than \$200 in scholarships was given out to the youth in the town of Albany in 2004. Coutts-Moriarty Camp is a nonprofit organization and continues to operate primarily on registration fees with few other small revenue sources, while trying to maintain a reasonable camp fee for Northeast Kingdom Youth.

We would like to thank all of those who donated time, materials, lawn mowing services, money, or in any way supported us this past year. Our camping success could not be done without you.

For information on attending camp, summer employment, or making donations to the scholarship fund, please contact our office at 802-766-2236. Our address is P.O. Box 565, Derby, Vt. 05829 or e-mail us at [camp@couttsmoriarty.com](mailto:camp@couttsmoriarty.com) or visit our website at [www.coutts-moriarty.com](http://www.coutts-moriarty.com)

  
Sharon Rhodes-Zoroufy  
Executive Director



VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED

November 12, 2004

Ms. Debra Ann Geoffroy, Town Clerk-Treasurer  
Town of Albany  
P.O. Box 284  
Albany, VT 05820

Dear Ms. Geoffroy,

The Vermont Association for the Blind and Visually Impaired (VABVI) greatly appreciates the opportunity to include our organization in your budget planning process. We would like the Town of Albany to consider funding \$100 for 2005 to help support the services we provide to 64 blind and visually impaired residents of Orleans County.

VABVI was founded in 1926, pursuing a mission to enable Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. During our most recent fiscal year, we served nearly 1,400 clients from all fourteen counties in Vermont. This represents a 62% increase in the number of clients seeking services in just the past seven years. All of our services are provided without charge to the client, to ensure that no one is excluded due to financial concerns.

**Education and Programming for Children:** Last year, we served 17 children in Orleans County. VABVI provides the support and materials necessary for Vermont's blind and visually impaired children and teens to succeed. Our itinerant Teachers of the Visually Impaired (TVI) begin work with infants, children and their families as soon as visual impairment is discovered.

VABVI's services for children include one-on-one work with infants and toddlers, Braille instruction, orientation and mobility instruction, classroom assistance, provision of textbooks and materials in alternative formats. TVIs provide visual assessments and suggestions for equipment, and help coordinate assistance with other service providers. They also work directly with the child to maximize his or her potential during the early, formative years, which are so critical for development. Assistance and counseling through VABVI's Transition Program helps adolescent transition from high school to college or the workplace.

Our Intense Residential Life Experiences (IRLE) program provides opportunities for our youngest clients to socialize with other visually impaired children from around the state. IRLE allows kids to experience new places and surroundings, and also lets them gain a sense that they are not alone as they make new friends and renew old friendships. The program teaches independence, daily living skills, and self-esteem.

**Adult Services Combine Practical and Emotional Support:** VABVI served 47 adults in Orleans County last year. Services for adults include: low vision screenings, orientation and mobility training, home adaptation and recommendations, training and procurement of aids and appliances for adjusting to vision loss. Adult Service Providers (ASP's) help our clients to continue performing daily tasks and activities that may have become difficult. From reading, writing and cooking, to hobbies, recreation and travel, we help visually impaired adults maintain their independence and dignity.

The cornerstones of our support services for adults are the Peer Assisted Learning and Support (PALS) groups and the Information and Referral Service. Adult clients can tap into the human resources of others

37 Elmwood Avenue	10 Main St.	10 Burnham Avenue	38 Park Place, Suite 2	Toll free numbers
Burlington, VT 05401	Montpelier, VT 05602	Rutland, VT 05701	Brattleboro, VT 05301	Burl (800)639-5861
(802)863-1358	(802)828-5997	(802)775-6452	(802)254-8761	Mont (877)350-8838
(FAX)863-1481	(FAX)828-5999	(FAX)775-4669	(FAX)254-4802	Rutland (877)350-8839
general@vabvi.org				Bratt (877)350-8840
www.vabvi.org				

experiencing vision impairment by attending a monthly PALS meeting in their area; the groups meet at eleven locations around Vermont. The PALS experience provides an opportunity for group members to learn from one another, i.e. coping skills, ways to modify and handle everyday tasks, and group interaction skills.

