

TOWN OF MANCHESTER VERMONT

33 Years of Service



**Ruth Skuse Woodard
Director of Finance and Accounting**

RUTH WOODARD

This year's dedication of the Manchester Town Report is truly about dedication. In a world of uncertainty, for the last 32 years, one smiling face could always be found at her desk in Manchester Town Hall. Far from her roots in Holyoke, Massachusetts, as a former special education teacher and licensed insurance agent, Ruth settled here in Manchester with her husband Jim and raised their son Jimmy and began working for the Town in 1986.

As Director of Finance and Accounting, Ruth Woodard has served as a guardian with diligence, constancy, and compassion. Ruth earned a Bachelor's degree, magna cum laude, in elementary education from Moorhead State College in Minnesota and a Bachelor's degree, magna cum laude, in accounting from Southern Vermont College in Bennington.

Maintaining the public's confidence and trust is critical in government, especially local government, which is closest to the people and provides the most direct services. On the financial side, Ruth and her dedicated stewardship of the of the Town's finances has provided both the Selectboard and Town taxpayers a high degree of confidence.

Hired by Town Manager Jeff Wilson in 1986, Ruth worked closely with three Town Managers over the years and for the last twelve years with Town Manager John O'Keefe. Ruth oversaw accounting, internal audits, financial reporting and grants management. In her role as Director of Accounting and Finance Ruth worked very closely with the elected Treasurer Dave Fielding and most recently, current appointed Treasurer Brian Vogel. Most importantly, Ruth has worked with so many individual residents providing answers and explanations to tax and fee questions with patience and understanding.

When not pursuing her other interests including performing and teaching flute and piano, she has also served on state organizations including the Vermont Municipal Advisory Committee.

In honor of her retirement and in recognition of her long and faithful service and dedication to Manchester, the Selectboard proudly dedicates this 2018 Town Report to Ruth Woodard for her extraordinary service to the Town and the community.

Ivan Beattie, chair

Wayne Bell, vice-chair

Greg Cutler, member

Steve Nichols, member

Jan Nolan, member

The Manchester Selectboard

TOWN MEETING SCHEDULE

Town & School Floor Meeting Manchester

Saturday, March 2, 2019 1:00 PM

Manchester Elementary-Middle School

Australian Ballot Voting

Tuesday, March 5, 2019 8:00 AM—7:00 PM

Town Hall

The Town Report is divided into two parts: Part A and Part B. Part A includes the proposed budgets for the municipal government and school district, tax information, Town Meeting Warning, minutes from last year's Town Meeting, and contact information. Part B includes reports from officers, department heads, non-profits, financial reports, and the list of appointed and elected Town officials.

Part A is mailed to all postal patrons of zip codes: 05254 and 05255. Both Part A and Part B may be picked up at the Town Meeting, Kilburn's Convenience Store, Town Hall, Discount Beverage and the Manchester Community Library. Residents may request that a copy of Part B be mailed to them by contacting Heather Beaudry at 802-768-9095 or h.beaudry@manchester-vt.gov.

Also, Part A and Part B are available for download at
<http://manchester-vt.gov/document-center/>

This format is designed to save the taxpayers money and reduce paper consumption.

Acknowledgments

Printing: Express Copy

Designed by: Heather K. Beaudry

Thank you to all contributors without whom this report would not be possible.

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Rose Evarts - DPW Associate



Randy Young - DPW Associate

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SECTION 1 GENERAL INFORMATION

Police - Fire - Rescue

Public Safety Building

60 Jeff Williams Way

P: 802-362-2121

F: 802-362-0202

Animal Control

Manchester Police Department

Emergency Management

Andy Reed

E: a.reed@manchester-vt.gov

Fire

Chris Towslee - Chief

E: c.towslee@manchester-vt.gov

Police

Michael Hall - Chief

michael.l.hall@vermont.gov

Town Hall

40 Jeff Williams Way

P: 802-362-1313

F: 802-362-1314

Assessing - Option 5

Factory Point Cemetery

Contact John O'Keefe - Town Mgr

Finance & Accounting - Option 4

Ruth Woodard - Director

E: r.woodard@manchester-vt.gov

Human Resources & Operations - Option 2

Leslie Perra - Manager

E: l.perra@manchester-vt.gov

Planning & Zoning - Option 3

Janet Hurley - Director

E: j.hurley@manchester-vt.gov

Leslie Perra, Assistant Administrator

E: l.perra@manchester-vt.gov

Town Clerk - Option 1

Anita Sheldon - Town Clerk

E: a.sheldon@manchester-vt.gov

Laura Streiber, Assistant Town Clerk

E: l.streiber@manchester-vt.gov

Town Manager - Option 2

John P. O'Keefe - Town Manager

E: j.okeefe@manchester-vt.gov

Heather Beaudry - Executive Asst.

E: h.beaudry@manchester-vt.gov

Health - Parks & Rec - DPW - Water & Sewer

Health Control Officer

Roger Sheehan

P: 802-366-0553

E: r.sheehan@manchester-vt.gov

Parks and Recreation

340 Recreation Park Rd

P: 802-362-1439

Nikki Dexter - Programming Director

n.dexter@manchester-vt.gov

Public Works Department

Jeff Williams - Director

P: 802-362-3283

E: j.williams@manchester-vt.gov

Water and Sewer

Eric Severance - Director

P: 802-688-4662

E: e.severance@manchester-vt.gov

Schools

Burr and Burton Academy (BBA)

Mark Tashjian - Headmaster

Meg Kenny - Assistant Headmaster

P: 802-362-1775

www.burrburton.org

Manchester Elementary-Middle School

(MEMS)

Debra Fishwick - Co-Principal

Betsy Memoe - Co-Principal

P: 802-362-1597

www.manchesterschools.org

Bennington Rutland Supervisory Union

(BRSU)

Jackie Wilson - Superintendent

P: 802-362-2452

Office Hours

Monday-Friday

8:00 AM - 4:30 PM

www.manchester-vt.gov

Emergencies

Call 9-1-1. If you are debating whether to call 9-1-1, stop and call 9-1-1 immediately! Let the trained Police and Fire Departments or Rescue Squad decide the proper response.

Non-Emergencies

During regular business hours, call the Town department that is responsible for the service in question. For example, if you are calling about snow plowing, call the Department of Public Works. After hours, call the Town's Dispatch Center at 362-2121; do not call 9-1-1.

Safety

Keep your neighborhood safe. Don't hesitate to report suspicious or illegal activity to the Police Department. Even if an arrest isn't made, repeated patrols have a positive effect on public safety.

Parking

Parking is prohibited on all Town roads and Town owned parking lots between November 1 and March 31 from 1:00 AM to 6:00 AM.

Water Leaks

Keep an eye on your water bill - look for spikes in usage because it might be a water leak. Call the Manchester Water Department at 362-1313, option 2, if you suspect a water leak. Also, fix running toilets and faucets because they can waste large amounts of water.

Building Permits

Before you build or expand a shed, barn, deck or other structure in the Town of Manchester, call the Town's Zoning Administrator at 802-362-1313, option 3 to find out whether you need a building permit.

Dog Licenses

Dogs (and wolf-hybrids) must be licensed by **April 1st**, each year. Owners should contact the Town Clerk's Office at 362-1313, option 1, for more information. Dogs should be leashed when not on the owner's property and owners must pick up and properly dispose of all waste on public and private property.

Sunderland Transfer Station Managed By Casella

4561 Sunderland Hill Road
Arlington, VT 05250
P: 802-362-1789
www.casella.com/dropoff/vt/arlington/

Drop-off Hours:

Mon - Tue: 7:30 AM - 2:00 PM
Thu - Fri: 7:30 AM - 2:00 PM
Sat: 7:30 AM - 11:30 AM

Solid Waste and Recycling Information

Michael Batcher
Solid Waste Program Manager
802-442-0713, ext. 2
mbatcher@bcrcvt.org

Trash Removal

For new residents, please note that the Town does not provide trash removal. There are several solid waste disposal companies in the area. Residents may also bring trash, for a fee, and recyclable materials directly to the transfer station in nearby Sunderland.

Snow Removal

State Law and Town Ordinance requires residents and businesses to clear snow and ice from sidewalks in front of their property. The Town does provide limited sidewalk plowing as a convenience. Roadway plowing is always a priority, though. Please do not push snow into roadways.

Fires

State law prohibits burning of trash and other hazardous materials. Typically, other burning, such as untreated wood, requires a permit: contact the Manchester Fire Department at 802-362-2121 for more information.

Vending

Vending is defined as the selling of merchandise or food at non-permanent locations (essentially not buildings) within the Town. Vending requires a permit and is regulated by Town Ordinance. Contact the Town Manager's Office at 802-362-1313, option 2, for more information.

SECTION 2 WARNINGS

WARNING

TOWN OF MANCHESTER ANNUAL TOWN MEETING (2019)

The legal voters of the Town of Manchester, Vermont are hereby notified and warned that the Town will hold an annual meeting that will commence at the Manchester Elementary-Middle School gymnasium (80 Memorial Ave.) on Saturday, March 2, 2019 at 1:00 p.m. to transact any business not involving Australian ballot voting. The meeting will then adjourn until Tuesday, March 5, 2019 on which date the polls will open at 8:00 A.M. and close at 7:00 P.M. at the Manchester Town Offices (40 Jeff Williams Way) to vote by Australian ballot.

Town of Manchester Floor Meeting:

ARTICLE 1. To present awards and make acknowledgments.

ARTICLE 2. To hear and act upon the report of the Town Officers.

ARTICLE 3. To determine by vote the day taxes shall be payable and what discount, if any, shall be allowed, if paid on or before the time specified, and what interest shall be charged for delinquency.

ARTICLE 4. Shall the Town appropriate \$4,979,239 to defray the operating expenses of the Town for the ensuing year, less anticipated non-property tax revenue, plus any voted appropriations?

ARTICLE 5. Shall the Town appropriate \$931,100 to defray the capital expenses of the Town for the ensuing year, less anticipated capital-related non-property tax revenue?

ARTICLE 6. Shall the Town transfer all Fiscal Year 2020 local option tax revenues in excess of \$1,310,000 into the Property Tax Relief Reserve Fund; provided that, in the case of a deficiency in local option tax revenues, funds from the Property Tax Relief Reserve Fund may be used to offset the deficit; provided further, the amount transferred from the Property Tax Relief Reserve Fund to the General Fund and Fiscal Year 2020 local option tax revenues shall not exceed a total of \$1,310,000?

ARTICLE 7. Shall the Town vote to authorize \$50,000 from the Taxpayer Relief Reserve Fund to the Manchester Business Association for the purposes of marketing the Town of Manchester and Village of Manchester in Fiscal Year 2020; and other functions associated with visitor and tourist services, as approved by the Selectboard; provided, that any funds authorized under this Article shall require an equal non-town match?

ARTICLE 8. Shall the Town authorize up to \$125,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for the purpose of purchasing and installing street lights along Depot Street (Route 11/30) from the Factory Point Town Green to Highland Avenue and other improvements to Depot Street?

ARTICLE 9. Shall the Town authorize up to \$25,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for the purpose of purchasing equipment (sidewalk plow) for the Department of Public Works?

ARTICLE 10. Shall the Town authorize up to \$115,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for improvements to the Dana L. Thompson Memorial Park, including replacement of the wading pool with a splash pad, reconstruction of the basketball courts, replacement of the swimming pool heater and other improvements to the Town swimming pool?

ARTICLE 11. Shall the Town appropriate a total of \$17,481 to the following human service organizations, pursuant to 24 V.S.A. § 2691 and § 2692? (1) \$420 to Vermont Center for Independent Living; (2) \$500 to Vermont Association for the Blind and Visually Impaired; (3) \$1,000 to The Collaborative; (4) \$1,500 to Neighbor to Neighbor; (5) \$1,500 to Retired Senior Volunteer Program; (6) \$1,811 to Community Action in Southwestern Vermont; (7) \$1,850 to Project Against Violent Encounters; (8) \$2,000 to Center for Restorative Justice; (9) \$2,000 to Greater Northshire Access Television; (10) \$2,400 to Bennington Area Habitat for Humanity; (11) \$2,500 to the Tutorial Center.

ARTICLE 12. Shall the Town vote to urge the Manchester Selectboard to adopt an ordinance to prohibit the use of single-use plastic bags; one similar to the single-use plastic bag regulations currently in effect in the Town of Brattleboro, VT? (nonbinding, advisory question)

ARTICLE 13. To transact any other business appropriate to come before Town Meeting.

Voting by ballot on March 5, 2019:

ARTICLE 14. Shall the Town appropriate \$4,000 for the support of the Southwestern Vermont Council on Aging?

ARTICLE 15. Shall the Town appropriate \$10,000 for the support of VNA & Hospice of the Southwest Region (Manchester Health Services) to provide services to the residents of the Town?

ARTICLE 16. Shall the Town vote to appropriate \$243,740 for the operating support of the Manchester Community Library?

ARTICLE 17. To elect Town Officers for the ensuing year.

Warning adopted by the Selectboard on January 29, 2019:



Ivan C. Beattie, Chair

(ABSENT)

Steven A. Nichols, Clerk



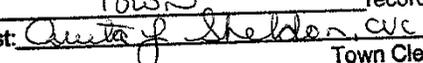
Wayne E. Bell, Vice-Chair



Janet K. Nolan



Gregory T. Cutler

Manchester, VT Town Clerk's Office
 01/29 2019 at
 8 o'clock 45 minutes P M
 Book 14 on Page 555 of
 Town records.
 Attest:  Town Clerk

SECTION 3 MEETING MINUTES

Saturday, March 3, 2018 1:00 P.M.

Manchester Elementary Middle School Gymnasium

Moderator W. Michael Nawrath called the meeting to order at 1:00PM. He asked Sylvia Jolivette to lead in the pledge of allegiance. Moderator Nawrath asked all first time Manchester voters to stand and be recognized for their contribution and interest in the meeting. He gave a brief speech regarding the history of Town Meeting and spoke about Roberts Rules of Order, the governing rules of Town Meeting. He then read the warning:

TOWN OF MANCHESTER & TOWN SCHOOL DISTRICT ANNUAL TOWN MEETING (2018)

The legal voters of the Town of Manchester and the Manchester Town School District, Manchester, Vermont are hereby notified and warned that the Town and District will hold an annual meeting which will commence at the Manchester Elementary-Middle School gymnasium (80 Memorial Ave.) on Saturday, March 3, 2018 at 1:00 p.m. to transact any business not involving Australian ballot voting. The meeting will then adjourn until Tuesday, March 6, 2018 on which date the polls will open at 8:00 A.M. and close at 7:00 P.M. at the Manchester Town Offices (6039 Main Street) to vote by Australian ballot. Manchester School District Informational Meeting Voting by ballot on March 6, 2018:

ARTICLE 1: To elect two school directors for a term that will expire on the date the District ceases to exist pursuant to the Merger Study Report and Articles of Agreement approved by the State Board of Education on December 20, 2016.

Moderator Nawrath gave a brief speech regarding candidates giving speeches at the floor portion of the Town Meeting. No discussion.

Town of Manchester Floor Meeting:

ARTICLE 2. To present awards and make acknowledgments.

Selectboard Chairman, Ivan Beattie welcomed all voters and non-voters to the annual Manchester Town Floor Meeting. He then turned it over to Wayne E. Bell, Vice Chair of the Manchester Selectboard for the dedication of the Town Report. Bell spoke of Jeff Williams, longest serving and presently acting town employee and the service he continues to provide to the Town

of Manchester. He also recognized Fire Chief Philip “Grub” Bourn who recently retired as Fire Chief, but who would continue being an active member of the Fire Department. He then recognized former Town Clerk, Barbara Cross for her long-time dedication to the Town of Manchester and its residents, along with Wendall “Wendy” Cram and Marg Sverduk, all of whom we lost in the past year. He also acknowledged the passing of longtime resident, Veda Stone who passed away the week prior.

ARTICLE 3. To hear and act upon the report of the Town Officers.

Article 3 was moved by Orland Campbell, seconded by Paul Carroccio. Ivan Beattie spoke regarding the fact that there were no errors found in the Town Report. The question was called and Article 3 was adopted.

ARTICLE 4. To determine by vote the day taxes shall be payable and what discount, if any, shall be allowed, if paid on or before the time specified, and what interest shall be charged for delinquency.

It was moved by Treasurer David Fielding that the town and the school taxes for fiscal year 2018/2019 be due and payable at 4:30PM on the following dates and percentage amounts.

Date	Town Taxes	School Taxes
09/07/18	45%	60%
02/08/19	55%	40%

He further moved that no discounts be allowed if taxes are paid on or before the due dates. He further moved to charge the maximum interest and penalty allowed by law on unpaid amounts. Current law: Interest: 1% per month or portion thereof for the first three months and 1 1/2% per month thereafter. A penalty of 8% is allowed on the unpaid balance after the second installment. Seconded by Ruth Woodard. The question was called and Article 4 was adopted.

ARTICLE 5. Shall the Town appropriate \$4,853,369 to defray the operating expenses of the Town for the ensuing year, less anticipated non-property tax revenue, plus any voted appropriations?

