

Agency of Agriculture Food and Markets FY 17 Budget Presentation

House Appropriation Committee

February 11, 2016



AGENCY OF AGRICULTURE, FOODS & MARKETS
(802)828-2430 / www.VermontAgriculture.com

Agency of Agriculture Budget

- **The Mission of the Agency of Agriculture, Food and Markets is:**
 - Facilitate, support and encourage the growth and viability of agriculture while protecting the working landscape, human health, animal health, plant health, consumers and the environment.
- The Agency is comprised of the six appropriations
 - Administration
 - Agricultural Development
 - Agricultural Resource Management
 - Agricultural and Environmental Laboratory
 - Food Safety, Consumer Protection
 - Agricultural Clean Water Initiative
- The Agency budget maintains staffing and operations to ensure the main areas of focus for the Agency.
 - Water Quality
 - Jobs – Agricultural Development, New Businesses and Markets, Fair Marketplace
 - Laboratory –New construction
 - Food Safety and Public Health – Food Safety Modernization Act, Animal Health, Dairy and Meat
- Internal service costs such as Fee for Space, insurances, VISION, etc., are spread throughout the Agency.

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- Results Based Accountability
 - Agricultural Development – Working Lands Initiative
 - Objective/Performance Measure
- Working lands: To advance entrepreneurship, develop business and increase the value of Vermont raw and value added products in order to develop Vermont Agricultural and Forest product economies

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- Results Based Accountability
 - Agricultural Development – Working Lands Initiative

Performance Measure	FY 14 Actuals	FY 15 Actuals	FY16 Estimates	FY 17 Targets
Number of jobs created	12	82	110	151
Average % increase in output	46%	93%	55%	69%
Total Cumulative Gross Increase	\$247,100	\$8.88 million	\$11 million	\$13 million (\$2.1 million increase)

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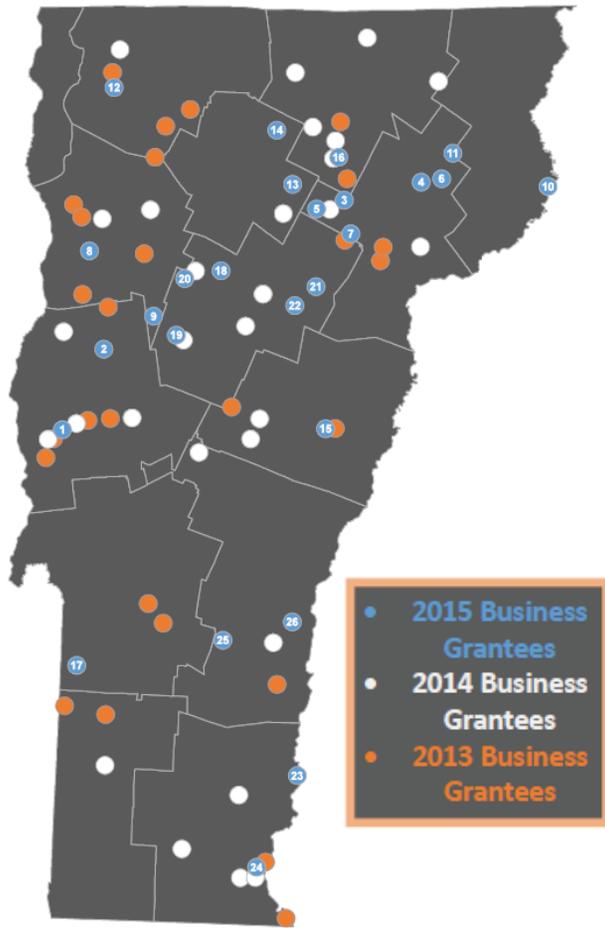
- The Working Lands Enterprise Board from legislature -2012.
- To date, invested over \$3 million in grant funds to Vermont ag & forestry businesses & service providers.
 - Increasing production & jobs
 - Expanding markets
 - Developing innovative technologies
 - Improving water quality
 - Training the workforce that Vermont's businesses need to succeed.
- To date, 112 projects have been funded, with impacts that reach every county in Vermont.
- These projects in aggregate have:
 - Leveraged an additional \$4.9 million in matching funds. 1:1 match required.
 - As of January, 2016, 100 jobs have been created, and the numbers continue to grow.

