

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ACCOUNTANCY  
Location: 89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT 05602**

**Approved Minutes**

**June 27, 2017**

**Members present:** Joshua Partlow, Thomas Shortle, John Borch and Danny Coane

**Member(s) absent:** Steve Love

**Staff present:** Carla Preston and Aprille Morrison

1. The Chair called the meeting to order at 9:05 am.
2. **Approval of the Minutes of the May 23, 2017 meeting.** Mr. Borch made a motion to approve the minutes with one amendment. Mr. Coane seconded the motion. Motion passed. Mr. Shortle abstained from voting as he was not in attendance at the May meeting.
3. **Reports/Follow-up cases.** Case Managers Report by Carla Preston  
  
Ms. Preston informed the Board they currently have eighteen (18) pending cases. One (1) is on hold, eight (8) are under investigation, one (1) is ready for Investigative Team meeting and eight (8) are pending charges being filed.
4. **Hearings/Stipulations/Concluded Investigations:** None
5. **Correspondence/Discussion items**  
  
Administrative Rules Update. Mr. Partlow informed members present that the Administrative Rules have been filed with ICAR and are awaiting review before they can move forward with formal filing with LCAR.
6. **Licensing – Review the following applications for licensure**  
  
Mr. Borch made a motion to approve the following applicants for licensure. Mr. Coane seconded the motion. Motion passed.  
  
Katelyn Michell – Exam                      Amanda Marcy – Exam                      Doreen Yusufu – Exam  
  
Matthew Rainville – Endorsement                      Sheryl Stephens-Burke – Endorsement  
  
MaughanSullivan LLC - Firm
7. The next regularly scheduled meeting is scheduled for Tuesday, July 25, 2017.
8. **Adjourn.** There being no additional business the meeting adjourned at 9:37 am.