Article 5 was moved by William Drunsic, seconded by Sylvia Jolivette. Chairman Ivan Beattie spoke to the article. The budget starts on Page 23 of Part A of the Town Report, with revenues beginning on page 29 and

expenses beginning on page 32. Beattie pointed out a side-by-side comparison of the proposed budget on page 24. He also noted that the municipal property tax makes up a small portion of the overall property tax rates- about 13.2% in the current fiscal year. For a typical house valued at \$271,900.00, the municipal tax bill of about \$675.00 compared to a \$665.00 in fiscal year 2018 (the current fiscal year). This equates to an increase of 1.5% or less than \$1.00 per month. The municipal tax rate is increasing from \$0.2473 to \$0.2484, equating to an increase as low as one-half of one percent based on a projected Grand List that increases from \$11,794,470 to \$12,178,567. This is an increase of a little over three percent. Manchester will likely have one of the lowest municipal tax rates in the state. For Fiscal Year 2017, Manchester had the 28th lowest tax rate in Vermont. Personnel increases more than the rate of inflation - \$127,055.00 or about 6%. \$38,000 of that is funding for the overlap in the finance department due to Ruth Woodard retiring and needing to train a new employee prior to her retirement. Sylvia Jolivette spoke regarding "revenue" being omitted from the top of page 25. Jolivette asked about \$59,000 that she could not locate within the budget. Ivan Beattie stated Jolivette would need to refer to the proposed budget, rather than the simplified breakdown. Jolivette asked for a clarification of the separation between revenues and expenditures. John O'Keefe stated that revenues begin on page 29 and expenditures begin on page 33. Sylvia Jolivette asked about administration- Town Managers Offices located on page 38 of Part A of the Town Report. John O'Keefe explained the breakdown of salaries of Town Employees, as some employees' salaries are split between departments. Jolivette then asked for Police Department - Police Management clarification. O'Keefe stated that it includes the Chief of Police, Lieutenant, and the Chief Dispatcher, the non-union employees of the Police Department. The question was called and Article 5 was adopted.

ARTICLE 6. Shall the Town appropriate \$1,198,000 to defray the capital expenses of the Town for the ensuing year, less anticipated capital-related non-property tax revenue?

Article 6 was moved by Orland Campbell, seconded by William Drunic. Ivan Beattie spoke to the article. Capital expenses are listed on pages 39 and 40 of Part A of the Town Report. The budget dedicates \$1,198,000 towards capital projects, more than half of that amount

being dedicated to the upcoming Depot Street project. Most of the funding is from the State of Vermont with the Town share coming from a previously approved CIRC fund. Some of the proposed projects include \$683,000 for the Depot Street project, \$14,000 for Town Hall improvements, \$13,000 to replace the boiler at the Public Safety Facility, \$35,000 for the lease/purchase of a loader, \$13,000 for lawn mower leases, \$67,000 for a new grader, \$30,000 to upgrade public safety radios, \$225,000 to pave North Road, \$40,000 to the Police Department, \$60,000 for a new sidewalk along Barnumville Road, and \$18,000 to preserve Town Records. However, it does not include CIRC amounts to be voted on later in the meeting. Michael Cohen asked how far the sidewalk was going on Barnumville Road. John O'Keefe stated that the new bank would be putting in the sidewalk from Baker Farm Road to Main Street. Michael Cohen respectfully requested looking in to extending sidewalks in Manchester for safety and health. The question was called and Article 6 was adopted.

ARTICLE 7. Shall the Town transfer all Fiscal Year 2019 local option tax revenues in excess of \$1,292,000 into the Property Tax Relief Reserve Fund; provided that, in the case of a deficiency in local option tax revenues, funds from the Property Tax Relief Reserve Fund may be used to offset the deficit; provided further, the amount transferred from the Property Tax Relief Reserve Fund to the General Fund and Fiscal Year 2019 local option tax revenues shall not exceed a total of \$1,292,000?

Article 7 was moved by William Drunic, seconded by Sylvia Jolivette. Steven Nichols stated that the article addressed two possibilities depending on circumstances; transferring money in excess of \$1,292,000 from the General Fund to the property tax relief reserve fund OR transferring from the Property Tax Relief Reserve Fund to the General Fund in the event the Town does not collect \$1,292,000 in local option taxes in Fiscal Year 2019. The Town only transfers the funds needed to balance the budget, typically less than the budgeted amount. Brad Myerson asked about the effect, if any would a drop in revenue would have on the Town budget. Ivan Beattie stated the reason was to build up a significant amount of money so when the sunset clause that the State created occurred, we would be able to adjust. The Town still continued to fund the budget with funds that exceeded the local option tax

revenue. Beattie hoped to start building the fund in the near future, rather than relying on it to continue balancing the budget. Sylvia Jolivette asked where in the Town Report she would find the \$398,000 from the Tax Relief Reserve Fund. Beattie stated it was on page 40 of Part B. Andrew Shaw asked about the timeframe in which the Town receives information from the State regarding the local option tax revenues. John O'Keefe addressed Shaw's question and spoke of the economic forecast provided by the State of Vermont. Shaw asked what the most recent numbers from the State show. O'Keefe stated that the numbers vary from quarter to quarter. Although sales tax seems to be flat, meals and rooms tax seems to be increasing approximately 10%. The question was called and Article 7 was adopted.

ARTICLE 8. Shall the Town vote to authorize \$50,000 from the Taxpayer Relief Reserve Fund to the Manchester Business Association for the purposes of marketing the Town of Manchester and Village of Manchester; and other functions associated with visitor and tourist services, including ITV Fest, as approved by the Selectboard; provided, that any funds authorized under this Article shall require an equal non-town match?

Article 8 was moved by William Drunic, seconded by Ronald Mancini. William Drunic requested permission for Paul W. Carroccio, a non-resident and President of the Manchester Business Association, to speak on the article. Moderator Nawrath stated that the motion was not needed, but due to the motion made, the motion should have a second. Stuart Hamilton seconded the motion. The question to suspend the rules and allow Paul W. Carroccio to speak was called and the motion was approved. Paul W. Carroccio spoke to the article and thanked the Selectboard for allowing the Manchester Business Association to have an article on the Town Warning. He gave an overview of the Manchester Business Association, including 150 businesses registered with 75 businesses paying to market their business through the website. Paul W. Carroccio encouraged voters to support the article and thanked voters in advance for their support of the article. Brad Myerson spoke against the article as there is no control over where the money is spent or whether the money being used from taxpayers has a tangible benefit to all Manchester residents. Myerson agreed with a recent statement made by the Manchester Selectboard Chair on January 9, 2018 and quoted him saying "taxpayer money should not be given

to a non-municipal entity over which the Town has no supervisory control." Myerson believes that statement applied to the money being requested in Article 8 as well. The money being sought is coming out of the pocket of the local option tax fund, also known as the Property Tax Relief Stabilization Fund. The purpose of said fund is to keep property taxes low. He pointed out that property taxes lie between Grand Isle and Dorset due to Manchester's fiscal responsibility. He urged that Manchester would be throwing years of fiscal restraint away if article 8 were approved and urged for defeat of the article. Matthew Mayberry, a business consultant, stated that he supports local businesses and supports marketing Manchester, but he does not support using reserve funds to fund marketing. From an investment perspective it is risky, the projection is unrealistic and it is a bad deal. The \$100,000 (\$50,000 from the Town and the required \$50,000 match) would need to generate \$7,000,000 in order to replenish the fund, a 70:1 ratio of revenue to marketing spent and would be considered beyond reason. Jerry Skapoff spoke in regard to his general concerns including the propriety of the town appropriating money to a private enterprise. Ronald Mancini thanked the community for supporting the Manchester Marketing Initiative for the past five years through the Town budget, as it was a placeholder for replacing the Chamber of Commerce and getting to where the Manchester Business Association is today. He acknowledged Brad Myerson's points, but pointed out those same reasons should be why people support the \$50,000 request and vote in favor of the article. Preserving and protecting the integrity of the local option tax reserve fund by not only managing expenses, but by raising revenue. Using a small portion of the revenue stream coming from the economy to generate, preserve and protect the fund and 20% of the operating budget of the organization to market Manchester to increase revenues by marketing would be a wise decision, as Article 8 is a sound investment for the Manchester community. The \$7,000,000 projection potential is not a 70:1 ratio, rather a 4% increase in sales revenue that is subject to tax. Mancini urged for support of Article 8. Derek Boothby would like to see the Town thrive, as the message being sent to visitors is 'something is wrong with the Town' seeing empty store fronts and asked for support of the article, as it would be an investment in the Town's future. Edward "Sam" Johnson spoke in favor of the article and asked for support. William Drunic urged for support of the article. Victoria Silsby

asked if this were a one year, a three year or a forever request. Moderator Nawrath clarified that the question at hand is for a one year request. Carol DuPont stated that many people move here for Burr and Burton Academy. Jon Wilson spoke of the offerings of the area and encouraged entrepreneurial opportunities and new infrastructure supporting those opportunities in the area. Raymond Nevin spoke of the quality of life in the area and urged for support of the article. Jamie Dufour stated that doing nothing is also unrealistic. She further moved to make an amendment; "Shall the Town vote to authorize \$50,000 from the Taxpayer Relief Reserve Fund to the Manchester Business Association for the purposes of marketing the Town of Manchester and Village of Manchester; and other functions associated with visitor and tourist services, including ITV Fest, as approved by an oversight committee by a minimum of three people selected by the Selectboard; provided, that any funds authorized under this Article shall require an equal non-town match?" After a short recess requested by Moderator Nawrath, seconded by William Drunic. Orland Campbell asked for clarifications pertaining to the amendment. Jamie Dufour clarified that the amendment would be for a standard oversight committee. Moderator Nawrath asked for another short recess and asked Dufour to come forward. Dufour asked to withdraw the original amendment and reintroduce the amendment to read "Shall the Town vote to authorize \$50,000 from the Taxpayer Relief Reserve Fund to the Manchester Business Association for the purposes of marketing the Town of Manchester and Village of Manchester as approved by an oversight committee by a minimum of three members appointed by the Selectboard; and other functions associated with visitor and tourist services, including ITV Fest, as approved; provided, that any funds authorized under this Article shall require an equal non-town match?" With house approval, the original amendment had been removed. The new amendment was moved by Jamie Dufour, seconded by Michael Cohen. Carol DuPont asked if the committee would have any liability. John O'Keefe stated that they would be protected under the Town's liability insurance policy. Anne Houser asked to call the question. Moderator Nawrath stated that a 2/3 vote would be needed. A division of the house was in order, as the differences were too close. Those in favor of ceasing debate: 155. Those opposed to ceasing debate: 17. Debate ceased. The question with the amendment was called. The nays had it and the amendment was

defeated. The original question "Shall the Town vote to authorize \$50,000 from the Taxpayer Relief Reserve Fund to the Manchester Business Association for the purposes of marketing the Town of Manchester and Village of Manchester; and other functions associated with visitor and tourist services, including ITV Fest, as approved by the Selectboard; provided, that any funds authorized under this Article shall require an equal non-town match?" Astri Kilburn urged for support of the article. Sylvia Jolivette asked voters for careful consideration of the article. David Fielding suggested diversifying the economy and stabilizing the economy. Orland Campbell stated that the Town is basically in the hands of the legislature. He shared that the fund was set up to protect the people of Manchester from the economy. He asked whether the Selectboard should be concentrating on advertising the Town or if advertising should be left up to businesses. Jonathan Grant asked if the non-voting member, Pauline Moore was sufficient oversight for the Selectboard. Ivan Beattie stated the board does not have an official position on the article. Nancy Landis asked to call the question, Seconded by Mary Cardel. A division of the house was needed in regard to ceasing debate. Those in favor of ceasing debate: 175. Those opposed to ceasing debate: 10. Debate ceased. The question was called and the question was approved.

ARTICLE 9. Shall the Town authorize up to \$30,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for the purpose of providing the Town share of a state grant related to the paving of a portion of East Manchester Road?

Article 9 was moved by William Drunic, seconded by Paul Carroccio. Janet Nolan spoke to the article. The article, if approved, would provide the Town match to a potential State paving grant for the upper end of East Manchester Road, since the lower end was paved last year due to lower than expected paving prices. There is approximately 4,000 feet that currently needs to be paved. The \$30,000 would allow the Town to apply for a smaller \$30,000 loan to finish East Manchester Road paving. The total cost of the paving would be about \$60,000. The Town would be eligible to apply for a Class 2 grant that has up to 80% funding, but this article would provide 50% of the project, in case the Town only gets a partial grant from the State. This money would be in addition to the funds in the capital budget that will be used to pave North Road the summer of 2018. The

question was called and Article 9 was approved.

ARTICLE 10. Shall the Town authorize \$40,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for the resurfacing and improvement of the tennis courts at the Dana L. Thompson Memorial Park?

Article 10 was moved by William Drunic, seconded by Ruth Woodard. Greg Cutler spoke to the article. The article, if approved, would authorize \$40,000 from the CIRC fund to resurface the three tennis courts at Dana L. Thompson Memorial Park, and to make repairs to the fencing around the tennis courts. By using the CIRC fund, the Town could accomplish two things; it would allow for work to be done prior to the upcoming tennis season and would allow the Town to accomplish the task without increasing the tax rate. The balance of the CIRC fund as of June 30, 2017 was \$1,292,104. The question was called and article 10 was approved.

ARTICLE 11. Shall the Town authorize up to \$25,000 from the Capital Improvement Reserve and Contingency (CIRC) Fund for the required match to a Recreational Facilities Grant from the State of Vermont for improvements to the Dana L. Thompson Memorial Park?

Article 11 was moved by Andrew Shaw, seconded by William Drunic. Wayne Bell spoke to the article. If the article were approved, the Town would submit two applications; one application to re-grade Lions field, currently used by youth football in the fall and lacrosse in the spring. The second application would relocate the basketball court to the current skatepark, thus expanding it to three courts. This would free up the current basketball court area for the new skatepark, allowing room for expansion on the skatepark to the west. The question was called and Article 11 was approved.

ARTICLE 12. Shall the Town of Manchester vote on whether the Town shall purchase a parcel of land from Riley Rink to North Road, opposite Squires Road, from Old Railroad Bed, LLC by Australian ballot?

Article 12 was moved by Sylvia Jolivette, seconded by Orland Campbell. Sylvia Jolivette spoke to the article, stating more people vote at the polls, than the number of attendees at Town Meeting. Brad Myerson urged for defeat of the article, as he believed Town Meeting should be cherished. Patrick Monroe asked for clarification

of the article, along with Carol DuPont. Phyllis Lewis reiterated Brad Myerson's points. Michael Cohen asked for consideration of a Monday night meeting instead of a Saturday meeting. William Badger spoke against the article. Ivan Beattie stated that we will not be voting today or Tuesday regarding the purchase of the land. This question simply is procedural. William Drunic asked if the voting of the purchase of the land could be done at a specially warned Town Meeting, not just an annual Town Meeting. Moderator Nawrath confirmed that it could. Stuart Hamilton urged for defeat of the article. Amanda LaCrosse urged for support of the article. Jon Wilson asked for the Town to look into ways for families to attend Town Meeting, possibly by providing child care. Kathleen James urged for support of the article, as it may be difficult for people to attend Town Meeting on a Saturday afternoon for a multitude of reasons. Victoria Silsby asked if there would be a debate prior to the Australian balloting. Nawrath confirmed that voters would be able to discuss the article at a warned meeting if the article were to pass. Ronald Marcus urged for support of the article, along with Kristi Marcus. Philip Pabst offered his support of a floor vote. Paul Carroccio asked to call the question. Debate ceased. The question was called and a division of the house was needed. Sylvia Jolivette requested a paper ballot. With seven people supporting Jolivette's request, a paper ballot was in order. YES- 76 NO- 56. Article 12 was adopted.

ARTICLE 13. Shall the voters authorize the Selectboard to appoint a town treasurer as provided in 17 V.S.A. §2651(f)?

Article 13 was moved by Paul Carroccio, seconded by Ronald Mancini. Ivan Beattie spoke to the pros and cons of the article. The article would mean that voters no longer elected a Treasurer and that the Treasurer could be removed by the Selectboard for just cause. Some advantages include more applicants applying for the part-time position, the individual would be appointed pursuant to the Town's employment policies, and the Selectboard would weigh professional qualifications of the applicants. The Town would also perform standard background checks on final candidates, including a credit check, criminal background check and a background investigation by the Town's Police Department. Beattie, the Selectboard and the current Treasurer urged support of the article. The question was called and Article 13 was adopted.

ARTICLE 14. Shall the Town vote, pursuant to 24 V.S.A. Chapter 87, to authorize the creation of a special assessment district in order to finance a portion of water main projects that increase or improve water service that in part provides enhanced fire protection; provided, that the district shall include all developed properties within 1,000 feet of a fire hydrant served by the Town's water distribution system or the parcel is served by the Town water system; provided, that the assessment shall be based on the real assessed value of parcels in the district and funds collected shall be dedicated to the Water Department; and, provided, that this article shall be further defined by regulations promulgated by the Board of Water Commissioners through the rulemaking process?

Article 14 was moved by Sylvia Jolivette, seconded by Frank Kropa. John O'Keefe spoke to the article. If approved by voters, the article would create a special assessment district that includes all developed parcels on the Town's water system and all developed parcels within 1,000 feet of a fire hydrant. Funds collected would be dedicated to projects that enhance fire protection. An example would be the upcoming Main Street water main project, which would increase fire protection along Main Street from Seminary Avenue to Prospect Street. Under the current system, properties not on the Town's water system, but within 1,000 feet of a fire hydrant or other source, may be eligible for a 15%-25% discount on property insurance premiums. The new water assessment district would diversify the funding sources that help maintain the Town's fire hydrant system by requiring the properties that enjoy lower insurance rates but may not be connected to the municipal water system to contribute a portion of the funds required to upgrade, improve and maintain the fire hydrant system. William Drunsic asked if he would be paying more money than he currently paid. John O'Keefe stated that one would be paying less than what one would need to pay if this were not approved due to the lack of fire hydrant usage in case of an emergency. Jeffrey Wilson asked to clarify whether it would be from 1,000 feet from the water main or 1,000 feet from a hydrant. Orland Campbell spoke against the article, as fire hydrants should be part of public safety and urged for defeat of the article. Steven Nichols asked if we were being forced to upgrade water mains due to State regulations. John O'Keefe clarified that the state is forcing the Town to upgrade the water mains from

4 inch water mains to 8 inch water mains in order to use fire hydrants. Robert Johnston, newest water commissioner, spoke in regard to the most equitable way to obtain the funding necessary, and the Board of Water Commissions came upon the fire hydrant method. He urged support of the article. The question was called and Article 14 was approved.