Working Lands Investments to Date

Over \$3.1 million in 112 grants (86 business & 26 service provider projects)
Leveraging just under \$5 million in additional funds

Map of Business Grantees to Date (by County)

*Service Providers are not included as most have statewide reach



- **FY2013:** Invested over \$1 million into 36 projects leveraging an additional \$1.3 million in matching funds.
Total Applicants: 387 Funds Requested: \$12 million
- **FY2014:** Funded \$1.1 million dollars into 40 projects leveraging an additional \$1.8 million in matching funds.
Total Applicants: 129 Funds Requested: \$5 million
- **FY2015:** Invested over \$1 million into 36 projects, leveraging an additional \$1.8 million in matching funds.
Total Applicants: 132 Funds Requested: \$4 million
- **FY2016:** This Fiscal Year, The Board has approximately \$550,000 to invest into agriculture and forestry projects.
Total Applicants: 114 Funds Requested: \$3.3 million
We are currently mid-grant cycle and will announce project recipients in May 2016.

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- **ACT 186 Indicators – July reporting cycle**
 - **Activities in Agricultural Development impact this area indirectly.**

Population Indicator	Data Source	Current	Narrative
Value of agricultural products sold directly to individuals for human Consumption - % of total farm sales	USDA Ag Census – every 5 years	N/A – 2012 \$27,430,000 (3.5%)	No new data. Amount keeps increasing with more farmers markets & CSA's. Agency providing grants - Working Lands Enterprise, Farm to School & Farm to Market Grants. Increased market demand as well as valued added production & marketing.

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- **ACT 186 Indicators – July reporting cycle**

Population Indicator	Data Source	Current	Narrative
% of Fruit & Vegetable farms by sales outlet	New England USDA NASS Data yearly	2013 – 74%	No new data. Report comes out for 2014 later in the year. Agency providing grants - Working Lands Enterprise, Farm to School & Farm to Market Grants. Increased market demand as well as valued added production & marketing.

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- Act 186 Indicators – July reporting cycle

Population Indicator	Data Source	Current	Narrative
Increase in gross working lands income over previous calendar year	Agency of Agriculture	\$4,931,168 – July reporting cycle	Current: Reporting on 39 completed projects of the 113 grants made thus far, totaling \$785,459 (~ 24% of the grants made to date). Include FY13 grantees in Enterprise & Capital & Infrastructure investments areas + FY14 Enterprise area. Current - 1: (FY2014 Reporting) Reporting on 23 completed projects of the 74 projects made in FY13 & FY14, totaling \$500,059 (~ 23% of grants made in FY13 & FY14) including FY13 grantees in the Enterprise & Capital & Infrastructure investment areas.

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- Act 186 Indicators – July reporting cycle

Population Indicator	Data Source	Current	Narrative
Number of farmers markets	NOFA-Vermont	83	Overall trend is upward. More demand but there is a possible limit to how many farmers markets are needed to meet our population. Agency is working on expanding markets outside of Vermont for growers and producers of agricultural products to continue to grow demand if farmers markets become saturated.

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- Results Based Accountability
 - Food Safety and Consumer Protection Division
- Objective
 - ***To advance a safe and secure food supply within a marketplace that provides fair and equal access to consumers and processors in order to enhance Vermont's working landscape, rural character and local economies.***

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- **Performance Based Budgeting Pilot - Food Safety Consumer Protection**

Performance measure	FY 14 Actual	FY 15 Actual	FY 16 Estimate	FY17 Estimate
Number of Licenses/registrations /permits overseen by division	18,876	18,677	19,514	21,914
Number of inspections completed by division		15,136	17,135	17,135
Number of compliance activities completed by the division that go beyond the level of field staff (action taken by management)		331	282	282

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- **ACT 186 Legislative Results Based Accountability – July reporting cycle – connected to work in FSCP**
- Population Indicator - Number of Vermont food recall incidents:
- Data Source - Agency of Ag data - meat, dairy, maple, eggs, strawberries and potatoes
- Current Period - 2 voluntary recalls in 2015
 - Voluntary recall was conducted by Vermont Smoke and Cure, Hinesburg, VT of their 5 Knives, no antibiotic and born in Vermont line of pork products for economic misbranding.
 - On March 31, 2015 Farm to Fridge LLC, Shoreham, VT initiated a voluntary recall on production from one of their pasteurizers March 19, 24 and 29. The products produced were cultured milk and yogurt. The recall was initiated because air space thermometer was not working properly and there was no way to verify complete pasteurization.

