

## Vermont Board of Funeral Service

National Life Building North Fl2,  
Montpelier, VT 05620-3402

February 5, 2007-9:00a.m.

### Minutes

Present: Paul Guare, John Coffin, Peter Beck, Lyndon Mann, Stephen Russell and Judith Griffen  
Public members present: Mark Faith, Chris Booke, Malcolm Potter, Lucien Hayes and Gregory Camp

1. Called to order at 9:25a.m.
2. Approved December 4, 2007 minutes
3. Status of Cases: was reviewed  
3 Pending investigation
4. Licensing/Disciplinary Hearings:
  - a. None
5. Concluded Reports:
  - a. FS03-0907-Board Member Paul Guare-approved
  - b. FS05-1007-Board Member John Coffin-approved
6. Applications:
  - a. None
7. Discussion:
  - a. Changing how educational programs are reviewed and approved. Board will leave the education committee as is but if they have questions or concerns they will call and discuss them before submitting the approval or denial to Judith.
  - b. Board discussed Vermont Funeral Directors Association courses that have the business meetings attached. The committee has agreed to approve one hour of education credit for business meetings as long as it is just the one hour for each license per renewal cycle.
8. Education:
  - a. All education courses were reviewed and the decisions will be mailed to the providers within five working days. No education pending at this time.
9. FYI:
  - a. Board Member reimbursement fees Lunch \$5.05, Mileage \$.485, Per diem \$50.00
  - b. Letter from James Kennedy
10. Adjournment:
11. Next Meeting: April 1, 2008