ARTICLE 15. Shall the Town appropriate a total of \$17,481 to the following human service organizations, pursuant to 24 V.S.A. § 2691 and § 2692? (1) \$420 to Vermont Center for Independent Living; (2) \$500 to Vermont Association for the Blind and Visually Impaired; (3) \$1,000 to The Collaborative; (4) \$1,500 to Neighbor to Neighbor; (5) \$1,500 to Retired Senior Volunteer Program; (6) \$1,811 to Community Action in Southwestern Vermont; (7) \$1,850 to Project Against Violent Encounters; (8) \$2,000 to Center for Restorative Justice; (9) \$2,000 to Greater Northshire Access Television; (10) \$2,400 to Bennington Area Habitat for Humanity; (11) \$2,500 to the Tutorial Center.

Article 15 was moved by Paul Carroccio, seconded by Frank Kropa. Brian Vogel spoke against the taxable charity and urged for defeat of the article. Brad Myerson spoke for the article and urged for support of the article. Victoria Silsby from the Collaborative asked for support of the article. Steven Berry urged for the support of the article, as the agencies support our community. Carol DuPont clarified that Brian Vogel didn't believe it should be the responsibility of the Town, but as private citizens with tax incentives. The question was called and Article 15 was approved.

ARTICLE 16. Shall the Town vote to endorse the resolution printed in the Town Report (Part A) entitled 2018 Town Meeting Environmental Resolution? (non-binding, advisory question)

Article 16 was moved by Carl Bucholt, seconded by Brad Myerson. Carl Bucholt spoke to the article, provided a speech and asked for support of the article. Anthony DuPont spoke in regard to softening the article and creating a more rational solution. Kathleen James spoke in favor of the article. Theo Talcott spoke in favor of the article. Michael Cohen spoke in favor of the article. Jennifer Lalor spoke in favor of the article. Stuart Hamilton asked for careful consideration of the article. Anne D'Olivo, non-voter, spoke in favor of the article. Brian Vogel asked clarifying questions pertaining to

what the article would do, as it was a non-binding, advisory only question, chose not to take a stance on global warming and urged voters to vote against it as it accomplishes nothing. Diane Goebel made a motion to allow Annie D'Olivo, a non-resident and a group of Burr and Burton students to speak at Town Meeting, including Aisha Navarrete, Isabelle Desroches, Cody Goebel, Matthew Madeira, Trinity Delano. Moderator Nawrath explained the motion and asked for a second. Jennifer Lalor seconded motion. The question to suspend the rule to allow the Burr and Burton students to speak was called and the motion was approved. All Burr and Burton students gave brief speeches and urged voters to approve the article. Pablo Elliott spoke in favor of the article. Jeffrey Wilson congratulated the Burr and Burton Academy students who chose to stand and make a point. The question was called and Article 16 was approved.

ARTICLE 17. To transact any other business appropriate to come before Town Meeting.

Phyllis Lewis spoke in regard to the Green Mountain Club, a service organization in the area. She spoke of the Bromley Tower that was condemned and torn down approximately four to five years ago as it was deemed unsafe. The organization has raised \$152,000 through private donations and have gone to surrounding towns to ask for an appropriation. She asked for an article to be placed on the warning, however the board chose not to warn the article due to a legal opinion. She urged voters to pick up a brochure at the meeting and asked for people to consider making a private donation. Steven Berry urged schools to re-introduce civics into our school system. Sylvia Jolivette thanked the Selectboard for the formatting of the Town Report. Raymond Nevin thanked Jeffrey Williams and his crew for their dedication to their job and how well the roads had been maintained.

Town of Manchester Voting by ballot on March 6, 2018:

ARTICLE 18. Shall up to \$1,500,000 of anticipated unexpended proceeds of the Town's August 1, 2017 Water System Improvement Bond be used to make additional water system improvements, namely, Lincoln Avenue, Roberts Road and Prospect Street water main replacements, and the installation of a pressure reducing valve and related water main rehabilitation on Main Street?

Douglas Kilburn spoke to the article, as the water board needed approval from voters to expend more funds from the bond approved last year. If approved, the article would authorize the Board of Water Commissioners to use surplus funds from the \$3,000,000 2017 bond for proposed projects. The projects include \$279,000 for the replacement of 600 feet of 4 inch water main with an 8 inch water main, allowing the Town to abandon an existing water main on Richville Road when combined with the Roberts Road water project. The Roberts Road water main project would cost approximately \$237,000 for the replacement of 510 feet of 4 inch water main with an 8 inch water main. A Ways Lane Pressure Reducing Valve (PRV) would cost approximately \$762,000 to replace the existing pressure reducing valve, replacement of 780 feet of 4 inch water main and install 450 feet of new 12 inch water main going to Long View Drive. The proposed project would increase pressure to area customers including Ways Lane while also providing a looped system between Main Street and West Road. The Prospect Street water main would include the replacement of an undetermined distance of water main, depending on available funding. 1,300 to 1,400 feet of replaced water main would cost approximately \$750,000 and would include the installation of additional fire hydrants. No further discussion.

YES – 549 (PASSED)

NO – 64

ARTICLE 19. Shall the Town appropriate \$4,000 for the support of the Southwestern Vermont Council on Aging? Kathy Alberti spoke to the article and asked for support of the article on Tuesday, March 6, 2018. No further discussion.

YES – 558 (PASSED)

NO – 68

ARTICLE 20. Shall the Town appropriate \$232,773 for the support of the Manchester Community Library? Betsy Bleakie, Executive Director of the Manchester Community Library, spoke to the article and urged for support on Tuesday, March 6, 2018. Alex Heintz spoke in favor of the article. No further discussion.

YES – 405 (PASSED)

NO – 229

ARTICLE 21. To elect Town Officers for the ensuing year. Moderator Nawrath gave a brief speech about candidates giving a speeches or introducing themselves at the floor portion of the Town Meeting. No Further Discussion.

MODERATOR

W. Michael Nawrath – 559 (DECLARED ELECTED)
Write-in - 17

SCHOOL DIRECTOR

Joe Hoffman - 542 (DECLARED ELECTED)
Write-in - 2

SCHOOL DIRECTOR

Dave Miceli – 523 (DECLARED ELECTED)
Write-in - 4

SELECTBOARD – 2 year

Greg Cutler – 522 (DECLARED ELECTED)
Write-in - 8

SELECTBOARD – 3 year

Wayne E. Bell – 530 (DECLARED ELECTED)
Write-in - 9

TOWN CLERK – 3 year

Anita L. Sheldon – 587 (DECLARED ELECTED)

Write-in - 1

TREASURER – 3 year

David L. Fielding – 566 (DECLARED ELECTED)
Write-in - 1

TRUSTEE OF PUBLIC FUNDS – 3 year

Donald Brodie – 516 (DECLARED ELECTED)
Write in - 1

With no further action, it was moved by Paul T. Garrocchio to adjourn at 6:05PM, seconded by Sylvia Jolivette. With no further discussion, the meeting stood adjourned at 6:05PM. Be it known that of the 3,739 registered voters at the time of the “floor portion” of the Annual Town Meeting, 213 voters (5.7%) attended the Annual Town Floor Meeting. Be it known that of the 3,740 registered voters on Election Day, Tuesday, March 6, 2018, 645 (17.25%) voters cast their ballot.

Respectfully Submitted,

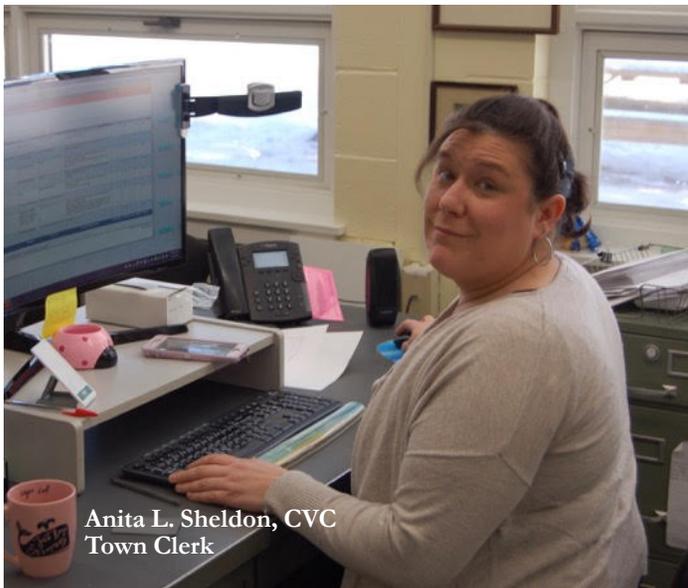
Anita L. Sheldon, CVC

Manchester Town & School District Clerk

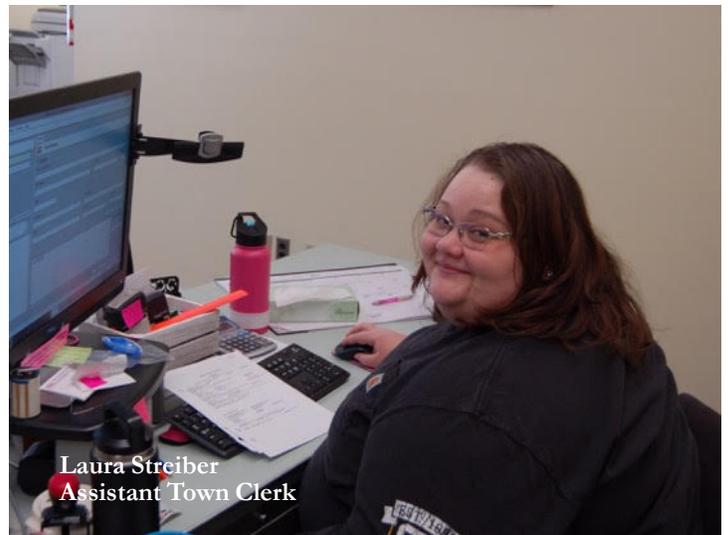
Cynthia Kilburn, Chair- Board of Civil Authority

W. Michael Nawrath, Town Moderator

Laura Streiber, Asst. Town Clerk



Anita L. Sheldon, CVC
Town Clerk



Laura Streiber
Assistant Town Clerk

SECTION 4 TOWN BUDGET

Fiscal Year 2020 Budget Summary - Introduction

Similar to the past several years, the Town Report budget summary breaks down spending by Department, as well as function and category. This was done in order to provide even more transparency and provide taxpayers a better sense of what functions and services that taxes support. Not surprisingly, of the largest three categories (payroll, operating, and capital), payroll is the most costly, since the Town provides numerous labor intensive services to the Town and its taxpayers.

The Town estimates that the Grand List may increase 1 percent in Fiscal Year 2020 from \$11,760,307 in Fiscal Year 2019 to \$11,877,910. Meanwhile, the Fiscal Year 2020 budget proposes total spending of \$5,910,339, down from \$6,051,369 in Fiscal Year 2019, a decrease of \$141,030. At the same time, non-property tax revenues also decrease, by \$204,950, from \$3,026,450 anticipated in Fiscal Year 2019 to \$2,821,500 in Fiscal Year 2020. This results in an increase of \$63,920 (or 2.1%) in property tax spending (from \$3,024,919 in Fiscal Year 2019 to \$3,088,839 in Fiscal Year 2020). Based on this, the Town projects that the municipal property tax rate will increase from \$0.2572 in Fiscal Year 2019 to \$0.2626 in Fiscal Year 2020. However, factoring in a Grand List increase of 1% it results in a smaller municipal tax rates increase to \$0.2600, an increase of \$0.0028 or 1.1%.

For a typical house valued at \$275,000, the Fiscal Year 2020 budget, if approved, will result in a municipal tax bill of between \$715.00 and \$722.15, up from \$707.30 in Fiscal Year 2019 or an increase of between \$7.70 and \$14.85.

The proposed Fiscal Year 2020 budget does not include use of reserves from the Taxpayer Relief Reserve Fund (other than the warned Article 7 -- \$50,000 to the Manchester Business Association) or from the Allocated Surplus Fund.

The proposed Fiscal Year 2020 budget includes funding for the following capital items:

- \$125,000 (from the CIRC Fund) for installation of street lights along Depot Street;
- \$250,000 to replace the Town wading pool with a splash pad and also to relocate the basketball courts to north of the Park House (includes \$115,000 from the CIRC Fund; \$10,000 in fundraising; and \$125,000 grant from State of Vermont);
- \$70,000 to pave the roadway and parking lots of the Public Safety Facility (two year plan);
- \$203,000 for a new tandem dump truck and equipment to replace a 2002 International single axle truck;
- \$55,000 for the Department of Public Works towards the lease-purchase of the Town grader;
- \$105,000 Department of Public Works equipment (new 72" mower, reel mower lease-purchase, a small tractor, and \$25,000 from the CIRC Fund for a used sidewalk plow);
- \$15,000 to replace the Town swimming pool heater;
- \$25,500 for Town emergency communications upgrades (second year in three year lease-purchase plan);
- \$16,000 to replace a boiler at the PSF (Public Safety Facility) - final of three boilers;
- \$35,000 to the Police Department Vehicle Reserve Fund;
- \$75,000 to the Fire Department Equipment Reserve Fund;
- \$18,000 to preserve Town records (fourth year of a five year plan).

FISCAL YEAR 2020 BUDGET OVERVIEW

Fiscal Year 2019 Versus Fiscal Year 2020 Revenue & Expenses

The chart below compares Fiscal Year 2019 expenses and revenues with the proposed Fiscal Year 2020 budget.

Department	Revenues		Expenditures	
	FY 2019	FY 2020	FY 2019	FY 2020
Legislative	\$0.00	\$0.00	\$2,000.00	\$2,000.00
Administrative	\$5,050.00	\$4,050.00	\$800.00	\$1,250.00
Finance	\$300.00	\$500.00	\$1,800.00	\$1,950.00
Assessing	\$0.00	\$0.00	\$4,700.00	\$2,550.00
Planning & Zoning	\$28,250.00	\$36,750.00	\$11,850.00	\$20,850.00
DPW-General	\$200.00	\$200.00	\$143,200.00	\$150,900.00
DPW-Facilities	\$0.00	\$7,000.00	\$82,000.00	\$107,000.00
DPW-Highway	\$159,250.00	\$173,000.00	\$234,700.00	\$250,200.00
Police Department	\$120,000.00	\$123,150.00	\$87,100.00	\$96,100.00
Fire Department	\$0.00	\$0.00	\$46,000.00	\$59,200.00
Emergency Management	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Parks & Recreation	\$201,500.00	\$194,150.00	\$157,800.00	\$128,650.00
Health Officer	\$50.00	\$50.00	\$250.00	\$250.00
Town Clerk	\$88,000.00	\$86,200.00	\$12,900.00	\$20,700.00
Elections & Board of Civil Authority	\$0.00	\$0.00	\$4,550.00	\$2,900.00
Town Hall / Public Safety Facility	\$0.00	\$0.00	\$66,800.00	\$74,600.00
General	\$437,600.00	\$483,200.00	\$880,634.00	\$884,939.00
Personnel	\$0.00	\$0.00	\$2,186,885.00	\$2,213,500.00
Allocable	\$0.00	\$0.00	\$927,900.00	\$960,200.00
Capital	\$694,250.00	\$403,250.00	\$1,198,000.00	\$931,100.00
Local Option Taxes	\$1,292,000.00	\$1,310,000.00	\$0.00	\$0.00
TOTAL	\$3,026,450.00	\$2,821,500.00	\$6,051,369.00	\$5,910,339.00
Property Taxes	\$3,024,919.00	\$3,088,839.00	\$0.00	\$0.00
Grand List (Estimated)	\$11,760,307.00	\$11,877,910.00	\$0.00	\$0.00
Tax Rate (Estimated)	\$0.2572	\$0.2600	\$0.00	\$0.00

The following chart is a detailed breakdown that gives taxpayers a better sense of the value that Town services provide. These services include critical public safety services, including routine police patrols, crime investigations, 24-hour dispatch services, fire protection (made possible by the all-volunteer Manchester Fire Department), supplemental funding to the Northshire Rescue Squad (formerly Manchester Rescue Squad), and emergency management and planning. The Department of Public Works, funded through local property taxes, is responsible for plowing and maintaining all the Town-owned roadways, which includes the very best winter snow and ice removal and sidewalk plowing. The Department also provides roadside mowing and brush-cutting, park maintenance-including mowing of the three Town parks, and maintenance and cleaning of the Town buildings (Town Hall, Public Safety Facility and the Park House).

FISCAL YEAR 2020 BUDGET OVERVIEW

Fiscal Year 2020 By Category - Payroll & Benefit Expenses

The Fiscal Year 2020 General Fund budget funds 31 full-time employees, as follows: thirteen at the Police Department (including 9 sworn officers), two employees in the Town Clerk's Office, two at the Parks and Recreation Department, one in the Assessing Office, one in the Planning and Zoning Office, five in the Town Manager's Office and Finance Office (which provide general administrative support to the other Departments), and seven at the Department of Public Works. There are additional part time employees to assist seasonally and to help cover full time employee vacations and sick time leave.

The chart below breaks out payroll expenses by category. For example, the category Public Safety includes the Fire Department, Police Department and Emergency Management. Special Services includes Planning and Zoning, the Town Clerk's Office, Economic Development and Assessing. General Administration includes the Town Manager's Office, Operations Division and the Finance Office and Treasurer. Tax Expense is calculated based on the Manchester median house of \$275,000, (calculated as $275,000/100 * \text{estimated next year rate of } \$0.2600 = \$715$).

Fiscal Year 2020 Budget by Category - Personnel Expenses

Category	Budget	Percent	Tax Expense
General Administration	\$258,655	4.4%	\$31.29
Special Services	\$255,915	4.3%	\$30.96
Public Works	\$435,545	7.4%	\$52.69
Public Safety	\$1,020,120	17.3%	\$123.41
Parks & Recreation	\$181,765	3.0%	\$21.99
Employee Health Insurance	\$513,000	8.7%	\$62.06
Taxes, Incentives & Other Benefits	\$508,700	8.7%	\$61.54
Subtotal	\$3,173,700	53.8%	\$383.94

Overall payroll expenses (not including benefits and taxes) are slated to increase \$26,615, from \$2,186,885 to \$2,213,500, or 1.2%. The proposed budget includes a three percent COLA (cost of living adjustment).