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- Overall Net Budget Increase from FY 16
 - FY 16 - \$19,171,394
 - FY17 - \$22,344,570
 - \$ 8,114,431 General Fund at 36.3%
 - \$10,972,556 Special Funds at 49.1%
 - \$ 2,973,257 Federal Funds at 13.3%
 - \$ 194,048 Interdepartmental Transfer at 0.9%
 - \$ 90,278 Global Commitment at 0.4%
 - \$3,173,176 – 16.6% increase
 - \$ 369,349 General Fund (11.6%)
 - \$2,681,976 Special Funds (84.5%)
 - \$ 203,823 Federal Funds (6.4%)
 - \$ (81,972) Interdepartmental Transfer (-2.5%)
- Areas of **Increase**:
 - \$632,000: Annualized Pay Act – All Funds; \$361,000 = General Fund Portion
 - \$165,000: Satellite Offices – Williston and Montpelier
 - \$443,470: Laboratory Equipment – beginning preparations for new lab in Randolph
 - \$1,744,601: Agriculture-Clean Water Initiative

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- Areas of **Decrease**:

- \$(91,656): Career Ladder completed in FY16 – part of base funding in FY17 – General, Special & Federal Funds
- \$(50,404): Equipment Revolving Fund – paid off debt! – General & Special Funds
- \$(40,000): Radiological Emergency Readiness Program Grant – No more VY Funds

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- No positions requests in the FY17 budget
 - 4 individuals retired – none authorized to be refilled
 - Swapping positions and reassigning duties to fill need
 - 4 positions authorized from the Position Pool
 - 1 business office
 - 3 water quality specialists
 - Total number of employees – 116
- Agency Fee Bill Year
 - Presented to House Agriculture and Ways and Means Committee
 - Agree with proposal from House Agriculture
 - Increase fees \$1,225,000 in FY 17
 - One remaining fee for FY 18 on Small Farm Certification – estimated additional \$375,000

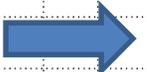
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Important Budget Items

- Level funded

Program	Funding Level
Fair Stipend	\$95,000
2+2 Farm Scholarship	\$94,722
Farm to Plate	\$135,312
Natural Resource Conservation Council	\$112,000
Farm to School	\$56,250
Local Foods Grants	\$30,000
Working Lands	\$711,490
	Grants - \$505,000
	Operating - \$206,490

Agency of Agriculture Budget Crosswalk Overview - Administration

	General \$\$	Special \$\$	Federal \$\$	Interdept'l Transfer \$\$	Total \$\$
Administration: FY 2016 Approp	884,017	488,972	329,932		1,702,921
Personal Services:					
Annualization of Pay Act	43,946	56,776	4,735		105,457
NEW (From Pool) - Financial Specialist III	53,442	10,688	7,126		71,256
Retirement - Financial Specialist III		(11,197)	(7,464)		(18,661)
Increased Workers' Comp Premium & Catamount	3,536		3,683		7,219
Operating:					
Change in Internal Service Fund Charges	3,183		(7,933)		(4,750)
Miscellaneous Operating Adjustments	900		1,324		2,224
NEW Fee For Space - Capitol Plaza (Finance)	65,000				65,000
IT Lifecycle Needs			5,653		5,653
Subtotal of increases/decreases	170,007 0	56,267 0	7,124	0 0	233,398
FY 2017 Governor Recommend	1,054,024 0	545,239 0	337,056	0 0	1,936,319

FY 2016 as passed \$1,702,921– FY 2017 \$1,936,319 – 14 positions

- Retirement of Financial Specialist – General Fund savings (\$55,981) reflected in base
- Fee for Space – 116 State Street overflowing – Business office to Capitol Plaza - \$65,000
- IT Lifecycle needs – working to get all IT on a revolving basis – avoid spikes

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Crosswalk overview – Food Safety Consumer Protection

