

Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ARCHITECTS  
89 Main Street, 3<sup>rd</sup> Floor,  
Montpelier, VT 05602

UnApproved Minutes  
December 2, 2019

**Members present:** Keith Robinson, Beth Chenette, Rebecca Campbell, & Eileen Hee,

**Members present via phone:** none

**Member(s) absent:** Matt Lutz, Kirk Moore, & Liz Merrill

**Staff present:** Danielle Rubalcaba, Licensing Administrator II; Lora Marchand, Assistant Director; & Gabe Gilman, General Counsel

**Guests:** CEO of NCARB Michael Armstrong and Joshua Batkin

1. 10:09 am Called to order by the board Chair Keith Robinson
2. **Approval of the Minutes of the October 7, 2019 meeting.** Rebecca Campbell made a motion to accept the minutes. Eileen Hee seconded the motion. Motion passed unanimously.
3. **Hearings/Stipulations/Concluded Investigations:** None
4. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE’s or applicants substantially equivalent by endorsement/reciprocity.** Motion to approve the following applications made by Rebecca Campbell. Motion seconded by Eileen Hee. Motion Carried.

Completed ARE’s

Kevin Gecha

Approved to sit for the ARE

**Follow up:** NONE

5. **Discussion Items:**
  - NCARB annual meeting June 18-21, 2020 in Austin, Texas.
  - NCARB Regional Summit March 5-8, 2020 in Cambridge Massachusetts.
  - General Counsel Gabe Gilman explained to the board and guests the rollout and adoption process for the proposed rules. We may want to review again based on the model law changes with NCARB.
    - IPAL
    - 9 year rule
    - MRA – Foreign/International Applicants & Licensees
  - Mike Armstrong CEO of NCARB discussed the following:
    - Terry Allard of NCARB raised a task force to raise awareness to Interior Architect Design graduates that they may not call themselves an architect with holding proper licensure. Currently there are approximately 40 programs with this degree.
    - Licensure Advisory Forum has been created – Be transparent to external stakeholders. Take constructive feedback and criticism.
    - Model Law Task Force – In finishing up its draft. Planned finalization is June 2020.
    - NCARB will be offering HSW education credits for an online mentor/supervisory training for licensure candidates and their supervisors. This is for licensure candidates who want to improve their working relationship and training with their mentors. This course will be designed for both parties.
    - Jennifer Arbuckle is working on a grass roots diversity program. Small firm vs. large firm, gender, race, etc.
    - ARE- reduced the retake test timeline. Releasing unofficial test results upon completion of the exams. Exam deliveries is much better than it has been historically. Automatic small incremental fees increases for the exams.
    - Joshua Batkin spoke in regards to working together on regulatory topics and public outreach on public safety and the importance of licensure regulations. Education and outreach is key.

6. **Adjourn.** There being no further business to attend to board Chair Keith Robinson adjourned the meeting at 12:00 pm

**Upcoming Meeting Dates**

February 24, 2020

May 18, 2020

August 24, 2020

November 23, 2020