Fiscal Year 2020 Budget By Category - Capital Expenses

The chart below depicts proposed capital expenditures for Fiscal Year 2020. Again, Tax Expense is based on the typical house of \$275,000.

Category	Budget	Percent	Tax Expense
DPW	\$488,000.00	8.3%	\$59.04
Public Safety*	\$135,500.00	2.3%	\$16.39
Buildings / Facilities (Non-Park)	\$86,000.00	1.5%	\$10.40
Town Parks	\$265,000	4.5%	\$32.06
Special Services	\$18,000.00	0.3%	\$2.18
Subtotal	\$992,500.00	16.9%	\$120.07

**includes \$61,400 from line item 01-4-1896 (Fire Equip. Res. Fund)*

FISCAL YEAR 2020 BUDGET OVERVIEW

Fiscal Year 2020 Proposed Budget By Category - Operating Expenses

Finally, the chart below depicts operating expenses by category. Once again, Tax Expense is based on the typical house of \$275,000.

Category	Total Budget	Percent	Tax Expense
General Administration	\$5,200	0.1%	\$0.63
Special Services	\$47,250	0.8%	\$5.72
Public Works	\$401,100	6.8%	\$48.52
Facilities	\$181,600	3.1%	\$21.97
Public Safety	\$156,800	2.7%	\$18.97
Parks & Recreation	\$128,650	2.2%	\$15.56
General Expenses	\$104,250	1.8%	\$12.61
Insurances	\$93,978	1.6%	\$11.37
Payments To Others	\$372,997	6.3%	\$45.12
Outside Services / Consulting	\$52,000	0.9%	\$6.29
Communications	\$30,500	0.5%	\$3.69
Debt Service	\$169,814	2.9%	\$20.54
Subtotal	\$1,744,139	29.7%	\$216.66

Note: Totals do not necessarily total 100% due to rounding. Figures are for demonstration purposes only. Refer to budget printed in Town Report for actual figures.

Fiscal Year 2020 Proposed Town Voted Appropriations

Fourteen voted appropriations are listed on the Town Meeting warning. Three of the articles (Manchester Community Library, VNA & Hospice, and Southwestern Vermont Council on the Aging) will be voted by Australian ballot on Tuesday, March 5 between 8am and 7pm. The remaining voted appropriations will be considered on Saturday, March 2 as part of the floor portion of Town Meeting. If all of the appropriations are approved as requested, the voted appropriations will add about \$63.80 to the tax bill of the median \$275,000 house (\$0.0232 to the tax rate). The chart below highlights each voted appropriation.

Organization	Total Budget	Percent	Tax Expense
Manchester Community Library	\$243,740.00	88.56%	\$56.50
VNA & Hospice of SW Region	\$10,000.00	3.63%	\$2.32
Southwestern VT Council On Aging	\$4,000.00	1.45%	\$0.93
Tutorial Center	\$2,500.00	0.91%	\$0.58
Habitat For Humanity	\$2,400.00	0.87%	\$0.56
GNAT - TV	\$2,000.00	0.73%	\$0.46
Center For Restorative Justice	\$2,000.00	0.73%	\$0.46
Project Against Violent Encounters	\$1,850.00	0.67%	\$0.43
Community Action In Southwestern VT	\$1,811.00	0.66%	\$0.42
Retired Senior Volunteer Program	\$1,500.00	0.55%	\$0.35
Neighbor To Neighbor	\$1,500.00	0.55%	\$0.35
The Collaborative	\$1,000.00	0.36%	\$0.23
VT Assoc. For The Blind & Visually Impaired	\$500.00	0.18%	\$0.12
VT Center For Independent Living	\$420.00	0.15%	\$0.10
Subtotal	\$275,221.00	100.00%	\$63.80

FISCAL YEAR 2020 BUDGET OVERVIEW

Municipal taxes constitute just part of the property taxes paid by Manchester residents. For example, in Fiscal Year 2019 (the current fiscal year), municipal taxes made up an estimated 14.4% of local property taxes, the statewide education tax constituted about 84.4% and voted appropriations made up 1.2% of the typical property tax bill. (This does not take into account any state rebate that a resident may receive.)

Statewide Comparison Of Town Property Taxes

The Selectboard is often asked how our taxes and tax rates compare to other communities in Vermont. The chart below lists the 25 Vermont municipalities with the lowest municipal tax rates in 2018.

Ranking	Municipality	County	Town Rate	Population
1	Lowell	Orleans	\$0.0000	827
2	Buels Gore	Chittenden	\$0.0000	30
3	Coventry	Orleans	\$0.0045	1,048
4	Brunswick	Essex	\$0.0300	116
5	Stratton	Windham	\$0.1628	206
6	Woodford	Bennington	\$0.1639	408
7	Ferdinand	Essex	\$0.1800	33
7	Lewis	Essex	\$0.1800	0
7	Warner's Grant	Essex	\$0.1800	0
7	Warren's Gore	Essex	\$0.1800	4
7	Averys Gore	Essex	\$0.1800	0
7	Averill	Essex	\$0.1800	24
13	Sheffield	Caledonia	\$0.1853	700
14	Charlotte	Chittenden	\$0.1990	3,838
15	Rutland Town	Rutland	\$0.2005	4,061
16	Fayston	Washington	\$0.2455	1,340
17	Grand Isle	Grand Isle	\$0.2533	2,046
18	Peru	Bennington	\$0.2586	363
19	Williston	Chittenden	\$0.2665	9,578
20	Morgan	Orleans	\$0.2700	715
21	Georgia	Franklin	\$0.2783	4,721
22	Victory	Essex	\$0.2807	62
23	Landgrove	Bennington	\$0.2811	159
24	Sudbury	Rutland	\$0.2811	606
25	Manchester	Bennington	\$0.2812	4,312

Most of these communities are not comparable to Manchester, largely based on their populations and the services the towns offer. For example, most of the communities do not provide police services.

FISCAL YEAR 2020 BUDGET OVERVIEW

Below is a list of other communities and their taxes for 2017.

Municipality	County	Town Rate
Manchester	Bennington	\$0.2812
Dorset	Bennington	\$0.2866
Ludlow	Windsor	\$0.3115
Arlington	Bennington	\$0.3250
St. Albans Town	Franklin	\$0.3741
Killington	Rutland	\$0.4127
Sunderland	Bennington	\$0.3966
Woodstock	Windsor	\$0.4309
Stowe	Lamoille	\$0.4178
Jamaica	Windham	\$0.4467
Waterbury	Washington	\$0.4517
Weston	Windsor	\$0.4773
S. Burlington	Chittenden	\$0.5084
Norwich	Windsor	\$0.5111
Essex Town	Chittenden	\$0.5261
Wilmington	Windham	\$0.5519
Chester	Windsor	\$0.7352
Burlington	Chittenden	\$0.8345
Morristown	Lamoille	\$0.8644
Barre Town	Washington	\$0.9123
Brandon	Rutland	\$0.9624
Middlebury	Addison	\$0.9836
Bennington	Bennington	\$1.0787
Rockingham	Windham	\$1.0842
Montpelier	Washington	\$1.0851
Brattleboro	Windham	\$1.2762
Rutland City	Rutland	\$1.7792



John O'Keefe
Town Manager

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - REVENUES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED REVENUE	2017-2018 ACTUAL REVENUE	2018-2019 BUDGETED REVENUE	2019-2020 BUDGET PROPOSAL
ADMINISTRATION					
01-8-0240-00	Vendors Fees	\$4,500	\$3,200.00	\$5,000	\$4,000
01-8-0250-00	Town Hall User Fees	\$50	\$0.00	\$50	\$50
	TOTAL ADMINISTRATION	\$4,550	\$3,200.00	\$5,050	\$4,050
FINANCE DEPARTMENT					
01-8-0380-00	Miscellaneous	\$150	\$465.38	\$300	\$500
	TOTAL FINANCE DEPARTMENT	\$150	\$465.38	\$300	\$500
ASSESSING DEPARTMENT					
01-8-0450-00	Assessors Education	\$0	\$270.00	\$0	\$0
	TOTAL ASSESSING DEPARTMENT	\$0	\$270.00	\$0	\$0
PLANNING DEPARTMENT					
01-8-0610-00	Grant-Planning	\$22,000	\$23,333.00	\$0	\$13,500
01-8-0630-00	Zoning Applications/Appeals	\$25,000	\$17,746.80	\$25,000	\$20,000
01-8-0640-00	Zoning Maps/Ordinances	\$500	\$24.00	\$250	\$250
01-8-0660-00	Fines	\$250	\$0.00	\$250	\$500
01-8-0670-00	Recording Fees	\$2,500	\$1,870.00	\$2,500	\$2,500
	TOTAL PLANNING DEPARTMENT	\$50,250	\$42,973.80	\$28,250	\$36,750
PUBLIC WORKS-DPW					
01-8-0730-00	Mechanic Fees	\$0	\$0.00	\$0	\$0
01-8-0775-00	Recording Fees	\$200	\$0.00	\$200	\$200
	TOTAL PUBLIC WORKS-DPW	\$200	\$0.00	\$200	\$200
PUBLIC WORKS-FACILITIES					
01-8-0819-00	Village Courthouse-Village Income	\$0	\$0.00	\$0	\$6,000
01-8-0819-10	Village Courthouse-Misc Income	\$0	\$0.00	\$0	\$1,000
01-8-0850-00	MEMS-Grounds Mowing	\$8,900	\$8,900.00	\$0	\$0
	TOTAL PUBLIC WORKS-FACILITIES	\$8,900	\$8,900.00	\$0	\$7,000
PUBLIC WORKS-HIGHWAYS					
01-8-0920-00	Permit Fees	\$1,200	\$975.00	\$2,000	\$1,500
01-8-0926-00	Grant-Paving	\$175,000	\$175,000	\$0	\$0
01-8-0930-00	Grant-PACIF-Equipment	\$0	\$681.60	\$0	\$0
01-8-0940-00	Grant-BCRC Grant in Aid	\$0	\$14,200.00	\$0	\$14,000
01-8-0960-00	State Aid-Roads	\$157,000	\$155,584.39	\$157,000	\$157,000
01-8-0980-00	Miscellaneous	\$250	\$914.48	\$250	\$500
	TOTAL PUBLIC WORKS-HIGHWAYS	\$333,450	\$347,355.57	\$159,250	\$173,000
	TOTAL PUBLIC WORKS	\$342,550	\$356,255.47	\$159,250	\$180,200

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - REVENUES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED REVENUE	2017-2018 ACTUAL REVENUE	2018-2019 BUDGETED REVENUE	2019-2020 BUDGET PROPOSAL
POLICE DEPARTMENT					
01-8-1011-00	Ordinance Fines-Animal Control	\$0	\$0.00	\$0	\$0
01-8-1011-20	Donations-Animal Control	\$0	\$0.00	\$0	\$0
01-8-1011-40	Animal Control-Owner Reimbursements	\$500	\$241.90	\$250	\$250
01-8-1024-00	PD Event Reimbursement	\$0	\$3,542.75	\$0	\$0
01-8-1025-00	Police Wages Reimbursements	\$0	\$10,792.50	\$0	\$0
01-8-1030-00	Justice & Court Fines	\$12,000	\$7,064.97	\$13,000	\$12,000
01-8-1040-00	Emergency Communications Services	\$62,000	\$62,000.00	\$62,000	\$62,000
01-8-1045-00	Fingerprint Processing Fees	\$3,000	\$4,560.00	\$3,000	\$5,000
01-8-1047-00	Polygraph Fees	\$0	\$0.00	\$0	\$1,500
01-8-1050-00	Alarm Board Charges	\$16,000	\$19,580.00	\$19,000	\$19,500
01-8-1055-00	Alarm Board Fines	\$1,000	\$500.00	\$1,000	\$1,000
01-8-1060-00	Parking Fines	\$250	\$130.00	\$250	\$300
01-8-1065-00	Ordinance Fines	\$1,000	\$0.00	\$500	\$500
01-8-1070-00	Police Reports	\$2,500	\$2,623.00	\$2,500	\$2,600
01-8-1075-00	VIN ID Fees	\$300	\$220.00	\$300	\$300
01-8-1075-15	Grant-DeptOfJustice-Bulletproof Vests	\$300	\$0.00	\$0	\$0
01-8-1080-00	Miscellaneous	\$200	\$0.00	\$200	\$200
01-8-1084-12	VT Grant-Equipment	\$8,000	\$30,821.00	\$8,000	\$8,000
01-8-1086-14	GHSP DUI Grants (Governors Highway Safety Prog)	\$5,000	\$4,116.32	\$5,000	\$5,000
01-8-1087-14	GHSP CIOT Grants (Click It Or Ticket)	\$0	\$3,307.08	\$5,000	\$5,000
TOTAL POLICE DEPARTMENT		\$112,050	\$149,499.52	\$120,000	\$123,150
PARKS & RECREATION DEPARTMENT					
01-8-1310-10	Pool Passes	\$14,000	\$9,471.25	\$14,000	\$13,000
01-8-1310-15	Pool Memberships	\$23,000	\$18,783.48	\$20,000	\$20,000
01-8-1310-20	Swim Lessons	\$10,000	\$7,220.74	\$10,000	\$8,000
01-8-1310-25	Private Swim Lessons	\$5,000	\$2,135.00	\$4,000	\$4,000
01-8-1310-30	Swim Team	\$15,000	\$12,258.00	\$10,000	\$10,000
01-8-1310-75	Life Guarding Course-Red Cross	\$0	\$1,010.00	\$0	\$0
01-8-1326-00	Applejack Field Rental	\$4,000	\$1,500.00	\$4,000	\$2,600
01-8-1326-10	Applejack Field Gate Receipts	\$12,000	\$12,119.75	\$16,000	\$13,000
01-8-1330-00	Rental Income	\$8,000	\$6,599.58	\$8,000	\$8,000
01-8-1330-05	McClellan/Eckhardt Fields Rental	\$4,000	\$2,456.50	\$4,500	\$4,000
01-8-1330-10	Rental Income-Community Room	\$2,000	\$1,707.50	\$2,500	\$2,000
01-8-1335-00	Precision Walk	\$400	\$459.50	\$400	\$450
01-8-1340-00	Parkhouse Concession Food Sales	\$6,000	\$4,247.30	\$5,000	\$5,000
01-8-1342-00	Taxable Goods Sold	\$0	\$52.29	\$0	\$0
01-8-1345-00	Non-Taxable Goods Sold	\$0	\$606.00	\$0	\$0
01-8-1350-00	Programs	\$82,000	\$82,994.00	\$83,000	\$84,000
01-8-1373-00	AJ Field Concession Food Sales	\$13,500	\$14,518.79	\$20,000	\$20,000
01-8-1380-00	Miscellaneous	\$100	\$345.26	\$100	\$100
TOTAL RECREATION DEPARTMENT		\$199,000	\$178,484.94	\$201,500	\$194,150

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - REVENUES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED REVENUE	2017-2018 ACTUAL REVENUE	2018-2019 BUDGETED REVENUE	2019-2020 BUDGET PROPOSAL
HEALTH DEPARTMENT					
01-8-1430-00	Fines	\$50	\$0.00	\$50	\$50
	TOTAL HEALTH DEPARTMENT	\$50	\$0.00	\$50	\$50
TOWN CLERK					
01-8-1510-00	Liquor Licenses	\$4,000	\$4,620.00	\$5,000	\$4,700
01-8-1520-00	Photocopies	\$8,000	\$9,393.15	\$10,000	\$10,000
01-8-1525-00	Motor Vehicle Renewal Fees	\$750	\$732.00	\$750	\$750
01-8-1530-00	Dog Licenses	\$5,500	\$5,531.00	\$5,500	\$5,500
01-8-1535-00	Dog Fines	\$1,500	\$916.00	\$1,000	\$1,000
01-8-1540-00	Marriage Licenses	\$1,000	\$1,480.00	\$1,000	\$1,400
01-8-1545-00	Fish & Wildlife Licenses	\$400	\$288.50	\$400	\$350
01-8-1550-00	Records Search Fees	\$1,500	\$1,100.00	\$1,500	\$1,500
01-8-1555-00	Recording Fees	\$50,000	\$46,240.00	\$55,000	\$52,000
01-8-1555-10	Town Recording Fees	\$2,500	\$1,900.00	\$2,500	\$2,500
01-8-1570-00	Vital Statistics Fees	\$5,000	\$6,480.00	\$5,200	\$6,000
01-8-1580-00	Miscellaneous	\$150	\$705.30	\$150	\$500
	TOTAL TOWN CLERK	\$80,300	\$79,205.95	\$88,000	\$86,200
CAPITAL REVENUE					
01-8-2809-14	Cap-Sale of Vehicle-Highway	\$30,000	\$15,500.00	\$0	\$2,000
01-8-2809-15	Cap-Sale of Equipment-Highway	\$0	\$0.00	\$0	\$0
01-8-2809-17	Cap-Culvert Grant-Beech St	\$0	\$15,660.00	\$0	\$0
01-8-2809-30	Cap-Depot St Grant-VT	\$54,000	\$31,723.48	\$604,000	\$0
01-8-2809-31	Cap-Depot St-CIRC Fund	\$6,000	\$3,524.82	\$79,000	\$125,000
01-8-2813-20	Cap-Transfer In CIRC for Splash	\$0	\$0	\$0	\$115,000
01-8-2813-31	Cap-Federal Grant for Splash Pad	\$0	\$0	\$0	\$125,000
01-8-2813-32	Cap-Transfer In from Rec Fund for Splash Pad	\$0	\$0	\$0	\$25,000
01-8-2817-10	Rescue Squad Reimb-Heating Fuel PSF	\$9,000	\$5,874.90	\$8,000	\$8,000
01-8-2817-20	Rescue Squad Reimb-Water PSF	\$600	\$684.05	\$750	\$750
01-8-2817-30	Rescue Squad Reimb-Grounds Maintenance PSF	\$3,600	\$2,500.00	\$2,500	\$2,500
	TOTAL CAPITAL REVENUE	\$103,200	\$75,467.25	\$694,250	\$403,250