	General \$\$	Special \$\$	Federal \$\$	Interdept'l Transfer \$\$	Global \$\$	Total \$\$
Food Safety Consumer Protection: FY 2016	2,508,361	3,296,653	888,939	6,922	34,006	6,734,881
Approp						
Personal Services:						
Annualization of Pay Act	161,712	63,494	46,000			271,206
MOVED From Ag Development & Reclass to Dairy Section Chief	94,864					94,864
Retirement - Dairy Section Chief & Consumer Protection		(61,088)				(61,088)
Federal Grant dollars reallocated to operating	10,875		(10,875)			0
Remove One-Time Career Ladder Funding	(91,656)					(91,656)
Incr Database Maintenance Contract & Adjust Funding Structure	(30,830)	36,630	(1,050)			4,750
Increased Workers' Comp Premium	12,990	943				13,933
Operating:						
Change in Internal Service Fund Charges	(22,658)	18,727	(86)			(4,017)
Federal Grant dollars reallocated			10,875			10,875
Adjust Funding Structure	(133,084)	136,384	0	78		3,378
IT Lifecycle Needs & Adjust Funding Structure	(17,385)	11,589	(706)			(6,502)
Grants:						
VT Dairy Promotion Council Pass-Through ONLY		150,000				150,000
Subtotal of increases/decreases	(15,172)	0	356,679	0	44,158	78
FY 2017 Governor Recommend	2,493,189	0	3,653,332	0	933,097	7,000
					34,006	7,120,624

FY 2016 as passed \$6,734,881 – FY 2017 proposed \$7,120,624 – 38 positions

- Retirement of Dairy Section Chief & Consumer Protection Specialist – General Fund savings (\$161,112) reflected in base
- Career Ladder – Implemented in FY 2016 – Included in FY 2017 base position budget
- Greater Reliance on Special funds – Fee Bill Increases in FY 2017
- Dairy Promotion – Pass through grants

Agency of Agriculture Budget Crosswalk Overview – Ag Development

	General \$\$	Special \$\$	Federal \$\$	Interdept'l Transfer \$\$	Total \$\$
Agricultural Development: FY 2016 Approp	1,739,090	609,016	478,711	41,667	2,868,484
Personal Services:					
Annualization of Pay Act	76,403	(13,814)	(8,615)	2,150	56,124
MOVED to Food Safety & Reclass to Dairy Section Chief	(94,437)				(94,437)
Temp Employee - Federal Ag Marketing Service Grant Approved JFO #2729			25,000		25,000
Increased Workers' Comp Premium	2,198	752		367	3,317
Contractual Services Reduction	3,233	(25,000)	16,500		(5,267)
Operating:					
Change in Internal Service Fund Charges	(2,289)	(20,133)		(222)	(22,644)
Organic Certification Reimbursement (Farm Bill Increase), FSMIP (Fed/State Marketing Improvement Prog) & Farm To School (VCF) – Other Purchases Services		6,000	149,670		155,670
Big E Building Maintenance - From Contractual		25,000			25,000
IT Lifecycle Needs	8,436	943		256	9,635
Grants:					
Federal Ag Marketing Service Grant Approved JFO #2729			15,000		15,000
Subtotal of increases/decreases	(6,456) 0	(26,252) 0	197,555	2,551 0	167,398
FY 2017 Governor Recommend	1,732,634 0	582,764 0	676,266	44,218 0	3,035,882

FY 2016 as passed \$2,868,484 – FY 2017 proposed \$3,035,882 – 12 positions

- Swap position to manage Dairy Section (Retirement Incentive result)
- Grant received – temporary employee and TA grants to Farmers Markets (arrows 2 & 4)
- Move funds from Contractual to Big E Building Maintenance
- Increase in Organic Certification reimbursement from USDA and FSMIP Grant

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- For Fiscal Year 2017
 - Propose funding the Working Lands Enterprise Initiative at \$711,490
 - \$505,000 of the proposed amount invested as competitive grants directly to Vermont farm, food, & forestry businesses, as well as the critical technical assistance to sustain & grow these businesses.
 - Remaining \$206,490 will be used for administrative expenses in order to continue to maintain the high level of accountability & stewardship for the \$3.5 million in investments made to over 125 grantees by the close of Fiscal Year 2016.
- Staff will continue to administer the Working Lands Enterprise Board with its newly increased membership, and its policy, marketing, and fund development roles.

