

**Secretary of State
Office of Professional Regulation
National Life Bldg., North, Floor 2
Montpelier, VT**

**BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS
UNAPPROVED MINUTES**

MARCH 18, 2010

Members Present: Paul Sahba, Tammy Austin, Marjorie Trombly and Edmund Fischer;
Absent: Dr. Marilyn Turcotte. OPR Staff Present: Diane Lafaille and Larry Novins.

I. General Business

A. The meeting was called to order at 8:00 a.m.

B. The minutes of the February 18, 2010 meeting were reapproved as written.

II. Complaints

2009-367 – Mr. Sahba presented this case for closure. Approved.

2009-86 – Marjorie Trombly presented this case for closure. Approved.

III. Applications for Review

Denney, Elaina – The Board received verification of 1200 for internship. Coursework deficiencies are still outstanding.

DiGiorgianni, Jess – Coursework is deficient in 3 credits in Group 2. Three credits to meet requirements for one of the requirements: Human Sexuality, Crisis Intervention, Addictive Disorders, or Psychopharmacology is needed to fulfill Group 2. The Board did receive documentation from his supervisor regarding the internship, however, they need documentation from St. Michaels for successful completion of 1000 hours of internship. He may sit for the exams with the understanding that all requirements must be met before licensure can be considered.

Kennedy, Elizabeth – Supervision report from Stacie Melcher for the dates 9/18/06 through 11/17/06 has been reviewed. Additionally, the applicant needs 2000 direct service hours over at least a two year period and is still needing at least 226 more direct hours and at least 100 face-to-face individual supervision hours with a ratio of 1 hour of supervision per every 30 hours of practice.

Lockwood-Cole, Brooke – For educational requirement courses as a single course can only be used to meet one requirement. A course cannot be used for multiple requirements. Within Group I courses she is deficient in Theories and Treatment Modalities. In addition, internship requirements are 1000 hours. Per the course description only 600 are completed. The school needs to provide verification of completed hours. She can sit for the exams with the understanding that all requirements must be met before licensure can be considered.

Maxfield, Terry – CSL 5211 which appears to be a different course in 2003 when taken vs. presently does not meet the criteria for Human Growth and Development. He can take and submit a 3 credit course that better satisfies this requirement. Applicant is referred to the website for information on requirements for this Group I course. He also needs to pass the NCMHCE. Board reviewed reports of supervision. The report of supervision needs to be completed by the supervisor and the applicant. In addition, the supervised practice needs to be over a span of at least two years. The Board recommends submitting additional practice (by the supervisor) from 9/21/09 to present in exact hours. The Board needs clarification from the supervisor of exact number of hours especially months. Supervisor and applicant are referred to the website for rules around supervised practice for direct and indirect practice calculations.

Montminy, Linda – The Board reviewed MCCP 351 as requested to be counted toward deficiency. Unfortunately, there is no information in the documents submitted that meets this requirement. Applicant is referred to the rules around this specific requirement. Applicant can supplement a course in this area that already satisfies this requirement. Applicant still needs to complete the NCE. Applicant still needs to complete the NCE. Supervision has been approved.

Mott, Thomas – The Board reviewed supervision reports from Judy Grablewski, Mark Linett and Kay Frances Schepp. The total number of hours for direct service was 1620, for indirect hours was 380 totaling 2000 hours. These hours were supported by 67 individual supervision hours. He needs to accumulate 1000 hours 620 of which may be indirect. These hours must be supported by 33 supervision hours which may be either individual or group. These hours must be completed in no fewer than 6 months of practice time. He also needs to pass both exams before licensure can be considered.

Parker, Heather – Both exams have been passed. Supervision reviewed by the Board but needs to be clarified. The supervisor must complete the report of supervision form, not the applicant. The supervisor must also specify exact number of hours for direct and indirect practice. For these to be the same seems unlikely. They should also review face-to-face supervision ratio of one hour of supervision for every 30 hours of practice in regard to total individual supervision hours and then resubmit a revised report of supervision.

Toulmin, Heather – The Board needs clarification on her education. For Group 2 Treatment Modalities she has identified “Treatment Modalities” as a course to meet this requirement, and on her transcript it gives her credit for “Treatment Modalities”. However, in the course description provided there is no “Treatment Modalities”, there is however Advanced Counseling Methods Theory and Practice. This course would meet the requirements. However, this course is not on the transcript. She needs to submit further documentation to support the course meeting the requirements. She may sit for the examinations with the understanding that all requirements must be met before licensure can be considered.

Trask, Zylpha – Course work to meet requirements for Treatment Modalities cannot be approved as submitted, as the courses she identified, PCMH635 and PCMH645, are not on her transcript. While these courses would meet the requirements, the Board needs proof that these courses were completed and credit earned. She may sit for the exam with the understanding that all requirements must be met before licensure can be considered.

Warner Somers, Bobbi – Approved for licensure.

IV. Correspondence – noted

V. Other

A. Continuing education reviewed.

The meeting adjourned at 1:30 p.m.

Respectfully submitted by Diane Lafaille, Board Administrator