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - REVENUES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED REVENUE	2017-2018 ACTUAL REVENUE	2018-2019 BUDGETED REVENUE	2019-2020 BUDGET PROPOSAL
GENERAL REVENUE					
01-8-2902-20	Photocopy Sales	\$200	\$88.00	\$200	\$200
01-8-2903-15	Act 68 Administrative Aid	\$36,000	\$38,059.59	\$36,000	\$38,000
01-8-2903-20	Interest Earned on Investments	\$5,000	\$3,407.45	\$5,000	\$5,000
01-8-2903-22	Interest Earned on Restricted Inv-Parking Mitigation	\$0	\$416.94	\$0	\$600
01-8-2903-28	Market Value Gain on Restricted Investments-Park M	\$0	\$3,277.58	\$0	\$4,000
01-8-2903-30	Interest on Delinquent Taxes	\$60,000	\$77,332.27	\$60,000	\$50,000
01-8-2903-40	Penalty on Delinquent Taxes	\$53,000	\$57,481.64	\$53,000	\$57,000
01-8-2908-00	State Aid-Reappraisal-Assessing	\$2,900	\$2,907.00	\$2,900	\$2,900
01-8-2955-00	Current Use Hold Harmless State Payment	\$74,000	\$81,381.00	\$82,000	\$87,000
01-8-2960-00	Payments in Lieu of Taxes	\$24,000	\$23,054.86	\$24,000	\$24,000
01-8-2970-40	Trans In CIRC for Used Sidewalk Plow	\$0	\$0.00	\$0	\$25,000
01-8-2972-00	Trans In-Cemetery Operating	\$0	\$0.00	\$0	\$15,000
01-8-2975-00	Rental Income	\$133,000	\$132,377.00	\$131,000	\$131,000
01-8-2975-10	Rental Income-Manchester Rescue Squad	\$43,000	\$43,000.00	\$43,000	\$43,000
01-8-2980-00	Miscellaneous	\$500	\$1,458.81	\$500	\$500
01-8-2990-00	Allocated Surplus	\$75,000	\$75,000.00	\$0	\$0
TOTAL GENERAL REVENUES		\$506,600	\$539,242.14	\$437,600	\$483,200
LOCAL OPTION TAXES REVENUES					
01-8-3000-00	Local Option Sales Tax	\$785,000	\$733,131.45	\$816,000	\$805,000
01-8-3000-10	Local Option Rooms/Meals and Alcohol Tax	\$410,000	\$453,734.17	\$476,000	\$495,000
01-8-3000-20	Trans In-Property Tax Relief Fund	\$20,000	\$28,134.38	\$0	\$10,000
TOTAL LOCAL OPTION TAXES		\$1,215,000	\$1,215,000.00	\$1,292,000	\$1,310,000
TOTAL NON-PROPERTY TAX REVENUES		\$2,613,700	\$2,640,064.45	\$3,026,450	\$2,821,500

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
LEGISLATIVE					
01-4-0140-00	Citizen Recognition	\$1,000	\$135.82	\$1,000	\$1,000
01-4-0180-00	Legislative General Expense	\$1,000	\$959.30	\$1,000	\$1,000
	TOTAL LEGISLATIVE	\$2,000	\$1,095.12	\$2,000	\$2,000
ADMINISTRATION					
01-4-0230-00	Dues & Subscriptions	\$600	\$1,668.19	\$500	\$1,000
01-4-0280-00	Miscellaneous	\$300	\$45.60	\$300	\$250
	TOTAL ADMINISTRATION	\$900	\$1,713.79	\$800	\$1,250
FINANCE DEPARTMENT					
01-4-0331-00	Printing & Publications	\$600	\$0.00	\$600	\$500
01-4-0372-00	Software Support	\$1,200	\$1,088.21	\$1,100	\$1,300
01-4-0380-00	Miscellaneous	\$100	\$192.00	\$100	\$150
	TOTAL FINANCE DEPARTMENT	\$1,900	\$1,280.21	\$1,800	\$1,950
ASSESSING DEPARTMENT					
01-4-0428-00	Assessors Education	\$0	\$270.00	\$3,000	\$500
01-4-0430-00	Dues & Subscriptions	\$350	\$365.00	\$500	\$450
01-4-0471-00	Software Support	\$1,100	\$1,433.89	\$1,100	\$1,500
01-4-0480-00	Miscellaneous	\$100	\$0.00	\$100	\$100
	TOTAL ASSESSING DEPARTMENT	\$1,550	\$2,068.89	\$4,700	\$2,550
PLANNING DEPARTMENT					
01-4-0610-10	Municipal Planning Grant	\$25,000	\$25,000.00	\$5,000	\$15,000
01-4-0630-00	Dues & Subscriptions	\$400	\$300.00	\$400	\$400
01-4-0631-00	Printing & Publications	\$500	\$96.00	\$250	\$250
01-4-0670-00	Recording Fees	\$2,500	\$1,870.00	\$2,500	\$2,000
01-4-0674-00	Software Support	\$1,000	\$478.90	\$1,000	\$1,000
01-4-0678-00	Economic Dev Programs	\$2,500	\$9.99	\$2,500	\$2,000
01-4-0680-00	Miscellaneous	\$200	\$89.79	\$200	\$200
	TOTAL PLANNING DEPARTMENT	\$32,100	\$27,844.68	\$11,850	\$20,850

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
DEPARTMENT OF PUBLIC WORKS					
01-4-0732-00	Uniforms-Cleaning/Clothing	\$5,000	\$4,233.30	\$5,000	\$5,000
01-4-0737-00	Electricity	\$4,400	\$3,804.96	\$4,000	\$3,800
01-4-0738-00	Heating Fuels	\$8,000	\$7,365.91	\$5,000	\$8,500
01-4-0741-00	Equipment Maint-Parts	\$53,000	\$37,198.01	\$55,000	\$52,000
01-4-0742-00	Fuel-Gas	\$9,100	\$6,992.66	\$6,000	\$9,000
01-4-0743-00	Fuel-Diesel	\$37,500	\$39,917.38	\$35,000	\$40,000
01-4-0744-00	Oil & Lubricants	\$3,600	\$2,061.97	\$3,600	\$3,200
01-4-0745-00	Expendable Supplies	\$12,600	\$13,102.13	\$12,600	\$13,000
01-4-0750-00	Equipment Maint-Non-Fleet	\$3,200	\$4,858.89	\$4,500	\$4,000
01-4-0753-00	Mechanic Tools	\$3,500	\$3,458.36	\$4,000	\$4,000
01-4-0780-00	Miscellaneous	\$200	\$114.00	\$200	\$200
01-4-0782-00	Permit Fees	\$400	\$358.40	\$2,400	\$3,000
01-4-0782-10	Recording Fees	\$200	\$30.00	\$200	\$200
01-4-0792-00	Equipment Acquisition (non-computer)	\$3,000	\$39.99	\$5,000	\$4,000
01-4-0793-00	Radios & Communications	\$700	\$1,274.00	\$700	\$1,000
	SUB TOTAL PUBLIC WORKS	\$144,900	\$124,809.96	\$143,200	\$150,900
DEPARTMENT OF PUBLIC WORKS - FACILITIES					
01-4-0819-10	Vill Courthouse-Utilities	\$0	\$0.00	\$0	\$7,500
01-4-0819-20	Vill Courthouse-Maintenance/Repairs	\$0	\$0.00	\$0	\$2,500
01-4-0839-00	Facilities Maintenance/Improvements	\$47,000	\$48,763.36	\$49,000	\$48,000
01-4-0867-00	Tree Removal/Planting/Care	\$3,500	\$0.00	\$2,500	\$2,500
01-4-0869-00	Parks/Grounds Maintenance	\$21,000	\$18,740.02	\$21,000	\$20,000
01-4-0869-10	Applejack Field Maintenance-Moved from Rec Dept	\$0	\$0.00	\$0	\$18,000
01-4-0872-00	Downtown Maintenance	\$3,200	\$601.09	\$2,500	\$2,000
01-4-0872-10	Downtown Seasonal Décor	\$10,000	\$7,008.41	\$2,000	\$2,000
01-4-0881-00	Waste Disposal-Facilities	\$4,500	\$3,564.04	\$5,000	\$4,500
	SUB TOTAL PUBLIC WORKS - FACILITIES	\$89,200	\$78,676.92	\$82,000	\$107,000

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
DEPARTMENT OF PUBLIC WORKS - HIGHWAYS					
01-4-0930-00	Grant-PACIF-Equipment	\$0	\$1,734.00	\$0	\$0
01-4-0940-00	Grant-BCRC-Grant In Aid	\$0	\$5,971.96	\$0	\$0
01-4-0947-00	Cutting Edges	\$9,500	\$8,651.48	\$9,500	\$10,000
01-4-0956-00	Asphalt-Patchwork	\$3,200	\$1,711.33	\$3,200	\$3,000
01-4-0957-00	Winter Sand & Salt	\$170,000	\$202,060.02	\$170,000	\$172,500
01-4-0959-00	Chloride	\$9,000	\$6,749.25	\$9,500	\$9,500
01-4-0960-00	Gravel	\$11,000	\$5,444.45	\$11,000	\$11,000
01-4-0961-00	Signs & Posts	\$7,500	\$8,418.20	\$7,000	\$8,000
01-4-0962-00	Culverts/Drainage Appert	\$7,000	\$5,001.63	\$7,000	\$20,000
01-4-0964-00	Curb & Sidewalk Repair	\$1,250	\$5.39	\$1,000	\$1,000
01-4-0965-00	Guard Railings	\$4,250	\$3,985.00	\$4,000	\$4,200
01-4-0966-00	Bridge Repair	\$500	\$0.00	\$500	\$500
01-4-0977-00	Line Painting	\$8,000	\$9,488.77	\$7,000	\$7,500
01-4-0978-00	Traffic Signals	\$5,100	\$1,582.69	\$5,000	\$3,000
	SUB TOTAL PUBLIC WORKS - HIGHWAYS	\$236,300	\$260,804.17	\$234,700	\$250,200
	TOTAL PUBLIC WORKS	\$470,400	\$464,291.05	\$459,900	\$508,100
POLICE DEPARTMENT					
01-4-1010-00	Special Police/Prisoner Transport	\$0	\$2,069.25	\$0	\$0
01-4-1011-20	Animal Control Officer-Equipment	\$250	\$0.00	\$1,000	\$500
01-4-1011-30	Animal Control Officer-Miscellaneous	\$200	\$0.00	\$100	\$100
01-4-1011-40	Animal Control Officer-Veterinary Care	\$1,500	\$530.90	\$1,500	\$1,500
01-4-1028-00	Training	\$10,500	\$13,996.58	\$11,500	\$13,000
01-4-1029-00	Supplies	\$2,500	\$1,918.60	\$3,500	\$3,000
01-4-1030-00	Dues & Subscriptions	\$2,500	\$4,859.72	\$3,000	\$6,000
01-4-1032-00	Uniforms-Clothing	\$9,000	\$5,616.58	\$10,000	\$8,000
01-4-1032-10	Uniforms-Cleaning Allowance	\$7,200	\$6,400.00	\$7,000	\$7,000
01-4-1040-00	Vehicle Maintenance	\$9,000	\$17,725.92	\$12,000	\$12,500
01-4-1042-00	Fuel-Gas	\$15,500	\$12,201.89	\$15,500	\$16,000
01-4-1047-00	Equipment Maintenance	\$20,000	\$13,922.37	\$15,000	\$15,000
01-4-1070-00	Criminal Investigation Costs	\$1,000	\$2,111.50	\$1,000	\$2,000
01-4-1080-00	Miscellaneous	\$300	\$3,714.70	\$1,000	\$3,500
01-4-1084-14	GHSP Grants-Equipment	\$0	\$35,522.00	\$0	\$0
01-4-1092-00	Equipment Acquisition/Computers	\$8,000	\$15,232.46	\$5,000	\$8,000
	TOTAL POLICE DEPARTMENT	\$87,450	\$135,822.47	\$87,100	\$96,100

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
FIRE DEPARTMENT					
01-4-1128-00	Training-Firefighters	\$1,000	\$425.00	\$1,000	\$1,000
01-4-1129-00	Supplies-Fire Prevention	\$1,000	\$762.88	\$1,000	\$1,000
01-4-1129-18	Supplies-Office	\$0	\$451.80	\$0	\$0
01-4-1141-00	Vehicles/Equipment Maintenance/Repairs	\$18,000	\$16,454.77	\$18,000	\$25,000
01-4-1142-00	Fuel-Gas	\$200	\$36.30	\$200	\$200
01-4-1143-00	Fuel-Diesel	\$2,800	\$1,507.63	\$2,500	\$3,000
01-4-1149-00	Communications-Acquisition/Repair	\$6,000	\$10,906.87	\$3,300	\$9,000
01-4-1180-00	Firehouse Supplies	\$1,000	\$1,695.70	\$1,000	\$1,000
01-4-1190-00	Hazardous Waste Supplies	\$1,000	\$0.00	\$1,000	\$1,000
01-4-1192-00	Equipment Acquisition	\$16,000	\$9,166.92	\$16,000	\$16,000
01-4-1192-05	Equipment Acquisition - Incentive	\$2,000	\$1,667.54	\$2,000	\$2,000
	TOTAL FIRE DEPARTMENT	\$49,000	\$43,075.41	\$46,000	\$59,200
EMERGENCY MANAGEMENT					
01-4-1241-00	Equipment Maintenance	\$250	\$0.00	\$250	\$250
01-4-1280-00	Miscellaneous	\$250	\$0.00	\$250	\$250
01-4-1292-00	Equipment Acquisition	\$1,000	\$0.00	\$1,000	\$1,000
	TOTAL EMERGENCY MANAGEMENT	\$1,500	\$0.00	\$1,500	\$1,500

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
PARKS AND RECREATION DEPARTMENT					
01-4-1310-75	Lifeguarding Course-Red Cross	\$0	\$661.50	\$0	\$0
01-4-1325-00	Advertising/Printing/Publications	\$2,800	\$2,003.19	\$3,000	\$2,800
01-4-1326-00	Advertising Applejack Field	\$0	\$61.38	\$0	\$0
01-4-1329-00	Supplies	\$1,000	\$1,352.24	\$1,000	\$1,500
01-4-1330-00	Dues & Subscriptions	\$500	\$426.84	\$500	\$600
01-4-1335-00	Precision Walk	\$400	\$388.48	\$400	\$450
01-4-1337-00	Electricity	\$9,750	\$8,587.08	\$9,000	\$8,500
01-4-1337-10	Electricity-Applejack Field	\$2,750	\$1,336.97	\$2,500	\$1,500
01-4-1337-20	Electricity-Maintenance Shed/Irrigation/Concessions	\$2,250	\$2,819.63	\$2,250	\$2,900
01-4-1338-00	Heating Fuels	\$11,500	\$8,106.92	\$9,000	\$9,500
01-4-1345-00	Concession-Parkhouse	\$3,500	\$2,020.24	\$2,500	\$2,500
01-4-1348-00	AJ Concession/Facilities Improvements	\$1,000	\$2,022.82	\$500	\$500
01-4-1350-00	Pool Maintenance/Supplies	\$15,000	\$15,255.67	\$18,000	\$18,000
01-4-1350-10	Pool Uniforms	\$1,200	\$1,126.50	\$1,400	\$1,400
01-4-1360-00	Facility Rental Expense	\$0	\$0.00	\$10,000	\$5,000
01-4-1371-20	Applejack Field Maint-FY20 Moved to DPW-Facilities	\$15,000	\$17,070.83	\$18,000	\$0
01-4-1371-50	Applejack Field Supplies/Equipment	\$0	\$1,329.83	\$1,500	\$1,500
01-4-1373-00	Applejack Field Concessions-Food/Supplies	\$6,000	\$13,505.89	\$10,000	\$10,000
01-4-1373-50	AJ Concession-Merchandise	\$0	\$4,785.38	\$1,000	\$500
01-4-1380-00	Miscellaneous	\$500	\$352.53	\$500	\$500
01-4-1390-00	Activenet-Credit Card Transaction Fees	\$5,000	\$4,447.32	\$5,000	\$5,000
01-4-1390-10	Square-Credit Card Transaction Fees	\$0	\$67.42	\$0	\$0
01-4-1392-00	Equipment Acquisition	\$3,000	\$2,093.24	\$3,250	\$3,000
01-4-1394-00	Programs	\$53,000	\$59,591.03	\$53,500	\$48,000
01-4-1395-00	Swim Team Expenses	\$2,500	\$7,924.54	\$5,000	\$5,000
	TOTAL RECREATION DEPARTMENT	\$136,650	\$157,337.47	\$157,800	\$128,650
HEALTH OFFICER					
01-4-1429-00	Supplies	\$100	\$0.00	\$100	\$100
01-4-1470-00	Recording Fees	\$50	\$0.00	\$50	\$50
01-4-1480-00	Miscellaneous	\$100	\$100.00	\$100	\$100
	TOTAL HEALTH OFFICER	\$250	\$100.00	\$250	\$250
TOWN CLERK					
01-4-1519-00	Records Management	\$3,000	\$1,884.49	\$3,000	\$3,000
01-4-1530-00	Dues & Subscriptions	\$500	\$381.00	\$500	\$500
01-4-1571-00	Maintenance Contracts	\$7,500	\$6,960.00	\$7,500	\$7,500
01-4-1580-00	Miscellaneous	\$400	\$632.57	\$400	\$700
01-4-1592-00	Equipment Acquisition	\$1,000	\$0.00	\$1,500	\$9,000
	TOTAL TOWN CLERK	\$12,400	\$9,858.06	\$12,900	\$20,700