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Working Lands Budget

	FY2013 Actuals	FY 2014 Actuals	FY 2015 Actuals	FY 2016 As Passed	FY 2017 Requested
Positions (2)	73,664	118,226	165,058	134,654	148,013
Board					
Per Diems	5,968	3,869	4,331	6,000	6,000
Travel	4,786	3,767	4,905	6,000	6,000
Meals/Food	5,648	4,235	8,478	6,000	6,000
<u>Total</u>	16,402	11,871	17,715	18,000	18,000
NonBoard					
Contractual		9,712	55,324	20,000	20,000
Travel	599	249	1,928	2,500	2,250
Communication	1,293	2,019	2,103	2,900	2,900
Meetings/Conferences/ Trade Shows	3,649	2,798	3,807	3,500	3,500
Supplies	477	2,608	6,504	1,900	1,900
Outreach	0	2,284	250	0	0
Software/Hardware/IT	4,623	789	1,211	0	1,250
Internal Services Charges – overhead	1,665	5,129	5,434	7,682	8,677
<i>sub total</i>	12,306	25,588	76,561	38,482	40,477
Total Administration	<u>102,372</u>	<u>155,685</u>	<u>259,334</u>	<u>191,136</u>	<u>206,490</u>
Grants	46,548	1,007,235	915,943	505,000	505,000
Total Expenditures	148,920	1,162,920	1,175,277	696,136	711,490

Agency of Agriculture Budget Crosswalk Overview – Ag Resource Management

	General \$\$	Special \$\$	Federal \$\$	Interdept 'I' Transfer \$\$	All Others \$\$	Total \$\$
Ag Resource Management: FY 2016 Approp	1,931,216	1,793,932	1,071,852	227,431	56,272	5,080,703
Personal Services:						
Annualization of Pay Act	40,994	145,560	(20,079)	(41,701)		124,774
Elimination of Ag Systems Spec - Grant Ended	(56,313)	(11,545)				(67,858)
Backfill loss funding from NRCS (Partner Liaison)	25,560		(25,560)			0
Loss of Radiological Emergency Readiness Program Grant (VT Yankee - through Public Safety)				(40,000)		(40,000)
Backfill funding from DEC (319 grant) to move from Calendar Year to Fiscal Year		27,000				27,000
Increased Workers' Comp Premium	3,391	5,792				9,183
Incr Database Maintenance Contract	3,233					3,233

FY 2016 \$5,080,703 – FY 2017 proposed \$5,187,932 – 28 positions

- Elimination of Ag System Specialist – Grant Ended
- Backfill loss of NRCS Partner funding
- Loss of Radiological Emergency Readiness Program – VY Money ends
- Backfill DEC 319 Grant – adjust Calendar year to Fiscal year

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Crosswalk Overview – Ag Resource Management –cont.

	General \$\$	Special \$\$	Federal \$\$	Interdept'l Transfer \$\$	All Others \$\$	Total \$\$		
Operating:								
NEW Rental Space - Williston Satellite Office & lease surcharge	101,500					101,500		
Change in Internal Service Fund Charges	785	(7,781)				(6,996)		
Backfill funding from DEC (319 grant) to move from Calendar Year to Fiscal Year		10,640		(10,640)		0		
IT Lifecycle Needs & ERF Loan Paid	(618)	(43,614)	625			(43,607)		
Grants:								
Backfill funding from DEC (319 grant) to move from Calendar Year to Fiscal Year	2,777	37,646			(40,423)	0		
Subtotal of increases/decreases	121,309	0	163,698	0	(45,014)	(132,764)	0	107,229
FY 2017 Governor Recommend	2,052,525	0	1,957,630	0	1,026,838	94,667	56,272	5,187,932

- New Rental Space – Overflowing 116 State Street – will house 14 employees – Water Quality and others that cover territory in Franklin and Addison Counties
- Backfilling 319 funds to switch from Calendar to fiscal year
- Paid off ERF loan and putting IT lifecycle on a more sustainable footing
- Backfilling 319 funds to switch from Calendar to fiscal year

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- **Lab, Agricultural Resources Management**
- Mosquito Control – detailed budget for FY 14, FY 15, FY 16 & proposed FY17

	FY2013 Actual	FY2014 Actual	FY2015 Actual	FY2016 As Passed	FY2017 Requested
Salaries & Benefits	81,734	191,030	164,621	182,349	169,630
Rentals	968				
Dues	130	394	274	340	340
Telephone	454	1,070	1,040	600	600
Advertising/Outreach	-	6,490	18,566	30,000	30,000
Travel	9,134	17,942	23,600	16,000	16,000
Misc Supplies, etc.	28,647	38,160	11,410	55,128	55,128
Software	1,000				
Other Purchased Services	26,550	21,959	948	97,333	97,333
Internal Service Fund Charges	-	3,444	454		3,964
Equipment	-	1,835	324	3,500	4,750
Grants	18,108	71,945	64,689	140,000	140,000
	166,724	354,270	285,925	525,250	517,745
GF	60,140	261,753	106,380	387,750	383,022
GC	56,272	56,272	56,272	56,272	56,272
SF (Boat Registration)	-	-	123,273	81,228	78,451
IDT	50,312	36,245		-	-
	166,724	354,270	285,925	525,250	517,745

