

**BOARD OF ARCHITECTS**  
Secretary of State, Office of Professional Regulation  
National Life Building, North, Floor 2, Montpelier, VT 05620-3402

**UNAPPROVED MINUTES**  
**Meeting of August 20, 2009**

1. The meeting was called to order at 10:05 AM.

Members present: Edward Wolfstein, Chairman; Frank Guillot, Vice-Chair; Arnold Aho, Secretary; Ingrid Nichols and Jennifer Arbuckle

Members Absent: Janet Stackpole and Heidi Passalacqua.

OPR Personnel: Carla Preston, Unit Administrator; and Patty Skinner, Administrative Assistant.

The Board welcomed two new members, Ingrid Nichols and Jennifer Arbuckle to the board and did an overview of how the board operates.

2. The Chair called for approval of the Minutes of the June 3<sup>rd</sup> meeting. A motion was made and passed unanimously to approve the minutes as read.

3. **Reports**

4. **Hearings/Stipulations/Reports of Concluded Investigations**

5. **Legislation/Rulemaking**

6. **Applicants for Licensure**

The Board reviewed and approved the following applicants for licensure on the basis of their NCARB Certification, or having met Vermont's requirements. Applicants who were approved for licensure based on their successful completion of the Architect Registration Examination must submit updated child support/tax and unemployment statements and responses to the legal questions (i.e., convictions, discipline in other states, etc.).

Frank Anzalone—Endorsement  
William Buchanan—Examination  
Cheryl A. Dowling—Examination  
Robert T. Fechtmeister—Blue Book  
Edward I. Joyce—Examination  
Jack A. King Jr.—Blue Book  
Kenneth J. McCracken—Blue Book  
David P. Manfredi—Blue Book  
Sheldon K. Pennoyer—Blue Book  
Jimmy L. Powers—Blue Book  
Anna Thelemarck—Examination  
Dennis J. McCarthy—Blue Book  
Keith H. Anderson—Reinstatement

Julie P. Brown—Blue Book  
Stephen C. Burdette—Blue Book  
Brian Foust—Examination  
Christopher Henderson—Reinstatement  
Eleanor D'Aponte—Endorsement  
Richard L. King—Blue Book  
Backer Mallory—Endorsement  
Michael D. Parrisk—Endorsement  
Robert E. Pomero—Blue Book  
Dennis D. Smith—Blue Book  
Gregory Yalanis—Examination  
James Copeland—Reinstatement

6. **Applicants for Licensure (cont.)**

John Torti—Blue Book  
Martha Werenfels—Blue Book

Judy Johnson—Blue Book  
Christa E. Waring—Endorsement

7. **Applications for Review and Discussion**

- a. Lisa D. Sawin—was approved to sit for the ARE Examination
- b. Lee P. Dore—was approved to sit for the ARE Examination
- c. Benjamin J. Coulehan—will require 3 reference letters to be eligible to sit for the ARE Examination
- d. Alan Benoit—The Board reviewed the new IDP for Mr. Benoit and found everything satisfactory.
- e. Backer Mallory—Mr. Mallory's application for endorsement was tabled for lack of an IDP.
- d. Lauren Davis—The Board reviewed the e-file and found Ms. Davis short on her IDP.

8. **Newsletter Topics!**

Topics to address in the Board's next issue of its Newsletter include proposed legislative changes, rulemaking process, new licensing system (eLicense), and soon.

9. **National Council of Architectural Registration Boards (NCARB) Correspondence**

10. **Miscellaneous Correspondence:**

11. **Public Comment:**

12. **Other Business Introduced:**

14. The next meeting of the Board is scheduled for **October 29, 2009** at 10:00 AM.

15. The meeting was adjourned at 12:38 PM.

Respectfully submitted,

Patty Skinner  
Administrative Assistant  
Office of Professional Regulation