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
ELECTIONS & BOARD OF CIVIL AUTHORITY (BCA)					
01-4-1628-00	Training	\$200	\$0.00	\$200	\$200
01-4-1630-00	Tabulator Programming-Contracted Services	\$2,500	\$1,268.65	\$4,000	\$2,500
01-4-1680-00	Miscellaneous	\$200	\$88.85	\$350	\$200
	TOTAL ELECTIONS & BCA	\$2,900	\$1,357.50	\$4,550	\$2,900
TOWN HALL/PUBLIC SAFETY FACILITY (PSF)					
01-4-1734-00	Water-Town Hall	\$400	\$285.31	\$400	\$400
01-4-1734-50	Water-PSF	\$1,750	\$2,052.16	\$1,900	\$2,300
01-4-1737-00	Electricity-Town Hall	\$11,000	\$9,819.05	\$10,500	\$9,700
01-4-1737-50	Electricity-PSF	\$14,500	\$16,451.78	\$17,000	\$16,200
01-4-1738-00	Heating Fuels-Town Hall	\$20,500	\$11,799.17	\$15,000	\$18,000
01-4-1738-50	Heating Fuels-PSF	\$26,000	\$21,999.83	\$22,000	\$28,000
	TOTAL TOWN HALL/PSF	\$74,150	\$62,407.30	\$66,800	\$74,600

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
GENERAL EXPENDITURES					
01-4-1818-00	Telephone	\$6,000	\$9,224.50	\$10,000	\$10,000
01-4-1819-00	Internet Services	\$8,000	\$7,975.68	\$8,250	\$9,500
01-4-1820-00	Cell Phone	\$10,000	\$10,367.72	\$9,500	\$11,000
01-4-1822-00	Photocopiers	\$8,000	\$8,679.57	\$8,000	\$9,000
01-4-1823-00	General-Dues and Subscriptions	\$0	\$225.00	\$1,000	\$1,000
01-4-1824-00	Travel	\$1,500	\$531.69	\$1,500	\$1,000
01-4-1825-00	General Advertising	\$5,000	\$4,933.73	\$5,500	\$5,000
01-4-1825-10	Fleet Vehicle Lease	\$9,000	\$9,731.82	\$0	\$0
01-4-1825-20	Fleet Vehicle Fuel	\$650	\$389.70	\$500	\$500
01-4-1825-30	Fleet Vehicle Maintenance	\$250	\$0.00	\$250	\$250
01-4-1827-00	Postage	\$9,500	\$8,473.83	\$10,500	\$10,000
01-4-1828-00	Training-General	\$5,000	\$2,193.12	\$5,250	\$5,000
01-4-1829-00	Computer & Office Supplies/Equipment	\$19,000	\$22,321.56	\$19,000	\$19,000
01-4-1830-00	Pre-Employment Expenses	\$250	\$180.00	\$100	\$250
01-4-1850-00	Town Report Printing/Mailing/Advertising	\$6,500	\$5,121.16	\$6,500	\$6,000
01-4-1871-00	Legal/Consulting	\$42,000	\$36,569.80	\$41,000	\$40,000
01-4-1872-00	Property Maps	\$5,500	\$5,318.00	\$6,000	\$5,500
01-4-1874-00	Audit	\$11,130	\$11,130.00	\$11,410	\$12,000
01-4-1875-00	Recreation/Town Facilities Fees-MEMS/Others	\$50,000	\$49,705.25	\$0	\$0
01-4-1876-00	State Property Tax	\$26,000	\$25,766.50	\$26,500	\$26,000
01-4-1878-00	Manchester Rescue Squad	\$120,000	\$119,637.00	\$145,000	\$149,697
01-4-1879-00	Bennington County Regional Commission	\$5,700	\$5,650.00	\$5,740	\$6,000
01-4-1880-00	Listers Errors & Omissions-Municipal Tax	\$2,000	\$153.73	\$2,000	\$1,000
01-4-1881-00	County Taxes	\$86,000	\$88,154.43	\$88,000	\$92,000
01-4-1882-00	Tax Appeals-Court Imposed	\$1,000	\$0.00	\$1,000	\$1,000
01-4-1883-00	Uncollectible Taxes	\$3,000	-\$2,827.36	\$3,000	\$3,000
01-4-1884-00	Tax Abatements	\$500	\$0.00	\$500	\$500
01-4-1885-00	Street Lights	\$33,500	\$32,678.77	\$35,000	\$34,000
01-4-1886-00	VT League-Cities & Towns	\$5,986	\$5,986.00	\$6,116	\$6,300
01-4-1887-00	Village Alloc-Highways	\$47,500	\$51,009.01	\$46,000	\$50,000
01-4-1888-00	Village Alloc-Street Lights/Sidewalks	\$5,000	\$4,579.18	\$5,000	\$5,000
01-4-1889-00	Recycling & Solid Waste Disposal	\$39,000	\$36,538.15	\$34,000	\$38,000
01-4-1891-00	Memorial Day	\$1,500	\$195.85	\$1,500	\$1,500
01-4-1895-00	Insurance-Property/Liability	\$76,500	\$75,787.62	\$90,000	\$90,000
01-4-1895-50	Transfer Out-High Deductible Fund	\$0	\$3,301.65	\$0	\$3,978
01-4-1896-00	Fire Equipment Reserve Fund	\$28,322	\$13,911.50	\$75,000	\$61,400
01-4-1896-10	Trans to CIRC-Fire Dept	\$34,678	\$34,678.00	\$0	\$0
01-4-1897-00	Debt-Principal & Interest	\$172,376	\$172,376.57	\$170,268	\$169,814
01-4-1898-00	Factory Point Cemetery Operating	\$2,000	\$0.00	\$1,000	\$0
01-4-1899-70	Town Service Officer	\$500	\$0.00	\$250	\$250
01-4-1899-90	Miscellaneous	\$500	\$396.99	\$500	\$500
	TOTAL GENERAL EXPENDITURES	\$888,842	\$861,045.72	\$880,634	\$884,939

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
PERSONNEL-SALARIES/WAGES					
01-4-2501-10	Legislative-Selectboard	\$6,000	\$6,000.00	\$6,000	\$6,000
01-4-2502-10	Admin-Town Managers Office	\$102,440	\$102,440.26	\$105,515	\$109,655
01-4-2502-20	Admin-Operations/Human Resources	\$51,305	\$51,303.20	\$52,845	\$54,850
01-4-2502-30	Admin-Part time (EM, HO, CO, PS)	\$0	\$0.00	\$15,000	\$10,000
01-4-2503-10	Finance-Full time	\$65,145	\$65,145.34	\$67,100	\$69,650
01-4-2503-20	Finance-Treasurer	\$27,265	\$27,262.32	\$10,000	\$8,400
01-4-2503-30	Finance-Part time	\$0	\$0.00	\$38,000	\$0
01-4-2503-40	Finance-Board of Tax Abatement	\$100	\$0.00	\$100	\$100
01-4-2504-10	Assessing-Full time	\$59,225	\$59,225.14	\$61,005	\$63,320
01-4-2504-20	Assessing-Admin Assistant	\$10,500	\$10,814.77	\$14,000	\$12,270
01-4-2506-10	Planning/Zoning-Full time	\$59,225	\$59,225.14	\$61,005	\$63,320
01-4-2506-20	Planning/Zoning-Admin Assistant	\$10,500	\$10,813.58	\$14,000	\$12,270
01-4-2506-30	Planning/Zoning-Economic Development	\$15,500	\$17,902.80	\$17,000	\$18,000
01-4-2507-10	DPW-Director/Mechanic-Full time	\$120,875	\$117,491.26	\$123,410	\$126,515
01-4-2507-15	DPW-Director/Mechanic-Overtime	\$43,000	\$10,452.54	\$44,000	\$45,000
01-4-2508-10	DPW-Facilities-Full time	\$118,350	\$128,661.73	\$132,230	\$141,735
01-4-2508-15	DPW-Facilities-Full time-Overtime	\$0	\$9,070.12	\$0	\$0
01-4-2508-20	DPW-Facilities-Seasonal	\$26,000	\$21,362.65	\$24,000	\$24,000
01-4-2508-25	DPW-Facilities-Seasonal-Overtime	\$0	\$1,790.56	\$0	\$0
01-4-2508-27	DPW-Facilities-Maintenance/Improvements	\$0	\$672.51	\$0	\$0
01-4-2509-10	DPW-Highways-Full time	\$90,925	\$91,593.76	\$94,695	\$98,295
01-4-2509-15	DPW-Highways-Full time-Overtime	\$0	\$44,035.41	\$0	\$0
01-4-2510-10	Police Dept-Police Management	\$214,930	\$217,864.42	\$224,395	\$233,000
01-4-2510-20	Police-Officers-Full time	\$360,420	\$389,858.28	\$387,900	\$404,855
01-4-2510-25	Police-Officers-Overtime	\$66,000	\$77,306.82	\$68,000	\$69,000
01-4-2510-27	Police-Overtime-Criminal Investigations	\$1,500	\$0.00	\$1,000	\$1,000
01-4-2510-29	Police-GHSP Grants-CIOT	\$0	\$3,149.75	\$0	\$0
01-4-2510-30	Dispatcher-Full time	\$142,525	\$146,713.44	\$159,100	\$168,265
01-4-2510-35	Dispatcher-Full time-Overtime	\$25,000	\$24,477.80	\$26,000	\$26,000
01-4-2510-40	Police-GHSP Grants-DUI	\$0	\$2,618.81	\$0	\$0
01-4-2510-45	Part time-Village	\$0	\$2,775.37	\$0	\$0
01-4-2510-50	Police-Part time/Prisoner Transport	\$44,000	\$66,738.30	\$48,000	\$49,000
01-4-2510-55	Police-Special Officer-OT	\$0	\$927.01.	\$0	\$0
01-4-2510-60	Dispatcher-Spare	\$25,625	\$36,533.67	\$29,000	\$30,000
01-4-2511-05	Fire Dept-Fire Chief	\$5,000	\$5,000.00	\$5,000	\$5,000
01-4-2511-10	Fire Dept-Administration	\$4,000	\$4,000.00	\$4,000	\$4,000
01-4-2511-20	Fire Dept-Firefighters	\$30,000	\$30,000.00	\$30,000	\$30,000
01-4-2512-10	Emergency Management (Moved to Admin Part time)	\$4,200	\$4,294.50	\$0	\$0
01-4-2513-10	Parks/Rec-Full time	\$95,190	\$95,187.30	\$98,045	\$101,765
01-4-2513-20	Parks/Rec-Part time	\$15,500	\$11,926.14	\$15,000	\$16,000
01-4-2513-30	Parks/Rec-Pool-Straight Time	\$43,000	\$29,503.39	\$44,000	\$38,000

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
01-4-2513-35	Parks/Rec-Pool-Overtime	\$0	\$314.44	\$0	\$0
01-4-2513-40	Parks/Rec-Pool-Swim Team	\$10,000	\$4,779.78	\$5,000	\$5,000
01-4-2513-50	Parks/Rec-Camp Counselors	\$15,500	\$17,221.23	\$15,750	\$17,000
01-4-2513-71	Parks/Rec-AJ Field Wages	\$0	\$630.00	\$0	\$0
01-4-2513-73	Parks/Rec-AJ Field Concession	\$6,000	\$5,416.00	\$6,000	\$4,000
01-4-2513-75	Parks/Rec-OT Streetfests	\$0	\$1,589.80	\$0	\$0
01-4-2514-10	Health Officer-Stipend (Moved to Admin Part time)	\$4,200	\$4,294.50	\$0	\$0
01-4-2514-20	Health Officer-Hourly Wage (Moved to Admin Part time)	\$500	\$65.67	\$0	\$0
01-4-2514-30	Public Safety Inspector-Stipend (Moved to Admin Part time)	\$3,000	\$0.00	\$0	\$0
01-4-2515-10	Town Clerk Salary	\$46,320	\$46,320.04	\$46,325	\$49,520
01-4-2515-20	Town Clerk Assistant-Salary	\$32,465	\$30,993.82	\$32,965	\$34,215
01-4-2516-10	BCA (Board of Civil Authority)-Elections	\$1,500	\$1,053.18	\$1,500	\$2,000
01-4-2516-20	BCA-Tax Appeals	\$1,000	\$383.81	\$1,000	\$1,000
01-4-2570-10	Employee Performance Bonus	\$21,500	\$0.00	\$23,000	\$24,000
01-4-2570-20	Longevity/Sick/Holiday Wage	\$8,600	\$0.00	\$9,000	\$9,500
01-4-2570-30	Police Dept-Bonus Wage	\$26,000	\$31,875.98	\$27,000	\$28,000
	TOTAL PERSONNEL-SALARIES/WAGES	\$2,059,830	\$2,129,076.34	\$2,186,885	\$2,213,500
ALLOCABLE EXPENDITURES					
01-4-2610-00	FICA/MEDI	\$152,000	\$162,825.28	\$165,000	\$170,000
01-4-2620-00	Unemployment Insurance	\$12,600	\$4,743.40	\$12,500	\$12,500
01-4-2630-00	Health Insurance Premium	\$468,000	\$475,849.70	\$505,000	\$513,000
01-4-2630-70	Health Care Wellness	\$1,500	\$0.00	\$1,500	\$2,000
01-4-2640-00	AD/D, Life Insurance, Short Term Disability Ins	\$21,000	\$23,353.05	\$25,600	\$29,160
01-4-2650-00	Worker's Compensation Insurance	\$60,000	\$92,737.80	\$82,000	\$82,000
01-4-2660-00	Pension/Retirement	\$98,000	\$118,984.97	\$110,000	\$126,240
01-4-2680-00	Dental Insurance	\$26,000	\$25,133.82	\$26,000	\$25,000
01-4-2690-00	Section 125 Administration Fees	\$300	\$30.76	\$300	\$300
	TOTAL ALLOCABLE EXPENDITURES	\$839,400	\$903,658.78	\$927,900	\$960,200
	TOTAL OPERATING EXPENDITURES	\$4,661,222	\$4,802,032.79	\$4,853,369	\$4,979,239
CAPITAL EXPENDITURES					
01-4-2806-11	Cap-P/Z-Depot St-Design	\$60,000	\$35,248.30	\$0	\$0
01-4-2806-12	Cap-P/Z-Depot St-Construction	\$0	\$0.00	\$683,000	\$125,000
01-4-2808-55	Cap-Town Hall Parking Lot Lighting	\$14,000	\$0.00	\$15,000	\$0
01-4-2808-56	Cap-PSF Parking Lot Lighting	\$0	\$0.00	\$0	\$0
01-4-2808-59	Cap-Public Safety Facility Boiler Replacement	\$12,000	\$15,780.00	\$12,000	\$16,000
01-4-2808-71	Cap-Roof Repair-Town Hall	\$0	\$16,651.84	\$0	\$0
01-4-2808-80	Cap-Parking Lot Paving-Public Safety Facility	\$0	\$0.00	\$0	\$70,000
01-4-2809-03	Cap-Vehicle Acquisition-Highway	\$205,000	\$188,402.00	\$67,000	\$258,000
01-4-2809-06	Cap-Equipment-Highway	\$48,000	\$47,034.84	\$48,000	\$105,000

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - EXPENSES

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
01-4-2809-07	Cap-Sidewalk Replacement	\$0	\$0.00	\$60,000	\$0
01-4-2809-13	Cap-Paving	\$395,000	\$383,037.54	\$225,000	\$0
01-4-2809-14	Cap-Paving-Center Hill	\$0	\$837.20	\$0	\$0
01-4-2809-17	Cap-Structures/Culverts	\$0	\$7,749.83	\$0	\$0
01-4-2810-50	Cap-Transfer to Police Vehicle Reserve	\$30,000	\$30,000.00	\$40,000	\$35,000
01-4-2811-11	Cap-Equipment Acquisition-Fire Department	\$12,000	\$26,410.50	\$0	\$13,600
01-4-2812-30	Cap-Communications Radio Upgrade	\$0	\$0.00	\$30,000	\$25,500
01-4-2813-27	Cap-Pool Heater	\$0	\$0.00	\$0	\$15,000
01-4-2813-28	Cap-Pool Resurfacing-Recreation Department	\$75,000	\$71,980.94	\$0	\$0
01-4-2813-40	Cap-Park Imp-Splashpad/Basketball Courts	\$0	\$0.00	\$0	\$250,000
01-4-2815-00	Cap-Town Clerk-Records Preservation	\$18,000	\$17,920.00	\$18,000	\$18,000
	TOTAL CAPITAL EXPENDITURES	\$869,000	\$841,052.99	\$1,198,000	\$931,100
	TOTAL OPERATING & CAPITAL EXPENDITURES	\$5,503,222	\$5,643,085.78	\$6,051,369	\$5,910,339
TOWN APPROPRIATIONS					
01-4-2941-00	RSVP	\$3,250	\$1,500.00	\$1,500	
01-4-2943-00	SW Vt Council on Aging	\$4,000	\$4,000.00	\$4,000	
01-4-2949-00	The Collaborative	\$1,000	\$1,000.00	\$1,000	
01-4-2950-00	Community Action SW VT	\$1,811	\$1,811.00	\$1,811	
01-4-2951-00	PAVE-Against Violence	\$1,850	\$1,850.00	\$1,850	
01-4-2953-00	Bennington Area Habitat for Humanity	\$2,400	\$2,400.00	\$2,400	Appropriations will be voted at Town Meeting.
01-4-2955-00	Neighbor to Neighbor	\$1,500	\$1,500.00	\$1,500	
01-4-2957-00	Center for Independent Living	\$420	\$420.00	\$420	
01-4-2958-00	Tutorial Center	\$2,500	\$2,500.00	\$2,500	
01-4-2959-00	Center for Restorative Justice	\$2,000	\$2,000.00	\$2,000	
01-4-2961-00	GNAT-Television Access	\$2,000	\$2,000.00	\$2,000	
01-4-2962-00	VABVI - Blind & Visually Impaired	\$500	\$500.00	\$500	
01-4-2965-00	Mark Skinner Library	\$221,900	\$221,900.00	\$232,773	
	TOTAL TOWN APPROPRIATIONS	\$245,131	\$243,381.00	\$254,254	
	TOTAL EXPENDITURES	\$5,775,353	\$5,886,466.78	\$6,305,623	\$5,910,339

