



# **Board of Land Surveyors**

## **Office of Professional Regulation, Vermont Secretary of State**

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Tel. (802) 828-5434 website: <https://sos.vermont.gov/opr/>

### **Unapproved Minutes**

**Tuesday, August 17, 2021  
Via Microsoft Teams**

1. The meeting was called to order at 9:21 a.m.

Members present via Microsoft Teams: Joseph Flynn, L.S., Chair; Joseph Nalette, L.S., Vice-Chair; John Diebold, L.S., Secretary; Seth Kittredge, L.S. Absent: Daniel Coane and Evelyn Wetzel.

OPR Personnel present via Microsoft Teams: Gabriel Gilman, Esq., General Counsel; Kassandra Diederich, Staff Attorney; Danielle Rubalcaba, Licensing Administrator III; and Kara Shangraw, Licensing Administrator I.

2. The Chair called for approval of the Minutes of the June 15<sup>th</sup> meeting. Mr. Nalette made a motion, seconded by Mr. Flynn, to approve the Minutes of the June 15, 2021 meeting as presented. Motion passed.

3. **Disciplinary Matters:**

4. **Topics for Discussion:**

5. **Applications / (See Appendix A):**

Mr. Nalette gave his report on Connor Hill's portfolio submission. Based on the discussion, Mr. Flynn made a motion, seconded by Mr. Diebold, to approve Connor Hill's portfolio and issue his VT Surveyor's license. Mr. Hill will be notified.

6. **Continuing Education Courses for Review:**

- a. **"Multiple CEU requests"** submitted by Heather Schultz, with NYSAPLS, requesting multiple hours of continuing education credit. Based on the information submitted, the Board approved the courses. The provider will be notified.
- b. **"Judiciary 101 for Surveyors"** submitted by Jackie Vincent, with McKissock 100% Education, requesting 4 hours of continuing education credit. Based on the information submitted, the Board approved the course. The provider will be notified.

7. **Administrative Updates:**

8. **Other Business:**

9. **Correspondence:**

10. **Public Comment:**

11. There being no further business, the meeting adjourned at 9:50 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Administrator I

Next Scheduled Meeting – Tuesday, October 19, 2021.  
Please check the office [website](#) for updates

**Appendix A**

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	

Name of Board Member Assigned		Seth Kittredge	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014	
Paradee, Andrew			
Tetreault, Stephen	Mark Day	02-19-13 / 936	

Name of Board Member Assigned		Joseph Flynn	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Beauregard, Zachary		Portfolio	
Fortin, Edward	Dana Libby/Doug Henson		
Peters, Seth	Carol Peters	Portfolio	

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Morris, Timothy	Russell Brown	10-15-13 / 950	
Hill, Connor	Raymond Page	Portfolio – Approved and License issued on 8/17/2021	

Name of Board Member Assigned		John Diebold	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Reed, Matthew	Ronald Stancliff	Portfolio Approved and License issued on 4/22/2021.	