

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF ACCOUNTANCY
Location: 89 Main Street, 3rd Floor, Montpelier, VT 05602**

Approved Minutes

May 16, 2016

Members present: Joshua Partlow, Thomas Shortle, Steve Love and John Borch

Members absent: Danny Coane

Staff present: Aprille Morrison, Gabriel Gilman and Carla Preston

1. The Chair called the meeting to order at 9:09 am.
2. **Approval of the Minutes of the April 26, 2016 meeting.** Mr. Love made a motion to approve the minutes as presented. Mr. Shortle seconded the motion. Motion passed.
3. **Reports/Follow-up cases.** Case Managers Report by Carla Preston

Ms. Preston informed the Board they currently have sixteen (16) cases. One (1) is on hold, three (3) are ready for Investigative Team meeting, six (6) are under investigation, four (4) are pending charges, one (1) has had charges filed and one (1) is pending a hearing.
4. **Hearings/Stipulations/Concluded Investigations:**

Default Order in the matter of Catherine Eucker, docket # 2014-520. Mr. Shortle made a motion to accept the Order as presented. Mr. Love seconded the motion. Motion passed. Mr. Borch did not participate in the vote as he was the Investigative Team member.
5. **Correspondence/Discussion items**

Administrative Rules and Statutes Changes. Mr. Gilman informed members present that he would have a draft of the Administrative Rules to members prior to the June meeting. The main updates are regarding Facilitated State Board Access, which Ms. Grenier is following up on, and possibly updating the CPE portion to reflect the changes to NASBA's model rules. Mr. Gilman will follow up with NASBA to make sure he has the most recent changes. The Board also requested Mr. Gilman check into seeing if the Office can add a retired status to the options for licensure status.

Dan Dustin attendance at a Board meeting. Mr. Dustin contacted Mr. Partlow regarding attending an Accountancy Board meeting and discussion the services that NASBA can offer the Board. Mr. Partlow informed the Board that Mr. Dustin will be attending the June 28th Board meeting.

Vermont Society Annual meeting. Mr. Love attended the Vermont Society of CPA's meeting and gave the report from the Board to members present.

NASBA Western Regional Meeting attendance. Mr. Partlow informed the members present that Mr. Borch will be attending the western regional meeting the end of June.

6. Licensing – Review the following applications for licensure

Mr. Borch made a motion to approve the following applicants for licensure. Mr. Love seconded the motion. Motion passed.

Dylan Lavallee – Exam

Craig Field – Exam

Elyssa Burgess – Endorsement

Christine A. Morrison CPA PC - firm

7. The next regularly scheduled meeting is scheduled for Tuesday, June 28th.

8. Adjourn. Mr. Shortle made a motion to adjourn the meeting at 9:59 am. Mr. Love seconded the motion. Motion passed.