

BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
National Life Building, North, Floor 2, Montpelier, VT 05620-3402

UNAPPROVED MINUTES
Meeting of August 20, 2009

1. The meeting was called to order at 10:05 AM.

Members present: Edward Wolfstein, Chairman; Frank Guillot, Vice-Chair; Arnold Aho, Secretary; Ingrid Nichols and Jennifer Arbuckle

Members Absent: Janet Stackpole and Heidi Passalacqua.

OPR Personnel: Carla Preston, Unit Administrator; and Patty Skinner, Administrative Assistant.

The Board welcomed two new members, Ingrid Nichols and Jennifer Arbuckle to the board and did an overview of how the board operates.

2. The Chair called for approval of the Minutes of the June 3rd meeting. A motion was made and passed unanimously to approve the minutes as read.

3. **Reports**

4. **Hearings/Stipulations/Reports of Concluded Investigations**

5. **Legislation/Rulemaking**

6. **Applicants for Licensure**

The Board reviewed and approved the following applicants for licensure on the basis of their NCARB Certification, or having met Vermont's requirements. Applicants who were approved for licensure based on their successful completion of the Architect Registration Examination must submit updated child support/tax and unemployment statements and responses to the legal questions (i.e., convictions, discipline in other states, etc.).

Frank Anzalone—Endorsement	Julie P. Brown—Blue Book
William Buchanan—Examination	Stephen C. Burdette—Blue Book
Cheryl A. Dowling—Examination	Brian Foust—Examination
Robert T. Fechtmeister—Blue Book	Christopher Henderson—Reinstatement
Edward I. Joyce—Examination	Eleanor D'Aponte—Endorsement
Jack A. King Jr.—Blue Book	Richard L. King—Blue Book
Kenneth J. McCracken—Blue Book	Backer Mallory—Endorsement
David P. Manfredi—Blue Book	Michael D. Parrisk—Endorsement
Sheldon K. Pennoyer—Blue Book	Robert E. Pomero—Blue Book
Jimmy L. Powers—Blue Book	Dennis D. Smith—Blue Book
Anna Thelemarck—Examination	Gregory Yalanis—Examination
Dennis J. McCarthy—Blue Book	James Copeland—Reinstatement
Keith H. Anderson—Reinstatement	

6. **Applicants for Licensure (cont.)**

John Torti—Blue Book
Martha Werenfels—Blue Book

Judy Johnson—Blue Book
Christa E. Waring— Endorsement

7. **Applications for Review and Discussion**

- a. Lisa D. Sawin—was approved to sit for the ARE Examination
- b. Lee P. Dore—was approved to sit for the ARE Examination
- c. Benjamin J. Coulehan—will require 3 reference letters to be eligible to sit for the ARE Examination
- d. Alan Benoit—The Board reviewed the new IDP for Mr. Benoit and found everything satisfactory.
- e. Backer Mallory—Mr. Mallory's application for endorsement was tabled for lack of an IDP.
- d. Lauren Davis—The Board reviewed the e-file and found Ms. Davis short on her IDP.

8. **Newsletter Topics!**

Topics to address in the Board's next issue of its Newsletter include proposed legislative changes, rulemaking process, new licensing system (eLicense), and soon.

9. **National Council of Architectural Registration Boards (NCARB) Correspondence**

10. **Miscellaneous Correspondence:**

11. **Public Comment:**

12. **Other Business Introduced:**

14. The next meeting of the Board is scheduled for **October 29, 2009** at 10:00 AM.

15. The meeting was adjourned at 12:38 PM.

Respectfully submitted,

Patty Skinner
Administrative Assistant
Office of Professional Regulation