

Secretary of State  
Office of Professional Regulation  
BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
Meeting: Thursday, November 21, 2013 at 8:00 a.m.  
89 Main Street, Montpelier, VT

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APPROVED MINUTES

Present: Marjorie Trombly, Tammy Austin, Jason Kirchick, Dr. Marilyn Turcotte, Wendy Magee and Paul Sahba, Ad Hoc Member; Others Present: Larry Novins, Diane Lafaille, and Peter Comart.

I. General Business

1. The meeting was called to order at 8:05 a.m.
2. The minutes of the October 17, 2013 meeting were approved as written.

II. Closings/Hearings/Stipulations and Consent Orders

2012-30 – Jacques Rene Rouillard – An all day hearing was held.

III. Case Managers Report – tabled.

IV. File Reviews

Baxendale, James – Approved for licensure – 5 year rule.

Clausnitzer, Alison – Education and Supervision approved. NCE still needed.

Farnsworth, Karlene – Education and Supervision approved. Exams still needed.

Lewis, Lukas – approved for licensure.

McGinnis, Dina – Additional coursework, post supervision and the NCMHCE is needed.

McGrath, Joanne – Education and Supervision approved. NCMHCE still needed.

Nadeau, Allison – Coursework has been approved.

Papademas, Calla – MFT – Standards in California are not substantially equal to those of Vermont. Applicant may apply on the basis of examination.

Planck, Samuel – Additional coursework needed.

Porcelli, Doris – Approved for licensure on the basis of endorsement from Florida.

Rosenthal, Annie – It does not appear that her education meets the criteria for licensure. She has been asked to submit additional information, if possible, showing that she has met the educational criteria for licensure.

Walker, Anna – Supervision approved. Education approved. Exams still needed.

Zuverino, Teresa – Supervision approved. Education approved. Exams still needed.

V. Other

1. Continuing education requests were reviewed. Some were tabled due to the hearing.
2. The Board would like to speak with Director Winters about work expectations outside Board meeting. This was tabled until the Board's December 19th meeting.
3. Mr. Kirchick was to update the Board on the progress of his drafting an Introduction to getting a license and frequently asked questions which the Board will add to its website. This was tabled until the Board's December 19th meeting.
4. Mr. Kirchick was to update the Board on the newsletter. This was tabled until the Board's December 19th meeting.
5. Mr. Comart discussed with the Board the possibility of expanding the current contract to allow for the review of other areas of the application besides education which is currently being contracted out. This will be discussed further at the Board's December 19th meeting.
6. Inactive Practice Proposal – Attorney Novins presented the Board with the proposal for Inactive Practice. The Board is in favor of the concept of this and will discuss this further at its December 19<sup>th</sup> meeting.
7. Public Disclosure Audits – The Board decided that it would mail and email a letter to all licensed MFT's and MHC's and rostered individuals that the Board is planning to do an a random audit of public disclosures. Mr. Comart was requested to update the letter that will be sent for Board review. This letter will be reviewed at the Board's December 19<sup>th</sup> meeting.
8. The Board's next meeting is scheduled for December 19, 2013.

VI. The Board adjourned at 4:30 p.m.

Respectfully submitted by: Diane Lafaille, License Board Specialist