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - SEWER DEPT

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED REVENUE	2017-2018 ACTUAL REVENUE	2018-2019 BUDGETED REVENUE	2019-2020 BUDGET PROPOSAL
SEWER DEPARTMENT REVENUE					
02-3-0301-00	Connections	\$30,000	\$147,046.00	\$30,000	\$30,000
02-3-0302-00	User Charges	\$345,000	\$329,131.30	\$350,000	\$355,000
02-3-0303-00	Assesment Charges	\$96,000	\$107,017.51	\$94,000	\$98,000
02-3-0304-00	Miscellaneous	\$50	\$0.00	\$50	\$500
02-3-0310-10	Sale of Vehicle	\$1,000	\$0.00	\$1,000	\$0
02-3-0316-00	Interest on Checking Account	\$1,000	\$53.23	\$0	\$100
02-3-0316-10	Cap Reserve-Int on Investments	\$0	\$13,825.63	\$0	\$10,000
02-3-0318-00	Interest on Delinquent Sewer Accounts	\$4,000	\$19,871.14	\$4,100	\$15,000
02-3-0320-00	Grant-Equipment-VLCT	\$0	\$165.31	\$0	\$0
02-3-0322-00	Allocated from Surplus	\$0	\$0.00	\$10,000	\$0
02-3-0325-00	Use of Sewer Capital Reserve	\$315,000	\$175,540.95	\$66,000	\$125,000
02-3-0800-10	Cap Reserve-Unrealized Gain in Market Value	\$0	\$117,696.05	\$0	\$15,000
TOTAL SEWER DEPARTMENT REVENUE		\$792,050	\$910,347.12	\$555,150	\$648,600

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
SEWER DEPARTMENT OPERATING EXPENDITURES					
02-4-0404-00	Salaries/Wages-Full Time	\$76,880	\$52,836.80	\$79,745	\$82,775
02-4-0408-00	Overtime	\$7,000	\$6,893.69	\$7,000	\$8,000
02-4-0411-00	Salaries-Administrative	\$55,975	\$58,182.69	\$58,500	\$55,395
24-4-0412-00	Merit Raise/Performance Bonus	\$2,900	\$0.00	\$2,900	\$2,900
02-4-0412-10	Employee Longevity/sick/Holiday	\$2,000	\$0.00	\$2,000	\$2,000
02-4-0414-00	FICA/MEDI	\$11,200	\$8,821.60	\$11,500	\$11,900
02-4-0416-00	Unemployment Compensation Insurance	\$2,500	\$833.33	\$2,500	\$2,600
02-4-0418-00	Worker's Compensation Insurance	\$3,200	\$4,136.87	\$4,400	\$4,500
02-4-0420-00	Health Insurance	\$43,900	\$47,795.96	\$52,000	\$51,000
02-4-0422-00	Dental Insurance	\$1,850	\$2,288.90	\$2,400	\$2,950
02-4-0424-00	Pension	\$8,400	\$6,786.74	\$8,500	\$8,600
02-4-0426-00	AD/D-Life Insurance-Short Term Disability	\$2,000	\$1,845.08	\$2,100	\$2,200
02-4-0428-00	Training	\$1,000	\$305.95	\$1,000	\$2,000
02-4-0432-00	Uniforms	\$2,000	\$1,286.44	\$2,000	\$2,100
02-4-0506-00	Office Expense	\$3,000	\$7,477.74	\$3,000	\$3,000
02-4-0518-00	Telephone	\$1,500	\$1,462.52	\$1,500	\$1,600
02-4-0519-00	Cell Phone	\$750	\$744.01	\$850	\$850
02-4-0520-00	Internet	\$250	\$480.13	\$500	\$650
02-4-0524-00	Photocopies	\$400	\$301.99	\$375	\$400
02-4-0526-00	Travel	\$250	\$0.00	\$250	\$250
02-4-0527-00	Postage	\$2,400	\$1,058.97	\$2,550	\$2,600
02-4-0604-00	Electricity	\$25,000	\$30,375.98	\$26,000	\$30,000
02-4-0614-00	Plant Maintenance	\$5,000	\$2,448.66	\$5,500	\$6,000
02-4-0614-10	Plant Maintenance-Buildings	\$3,500	\$2,312.92	\$3,500	\$3,500

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - SEWER DEPT

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
02-4-0614-20	Plant Maintenance-Chemicals	\$8,000	\$13,515.29	\$10,000	\$16,000
02-4-0704-00	Insurance-Property/Liability/Etc	\$16,500	\$18,701.27	\$19,000	\$20,500
02-4-0710-00	Reserve for High Deductible Insurance	\$0	\$62.00	\$0	\$5,124
02-4-0720-00	Computer Expenses	\$500	\$0.00	\$500	\$1,500
02-4-0808-00	Vehicle Fuel	\$2,200	\$366.29	\$2,100	\$2,100
02-4-0810-00	Heating Fuel	\$5,000	\$7,640.43	\$5,800	\$6,000
02-4-0812-00	Vehicle Maintenance	\$1,500	\$966.66	\$2,000	\$2,000
02-4-0823-00	Equipment Maintenance	\$4,000	\$2,349.07	\$4,000	\$4,000
02-4-0824-00	System Maintenance	\$20,000	\$18,282.55	\$20,000	\$21,000
02-4-0825-00	Advertising	\$300	\$393.14	\$500	\$750
02-4-0834-00	Tools	\$1,000	\$99.30	\$1,000	\$2,000
02-4-0884-00	Lab Supplies	\$4,000	\$3,389.10	\$4,500	\$4,000
02-4-1002-00	Audit	\$2,385	\$2,385.00	\$2,445	\$2,505
02-4-1005-00	Legal	\$4,000	\$1,909.28	\$4,000	\$4,000
02-4-1012-00	Consultants	\$6,000	\$5,540.57	\$6,000	\$7,000
02-4-1013-00	Permit Fees	\$1,000	\$1,860.00	\$1,900	\$2,100
02-4-1045-00	Reserve for Capital Improvements-Conn Fees Pd	\$30,000	\$147,046.00	\$30,000	\$30,000
02-4-1825-10	Fleet Vehicle-Lease	\$1,000	\$1,216.52	\$0	\$0
02-4-1825-20	Fleet Vehicle-Fuel	\$100	\$48.71	\$100	\$100
02-4-1825-30	Fleet Vehicle-Maintenance	\$100	\$0.00	\$100	\$100
02-4-1850-00	S Asset Management Grant (VT)	\$0	\$399.64	\$0	\$0
02-4-1906-00	Miscellaneous	\$500	\$10,733.10	\$500	\$500
02-4-1942-00	Bond Interest	\$47,314	\$46,926.08	\$45,509	\$48,768
	TOTAL SEWER OPERATING EXPENDITURES	\$418,254	\$522,506.97	\$440,524	\$467,817
 SEWER DEPARTMENT CAPITAL EXPENDITURES					
02-4-2830-20	S Cap-Meter Reading Software Upgrade	\$0	\$6,166.66	\$0	\$0
02-4-7040-00	S Cap-Facility Paving	\$0	\$0.00	\$10,000	\$0
02-4-7041-00	S Lagoon Blowers-Replace	\$28,000	\$39,841.36	\$30,000	\$0
02-4-7050-00	S Vehicle Acquisition	\$12,000	\$14,207.49	\$0	\$0
02-4-7050-15	S Cap-Sewer Plant Improvements	\$0	\$0.00	\$26,000	\$125,000
02-4-7060-20	S Cap-Old Main Street	\$275,000	\$121,492.10	\$0	\$0
	TOTAL SEWER DEPT CAPITAL EXPENDITURES	\$315,000	\$181,707.61	\$66,000	\$125,000
02-2-0270-00	Debt Retirement	\$48,393	\$48,393.08	\$48,393	\$48,393
	TOTAL SEWER DEPARTMENT EXPENDITURES	\$781,647	\$752,607.66	\$554,917	\$641,210

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - WATER DEPT

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED REVENUE	2017-2018 ACTUAL REVENUE	2018-2019 BUDGETED REVENUE	2019-2020 BUDGET PROPOSAL
WATER DEPARTMENT REVENUES					
03-3-0301-00	Connections	\$25,000	\$62,960.00	\$25,000	\$25,000
03-3-0302-00	User Charges	\$650,000	\$654,758.99	\$655,000	\$695,000
03-3-0303-00	Water Assessment Charges	\$0	\$0.00	\$100,000	\$120,000
03-3-0304-00	Miscellaneous	\$100	\$0.00	\$100	\$500
03-3-0310-00	Sale of Equipment/Parts	\$0	\$1,232.25	\$0	\$0
03-3-0310-10	Sale of Vehicle	\$1,000	\$0.00	\$1,000	\$0
03-3-0312-00	Special Services	\$1,000	\$898.00	\$1,000	\$1,000
03-3-0316-00	Interest on Investments	\$16,000	\$216.25	\$11,000	\$500
03-3-0316-10	Cap Reserve-Int on Investments-Conn Fees Acct	\$0	\$81.99	\$0	\$100
03-3-0316-20	Cap Reserve- Int on Inv-Hazard Mitigation Acct	\$0	\$9,267.05	\$0	\$11,000
03-3-0318-00	Interest on Delinquent Water Accounts	\$7,000	\$15,787.47	\$8,000	\$11,000
03-3-0320-00	Grant-Equipment-VLCT	\$0	\$165.31	\$0	\$0
03-3-0346-00	Sale of Meters	\$1,000	\$0.00	\$1,000	\$1,000
03-3-0350-00	Sprinkler Fees	\$45,000	\$44,529.50	\$44,000	\$45,000
03-3-0380-00	Unrealized Gain (Loss) on Investments	\$0	\$72,188.21	\$0	\$12,000
03-3-1301-00	Allocated from Retained Earnings	\$0	\$17,186.38	\$0	\$2,028
03-3-7010-00	Water Bond Reimbursement for Water Main Project	\$0	\$833,932.09	\$0	\$0
03-3-7010-16	Interest on Water Bond not yet reimbursed	\$0	\$18,446.02	\$0	\$0
03-3-8000-00	Use of Water Capital Reserve for Capital Items	\$39,000	\$26,540.84	\$10,000	\$10,000
TOTAL WATER DEPARTMENT REVENUES		\$785,000	\$1,758,190.35	\$855,100	\$934,128

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSE	2019-2020 BUDGET PROPOSAL
WATER DEPARTMENT OPERATING EXPENDITURES					
03-4-0404-00	Salaries	\$76,880	\$52,836.80	\$79,740	\$82,775
03-4-0408-00	Overtime	\$10,000	\$8,982.18	\$11,000	\$11,500
03-4-0408-35	Overtime-Capital-Water Main Project	\$0	\$1,202.16	\$0	\$0
03-4-0411-00	Salaries-Administration	\$56,000	\$58,182.69	\$58,500	\$55,395
03-4-0412-00	Merit Raise/Performance Bonus	\$2,900	\$0.00	\$2,900	\$2,900
03-4-0412-10	Longevity/Sick/Holiday Pay	\$2,000	\$0.00	\$2,000	\$2,000
03-4-0414-00	FICA/MEDI	\$11,400	\$9,035.42	\$11,500	\$12,000
03-4-0416-00	Unemployment Insurance	\$2,500	\$833.30	\$2,500	\$2,600
03-4-0418-00	Worker's Compensation Insurance	\$3,600	\$4,617.16	\$5,000	\$5,300
03-4-0420-00	Health Insurance	\$43,900	\$47,795.96	\$52,000	\$51,000
03-4-0422-00	Dental Insurance	\$1,850	\$2,288.93	\$2,400	\$2,950
03-4-0424-00	Pension	\$8,400	\$6,786.74	\$8,600	\$8,700
03-4-0426-00	AD/D, Life Insurance, Short Term Disability	\$2,000	\$1,845.15	\$2,100	\$2,200
03-4-0428-00	Training	\$1,000	\$305.95	\$1,000	\$2,000
03-4-0432-00	Uniforms	\$2,000	\$1,286.47	\$2,000	\$2,100
03-4-0506-00	Office Expenses	\$4,000	\$7,495.80	\$3,000	\$3,000
03-4-0518-00	Telephone	\$1,500	\$1,042.20	\$1,500	\$1,500
03-4-0519-00	Cell Phone	\$750	\$744.12	\$850	\$850

PROPOSED FISCAL YEAR 2020 TOWN BUDGET - WATER DEPT

ACCOUNT NUMBER	DESCRIPTION	2017-2018 BUDGETED EXPENSES	2017-2018 ACTUAL EXPENSES	2018-2019 BUDGETED EXPENSES	2019-2020 BUDGET PROPOSAL
03-4-0520-00	Internet	\$250	\$480.11	\$500	\$650
03-4-0524-00	Photocopies	\$400	\$301.99	\$375	\$400
03-4-0526-00	Travel	\$250	\$0.00	\$250	\$250
03-4-0527-00	Postage	\$3,000	\$1,352.72	\$3,050	\$3,200
03-4-0531-00	Printing & Publications	\$500	\$0.00	\$500	\$250
03-4-0604-00	Electricity	\$41,000	\$40,115.65	\$42,000	\$40,000
03-4-0704-00	Insurance-Property/Liability/Etc	\$16,000	\$18,701.28	\$19,000	\$20,000
03-4-0710-00	Insurance-High Deductible Reserve	\$0	\$62.00	\$0	\$124
03-4-0720-00	Computer Expenses	\$500	\$0.00	\$500	\$1,500
03-4-0808-00	Vehicle Fuel-Gas/Diesel	\$2,200	\$366.44	\$2,100	\$2,100
03-4-0812-00	Vehicle Maintenance	\$1,500	\$809.90	\$2,000	\$2,000
03-4-0823-00	System Maintenance	\$15,000	\$7,896.85	\$15,000	\$25,000
03-4-0823-10	System Chemicals	\$2,000	\$1,803.30	\$2,000	\$2,000
03-4-0827-00	Leak Detection/Repair	\$10,000	\$5,772.68	\$10,000	\$1,000
03-4-0828-00	Equipment Maintenance	\$3,000	\$1,612.12	\$3,000	\$4,000
03-4-0832-00	Advertising	\$250	\$396.04	\$500	\$500
03-4-0834-00	Tools	\$1,500	\$179.38	\$1,000	\$4,000
03-4-0884-00	Lab Testing/Supplies	\$5,000	\$2,425.35	\$5,500	\$3,000
03-4-1002-00	Audit	\$2,385	\$2,385.00	\$2,445	\$2,505
03-4-1005-00	Legal	\$4,000	\$2,026.30	\$4,000	\$4,000
03-4-1012-00	Consultants	\$10,000	\$7,003.07	\$10,000	\$10,000
03-4-1013-00	Permit Fees	\$9,500	\$7,112.71	\$9,000	\$8,500
03-4-1045-00	Reserve for Capital Improvements-Conn Fees Pd	\$25,000	\$62,960.00	\$25,000	\$25,000
03-4-1825-10	Fleet Vehicle-Lease	\$1,000	\$1,216.52	\$0	\$0
03-4-1825-20	Fleet Vehicle-Fuel	\$100	\$48.71	\$100	\$100
03-4-1825-30	Fleet Vehicle-Maintenance	\$100	\$0.00	\$100	\$100
03-4-1830-00	Grant-Equipment-VLCT	\$0	\$399.64	\$0	\$0
03-4-1906-00	Miscellaneous	\$500	\$10,769.08	\$500	\$500
03-4-1942-00	Bond Interest Expense	\$104,298	\$187,033.93	\$192,941	\$193,406
	TOTAL WATER OPERATING EXPENDITURES	\$489,913	\$568,511.80	\$597,951	\$602,855
	WATER DEPARTMENT CAPITAL EXPENDITURES				
03-4-2830-20	Cap-Meter Reading Equipment	\$22,000	\$12,333.34	\$0	\$0
03-4-2830-30	Cap-Water Main Locator	\$5,000	\$0.00	\$0	\$0
03-4-2830-40	Cap-Well Improvements	\$0	\$0.00	\$0	\$100,000
03-4-7035-00	Cap-Main Replacement-Main Street	\$0	\$936,864.09	\$0	\$0
03-4-7040-00	Cap-W-Facility Paving	\$0	\$0.00	\$10,000	\$10,000
03-4-7050-00	Cap-W Vehicle Acquisition	\$12,000	\$14,207.50	\$0	\$0
	TOTAL WATER CAPITAL EXPENDITURES	\$39,000	\$963,404.93	\$10,000	\$110,000
03-1-5100-00	Debt Retirement	\$226,273	\$226,273.62	\$221,273	\$221,273
	TOTAL WATER DEPARTMENT EXPENDITURES	\$755,186	\$1,758,190.35	\$829,224	\$934,128

SECTION 5 TAXES & GRANDLIST

STATEMENT OF TAXES RAISED

2017-18 GRAND LIST

June 30, 2018

TAX RATES:

Town	\$0.2473
Voted Exempt	\$0.0024
Act 144 Local Construction	\$0.0043

State Education Tax Rates:

Homestead	\$1.6516
Non-Residential	\$1.5252

Homestead Education Tax

Homestead Education Grand List	\$3,818,955.28
Homestead Tax Rate	1.6516
Homestead Education Liability	\$6,307,387.00
Total Credits for Tax Bills	-1,829,192.45
Municipal Portion of Credits	30,068.22
Education Portion of Credits	-1,799,124.23
Late Fees kept by Towns for Revised Tax Bills	-502.00
Amount Raised on Homestead Properties	\$4,507,760.77
Amount Retained by Town (0.225 of 1%) Administration Fee	-10,143.59
Amount of Homestead Tax Liability for Education Spending (including credit)	\$4,497,617.18

Non-Residential Education Tax

Non-Residential Education Grand List	\$7,988,531.28
Non-Residential Tax Rate	1.5252
Non-Residential Education Liability	\$12,184,108.00
Amount Retained by Town (0.225 of 1%) Administration Fee	-\$27,414.00
Net Non-Residential Education Taxes Available	\$12,156,694.00
Local amount of Non-Residential Tax Liability for Education Spending plus Categorical Grants	-\$5,663,879.82
Non-Residential Education Liability to State Treasury	\$6,492,814.18

Payments to School District by Town

Act 144 Local Construction Property Tax Sent to School District by Town	\$50,704
Total Education Taxes sent to School District by Town	\$10,212,201

Municipal Tax

Town	\$2,916,522
Voted Exempt	\$28,743
Total Municipal Tax	\$2,945,265

PROPERTY TAX & GRANDLIST INFORMATION

Tax Rates for FY 2019

EDUCATION TAX RATES

All properties on the Education Grand List are classified as either Homestead or Non-Residential. A Statewide Education Tax, imposed at different rates, is applied to those two classes of property. Questions on these rates can be addressed by the VT Department of Taxes at (802) 828-5860.

