

**BOARD OF ARCHITECTS**  
Secretary of State, Office of Professional Regulation  
National Life Building, North, Floor 2, Montpelier, VT 05620-3402  
**UNAPPROVED MINUTES**  
**Meeting of August 6, 2012**

1. The meeting was called to order at 10:02 AM.

Members present: Frank M. Guillot, Vice-Chair; Jennifer R. Arbuckle, member; Janet Stackpole, member; Keith Robinson, member; and Ingrid Nichols, Secretary;

Visitors:

OPR Personnel: Danielle Rubalcaba, Licensing Board Specialist and Carla Preston, Case Manager

2. The Vice Chair called for approval of the Minutes of the June 4, 2012 meeting. J. Arbuckle made a motion, seconded K. Robinson, to approve the Minutes of June 4, 2012. The question was called and the motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is two (2), one is ready for an Investigative Team meeting, and one (1) is pending charges.

4. **Hearings/Stipulations/Closing Reports** - None

5. **Applicants for Licensure**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, or having met Vermont's requirements. Applicants who were approved for licensure based on their successful completion of the Architect Registration Examination must submit updated child support/tax/and unemployment statements and responses to the legal questions (i.e., convictions, discipline in other states, etc.).

Blair Leach	Andrew Milliken	Jack Byer	Melissa Alosi
Evan Champagne	James Franco	Neeka Grove	Richard Olcott
Anthony Miller	Barry Hoeg	Maria Wilson	Eileen Hee
Douglas Craig	Peter Pitman	Ryan Scipione	Stephen Baker
David Sadowsky	Paul Schlapobersky	Douglas Dulac	Amy Cook
Timothy Burton			

Amy Cook, Evan Champagne and Jesse Remick were approved to sit for the ARE exams.  
David Lidsky and Mark Sylvestre required further documentation for licensure.

6. **Other Business Introduced:**  
IDP changes

7. The next meeting of the Board is scheduled for Monday, October 1, 2012 at 10:00 AM.

8. Vice Chair F. Guillot made a motion to adjourn the meeting. Seconded by J. Arbuckle and K. Robinson. The motion passed unanimously. The meeting adjourned at 12:11 pm.

Respectfully submitted,

Danielle Rubalcaba  
Licensing Board Specialist  
Office of Professional Regulation