

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
APPROVED MINUTES
February 10, 2014**

1. Call to Order:

The meeting was called to order at 9:05 a.m. by Jeanine Carr - Chair at the Capitol Plaza, Montpelier; Board members present: Ellen Watson, Alan Weiss, Stephen Morse, Douglas Sutton, Sheila Davis, Deborah Swartz, William White, Virginia Hudson, Luana Tredwell, Sheri Brown; Staff members present: Linda Davidson - Executive Director, Nancy Morin - Administrative Assistant, Michael Saint Joseph - Nursing Program Manager, Ellen Leff - Nursing Case Manager, Larry Novins - Board Attorney, Gabriel Gilman, Lauren Hibbert - Prosecuting Attorneys; Others present: University of Vermont Students, Maureen Mucha, Ted Hobson, Esq., Carol Auerbach by telephone

2. Changes and Additions to the Agenda:

- There were no changes or additions to the agenda. J. Carr welcomed the UVM students and new Board member Sheri Brown, APRN.

3. Approval of Minutes:

A. Weiss moved to approve the minutes of the January 13, 2014 meeting with corrections as noted. Sheri Brown and Jeanine Carr recused. **Pass**

4. Disciplinary Proceedings:

- 2013-700` Christopher Stewart was not present. S. Morse moved to **SUMMARILY SUSPEND THE RIGHT TO RENEW** the license of Licensed Practical Nurse **Christopher Stewart**. **Pass**
- 2013-296 Maureen Mucha was present and represented by Ted Hobson, Esq. The Board went into deliberative session at 9:48 a.m. The meeting resumed at 10:09 a.m. The Board, while in deliberative session, voted to continue the hearing until March 3, 2014. The Board will issue a written decision.
- 2013-136 Carol Auerbach was present by telephone. The Board went into deliberative session at 10:50 a.m. The meeting resumed at 11:02 a.m. The Board, while in deliberative session, voted to **REVOKE** the license of Licensed Nursing Assistant **Carol Auerbach**. The Board will issue a written decision.
- 2012-7 Wendy Daley was not present. A. Weiss moved to approve the Stipulation and Consent Order and **WARN** the license of Registered Nurse **Wendy Daley**. **Pass**
- 2013-64 Ruth Sutton was not present. J. Carr moved to approve the Stipulation and Consent Order and accept the **VOLUNTARY SURRENDER** of the license of Registered Nurse **Ruth Sutton**. **Pass**

2013-418 Shawn Marks was not present. E. Watson moved to approve the Stipulation and Consent Order and **CONDITION** the license of Registered Nurse **Shawn Marks**.
Pass

CLOSING REPORTS:

E Watson moved to recommend that the following complaints be concluded without charges.

- 2013-428 – J. Carr recused
- 2011-802 – J. Carr recused
- 2013-606 – D. Sutton recused
- 2013-475 – D. Sutton recused
- 2012-263 – D. Sutton recused
- 2013-579 – D. Swartz recused
- 2013-486 – D. Swartz recused
- 2013-429 – D. Swartz recused
- 2013-667 – D. Swartz recused
- 2013-395 – E. Watson recused
- 2013-622 – E. Watson recused
- 2013-498 – E. Watson recused
- 2013-636 – V. Hudson recused

Pass

OTHER DISCIPLINARY ITEMS:

- A. M2009-163/2001-154 Margaret Terrien was not present – E. Watson moved to **REINSTATE WITHOUT CONDITIONS** the license of Registered Nurse **Margaret Terrien**. **Pass**
- B. M2013-99/2012-591 Paula Brown was not present –S. Davis moved to **REINSTATE WITHOUT CONDITIONS** the license of Registered Nurse **Paula Brown**. D. Swartz recused. **Pass**
- C. **Current Discipline Cases – January 31, 2014** – The Board received and reviewed the current discipline cases with E. Leff.
- D **Review of I-Team Form** - The Board received and reviewed the I-Team Form with E. Leff.
5. **Administration, Education, Practice, Licensure**
Executive Director’s Report: The Board received the written Executive Director’s Report and related documents provided in the Board meeting packet.