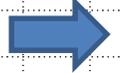
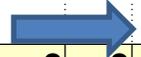
Agency of Agriculture Budget Crosswalk Overview – VT Ag & Environmental Lab

	General \$\$	Special \$	Interdept'l Transfer \$	Total \$
VT Agriculture & Environmental Lab.: FY 2016 Approp	682,398	1,031,007		1,713,405
Personal Services:				
Annualization of Pay Act	38,071	(11,854)	48,163	74,380
Increased Workers' Comp Premium	2,138	1,545		3,683
Operating:				
Change in Internal Service Fund Charges	9,944	(4,361)		5,583
IT Lifecycle Needs	(7,898)	15,589		7,691
Lab Equipment Lifecycle Needs	57,406	386,064		443,470
Subtotal of increases/decreases	99,661 0	386,983 0 0	48,163 0	534,807
FY 2017 Governor Recommend	782,059 0	1,417,990 0 0	48,163 0	2,248,212

FY 2016 - \$1,713,405 – FY 2017 \$2,248,212 – 13 positions

- Leveling out IT life cycle needs
- Lab Equipment – Deferred maintenance/replacement; will transfer to Randolph & reduce 1-time fit-up funding request

Agency of Agriculture Budget Crosswalk Overview – Ag Clean Water Initiative

	General \$\$	Special \$\$	Federal \$\$	Interdept'l Transfer \$\$	Total \$\$
Ag Clean Water/Water Quality Programs: FY 2016 Approp		1,071,000			1,071,000
Personal Services:					
Annualization of Pay Act		57,523			57,523
3 NEW (From Pool - FY2016) - Water Quality Specialist II		222,931			222,931
Less Contractual Services		(26,318)			(26,318)
Increased Workers' Comp Premium		11,608			11,608
Operating:					
Lower Initial Operating Costs		(1,273)			(1,273)
Grants:					
Increase Grants Out		1,480,130			1,480,130
Subtotal of increases/decreases	0 0	1,744,601	0	0 0	1,744,601
FY 2017 Governor Recommend	0 0	2,815,601	0	0 0	2,815,601

FY 2016 \$1,071,000 – FY 2017 proposed \$2,815,601 – All Special Funds (State Clean Water Fund, Ag Clean Water Fund and other Ag Fees) – 11 positions

- New Appropriation: Ag Clean Water/Water Quality Program – created in ACT 64
- 3 Water Quality Specialist from the pool
- Anticipated reduction in contractual costs
- Cost share grants to farmers and partners

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- **Agriculture Clean Water Initiative**
- **Funding Sources**
 - **Statewide Clean Water Fund**
 - **Concern funding Source good through FY 17**
 - **Fees proposed to cover the \$450,000 for Staff and Operating**
 - **FY18 and beyond?**

Agricultural Portion	Staff & Operating	Grants to Farmers	Total
FY 16	\$450,000	\$225,000	\$675,000
FY 17	\$450,000	\$1,525,000	\$1,975,000

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- Agriculture Clean Water Initiative - Budget**

Total Budget		\$2,815,601
Income		
Statewide Clean Water Fund		\$1,975,000
Agency Clean Water Initiative		
Current Fee - LFO Permit	27 X \$2,500	\$67,500
Current Fee - MFO Permit	139 X \$1,500	\$208,500
Current Fee - Pesticide Registration	11,000 X \$15	\$165,000
Current Fee - Non – Ag Fertilizer	6,000 ton X \$30	\$180,000
Proposed fee – Certification of Custom Applicators	32 X \$30	<u>\$960</u>
Proposed other fees shared - Feed Registration & Pesticide Registration		<u>\$218,641</u>
Total Fees		\$840,601
Total Income		\$2,815,601
Expenses		
Personal Services – 11 Staff		\$998,344
Operating		\$292,257
Grants		\$1,525,000
Total Expenses		\$2,815,601

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- Questions