Non-Residential Property	\$1.5261
Homestead Property	\$1.5253

TOWN TAX RATES

Based on the April 1, 2018 Municipal Grand List of \$1,176,030,775, the Municipal Property Tax Levy of \$3,024,919, the Voted Exempt Tax Liability of \$27,369, and Act 144 Local School Construction Property Tax Liability - transferred to Taconic & Green - of \$0, the Selectboard hereby sets the following Town Tax Rates:

Municipal Tax Rate	\$0.2572
Manchester Community Library Appropriation	\$0.0198
SW VT Council on Aging Appropriation	\$0.0003
All Other Voted Appropriations	\$0.0015
Voted Exempt Tax Rate	\$0.0023
Act 144 Local School Construction Rate	\$0.0000
Total Town Tax Rate	\$0.2812

Grand List Statistics for 10 Year Period

Year	Grand List Homestead Education	Grand List Non-Residential Education	Grand List Municipal/Act 144/Voted Exempt	Grand List Village
(Act 144 applies only to taxes prior to 2018-2019)				
2009-10	\$4,795,867	\$8,545,518	\$13,326,595	\$3,734,798
2010-11	\$4,876,395	\$8,666,965	\$13,543,360	\$3,579,140
2011-12	\$4,784,648	\$7,984,809	\$12,746,014	\$3,396,789
2012-13	\$4,708,591	\$7,907,692	\$12,588,159	\$3,375,440
2013-14	\$4,754,332	\$7,858,951	\$12,588,159	\$3,177,709
2014-15	\$3,914,681	\$7,781,384	\$11,679,009	\$3,158,532
2015-16	\$3,817,869	\$7,884,499	\$11,682,146	\$3,178,496
2016-17	\$3,994,638	\$7,776,937	\$11,750,940	\$3,667,690
2017-18	\$3,816,255	\$7,988,531	\$11,785,263	\$3,233,261
2018-19	\$3,468,910	\$8,310,010	\$11,760,239	\$3,222,169

Voted Exemptions-Municipal Payments to State for Lost Education Revenue 2017-2018

Non Residential Education Tax Rate	\$1.5252
Homestead Education Tax Rate	\$1.6516

Organization	Property Description	Assessed Exempt Value	Education Tax Payment to State
Adoniram Building Association	.44acres Masonic Temple Spruce St	269,600	\$4,112
Battenkill FOE Aerie	2.8 acres Rt 11/30 (Eagles)	749,500	\$11,431
Manchester Rod & Gun Club	1.6 acres Rec Park Rd	151,800	\$2,315
Manchester Music Festival	1.1 acres Dillingham Ave	322,620	\$4,921
Veterans' Exemptions	Beyond 10,000 value-Homestead Rate	360,000	\$5,946
			\$28,725

PROPERTY TAX INFORMATION

Taxes Abated 2017-2018

None in Fiscal 2018

Statement of Delinquent Taxes

July 1, 2017-June 30, 2018

Year	Billed	Unpaid 7/1/2017	Collected	Abated	Unpaid 6/30/2018	Percent Delinquent
1993-94	\$5,965,268.72	\$310.63	\$0.00	\$0.00	\$310.63	0.0052%
1994-95	\$6,521,756.65	\$334.71	\$0.00	\$0.00	\$334.71	0.0051%
1995-96	\$7,319,160.58	\$368.43	\$0.00	\$0.00	\$368.43	0.0050%
1996-97	\$7,616,032.13	\$374.45	\$0.00	\$0.00	\$374.45	0.0049%
1997-98	\$8,136,673.33	\$471.83	\$69.70	\$0.00	\$402.13	0.0049%
1998-99	\$10,186,086.08	\$697.10	\$0.00	\$0.00	\$697.10	0.0068%
1999-00	\$7,908,796.84	\$637.00	\$0.00	\$0.00	\$637.00	0.0081%
2000-01	\$8,054,005.82	\$637.49	\$0.00	\$0.00	\$637.49	0.0079%
2001-02	\$8,227,350.25	\$491.44	\$0.00	\$0.00	\$491.44	0.0060%
2002-03	\$8,973,416.04	\$564.19	\$0.00	\$0.00	\$564.19	0.0063%
2003-04	\$9,789,235.73	\$721.71	\$0.00	\$0.00	\$721.71	0.0074%
2004-05	\$15,440,666.67	\$1,030.66	\$0.00	\$0.00	\$1,030.66	0.0067%
2005-06	\$17,046,539.02	\$757.95	\$0.00	\$0.00	\$757.95	0.0044%
2006-07	\$17,511,557.91	\$861.12	\$44.99	\$0.00	\$816.13	0.0047%
2007-08	\$17,974,074.39	\$890.78	\$46.55	\$0.00	\$844.23	0.0047%
2008-09	\$19,534,895.95	\$875.02	\$0.00	\$0.00	\$875.02	0.0045%
2009-10	\$20,294,177.45	\$1,074.29	\$170.99	\$0.00	\$903.30	0.0045%
2010-11	\$19,980,625.99	\$1,301.57	\$195.81	\$0.00	\$1,105.76	0.0055%
2011-12	\$19,269,397.13	\$5,933.59	\$191.26	\$0.00	\$5,742.33	0.0298%
2012-13	\$18,523,070.23	\$15,050.27	\$120.43	\$0.00	\$14,929.84	0.0806%
2013-14	\$18,683,941.12	\$4,962.61	\$853.53	\$0.00	\$4,109.08	0.0220%
2014-15	\$19,550,712.05	\$22,147.10	\$7,549.74	\$0.00	\$14,597.36	0.0747%
2015-16	\$20,082,703.59	\$38,297.99	\$21,258.49	\$0.00	\$17,039.50	0.0848%
2016-17	\$20,824,454.36	\$96,141.45	\$68,715.70	\$0.00	\$27,425.75	0.1317%
2017-18	\$21,699,447.47	\$21,699,447.47	\$21,624,458.61	\$0.00	\$74,988.86	0.3456%
	\$355,114,045.50	\$21,894,380.85	\$21,723,675.80	\$0.00	\$170,705.05	0.0481% *

* Amount is less than 1%.

PROPERTY TAX INFORMATION

Delinquent Taxes As Of June 30, 2018

Acct #		1993-2010	2011	2012	2013	2014	2015	2016	2017	TOTAL
9301	914 Equities Inc							\$4,670.81	\$9,901.80	\$14,572.61
0481	Ayers, Dennis E								\$22.65	\$22.65
1845	Bacon, Carlene							\$102.97	\$142.20	\$245.17
2198	Barker, Joseph			\$20.42	\$17.22	\$18.34	\$18.95	\$19.12	\$19.80	\$113.85
1339	Bovey, Harley				\$76.69	\$81.70	\$84.44	\$85.16	\$88.20	\$416.19
1178	Bovey, Heather	\$17.09	\$16.69	\$16.05	\$20.35	\$21.67	\$22.41	\$22.59	\$23.40	\$160.25
2699	Brice, Michelle	\$726.47	\$8.22	\$7.74	\$42.93	\$19.52	\$21.70	\$116.44	\$120.60	\$1,063.62
* 0925	Bruroe Enterprises								\$6,208.03	\$6,208.03
2079	Bushey Jr, Daniel O								\$613.65	\$613.65
1389	Butler, Rebecca								\$25.20	\$25.20
0421	Carey, Cindy			\$63.34	\$164.34	\$175.08	\$180.94	\$115.92	\$189.00	\$888.62
* 1557	Chagnon, Michael								\$4,116.60	\$4,116.60
0117	D'Eredita, Angela (aka Wood)	\$229.39	\$34.91	\$33.55	\$31.30	\$33.34	\$34.46	\$34.76	\$36.00	\$467.71
* 0852	Dubrow, Leonard								\$432.26	\$432.26
* 0876	Gryga, Edward/Kathleen							\$2,696.32	\$6,649.20	\$9,345.52
1051	Hale, Gregory/Tanya							\$289.91	\$722.05	\$1,011.96
3149	Hamilton, Jason						\$12.70	\$64.30	\$66.60	\$143.60
0422	Hazelton, Christal/Sherrill	\$478.30								\$478.30
* 0064	Hill, Wesley E/Arnold E/Daniel							\$657.86	\$2,589.82	\$3,247.68
* 0159	Hubner, Donald P			\$8,316.13		\$8,762.18	\$9,055.42	\$8,132.66	\$5,487.00	\$39,753.39
1867 2674	Jewett Jr, John (2 Accts)	\$8,452.82	\$628.45	\$603.79	\$647.96	\$690.31	\$713.41	\$719.49	\$745.20	\$13,201.43
3021	Kapusta, Cynthia								\$198.41	\$198.41
2822	Kent, Henry							\$18.25	\$45.00	\$63.25
1382	Kerr, Frank A & Cat								\$2,472.12	\$2,472.12
* 1168	Keyes, Jack/Donna						\$86.22	\$173.96	\$183.01	\$443.19
* 1426	MacDonald, Michael							\$1,216.53	\$1,260.00	\$2,476.53
0010	Matteson, Tammy							\$86.72		\$86.72
0635	Mayhle, Dorothy							\$34.76	\$36.00	\$70.76
2201	Mayhle, Frank J								\$23.40	\$23.40
* 2205	McAward, Douglas J						\$694.54	\$783.79	\$811.80	\$2,290.13
0855	Michaels, Kelli G								\$270.43	\$270.43
* 2302	Norse, Nancy								\$1,667.74	\$1,667.74
* 3205	O'Gorman, Jesse						\$360.15	\$363.22	\$376.20	\$1,099.57
* 3069	Olde Oak Development Corp						\$1,637.04	\$1,651.01	\$1,710.00	\$4,998.05
* 3187	Ouellette, Miranda						\$134.41	\$177.26	\$183.60	\$495.27
1986	Royal, Dexter				\$23.11	\$56.87	\$57.35	\$59.40		\$196.73
* 1104	Sargent, Chris Murphy								\$3,306.60	\$3,306.60
2480	Scofield, Virginia								\$2,547.72	\$2,547.72
* 1862	Shanks, David A	\$1,760.68	\$189.75	\$182.31	\$195.64	\$208.42	\$215.40	\$217.24	\$225.00	\$3,194.44
* 0409	Sheldon, Randy L							\$378.86	\$174.96	\$553.82
1512	Slade, Jacqueline K								\$263.57	\$263.57
3126	Susca, Paul A								\$952.56	\$952.56
2393	Sweeney, Richard								\$32.40	\$32.40
1996	Taft, Jr Edmund H								\$1,616.33	\$1,616.33
* 1497 1990	Teason Enterprises (2 Accts)								\$8,003.63	\$8,003.63
* 1874 2409	Vermont Mountaintop Inc (2 Accts)			\$157.52	\$169.03	\$180.07	\$186.11	\$187.70	\$194.40	\$1,074.83

PROPERTY TAX INFORMATION

Acct #		1993-2010	2011	2012	2013	2014	2015	2016	2017	TOTAL
* 1584	Werrlein, William J								\$614.69	\$614.69
* 2185	Wilcox, Gerald	207.58	\$4,864.31	\$5,528.99	\$2,743.62	\$2,972.97	\$3,084.53	\$3,145.60	\$3,272.40	\$25,820.00
* 2183	Wilcox, Gerald/Anne					\$1,410.65	\$439.80	\$1,205.19	\$1,783.35	\$4,838.99
* 1496	Wilson, James E								\$1,988.03	\$1,988.03
* 0435	Zak, Greg/Merilyn								\$2,516.85	\$2,516.85
		\$11,872.33	\$5,742.33	\$14,929.84	\$4,109.08	\$14,597.36	\$17,039.50	\$27,425.75	\$74,988.86	\$170,705.05
* Paid or Partially Paid by 12/31/2018										
Note: Amounts do not include Penalty and Interest Charges also due.										

SECTION 6 OTHER INFO

The Taconic and Green Regional School District has produced an Annual Report that will be available to the public on Friday, February 15, 2019.

A Notice to Voters postcard was sent to the households of registered voters of Danby, Dorset, Landgrove, Londonderry, Manchester, Mt. Tabor, Peru, Sunderland and Weston with annual meeting and report information at the end of January.

The report will include the following:

- Annual Meeting Warning
- School Board Report
- FY18 Year End Summaries for all Town School Districts
- FY20 Budget for the Taconic and Green Regional School District
- FY20 BRSU General Budget
- FY20 BRSU Special Education Budget
- BRSU Treasurer's Report
- Tax rate historical information for all towns
- Enrollment Report
- Audit Report
- Superintendent Report
- Principal Reports (Currier, Dorset, Flood Brook, Manchester, Sunderland)
- Board Member information
- Board Goals and Norms
- Minutes from the Taconic and Green District Meeting in February 27, 2018

The Taconic and Green Annual Report will be available at the following:

- Online at <https://goo.gl/6TTm4J>
- Request via info@brsu.org or 362-2452
- Local Town Office
- Manchester Community Library
- Pick one up at one of the following Taconic and Green schools – Currier, Dorset, Flood Brook, Manchester, Sunderland
- Pick one up at the BRSU Office – 6378 VT Route 7A, Sunderland, VT
- Shaw's in Manchester

Taconic and Green Regional School District Annual Meeting
Tuesday, February 26, 2019 at 7pm
Manchester Elementary Middle School

STATE REPRESENTATIVES' REPORT

State Reps. Cynthia Browning (D) and Kathleen James (D) are holding office hours the first two Saturdays of every month in Arlington and Manchester during the 2019 legislative session. Seven term representative Browning and newly elected James represent the two seat Bennington 4 district of Arlington, Manchester, Sandgate, and part of Sunderland. As of the deadline for submitting this to the Town Report, there has not yet been significant activity in the Legislature, but we will be reporting on developments at Town Meeting time. We can report that Rep. James has been assigned to the House Education Committee and Rep. Browning will again serve on the House Ways and Means Committee.

The office hours, open to the public, are held on the first and second Saturday of each month from 8 to 9:30 a.m. at Chauncey's (5403 Route 7A, Arlington) and The Next Chapter Café (15 Bonnet Street in the Northshire Bookstore, Manchester). Browning and James switch locations each of those two Saturdays.

We hope to see you at upcoming office hours, so we can share news from Montpelier, answer your questions, and discuss your ideas, issues and concerns. See below for full contact information.

- February 2: Browning at Chauncey's, James at Next Chapter 8:00 to 9:30 am
- February 9: James at Chauncey's, Browning at Next Chapter 8:00 to 9:30 am
- March 2: Browning at Chauncey's, James at Next Chapter 8:00 to 9:30 am
- *** Both legislators will be attending town and school meetings across the district. ***
- March 9: James at Chauncey's, Browning at Next Chapter 8:00 to 9:30 am
- April 6: Browning at Chauncey's, James at Next Chapter 8:00 to 9:30 am
- April 13: James at Chauncey's, Browning at Next Chapter 8:00 to 9:30 am
- May 4: Browning at Chauncey's, James at Next Chapter 8:00 to 9:30 am
- May 11: James at Chauncey's, Browning at Next Chapter 8:00 to 9:30 am
- June 1: Browning at Chauncey's, James at Next Chapter 8:00 to 9:30 am
- June 8: James at Chauncey's, Browning at Next Chapter 8:00 to 9:30 am

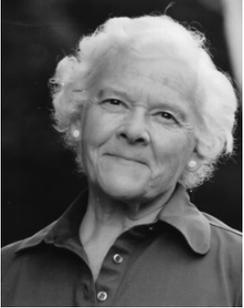
Cynthia Browning (D-Arlington) can be reached at 375-9019 and cbrowning@leg.state.vt.us. You can also find her on Facebook (Cynthia Browning) and her Website (cynthiabrowning.com).

Kathleen James (D-Manchester) can be reached at 802-366-1159 (home) and 802-733-1435 (cell), as well as email (kjames@leg.state.vt.us), Facebook (Kathleen James VT State Representative) and her Website (kathjamesforstaterep.com).

IN MEMORY



Howard Wechsler - Chair of the Planning Commission



Phoebe Ann Clarke Lewis - Zoning Board of Adjustment



Brad West - For his land gift to the Town in support of conservation

With Appreciation to Retiring Town Staff



David F. Fielding Jr. - Town Treasurer - 1980 - 2018

Joyce Scribner - Lister Administrative Assistant - 1986 - 2018

**TOWN OF MANCHESTER
40 JEFF WILLIAMS WAY
MANCHESTER CTR., VT 05255**

**PRESORT STANDARD MAIL
U.S. POSTAGE PAID
MANCHESTER CTR., VT 05255
PERMIT #3**

POSTAL PATRON

**REMINDER!
RENEW YOUR
DOG LICENSES
ON OR BEFORE
APRIL 1ST**

**RABIES CLINIC
MANCHESTER
FIREHOUSE
MARCH 13, 2019
4:00 PM - 6:00PM**