- **New Board Member:** L. Davidson welcomed new Board member Sheri Brown, APRN, FNP-BC.
- **Licensing Board Specialist Vacancy:** Interviews for the vacant licensing board specialist position at the Board of Nursing took place the week of February 3, 2014. The interview panel consisted of L. Hall, M. Saint Joseph and L. Davidson. A decision will be made in the near future.
- **Matrix Interview:** L. Davidson participated in a follow up Matrix interview on Tuesday, January 14, 2014. Results of the Matrix Organizational Assessment should be completed this month.
- **School Health Nurses:** E. Leff and L. Davidson participated in the quarterly meeting with the Vermont Department of Health - School Health Nurses. Present at this meeting were Sharonlee Trefry and Nathaniel Waite. These meetings were set up to provide collaboration between the Board of Nursing and the Vermont Department of Health - School Health Nurses. Each organization shares pertinent information that affects

School Health Nurses in their mission to provide care in Vermont schools. Discussions include topics such as practice and licensing issues, current legislative bills and current initiatives in both organizations.

- **Draft Administrative Rules:** L. Novins and L. Davidson have completed the first draft of the Administrative Rules revisions. L. Novins and L. Davidson are now working on the Statute and Rules for Medication Nursing Assistants.
- **State House Testimony:** On Wednesday, February 5, 2014, L. Davidson gave testimony on the Nursing section of the OPR bill, an update on the Medication Nursing Assistant Program and on Military Licensing.
- **Licensure:** There were 2,306 LPNs who could have potentially renewed in this renewal cycle. Renewals as of Monday, February 03, 2014 were as follows: LPN on-line renewals = 1,530 (93% online renewal rate); LPN paper renewals = 120; total of LPNs renewed = 1,650.
- **Discipline:** As of January 31, 2014 there are 147 open cases, 57 follow-up cases and 14 Alternative Program participants (10 Traditional participants and 4 Practice Remediation Program participants.)

A. Draft Revisions of Administrative Rules: The Board received and reviewed the following sections of the draft revisions of the Administrative Rules:

- Part 2 Nursing Assistant Education – J. Carr moved to approve the draft revisions to Part 2 Nursing Assistant Education. **Pass**
- Part 3 – Nursing Assistants Licensing – The Board made changes to Part 3 – Nursing Assistants Licensing. L. Davidson and L. Novins will revise and bring back to the March Board meeting.
- Part 5 Licensed Practical Nurse Licensure - The Board made changes to Part 5 – Licensed Practical Nurse Licensure. L. Davidson and L. Novins will revise and bring back to the March Board meeting.
- Part 6 – Registered Nurse Licensure - The Board made changes to Part 6 – Registered Nurse Licensure. L. Davidson and L. Novins will revise and bring back to the March Board meeting.

B. Public Comments: There were no public comments.

C. Education Committee Report: The Education Committee met on January 16, 2014 and reviewed the following:

- Draft Administrative Rules revisions pertaining to Nursing Education
- Update on Nursing Education progress reports.

M. Saint Joseph reported that he and J. Carr would be making a site visit to the Castleton State College BSN Program as required for approval of Step 3.

D. LNA Education and Practice Committee Report: M. Saint Joseph reported that the Committee has not met since the last Board meeting.

E. Nursing Assistant Education Programs:

Southwestern Vermont Healthcare – S. Morse moved to approve Southwestern Vermont Healthcare's new Nursing Assistant Program. **Pass**

F. Practice Committee: D. Sutton reported that the Nursing Practice Committee met on February 5, 2014 and continued to work on position statements. The Committee is

currently working on revising the Delegation Position Statement. The Committee requests that the following position statement be retired.

- Insertion of Peripherally Inserted Central Catheters (PICC Lines) – A. Weiss moved to retire the Insertion of Peripherally Inserted Central Catheters (PICC Lines) Position Statement. **Pass**

G. Alternative Program Committee: E. Watson reported that the Committee has not met since the last Board meeting. E. Watson reported that S. Morse has been appointed to the Alternative Program Committee.

H. APRN Advisory Committee Report: The APRN Sub-committee has not met since the last Board meeting.

6. Other Business: A. Weiss requested that the Board review the April 7, 2014 Retreat Agenda at the March Board Meeting..

7. Adjournment: S. Davis moved to adjourn the meeting at 1:45` p.m. **Pass**

Minutes recorded by: Nancy Morin, Administrative Assistant
Draft minutes reviewed by: Linda Davidson, Executive Director
Draft minutes approved by Vermont Board of Nursing: