

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Fl  
Montpelier, VT 05620-3402  
**Unapproved Minutes**  
**Meeting of Tuesday, October 21, 2014**

1. The meeting was called to order at 9:00 a.m.

Members present: Charles Rockwell, L.S., Chairman; Susan Senning, Secretary; Jonathan R. Abts, L.S.; Joseph Flynn, L.S.; Joseph Nalette, L.S. Absent: Timothy Short, L.S. Vice-Chair and Dorothy Hayden.

OPR Personnel present: Christopher Winters, Director of OPR, Larry Novins, Board Counsel; Carla Preston, Case Manager; Terry Gray, Board Administrator; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the August 19<sup>th</sup> meeting. Mr. Abts made a motion, seconded by Ms. Senning, to approve the Minutes of the August 19, 2014 meeting as presented. Motion passed unanimously.

3. **Legislation/Rulemaking:**

4. **Reports/Guests:**

Director Winters addressed the Board regarding their current and proposed budget. He advised them that they have a surplus and can reduce their renewal fees by \$100.00. Ms. Senning made a motion, seconded by Mr. Abts to support the fee decrease. Motion passed unanimously.

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Ms. Preston made her Case Managers report, there are currently 3 pending cases.

8. **Applications / (See Appendix A):**

The Board reviewed and approved the endorsement application from Jason Lourie.

Board members reported on hours received from applicants (see appendix A).

9. **Continuing Education Courses - Education Committee to Report:**

The Committee approved the following courses since the August meeting:

NSRS & OPUS Presentation	8.0 CEC	CE313-0914
Duties of the Surveyor as an Expert Witness	7.0 CEC	CE314-0914
2014 Case Studies Seminar	7.0 CEC	CE315-0914
From then Until Now – Surveying History	3.5 CEC	CE316-1014
Drones in Your Future?	1.5 CEC	CE317-1014
The Revolution of Close-Range Photogrammetry	1.5 CEC	CE318-1014
Tree Identification & Other Survey Related Tree Issues	1.5 CEC	CE319-1014

## 9. Continuing Education Courses - Education Committee to Report - Continued:

**“Multiple Course Submissions”** submitted by NYSAPLS, requesting approval for multiple hours of Professional Development Hours to count as continuing education credit. The Board took action as indicated below:

- Aeronautical Survey Training Workshop 4.0 CEC – CE320-1014
- Better Bathymetric Data Starts with Better Collection Methods 1.5 CEC – CE321-1014
- So, You’ve Discovered a Conflict; Now What? Part 1 Conflict Resolution for the Surveyor 4.0 CEC – CE322-1014
- So, You’ve Discovered a Conflict; Now What? Part 2 Conflict Resolution for the Surveyor 4.0 CEC – CE323-1014
- Introduction to GIS 1.5 CEC – CE324-1014
- GIS – Using Available Resources 1.5 CEC – CE325-1014
- Dendrology for the Land Surveyor 4.0 CEC – CE326-1014
- Focusing LS Expertise & Technology for Improvement of your Professional Practice 4.0 CEC – CE327-1014
- Project Management for Surveyors 4.0 CEC – CE328-1014
- Being an Expert Witness – CE329-1014
- Mock Trial Revisited 6.0 CEC – CE330-1014
- NYSNet/CORS/RTN Update 1.5 CEC – CE331-1014
- Ethical Practice for Land Surveyors 1.5 CEC – CE332-1014
- Researching Case Law for Surveyors 1.5 CEC – CE333-1014
- Cooley’s Dictum 1.5 CEC – CE334-1014
- Journey to the Moving Center of the Earth 4.0 CEC – CE335-1014
- Why 100 Feet Measured Yesterday, May Not Necessarily Equal 100 Feet Today 4.0 CEC – CE336-1014
- AutoCAD Civil 3D Survey Networks 1.0 CEC – CE337-1014
- GIS/CAD Project Workflow 4.0 CEC – CE338-1014
- Field Calibrations – Let’s see if the Equipment we use Every Day Measures Correctly 1.5 CEC – CE339-1014
- Canal Boundary Retracement Panel 1.5 CEC – CE340-1014
- Errors Analysis in Surveying 1.5 CEC – CE341-1014

The following courses were **not** approved because they are not related to the practice of Land Surveying in the State of Vermont:

- Client Communication Obligations in NYS Consumer Rights and Professional Licensure
- SEQRA Updates – What you Need to Know
- Real World Perspectives
- Considering Consumer Rights & Needs in Survey Cost Analysis
- The Science & Art of Mapping Caves
- Professionalism in Action

## 10. NCEES Correspondence:

Mr. Flynn discussed with the Board the NCEES annual meeting that he attended from August 19-23, 2014 in Seattle, Washington.

**11. Miscellaneous Correspondence:**

The Board reviewed and noted the September 18, 2014 e-mail from Stephen Fraser regarding plats.

The Board reviewed the October 1, 2014 e-mail from Jay Doody regarding continuing education hours.

**12. Other Business:**

Election of Officers – Ms. Senning made a motion, seconded by Mr. Abts, to leave the officers as slated: Chair - Mr. Rockwell, Vice-Chair - Mr. Short, Secretary - Ms. Senning. Motion passed unanimously.

**13. Public Comment:**

There being no further business the meeting was adjourned at 12:48 p.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist  
Office of Professional Regulation

## Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	
MacCormack, Lloyd		Portfolio

Name of Board Member Assigned		Charles Rockwell
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Douglas Henson	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Fortin, Edward	Dana Libby/Doug Henson	
Mulligan, Eamon	David Mance Jr.	Portfolio
Detzel, James	Nancy Iwanicki/Larry Walter	Portfolio

Name of Board Member Assigned		Susan Senning
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950
Otis, Randall	Ronald Gauthier	05-24-05 / 309

Name of Board Member Assigned		Jonathan Abts
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Fuller, Aaron	Allen Newton	6-18-13 / 956
Rozeski, Michael	Endorsement	5-20-14 Ok to sit for State Exam