One of the most vital services that VABVI provides is transportation. The program goes beyond the barriers of geography and time that other transportation services enforce, and it gives volunteers an opportunity to make a positive impact on the lives of their visually impaired neighbors. Funded in part with state and federal dollars, VABVI's program coordinates the services of our volunteer drivers with those of paid drivers, cab services, and para-transit services to eliminate service gaps and provide a system of transportation that is reliable throughout the state.

**The Central Vermont Mini Center:** The Central Vermont Mini Center, located in Montpelier, is a training facility for people coping with vision loss. Consumers using the Mini Center are learning to live a new way, gaining the skills, training, and support they need. Whether they are working in the modified kitchen, trying out one of the many closed circuit televisions, trading ideas with other visually impaired friends, or learning about the latest aids and appliances, the Mini Center provides space that is conducive to regaining independence in a setting that is non-threatening and supportive.

The Mini Center has improved the timeliness and quality of service while saving staff time and cutting costs. It is an efficient way of providing our clients with access to services, technology and training, by supplementing the services we currently provide itinerantly to approximately 400 clients from six counties.

Thank you for your consideration of \$100 to help support the 64 clients who come from Orleans County. If you have any questions, or require additional information, please contact me at (802) 863-1358 extension 17.

Sincerely,

*Rebecca M Roberts*

Rebecca Roberts  
Development Coordinator

P.S. In our 2004 fiscal year, 63 towns and cities provided \$28,180 in support throughout the year. Eighty-eight cents out of every dollar we received went back out into the community in the form of services we provided. Every dollar stayed in Vermont, helping Vermonters.

The Vermont Department of Health works to protect, improve and promote the health of Vermonters. The following are some of the Department's services that are available to residents of Orleans County.

**Food & Lodging Inspections:** National surveys show that more people are eating out more often. Public health sanitarians inspect eating establishments (restaurants, schools and fairs) to decrease the risk of food-borne disease outbreaks. The five greatest risks for food borne outbreaks are: keeping food too long at improper temperatures, inadequate cooking, contaminated equipment, food from an unsafe source, and poor personal hygiene among food handlers. Inspections include review of a 44-item check list to evaluate food storage, preparation and handling as well as to identify where there is a high likelihood of practices contributing to illness if left uncorrected. Of the 183 establishments in Orleans County, 248 inspections were completed by a sanitarian during 2003.

**Special Supplemental Nutrition Education Program for Women, Infants and Children (WIC):** One of the most effective ways to improve the health of the overall populations is to improve nutrition and physical activity. WIC improves the health of pregnant and postpartum women, infants and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2003, 1,060 women, infants and children living in Orleans County received foods as well as health screening and individualized nutrition education through this program. The average value of foods provided is \$40 per person per month.

**Town Health Officer Program:** Every town in Vermont has a town health officer who is nominated by the select board and appointed by the commissioner of health. Town health officers work on a variety of environmental and health issues, and respond to calls on public health concerns as varied as animal bites, rental code complaints, septic systems, and West Nile virus,. The Health Department supports health officers with training, information and technical assistance. From July 1, 2003 to June 30, 2004, the Health Department assisted town health officers and residents in Orleans County 146 times.

**Vaccine-Preventable Diseases:** Vaccine-preventable disease rates are at their lowest level ever. In 2003, there were Vermont reports of only one case of tetanus, 71 cases of pertussis and no reports of measles, rubella or polio. Disease levels, while they are one of the chief outcomes of interest, are a late indicator of the soundness of the immunization system. Immunization levels are a better indicator than disease rates to determine if there is a problem with immunization delivery. Immunization levels for Vermont children, while high, still fall short of the 90% coverage goal. During 2003, the Health Department distributed childhood vaccines to healthcare providers in the Newport District area valued at \$122,416.

.....  
Recent challenges addressed by the Health Department include public health emergency preparedness, development of additional substance abuse treatment opportunities, and the reorganization of the Agency of Human Services, which shifted Vermont's mental health efforts to the Department of Health. This past year, the Department also increased its services to women age 40 and older to help them access screening for conditions like diabetes and cardiovascular disease in addition to screening for breast and cervical cancer.

If you would like more information about these and other Health Department activities or if you have a public health concern, please call the Newport District Office at 802-334-6707. For information about public health, news releases, publications, and Department initiatives, go to the Department's website at [www.HealthyVermonters.info](http://www.HealthyVermonters.info).

Department of Libraries  
Law & documents Unit  
109 State Street  
Montpelier, VT 05609-0601

